

Report

To	Mayor and Councillors
From	Acting Regulatory Services Manager, Chantelle Denton
Date	16 September 2019
Subject	Annual Alcohol Licensing Report – 2018/19

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Council is required under the Sale and Supply of Alcohol Act 2012 (the Act) to provide a report for each financial year, on the proceedings and operations of its District Licensing Committee (DLC). This report recommends that the Annual Alcohol Licensing Report be adopted, a copy provided to the Alcohol Regulatory and Licensing Authority (ARLA) and also be made available to the public.

Recommendations

THAT the Council

- a) Adopts the South Taranaki District Council Annual Alcohol Licensing Report – 2018/19 in accordance with Section 199 of the Sale and Supply of Alcohol Act 2012.
- b) Notes that adoption will trigger public notification of the report and that a copy will be provided to the Alcohol Regulatory and Licensing Authority (ARLA).

Background

2. Every territorial authority is required under the Act to provide an annual report to the ARLA on the proceedings and operations on its DLC for every financial year.

Local Government Purpose

3. Under the Local Government Act 2002, the Council's purpose is to "*promote the social, economic, environmental and cultural well-being of communities in the present and for the future*".
4. The Council provides a regulatory function in regards to alcohol licensing, which includes the enforcement of compliance with the Act and administration support to the DLC for the issuing of alcohol licences and holding DLC hearings.

Analysis

5. The table in the annual report provides an analysis of the alcohol licence applications received in the 2018/19 year and compares this to the previous year's statistics.

Considerations and Assessments

Assessment of Significance and Engagement

6. In terms of the Council's Significance and Engagement Policy the adoption of the Annual Alcohol Licensing Report is of **low significance**. It should be noted that the Council is required to make a copy of the report publicly available and also publish it online on its website.

Legislative Considerations

7. Section 199 of the Act requires that:
 - 1) *Within three months after the end of every financial year, every territorial authority must prepare and send to the licensing authority a report of the proceedings and operations of its licensing committees during the year.*
 - 2) *The licensing authority may specify the form of the annual report and the matters to be included in the report.*
 - 3) *The licensing authority or the licensing committee must, on payment of any reasonable fee it may prescribe, provide a copy of each report to any person who asks for one.*
 - 4) *Every annual report required to be prepared under this section is a public record for the purposes of this Act.*
 - 5) *A copy of every annual report must be made available by the territorial authority for inspection free of charge and be made available on an Internet site maintained by or on behalf of the territorial authority for a period of not less than five years."*

Financial/Budget Considerations

8. There are no financial or budget implications regarding this report.

Consistency with Plans/Policies/Community Outcomes

9. Nothing in this report is inconsistent with any Council policy, plan or strategy.
10. This matter contributes to our District's community outcome namely:
 - Secure and Healthy South Taranaki

Impact on Māori/Iwi

11. The community, including Māori and Iwi, will equally benefit from the Council providing a regulatory function for alcohol licensing within the District.

Affected Parties Consultation

12. Under the Act the Council must ensure that the adopted report is publicly available.

Conclusion

13. The attached Annual Alcohol Licensing Report 2018/19 has been compiled to formally record the operations of the South Taranaki DLC during the 2018/19 financial year. It is recommended that the Council formally adopt the report, after which the report will be forwarded to the ARLA. This will meet the Council's legal obligations under the Act.



Chantelle Denton
Acting Regulatory Services Manager



[seen by]
Liam Dagg
**Group Manager
Environmental Services**

South Taranaki District Council

Annual Alcohol Licensing Report 2018/19



1.0 Overview of the South Taranaki District Licensing Committee Workload

District Licensing Committee (DLC) Structure and Personnel

The DLC consists of three members: a Chairperson and Deputy Chair from elected members of the Council; and one appointed Councillor.

Any Staff Training Undertaken Relating to the Sale and Supply of Alcohol Act 2012 (the Act)

Licensing Inspectors

Both the Councils Inspectors have informal training with the Chief Inspector on a regular basis and attend the New Zealand Institute of Liquor Licensing Inspectors annual training workshops.

DLC Meetings or Hearings

In the 2018/19 year the South Taranaki DLC held no hearings.

The DLC has held several informal meetings to keep members informed of relevant matters, and for the Chair to discuss operational matters.

2.0 District Licensing Committee Initiatives

Alcohol Industry Workshop Programme

The DLC Inspectors in conjunction with the Medical Officer of Health, Police and Fire and Emergency NZ conducted two workshop with people from the hospitality industry to discuss trends, issues and a Q & A session.

Liaison with Other Agency Groups

The Combined Agency Agreement has been a successful approach to Alcohol Licensing between the Licensing Inspector, the Police and the District Health Board. It has led to greater communication and co-ordination between the reporting agencies with an increased level of monitoring of licensed premises within the District.

3.0 Local Alcohol Policy (LAP)

The South Taranaki District Council (the Council) does not have a Local Alcohol Policy.

4.0 Current Legislation

There is no comment on the current legislation.

5.0 Other Matters

The Council would like to raise the matter of ARLA providing guidance or advice for Inspectors. At present each Territorial Authority is advised to obtain its own legal advice. It would be helpful to gain advice or guidance from the ARLA, which would provide national consistency.

6.0 Statistical Information

The South Taranaki DLC Annual Return 1 July 2018 to 30 June 2019 showing payments made to the ARLA are tabled below:

On Licence, Off Licence and Club Licence Applications Received

Application Type	Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
On licence new	0	1	5	0	0
On licence variation	0	0	0	0	0
On licence renewal	0	2	14	0	0
Off licence new	0	0	5	1	0
Off licence variation	0	0	0	0	0
Off licence renewal	1	0	9	0	0
Club licence new	1	0	0	0	0
Club licence variation	0	0	0	0	0
Club licence renewal	12	2	0	0	0
Total number	14	5	33	1	0
Total Fee paid to ARLA (GST incl)	\$241.50	\$172.50	\$1,668.65	\$86.25	\$0.00

Annual Fee for Existing Licences Received

Licence type	Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
On licence	2	6	25	0	0
Off licence	1	0	24	0	0
Club	23	4	1	0	0
Total number	26	10	50	0	0
Total Fee paid to ARLA (GST incl)	\$448.50	\$322.25	\$2,587.50	\$0.00	\$0.00

Manager's Certificate Applications Received

	Number received
Manager's certificate new	39
Manager's certificate renewal	59
Total Number	98
Total Fee paid to ARLA (GST incl)	\$3,363.70

Special Licence Applications Received

	Number received in category: Class 1 (Small)	Number received in category: Class 2 (Medium)	Number received in category: Class 3 (Large)
Special Licence	27	42	1

Temporary Authority Applications Received

	Number received
Temporary Authorities	13

Permanent Club Charter Payments Received

	Number received
Permanent Club Charters	1

6.1 Current Listing of Licensed Premises

On Licence

Kakaramea Hotel
 Wallis Cameron Developments Limited
 Ōpunakē Surf Inn
 Waimate Hotel
 Waitōtara Hotel (2008) Limited
 White Hart Hotel
 Morrieson's Café Bar
 Town Takeaways
 Raceway Events and Catering Limited
 Tairoa Lodge and Cottage
 Kaponga Hotel
 Okaiawa Crossroads Limited
 Coronation Hotel
 Headlands Indian Restaurant
 Touchpoint
 Soul Kitchen
 Black and White Café
 Indian Zaika
 MJ Hospitality
 East Ocean Seafood Restaurant
 Kaponga Hotel
 Milan
 The Local TAB and Sports Bar
 Clarendon Hotel
 Rahotu Tavern Limited
 Club Hotel
 Rough Habits
 Marracbo Café
 Sugar Juice Café
 Someday Cafe
 The Furlong
 The Main Street Cafe

Off Licence

Ōpunakē Surf Inn
 Black Bull (Pangotra Holdings)
 Waverley Liquormart
 Black Bull (DA Hospitality)
 Waimate Hotel
 Waitōtara Hotel (2008) Limited
 Pātea Liquor Centre
 Waverley Four Square
 Rahotu Four Square
 Manaia Four Square
 Pātea Four Square
 Big Barrel Hāwera
 Highway 45 Four Square
 Super Liquor Hāwera
 Highway 45 Four Square
 Black Bull Liquor Eltham
 South Taranaki Club Incorporated
 Rahotu Tavern Limited
 Club Hotel
 Kaponga Four Square
 Countdown
 Clarendon Hotel
 Black Bull (Shree Sai Holdings)
 Kaponga Hotel
 Eltham Four Square
 Pak n Save

Club Licence

South Taranaki RSA
South Taranaki Club
Tumahu Golf Club Incorporated
Pātea Bowling Club
Eltham Squash Racquets Club Incorporated
South Taranaki Darts Association Incorporated
Waverley Golf Club
Pātea Golf Club Incorporated
Kaponga Rugby Football Club
Manaia Golf Club Incorporated
Rahotu Bowling Club Incorporated
Hāwera Park Bowling Club Incorporated
Southern Rugby Football Club (Taranaki) Incorporated
Border Rugby & Sports Club
Pungarehu Golf Club Incorporated
Okaiawa Rugby Football Club Incorporated
Masse
Hāwera Soccer Club Incorporated
Hāwera Golf Club Incorporated
Hāwera Lawn Tennis & Squash Club
Ōpunakē Bowling Club Incorporated
Waverley Bowling Club (North Island) Incorporated
Ōpunakē Golf Club Incorporated
Hāwera Bowling Club Incorporated
Cape Egmont Boat Club Incorporated
Eltham Golf Club Incorporated
Rahotu Community & Sports Club Incorporated
Manaia Bowling Club Incorporated
Pihama Cricket Club Incorporated
Te Ngutu Golf Club Incorporated