

To	Ordinary Council
From	Regulatory Services Manager / Kaihautū Ratonga Waeture, Chantelle Denton
Date	18 September 2023
Subject	<b>Annual Alcohol Licensing Report – 2022/23</b>

(This report shall not be construed as policy until adopted by full Council)

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is required under the Sale and Supply of Alcohol Act 2012 (the Act) to provide a report for each financial year, on the proceedings and operations of its District Licensing Committee (DLC). This report recommends that the Annual Alcohol Licensing Report (the Report) be adopted, a copy provided to the Alcohol Regulatory and Licensing Authority (ARLA) and be made available to the public.

## Taunakitanga / Recommendation(s)

THAT the Council;

- a) Adopts the South Taranaki District Council Annual Alcohol Licensing Report – 2022/23 in accordance with Section 199 of the Sale and Supply of Alcohol Act 2012.
- b) Notes that the adoption will trigger a public notification of the report and that a copy will be provided to the Alcohol Regulatory and Licensing Authority (ARLA).

## Kupu Whakamārama / Background

2. Every territorial authority is required under the Act to provide an annual report to the ARLA on the proceedings and operations on its DLC for every financial year.

### Local Government Purpose

3. Under the Local Government Act 2002, the Council's purpose is to "*promote the social, economic, environmental and cultural well-being of communities in the present and for the future*".
4. The Council provides a regulatory function regarding alcohol licensing, which includes the enforcement of compliance with the Act and administration support to the DLC for the issuing of alcohol licences and holding DLC hearings. This promotes the social and cultural well-beings of the District.

## Ngā Kōwhiringa / Options – Identification and analysis

- The table in the annual report provides an analysis of the alcohol licence applications received in the 2022/23 year.

## Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

### Assessment of Significance and Engagement

- South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Low – the number of residents and ratepayers affected by this decision is minimal.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long-Term Plan.	Low – the decision will not affect the Council’s ability to deliver levels of service as outlined in the LTP.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	Low – this decision has not generated wide public interest in the past.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long-Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	Low – there is no impact on Council’s budgets.
Reversible	The degree to which the decision or proposal is reversible.	Med – once the report is presented to ARLA the decision cannot be reversed.
Environment	The degree of impact the decision will have on the environment.	Low – there is no impact on the environment.

- In terms of the Council’s Significance and Engagement Policy the adoption of the report is of low significance
- It should be noted that the Council is required to make a copy of the report publicly available and publish it online on its website.

### Legislative Considerations

- Section 199 of the Act requires that:

- “1) Within three months after the end of every financial year, every territorial authority must prepare and send to the licensing authority a report of the proceedings and operations of its licensing committees during the year.*
- 2) The licensing authority may specify the form of the annual report and the matters to be included in the report.*
- 3) The licensing authority or the licensing committee must, on payment of any reasonable fee it may prescribe, provide a copy of each report to any person who asks for one.*
- 4) Every annual report required to be prepared under this section is a public record for the purposes of this Act.*
- 5) A copy of every annual report must be made available by the territorial authority for inspection free of charge and be made available on an Internet site maintained by or on behalf of the territorial authority for a period of not less than five years.”*

### **Financial/Budget Considerations**

10. There are no financial or budget implications regarding this report.

### **Consistency with Plans/Policies/Community Outcomes**

11. Nothing in this report is inconsistent with any Council policy, Plan or strategy.
12. This matter contributes to our District’s community outcome namely, Together South Taranaki and Vibrant South Taranaki.

### **Consideration for Iwi/Māori**

13. The regulation of alcohol licensing will have a positive impact for Māori and Iwi.

### **Affected Parties Consultation**

14. Under the Act the Council must ensure that the adopted report is publicly available.

### **Whakakapia / Conclusion**

15. The attached Annual Alcohol Licensing Report 2022/23 has been compiled to formally record the operations of the South Taranaki DLC during the 2022/23 financial year. It is recommended that the Council formally adopt the report, after which the report will be forwarded to the ARLA. This will meet the Council’s legal obligations under the Act.

Chantelle Denton

**Kaihautū Ratonga Waeture**  
**Regulatory Services Manager**

[Seen by]

Liam Dagg

**Kaiarataki Taiao**  
**Group Manager Environmental Services**

## **1.0 Overview of the South Taranaki District Licensing Committee Workload**

### **District Licensing Committee (DLC) Structure and Personnel**

The DLC consists of three members: An Elected Member (Chairperson), and another two elected members make up the Committee.

### **Any Staff Training Undertaken Relating to the Sale and Supply of Alcohol Act 2012 (the Act)**

#### **Licensing Inspectors**

The Council's Inspectors have informal training with the Chief Inspector on a regular basis and attend the New Zealand Institute of Liquor Licensing Inspectors annual training workshops. A Police Advocacy Training session was also attended earlier this year.

#### **DLC Meetings or Hearings**

In the 2022/23 year the South Taranaki DLC held no hearings.

The DLC has held several informal meetings to keep members informed of relevant matters, and for the Chair to discuss operational matters.

## **2.0 District Licensing Committee Initiatives**

### **Alcohol Industry Workshop Programme**

The DLC Inspectors in conjunction with the Medical Officer of Health, Police and Fire and Emergency NZ regularly have catch up sessions to discuss trends and issues when they arise. However, no in-person workshops/meetings have been held with the liquor industry operators this financial year. DLC inspectors are regularly visiting premises and operators have easy access to them at any time when advise is needed.

### **Liaison with Other Agency Groups**

The Combined Agency Agreement has been a successful approach to Alcohol Licensing between the Licensing Inspector, the Police and Te Whatu Ora. It has led to greater communication and co-ordination between the reporting agencies with an increased level of monitoring of licensed premises within the District.

## **3.0 Local Alcohol Policy (LAP)**

The South Taranaki District Council (the Council) does not have a Local Alcohol Policy.

## **4.0 Current Legislation**

There is no comment on the current legislation.

## 5.0 Other Matters

The Council would like to raise the matter of Alcohol Regulatory and Licensing Authority (ARLA) providing guidance or advice for Inspectors. At present each Territorial Authority is advised to obtain its own legal advice. It would be helpful to gain advice or guidance from ARLA, which would provide national consistency.

## 6.0 Statistical Information

The South Taranaki DLC Annual Return 1 July 2022 to 30 June 2023 showing payments made to the ARLA are tabled below:

### On Licence, Off Licence and Club Licence Applications Received

Application Type	Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
On licence new	0	0	4	0	0
On licence variation	0	0	0	0	0
On licence renewal	1	1	4	0	0
Off licence new	0	0	3	0	0
Off licence variation	0	0	0	0	0
Off licence renewal	0	0	6	2	0
Club licence new	0	0	0	0	0
Club licence variation	0	0	0	0	0
Club licence renewal	6	1	0	0	0
<b>Total number</b>	<b>7</b>	<b>2</b>	<b>17</b>	<b>2</b>	<b>0</b>
<b>Total Fee paid to ARLA (GST incl)</b>	<b>\$120-75</b>	<b>\$69-00</b>	<b>\$828-00</b>	<b>\$172-50</b>	<b>\$0</b>

### Annual Fee for Existing Licences Received

Licence type	Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
On licence	1	1	5	0	0
Off licence	0	0	7	2	0
Club	7	1	0	0	0
<b>Total number</b>	<b>8</b>	<b>2</b>	<b>12</b>	<b>2</b>	<b>0</b>
<b>Total Fee paid to ARLA (GST incl)</b>	<b>\$138-00</b>	<b>\$69-00</b>	<b>\$621-00</b>	<b>\$172-50</b>	<b>\$0</b>

### Manager's Certificate Applications Received

	Number received
Manager's certificate new	67
Manager's certificate renewal	44
<b>Total Number</b>	<b>111</b>
<b>Total Fee paid to ARLA (GST incl)</b>	<b>\$3,191-25</b>

### Special Licence Applications Received

	Number received in category: Class 1 (Small)	Number received in category: Class 2 (Medium)	Number received in category: Class 3 (Large)
Special Licence	27	33	3

### Temporary Authority Applications Received

	Number received
Temporary Authorities	6

### Permanent Club Charter Payments Received

	Number received
Permanent Club Charters	1

## 6.1 Current Listing of Licensed Premises

On Licence	Off Licence
Hāwera Cinema 2	Black Bull (Glover Road)
Egmont Racing Club	Waverley Liquormart
Ōpunakē Surf Inn	Black Bull Ōpunakē
Waimate Hotel	Waimate Hotel
Waitōtara Hotel (2008) Limited	Waitōtara Hotel (2008) Limited
White Hart Hotel	Pātea Liquor Centre
Morrieson's Café Bar	Waverley Four Square
Town Takeaways	Rāhotu Four Square
Upside Down Eatery	Manaia Four Square
Tairoa Lodge and Cottage	Pātea Four Square
Kaponga Hotel	Big Barrel Hāwera
Ōkaiawa Hotel	Ōpunakē Four Square
Coronation Hotel	Super Liquor Hāwera
Touchpoint	Highway 45 Four Square
The Vault	Black Bull Liquor Eltham
@Ōhangai Limited	South Taranaki Club
Indian Zaika	Rāhotu Tavern Limited
Hub Catering	Kaponga Four Square
Milan	Countdown Hāwera
The Local TAB and Sports Bar	Clarendon Hotel
Clarendon Hotel	Black Bull (High Street)
Rāhotu Tavern Limited	Kaponga Hotel
Palms Hotel Limited	Eltham Four Square
Rough Habits	Pak n Save Hāwera
Marracbo Café	Palms Hotel Limited
The Furlong	
Shad's	
Someday Cafe	
The Burnt Place	
The Main Street Cafe	

<b>Club Licence</b>
South Taranaki RSA
South Taranaki Club
Tower Bowling Club
Pātea Bowling Club
Eltham Squash Racquets Club
South Taranaki Darts Association
Waverley Golf Club
Pātea Golf Club
Kaponga Rugby Football Club
Manaia Golf Club
Rāhotu Bowling Club
Hāwera Park Bowling Club
Southern Rugby Football Club (Taranaki)
Border Rugby & Sports Club
Te Ngutu Golf Club
Ōkaiawa Sports Club
Masse Hāwera
Hāwera Football Club
Hāwera Golf Club
Hāwera Lawn Tennis & Squash Club
Ōpunakē Bowling Club
Waverley Bowling Club (North Island)
Ōpunakē Golf Club
Cape Egmont Boat Club
Eltham Golf Club
Rāhotu Community & Sports Club
Manaia Bowling Club
Pihama Sports Club
Pungarehu Golf Club