SOUTH TARANAKI DISTRICT COUNCIL

Council Agenda

Monday 9 December 2019
Council Chamber, Albion Street, Hāwera 7.00 pm

Governance Information

Committee Members

Mayor Phil Nixon (Chairperson)

Councillor Andy Beccard
Councillor Mark Bellringer
Councillor Gary Brown
Councillor Celine Filbee
Councillor Aarun Langton
Councillor Steffy Mackay
Councillor Robert Northcott
Councillor Jack Rangiwahia
Councillor Diana Reid
Councillor Bryan Roach
Councillor Brian Rook
Councillor Chris Young

Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees.

It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

(a) the power to make a rate
(b) the power to make a bylaw
(c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
(d) the power to adopt a long-term plan, annual plan or annual report
(e) the power to appoint a chief executive
(f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.
(g) the power to adopt a remuneration and employment policy

Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

Ordinary Meeting – 9 December 2019, 7.00 pm

Council Dinner 5.30 pm

1. Apologies

2. Opening Remark – Mayor Phil Nixon

3. Open Forum and Presentations

3.1 Venture Taranaki Trust

4. Confirmation of Minutes

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4.2 Extraordinary Council Minutes 4 November 2019 ..... Page 11

5. Committee and Board Minutes

5.1 Eltham-Kaponga Community Board 11 November 2019..... Page 19
5.2 Te Hāwera Community Board 11 November 2019..... Page 24
5.3 Taranaki Coastal Community Board 12 November 2019 ..... Page 30
5.4 Pātea Community Board 13 November 2019..... Page 35
5.5 Iwi Liaison Committee 20 November 2019..... Page 41
5.6 Novus Contracting Limited 25 November 2019..... Page 46

6. Joint Committee Minutes

6.1 Taranaki Civil Defence Emergency Management Group 15 August 2019..... Page 49
6.2 Taranaki Solid Waste Management Committee 22 August 2019 ..... Page 55
6.3 Regional Transport Committee 11 September 2019 ..... Page 59
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7. Reports

7.1 Pathways Prioritisation ..... Page 71
7.2 Delegations Register Update ..... Page 79
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8. Information Reports

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9. Resolution to Exclude the Public

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South Taranaki District Council

1. Apologies

Leave of Absence

The Council may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.

South Taranaki District Council

2. Opening Remark – Mayor Phil Nixon

The opening remark is an opportunity to comment on something positive or constructive that has happened in relation to the Council or the Community.

South Taranaki District Council

3. Open Forum

3.1 Venture Taranaki Trust

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.

South Taranaki District Council

Council Minutes

To	Ordinary Council
Date	9 December 2019
Subject	**Inaugural Council – 24 October 2019**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Council is being asked to adopt the Inaugural Council minutes from Thursday 24 October 2019 as a true and correct record.

Recommendation

THAT the Council adopts the minutes of the Inaugural Council meeting held on 24 October 2019 as a true and correct record.

South Taranaki District Council

Minutes of the Inaugural Meeting of the South Taranaki District Council held in the Hāwera Community Theatre on Thursday 24 October 2019, commencing at 6.30 pm.

PRESENT:

Mayor and Councillors
Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aarun Langton, Steffy Mackay, Robert Northcott, Jack Rangiwahia, Diana Reid, Bryan Roach and Chris Young.

Eltham-Kaponga Community Board
Karen Cave, Sonya Douds, Alan Hawkes and Lindsay Maindonald.

Te Hāwera Community Board
Wayne Bigham, Raymond Buckland, Russell Hockley and Nikki Watson.

Taranaki Coastal Community Board
Bonita Bigham, Sharlee Mareikura, Liz Sinclair and Andy Whitehead.

Pātea Community Board
Jaqc Dwyer, Maria Ferris, Dianne Lance and Joanne Peacock.

IN ATTENDANCE: Waid Crockett (Chief Executive), Liam Dagg (Group Manager Environmental Services), Fiona Greenhill (Group Manager Community and Infrastructure Services), Phillippa Wilson (Group Manager Corproate Services), Sara Dymond (Governance Officer) and several members of the public.

APOLOGIES: Nil.

1 Welcome by the Mayor

The Mayor welcomed the elected members and their families to the declaration ceremony. He acknowledged the new and re-elected members to the South Taranaki District Council. He thanked everyone for their support and looked forward to working with everyone in the future.

2 Meeting convened by the Chief Executive

The Chief executive welcomed the elected representatives, family and friends to the Inaugural Meeting and formally declared the meeting opened.

3 Reports

3.1 Legislative Advice for the Incoming Council

Mr Crockett outlined the information relating to the Local Government Official Information and Meetings Act 1987, Local Authorities (Members' Interests) Act 1968, Sections 99, 105 and 105A of the Crimes Act 1961, the Secret Commissions Act 1910 and the Securities Act 1978. He also highlighted the tabled statement in relation to the Financial Markets Conduct Act 2013.

RESOLUTION **(Mr Crockett/Mr Crockett)**

150/19 **THAT the Council;**

Receives the Legislative Advice to the incoming Council, including the tabled statement regarding the Financial Markets Conduct Act 2013.

CARRIED

Ross Dunlop congratulated the new Mayor, Phil Nixon and placed the Mayoral Chains around his neck.

4 Making and Attesting of Delclarations

The Chief Executive invited Phil Nixon to step forward to swear the oath of office and sign his declaration as Mayor.

The Mayor then assumed the Chair and called forward each Councillor in turn to swear their oath and sign their declaration.

The Community Board members were called forward to swear their oaths and sign their declarations. The Te Hāwera Community Board were called forward to swear their oaths and sign their declarations as a group.

5 Election of Deputy Mayor

The Mayor announced the appointment of Councillor Robert Northcott to the position of Deputy Mayor.

6 Mayor concludes meeting

The meeting concluded at 8.10 pm.

Dated this day of 2019.

.....
CHAIRPERSON

South Taranaki District Council

Council Minutes

To	Ordinary Council
Date	9 December 2019
Subject	**Extraordinary Council – 4 November 2019**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Council is being asked to adopt the Extraordinary Council minutes to confirm the committee appointments and consider the Councillors' remuneration held on Monday 4 November 2019 as a true and correct record.

Recommendation

THAT the Council adopts the minutes of the Extraordinary Council meeting to confirm the committee appointments for the 2019/2022 triennium and consider the Councillors' remuneration held on 4 November 2019 as a true and correct record.

South Taranaki District Council

Minutes of the Extraordinary Meeting of the South Taranaki District Council held in the Council Chamber on Monday 4 November 2019, commencing at 1.00 pm.

PRESENT: Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Steffy Mackay, Robert Northcott, Jack Rangiwahia, Diana Reid, Bryan Roach and Chris Young.

IN ATTENDANCE: Waid Crockett (Chief Executive), Liam Dagg (Group Manager Environmental Services), Fiona Greenhill (Group Manager Community and Infrastructure Services), Phillippa Wilson (Group Manager Corporate Services), Becky Wolland (Policy and Governance Manager), Cecilia Hunt (Financial Systems Officer), Rachael Harris (Communications Officer), Sara Dymond (Governance Officer.

APOLOGIES: Councillors Aarun Langton and Brian Rook.

RESOLUTION **(Cr Brown/Cr Filbee)**

151/19 **THAT the apologies from Councillors Aarun Langton and Brian Rook be received.**

CARRIED

1 Report

1.1 Adoption of Standing Orders

The Council were required to adopt and operate with a set of standing orders for the conduct of its meetings, committees and subcommittees. The Council was being asked to adopt Local Government New Zealand's Standing Orders for territorial authorities. The Council were also required to adopt procedures for speaking and moving motions. Under section 22 of Standing Orders there were three options for the Council to consider, Options A, B and C.

RESOLUTION **(Cr Beccard/Cr Mackay)**

152/19 **THAT the Council**

Adopts the Local Government New Zealand's Standing Orders for territorial authorities.

CARRIED

RESOLUTION **(Cr Northcott/Cr Filbee)**

153/19 **THAT the Council**

Adopts Section 22 Option C for speaking moving motions.

CARRIED

1.2 Committee Appointments and Political Structure

The report asked that the Council confirm the political structure and committee appointments determined by the Mayor for the 2019-2022 triennium. It also asked that Ian Wards continue as a Commissioner until 9 December 2019 which would allow sufficient time for new appointees to the Committee to undertake the training necessary to consider applications under the Sale of Liquor Act 2012.

RESOLUTION **(Cr Nixon/Cr Rangiwahia)**

154/19 **THAT the Council**

a) Confirms the political structure for the 2019-2022 Triennium as attached in Appendix 1.

b) Appoints Ian Wards as a Commissioner to undertake the powers and duties of the District Licensing Committee for the period from 4 November to 9 December 2019, in accordance with the Sale of Liquor Act 2012 Section 104 (1) and (2).

c) Confirms to the following Committee appointments for the 2019-2022 Triennium:

Agrees that the following appointments are confirmed:

Environment and Hearings Committee:
Chairperson - Andy Beccard
Members - Steffy Mackay, Robert Northcott, Diana Reid, Aarun Langton

Audit and Risk Committee:
Members - Ian Armstrong, Councillors Andy Beccard, Jack Rangiwahia, Chris Young and Gary Brown

Iwi Liaison Committee:
Chairperson - Mayor Phil Nixon
Members - Councillors Robert Northcott, Andy Beccard and Aarun Langton

Personnel Committee:
Members - Mayor Phil Nixon, Robert Northcott, Andy Beccard, Mark Bellringer, Celine Filbee

Eltham Drainage Committee:
Member - Councillor Mark Bellringer

Community Board Appointments:
Eltham-Kaponga - Councillor Steffy Mackay
Pātea Community - Councillor Robert Northcott
Taranaki Coastal - Councillor Aarun Langton
Te Hāwera - Councillor Diana Reid

Community Services Portfolio Group:
Members - Councillors Celine Filbee, Steffy Mackay, Bryan Roach and Brian Rook

Infrastructure Portfolio Group:
Members - Councillors Mark Bellringer, Gary Brown, Robert Northcott and Bryan Roach

District Licensing Committee:
Chairperson - Councillor Ian Wards (External Member)
Members - Councillors Steffy Mackay and Brian Rook

Eltham Landfill Dairy Farm:
Representative - Councillor Aarun Langton

Hawera Cinema 2:
Mayor - Phil Nixon
Trustee - Councillor Gary Brown
Alternative - Councillor Mark Bellringer

Historic Places Trust:
Representative - Councillor Diana Reid

Mayor's Taskforce for Jobs:
Chairperson - Mayor Phil Nixon
Representative - Councillor Steffy Mackay and Diana Reid

Novus Contracting:
Representative - Councillor Chris Young

Pātea Harbour Endowment Fund:
Representative - Councillor Robert Northcott

Property Acquisition Subcommittee:
Representatives - Councillors Robert Northcott and Jack Rangiwahia

Rural Health Advisory Group:
Representative - Mayor Phil Nixon or Councillor Robert Northcott

South Taranaki Health Advisory Committee:
Representative - Mayor Phil Nixon

Sport NZ Rural Travel Fund:
Representatives - Councillors Celine Filbee and Bryan Roach

Sport Taranaki:
Representative - Councillor Robert Northcott

TSB Hub Hall of Fame:
Representative - Mayor Phil Nixon and Councillor Aarun Langton

Wanganui Forestry Committee:
Representative - Councillor Brian Rook

Wanganui Harbour Board
Representative - Councillor Brian Rook

Waimate Plains Property Society:
Representative - Councillor Bryan Roach

Waipipi Wind Farm (Waverley):
Representative - Councillor Robert Northcott

Mayoral Forum (Hosted by STDC):
Mayor - Mayor Phil Nixon

Taranaki Regional Council Appointments

Policy and Planning Committee:
Representative - Councillor Chris Young
Alternative - Councillor Brian Rook

Regional Transport Committee:
Representative - Mayor Phil Nixon
Alternative - Councillor Brian Rook

Taranaki Civil Defence Emergency:
Representative - Mayor Phil Nixon
Alternative - Councillor Robert Northcott

Taranaki Solid Waste:
Representative - Councillor Bryan Roach
Alternative - Councillor Mark Bellringer

CARRIED

1.3 Remuneration Pool

The Council were being asked to distribute the remuneration pool for councillors with positions of additional responsibility. A recommendation from the Council would then be sent to the Remuneration Authority for approval. The Council were also asked to approve an updated Elected Members' Expenses and Allowances (E&A) Policy. The E&A Policy included a Childcare Allowance for the Council to consider.

In relation to the Environment and Hearings Committee Councillor Beccard believed that although the Committee were remunerated for hearings no member had been remunerated in the past triennium. He agreed that the Audit and Risk Committee were required to read a number of financial reports however believed every councillor should be reviewing these. He proposed the following remuneration distribution; Deputy Mayor $47,000, Environment and Hearings Committee Chairman $42,000, Environment and Hearings Members $35,000, Audit and Risk Committee members $32,000 and any other councillor $30,000.

Councillor Mackay provided clarification that as part of the Environment and Hearings Committee they were required to peruse documents outside of the formal meeting process. These documents required thorough reading with the expectation to provide direction to planning officers

Mrs Wilson clarified that the legislation had been amended and members were now remunerated for resource consent and district plan hearings and changes; $100 per hour for chairpersons and $80 per hour for members. With these changes there was no need to remunerate the members of the Environment and Hearings Committee over and above the councillor base rate.

Mayor Nixon requested clarification around the forecasted plan changes expected in this triennium. Mr Dagg commented that there could be appeals for plan changes for industrial land rezoning and the town centre plan exercise.

Regarding the discussion around the reading of financial reports the Mayor agreed that these should be read by all members of the Council however noted that the additional

work was required when being presented to by loan managers. There was no potential for Audit and Risk Committee members to earn additional income.

The Mayor was pleased to see an increase in remuneration for the Deputy Mayor as it reflected the workload involved however could not comment directly on the Environment and Hearings Committee. He was also pleased to see an increase for all Councillors as there was a lot of effort and responsibility for those around the table.

In relation to the Audit and Risk Committee Mr Crockett commented that there were several things that the Council would expect the Committee to deal with across this term particularly around health and safety. His view was there was nothing greater than managing the Councils' Long Term Investment Fund (LTIF) than the work that the Councillors were required to do on that Committee.

Mr Crockett commented that the Audit and Risk Committee were effectively an advisory committee to the Council who had delegated responsibilities with regards to health and safety and risk management. The quarterly and financial reports were presented to the Committee prior to being signed off by the Council which required a reasonable level of understanding. The Committee had oversight of the LTIF and over the previous 12 months had been more involved with the management of the fund. The Committee had made good decisions which was shown through its continued growth and was a result of the councillors understanding of the financial implications of the LTIF.

In response to the questions around if either Committee required more skills than the other the Mayor noted that members of the Environment and Hearings Committee needed to be qualified however members needed to be prudent financially to be on the Audit and Risk Committee.

Councillor Mackay supported Option 2b as it was similar to that suggested by Councillor Beccard. She was in favour of the ratio which included extra recognition for the ARC Committee.

MOTION **(Cr Mackay/Cr Rangiwahia)**

THAT the Council

Approves the distribution of the remuneration pool (Option 2B) for submission to the Remuneration Authority as set out in the following table:

Position	Ratio to Councillor Base Remuneration	Remuneration	Total
Deputy Mayor	**1.5**	**$48,037**	**$48,037**
Chairperson	**1.25**	**$40,030**	**$40,030**
Councillor **ARC Councillor**	**1.0** **1.1**	**$32,025** **$35,227**	**$256,200** **$70,454**
Total			**$414,720**

Councillor Beccard did consider this option however felt that it was not a fair distribution for the members of the Audit and Risk Committee compared to a Councillor. He would support the Environment and Hearings Committee and Audit and Risk Committee members to have the same remuneration.

Councillor Roach supported the Environment and Hearings Committee be recognised for the additional work members did on that committee.

RESOLUTION **(Cr Beccard/Cr Roach)**

155/19 **THAT the Council**

Approves the distribution of the remuneration pool for submission to the Remuneration Authority as set out in the following table:

Position	Number of members per position	Remuneration	Total
Deputy Mayor	1	$48,037	$48,125
Chairperson E&H	1	$40,030	$40,145
ARC & E&H Members (excluding Robert Northcott and Andy Beccard	6	$33,645	$201,870
Councillor	4	$31,145	$124,580
Total			$414,720

CARRIED

This became the substantive motion.

Discussion was held around the Childcare Allowance for Elected Members and it was agreed that this was a necessity in terms of encouraging a broader spectrum of people in the decision making process.

RESOLUTION **(Cr Brown/Cr Roach)**

156/19 **THAT the Council**

Approves a Childcare Allowance for Elected Members as follows:

Childcare allowance will be paid in accordance with Clause 14 of the Determination set by the Authority to eligible elected members for the following:

- ***Meetings of the Council, Community Boards, Standing Committees, Special Committees, Portfolio Groups, Sub-committees and Working Parties where appointed as a member. Any exceptions to be approved by the Mayor/Chief Executive on a case by case basis where there is a clear benefit to the Council from a non-appointed member attending a meeting.***
- ***Council workshops***
- ***Resource consent hearings (if appointed as a member)***
- ***Meetings of another local authority or external agency when formally appointed to represent the Council or Board***
- ***Formal deputations to a Minister or Parliamentary Select Committee***
- ***Training and professional development courses as approved by the Mayor/Chief Executive***
- ***Seminar and conferences as approved by the Mayor/Chief Executive***
- ***Representing the Council or Board at an "official" function with the approval of the Mayor or Board Chairperson***
- ***Field trips and site visits including site visits for resource consent hearings***
- ***Civic ceremonies where invited by the Mayor to attend***

Eligible elected members will be reimbursed for childcare fees for actual incurred costs on production of receipts for childcare services and these will be approved by the Group Manager Corporate Services.

CARRIED

RESOLUTION **(Cr Beccard/Cr Filbee)**

157/19 **THAT the Council approves the Elected Members Expenses and Allowances Policy for the period October 2019 to October 2022 in Appendix 1 for submission to the Remuneration Authority for their approval.**

CARRIED

2.4 2020 Meeting Schedule

The Council were being asked to adopt the 2020 Meeting Schedule for the period January to December 2020.

RESOLUTION **(Cr Northcott/Cr Mackay)**

158/19 **THAT the Council adopts the 2020 Meeting Schedule.**

CARRIED

The meeting concluded at 2.34 pm.

Dated this day of 2019.

…….
CHAIRPERSON

South Taranaki District Council

Board Minutes

To	Ordinary Council
Date	9 December 2019
Subject	**Eltham-Kaponga Community Board – 11 November 2019**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Eltham-Kaponga Community Board met on 11 November 2019. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 11 November 2019 for their information.

2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board held on 11 November 2019.

Eltham-Kaponga Community Board

Minutes of the Ordinary Meeting of the Eltham-Kaponga Community Board held in the Taumata Recreation Centre, Eltham on Monday 11 November 2019, commencing at 10.30 am.

PRESENT: Karen Cave, Sonya Douds, Lindsay Maindonald and Councillor Steffy Mackay.

IN ATTENDANCE: Mayor Phil Nixon, Councillor Mark Bellringer, Waid Crockett (Chief Executive), Fiona Greenhill (Group Manager Community and Infrastructure Services), Claire Symes (Community Development Manager), Sara Dymond (Governance Officer) and one member of the public.

APOLOGIES: Alan Hawkes.

RESOLUTION **(Mrs Cave/Cr Mackay)**

36/19 EL **THAT the apology from Mr Hawkes be received.**

CARRIED

1 Reports

1.1 Community Board Appointments

The Community Board were required to make the election of the chairperson and the deputy chairperson by using a voting system. The community board were also required to appoint a representative on the Creative Communities Assessment Committee and on the Policy and Strategy Committee.

RESOLUTION **(Cr Mackay/Mrs Cave)**

37/19 EL **THAT the Eltham-Kaponga Community Board**

a) Adopts System B as its voting system when electing the Chairperson and Deputy Chairperson of a community board.

CARRIED

RESOLUTION **(Cr Mackay/Ms Douds)**

38/19 EL **THAT the Eltham-Kaponga Community Board**

a) Appoints Mrs Karen Cave as the Community Board Chairperson for the 2019-22 triennium.

CARRIED

Mrs Cave accepted her position as Chairperson and chaired the remainder of the meeting.

RESOLUTION **(Cr Mackay/Mrs Cave)**

39/19 EL **THAT the Eltham-Kaponga Community Board**

a) Appoints Ms Sonya Douds as the Community Board Deputy Chairperson for the 2019-22 triennium.

CARRIED

RESOLUTION **(Mr Maindonald/Cr Mackay)**

40/19 EL **THAT the Eltham-Kaponga Community Board**

a) Appoints Ms Sonya Douds as the Community Board representative on the Creative Communities Assessment Committee.

CARRIED

RESOLUTION **(Cr Mackay/Mr Maindonald)**

41/19 EL **THAT the Eltham-Kaponga Community Board**

a) Appoints Mrs Karen Cave as the Community Board representative on the Policy and Strategy Committee.

CARRIED

2 Open Forum and Presentations

2.1 Councillor Mark Bellringer – Eltham Municipal Building

Councillor Bellringer requested an update on the concerns he had raised at the previous meeting relating to the vast deterioration of the building due to the leaking roof. Ms Greenhill advised that this had been referred to the Council's Corporate Property team.

Mayor Nixon left the meeting at 10.41 am.

3 Confirmation of Minutes

3.1 Eltham-Community Board Meeting held on 19 August 2019.

The minutes were being provided for information only. The Eltham-Kaponga Community Board were not required to receive these minutes.

In relation to the fly tipping at 240 Bridge Street, Eltham Mrs Cave updated that a cleansing order had been issued to the property by the Council. The owners had appointed their solicitor who Council staff had been in contact with however no agreement had been reached. Ms Greenhill reminded that this was private property and any action taken by the Council needed to follow the correct process.

4 Reports

4.1 Adoption of Standing Orders

The Community Board were required to operate in accordance with standing orders for the conduct of its meetings. The Community Board were also required to adopt procedures for speaking and moving motions.

RESOLUTION **(Ms Douds/Cr Mackay)**

42/19 EL **THAT the Eltham-Kaponga Community Board**

a) Adopts the Local Government New Zealand's Standing Orders for Community Boards.

b) Adopts Section 22 Option C for speaking and moving motions.

CARRIED

5 Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

The Kaponga Town signs were awaiting the Te Reo wording for the sign. Councillor Mackay questioned the longevity of the signs and asked what material it was being made of. Mrs Symes believed the sign was made from marine ply.

RESOLUTION **(Mrs Cave/Cr Mackay)**

43/19 EL **THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report 2019.**

CARRIED

5.2 District LibraryPlus Report – August and September 2019

The report covered the range of library activities and statistics across the District for May.

RESOLUTION **(Cr Mackay/Ms Douds)**

44/19 EL **THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report – August and September 2019.**

CARRIED

5.3 Eltham-Kaponga Facilities Usage Report – 2019/20

The facility usage report summarised the total usage of a range of Council owned assets and services, within the Eltham-Kaponga ward.

RESOLUTION **(Cr Mackay/Ms Douds)**

45/19 EL **THAT the Eltham-Kaponga Community Board receives the Eltham Facilities Usage Report – 2019/20.**

CARRIED

The meeting concluded at 10.54 am.

Dated this day of 2019.

…….
CHAIRPERSON

South Taranaki District Council

Board Minutes

To	Ordinary Council
Date	9 December 2019
Subject	**Te Hāwera Community Board – 11 November 2019**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Te Hāwera Community Board met on 11 November 2019. The Council is being asked to receive the Te Hāwera Community Board minutes from 11 November 2019 for their information.

2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Te Hāwera Community Board held on 11 November 2019.

Te Hāwera Community Board

Minutes of the Ordinary Meeting of the Te Hāwera Community Board held in the Council Chamber, Albion Street, Hāwera on Monday 11 November 2019, commencing at 1.30 pm.

PRESENT: Wayne Bigham, Raymond Buckland, Russell Hockley, Nikki Watson and Councillor Diana Reid.

IN ATTENDANCE: Mayor Phil Nixon, Waid Crockett (Chief Executive), Fiona Greenhill (Group Manager Community and Infrastructure Services), Phil Waite (Recreation and Facilities Manager), Ella Borrows (Community Development Advisor), Sara Dymond (Governance Officer) and four members of the public.

APOLOGIES: Nil.

1 Reports

1.1 Community Board Appointments

The Community Board were required to make the election of the chairperson and the deputy chairperson by using a voting system. The Community Board were also required to appoint a representative on the Creative Communities Assessment Committee and on the Policy and Strategy Committee.

RESOLUTION **(Cr Reid/Mr Hockley)**

36/19 HA **THAT the Te Hāwera Community Board**

a) Adopts System B as its voting system when electing the Chairperson and Deputy Chairperson of a community board.

CARRIED

RESOLUTION **(Mr Buckland/Mrs Watson)**

37/19 HA **THAT the Te Hāwera Community Board**

a) Appoints Mr Wayne Bigham as the Community Board Chairperson for the 2019-22 triennium.

CARRIED

Mr Bigham accepted his position as Chairperson and chaired the remainder of the meeting.

RESOLUTION **(Mrs Watson/Mr Buckland)**

38/19 HA **THAT the Te Hāwera Community Board**

a) Appoints Mr Russell Hockley as the Community Board Deputy Chairperson for the 2019-22 triennium.

CARRIED

RESOLUTION **(Mr Hockley/Cr Reid)**

39/19 HA **THAT the Te Hāwera Community Board**

a) Appoints Mrs Nikki Watson as the Community Board representative on the Creative Communities Assessment Committee.

CARRIED

RESOLUTION **(Mr Hockley/Mrs Watson)**

40/19 HA **THAT the Te Hāwera Community Board**

a) Appoints Mr Wayne Bigham as the Community Board representative on the Policy and Strategy Committee.

CARRIED

RESOLUTION **(Mr Bigham/Mrs Watson)**

41/19 HA **THAT the Te Hāwera Community Board**

a) Appoints Mr Russel Hockley as the alternative Community Board representative on the Policy and Strategy Committee.

CARRIED

2 Open Forum and Presentations

2.1 Nicki Luxton, Dean Pratt, Fred Kersten and Jan Beccard - South Taranaki Justices of the Peace Association (Inc)

Mayor Nixon declared a conflict of interest as he was the chairperson of the conference group.

The South Taranaki Justices of the Peace Association (Inc) was hosting the National Conference at TSB Hub in Hāwera from 28 February until 1 March 2020 and were responsible for organising certain aspects of the conference such as catering, entertainment, transport, communication and some conference events. Although being successful with funding authorities it had been difficult to meet their funding criteria. Due to the age of the organisation members were not seen to be active in the community however did a lot in the community.

Mr Pratt highlighted that the cost to fund the conference was $66,000 which was paid mostly by delegates attending the conference however there was a shortfall of $9,700. Delegate registrations were $350 per attendee with each delegate expected to spend $75 per day within the community. There were 20 partners attending with an expected spend of $100 per day in the community.

A partners' programme had been arranged for those not attending as delegates which included visiting the Tawhiti Museum, Hollard Gardens and the Possum Factory. Between 105 - 120 delegates were expected to attend from all over New Zealand although the final number would not be known until registrations closed in January.

Twenty five early bird registrations had been received with delegates indicating they would extend their stay in the region as a holiday.

2.2 Phil Waite – Hāwera Town Centre

Mr Waite presented the detailed design and layout of Te Ramanui o Ruapūtahanga from an artistic view. The resource consent was now out for public notice with submissions closing on Friday 13 December at 5 pm.

Mr Waite summarised progress with the Hāwera Town Centre which included the purchase of the building which contains the East Ocean Takeaway, the purchase of 42 Victoria Street, Hāwera to allow better access to the Regent St carpark and the potential future options for the *oxygen building*.

3 Reports

3.1 Adoption of Standing Orders

The Community Board was required to operate in accordance with standing orders for the conduct of its meetings. The Community Board were also required to adopt procedures for speaking and moving motions.

RESOLUTION **(Mr Hockley/Cr Reid)**

42/19 HA **THAT the Te Hāwera Communiy Board**

a) Adopts the Local Government New Zealand's Standing Orders for Community Boards.

b) Adopts Section 22 Option C for speaking and moving motions.

CARRIED

4 Funding Application

4.1 The South Taranaki Justices of the Peace Association – Hosting of National Conference

An application was received from The South Taranaki Justices of the Peace Association requesting funding for the Hosting of National Conference

MOTION **(Mr Buckland/)**

THAT the Te Hāwera Communiy Board allocates $2,500 from their Discretionary Fund to The South Taranaki Justices of the Peace Association for the hosting of the National Conference.

LOST

Mrs Watson felt that The South Taranaki Justices of the Peace Association did a lot within the community.

RESOLUTION **(Mrs Watson/Cr Reid)**

43/19 HA **THAT the Te Hāwera Community Board allocates $3,000 from their Discretionary Fund to The South Taranaki Justices of the Peace Association for the hosting of the National Conference.**

CARRIED

5 Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

The Council were commended for the Elektra Light Festival that took place on Friday 8 November. This had attracted a lot of people and had received positive feedback. The Board supported the event being held annually.

Mayor Nixon had the privilege of hosting the Friendship Force on 8 November and had received positive feedback on the ablution block at Waihi Beach from a walking group who attended.

RESOLUTION **(Cr Reid/Mrs Watson)**

44/19 HA **THAT the Te Hāwera Community Board receives the Community Development Activity Report 2019.**

CARRIED

5.2 District LibraryPlus Report – August and September

The report covered the range of library activities and statistics across the District for May 2019.

RESOLUTION **(Mr Buckland/Mr Hockley)**

45/19 HA **THAT the Te Hāwera Community Board receives the District LibraryPlus Report – August and September.**

CARRIED

5.3 Te Hāwera Facilities Usage Report – 2019/20

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Positive feedback was received on the Hāwera Holiday Park.

RESOLUTION **(Mr Buckland/Mr Hockley)**

46/19 HA **THAT the Te Hāwera Community Board receives the Te Hāwera Facilities Usage Report – 2019/20.**

CARRIED

The meeting concluded at 2.16 pm.

Dated this day of 2019.

…….
CHAIRPERSON

Board Minutes

To	Ordinary Council
Date	9 December 2019
Subject	**Taranaki Coastal Community Board – 12 November 2019**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Taranaki Coastal Community Board met on 12 November 2019. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 12 November 2019 for their information.

2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board held on 12 November 2019.

Taranaki Coastal Community Board

Minutes of the Ordinary Meeting of the Taranaki Coastal Community Board held at Sandfords Event Centre, Tasman Street, Ōpunakē on Tuesday 12 November 2019, commencing at 2.30 pm.

PRESENT: Bonita Bigham, Sharlee Mareikura, Liz Sinclair, Andy Whitehead and Councillor Aarun Langton.

IN ATTENDANCE: Mayor Phil Nixon, Councillor Chris Young, Waid Crockett (Chief Executive), Fiona Greenhill (Group Manager Community and Infrastructure Services), Sara Dymond (Governance Officer) and one member of the pubic.

APOLOGIES: Nil.

1 Reports

1.1 Community Board Appointments

The Community Board were required to make the election of the chairperson and the deputy chairperson by using a voting system. The Community Board were also required to appoint a representative on the Creative Communities Assessment Committee, Policy and Strategy Committee and the Waimate Plains Property Society Inc.

RESOLUTION **(Ms Mareikura/Ms Bigham)**

42/19 TC **THAT the Taranaki Coastal Community Board**

a) Adopts System B as its voting system when electing the Chairperson and Deputy Chairperson of a community board.

CARRIED

RESOLUTION **(Ms Mareikura/Ms Sinclair)**

43/19 TC **THAT the Taranaki Coastal Community Board**

a) Appoints Mr Andy Whitehead as the Community Board Chairperson for the 2019-22 triennium.

CARRIED

Mr Andy Whitehead accepted his position as Chairperson and chaired the remainder of the meeting.

RESOLUTION **(Ms Bigham/Mr Whitehead)**

44/19 TC **THAT the Taranaki Coastal Community Board**

a) Appoints Ms Sharlee Mareikura as the Community Board Deputy Chairperson for the 2019-22 triennium.

CARRIED

RESOLUTION **(Ms Mareikura/Ms Bigham)**

45/19 TC **THAT the Taranaki Coastal Community Board**

a) Appoints Ms Liz Sinclair as the Community Board representative on the Creative Communities Assessment Committee.

CARRIED

RESOLUTION **(Ms Mareikura/Mr Whitehead)**

46/19 TC **THAT the Taranaki Coastal Community Board**

a) Appoints Ms Bonita Bigham as the Community Board representative on the Policy and Strategy Committee.

CARRIED

RESOLUTION **(Ms Bigham/Ms Mareikura)**

47/19 TC **THAT the Taranaki Coastal Community Board**

a) Appoints Councillor Aarun Langton as the Community Board representative on the Waimate Plains Property Society Inc.

CARRIED

2 Open Forum and Presentations

2.1 Ann Hickey - Ōpunakē

Mrs Hickey highlighted to the Board the amount of voluntary work undertaken in Ōpunakē for example spraying of the stone work by Mr Ian Baker, painting of the timber seats by Mr Dudley Morris, the shining of the rubbish bins by Mr Mike Quintus and Mr Bernard Karam sweeping outside the Ōpunakē Libraryplus.

Mrs Hickey also highlighted some areas that required attention such as the fence at the cemetery, a water leak over the footpath, trees requiring trimming over the cliff top and garden improvements.

Ms Bigham felt that concession planning was required to ensure that maintenance work continued in the future.

3 Confirmation of Minutes

3.1 Egmont Plains Community Board Meeting held on 21 August 2019.

The minutes were being provided for information only. The Taranaki Coastal Community Board were not required to receive these minutes.

4 Reports

4.1 Adoption of Standing Orders

The Community Board were required to operate in accordance with standing orders for the conduct of its meetings. The Community Board were also required to adopt procedures for speaking and moving motions.

RESOLUTION **(Mr Whitehead/Ms Mareikura)**

48/19 TC **THAT the Taranaki Coastal Community Board**

a) Adopts the Local Government New Zealand's Standing Orders for Community Boards.

b) Adopts Section 22 Option C for speaking and moving motions.

CARRIED

5 Funding Application

5.1 Manaia and District Lions Club – Christmas Parade

An application was received from the Manaia and District Lions Club for the Christmas Parade.

In supporting the application, the Board noted their criteria stipulated that food and drink could not be funded. The Board asked that their comments be reflected in their response letter.

RESOLUTION **(Ms Mareikura/Ms Sinclair)**

49/19 TC **THAT the Taranaki Coastal Community Board allocates $666 from their Discretionary Fund to the Manaia and District Lions Club for the Christmas Parade.**

CARRIED

6 Funding Request Report

6.1 Waimate Plains Development Levy Fund

An application was received from the Waimate Plains Property Society Inc to repair, clean and paint three shops in Manaia.

Due to not receiving the background information in a timely manner the Board supported deferring the application until the next meeting.

RESOLUTION **(Ms Bigham/Ms Mareikura)**

50/19 TC **THAT the Taranaki Coastal Community Board deferred the application from the Waimate Plains Property Society Inc to repair, clean and paint the three shops on the main road in Manaia until the next meeting.**

CARRIED

7 Information Reports

7.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Mayor Nixon highlighted the successful Elektra event that was held on Friday 8 November at King Edward Park. Ms Bigham would like to see this event or part of the event brought to the smaller towns in the District so the joy could be shared.

RESOLUTION **(Ms Mareikura/Ms Sinclair)**

51/19 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

7.2 District LibraryPlus Report

The report covered the range of library activities and statistics across the District for August 2019.

RESOLUTION **(Ms Bigham/Cr Langton)**

52/19 TC **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report 2019.**

CARRIED

7.3 Taranaki Coastal Facilities Usage Report – 2019/20

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Ms Bigham noted that in relation to the Manaia Town Hall the Council needed to communicate their plans with the community.

RESOLUTION **(Ms Mareikura/Ms Sinclair)**

53/19 TC **THAT the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report – 2019/20.**

CARRIED

The meeting concluded at 3.13 pm.

Dated this day of 2019.

……
CHAIRPERSON

Board Minutes

To	Ordinary Council
Date	9 December 2019
Subject	**Pātea Community Board – 13 November 2019**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Pātea Community Board met on 13 November 2019. The Council is being asked to receive the Pātea Community Board minutes from 13 November 2019 for their information.

2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Pātea Community Board held on 13 November 2019.

1

Pātea Community Board

Minutes of the Ordinary Meeting of the Pātea Community Board held at the Hunter Shaw Building, Egmont Street, Pātea on Wednesday 13 November 2019, commencing at 4.00 pm.

PRESENT: Jacq Dwyer, Dianne Lance, Joanne Peacock, Maria Ferris and Councillor Robert Northcott.

IN ATTENDANCE: Mayor Phil Nixon, Waid Crockett (Chief Executive), Fiona Greenhill (Group Manager Community and Infrastructure Services), Claire Symes (Community Development Manager), Janine Maruera (Community Development Advisor), Sara Dymond (Governance Officer) and eight members of the public.

APOLOGIES: Nil.

1 Reports

1.1 Community Board Appointments

The Community Board were required to make the election of the chairperson and the deputy chairperson by using a voting system. The Community Board were also required to appoint a representative on the Creative Communities Assessment Committee, Policy and Strategy Committee and the Pātea Harbour Endowment Fund Committee.

RESOLUTION **(Cr Northcott/Ms Lance)**

38/19 PA **THAT the Pātea Community Board**

a) Adopts on System B as its voting system when electing the Chairperson and Deputy Chairperson of a community board.

CARRIED

RESOLUTION **(Ms Lance/Ms Ferris)**

39/19 PA **THAT the Pātea Community Board**

a) Appoints Ms Jacq Dwyer as the Community Board Chairperson for the 2019-22 triennium.

CARRIED

Ms Jacq Dwyer accepted her position as Chairperson and chaired the remainder of the meeting.

RESOLUTION **(Ms Ferris/Cr Northcott)**

40/19 PA **THAT the Pātea Community Board**

a) Appoints Ms Dianne Lance as the Community Board Deputy Chairperson for the 2019-22 triennium.

CARRIED

RESOLUTION **(Cr Northcott/Ms Peacock)**

41/19 PA **THAT the Pātea Community Board**

a) Appoints Ms Jacq Dwyer as the Community Board representative on the Creative Communities Assessment Committee.

CARRIED

RESOLUTION **(Cr Northcott/Ms Ferris)**

42/19 PA **THAT the Pātea Community Board**

a) Appoints Ms Jacq Dwyer as the Community Board representative on the Policy and Strategy Committee.

CARRIED

RESOLUTION **(Ms Ferris/Ms Lance)**

43/19 PA **THAT the Pātea Community Board**

a) Appoints Ms Joanne Peacock as the Community Board representative on the Pātea Harbour Endowment Fund Committee.

CARRIED

2 Open Forum and Presentations

2.1 Gillian Rio and Melva Tucker – Paepae in the Park

Ms Rio spoke in support of their funding application and explained that funding would assist with the hire of backline instruments such as a drumkit, base amplifier, guitars and music stands for musicians who performed on the day.

2.2 Kristina Forsberg - Pātea Kindergarten

The team at the Pātea Kindergarten had fundraised for seven years to make improvements to the kindergarten which was still in original condition since being built in 1968. The project had been divided into three phases with phase one including a teacher's office as it was currently located in a portacom, bag room, art resources room to store art equipment and a kitchen for better interaction with the children.

Phase two included a children's bathroom, laundry and accessibility facilities and phase three the administration office, cleaner's cupboard, front entrance and insulation.

2.3 Alan Caple – Pātea Community Patrol

The Pātea Community Patrol had gained greater support from the police. A public meeting was being encouraged as a public relations exercise to gauge what the community wanted from the police. Senior Sergeant Kyle Davie would be invited to this meeting.

Mr Crockett commented on roaming dogs highlighting that it was important for people to take photographs of the roaming dogs and their surroundings. The local postie had been issued a GoPro to help with issues.

The welfare of some horses in Pātea were a concern of the Board.

2.4 Nukumaru Station Road Update

At the request of Councillor Brian Rook, Ms Greenhill provided an update on progress on the Nukumaru Station Road project. Progress had been slower than expected however to date three agreements had been signed for the official sale of land required for the project. Negotiations with property owners continued prior to moving onto the next step. Progress had been made with the detailed design drawings.

2.5 Jacq Dwyer - Pātea Pou Project (Project Reef Life)

Ms Dwyer had worked alongside Ms Karen Pratt (Project Reed Life), Michaela Stoneman and in collaboration with the Pātea Area School, designed cut out steel artwork (ocean themed) that would be suspended to the existing site and poles on the way to the Beach. The poles were being painted the following Friday with the help of six Pātea Area School students.

2.6 Councillor Robert Northcott – Tabled letter

Mr Mark Scott proposed a Pātea Beautification project that involved the painting of ocean themed murals throughout Pātea as a way to enhance the image of the town. Several property owners had offered their buildings and blank walls for this project.

3 Confirmation of Minutes

3.1 Pātea Community Board Meeting held on 21 August 2019.

The minutes were being provided for their information only. The Pātea Community Board were not required to receive these minutes.

The trees along the Pātea River Historic Walkway had been felled. A working bee would be organised to cut and distribute firewood to community members in need. Volunteers and machinery would be sought to undertake this.

4 Reports

4.1 Adoption of Standing Orders

The Community Board were required to operate in accordance with standing orders for the conduct of its meetings. The Community Board were also required to adopt procedures for speaking and moving motions.

RESOLUTION **(Cr Northcott/Ms Ferris)**

44/19 PA **THAT the Pātea Community Board**

a) Adopts the Local Government New Zealand's Standing Orders for Community Boards.

b) Adopts Section 22 Option C for speaking and moving motions.

CARRIED

5 Funding Application

5.1 Paepae in the Park Incorporated – Free music festival celebrating Waitangi Day

An application was received from Paepae in the Park Incorporated for the free music festival celebrating Waitangi Day.

RESOLUTION **(Ms Ferris/Ms Lance)**

45/19 PA **THAT the Pātea Community Board allocates $1,000 from their Discretionary to Paepae in the Park Incorporated for the free music festival celebrating Waitangi Day.**

CARRIED

5.2 Pātea Kindergarten – Utility Spaces Redesign and Renovation

An application was received from the Pātea Kindergarten for the utility spaces redesign and renovation.

The Board fully endorsed the application however had limited funds and a large community to service.

RESOLUTION **(Ms Lance/Cr Northcott)**

46/19 PA **THAT the Pātea Community Board allocates $1,500 from their Discretionary to the Pātea Kindergarten for the utility spaces redesign and renovation.**

CARRIED

6 Information Reports

6.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

The Road Safe Taranaki team would be present at the Waverley A & P Show on Tuesday 19 November promoting restraints, speed and distractions. Civil Defence would also be present at the show.

In relation to the Hāwera Railway Mural, Mrs Symes commented that the Council had worked with local hapū who had now approved the design. The artist was the same used for the RSA building in Hāwera. The project was scheduled to be completed prior to Christmas.

RESOLUTION **(Ms Dwyer/Ms Peacock)**

47/19 PA **THAT the Pātea Community Board receives the Community Development Activity Report.**

CARRIED

6.2 District LibraryPlus Report – August and September 2019

The report covered the range of library activities and statistics across the District for August 2019.

RESOLUTION **(Ms Dwyer/Cr Northcott)**

48/19 PA **THAT the Pātea Community Board receives the District LibraryPlus Report – August and September.**

CARRIED

6.3 Pātea Facilities Usage Report – 2019/2020

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Ms Peacock commented that recently a long-standing community member was evicted from his home due to the owners selling which left him homeless. This had identified the need for the development of additional kaumatua flats in the area.

RESOLUTION **(Ms Dwyer/Ms Lance)**

49/19 PA **THAT the Pātea Community Board receives the Pātea Facilities Usage Report – 2019/2020.**

CARRIED

The meeting concluded at 4.45 pm.

Dated this day of 2019.

…….
CHAIRPERSON

Committee Minutes

To	Ordinary Council
Date	9 December 2019
Subject	**Iwi Liaison Committee – 20 November 2019**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Iwi Liaison Committee met on 20 November 2019. The Council is being asked to receive the Iwi Liaison Committee minutes from 20 November 2019 for their information.

2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Iwi Liaison Committee held 20 November 2019.

Iwi Liaison Committee

Ngā mēniti o te Komiti Takawaenga-ā-Iwi I te Rūnanga o te Whare Matua o te Kaunihera, kei Te Hāwera i te Rāapa 20 Whiringa-ā-rangi 2019, ka tīmata i te 10.00 o te ata.

Minutes of the Iwi Liaison Committee meeting held in the Council Chamber, Albion Street, Hāwera on Wednesday 20 November 2019, commencing at 10.00 am.

NGĀ MEMA O TE KOMITI I KŌNEI / PRESENT: Mayor Phil Nixon, Councillor Robert Northcott (Deputy Mayor), Councillors Andy Beccard and Aarun Langton, Turangapito Parata (Te Rūnanga o Ngāti Ruanui), Marty Davis and Paul Sullivan (Te Kāhui o Rauru).

I KONEI / IN ATTENDANCE: Graham Young (Te Rūnanga o Ngati Ruanui), Wayne Bigham (Te Hāwera Community Board), Waid Crockett (Chief Executive), Liam Dagg (Group Manager Environmental Services), Fiona Greenhill (Group Manager Community and Infrastructure Services), Phillippa Wilson (Group Manager Corporate Services), Rebecca Martin (Environment and Sustainability Manager), Jessica Sorensen (Planning Manager), Reg Korau (Iwi Liaison Advisor), four members of the public and Sara Dymond (Governance Officer).

KĀORE I KONEI / APOLOGIES: Mr Ngapari Nui (Te Rūnanga o Ngāti Ruanui).

MŌTINI / RESOLUTION **(Mr Davis/Cr Northcott)**

29/19 IL **THAT the apology from Mr Ngapari Nui be received.**

TAUTOKO / CARRIED

1 Mō Ngā Whānau Whānui / Open Forum and Presentations

1.1 Rebecca Martin, Environment and Sustainability Manager – Presentation

The presentation provided the Committee with a brief overview of the Environment and Sustainability work plan. Environmental Sustainability was recognised as a strategic challenge in the 2015-2025 Long Term Plan and now in the next phase of 2021. A lot of work had been carried out in the community with further work planned. As part of the Long Term Plan process for 2021-2031 the Council would focus on embedding environment and sustainability into a lot of the Council work programmes and the level of how this was carried out would go to elected members for decision making.

In response to the question relating to what tools were available to liaise with groups to ensure everyone was working collaboratively, Mrs Martin highlighted that part of the team's focus had been liaising and building relationships with key people in local authorities and regional councils and she believed all parties were talking openly and working together.

2 Whakaae o Ngā Mēniti / Confirmation of Minutes

The minutes were being provided for information only. The Iwi Liaison Committee were not required to receive these minutes.

It was requested that the 28 August 2019 minutes reflected that Councillor Bigham reported this would be her final meeting with Te Maruata.

In relation to speed/road signs for marae Mr Crockett clarified that the Council would be happy to receive any invitation from iwi, hapū and marae to discuss this in more detail.

3 Pūrongo-Ā-Pitopito Kōrero i Muri Mai / Matters Arising

Pātea Harbour Endowment Fund/Moles
The report from BTW had been received which was now sitting with the Council's Assets team to scope up what maintenance was required.

Coordinate Hui with NZTA and NZ Roading
The Committee were happy for this to be removed from matters arising.

4 Pūrongo / Report

4.1 Representation for 2019-2022 Triennium

The purpose of this report was to confirm that the Iwi Liaison Committee would continue for the next term of Council with the same membership and Terms of Reference.

Mr Crockett noted that as mentioned prior to the election that the Council would be asking for Iwi to provide nominations for respective committees; Audit and Risk Committee, Environment and Hearings Committee, Community Services Portfolio Group and the Infrastructure Services Portfolio Group. It was important the Council received nominations from Iwi for this term.

The Committee agreed for nominations to be forwarded to the Council by 31 March 2020.

TŪTOHI / RECOMMENDATION **(Mr Davis/Mr Parata)**

30/19 IL **THAT the Iwi Liaison Committee receives the Representation for 2019-2022 Triennium report.**

TAUTOKO / CARRIED

5 Pūrongo-Whakamārama / Information Reports

5.1 Poutakawaenga-ā-Iwi/Iwi Liaison Advisor Activity Report

The report updated the Committee on progress with Poutakawaenga-ā-Iwi/Iwi Activity Report projects and activities across the District and other items of interest.

MŌTINI / RESOLUTION **(Mr Parata/Cr Beccard)**

31/19 IL **THAT the Iwi Liaison Committee receives the Poutakawaenga-ā-Iwi/Iwi Liaison Advisor Activity Report.**

TAUTOKO / CARRIED

5.2 Community Development Activity Report

The report updated the Committee on progress with community development projects and activities across the District and other items of interest.

The Mayor commented on the Elektra event held at the King Edward Park which was well supported by the community.

The Mayor was pleased to attend the first Pātea Community Board meeting held at the Hunter Shaw Building. This was a great asset being able to be used by the community.

The artwork for the overbridge mural had been confirmed and Council staff were now working through the Health and Safety aspects of the project.

MŌTINI / RESOLUTION **(Cr Beccard/Cr Northcott)**

32/19 IL **THAT the Iwi Liaison Committee receives the Community Development Activity Report.**

TAUTOKO / CARRIED

5.3 Environmental Services Activity Report

The report updated the Committee on progress with environmental services projects and activities across the District and other items of interest.

Mr Dagg updated the Committee on the report of significant vegetation being cleared. A hearing date had been set for March 2020.

Mr Young indicated Ngati Ruanui's position regarding Mana Whakahono ā Rohe that they did not agree with the regional approach that had been taken. He acknowledged the comments that those discussions had been informal to date and had not resulted in formal arrangement. Ngati Ruanui had indicated the group largely lead by the New Plymouth District Council and the Regional Council that Ngati Ruanui would not engage in the regional approach and did not accept consultants writing tikanga on their behalf. Ngati Ruanui would be indicating through the Committee and directly to the Council as their desire to negotiate a separate Mana Whakahono ā Rohe agreement.

MŌTINI / RESOLUTION **(Cr Beccard/Cr Langton)**

33/19 IL **THAT the Iwi Liaison Committee receives the Environmental Services Activity Report.**

TAUTOKO / CARRIED

6 Take Whānui / General Issues

The Mayor would like to be involved with the Tuia Programme for 2020 which was Taskforce for Jobs initiative. Iwi were required to nominate a candidate of youth that would like to be involved in this programme.

In regards to the large pa site at the Turuturu Road subdivision the Mayor expressed his support to formally naming and recognising the history of that area. Mr Parata explained that Ngati Ruanui had already taken action in recognising this area which had been separated from the farm.

Discussion was held around marae being utilised in a disaster. Mr Crockett commented that Civil Defence Emergency Management was not just a local issue but across Taranaki. The Taranaki Emergency Management Team had been looking at welfare centres and Iwi in the past had volunteered marae as a gathering place in a disaster. This was being considered across Taranaki for marae to be potentially used as welfare centres.

7 Te Maruata Roopu Whakahaere (Te Maruata)

A written update would be requested from Ms Bonita Bigham prior to the next meeting to update the Committee on Te Maruata activities.

8 Karakia Whakamutunga / Closing Karakia

Ko te wā whakamutunga 10.49 ō te ata.
Meeting closed at 10.49 am.

(Ko te rangi / dated this) (te rā ō / day of) 2019.

.....
TIAMANA / CHAIRPERSON

South Taranaki District Council

Minutes

To	Ordinary Council
Date	9 December 2019
Subject	**Nouvs Contracting Limited Minutes – 25 November 2019**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. Novus Contracting Limited met on 25 November 2019. The Council is being asked to receive the Novus Contracting Limited minutes from 25 November 2019 for their information.

2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of Novus Contracting Limited held on Monday 25 November 2019.

Minutes of the Annual General Meeting of Novus Contracting Limited held on Monday 25 November 2019 at 4.01 pm in the Committee Room, South Taranaki District Council, Albion Street, Hāwera

Present: Simon Shera (Director) and Neil Taylor (Director)

In Attendance: Councillor Chris Young (South Taranaki District Council Representative), Vipul Mehta (Finance Manager*)* and Julie Ingram (Support Services Administrator)

Apologies: Nil

1 Confirmation of Minutes
Moved by Mr Taylor and seconded by Mr Shera **THAT** the minutes of the Annual General Meeting held on 5 November 2018 be adopted.

2 Draft Annual Report
Moved by Mr Shera and seconded by Mr Taylor **THAT** the Draft Annual Report for Novus Contracting Limited for the financial year ending 30 June 2019 be adopted.

3 Draft Audit Opinion
Moved by Mr Taylor and seconded by Mr Shera **THAT** the Draft Audit Opinion for the year ending 30 June 2019 be received.

4 Dividend
Moved by Councillor Young and seconded by Mr Shera **THAT** no dividend would be paid.

5 Directors' Fees
Moved by Councillor Young and seconded by Mr Mehta **THAT** the Directors' Fee remain at $250.00 per annum.

6 Appointment of Auditors
Moved by Mr Shera and seconded Mr Taylor **THAT** Audit New Zealand be appointed as the company's auditors.

The meeting closed at 4.02 pm

Dated this day of 2019

……
CHAIRPERSON

South Taranaki District Council

Minutes

To	Ordinary Council
Date	9 December 2019
Subject	**Taranaki Regional Council Joint Committee Minutes**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Council is being asked to receive the Taranaki Civil Defence Emergency Management Executive Group; Taranaki Solid Waste Management Committee; Regional Transport Committee and Taranaki Civil Defence Emergency Management Committee minutes for their information.

2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Taranaki Civil Defence Emergency Management Executive Group held on 15 August 2019; Taranaki Solid Waste Management Committee held on 22 August 2019; Regional Transport Committee held on 11 September 2019 and Taranaki Civil Defence Emergency Management Committee held on 17 September 2019.

Minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group (CEG) meeting held at the Taranaki Regional Council office, 47 Cloten Road, Stratford, on Thursday 15 August 2019 commencing at 10.30am.

Members	Mr	S Hanne	(Chairperson) (Stratford District Council)
	Mr	G K Bedford	(Taranaki Regional Council)
	Mr	W Crockett	(South Taranaki District Council)
	Mr	D Langford	(Risk Reduction Advisory Group)
	Mr	D Utumapu	(Fire and Emergency New Zealand)
	Mr	C Campbell-Smart	(Taranaki CDEM Group Controller) (Taranaki CDEM Regional Manager)
	Mr	M Parkinson	(Taranaki CDEM Recovery Manager)
	Mr	J Clough	(Primary Industry Sector Group)
	Dr	G Simmons	(Taranaki District Health Board)
	Dr	B Scott	(Taranaki Seismic & Volcanic Advisory Group)
	Mr	I Wilson	(Ministry of Civil Defence Emergency Management)
		G Roper	(Police North Taranaki Response Manager)
Attending	Ms	N Ord	(CDEM Resilience and Group Welfare Manager/ Welfare Coordination Group)
	Ms	T Gordon	(CDEM Analyst)
	Mr	K Wright	(New Plymouth District Council)
	Mr	B Ingram	(New Plymouth District Council)
	Mr	C Williamson	(New Plymouth District Council)
	Ms	L Davidson	(Committee Secretary)
Apologies	Mr	C Stevenson	(New Plymouth District Council)
	Mr	R Blume	(St John Ambulance)

Notification of Late Items ECC Development Project update – flat pitch roof issue

1. Confirmation of Minutes – 23 May 2019

Resolved

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group

a) takes as read and confirms the minutes and recommendations of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Thursday 23 May 2019 at 10.30am.
Crockett/Parkinson

Matters Arising

There were no matters arising.

2. Minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee

Resolved

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group

a) receives the unconfirmed minutes of the meeting of the Taranaki Civil Defence Emergency Management Group Joint Committee held on Tuesday 18 June 2019.
Crockett/Utumapu

It was noted that the agencies update was discussed under the Quarter 3 performance report and Mr C Campbell-Smart is looking into how this can be best delivered.

3. Taranaki CDEM Advisory Group Minutes

Resolved

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group

a) receives the unconfirmed minutes of the meeting of the Lifelines Advisory Group (LAG) held on 26 June 2019
b) receives the unconfirmed minutes of the meeting of the Welfare Coordiantion Group (WCG) held on 3 July 2019
c) receives the unconfirmed minutes of the meeting of the Primary Industries Sector Group (PISG) held on 8 July 2019
Langford/Ord

Matters Arising

It was noted that the Taranaki CDEM Group Conference has been confirmed for Wednesday 27 November, Mr C Campbell-Smart will send a calendar invite.

4. Year-End Performance Report 2019

4.1 Mr C Campbell-Smart, CDEM Regional Manager, spoke to memorandum presenting the 2018/19 Year End Performance Report for the Taranaki Civil Defence Emergency Management Group.

Recommended

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group
a) receives the memorandum, *Year End Performance Report 2018/19*
b) endorses the report ot the Taranaki Civil Defence Emergency Management Group Joint Committee
Wright/Bedford

5. Statutory Role Appointments and Resignations

5.1 Mr C Campbell-Smart, CDEM Regional Manager, spoke to the memorandum outlining the appointment of Mr Callum Williamson to the role of Local Recovery Manager for New Plymouth District Council by the Taranaki Civil Defence Emergency Management (CDEM) Group and acknowledged resignations from statutory roles for South Taranaki District Council.

5.2 Correction to the report – Mr Doug Scott has resigned from STDC so therefore has resigned from his statutory role. The Chairman, Mr S Hanne, will send a letter of thanks be sent to Mr Doug Scott and Ms Phillippa Wilson for their contribution.

Recommended

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group

a) receives the report *Statutory Role Appointments and Resignations*
Utumapu/Wright
b) notes and endorses the appointment of Mr Callum Williamson to the role of Local Recovery Manager, as per the contents of the report
c) notes the resignation of Mr Doug Scott from the role of Alternate Local Controller
d) notes the retirement of Mrs Phillippa Wilson from the role of Local Recovery Manager
Parkinson/Crockett

6. Adoption of Council CDEM Annual Workplan 2019-20

6.1 Mr C Campbell-Smart, CDEM Regional Manager, spoke to the memorandum presenting the Council CDEM Annual Workplan for 2019-20 for the Taranaki Civil Defence Emergency Management Group.

Recommended

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group
a) receives the memorandum *Adoption of Council CDEM Annual Workplan 2019-20*
Bedford/Clough
b) notes the contents of the plan contained within Appendix A of this report
c) endorses the business plan to the Taranaki CDEM Group Joint Committee for adoption, acknowledging reviews after each quarter.
Crockett/Langford

7. Fuel Plan Adoption

7.1 Mr C Campbell-Smart, CDEM Regional Manager and Teresa Gordon, CDEM Analyst, spoke to memorandum presenting the *Draft Taranaki Fuel Emergency Plan* for adoption by the Coordinating Executive Group.

Recommended

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group
a) receives the report *Draft Taranaki Emergency Fuel Plan 2019*
b) thanks all stakeholders for their input into developing the *Draft Taranaki Fuel Emergency Plan 2019*
c) adopts the *Draft Taranaki Fuel Emergency Plan 2019* as a contingency plan for Taranaki CDEM Group
Utumapu/Bedford

8. Volcanic Resilience Funding Application

8.1 Mr C Campbell-Smart, CDEM Regional Manager and Teresa Gordon, CDEM Analyst, spoke to the memorandum seeking input into an application for MCDEM Resilience Funding in relation to the next review of Taranaki CDEM Group's *Mt Taranaki Volcanic Unrest Response Plan 2014.*

Recommended

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group
a) receives the report *Volcanic Response Plan – MCDEM Resilience Fund Application*
Simmons/Crockett
b) Supports the application being submitted to the Ministry of Civil Defence and Emergency Management's Resilience fund
Langford/Bedford

9. Contingency Plan Update

9.1 Teresa Gordon, CDEM Analyst, spoke to memorandum updating the Co-ordinating Executive Group on the progress of the planning and policy work programme.

Recommended

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group
a) receives the memorandum, *Planning/Policy Work Programme 2019-2023*
Utumapu/Parkinson
b) notes and endorses the contents of the report
c) notes the list of existing Taranaki CDEM Group strategies and plans
d) recommends to the Taranaki CDEM Group Joint committee to adopt the policy development and review schedule for 2019 / 2023, as outlined in the report
Crockett/Roper

10. Monitoring and Evaluation notice of process to CEG

10.1 Mr C Campbell-Smart, CDEM Regional Manager, spoke to the memorandum informing the Coordinating Executive Group on an Evaluation and Monitoring process requested by the CDEM Regional Manager and CEG Chair.

Recommended

THAT the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group
a) note the memorandum *monitoring & Evaluation process for Taranaki CDEM Group,* and endorse the report to the Taranaki CDEM Joint Committee.
Langford/Wright

11. Late Item – ECC Development Project update – flat pitch roof issues

11.1 Mr C Campbell-Smart, CDEM Regional Manager, spoke to the memorandum presenting a report provided to the Taranaki CDEM Joint Committee on the flat pitch roof issue at the ECC, and update CEG with further project and budget information for approval to proceed.

THAT the Taranaki Coordinating Executive Group:
a) receives the Memorandum, ECC Development Project update – flat pitch roof issue, and attached report to the Taranaki CDEM Group Joint Committee
b) recommend to the Taranaki CDEM Group Joint Committee to approve the proposed roof replacement (warm roof steel).
Wright/Crockett

12. General Business

12.1 Memorandum template

It was noted that the financial consideration section of the memorandum should be updated to reflect each topic.

12.2 Co-ordinated Incident Management System 3 (CIMS 3)

Mr C Campbell Smart, CDEM Regional Manager, spoke regarding the governments adoption of CIMS 3. This replaces all previous versions of CIMS and requires adoption by 1 July 2020. CIMS 3 describes how New Zealand Agencies and organisations coordinate, command and control all incidents.

There being no further business, the Chairperson, Mr S Hanne (Stratford District Council), declared the meeting of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group closed at 12.02pm.

Confirmed

Chairperson: _____

S Hanne

Date: **17 September 2019**

Minutes of the Taranaki Solid Waste Management Committee held at the NPDC, Materials Recovery Facility, Colson Road Landfill, New Plymouth, on Thursday 22 August commencing at 10.35am.

Members	Councillors	N Walker	(Chairperson, Taranaki Regional Council)
		A Jamieson	(Stratford District Council)
		B Roach	(South Taranaki District Council)
		M Chong	(New Plymouth District Council)
		R Handley	(New Plymouth District Council)
Attending	Councillor	D McIntyre	(Taranaki Regional Council)
	Mr	G Bedford	(Taranaki Regional Council)
	Mrs	H Gerrard	(Taranaki Regional Council)
	Ms	J Mack	(Taranaki Regional Council)
	Mrs	K Hope	(New Plymouth District Council)
	Mr	D Miller	(South Taranaki District Council)
	Mrs	V Araba	(Stratford District Council)
	Ms	L Campbell	(Stratford District Council)
	Ms	M Jensen	(EnviroWaste)
Apologies	Mr	D Langford	(New Plymouth District Council)
	Ms	H Lock-Ingman	(New Plymouth District Council)
	Mr	H Denton	(New Plymouth District Council)
	Mr	M Oien	(Stratford District Council)
	Ms	V Moyle	(Hawera District Council)
	Mr	R Simeon	(EnviroWaste)
Notification of Late Items	Addendum to item 6 on coastal dump sites in Taranaki		

1. Minutes Taranaki Solid Waste Management Committee – 30 May 2019

Resolved

THAT the Taranaki Solid Waste Management Committee

a) takes as read and confirms the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 30 May 2019 at 10.45am

b) notes that the unconfirmed minutes of the Taranaki Solid Waste Management Committee meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 30 May 2019 at 10.45am, have been circulated to the Taranaki Regional Council, New Plymouth District Council, Stratford District Council and South Taranaki District Council for their receipt and information.

Jamieson/Walker

Matters Arising

There were no matters arising.

2. Regional Waste Minimisation Officer's Report

2.1 Mrs K Hope, New Plymouth District Council, spoke to the memorandum on significant activities undertaken by the RMO in collaboration with the district council officers, waste minimisation activities in the wider community and other matters of potential interest to the Committee.

Resolved

THAT the Taranaki Solid Waste Management Committee

a) receives the memorandum *Regional Waste Minimisation Officer's Report* and notes the activities of the Regional Waste Minimisation Officer.

Handley/Jamieson

3. Submission on: Proposed priority products and priority product stewardship scheme guidelines

3.1 Mrs K Hope, New Plymouth District Council, spoke to the memorandum advising Members that the Ministry for the Environment (MfE) has released a consultation document, "*Proposed priority products and priority product stewardship scheme guidelines*". Submissions are presently open and close at 5 pm on 4 October 2019.

Resolved

THAT the Taranaki Solid Waste Management Committee

a) receives this memorandum

b) instructs officers to prepare a draft submission on a discussion document, *Proposed priority products and priority product stewardship scheme guidelines,* for circulation and confirmation prior to submission, and provides guidance at today's meeting as to the nature of the submission.

Chong/Walker

4. Regional Annual Education Plan

4.1 Mrs K Hope, New Plymouth District Council, spoke to the memorandum to present the 2019/2020 annual regional education strategy (the strategy) to the Committee. The strategy is written and agreed upon annually by all three district councils in Taranaki as agreed in the Waste Management and Minimisation Plans. It covers waste minimisation

related activities and campaigns in the three sectors; community, business and schools. The councils each distribute waste levy funds to support some of the initiatives outlined in the strategy.

Resolved

THAT the Taranaki Solid Waste Management Committee

a) receives the memorandum *Regional Annual Education Plan* and notes the planned activities to be carried out by each of the three district councils in Taranaki.

Roach/Jamieson

5. Waste Management and Minimisation Plan Annual KPI Summary

5.1 Mrs K Hope, New Plymouth District Council, gave an overview of the annual data and established how each district is tracking towards its five-year targets outlined in the Waste Management and Minimisation Plan (WMMP). Previous data used to develop the WMMPs will provide a comparison and help to measure progress.

Resolved

THAT the Taranaki Solid Waste Management Committee

a) receives the memorandum *Waste Management and Minimisation Plan Annual KPI Summary, August 2019* and notes the performance of the three District Councils.

Walker/Roach

6. Taranaki Regional Council waste minimisation and management activities in 2018/19

6.1 Mrs H Gerrard, Taranaki Regional Council, spoke to the memorandum updating the Committee on a selection of the Taranaki Regional Council's activities relating to solid waste management during 2018/19 and spoke to the handout late item regarding historical coastal dump sites in Taranaki.

Resolved

THAT the Taranaki Solid Waste Management Committee

a) receives this memorandum and notes the waste management activities of the Taranaki Regional Council.

Handley/Jamieson

7. **NPDC Kerbside Collection**

7.1 Mrs K Hope, New Plymouth District Council, provided the Committee with an update on the New Plymouth District Council Kerbside collection.

8. EnviroWaste - Regional Solid Waste Services Contract Update

8.1 Ms M Jensen, EnviroWaste, provided the Committee with an update on the Regional Solid Waste Services Contract.

There being no further business, Committee Chairperson, Councillor N Walker (Taranaki Regional Council) declared the meeting of the Taranaki Solid Waste Management Committee closed at 12.10pm.

Confirmed

Chairperson _____

N W Walker

Date **21 November 2019**

Minutes of the Regional Transport Committee Meeting of the Taranaki Regional Council, held in the Taranaki Regional Council Chambers, 47 Cloten Road, Stratford on Wednesday 11 September 2019 commencing at 11.00am.

Members	Councillor	C S Williamson	(Committee Chairperson)
	Councillor	M J McDonald	(Committee Deputy Chairperson)
	Councillor	T Cloke	(Taranaki Regional Council)
	Mayor	N Volzke	(Stratford District Council)
	Mayor	R Dunlop	(South Taranaki District Council)
	Councillor	H Duynhoven	(New Plymouth District Council)
	Mr	R I'Anson	(NZ Transport Agency)
Attending	Messrs	M J Nield	(Director-Corporate Services)
		C B Clarke	(Transport Services Manager)
		C G Severinsen	(Policy Manager)
	Mrs	F Ritson	(Policy Analyst)
	Ms	L Davidson	(Committee Administrator)
	Messrs	S Bowden	(Stratford District Council)
		V Lim	(South Taranaki District Council)
		R Leitao	(New Plymouth District Council)
		K Munisamy	(New Plymouth District Council)
		D Perry	(NZ Transport Agency)
	Ms	J Stewart	(NZ Transport Agency)
	Messrs	Chris Nally	(NZ Transport Agency) *Part meeting*
		Angus McGrath	(NZ Transport Agency)
		K Simpson	(Ministry of Transport)
		D Langford	(New Plymouth District Council)
		G Mitchell	(Crown Infrastructures)

Apologies No apologies were received.

Notification of Late Items Item 9 - Request to Vary the Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21 was added to the agenda on Tuesday 10 September.

1. Confirmation of Minutes – 12 June 2019

Resolved

THAT the Regional Transport Committee of the Taranaki Regional Council:

a) takes as read and confirms the minutes and recommendations of the Regional Transport Committee meeting of the Taranaki Regional Council, held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Wednesday 12 June 2019 at 11.00am.

b) notes that recommendations therein were adopted by the Taranaki Regional Council on 2 July 2019.

Dunlop/I'Anson

Matters arising

There were no matters arising.

2. Minutes of the Taranaki Regional Transport Advisory Group – 21 August 2019

2.1 The minutes of the Taranaki Regional Transport Advisory Group (RTAG) meeting held on 21 August 2019 were received and noted.

Recommended

THAT the Taranaki Regional Council

a) receives the unconfirmed minutes of the Taranaki Regional Transport Advisory Group meeting held on Wednesday 21 August 2019.

Volzke/Dunlop

3. Submission on the National Road Safety Strategy 2020-2030

3.1 Mr M J Neild, Director – Corporate Services, spoke to the memorandum seeking formal endorsement of the regional submission on the draft 2020-2030 National Road Safety Strategy: Road to Zero, which was previously circulated by email to allow the Committee's consideration prior to the submission closing date and answered questions arising.

Recommended

THAT the Taranaki Regional Council

a) receives the memorandum, Submission on the National Road Safety Strategy 2020-2030

b) adopts the submission on the 2020-2030 National Road Safety Strategy: Road to Zero

I'Anson/Duynhoven

4. Request to vary the Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21

4.1 Kevin Munisamy, New Plymouth District Council, gave a presentation seeking Council approval of a request to vary the *Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21* and answered questions arising.

Recommended

That the Taranaki Regional Council:

a) receives the memorandum, Request to vary the *Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21*

b) agrees to the requested variation to the *Regional Land Transport Plan for Taranaki: Midterm Review 2018/19-2020/21*, made by the New Plymouth District Council and NZ Transport Agency, to add a new project 'Ahititi Stock Effluent and Pre-Treatment Facility Upgrade'.

c) adopts this variation to the *Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21* and forwards it on to the NZ Transport Agency.

Williamson/McDonald

5. Connectivity update from Crown Infrastructure Partners

5.1 Graham Mitchell, CEO Crown Infrastructure, gave a presentation updating members on Connectivity Programmes throughout the region, with particular focus on the Mobile Black Spot Fund and answered questions arising.

Recommended

That the Taranaki Regional Council:

a) receives with thanks the presentation provided by Crown Infrastructure Partners on their Connectivity Programmes including the Mobile Black Spot Fund.

Duynhoven/Dunlop

6. Ministry of Transport updates

6.1 Karl Simpson, Director – Regulatory and Data, Ministry of Transport, gave a presentation updating Members on key work programmes, including development of the Government Policy Statement on Land Transport (GPS) 2021 and National Road Safety Strategy (NRSS) 2020-30: Road to Zero and answered questions arising.

Recommended

THAT the Taranaki Regional Council

a) receives with thanks the presentation provided by the Ministry of Transport on current key workstreams.

Williamson/Volzke

7. NZ Transport Agency regional report and state highway project updates

7.1 Mr R I'Anson, Angus McGarth and Chris Nally, NZ Transport Agency, gave a presentation updating members on Agency activities, including state highway projects of significance to the region and answered questions arising.

Recommended

THAT the Taranaki Regional Council

a) receives and notes the Regional Report from the NZ Transport Agency dated 11 September 2019

b) receives the presentation update from the NZ Transport Agency on the SH3 New Plymouth to Hawera project

c) receives the presentation update from the Mt Messenger Alliance on the SH3 Mt Messenger Bypass project.

d) receives the presentation update from the NZ Transport Agency on the SH3 Waitara to Bell Block project.

Williamson/Dunlop

8. Safe Network Programme

8.1 Junine Stewart, Area Programme Manager for the Safe Network Programme, NZ Transport Agency, gave a presentation updating the Committee on the Safe Network Programme and answered questions arising.

Recommended

THAT the Taranaki Regional Council

a) receives the presentation from the NZ Transport Agency on the Safe Network Programme.

Duynhoven/Dunlop

9. Request to vary the Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21

9.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum seeking Council approval of a request to vary the *Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21*.

Recommended

THAT the Taranaki Regional Council

a) receives the memorandum, Request to vary the Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21

b) agrees to the requested variation to the *Regional Land Transport Plan for Taranaki: Midterm Review 2018/19-2020/21*, made by the NZ Transport Agency, to add a new project 'Taranaki State Highway Speed Management Guide Implementation'

c) adopts this variation to the *Regional Land Transport Plan for Taranaki: Mid-term Review 2018/19-2020/21* and forwards it on to the NZ Transport Agency.

Williamson/Volzke

10. Public transport operational update for the quarter and year ending 30 June 2019

10.1 Mr C Clarke, Transport Services Manager, provided members with an update on public transport services for the quarter and year ending 30 June 2019 and answered questions arising.

Recommended

THAT the Taranaki Regional Council

a) receives and notes the operational report of the public transport services for the quarter and year ending 30 June 2019.

I'Anson/Dunlop

11. Correspondence and information items

11.1 The memorandum updating Members on correspondence and information received since the last Committee meeting was noted.

Recommended

That the Taranaki Regional Council:

a) receives and notes for information purposes the update provided on the State Highway 43 Improvement Project including the release of the *State Highway 43: The Forgotten World Highway Detailed Business Case*

b) receives and notes for information purposes the update provided on KiwiRail regional projects

c) notes that the next meeting of the State Highway 3 Working Party will be held in Mōkau on Friday 20 September.

Williamson/McDonald

11.2 Chairperson Mr C S Williamson thanked members for their participation over last three years and noted a special thanks to Mayor R Dunlop for his work on the committee and wished him well for the future.

There being no further business the Committee Chairperson, Councillor C S Williamson, declared the Regional Transport Committee meeting closed at 1.21pm.

Confirmed

Chairperson _____

C S Williamson

Date **27 November 2019**

Minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford on Tuesday 17 September 2019 commencing at 10.30am.

Members	Councillor	M J Cloke	(Taranaki Regional Council) (Group Chairperson)
	Mayor	R Dunlop	(South Taranaki District Council)
	Mayor	N Volzke	(Stratford District Council)
	Councillor	R Jordan	(New Plymouth District Council)
Attending	Mr	W Crockett	(South Taranaki District Council)
	Mr	C Williamson	(New Plymouth District Council)
	Ms	L Davidson	(Taranaki Regional Council)
	Mr	S Hanne	(Stratford District Council) (CDEM Group CEG Chairperson)
	Mr	C Campbell-Smart	(Taranaki CDEM Regional Manager)
	Mr	I Wilson	(Ministry of Civil Defence Emergency Management)

Chairperson M J Cloke welcomed members to the meeting and thanked them for their contributions over the past three years. A special thanks was extended to Mayor Ross Dunlop as he retires from his role as Mayor for South Taranaki.

Apologies Received An apology was received from Mayor N Holdom and C Stevenson

Notification of Late Items Item 10 Use of Reserve Fund for Transition Plan - withdrawn
Tabled - Adoption of Council CDEM Annual Workplan 2019-20

1. Confirmation of Minutes – 18 June 2019

Resolved

THAT the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford, on Tuesday 18 June 2019 at 10.30am

b) notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group meetings held at the Taranaki Regional Council, 47 Cloten Road, Stratford, on Tuesday 18 June 2019 at 10.30am have been circulated to the Taranaki Regional Council, New Plymouth District Council, Stratford District Council and South Taranaki District Council for their receipt and information.

Dunlop/Volzke

Matters arising

1.1 Mr C Campbell-Smart spoke regarding the release of the National Structures Cabinet Paper and supporting policy documents related to the establishment of NEMA, replacing MCDEM. These will be sent out to members.

2. Taranaki Civil Defence Emergency Management Co-ordinating Group Minutes

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 15 August 2019 at 10.30 am

b) adopts the recommendations therein.

Cloke/Dunlop

Matters arising

2.1 The Fuel Plan has been adopted and is now active and sets out how fuel shortages will be managed during an event in Taranaki. There is good coverage throughout the region.

3. Taranaki Civil Defence Emergency Management Advisory Group Minutes

3.1 Mr C Campbell-Smart, CDEM Regional Manager, spoke to the memorandum to consider the unconfirmed minutes of the Taranaki CDEM Advisory Group meetings as follows:

Lifelines Advisory Group (LAG) – 26 June 2019
Welfare Coordination Group (WCG) – 3 July 2019
Primary Industries Sector Group (PISG) – 8 July 2019

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) receives the unconfirmed minutes of the meeting of the Lifelines Advisory Group (LAG) held 26 June 2019

b) receives the unconfirmed minutes of the meeting of the Welfare Coordination Group (WCG) held on 3 July 2019

c) receives the unconfirmed minutes of the meeting of the Primary Industries Sector Group (PISG) held on 8 July 2019

Cloke/Volzke

Matters arising

3.2 A discussion was held around attendance at meetings and that there appears to be a lot of apologies in the minutes of the groups. It was noted that Civil Defence have set a target of 50% attendance at each meeting and they are currently meeting that. A letter from Chairperson M J Cloke will be sent to organisations to ensure they have the right people on the groups and ensure they are well represented.

4. Year End performance Report 2018/19

4.1 Mr C Campbell-Smart, Taranaki CDEM Regional Manager, spoke to the memorandum presenting the 2018/19 Year End Performance Report for noting by the Taranaki Civil Defence Emergency Management Group and answered questions arising.

4.2 It was noted that there is an underspend of $260,031 for 2018/2019 financial year in respect of the anticipated cost of administrative services, and that this should be returned to Councils. If more funding is required further down the track then it could be requested.

4.3 Councillor R Jordan moved that the underspend of $260,031 be distributed back to the South Taranaki District Council, Stratford District Council, New Plymouth District Council and the Taranaki Regional Council.
Jordan/Volzke

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) receives the memorandum, *Year End Performance Report 2018/19*

b) notes the reserve accumulation of $48,319

c) determines that the underspend in support service charges of $260,031 be returned to member Councils via funding apportionment

Dunlop/Cloke

5. Statutory Role Appointments and Resignations

5.1 Mr C Campbell-Smart, Taranaki CDEM Regional Manager, spoke to the memorandum recommending appointment of Mr Callum Williamson to the role of Local Recovery Manager for New Plymouth District Council by the Taranaki Civil Defence Emergency Management (CDEM) Group and acknowledging resignations from statutory roles for South Taranaki District Council.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) receives the report *Statutory Role Appointments and Resignations*

b) appoints Mr Callum Williamson to the role of Local Recovery Manger, as per the contents of the report

c) records the resignation of Mr Doug Scott from the role of alternate Local Controller

d) records the retirement of Mrs Phillippa Wilson from the role of Local Recovery Manger

e) determines that letters of appreciation be sent to Mrs Phillippa Wilson and Mr Doug Scott

Cloke/Jordan

6. ECC Development Project update – flat pitch roof issue

6.1 Mr C Campbell-Smart, Taranaki CDEM Regional Manager, spoke to the memorandum updating the Taranaki CDEM Joint Committee on the flat pitch roof issue at the ECC following detailed design and costings, and to seek updated budget approval to proceed and answered questions arising.

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6.2 It was clarified that the added cost is due to further work being required on the building.

6.2 It was noted that the permanent aerials will be relocated onto a bracket on the roof.

6.3 Work is due to start early in 2020 and will take approximately three months to complete.

6.4 A correction was made to page 77 Financial Considerations. The correct debt repayment amount is $13,500 per annum, not $17,000 per annum.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) receives the memorandum *ECC development Project update – flat pitch roof issue;*

b) approves an additional $130,000 for the ECC roof replacement, for a total replacement budget of $330,000, funded through debt with the loan repaid over a twenty-five-year life of asset.

Dunlop/Cloke

7. Volcanic Response/Recovery Plan – MCDEM Resilience Fund Application

7.1 Mr C Campbell-Smart, Taranaki CDEM Regional Manager, spoke to the memorandum seeking endorsement for an application for MCDEM Resilience Funding in relation to the next review of Taranaki CDEM Group's *Mt Taranaki Volcanic Unrest Response Plan 2014* and answered questions arising.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) receives the report Volcanic Response Plan – MCDEM Resilience Fund Application; and

b) endorses the application being submitted to the Ministry of Civil Defence and Emergency Management's Resilience fund.

Cloke/Volzke

8. Monitoring and Evaluation Process for Taranaki CDEM Group

8.1 Mr C Campbell-Smart, Taranaki CDEM Regional Manager, informed the Taranaki CDEM Group Joint Committee on an Evaluation and Monitoring process requested by the CDEM Regional Manager and Coordinating Executive Group Chair.

8.2 It was clarified that the cost for this is just over $10,000 and has already been budgeted for.

8.3 Mr I Wilson noted that there are no plans in the near future for the Ministry of Civil Defence Emergency Management to conduct an audit so it would not be a double up.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) notes the memorandum *Monitoring and Evaluation Process for Taranaki CDEM Group*

Volzke/Cloke

9. CDEM Group Submission

9.1 The memorandum is presenting members of the Taranaki CDEM Group Joint Committee with the submissions made by the Taranaki Emergency Management Office to various Government submission processes through quarter four, following existing protocols to represent the Taranaki CDEM Group.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

a) receives the report CDEM Group Submissions;

b) notes the content of the report and attached submissions for:

   a. CIMS Welfare Review 2019
   b. CIMS 3rd Edition
   c. Recovery Preparedness and Management Director's Guideline.

Jordan/Cloke

10. Late Item – Adoption of Council CDEM Annual Workplan 2019-20

10.1 Mr C Campbell-Smart, Taranaki CDEM Regional Manager, spoke to the late

memorandum, presenting the Council CDEM Workplan for 2019-20 for the Taranaki Civil Defence Emergency Management Group.

10.2 It was noted that the Councils would need to look at their resourcing to meet the targets set out in the workplan as they may not be able to meet them.

10.3 South Taranaki District Council now have a full time FTE as opposed to a part-time.

Recommendation

a) receives the Memorandum, *Adoption of Council CDEM Annual Workplan 2019-20;*

b) notes the contents of the plan contained within Appendix A of this report;

c) approves the Taranaki Council CDEM Annual Workplan 2019-20, noting the possibility of prioritisation and review of work items at each quarter

Jordan/Volzke

11. General Business

Mr I Wilson, Ministry of Civil Defence Emergency Management, spoke regarding a few things coming up:

- National Exercise Tua Whenua – alpine fault earthquake, to occur 2020, with all CDEM Groups to participate.
- A welfare registration needs assessment system is due for completion prior to Christmas, with CDEM Groups needing to operationalise this within respective GIS systems.
- Exposure draft on CDEM Act legislation will be released by the end of 2019
- CIMS 3 takes effect by June 2020, with all CDEM Groups requiring to give effect to this.
- Professional Development courses coming up in 2020 are the Response and Recovery Leadership Development course, and bridging course for existing controllers.
- A second intake for the Emergency Management Assistance Team (EMAT) is now open and applications are being sought.

There being no further business, Group Chairperson Councillor M J Cloke (Taranaki Regional Council) declared the Taranaki Civil Defence Emergency Management Group meeting closed at 11.37am.

Confirmed

Chairperson _____

M J Cloke

Date **3 December 2019**

South Taranaki District Council

Report

To	The Mayor and Councillors
From	Claire Symes, Community Development Manager
Date	9 December 2019
Subject	**Pathways Prioritisation**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. This report is to confirm additional expenditure on the Normanby to Hāwera commuter route along the railway corridor which was one of five Pathways identified in the Council's 2015-25 Long Term Plan (LTP). This project now far exceeds the original cost estimate due to the length of time it has taken for KiwiRail to confirm the design and KiwiRail's costs which have increased due to changes to the health and safety requirements during these time delays. To complete the project some funding would need to be committed to the project from the amount allocated for further Pathway developments in the 2018-28 LTP which was $250,000 for each of the 2019 and 2020 financial years.

2. The Roading activity currently has $815,000 for the development of Pathways for the next two years. $315,000 remains from the 2015-25 LTP allocation and $250,000 allocated in the 2018-28 LTP for 2019 and 2020 financial years ($500,00 over the two years).

3. This is an unsubsidised budget but the Normanby to Hāwera Pathway will attract a New Zealand Transport Authority (NZTA) subsidy of 58%. Because of this subsidy it is estimated that the Normanby to Hāwera rail corridor route will require $390,000 from the Roading activity budget. This would leave $425,000 to allocate to further Pathway development in the 2018-28 LTP (spread over two years 2019 and 2021).

4. At a Council workshop in November 2019 the Council prioritised nine Pathways with the top three being:
    1. Soldiers Park Pathway, Eltham
    2. Lake Rotokare – Maata Road Loop Track; and
    3. Pātea Loop Track.

5. The Council is asked to approve the expenditure on the Normanby to Hāwera commuter route and the additional prioritised Pathways.

Recommendation(s)

THAT the Council

a) **Agrees** to commit the gross amount of up to $1 million to assist with the costs of developing the commuter route along the rail corridor from Normanby to Hāwera. (Funding source: $390,000 from Roading budget and $580,000 from NZTA subsidy, external funding $30,000); and

b) **Agrees** to commit the remaining $425,000 funding from the 2018-2028 LTP allocated to Pathways for the investigation and potential development of the three Pathways prioritised by the Council, which are:

1. Soldiers Park Pathway, Eltham
2. Lake Rotokare – Maata Road Loop Track; and
3. Pātea Loop Track.

Background

6. The Council adopted a Pathways Strategy in February 2015 and in the 2015-25 LTP five routes, including the rail corridor from Normanby to Hāwera were identified, at a total estimated cost of $1.23 million, with $750,000 to be used from an existing reserve, $200,000 funded through the Council's Roading Rate and the remainder through external grants and subsidies, such as the NZTA roading subsidy.

7. Of the five projects, the Manaia Mile and two stages of the Denby Road Loop have been completed. The Puawai Street Mountain Bike Route is progressing through the land access stages and the Pātea Dam to Lake Rotokare Trail is on hold due to the difficult terrain leading down to the Dam.

8. The estimated rough order construction cost of the Normanby to Hāwera commuter route along the rail corridor is now estimated at over $1 million with the route attracting an NZTA roading subsidy of 58%.

9. KiwiRail recently provided a rough order magnitude cost of $322,652 (excluding a price for possible provision of rail protection during construction). This includes the cost for two sets of flashing pedestrian lights which is a new health and safety requirement introduced by KiwiRail in December 2018 at a cost of $67,500 each and two veloSTRAIL track upgrades at the crossing points which KiwiRail has to install at a cost of $65,250 per crossing.

10. Staff have asked KiwiRail and NZTA engineers if they would approve an alternate route with the Pathway remaining on the western side of the railway line which would remove the planned railway track crossing at Ohangai Road and at Egmont Street Normanby, thereby reducing the overall cost to the project, but we are still awaiting a response.

11. External funding has been obtained for this project with $30,000 from Shell Todd and $100,000 from the TSB Community Trust (the Trust). Unfortunately, due to the delays in the project's progress the Trust requested that the balance of the funds remaining as at 1 March 2019 be returned. At that time $48,376 had been spent on plan development and the remaining funds were returned to the Trust.

Local Government Purpose

12. This proposal fits with the Local Government purpose; *to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future,* by providing active recreation opportunities for our local community and visitors to the District.

Option(s) available

13. Agree to the Pathways expenditure as proposed.

14. Do not agree to the Pathways expenditure.

15. Due to the increasing costs of the Normanby to Hāwera rail corridor pathway, alternative options for providing a walking/cycling link between the towns were considered by the Pathways Working Party and the Council. It was agreed that the most direct route would get the most use.

16. The Council considered options for the funding allocated for further Pathway development in the 2018-28 LTP at an initial workshop late in 2018, and again in March and November 2019, where the options had been refined down to nine Pathways with maps and indicative costings for each of the Pathways developed. The Councillors were asked to rank these with the indicative costs based on the rates in the following table:

Costing utilised	Rate/Lineal Metre ($)
Lime fines 2m wide	78
Sealed 2m wide	100
Concrete 2m wide	142
7-wire P & W Fence	25

17. While the Council is asked to agree to the investigation and possible development of the top three ranked routes the amount of funding available will only enable the first identified Pathway, Soldiers Park, to be completed into an accessible lime fines Pathway.

18. The Lake Rotokare - Maata Road Loop Track route is planned to follow legal road, either formed or paper. Establishing and maintaining a lime fines track, which is what the indicative cost is based on, may not be possible or feasible but it would be possible to assist with improvements and signage to identify the Pathway.

19. It would also be possible to develop stretches of the Pātea Loop Track to a lower standard than the lime fines track to enable access with appropriate signage and surface improvements. A contingency of 50% was also added to each of the Pathways due to unknown variables.

20. The nine routes which were considered from across the District were ranked at the Council workshop in the following order:

RANK	PATHWAY
1	Soldiers Park, Eltham
2	Lake Rotokare - Maata Road Loop
3	Pātea Loop
4	Kaponga to Hollard Gardens
5	Glover Road Loop, Hāwera
6	Lake Rotokare to Tangahoe Valley
7	Waverley Town to Waverley Beach
8	Ōhawe Loop
9	Manaia to Kaūpokonui Beach

1. Soldiers Park, Eltham

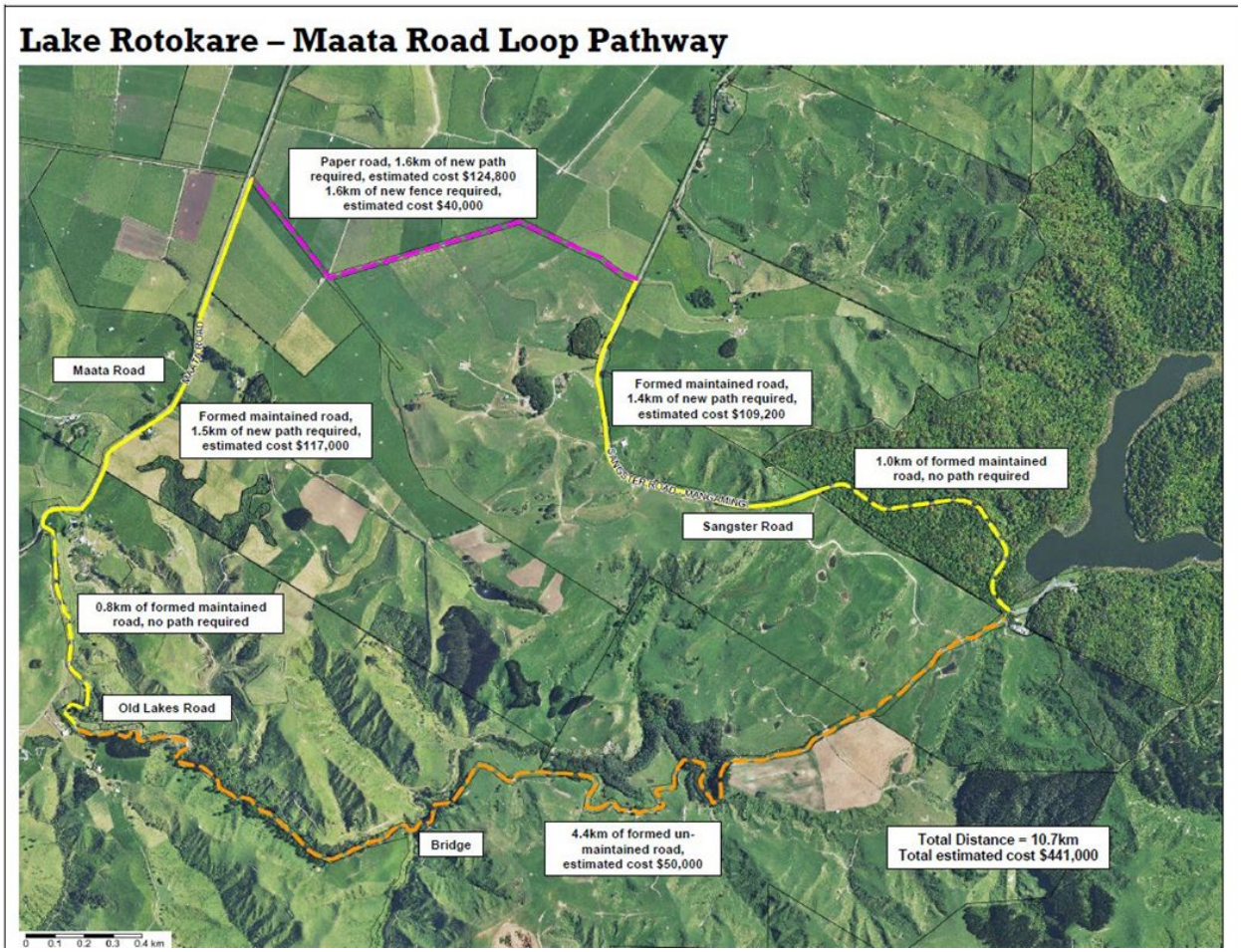
Total Distance (km)	New Path Cost ($)	Contingency ($)	Total Cost ($)
0.4	31,200	15,500	**46,800**

- 0.4km of lime fines path.

2. Lake Rotokare – Maata Road Loop Track

No Path Required (km)	New Path (km)	Formed Unmaintained Road	Total Distance (km)	New Path Cost ($)	Lump Sum Unmaintained Road ($)	Fencing Cost ($)	Contingency ($)	Total Cost ($)
1.8	4.5	4.4	10.7	351,000	50,000	40,000	220,500	**666,150**

- No path required in Rotokare Scenic Reserve – use existing formed road.
- 1.4km of lime fines path along Sangster Road from Rotokare gates to paper road. May need some earthworks/retaining walls and possible fence relocation.
- 1.6km of lime fines path along paper road from Sangster Road to Maata Road, fencing on one side.
- 1.5km of lime fines path along Maata Road from unformed road to Old Lakes Road. May require some earthworks.
- No path required along maintained part of Old Lakes Road.
- Route follows formed unmaintained Old Lakes Road from end of maintained road to Rotokare Scenic Reserve. Includes existing unmaintained bridge.
- Eleven separate property owners would be affected by this proposal.

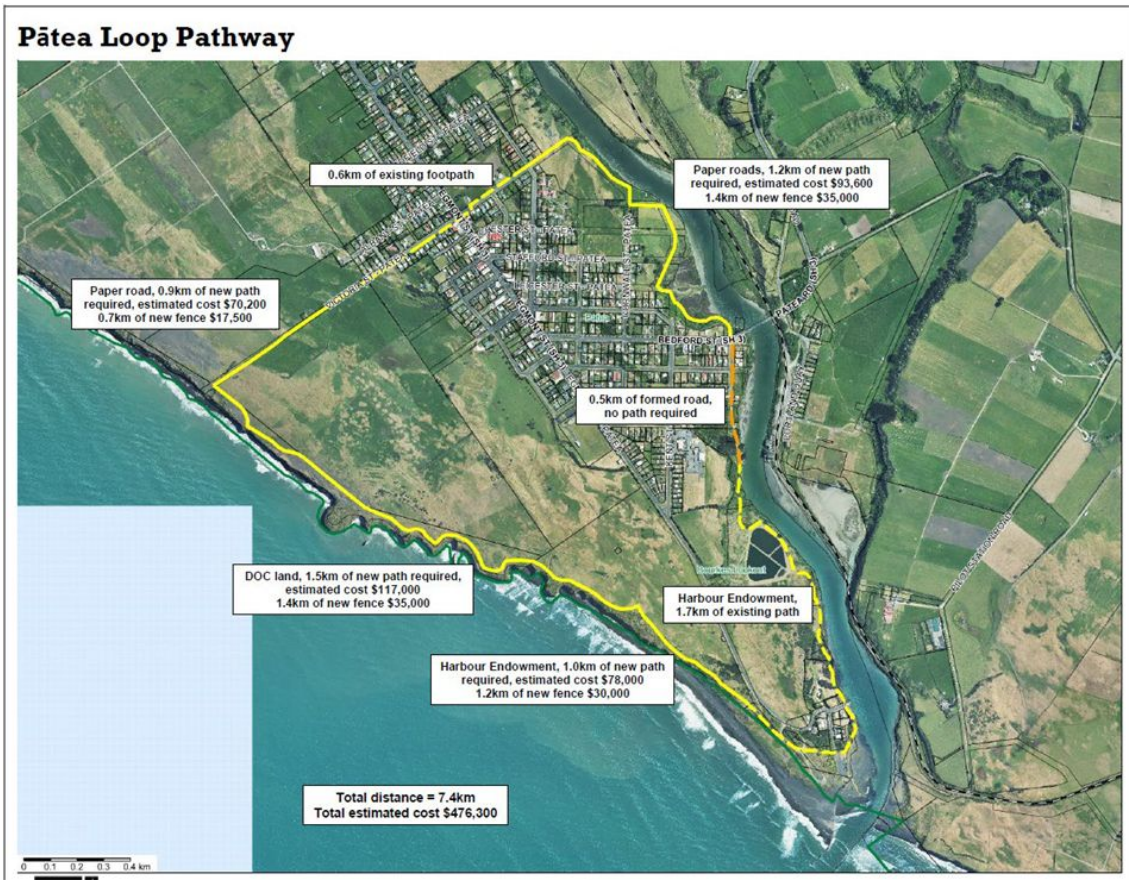


3. Pātea Loop Track

Existing Footpaths (km)	Existing Path	No Path Required (km)	New Path (km)	Total Distance (km)	New Fence (km)	New Path Cost ($)	Fencing Cost ($)	Contingency ($)	Total Cost ($)
0.6	1.7	0.5	4.6	7.4	4.7	358,800	117,500	238,150	**714,450**

- 1.2km of lime fines from Pembroke Street along paper roads and Council Reserve to Bedford Street. May require some fencing.
- Route follows existing walkway from Bedford Street along York Street and along river to Mana Bay.
- 1.0km of lime fines along the cliff top across Harbour Endowment land. Fencing on one side.
- 1.5km of lime fines path along cliff top across DOC land. Fencing on one side.
- 0.7km of lime fines path along paper road section of Victoria Street. Fencing on one side.
- Route follows existing footpaths along Victoria Street to Pembroke Street.
- Consultation with affected owners will be required.

Pātea has a population of 1098. The Pātea campground is a popular summer destination with visitors already utilising the existing York Street to Turi Street Walkway. This Pathway has been identified as a priority in the Pātea Town Spatial Plan.



Considerations and Assessments

Assessment of Significance and Engagement

17. South Taranaki District Council's general approach to determining the level of "significance" will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	**Low:** A moderate number of residents are affected by the proposal, but the extent to which they are affected is minor.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long-Term Plan 2018-2028.	**Moderate:** The proposal would have some effect on the Long-Term Plan
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	**Moderate:** The development of pathways generates considerable community interest.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long-Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	**Low:** The proposal would have no impact on existing budgets or functions.

Criteria	Measure	Assessment
Reversible	The degree to which the decision or proposal is reversible.	**Low:** The proposed pathway developments can be cancelled or amended at any time.

18. In terms of the Council's Significance and Engagement Policy this matter is of **low** significance.

19. The level to which the Council will engage will align with the significance of the decision to be made and will be to **inform** the public.

Level	Goal	Outcome
Inform	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions.	This decision will be recorded in the Council minutes and could be promoted through Southlink.

Legislative Considerations

20. The proposed pathway developments raise no specific legislative considerations.

Financial/Budget Considerations

21. While there is not enough funding in the Roading activity budget to complete the three newly identified Pathways the estimated costings are for a 2m wide lime fines track and this may not be required in all areas which would reduce the costing considerably.

22. The Roading activity currently has $815,000 for the development of Pathways for the next two years. $315,000 remaining from the 2015-25 LTP allocation and $250,000 allocated in the 2018-28 LTP for 2019 and 2020 financial years ($500,00 over the two years).

23. This is an unsubsidised budget but the Normanby to Hāwera Pathway will attract NZTA subsidy of 58%.

24. It is estimated that the Normanby to Hāwera rail corridor route with the two track crossings will cost $1 million in total, which can be funded through NZTA subsidy of 58%, $30,000 funded from external funding and balance of $390,000 funded from the Roading activity. This would leave $425,000 for other Pathway developments. This cost will reduce if we can get NZTA and KiwiRail to agree to the path staying on the western side of the track.

Consistency with Plans/Policies/Community Outcomes

25. The proposed pathway developments are not inconsistent with any Council policy, plan or strategy, although the new proposals are not included in the current Pathways Strategy.

26. This proposal would contribute to the following community outcome:

> *Vibrant South Taranaki – A District that provides a high quality and diverse cultural and recreational experience and encourages independence and creativity.*

Impact on Māori/Iwi

27. Māori/Iwi will be consulted about the proposed Pathways at the start of the planning and design process to ensure there are no cultural implications such as the presence of wāhi tapu.

Affected Parties Consultation

28. There will be direct consultation undertaken with property owners who would be directly impacted by the Pathway development, potential users and volunteer groups.

Conclusion

28. Development of Pathways was an approved project in the 2015-25 and 2018-28 LTPs following the adoption of the Council's Pathways Strategy in 2015. There is a lot of community support for the development of safe walking and cycling routes across the District for local residents and visitors to the area and this has been demonstrated by the amount of use on the newly developed Pathway on Denby Road, Hāwera.

Claire Symes
Community Development Manager

[Seen by]
Fiona Greenhill
Group Manager
Community and Infrastructure Services

South Taranaki District Council

Report

To	Mayor and Councillors
From	Policy Advisor, Adrienne Cook
Date	16 September 2019
Subject	**Delegations Register Update**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Delegations Register is a document which records all powers which have been delegated by the Council to officers under specific legislation. The Delegations Register can be used to show the chain of authority from the Council, to the Chief Executive (CE) and to council officers; and provides evidence that officers are making decisions for which they have been given the authority to make on behalf of the Council.

2. This report seeks to update the delegations register, in light of the bylaw review in 2018. When the review was undertaken amendments resulted in changes to the delegations register, or new delegations required. It is requested that the powers contained within Appendix I of this report are transferred from the Council to the Chief Executive. It is also requested that delegations contained within Appendix II are revoked.

Recommendations

THAT the Council

a) **Revokes**, in accordance with clause 32 of Schedule 7 of the Local Government Act 2002, the delegations contained within Appendix II of this report.

b) **Approves** in accordance with clause 32 of Schedule 7 of the Local Government Act 2002, the transfer of delegations, contained within Appendix I of this report, to the Chief Executive and Committee listed.

Background

3. A Delegations Register is a formal document which effects the daily operation of the Council and it is important in providing a legal foundation to decision-making and exercising of authority provided for by legislation, regulations, bylaws and policies. It provides evidence showing how particular functions are authorised.

4. The Delegations Register is considered a living document which requires regular updates to ensure that:

   a) The document reflects changes to legislation, regulations, Council bylaws and policies;
   b) Changes to the operation of the Council are incorporated into the document; and

c) Officers are provided with the correct delegation to undertake specific tasks.

5. To ensure that the Council operates at an efficient and effective manner, the powers provided to the Council under legislation can be divided into the following:

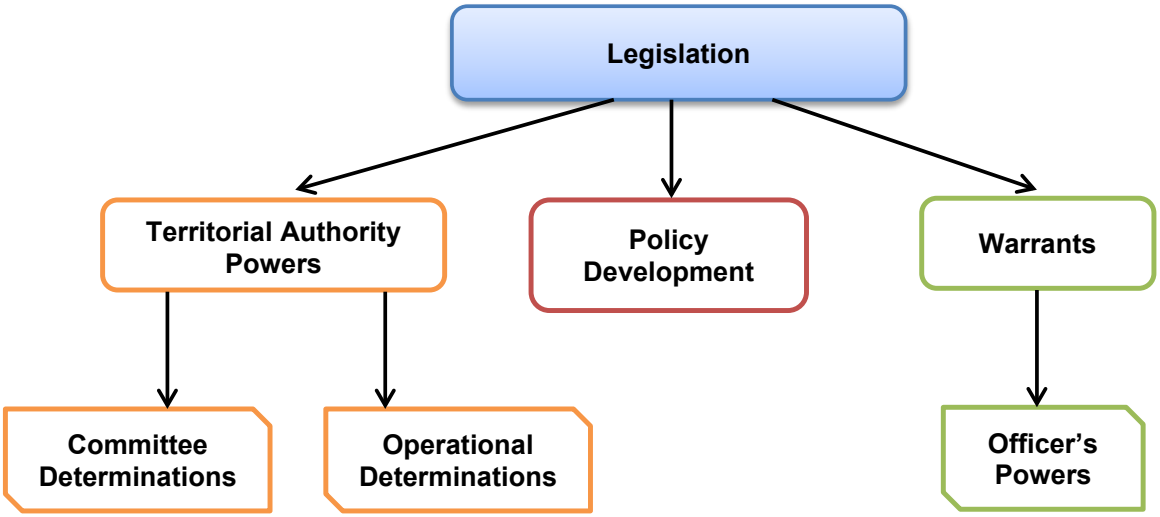


Figure 1: powers provided under legislation.

Local Government Purpose

6. Under the LGA 2002, the Council's purpose is to "*promote the social, economic, environmental and cultural well-being of communities in the present and for the future.*" It is important to be able to balance the regulatory aspect of enforcing the bylaws to maintain the health and safety of the public (to promote well-being of communities), with the rights of individuals within the community. Therefore, it is important that officers are warranted and authorised to undertake their delegated functions; and be able to legally provide that regulatory function.

Options – Identification and analysis

7. Reviews on the existing Delegations Register are undertaken on a regular basis to ensure that the Council has delegated powers to enable council officers to make operational decisions and act on behalf of the Council.

8. When existing bylaws are reviewed, the delegations contained within those documents need to be transferred from the Council through to council officers, showing the process of delegation through council resolution.

Risks

9. The risks associated with this decision are:

a) Political:
A Delegations Register provides transparency to the general public on how the Council operates and who is delegated with the power to make decisions under specific legislation, policies and bylaws. This provides certainty that the Council is undertaking its obligations with the required legal authority.

b) Legal:
This is the most important risk that the Council needs to consider when analysing the impact of these decisions. The Delegations Register provides assurance that

the authority to act under the Act, Regulation, Bylaw or Policy has been correctly transferred from the Council to the CE (or directly to officers under RMA), and then on-delegated from the CE to officers. This reduces the risk of legal challenge.

Options available

Adopt the Proposed Recommendation

10. Adopting the recommendation would ensure that the CE can on-delegate the daily operational matters to officers, as required within their roles; and thereby achieve a better level of operational efficiency.

Amend the Proposed Delegations

11. The Council may wish to amend the proposed delegations, by retaining the power to make operational decisions. The proposed delegations have been reviewed to ensure that they are consistent with existing delegations.

Considerations and Assessments

Assessment of Significance and Engagement

12. South Taranaki District Council's general approach to determining the level of "significance" will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	**Low:** Residents and rate payers would not be affected by this decision.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long Term Plan 2015-2025.	**Low:** No effect on the Long Term Plan.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	**Low:** This is an internal function.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	**Low:** The review of the Delegations Register has been absorbed into existing budgets and will ensure officers are delegated to undertake operational matters.
Reversible	The degree to which the decision or proposal is reversible.	**Medium:** The Council may revoke delegated authority by resolution.

13. In terms of the Council's Significance and Engagement Policy, this matter is of **Low Significance**. Consultation is not required for delegations, as it is an internal legislative requirement.

Legislative Considerations

14. Under Schedule 7 of the LGA 2002, section 32 states that:
"for the purposes of efficiency and effectiveness in the conduct of a local authority's business, a local authority may delegate to …..[an] officer of the local authority, any of its responsibilities, duties, or powers except

(a) *The power to make a rate; or*
(b) *The power to make a bylaw; or*
(c) *the power to borrow money, or purchase or dispose of assets, other than in accordance with the long term plan; or*
(d) *the power to adopt a long term plan, annual plan, or annual report; or*
(e) *the power to appoint a chief executive; or*
(f) *the power to adopt policies required to be adopted and consulted on under this Act in association with the long term plan or developed for the purpose of the local governance statement; or*
(g) *the power to adopt a remuneration and employment policy."*

Financial/Budget Considerations

15. The costs relating to the development and review of the Delegations Register have been, and will continue to be, derived from existing budgets.

Consistency with Plans/Policies/Community Outcomes

16. Transferring the daily operational powers and functions within the legislation and policies (listed in Appendix I of this report), from the Council to the CE, would provide a consistent approach for all delegations contained within the Delegations Register.

Impact on Māori/Iwi

17. Māori will benefit from the Council undertaking its operational functions, as will all the South Taranaki community. This is a statutory process.

Affected Parties Consultation

18. External consultation is not required for additions or amendments to the Delegations Register. This is a statutory process.

Conclusion

19. This report proposes that the Council adopts the amendments as attached in Appendix I of this report, and transfers powers to the Chief Executive, Committees and officers as listed. It is proposed that the delegations contained within Appendix II of this report are revoked.

Adrienne Cook
Policy Advisor

[Seen by]
Becky Wolland
Policy and Governance Manager

Appendix I – Delegations to be revoked 9 December 2019

~~Food Safety Bylaw 2013~~	Description	Delegated to
~~FSB 1~~	~~**Section 11.0 – Appeals**~~ ~~11.2 On hearing the appeal Council may confirm, reverse or modify the grading or requirement.~~	~~1) Environment and Hearings Committee~~

~~Food Hygiene Regulations 1974~~	Description	Delegated to
~~FHR 1~~	~~**Section 4 – Premises to be registered**~~ ~~Premises to be registered by TA.~~	~~1) Environmental Health Officer~~ ~~2) Environmental Health Technician~~ ~~3) Regulatory Services Manager~~ ~~2) Group Manager Environmental Services~~
~~FHR 2~~	~~**Section 83 – Duty of TA**~~ ~~Regular inspection of premises required to be registered~~.	~~1) Environmental Health Officer~~ ~~2) Environmental Health Technician~~ ~~2) Regulatory Services Manager~~ ~~3) Group Manager Environmental Services~~
~~FHR 3~~	~~**Inspector –** as per sections 19, 58, 64, 70, 73, 76 and 77 of the Regulations.~~	~~1) Environmental Health Officer~~ ~~2) Environmental Health Technician~~ ~~2) Regulatory Services Manager~~ ~~3) Group Manager Environmental Services~~

~~Land Transport Rule: Setting of Speed Limits 2003~~	Description	Delegated to
~~LTR: SSL 1~~	~~**Section 5 – Speed limits**~~ ~~**Section 5.1 – Setting a temporary speed limit**~~ ~~5.1 (1) (a) Road Controlling authority may set temporary speed limit.~~	~~1) Network Management Consultant~~ ~~2) Roading Supervisor~~ ~~2) Roading Team Leader~~
~~LTR: SSL 2~~	~~**Section 5 – Speed limits**~~ ~~**Section 5.1 – Setting a temporary speed limit**~~ ~~5.1 (2) Road Controlling authority to consider need to set temporary~~	~~1) Network Management Consultant~~ ~~2) Roading Supervisor~~ ~~2) Roading Team Leader~~

Appendix I – Delegations to be revoked 9 December 2019

	~~speed limit if a) – b).~~	
~~**LTR: SSL 3**~~	~~**Section 5 – Speed limits**~~ ~~**Section 5.1 – Setting a temporary speed limit**~~ ~~5.1 (5) Person authorised to install temporary speed limit, may remove temporary speed limit.~~	~~1) Network Management Consultant~~ ~~2) Roading Supervisor~~ ~~2) Roading Team Leader~~

Mobile Traders Bylaw 2014	Description	Delegated to
~~**MTB 1**~~	~~**Section 7.0 – Licence required**~~ ~~7.1 Council may issue licences to persons engaged in mobile trading.~~	~~1) Chief Executive~~
~~**MTB 2**~~	~~**Section 8.0 – Application and issuing of mobile trading licence**~~ ~~8.3 Council may issue temporary licences subject to conditions.~~	~~1) Chief Executive~~
~~**MTB 4**~~	~~**Section 11.0 – Suspension or cancellation of licence**~~ ~~11.1 Council may suspend or cancel a licence for mobile trading if there is a breach of conditions.~~ ~~11.2 Council may permit the trader to resume after a suspension or cancellation of a licence.~~	~~1) Chief Executive~~

Solid Waste Bylaw 2013	Description	Delegated to
~~**SWB 2**~~	~~**Section 6.0 – Trade refuse**~~ ~~6.1 An Authorised Officer may determine that an undue accumulation of trade waste or salvaged material is/has remained about a premises.~~	~~1) Waste Minimisation Officer~~ ~~1) Environmental Health Officer~~ ~~1) Environmental Health Technician~~ ~~2) Works Delivery Manager~~ ~~2) Regulatory Services Manager~~
~~**SWB 3b**~~	~~**Section 7.0 – Refuse disposal facility**~~ ~~7.2 a) Authorised Officer may approve the use of a refuse disposal site afterhours.~~ ~~7.6 Authorised Officer may approve the taking of animals to refuse disposal site, or the wandering or gazing of animals.~~	1) Chief Executive

Appendix I – Delegations to be revoked 9 December 2019

Public Places Bylaw 2014	Description	Delegated to
~~**PPB 16**~~	~~**Section 17.3 – Loitering**~~ ~~17.3.1 An Authorised Officer may direct a person to depart a public place, or any entrance to premises abutting a public place.~~	~~1) Chief Executive~~

7

Keeping of Animals Bylaw 2013	Description	Delegated to
KAB 1	**Encouraging nuisances by Feral or Semi Domesticated Animals (including Cats)** 9.2 c) Council may remove feral or semi-domesticated animals causing a nuisance, and claim back costs.	1) Chief Executive
KAB 2~~1~~	**Section ~~9~~10.0 – Keeping of Animals for breeding purposes** 10~~9~~.2 Council may issue a written notice to breeder, owner or occupier to abate nuisance.	1) Chief Executive
KAB 3~~2~~	**Section 13~~2~~.0 – Keeping of Poultry** ~~12.1 Council to issue exemption in writing to keep poultry closer than 5 metres to any dwelling or partly occupied building.~~ 13~~2~~.1~~2~~ Council to issue exemption in writing to keep poultry closer than 5 metres to any boundary fence. 13~~2~~.2~~3~~ Council to issue exemption to keep more than 12 head of poultry.	1) Chief Executive
KAB 3	**Section 14~~3~~.0 – Keeping of Bees** 14~~3~~.2 Where Council considers a hive to be dangerous, offensive or likely to be injurious to people it shall require removal of such a hive.	1) Chief Executive
KAB 4	**Section 15~~4~~.0 – Grazing ~~of~~ animals in an urban area** 15~~4~~.~~46~~ ~~Council may issue permit for temporary grazing of sheep to clear vegetation from vacant lots, where vegetation may pose a fire risk.~~A grazing permit will be approved if approval from neighbours is received.	1) Chief Executive
KAB 5 a	**Section 16~~5~~.0 – Permits** 16~~5~~.3 Council reserves the right to impose conditions on a permit. 16~~5~~.4 Council may refuse a permit if, in opinion of Authorised Officer, the keeping of animals is likely to become a nuisance, offensive or injurious to health. 16~~5~~.5 Council may cancel or revoke (in writing) any permit issued, if in opinion of Authorised Officer, the keeping of animals has become a nuisance, offensive, injurious to health or conditions are breached. 16~~5~~.6 Council may revoke (in writing) at any time, if conditions under the	1) Chief Executive

	permit are breached or for any other reason.	
KAB 5 b	**Section 16.0 Permits** 16.10 The Council shall consider the objection through a hearing.	1) Environment and Hearings Committee
KAB 6 a	**Section 187.0 – Impounding of Animals** 187.2 Council may impound the animal for maximum of 7 days.	1) Chief Executive
KAB 6 b	**Section 187.0 – Impounding of Animals** 187.3 Council shall give written notice of impounding of animals, fees to be paid, and ability to sell animals if not claimed.	1) Chief Executive

Solid Waste Bylaw 2013	Description	Delegated to
SWB 1	**Section 5.2 - Licensing of Commercial Waste Collectors and Waste Disposal Operators** 5.2.1 The Council may licence a person or entity to engage in collection, transportation or disposal of a) – c) 5.2.2 The Council may require further information to enable the processing of an application. 5.2.2 a) Council may renew a licence 5.2.2 b) Council may grant for refuse a licence, and upon such terms as it sees fit. 5.2.4 The Council may impose terms and conditions on a licence	1) Chief Executive
SWB 2	**Section 5.3 - Licensing of resource recovery facilities and fill sites** 5.3.1 The Council may issue a licence to a person who operates a disposal facility, resource recovery facility, landfill site, cleanfill site, managed fill site, or mono-fill site. 5.3.1 b) ii) The Council may approve an amount over 30 cubic metres, measured over any continuous 12 month period. 5.3.3 The Council may grant a licence in the case of a) – d).	1) Chief Executive
SWB 31	**Section 65.0 – Household waste, greenwaste and recyclables collection** 6.5 The Council may charge a customer for repair or replacement of waste receptacle issued that is damaged, stolen, lost or missing.	1) Chief Executive

	~~5.5 An Authorised Officer may approve additional general waste and recycling containers, on a stepped rate basis.~~ 6~~5~~.10~~7~~ b) Council ~~or refuse collection contractor~~ may determine that refuse is of an unsanitary or offensive condition. ~~5.7 i) Refuse collection contractor may determine (for any other reason) that refuse would cause a health and safety concern to the refuse collection operation~~.	
SWB 4~~3~~ a	**Section 8~~7~~.0 – Refuse disposal facility** 8~~7~~.1 Authorised Officer may provide operational or safety directions to persons entering refuse disposal facility. 8.2 a) Authorised Officer may approve access outside of normal hours for any other purpose. 8~~7~~.2 b) Authorised Officer may approve (in writing) the disposal of special waste, with conditions and charges~~.~~ 8~~7~~.3 Authorised Officer may refuse to accept refuse for which a fee has not been paid or a) – c). 8~~7~~.4 Council or Authorised Officer may authorise person to remove articles or materials from refuse disposal site~~, or the consent of Authorised Officer~~. 8.6 Authorised Officer may consent to person bringing an animal on to any refuse disposal site, or allow stock to wander or graze. 8~~7~~.7 Authorised Officer may require person to leave refuse disposal site.	1) Chief Executive
SWB 4 b	**Section 9.0 – Council transfer stations** 9.4 b) Authorised Officer may provide reasonable instructions to a person separating or disposing of waste at a site.	1) Chief Executive
SWB 5	**Section 10.0 – Events** 10.1 The Council may provide approval of a waste management and minimisation plan. 10.2 The Council may require an event waste management plan to set out a) – g).	1) Chief Executive
SWB 5~~4~~	**Section 1~~2~~0.0 – Notification~~s and of~~ actions** 1~~2~~0.1 a) Council may rectify or organise issue to be rectified and recover all costs from person, or temporarily suspend the service or part thereof; until compliance is verified.~~.~~	1) Chief Executive

SWB 65	**Appendix 1 Section 4.0 – Weights, types and contents of containers which will be collected** 4.3 a) Council may publicly notify types co-mingled recycling: ~~of~~ aluminium can~~r~~s, steel cans, aerosols, glass bottles and jars, and plastic recyclable containers which may be classed as recyclable waste. 4.3 b) Council may publicly notify types of other recyclable items which may be classed as recyclable waste. 4.4 Council may publicly notify approved greenwaste materials.	1) Chief Executive

Drainage Bylaw 2018	Description	Delegated to
DB 2	**Section 6.0 – Application to Connect** 6.1 Authorised Officer may authorise agents to allow person to connect to wastewater connection. 6.5 Council Officer may approve an application for new wastewater discharge point if conditions in bylaw are met. 6.6 Authorised Officer may approve the design and construction of a new public sewer as part of a sub-division development. 6.6 e) Council is satisfied that no appropriate wastewater discharge point exists or was provided for those particular premises.	1) Chief Executive
DB 3	**Section 7.0 – Point of Discharge** 7.2 Council may approve additional points of discharge for a premises. 7.3 Council may approve the position of the point of discharge, other than what is stated within Section 7.3 of the Bylaw and under Appendices 1 and 2. 7.6 b) Council may (through agreement) allow each owner to have an individual drain with point of discharge. Council may individually approve other arrangements. 7.7 Point of discharge is subject to approval of Council. Other arrangements shall be considered by the Council.	1) Chief Executive
DB 5	**Section 9.0 – Customer Obligations** 9.1 Council may set a lesser daily flow rate discharged from a domestic premises. 9.4 Council shall give notice of entry. 9.6 Council may shut down the point of discharge without notice, and advise the customer as soon as possible.	1) Chief Executive

	9.11 Council may issue written advice to customer as a notice to rectify. Council may apply the Water and Wastewater Policy for continual or repeated non-compliance. 9.124 Contaminated stormwater may be accepted as trade waste discharge, at the discretion of an Authorised Officer.	
DB 7	**Section 11.0 – Public Sewerage System** 11.12 Council may agree with respective landowner, the contribution to the cost of an easement or bear full cost.	1) Chief Executive
DB 8	**Section 12.0 – Customer's Drainage System** 12.6 Council may issue notice to rectify.	1) Chief Executive
DB 9	**Section 13.0 – Pump Stations** 13.1 Council may approve private wastewater pumps where there are no practical alternatives for a gravity flow discharge to the public sewer. 13.4 Council may enter into a Common Pump Station agreement, and negotiate appropriate maintenance of rising mains. 13.5 Council may specify rate of discharge to public sewer.	1) Chief Executive
DB 10	**Section 16.0 – Notifications and actions** 16.1 a) Council may rectify or organise for issue to be rectified.	1) Chief Executive
DB 117	**Appendix 3 – Acceptable Discharge Characteristics** Authorised Officer may vary nature and levels of characteristics as part of approval to discharge a wastewater. An Authorised Officer shall take into consideration the combined effects of wastewater discharges and may make modifications to the acceptable characteristics for individual discharges the officer believes are appropriate. **Solids** d) Authorised Officer may approve total dissolved solids concentration. **Oil and grease** b) Authorised Officer may determine that trade waste with mineral oil, fat or grease is not biodegradable. c) Authorised Officer may determine that trade waste with mineral oil, fat or	1) Chief Executive

	grease is not biodegradable. **Emulsions of paint, latex, adhesive, rubber, plastic** a) Authorised Officer may agree on concentration. b) The Council may require pre-treatment. **Chemical characteristics** Authorised Officer may require testing of TKN. **Organic strength** Council may approve monitoring using the COD test.	

Tattooists, Beauticians and Body Piercers Bylaw 2013	Description	Delegated to
TBBPB 1	**Section 7.0 – Licensing** 7.1 Council must be satisfied that a) – c) 7.2 Council may grant a licence on such terms and conditions as deemed necessary.	1) Chief Executive

Water Supply Bylaw 2013	Description	Delegated to
WSB 2	**Section 8.2 – Working around buried services** 8.2.2 Council may mark out location of services, and nominate (in writing) conditions or restrictions on work, to protect services. 8.2.3 Council may mark out ground location of its services and nominate conditions or restrictions on the work it considers necessary to protect its services. 8.2.5 Council may specify that bedding and backfill are reinstated.	1) Chief Executive
WSB 3	**Section 10.1 – Application for supply** 10.1.2 Council may approve (with conditions) or refuse an application for a supply of water. 10.1.3 Council shall determine sizes of pipes, fittings and other equipment up to the point of supply.	1) Chief Executive

	10.1.5 Council may approve/issue an extension, if an application for supply has not been actioned within 6 months of application and may (at its discretion) issue a refund of fees and charges.	
WSB 5	**Section 11.3 – Multiple ownership** 11.3.1 Council may determine (by agreement) individual points of supply for Cross Leases, Body Corporate or other multiple ownership, or by other arrangement ~~by~~subject to individual approval. 11.3.2 Council may determine by individual agreement, existing arrangements prior to bylaw coming into force.	1) Chief Executive
WSB 7	**Section 12.3 – Restricted flow supply** 12.3.1 Council may set special conditions for restricted flow rate.	1) Chief Executive
WSB 8	**Section 12.5 – Extraordinary use** 12.5.2 Council may allow cost recovery through targeted water rate.	1) Chief Executive
WSB 9	**Section 12.6 – Metering** 12.6.1 Council may allow waiver to requirement for metering, where extraordinary use is for fire protection only. 12.6.2 Council may require and fit a water meter where it deems water use is excessive. 12.6.3 Council may introduce universal water metering.	1) Chief Executive
WSB 10	**Section 13.1 – Supply** 13.1.2 Where works of a permanent or temporary nature are planned, Council will consult or inform or give notice to all known customers affected.	1) Chief Executive
WSB 11	**Section 13.3 – Demand Management** 13.3.1 Council may restrict or prohibit the use of water for any specified purpose, for any specified period, and for any or all of its customers. 13.3.3 Council may make or lift restrictions.	1) Chief Executive
WSB 12	**Section 13.4 – Maintenance and repair** 13.4.1 Council shall notify customer of scheduled maintenance shutdown (48 hrs prior). Where immediate shutdown is required, Council may shut down supply without notice.	1) Chief Executive

Appendix II – New or amended delegations 9 December 2019

WSB 13	**Section 14.0 – Liability** 14.2 Council may, under certain circumstances, make payment for damage caused.	1) Chief Executive
WSB 14	**Section 15.0 – Fire protection connection** 15.1 Any proposed connection for fire protection shall be subject to approval by the Council, and subject to any conditions the Council may require.	1) Chief Executive
WSB 15	**Section 15.3 – Fire protection connection metering** 15.3.1 Council may allow the supply of water for the sole purpose of firefighting to be made in a manner which bypasses the meter provided that a) or b). 15.3. Where connection is installed where it is likely or possible that water can be drawn from it for purposes other than firefighting, the Council may require metering.	1) Chief Executive
WSB 16	**Section 15.5 – Charges** 15.5.1 The Council may estimate quantity of water used, and credit customers account.	1) Chief Executive
WSB 17	**Section 15.6 – Ongoing testing and monitoring** 15.6.1 Council may approve the draw-off of water for the testing of fire protection systems. Council may charge for water used.	1) Chief Executive
WSB 18	**Section 16.2 – Unmanaged risk** 16.2.1 Council may fit a backflow preventer, where customer fails to demonstrate that risk is adequately managed. The Council may charge the customer for costs of installation.	1) Chief Executive
WSB 19	**Section 16.3 – Council backflow prevention devices** 16.3.1 Council will fit backflow prevention devices for a) and b). 16.3.2 Council may charge the customer for costs of installation.	1) Chief Executive
WSB 20	**Section 17.2 – Inspection** 17.2.1 Council may access area of premises to determine compliance with conditions.	1) Chief Executive

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WSB 21	**Section 18.1 – Installation** 18.1.2 Council may, where it considers water use to be unusually high, install a meter at customers costs.	1) Chief Executive
WSB 22	**Section 18.3 - Accuracy** 18.3.1 Council may require testing of meters. 18.3.2 Council may test when application is received by customer disputing accuracy of the meter or restrictor (provided it is not within 6 months of last test)	1) Chief Executive
WSB 23	**Section 18.4 – Adjustment** 18.4.1 Council may make adjustment in accordance with results of test, backdated at the discretion of the Council (not exceeding 24 months). 18.4.2 Council may charge for water meters under-reading by more than 20%. 18.4.3 Council may make adjustment to customer's invoice where a water meter is over-reading.	1) Chief Executive
WSB 24	**Section 18.5 – Estimating consumption** 18.5.1 Council shall estimate the consumption for the period since the previous reading, if a meter is out of repair or ceases to register. 18.5.2 Council may take into consideration other evidence for the purpose of arriving at a reasonable estimate.	1) Chief Executive
WSB 25	**Section 18.6 – Incorrect accounts** 18.6.1 Council may adjust account, where recorded consumption does not accurately represent the actual consumption of the property.	1) Chief Executive
WSB 26	**Section 19.0 – Plumbing systems** 19.1 Council may approve the use of special equipment. 19.2 Council may verify design parameters for plumbing systems.	1) Chief Executive
WSB 27	**Section 21.0 – Prevention of waste** 21.2 Council may approve the use of devices to utilise water as an energy source. 21.3 Council may approve the use of water to dilute trade wastes.	1) Chief Executive

	21.5 Council may consider it necessary for a person to fit an approved guard etc for exposed water fittings. 21.7 Council may consider it necessary for ball valves to be fitted with an approved guard etc. 21.8 Council may approve the fitting and use of inflow control systems. 21.9 Council may assist a farm with high night flows, to locate potential leaks, but placing flow logging equipment on the connection.	
WSB 28	**23.0 – Transfer of rights and responsibilities** 23.3 Council may approve the supplying of water to another party, if a customer draws water.	1) Chief Executive
WSB 29	**Section 27.1 – Breaches of conditions of supply** 27.1.2 Council may serve notice advising nature of breach and steps to remedy it. The Council may remedy the breach or reduce the flow of water to the customer without notice. The Council may re-establish supply. 27.1.3 Council may disconnect the supply for health and safety reasons.	1) Chief Executive
WSB 30	**Section 27.2 – Criminal charges** 27.2.1 Council may refer the unauthorised taking of water to the Police.	1) Chief Executive
WSB 31	**Section 27.3 – Interference with equipment** 27.3.1 Council may estimate and charge for the additional water consumption.	1) Chief Executive

District Tree Policy	Description	Delegated to
DTP 1	**Section 1.0 – New trees in the road corridor or Council reserves** 1.1 Council may approve the planting of new trees on the road corridor or on Council owned land.	1) Chief Executive
DTP 2	**Section 4.0 – Public Consultation** 4.2 Council may plant replacement trees	1) Chief Executive
DTP 3	**Section 6.0 – Ongoing maintenance of street trees** 6.6 Council may approve significant tree removal.	1) Chief Executive

DTP 4	**Section 11.0 – Commemorative Trees** 11.1 The Council may approve the request for the planting of a specimen tree in a park or reserve. 11.3 The Council may approve the installation of a plaque for a commemorative tree.	1) Chief Executive
DTP 5	**Section 13.0 – Residents planting trees** 13.1 Council may permit a person to plant trees on Council-owned land.	1) Chief Executive

Mobile Traders Bylaw 2014	Description	Delegated to
MTB 1~~3~~	**Section ~~10.0~~7.0 – General provisions for mobile trading** ~~10~~7.2~~3~~ Authorised Officer may direct a mobile trader to cease operation immediately or move to another location.	1) Chief Executive

Public Places Bylaw 2014	Description	Delegated to
PPB 2	**Section 8.0 – Scattering/disposing of Ashes** 8.1 Council may provide permission for the scattering or disposal of human ashes in a public place.	1) Chief Executive
PPB 3~~2~~	**Section 10~~9~~.1 Awnings and Blinds** 10~~9~~.1.1 Council to provide permission for person to erect or maintain any awning over a public place or hang awning, blind or screen from a porch. 10~~9~~.1.2 Council may impose conditions regarding installation of awnings and blinds. 10~~9~~.1.3 Council may revoke permission. 10~~9~~.1.4 Council may issue notices to fix or remove for blinds or awnings.	1) Chief Executive
PPB 3	**Section 10~~9~~.3 No Building to be erected on a public place** 10~~9~~.3.1 a) Council may provide consent to erect, construct or place any building or structure under, upon, over, or across a public place. 10~~9~~.3.1 b) Council may provide consent to use dwelling or vehicle for temporary accommodation on any portion of a public place. Consent is subject to conditions.	1) Chief Executive

PPB 4	**Section 109.4 Encroachment to be removed upon notice** 109.4.1 Council may by written notice, require owner to remove building or structure in breach of 109.3.1. Notice may require conditions.	1) Chief Executive
PPB 5	**Section 109.5 – Dripping from eaves** 109.5.2 Council may issue notice requiring nuisance be averted.	1) Chief Executive
PPB 6	**Section 109.7 – Repair of fences** 109.7.1 Council may require owner or occupier to repair or remove fence abutting public place which is, in the opinion of the Authorised Officer, dangerous to persons passing.	1) Chief Executive
PPB 7	**Section 110.0 – Busking and Street Activities** 110.1 Council may grant consent, subject to conditions, for busking and street activities (a-d).	1) Chief Executive
PPB 8	**Section 121.0 – Closure of public place** 121.1 Council may close or restrict public access to public place due to maintenance, repair or any other reason.	1) Chief Executive
PPB 9	**Section 132.2 – Graffiti** 132.2.2 Council may (as land owner) provide written approval for person to paint, draw or write any representation, figure or work in or on any public place or building.	1) Chief Executive
PPB 10	**Section 132.3 – Placards and posters** 132.3.1 Council may provide permission (through a permit and conditions) for the placement of posters, placards or advertising in or on a public place.	1) Chief Executive
PPB 11	**Section 143.1 – Hazardous Substances** 143.1.1 Council may provide permission for a person to leave hazardous or flammable materials or matter within a public place.	1) Chief Executive
PPB 12	**Section 143.2 – Fireworks and explosive material** 143.2.1 Council may provide permission for a person to discharge any fireworks or explosive material in or on a public place.	1) Chief Executive

PPB 13	**154.0 – Exposing or distributing indecent matter** 154.2 Council may decide on the degree of offensiveness of any material.	1) Chief Executive
PPB 14	**Section 176.0 – Seizure and impounding of property not on private land** 176.1 Authorised Officer may seize and impound property if (a-c). 176.3 Authorised Officer must give notice to (a-b).	1) Chief Executive
PPB 15	**Section 187.1 – General obstruction** 187.1.1 Except with the permission of an Authorised Officer no person may (a-e). 187.1.2 Council may give notice to owner or occupier requiring removal of the obstruction.	1) Chief Executive
PPB 167	**Section 2019.0 – Packing or unpacking goods** 2019.1 Council may provide consent for person to pack or unpack goods upon public place (including loading or unloading of vehicles).	1) Chief Executive
PPB 178	**Section 210.0 – Reserves** 210.1 Authorised Officer may provide permission to allow cattle, other animal or poultry to wander or graze within limits of a reserve. 210.3 Authorised Officer may provide permission to destroy, shoot, snare, injure, interfere with or take any animal, fish, reptile, lizard, gekkota, eel, bird, birds nest or egg, or any native flora from a reserve. 210.10 Council may determine for prescribed periods the hours in which a reserve shall be open to the public. 210.11 Authorised Officer may provide permission for person to enter or remain in reserve when it is closed. 210.12 Council may provide authorisation for person to use reserve for commercial purposes. 210.13 Authorised Officer may prevent sport or other recreational activity from being played on any reserve if it is liable (in opinion of Authorised Officer) to damage reserve or article within the reserve. 210.14 Council may provide consent for person to drive or ride motor vehicle upon across or along any grass plot or flowerbed in public place. 210.15 Authorised Officer may remove, or cause to be removed any vehicle which is abandoned in a reserve. 21.16 Council may charge fee for removal of a vehicle, as well as storage	1) Chief Executive

	charges.	
PPB 18	**22.0 – Drones and unmanned aircraft** 22.1 Council may provide permission for a person to fly a drone over Council owned land.	1) Chief Executive
PPB 19	**242.2 – Numbering of buildings** 242.2.1 Council shall direct or approve such numbers of buildings and allow owners or occupiers to mark such buildings the same. 242.2.3 Council may alter the number of any such building.	1) Chief Executive
PPB 20	**253.1 – Signs** 25.1.2 Authorised Officer may determine that a sign is in a manner or location that impedes the safe and efficient flow of pedestrian or vehicular traffic on a footpath or road. ~~23.1.3 No person may display sign containing material reasonably considered by Authorised Officer to be offensive, objectionable, indecent or sexually explicit.~~ 253.1.4 Council may provide permission for a person to leave a mobile sign in a public place for purpose of advertising or electioneering.	1) Chief Executive
PPB 21	**Section 253.4 – Election Signs** 253.4.1 Council may (as owner of land) provide permission for person to display election sign on land, or on a public place.	1) Chief Executive
PPB 22	**Section 264.0 – Street Appeals** 264.1 Council may provide permission for person or organisation to use public place for street appeals. 264.2 Council may provide permission for person or organisation to use public place to distribute pamphlets or printed material.	1) Chief Executive
PPB 23	**Section 275.0 – Street Cafes** 275.1 Council may issue a permit for a person to use public place for alfresco dinning or extending seating capacity.	1) Chief Executive
PPB 24	**Section 297.0 – Notices to fix or remove** 297.1 Council may issue notices to fix or remove any object which is in	1) Chief Executive

	breach of the bylaw. 2~~9~~7.2 The Council may place time limits and other conditions on the notice. 2~~9~~7.4 Authorised Officer may pull down or remove work or thing in breach of bylaw or if notice has not been complied with.	

Parking Control and Traffic Flow Bylaw 2014	Description	Delegated to
PCTFB 2	**Section 1~~7~~6.0 – Double Parking** 1~~7~~6.1.1 Council may revoke an infringement issued for double parking if person charged proves (to the satisfaction of Council) that a) – c).	1) Chief Executive

Roading Bylaw 2014	Description	Delegated to
RB 13	**Section 12.4 – Fence encroachments** 12.4.1 Council may allow person to install fences within the maintained road. a) Council will consider an application if it is impractical to fence on the boundary or within the property. 12.4.2 Council may enter the enclosed area to carry out maintenance works. 12.4.3 Council may enter the enclosed area to carry out maintenance works.	1) Chief Executive
RB 15	**Section 13.0 – Overhanging and/or overgrown vegetation** 13.2 The Council may deem vegetation within the road reserve to be a safety hazard or a nuisance and require adjacent land owner to remove vegetation to the boundary.	1) Chief Executive

Livestock Control Bylaw 2019	Description	Delegated to
LCB 1	**8.1 – General conditions for public places** 8.1.1 Council may give their consent to a) – e). 8.1.3.1 Authorised Officer may prescribe route for the movement of livestock in a public place.	1) Chief Executive
LCB 2	**12.0 – Council may restrict movement**	1) Chief Executive

	12.1 Authorised Officer may consider it necessary to close or restrict access to any road. The Authorised Officer may halt or divert livestock.	
LCB 3	**13.0 – Livestock Movements** 13.3 Conditional movements on or along a road may require a TMP as determined by the Council.	1) Chief Executive
LCB 4	**14.1 – Livestock Crossing** 14.1.2 Authorised Officer may determine specifications on the construction of shoulders and points where livestock cross the road.	1) Chief Executive
LCB 5	**14.2 – Livestock course conditions** 14.2.4 Council may require applicant/permit holder to form a livestock course with hard fill. 14.2.5 Authorised Officer may approve distance of fence and formed edge of livestock course in relation to the road. 14.2.9 The Council may require the fence and livestock course to be removed and the road frontage reinstated.	1) Chief Executive
LCB 6	**14.4 – Temporary grazing conditions** 14.4.3 Council may request the removal of any fences from the road. 14.4.8 Council may authorise (in writing) an agreed distance. 14.4.10 Council may specify that temporary fence standards are to be marked with reflecting tape. 14.4.12 Council may require fencing materials to be removed from the road reserve, if it poses a safety hazard.	1) Chief Executive
LCB 7	**15.0 – Underpasses** 15.1 Council may require that an underpass is installed for the permanent crossing of livestock. 15.2 Council may agree for an underpass to be vested in property other that which it serves.	1) Chief Executive
LCB 8	**16.1 – Fencing conditions** 16.1.1 Council may permit a person to erect or construct a permanent fence on the road reserve – in the form of a Fence Permit. 16.1.3 Fence permit may specify distance from edge of road.	1) Chief Executive

	16.1.5 Conditions may be added to any Fence Permit which improves the safety of the public and security of livestock.	
LCB 9	**16.2 – Boundary fences** 16.2.2 Council may permit the fence to be erected on a practical line on the road reserve, or on the farmers property or both. 16.2.3 Council may allow the erection of a permanent electric fence with conditions.	1) Chief Executive
LCB 10	**16.4 – Applications for a fence encroachment permit** 16.4.2 Council may review conditions for any permit and impose altered conditions.	1) Chief Executive
LCB 11	**17.0 – Traffic Management Plans and Permits** 17.1 Council may require a TMP. 17.2 Council may approve application and issue Work Approval Notice. 17.3 Council may require further information a).	1) Chief Executive
LCB 12	**18.1 – Consideration of an application** 18.1.1 Council shall take into consideration a) – f).	1) Chief Executive
LCB 13	**18.2 – Decision on an Application** 18.2.1 Council shall endeavour to respond and reply in writing to all complete applications within 20 working days. 18.2.2 Council shall notify applicant in writing of a) -b).	1) Chief Executive
LCB 14 a)	**18.3 – Appeal provisions** 18.3.1 Council shall advise applicant of outcome of application.	1) Chief Executive
LCB 14 b)	**18.3 – Appeal provisions** 18.3.3 Council shall consider objection through a Hearing. 18.3.4 Council may make a decision and advise applicant in writing. Notification shall include reasons for the decision.	1) Environment and Hearings Committee

Underpass Policy	Description	Delegated to
UPP 1	**1.0 – When an underpass is required** 1.1 Council may deem that an underpass is required.	1) Chief Executive

UPP 2	**2.0 – Applications for an underpass** 2.4 Council shall enter into a construction and maintenance encumbrance between a landowner. 2.7 Council may communicate a longer timeframe than that required under section 2.6 of the policy, to the applicant.	1) Chief Executive
UPP 3	**3.0 – Design** 3.4 Council may require the removal or relocation of an underpass.	1) Chief Executive
UPP 4	**5.0 – Council utilities** 5.6 Council may approve the diversion of water mains.	1) Chief Executive
UPP 5	**6.0 – Installation** 6.1 Council shall approve of contractors installing or supervising the underpass construction.	1) Chief Executive
UPP 6	**7.0 – Bedding** 7.1 Authorised Officer shall determine final level at the base of the excavation. 7.3 Final decision made by the Authorised Officer.	1) Chief Executive
UPP 7	**12.0 – Councils responsibilities** 12.1 Council will inspect structural integrity of the underpass on a regular basis. 12.2 Council will undertake a site inspection and advise of remedial works required, prior to final acceptance by the Council. 12.3 Council to reinstate seal layer, fencing to the boundary and advertisement of the road closure.	1) Chief Executive
UPP 8	**13.0 – Applicant's responsibilities** 13.3 Council to arrange structural inspection of each underpass at two year intervals and will provide a report to the applicant.	1) Chief Executive
UPP 9	**14.0 – Remedial work** 14.1 Council may identify remedial work during the inspection.	1) Chief Executive

Appendix II – New or amended delegations 9 December 2019

Class 4 Gambling Venues Policy	Description	Delegated to
C4GVP 1	**Clause 3.0 – Relocation Policy** 3.1 The Council may grant consent to allow a new class 4 gambling venue to replace an existing venue (within the District) to which a class 4 venue licence applies where a) – f).	1) Chief Executive

Land Transport Rule: Setting of Speed Limits 2017	Description	Delegated to
LTR: SSL 1	**Section 6 – Temporary Speed Limits** **6.1 Criteria for setting temporary speed limits** 6.1.1 A road controlling authority may set a temporary speed limit. 6.1.2 A road controlling authority a) – b).	1) Chief Executive
LTR: SSL 2	**Section 6 – Temporary Speed Limits** **6.2 How temporary speed limit is set, applies, and is removed** 6.2 Temporary speed limit is set by installing signs, and a TMP approved in writing by the road controlling authority. 6.2.4 Road controlling authority that has set temporary speed limit, must take reasonably practical steps to make the temporary speed limit clear to road users.	1) Chief Executive
LTR: SSP 3	**Section 7 – Emergency speed limits** **7.1 Criteria for setting emergency speed limits** 7.1.2 A road controlling authority a) must consider the need to set an emergency speed limit, if in its opinion there is a risk of danger to any person, or a risk of damage to a road due to an emergency that affects the use of any road; and b) may set emergency speed limit if it considers there is a risk of danger to any person, or a risk of damage to a road due to an emergency that affects the use of any road. 7.2.4 A road controlling authority must, as soon as practicable after setting or varying an emergency speed limit, notify the Agency and the Commissioner in writing of a) – b).	1) Chief Executive

	7.2.5 Road controlling authority must within 10 working days, by notice in the Gazette publish a) – c). 7.2.6 Road controlling authority may vary an emergency speed limit by a) – b).	

Civil Aviation Rules	Description	Delegated to
CVAR 1	**Part 101 – Gyrogliders and parasails, unmanned aircraft (including balloons), kits, and rockets operating rules** **Subpart E – Remotely piloted aircraft, control line model aircraft and free flight model aircraft** 101.207 – Airspace 1) ii) the Council (as land owner) may give prior consent to person operating a remotely piloted aircraft, to operate in the airspace above its property.	1) Chief Executive

South Taranaki District Council

Report

To	Mayor and Councillors
From	Group Manager Corporate Services, Phillippa Wilson
Date	9 December 2019
Subject	**Remuneration Pool Review**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Remuneration Authority (the Authority) requires the Council to distribute the remuneration pool for councillors and positions of additional responsibility.

2. On 4 November 2019 the Council received a report from officers suggesting four options for the distribution of the remuneration pool based on the criteria provided by the Authority.

3. After discussion on the options that were presented the Councillors put forward an alternative option for submission to the Authority as follows:

Position	Ratio to Councillor Base Remuneration	Remuneration	Total
Deputy Mayor (1)	1.55	$48,125	**$48,125**
E&H Chair (1)	1.30	$40,145	**$40,145**
E&H Members (3)	1.08	$33,645	**$100,935**
ARC Members (3)	1.08	$33,645	**$100,935**
Councillors with no additional responsibilities (4)	1.00	$31,145	**$124,580**
Total Pool			**$414,720**

4. This option was rejected by the Remuneration Authority on 21 November 2019. As a result this report has a revised distribution option for the Councillors to consider and or amend or approve.

Recommendation

THAT the Council

a) **Approves** the distribution of the remuneration pool for submission to the Remuneration Authority as set out in the following table:

Position	Ratio to Councillor Base Remuneration	Remuneration	Total
Deputy Mayor (1)	1.55	$50,435	**$50,435**
E&H Chair (1)	1.00	$32,435	**$32,435**
E&H Members (3)	1.00	$32,435	**$97,305**
ARC Members (3)	1.08	$34,935	**$104,805**

Councillors with no additional responsibilities (4)	n/a	$32,435	**$129,740**
Total Pool			**$414,720**

Background

5. The reason for the Authority rejecting the Council's option is that the Remuneration Authority have questioned the two positions of responsibility associated with the Environment and Hearings (E&H) Committee**.** The Authority is saying that the Chair and members of the E&H Committee cannot get additional money from the pool for any Resource Management Act (RMA) work as this is all paid for separately outside of the pool. A copy of the relevant information on payment for hearings from the website of the Authority is attached.

6. As Councillors will see from the attached information from the Authority, members of the E&H Committee are paid for the time attending the hearings and preparing for the hearings. Preparation time may include time for reading, attending onsite meetings, or attending pre-hearing briefings or meetings, writing up the decision or communicating the decision.

7. Some of the work to be undertaken in 2020 and the following years will be the finalisation of the District Plan Review, other plan changes, structure plan work and of course resource consents which are all under the RMA. All this work will be remunerated outside the pool at the appropriate hourly rate. Members of the E&H Committee are paid $80 per hour and the Chair is paid $100 per hour.

8. A revised option that does not include any additional payment to the E&H Chair and Committee members from the pool for RMA work is detailed in the following table:

Position	Ratio to Councillor Base Remuneration	Remuneration	Total
Deputy Mayor (1)	1.55	$50,435	**$50,435**
E&H Chair (1)	1.00	$32,435	**$32,435**
E&H Members (3)	1.00	$32,435	**$97,305**
ARC Members (3)	1.08	$34,935	**$104,805**
Councillors with no additional responsibilities (4)	n/a	$32,435	**$129,740**
Total Pool			**$414,720**

Local Government Purpose

9. The purpose of local government is to enable democratic local decision making and action, by, and on behalf of communities. The Authority considers several factors when determining the remuneration for elected members in order to attract people with the capacity to lead and govern at a local level. One of these factors is "*the existence of a remuneration system that enables people from all sectors of the community to commit time and effort necessary to fulfil their responsibilities as elected members without being unduly disadvantaged*."

Options – Remuneration Pool

10. The options available are:
    a. Approve the revised option above; or
    b. Amend the revised option keeping within the guidelines of the Authority; or

c. Do not approve the revised option. This is a risk as it is unlawful for the Council to act contrary to the Determination made under the Remuneration Authority Act 1977 or fail to observe the criteria or limits specified in that determination.

Considerations and Assessments

Assessment of Significance and Engagement

11. South Taranaki District Council's general approach to determining the level of "significance" will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	This affects elected members only.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long Term Plan 2018-2028.	This does not impact on the levels of service in the LTP.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	Remuneration of elected members is of interest to the public.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	The Authority sets the remuneration pool to be distributed and the Council has no ability to change this amount.
Reversible	The degree to which the decision or proposal is reversible.	The remuneration pool cannot be reversed in this triennium without good reason and a change in circumstances.

12. This matter is of low significance and the remuneration will be included on the Council's website once it is approved.

13. This matter contributes to the following community outcomes:
    - Vibrant South Taranaki
    - Together South Taranaki
    - Prosperous South Taranaki
    - Sustainable South Taranaki

Impact on Māori/Iwi

14. This decision impacts on Māori and Iwi in the same manner as all other residents and ratepayers of South Taranaki.

Affected Parties Consultation

15. There are no affected parties that require consultation.

Conclusion

16. The Council is asked to approve an updated distribution pool for the Authority to approve.

Phillippa Wilson
Group Manager Corporate Services

[Seen by]
Waid Crockett
Chief Executive

CLIENTS' REMUNERATION » LOCAL GOVERNMENT ELECTED MEMBERS » PAYMENTS FOR HEARINGS

Payments for hearings

Elected members can be paid for work on some types of hearings.

Types of hearings

Elected members are entitled to receive additional payments in addition to their annual remuneration for:

- resource consent hearings under the Resource Management Act 1991 (RMA),
- resource consent hearings under the Housing Accords and Special Housing Areas Act 2013 (HASHA),
- District Plan hearings, and
- Regional Plan and Regional Policy Statement hearings.

The Authority does not have any jurisdiction over fees related to alcohol licensing hearings.

Resource Management Act 1991 — Legislation.govt.nz

Housing Accords and Special Housing Areas Act 2013 — Legislation.govt.nz

Hourly rate

The hourly rate paid is to be decided by the council up to:

- $80 an hour for a hearing member, and
- $100 an hour for a hearing chair.

There is no annual cap on the payment of fees for these hearings.

These fees are not part of the governance remuneration pool for councillors' remuneration and positions of additional responsibility.

Councils must include their hearings fees in their individual expense and reimbursement policy.

Preparation Time

Councillors are paid for the time preparing for the hearing. Preparation time may include time for reading, attending onsite meetings, or attending pre-hearing briefings and meetings.

Reimbursement should not exceed the length of time of the hearing. For example, if a hearing lasts for three hours then no more than three hours of preparation time may be paid.

Preparation time is paid at the same rate as attending hearings. The chair of a hearing may also be paid for time spent writing up the decision or communicating for the purposed of the written decision.

Eligibility for resource consent hearing payments

There are different eligibility rules for Council Hearings Committee Chairs, and mayors or regional chairs.

Chairing a Hearings Committee

Council Hearings Committee Chairs are paid for resource consent hearings in addition to what they are paid as chair.

Mayors and regional chairs

Mayors and regional chairs cannot receive fees for participating in resource consent hearings.

Fees might be considered in exceptional circumstances if:

- there is a shortage of experienced hearing commissioners on the council, and
- there is a significant hearing of a lengthy duration, which would create undue time pressure on the mayor or chair.

In such circumstances, no fees should be paid without seeking prior approval from the Remuneration Authority.

South Taranaki District Council

Report

To	Ordinary Council
From	Mayor Phil Nixon
Date	9 December 2019
Subject	**Dairy Trust Taranaki – 2020 Appointment**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The South Taranaki District Council (the Council) owns the land situated at 984 Normanby Road, Manaia, in 'Trust as a demonstration farm for education purposes'.

2. As an Appointing Entity of Dairy Trust Taranaki (DTT), the Council is entitled to appoint one Trustee for a term of no more than twelve (12) months. Councillor Bonita Bigham was the Council's representative for 2017 and 2018. Councillor Steffy Mackay has been the Council's representative for 2019.

3. The purpose of this report is to confirm the appointment of Councillor Steffy Mackay as a Trustee to DTT.

Recommendation

THAT the Council

a) **Confirms** Councillor Steffy Mackay as Trustee of Dairy Trust Taranaki for the term of 12 months, January 2020 to December 2020.

Background

4. The land at 984 Normanby Road, Manaia, is held in 'Trust as a demonstration farm for education purposes'. The Trustees Act 1956 therefore applies to Council's management and retention of the land.

5. The Deed of Trust for DTT states:

   a. The South Taranaki District Council is an "Appointing Entity";
   b. An Appointing Entity is entitled to appoint one Trustee, and remove that Trustee;
   c. An Appointing Entity's decision not to appoint a Trustee at any time does not waive their right to appoint a Trustee at a later date; and
   d. The Term of the Trustee appointed must be no more than twelve (12) months and is limited to twelve (12) terms.

Options – Identification and Analysis

6. Within the Deed of Trust, the Council does not have to appoint a Trustee, but is afforded the option to do so. The Council therefore has two options, which are to either appoint a Trustee or decline to appoint a Trustee.

7. By appointing a Trustee, the Council will be made aware of the activities taking place on the Council owned land, and will therefore be aware if the objectives of the land status was being met, or not as the case may be.

8. The objectives of DTT have an impact on Taranaki's farming community, and the Council should be seen to be taking an active part in this community. If the Council did not appoint a Trustee, it could be construed by the Trust and the public at large that the Council are not interested in, nor supportive of, the research and education that the Trust provides to Taranaki and its farming communities.

9. The Deed of Trust for DTT sets out areas of expertise to be considered by the Trust when appointing a Trustee. This is not applicable to the Council as an Appointing Entity; however this can be used as a guide.

10. Areas of expertise recommended to be assessed include:

    a. Dairy Farming
    b. Farming in general
    c. Business
    d. Management
    e. Governance and Policy
    f. Marketing
    g. Sponsorship and Fundraising
    h. Finance and/or Accounting
    i. Law

11. The Council's appointed Trustee will be required to attend all meetings of DTT, be an active Trustee of DTT, and report back to the Council as appropriate.

Considerations and Assessments

Assessment of Significance and Engagement

12. The South Taranaki District Council's general approach to determining level of "significance" will be to consider:

Level	Goal	Outcome
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	No perceived impact on residents and ratepayers.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long-Term Plan 2012-2022.	N/A
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	No evidence of this.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed	This decision will not impact Council's ability to carry out its functions.

Level	Goal	Outcome
	functions and activities now and in the future.	
Reversible	The degree to which the decision or proposal is reversible.	The Deed of Trust allows for an Appointing Entity to withdraw its appointed Trustee at any time. The Deed allows for an Appointing Entity to appoint a Trustee at any time.

13. In terms of the Council's Significance and Engagement Policy this matter is of 'Low Significance'.

14. The level to which the Council will engage with the public will align with the significance of the decision to be made; therefore engagement with the public will be to 'inform'.

Level	Goal	Outcome
Inform	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions.	This information is publicly available through Council records.

Financial/Budget Considerations

15. No actual costs are involved in the appointment of a Trustee.

Consistency with Plans/Policies/Community Outcomes

16. Nothing in this report is inconsistent with any Council policy, plan or strategy.

17. This matter contributes to the following community outcomes as detailed below:

- Vibrant South Taranaki
- Together South Taranaki
- Skilled South Taranaki
- Sustainable South Taranaki

Impact on Māori/Iwi

18. The discussions in this report are relevant to the entire District as a whole and it is considered that this will have a positive impact on the entire community including Māori and Iwi.

Legislative Considerations

19. The land held by the Council is held in 'Trust as a demonstration farm for education purposes'. The land and Council's management thereof is therefore subject to the Trustee Act 1956.

Conclusion

20. It is preferred that the Council appoint a person to act as Trustee for DTT to meet its obligations under the Trustee Act 1956.

Phil Nixon
Mayor – South Taranaki District Council

South Taranaki District Council

Information Report

Central File Ref 334/02

To	Ordinary Council
From	Group Manager Community and Infrastructure Services, Fiona Greenhill and Community Development Manager, Claire Symes
Date	9 December 2019
Subject	**Quarterly Economic Development and Tourism Report to 30 September 2019**

8

Executive Summary

1. This report provides a combined update of activities of the Economic Development and Tourism units and presents the quarterly report from Venture Taranaki Trust (VTT), attached as Appendix I.

2. This report includes highlights from the activities conducted by VTT relating to both Economic Development and Tourism within the District. Highlights of the key activities undertaken at the South Taranaki i-SITE Visitor Centre are also included.

Recommendation

THAT the Council receives the Quarterly Economic Development and Tourism Report to 30 September 2019.

Economic Development

Business Advisory Service

3. Information on the number of contacts made, businesses assisted, and the amount of grants and subsidies provided to South Taranaki businesses is included in the quarterly report from VTT attached as Appendix I.

Industrial Park Feasibility and Initial Business Case Study

4. The Council successfully applied to the Government's Provincial Growth Fund to part fund the development of an Industrial Park Feasibility and Initial Business Case Study (the Study) which was an action identified in the Council's 2018 – 2028 Long Term Plan.

5. The Study, which was undertaken by two companies working together, was approved at a Council meeting on 2 September with a recommendation that instructed the Chief Executive to further investigate and where appropriate implement the recommendations identified in the Study.

6. As stated in the Study, "*South Taranaki is currently heavily reliant on agriculture and oil and gas. Both of which are facing uncertainty in the medium to long term which will subsequently adversely affect the district's manufacturing sector.*"

7. The Study was commissioned because the Council saw a need for having industrial zoned land available, in the right place, to support economic development and the Study confirmed the viability of developing an Industrial/Business Hub to enhance economic growth in the District.

8. One of the key recommendations in the Study was the creation of a position to work alongside businesses and other key stakeholders to find business-focused solutions on specific applications, policy changes and general engagement and education. A position description has been developed for this role and it will be advertised in early in 2020.

Town Centre Masterplans

9. The Town Centre Masterplans for Ōpunakē, Manaia, Pātea, Waverley and Eltham were adopted at the Council meeting on 9 October. The implementation of the plans and associated costs will now be considered as part of the 2021-31 Long Term Plan process.

Mayor's Taskforce for Jobs – Youth to Work Awards

10. Approximately 180 nominees, family, employers and education/training providers attended the Youth to Work Awards on 29 August at TSB Hub. The Council's Communications Cadet Te Raunatanga Williams-Edwards was a first time MC who did an outstanding job and kept the event running smoothly. The Mayor's Taskforce for Jobs Steering Committee is very grateful to the generous sponsors and nominators for their support of the event. The winners of each category are as follows:

Award	First place	Second place	Third place	Sponsor
Employer Award	Everybody's Theatre Ōpunakē	McCurdy Trucks, Hāwera	Tairoa Lodge, Hāwera	Parininihi ki Waitōtara
Education, Training & Work Experience Prociver Award	Ngāruahine Iwi Health Services, Manaia	Tairoa Lodge, Hāwera	Sandfords Rural Carriers, Auroa	Silver Fern Farms
Learning to Employment Award	Alyssa McCarty	Cameron Hasler	Jared Torrington	Obertech Group, Hāwera
Te Pae Tawhiti Award	Heavenlee Ngatai	Kaile Butcher	Fern Wilson	Te Runanga o Ngāti Ruanui, Te Korowai o Ngāruahine, Te Kaahui o Rauru and Te Kahui o Taranaki
Young Achiever Award (16-19 years)	Caylin Cozette	Liam Whelan	Michael Back	Feats, Hāwera
Young Achiever Award (20-24 years)	Tim Preston	Katie Adlam	Cody Bibby	Farm Source, Taranaki

Mayor's Taskforce for Jobs – Panel Discussion

11. On 24 July the South Taranaki Mayor's Taskforce for Jobs (MTFJ) and Hāwera Bizlink hosted a panel discussion with the three South Taranaki secondary school principals to discuss "*Is business youth ready?"*.

12. A diverse range of points were covered, including building relationships with students who come from families with widely disparate values, cultures and structures, use of cellphones in the workplace, understanding of employment contracts and the norms of working for an employer. An audience of approximately 45 attended representing businesses, educators and community organisations.

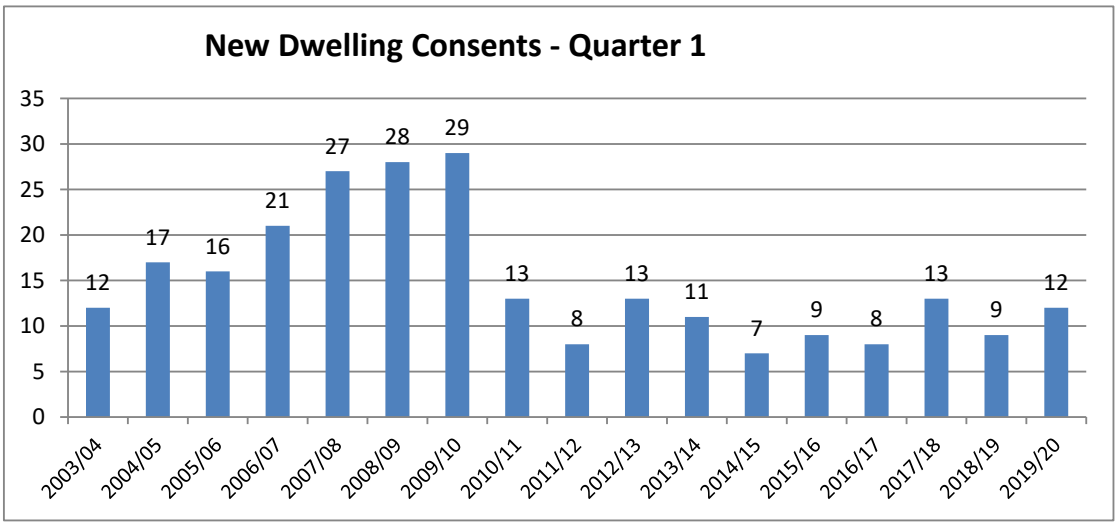
Roadsafe Taranaki Workplace Charter

13. Roadsafe Taranaki recently hosted a Workplace Charter Workshop in New Plymouth with 36 businesses represented. Sixteen of these were already members of the Charter while the other 15 were going through the process of joining. The Workplace Charter is for businesses to demonstrate their commitment to the safety of their workforce on the road.

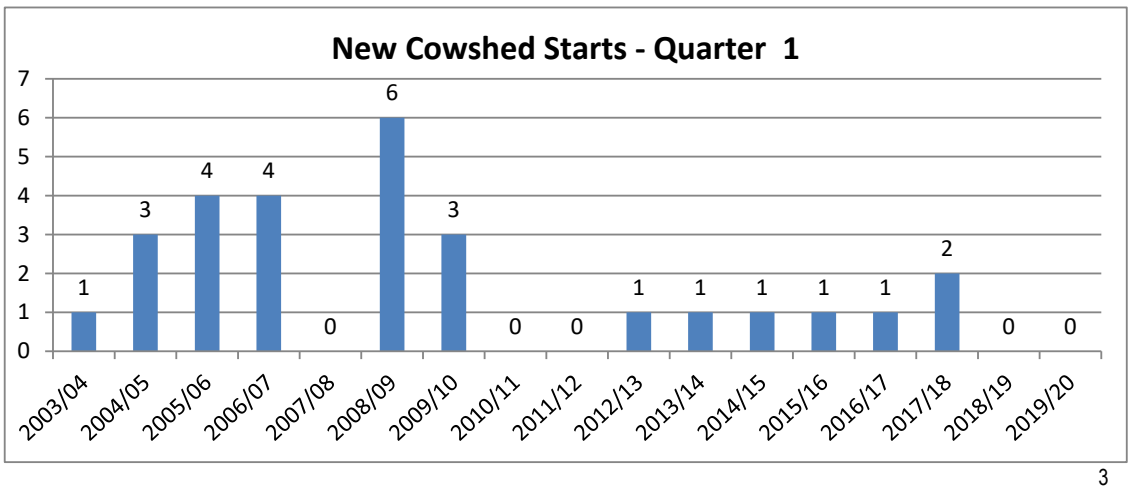
14. At the workshop road safety specialists delivered presentations about managing vehicle fleets, driver education, behaviour change and some cost-effective easy wins in relation to promoting safe driving habits and behaviour.

New Building Consents

15. Building consents are reviewed with the number of new dwelling building consents collated and recorded to provide an indication of the state of the construction industry. The new dwelling consents for the last quarter are shown in the following graph.



16. Similarly, with new dwelling consents, the number of new cowshed consents are recorded as one tool to monitor confidence in the dairy farming industry. The new cowshed consents for the last quarter are shown in the following graph.



3

Hāwera Central Business District Empty Shop Rate

17. There have been a number of changes in shops in the first quarter of 2019/20 with there currently being five empty shops in the High Street from Princes Street to Argyle Street. Changes have included the hairdresser Deebiza, relocating into their new premises next to Korimako Lane and At Your Office and Lotto is in the process of closing down after having the business on the market for some time.

Date	South Side	North Side	Total
5 August 2013	5	12	17
10 October 2013	7	11	18
23 December 2013	8	10	18
21 March 2014	8	8	16
24 June 2014	8	6	14
29 September 2014	5	6	11
19 December 2014	5	5	10
31 March 2015	5	5	10
30 June 2015	6	5	11
30 September 2015	6	5	11
21 December 2015	6	5	11
24 March 2016	6	5	11
29 June 2016	6	5	11
30 September 2016	4	6	10
21 December 2016	4	6	10
23 March 2017	3	8	11
30 June 2017	3	6	9
11 October 2017	5	4	9
22 December 2017	3	5	8
30 March 2018	3	4	7
16 July 2018	3	3	6
27 September 2018	3	3	6
31 January 2019	4	0	4
4 April 2019	5	0	5
27 June 2019	5	3	8
8 October 2019	4	1	5

Tourism

18. Visitors to South Taranaki are staying longer, with guest nights up 2.8% for the year ending June 2019. However, the gains made in guest nights were reduced by the fewer visitor arrivals for the same period which were down 1.6% compared to the same period last year.

19. Visitor spend was an estimated $419m for the year ending July 2019 and at a District level $58m of this was spent in the South Taranaki district. The overall estimated spend was a 5% increase for the year, the third highest growth rate in the country, behind Wellington and Waikato.

Regional Promotion

20. The National i-SITE conference was held in Taranaki during October. This is a major industry conference and was a great opportunity to show-case all the Taranaki region has to offer.

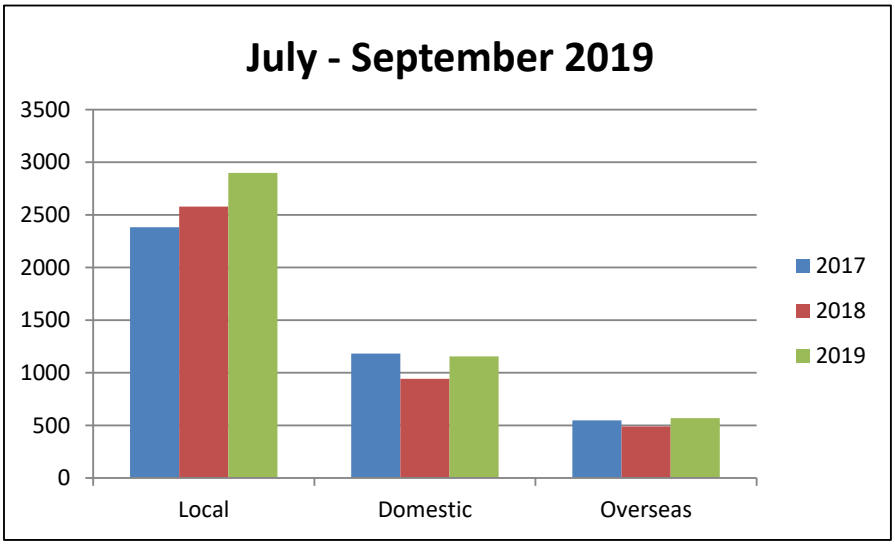
21. VTT was successful in their bid to host the Tourism Export Council New Zealand conference in 2020. This conference has the potential to bring more that 280 delegates to the region over two nights, the majority of which are travel trade who are directly selling product internationally.

South Taranaki i-SITE Visitor Centre

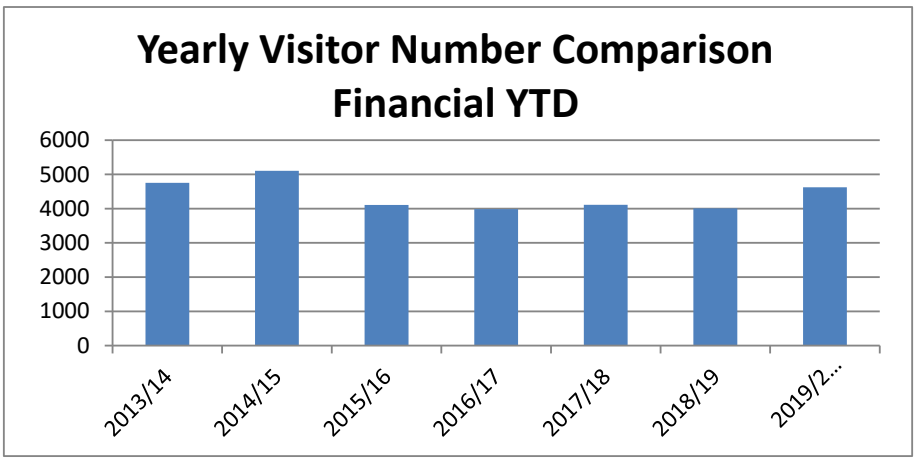
22. Retail sales at the i-SITE are on par with the same period last financial year. The office tries to stock a variety of Hawera, Taranaki and New Zealand souvenirs for both visitors and locals. Selling of accommodation has seen a significant decrease with just $295 worth of sales compared to $2336 for the same period last financial year. A high proportion of visitors to the i-SITE are enquiring about things to see and do, mountain information, road conditions and the Surf Highway 45 and there has been little interest in booking accommodation.

Visitor Statistics

23. For the first quarter of the financial year local visitors have increased 11%, domestic 18% and international 13%. This is the busiest start to the financial year the i-SITE has had since the 2014/2015 financial year.

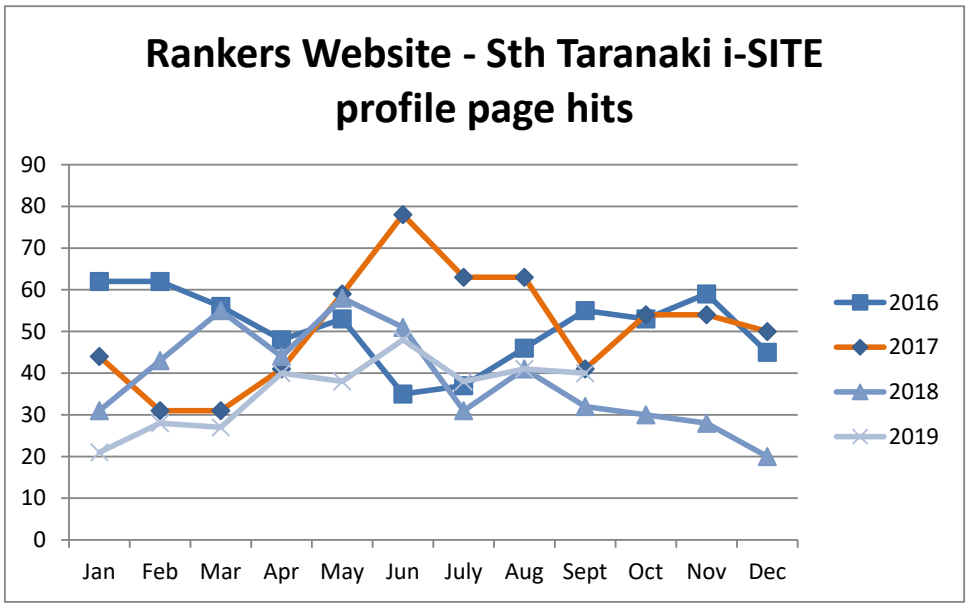


24. The following graph has been provided to show the i-SITE visitor trends that have occurred over the past seven years.



Rankers' Statistics

25. Rankers (www.rankers.co.nz), is an independent traveller review website that sends out monthly statistics on the number of hits relating to the South Taranaki i-SITE, and is one indicator of the interest in South Taranaki. Quarter 1 saw an increase on profile page hits from the previous year, 119 in 2019 up from 104 in 2018.



Events

26. Events held or supported during the first quarter of 2019/20 were:

- Ice Skating Tour – 1-13 July
- School Holiday Programme – 8-26 July
- Family Fun at the Movies Ōpunakē – 25 August
- Family Fun at the Movies Hāwera – 8 September
- Rugby World Cup at TSB Hub – September - November

27. Events planned or supported for the second quarter of 2019/20 include:

- School Holiday Programme – 30 September – 11 October
- Rugby World Cup at TSB Hub – September - November
- Scale Ship Regatta – 2-3 November
- Elektra – 8 November
- Great Hāwera Comedy Night/7 Days – 21 November
- Arts in the Park – 7 December
- TSB Sporting Hall of Fame - November

Claire Symes
Community Development Manager

[Seen by]
Fiona Greenhill
Group Manager Community and Infrastructure Services

Venture Taranaki Trust | quarterly report

Quarter One| message from the Chief Executive

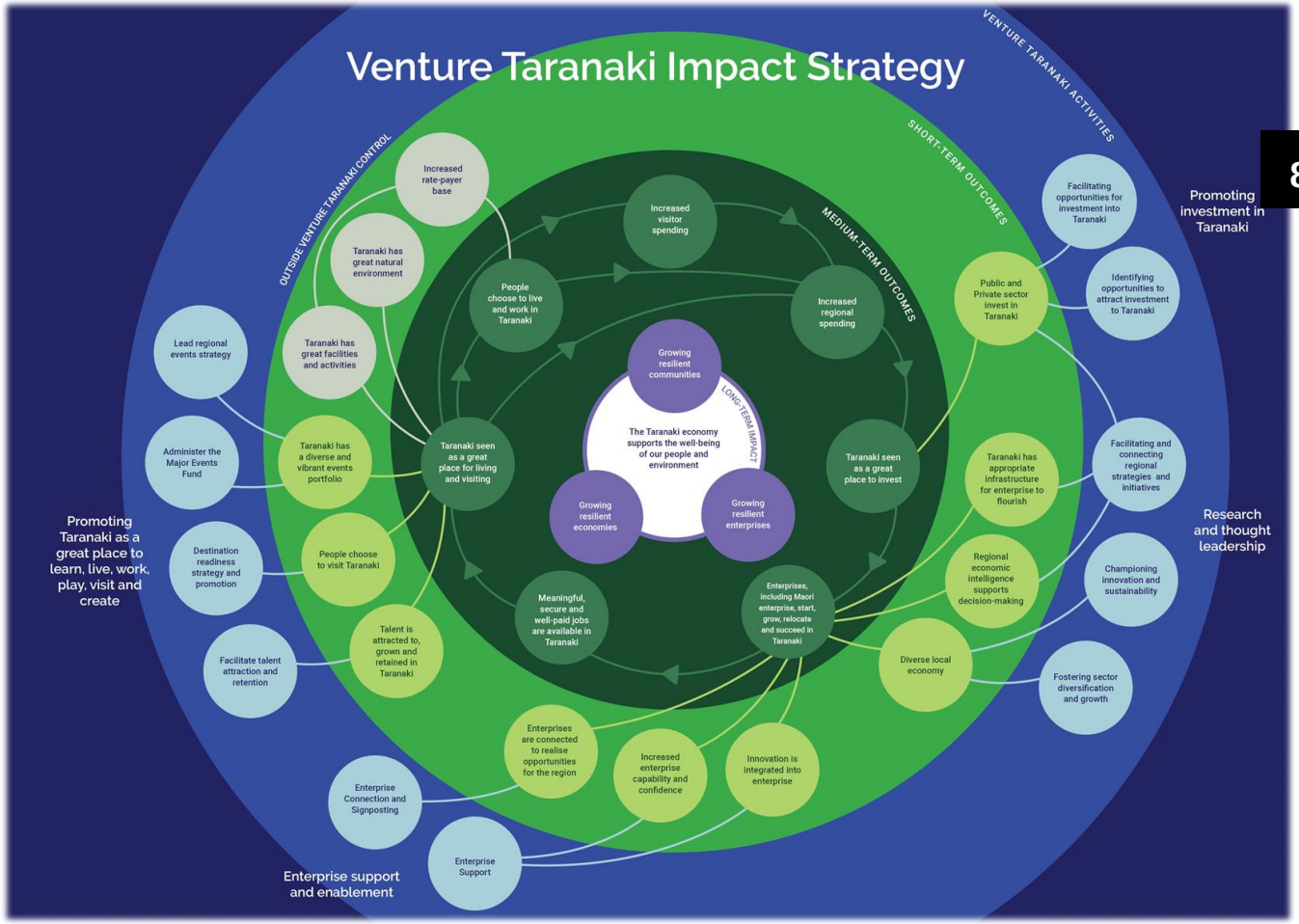
Following the development of Venture Taranaki's Impact Strategy and feedback from Councillors, we are moving to a new style of reporting with quarterly updates on VTT activity and more fulsome six-monthly performance reports against our Impact Strategy and associated performance measures.

Our Impact Strategy was developed through engagement with our regional stakeholders and enterprise community and represents the outcomes our region wants us to work towards (see a visual of the Impact Strategy at right). The Strategy sets short, medium and long-term goals and makes a clear and logical link between these and the activities that VTT delivers. A full performance measurement framework supports the Impact Strategy and will be reported against on a six-monthly basis.

This report represents the first quarterly update in the new format and is intended to provide information on progress across key projects and activities. It is structured to reflect the key activity areas identified in our Impact Strategy and also signal upcoming activities and milestones for Quarter Two.

The 2019/20 year is off to a great start with progress being made across a number of strategic projects and ongoing high demand from local enterprises for VTT services.

Justine Gilliland



Research and thought leadership | regional economic intelligence

Census 2018

- First release of Census 2018 data shows Taranaki's population has increased 7.3% to 117,561.
- South Taranaki District's population has grown 3.6% to 27,534.
- New Zealand recorded a growth rate of 10.8% and the nation now has a population base of 4,699,755.

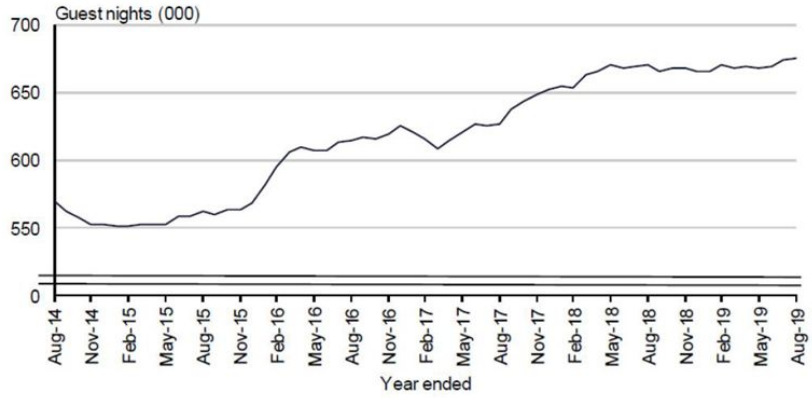
Retail spend

- Retail spend in Taranaki for the 12 months ending June 2019 was up 4.9% on the previous year to $1,336,115,488. Growth in retail spend within South Taranaki District was up 8%.

Visitor Industry Snapshot

- Growth in Taranaki guest nights has eased to 0.1% for the year ending June 2019, with New Zealand recording a slightly higher result of 1.3% growth for the same period.
- Visitors are staying longer in South Taranaki District (up 2.8% for YE June 2019) however the gains in guest nights were reduced by the fewer visitor arrivals (-1.6%).
- Visitor spend was an estimated $419m for the year ending July 2019, a 5% increase for the year, the third highest growth rate in the country (behind Wellington and Waikato). At a district level, $58m of this spend occurred in the South Taranaki District.

Taranaki RTO Area Annual Guest Nights



Source: Stats NZ

Monthly highlights

In August 2019 compared with August 2018:

- Guest nights rose 4.0 percent to 37,488
- International guest nights rose 5.6 percent to 5,335
- Domestic guest nights rose 3.7 percent to 32,153
- The average length of stay fell from 1.97 nights to 1.95 nights
- The overall occupancy rate rose from 27.3 percent to 28.2 percent
- The occupancy rate, excluding holiday parks, was 40.8 percent in August 2019
- Accommodation capacity, excluding holiday parks, fell 3.8 percent.

Facilitating and connecting regional strategies and initiatives | Tapuae Roa snapshot October 2019

KEY VENTURE TARANAKI PROJECTS

PROJECT	STATUS	SUMMARY
NATIONAL NEW ENERGY DEVELOPMENT CENTRE		• VT working with MBIE on the establishment process through until mid-2020.
H2 TARANAKI ROADMAP		• Regular hydrogen presentations being held. • Hydrogen projects under development e.g. 8 Rivers, Hiringa-Ballance, First Gas. • MBIE consulting on NZ Green Hydrogen Strategy.
INNOVATION PRECINCTS		• Business Case finalised in September 2019. • Linkages with Food Centre and Investment Fund projects being explored.
FUTURE FOODS CENTRE		• Business Case completed in April 2019. • Opportunity to provide specialist food development and innovation expertise in Taranaki being explored.
MAJOR REGIONAL FOOD OPPORTUNITIES		• Four major regional food opportunities and three mini regional food opportunities progressed. • Reports finalised, August 2019.
TARANAKI REGIONAL INVESTMENT FUND		• Feasibility Study completed. • Concept of an Energy Development Investment Fund being explored with establishment of NNEDC • Ecosystem improvements being explored with Innovation Precincts project.
WORKFORCE/ TALENT DEVELOPMENT STUDY		• A workforce stocktake and gap analysis on talent needs - having the right skills is vital to economic success. • Part 1 completed July 2019, Part 2 likely in 2019.
THE TARANAKI STORY		• To positively position Taranaki in domestic and international markets, create local pride, and provide promotional tools and resources across all sectors. • To be developed through an extensive consultation process. • RFP process has just closed.
REGIONAL EVENTS STRATEGY		• Events are a key component of the Taranaki visitor economy, vibrance and lifestyle. • Strategy currently being prepared, due to be finalised in late 2019.
FOOD AND FIBRE DIVERSITY PROJECT		• Investigating and identifying commercial options and opportunities which complement and extend Taranaki's existing land use/ farming/growing operations and food and fibre value chains. • Funding application submitted to MPI.
TARANAKI INVESTMENT PROSPECTUS		• Preparation of the Prospectus is underway and due to be completed by late 2019. • Emerging regional investment opportunities to be identified in 2019 - investment is a critical success factor for Tapuae Roa. • Preparation of the prospectus is underway and due to be completed by late 2019.
ATTRACTION CAMPAIGN		• Encompassing all aspects of promoting Taranaki as a great place to live, learn, work, visit and invest. • Planning for this project is underway.

KEY
- Complete — No further action
- Initial project complete — Further work proposed
- Complete — Further work underway
- In progress

TOTAL ACTIONS & PROGRESS BY TAPUAE ROA CATEGORY

KEY ● Total Actions ● Number being progressed — Total Actions = 104 — Total Actions being progressed = 71

FEATURED PROJECT: TARANAKI INNOVATION PRECINCTS

Taranaki has a small but growing innovation ecosystem, including businesses and entrepreneurs, talent and learners, educators and service providers, support agencies, incubator participants, collaborators and community.

Three key areas of development and investment to power-up and develop the innovation ecosystem were highlighted in the Business Case:

1. **GROW** Enabling sustainable growth of Taranaki's innovation ecosystem by increasing the scale, frequency and reach of activities and programmes that support the development of networking assets and their accessibility across the region.
2. **CONNECT** Enabling, promoting and connecting existing, new and emerging innovation locations and communities across Taranaki, supporting the growth and sustainability of current, emerging and new connections and spaces.
3. **TELL** Developing, communicating and promoting a distinctive Taranaki innovation narrative, brand and identity, highlighting innovation assets, opportunities, innovators and entrepreneurs and leveraging the region's quality-of-life offer to better attract and retain talent, investment and innovators.

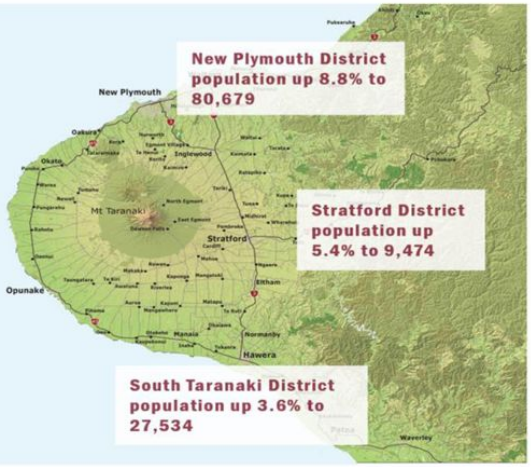
TAPUAE MAKE WAY ROA FOR TARANAKI

KEY TAPUAE ROA PROJECTS UNDERTAKEN BY OTHER AGENCIES

PROJECT	STATUS	SUMMARY
TARANAKI CROSSING MBIE		• The full project funding of $13.34m was confirmed by Ministers Jones and Sage in September 2019. Project implementation and management arrangement are being confirmed with DoC.
SH43 STUDY NZTA		• Business Case complete. • An application for funding has been made to the Provincial Growth Fund.
SOUTH TARANAKI INDUSTRIAL PARK STDC		• Consultants have completed the report. Two potential sites were identified off Waihi Road, Hawera, with further investigation to be undertaken into the report's recommendations.
TARANAKI CATHEDRAL TARANAKI ANGLICAN TRUST BOARD		• Project planning continues. • Fundraising underway.
SCHOOL OF APPLIED BIODIVERSITY NEXT FOUNDATION		• Feasibility study underway. • Expected to be with funders by October 2019.
AIRPORT RUNWAY REALIGNMENT NPDC		• PGF funding for this feasability study was confirmed in September 2019.

2018 CENSUS DATA

Taranaki population up 7.3% to 117,561 (2013 - 2018 Census)



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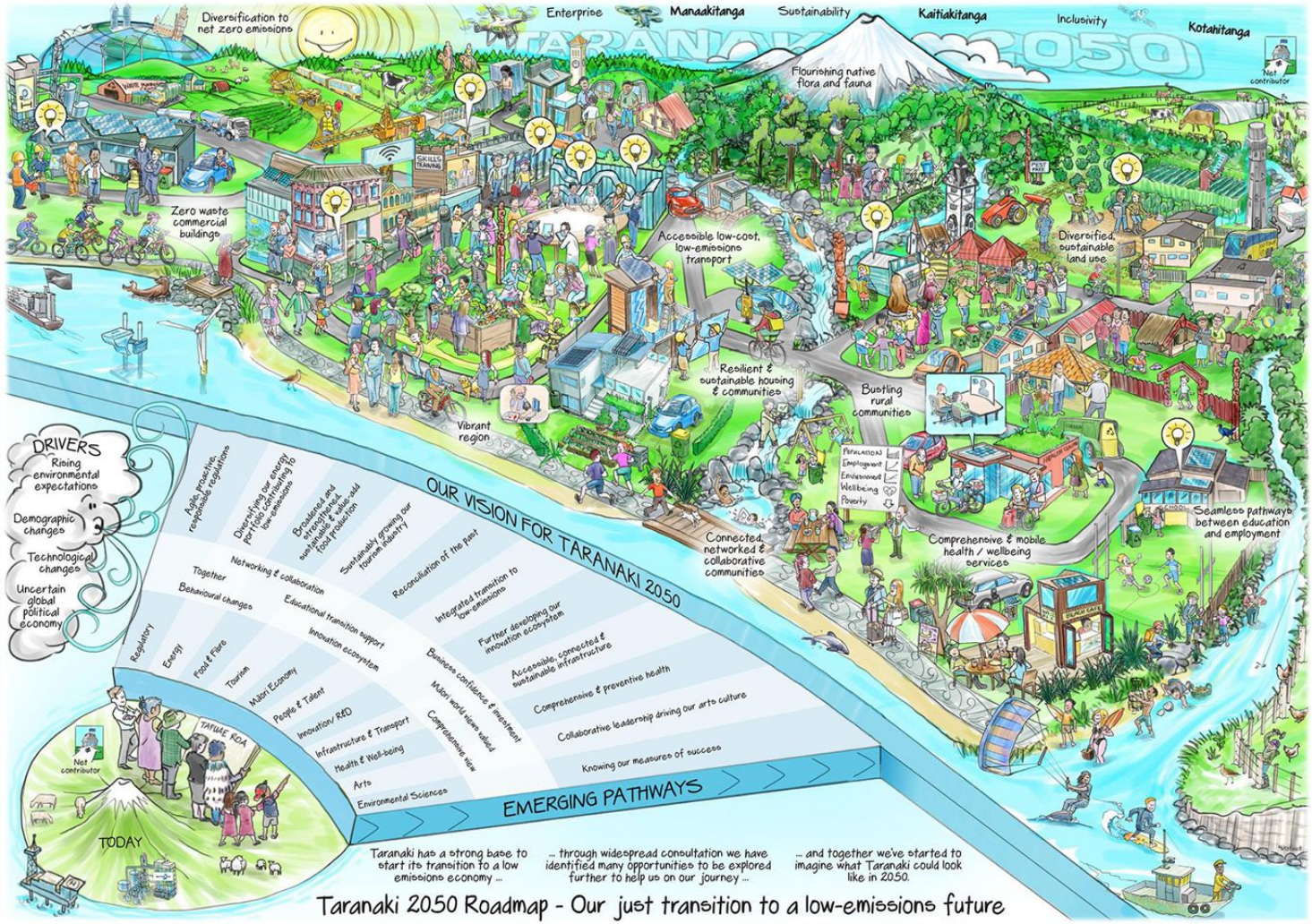
Facilitating and connecting regional strategies and initiatives | Taranaki 2050 roadmap

The final Taranaki 2050 Roadmap was launched in August 2019, with the development process engaging over 5,000 people in its co-creation.

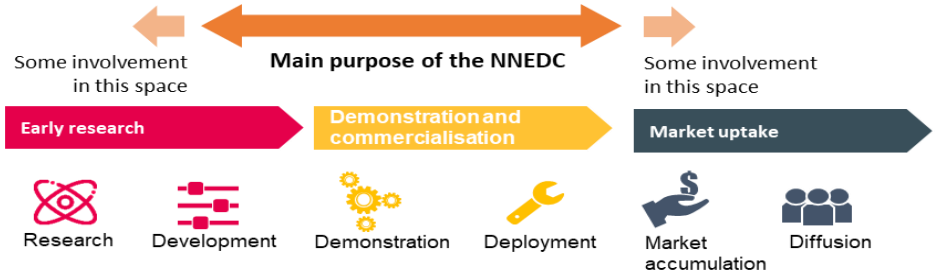
Action planning is underway to develop 12 Transition Pathway Action Plans, which span Energy, Food and Fibre, Tourism, the Māori Economy, People and Talent, Innovation and Research and Development (R&D), Infrastructure and Transport, Health and Well-being, Arts, Environmental Sciences, Regulatory, and Metrics and Evaluation.

The first four Transition Pathway Action Plans - Energy, Food & Fibre, People & Talent and Innovation/R&D – will be published in November 2019.

The remaining eight action plans are to be run progressively and published sequentially until mid-2020.



Fostering sector diversification and growth | NNEDC Establishment



- Whole of system and collaborative approach, connecting:
  - Industry
  - Government
  - Research Expertise
  - Leaders
- The Centre will support New Zealand's transition to a low emission future
- The Centre will have national and global reach, and is already generating international interest.
- The establishment phase is underway, with the General Manager Establishment currently recruiting an establishment team.

Fostering sector diversification and growth | Food and Fibre

Progression of 'Branching Out', a Food & Fibre Value Chain Diversification project for Taranaki.

Facilitating talent attraction and retention

Chairing 'International Education Co-Design Working Group' for new NZ Institute of Skills and Technology.

Student Internships: 21 students are funded to spend their summer in Taranaki, with majority to work in food and beverage, digital, manufacturing, agriculture and energy sectors solving problems and completing projects for enterprises.

Taranaki Workforce: First phase of research undertaken –including scan of current research, thinking, strategies and studies; and analysis of current state of Taranaki's workforce.

International Education: Taranaki student numbers grew - bucking national trends. 40 students from Dongguan Middle School, China were hosted. Employability options for international students were investigated.

Championing innovation and sustainability

Curious Minds Participatory Science Platform: 12 active projects operating across Taranaki - six in New Plymouth district; three in South Taranaki and three in Stratford district.

Leading regional events strategy

- Taranaki has won the bid to host the Tourism Export Council NZ in 2020.
- The Ben Harper concert will coincide with AmeriCARna in 2020; work is underway to leverage these two events.
- The National i-SITE conference was held in Taranaki in October. This is a major industry conference and was a great opportunity to show-case all the Taranaki region has to offer.
- A successful Visitor Industry Operator Network evening was held at Stratford Mountain House in September.
- Duco Events has been engaged to deliver the Regional Events Strategy with consultation underway.
- The ITU Sprint Distance Triathlon has broadened its scope to include the New Zealand Age Group Sprint nationals as well as repeat hosting the Oceania Youth Championships.

Enterprise support & enablement | activity measures

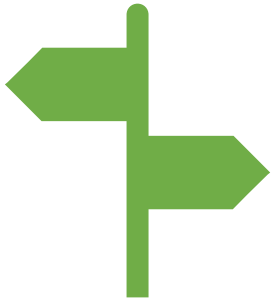
Number of support engagements

1,688

in Taranaki

318

in South Taranaki



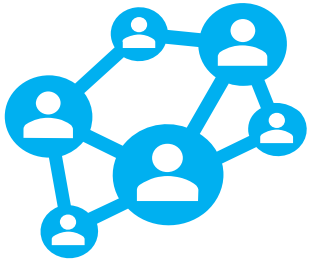
Number of referrals and connections

54

in Taranaki

6

in South Taranaki



Breadth of enterprise support activity

Includes, but not restricted to:

Enterprise advisory; start-up guidance; mentoring programme; Export Taranaki programme; talent services; Capability Development Voucher Scheme facilitation; research and development support and funding facilitation.

Enterprise support & enablement| quarter one highlights

Taranaki Job Listings

The total number of new jobs listed in Taranaki over the quarter was 1144, of which 100 were listed in South Taranaki. The daily average for live listings was 181 for Taranaki, and 14 for South Taranaki.

Idea Summit Taranaki 2019

Idea Summit Taranaki 2019 concluded with a sell-out event where the winner received a $10,000 prize.

The 100 day programme included an incubator for 20 finalists, including one from South Taranaki.

Taranaki Innovation Ecosystem Study

This feasibility study concluded in the quarter and included regional engagement, best practice investigation and business case development.

Key Themes emerging are 'Grow', 'Connect' & 'Tell'.

Pivot Research Award launched

This joint-funded Massey University-Bashford-Nicholls Trust Research Award launched in July, with application closing mid-October

Record-breaking levels of R&D Funding

Research and development funding Taranaki had a record-breaking start to the financial year with $1,772,466 of R&D funding awarded to Taranaki enterprises in quarter one, including $470,7845 into South Taranaki.

Enterprise Support

Capability Development Vouchers supporting business owner and manager development - $105,267 awarded quarter one ($24,782 into South Taranaki); 18 mentor matches made; 55 start-up appointments held (6 in South Taranaki).

Enterprise support & enablement | partnership activity & client feedback

- Business Advisors Jane Moffitt and Jenn Patterson attended the BA5 at STDC chamber in July with local South Taranaki schools, supporting the Mayors Task force for Jobs initiatives.
- Regional development support to STDC has this quarter involved supporting a variety of enterprises, from connecting larger initiatives for PGF connections, start up discussions with not-for profits and SMEs, as well as referrals for funding, coaching and mentoring.
- Working with the Community Development team on projects such as Elektra – the light festival in November.
- Collaboration with Bizlink Hawera - support for local businesses – connecting with business coaches and training providers, and supporting Bizlink to develop their strategic direction.
- Supporting Eltham Business Association to develop their organisation with a new committee on board, meeting management, roles and responsibilities, and tools to support planning and strategic direction.
- Planning future events to support new councillors in South Taranaki district to enable us to work as collaboratively as possible.

"Thank you so much for coming to speak to us. It is great to have your support and encouragement. Now we have met with you, we realise what a great resource you are – well connected, approachable and easy to work with. Keep in touch. We are excited about the future of the association."
– Eltham Business Association

"We really appreciate the time and thought you have put into this for us. It is obvious in your recommendations and we are grateful."
– South Taranaki engineering business

"Thanks for all the connections!"
– South Taranaki farm business

Looking ahead | planning for quarter two

- **Taranaki Story development:** Principals consultancy have been engaged to deliver this piece of work which will involve an extensive consultation process under the guidance of a representative advisory panel. The project will be completed by June 2020.
- **Export Mapping Study**
  Completion of data and analysis for the second Export Mapping Study, tracking trends and activity in Taranaki's export sector and helping develop services and events to support the region's exporters.
- **Regional Events Strategy**
- **Taranaki 2050 action planning**
- **NNEDC continued establishment**
- **Finalisation of Taranaki Investment Prospectus**
  The prospectus will include information on the region, a compelling case for why Taranaki is a high-quality investment destination, case studies, and summaries of key regional investment opportunities.
- **Publication of redesigned Taranaki Trends document in user-friendly online format**
- **Six-monthly performance report:** Full performance report against the Statement of Intent and Impact Strategy at the end of Q2
- **Move to new premises:** VTT will be located on the corner of King and Dawson Streets in New Plymouth from December 2019.

Venture TARANAKI
Te Puna Umanga

Taranaki's Regional Development Agency

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TARANAKI
like no other

Report

South Taranaki District Council

To	Ordinary Council
From	Finance Manager, Vipul Mehta
Date	9 December 2019
Subject	**Quarterly Financial Report for period ending 30 September 2019**

8

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. This report contains the Financial Variance Report and the Performance Measures Report for the third quarter of the financial year to 30 September 2019. The report contains commentary on variances for the Council's activities and support centres, and management comments on variances have been included where relevant.

2. Overall the Council's Consolidated Operating Expenditure Statement shows a surplus of $1,571,446 against a budgeted surplus of $1,000,211 before accounting adjustments.

Recommendation

THAT the Council receives the First Quarter Financial Report for the period ending 30 September 2019.

Expenditure

3. Total operational expenditure is $808,075 under budget. Direct Costs are $444,196 or 6% under budget.

4. Interest paid is $98,686 underspent due to timing and delays with capital projects.

5. Personnel costs are $275,098 underspent due to current staff vacancies.

Income

6. Total income is under budget by $236,840. The Long Term Investment Fund (LTIF) income was $2,564,507 more than expected due to strong market conditions. The User Fees and Charges income was down by $197,027 mainly due to the timing of wastewater treatment charges for the large industries and also internal changes between Hāwera and Eltham wastewater treatment yet to be charged. The Grants and Subsidies income was down by $1,073,229 mainly due to reduced Roading subsidies.

Accounting Adjustments

7. The accounting adjustment relates to a loss on derivative (swaps) contracts of $2,476,831.

Long Term Investment Fund (LTIF)

8. As at 30 September 2019, the invested assets of the LTIF totalled $151.46m. The performance is shown below with the summary extracted from Mercer's quarterly investment report.

9. The total income from the LTIF is $4.67m against budget income of $2.1m due to strong market conditions.

Sector	Manager	Assets $m	Allocation %
Trans-Tasman Equities	Nikko	18.86	12.5%
Global Equities	ANZ	39.54	26.1%
Alternatives	Mercer	8.79	5.8%
Low Volatility	Mercer	11.02	7.3%
Listed Infrastructure	First state	7.65	5.1%
Global Property	Mercer	7.44	4.9%
NZ Fixed Interest	Harbour	14.07	9.3%
Cash	ANZ	11.08	7.3%
Global Fixed Interest	Tower	16.00	10.6%
Sub-total		**134.45**	**88.9%**
Internal Borrowings	STDC	14.91	9.8%
WPC Term Deposit	STDC	2.10	1.3%
Total LTIF		**151.46**	**100.00%**

10. The gross time-weighted return for the quarter to 30 September 2019 was 3.3%, 0.7% above the benchmark.

Borrowing

11. Total borrowing is $128.51m as at 30 September 2019 including external borrowing of $113.6m and internal borrowing of $14.91m.

12. The weighted average interest rate on external debt for the quarter ending 30 September 2019 is 4.93%.

Vipul Mehta
Finance Manager

[Approved by]
Phillippa Wilson
Group Manager Corporate Services

South Taranaki District Council

Consolidated Operating Expenditure Statement
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	6,995,822	7,440,018	444,196	6%	27,220,178	27,640,604	28,240,819
Interest Paid	1,672,544	1,771,230	98,686	6%	7,082,442	7,082,442	6,615,177
Depreciation	4,443,792	4,433,887	(9,905)	(0%)	17,735,547	17,735,547	17,761,971
Personnel Costs	3,625,953	3,901,051	275,098	7%	14,514,581	14,514,581	14,491,485
Total Operational Expenditure	**16,738,112**	**17,546,187**	**808,075**	**5%**	**66,552,748**	**66,973,174**	**67,109,452**
Income							
User Fees and Charges	1,575,993	1,773,020	(197,027)	(11%)	6,293,459	6,293,459	7,600,009
Interest Received	68,951	33,763	35,188	104%	180,052	180,052	110,000
Grants and Subsidies	1,315,848	2,389,077	(1,073,229)	(45%)	9,581,915	9,581,915	9,637,367
Targeted Rates	5,924,343	6,772,004	(847,661)	(13%)	27,088,017	27,088,017	26,162,903
LTIF Income	4,665,444	2,100,937	2,564,507	122%	8,403,751	8,403,751	8,430,875
Sundry Revenue	736,397	642,495	93,902	15%	2,560,952	2,560,952	2,921,861
General Rates & Revenue	3,997,517	3,997,735	(219)	(0%)	15,990,938	15,990,938	15,999,264
Capital Contribution	25,065	837,366	(812,301)	(97%)	3,349,466	3,349,466	1,244,875
Total Income	**18,309,557**	**18,546,398**	(236,840)	(1%)	**73,448,549**	**73,448,549**	**72,107,154**
Net Cost of Service - Surplus/(Deficit)	**1,571,446**	**1,000,211**	**571,235**		**6,895,801**	**6,475,376**	**4,997,702**
Accounting Adjustments:							
Loss on Derivative Contracts	(2,476,831)	0	(2,476,831)	100%	0	0	(3,000,000)
Net cost of Service - Surplus/(Deficit)	(905,385)	**1,000,211**	(1,905,597)		**6,895,801**	**6,475,376**	**1,997,702**

Expenditure

Interest Paid : *Below budget as a result of delays in the capital works programme.*

Personnel Costs : *Below budget as a result of current staff vacancies*

Income

Grants and Subsidies : *Lower than anticipated NZTA claims year to date.*

Targeted Rates : *Lower than anticipated water consumption year to date.*

LTIF Income: *LTIF income showed a gain year to date due to favourable market conditions.*

Capital Contributions: *Capital contributions relating to Town Centre Development yet to come to fruition..*

South Taranaki District Council

Consolidated Operating Expenditure Statement
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Corporate Activities	331,348	612,507	281,159	46%	1,369,248	1,369,248	1,357,040
Democracy and Leadership	962,597	927,388	(35,208)	(4%)	3,127,751	3,127,751	3,123,256
Arts and Culture	873,589	853,058	(20,531)	(2%)	3,290,408	3,290,408	3,384,768
Community Facilities	2,891,435	3,089,864	198,430	6%	11,549,731	11,549,731	11,289,314
District Economy	459,389	526,951	67,562	13%	2,057,943	2,069,243	1,910,334
Community Development	370,301	293,145	(77,156)	(26%)	1,150,667	1,150,667	1,201,811
Regulatory Services	740,052	675,306	(64,747)	(10%)	2,660,360	2,660,360	2,748,829
Water Supply Service	3,147,003	3,176,133	29,130	1%	12,454,175	12,698,710	12,962,198
Roading and Footpaths	3,689,358	4,095,845	406,487	10%	16,337,089	16,360,602	16,165,434
Stormwater	344,374	351,282	6,908	2%	1,219,828	1,243,341	1,242,142
Waste Water	1,529,488	1,679,787	150,299	9%	6,362,810	6,456,862	6,366,889
Solid Waste	986,157	911,408	(74,749)	(8%)	3,672,587	3,623,219	3,840,874
Coastal Structure	75,291	86,087	10,796	13%	344,348	344,348	298,777
Environmental Sustainability	337,727	267,425	(70,302)	(26%)	955,804	1,028,685	1,217,785
Total Operational Expenditure	**16,738,111**	**17,546,187**	**808,076**	**5%**	**66,552,748**	**66,973,174**	**67,109,452**
Income							
Corporate Activities	3,673,867	809,837	2,864,030	354%	3,284,350	3,284,350	3,366,034
Democracy and Leadership	767,652	781,938	(14,286)	(2%)	3,127,751	3,127,751	3,123,931
Arts and Culture	782,165	794,706	(12,541)	(2%)	3,197,092	3,197,092	3,194,647
Community Facilities	2,676,813	2,600,694	76,119	3%	10,452,180	10,452,180	10,739,754
District Economy	366,960	1,357,268	(990,307)	(73%)	5,429,080	5,429,080	3,240,369
Community Development	292,715	292,817	(102)	(0%)	1,171,268	1,171,268	1,180,630
Regulatory Services	966,671	889,149	77,522	9%	2,660,359	2,660,359	2,608,841
Water Supply Service	2,526,672	3,403,660	(876,988)	(26%)	13,614,640	13,614,640	13,606,167
Roading and Footpaths	3,491,583	4,618,213	(1,126,630)	(24%)	18,472,851	18,472,851	18,618,791
Stormwater	266,911	266,574	337	0%	1,066,295	1,066,295	1,066,954
Waste Water	1,218,692	1,457,548	(238,855)	(16%)	5,830,191	5,830,191	5,833,751
Solid Waste	990,395	980,685	9,710	1%	3,922,738	3,922,738	4,310,878
Coastal Structure	15,703	15,988	(284)	(2%)	63,950	63,950	62,814
Environmental Sustainability	272,758	277,322	(4,564)	(2%)	1,155,804	1,155,804	1,153,594
Total Income	**18,309,557**	**18,546,398**	**(236,840)**	**(1%)**	**73,448,549**	**73,448,549**	**72,107,154**
Net Cost of Service - Surplus/(Deficit)	**1,571,446**	**1,000,211**	**571,235**		**6,895,801**	**6,475,376**	**4,997,702**
Accounting Adjustments:							
Loss on Derivative Contracts	(2,476,831)	0	(2,476,831)	100%	0	0	(3,000,000)
Net cost of Service - Surplus/(Deficit)	**(905,385)**	**1,000,211**	**(1,905,596)**		**6,895,801**	**6,475,376**	**1,997,702**

South Taranaki District Council

Income and Expenditure Report for Democracy and Leadership
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	253,551	229,479	(24,072)	(10%)	439,632	439,632	435,628
202 - Interest Paid	556	678	122	18%	2,713	2,713	2,226
203 - Depreciation	1,673	2,396	723	30%	9,585	9,585	6,692
204 - Personnel Costs	165,786	179,440	13,654	8%	614,245	614,245	614,245
301 - Overheads	541,030	515,394	(25,636)	(5%)	2,061,576	2,061,576	2,064,465
Total Operational Expenditure	**962,597**	**927,388**	(35,208)	(4%)	**3,127,751**	**3,127,751**	**3,123,256**
Income							
105 - Sundry Revenue	181	13,512	(13,331)	(99%)	54,047	54,047	54,047
106 - General Rates & Revenue	767,471	768,426	(955)	(0%)	3,073,704	3,073,704	3,069,884
Total Income	**767,652**	**781,938**	(14,286)	(2%)	**3,127,751**	**3,127,751**	**3,123,931**
Net Cost of Service - Surplus/(Deficit)	(194,945)	(145,450)	(49,494)		**0**	**0**	**675**

Comments:

Expenditure:	
201 - Direct Costs	Elections timing -reimbursements from TRC and TDHB
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Operational Expenditure For Arts and Culture
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	104,892	114,443	9,550	8%	445,675	445,675	446,467
Interest Paid	6,548	13,569	7,021	52%	53,436	53,436	26,192
Depreciation	131,734	113,168	(18,566)	(16%)	452,671	452,671	526,934
Personnel Costs	351,969	397,280	45,312	11%	1,480,232	1,480,232	1,480,231
NZ Post COGS	9,967	10,986	1,020	9%	43,946	43,946	43,946
Overheads	268,480	203,612	(64,868)	(32%)	814,448	814,448	860,997
Total Operational Expenditure	**873,589**	**853,058**	(20,531)	(2%)	**3,290,408**	**3,290,408**	**3,384,768**
Income							
User Fees and Charges	8,791	8,607	184	2%	34,429	34,429	34,432
Grants and Subsidies	0	4,158	(4,158)	(100%)	42,197	42,197	42,198
Sundry Revenue	(2,024)	6,807	(8,831)	(130%)	18,203	18,203	18,204
General Rates & Revenue	759,550	760,162	(612)	(0%)	3,040,647	3,040,647	3,038,198
NZ Post Sales & Commission	15,848	14,972	876	6%	61,615	61,615	61,615
Total Income	**782,165**	**794,706**	(12,541)	(2%)	**3,197,092**	**3,197,092**	**3,194,647**
Net Cost of Service - Surplus/(Deficit)	(91,424)	(58,352)	(33,072)		(93,316)	(93,316)	(190,121)

South Taranaki District Council

Income and Expenditure Report for LibraryPlus
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	95,825	94,346	(1,479)	(2%)	365,288	365,288	366,079
202 - Interest Paid	6,362	13,383	7,021	52%	52,798	52,798	25,449
203 - Depreciation	131,049	112,483	(18,566)	(17%)	449,931	449,931	524,195
204 - Personnel Costs	298,636	329,344	30,709	9%	1,228,149	1,228,149	1,228,149
206 - NZ Post COGS	9,967	10,986	1,020	9%	43,946	43,946	43,946
301 - Overheads	219,015	164,741	(54,274)	(33%)	658,963	658,963	696,356
Total Operational Expenditure	**760,853**	**725,283**	(35,570)	(5%)	**2,799,075**	**2,799,075**	**2,884,174**
Income							
101 - User Fees and Charges	8,758	8,582	177	2%	34,327	34,327	34,330
103 - Grants and Subsidies	0	4,158	(4,158)	(100%)	16,111	16,111	16,111
105 - Sundry Revenue	1,079	5,325	(4,247)	(80%)	12,276	12,276	12,276
106 - General Rates & Revenue	644,809	645,358	(549)	(0%)	2,581,430	2,581,430	2,579,236
110 - NZ Post Sales & Commission	15,848	14,972	876	6%	61,615	61,615	61,615
Total Income	**670,494**	**678,395**	(7,901)	(1%)	**2,705,759**	**2,705,759**	**2,703,568**
Net Cost of Service - Surplus/(Deficit)	(90,359)	(46,889)	(43,471)		(93,316)	(93,316)	(180,607)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
206 - NZ Post COGS	
Income:	
101 - User Fees and Charges	
103 - Grants and Subsidies	Funding from Lysaght Watt Trust yet to come
105 - Sundry Revenue	Funding from Lysaght Watt Trust yet to come
106 - General Rates & Revenue	
110 - NZ Post Sales & Commission	

South Taranaki District Council

Income and Expenditure Report for Arts and Culture
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	1,428	3,282	1,854	56%	13,128	13,128	13,129
204 - Personnel Costs	10,178	15,508	5,330	34%	57,601	57,601	57,601
301 - Overheads	13,095	10,556	(2,539)	(24%)	42,225	42,225	44,812
Total Operational Expenditure	**24,701**	**29,346**	**4,645**	**16%**	**112,954**	**112,954**	**115,542**
Income							
106 - General Rates & Revenue	28,222	28,238	(16)	(0%)	112,954	112,954	112,888
Total Income	**28,222**	**28,238**	(16)	(0%)	**112,954**	**112,954**	**112,888**
Net Cost of Service - Surplus/(Deficit)	**3,521**	(1,108)	**4,629**		(0)	(0)	(2,655)

Comments:

Expenditure:	
201 - Direct Costs	
204 - Personnel Costs	
Income:	
106 - General Rates & Revenue	

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South Taranaki District Council

Income and Expenditure Report for Heritage Services
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	7,639	16,815	9,176	55%	67,259	67,259	67,259
202 - Interest Paid	186	186	0	0%	638	638	743
203 - Depreciation	685	685	0	0%	2,740	2,740	2,740
204 - Personnel Costs	43,155	52,428	9,273	18%	194,481	194,481	194,481
301 - Overheads	36,370	28,315	(8,055)	(28%)	113,261	113,261	119,829
Total Operational Expenditure	**88,035**	**98,429**	**10,394**	**11%**	**378,379**	**378,379**	**385,051**
Income							
101 - User Fees and Charges	33	25	8	30%	102	102	102
103 - Grants and Subsidies	0	0	0	0%	26,087	26,087	26,087
105 - Sundry Revenue	(3,102)	1,482	(4,584)	(309%)	5,928	5,928	5,928
106 - General Rates & Revenue	86,519	86,566	(47)	(0%)	346,263	346,263	346,075
Total Income	**83,449**	**88,073**	(4,624)	(5%)	**378,379**	**378,379**	**378,192**
Net Cost of Service - Surplus/(Deficit)	(4,586)	(10,356)	**5,770**		**0**	**0**	(6,859)

Comments:

Expenditure:	
201 - Direct Costs	Underbudget YTD due to timing of new exhibition
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
103 - Grants and Subsidies	
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Coastal Structures
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	191	5,351	5,160	96%	21,403	21,403	21,178
202 - Interest Paid	1,027	6,830	5,804	85%	27,321	27,321	4,106
203 - Depreciation	68,373	73,906	5,533	7%	295,624	295,624	273,492
301 - Overheads	5,701	0	(5,701)	(100%)	0	0	0
Total Operational Expenditure	**75,291**	**86,087**	**10,796**	**13%**	**344,348**	**344,348**	**298,777**
Income							
106 - General Rates & Revenue	15,703	15,988	(284)	(2%)	63,950	63,950	62,814
Total Income	**15,703**	**15,988**	(284)	(2%)	**63,950**	**63,950**	**62,814**
Net Cost of Service - Surplus/(Deficit)	(59,588)	(70,099)	**10,512**		(280,398)	(280,398)	(235,963)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
Income:	
106 - General Rates & Revenue	

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South Taranaki District Council

Operational Expenditure For Community Development
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	206,420	148,853	(57,567)	(39%)	595,412	595,412	595,412
Interest Paid	16,226	16,052	(174)	(1%)	64,173	64,173	64,904
Depreciation	484	479	(5)	(1%)	1,916	1,916	1,936
Personnel Costs	67,711	67,265	(446)	(1%)	247,182	247,182	289,000
Overheads	79,460	60,496	(18,964)	(31%)	241,984	241,984	250,558
Total Operational Expenditure	**370,301**	**293,145**	(77,156)	(26%)	**1,150,667**	**1,150,667**	**1,201,811**
Income							
							0
							0
General Rates & Revenue	292,715	292,817	(102)	(0%)	1,171,268	1,171,268	1,180,630
Total Income	**292,715**	**292,817**	(102)	(0%)	**1,171,268**	**1,171,268**	**1,180,630**
Net Cost of Service - Surplus/(Deficit)	(77,586)	(328)	(77,259)		**20,601**	**20,601**	(21,181)

South Taranaki District Council

Income and Expenditure Report for Community Development
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	987	5,162	4,175	81%	20,646	20,646	20,646
202 - Interest Paid	16,226	16,052	(174)	(1%)	64,173	64,173	64,904
203 - Depreciation	484	479	(5)	(1%)	1,916	1,916	1,936
204 - Personnel Costs	67,711	67,265	(446)	(1%)	247,182	247,182	289,000
301 - Overheads	79,460	60,496	(18,964)	(31%)	241,984	241,984	250,558
Total Operational Expenditure	**164,868**	**149,453**	(15,414)	(10%)	**575,901**	**575,901**	**627,045**
Income							
106 - General Rates & Revenue	153,091	150,750	2,340	2%	603,002	603,002	612,364
Total Income	**153,091**	**150,750**	**2,340**	**2%**	**603,002**	**603,002**	**612,364**
Net Cost of Service - Surplus/(Deficit)	(11,777)	**1,297**	(13,074)		**27,101**	**27,101**	(14,681)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
106 - General Rates & Revenue	

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South Taranaki District Council

Income and Expenditure Report for Community Support
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	205,433	143,692	(61,742)	(43%)	574,766	574,766	574,766
Total Operational Expenditure	**205,433**	**143,692**	(61,742)	(43%)	**574,766**	**574,766**	**574,766**
Income							
106 - General Rates & Revenue	139,624	142,067	(2,443)	(2%)	568,266	568,266	558,495
Total Income	**139,624**	**142,067**	(2,443)	(2%)	**568,266**	**568,266**	**558,495**
Net Cost of Service - Surplus/(Deficit)	(65,809)	(1,625)	(64,185)		(6,500)	(6,500)	(16,271)

Comments:

Expenditure:	
201 - Direct Costs	
Income:	
106 - General Rates & Revenue	

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South Taranaki District Council

Operational Expenditure For Community Facilities
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	1,071,522	1,199,939	128,417	11%	4,002,785	4,002,785	3,972,088
Interest Paid	348,516	385,783	37,267	10%	1,542,875	1,542,875	1,394,062
Depreciation	705,691	725,451	19,760	3%	2,901,804	2,901,804	2,822,764
Personnel Costs	404,648	466,407	61,760	13%	1,853,131	1,853,131	1,782,450
Overheads	361,059	312,284	(48,775)	(16%)	1,249,136	1,249,136	1,317,951
Total Operational Expenditure	**2,891,435**	**3,089,864**	**198,430**	**6%**	**11,549,731**	**11,549,731**	**11,289,314**
Income							
User Fees and Charges	489,285	496,141	(6,856)	(1%)	2,033,926	2,033,926	2,169,275
Grants and Subsidies	6,208	5,346	862	16%	21,423	21,423	22,560
Sundry Revenue	105,691	24,286	81,404	335%	97,144	97,144	260,526
General Rates & Revenue	2,065,630	2,063,573	2,056	0%	8,254,293	8,254,293	8,262,519
Capital Contribution	10,000	2,598	7,402	285%	10,394	10,394	24,875
Overhead Recoveries	0	8,750	(8,750)	(100%)	35,000	35,000	0
Total Income	**2,676,813**	**2,600,694**	**76,119**	**3%**	**10,452,180**	**10,452,180**	**10,739,754**
Net Cost of Service - Surplus/(Deficit)	(214,622)	(489,170)	**274,548**		(1,097,551)	(1,097,551)	(549,560)

South Taranaki District Council

Income and Expenditure Report for Cemeteries
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	90,685	90,138	(547)	(1%)	360,551	360,551	361,604
202 - Interest Paid	6,743	13,067	6,324	48%	52,268	52,268	26,973
203 - Depreciation	5,232	6,028	796	13%	24,110	24,110	20,928
301 - Overheads	31,504	29,773	(1,731)	(6%)	119,093	119,093	126,799
Total Operational Expenditure	**134,164**	**139,005**	**4,841**	**3%**	**556,022**	**556,022**	**536,305**
Income							
101 - User Fees and Charges	76,019	68,669	7,350	11%	274,676	274,676	274,676
103 - Grants and Subsidies	6,208	1,268	4,940	390%	5,071	5,071	6,208
105 - Sundry Revenue	808	0	808	100%	0	0	808
106 - General Rates & Revenue	70,567	70,493	74	0%	281,970	281,970	282,266
Total Income	**153,602**	**140,429**	**13,173**	**9%**	**561,717**	**561,717**	**563,958**
Net Cost of Service - Surplus/(Deficit)	**19,437**	**1,424**	**18,014**		**5,695**	**5,695**	**27,654**

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
Income:	
101 - User Fees and Charges	
103 - Grants and Subsidies	Veteran's Affairs funding already received for the year
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Halls
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	39,038	44,540	5,502	12%	165,980	165,980	153,970
202 - Interest Paid	22,165	23,698	1,532	6%	94,790	94,790	88,661
203 - Depreciation	84,919	84,116	(802)	(1%)	336,465	336,465	339,674
204 - Personnel Costs	5,725	8,730	3,005	34%	32,427	32,427	28,680
301 - Overheads	36,132	34,093	(2,039)	(6%)	136,372	136,372	144,160
Total Operational Expenditure	**187,979**	**195,177**	**7,198**	**4%**	**766,034**	**766,034**	**755,146**
Income							
101 - User Fees and Charges	17,917	15,036	2,881	19%	60,145	60,145	60,145
105 - Sundry Revenue	768	370	397	107%	1,482	1,482	1,482
106 - General Rates & Revenue	111,481	111,174	307	0%	444,697	444,697	445,924
Total Income	**130,166**	**126,581**	**3,585**	**3%**	**506,324**	**506,324**	**507,551**
Net Cost of Service - Surplus/(Deficit)	(57,812)	(68,596)	**10,784**		(259,710)	(259,710)	(247,595)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Parks and Reserves
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	351,034	352,802	1,768	1%	1,290,151	1,290,151	1,318,408
202 - Interest Paid	39,523	47,891	8,368	17%	191,503	191,503	158,093
203 - Depreciation	179,336	197,828	18,492	9%	791,311	791,311	717,343
204 - Personnel Costs	111,303	124,408	13,106	11%	465,097	465,097	465,097
301 - Overheads	112,405	92,882	(19,523)	(21%)	371,528	371,528	382,399
Total Operational Expenditure	**793,601**	**815,811**	**22,210**	**3%**	**3,109,590**	**3,109,590**	**3,041,339**
Income							
105 - Sundry Revenue	63,017	753	62,264	8263%	3,014	3,014	65,000
106 - General Rates & Revenue	657,252	656,938	314	0%	2,627,752	2,627,752	2,629,007
107 - Capital Contribution	0	2,598	(2,598)	(100%)	10,394	10,394	10,394
Total Income	**720,269**	**660,290**	**59,979**	**9%**	**2,641,159**	**2,641,159**	**2,704,401**
Net Cost of Service - Surplus/(Deficit)	(73,332)	(155,521)	**82,190**		(468,431)	(468,431)	(336,938)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Underbudget YTD due to staff vacancies
Income:	
105 - Sundry Revenue	Forestry income and funding for cadet from MSD
106 - General Rates & Revenue	
107 - Capital Contribution	

South Taranaki District Council

Income and Expenditure Report for Rural Swimming Pools
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	10,768	27,185	16,417	60%	202,437	202,437	209,501
202 - Interest Paid	26,332	31,222	4,890	16%	124,887	124,887	105,327
203 - Depreciation	38,309	41,944	3,636	9%	167,777	167,777	153,235
204 - Personnel Costs	15,208	19,247	4,038	21%	175,502	175,502	175,502
301 - Overheads	18,972	14,179	(4,792)	(34%)	56,718	56,718	64,337
Total Operational Expenditure	**109,589**	**133,777**	**24,189**	**18%**	**727,321**	**727,321**	**707,902**
Income							
101 - User Fees and Charges	64	0	64	100%	4,617	4,617	4,617
106 - General Rates & Revenue	165,395	165,237	157	0%	660,949	660,949	661,578
Total Income	**165,459**	**165,237**	**222**	**0%**	**665,567**	**665,567**	**666,195**
Net Cost of Service - Surplus/(Deficit)	**55,870**	**31,460**	**24,410**		(61,754)	(61,754)	(41,707)

Comments:

Expenditure:	
201 - Direct Costs	Costs increase when Rurual Pools open, will even out over time
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for TSB Hub
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	87,049	86,940	(109)	(0%)	347,760	347,760	346,840
202 - Interest Paid	168,587	166,874	(1,712)	(1%)	667,392	667,392	674,347
203 - Depreciation	156,738	154,827	(1,911)	(1%)	619,306	619,306	626,951
204 - Personnel Costs	55,658	58,270	2,612	4%	216,430	216,430	216,430
301 - Overheads	47,579	43,059	(4,520)	(10%)	172,235	172,235	185,791
Total Operational Expenditure	**515,610**	**509,969**	(5,641)	(1%)	**2,023,123**	**2,023,123**	**2,050,358**
Income							
101 - User Fees and Charges	62,558	55,984	6,574	12%	268,683	268,683	284,792
106 - General Rates & Revenue	448,626	448,739	(112)	(0%)	1,794,955	1,794,955	1,794,506
Total Income	**511,185**	**504,723**	**6,462**	**1%**	**2,063,638**	**2,063,638**	**2,079,298**
Net Cost of Service - Surplus/(Deficit)	(4,426)	(5,247)	**821**		**40,514**	**40,514**	**28,940**

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Public Toilets
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	36,462	58,678	22,215	38%	233,015	233,015	212,689
202 - Interest Paid	9,794	15,405	5,611	36%	61,621	61,621	39,175
203 - Depreciation	17,304	18,745	1,441	8%	74,981	74,981	69,217
204 - Personnel Costs	4,419	6,952	2,533	36%	26,355	26,355	26,323
301 - Overheads	23,950	24,133	183	1%	96,532	96,532	104,692
Total Operational Expenditure	**91,930**	**123,913**	**31,983**	**26%**	**492,505**	**492,505**	**452,096**
Income							
106 - General Rates & Revenue	117,086	117,145	(60)	(0%)	468,581	468,581	468,343
Total Income	**117,086**	**117,145**	(60)	(0%)	**468,581**	**468,581**	**468,343**
Net Cost of Service - Surplus/(Deficit)	**25,156**	(6,768)	**31,924**		(23,924)	(23,924)	**16,247**

Comments:

Expenditure:	
201 - Direct Costs	Underbudget YTD due to maintenance work yet to be started
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
106 - General Rates & Revenue	

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South Taranaki District Council

Income and Expenditure Report for Cinema 2
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	31,593	38,636	7,043	18%	100,627	100,627	107,336
202 - Interest Paid	9,462	9,940	478	5%	39,758	39,758	37,846
203 - Depreciation	19,091	19,326	235	1%	77,302	77,302	76,363
301 - Overheads	9,435	5,851	(3,584)	(61%)	23,404	23,404	24,671
Total Operational Expenditure	**69,580**	**73,752**	**4,172**	**6%**	**241,091**	**241,091**	**246,216**
Income							
101 - User Fees and Charges	14,000	15,125	(1,125)	(7%)	60,500	60,500	54,757
105 - Sundry Revenue	8,170	9,744	(1,574)	(16%)	38,977	38,977	38,977
106 - General Rates & Revenue	36,250	35,404	846	2%	141,614	141,614	145,000
Total Income	**58,420**	**60,273**	(1,853)	(3%)	**241,091**	**241,091**	**238,734**
Net Cost of Service - Surplus/(Deficit)	(11,161)	(13,479)	**2,318**		**0**	**0**	(7,482)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Pensioner Housing
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	194,338	198,128	3,790	2%	333,938	333,938	350,038
202 - Interest Paid	13,308	14,961	1,653	11%	59,845	59,845	53,231
203 - Depreciation	48,539	43,641	(4,898)	(11%)	174,563	174,563	194,157
204 - Personnel Costs	17,459	18,563	1,104	6%	68,949	68,949	68,949
301 - Overheads	13,138	10,134	(3,004)	(30%)	40,535	40,535	41,774
Total Operational Expenditure	**286,782**	**285,427**	(1,355)	(0%)	**677,830**	**677,830**	**708,150**
Income							
101 - User Fees and Charges	90,889	89,217	1,671	2%	356,869	356,869	360,000
105 - Sundry Revenue	(2,000)	0	(2,000)	100%	0	0	2,000
106 - General Rates & Revenue	67,126	67,148	(22)	(0%)	268,592	268,592	268,504
Total Income	**156,015**	**156,365**	(351)	(0%)	**625,461**	**625,461**	**630,504**
Net Cost of Service - Surplus/(Deficit)	(130,767)	(129,062)	(1,705)		(52,369)	(52,369)	(77,646)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Campgrounds
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	37,371	30,912	(6,460)	(21%)	121,951	121,951	140,431
202 - Interest Paid	5,174	8,715	3,541	41%	34,859	34,859	20,695
203 - Depreciation	28,893	29,985	1,092	4%	119,939	119,939	115,571
204 - Personnel Costs	1,515	3,330	1,816	55%	12,491	12,491	12,591
301 - Overheads	1,348	3,957	2,608	66%	15,826	15,826	17,770
Total Operational Expenditure	**74,301**	**76,898**	**2,597**	**3%**	**305,066**	**305,066**	**307,059**
Income							
101 - User Fees and Charges	23,002	43,474	(20,472)	(47%)	173,894	173,894	173,894
105 - Sundry Revenue	163	0	163	100%	0	0	163
106 - General Rates & Revenue	10,285	10,068	217	2%	40,271	40,271	41,139
Total Income	**33,449**	**53,541**	(20,092)	(38%)	**214,165**	**214,165**	**215,196**
Net Cost of Service - Surplus/(Deficit)	(40,852)	(23,357)	(17,495)		(90,901)	(90,901)	(91,863)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Aquatic Centre
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	86,692	118,604	31,912	27%	474,414	474,414	415,357
202 - Interest Paid	42,930	43,138	208	0%	172,463	172,463	171,721
203 - Depreciation	65,038	64,919	(119)	(0%)	259,675	259,675	260,152
204 - Personnel Costs	193,532	226,907	33,375	15%	836,830	836,830	769,567
301 - Overheads	65,105	51,400	(13,705)	(27%)	205,601	205,601	220,739
Total Operational Expenditure	**453,297**	**504,968**	**51,670**	**10%**	**1,948,983**	**1,948,983**	**1,837,536**
Income							
101 - User Fees and Charges	82,160	100,641	(18,481)	(18%)	402,564	402,564	515,810
103 - Grants and Subsidies	0	4,078	(4,078)	(100%)	16,352	16,352	16,352
105 - Sundry Revenue	24,223	511	23,712	4640%	2,044	2,044	122,894
106 - General Rates & Revenue	357,715	358,038	(323)	(0%)	1,432,152	1,432,152	1,430,862
111 - Overhead Recoveries	0	8,750	(8,750)	(100%)	35,000	35,000	0
Total Income	**464,099**	**472,018**	(7,919)	(2%)	**1,888,112**	**1,888,112**	**2,182,812**
Net Cost of Service - Surplus/(Deficit)	**10,802**	(32,950)	**43,752**		(60,871)	(60,871)	**345,276**

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Underbudget due to changes in rostering system
Income:	
101 - User Fees and Charges	Highest income period is quarters 2 & 3
103 - Grants and Subsidies	Grant from TSBCT yet to come
105 - Sundry Revenue	Funding for cadet from MSD
106 - General Rates & Revenue	
111 - Overhead Recoveries	Staff no longer working on capital projects

South Taranaki District Council

Income and Expenditure Report for Centennial Close
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	24,463	31,109	6,646	21%	60,093	60,093	62,428
202 - Interest Paid	772	758	(14)	(2%)	3,032	3,032	3,088
203 - Depreciation	10,298	10,183	(115)	(1%)	40,732	40,732	41,191
301 - Overheads	1,490	1,210	(281)	(23%)	4,840	4,840	4,818
Total Operational Expenditure	**37,023**	**43,260**	**6,237**	**14%**	**108,696**	**108,696**	**111,526**
Income							
101 - User Fees and Charges	15,720	12,500	3,220	26%	50,000	50,000	58,000
105 - Sundry Revenue	2,272	2,400	(129)	(5%)	9,602	9,602	9,602
106 - General Rates & Revenue	2,101	2,091	10	0%	8,366	8,366	8,405
Total Income	**20,093**	**16,992**	**3,101**	**18%**	**67,967**	**67,967**	**76,007**
Net Cost of Service - Surplus/(Deficit)	(16,930)	(26,268)	**9,338**		(40,729)	(40,729)	(35,518)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	

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South Taranaki District Council

Income and Expenditure Report for Public Spaces
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	17,538	32,086	14,548	45%	138,738	138,738	125,063
204 - Personnel Costs	(171)	0	171	(100%)	19,051	19,051	19,311
301 - Overheads	0	1,613	1,613	100%	6,453	6,453	6,425
Total Operational Expenditure	**17,367**	**33,699**	**16,332**	**48%**	**164,242**	**164,242**	**150,799**
Income							
106 - General Rates & Revenue	40,781	41,061	(279)	(1%)	164,242	164,242	163,124
Total Income	**40,781**	**41,061**	(279)	(1%)	**164,242**	**164,242**	**163,124**
Net Cost of Service - Surplus/(Deficit)	**23,414**	**7,361**	**16,053**		**0**	**0**	**12,326**

Comments:

Expenditure:	
201 - Direct Costs	Underbudget YTD due to contract work yet to be undertaken
204 - Personnel Costs	
Income:	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Corporate Property
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	64,490	90,182	25,692	28%	173,129	173,129	168,423
202 - Interest Paid	3,726	10,114	6,388	63%	40,457	40,457	14,904
203 - Depreciation	51,995	53,910	1,915	4%	215,642	215,642	207,982
Total Operational Expenditure	**120,211**	**154,207**	**33,996**	**22%**	**429,227**	**429,227**	**391,308**
Income							
101 - User Fees and Charges	106,955	95,495	11,460	12%	381,979	381,979	405,000
105 - Sundry Revenue	8,270	10,506	(2,236)	(21%)	42,026	42,026	19,600
106 - General Rates & Revenue	(19,035)	(19,962)	927	(5%)	(79,849)	(79,849)	(76,140)
107 - Capital Contribution	10,000	0	10,000	100%	0	0	14,481
Total Income	**106,190**	**86,039**	**20,151**	**23%**	**344,155**	**344,155**	**362,941**
Net Cost of Service - Surplus/(Deficit)	(14,021)	(68,168)	**54,147**		(85,072)	(85,072)	(28,368)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	
107 - Capital Contribution	

South Taranaki District Council

Operational Expenditure For District Economy
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	239,578	263,557	23,979	9%	1,023,807	1,035,107	1,038,569
Interest Paid	51,226	88,269	37,043	42%	352,943	352,943	204,903
Depreciation	12,974	26,375	13,401	51%	105,498	105,498	51,894
Personnel Costs	69,203	75,233	6,030	8%	281,626	281,626	304,797
Overheads	86,409	73,517	(12,892)	(18%)	294,068	294,068	310,171
Total Operational Expenditure	**459,389**	**526,951**	**67,562**	**13%**	**2,057,943**	**2,069,243**	**1,910,334**
Income							
User Fees and Charges	29,680	60,450	(30,770)	(51%)	241,810	241,810	189,500
Grants and Subsidies	0	3,322	(3,322)	(100%)	13,286	13,286	17,600
Targeted Rates	42,372	41,596	776	2%	166,385	166,385	166,385
Sundry Revenue	7,870	5,879	1,991	34%	23,514	23,514	23,200
General Rates & Revenue	274,799	399,588	(124,789)	(31%)	1,598,353	1,598,353	1,597,024
Capital Contribution	1,304	834,768	(833,464)	(100%)	3,339,072	3,339,072	1,200,000
Overhead Recoveries	10,935	11,665	(730)	(6%)	46,660	46,660	46,660
Total Income	**366,960**	**1,357,268**	(990,307)	(73%)	**5,429,080**	**5,429,080**	**3,240,369**
Net Cost of Service - Surplus/(Deficit)	(92,429)	**830,316**	(922,746)		**3,371,137**	**3,359,837**	**1,330,034**

South Taranaki District Council

Income and Expenditure Report for Economic Development
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	112,079	62,165	(49,914)	(80%)	242,660	248,660	255,520
202 - Interest Paid	29,336	22,722	(6,614)	(29%)	90,887	90,887	117,344
203 - Depreciation	700	1,675	975	58%	6,702	6,702	2,801
204 - Personnel Costs	7,990	7,960	(29)	(0%)	29,566	29,566	30,000
301 - Overheads	15,420	16,763	1,343	8%	67,051	67,051	70,307
Total Operational Expenditure	**165,524**	**111,285**	(54,239)	(49%)	**436,865**	**442,865**	**475,972**
Income							
105 - Sundry Revenue	7,870	2,046	5,824	285%	8,184	8,184	7,870
106 - General Rates & Revenue	114,839	114,937	(99)	(0%)	459,749	459,749	459,355
Total Income	**122,708**	**116,983**	**5,725**	**5%**	**467,933**	**467,933**	**467,225**
Net Cost of Service - Surplus/(Deficit)	(42,816)	**5,699**	(48,515)		**31,068**	**25,068**	(8,747)

Comments:

Expenditure:	
201 - Direct Costs	Overbudget YTD due to payment for Tapuae Roa projects already paid out
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
105 - Sundry Revenue	Sponsorship of YTW Awards already received
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Hawera Town Coordinator
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	41,596	41,637	41	0%	166,548	166,548	166,385
Total Operational Expenditure	**41,596**	**41,637**	**41**	**0%**	**166,548**	**166,548**	**166,385**
Income							
104 - Targeted Rates	42,372	41,596	776	2%	166,385	166,385	166,385
Total Income	**42,372**	**41,596**	**776**	**2%**	**166,385**	**166,385**	**166,385**
Net Cost of Service - Surplus/(Deficit)	**776**	(41)	**817**		(163)	(163)	**0**

Comments:

Expenditure:	
201 - Direct Costs	
Income:	
104 - Targeted Rates	

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South Taranaki District Council

Income and Expenditure Report for Tourism
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	54,456	65,123	10,667	16%	260,491	260,491	256,466
202 - Interest Paid	2,408	2,360	(48)	(2%)	9,306	9,306	9,633
203 - Depreciation	2,332	2,304	(28)	(1%)	9,217	9,217	9,328
204 - Personnel Costs	35,377	33,325	(2,052)	(6%)	125,968	125,968	141,547
301 - Overheads	36,069	25,702	(10,367)	(40%)	102,810	102,810	107,971
Total Operational Expenditure	**130,643**	**128,814**	(1,828)	(1%)	**507,791**	**507,791**	**524,945**
Income							
101 - User Fees and Charges	6,395	12,904	(6,509)	(50%)	51,625	51,625	54,000
106 - General Rates & Revenue	114,668	114,552	116	0%	458,207	458,207	458,672
Total Income	**121,063**	**127,456**	(6,393)	(5%)	**509,833**	**509,833**	**512,672**
Net Cost of Service - Surplus/(Deficit)	(9,580)	(1,358)	(8,221)		**2,041**	**2,041**	(12,273)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
106 - General Rates & Revenue	

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South Taranaki District Council

Income and Expenditure Report for Events
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	15,733	54,153	38,419	71%	211,307	216,607	215,184
204 - Personnel Costs	2,519	9,768	7,250	74%	36,283	36,283	46,057
301 - Overheads	24,002	21,694	(2,308)	(11%)	86,775	86,775	91,020
Total Operational Expenditure	**42,254**	**85,615**	**43,361**	**51%**	**334,365**	**339,665**	**352,261**
Income							
101 - User Fees and Charges	10,289	30,794	(20,505)	(67%)	123,179	123,179	100,000
103 - Grants and Subsidies	0	3,322	(3,322)	(100%)	13,286	13,286	17,600
105 - Sundry Revenue	0	3,833	(3,833)	(100%)	15,330	15,330	15,330
106 - General Rates & Revenue	45,293	45,643	(350)	(1%)	182,571	182,571	181,171
Total Income	**55,582**	**83,591**	(28,009)	(34%)	**334,365**	**334,365**	**314,101**
Net Cost of Service - Surplus/(Deficit)	**13,328**	(2,024)	**15,351**		**0**	(5,300)	(38,160)

Comments:

Expenditure:	
201 - Direct Costs	Underbudget YTD due to timing of events
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
103 - Grants and Subsidies	Grant from TSBCT for Summer Sounds yet to be received
105 - Sundry Revenue	Grant from TSBCT for winter events yet to be received
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Town Centre Strategy Fiscal Envelope
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Expenditure								
201 - Direct Costs	15,714	40,480	24,766	61%	142,802	142,802	145,014	
202 - Interest Paid	19,482	63,187	43,706	69%	252,749	252,749	77,927	
203 - Depreciation	9,941	22,395	12,454	56%	89,580	89,580	39,765	
204 - Personnel Costs	23,318	24,179	861	4%	89,809	89,809	87,193	
301 - Overheads	10,917	9,358	(1,559)	(17%)	37,432	37,432	40,873	
Total Operational Expenditure	**79,372**	**159,600**	**80,228**	**50%**	**612,373**	**612,373**	**390,772**	
Income								
101 - User Fees and Charges	12,996	16,751	(3,756)	(22%)	67,006	67,006	35,500	
106 - General Rates & Revenue	0	124,457	(124,457)	(100%)	497,826	497,826	497,826	
107 - Capital Contribution	1,304	834,768	(833,464)	(100%)	3,339,072	3,339,072	1,200,000	
111 - Overhead Recoveries	10,935	11,665	(730)	(6%)	46,660	46,660	46,660	
Total Income	**25,235**	**987,641**	(962,406)	(97%)	**3,950,564**	**3,950,564**	**1,779,986**	
Net Cost of Service - Surplus/(Deficit)	(54,137)	**828,041**	(882,178)		**3,338,191**	**3,338,191**	**1,389,214**	

Comments:

Expenditure:	
201 - Direct Costs	Minimal uptake of Commercial Assistance Package YTD
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
106 - General Rates & Revenue	
107 - Capital Contribution	
111 - Overhead Recoveries	

South Taranaki District Council

Operational Expenditure For Environmental Sustainability
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	116,057	52,274	(63,784)	(122%)	209,094	209,094	388,450
Interest Paid	61	61	0	0%	208	208	242
Depreciation	223	223	0	0%	893	893	893
Personnel Costs	138,846	143,431	4,585	3%	459,864	532,745	537,483
Overheads	82,539	71,436	(11,103)	(16%)	285,745	285,745	290,717
Total Operational Expenditure	**337,727**	**267,425**	(70,302)	(26%)	**955,804**	**1,028,685**	**1,217,785**
Income							
User Fees and Charges	48,096	29,903	18,194	61%	166,126	166,126	166,126
Sundry Revenue	3,881	26,087	(22,206)	(85%)	104,346	104,346	104,346
General Rates & Revenue	220,781	221,333	(552)	(0%)	885,332	885,332	883,122
Total Income	**272,758**	**277,322**	(4,564)	(2%)	**1,155,804**	**1,155,804**	**1,153,594**
Net Cost of Service - Surplus/(Deficit)	(64,969)	**9,897**	(74,867)		**200,000**	**127,119**	(64,191)

South Taranaki District Council

Income and Expenditure Report for Environmental Policy
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	83,795	19,405	(64,391)	(332%)	77,618	77,618	206,931
204 - Personnel Costs	45,310	30,393	(14,917)	(49%)	40,008	112,889	167,627
301 - Overheads	26,050	23,750	(2,300)	(10%)	95,001	95,001	96,201
Total Operational Expenditure	**155,155**	**73,548**	(81,608)	(111%)	**212,627**	**285,508**	**470,759**
Income							
106 - General Rates & Revenue	102,672	103,157	(485)	(0%)	412,627	412,627	410,687
Total Income	**102,672**	**103,157**	(485)	(0%)	**412,627**	**412,627**	**410,687**
Net Cost of Service - Surplus/(Deficit)	(52,484)	**29,609**	(82,093)		**200,000**	**127,119**	(60,073)

Comments:

Expenditure:	
201 - Direct Costs	The ongoing district plan appeal is the major reason for the overspend, both legal and consutlant costs
204 - Personnel Costs	
Income:	
106 - General Rates & Revenue	

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South Taranaki District Council

Income and Expenditure Report for Planning
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	32,262	32,869	607	2%	131,476	131,476	181,519
202 - Interest Paid	61	61	0	0%	208	208	242
203 - Depreciation	223	223	0	0%	893	893	893
204 - Personnel Costs	93,537	113,038	19,502	17%	419,856	419,856	369,856
301 - Overheads	56,489	47,686	(8,803)	(18%)	190,744	190,744	194,515
Total Operational Expenditure	**182,572**	**193,877**	**11,305**	**6%**	**743,177**	**743,177**	**747,026**
Income							
101 - User Fees and Charges	48,096	29,903	18,194	61%	166,126	166,126	166,126
105 - Sundry Revenue	3,881	26,087	(22,206)	(85%)	104,346	104,346	104,346
106 - General Rates & Revenue	118,109	118,176	(67)	(0%)	472,705	472,705	472,436
Total Income	**170,086**	**174,165**	(4,079)	(2%)	**743,177**	**743,177**	**742,908**
Net Cost of Service - Surplus/(Deficit)	(12,486)	(19,712)	**7,226**		(0)	(0)	(4,118)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	

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South Taranaki District Council

Operational Expenditure For Regulatory Services
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	196,299	152,796	(43,503)	(28%)	652,501	652,501	729,204
Interest Paid	4,915	4,904	(10)	(0%)	19,515	19,515	19,658
Depreciation	14,831	11,437	(3,395)	(30%)	45,746	45,746	59,326
Personnel Costs	282,477	299,999	17,521	6%	1,117,919	1,117,919	1,102,050
Overheads	241,529	206,170	(35,360)	(17%)	824,679	824,679	838,592
Total Operational Expenditure	**740,052**	**675,306**	(64,747)	(10%)	**2,660,360**	**2,660,360**	**2,748,829**
Income							
User Fees and Charges	690,603	638,098	52,505	8%	1,656,154	1,656,154	1,581,660
Sundry Revenue	26,717	1,535	25,182	1641%	6,138	6,138	29,774
General Rates & Revenue	249,352	249,517	(165)	(0%)	998,067	998,067	997,407
Total Income	**966,671**	**889,149**	**77,522**	**9%**	**2,660,359**	**2,660,359**	**2,608,841**
Net Cost of Service - Surplus/(Deficit)	**226,619**	**213,844**	**12,775**		(0)	(0)	(139,988)

South Taranaki District Council

Income and Expenditure Report for Licensing
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	33,353	51,467	18,114	35%	205,870	205,870	205,870
202 - Interest Paid	513	482	(31)	(6%)	1,894	1,894	2,053
203 - Depreciation	2,180	1,395	(785)	(56%)	5,580	5,580	8,721
204 - Personnel Costs	86,047	95,118	9,071	10%	354,357	354,357	356,184
301 - Overheads	61,505	50,290	(11,215)	(22%)	201,158	201,158	207,266
Total Operational Expenditure	**183,598**	**198,752**	**15,153**	**8%**	**768,860**	**768,860**	**780,094**
Income							
101 - User Fees and Charges	107,953	105,489	2,464	2%	421,957	421,957	421,957
105 - Sundry Revenue	288	0	288	100%	0	0	288
106 - General Rates & Revenue	86,667	86,726	(59)	(0%)	346,903	346,903	346,668
Total Income	**194,908**	**192,215**	**2,693**	**1%**	**768,860**	**768,860**	**768,913**
Net Cost of Service - Surplus/(Deficit)	**11,310**	(6,537)	**17,847**		(0)	(0)	(11,181)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	

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South Taranaki District Council

Income and Expenditure Report for Civil Defence
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	50,324	53,379	3,055	6%	213,518	213,518	201,298
204 - Personnel Costs	9,503	9,768	266	3%	36,283	36,283	38,010
Total Operational Expenditure	**59,827**	**63,148**	**3,321**	**5%**	**249,801**	**249,801**	**239,308**
Income							
106 - General Rates & Revenue	62,200	62,450	(250)	(0%)	249,801	249,801	248,800
Total Income	**62,200**	**62,450**	(250)	(0%)	**249,801**	**249,801**	**248,800**
Net Cost of Service - Surplus/(Deficit)	**2,373**	(698)	**3,071**		**0**	**0**	**9,492**

Comments:

Expenditure:

201 - Direct Costs

204 - Personnel Costs

Income:

106 - General Rates & Revenue

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South Taranaki District Council

Income and Expenditure Report for Animal Services
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	27,735	27,959	224	1%	124,618	124,618	129,151
202 - Interest Paid	2,694	2,785	91	3%	11,104	11,104	10,775
203 - Depreciation	6,533	6,657	124	2%	26,628	26,628	26,132
204 - Personnel Costs	68,494	72,142	3,648	5%	267,956	267,956	267,956
301 - Overheads	79,160	68,352	(10,808)	(16%)	273,408	273,408	276,790
Total Operational Expenditure	**184,615**	**177,895**	(6,720)	(4%)	**703,714**	**703,714**	**710,805**
Income							
101 - User Fees and Charges	413,189	344,525	68,664	20%	481,861	481,861	481,861
105 - Sundry Revenue	25,409	0	25,409	100%	0	0	25,409
106 - General Rates & Revenue	55,469	55,463	6	0%	221,854	221,854	221,876
Total Income	**494,067**	**399,988**	**94,079**	**24%**	**703,714**	**703,715**	**729,146**
Net Cost of Service - Surplus/(Deficit)	**309,453**	**222,094**	**87,359**		**0**	**0**	**18,341**

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Building Control
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	84,887	19,990	(64,897)	(325%)	108,494	108,494	192,885
202 - Interest Paid	1,708	1,638	(70)	(4%)	6,516	6,516	6,830
203 - Depreciation	6,118	3,385	(2,734)	(81%)	13,538	13,538	24,473
204 - Personnel Costs	118,434	122,971	4,536	4%	459,323	459,323	439,899
301 - Overheads	100,865	87,528	(13,337)	(15%)	350,113	350,113	354,535
Total Operational Expenditure	**312,012**	**235,511**	(76,501)	(32%)	**937,984**	**937,984**	**1,018,622**
Income							
101 - User Fees and Charges	169,461	188,084	(18,624)	(10%)	752,337	752,337	677,842
105 - Sundry Revenue	1,019	1,535	(515)	(34%)	6,138	6,138	4,076
106 - General Rates & Revenue	45,016	44,877	138	0%	179,509	179,509	180,063
Total Income	**215,495**	**234,496**	(19,001)	(8%)	**937,984**	**937,984**	**861,982**
Net Cost of Service - Surplus/(Deficit)	(96,517)	(1,015)	(95,501)		(0)	(0)	(156,640)

Comments:

Expenditure:	
201 - Direct Costs	The majority of the overspend is due to additional costs arising from special re-assessment for accreditation purposes, and use of external contractors to get statutory processing times back under control.
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	1 x BCO Vacancy savings reduced by Job Sizing and Salary review of BCO, Senior BCO roles
Income:	
101 - User Fees and Charges	It is costing more to perform the building control function. Unfortuntaely, an Increase in costs is not proportional to increasing revenue or consent volumes.
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Operational Expenditure For Roading and Footpaths
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	1,807,657	2,142,222	334,565	16%	8,567,044	8,567,044	8,628,016
Interest Paid	64,970	58,622	(6,349)	(11%)	234,486	234,486	259,880
Depreciation	1,603,351	1,609,584	6,232	0%	6,438,335	6,438,335	6,413,405
Personnel Costs	124,736	155,554	30,818	20%	577,772	577,772	564,381
Overheads	88,644	(55,837)	(144,481)	259%	(223,348)	(199,835)	299,752
Total Operational Expenditure	**3,689,358**	**3,910,145**	**220,786**	**6%**	**15,594,289**	**15,617,801**	**16,165,434**
Income							
User Fees and Charges	14,404	27,916	(13,512)	(48%)	111,665	111,665	111,665
Grants and Subsidies	1,309,640	2,376,252	(1,066,612)	(45%)	9,505,009	9,505,009	9,555,009
Targeted Rates	1,703,772	1,700,317	3,455	0%	6,801,268	6,801,268	6,801,268
Sundry Revenue	205,055	70,204	134,851	192%	280,814	280,814	1,116,000
General Rates & Revenue	258,712	257,823	889	0%	1,031,294	1,031,294	1,034,849
Total Income	**3,491,583**	**4,432,513**	(940,930)	(21%)	**17,730,050**	**17,730,050**	**18,618,791**
Net Cost of Service - Surplus/(Deficit)	(197,775)	**522,368**	(720,143)		**2,135,762**	**2,112,249**	**2,453,357**

South Taranaki District Council

Income and Expenditure Report for Roading
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	1,843,513	2,102,528	259,015	12%	8,408,264	8,408,264	8,419,298
202 - Interest Paid	64,970	58,622	(6,349)	(11%)	234,486	234,486	259,880
203 - Depreciation	1,603,351	1,609,584	6,232	0%	6,438,335	6,438,335	6,413,405
204 - Personnel Costs	100,228	127,990	27,762	22%	475,392	475,392	448,000
301 - Overheads	88,644	129,863	41,219	32%	519,452	542,965	299,752
Total Operational Expenditure	**3,700,706**	**4,028,586**	**327,880**	**8%**	**16,075,929**	**16,099,442**	**15,840,335**
Income							
101 - User Fees and Charges	14,404	27,916	(13,512)	(48%)	111,665	111,665	111,665
103 - Grants and Subsidies	1,309,640	2,311,691	(1,002,051)	(43%)	9,246,762	9,246,762	9,246,762
104 - Targeted Rates	1,703,772	1,700,317	3,455	0%	6,801,268	6,801,268	6,801,268
105 - Sundry Revenue	271,281	255,250	16,031	6%	1,021,001	1,021,001	1,100,000
106 - General Rates & Revenue	258,712	257,823	889	0%	1,031,294	1,031,294	1,034,849
Total Income	**3,557,809**	**4,552,998**	(995,189)	(22%)	**18,211,990**	**18,211,990**	**18,294,544**
Net Cost of Service - Surplus/(Deficit)	(142,897)	**524,412**	(667,309)		**2,136,061**	**2,112,548**	**2,454,209**

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
103 - Grants and Subsidies	The bulk of the major renewal works (reseal and pavement rehabilitation) have not started yet resulting in lower subsidy received to date.
104 - Targeted Rates	
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Regional Road Safety
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	30,370	39,695	9,325	23%	158,779	158,779	208,718
204 - Personnel Costs	24,508	27,564	3,056	11%	102,380	102,380	116,381
Total Operational Expenditure	**54,878**	**67,259**	**12,381**	**18%**	**261,160**	**261,160**	**325,099**
Income							
103 - Grants and Subsidies	0	64,562	(64,562)	(100%)	258,247	258,247	308,247
105 - Sundry Revenue	0	654	(654)	(100%)	2,614	2,614	16,000
Total Income	**0**	**65,215**	(65,215)	(100%)	**260,861**	**260,861**	**324,247**
Net Cost of Service - Surplus/(Deficit)	(54,878)	(2,043)	(52,835)		(299)	(299)	(852)

Comments:

Expenditure:	
201 - Direct Costs	
204 - Personnel Costs	
Income:	
103 - Grants and Subsidies	First funding installment yet to be received
105 - Sundry Revenue	

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South Taranaki District Council

Operational Expenditure For Solid Waste
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	759,812	738,215	(21,597)	(3%)	2,907,103	2,907,103	3,096,364
Interest Paid	71,024	45,780	(25,244)	(55%)	183,121	183,121	209,097
Depreciation	12,610	12,369	(240)	(2%)	49,477	49,477	50,438
Personnel Costs	82	589	507	86%	75,067	2,186	2,093
Overheads	142,629	114,455	(28,175)	(25%)	457,819	481,332	482,882
Total Operational Expenditure	**986,157**	**911,408**	(74,749)	(8%)	**3,672,587**	**3,623,219**	**3,840,874**
Income							
User Fees and Charges	198,125	167,328	30,797	18%	669,310	669,310	1,055,263
Targeted Rates	481,505	480,930	575	0%	1,923,720	1,923,720	1,923,720
Sundry Revenue	127,156	149,981	(22,825)	(15%)	599,924	599,924	599,924
General Rates & Revenue	182,993	182,446	547	0%	729,784	729,784	731,970
Overhead Recoveries	616	0	616	100%	0	0	0
Total Income	**990,395**	**980,685**	**9,710**	**1%**	**3,922,738**	**3,922,738**	**4,310,878**
Net Cost of Service - Surplus/(Deficit)	**4,238**	**69,277**	(65,039)		**250,152**	**299,520**	**470,003**

South Taranaki District Council

Income and Expenditure Report for Solid Waste Collection
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	361,817	418,316	56,499	14%	1,673,264	1,673,264	1,513,263
204 - Personnel Costs	82	294	213	72%	37,534	1,093	2,093
301 - Overheads	92,792	81,058	(11,734)	(14%)	324,231	324,231	329,145
Total Operational Expenditure	**454,691**	**499,668**	**44,977**	**9%**	**2,035,029**	**1,998,588**	**1,844,501**
Income							
101 - User Fees and Charges	2,262	1,316	946	72%	5,263	5,263	5,263
104 - Targeted Rates	481,505	480,930	575	0%	1,923,720	1,923,720	1,923,720
105 - Sundry Revenue	63,052	56,844	6,208	11%	227,377	227,377	227,377
111 - Overhead Recoveries	616	0	616	100%	0	0	0
Total Income	**547,435**	**539,090**	**8,344**	**2%**	**2,156,361**	**2,156,361**	**2,156,361**
Net Cost of Service - Surplus/(Deficit)	**92,744**	**39,422**	**53,322**		**121,332**	**157,772**	**311,860**

Comments:

Expenditure:	
201 - Direct Costs	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
104 - Targeted Rates	
105 - Sundry Revenue	
111 - Overhead Recoveries	

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South Taranaki District Council

Income and Expenditure Report for Solid Waste Disposal
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	397,995	319,899	(78,096)	(24%)	1,233,839	1,233,839	1,583,101
202 - Interest Paid	71,024	45,780	(25,244)	(55%)	183,121	183,121	209,097
203 - Depreciation	12,610	12,369	(240)	(2%)	49,477	49,477	50,438
204 - Personnel Costs	0	294	294	100%	37,534	1,093	0
301 - Overheads	49,837	33,397	(16,441)	(49%)	133,588	157,101	153,737
Total Operational Expenditure	**531,466**	**411,740**	(119,727)	(29%)	**1,637,558**	**1,624,630**	**1,996,373**
Income							
101 - User Fees and Charges	195,863	166,012	29,851	18%	664,047	664,047	1,050,000
105 - Sundry Revenue	64,105	93,137	(29,032)	(31%)	372,547	372,547	372,547
106 - General Rates & Revenue	182,993	182,446	547	0%	729,784	729,784	731,970
Total Income	**442,960**	**441,594**	**1,366**	**0%**	**1,766,378**	**1,766,378**	**2,154,517**
Net Cost of Service - Surplus/(Deficit)	(88,506)	**29,855**	(118,361)		**128,820**	**141,748**	**158,144**

Comments:

Expenditure:	
201 - Direct Costs	Contractor costs are higher and forecast higher due to SDC waste disposal. This is however offset by disposal revenue through user fees and charges.
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
Income:	
101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	

South Taranaki District Council

Operational Expenditure For Stormwater
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	103,503	105,670	2,166	2%	237,378	237,378	261,676
Interest Paid	41,866	50,088	8,222	16%	200,351	200,351	167,465
Depreciation	109,947	109,947	0	0%	439,787	439,787	439,787
Personnel Costs	600	324	(276)	(85%)	1,295	1,295	1,295
Overheads	88,458	85,254	(3,204)	(4%)	341,016	364,529	371,919
Total Operational Expenditure	**344,374**	**351,282**	**6,908**	**2%**	**1,219,828**	**1,243,341**	**1,242,142**
Income							
User Fees and Charges	157	0	157	100%	0	0	200
Targeted Rates	2,126	2,060	66	3%	8,241	8,241	8,241
General Rates & Revenue	264,628	264,513	115	0%	1,058,054	1,058,054	1,058,513
Total Income	**266,911**	**266,574**	**337**	**0%**	**1,066,295**	**1,066,295**	**1,066,954**
Net Cost of Service - Surplus/(Deficit)	(77,464)	(84,709)	**7,245**		(153,533)	(177,046)	(175,188)

South Taranaki District Council

Income and Expenditure Report for Stormwater
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	103,503	104,590	1,087	1%	233,060	233,060	257,359
202 - Interest Paid	41,866	50,088	8,222	16%	200,351	200,351	167,465
203 - Depreciation	109,947	109,947	0	0%	439,787	439,787	439,787
301 - Overheads	88,034	84,695	(3,339)	(4%)	338,781	362,294	370,595
Total Operational Expenditure	**343,350**	**349,320**	**5,970**	**2%**	**1,211,979**	**1,235,492**	**1,235,205**
Income							
101 - User Fees and Charges	157	0	157	100%	0	0	200
106 - General Rates & Revenue	264,628	264,513	115	0%	1,058,054	1,058,054	1,058,513
Total Income	**264,785**	**264,513**	**271**	**0%**	**1,058,054**	**1,058,054**	**1,058,713**
Net Cost of Service - Surplus/(Deficit)	(78,565)	(84,807)	**6,241**		(153,926)	(177,439)	(176,492)

Comments:

Expenditure:	
201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
Income:	
101 - User Fees and Charges	
106 - General Rates & Revenue	

South Taranaki District Council

Income and Expenditure Report for Eltham Drainage
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	0	1,079	1,079	100%	4,318	4,318	4,318
204 - Personnel Costs	600	324	(276)	(85%)	1,295	1,295	1,295
301 - Overheads	424	559	135	24%	2,236	2,236	1,324
Total Operational Expenditure	**1,024**	**1,962**	**938**	**48%**	**7,849**	**7,849**	**6,937**
Income							
104 - Targeted Rates	2,126	2,060	66	3%	8,241	8,241	8,241
Total Income	**2,126**	**2,060**	**66**	**3%**	**8,241**	**8,241**	**8,241**
Net Cost of Service - Surplus/(Deficit)	**1,102**	**98**	**1,004**		**392**	**392**	**1,304**

Comments:

Expenditure:	
201 - Direct Costs	
204 - Personnel Costs	
Income:	
104 - Targeted Rates	

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South Taranaki District Council

Income and Expenditure Report for Wastewater
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	627,081	747,804	120,723	16%	2,634,940	2,634,940	2,658,601
202 - Interest Paid	355,836	390,091	34,255	9%	1,560,301	1,560,301	1,423,343
203 - Depreciation	357,343	357,343	(1)	(0%)	1,429,371	1,429,371	1,429,374
204 - Personnel Costs	42,861	0	(42,861)	(100%)	0	0	171,443
301 - Overheads	146,367	184,549	38,182	21%	738,198	832,250	684,127
Total Operational Expenditure	**1,529,488**	**1,679,787**	**150,299**	**9%**	**6,362,810**	**6,456,862**	**6,366,889**
Income							
101 - User Fees and Charges	20,677	264,936	(244,259)	(92%)	1,059,746	1,059,746	1,059,746
104 - Targeted Rates	1,194,455	1,192,611	1,844	0%	4,770,445	4,770,445	4,770,445
105 - Sundry Revenue	3,560	0	3,560	100%	0	0	3,560
Total Income	**1,218,692**	**1,457,548**	(238,855)	(16%)	**5,830,191**	**5,830,191**	**5,833,751**
Net Cost of Service - Surplus/(Deficit)	(310,796)	(222,239)	(88,557)		(532,619)	(626,671)	(533,138)

Comments:

Expenditure:

201 - Direct Costs

202 - Interest Paid

203 - Depreciation

204 - Personnel Costs

Income:

101 - User Fees and Charges

104 - Targeted Rates

105 - Sundry Revenue

South Taranaki District Council

Operational Expenditure For Water Supply Service
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	673,875	874,493	200,618	23%	3,247,718	3,247,718	3,302,436
Interest Paid	624,026	624,526	500	0%	2,498,001	2,498,001	2,496,106
Depreciation	1,233,659	1,233,659	(0)	(0%)	4,934,636	4,934,636	4,934,636
Overheads	615,443	443,455	(171,988)	(39%)	1,773,820	2,018,355	2,229,020
Total Operational Expenditure	**3,147,003**	**3,176,133**	**29,130**	**1%**	**12,454,175**	**12,698,710**	**12,962,198**
Income							
User Fees and Charges	26,526	21,781	4,744	22%	87,125	87,125	1,009,817
Interest Received	0	1,513	(1,513)	(100%)	6,052	6,052	0
Targeted Rates	2,433,084	3,284,489	(851,405)	(26%)	13,137,958	13,137,958	12,212,844
Sundry Revenue	67,063	95,876	(28,814)	(30%)	383,506	383,506	383,506
Capital Contributions							
Total Income	**2,526,672**	**3,403,660**	(876,988)	(26%)	**13,614,640**	**13,614,640**	**13,606,167**
Net Cost of Service - Surplus/(Deficit)	(620,331)	**227,527**	(847,858)		**1,160,465**	**915,931**	**643,969**

South Taranaki District Council

Income and Expenditure Report for Urban Water Supply Schemes
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	461,292	553,779	92,487	17%	2,070,591	2,070,591	2,098,068
202 - Interest Paid	457,850	472,334	14,484	3%	1,889,232	1,889,232	1,831,401
203 - Depreciation	721,162	721,162	(0)	(0%)	2,884,647	2,884,647	2,884,647
301 - Overheads	412,509	296,571	(115,938)	(39%)	1,186,284	1,360,280	1,503,431
Total Operational Expenditure	**2,052,812**	**2,043,846**	(8,967)	(0%)	**8,030,754**	**8,204,750**	**8,317,546**
Income							
101 - User Fees and Charges	23,193	19,294	3,899	20%	77,177	77,177	77,177
104 - Targeted Rates	1,733,988	2,072,663	(338,675)	(16%)	8,290,650	8,290,650	8,290,650
105 - Sundry Revenue	7,903	45,875	(37,971)	(83%)	183,498	183,498	183,498
Total Income	**1,765,084**	**2,137,831**	(372,747)	(17%)	**8,551,325**	**8,551,325**	**8,551,325**
Net Cost of Service - Surplus/(Deficit)	(287,728)	**93,985**	(381,714)		**520,572**	**346,576**	**233,779**

Comments:

Expenditure:	
201 - Direct Costs	Underbudget largely due to no water purchased from other supplies and minimal chemicals required YTD
202 - Interest Paid	
203 - Depreciation	
Income:	
101 - User Fees and Charges	
104 - Targeted Rates	
105 - Sundry Revenue	Under budget due to minimal sales of water to other supplies YTD

South Taranaki District Council

Income and Expenditure Report for Inaha & Waimate West Water Supply
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	208,274	317,087	108,813	34%	1,173,500	1,173,500	1,200,544
202 - Interest Paid	166,176	152,192	(13,984)	(9%)	608,769	608,769	664,705
203 - Depreciation	491,045	491,045	0	0%	1,964,179	1,964,179	1,964,179
301 - Overheads	202,686	146,682	(56,003)	(38%)	586,729	657,268	723,477
Total Operational Expenditure	**1,068,181**	**1,107,007**	**38,826**	**4%**	**4,333,178**	**4,403,716**	**4,552,905**
Income							
101 - User Fees and Charges	3,333	2,487	846	34%	9,948	9,948	9,948
104 - Targeted Rates	699,096	1,211,827	(512,731)	(42%)	4,847,307	4,847,307	4,847,307
105 - Sundry Revenue	59,160	50,002	9,158	18%	200,008	200,008	200,008
Total Income	**761,588**	**1,264,316**	(502,727)	(40%)	**5,057,263**	**5,057,263**	**5,057,263**
Net Cost of Service - Surplus/(Deficit)	(306,592)	**157,309**	(463,902)		**724,086**	**653,547**	**504,358**

Comments:

Expenditure:	
201 - Direct Costs	Underbudget largely due to minimal water purchases from other supplies YTD & minimal chemicals required YTD
202 - Interest Paid	
203 - Depreciation	
Income:	
101 - User Fees and Charges	
104 - Targeted Rates	

South Taranaki District Council

Income and Expenditure Report for Cold Creek and Nukumaru Water Supply
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	3,824	3,627	(198)	(5%)	3,627	3,627	3,824
203 - Depreciation	21,453	21,453	0	0%	85,810	85,810	85,810
301 - Overheads	248	202	(47)	(23%)	807	807	2,113
Total Operational Expenditure	**25,525**	**25,281**	(244)	(1%)	**90,244**	**90,244**	**91,747**
Income							
102 - Interest Received	0	1,513	(1,513)	(100%)	6,052	6,052	0
Total Income	**0**	**1,513**	(1,513)	(100%)	**6,052**	**6,052**	**0**
Net Cost of Service - Surplus/(Deficit)	(25,525)	(23,768)	(1,757)		(84,192)	(84,192)	(91,747)

Comments:

Expenditure:	
201 - Direct Costs	
203 - Depreciation	
Income:	
102 - Interest Received	

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South Taranaki District Council

Operational Expenditure For Corporate Activities
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	1,012,342	906,062	(106,280)	(12%)	3,200,244	3,200,244	3,253,220
Interest Paid	85,748	85,977	229	0%	342,997	342,997	342,991
Depreciation	190,899	157,551	(33,348)	(21%)	630,203	630,203	750,400
Personnel Costs	1,977,034	2,115,529	138,495	7%	7,806,248	7,806,248	7,642,016
Loss on Derivative Contract	2,476,831	0	(2,476,831)	(100%)	0	0	3,000,000
Overheads	(2,934,674)	(2,652,611)	282,063	(11%)	(10,610,444)	(10,610,444)	(10,631,587)
Total Operational Expenditure	**2,808,180**	**612,507**	(2,195,673)	(358%)	**1,369,248**	**1,369,248**	**4,357,040**
Income							
User Fees and Charges	13,510	22,473	(8,963)	(40%)	89,892	89,892	79,087
Interest Received	68,951	32,250	36,701	114%	174,000	174,000	110,000
LTIF Income	4,665,444	2,100,937	2,564,507	122%	8,403,751	8,403,751	8,430,875
Targeted Rates	67,030	70,000	(2,970)	(4%)	280,000	280,000	280,000
Sundry Revenue	191,247	62,628	128,619	205%	250,514	250,514	328,775
General Rates & Revenue	(1,354,817)	(1,478,451)	123,634	(8%)	(5,913,807)	(5,913,807)	(5,917,666)
Capital Contribution	13,761	0	13,761	100%	0	0	20,000
Overhead Recoveries	8,741	0	8,741	100%	0	0	34,963
Total Income	**3,673,867**	**809,837**	**2,864,030**	**354%**	**3,284,350**	**3,284,350**	**3,366,034**
Net Cost of Service - Surplus/(Deficit)	**865,687**	**197,330**	**668,357**		**1,915,102**	**1,915,102**	(991,006)

South Taranaki District Council

Consolidated Capital Expenditure Statement
For the period ending September 2019

Description	YTD Actuals	YTD Rev. Bud	Variance $	Variance %	Full Year Budget	Full Year Rev. Bud	Forecast
14 - Corporate Activities	277,353	338,316	60,963	18%	373,333	917,234	921,987
16 - Democracy and Leadership	0	24,879	24,879	100%	24,879	24,879	0
17 - Arts and Culture	75,727	76,138	411	1%	279,555	304,555	304,555
18 - Community Facilities	171,911	600,070	428,159	71%	1,710,947	2,670,896	2,036,360
19 - District Economy	564,747	1,777,519	1,212,772	0%	3,165,652	7,110,074	4,227,620
20 - Community Development	1,216	0	(1,216)		0	0	1,216
21 - Regulatory Services	1,907	20,728	18,821	91%	64,983	82,901	82,902
22 - Water Supply Service	686,025	1,548,378	862,353	56%	1,083,450	6,193,498	6,245,627
24 - Stormwater	132,604	251,370	118,766	47%	487,871	1,005,476	1,006,876
25 - Waste Water	397,515	961,121	563,606	59%	1,353,173	3,844,498	4,004,565
26 - Solid Waste	43,733	39,577	(4,157)	-11%	105,267	158,307	158,307
27 - Coastal Structure	10,707	111,645	100,938	90%	0	446,581	446,581
23 - Roading and Footpaths	1,039,227	3,473,718	2,434,491	70%	8,328,527	13,654,869	12,723,750
Total Capital Expenditure	**3,402,672**	**9,223,457**	**5,838,869**	**63%**	**16,977,637**	**36,413,768**	**32,160,347**

South Taranaki District Council

COMBINED CAPITAL SEPTEMBER 2019

Capital Projects for Arts and Culture
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
LibraryPlus									
15275 - Patea roof replacement	Patea	835	6,249	5,414	87%	0	25,000	25,000	Carried over for garden renovations
19448 - LibraryPlus Furniture - District Wide	District	1,941	5,197	3,256	63%	20,787	20,787	20,787	Some items already on order
62201 - Adults Non Fiction	District	15,288	14,938	(350)	(2%)	59,750	59,750	59,750	On track
62202 - Adults Fiction	District	18,615	21,578	2,963	14%	86,312	86,312	81,798	On track
62203 - Large Print	District	5,761	9,162	3,400	37%	36,647	36,647	36,647	On track
62204 - Childrens	District	12,838	15,031	2,193	15%	60,124	60,124	60,124	On track
62205 - Adults Non Book Items	District	2,717	0	(2,717)	(100%)	0	0	2,717	On track
62211 - E-books	District	17,732	3,983	(13,748)	(345%)	15,934	15,934	17,732	On track
Total Expenditure for LibraryPlus		**75,727**	**76,138**	**411**	**1%**	**279,555**	**304,555**	**304,555**	
Total Capital Projects for Arts and Culture		**75,727**	**76,138**	**411**	**1%**	**279,555**	**304,555**	**304,555**	

Capital Projects for Coastal Structure
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Coastal Structures									
15341 - Patea Moles Assessment & LOS Review	Patea	3,029	44,337	41,308	93%	0	177,348	177,348	Awaiting Assessment from Consultant
15342 - Coastal Structures Assets Renewals	District	5,362	23,328	17,966	77%	0	93,310	93,310	Scoping and design
15427 - Waihi Beach Access Improvements	Hawera	2,317	43,980	41,663	95%	0	175,923	175,923	Assessment of scope
Total Expenditure for Coastal Structures		**10,707**	**111,645**	**100,938**	**90%**	**0**	**446,581**	**446,581**	
Total Capital Projects for Coastal Structure		**10,707**	**111,645**	**100,938**	**90%**	**0**	**446,581**	**446,581**	

Capital Projects for Community Development
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Community Development									
15454 - Community Walkway Improvements	Opunake	1,216	0	(1,216)	(100%)	0	0	1,216	
Total Expenditure for Community Development		**1,216**	**0**	(1,216)	(100%)	**0**	**0**	**1,216**	
Total Capital Projects for Community Development		**1,216**	**0**	(1,216)	(100%)	**0**	**0**	**1,216**	

Capital Projects for Community Facilities

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
For the period ending September 2019									
Description	**Location**	**YTD Actuals**	**YTD Rev. Bud**	**Variance In $**	**Variance In %**	**Full Year Budget**	**Full Year Rev. Bud**	**Forecast**	**Comments**
Cemeteries									
13223 - Hawera cemetery - design extension, roadworks & drainage	Hawera	0	0	0	0%	102,200	102,200	0	Defer to Year 3 (2020/2021)
14001 - Hawera Cemetery Land Purchase	Hawera	0	7,500	7,500	100%	0	30,000	30,000	Preliminary set out, fencing and ground preparation to occur in current year.
15223 - Opunake Cemetery Development	Patea	0	0	0	0%	5,197	5,197	5,197	Preparatory work to establish extension area at Ōpunakē
15224 - Patea Cemetery Development	Patea	3,020	5,001	1,981	40%	0	20,000	20,000	Underway - Fencing completed , ground cleared. New berms to do.
19381 - Eltham Cemetery - Tree removal, fencing, retaining wall	Eltham	0	501	501	100%	0	2,000	2,000	
19383 - Kaponga Cemetery - Remove Trees - Install Fencing	Kaponga	25,200	8,136	(17,064)	(210%)	0	32,544	32,544	Project complete - invoices to come
19390 - Waihi Cemetery - Investigation to enable future expansion	Hawera	0	2,544	2,544	100%	0	10,170	10,170	Not yet started
Total Expenditure for Cemeteries		**28,220**	**23,682**	(4,538)	(19%)	**107,397**	**202,111**	**99,911**	
Halls									
13258 - Replace carpet & vinyl - Waverley Community Centre	Waverley	0	0	0	0%	57,477	57,477	0	Carpet and vinyl in good condition. Decision to defer for two years
15190 - Manaia Hall - Refurbishment	Manaia	0	0	0	0%	30,000	30,000	30,000	For design work - further community engagement to occur
15195 - Hawera Community centre Roof	Hawera	0	0	0	0%	124,725	124,725	0	Defer to Yr 3 (2020/2021)
Total Expenditure for Halls		**0**	**0**	**0**	**0%**	**212,202**	**212,202**	**30,000**	
Parks and Reserves									
13360 - King Edward Park, Hawera - Playground upgrade - (14/15)	Hawera	159	750	591	79%	0	3,000	3,000	Work almost completed
14230 - Centennial Closed LEASED CAPEX	District	0	1,899	1,899	100%	0	7,597	7,597	Planning in Progress
15094 - Te Namu Pa Opunake - New Bridge	Opunake	0	22,224	22,224	100%	0	88,892	88,892	Plans completed. Consenting process underway. Anticipate start Q3
15101 - Soldiers Park - Waterfall bridge & lookout - Design & seed	Eltham	0	4,320	4,320	100%	0	17,277	17,277	Further planning to be undertaken
15103 - Goodson Dell Bridge Replacement	Hawera	127	6,891	6,764	98%	0	27,567	27,567	Underway - in house
15112 - All Playgrounds - Softfall	District	0	51,709	51,709	100%	206,835	206,835	206,835	
15189 - Horticultural Renewals	Opunake	5,612	5,197	(416)	(8%)	20,787	20,787	20,787	
17010 - Consultant - Building Audit, Components & Asbestos	District	0	9,009	9,009	100%	0	36,033		
19440 - Parks Furniture - District Wide	District	0	0	0	0%	5,197	5,197	5,197	
19460 - Bin Replacements 2018-2028 District Wide	District	0	3,981	3,981	100%	3,118	19,038	19,038	
19470 - Playground Upgrades - District Wide	District	4,613	11,448	6,835	60%	0	45,791	45,791	Assessments underway. New equipment installed at Mana Bay
19480 - Fence Replacement - District Wide	District	1,768	1,749	(19)	(1%)	8,315	15,315	15,315	boundary fences
19485 - District Park Signage Replacement and Refurbishment	District	0	0	0	0%	3,118	3,118	3,118	
19488 - Taylor Park - Dog leash free fencing	Eltham	0	0	0	0%	20,787	20,787	20,878	Dependant on cost sharing of neighbouring fences
19491 - Hawera Self Contained Camper - Dump Site	Hawera	0	0	0	0%	5,197	5,197	5,197	Site to be identified and discussion with NZMCA
20002 - Naumai Park lights renewal	Hawera	4,409	0	(4,409)	(100%)	8,176	8,176	8,176	Project complete - awaiting final account
Total Expenditure for Parks and Reserves		**16,688**	**119,177**	**102,489**	**86%**	**281,531**	**530,608**	**494,665**	
Rural Swimming Pools									
15041 - Rural Pools Eltham - Research Water Flow Issues within main	Eltham	0	588	588	100%	0	2,357	2,357	

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
15043 - Rural Pools Eltham - Replace external wall cladding on	Eltham	1,879	3,681	1,802	49%	0	14,725	14,725	Consent issued for retrospective work completed and for roof. Additional securing of plant room roof to be completed. New design/ plan required for office buildng for compliance
15048 - Rural Pools Rawhitiroa - Replace filter tank/s & pipework	Eltham	8,976	50,410	41,433	82%	100,819	100,819	10,819	Underway
15050 - Rural Pools Rawhitiroa - Upgrade change rooms and	Eltham	0	963	963	100%	0	3,854	3,854	Vinyl replacement in office and work area
15064 - Rural Pools Patea - Shade for north side of main pool	Patea	0	8,054	8,054	100%	32,215	32,215	32,215	Plans completed. Prices being sought from engineer
15065 - Rural Pools Patea - Tiered seating for main pool	Patea	0	2,681	2,681	100%	10,724	10,724	10,724	Plans completed in conjunction with PJ 15065
15071 - Rural Pools Manaia - Staged major upgrade over 3 years	Manaia	3,600	51,356	47,756	93%	205,422	205,422	205,422	Concept plans completed and community engagement underway. Building consent issued. For re-cladding of changeroom and office buildings
15288 - Rawhitiroa Pool - Small pool replacement	Eltham	0	0	0	0%	18,560	18,560	18,650	No action ytd
20006 - Eltham Pool-replace pipe bridge over Mangawharawhara	Eltham	2,582	5,000	2,418	48%	0	5,000	5,000	Plans drawn. Costs YTD for Project Management
Total Expenditure for Rural Swimming Pools		**17,037**	**122,732**	**105,695**	**86%**	**367,740**	**393,676**	**303,766**	
TSB Hub									
19463 - The TSB Hub LTP18-28 Capital Renewals	Hawera	6,904	14,741	7,838	53%	51,969	58,969	52,408	Reduced to shift $6,561 to re-roof completion
19464 - TSB Hub Roof over Gym and Court THREE	Hawera	9,561	750	(8,811)	(1175%)	0	3,000	9,561	Project complete
Total Expenditure for TSB Hub		**16,465**	**15,491**	(974)	(6%)	**51,969**	**61,969**	**61,969**	
Public Toilets									
19586 - Waihi Beach - New Toilets	Hawera	0	7,281	7,281	100%	0	29,121	29,121	Pod delivered and commissioning underway
19759 - Ablution Pods - Hawera	Hawera	299	750	451	60%	0	3,000	3,000	
19760 - Ablution Pods - Opunake	Opunake	6,133	5,751	(382)	(7%)	0	23,000	23,000	Cape Egmont Boat Club location. Consent process underway. Final fitout to be completed.
19768 - Ablution Pods - 2 Relocatable Pods	District	9,668	11,463	1,795	16%	0	45,851	45,851	
Total Expenditure for Public Toilets		**16,100**	**25,245**	**9,145**	**36%**	**0**	**100,972**	**100,972**	
Cinema 2									
15251 - Cinema2 - Carpet foyr passage ways	Hawera	0	7,507	7,507	100%	30,027	30,027	0	Defered to complete in conjunction with Cinema 3 construction.
19423 - Cinema 2 Replace Hot Water Cylinder	Hawera	0	1,819	1,819	100%	7,276	7,276	7,276	
19425 - Cinema 2 Handryers	Hawera	0	416	416	100%	1,663	1,663	1,663	
19428 - Cinema 2 Roof Replacement	Hawera	0	41,575	41,575	100%	166,300	166,300		To to complete in conjunction with HVAC replacement. Deferred to year 3
19429 - Cinema2 - The Local - Ceiling Tile Replacement	Hawera	0	1,559	1,559	100%	6,236	6,236	6,236	
19430 - Cinema 2 - The Local - Lighting Replacement	Hawera	0	1,039	1,039	100%	4,158	4,158	4,158	
Total Expenditure for Cinema 2		**0**	**53,915**	**53,915**	**100%**	**215,659**	**215,659**	**19,333**	
Pensioner Housing									
13401 - Pensioner housing upgrades	Patea	24,514	56,033	31,519	56%	224,133	224,133	224,133	Tauhuri parking complete, Unit 7 Tainui in progress

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Total Expenditure for Pensioner Housing		**24,514**	**56,033**	**31,519**	**56%**	**224,133**	**224,133**	**224,133**	
Campgrounds									
15234 - Power outlets - Opunake Holiday Park	Opunake	0	5,526	5,526	100%	0	22,098	22,098	Balance carired over to complete drainage project - awaiting Coastal Hazard Report
19272 - Hawera Holiday Park - furniture and chattels renewals	Hawera	2,209	0	(2,209)	(100%)	3,118	3,118	3,118	Replacement furniture purcahsed for cabins
19471 - Opunake Beach Holiday Park - Gas Infinity Unit Replacements	Opunake	0	2,047	2,047	100%	2,079	8,181	8,181	
19472 - Opunake Beach Holiday Park - Replace Vinyl in	Opunake	0	1,689	1,689	100%	6,756	6,756	6,756	
19477 - Opunake Beach Holiday Park - Garage & Storage Facilities	Opunake	0	8,898	8,898	100%	0	35,595	0	Awaiting Coastal Hazard Report to evaluate development options. Deferred to year 3.
19481 - Opunake Beach Holiday Park - Drainage	Opunake	0	4,686	4,686	100%	0	18,749	18,749	Awaiting Coastal Hazard Report and investigation into drainage options
19494 - Waiinu Beach - New Drainage	Wai inu Beach	0	5,085	5,085	100%	0	20,340	20,340	
20003 - Hawera Holiday Park-house upgrades re tenancy laws	Hawera	38,974	5,000	(33,974)	(679%)	20,000	20,000	60,042	accounts. Additional budget approved CE
Total Expenditure for Campgrounds		**41,183**	**32,931**	(8,252)	(25%)	**31,953**	**134,837**	**139,284**	
Aquatic Centre									
13459 - PowerCo AC Plant renewals	Hawera	0	6,441	6,441	100%	0	25,759	25,759	Valve replacement for 50m pool. Work programmed
13460 - PowerCo AC Plant renewals	Hawera	0	16,757	16,757	100%	67,029	67,029	67,029	
15081 - Aquatic Centre - Remove old & install new plaster/tile	Hawera	0	12,453	12,453	100%	0	49,811	49,811	
15090 - Aquatic Centre - Replace UV Irradiation Tubes in PR3 plant	Hawera	0	3,092	3,092	100%	12,368	12,368	12,368	
Total Expenditure for Aquatic Centre		**0**	**38,743**	**38,743**	**100%**	**79,397**	**154,967**	**154,967**	
Public Spaces									
19769 - Doggy Do Bins	Hawera	7,715	0	(7,715)	(100%)	0	0	7,715	Project complete
Total Expenditure for Public Spaces		**7,715**	**0**	(7,715)	(100%)	**0**	**0**	**7,715**	
Corporate Property									
14231 - Centennial Close Rentals - Renewals	District	0	16,526	16,526	100%	45,765	66,105	12,000	Interior painting to be ocmpleted when unit vacated.
15154 - Opunake Beach Master Plan - Maintain stability of cliff face	Opunake	0	18,798	18,798	100%	0	75,190	75,190	late Q1. Request to consolidate Beach Master Plan projects to single budget line
15156 - Opunake Beach Master Plan - combined	Opunake	0	42,137	42,137	100%	52,040	168,533	168,533	Awaiting outcome of coastal report . Draft report received late Q1. Request to consolidate Beach Master Plan projects to single budget line
16200 - Council Owned Property - EPB Remedial Work	Hawera	3,989	0	(3,989)	(100%)	0	0	3,989	Urgent repairs to secure Library Parapet
16207 - EPB - ISAs - other buildings	District	0	6,375	6,375	100%	10,500	25,500	25,500	
19554 - Water Tower - Lighting Replacement	Hawera	0	10,026	10,026	100%	0	40,107	50,107	additional $10k contributed by Te Hawera Community Board
19558 - Sundy Property District Wide Fencing Replacement	District	0	7,665	7,665	100%	30,660	30,660	30,660	
19563 - Earthquake Prone Buildings - DSA	District	0	7,692	7,692	100%	0	30,765	30,765	
20005 - Water Tower - replace spotlights around tower	Hawera	0	2,901	2,901	100%	0	2,901	2,901	Work quoted - awaiting delivery of lights
Total Expenditure for Corporate Property		**3,989**	**112,120**	**108,131**	**96%**	**138,965**	**439,761**	**399,645**	
Total Capital Projects for Community Facilities		**171,911**	**600,070**	**428,159**	**71%**	**1,710,947**	**2,670,896**	**2,036,360**	

Capital Projects for District Economy
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Economic Development									
15028 - District Town Entrance Signage	District	5,712	11,326	5,614	50%	15,652	45,300	45,300	for gateway and wayfinding signage (masterplans)
15903 - Hawera Town Centre - 114 High Street Development	Hawera	9	0	(9)	(100%)	0	0	9	
15904 - Hawera Town Centre Victoria Street Carpark	Hawera	81,953	20,001	(61,952)	(310%)	0	80,000	180,000	Costs YTD for paving works and Overland stormwater path construction. Share of carpark reseal costs still to come
15905 - Nelson/Union Streets Development	Hawera	47,930	50,001	2,071	4%	0	200,000	200,000	Roading Budget. $200k contribution from UT
15910 - Hawera Library, Arts, Culture & Heritage Centre	Hawera	99,668	868,134	768,466	89%	1,650,000	3,472,534	1,472,534	Developed Design completed. Detailed design to proceed. Majority of costs in current year to be professional fees. Expect demolition to start in current year. $2,000,000 to carry over to 2020/21 when construction due to be fully underway.
15911 - Hawera Town Centre Development	Hawera	2,734	310,690	307,956	99%	1,000,000	1,242,765	142,765	$832,463 to carry over to 2020/2021 for town centre projects and to include for landscaping works around Te Ramanui
15914 - Hawera Town Centre Projects Professional Fees	Hawera	0	442,367	442,367	100%	500,000	1,769,475	1,769,475	
15917 - Hawera Town Centre - Regent Street Carpark	Hawera	167,537	0	(167,537)	(100%)	0	0	167,537	
Total Expenditure for Economic Development		**405,543**	**1,702,519**	**1,296,976**	**76%**	**3,165,652**	**6,810,074**	**3,977,620**	
Town Centre Strategy Fiscal Envelope									
16201 - EPB - Hunter Shaw	District	159,204	75,000	(84,204)	(112%)	0	300,000	250,000	Complete in October
Total Expenditure for Town Centre Strategy Fiscal Envelope		**159,204**	**75,000**	(84,204)	(112%)	**0**	**300,000**	**250,000**	
Total Capital Projects for District Economy		**564,747**	**1,777,519**	**1,212,772**	**68%**	**3,165,652**	**7,110,074**	**4,227,620**	

Capital Projects for Corporate Activities
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Support Services									
11205 - Records Management & Compliancy	District	0	2,808	2,808	100%	11,234	11,234	11,234	Ongoing
12234 - Website design	District	0	2,592	2,592	100%	0	10,368	10,368	Ongoing
13477 - New Website Development	District	7,356	16,155	8,799	54%	0	64,618	64,618	Ongoing
13478 - Aerial Photos 16/17	District	0	11,508	11,508	100%	0	46,030	46,030	
13483 - Records: Electronic Document Capture -back capture	District	189	435	246	57%	1,739	1,739	1,739	ongoing
13556 - IT Hardware	District	220,475	55,086	(165,390)	(300%)	30,347	190,347	190,347	ongoing
13557 - IT Software	District	164	2,349	2,185	93%	0	9,400	9,400	ongoing
14028 - STDC Disaster Recovery site - out of district	Hawera	0	13,674	13,674	100%	0	54,694	54,694	not commenced yet
14218 - Hawera CCTV Video Recorder	Hawera	0	1,938	1,938	100%	0	7,750	7,750	not commenced yet
14225 - Records Management System Upgrade	District	39,335	15,282	(24,053)	(157%)	0	61,125	61,125	Ongoing
15034 - Fleet Vehicles	District	0	11,509	11,509	100%	46,035	46,035	46,035	New mayors vehicle about to be purchased
15315 - INFO TECH DR Remote Location	Hawera	0	5,304	5,304	100%	0	21,221	21,221	not c0mmenced
16214 - Aircon/Heat Pump Renewal	Hawera	4,753	0	(4,753)	(100%)	0	0	4,753	Completed

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
17021 - Aircon Unit scanning unit	Hawera	0	3,069	3,069	100%	12,276	12,276	12,276	not commenced yet
19559 - Headquarters Ceiling Tile Replacement	Hawera	0	3,600	3,600	100%	14,400	14,400	14,400	Commenced
19604 - CBD Cameras - Upgrade Cameras Phase TWO	Hawera	0	13,043	13,043	100%	52,173	52,173	52,173	Ongoing
19608 - Windows 10/Office Microsoft update to Cloud	District	81	22,014	21,933	100%	0	88,052	88,052	Not commenced
19610 - VM Ware Upgrade (to Reduce SQL licensing)	District	0	3,825	3,825	100%	0	15,300	15,300	Not commenced
19613 - Video Conferencing	District	0	10,435	10,435	100%	41,738	41,738	41,738	Not commenced
19614 - Anntenno (Public Address System)	District	5,000	1,826	(3,174)	(174%)	7,304	7,304	7,304	Purchased
19615 - Nintex Enterprise and Forms	District	0	6,522	6,522	100%	26,087	26,087	26,087	Commenced
19764 - Fleet Vehicles-New	District	0	130,000	130,000	100%	130,000	130,000	130,000	Commenced
20007 - Fire Escape Ladder - Headquarters South end	Hawera	0	5,343	5,343	100%	0	5,343	5,343	purchased
Total Expenditure for Support Services		**277,353**	**338,316**	**60,963**	**18%**	**373,333**	**917,234**	**921,987**	
Total Capital Projects for Corporate Activities		**277,353**	**338,316**	**60,963**	**18%**	**373,333**	**917,234**	**921,987**	

Capital Projects for Democracy and Leadership
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Democracy and Leadership									
20001 - Purchase i-Pads for Councillors	District	0	24,879	24,879	100%	24,879	24,879		
Total Expenditure for Democracy and Leadership		**0**	**24,879**	**24,879**	**100%**	**24,879**	**24,879**	**0**	
Total Capital Projects for Democracy and Leadership		**0**	**24,879**	**24,879**	**100%**	**24,879**	**24,879**	**0**	

Capital Projects for Regulatory Services
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Licensing									
18001 - Signage - Licensing (Skate Parks)	District	0	1,593	1,593	100%	0	6,367	6,367	
19120 - Cameras - Licensing	District	1,195	533	(662)	(124%)	2,132	2,132	2,132	Replacement body camera for Parking Warden
Total Expenditure for Licensing		**1,195**	**2,126**	**931**	**44%**	**2,132**	**8,499**	**8,499**	
Civil Defence									
20004 - Civil Defence equipment	District	0	6,250	6,250	100%	25,000	25,000	25,000	
Total Expenditure for Civil Defence		**0**	**6,250**	**6,250**	**100%**	**25,000**	**25,000**	**25,000**	
Animal Services									
15036 - Animal Control - Firearm Replacement	District	0	384	384	100%	1,535	1,535	1,535	In Progress
15037 - Hawera Pound - Reseal of Driveway	Hawera	712	8,056	7,344	91%	32,225	32,225	32,225	In Progress
18000 - Signage - Animal Control	District	0	2,889	2,889	100%	0	11,551	11,551	Signage to be replaced with new Bylaw change
19122 - Animal Control - Cameras	District	0	1,023	1,023	100%	4,092	4,092	4,092	In Progress

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Total Expenditure for Animal Services		**712**	**12,352**	**11,640**	**94%**	**37,851**	**49,402**	**49,403**	
Total Capital Projects for Regulatory Services		**1,907**	**20,728**	**18,821**	**91%**	**64,983**	**82,901**	**82,902**	

Capital Projects for Roading and Footpaths
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Roading									
19765 - Office Furniture-new Roading team	Hawera	2,287	22,000	19,713	90%	22,000	22,000	2287	Project complete - office equipment purchased from Opus
19766 - Roading Equipment	Hawera	4,430	33,000	28,570	87%	33,000	33,000	33,000	Still equipment to purchase
19767 - GPS - Roading Team	Hawera	55,199	25,000	(30,199)	(121%)	25,000	25,000	55,199	Project complete - GPS equipment purchased
5212 - 5212 Sealed Road Resurfacing	Yes - Subsidised	12,171	563,750	551,579	98%	2,255,000	2,255,000	2,255,000	Work committed. Physical work to start in Nov
5213 - 5213 Drainage Renewals	Yes - Subsidised	99,150	159,187	60,037	38%	636,746	636,746	636,745	Work programme to be confirmed following inspection report
5214 - 5214 Pavement Rehabilitation	Yes - Subsidised	226,346	754,692	528,345	70%	2,318,770	3,018,770	3,018,770	Current estimate for work identified
5215 - 5215 Structures Component Replacement	Yes - Subsidised	27,103	429,152	402,050	94%	723,333	1,716,603	750,000	One of the bridge replacement work is not advance enough to be implemented this year. Balance of budget to be carried forward to next year.
5222 - 5222 Traffic Services Renewal	Yes - Subsidised	69,033	49,710	(19,323)	(39%)	198,840	198,840	198,840	On target
5225 - Subsidised Footpath Renewal	Yes - Subsidised	157,190	166,562	9,373	6%	666,250	666,250	666,250	On target
5323 - 5323 New Roads and structures	Yes - Subsidised	117,547	584,514	466,967	80%	0	2,338,056	2,338,056	Esitmated cost of work
5324 - 5324 LED street light conversion	Yes - Subsidised	13,678	0	(13,678)	(100%)	0	0	25,000	Budgeted under traffic services renewal
5325 - 5325 Rotokare Road Int upgrade	No - Non-Subsidised	0	0	0	100%	0	0		
5341 - 5341 Minor Improvements	Yes - Subsidised	93,112	368,452	275,340	75%	1,129,710	1,473,815	2,433,514	Increased expenditure for pathway projects on road reserve if they are to proceed
5452 - 5452 Walking & Cycling Facilities -	No - Non-Subsidised	4,576	44,493	39,917	90%	0	177,974	0	Intend to transfer to 5341 minor improvement if pathway projects on road reserve proceed.
6012 - 6012 CBD - Open Space Project - Capex	No - Non-Subsidised	157,405	74,979	(82,426)	(110%)	0	299,912	299,912	Committed for Nelson Street work
6030 - 6030 Footpaths	No - Non-Subsidised	0	18,750	18,750	100%	0	75,000	0	Intend to transfer to 5341 minor improvement if pathway projects on road reserve proceed.
6033 - 6033 Walking & Cycling Facilities -	No - Non-Subsidised	0	109,661	109,661	100%	250,605	438,645	0	projects on road reserve proceed.
6040 - 6040 Kerb and Chanel	No - Non-Subsidised	0	22,500	22,500	100%	0	90,000	0	projects on road reserve proceed.
6081 - 6081 Professional Services Renewals	No - Non-Subsidised	0	44,521	44,521	100%	58,095	178,080	0	projects on road reserve proceed.
6111 - 6111 Street Lighting Renewals	No - Non-Subsidised	0	2,794	2,794	100%	11,177	11,177	11,177	Committed for verandah light upgrade
6141 - 6141 Vehicle Crossings Capex	No - Non-Subsidised	0	0	0	100%	0	0		
Total Capital Expenditure For Roading		**1,039,227**	**3,473,718**	**2,416,408**	**70%**	**8,328,527**	**13,654,869**	**12,723,750**	

Capital Projects for Solid Waste
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Solid Waste Disposal									
10153 - HaweraTranfer Station Renewals	Hawera	0	11,953	11,953	100%	21,053	47,813	47,813	As required
19240 - Pit Gates at Hawera Transfer Station	Hawera	0	10,625	10,625	100%	31,580	42,500	42,500	Trialling some gates
19241 - Concrete Replacement - Hawera Transfer Station	Hawera	43,733	13,158	(30,575)	(232%)	52,634	52,634	52,634	As required
19245 - Hazardous Goods Shed Upgrade - Hawera	Hawera	0	3,840	3,840	100%	0	15,360	15,360	To be designed

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Total Expenditure for Solid Waste Disposal		**43,733**	**39,577**	(4,157)	(11%)	**105,267**	**158,307**	**158,307**	
Total Capital Projects for Solid Waste		**43,733**	**39,577**	(4,157)	(11%)	**105,267**	**158,307**	**158,307**	

Capital Projects for Stormwater
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Stormwater									
13018 - District stormwater renewals	District	8,007	11,250	3,243	29%	0	45,000	45,000	To be scoped
15340 - Stormwater Reticulation CCTV	District	0	2,597	2,597	100%	5,263	10,383	10,383	To be scoped
90001 - Stormwater Network -Reticulation Rehabiliation	District	0	21,696	21,696	100%	86,783	86,783	86,783	To be scoped
90003 - Stormwater - Glover Rd Hawera	Hawera	1,400	0	(1,400)	(100%)	0	0	1,400	project complete - late claim
90004 - Normanby Stormwater	Normanby	1,293	2,499	1,206	48%	0	10,000	10,000	Study in progress
90006 - 104 Glover Road Storm Water	Hawera	2,225	12,501	10,276	82%	0	50,000	50,000	Design phase
90007 - 49 Fox Street Storm Water	Opunake	0	20,001	20,001	100%	0	80,000	80,000	Tender awarded
90008 - Wilson Road Stormwater	Opunake	119,680	75,000	(44,680)	(60%)	0	300,000	300,000	In Progress
92001 - District Stormwater Renewals and Improvements	District	0	105,826	105,826	100%	395,825	423,310	423,310	To be scoped
Total Expenditure for Stormwater		**132,604**	**251,370**	**118,766**	**47%**	**487,871**	**1,005,476**	**1,006,876**	
Total Capital Projects for Stormwater		**132,604**	**251,370**	**118,766**	**47%**	**487,871**	**1,005,476**	**1,006,876**	

Capital Projects for Waste Water
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Wastewater									
10074 - Hawera WWTP - Desludge Anerobic Lagoon	Hawera	0	47,252	47,252	100%	0	189,006	189,006	Negotiations ongoing
13022 - Hawera Inflow and Infiltration	Hawera	212,564	0	(212,564)	(100%)	0	230,000	230,000	Ongoing
13039 - Wastewater PS Renewals	Hawera	13,744	29,979	16,235	54%	26,317	119,917	119,917	Condition assesment to be done.
13077 - Wai inu WWTP plant relocation	Wai inu	32,010	213,738	181,728	85%	0	854,954	1,100,000	In Progress, due to adjustments that had to be made, high watertable, disposal field, this project will be overspent.
13078 - Hawera benthic survey	Hawera	0	17,178	17,178	100%	0	68,713	68,713	Plan to do in summer
13564 - New Aerators	District	1,187	0	(1,187)	(100%)	0	0	1,187	Project complete - late claim
15361 - Hawera septic tanker disposal	Hawera	0	135,335	135,335	100%	50,000	541,340	541,340	Awaiting desludging option
15377 - Fonterra cliff access track Improvements	Hawera	0	11,843	11,843	100%	47,370	47,370	47,370	Awaiting Fonterra feedback.
15381 - Fonterra outfall use agreement renewal	Hawera	16,308	40,883	24,575	60%	0	163,527	163,527	Annual liability for pipe maintenance
15386 - CCTV Condition Inspection	Hawera	7,098	30,397	23,299	77%	211,587	121,587	211,587	Ongoing
15402 - Manaia wwtp wetland renewal	Manaia	0	2,632	2,632	100%	10,527	10,527	10,527	As needed
15410 - Wastewater treatment plant Renewals	District	52,413	13,685	(38,729)	(283%)	54,739	54,739	54,739	Ongoing - Budget seems insufficient
15420 - Consent Renewals	District	0	25,527	25,527	100%	42,107	102,107	102,107	Ongoing Waverley & Opunake
80003 - Wastewater Reticulation Rehabilitation (place holder only)	District	0	200,001	200,001	100%	900,000	342,000	370,000	Budget holder

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
80005 - Milmoe Street - Replace Sewer Main	Hawera	14,286	21,249	6,963	33%	0	285,000	85,000	In progress
80006 - Regent Street - Replace Sewer Main	Hawera	0	24,999	24,999	100%	0	100,000	100,000	Tender Awarded
80007 - Puriri Street - Replace Sewer Main	Hawera	0	24,999	24,999	100%	0	100,000	100,000	Tender Awarded
80008 - Tawhiti Rd waste water pipe bridge	Hawera	6,482	24,999	18,517	74%	0	100,000	100,000	Design phase
80009 - Waverley Wastewater CCTV	Waverley	0	22,500	22,500	100%	0	90,000	90,000	In progress
86001 - Oxidation Pond Desludging and Sludge Survey	District	0	24,999	24,999	100%	0	100,000	100,000	Patea, Manaia & Hawera
86002 - WWTP Magflow Meter Installation	Kaponga	2,000	0	(2,000)	(100%)	0	0	2,000	Project complete - late claim
86003 - WWTP Waveband - Waverley	Waverley	0	10,224	10,224	100%	0	40,895	40,895	Project complete - awaiting final invoice
86005 - Patea Waste Water Treatment Plant - Outlet Weir	Patea	0	804	804	100%	0	3,219	3,219	Project complete - awaiting final invoice
87001 - Standby Electrical Generation	District	17,590	35,268	17,678	50%	0	141,071	141,071	In Progress
87002 - Wastewater Treatment Plant Capacity	District	21,834	0	(21,834)	(100%)	0	28,000	21,834	In Progress
87003 - Wastewater Health and Safety Improvements	District	0	2,632	2,632	100%	10,527	10,527	10,527	As required
Total Expenditure for Wastewater		**397,515**	**961,121**	**563,606**	**59%**	**1,353,173**	**3,844,498**	**4,004,565**	
Total Capital Projects for Waste Water		**397,515**	**961,121**	**563,606**	**59%**	**1,353,173**	**3,844,498**	**4,004,565**	

Capital Projects for Water Supply Service
For the period ending September 2019

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
Urban Water Supply Schemes									
10032 - Wai-inu DWSNZ2005 compliance	Wai inu	19,055	24,594	5,539	23%	0	98,374	98,374	Ongoing
10034 - Waverley Beach DWSNZ2005 compliance	Waverley Beach	13,745	27,609	13,864	50%	0	110,441	110,441	Ongoing
13005 - Patea & Waverley Fluoridation	Patea	0	64,251	64,251	100%	0	257,000	257,000	Patea after Waverley treatment plant
13107 - Additional Water Source	Hawera	0	12,740	12,740	100%	20,000	50,960	50,960	Awaiting report
13121 - Eltham WSTM - WTP to Cornwall Rd	Eltham	4,590	383,026	378,436	99%	0	1,532,100	1,532,100	Construction due to begin in January 2020
13125 - Resource Consent Renewals - Urban	District	4,080	58,160	54,080	93%	152,637	232,637	232,637	Kapuni & Eltham ongoing
15319 - Scott St Reservoir Upgrade	Hawera	0	51,245	51,245	100%	194,744	204,984	204,984	Ongoing
15328 - Rahotu - WTP - Clarifier replacement	Rahotu	14,404	27,588	13,184	48%	0	110,354	110,354	To be built in summer
15329 - Urban Water Supply Network - Pressure Improvements to Eltham	District	2,698	0	(2,698)	(100%)	0	0	2,698	Design fees
15426 - WTP Renewals	District	2,031	0	(2,031)	(100%)	0	0	2,031	Project complete - late claim
70004 - Kaponga water main renewal 17/18	District	1,800	0	(1,800)	(100%)	0	0	1,800	Project complete - late claim
70005 - Ponderosa Place watermain renewal Opunake	District	5,714	0	(5,714)	(100%)	0	0	5,714	Project complete - late claim
70006 - Renewals - Water Supply - Reticulation - Urban	District	2,080	61,251	59,171	97%	150,000	245,000	106,021	Designs this year - ongoing
70008 - Hawera Hospital water ring main	Hawera	39,524	13,749	(25,775)	(187%)	0	55,000	55,000	Project complete - awaiting last invoice
71001 - Water Demand Management - Additional water metering & other	District	26,479	50,001	23,522	47%	0	200,000	200,000	In Progress
73001 - Water Treatment Plant Renewals	District	29,384	52,054	22,670	44%	157,901	208,214	208,214	As required
74001 - Eltham WTP Backwash Water Recycling	Eltham	1,158	20,541	19,383	94%	0	82,160	82,160	Design phase
74002 - Health and Safety Improvements.Urban WTP	District	0	5,263	5,263	100%	21,053	21,053	21,053	As required
74003 - Urban Water Treatment - Pipe Spare Store	District	1,870	65,435	63,564	97%	210,534	261,734	261,734	Design phase
74004 - Patea WTP	Patea	5,349	28,749	23,400	81%	0	115,000	115,000	Potential option study required
74005 - Waverley WTP	Waverley	257,556	274,599	17,043	6%	0	1,098,395	1,098,395	In Progress
Total Expenditure for Urban Water Supply Schemes		**431,518**	**1,220,855**	**789,338**	**65%**	**906,870**	**4,883,407**	**4,756,671**	
Waimate West Water Supply									
08003 - Waimate West new reservoir 2008	Waimate West	0	50,032	50,032	100%	25,000	200,128	200,128	Design phase

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In $	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast	Comments
15332 - Waimate West WTP - Renewals	Waimate West	0	3,948	3,948	100%	15,790	15,790	15,790	As required
76003 - Renewals - Water Supply Reticulation - Waimate West	Waimate West	1,630	80,001	78,371	98%	120,001	320,001	320,001	Design phase
76004 - Frost Cover Renewals	Waimate West	211,021	40,089	(170,932)	(426%)	0	160,360	350,000	In Progress
77502 - Waimate West Water Treatment Plant Enhancements	Waimate West	35,761	149,505	113,744	76%	0	598,023	598,023	Design phase
Total Expenditure for Waimate West Water Supply		**248,412**	**323,575**	**75,162**	**23%**	**160,791**	**1,294,302**	**1,483,942**	
Inaha Water Supply									
10029 - Inaha WTP DWSNZ2005 compliance	Inaha	(10,776)	0	10,776	(100%)	0	0	(10,776)	
15320 - Inaha WTP - Resource Consent Renewal	Inaha	0	2,632	2,632	100%	10,527	10,527	10,527	Review requirements
78001 - Renewals - Water SupplyTreatment Plant - Inaha	Inaha	16,871	1,316	(15,555)	(1182%)	5,263	5,263	5,263	As required
Total Expenditure for Inaha Water Supply		**6,095**	**3,948**	(2,147)	(54%)	**15,790**	**15,790**	**5,014**	
Total Capital Projects for Water Supply Service		**686,025**	**1,548,378**	**862,353**	**56%**	**1,083,450**	**6,193,498**	**6,245,627**	
Total Combined Capital		**3,402,672**	**9,223,457**	**5,820,785**	**63%**	**16,977,637**	**36,413,768**	**32,160,347**	

30-Sep-19

South Taranaki DC

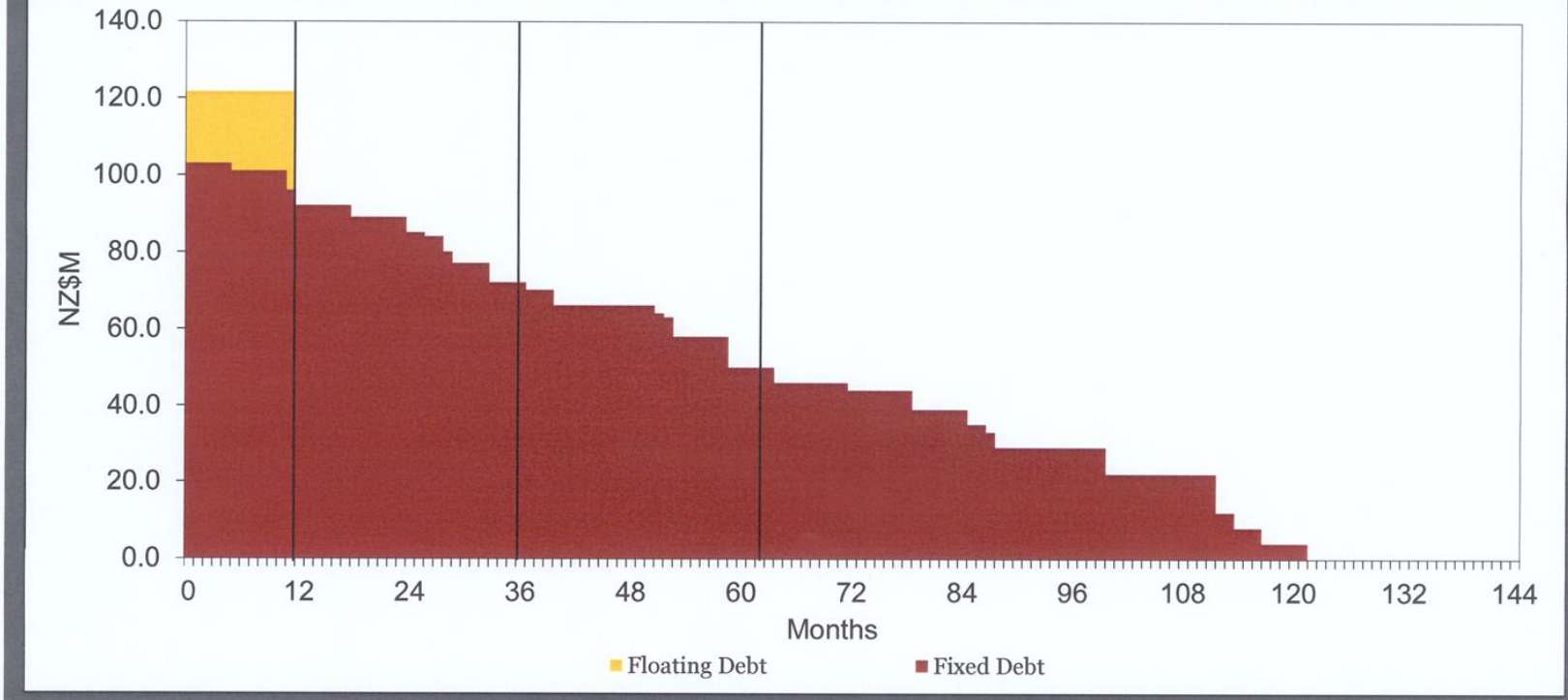
Interest Rate Risk Position

based on 12 Month Debt Forecast $121.58m

Actual Floating
24%

Overall Fixed
Policy Min 55%
Policy Max 90%
Actual 76%

	1 - 3 years	3 - 5 years	5 years plus
Policy Target band	15%-60%	15%-60%	15%-60%
Actual	22%	24%	54%



30-Sep-19

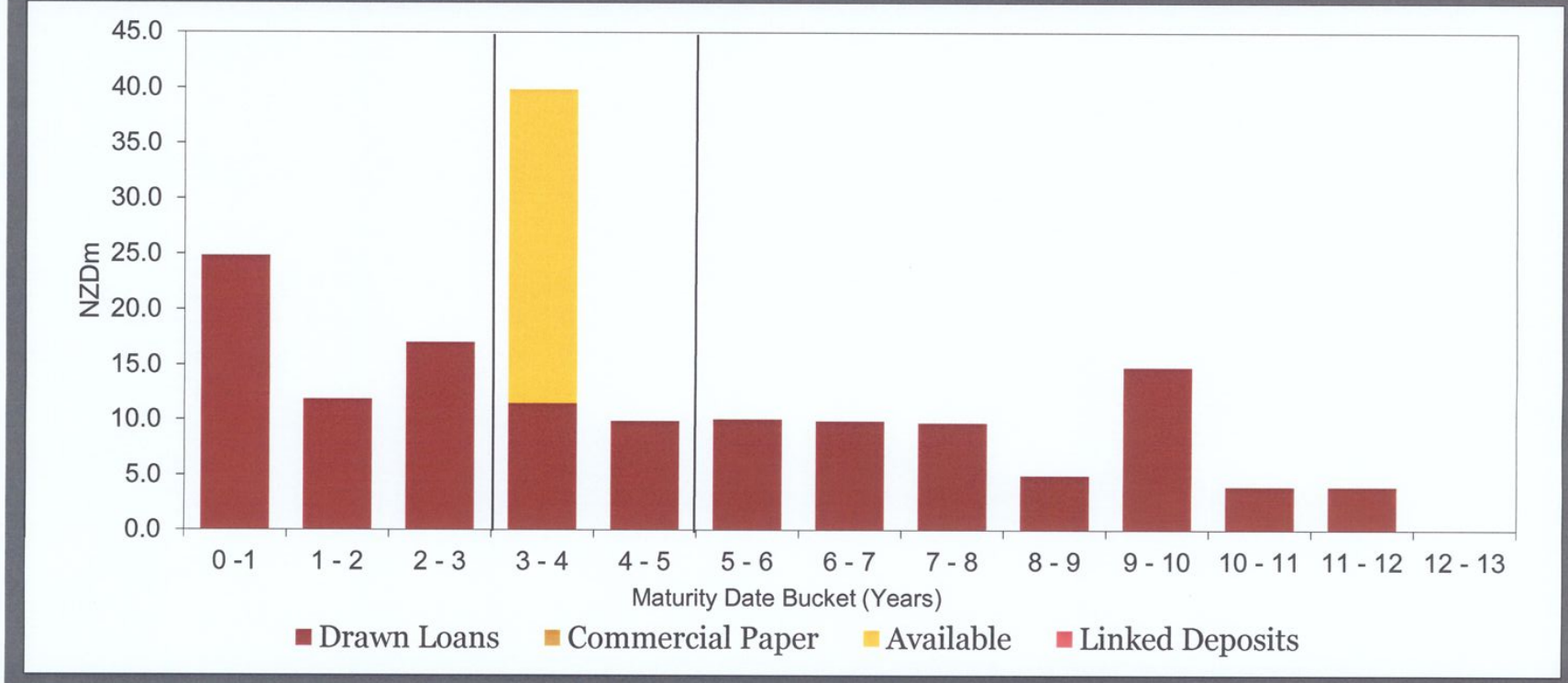
South Taranaki DC

Funding & Liquidity Risk Position

Committed Loan/Stock/Facilities/Investments $180.4m
Current External Debt $132m
Current Net Debt $112m

Policy Liquidity Ratio >=110%
Actual Liquidity Ratio 137%

	0 - 3 years	3 - 5 years	5 years plus
Policy Target Band	15%-60%	15%-60%	10%-40%
Actual	33%	31%	36%



Non-Financial Performance Measures for Quarter One as at 30 September 2019

Achieved/On Track

At Risk

Not Achieved/Not on Target

Q# **This measure can only be reported on in a certain quarter**

N/A **This measure is not applicable for this year**

Democracy & Leadership

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
We make well informed decisions that support the current and future needs of the community, in an open and transparent manner.	(C) % of residents who feel that the Council is moving in the right direction.	≥ 80%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
	(C) % of residents who agree decisions made by Council represent the best interests of the District.	≥ 70%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
We engage with our community and provide opportunities for the community to participate in decision-making.	(C) % of residents who are satisfied or neutral with their opportunity to participate in Council decision- making processes.	≥ 80%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
We keep residents informed of Council activities through a variety of media.	(C) % of residents who know where to access Council information when they want it (website, newspaper, Libraries, Contact Centre).	≥ 85%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
We have strong relationships with local Iwi and work together in a range of ways so that their perspectives inform our decisions.	Iwi representatives are appointed to the Iwi Liaison Committee and the Council's standing committees.	Achieved	1. Achieved 2. Not achieved		1. Iwi representatives have been appointed to the Iwi Liaison Committee by the relevant Iwi. 2. The appointment of Iwi representatives onto Standing Committees is still a work in progress.

Water Supply

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
The water supply is accessible and reliable.	(C) Number of complaints received about continuity of supply (per 1,000 connections). *DIA Performance Measure 4d*	≤ 10	1.22		1.22 complaints per 1,000 connections were received in Quarter 1.
	(T) Duration of water outage to comply with the Health Drinking Water Amendment Act.	≤ 8 hrs	0		There were no shutdowns lasting 8 hours or more in Quarter 1.
	(T) Median response time for service personnel to attend urgent call-out. *DIA Performance Measure 3a*	≤ 2 hrs	39 min		The median response time for service personnel to attend urgent call-outs was 39 minutes in Quarter 1.
	(T) Median response time for service personnel to resolve urgent call-out (P1 < 250 mm diameter main). *DIA Performance Measure 3b*	≤ 5 hrs	27 min		The median response time for service personnel to resolve urgent call-outs was 27 minutes in Quarter 1.
	(T) Median response time for service personnel to resolve urgent call-out (P1 ≥ 250 mm diameter main). *DIA Performance Measure 3b*	≤ 9 hrs	0		There have been no urgent call-outs recorded for mains ≥ 250 mm diameter in Quarter 1.
	(T) Median response time for service personnel to attend non-urgent call-out (P2). *DIA Performance Measure 3c*	≤ 2 days	1d/6h/59m		The median response time for service personnel to attend non-urgent call-outs (P2) was 1 day, 6 hours and 59 minutes in Quarter 1.

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
The water supply is accessible and reliable.	(T) Median response time for service personnel to attend non-urgent call-out (P3). *DIA Performance Measure 3c*	≤ 5 days	4d/11h/0m		The median response time for service personnel to attend non-urgent call-outs (P3) was 4 days, 11 hours in Quarter 1.
	(T) Median response time for service personnel to resolve non-urgent call-out (P2). *DIA Performance Measure 3d*	≤ 2 days	1d/17h/25m		The median response time for service personnel to fully complete non-urgent call-outs (P2) was 1 day, 17 hours and 25 minutes in Quarter 1.
	(T) Median response time for service personnel to resolve non-urgent call-out (P3). *DIA Performance Measure 3d*	≤ 5 days	6d/13h/54m		The median response time for service personnel to fully complete non-urgent call-outs (P3) was 6 days, 13 hours and 54 minutes in Quarter 1.
Water supplied is clean and healthy.	(T) Extent of compliance with current NZ Drinking Water Standards (for bacteria). *DIA Performance Measure 1a*	10/10	10/10		All plants and reticulated networks complied with Drinking Water Standards NZ in Quarter 1.
	(T) Extent of compliance with NZ Drinking Water Standards (for protozoa). *DIA Performance Measure 1b*	10/10	8/10		The two 'small supplies' at Wai-inu and Waverley Beach are being upgraded to comply by 2020.
	(T) Water Safety Plans approved by DHB.	10/10	6/10		'Large and medium' supplies have approved Plans as required by the Health Act. Plans for the 'small supplies' at Inaha, Waverley Beach and Wai-inu are currently in draft. Rahotu is to be updated. These are not a requirement of the Act, although it is desirable.
The water supply is managed sustainably.	(T) % Water Losses. *DIA Performance Measure 2*	≤ 10.5%	**Q4**	**Q4**	Annual measure to be calculated in Q4.

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
The water supply is managed sustainably.	(T) Average consumption of drinking water per day per resident. *DIA Performance Measure 5*	≤ 350 L/c/d	**Q4**	**Q4**	Annual measure to be calculated in Q4.
	(T) % of compliance with resource consents for abstraction.	100%	98%		There were two non-compliant days for resource consent abstraction. One each at Eltham Water Treatment Plant and Ōpunakē Water Treatment Plant - these are subject to TRC approval.
Consumers are satisfied with the Water Supply service.	Number of complaints received about drinking water clarity (per 1,000 connections). *DIA Performance Measure 4a*	≤ 3	0.93		0.93 complaints about drinking water clarity per 1,000 connections were received in Quarter 1.
	Number of complaints received about drinking water taste (per 1,000 connections). *DIA Performance Measure 4a*	≤ 3	0.09		0.09 complaints about drinking water taste per 1,000 connections were received in Quarter 1.
	Number of complaints received about drinking water odour (per 1,000 connections). *DIA Performance Measure 4b*	≤ 3	0		Zero complaints about drinking water odour per 1,000 connections were received in Quarter 1.
	Number of complaints received about drinking water pressure or flow (per 1,000 connections). *DIA Performance Measure 4c*	≤ 3	0.93		0.93 complaints about drinking water pressure per 1,000 connections were received in Quarter 1.
Consumers are satisfied with the Water Supply service.	Number of complaints received about response to the above (per 1,000 connections). *DIA Performance Measure 4e*	≤ 2	0		No reported complaints were received about response to the above in Quarter 1.

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Consumers are satisfied with the Water Supply service.	(C) Total number of complaints (per 1000 connections). *DIA Performance Measures 4a-4e*	≤ 24	3.18		3.18 complaints per 1,000 connections were received in Quarter 1.
	(C) % of consumers are satisfied with the Water Supply overall.	≥ 80%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

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Stormwater

Level of Service	Performance Measure C=customer measure T=technical measure	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Council provides a reliable stormwater system which prevents houses from flooding.	(C) Number of reported flooding incidents of habitable properties. *DIA Performance Measure 1a*	<10	0		No flooding incidents of habitable properties were received for Quarter 1.
	(T) For each flooding event, the number of habitable floors affected per 1,000 properties rated for stormwater. *DIA Performance Measure 1b*	≤ 1.0	0		No flooding incidents of habitable properties were received for Quarter 1.
The stormwater system is managed sustainably.	(T) Number of abatement notices received by STDC for stormwater discharges. *DIA Performance Measure 2a*	0	0		No abatement notices were received for Quarter 1.
	(T) Number of infringement notices received by STDC for stormwater discharges. *DIA Performance Measure 2b*	0	0		No infringement notices were received for Quarter 1.
	(T) Number of enforcement orders received by STDC for stormwater discharges. *DIA Performance Measure 2c*	0	0		No enforcement orders were received for Quarter 1.
	(T) Number of successful prosecutions made against STDC for stormwater discharges. *DIA Performance Measure 2d*	0	**0**		No prosecutions were made against STDC in Quarter 1.

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Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Council will respond promptly to reports of flooding and customer requests.	(C) Number of complaints received about stormwater system and response to issues (per 1,000 connections). *DIA Performance Measure 4*	≤ 1	0		No complaints were received about the stormwater system or response to issues for Quarter 1.
	(T) Median response time for service personnel to attend flooding event. *DIA Performance Measure 3*	≤ 2 hrs	0		No flooding events were reported in Quarter 1.
Residents are satisfied with the Stormwater system.	(C) % of residents satisfied with the stormwater system.	≥ 80%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

Wastewater

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Sewage is managed without risk to public health.	(C) Number of sewerage overflows into occupied buildings due to faults in the public wastewater system.	0	0		No sewage overflows occurred into occupied buildings due to faults in the public wastewater system for Q1.
	(T) Median response time for service personnel to attend overflow. *DIA Performance Measure 3a*	≤ 2 hrs	33 min		The median response time for service personnel to attend overflows for Q1 was 33 minutes.
	(T) Median response time for service personnel to resolve overflow. *DIA Performance Measure 3b*	≤ 5 hrs	1h/23m		The median response time for service personnel to resolve overflows for Q1 was 1 hour and 23 minutes.
	(C) Number of customer complaints per year relating to odours from wastewater pump stations or treatment facilities (per 1,000 connections). *DIA Performance Measure 4a*	≤ 1	**0**		Zero complaints per 1,000 connections were received about odours from wastewater pump stations and/or treatment facilities for Q1.
	(C) Number of complaints received about sewerage system faults (per 1,000 connections). *DIA Performance Measure 4b*	≤ 25	9.38		For Q1 9.38 complaints per 1,000 connections were received about sewerage system faults (as per CRM system).

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Sewage is managed without risk to public health.	(C) Number of complaints received about sewerage system blockages (per 1,000 connections). *DIA Performance Measure 4c*	≤ 11	3.68		3.68 complaints per 1,000 connections were received about sewerage system blockages in Quarter 1.
	(C) Number of complaints received about response to issues (per 1,000 connections). *DIA Performance Measure 4d*	≤ 3	0		No reported complaints were received about response to issues in Quarter 1.
	(C) Total number of complaints (per 1000 connections). *DIA Performance Measure 4a-4d*	≤ 40	13.06		13.06 complaints per 1,000 connections were received in Quarter 1.
	(T) Number of dry weather overflows per 1,000 connections. *DIA Performance Measure 1*	≤ 1	0.13		0.13 dry weather overflows per 1,000 connections were reported in Quarter 1.
	(T) % of compliance with discharge standards.	100%	100%		100% compliance with discharge standards has been achieved in Quarter 1.
	(T) Number of abatement notices received for discharges. *DIA Performance Measure 2a*	0	0		No abatement notices were received for discharges in Quarter 1.
Sewage does not affect the quality of the environment.	(T) Number of infringement notices received for discharges. *DIA Performance Measure 2b*	0	0		No infringement notices were received in Quarter 1.
	(T) Number of enforcement orders received for discharges. *DIA Performance Measure 2c*	0	0		No enforcement orders were received in Quarter 1.

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Sewage does not affect the quality of the environment.	(T) Number of convictions received for discharges. *DIA Performance Measure 2d*	0	0		No convictions were received in Quarter 1.
	(T) Annual rainfall – derived inflow and infiltration.	5%	**Q4**	**Q4**	This will be reported on in Q4.
Residents are satisfied with Wastewater services overall.	(C) % of consumers satisfied with the Wastewater services overall.	≥ 80%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

Solid Waste

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
A reliable weekly kerbside recycling and rubbish collection service is provided.	(T) Number of complaints received for genuine missed collection that are not resolved (average per month).	2	1.0		1 complaint was received during Quarter 1 for a genuine missed collection that was not resolved.
	(C) % of customers satisfied with the Solid Waste collection service.	≥ 90%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
A reliable, well managed (user pays) fortnightly kerbside greenwaste collection service is provided.	(C) Average number of complaints received for genuine missed greenwaste bins (excluding non-compliant bins) per collection.	≤ 6	2.0		The average number of missed bins per collection was two for Quarter 1.
Transfer stations are safe and well maintained.	(C) Number of complaints received about poor maintenance, noise or smell for Transfer Stations.	≤ 5	1		1 complaint was received about poor maintenance, noise or smell at a transfer station for Quarter 1.
Recycling is encouraged and less waste is sent to the regional landfill.	(T) % of Council controlled waste diverted from landfill each year.	30%	25.82%		The total waste diversion from landfill, inclusive of recycling and green waste was 25.82% for Quarter 1. This includes some estimated residual waste figures from recycling. This was largely not achieved as a result of additional commercial general waste disposed at the Hāwera Transfer Station that has been disposed of direct to landfill in the past. However, this waste is now accepted at the Hāwera Transfer Station for cartage to Bonny Glen.

8

Roading and Footpaths (includes Road Safety and Pathways)

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Council provides roads which are safe and comfortable to drive on.	(T) % of roads meeting the roughness standard (deviation of true plane) remains stable or improves. *DIA Performance Measure 2*	92%	Q4	Q4	The roughness survey will be undertaken in Q3 with the results reported in Q4.
	(C) % of road users satisfied with the condition of Council roads.	≥ 75%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
	(T) Annual change in number of fatalities and serious injury crashes on local road network. *DIA Performance Measure 1*	Decrease by 1 or zero	Q4		There were two reported serious crashes for Q1. The average last year was 1 fatal and 3 serious crashes per quarter.
The roading network is maintained in good condition.	(T) % of sealed local road network resurfaced annually. *DIA Performance Measure 3*	6%	Q4		5.6% - not on target Current reseal scheduled to match existing Council budget for this work category.
Footpaths are maintained in good condition and are fit for purpose.	(T) % of footpaths with condition rating 1-4. *DIA Performance Measure 4*	92%	Q4	Q4	The roughness survey will be undertaken in Q3 with the results reported in Q4.
Council will respond promptly to customer service requests for roads and footpaths.	(T) % of urgent customer service requests relating to roads and footpaths responded to within 2 working days. *DIA Performance Measure 5*	≥ 95%	100%		Achieved. 2 out of 2 urgent requests were received and responded to within 2 working days.
	(T) % of non-urgent customer service requests relating to roads and footpaths responded to within 5 working days. *DIA Performance Measure 5*	≥ 90%	93%		Achieved. 315 out of 340 non urgent requests were responded to within 5 working days.

Community Facilities

Parks and Reserves

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Parks and reserves are tidy and well maintained.	(C) % of customers satisfied with the level of maintenance in Council parks and reserves.	≥ 90%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
Visitors feel safe and enjoy visiting our parks and reserves.	(C) Number of incidents recorded per annum due to poor maintenance or design.	≤ 6	0		There were no incidents recorded in Quarter 1.
	(C) % of customers satisfied that the provided playgrounds meet the needs of users.	≥ 80%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

Public Spaces

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Visitors feel safe and enjoy visiting our public spaces.	(C) Number of incidents reported per annum due to poor maintenance or design.	≤ 6	0		There were no incidents reported in Quarter 1.

Halls

Level of Service	Performance Measure C=customer measure T=technical measure	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Halls are well maintained and serviced.	(C) % of customers satisfied with the maintenance and cleanliness of Halls.	≥ 90%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

Swimming Pools

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Rural Pools are attractive environments.	(C) Total number of users of rural pools is greater than 30,000.	30,000+	**Q3**	**Q3**	Pool season runs from 11 December 2019 to 9 March 2020.
Rural Pools are well maintained.	(C) % of customers satisfied with venues being well maintained.	≥ 90%	**Q3**	**Q3**	Pool season runs from 11 December 2019 to 9 March 2020.
Customers are satisfied with services.	(C) % of users satisfied with services provided by staff.	≥ 90%	**Q3**	**Q3**	Pool season runs from 11 December 2019 to 9 March 2020.
Rural Pools are safe environments.	(C) Number of accidents reported per annum due to poor maintenance or design.	≤ 5	**Q3**	**Q3**	Pool season runs from 11 December 2019 to 9 March 2020.

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Rural Pools water quality is safe.	(T) % of compliance with NZ5826 through regular water quality tests.	≥ 90%	**Q3**	**Q3**	Pool season runs from 11 December 2019 to 9 March 2020.
The Aquatic Centre is an attractive environment.	(C) Number of users of the Aquatic Centre is greater than 90,000 per annum.	≥ 90,000	18,114		18,114 users of the Aquatic Centre were recorded in Quarter 1.
The Aquatic Centre is well maintained.	(C) % of users satisfied with the venue being well maintained.	≥ 90%	**Q4**	**Q4**	The Annual Users Survey will be undertaken in Q3 with the results published in Q4.
Customers are satisfied with services.	(C) % of users satisfied with services provided by staff.	≥ 90%	**Q4**	**Q4**	The Annual Users Survey will be undertaken in Q3 with the results published in Q4.
The Aquatic Centre is a safe environment.	(T) The Aquatic Centre holds current national Poolsafe™ accreditation.	Held			Awaiting confirmation that the required documents submitted to Recreation Aotearoa in June are acceptable for re-issuing of accreditation.
	(C) Number of accidents reported per annum due to poor maintenance or design.	≤ 5	1		One incident reported due to a broken pool tile, which has since been repaired.
The Aquatic Centre actively promotes swim programmes.	(C) Number of Aqua School Learn to Swim enrolments are no less than 1,400 per annum.	≥ 1,400	324		There were 324 enrolments for Learn to Swim in Quarter 1. This number is on par with the same period in previous years.

Public Toilets

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Toilets are safe, accessible and well maintained.	(C) % of residents satisfied with cleanliness and maintenance of Public Toilets.	≥ 80%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
	(C) % of residents satisfied with Public Toilet opening hours.	≥ 85%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

Cemeteries

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Cemeteries are tidy and well maintained.	(C)% of customers satisfied with the tidiness and level of maintenance at Cemeteries.	≥ 95%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
Interments are managed with respect and sensitivity.	(C) Number of complaints regarding interment processes.	≤ 3	0		No complaints or issues were reported in Quarter 1.

Pensioner Housing

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Council will provide well maintained and affordable Pensioner Housing.	(T) % of Pensioner Housing units are rated good to very good using the minimum standards included in the Pensioner Housing Policy.	71%	67%		Refit programme will continue as units are vacated. No refits in progress as at 30 September.
	(C) % of tenants satisfied with the standard of their accommodation.	≥ 95%	**Q4**	**Q4**	The Annual Tenants Survey will be completed in Q4.
Tenants are supported to remain independent in their communities of choice for as long as they are able.	(C) % of tenants satisfied with the social support service provided (or who rate the social service good or above).	≥ 90%	**Q4**	**Q4**	The Annual Tenants Survey will be completed in Q4.

TSB Hub

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
TSB Hub is an attractive, well maintained and well used venue.	(C) Numbers of users of TSB Hub.	≥ 150,000	36,769		36,769 visits were recorded for Quarter 1.
	(C) % of users satisfied with standard of service provided.	≥ 90%	**Q4**	**Q4**	The Annual User Survey will be completed in Q4.
TSB Hub provides a safe environment.	(C) Number of accidents reported per annum due to poor maintenance or design.	≤ 3	0		No accidents reported that are attributed to poor maintenance or design in Quarter 1.

Arts & Culture

Arts

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Opportunities are provided to participate in arts activities.	(C) Number of programmes or projects facilitated or supported per annum.	10	3		Three programmes/projects were facilitated in Quarter 1. *Arts on Tour NZ*, 'Carnivorous Plant Society' performed an all-ages show at Everybody's Theatre in Ōpunakē in July. 'Artastic' Collaborative School holiday programmes facilitated at Pātea, Waverley and Hāwera LibraryPlus. Creative 'Redecorating Taranaki' Workshops in association with a Puke Ariki project held at Manaia, Ōpunakē, Eltham and Kaponga LibraryPlus.

Heritage – Aotea Utanganui – Museum of South Taranaki

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Visitors feel welcome and enjoy the Museum.	(C) % of customers satisfied with their visit.	≥ 95%	95%		According to the Visitor's Book, 95% of visitors are satisfied with their visit, based on 40 comments made in Q1.
The collection of artefacts and archives is protected for future generations.	(C) Number of collection items re-housed to Museum standards.	Social history 400 objects archived 20 linear metres	Social History 233 objects archived 11 linear metres housed		233 Social History objects were archived in Storeroom 1 for Q1. 11 Linear meters of archival materials were rehoused during Q1.

LibraryPlus

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
LibraryPlus facilities are well resourced and have friendly, helpful staff.	(C) % of customers satisfied with facilities and customer service.	≥ 95%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
LibraryPlus materials and resources are relevant to current information and leisure needs of the community.	(C) % of customers satisfied with materials, resources and information provided.	≥ 95%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

District Economy

Economic Development

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Existing or new businesses are supported and assisted to grow.	(C) Number of client interactions with the Business Advisory Service.	≥ 475	283		The number of South Taranaki client interactions with the business advisory service (provided by Venture Taranaki) for Quarter 1 was 283.
	(C) Dollar value of Capability Development vouchers distributed in South Taranaki.	≥ $75,000	$24,782		The dollar value of the Capability Voucher Scheme for South Taranaki in Quarter 1 was $24,782 (across 17 vouchers).
South Taranaki is promoted as a great place to live, work and visit.	(C) Number of South Taranaki promotions per annum.	≥ 10	2		Two promotions of South Taranaki were held in Q1. Advertisements were taken in the AA Must Dos NZ Walks and Must Dos Regional Guides. MTFJ Youth to Work Awards held in August acknowledged youth, business, Iwi and educators doing good things in South Taranaki with a full page advertisement in the South Taranaki Star promoting this.

Tourism

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Customers are satisfied with the level of service they received at the i-SITE.	(T) Qualmark accreditation is maintained.	Held			This has not yet been assessed. We are awaiting Qualmark NZ to schedule an appointment.

Events

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Council will provide, encourage and/or support events within the District.	(C) Minimum number of events Council has provided or supported per annum.	≥ 10	5		5 events were held in Quarter 1. 1. Family Fun at the Movies in Ōpunakē 2. Family Fun at the Movies in Hāwera 3. A school holiday programme 4. Ice Skating 5. Screening of several All Black World Cup Rugby Games at TSB Hub
Council events are well organised, safe and well attended.	(C) % of attendees satisfied with selected Council events.	≥ 90%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
	(C) Number of serious incidents due to poor event management.	≤ 3	0		No reported serious incidents occurred at events in Quarter 1.

Community Development

Community Development

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Communities and groups are provided with the skills they need to support them to achieve their own goals.	(C) % of participants in workshops and training sessions find the training useful.	≥ 80%	100%		A Working Well Workshop was provided in Quarter 1 with all 36 attendees (100%) indicating that they found the workshop useful.
Partnerships with community groups are developed to make the best use of resources.	(C) % of the cost of community-led projects (supported by Council) funded from external sources.	≥ 50%			Support has been provided for the Paepae in the Park funding applications in Quarter 1. The outcomes from the funding applications are yet to be received.
	(C) % of the total cost of Council-led projects (completed in partnership with the community) funded from external sources.	≥ 33.3%	75%		The Youth To Work Awards are supported with sponsorship from a number of local businesses with 75% of the funding obtained from external sources. A funding application has been submitted for the shortfall required for the installation cost of the Sound Mirrors in King Edward Park.

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Environmental Sustainability

Planning

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Consents for subdivision and development are processed in a timely manner.	(T) % of resource consent applications processed within statutory timeframes.	100%	100%		41 applications for resource consent were processed in Q1. They were all processed within statutory timeframes.
Consent compliance is monitored by the Council.	(T) Consents are monitored by their due date.	≥ 90%	67%		15 consents were monitored in Q1 and 10 of those were monitored by their due date. We have been steadily working our way toward meeting the target after a period of non-compliance. However, progress has been hampered by staff shortages. Complaints were responded to and investigated during this period of reduced service.

Environmental Policy

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Growth and development is planned while our natural and physical resources are managed in a sustainable manner.	(T) The Plan Changes and Variations to the District Plan are undertaken in accordance with legislative timeframes.	Achieved	N/A	N/A	This performance measure is not applicable whilst the proposed district plan remains in appeal phase.
Iwi are supported to contribute to local environmental issues.	(T) % of Plan Change projects that have dedicated periods of officer time set aside for consulting with Iwi.	100%	N/A	N/A	There have been no Plan Change projects during Q1, with this primarily due to the proposed district plan remaining in appeal phase.

Regulatory Services

Building Control

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Building consents are processed efficiently.	(T) % of building consent applications are processed within the statutory timeframe of 20 working days.	100%	91%		157 building consents were processed in Q1 with 144 processed within the statutory timeframe of 20 working days. Even though the target is not achieved, it demonstrates some improvement from the previous financial year, where only 74% of building consents were processed within 20 working days. This remains an area of focus.
Customers receive industry recognised quality service.	(T) % of building inspections are carried out within 2 working days of request.	≥ 95%	100%		All 494 inspections were carried out within 2 working days of request. This will be closely monitored for Q2, as more resourcing may need to be directed at consent processing. It may drop from 100%, but the aim will be to keep it above the 95% target.
The Council retains authority to issue building consents.	(T) Accreditation as a Building Consent Authority is retained.	Retained	Retained		Accreditation as a Building Consent Authority was retained from 19 July 2019 for a period of two years.

Environmental Health

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
New food premises can open to the public quickly and existing food premises can continue to trade.	(T) % of New Premises Applications and Renewal Premises Applications processed within 10 working days.	≥ 95%	100%		All of the 37 premises applications were processed within 10 working days.
Food premises are hygienic and food sold to the public is safe to eat.	(T) % of licensed premises that are audited within 1 month of the due date.	≥ 95%	100%		All of the 32 premises were audited within 1 month of the due date.
Food premises operators receive high quality service.	(C) The number of complaints received from food premises operators about standard of service per annum.	≤ 5	0		No complaints were received for Q1.
Hairdressers, camping grounds/holiday parks, funeral homes & offensive trade premises are hygienically safe.	(T) % of licensed premises that are inspected annually.	≥ 95%	60%		28 of the 51 health premises have been inspected so this is on target.

Licensing – Alcohol and Gambling

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Premises selling alcohol to the public are licensed and are running their business responsibly.	(C) Number of Council facilitated workshops to encourage host responsibility per annum.	2	0		Council facilitated workshops have been programmed for Q2 and Q4.
	(T) % of licensed premises that are annually inspected.	≥ 95%	22%		20 of the 89 licensed premises were inspected so this is on target.
Unopposed Liquor Licence Applications are processed promptly.	(T) % of unopposed Liquor Licence Applications processed within 10 working days of receipt of all reports.	≥ 95%	86%		6 out of 7 applications were processed within 10 days during Q1. One application was processed outside the 10 working days due to staff unavailability. This application was a renewal and had no effect on the licensee's ability to trade during this time. It is possible, with further applications received over the next 3 quarters, that the target of 95% is achievable.

Noise Control

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Provide a prompt and reliable noise control service 24 hours a day, 7 days a week.	(T) % of noise complaints responded to within one hour.	≥ 90%	90%		In Q1, 94 of the 104 noise complaints received were responded to within 1 hour.

Animal Services

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Residents are satisfied with the Animal Control service.	(C) % of residents satisfied with the Animal Control service.	≥ 75%	**Q4**	**Q4**	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
A prompt and reliable animal control service will be provided 24 hours a day, 7 days a week for wandering stock and serious dog incidents*.	(C) % of reported serious dog or wandering stock incidents responded to within 4 hours.	≥ 95%	98%	✅	In Q1, 94 of the 96 serious incidents reported were responded to within 4 hours.
A reliable and responsive animal control service that investigates general dog incidents*.	(C) % of reported general dog incidents responded to within 1 working day.	≥ 95%	98%	✅	In Q1, 308 of the 313 general dog incidents reported were responded to within 1 working day.

* serious dog incidents – dog attacks, threatening or rushing dogs or continual barking.
* general dog incidents – barking and roaming.

Civil Defence and Emergency Management

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
The Council is ready to respond to a Civil Defence Emergency and is able to function for as long as required during an emergency.	(C) Roles identified and staffed for 24 hour operations of the Emergency Operations Centre (EOC) and staff trained to the appropriate level agreed to by the Civil Defence and Emergency Management Group.	100% of roles filled 50% of staff trained	77% 34%	❌ ❌	This is due to key staff leaving STDC employment. New staff have been identified but yet to be confirmed for the roles. Again affected by staff turnover but does highlight some Units of STDC more involved than others. Task to identify those that could be available to attend training.

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
The Council actively engages with the wider community to increase the level of awareness, and understanding of, and preparation and readiness for emergencies and strengthening community resilience.	(C) Community Action Plans are prepared in conjunction with, and for, each town. By 2026 Community Action Plans are prepared and in place for all 8 principal towns in the South Taranaki District.	One Community Action Plan prepared per year	Nil plans completed this Quarter		We are having ongoing discussions across our communities including Iwi and Marae, and community involvement in Civil Defence training.

Coastal Structures

Level of Service	Performance Measure *C=customer measure* *T=technical measure*	Target 2019/20	Actual	Status	For Quarter One as at 30 September 2019
Comply with the Taranaki Regional Council Resource Consent conditions for coastal structures.	(C) % of compliance with Resource Consent conditions.	100%	82%		We received a letter from TRC highlighting non-compliance issues with three coastal structures in Q1. We are communicating with TRC on the structures that need attention and what is required to comply with the consents.

9. Resolution to Exclude the Public

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under section 48(1) for the passing of this resolution
1. Report – Request to rescind resolution	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).