

Rārangi take Kaunihera

Council Agenda

Wednesday 3 April 2024, 4 pm
Council Chamber, Albion Street, Hāwera



Ngā Mema o te Komiti / Committee Members



Phil Nixon
Mayor



Andy Beccard
Councillor



Mark Bellringer
Councillor



Celine Filbee
Councillor



Te Aroha Hohaia
Councillor



Robert Northcott
Deputy Mayor



Leanne Horo
Councillor



Aaron Langton
Councillor



Steffy Mackay
Councillor



Tuteri Rangihaeata
Councillor



Bryan Roach
Councillor



Brian Rook
Councillor



Diana Reid
Councillor



Racquel Cleaver-Pittams
Councillor

Apatono / Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees.

It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or

dispose of assets, other than in accordance with the long-term plan

(d) the power to adopt a long-term plan, annual plan or annual report

(e) the power to appoint a chief executive

(f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.

(g) the power to adopt a remuneration and employment policy

Huinga Tāngata / Attendance Register

Date	07/08/23	23/08/23	04/09/23	18/09/23	18/09/23	16/10/23	18/10/23	30/10/23	06/11/23	27/11/23	11/12/23	19/02/24	13/03/24	18/03/24
Meeting	O	E	E	E	O	E	E	O	E	E	O	O	E	E
Andy Beccard	√	√	A	√	√	√	√	√	√	√	√	A	√	√
Mark Bellringer	√	√	A	√	√	√	√	√	√	√	√	√	A	A
Celine Filbee	√	AO	√	√	√	√	√	A	A	A	A	√	√	√
Te Aroha Hohaia	√	√	√	√	√	√	√	A	A	√	√	√	A	√
Leanne Horo	√	A	√	X	√	A	A	A	X	√	√	√	A	√
Aarun Langton	√	A	√	√	√	√	X	√	X	A	X	X	√	√
Steffy Mackay	√	√	√	√	√	√	√	√	√	A	√	√	√	√
Phil Nixon	√	√	√	A	A	√	√	√	√	√	√	√	√	√
Robert Northcott	√	√	√	√	√	A	√	√	√	√	√	√	√	√
Tuteri Rangihaeata	√	X	√	X	√	A	X	A	X	√	√	X	X	√
Diana Reid	√	√	√	√	√	√	A	√	A	√	√	√	√	√
Bryan Roach	√	√	√	A	A	A	√	√	√	√	√	√	A	√
Brian Rook	√	X	√	√	√	√	A	A	√	√	√	√	√	√
Racquel Cleaver-Pittams	√	A	√	√	√	√	√	√	√	√	√	√	√	√

Key

- √ Attended
- AO Attended Online
- Was not required to attend
- A Apology
- Y Attended but didn't have to attend
- X Did not attend - no apology

Types of Meetings

- I Inaugural
- O Ordinary Council Meeting
- E Extraordinary Council Meeting

He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.
If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



Rārangi Agenda

Ordinary Council Wednesday 3 April 2024 at 4 pm

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
 - 4.1 Jackie Morrow, Grey Power – Pensioner Housing Proposal
5. **Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 5.1 Ordinary Council held on 19 February 2024..... Page 10
 - 5.2 Extraordinary Council - To consider a proposed District Plan change for consultation held on 13 March 2024..... Page 23
 - 5.3 Extraordinary Council held 18 March 2024 – To review and adopt Long Term Plan consultation document Page 28
6. **Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes**
 - 6.1 Policy and Strategy Committee held on 7 February 2024..... Page 32
 - 6.2 Risk and Assurance Committee held on 14 February 2024..... Page 40
 - 6.3 Te Hāwera Community Board held on 4 March 2024 Page 49
 - 6.4 Pātea Community Board held on 4 March 2024 Page 54
 - 6.5 Eltham-Kaponga Community Board held on 6 March 2024..... Page 61
 - 6.6 Taranaki Coastal Community Board held on 6 March 2024..... Page 67
 - 6.7 Te Kāhui Matauraura held on 13 March 2024..... Page 73
 - 6.8 Environment and Hearings Committee held on 13 March 2024 Page 78
 - 6.9 Policy and Strategy Committee held on 18 March 2024..... Page 85
7. **Pūrongo / Reports**
 - 7.1 Delegations Register Update..... Page 91
 - 7.2 Egmont Street Patea - Installation of Speed Calming features Page 117
 - 7.3 Ōpunakē Green Space - Special Consultative Procedure Page 131
 - 7.4 Inaha Reservoir 1 Floor Rehabilitation and Bridge Street Eltham Stormwater Rehabilitation – Increase in Budget Page 140
 - 7.5 Road Naming Application – 12 Tayler Street Subdivision..... Page 147

Next Meeting Date: Monday 13 May 2024

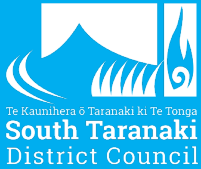
Elected Members’ Deadline: Monday 29 April 2024

8. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

- 8.1 Risk and Assurance Committee held on 14 February 2024..... Page 170
- 8.2 Environment and Hearings Committee held on 13 March 2024 Page 173

9. Karakia

Next Meeting Date: Monday 13 May 2024
Elected Members' Deadline: Monday 29 April 2024



Karakia

1. Karakia

Ruruku Timata – Opening Prayer

(Kia ururu mai ā-hauora,
ā-haukaha, ā-hau māia)

Ki runga

Ki raro

Ki roto

Ki waho

Rire rire hau

Paimārire

*(Fill me with vitality)
strength and bravery)*

Above

Below

Inwards

Outwards

The winds blow & bind us

Peace be with us.



Matakore Apologies

2. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



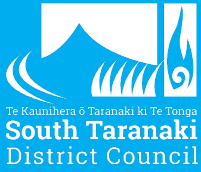
Ngā Whakaputanga Declarations of Interest

3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

Declarations of Interest: Notification from elected members of: Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968



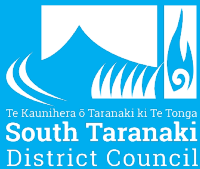
Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

4

4. Whakatakoto Kaupapa Whānui Whakaaturanga hoki / Open Forum and Presentations

4.1 Jackie Morrow, Grey Power – Pensioner Housing Proposal

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Kaunihera

Council Minutes

5

To	Ordinary Council
Date	3 April 2024
Subject	Ordinary Council – 19 February 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Ordinary Council minutes including the public excluded minutes of the meeting held on 19 February 2024.

Taunakitanga / Recommendation

THAT the Council adopts the minutes including the public excluded minutes of the Ordinary Council meeting held on 19 February 2024 as a true and correct record.



Menīti Minutes

5

Ngā Menīti take Kaunihera Ordinary Council Meeting

Council Chamber, Albion Street, Hāwera on Monday 19 February 2024 at 4.00 pm

Kanohi Kitea / Present: Mayor Phil Nixon (Chairperson), Deputy Mayor Robert Northcott (Chairperson), Councillors Mark Bellringer, Racquel Cleaver-Pittams, Celine Filbee, Te Aroha Hohaia, Leanne Horo, Steffy Mackay, Diana Reid, Bryan Roach and Brian Rook.

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Rob Haveswood (Group Manager Community Services), Sara Dymond (Governance and Support Team Leader), Rachael Harris (Communications Officer), Becky Wolland (Head of Policy and Governance), nine members of the public and one media.

Matakore / Apologies: Councillor Andy Beccard.

RESOLUTION

(Deputy Mayor Northcott/Cr Roach)

01/24 **THAT the apology from Councillor Andy Beccard be received.**

CARRIED

Councillor Filbee declared a conflict of interest as she worked in partnership with Rotokare Scenic Reserve who were speaking in open forum.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Graham Young on behalf of Mack Sole – Access into the Hāwera Cemetery

Mr Sole approached Ngāti Ruanui for their support regarding his concerns with the vehicular access to parts of the Hāwera Cemetery. Due to his mobility, he was unable to visit loved ones' grave sites because he could not get close enough to them. Mr Young had been advised that the Council was arranging better access especially for those with mobility issues. He acknowledged the work being carried out to achieve better access and Mr Sole's contribution to ensuring there was good access to the Hāwera Cemetery.

1.2 Mike Weren – Rotokare Scenic Reserve

Mr Weren presented the Rotokare Scenic Reserve Trust's 2022/23 Annual Report which provided an update on what had happened over the year. There had been several changes with staffing. Adrian Cleary joined the team as Sanctuary Manager, Penelope Thomas as Environmental Educator and Lance Moseley who was looking after the halo trapping network. The trustees had remained constant for many years with the addition of Julie

Larcom. Thanks was given to the volunteers for their work and to the stakeholders who provided funding. The Council was a founding partner and provided regular financial support.

They were proud to report the completion of several key projects during the year, including the completion of the new Bush Classroom, an idea conceived over a decade ago, which was now in regular use. Actively working on other infrastructure projects, such as walkway upgrades, IT enhancements, entry gate refurbishment and water supply upgrades. Despite severe weather events the fence had remained intact thanks to ongoing pre-emptive maintenance and management. The Council was making plans to repair the jetty. The site by the public toilet block was being cleared ready for the public visitor centre that was gifted to them.

The overall protected land area around the reserve had grown with the purchase of 30 hectares of land to be fenced off and planted mainly with mānuka over 6 to 12 months. More recently a further 20 hectares of land behind the buildings had been purchased. This land would have a predator proof fence around it providing a secure area to bring in further endangered species. This opened up various possibilities and the Trust was still looking at ideas.

Visitor numbers were approximately 30,000 a year. Rotokare was approaching its 20th anniversary of the Trust. He thanked the Council for their long term support and invited them to visit Rotokare.

Mayor Nixon commented that Rotokare was a jewel in South Taranaki commending them for their fantastic work.

Councillor Filbee would like to see consideration in the future that it was free admission for South Taranaki and charge those outside the District to contribute to maintaining the facility.

1.3 Marilyne Gernhoefer – Eltham Foodbank

Mrs Gernhoefer was one of the founding members of the Eltham Foodbank which was under the umbrella of the Eltham Community Care Group. The foodbank started in the early 1990s and a second-hand shop was set up to fund the foodbank and to donate a percentage to help local community projects. They also started E Kai Garden so they could give those in need fresh produce in their parcels. They were relying on donations to support the op shop and foodbank. This financial year \$8,000 had been spent on purchasing food.

Helping the community was their priority and to alleviate hardship. She welcomed any suggestions that would help improve the success of the group.

Mayor Nixon commented that this was great community collaboration. He acknowledged the work this group did and the great community outcomes that came from it.

The major concerns for the group going forward was where funding would come from. They were working with the Hāwera Foodbank on ways to be more efficient and staff were conscious of looking for specials. If there was less funding then the food parcel size would need to be reduced along with how many were handed out.

1.4 Andy Whitehead and Bob Clark – TSB Bank Ōpunakē

The closure of the TSB Bank in Ōpunakē was a blow to the community. The community asked the bank to reconsider, however the building was now up for sale. The building was central in the town and being connected to the Ōpunakē LibraryPlus made it a great space to add to the proposed greenspace planned as part as the town revitalisation. He did not want to see it converted to a private residence because this could create issues. He appealed to the Council asking them to exhaust all options to help the community purchase the building. There was town revitalisation funding that the community supported using to purchase the building.

Mr Clark was an advocate for Ōpunakē and was involved in various organisations in Ōpunakē. The community wanted the TSB Bank to stay in the community's hands. After a significant amount of feedback and support a letter was composed requesting the Council buy the building and lease it to the business association for a volunteer driven business and information centre. This could include the establishment of a mini museum with displays of the history of the Maui gas field and with the absence of a full banking service provision to provide cashflow for change. This had 162 signatures which Mr Clark said represented about 60% of all the households in Ōpunakē.

The Council had set aside \$2 million for the Central Business District (CBD) upgrade in Ōpunakē and the town centre masterplan highlighted that there was no obvious town centre. Mr Clark stated that this was what the town needed and now was the time to make that happen. He supported acquiring the bank and retaining the automated teller machine (ATM) which was essential. This would allow the community to do what they did well and establish another community asset.

Councillor Filbee asked Mr Whitehead what his concerns were about the building possibly becoming a private residence and people living in the town centre. Mr Whitehead noted that from experience it had not worked to the advantage of the community and had affected what was developed next door. This was not the desired ambience for the CBD.

Councillor Cleaver-Pittams noted that both Mr Clark and Mr Whitehead mentioned that this area had been airmarked as a community space and to make that happen it was imperative the Council purchase the building to make it happen. Currently the building was on the open market and she asked what their thoughts were about another community group outside of the Council purchasing it. Mr Whitehead commented that the building could be an extension to the LibraryPlus. Council LibraryPlus staff had mentioned they could see benefit in having additional space.

Councillor Bellringer asked if they had approached the town centre revitalisation co design group with this proposal as he saw this being funded under that. Mr Whitehead responded that he had not. Ms Aitken explained that the Council allocated funding to town revitalisation for Ōpunakē. The co design group was established to work through how that money might be utilised based on the original revitalisation plan. She added that the co design group prioritised what the funding would be used for and the greenspace was yet to go out for consultation, however there was a high level estimate on how much that might cost. Mr Haveswood clarified that the co design group was made up of community members from Ōpunakē.

Councillor Reid asked how the group would pay for the renovation and upkeep of the building if it was purchased. Mr Clark listed the town’s theatre, Coastal Care medical centre and the recreation centre as projects developed by the community. He said that when the community wanted something they made it happen.

2. Pānui o te Whakataunga / Notice of Motion

2.1 Ōpunakē TSB Bank

A notice of motion had been included in the agenda from Councillor Roach in relation to the Ōpunakē TSB Bank building currently for sale. The notice of motion was submitted in accordance with section 27 of the Standing Orders. Councillor Roach requested an alteration to his notice of motion. Section 27.4 of the Standing Orders requires the majority of the Council to agree before an altered notice of motion could be considered.

RESOLUTION

(Mayor Nixon/Cr Langton)

02/24 **THAT the Council agrees to allow Councillor Bryan Roach to submit an alteration to the notice of motion as presented in the agenda.**

CARRIED

Councillors Horo and Hohaia declared a conflict of interest and left the room at 4.55 pm.

Councillor Roach requested an alteration to the Notice of Motion that the Council requests officers to submit an offer of \$299,000 to McDonald Real Estate for 11 Napier Street, Ōpunakē (TSB Bank building) prior to the deadline of 4pm Friday 23 February 2024 .

Councillor Mackay asked if this request was in conflict with the Council’s Property Acquisition and Disposal Policy. Ms Aitken noted that the proposed alteration to the notice of motion fell outside the Council’s Policy. The Policy outlined the criteria to be considered when acquiring a new property or building. If the Council decided to purchase the TSB Bank Building it would not meet the criteria outlined in the Policy. The Council was able to operate outside of their Policy although this would involve some risk to the decision making process, including the due diligence required under the Local Government Actg.

Councillor Mackay said she understood the group’s ideas, however was uncomfortable with stepping out of the Council’s normal procedure for buying and selling properties.

Councillor Cleaver-Pittams sympathised with the situation, however was not comfortable with a four day turnaround and there not being sufficient consultation. Another interested party might be able to provide vibrancy and potential positivity to the community. The purchase of the building could also set a precedent for the future.

Councillor Bellringer concurred with the previous comments and found it strange that the presenters were unaware of the town revitalisation plans and the money being spent on the upgrades. He did not support the notice of motion.

Councillor Filbee acknowledged the ideas proposed for the building, however noted that there was no clear plan. She considered there to have been ample time for interested parties in Ōpunakē to prepare a well-researched and clear plan for this proposal. For the

integrity of the Council, they needed to undertake due process, however noted that if Ōpunakē as a community was prepared to invest their town revitalisation money into purchasing the building and develop a model to support the ongoing maintenance of the building then she supported this happening. She noted that the Council was trying to keep the rates low for the rate payer.

Councillor Reid did not support the motion as she believed the Council needed to follow due diligence as part of the decision making process.

Deputy Mayor Northcott acknowledged the comments being made, however noted that by the Council purchasing the building it was denying another legitimate purchaser of the building. He noted that we lived in a commercial world where buildings had the potential to be purchased and made into something fantastic.

Mayor Nixon explained that the Council’s first communication about the closing of the TSB Bank in Ōpunakē was in September 2023. He acknowledged the comments made for and against the proposal noting that Ōpunakē was a proactive community who got things done. It was unfortunate that this proposal was being rushed through and he did not want the Council to set a precedent for the future. He would like to see it as a community asset.

Councillor Roach noted that a building like this only came up once in a lifetime. He took on board the comments made around the use of the town revitalisation money and the possibility that another business could go into that building, however reiterated that he did not support housing in the CBD area.

MOTION **(Cr Roach/Cr Langton)**

03/24 **THAT the Council requests officers to submit an offer of \$299,000 to McDonald Real Estate for 11 Napier Street, Ōpunakē (TSB Bank building) prior to the deadline of Friday 23 February 2024 at 4 pm.**

LOST

There were two votes for and seven votes against the motion.

Councillor Horo and Hohaia rejoined the meeting at 5.21 pm.

3. Whakaaetia ngā Menīti / Confirmation of Minutes

3.1 Ordinary Council held on 11 December 2023.

RESOLUTION **(Cr Reid/Cr Langton)**

04/24 **THAT the Council adopts the minutes of the Ordinary Council meeting held on 11 December 2023 as a true and correct record.**

CARRIED

4. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes

4.1 Extraordinary Environment and Hearings Committee held on 17 January 2024.

Mayor Nixon noted that South Taranaki was starting to see a lot of interest in solar and renewable energy. He was in favour of renewable energy, however was not in support of Highly Productive Land (HPL) covered in solar panels to achieve this. There were no studies stating that sheep farming was viable alongside solar panels. Councillors around the table also had the same concerns.

The Environment and Hearings Committee submitted on the Ōpunakē solar farm project and raised the same concerns. Their submission had a robust list of issues the Committee was worried about.

Councillor Langton noted that there was a changing face of rural areas. The question was why so many people were wanting to move away from farming. If this trend continued then it would have an effect on the Council. As community leaders he believed they needed to find out what was happening and be concerned about it.

RESOLUTION (Cr Reid/Cr Mackay)

05/24 **THAT the Council receives the minutes of the Extraordinary Environment and Hearings Committee meeting held on 17 January 2024.**

CARRIED

4.2 Te Hāwera Community Board held on 22 January 2024.

RESOLUTION (Cr Reid/Cr Hohaia)

06/24 **THAT the Council receives the minutes of the Te Hāwera Community Board meeting held on 22 January 2024.**

CARRIED

4.3 Pātea Community Board held on 23 January 2024.

RESOLUTION (Deputy Mayor Northcott/Cr Mackay)

07/24 **THAT the Council receives the minutes of the Pātea Community Board meeting held on 23 January 2024.**

CARRIED

4.4 Eltham-Kaponga Community Board held on 24 January 2024.

RESOLUTION (Cr Mackay/Cr Bellringer)

08/24 **THAT the Council receives the minutes of Eltham-Kaponga Community Board meeting held on 24 January 2024.**

CARRIED

4.5 Taranaki Coastal Community Board held on 24 January 2024.

RESOLUTION (Cr Langton/Cr Roach)

09/24 **THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 24 January 2024.**

CARRIED

4.6 Te Kāhui Matauraura held on 31 January 2024.

RESOLUTION (Deputy Mayor Northcott/Cr Langton)

10/24 **THAT the Council receives the minutes of Te Kāhui Matauraura meeting held on 31 January 2024.**

CARRIED

5. Ngā Menīti o nga Komiti Herenga o Taranaki / Joint Committee Minutes

5.1 Taranaki Regional Council Joint Committee minutes

Councillor Bellringer commented that the minutes lacked detail about what took place at the meeting. He urged the Mayor and Councillors not to accept the minutes and send them back asking for them to be improved. Councillor Filbee supported these comments. Ms Aitken noted that the minutes did meet the minimum legal requirement.

Councillor Cleaver-Pittams suggested that the Council formally ask for more detail in the minutes so they could understand what happened in the meetings.

There was a suggestion that those who attended the meeting provide a verbal update however there was reluctance to this idea as it ran the risk that what they reported was different. Mayor Nixon noted that the minutes should reflect what happened at the meeting. Councillor Roach added that there was a lot of discussion during the meeting and supported formally asking TRC to provide more detailed minutes.

Councillor Mackay suggested raising this issue at the Taranaki Mayoral Forum. Mayor Nixon would take this forward to the Mayoral Forum.

RESOLUTION

(Cr Roach/Cr Langton)

11/24 **THAT the Council receives the minutes of the Taranaki Solid Waste Committee held on 9 November 2023 and the Regional Transport Committee held on 7 December 2023 for their information.**

CARRIED

6. Pūrongo / Reports

6.1 2024-2034 Long Term Plan Adoption with Three Waters

The report recommended the Council agrees to proceed with the current 2024-2034 Long Term Plan (LTP) timeline with an unaudited consultation document. This would allow some additional time to prepare and include information on three waters while also enabling consultation to proceed within the timeframes set out in the original timeline.

Mrs Wolland commented that late last year the new government provided councils with two options to consider for including three waters back into the LTP. The options were to proceed with the current timeline with an un-audited consultation document or extend the adoption deadline to 30 September 2024 with an audited consultation document. Early last week government presented a third option to extend the adoption of the LTP for 12 months. Council staff’s advice was to proceed with the option recommended in the report. The option to extend the deadline to 30 September came with a number of risks and legal advice had included to proceed with caution if choosing this option.

It was noted that in the past any edits or alterations from the auditors to the LTP were of a minor nature.

RESOLUTION

(Cr Hohaia/Cr Cleaver-Pittams)

12/24 **THAT the Council agrees to option i to proceed with the current 2024-2034 Long Term Plan timeline with an unaudited consultation document.**

CARRIED

6.2 Trade Waste Bylaw Review

The Council’s Trade Waste Bylaw (the Bylaw) was overdue for a review and would automatically lapse on 30 June 2024. Under section 158(1) of the Local Government Act 2002 (LGA 2002), a new bylaw must be reviewed no later than five years after the date on which it was made. The Bylaw should have been reviewed in 2022, however councils were advised to pause work on bylaws and policies in relation to three waters due to the previous government’s reform programme. This meant that a new Bylaw needed to be in place by 30 June 2024. The report recommended that the Council approves the draft Statement of Proposal and Trade Waste Bylaw for release to the public, to initiate a special consultative procedure.

Mrs Wolland commented that initially the review of the Bylaw was on hold as per guidance and advice from the Department of Internal Affairs. Council staff received confirmation that three waters was to be included so Council staff initiated the review process. To ensure the

Council had an operational bylaw in place the Council was required to undertake a full Special Consultative Procedure, however early last week the National government advised that all policies and bylaws under three waters had the ability to remain current until 2025. The Council could pause or continue on the path of consultation and adoption of the Bylaw by 30 June 2024. Ms Aitken added that if the Council did not adopt the Bylaw then the review of the Bylaw needed to be completed by 1 July 2026 at the latest.

Mayor Nixon asked if there was confidence with what stage the review was at that the adoption date could be achieved without putting pressure on staff. Mrs Wolland highlighted that the work had been done and the consultation document already prepped. It would be targeted consultation with key trade waste industries. Although consultation was to the full public, she was unsure of what interest there would be from the wider public perspective. Mayor Nixon noted that in that case it was prudent to continue.

Mrs Wolland noted that there were no major changes recommended to the Bylaw only some minor tweaks as the Bylaw itself was working.

In response to the query around other bylaw reviews that included three waters that might need to be paused Mrs Wolland confirmed that there were other bylaws coming up for review, however Council staff had not started work on them. She noted that there was the potential that if the Council did not adopt the Bylaw on 30 June 2024 then the Council would operate without a bylaw which was a significant risk to the organisation and waste water systems.

RESOLUTION

(Cr Mackay/Deputy Mayor Northcott)

13/24

THAT the Council approve the draft Statement of Proposal and Trade Waste Bylaw for public consultation to initiate a special consultative procedure to renew the Trade Waste Bylaw. This ensures that the efficient and compliant operation of the Council’s wastewater reticulation and treatment systems can continue.

CARRIED

6.3 2024-34 Long Term Plan – Policy Approval

The change in central Government policy regarding three waters services meant that these services must be included in the full ten years of the Long Term Plan (LTP), rather than just the first year. This required changes to the Revenue and Financing Policy and the Significance and Engagement Policy. The Council asked for changes to the Revenue and Financing Policy regarding the private/public benefit ratio for Halls, TSB Hub, Cemeteries and Housing for the Elderly activities. The report recommended approval of the changes to these two policies.

Mrs Wolland explained that the two policies originally approved had some changes with the reintroduction of three waters. It was a requirement for the Revenue and Financing Policy to be adopted prior to the adoption of the consultation document on 18 March. There were some minor changes to the Revenue and Financing Policy regarding the private/public benefit ratio for Halls, TSB Hub, Cemeteries and Housing for Elderly activities.

In response for clarification around the Urupā Maintenance Fund Ms Aitken explained that this was a separate fund and the Council indicated that this fund needed to be as easy to access as possible. The Council also indicated that rather than having an additional budget

that a portion of the Community Initiatives Fund be transferred to this fund annually rather than additional funds.

Councillor Filbee sought clarification on whether the Council should add in the dividends we might disclose. Mrs Wolland would report back with the answer.

RESOLUTION (Cr Horo/Cr Filbee)

14/24 **THAT the Council approves the Revenue and Financing Policy and Significance and Engagement Policy for inclusion in the 2024-34 Long Term Plan.**

CARRIED

7. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION (Deputy Mayor Northcott/Cr Mackay)

15/24 **THAT the public be excluded from the following parts of the proceedings of this meeting namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council held on 11 December 2023	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

8. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

17/24

THAT the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 5.57 pm.

Dated this day of 2023.

.....
CHAIRPERSON

5



Menīti Minutes

Ngā Menīti take Kaunihera Ordinary Council Meeting

Held with the public excluded in Hāwera on Monday 19 February 2024.

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Ordinary Council meeting held on 11 December 2023.

RESOLUTION

(Cr Bellringer/Cr Hohaia)

16/24 **THAT** the Council adopts the public excluded minutes of the Ordinary Council meeting held on 11 December 2023 as a true and correct record.

CARRIED

2. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

17/24 **THAT** the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 5.57 pm.

Dated this day of 2024.

.....

CHAIRPERSON



Ngā Menīti Kaunihera

Council Minutes

To	Ordinary Council
Date	3 April 2024
Subject	Extraordinary Council – To consider a proposed District Plan change for consultation – 13 March 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the minutes of the Extraordinary Council – To consider a proposed District Plan change for consultation meeting held on 13 March 2024.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Extraordinary Council – To consider a proposed District Plan change for consultation meeting held on 13 March 2024 as a true and correct record.



Menīti Minutes

5

Ngā Menīti take Kaunihera Extraordinary Council Meeting

To consider a proposed District Plan change for consultation

Council Chamber, Albion Street, Hāwera on Wednesday 13 March 2024 at 1 pm

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard, Celine Filbee, Aaron Langton, Steffy Mackay, Racquel Cleaver-Pittams, Diana Reid and Brian Rook.

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Group Manager Infrastructure Services), Cath Sheard (Acting Group Manager Community Services), Sara Dymond (Governance and Support Team Leader), Sarah Capper-Liddle (Planner), Jessica Sorensen (Planning and Development Manager), and one member of the public.

Matakore / Apologies: Councillors Mark Bellringer, Te Aroha Hohaia, Leanne Horo and Bryan Roach.

RESOLUTION

(Cr Filbee/Deputy Mayor Northcott)

18/24 **THAT** the apologies from Councillors Mark Bellringer, Te Aroha Hohaia, Leanne Horo and Bryan Roach be received.

CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Te Korowai o Ngāruahine - Te Aorangi Dillon

Ms Dillon spoke to the Council about the proposed wording change recommended by the District Plan Committee on how iwi advice provided would be taken board. The stance of Te Korowai Ngāruahine on the shift in wording in regards to how advice they provided would be taken on board. The shift in wording was from *relying on advice* to *taking into consideration* which was a phase that triggered trauma because in the past their advice had not been taken into consideration. She would like the Council to consider reverting back to the original wording that the *advice be relied on*. They would like to be a supportive external voice to the Council and supported hapū, marae and uri. Te Korowai Ngāruahine would find it hard to support the change because they had already experienced what it meant when people said they would take advice into consideration and not relied on it.

Councillor Beccard asked what the difference was between the two phrases from a Resource Management Act (RMA) perspective. Mr Dagg commented that at the meeting

concerns were raised by members about the use of the term relied on in the context of the post settlement government entity (PSGE). The concern was that it would disadvantage some hapū that sat outside of that organisation.

Ms Dillon commented that Te Korowai Ngāruahine would not be assuming that they were speaking on behalf of the hapū that sat outside the PSGE organisation, however would be supporting them.

In response to the query around suggestions for wording Ms Dillon believed the intention was the same, however a phrase like *take into consideration* was fine while everyone was on the same page and understood the end goal, but a change of people could change things considerably. She understood why hapū might be concerned, however they were not trying to minimise the voice of anybody but wanted their advice to be relied on.

Councillor Filbee referred to the minutes and Mr Houston's comments about the protection of iwi. She asked if Ms Dillon could foresee any issues as an iwi authority to manage those relationships and how the reputation of their organisation might be tarnished if they provided advice to the Council that conflicted with the wishes of hapū. Ms Dillon explained that Te Korowai Ngāruahine was a hapū centric organisation and their Board consisted of 12 hapū representatives. All decisions made went through their hapū. She did not foresee anything right now but if they did not get the wording correct from the outset in the future things could change. There was as much responsibility for them, as those who they were working with.

Mayor Nixon asked her to provide her interpretation of *rely on this advice*. Ms Dillon's definition was that the Council would come to them with the greatest intent of making sure what they said was put on the table, heard and actually actioned. Not just taken into consideration and talked about.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 District Plan Committee held on 19 February 2024

Mr Dagg noted that the conversation demonstrated the rich journey it had been and where this District Plan (the Plan) change originated from. The Plan change was a result of a resource consent brought to the Environment and Hearings Committee which challenged the definition of papakāinga. From there the journey started to make the District Plan more enabling and making it easier to deliver on aspirations. The report was seeking adoption to go out for consultation.

Councillor Mackay noted that over the years the Environment and Hearings Committee felt they wanted the District Plan to enable iwi and hapū with the development of papakāinga housing as their right. The current legislation had been a barrier however Parihaka was a good example of papakāinga and if this could happen more it would be a benefit to the community.

Mayor Nixon commented that the Council had just agreed on a partnership with iwi. He took on board Ms Dillon's comments that this needed to be set up for the future however noted that it was ultimately the Council's decision. He had concerns that the phrase *rely on* meant the Council had to take the advice from an external party. He supported the Plan change to enable iwi to develop papakāinga and getting the wording right was important.

Councillor Cleaver-Pittams believed there was a question around the phrase *rely on*. Did the Council *rely on* it to proceed with the development or that the Council could make their decision based on the information. If it was the latter, then she was comfortable with the phrase *rely on*, especially with the relationships the Council had committed to.

Deputy Mayor Northcott was not comfortable with the way the phrase *rely on* was explained. He wondered whether iwi could be asked to provide an alternative solution. He still believed that the final decision should be the Council's. He agreed the Council needed to be more enabling and the proposed change was making a simpler path for subdividing rural land. However, there needed to be checks and balances in place.

Councillor Filbee considered the interpretation of *rely on* was somewhat misguided because it had no connotations of something being actioned. It meant that the Council relied on iwi to provide advice and we *rely on* them to have an opinion. The original wording was more ambiguous than what was proposed. She did not foresee there being any issues with this with Te Korowai Ngāruahine because of their structure. She would like the Council to have some suggested wording options to present back to Ms Dillon.

Councillor Rook noted that the Council had a partnership which showed their commitment. He suggested that the phrase *rely on* be defined at the beginning of the document. He noted that there was a number of different phrases that could be used. He believed the Council needed to tread carefully with this.

There was a number of wording suggestions for example *rely on, for consideration* and *strong regard to*.

Mr Dagg noted that the phrase *rely on* meant give effect to and in the RMA legal context he would lean towards the phrase *have regard to*. The weighting of it was what was being questioned by Ms Dillon. This might be one word but it was significant.

RESOLUTION

(Cr Mackay/Deputy Mayor Northcott)

19/24 **THAT the Council receives the minutes from the District Plan Committee meeting held on 19 February 2024.**

CARRIED

Councillor Filbee felt that the phrase *rely on* should remain in the document because the Council was relying on iwi to provide this information. She believed the Council should acknowledge that we were relying on them to work with us on this. She proposed an amendment to the District Plan Committee's recommendation that it be reworded to *rely on* and *give high regard* to this advice. The proposed amendment was not supported by a seconder and was therefore lost.

Deputy Mayor Northcott noted that the Council needed iwi input to provide their knowledge to avoid possible exploitation which was a concern raised by Ms Houston. The Council was the territorial authority who was required to make those decisions. There were different interpretations of *rely on* which was the concern.

Councillor Cleaver-Pittams queried what the impact would be on the relationship between iwi and the Council. She asked if there was an opportunity for Te Korowai Ngāruahine to provide alternative wording. Mayor Nixon noted that the Council was proposing a change to the wording, however there was an opportunity through consultation for feedback. Ms Aitken added that if there was not a submission regarding that wording then it remained as

it was. Councillor Mackay noted that the new wording showed that the Council had listened to the feedback and it fit well with the RMA.

Mrs Sorensen noted that the wording in the Treaty of Waitangi was *take into account*. As a planner, *have regard to*, was ambiguous and felt the same as *take into consideration*. The phrase *take into account* was stronger. It was agreed that it would be good to tie it back to Te Tiriti o Waitangi.

The Council could not make a decision without that advice. It was agreed that the wording needed to be clear that the Council was obtaining advice.

Mrs Sorensen explained that the reason for this note was for a resource consent for papakāinga on general title land. The Council needed iwi advice for that resource consent to be in front of us. Either as part of the application or part of the notification process the Council would be obtaining it regardless.

RESOLUTION (Mayor Nixon/Cr Beccard)

20/24 **THAT** the Council amends recommendation 02/24 DP from the District Plan Committee to the following:

- a) Approves the proposed changes to the papakāinga development provisions in the Operative South Taranaki District Plan in accordance with Schedule 1 of the Resource Management Act 1991 with the following change as set out below:

“Note: For resource consent applications under this rule, the Council will obtain advice from the relevant iwi authority and take this advice into account.”

- b) Notes that this will initiate a formal consultation process in accordance with Clause 5(1A) of Schedule 1 of the Resource Management Act 1991.

CARRIED

The meeting concluded at 1.48 pm.

Dated this day of 2024.

.....
CHAIRPERSON



Ngā Menīti Kaunihera

Council Minutes

5

To	Ordinary Council
Date	3 April 2024
Subject	Extraordinary Council – To review and adopt Long Term Plan consultation document – 18 March 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the minutes of the Extraordinary Council – To review and adopt Long Term Plan consultation document meeting held on 18 March 2024.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Extraordinary Council – To review and adopt Long Term Plan consultation document meeting held on 18 March 2024 as a true and correct record.



Menīti Minutes

5

Ngā Menīti take Kaunihera Extraordinary Council Meeting To review and adopt Long Term Plan consultation document Council Chamber, Albion Street, Hāwera on Monday 18 March 2024 at 2.32 pm

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard, Celine Filbee, Te Aroha Hohaia, Leanne Horo, Aaron Langton, Steffy Mackay, Racquel Cleaver-Pittams, Tuteri Rangihaeata, Diana Reid, Bryan Roach and Brian Rook.

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Group Manager Infrastructure Services), Rob Haveswood (Group Manager Community Services), Claire Bourke (Management Accountant), Sophie Canute (Strategic Planner), Sam Greenhill (Governance Officer), Gerard Langford (Head of Communication and Customer Services), Vipul Mehta (Head of Business Enablement), Becky Wolland (Head of Strategy and Governance).

Matakore / Apologies: Councillor Mark Bellringer.

RESOLUTION

(Cr Roach/Cr Rook)

21/24 **THAT the apology from Councillor Mark Bellringer be received.**

CARRIED

1. Pūrongo / Report

1.1 Adoption of Long Term Plan Consultation Document and initiation of Special Consultative Procedure

The report asked the Council to adopt the Consultation Document (CD) to be released for public consultation. The adoption of the CD formed part of a process of developing and adopting the final 2024-2034 Long Term Plan (LTP) by 30 June 2024.

It was noted that the agenda included the word version of the CD however printed copies of the draft designed CD had been provided. The adoption of the CD would trigger public consultation which was due to begin on Thursday 21 March.

The forming of the LTP and CD had been a culmination of 18 months of work. The development of the LTP had been challenging due to the changes as part of the three waters reform. Up until December 2023, three waters had not been included in the LTP however

due to the change in Government and legislation three waters was required to be added into all ten years of the LTP.

Councils were given three options for the development of LTPs and South Taranaki had decided to proceed with an unaudited CD and an audit of the full LTP. Typically the supporting information would be approved prior to consultation opening however due to time constraints this was not the case. It was noted that there might be changes to the supporting documents due to further refinement and auditing. The key risk to note was that there was a possibility that any changes from the audit process might result in changes to figures. The Council had been working with auditors to mitigate this risk.

Once the CD had been adopted the consultation period would begin on Thursday 21 March. Following consultation the Council would hear from submitters and the LTP would be adopted before 30 June 2024.

In response to a query regarding potential changes to budgets and figures it was noted that this was likely to be in the three waters space. The main risk was that the final audit could result in the Council receiving an emphasis of matter or modified audit opinion. There were concerns raised regarding the ability to carry out the proposed work given the unprecedented increase in Local Government costs. It was noted that more money needed to be spent in order to continue delivering on the Council's current levels of service. The Council had worked tirelessly to keep increases as low as possible. It was highlighted that if assets were not maintained they would cost more in the long term to repair or replace.

It was highlighted that the table in the Financial Strategy relating to the Long Term Investment Fund's asset allocations was confusing at a glance due to the way the subtotals were being represented. Within the same document it was suggested that a best possible outcome should be included, not just the worst case scenario. It was noted that the document was highlighting what the impact would be if the Long Term Investment Fund was removed.

It was suggested that the supporting documents needed to be accessible for people to read and needed to be in plain English. It was noted that the supporting documents were not generally written for public consumption which was why the CD was in plain English for the public audience.

There were questions raised regarding a number of the photos included within the CD. It was suggested that the photo of the person collecting shell fish should be changed as the majority of the South Taranaki coastline had a rāhui.

It was noted that three years ago the community user charge for the Hāwera Memorial Theatre had been removed, however the Hāwera Repertory Society and the Hāwera high school (Te Paepae o Aotea) were no longer using the Theatre due to the increased prices. It was suggested that members of the community be encouraged to submit and request a community charge.

It was suggested that the infringements for vehicle registrations and warrant of fitness should be included in the list of infringements as these were issued by the Council. In terms of the infringement for reversing into carparks it was suggested that clarification needed to be provided to ensure this information was clear.

RESOLUTION

(Mayor Nixon/Deputy Mayor Northcott)

22/23

THAT the Council;

- a) **Adopts the Consultation Document (Appendix 1), in accordance with Sections 83, 93 and 93A of the Local Government Act 2002, as the basis for public consultation on the 2024-2034 Long Term Plan.**
- b) **Notes that the adoption of the Consultation Document initiates a Special Consultative Procedure. The public will be asked for their feedback on the Consultation Document and supporting information from 21 March to 6 May 2024.**
- c) **Approves the draft supporting information for the 2024-2034 Long Term Plan (working document – Appendix 2), to be publicly available during the Special Consultative Procedure in accordance with Sections 93G, 101A, 101B, 102 and Schedule 10 of the Local Government Act 2002.**
- d) **Notes that the full 2024-2034 LTP is in draft form but will be audited before the final LTP is presented to Council for adoption on 24 June 2024.**

CARRIED

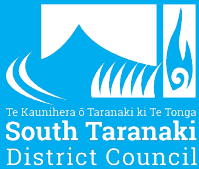
The meeting concluded at 3.09 pm.

Dated this day of 2024.

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CHAIRPERSON

5



Ngā Menīti Komiti

Committee Minutes

6

To	Ordinary Council
Date	3 April 2024
Subject	Policy and Strategy Committee – 7 February 2024

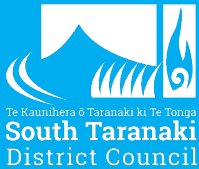
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 7 February 2024. The Council is being asked to receive the Policy and Strategy Committee minutes from 7 February 2024 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation 03/24 PS that the Council refers the draft Community Funding Policy back to Council staff for further consideration.
4. The amendments to the draft Community Funding Policy made at this meeting were presented to the Policy and Strategy Committee meeting on 18 March 2024 where the Committee were recommending the Council adopt the draft Community Funding Policy to be adopted.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Policy and Strategy Committee meeting minutes held on 7 February 2024.



Menīti Minutes

Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Held in the Council Chamber, Albion Street, Hāwera
on Wednesday 7 February 2024 at 1.00 pm.

6

Kanohi Kitea / Present: Mayor Phil Nixon, Councillors Mark Bellringer, Racquel Cleaver-Pittams, Celine Filbee, Te Aroha Hohaia, Steffy Mackay, Deputy Mayor Robert Northcott (Chairperson), Diana Reid and Bryan Roach.

**Ngā Taenga-Ā-Tinana /
In Attendance:**

Heather Brokenshire (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative), Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Group Manager Infrastructure Services), Rob Haveswood (Group Manager Community Services), Sara Dymond (Governance and Support Team Leader), Jacinta Fitzgerald (Communications Officer), Anne Sattler (Senior Policy Advisor), Phil Waite (Operations Manager – Property and Facilities), Becky Wolland (Head of Strategy and Governance), two members of the public and media.

Matakore / Apologies: Councillors Andy Beccard, Leanne Horo, Aaron Langton, Tuteri Rangihaeata, Brian Rook and Monica Willson (Taranaki Coastal Community Board Representative).

RESOLUTION

(Mayor Nixon/Cr Hohaia)

01/24 PS **THAT** the apologies from Councillors Andy Beccard, Leanne Horo, Aaron Langton, Tuteri Rangihaeata, Brian Rook and Monica Willson (Taranaki Coastal Community Board Representative) be received.

CARRIED

1. Tauākī Whakarika / Declarations of Interest

Councillor Filbee declared a conflict of interest as she was the Manager of the Taranaki Kiwi Trust who had received funding through the Natural Environments Fund.

2. Whakatakoto Kaupapa Whanui, Whakaaturanga hoki / Open Forum and Presentations

2.1 Freedom Camping Bylaw - Anne Sattler

The Freedom Camping Bylaw was being reviewed this year due to a change in legislation. The Self-contained Motor Vehicles Legislation Act 2023 came into force on 13 July 2023. The default position was freedom camping on council land in a non-self-contained vehicle was prohibited, however a council could allow non-self-contained vehicles if they wished. Freedom camping in tents was allowed and was not affected by the legislation change. The new legislation also increased infringement fees, the default fee was \$200, this had increased to \$400. Under the new legislation freedom camping infringement fees could not be applied to those experiencing homelessness.

As part of the legislation changes, the existing blue warrants/stickers would expire on 7 December 2024 for rental campers and 7 June 2025 for private owners. The new green warrants were introduced on 7 December 2023. The Plumbers, Gasfitters and Drainlayers Board were the regulators of the new self-contained vehicle warrant system. For a vehicle to be certified as self-contained and receive a green warrant, the vehicle must meet requirements in relation to its water supply system, fixed toilet, wastewater system, ventilation system, sink, and rubbish storage. All the requirements must be capable of servicing the maximum number of occupants the vehicle was certified for. There was also a register of self-contained vehicles that held a green warrant so Council officers could check the validity of the warrant displayed.

The largest piece of work would be the Site Assessment Report. Information was being gathered to determine the ongoing suitability of each site which would be summarised in a report. The Committee was asked for any concerns or comments about any freedom camping sites to be sent through so that it could be fed into the report. The report would be presented to the Council for feedback in April before being released to the public for consultation in June/July.

Councillor Reid queried the behaviour of freedom campers in the District and what guidelines were provided to them with regards to site rules, litter and noise. Mrs Sattler noted that if damage was being caused to the environment and surrounding area then the Council's Freedom Camping Bylaw enabled the Council to issue infringements. Mr Waite added that there was no signage at each site stating the guidelines for using the site however the Council's Freedom Camping Ambassadors would respond to that.

Mayor Nixon would like to see more freedom campers in the community and in some cases, they helped police freedom camping sites.

Councillor Roach suggested having a QR code on signage for ease of access to information about freedom camping. The numbers of freedom campers at Middletons Bay was high and there had not been any complaints about the area.

2.2 Venture Taranaki (VTT) – Jenn Patterson

The Council were presented with the quarterly update for the period October to December 2023 (Quarter Two) which highlighted specific points that related to South Taranaki. The strategic focus for VTT had three specific pou that they worked towards and there was activity happening in each of those pou.

The 2024 Offshore Renewable Energy Forum was to take place in Hāwera on Wednesday 20 and Thursday 21 March 2024. VTT were supporting Energy Efficiency and Conservation Authority with a focus on major users of industrial heat and the options to decarbonise. VTT were working with the four councils in the District on an energy submission to the Ministry of Business, Innovation and Employment on key items we want to put in front of Local Government and working on our own energy strategy.

Quarter Two was important for the Branching Out growing trials with sowing and planting crops into the ground. Crops were flourishing and there had been a positive result. There had been good success with the hemp trial in South Taranaki. The next step was measurement and quality assessment of the fibre itself along with market research.

There was a lot happening in the talent and education space with Tourism New Zealand agent familiarisation (famil) tours. These are an opportunity for the region to showcase their product to global trade. A recent famil visited Te Rere o Kapuni and positive feedback was received about the Ngāruahine project.

The business support function was a core function of VTT and the dashboard showed the increase in numbers accessing this function from the first quarter. There had been an increase in support from trades businesses and food and progression service businesses as they prepared strategies to support their growth plans and goals for 2024. There had also been a good demand for marketing support from people wanting to grow their businesses. There were challenges in the Research and Development space with the Callaghan Innovation funding normally available on pause. There was no central government research and development funding to deliver however there were other funding avenues opening in February. The key performance measures set for South Taranaki were all on track at present.

Deputy Mayor Northcott asked if the region was ready to take advantage of the cruise ships. Ms Patterson understood that the tourism team was talking to operators about cruises throughout the region because it was something they wanted to take regional approach with. An update on cruise ships would be provided in the full report.

Mayor Nixon asked how the people on a cruise could be kept in Taranaki for a longer day or overnight. There was a lot to see in South Taranaki and he would like to see people come here. He understood that there was work being done in this area and would like a progress update. Ms Patterson noted that the cruise ship schedules were preset and it was about playing the long game and building up the region's offerings and being able to schedule longer times and overnight stops in Taranaki.

3. Whakaae i Ngā Mēniti / Confirmation of Minutes

3.1 Policy and Strategy Committee held on 27 November 2023.

RESOLUTION

(Cr Roach/Mayor Nixon)

02/24 PS **THAT the Policy and Strategy Committee adopts the minutes including public excluded from the meeting held on 27 November 2023 as a true and correct record.**

CARRIED

4. Pūrongo / Reports

4.1 Review of Community Funding Policy

The current Community Funding Policy needed to be reviewed as a result of changes requested by the Council. The report presented a draft of the policy for the Council's consideration, and outlined key changes.

Mr Haveswood explained that the report proposed the disestablishment of the triennial grants and annual grants within the Community Initiatives Fund and for the perpetual grants to remain. The total size of the funding pool would remain the same and the balance of the pool, after perpetual grants had been committed, would be split equally in four and transferred to the four Community Board Local Discretionary Funds. Other changes were the introduction of an Urupā Maintenance Fund set at \$15,000 in year one, with an annual increase of \$5,000 until the fund reached \$40,000; the removal of the carryover limit allowing all unallocated funds to be carried over into the next year's budget; and a change to the structure of the Policy. The details of each fund would be removed from the Policy and made available individually on the Council's website, as well as in paper form. This would make it easier for the public to understand the different fund types, criteria and access application forms. It also enabled small changes to be made to funding details without the need to change the policy.

It was queried how much each community board would receive. It was explained that for example Te Hāwera Community Board, based on last year's amounts, would receive approximately \$81,000. The Council may decide to increase an organisation's perpetual fund which would affect the amounts.

In terms of Community Boards allocating funding for their own projects Mr Haveswood explained that the Council may decide to put additional criteria in place stating that a percentage of the funds was to be allocated to community groups and a percentage for Community Board projects.

Councillor Reid queried if the process for applicants would be similar whereby applicants were required to be present at the meeting and speak to their application. Mr Haveswood noted this was a criteria specific to Te Hāwera Community Board however this provided opportunity to look at consistencies. Allocations could be made eight times a year opposed to one providing applicants with more opportunities to apply for funding.

Councillor Mackay queried whether inflation adjustments had been factored into the perpetual grants otherwise this would result in a decrease to the Community Boards' funding pool. Ms Aitken explained that the Council staff budgeted for inflation where perpetual grants were to be increased by the consumer price index each year.

Concerns were raised with how Taranaki wide applications would be managed. Mr Haveswood noted that if an application went to all four Community Boards then each Community Board would consider the impact the applicant had in each community for where the funds were distributed.

Mayor Nixon queried whether the Fund being the last resort should be included as part of the criteria.

There was support for the even split of funds as it allowed more opportunities for every ward in the District.

Councillor Filbee referred to the section in the Policy about inclusion of additional criteria on the Local Discretionary Funds, and putting in place a percentage of the fund tagged for Community Board projects. She suggested a percentage of 20%. She would like it reiterated to the Community Boards that accountability was a must for transparency and to ensure that funds distributed were accounted for either through a report to the Community Board or to Council officers. It was important for accountability that both the recipient of funds and the funder built some form of relationship. Applicants being present at a meeting telling their stories built those relationships giving confidence that they would deliver on their project. The Local Discretionary Fund was considered as a last resort however the Policy did not include this. The Community Initiatives Fund was not the last resort and was not for a lot of organisations. It was queried whether the criteria needed to include funds to be spent before the end of the triennium.

In terms of eligibility, the Policy was unclear that if they had received funding then applicants were required to show their accountability prior to reapplying for additional funds.

It was noted that 5.6 was ambiguous and it needed the word Council added to read *designated Council, Community Board or Committee meeting*. The wording in 7.5 was unclear and needed the word organisation added to read *repayment of part or all of the allocated funding may need to be paid back to the organisation*. In Appendix 1 there were some gaps which were noted.

In reference to the sentence that adjustments may be made through the Annual Plan budget setting process between Long Term Plans it was noted that people needed to understand this clearly. There appeared to be some conflicting language in the Policy about what would or would not be funded.

It was suggested that there needed to be more detail around applications from sporting bodies.

The wording around the Chair's Discretion for the Local Discretionary Fund was contradictory and required updating. In terms of the eligibility for applying for the Pātea Centennial Bursary it was noted that the word study needed to be added to read *applying to study or attending tertiary study*.

Councillor Reid supported the comments made about applicants speaking to their application because Community Boards were about being part of the community and there was no better way to do that than knowing what was happening in the community. She would like there to be criteria around decisions being made by all members of the Community Board to gain all perspectives.

Councillor Roach would like to see a final draft before the Council approved the policy. He wanted to revisit how Taranaki wide applications would work and what the community board carry over amount should be. Government departments, for example hospitals and schools had their own funding mechanisms and he did not want to see funding taken away from the community.

Councillor Bellringer considered it grossly unfair if applicants were required to speak to their application when the meetings were held during the day. If this was the case then meetings should be held in the evening.

Councillor Hohaia supported the revised Policy leaving the administrative amendments to Council staff. She was in favour of the increase in funding for Community Boards as it meant that they could think more strategically and long term even if it meant there was a carry over for a particular project. They were the link to the communities. She opted for a rational approach to accountability and had confidence in the Community Boards exercising discretion.

Mrs Cave noted that the Eltham-Kaponga Community Board considered applications on a case by case basis. As a Community Board the relationship with applicants was often initiated prior to receiving an application. If applicants had been unable to attend, then a written report had been provided. A decision could be made based on the information provided and the relationship.

Councillor Cleaver-Pittams noted that there were many options for people to attend a meeting and there needed to be flexibility around that.

Councillor Filbee agreed that applications from Government departments should be excluded. In terms of the concerns around District applications she noted that each Community Board would assess each application to determine if it delivered value to their ward. She would like to ensure that applicants could submit one application and it be presented to all four Community Boards for consideration.

Mayor Nixon acknowledged the importance of accountability because the funds for all four Community Boards equated to a lot of money.

Ms Dwyer noted that the Pātea Community Board had allocated funding to Waitōtara School for their playground as it was the only playground in that community. Excluding government departments would disadvantage rural schools and communities. Deputy Mayor Northcott added that they needed to allow Community Boards to make those decisions as they were more than capable of doing that.

MOTION (Deputy Mayor Northcott/Cr Mackay)

THAT the Policy and Strategy Committee recommends to the Council that it approves the draft Community Funding Policy with further amendments.

LOST

Councillors were uncomfortable with approving the Policy without having an opportunity to review the revised Policy with the suggested changes.

RECOMMENDATION (Mayor Nixon/Cr Filbee)

03/24 PS THAT the Policy and Strategy Committee recommends to the Council that it refers the draft Community Funding Policy back to Council staff for further consideration.

CARRIED

The meeting concluded at 2.25 pm.

Dated this day of 2024

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	3 April 2024
Subject	Risk and Assurance Committee – 14 February 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Risk and Assurance Committee met on 14 February 2024. The Council is being asked to receive the Risk and Assurance Committee minutes from 14 February 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Risk and Assurance Committee meeting held on 14 February 2024.



Menīti Minutes

Ngā Menīti take o te Komiti Tūraru me te Taurangi Risk and Assurance Committee Meeting

Council Chamber, Albion Street, Hāwera on Wednesday 14 February 2024 at 11.00 am

6

Kanohi Kitea / Present: Philip Jones (Chairperson), Mayor Phil Nixon, Councillors Andy Beccard, Racquel Cleaver-Pittams, Celine Filbee, Te Aroha Hohaia and Marie Broughton (Iwi Representative).

**Ngā Taenga-Ā-Tinana
/ In Attendance:**

Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Group Manager Infrastructure Services), Rob Haveswood (Group Manager Community Services), Claire Bourke (Management Accountant), Sam Greenhill (Governance Officer), Vipul Mehta (Head of Business Enablement) *online*, Garry Morris (Senior Accountant), Becky Wolland (Head of Strategy and Governance), Scott Willson (Business Development Manager), Garth Gregory and Priya Patel (Mercer).

Matakore / Apologies: Nil.

1. Whakaaetia ngā Miniti / Confirmation of Minutes

1.1 Risk and Assurance Committee minutes held on 20 November 2023

RESOLUTION

(Cr Hohaia/Cr Beccard)

01/24 AR **THAT** the Risk and Assurance Committee adopt the minutes of their meeting held on 20 November 2023 as a true and correct record.

CARRIED

2. Pūrongo-Whakamārama / Information Report

2.1 Quarterly Financial and Non Financial Performance Report for period ending 31 December 2023

The report contained the Financial Variance Report and the Non-Financial Performance Measures Report for the second quarter of the financial year to 31 December 2023. The report contained Council officers' commentary on variances for the Council's activities and support centres, and management comments on variances have also been included, where relevant.

It was highlighted that the report included an incorrect date in the covering report however the figure was correct. There had been fluctuations in market valuations of interest rates swaps which had an adverse effect on the Long Term Investment Fund (LTIF). The LTIF did not perform to budget and there had been delays in capital contributions. It was noted that the forecast was still positive.

In response to a query regarding the interest rate it was expected that this would likely remain stable to the end of the calendar year.

It was queried if it was realistic that the Capital Projects Programme would be completed by the end of the financial year. It was noted that a lot of these projects were carried out in the summer months. There were also water and wastewater projects which were significant. These projects had either been started or were getting underway. It was noted that if a project was not completed within the financial year the project would be carried over along with the budget.

It was queried what progress had been made with contributions for the South Taranaki Business Park. It was noted that it was forecast that some contributions would be received before the end of the financial year.

There were concerns raised regarding the over spend for Waimate West meter renewals. Clarification was provided noting that all meters were ordered up front.

In response to a query regarding the over spend on the Manaia wastewater CCTV inspections it was noted that the investigation identified repairs that were required and areas where lining was required.

It was queried if the Interest Rate Risk Profile graph had indicated that the LTIF was outside of policy. It was clarified that the graph showed projections without the inclusion of three waters and would look different moving forward.

It was noted that the water supply non-performance was due to contractors not closing off jobs in time, however this had been rectified.

In response to a query regarding the benefit of the Business Hub it was noted that the analytics that recorded the data had gone down for a quarter which had resulted in inaccurate reporting. It was explained that the Business Hub was a digital space where people could promote their businesses free of charge.

In response to a query regarding dog control it was noted that there was an issue with where the data was being pulled from and the activity manager was not aware of an issue with non response.

In response to a query regarding water consents for bottling water it was noted that these were administered by Taranaki Regional Council.

The financial report was being redesigned and the Committee would have the opportunity to provide feedback through a workshop. It was noted that moving forward the financial statement and non-financial performance measures would be presented in two separate reports moving forward.

RESOLUTION**(Mayor Nixon/Cr Beccard)**

02/24 AR THAT the Risk and Assurance Committee receives the Second Quarter Financial and Non Financial Performance Report for the period ending 31 December 2023.

CARRIED

2.2 Significant Projects Progress Report

The report provided an update on the 2023/24 Significant Projects Programme to the Risk and Assurance Committee.

It was highlighted that the report had been changed to be the Significant Projects Progress Report due to the inclusion of the Digital Transformation Strategy (DTS) which was not a capital project as it was funded through operational budget. It was already expected that there would be carry over to the next financial year.

There had been recent developments with the Nukumaru Station Road project. The old portion from the State Highway needed to be legally closed before the new portion could be opened. The next portion of the road had been widened. It was noted that the portion from the intersection from the State Highway to the railway crossing had been opened to residents, however the section from the railway crossing to the beach remained closed. A post construction safety audit had been carried out which identified that widening of the road was required. An official opening of the road was expected in six weeks' time.

It was noted that in order to meet the conditions of the grant for the combined facility in Manaia the business case needed to be completed by 31 March. The timeframe was not expected to be met and a short extension on the grant was being sought.

The Waimate West Reservoir was close to completion. There had been a few operational issues which had now been largely addressed. There were two occasions where the reservoir water was wasted and this would be claimed from the contractor.

In response to concerns regarding the Digital Transformation Strategy being behind schedule it was noted that TechOne had been asked to prioritise the project and it was expected to be on track within the next month or two.

In response to a request for clarity on tranche one projects it was noted that these were originally the three waters projects. It was noted that it was unlikely the Council would have to give the Better Off tranche one funding back as there were signed funding agreements and the remaining money was being spent on reforestation.

It was queried if the Long Term Plan Capital Works Programme was realistic. It was noted that time had been spent looking at what could be delayed and spreading amounts across a number of years rather than putting the full amount in year one. It was noted that there were unknown factors such as delays that could not be considered. It was important that the Council explain why the programme was not achieved as part of the Annual Report. It was highlighted that the Capital Works Programme was budgeted with an understanding that the programme would not be achieved.

It was highlighted that it was important to have a balance between a stretched target and ensuring work was being done properly.

In response to a query regarding cyber security concerns it was noted that the Council was proactively managing cyber security risks.

RESOLUTION

(Cr Filbee/Mayor Nixon)

03/24 AR THAT the Risk and Assurance Committee receives the Significant Projects Progress Report for Quarter Two of the 2023/24 financial year.

CARRIED

2.3 Outstanding Debt as at 31 December 2023

The report contained financial variance information relating to aged trial balances for all debtors and the variance of outstanding debt for rates up to 31 December 2023.

It was highlighted that the 90 day debt figure had increased by \$1 million due to one outstanding invoice. Legal action had been carried out to recover the money for the invoice. In response to a query regarding how the money would be recovered it was noted that all options were being considered.

In response to a query regarding the increase in overdue amounts it was noted that this was a sign of the current economy and would likely increase. In terms of impact on cash this was something that needed to be looked at realistically moving forward.

It was highlighted that there had been a significant decrease in infringements with the court. It was noted that at times the Ministry of Justice wrote off debt that was not collected.

RESOLUTION

(Mr Jones/Mayor Nixon)

04/24 AR THAT the Risk and Assurance Committee receives the outstanding debt report as at 31 December 2023.

CARRIED

2.4 2024 – 2034 Long Term Plan Update

The report provided the Risk and Assurance Committee with an update on the development of the 2024 – 2034 Long Term Plan (LTP) and asked the Committee to consider the risks associated with delivering the LTP.

It was highlighted that two risks had been removed from the report and two had been added. Council officers had met with auditors several times to mitigate these new risks. A report had been prepared for the Council to consider options for including three waters back into the LTP. It was recommended by Council officers to proceed with the planned adoption date of 24 June with an unaudited document for consultation. It was noted that three waters had been added back into the LTP and the Finance team had finished running the budgets. An update would be provided to the Council on the new figures with three waters included. It was highlighted that there were risks involved with proceeding with an unaudited consultation document, however it was noted that these risks were being mitigated as much as possible.

In response to a query regarding history of previous audited LTP consultation documents it was noted that there had not been concerns in the past and only minor changes were suggested. It was noted that this was the first time Deloitte would be auditing the LTP. It was highlighted that in 2006 another council received an unfavourable significantly modified opinion, however there were no consequences. It was noted that the risk would be the Community and Central Government losing confidence in the Council.

RESOLUTION**(Cr Hohaia/Mr Jones)****05/24 AR THAT the Risk and Assurance Committee;**

- a) **Receives the 2024 – 2034 Long Term Plan Report; and**
- b) **Considers the risks associated with the delivering the 2024 – 2034 Long Term Plan by 30 June 2024.**

CARRIED

2.5 Risk and Assurance Committee - Workplan

The Risk and Assurance Committee Workplan for 2023/24 – 2026/27 included key reports, policies for review and workshops, for the next three years.

The workplan had been reviewed to include all known upcoming items. It was suggested that an update report on the Enterprise Resource Programme (ERP) be provided at the June meeting rather than waiting until September for a full report. It was hoped that the Audit Engagement Letter would be ready for the March meeting. In response to concerns regarding the risks around the Annual Report it was noted that discussions were had with Deloitte and there were no concerns with meeting the deadline of the end of October.

RESOLUTION**(Cr Beccard/Cr Filbee)****06/24 AR THAT the Risk and Assurance Committee receives the Risk and Assurance Committee Workplan for the period 2023/24 – 2026/27.****CARRIED**

2.6 South Taranaki Business Park Update Report

The report provided an update on project progress and outlined risks, consequences, and mitigation for the South Taranaki Business Park project.

In August there had been a number of unknowns regarding the South Taranaki Business Park (STBP) project. Since the last report the Council had gained clarity around what was happening in the next two financial years. In the upcoming weeks work would begin on the 'quadrant' in the project. Little Waihi Road would be the first portion followed by Kerry Lane and then Fitzgerald Lane over the next two summers. Following one on one meetings with stakeholders the Council were encouraged by what was discussed.

It was highlighted that information on the South Taranaki Business Park had been included in the Significant Projects Progress Report, moving forward information would only be

included in the South Taranaki Business Park Update Report. The site blessing for the project was coming up and the final details were being worked out.

In response to a query regarding contributions to recover funds it was noted that the mechanism for recouping costs was through titles which would be formalised through the District Plan. The catalyst for the next phase of titles was the sealing of the road.

It was suggested that another section needed to be included in future reports to identify when contributions were expected. It was requested that this be in terms of explanation without providing any confidential information of business owners.

In response to a query regarding the funding from Powerco it was noted that the portion not funded by Powerco would be covered by development contributions.

RESOLUTION

(Mayor Nixon/Cr Beccard)

07/24 AR THAT the Risk and Assurance Committee receives the South Taranaki Business Park Update Report.

CARRIED

2.7 Update on Insurance Renewal Programme for 2023-24

The report provided an update on the Insurance Renewal Programme for 2023-24.

It was noted that all changes to insurance had gone through and the Council were waiting on the refund for the portion that was paid upfront. The report outlined that the Council had previously approved to self insure a portion of their insurance. However, this was not approved by the insurance provider. An agreement was made to achieve the same level of self insurance.

In response to a query regarding who the change benefitted it was noted that it was designed to benefit the Council. There were concerns raised that the Council did not have control over their insurance. It was noted that a solution had been found however moving forward if the Council were unable to self insure it had been decided the Council would go out to the market for a new insurance provider. The proposed savings had still been realised.

RESOLUTION

(Cr Filbee/Cr Beccard)

08/24 AR THAT the Risk and Assurance Committee receives the information report on Insurance Renewal 2023-24 progress.

CARRIED

2.8 Mercer Quarterly Investment Monitoring Report – December 2023

An update was provided on the December Quarter which had ended on a positive note. The Long Term Investment Fund had an increase of 5.9% which was slightly behind the benchmark. All fund managers delivered positive absolute returns. On 14 December 2023 Mercer Global Listed and Global Equities were liquidated with the funds being invested into ANZ Global Equities.

RESOLUTION

(Cr Hohaia/Cr Beccard)

09/24 AR **THAT** the Risk and Assurance Committee receives the Mercer Quarterly Investment Monitoring Report – December 2023.

CARRIED

*Meeting adjourned 12.22 pm.
Meeting reconvened 12.55 pm.*

3. Nga Whakataunga kia noho tūmataiti kore/Resolution to Exclude the Public

RESOLUTION

(Cr Cleaver-Pittams/Cr Hohaia)

10/24 AR **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes held on 20 November 2023.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Mercer Quarterly Investment Monitoring Report – December 2023.		
3. Mercer – Global Listed Property and Global Bonds.		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

1, 2	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).
1	To protect the privacy of natural persons, including that of deceased natural persons (S7(2)(a)).
1,3	To prevent the disclosure or use of official information for improper gain or advantage (s. 7(2)(j)).

CARRIED

4. Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Mayor Nixon/Cr Beccard)

14/24 AR THAT the Risk and Assurance Committee resumes in open meeting.

CARRIED

The meeting concluded at 1.71 pm.

Dated this day of 2024.

.....
CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	3 April 2024
Subject	Te Hāwera Community Board – 4 March 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Hāwera Community Board met on 4 March 2024. The Council is being asked to receive Te Hāwera Community Board minutes from 4 March 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 4 March 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Normanby Hall, Ketemarae Road, Normanby on Monday 4 March 2024 at 11.00 am.

6

Kanohi Kitea / Present: Raymond Buckland, Heather Brokenshire, Nikki Watson (Chairperson) and Councillor Diana Reid.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Sophie Canute (Strategic Planner), Sam Greenhill (Governance Officer), Eileen Kolai-Tuala (community Development Advisor), Becky Wolland (Head of Strategy and Governance) and three members of the public.

Matakore / Apologies: Andrew Blanche.

RESOLUTION

(Ms Brokenshire/Cr Reid)

11/24 HA **THAT the apology from Andrew Balance be received.**

CARRIED

1. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**

1.1 Major Tim Malton and Alan Caple – Salvation Army

The current Salvation Army building was located on Regent Street. The building was in a state of repair with a lot of deferred maintenance. For the current size of activities it was not necessarily feasible for the church to invest money into the upkeep of the building long term. All Salvation Army buildings were owned by a trust board. The trust board had indicated that they could not make the building a priority at this time. The building was tentatively on the market however the sale was not imminent. There were also a number of community groups that operated out of the Salvation Army building including Barnardos and a foodbank. There had been ongoing conversations regarding the building and next steps.

A project team was going to be put in place to plan what was next for the Salvation Army and the other users of the building. The project team would explore options. It was hoped that a well informed member of the community, such as a Community Board Member, would join the project team. There were a number of ideas to consider including the potential to subdivide the building and sell one portion while retaining the other half.

In response to a question from the Board regarding if anyone had shown interest in purchasing it was noted that there was potentially interest however the building was not

officially on the market yet. It was noted that the trust board were not interested in operating a community space without Salvation Army outcomes.

1.2 Sophie Canute – Long Term Plan

An update was provided on the upcoming Long Term Plan (LTP) consultation. The LTP sets out the strategic direction and work programme for the next ten years. It outlines the services that the Council would provide, projects that would be undertaken, the cost of these projects, how the projects would be delivered and paid for and how performance would be measured. Under the Labour Government direction was provided to remove three waters out of years two to ten however under the National Government three waters was required to be included again. Following the change of legislation councils were given three options for the LTP audit. These options were to go with an unaudited consultation document, delay the LTP adoption to 30 September 2024 or to delay the LTP by 12 months and undertake an annual plan for 2024.

It was noted that the consultation had not yet been approved by the Council however the proposed consultation topics were the proposed upgrades to the Eltham Town Hall, the proposed increase to subsidise rates using the Long Term Investment Fund, whether to increase spending on the roading network and the proposed increases to the fees and charges.

The Community Board was required to make a submission on the LTP during the consultation period. The Council officers were wanting community groups to express interest in holding community events with their members. Letters had been sent to known community groups around the District. There were Kupa Korero sessions being held at the libraries for members of the community who were able to attend.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Hāwera Community Board meeting held on 22 January 2024.

RESOLUTION (Ms Brokenshire/Mr Buckland)

12/24 HA **THAT** Te Hāwera Community Board adopts the minutes from the meeting held on 22 January 2024 as a true and correct record.

CARRIED

3. Pūrongo / Reports

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the February 2024 Local Discretionary Funds including the current status of the Board’s Fund.

RESOLUTION (Ms Brokenshire/Ms Watson)

13/24 HA **THAT** Te Hāwera Community Board receives the Local Discretionary Funding Report.

CARRIED

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report provided an update to the Board on progress with community development projects and activities across the District and other items of interest.

The basketball hoop and back board had been installed at the Hāwera Skatepark which enhanced the recreation offerings. The work on the Normanby Hall carpark was expected to start next week. It was hoped that the photo frame in Hicks Park would be installed before June next year. In response to a query regarding the spikes on the photo frame it was noted that options were being considered.

RESOLUTION

(Ms Watson/Mr Buckland)

14/24 HA THAT Te Hāwera Community Board receives the Community Development Activity Report.

CARRIED

4.2 District LibraryPlus Report – February 2024

The report covered a range of library activities and statistics across the District for January 2024.

RESOLUTION

(Mr Buckland/Ms Brokenshire)

15/24 HA THAT Te Hāwera Community Board receives the District LibraryPlus Report for January 2024.

CARRIED

4.3 Environmental Services Activity Report

The report provided an update on activities relating to the Environmental Services Group for the months of January 2024.

There had been a continued downward trend for building and resource consents. It was highlighted that it was surprising the number of abandoned vehicles that the Council paid for. It was noted that attempts were made to recoup costs however this was generally difficult. The new Environment and Sustainability Manager had been welcomed to the Council and it was exciting to have the position filled.

RESOLUTION

(Mr Buckland/Cr Reid)

16/24 HA THAT Te Hāwera Community Board receives the Environmental Services Activity Report.

CARRIED

6

4.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Ms Brokenshire/Mr Buckland)

17/24 HA THAT Te Hāwera Community Board receives Te Hāwera Facilities Usage Report.

CARRIED

The meeting concluded at 11.36 am.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	3 April 2024
Subject	Pātea Community Board – 4 March 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Pātea Community Board met on 4 March 2024. The Council is being asked to receive the Pātea Community Board minutes from 4 March 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Pātea Community Board meeting held on 4 March 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Pātea Pātea Community Board Meeting

Hunter Shaw Building, Egmont Street, Pātea on Monday 4 March 2024 at 4.02 pm.

6

Kanohi Kitea / Present: Deputy Mayor Robert Northcott, Jacq Dwyer (Chairperson), Cheryl Rook, Owen Savage and Bronwyn Wattus.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Sophie Canute (Strategic Planner), Sam Greenhill (Governance Officer), Eileen Kolai-Tuala (Community Development Advisor), Becky Wolland (Head of Strategy and Governance) and eight members of the public.

Matakore / Apologies: Nil.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Sophie Canute – Long Term Plan

An update was provided on the upcoming Long Term Plan (LTP) consultation. The LTP sets out the strategic direction and work programme for the next ten years. It outlines the services that the Council would provide, projects that would be undertaken, the cost of these projects, how the projects would be delivered and paid for and how performance would be measured. Under the Labour Government direction was provided to remove three waters out of years two to ten however under the National Government three waters was required to be included again. Following the change of legislation councils were given three options for the LTP audit. These options were to go with an unaudited consultation document, delay the LTP adoption to 30 September 2024 or to delay the LTP by 12 months and undertake an annual plan for 2024.

It was noted that the consultation had not yet been approved by the Council however the proposed consultation topics were the proposed upgrades to the Eltham Town Hall, the proposed increase to subsidise rates using the Long Term Investment Fund, whether to increase spending on the roading network and the proposed increases to the fees and charges.

The Community Board was required to make a submission on the LTP during the consultation period. The Council officers were wanting community groups to express interest in holding community events with their members. Letters had been sent to known community groups around the District. There were Kupa Korero sessions being held at the libraries for members of the community who were able to attend.

In response to a query regarding three waters it was noted that as the delivery of these services were remaining with the Council at this stage there would be no impact on staff.

1.2 Carl Bates (Member of Parliament for Whanganui) – Cellphone Reception

There had been a number of discussions regarding connectivity in Pātea. A petition was being launched on connectivity in Pātea and along State Highway 3. It had been requested that State Highway 45 also be included in the petition. The community were asked to provide their support by signing the petition and sharing the petition within the community. It was noted that the more significant the petition was the more effective it would be. The petition would be available through paper copies and an online form.

1.3 Laurie Mildenhall – Pātea

There were concerns raised regarding a pile of shell rock that had been sitting at the entry to the freezing works. It was suspected that the shell rock had been dumped with the permission of the property owner. It was noted that the sacred rock past the gates was no longer accessible.

A new sign indicating a dog exercise area had been installed at the Pātea Sports Grounds. It was suggested that a fenced area in the top corner could be a dedicated dog exercise area as there were concerns of dog faeces on the sports fields. It was noted by Council officers that the sign clearly stated that dogs needed to be under control at all times and owners must clean up after their dogs.

It was highlighted that a portion of the new Nukumarū Station Road had been opened however it was a no exit. It was suggested that a temporary no exit sign should be installed.

1.4 Trisha Edgecombe – Pātea

It was queried when the soil that had been dumped at the back of the Hunter Shaw Building was going to be removed.

There were concerns raised regarding a pole on the corner of Egmont and Victoria Streets. The concrete had blown out and the pole was at risk of falling down. The Council had been notified however no progress had been made.

A one way diversion had been put in place from Kent Street to Egmont Street. Road users could no longer turn from Kent Street into Egmont Street before the triangle which caused issues for buses. The Council had been contacted and the diversion was a mistake however it had not yet been rectified.

There were concerns raised regarding the overflowing septic tank on Beach Road. The area had been cornered off however the issue had not been fixed. It was noted by the Board that there was a sucker truck regularly. Options were being considered to fix the issue however a whole rework was required. Ms Edgecombe suggested that a sign should be put up letting people in the area know that the Council was aware of the issue and were working on a solution.

There were concerns raised that the culverts along Egmont Street were still blocked and winter was approaching.

Ms Edgecombe expressed her disappointment in regards to the mowing contractor. The grass around the 100km sign had always been mown in the past however the contractor was no longer mowing past the signs. It was understood that one of the residents was

paying for the grass to be mown on their side of the road. It was noted by the Council officers that the area of grass being referenced was on a State Highway which was the responsibility of Waka Kotahi. It was noted if the area was not specifically stated in the contract then the contractor was not required to mow past the signs. Ms Edgecombe noted that since the Councils merged in 1989 the area past the signs had always been mown and a president had been set.

1.5 Hennie Van Deventer – Jet Ski River Run

With the absence of events since the COVID-19 breakout and subsequent lockdowns a Jet Ski River Run was being hosted by the Pātea Beach Motor Camp on Easter Monday. Following the event there would be a social barbeque. The organisers were looking to engage the coastguard to monitor the event along with a few support boats. It was hoped that the event would also be an opportunity for local charitable groups to run sausage sizzles as a fundraiser.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 23 January 2024.

RESOLUTION

(Mr Savage/Mrs Rook)

08/24 PA THAT the Pātea Community Board adopts the minutes from their meeting held on 23 January 2024 as a true and correct record.

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the February 2024 Local Discretionary Funds including the current status of the Board’s Fund.

RESOLUTION

(Mrs Rook/Deputy Mayor Northcott)

09/24 PA THAT the Pātea Community Board receives the Local Discretionary Funding Report.

CARRIED

Pātea Community Board

A funding application was received from the Pātea Community Board to reupholster eight historic Kauri chairs from the Hunter Shaw Building.

The chairs had been stripped and were being reupholstered with leatherette.

Ms Dwyer declared a conflict of interest.

RESOLUTION

(Deputy Mayor Northcott/Mr Savage)

- 10/24 PA **THAT the Pātea Community Board allocates \$800 from their Local Discretionary Fund to the Pātea Community Board to reupholster eight historic Kauri chairs from the Hunter Shaw Building.**

CARRIED

Pātea Community Board

A funding application was received from the Pātea Community Board to contribute to the new sound system for the Waverley Community Centre.

The sound system would be stored in a lock cupboard at the Waverley Community Centre.

RESOLUTION

(Mrs Rook/Ms Wattrus)

- 11/24 PA **THAT the Pātea Community Board allocates \$523 from their Local Discretionary Fund to the Pātea Community Board to contribute to the new sound system for the Waverley Community Centre.**

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Speed of traffic heading down to Pātea Beach

Consultation for the speed humps on Egmont Street, Pātea had closed. A report would be presented to the Council for a decision to be made. This could now be removed from items for action.

4.2 Pump Track in Waverley

Funding for the pump track had been obtained and concept plans were being looked at.

4.3 Civil Defence

Work had continued on a Civil Defence for Pātea and a template was being provided to help progress this further.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

Since the report had been written the Pātea Loop Track had been blessed and opened. The primary focus of the Pātea Loop Track was pedestrian safety while also providing a scenic pathway. The consultation for the speed humps on Egmont Street, Pātea had closed. The feedback received would be presented to the Council to make a decision. At the last revitalisation plan meeting the decision was made to overturn the amount set aside for the tiles.

RESOLUTION

(Deputy Mayor Northcott/Ms Wattrus)

12/24 PA THAT the Pātea Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – February 2024

The report covered a range of library activities and statistics across the District for January 2024.

The Summer Blast Reading Programme had a focus on actually reading books which resulted in an increase in issues of children and youth books. The reading programme was concluded with an unbelieve-a-bubble event.

RESOLUTION

(Mr Savage/Ms Wattrus)

13/24 PA THAT the Pātea Community Board receives the District LibraryPlus Report for January 2024.

CARRIED

5.3 Environmental Services Activity Report

The report provided an update on activities relating to the Environmental Services Group for the month of January 2024.

There had been three building consents in Pātea for the month of January. Overall there had been a decline in building and resource consents across the District. The new Environment and Sustainability Manager had started in the role and her focus was on the reforestation project and the decarbonisation plan.

There were concerns raised regarding a recent dog attack in the Pātea cemetery. It was noted that there was a process that needed to be followed and information could not be given due to privacy reasons. This incident was now in front of the court.

RESOLUTION

(Deputy Mayor Northcott/Mrs Rook)

14/24 PA THAT the Pātea Community Board receives the Environmental Services Activity Report.

CARRIED

5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

The last day that the rural pools were open was the Monday of Taranaki Anniversary weekend. There had been an increase in the number of people visiting the rural pools this season compared to previous seasons. The Council had run an extensive programme leading up to the rural pool season in an attempt to have enough lifeguards for the whole

season. The majority of the lifeguards hired for the summer season were university students which posed an issue for staffing levels once the new semester began.

RESOLUTION

(Ms Wattрус/Mr Savage)

15/24 PA THAT the Pātea Community Board receives the Pātea Facilities Usage Report.

CARRIED

6

The meeting concluded at 5.14 pm.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	3 April 2024
Subject	Eltham-Kaponga Community Board – 6 March 2024

6

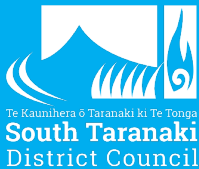
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 6 March 2024. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 6 March 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 6 March 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Kaponga War Memorial Hall, Victoria Street, Kaponga on
Wednesday 6 March 2024 at 10.30 am

6

Kanohi Kitea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes and Lindsay Maindonald.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Fiona Aitken (Chief Executive), Sophie Canute (Strategic Planner), Sam Greenhill (Governance Officer), Eileen Kolai-Tuala (Community Development Advisor), Fran Levings (Community Development Advisor) and one member of the public.

Matakore / Apologies: Councillor Steffy Mackay.

RESOLUTION

(Mr Hawkes/Ms Douds)

10/24 EL **THAT the apology from Councillor Steffy Mackay be received.**

CARRIED

1. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**

1.1 Sophie Canute – Long Term Plan

An update was provided on the upcoming Long Term Plan (LTP) consultation. The LTP sets out the strategic direction and work programme of the Council for the next ten years. It outlined the services that the Council would provide, projects that would be undertaken, the cost of these projects, how the projects would be delivered and paid for and how performance would be measured. Under the Labour Government, direction was provided to remove three waters out of years two to ten however under the National Government three waters was required to be included again for all ten years. Following the change of legislation councils were given three options for the LTP. These options were to proceed with an unaudited consultation document, delay the LTP adoption to 30 September 2024 or to delay the LTP by 12 months and undertake an enhanced annual plan for 2024.

It was noted that the consultation document had not yet been approved by the Council, however the proposed consultation topics were the upgrades to the Eltham Town Hall, the increase to subsidise rates using the Long Term Investment Fund, whether to increase spending on the roading network and the proposed increases to the fees and charges.

The Community Board was required to make a submission on the LTP during the consultation period. Council officers were inviting community groups to express interest in

holding community events with their members. Letters had been sent to known community groups around the District. There were Kuppa Kōrero sessions being held at the libraries for members of the community who were able to attend.

It was requested that additional copies of the consultation document be provided in Kaponga as the newspaper was not delivered to the area.

1.2 Shirley Hazelwood – Kaponga

Ms Hazelwood commended the Council for their efforts in completing the accessible toilet in the Kaponga War Memorial Hall.

It was queried if the flag poles at the rugby club in Kaponga could be removed as they were no longer being used. It was felt that the flag poles were an eyesore.

There were concerns raised regarding a large drop near the water main on Dawson Street, Kaponga. It was highlighted that there were a number of students and young children who used the footpath and there were concerns that someone was going to be injured.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board Meeting held on 24 January 2024.

RESOLUTION

(Mr Maindonald/Ms Douds)

11/24 EL THAT the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 24 January 2024 as a true and correct record.

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the February 2024 Local Discretionary Funds including the current status of the Board’s Fund.

RESOLUTION

(Ms Douds/Mr Hawkes)

12/24 EL THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Report.

CARRIED

Eltham Football Association

A funding application was received from the Eltham Football Association to dismantle and dispose of the old Eltham Association Football Club Rooms.

The Eltham Football Association was half way through the project with the next phase being to remove the concrete pad. Once the concrete pad was removed the Council would grass

the exposed area. In response to a query regarding the need to remove the concrete pad it was noted that the pad was a health and safety concern due to the drainage holes.

RESOLUTION

(Ms Douds/Ms Cave)

13/24 EL THAT the Eltham-Kaponga Community Board allocates \$1,000 from their Local Discretionary Fund to the Eltham Football Association to dismantle and dispose of the old Eltham Association Football Club clubrooms.

CARRIED

6

4. Ngā Take Kawea / Items for Action

4.1 Local Security Cameras – Kaponga

In response to a query regarding the potential for the Lions Club to apply for funding, it was noted that feedback from the funding body was that it would not fund the Lions Club. It was suggested that the Rugby Club could be a group to approach.

4.2 Eltham Youth Projects

The roll off ramp had been levelled and made safe. The project for the murals was moving forward. The section of the item relating to the roll off ramp could now be removed from items for action.

4.3 Eltham Field Gun

There were concerns raised regarding ANZAC day getting closer and the field gun was not ready and it needed to be completed and installed. It was suggested that a site visit should occur to view the progress on the project.

4.4 Kaponga War Memorial Hall

This item could now be removed from items for action.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

The Pātea Loop Track was complete and a blessing had been held. A proposal was being put forward with a consultation document for a proposed green space in Ōpunakē. In Eltham three signs were being made to install in Bridger Park. The bollards, rubbish bins, lamp posts and seating were being collected from Eltham to be taken away for repair. Work was planned to asphalt a section around the Normanby Recreation Centre to tidy up the unsealed area.

RESOLUTION

(Mr Hawkes/Mr Maindonald)

14/24 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – February 2024

The report covered a range of library activities and statistics across the District for January 2024.

It was highlighted that there had been an increase in the wifi use in Kaponga. It was suggested that the improved range could be contributing to this increase. The sessions being held for the elderly were worthwhile in helping with using electronic devices. It was noted that the final Summer Blast event was not held in the Kaponga LibraryPlus as there was not enough room for the number of attendees.

RESOLUTION

(Ms Douds/Mr Hawkes)

15/24 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report for January 2024.

CARRIED

5.3 Environmental Services Activity Report

The report updated the Board on activities relating to the Environmental Services Group for the month of January 2024.

There had been a decline in the number of building and resources consents for the month of January. It was requested that further explanation regarding dog infringements be provided to highlight what the infringements were specifically related to. There was a concern raised regarding a house in Kaponga with half of the roof missing. It was queried how the Council could approach the issue. It was noted that the Council could take action on unsanitary and dangerous buildings, however these needed to be reported.

RESOLUTION

(Mr Maindonald/Ms Douds)

16/24 EL THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report.

CARRIED

5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

There were concerns raised regarding the percentage of cost recovery for the Southlink bus service, it was requested that these figures be checked. In response to a query regarding a bus service connecting Waverley to Whanganui it was noted that Horizons District Council was undergoing consultation to identify if there was a demand for this type of service.

RESOLUTION

(Mr Hawkes/Ms Douds)

17/24 EL **THAT** the Eltham-Kaponga Community Board receives the Eltham-Kaponga Facilities Usage Report.

CARRIED

6

The meeting concluded at 11.14 am.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

6

To	Ordinary Council
Date	3 April 2024
Subject	Taranaki Coastal Community Board – 6 March 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Taranaki Coastal Community Board met on 6 March 2024. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 6 March 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 6 March 2024.



Menīti Minutes

Ngā Menīti take Poari Hapori o Taranaki ki Tai Taranaki Coastal Community Board Meeting

Cape Egmont Boat Club, 332 Bayly Road, Warea on
Wednesday 6 March 2024 at 2.30 pm.

6

Kanohi Kitea / Present: Sharlee Mareikura, Liz Sinclair, Andy Whitehead (Chairperson), Monica Willson and Councillor Aarun Langton.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Fiona Aitken (Chief Executive), Sophie Canute (Strategic Planner), Sam Greenhill (Governance Officer), Fran Levings (Community Development Advisor), one media and two members of the public.

Matakore / Apologies: Nil.

1. Tauākī Whakarika / Declarations of Interest

Mr Whitehead and Mrs Willson declared a conflict of interest in relation to the funding application from the Ōpunakē Lions Club.

2. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

2.1 Eric Ardern – Ōpunakē Lions Club

Mr Ardern spoke to the funding application from the Ōpunakē Lions Club. The Mountain to Sea bike ride had started with the previous Mayor and had grown over time. There were ten land owners involved in the event who allowed the participants to bike through paddocks as part of the track. Previously traffic management had been ad hoc. It was identified that the participants were vulnerable when travelling along Eltham Road and it was important to provide safety in the form of a proper traffic management plan. The entry fee for the event had been increased to help cover some of the increased costs however there were concerns if the increase was too high people would stop participating.

2.2 Mary Moore – Manaia Skatepark Mural

Ms Moore presented an idea for brightening up the Manaia Skatepark with a mural and painting the concrete. A draft idea of what the skatepark could look like was presented to the Board. The main obstacle to move the project forward was getting written approval from the neighbour living next to the skatepark. It was noted that the community was excited about the proposed project. The first phase of the project was to paint the concrete and the second phase of the project was to put up artwork on the fence at the skatepark. The artwork would be on panels by local artists and students and designs could be

submitted by the community. The proposed theme for the project was aim for the stars. It was proposed that the artwork panels would also continue into Rowe Park. Finally it was hoped that a mural would be painted on the blank wall on the pools.

Ms Moore requested support from the Council to proceed with the project without the written support of the neighbour. It was noted by the Chair that the Board was able to listen however no permission could be granted through open forum.

2.3 Sophie Canute – Long Term Plan

An update was provided on the upcoming Long Term Plan (LTP) consultation. The LTP sets out the strategic direction and work programme for the next ten years. It outlined the services that the Council would provide, projects that would be undertaken, the cost of these projects, how the projects would be delivered and paid for and how performance would be measured. Under the Labour Government direction was provided to remove three waters out of years two to ten, however under the National Government three waters was required to be included again. Following the change of legislation councils were given three options for the LTP audit. These options were to proceed with an unaudited consultation document, delay the LTP adoption to 30 September 2024 or to delay the LTP by 12 months and undertake an annual plan for 2024.

It was noted that the consultation document had not yet been approved by the Council, however the consultation topics were the proposed upgrades to the Eltham Town Hall, the proposed increase to subsidise rates using the Long Term Investment Fund, whether to increase spending on the roading network and the proposed increases to the fees and charges.

The Community Board was required to make a submission on the LTP during the consultation period. Council officers were inviting community groups to express interest in holding community events with their members. Letters had been sent to known community groups around the District. There were Kuppa Kōrero sessions being held at the libraries for members of the community who were able to attend.

In response to a query regarding costings for the earthquake proofing of the Eltham Town Hall it was noted that all costings would be provided as part of the consultation document.

3. Whakaaetia ngā Menīti / Confirmation of Minutes

3.1 Taranaki Coastal Community Board Meeting held on 24 January 2024.

RESOLUTION

(Ms Mareikura/Cr Langton)

09/24 TC **THAT** the Taranaki Coastal Community Board adopts the minutes from their meeting held on 24 January 2024 as a true and correct record.

CARRIED

4. Pūrongo / Report

4.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the February 2024 Local Discretionary Funds including the current status of the Board’s Fund.

RESOLUTION (Mrs Willson/Cr Langton)

10/24 TC **THAT the Taranaki Coastal Community Board receives the Local Discretionary Funding Report.**

CARRIED

Mr Whitehead and Mrs Willson left the meeting at 3.08 pm and Ms Mareikura assumed the position of Chair.

Ōpunakē Lions Club

A funding application was received from the Ōpunakē Lions Club to hold the Mountain to Sea annual fundraising event and provide safety for participants by having a traffic management plan in place.

Based on the amount of work the Ōpunakē Lions Club did in the community the Board was happy to support the full amount. The event also brought a lot of people into the community.

RESOLUTION (Ms Sinclair/Ms Mareikura)

11/24 TC **THAT the Taranaki Coastal Community Board allocates \$1,880 from their Local Discretionary Fund to the Ōpunakē Lions Club to hold the Mountain to Sea annual fundraising event and provide safety for participants by having a traffic management plan in place.**

CARRIED

Mr Whitehead returned to the meeting at 3.10 pm and assumed the position of Chair.

Mrs Willson returned to the meeting at 3.10 pm

5. Ngā Take Kawea / Items for Action

5.1 Manaia Facilities

The business case for the proposed combined facility in Manaia was being undertaken. Building Intelligence had been appointed as the consultants for the project. The business case was due to be completed by the end of May.

6. Pūrongo-Whakamārama / Information Reports

6.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

The Pātea Loop Track and been completed and a blessing had been held. The report and consultation document for the proposed green space in Ōpunakē was being finalised. If the document was approved consultation would begin in mid April. In response to a query regarding consultation with the possible owners of the TSB Bank building it was noted that conversations were had at the time of the proposal being investigated and were considered to be a key stakeholder rather than a decision maker. A ground breaking blessing was planend to be held on 25 March for the Ōpunakē Pump Track. Work on the Goat Track was planned to start on Tuesday 12 March and the track would be closed to the public during the upgrade.

RESOLUTION

(Ms Mareikura/Mrs Willson)

12/24 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

6.2 District LibraryPlus Report – February 2024

The report covered a range of library activities and statistics across the District for January 2024.

It was highlighted that a number of the unbelieve-a-bubble events had to be moved to venues outside of the libraries due to the number of attendees.

RESOLUTION

(Cr Langton/Ms Mareikura)

13/24 TC **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report for January 2024.**

CARRIED

6.3 Environmental Services Activity Report

The report updated the Board on activities relating to the Environmental Services Group for the month of January 2024.

In response to a query regarding an overhanging tree on private property it was noted that a CRM could be submitted and the Council would make contact with the property owner to have the tree trimmed.

RESOLUTION

(Mrs Willson/Ms Mareikura)

14/24 TC **THAT** the Taranaki Coastal Community Board receives the Environmental Services Activity Report.

CARRIED

6.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Cr Langton/Ms Mareikura)

15/24 TC **THAT** the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report.

CARRIED

The meeting concluded at 3.23 pm.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	3 April 2024
Subject	Te Kāhui Matauraura – 13 March 2024

6

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Kāhui Matauraura met on 13 March 2024. The Council is being asked to receive Te Kāhui Matauraura minutes from 13 March 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Kāhui Matauraura meeting held on 13 March 2024.



Menīti Minutes

Ngā Take Mēniti o te Kāhui Matauraura Te Kāhui Matauraura

Council Chamber, Albion Street, Hāwera on Wednesday 13 March 2024 at 10.20 am.

6

Kanohi Kītea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard and Aaron Langton, Hinewai Katene *online* (Te Kāhui o Rauru), Peter Moeahu and Wharehoka Wano *online* (Te Kāhui o Taranaki), Ngaraina Brooks and Ferinica Hawe-Foreman (Te Korowai o Ngāruahine).

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Gordon Campbell (Corporate Planner), Sam Greenhill (Governance Officer), Cath Sheard (Libraries and Cultural Services Manager) and Phil Waite (Operations Manager – Properties and Facilities).

Matakore / Apologies: Marty Davis (Te Kāhui o Rauru) and Graham Young (Te Runanga o Ngāti Ruanui).

MŌTINI / RESOLUTION

(Cr Langton/Cr Beccard)

08/24 TKM **THAT** the apologies from Marty Davis (Te Kāhui o Rauru) and Graham Young (Te Runanga o Ngāti Ruanui) be received.

TAUTOKO / CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Regional Aquatics Network Plan – Phil Waite

Background was provided on the Regional Aquatics Network Plan (the Plan). It was noted that there was a Taranaki Regional Sport and Recreation Group (the Group) that was working on the Plan. A review of equestrian facilities had been completed and the plan for this was now available. The next plan to be formed was the review of the aquatic facilities across the region. It was hoped that the Plan would capture the needs of all users of aquatic facilities. It was also hoped that the Plan would help to understand the challenges of the workforce. Included in the review were community pools, school pools, professionally run pools, therapy pools and retirement pools. There was not a focus on natural bodies of water at this time.

The project was being managed by the Active Places Spaces lead and overseen by a project team which included two members from South Taranaki. A specialist planning consultant

had been appointed to develop the Plan. The project would start with research before the plan was developed. It was hoped that the working group would include Iwi representation.

In response to a query regarding the working group it was noted that it would be a short term group and the position would be voluntary. It was noted that the Plan was not all facilities and rather just focused on aquatic facilities. In response to a query regarding the proposed aquatic development in New Plymouth it was noted that this would be considered as part of the development of the Plan.

In response to a query regarding the providing of information it was noted that a list had collated of all known aquatic facilities in the District. It was noted that the most urgent need was to have enough lifeguards to continue opening the current aquatic facilities in the District. It was queried if the Council provided training and certification for those wanting to be a lifeguard. It was noted that the Council runs several workshops for people to obtain their training which was at no cost to the participants.

There were concerns raised regarding regional facilities being skewed to the northern part of the region.

1.2 Trade Waste Bylaw – Gordon Campbell

The Trade Waste Bylaw (the Bylaw) was currently open for consultation. The Bylaw first came into effect in 2017 and was required to be reviewed after five years. The review should have been carried out in July 2022 however this did not occur. After obtaining advice it was highlighted that the review needed to be completed before the review date. The new Bylaw needed to be in place by 30 June 2024. The draft Bylaw was out for consultation with a consultation period of two months. It was noted that the new Bylaw was similar to the old bylaw with minor changes. Following a request from the Trade Waste Officer a clause had been included allowing permitted activities being assessed to ensure they fit within the category.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Kāhui Matauraura Committee held on 31 January 2024.

The Te Reo Policy was being presented to the Policy and Strategy Committee on Monday 18 March.

In response to a query regarding the Tuia Rangatahi Leadership Programme it was noted that there had not been any interest in the opportunity. It was hoped that Mayor Nixon would have a Tuia for 2024.

MŌTINI / RESOLUTION

(Deputy Mayor Northcott/Mrs Brooks)

09/24 TKM THAT the minutes of Te Kāhui Matauraura meeting held on 31 January 2024 be confirmed as a true and correct record.

TAUTOKO / CARRIED

3. Ngā Take Kawea / Items for Action

3.1 Naming of Pilot Station Road

It was queried if there had been any progress on the naming of Pilot Station Road. It was noted that Land Information New Zealand and one other ministry had been contacted. There had been no further response as to whether the name change was legal or informal.

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report provided an update on progress with community development projects and activities across the District and other items of interest.

In response to a query regarding the RoadSafe Taranaki events held in conjunction with the police it was noted that the New Zealand Police was one of the stakeholders of RoadSafe Taranaki. In terms of the road stops the police would pull the drivers over which allowed the RoadSafe Taranaki staff to speak with the drivers.

Clarification on the Hāwera skatepark basketball hoop was provided noting that the replacement of the backboard was also included in the competition.

MŌTINI / RESOLUTION

(Cr Beccard/Cr Langton)

10/24 TKM THAT Te Kāhui Mataura receives the Community Development Activity Report.

TAUTOKO / CARRIED

4.2 Environmental Services Activity Report

The report provided updates on activities relating to the Environmental Services group for the month of January 2024.

It was highlighted that there had been a downward trend in the number of building and resource consents, the report did not include figures for February, however this trend continued. The request for a proposal document for the Regional Organics Processing Facility was in the final stages of development. Once released the document would be discussed with the Chief Executives of each Iwi. Resources had been dedicated to waste minimisation and marae would be a focus as part of this work.

In response to a request for clarification regarding figures for the building consents it was noted that the final column included the year to date figures, however the columns did not add up as they were only reporting the most recent months. A comparative was also provided for the same time in the previous financial year.

In response to a query regarding fly tipping it was noted that it would be nice to see more infringements being issued in this space.

It was queried what the criteria for over grown trees on private properties was. It was noted that it depended on where the tree was. A complaint would be received through the customer services team and either the Environmental Officer or the Roading Team would investigate the issue. Overgrown trees and sections were dealt with as a customer request and assigned to an officer to investigate. Any overgrown property would be referred to the Environmental Health Officer if there was a risk of attracting vermin and Fire Emergency New Zealand would be involved if there was a fire hazard involved.

It was queried if the Council covered the costs of the removal of abandoned vehicles. The Council covered the costs of removal, however attempts were made to recover the costs where the owner of the vehicle was known. It was noted that there was a yearly impact on the ratepayers where costs could not be recovered.

MŌTINI / RESOLUTION

(Mrs Brooks/Cr Beccard)

11/24 TKM THAT Te Kāhui Mataura receives the Environmental Services Activity Report.

TAUTOKO / CARRIED

5. Take Whānui / General Issues

5.1 Extraordinary Council Meeting - Purpose to consider a proposed District Plan change for consultation

It was noted that members of Te Kāhui Mataura had received an invitation to attend the Extraordinary Council - Purpose to consider a proposed District Plan change for consultation meeting. It was noted that the invitation had been extended as a courtesy as part of Ngā Kaitiaki as the papakāinga plan change was being considered. Mr Moeahu noted that he was satisfied with what had been presented to date.

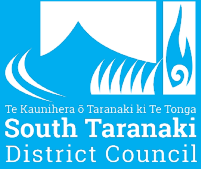
**Ko te wā whakamutunga 11.10 am o te ata.
Meeting closed at 11.10 am.**

(Ko te rangi / dated this)

(te rā o / day of)

2024.

.....
TIAMANA / CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	3 April 2024
Subject	Environment and Hearings Committee – 13 March 2024

6

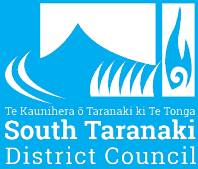
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Environment and Hearings Committee met on 13 March 2024. The Council is being asked to receive the minutes from 13 March 2024 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 13 March 2024.



Menīti Minutes

Ngā Menīti take o te Komiti Taiao me ngā Whakawā Environment and Hearings Committee

Held in the Council Chamber, Albion Street, Hāwera on Wednesday 13 March 2024 at 4 pm

6

Kanohi Kītea / Present: Councillors Andy Beccard (Chairperson), Aaron Langton, Diana Reid and Deputy Mayor Robert Northcott and Tāne Houston (Iwi Representative).

Ngā Taenga-Ā-Tinana / In Attendance: Liam Dagg (Group Manager Environmental Services), Sarah Capper-Liddle (Planner), Chantelle Denton (Regulatory Manager), Sara Dymond (Governance and Support Team Leader), Caitlin Moseley (Planner), Jessica Sorensen (Planning and Development Manager) and three members of the public.

Matakore / Apologies: Councillors Leanne Horo and Steffy Mackay.

RESOLUTION

(Cr Reid/Cr Langton)

03/24 EH **THAT the apologies from Councillors Leanne Horo and Steffy Mackay received.**

CARRIED

1. Pūrongo / Report

1.1 Land Use Consent for a Commercial Activity within the Residential Zone

Rowe Planning Limited applied for a resource consent on behalf of the applicants to establish and operate a boutique cattery facility at 72-74 Glover Road, Hāwera (Lots 8 and 9 DP 3915). The site was located within the Residential Zone with a site area of 1,012 m², comprised of two titles, with a dwelling and associated residential curtilage.

Applicants – Andrea Rowe on behalf of Paul and Darly Paraha

Mrs Paraha saw a niche in Hāwera and South Taranaki for a luxury cattery. She was passionate for animals and had worked for the top prestigious cattery in Auckland and assisted at Pawsome Cattery in Normanby. Looking towards her retirement she wanted to bring her passion for cats and community into a business from home. In South Taranaki there were what she considered 3 star catteries, however what she was looking at was a 4.5 star community cattery and 5 star niche cattery. This would be a small boutique so that those people who wanted all their cats' needs taken care had that at that. It would be unique because there was nothing else that currently met that standard in Taranaki and Whanganui. She was community minded and was interested in working with the local college bringing students who wished to pursue animal welfare and health or veterinary in to gain work experience in the holidays. She would also like Annie Brydon Lifecare and Village to be involved as part of the patting team. Hāwera had an aging population and the

centre of Hāwera location was specific to enable access for local elderly and immobile people.

In response to the query around what was considered a 5 star cattery Mrs Paraha explained that there were a number of factors; size and quality of sleeping area, playing area, climate controlled, security of premises and cats, veterinary wellbeing, activities available and time spent organising the activities, 24 hour care and looking after the owner's expectations. Mr Paraha added that all private suites would have interactive CCTV allowing staff to always monitor the guests. This facility would also allow the cat owners to be able to log in and see and engage with their cats while away on vacation.

Mrs Rowe commented that what was being presented was a cattery in a residential zone. What was important to determine, early on, was that the receiving environment was not in a residential context as there was Glover Road (which was busy), Caltex and the 24 hour service car wash which was not a 9 am to 5 pm operation. In the 5 star cattery she noted that Mr and Mrs Paraha had accommodated acoustic control within the suites available for cats. From an outside perspective that noise was further controlled so it was not as much as a cattery/kennel which had a high level of noise. The outside area to be constructed would allow an inside outside flow. There would be specific controls over how many cats were outside and for how long and would be monitored by 24 hour cameras. All cats would be relocated back into their suites with some suites having access to outside. It was also reiterated there were no provisions in the South Taranaki District that restricted how many cats a person could have.

Mrs Rowe asked the Committee to review the condition around landscaping. The site was not visible from the road and from within the site there was a large fence and well established landscaping. Mr and Mrs Paraha had undertaken beautification of the property and conditions relating to landscaping plans would result in increased costs and in turn burden the applicant. The nature of the driveway and concrete wall already provided additional screening. All adjacent affected residential properties had provided written consent for the proposal. They would like it considered whether this condition was required or if the intention of the condition was to retain the existing fencing.

It was crucial to reemphasise that this activity was not a noise sensitive activity.

Mrs Rowe questioned the baseline of the condition in relation to a commercial bin for trade waste. From the perspective of 30 cats creating faeces the bins would be lined and placed into the rubbish bin. Currently any person in the residential or rural zone could put as much faeces into a bin and dispose of it through the current set of rubbish bins. There was a question about this level of requiring a commercial set of bins whether that was an onerous condition to enforce.

The cattery was considered a complimentary activity to the site, it was a large enough site and was well setback from anyone. All neighbours were on board and provided written approval. Traffic reporting deemed that the affects were no more than minor in this instance.

From a liability perspective Mrs Rowe made a point of clarification that it was Rowe Planning Limited who prepared the report not Rowe Contracting Limited.

Mrs Paraha noted that it had been a journey to reach this point. They had undertaken alternations inside, however were awaiting approval of their application before proceeding with architectural designs. It was intended that the house worked in with the landscaping for the cattery. With it being a luxury cattery, it needed to look attractive. Mr Paraha added that first impressions were the most important. He knew what was involved and it was in their best interest that the landscaping was good.

Mrs Paraha commented that their application was applying for a maximum of 30 cats, however the likelihood they would be at full capacity especially in the first few years was rare. The number of cats averaged out would be 50% to 60%.

Planner – Caitlin Moseley

Mr and Mrs Paraha applied for a resource consent to establish and operate a boutique cattery at 72 Glover Road, Hāwera. Ms Moseley commented that plans were not provided as part of the application on how they would like to see it. However, the conditions left it for the Council to review and approve them at such time when the plans were finalised. There would be 30 cats at maximum at one time on the site but as explained that would fluctuate depending on seasons. The application was specific around the times the cattery would be open to the public which was between 8 am to 10 am and 4 pm to 6 pm and strictly by appointment. The application was being presented to the Committee under Section 28b of the Resource Management Act (RMA) as it was setting a precedent for a commercial activity of this nature in the residential zone with surrounding residential properties, irrespective of there being a commercial large format across the road. There was signage involved which was covered off in the conditions as well as onsite parking to ensure traffic management safety was of the forefront of the business as well.

Councillor Reid asked how it was envisaged the commercial bin would work. Mrs Rowe had not discussed the need for a commercial bin until such time as it was presented in a condition. It was anticipated that a set of residential bins would service the business given it was 30 cats maximum, expected to run at 50% capacity. Mrs Paraha noted that every morning each kitty litter container would be disposed of in a plastic liner and placed into the rubbish bin. The kitty litter and bags were biodegradable. If that went into a commercial bin what was the timeframe for it to be filled whereas if it was in the designated kerbside bins then it would be regularly collected. If the wheelie bins became full, then the transfer station could be used to dispose of any excess.

Ms Moseley noted that a commercial set of bins being obtained for the activity had not been conditioned. It was an advice note to ensure that the applicant was aware that it was their responsibility that the waste was appropriately disposed of. In the Solid Waste Bylaw there were some restrictions for commercial waste which was something to factor in. Mrs Sorensen added that they had conditioned around the effect so that should the effects become present through odour the Council could address it through Condition 9.

Applicants – Right of Reply

Mrs Rowe commented that the nature of a commercial activity of this nature in this environment was unique in comparison to if this was purely residential zone. In this setting there was industrial within 500 metres south of the site and the Brethren School. They would like to enable the Committee's discretion that this might set a precedent of this nature,

however it might be reviewed again by the Committee if it was another cattery in a bigger residential context.

Mr Houston drew on the experience of the applicant who had worked in a cattery. He asked if catteries draw the attention of other cats in close proximity to the site. Mrs Paraha confirmed this but said it was not a strong attractant. The property was the territory of their own cats which meant other cats did not often come into this area.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Environment and Hearings Committee on 22 November 2023.

RESOLUTION

(Deputy Mayor Northcott/Cr Reid)

04/24 EH **THAT the Environment and Hearings Committee adopts the minutes from the meeting held on 22 November 2023 as a true and correct record.**

CARRIED

2.2 Extraordinary Environment and Hearings Committee on 17 January 2024.

RESOLUTION

(Deputy Mayor Northcott/Cr Reid)

05/24 EH **THAT the Environment and Hearings Committee adopts the minutes from the extraordinary meeting to prepare a submission on the proposed Ōpunakē Solar Farm project held on 17 January 2024 as a true and correct record.**

CARRIED

3. Pūrongo-Whakamārama / Information Report

3.1 Environmental Services Activity Report

The report provided an update on activities relating to the Environmental Services Group for the month of January 2024.

The report presented the January data which showed consent numbers were on a downward trend. Noise complaints were standard for this time of year. This was an opportunity to introduce Cindy Koen the new Environment and Sustainability Manager and Jow Churchman the new Forest Restoration Coordinator who would manage the Natural Environments Fund.

Councillor Reid asked what the timeframe was for the Regional Organics Processing Facility to be operating. Mr Dagg explained that they had moved into the Request for Proposal (RFP) stage. The RFP documentation was being assembled and would be sent to the four shortlisted companies in February/March 2024. There would be a four month negotiation period and given there were three councils plus private sector interest there would be a lot of time in the procurement aspect of it. Towards the end of the year they should be in a

position to make a decision on the preferred provider then they would discuss the design build aspect of it. The construct by date in the RFP was 2027.

In terms of the proposed location Mr Dagg explained that the location formed part of the criteria for the RFP. There was commentary on site selection. Based on the feasibility report we were looking at commercial sized facilities for the North and the South.

RESOLUTION (Cr Langton/Mr Houston)

06/24 EH **THAT** the Environment and Hearings Committee receives the Environmental Services Activity Report – January 2024.

CARRIED

4. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the public

RESOLUTION (Cr Reid/Deputy Mayor Northcott)

07/24 EH **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Report – Land Use Consent for a Commercial Activity within the Residential Zone	To Enable the Committee to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)

CARRIED

5. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

09/24 EH THAT the Environment and Hearings Committee resumes in open meeting and agrees that the decision be released to the public once the applicants have been notified of the decision.

CARRIED

The meeting concluded at 4.48 pm.

Dated this day of 2024.

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CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	3 April 2024
Subject	Policy and Strategy Committee – 18 March 2024

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 18 March 2024. The Council is being asked to receive the Policy and Strategy Committee minutes from 18 March 2024 for their information.
2. There were two recommendations within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation 06/24 PS that the Council adopts the Te Reo Māori Policy with the following amendments.
4. The Policy and Strategy Committee moved a recommendation 07/24 PS that the Council adopts the draft Community Funding Policy with the following minor amendments.

Taunakitanga / Recommendation

THAT the Council;

- a) Receives the minutes of the Policy and Strategy Committee meeting minutes held on 18 March 2024.
- b) Adopts recommendation 06/24 PS from the Policy and Strategy Committee;

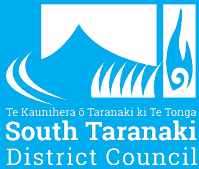
THAT the Council adopts the Te Reo Māori Policy with the following amendments:

- Reference Te Kaunihera o Taranaki ki Te Tonga throughout the Policy; and
- Include every Māori word used in the Policy as part of the definitions or glossary.

- c) Adopts recommendation 07/24 PS from the Policy and Strategy Committee;

THAT the Council adopts the draft Community Funding Policy with the following minor amendments:

- Individuals are eligible for funding through the Local Discretionary Fund.
- An event is eligible for the Tangata Whenua Liaison Fund.



Menīti Minutes

6

Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Held in the Council Chamber, Albion Street, Hāwera on Monday 18 March 2024 at 1.00 pm.

Kanohi Kitea / Present: Mayor Phil Nixon, Councillors Andy Beccard, Racquel Cleaver-Pittams, Celine Filbee, Te Aroha Hohaia, Leanne Horo, Aaron Langton, Steffy Mackay, Deputy Mayor Robert Northcott (Chairperson), Tuteri Rangihaeata, Diana Reid, Bryan Roach and Brian Rook.

Ngā Taenga-Ā-Tinana / In Attendance: Heather Brokenshire (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative), Monica Willson (Taranaki Coastal Community Board Representative), Fiona Aitken (Chief Executive), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Group Manager Infrastructure Services), Rob Haveswood (Group Manager Community Services), Sara Dymond (Governance and Support Team Leader), Becky Wolland (Head of Strategy and Governance) and nine members of the public.

Matakore / Apologies: Councillor Mark Bellringer.

RESOLUTION

(Cr Roach/Mayor Nixon)

04/24 PS **THAT the apology from Councillor Mark Bellringer be received.**

CARRIED

Deputy Mayor Northcott acknowledged and sent the Council's sympathy to the Gibbs family for the traffic events that happened over the last eight days.

1. Whakatakoto Kaupapa Whanui, Whakaaturanga hoki / Open Forum and Presentations

1.1 EmpowerYouth, Evita Morellon, Kairo Gerrett, Lauren Kalin, Hazel Raynolds, Liesa Hofstadler and Ebony Kalin

EmpowerYouth representatives wanted to introduce themselves to the Council. EmpowerYouth was a group of young people created by young people for young people. Their aim was to engage, connect and inspire rangatahi in South Taranaki. Their core values were advocacy, engagement and leadership. EmpowerYouth had 15 members across the District from Waverley through to Ōpunakē aged between 12 and 24 years old.

EmpowerYouth met on the second Thursday of every month. Applications had recently closed for new members.

This year EmpowerYouth partnered with the Lions Club and had already been a part of a Lions community clean up at the end of last year. This year they had plans to work with Sport Taranaki to apply funding for youth week, make a mural design for the Hāwera Skatepark, run more community events, volunteering and helping in the South Taranaki District.

Deputy Mayor Northcott thanked EmpowerYouth for introducing themselves to the Council. He expressed the Council's appreciation for the work they were doing because the future was theirs and the Council valued their input. Mayor Nixon had the privilege of being part of their first meeting of the year. These were our future and it was fantastic to see them putting their hands up and saw them as great leaders into the future. He thanked them for being part of EmpowerYouth and supporting South Taranaki.

Councillor Cleaver-Pittams noted that it had been a year since EmpowerYouth was established. They had achieved a lot in a short space of time and Ms Ebony Kalin played a big part of that. She encouraged them to continue to attend Council meetings and provide their feedback. Their input was valued.

Councillor Filbee urged EmpowerYouth to familiarise themselves with the Long Term Plan document and get involved with the feedback process.

1.2 New Zealand Cancer Society - Kate Dawson, Tracey Morehu and Kormin Eruen

The Fresh Air Project was a collaboration between the Cancer Society, local councils, Te Whatu Ora and other key organisations. This was for local cafes and restaurants who wanted to make their outdoor areas smokefree. This started with the pilot project in 2015/2016 in Christchurch and had since been taken up by at least 15 other regions. All Taranaki towns and cities were part of the Fresh Air Movement and there were more venues who were being supported to be totally smokefree/vapefree. The scope had grown to include retailers and workplaces too. They were seeking endorsement from the Council so they could look to move forward with bringing this to Taranaki.

Councillor Rook asked if there were any statistics to show that since their project was initiated if there had been a reduction in smoke related cancer. Ms Dawson noted that it would be some time before they would see changes in statistics. There had been a massive decrease in the number of people smoking. There was still a high representation of Māori and Pacifica who smoked. They had been unable to access Māori data, however now they were one national organisation they would be looking at intelligence to obtain that information. They were also asking those questions.

Councillor Reid asked what programmes were being run to discourage youth from vaping. Ms Eruen commented that they were working in schools to support students to stop vaping in school. Vaping was impacting students time spent at school because they were being stood down.

2. Whakaae i Ngā Mēniti / Confirmation of Minutes

2.1 Policy and Strategy Committee held on 7 February 2024.

RESOLUTION

(Cr Mackay/Cr Roach)

05/24 PS

THAT the Policy and Strategy Committee adopts the minutes including public excluded from the meeting held on 7 February 2024 as a true and correct record.

CARRIED

3. Pūrongo / Reports

3.1 Review of Te Reo Policy

The Council adopted its Te Reo Māori Policy (the Policy) in 2019 and it was due for a review. The report asked the Policy and Strategy Committee to review the Policy and recommended the Council adopt the Policy with or without changes.

Mrs Wolland explained that the main change was the recognition of te mita o Taranaki – local language preferences/dialects – and when the te reo conventions set by Te Taura Whiri I te Reo Māori / Māori Language Commission should be used. Other changes consisted of minor wording amendments.

Deputy Mayor Northcott noted that Te Kaunihera o Taranaki ki Te Tonga was referred to in the executive summary of the Policy and supported it being referred that way throughout the document.

Councillor Reid asked if the Māori online resources available on the intranet could be made available to the councillors. Ms Aitken noted that this could be uploaded onto Diligent.

Councillor Cleaver-Pittams referred to 1.2 in the Policy and noted that she was fully committed to trying, learning and developing those skills, however acknowledged that at times they would get it wrong while on the learning journey.

Councillor Hohaia encouraged the Council to use the government departments Māori names first for example in 2.1.

It was recommended that every Māori word used in the Policy to assist people’s learning should be referenced as part of the definitions or glossary.

RECOMMENDATION

(Cr Filbee/Cr Horo)

06/24 PS

THAT the Policy and Strategy Committee recommends that the Council adopts the Te Reo Māori Policy with the following amendments:

- Reference Te Kaunihera o Taranaki ki Te Tonga throughout the Policy; and
- Include every Maori word used in the Policy as part of the definitions or glossary.

CARRIED

3.2 Review of the Community Funding Policy

The purpose of the report was for the Committee to review the changes and recommended the Council adopt the draft policy as presented, or with amendments.

Mr Haveswood noted that the report was being presented back to the Committee with the changes requested at the previous meeting. Since the Committee's initial review the Policy had been presented to the Mayor and Chairs forum and Community Services Portfolio Group. The key changes were:

- A maximum guideline of 50% of each Community Boards' annual distribution amount can be committed to community board projects. A Community Board can exceed the maximum guideline allocation through a majority resolution at the Mayor and Chairs Forum.
- Community organisations undertaking a project that has a District-wide impact can request funding from all four Community Boards through the completion of one application form. Decisions for District-wide applications to be made at the Mayor and Chairs Forum quarterly. Each Community Board would have autonomy on the quantum of funds that they commit to the application.
- The annual carry over limit is removed, allowing all unallocated funding to be carried over into the next year's budget within the period of a triennium.

Councillor Filbee acknowledged the work undertaken on the Policy and noted two areas for discussion. She believed 8.1 with regards to the potential repayment of funding received was unclear to recipients. The wording was ambiguous and should be made clearer that if applicants did not meet the criteria there was a probability that they would be required to repay the money. She referred to the table in Appendix 1 which detailed who could apply for each fund and asked if individuals should be eligible to apply for funding through the Local Discretionary Fund as this would provide more scope. She also queried if the event criteria should be made eligible for the Tangata Whenua Liaison Fund. Ms Aitken explained that the criteria that individuals could not apply for funding was introduced a number of years prior. She agreed that an event should be eligible for the Tangata Whenua Liaison Fund as Parihaka had previously been funded. These changes could be made to the table.

It was noted that the community board chair might feel overwhelmed if it was only them that met with the applicant. Mr Haveswood explained that there was reference in the Policy that there was a strong preference applicants attend a Board meeting to present their application. However, if they were unable to attend, the applicant was required to meet with the chair of the community board to discuss the application prior to a decision being made on the application. It was at the chair's discretion if they wanted to invite other board members to attend.

Councillor Reid saw value in applicants being made aware of what funding was left in the Local Discretionary Fund pool to distribute. Mr Haveswood took this on board.

Mayor Nixon commended the work undertaken since the Policy was last presented. He considered the wording in 8.1 around the potential repayment of funds to be clear and adequately covered what was required.

RECOMMENDATION

(Cr Mackay/Mayor Nixon)

07/24 PS

THAT the Policy and Strategy Committee recommends to the Council that it adopts the draft Community Funding Policy with the following minor amendments:

- **Individuals are eligible for funding through the Local Discretionary Fund.**
- **An event is eligible for the Tangata Whenua Liaison Fund.**

CARRIED

The meeting concluded at 1.48 pm.

Dated this day of 2024

.....
CHAIRPERSON





Pūrongo Report

To	Council
From	Kaitātari Mātāmua Kaupapa Here / Senior Policy Advisor, Anne Sattler
Date	3 April 2024
Subject	Delegations Register Update

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Delegations Register (the Register) requires regular updates to ensure it is correct and current. The Register provides a clear transfer of delegation of authority from the Council to the Chief Executive (CE), and from the CE to appropriate officers.
2. This report requests that the delegations contained in [Appendix 1](#) be delegated from the Council to the CE.

Taunakitanga / Recommendation(s)

THAT the Council approves the delegations, transferring powers contained in [Appendix 1](#) of this report, to the Chief Executive.

Kupu Whakamārama / Background

3. A delegation means the assignment of a Council power, responsibility, or duty of action to another party e.g. a committee or the CE. Delegations are required so the Council can operate efficiently. Once the CE receives the delegations she will then delegate them to roles within the Council.
4. There is no legal requirement for a Delegations Register, but it assists in providing transparency of councils role and responsibilities to the community.
5. LocoDelegations is a cloud-based delegation register developed by Association of Local Government Information Management (ALGIM) and Efinity Digital, that we are preparing to use as our Delegation Register. ALGIM engaged Simpson Grierson to complete a full review of all primary and secondary legislation. The review involved both the addition and deletion of acts, regulations, and specific provisions, so that an accurate list of all relevant delegable powers is provided through LocoDelegations. Our database has been tidied up to reflect exactly what Simpson Grierson has recommended.

6. During the review of our database it was found that several delegations have not been delegated to the CE. This report requests the approval of these delegations as attached in [Appendix 1](#).
7. Once the recommendation in this report has been approved the CE will assign the delegations to the appropriate roles.
8. The Register requires regular updates to ensure that;
 - a) The Register reflects changes to legislation, regulations, Council bylaws and policies;
 - b) Changes to the operation of the Council are incorporated into the Register; and
 - c) Officers are provided with the correct delegation to undertake specific tasks.
9. ALGIM has contracted Simpson Grierson to complete regular reviews that will flow into our database in the future.

Local Government Purpose

10. Under the Local Government Act 2002, the Council’s purpose is to ‘promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future’. It is important to be able to balance the regulatory aspect of enforcing legislation to promote the well-being of communities, with the rights of individuals within the community. Therefore, officers must be authorised to undertake their delegated functions.

Ngā Kōwhiringa / Options – Identification and analysis

11. Reviews of the Register will be undertaken regularly to ensure that the Council has delegated powers to enable council officers to make operational decisions and act on behalf of Council.
12. This report proposes that the Council delegate powers under the Acts and Regulations in [Appendix 1](#) to the CE, this will allow the operational aspect of these powers to be undertaken by officers of the Council.

Risk

13. The risk is that the community is not aware of the legal rights that council officers have to undertake their roles. To mitigate this risk a Register provides transparency to the public on who is delegated with the power to make decisions and take action under specific legislation, policies, and bylaws. The Register also reflects that delegations have been correctly transferred from the Council to the CE; and then on delegated from the CE to council officers.

Option(s) available

14. Option One: Adopt the Proposed Recommendation. Adopting the recommendation would ensure that the CE has been provided with powers under the Acts and Regulations in [Appendix 1](#), and would allow the CE to on-delegate to staff to undertake their operational roles.

15. Option Two: Amend the Proposed Delegations. The Council may wish to amend the proposed delegations, by removing certain delegations.
16. Option Three: Decline the Proposed Recommendation. Declining the recommendation would result in restricted decision making by Council officers, and therefore more reports being presented to Council for approval.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

17. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	High: Ensuring the correct delegations are in place provides certainty for residents and rate payers on the Council’s authority in relation to the Acts and Regulations in Appendix I.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	Low: No effect on the Long Term Plan.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	Low: There is no evidence that this type of decision has generated wide public interest.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	Low: The incorporation of delegations within the Delegation Register has been absorbed into existing budgets and will ensure officers are delegated to undertake operational matters.
Reversible	The degree to which the decision or proposal is reversible.	Low: The Council may revoke delegated authority by resolution.
Environment	The degree of impact the decision will have on the environment.	Low: This decision does not have an impact on the environment.

18. In terms of the Council’s Significance and Engagement Policy this matter is of low significance. Consultation is not required for delegations, as it is an internal legislative requirement.

Legislative Considerations

19. Under the Local Government Act 2002, Schedule 7, Section 32 (1) it states;
Unless expressly provided otherwise in this Act, or in any other Act, for the purposes of efficiency and effectiveness in the conduct of a local authority's business, a local authority may delegate to a committee or other subordinate decision-making body, community board, or member or officer of the local authority any of its responsibilities, duties, or powers except—
- (a) the power to make a rate; or*
 - (b) the power to make a bylaw; or*
 - (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or*
 - (d) the power to adopt a long-term plan, annual plan, or annual report; or*
 - (e) the power to appoint a chief executive; or*
 - (f) the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement; or*
 - (g) [Repealed]*
 - (h) the power to adopt a remuneration and employment policy.*
20. Under the Resource Management Act 1991, section 34A it states;
A local authority may delegate to an employee, or hearings commissioner appointed by the local authority (who may or may not be a member of the local authority), any functions, powers, or duties under this Act except the following:
- (a) the approval of a proposed policy statement or plan under clause 17 of Schedule 1:*
 - (b) this power of delegation.*

Financial/Budget Considerations

21. The costs relating to the review and amendment of the Register have been, and will continue to be, derived from existing budgets.

Consistency with Plans/Policies/Community Outcomes

22. Delegating the daily operational powers and functions within the Acts and Regulations contained in Appendix 1, to the CE, would provide a consistent approach for all other delegations contained within the Register.
23. This matter contributes to the following community outcomes as detailed below:
- Vibrant South Taranaki – Cultural Well-being
 - Together South Taranaki - Social
 - Prosperous South Taranaki - Economic
 - Sustainable South Taranaki – Environmental

Impact on Māori/Iwi

24. Māori will benefit from the Council undertaking its operational functions, as will all of the South Taranaki Community. This is a statutory process.

Affected Parties Consultation

25. External consultation is not required for additions or amendments to the Register. This is a statutory process.

Whakakapia / Conclusion

26. This report proposes that the Council approves the transfer of powers, of the delegations attached in [Appendix 1](#).



Anne Sattler

**Kaitātari Mātāmua Kaupapa Here /
Senior Policy Advisor**



[Seen by]
Becky Wolland

**Pouhautū Rautaki me te Whaitikanga /
Head of Strategy and Governance**

[Appendix 1 – Delegations to assign to Chief Executive \(CE\).](#)

Appendix 1 – Delegations to be delegated to the Chief Executive

Arts Council of New Zealand Toi Aotearoa Act 2014

<p>s14 Arts Council may designate community arts providers (1) Any body involved in community arts, including any local authority, may apply in writing to the Arts Council to be designated as a community arts provider.</p>
<p>s18 Administration by local authorities Appointing a member of the community arts Councils and consulting with a community arts Council on any proposed policies, facilities or activities that relate to arts</p>

7

Biosecurity (National PA Pest Management Plan) Order 2022

<p>Reg 26 Actions that local authorities may take to implement Plan Contributing to the implementation of the National PA Pest Management Plan by taking various actions</p>
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Biosecurity Act 1993

<p>s14 Powers of territorial authorities Taking actions, including under a pest management plan and taking any action under a pest management plan</p>
<p>s15 Transfer of powers, etc, by local authorities Decision to transfer powers under the Biosecurity Act to another local authority</p>

Building (Accreditation of Building Consent Authorities) Regulations 2006

<p>reg7 Performing building control functions Establishing policies and procedures for performing building control functions</p>
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Building Act 2004

<p>s36 Territorial authority may issue development contribution notice Issuing a development contribution notice</p>
<p>s38 Territorial authority must give copy of project information memorandum in certain circumstances Providing a project information memorandum to a network utility operator or a statutory authority</p>
<p>s39 Territorial authority must advise Heritage New Zealand Pouhere Taonga in certain circumstances Advising Heritage New Zealand Pouhere Taonga of a project information memorandum or a building consent that affects a historic place, area, wāhi tapu or wāhi tapu area</p>
<p>s59 Liability to pay levy: territorial authority Paying and certifying the levy to the Chief Executive of the Ministry of Business, Innovation and Employment</p>
<p>s64 Audit of issue of building consents for purpose of ascertaining payment of levy Keeping records of building consents issued including the estimated value of the building work</p>
<p>s98 Processing application for certificate of acceptance Requiring further information on an application for a certificate of acceptance</p>

s99 Issue of certificate of acceptance
Issuing a certificate of acceptance and determining any qualifications that should be made
s99A Refusal of application for certificate of acceptance
Providing written notice of a refusal to grant a certificate of acceptance
s99AA Withholding certificate of acceptance
Providing written notice of the withholding of a certificate of acceptance
s110 Owner must obtain reports on compliance schedule
Requiring owner of building to provide annual reports for inspection
s116A Code compliance requirements: subdivision
Determining the compliance of a building or part of a building before the issue of a subdivision certificate
123A Application of this subpart to parts of buildings
Determining whether a part of a building dangerous or insanitary and taking action in relation to the danerous or insanitary part
s131 Territorial authority must adopt policy on dangerous and insanitary buildings
Adopting a policy on dangerous and insanitary buildings
s132 Adoption and review of policy on dangerous, earthquake-prone and insanitary buildings.
Adopting and reviewing a policy on dangerous and insantiary buildings
s133AF Role of territorial authority in identifying certain priority buildings
Identifying areas of medium or high seismic risk of damage due to an earthquake
s133AL Territorial authority must issue EPB notice for earthquake-prone buildings
Issuing a EPB notice for earthquake-prone buildings and providing notice of this decision
s133AW Consultation requirements for setting EPB methodology
Responding to consultation on the EPB methodology
s133BC Designation of areas to which this subpart applies
Requesting the Minister’s approval to designate an area
s133BD Decisions about designations (other than termination)
Making a designation decision and notifying the Minister
s133BE Public notice of designation
Determining what means to use to notify a designation when an internet site not available
s133BG Periodic review of designation
Completing a periodic review of a designation
s133BH Extension of designation
Extending the duration of a designation
s133BI Termination of designation
Terminating a designation
s133BJ Responsible persons may exercise powers under this subpart
Exercising powers in designated area
s133BM Effect of previously issued CDEM notices
Determining whether a CDEM Act notice should continue after a state of emergency or transition period ends
s133BO Power to enter building or land
Entering a building or land
s133BQ Post-event assessments
Entering and inspecting a building or land
s133BR Evacuation
Directing an evacuation of a building in a designated area
s133BS Measures to keep people at safe distance and protect building
Taking measures to keep people at a safe distance from a building in a designated area or to protect a building from being damaged
s133BT Notices and signs on buildings
Placing a sign or notice on or near a building prohibiting or restricting the use of the building
s133BU Owner directed to give information

Requiring the owner of a building to provide further information about the building or land
s133BV Urgent works to remove or reduce risks Carrying out urgent works that are reasonably necessary to remove or reduce risks posed by the building
s133BW Works to remove or reduce other risks Carrying out works to a building that are necessary to remove or reduce risks posed by the building
s133BX Works for long-term use or occupation of building Directing a building owner to carry out works that are necessary to remove or reduce risks posed by the building
s133BZ Sharing of information Sharing information with people exercising powers under the Civil Defence Emergency Management Act 2002
s133BZA Application of subparts 6, 6A and 7 in designated areas Bringing forward a due date for the assessment or information relating to earthquake-prone buildings and the deadline for completing seismic work
s213 Territorial authority may make arrangements relating to functions of building consent authority Making arrangements for one or more building consent authorities to perform the Council's functions
s214 How liability apportioned if territorial authority makes arrangements relating to functions of building consent authority Apportioning liability if arrangements made to perform the Council's functions
s215 Territorial authority must gain accreditation and be registered Applying for and obtaining accreditation and registration as a building consent authority
s216 Territorial authority must keep information about buildings Keeping all records relevant to the administration of the Building Act
s218 Territorial authority must provide information to chief executive for purpose of facilitating performance of chief executive's function under sections 169 and 169A Providing information to the chief executive
s221 Recovery of costs when territorial authority carries out work on default Destroying, selling or disposing of any building products from carrying out building work and applying the proceeds of sale
s233 Transfer of functions, duties, or powers of territorial authority Transferring functions, duties or powers to another territorial authority
s234 Procedure for transfer Serving notice on the Minister of the proposal to transfer any function, duty or power to another territorial authority
s235 Territorial authorities may agree on terms of transfer Entering into an agreement in respect of a transfer of functions, duties, or powers with another territorial authority
s281A What fees and charges may be imposed Imposing a fee or charge for a function or service performed under the Building Act
s281B Authority may increase fee or charge to meet additional cost Increasing or changing a fee or charge imposed to meet additional costs
s281C Authority may waive or refund fee or charge Waive or refund a fee or charge imposed for a function or service performed under the Building Act
s371B Authorisation to issue infringement notice Authorising an officer to issue an infringement notice and issuing warrant
s377 Filing charging document Filing a charging document for an offence under the Building Act

Burial and Cremation (Removal of Monuments and Tablets) Regulations 1967

<p>Reg 3 Appropriate authority to give notice to a person entitled to maintain a monument or tablet Providing notice to a person entitled to maintain a monument or tablet if the Council removes a dilapidated or neglected monument or tablet</p>
<p>Reg 4 Proposal to be advertised if a person entitled to maintain cannot be identified or found Publishing that the Council intends to remove a monument or tablet if the person entitled to maintain cannot be identified or found</p>
<p>Reg 5 Power of appropriate authority to remove dilapidated or neglected monument or tablet Removing a dilapidated or neglected monument or tablet if the monument or tablet has not been repaired or replaced</p>

7

Burial and Cremation Act 1964

<p>s8 Management of cemetery Managing a cemetery</p>
<p>s9 Powers as to vaults, monuments, etc Managing graves, vaults, monuments, and tablets in cemeteries</p>
<p>s10 Exclusive right of burial, etc Decisions to sell right of burial, or rescind the agreement and determine who is person appearing to be entitled as owner</p>
<p>s11 Portions for different denominations The decision to set apart portions of a cemetery for the burial of bodies of members of different denominations</p>
<p>s12 Sections may be marked off and consecrated Defining portions of a cemetery for different religious denominations</p>
<p>s14 Guardians Decision to confirm arrangements with a guardian for the upkeep of the portion of a cemetery administered by the guardian</p>
<p>s15 Burial of members of Her Majesty's Forces, etc. Setting aside part of a cemetery for members of the Forces</p>
<p>s19 Appointment of officers Appointing officers</p>
<p>s21 Restrictions on alienation Granting leases of unused portions of land in a cemetery</p>
<p>s24 Governor-General may delegate powers Appointing or removing (if order in Council made), and notifying appointment, of cemetery trustees</p>
<p>s45 Clearance of closed cemeteries and closed burial grounds Applying for an order to close the cemetery, giving public notice, and exercising powers if the order made</p>
<p>s49 Burial and cremation of poor persons Permitting burial or cremation free of charge</p>

Civil Defence Emergency Management Act 2002

<p>s64 Duties of local authorities Planning and providing for Civil Defence Emergency Management in the district.</p>

Dog Control Act 1996

<p>s6 Functions, duties, and powers of territorial authorities Undertaking services to promote responsible dog ownership and to make grants</p>
<p>s16 Districts in which dog control officer or dog ranger may exercise powers Entering into agreements for dog control officer or ranger services to be made available to other authorities.</p>

Electoral Act 1993

<p>s113 Supply of computer-compiled lists and electronic storage media to local authorities Imposing a charge in respect of the conducting of an election that is run on behalf of another body</p>
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Family Violence Act 2018

<p>ss233-235 Determining an application for identifying information on a public register not to be made publicly available Determining an application for identifying information on a public register not be made publicly available</p>
<p>s240 Duration of direction: if a person applies to revoke the direction Revoking a direction</p>
<p>s243 Disclosure of relevant information with the consent of the protected person Disclosing relevant information with the consent of a protected person</p>

Fencing Act 1978

<p>Fencing Act generally Issuing and responding to fencing notices and taking other related actions in relation to fencing notices under the Act</p>

Food Act 2014

<p>s61A Clarity of food control plans not based on official template or model Requiring operator to amend plan</p>
<p>s173 Functions of territorial authority Entering into an agreement to combine with another territorial authority to perform functions under the Food Act</p>
<p>ss176, 179 Transfer of functions, duties, and powers to territorial authority or regional Council or chief executive Decision to transfer functions duties and powers</p>
<p>s182 Change, revocation, or relinquishment of transfer Changing, revoking or relinquishing any transfer of obligations under the Food Act.</p>

Food Regulations 2015

Reg 44 Duration of registration Extension of date that a food business' registration under a national programme ends
Reg 94A Operators of new businesses may request an extension of time to fulfill verification obligations The decision to extend the prescribed time to fulfill verification obligations
Reg 102 Unscheduled verification Advising the verification agency or verifier about potential food safety or suitability issues and requiring the verification of the food business and the food control plan or the operations of the registered importer to be carried out
Reg 106 Reconsideration of Verification Decision Reconsideration of verification decision
Reg 107 Matters that verification agencies and independent verifiers must advise the registration authority Requesting information relating to the verification of a food business, food control plan, or operations of a registered importer

Freedom Camping Act 2011

s39 Return of property seized and impounded Returning or declining to return seized or impounded property

Government Roding Powers 1989

s54 Removal of roadside structures Requiring the removal of roadside structures
s64 Territorial authority may surrender delegated powers and duties Surrendering delegated powers and duties

Health (Burial) Regulations 1946

Reg 14 Maintaining a register of funeral directors
Reg 19 Registering additional or substitute places of funeral directors

Health (Registration of Premises) Regulations 1956

reg4 Application for registration Requiring particular information to be included in an application for registration
reg9 Revocation of registration Serving notices requiring remedial action and revoking registration

Health Act 1956

s58 Restrictions on establishment of stock sale yards Granting consent and renewal of consent for stock sale yards
s81 Power of local authority to disinfect premises Requiring disinfection of premises
s83 Infected articles may be destroyed Destroying materials that cannot be effectively disinfected
s84 Establishment of mortuaries and disinfecting stations Providing mortuaries, disinfecting stations, vehicles, etc, as specified where approved by the Director-General
s86 Duties of local authorities as to burials Causing bodies to be buried and recovering costs
s128 Power of entry and inspection Authorising a person to enter to inspect and execute work.
s130 Expenses of local authorities Paying expenses out of the general fund

Impounding Act 1955

s3 Establishment of public pounds Providing and maintaining a public pound and providing for separate holding of infected stock
s4 Provisions as to joint pounds Providing for joint pounds
s7 Local authority may acquire land for the establishment of pounds Acquiring land to establish a pound
s12 Provisions for the health of the impounded stock Keeping pounds clean, providing for impounded stock, and keeping contagious stock separated
s14 Poundage fees and sustenance charges Recovering the actual costs of providing sustenance

Land Drainage Act 1908

s17 To construct and maintain drains and watercourses Constructing and maintaining drains and watercourses
s18 May enter lands, etc, for a survey, etc Entering lands for inspection, survey, or inquiry purposes and providing compensation for any damage
s19 May enter and take earth, etc Entering land and taking earth and providing reasonable compensation where necessary
s 21 Owner of private land may object to the construction of works Agreeing on a qualified engineer to be appointed jointly with an owner
s22 The Board may join with other Boards for the execution of works, etc Joining with other local authorities for the execution of works
s23 May make drains from private lands Constructing drains where needed and recovering costs from landowners
s24 May relinquish lands or rescind contracts Relinquishing lands and rescinding contracts
s25 Watercourses are not allowed to become a nuisance Ensuring watercourses do not become a nuisance or injurious to health
s26 Interfering with drains, etc Remaking a branch drain and recovering costs

<p>s27 Removal of trees Determining if the tree is an obstruction or causing damage, giving written notice, removing the tree and recovering the cost</p>
<p>s61 Powers of local authority not within drainage or river district Cleansing, repairing and maintaining a watercourse or drain</p>
<p>s62 Local authority may order the removal of obstruction from watercourse or drain Ordering an owner/occupier to remove obstructions from a watercourse or drain and removing obstruction where an owner/occupier fails to comply</p>
<p>s63A Advances to owners by local authorities Making advances to owners for work</p>

Land Transport (Road user) Rule 2004

<p>s6.19 Parking trailers on the roadway Giving written permission for parking a trailer on the roadway</p>
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Land Transport Act 1998

<p>s210A Transfer of responsibilities between regional Councils and territorial authorities Transferring responsibilities between regional Councils and territorial authorities</p>
<p>s251 Storage of impounded motor vehicles Recovering fees and charges from a motor vehicle owner</p>
<p>s252 Release of motor vehicle Releasing a motor vehicle</p>
<p>s253 Disposal of motor vehicle Disposing of a motor vehicle</p>

Land Transport Management Act 2003

<p>s7B Transfer of responsibilities between regional Councils and territorial authorities Transferring responsibility between regional Councils and territorial authorities</p>
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Land Transport: Setting of Speed Limits Rule 2022

<p>Entire Rule All of the Council's powers, duties, and responsibilities as a road controlling authority, territorial authority, or as regional Council, under the Rule</p>
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Land Transport Rule: Street Layouts 2023

<p>cl2.1 Road controlling authority may change the use of roadways Changing the use of a roadway and providing notification to the public of any change</p>
<p>cl2.3 Road controlling authority may install or remove certain objects from the roadway Installing or removing objects from a roadway</p>
<p>cl2.4 School streets Providing permission to drive on a roadway that is a school street</p>
<p>cl3.1 Road controlling authority may install street layout changes as a pilot</p>

Installing street layout changes
cl3.5 Road controlling authority's obligations during pilot Monitoring the operation of a pilot and providing for feedback to be received
cl3.6 Road controlling authority may modify pilot Modifying a pilot
cl3.7 Road controlling authority may alter feedback period Changing the feedback period for a pilot
cl3.8 Road controlling authority may end pilot early Ending a pilot early
cl3.9 Road controlling authority must decide whether to make pilot permanent Carrying out further consultation if desired and determining whether to make a pilot permanent
cl4.1 Road controlling authority may authorise community streets Authorising community streets
cl4.2 Road controlling authority may modify when a community street is authorised to operate Modifying when a community street is authorised to operate
cl5.1 The director may investigate and direct road-controlling authorities Responding to an investigation by the Director

Land Transport Rule: Traffic Devices 2004

cl2.1 Road controlling authority role Authorising, installing, operating, and removing traffic control devices, including all powers related to traffic control devices under any other sections and clauses of this rule
cl3.4 Trials of traffic control devices Applying to the agency for authority to trial a traffic control device
cl5.6 Requirements for roadway art Installing roadway art
cl5.9 Road controlling authority may appeal a notice from the Agency Appealing notice from the Agency
cl8.3 School patrols Authorising the Board of Trustees of a school to appoint appropriately trained persons to be members of school patrols

Litter Act 1979

s11 Local or public authority may make grants, etc, for the abatement or prevention of litter Making grants or spending money for the purpose of abating or preventing litter

Local Electoral Act 2001

s8 Holding of other elections Directing an electoral officer to conduct an election
s9 Holding of referendum Directing an electoral officer to conduct a referendum
s12 Electoral officer Appointing an electoral officer
s147 Cost of elections and polls Paying costs of elections and polls and dealing with disputes

Local Government (Rating) Act 2002

<p>s28 Inspection of the rating information database Determining if names are to be included, determining reasonable fees, and notifying ratepayers at any time considered appropriate</p>
<p>s29 Objections to rating information database Considering objections to the rating information database</p>
<p>s35 When the name of the ratepayer entered in the rating information database may be removed Removing names from the rating information database</p>
<p>s38 Inspection of rates records Requesting confirmation from the person proposing to inspect</p>
<p>s39 Objection to rates records Considering objections to the rates record</p>
<p>s40 Local authority may correct errors in rating information database and rates records Correcting errors in the rating information database or rates records</p>
<p>s41 Amended assessment if an error in rating information database or rates record is corrected Issuing an amended rates assessment where there is an error in the rating information database or rates record is corrected and refunding rates where necessary</p>
<p>S41A Amended assessment to give effect to objection to valuation under Rating Valuations Act 1998 Issuing an amended rates assessment to give effect to objection to valuation under the Rating Valuations Act 1998 and refunding or recovering money where necessary</p>
<p>s42 Recovery of additional rates in certain cases Recovering additional rates in certain circumstances</p>
<p>s44-49, 51 Rates assessments and invoices Designing and delivering rates assessments and invoices to ratepayers in accordance with these sections</p>
<p>s53 One or more local authorities may appoint a collector Appointing and entering into agreements re-rates collector</p>
<p>s54 Power not to collect small amounts Deciding not to collect rates that are uneconomic to collect</p>
<p>s58 Imposition of penalty Imposing penalties in certain circumstances</p>
<p>s61 Default by a person other than owner Recovering rates from the owner of a rating unit</p>
<p>s62 Recovery of rates if owner in default Recovering payment of rates where the owner has defaulted</p>
<p>s63 Legal proceedings to recover rates Commencing legal proceedings to recover unpaid rates</p>
<p>s67 Enforcement of judgment Applying to have a judgment enforced and offering land for lease</p>
<p>s72 Further powers and duties of Registrar Consenting to sell by private treaty</p>
<p>s77 Sale or lease of abandoned land Giving public notice of intention to sell or lease the land and applying to the District Court for an order to sell or lease abandoned land</p>
<p>s87 Postponement of a requirement to pay rates Postponing the requirement to pay rates on a rating unit</p>
<p>s88 Postponement fee may be added to postponed rates Adding a postponement fee in accordance with the policy</p>
<p>s89 Recording postponed rates Recording the net cost of postponed rates in accordance with the policy</p>

s90 Postponed rates may be registered as a charge on a rating unit Registering a notice of charge or release on a rating unit
s98A - 98F Separate rating areas on Māori freehold land Making decisions on division into separate rating areas and no longer a separate rating area, apportionment of rates, adjustments, and related functions
s99 Application for charging order Applying to the Māori Land Court for a charging order
s108 Māori Land Court may enforce a charging order Applying to the Māori Land Court to enforce a charging order
s111 Māori Land Court may make an order for payment Applying to Māori Land Court for payment of unpaid rates
s114 Remission of rates on Māori freehold land generally Remitting rates on Māori freehold land
s114A Remission of rates for Māori freehold land under development Considering applications for remission of rates on Māori freehold land under development
s115 Postponement of the requirement to pay rates Postponing the requirement to pay rates on Māori freehold land in accordance with policy
s135 Evidence of certain matters Authorising a person to sign extracts

Local Government Act 1974

s346G Limited access road not a road for the purpose of subdivision or sale Notification or refusal to notify re limited access road and responding to any objection
s447 Betterment contributions where watercourse covered in Requiring the payment of betterment contributions
s512 Power to require the Council to order the removal of obstructions Assessing and responding to notice given by resident under this section

Local Government Act 2002

s17 Transfer of responsibilities Transferring responsibilities between local authorities
s17A Delivery of services Reviewing the cost-effectiveness of arrangements to meet community needs
s40 Local governance statements Preparing and making publicly available a local governance statement
s54A Register of members' pecuniary interests Keeping a register of members' pecuniary interests
s54G Registrar of members' pecuniary interests Appointing a registrar of members' pecuniary interests
s128 Requirement to assess wastewater and other sanitary services Assessing the provision of wastewater services and other sanitary services
s131 Power to close down or transfer small water services Closing down or transferring a small water service
s136 Contracts relating to provision of water services Entering into contracts relating to the provision of water services
s137 Joint local government arrangements and joint arrangements with other entities Entering into a joint arrangement or joint local government arrangement
s173 Power of entry in cases of emergency

Entering land or buildings without prior notice in case of emergency
s175 Power to recover for damage by wilful or negligent behaviour Recovering costs for damage
s198 Power to require contributions for developments Requiring development contributions in accordance with policy
s199H Who may decide development contribution objections Selecting who is to decide a development contribution objection
s201A Schedule of assets for which development contributions will be used Making changes to the schedule of assets without formality, and using development contributions toward other assets, in the circumstances described
s208 Powers of territorial authority if development contributions are not paid or made Exercising powers where development contributions are not paid
s252 Recovery of debts Recovering debts

Local Government Official Information and Meetings Act 1987

s10 Requests Requesting written clarification of oral request and recording understanding of request
s13 Decisions on requests Deciding whether a request is to be granted and in what manner and if charge to be made
s15 Documents Deciding how to make information in a document available and providing reasons
s16 Deletion of information from documents Deleting information from a document and giving reasons
s17 Refusal of requests Refusing a request for information for certain reasons
s17A Requests involving substantial collation or research Considering whether fixing a charge or extending a time limit would enable a request involving substantial collation or research to be granted
s17B Duty to consider consulting person if request likely to be refused Deciding whether to consult with the person who made the request where it is likely to be refused
s18 Reason for refusal to be given Giving reasons for refusal of a request and information about rights
s21 Right of access to internal rules affecting decisions Making documents available with deletions or alterations or providing another document and providing reasons for withholding documents
s24 Precautions Taking the necessary precautions when giving access to information
s25 Correction of information Taking action when correction requested and informing person of any action taken
s26 Reasons for refusal of requests for personal information Refusing access to personal information in certain circumstances

Protected Disclosures (Protection of Whistleblowers) Act 2022

s13 Guidance: what receiver should do Carrying out functions on receiving a protected disclosure
s15 Receiver may decide no action is required Deciding no action is required

s16 Receiver may refer disclosure Consulting on and referring a disclosure
s19 Confidentiality Refusing an official information request if disclosure may identify a protected disclosure.
s29 Public sector organisations must have internal procedures Making and publicising internal procedures
s34 Ombudsmen may review and guide investigations by public sector organisations Requesting Ombudsman review and guide investigation

Public Bodies Leases Act 1969

s7 Powers of leasing authority to grant leases Leasing land under certain types of tenancy or lease.
s8 Leases may be sold by public auction or public tender Selling leases by public tender or auction
s9 Leasing authority may offer land for lease at a rent determined by leasing authority Deciding to lease at a certain rent
s11 Powers of leasing authority to grant leases Leasing farm land
s14 Compensation for improvements Providing compensation to a lessee not exercising their right to renewal.
s16 Inspection of leased land Authorising a person to enter leased farm land for inspection after providing written notice.
s23A Leases may be granted to subtenants Granting a subtenant a lease
S23C Leasing of adjoining land when leased land taken or acquired for public work Leasing adjoining land

Rating Vaulations Act 1998

s8 Persons who may provide valuations Appointing and notifying the valuation services provider
s9 General revaluation of rolls at 3-yearly intervals Undertaking general revaluation
s14 Alterations during currency of rolls Altering the district valuation roll
s15 Alteration may be backdated in case of certain omissions Altering the valuation roll in certain cases.
s16 New valuation on request Providing and charging for a new valuation upon request
s34 Objection to be initially reviewed by valuer Determining to alter or decline to alter a valuation
s36 Persons affected may require objection to be heard by Land Valuation Tribunal Applying to have objection heard by Land Valuation Tribunal if dissatisfied with review
s40 Valuation may be acted on while appeal pending Make alterations to give effect to the Land Valuation Tribunal decision, even if appeal is pending.
s43 Regional Councils to share costs of maintaining district valuation rolls Sharing costs for the preparation and maintenance of the district valuation roll

Reserves Act 1977

s8 Rangers Appointing a ranger
s23 Local purpose reserves Administering and maintaining a local purpose reserve
s40 Functions of administering body Administering, managing and controlling reserve for the classified purpose
s41 Management plans Preparing and submitting to the Minister a management plan for the reserve and all associated functions
s42 Preservation of trees and bush Permitting works on trees and bushes on certain reserves under the circumstances specified
s45 Erection of shelters, huts, cabins, and lodges Seeking approval for and erecting structures on recreation and scenic reserves
s48 Grants of rights of way and other easements Granting of rights of way and other easements over any part of a reserve for certain purposes
s48A Use of reserve for communications station Granting a license for the use of a reserve for communications stations
s50 Taking or killing of fauna Authorising the taking and killing of specified fauna
s52 Union of reserves Giving consent to the uniting of reserves
s53 Powers (other than leasing) in respect of recreation reserves Exercising specified powers to administer, manage, and control recreation reserve.
s54 Leasing powers in respect of recreation reserves (except farming, grazing, or afforestation leases) Leasing of land and structures in a recreation reserve
s55 Powers (other than leasing) in respect of scenic reserves Exercising specified powers to administer, manage, and control scenic reserve
s56 Leasing powers in respect of scenic reserves Leasing of specified areas of land in a scenic reserve
s57 Powers in respect of nature reserves Exercising specified powers in respect of nature reserves
s58 Powers in respect of historic reserves Exercising specified powers to administer, manage, and control historic reserve
s58A Leasing powers in respect of historic reserves Leasing of buildings and sites in a historic reserve
s59 Powers in respect of scientific reserves Exercising specified powers in scientific reserves
s61 Powers (including leasing) in respect of local purpose reserves Exercising specified powers to administer, manage, and control local purpose reserve
s63 Reserves not vested in the Crown Exercising and Commissioner's powers, duties, and functions where reserve vested in the Council
s66 Club may use reserve on conditions Determining terms and conditions for use of reserve by racing clubs
s67 Leasing Leasing recreation reserve for racecourse purposes
s68 Application of revenue Seeking consent of the Minister to use funds for certain purposes
s71 Farming by administering body Farming or grazing reserves not currently required for stated reserve purpose

s72 Farming by another person or body Entering an agreement or lease for farming of a reserve
s73 Leasing of recreation reserves for farming, grazing, afforestation, or other purposes Leasing recreation reserves for specified purposes, if not currently required for its reserve purpose
s74 Licences to occupy reserves temporarily Granting licenses to temporarily occupy reserve
s75 Afforestation by administering body Deciding to afforest reserve or to enter into a contract for the afforestation of a reserve
s77 Conservation covenants Agreeing conservation covenants with the owner or lessee
s80 Expenditure of funds Determining the expenditure of funds for the purposes of the reserve
s92 Relief of lessees and licensees of reserves Reducing rent or compromising with the lessees and licensees of reserves
s113 Form of leases and licences of reserves Determining the appropriate form of leases and licenses of reserves
s114 Variation of covenants, terms, and conditions in leases and licences Varying covenants, terms, and conditions in leases and licenses
s115 Transfers, subleases, and mortgages Consenting to the transfer, sublease, and mortgage of leases and licenses

Resource Management Act 1991

s36AAB Other matters relating to administrative charges Remitting the whole or part of a charge.
s36B Power to make joint management agreement Initial decisions related to a joint management agreement
s39AA Hearings using remote access facilities Directing a hearing, or part of a hearing to be conducted using remote access facilities
s40 Persons who may be heard at hearings Limiting the circumstances in which parties having the same interest in a matter may speak or call evidence in support
s41D Striking out submissions Directing that a submission be struck out
s44A Local authority recognition of national environmental standards Amending a plan or proposed plan to remove a duplication or conflict or include a reference to a national environmental standard
s55 Local authority recognition of national policy statements Amending plan or proposed plan if directed by and required to give effect to national policy statement
s58I Local authority recognition of national planning standards Amending plan or proposed plan if directed by national planning standard and making decisions regarding discretionary directions
s80C Application to the responsible Minister for direction To decide whether to apply to the Minister to use streamlined planning process
s87BA Boundary activities approved by neighbours on infringed boundaries are permitted activities
s87BB Activities meeting certain requirements are permitted activities To determine that boundary activity criteria are satisfied and to issue notice
s91C Notified application may be returned if suspended after a certain period

The decision to return an application to the applicant, or continue to process, where the application has been suspended
s91F Non-notified application may be returned after a certain period The decision to return the applicatoin to the applicant or continue to process, if the application has been suspended
s92A Responses to request Setting a timeframe for the applicant to provide the information
ss95A-95G Decisions in relation to all notification matters Decisions in relation to all notification matters
s97 Time limit for submissions Deciding to adopt an earlier submission closing date for limited notified applications in specified circumstances
ss104-107 To consider and make a decision on any resource consent or discharge permit application Considering and making a decision on any resource consent or discharge permit application
s108-109 Placing conditions, bonds, or covenants on resource consents Placing conditions, bonds or covenants on resource consents
s108AA Requirements for conditions of resource consents Imposing a condition on a resource consent in accordance with specified requirements
s120 Right to appeal Appeal against a decision of a consent authority
s138A Special provisions relating to coastal permits for dumping and incineration The decision to review the conditions of a coastal permit
s168 Notice of requirement to a territorial authority Notifying a territorial authority of a designation
s169 Further information, notification, submissions, and hearing for notice of requirement to a territorial authority To determine notification for a notice of requirement for a designation, and whether to require further information
s171 Recommendation by territorial authority To consider and make a recommendation on a notice of requirement for a designation
s172 Decision requiring authority (Where the Council is a requiring authority) To determine and advise the territorial authority of its decision on the recommendation
s175 Designation to be provided for in the district plan Providing for a designation within the district plan
s181 Alteration of designation Altering designation and associated functions
s184A Lapsing of designations of territorial authority in its own district To consider and make decisions on lapsing of a designation within own district
s189A Notice of requirement for heritage order by a territorial authority To determine whether to publicly notify the Council's notice of requirement for a heritage order
s193 Effect of Heritage order Providing consent to undertake any use of land that would nullify a heritage order
s195 Appeals relating to sections 193 and 194 Appealing to the Environment Court against heritage protection authority's decisions
s195B Transfer of heritage order Making a written objection or submission to the Minister
s198C Territorial authority's decision on request Determining whether to grant a request relating to a designation or heritage order
s198D Territorial authority's subsequent processing Providing a report relating to a notice of requirement
s220 Condition of subdivision consents

To impose conditions on subdivision consent
s237 Approval of survey plans where esplanade reserve or esplanade strips required Approving a survey plan and consulting with the Registrar-General
s237D Transfers to the Crown or Regional Council Agreeing on the transfer of esplanade reserve
s240 Covenant against transfer of allotments Entering into or canceling a covenant
s241 Amalgamation of allotments Imposing or canceling conditions in a subdivision consent for amalgamation of allotments
s243 Survey plan approved subject to grant or reservation of easements Approving survey plans subject to grant or reservation of easements and revoking and certifying cancellation of conditions
s329 Water shortage direction Issuing, amending, revoking, or renewing a water shortage direction
s330 Emergency works and power to take preventive or remedial action Decision to take preventive or remedial action or emergency works
s357D Decision on objections made under sections 357 to 357B Hearing and making decisions on objections made under sections 357 to 357B
Schedule 1, clause 5A Option to give limited notification of proposed change or variation All decisions as to limited notification of a proposed plan or variation
Schedule 1 clause 6A Making of submissions under clause 5A Making a submission on behalf of the Council on a limited notified proposed policy statement or plan
Schedule 1, Clause 8 Certain persons may make further submissions Making further submissions on the Council's behalf
Schedule 1 Clause 8AA Resolution of disputes All decisions to facilitate the resolution of disputes in the plan-making process
Schedule 1 Clause 8D Withdrawal of proposed policy statements and plans Withdrawing a proposal to prepare, change, or vary a policy statement or plan
Schedule 1 Clause 9 Recommendations and decisions on requirements To consider and make recommendations on any provision included in a proposed plan
Schedule 1 Clause 10 Decisions on provisions and matters raised in submissions To consider and make recommendations on matters raised in submissions
Schedule 1 Clause 10A Application to Minister for extension of time To apply to the Minister for an extension of time for making a decision
Schedule 1, Clause 14 Appeals to Environment Court Authority to lodge an appeal with the Environment Court
Schedule 1 Clause 16 Amendment of proposed policy statement or plan Amending a proposed policy statement or plan
Schedule 1 Clause 25 Local authority to consider the request Adopting, accepting, rejecting, or dealing with a request for a change to a plan or policy statement
Schedule 1 Clause 29 Procedure under this Part Hearing and making recommendations on provisions and matters raised in submissions
Schedule 1 Clause 32 Proof of material incorporated by reference Authority to certify as correct copy material incorporated by reference in a plan or proposed plan
Schedule 1 Clause 40 Powers of Freshwater Hearings panel Identifying which landowners and occupiers are likely to be directly affected by decisions relating to requirements, designations, or heritage orders, and any other person who may be affected.
Schedule 1 Clause 42 Council's role during hearings The decision to attend the hearing to assist a freshwater hearings panel
Schedule 1 Clause 43 Conference of experts To approve the commission of a report
Schedule 1 Clause 50 Matters that affect recommendations

Making submissions on behalf of the Council
Schedule 1 clause 51 Deadline for recommendations Preparing and providing report regarding freshwater planning
Schedule 1 clause 90 Notification of responsible Minister's decision Identifying landowners and occupiers who are directly affected by a decision

Sale and Supply of Alcohol (Fees) Regulations 2013

Reg 5 Cost/risk rating of premises Assigning a cost/risk rating to any premises for which an on-licence, off-licence, or club licence is held or sought
Reg 6 Fees categories for premises Assigning a fee category to premises for which an on-licence, off-licence, or club licence is held or sought
Reg 10 Fees payable for special licences Charging a fee for a special licence that is 1 class below the class of the licence that is issued

Sale and Supply of Alcohol Act 2012

s78 Territorial authorities must produce draft policy Producing and consulting on a draft local alcohol policy
s79 Territorial authority must consult on draft policy using special consultative procedure Amending a draft policy
s80 Territorial authority must give public notice of finalised policy Adopting and publicly notifying a local alcohol policy
s82 Territorial authority may discontinue development of local alcohol policy Discontinuing the development of a local alcohol policy
s83 Territorial authority may recommence development of local alcohol policy Recommencing the development of a local alcohol policy
s95 Amendment of local alcohol policies Deciding to amend local alcohol policy
s96 Revocation of local alcohol policies Deciding to revoke a local alcohol policy after using special consultative procedure
s100 Form of application Providing certificate of compliance with the Natural and Built Environments Act 2023 and the building code.
s186 Territorial authorities to appoint district licensing committees Appointing district licensing committees
s189 Composition of licensing committees Appointing persons to certain roles in licensing committee
s192 Territorial authority to establish and maintain list of licensing committee's members Establishing and maintaining a list of the members of a licensing committee and approving certain persons to be on list

Search and Surveillance Act 2012

s154 Disputed ownership of things seized or produced Applying to the District Court for directions as to the ownership or holding of seized or produced property
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Te Ture Whenua Māori Act 1993

<p>s320 Roadways may be declared roads or streets Consenting to the declaration of a road</p>
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Transport (Vehicular Traffic Road Closure) Regulations 1965

<p>Reg 5 Where no objections to closure received Closing road if no objections are made</p>
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Trespass Act 1980

<p>s3 Trespass after warning to leave Authorisation to give warning to leave</p>
<p>s4 Trespass after warning to stay off Authorisation to provide warning to any person trespassing to stay off</p>
<p>s10 Charges Bringing proceedings</p>

Urban Development Act 2020

<p>s97 Local authority may transfer consenting functions to Kāinga Ora Transfer of consenting functions to Kāinga Ora for a specified development project</p>
<p>s112A(3) Kāinga Ora may transfer consenting functions to relevant territorial authorities Ability to agree with the terms of a transfer of functions from Kāinga Ora</p>
<p>s198 Relevant territorial authority may retain some rates revenue to cover costs Retaining rates revenue to cover actual and reasonable costs</p>
<p>s199 Relevant territorial authority to retain and refund rates revenue if the maximum is exceeded Retaining and refunding targeted rates revenue if the maximum is exceeded</p>
<p>s201 Notice of rates assessment Delivering a rates assessment</p>
<p>s203 Rates invoice Delivering rates invoice</p>
<p>s204 Penalties on unpaid rates Deciding on penalties and agreeing on retaining a portion of penalties</p>
<p>s205 When Kāinga Ora may recover unpaid rates Deciding to not recover unpaid rates</p>
<p>s207 Remission of rates Decision to remit targeted rate</p>
<p>s209 Postponement of the requirement to pay rates Postponing requirement to pay rates where in accordance with the rates postponement policy</p>
<p>s290 Specified development projects: certain types of project governance bodies, Supporting territorial authorities The decision to appoint and/or remove a governing officer of the project governance board for a specified development project</p>

Waste Minimisation Act 2008

s32 Spending of levy money by territorial authorities Decisions to spend levy money
s43 Waste management and minimisation plans Adopting and amending a waste management and minimisation plan
s44 Requirements when preparing, amending, or revoking plans Considering matters in preparing, amending, or revoking plans
s45 Joint plans The decision to jointly prepare and adopt a waste management and minimisation plan with another territorial authority
s46 Funding of plans Charging fees for funding of plan
s50 Review of waste management and minimisation plan Review of plan
s51 Requirements for waste assessment Undertaking a waste assessment
s52 Waste management and minimisation services, facilities, and activities Undertaking or contracting for waste management and minimisation services and charging associated fees
s75 Entitlement to infringement fees Retaining infringement fees.

Water Services Act 2021

s30 The owner must have a drinking water plan Preparing, lodging and implementing a drinking water safety plan
s35 Duty to notify Taumata Arowai of notifiable risk or hazard Taking actions in relation to a notifiable risk or hazard
s35A Water services entity or regional Council may be required to warn users of domestic self-supply about contamination Responding to the notice, making assessments and taking any steps
s43 Source water risk management plans Preparing and implementing source water risk management plan (as drinking water supplier) and contributing to the development of the plan (as a local authority)
s56 Duty to renew annual registration and notify changes Applying for renewal of registration of a drinking water supply and notifying Taumata Arowai of any changes to information
s57 General exemptions Applying for a general exemption
s58 Exemption: residual disinfection Applying for an exemption from residual disinfection
s89 Application for internal review Applying to Taumata Arowai for an internal review of a decision
s93 Appeal Appealing to the District Court against Taumata Arowai's decision on an internal review
s95 Appeal to High Court Appealing to the High Court from a decision by the District Court

s96 Appeals to Court of Appeal or Supreme Court Appealing to the Court of Appeal or Supreme Court on a question of law arising from a previous High Court decision
s139 Wastewater network risk management plans Preparing and implementing a risk management plan for the wastewater network and providing the draft and final risk management plan to Taumata Arowai
s146 Record-keeping requirements for monitoring and reporting purposes Keeping and maintaining records if required by Taumata Arowai and providing records to Taumata Arowai if required
Subpart 1—Duties of drinking water suppliers Ensuring compliance with the duties of drinking water suppliers



Pūrongo Report

To	Ordinary Council
From	Kaitātari Mātātmua Huanui / Senior Roading Engineer, Nick Dawe
Date	3 April 2024
Subject	Egmont Street Pātea – Installation of Speed Calming features

(This report shall not be construed as policy until adopted by full Council)

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Whakarāpopoto Kāhui Kahika / Executive Summary

1. A petition was submitted to the Council in February 2023 from the Pātea community in regard to traffic speeds along Egmont Street, Pātea. A series of community discussions were held to consider options for slowing down traffic. Options were presented to the community for feedback between 10 February 2024 and Friday 1 March 2024.
2. The community were asked if they supported the installation of a raised platform and speed humps along Egmont Street. 19 submitters objected to the proposal (17%); 89 submitters supported the proposal (83%); and 47 submitters provided additional comments (43%). Comments and feedback received during the consultation supported the proposal.
3. Section 319 of the Local Government Act 1974 (the Act) provides councils with the ability to upgrade roads in such a manner as the council thinks fit. The traffic calming measures proposed in this report aligns with the Act and will help reduce the speed of traffic and enhance road safety.

Taunakitanga / Recommendation(s)

THAT the Council approves the installation of a raised platform (outside the Pātea community pool) and three speed humps along Egmont Street, Pātea.

Kupu Whakamārama / Background

4. A community petition expressing concerns about the speed of traffic along Egmont Street, Pātea heading towards the beach was submitted to the Council in February 2023. The community raised these concerns with the Council and highlighted the need for safety measures. The petition was signed by 152 community members. The petition also triggered discussions between the community and Police, where possible options were discussed on how the issue could be addressed.

5. A proposal to install a raised platform (outside the Pātea community pool) and three speed humps along Egmont Street was presented to the community for feedback. The proposed measures would decrease the speed of traffic and improve safety.
6. Community consultation was undertaken between 10 February 2024 and Friday 1 March 2024. Two questions were asked:
 - Do you support installing speed humps and a raised platform on Egmont Street?
 - Do you have any other feedback/comments to make that you'd like us to consider?
7. At the close of submissions on Friday 1 March 2024, 101 submissions had been received. The summary of submissions is attached as [Appendix 1](#). The consultation with Pātea residents included community meetings, letters delivered to each household (659) and an online platform allowing the community to submit feedback. Furthermore, conversations were had with neighbouring households of the proposed installation locations. 19 submitters objected to the proposal (17%); 89 submitters supported the proposal (83%); and 47 submitters provided additional comments (43%).
8. The preferred option in this report seeks the Council's approval to install a raised platform crossing and three speed humps on Egmont Street, Pātea.

Local Government Purpose

9. The purpose of local government is to enable democratic local decision-making and action by, and on behalf of, communities. The consultation process allowed members of the community to express their opinions on proposed options to reduce the speed of vehicles along Egmont Street.
10. The proposal to introduce speed calming measures along Egmont Street meets the social, well-being of the community by improving the safety of road users and residents.

Ngā Kōwhiringa / Options – Identification and analysis

11. There are three options for the Council to consider.
12. Option One – Install a raised platform (outside the Pātea community pool) and three speed humps along Egmont Street, Pātea. This is the preferred option.
13. Option Two – Remain with the status quo.
14. Option Three – Request Waka Kotahi to install speed cameras on Egmont Street and request greater enforcement of speed limits from the NZ Police. It is however likely that Waka Kotahi would either take no action or recommend a 30km/h speed limit on Egmont Street.

Risks

15. Egmont Street is the access road to the Pātea beach where fishing boats are launched, and visitors can camp. The introduction of raised platform and speed humps may cause frustrations for some road users with boats, caravans, or campervans.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

16. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	All residents and road users along Egmont Street, Pātea will be impacted if the proposal is approved. The impact is likely to have a positive effect as traffic along this portion of road will be travelling at much safer speeds.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	The proposal to install a raised platform and speed humps will not impact the Council’s ability to achieve their stated levels of service as set out in the LTP.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	There is evidence that changes to the layouts of roads has generated public interest. To address this a thorough engagement process was undertaken with the residents of Pātea.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	\$348,829 is available in Roothing’s Low Risk Low Cost budget, with the proposal estimated to cost \$200,000.
Reversible	The degree to which the decision or proposal is reversible.	If the Council approves the proposal and the construction works commence it will be costly to reverse the works undertaken.
Environment	The degree of impact the decision will have on the environment.	The installation of a raised platform and speed humps could have a moderate impact on the environment. Environmental impacts are considered and mitigated where possible, as part of construction.

17. In terms of the Council’s Significance and Engagement Policy this matter is of medium significance. The community were asked for their feedback on the Council’s proposal to calm traffic along Egmont Street, Pātea. 83% of the community supported the proposal.

Legislative Considerations

18. Local authorities have the power under section 319 *General powers of councils in respect of roads* Local Government Act 1974 to upgrade roads in such a manner as the council thinks fit. The proposal aligns with the Council’s Roothing Bylaw and will meet the requirements of the Bylaw during construction.

Financial/Budget Considerations

19. The proposed costs associated with the installation of the raised platform and speed humps have been estimated at \$200,000. The Council has a Low Risk Low Cost roading budget with a balance of \$348,829 and is the proposed funding source for this project. Utilising this budget will ensure there is no additional impact on ratepayers.

Environmental Sustainability

20. The environmental impacts of installing a raised platform and speed humps will be considered and mitigated where possible as part of construction.

Consistency with Plans/Policies/Community Outcomes

21. Nothing in this report is inconsistent with any Council policy, plan or strategy. The proposal aligns with the Council's Roding Bylaw and will meet the requirements of the Bylaw during construction.
22. This matter contributes to Together South Taranaki – *Social well-being* by improving the safety of all road users.

Consideration for Iwi/Māori

23. An assessment of the chosen area for installation of the raised platform and speed humps was undertaken where significant cultural elements were considered, for example urupā (burial grounds), ancestral land, wāhi tapu (sacred sites), and taonga (cultural treasures).
24. Ngāti Ruanui was involved in the community discussions and the consultation process and support the proposal.

Affected Parties Consultation

25. The Boat Club on Turi Street was identified as an affected party. The Boat Club was informed of the Council's proposal and the community's concerns around the speed of traffic along Egmont Street. The Boat Club submitted against the Council's proposal.
26. The Pātea community was asked if they supported the installation of a raised platform and speed humps along Egmont Street. 19 submitters objected to the proposal (17%); 89 submitters supported the proposal (83%); and 47 submitters provided additional comments (43%). Comments and feedback received during the consultation supported the proposal.

Whakakapia / Conclusion

27. The preferred option in this report recommends that the proposal to install a raised platform (outside the Pātea community pool) and three speed humps along Egmont Street, Pātea is approved.

Nick Dawe

Nick Dawe (Mar 21, 2024 15:34 GMT+13)

Nick Dawe

**Kaitātari Mātātmua Huanui /
Senior Roding Engineer**



[Seen by]

Rob Haveswood

**Kaiarataki Ratonga Hapori /
Group Manager Community Services**

Consultation Document

Patea Speed Humps

Summary of submissions

Statistics Report

25/03/2024

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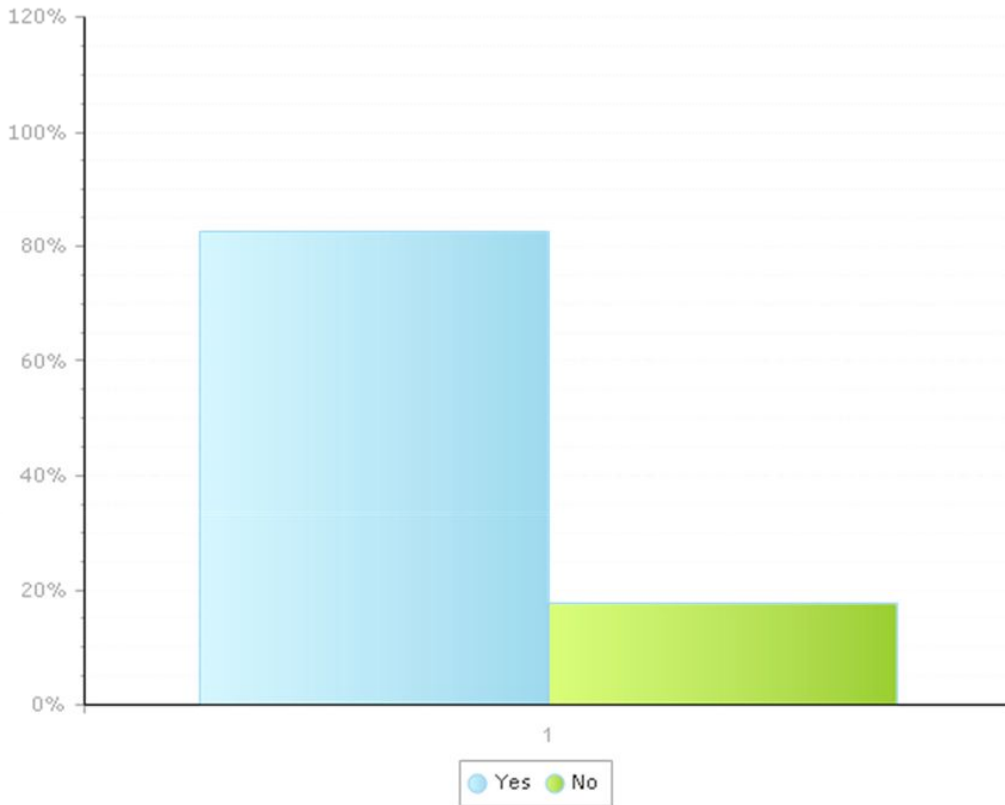
Report: Patea Speed Humps Statistics report

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Category Name: 1-Questionnaire > 1.1-Speed Humps and Raised Platform
Overview of Category:
Total number of submitters: 108
Total number of points: 108

Response field Number and Name: 1.1-Speed Humps and Raised Platform		
Question:		
<input type="checkbox"/> <input type="checkbox"/>		
Do you support installing speed humps and a raised platform on Egmont Street?		
Total number of responses:108		
Decision Sought	Number of submitters who selected this option	%
Yes	89	82.41%
No	19	17.59%

Speed Humps and Raised Platform



Submitters for this question
Submitters for this question

Category Name: 1-Questionnaire > 1.2-Other Feedback/Comments
Overview of Category:
Total number of submitters: 47
Total number of points: 47

Response field Number and Name: 1.2-Other Feedback/Comments
Question: Do you have any other feedback/comments to make that you'd like for us to consider?

Total number of responses:47
Submitters for this question
Submitters for this question
1 - Dorian Hollingsworth: Question Comments: The raised platform isnt a bad idea but the others are.
2 - Sara Smith: Question Comments: I live on this stretch of Egmont Street, and I think another speed hump needs to be added, in front of the houses - mid way between the junction of Egmont/Kent Streets and the raised crossing at the pools. The gap is too big between the proposed speed humps, and the thoughtless drivers concerned can easily pick up speed between the proposed one after the 50k sign and the raised crossing, just to slam on brakes to deal with the inconvenience. These houses contain people, children, animals and the cars just move WAY too fast to stop in time if needed. Its the people in the houses who hear all the noise and see the danger, with the proposed three speedhumps they'll still be seeing it.
3 - Jason Ansley: Question Comments: need to consider installing another on or near the give way sign at intersection of bedford and egmont street heading from beach towards town. Cars frequently enter at high speed on wrong side of road to shortcut the traffic islands when heading from town to beach. Only a matter of time before serious accident occurs
4 - Linda MacIver: Question Comments: The pictures do not show clearly the placing of the speed humps, however we need something to slow down the irresponsible drivers.
6 - Derick Bates: Question Comments: Wast of public money, better spent making sure the road surface is in good condition
7 - Andrew Rich: Question Comments: best idea ever as have experienced terrible driving also on the main road crossing needs more warnings as seen many close calls of nobody stopping for someone to cross needs flashing pedestrian lights
8 - Linda Reid: Question Comments: They are def needed....and I suggest also a footpath along Surrey Street will hopefully encourage people to stop walking on the road as well
9 - Don Reid: Question Comments: Traffic races up the Egmount St in both directions and is a danger to the public currently.
10 - Rodney Aspey: Question Comments: needs to happen to not only keep the kids safe but also to reduce the excessive speeds of cars heading to the beach. Late at night the hoons are really bad and it's a good way to reduce speeds
16 - Gary Prentice : Question Comments:

<p>Could you please add another speed hump between the patea fire station and the adjacent give way sign in the north bound lane? We have had a number of near misses when leaving the station with people heading towards the beach through that intersection crossing the road and using the northbound lane to go south. They often do this at speed and poses a significant risk to our crew and vehicles. If you would like any more information then contact me directly and i will be happy to discuss this with you.</p>
<p>17 - Ev Gibbs: Question Comments: i only think the raised pedestrian crossing is essential. Installed the other speed ramps doesnt warrant tye cost - if there is money allocated to Patea a security camera near the corner down to Beach would identify offenders. If there are just the speed bumps that won't deter them from coming down and vandalising and doing wheelies at the beach entrance and riding 4 wheelers and motorcycles - often with kids on board no one with helmets - and then ripping along the beach and sand dunes. Spend money where it is really needed.</p>
<p>20 - Rosanne McLeod-Oakes: Question Comments: My preference would be for a raised platform to also be put at the crossing at the top of Leciester Street</p>
<p>22 - Trish Adams: Question Comments:</p> <p>I would like to suggest there are 3 further speed humps in this area:</p> <ol style="list-style-type: none"> 1. outside the high pressure gas compound on Beach Road 2. between Number 1 lookout and Bourkes lookout 3. outside the area school in Kent Street <p>What is happening in Kent and Essex Streets as we all know as soon as the crossings and speed humps are installed in Egmont Street, Essex and Kent Streets will become an alternative route for some people?</p>
<p>24 - Marcia Graham : Question Comments: Perhaps something simple like changing the 70k sign areas coming into and the 70k area heading out of Patea to 50k signs?</p>
<p>28 - John Hughes: Question Comments: Speed reduction / humps outside the Patea library</p>
<p>33 - Kaaterama Raimona: Question Comments: I live on Egmont Street coming into Patea from Hawera and cars speed coming into town... they are needed down both ends...</p>
<p>35 - Phillipa Towers: Question Comments: I work at St Joseph's School Patea and the amount of cars speeding fast the school on a daily is high! Its dangerous and reckless especially with students walking to and from school and also the town pools and local domain being on Egmont Street. Speed Humps are the most logical solution!</p>
<p>37 - Cath Sheard: Question Comments:</p> <p>I am a current resident of Kent Street and have been for most of my life; I am well aware of the problems with people speeding. However, I believe relatively few people do so, and consider more effort and visibility on the part of Police over the years would have prevented many of the problems.</p>

It's unfortunate the online form forces a yes/no choice, as this may skew the results.

* I support a speed hump outside the Patea Community Pool. This is a busy area, taking into account the proximity of the schools, pool, domain and playground.

* I do not support the remaining speed humps. In order to, possibly, slow down a few rogue drivers you will significantly impact other users of the road.

I lived in Kent Street until I turned 18, and have been back for almost 3 decades. My husband was an ambulance officer here for around 16 years, prior to retiring from the service. In that time I can remember one injury-causing accident on Egmont Street, past the Kent Street turnoff towards the beach. While it would be ideal to have no accidents, that's a pretty good record. If there are statistics that prove otherwise, I would be keen to see them.

I seems to me Council are trying to solve a problem that doesn't actually exist, based on the view of a handful of people.

39 - Andrew and Larisa Fleming: Question Comments:

We want to see our community safe on the roads in our town. My wife Larisa and I am concerned about some of the driving I see (Larisa is blind) in our town and when traveling in regard to what seems to be impatient behavior to me. I have seen cars not stop at the pedestrian crossing near Four Square, which is concerning when Larisa is out walking with her Guide Dog Lucas. We are in favor of this proposal but disappointed about the money it will cost to implement it as it would not be necessary if these drivers gave more thought to the rules they are required to comply with which would intern would allow for the money to be spent on other challenges we are facing presently.

I am a paraplegic as a result of a work accident and I am also a public speaker and a lot of my speaking has been in regard to health and safety. I have insight into the potential consequences of a poor decision like poor decisions I see a lot of drivers making. Open to sharing my knowledge with our community to help people be safe.

40 - Christine Pullen: Question Comments:

This will make it safer for everyone in this area.

Also support propoamsed Kent St raised crossing by Patea Area School.

41 - Jonny de Painter: Question Comments: The turnoff at Portage Quay speed is 70 kmph wich seems pretty fast for people turning on to and off Portage Quay - who may have a huge truck behind them also going 70 k/m - amazingly no accidents!!

44 - Anna Sijbesma: Question Comments: NO. Speed humps and raised platform is necessary to slow down. there are tourist, kids and locals that will benefit from this as we want safety first. so good on you for doing this. thank you

58 - T Neho: Question Comments: Great idea. Initiate as soon as possible

65 - Anonymous Anonymous: Question Comments:

If there have been no accidents or near misses why spent so much money, use the money to fix up Egmont Street road cavities.

<p>30 kph speed signs are in place currently.</p> <p>I have heard the cost is 300,000 it can be better spent</p>
<p>67 - Toni Phillips: Question Comments: Definitely needed agree with all placements</p>
<p>75 - Trish and Bert Murphy: Question Comments: It's a shame that everyone doesn't just obey the speed limit to avoid the necessity of installing deferents to their reckless speeding down our beautiful road. Another example of the minority spoiling it for the majority of law abiding citizens. Would be great if there was some alternative solution.</p>
<p>76 - Ann-Marie .: Question Comments: When is this happening?</p>
<p>78 - Pauline Ranson: Question Comments:</p> <p>Would like to slow the hoons - maybe a speed camera.</p> <p>I think 6 speed humps to Patea Beach is rather a lot in a very short distance. A nightmare for visitors with campervans and caravans.</p> <p>One where the 30k sign is, would be very close to the raised platform (which I am in favour of).</p>
<p>80 - Zita .: Question Comments: Put a speed camera there and make some money for the transport dept.</p>
<p>84 - Anonymous Anonymous: Question Comments: Put in speed cameras</p>
<p>85 - Les and Trish Southcombe: Question Comments: Put them up, the sooner the better. Too many speeding towards the beach</p>
<p>86 - Mrs L Josephs: Question Comments: Don't need the speed hump no.1 facing south on Egmont Street all ready a 30ks school zone area</p>
<p>87 - Laurie Mildenhall: Question Comments: Don't need the speed hump #1 facing south on Egmont Street already a 30ks school zone area</p>
<p>89 - Kelvin Watson: Question Comments: It would good if this stretch of road was policed occasionally</p>
<p>90 - Rob Groat: Question Comments: Another speed hump outside Patea Fire Station to stop people driving on wrong side of road at high speed - cutting the corner. This is an accident waiting to happen with our volunteer fire brigade</p>
<p>91 - Tui Te Kuru: Question Comments: Yes a crossing needs to be instored by the top shop asap. Multipul using this dairys all age groups</p>
<p>92 - S Daly G Lambarth: Question Comments:</p>

<p>We are all for the raised platform crossing</p> <p>but</p> <p>Not so much for the speed humps</p>
<p>93 - Noel McColl: Question Comments: A speed camera rather than humps and bumps</p>
<p>94 - Sunny Ratea: Question Comments:</p> <p>The bumps are an issue for caravans and campers. It will slow traffic to a stop. The current flow is great.</p> <p>Movement of objects in fridges they wont return.</p> <p>I am part of a caravan community also and discuss this stuff frequently</p>
<p>95 - Debbie Kiriona: Question Comments: Speed bump between old hospital and corner Dorset. Dorset - Pembroke used as a race track nearly every night</p>
<p>96 - Rob Harper: Question Comments: Due to the complete lack of traffic policing in our town and the likelihood of no/little change in the future, I believe the proposed speed humps will be a good deterrant to current circumstances. I would suggest that the crossing for the new walkway be a raised one and a further hump be installed near the gas facility. This is where top speed is achieved by the speedsters</p>
<p>97 - Raewyn Nepia: Question Comments: Is there is a hump going north of Egmont Street, speedsters down that end late at nights</p>
<p>106 - Jeff and Els Bright: Question Comments: Thinking 1 hump closer to the beach would be better than the 2 proposed. Or leave humps out and install cameras. Also think 70 speed limit on Bedford St should be 50. Traffic still going to fast coming into town</p>
<p>107 - Juanita Jordan: Question Comments:</p> <p>Don't waste the money!</p> <p>It is a huge cost to put in speed humps & it doesn't stop the problem. The offenders need to have a consequence for their actions, or else they'll just speed between humps or do it elsewhere - which still puts other people's lives at risk. Put the money towards policing with a real negative consequence for the offenders actions</p>
<p>108 - Robert Northcott: Question Comments: Vehicles travel to fast down this stretch of road, these measures are needed to keep our people safe. My preferance would be for more effective enforcement of speed limits however this doesn't seem to be the case.</p>
<p>109 - Roger Sheard: Question Comments: Much needed - I agree with the placements. The north end of Egmont Street Patea would also benefit from perhaps a raised platform near the top dairy.</p>
<p>110 - Yasmine Allen: Question Comments:</p>

1. I think a raised pedestrian crossing at 171 Egmont Street, the Patea dairy. It's a high volume crossing area with many children using this section of a very busy road

2. At Egmont Street by the tireshop and Patea firestation, is an area where people drive the wrong way, with potential accidents waiting



Pūrongo Report

To	Ordinary Council
From	Kaitātari Whakawhanake Hapori / Community Development Advisor, Fran Levings
Date	3 April 2024
Subject	Ōpunakē Green Space – Special Consultative Procedure (SCP)

(This report shall not be construed as policy until adopted by full Council)

7

Whakarāpopoto Kāhui Kahika / Executive Summary

1. In 2019 the Council consulted with the Ōpunakē community to develop a town masterplan. The Ōpunakē masterplan was approved by the Council and \$2.2 million was set aside in the 2021 – 2031 Long Term Plan for the Ōpunakē town revitalisation plan.
2. A co-design group was formed to help gather specific ideas from the community for Ōpunakē's town revitalisation plan. A concept plan for a green space has been developed and the co-design group are now wanting to seek community feedback.
3. The purpose of this report is to provide the statement of proposal to initiate a special consultative procedure (SCP) for a pedestrian mall and green space to create a 'heart' in Ōpunakē.

Taunakitanga / Recommendation(s)

THAT the Council;

- a) Approve the statement of proposal for the Ōpunakē Green Space in accordance with Section 83 of the Local Government Act and Section 336 of the Local Government Act 1974.
- b) Notes that the approval of the statement of proposal will initiate a special consultative procedure to change the status of a portion of Napier Street to a pedestrian mall.

Kupu Whakamārama / Background

4. In 2019 the Council consulted with the Ōpunakē community to develop a town masterplan. The masterplan was developed to provide a roadmap for future projects and actions that will promote the town centre as a vibrant and attractive place for residents and visitors alike.

5. As part of the consultation, community feedback showed a desire for an open public space where the community could gather, celebrate, and hold events – to create a ‘heart’ in the town centre (Napier Street).
6. The Ōpunakē masterplan was approved by the Council and \$2.2 million was set aside in the 2021 – 2031 Long Term Plan for the Ōpunakē town revitalisation project.
7. In 2023 a local co-design team was formed to help gather specific ideas from the community for Ōpunakē’s town revitalisation plan. The co-design team, which includes representatives from local businesses, hapū, youth and community, helped to develop the Napier Street greenspace proposal and wants to get feedback from the community before the project progresses.
8. The consultation document includes three key questions. The first question asks for feedback on the concept images, the second question relates to the proposal to change the status of a portion of Napier Street to a pedestrian mall, and the third question asks for feedback on the proposed budget.
9. The creation of a ‘heart’ on Napier Street includes a proposal to change the status of a portion of Napier Street to a pedestrian mall (Napier Street directly south of Tasman Street). Section 336 of the Local Government Act 1974 allows for a council to declare a part of a specified road to be a pedestrian mall using a special consultative procedure. The option to change the status of Napier Street will provide flexibility in the future if the community ever wishes to return it back to a road.
10. If the proposal to create an open public space is approved, the bus stop currently situated on Napier Street will need to be relocated. It is proposed that the bus stop will be replaced with a North and South bound bus stop located on Tasman Street outside of the Police Station and Court House.

Local Government Purpose

11. Under the Local Government Act (LGA 2002), the Council’s purpose is to enable democratic local decision-making and action by, and on behalf of, communities. A special consultative procedure gives our communities an opportunity to provide feedback on the proposal.
12. Creating a ‘heart’ in the centre of Ōpunakē promotes the social, economic, environmental, and cultural well-being of the community. The proposed change in status of a portion of Napier Street and having pedestrian access only, provides an increase in road safety. It introduces a safe, central space for gatherings, relaxation and conversation, which promotes the social and cultural well-being of our communities.

Ngā Kōwhiringa / Options – Identification and analysis

13. As part of initiating the SCP, councils are required to gather information from the community through feedback, to consider the community’s views. Three options for the Council to consider have been identified.

Options Available

- 14. Option One: Approve the draft statement of proposal for consultation. This is the preferred option.
- 15. Option Two: Approve the draft statement of proposal with amendments. The Council may wish to make amendments to the document before it is released for consultation.
- 16. Option Three: Decline to approve the statement of proposal. This option would delay the development of Ōpunakē’s town centre master plan.

Risks

- 17. There is a risk that the community’s expectations maybe greater than the amount budgeted. To mitigate this, indicative costings were undertaken on the concept plans which are being presented to the community through the statement of proposal. These costings are within the budgeted amount.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

- 18. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Medium – all residents within the Ōpunakē urban area will be affected by the proposal.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long-Term Plan 2021-2031.	Medium – the proposal will not have an overall impact on the Council’s levels of service. However, if a portion of Napier Street is changed to a pedestrian mall this will impact vehicular access.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	High – there is evidence that changes to the status of a road or street has generated wide public interest.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long-Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	Low – the consultation process will be managed through the existing Town Revitalisation budgets in the Long-Term Plan.

Criteria	Measure	Assessment
Reversible	The degree to which the decision or proposal is reversible.	Medium – once consultation has started the process will need to be completed.
Environment	The degree of impact the decision will have on the environment.	Low – The decision to approve the statement of proposal would have no environmental impact.

- 19. Based on the above determination, in terms of the Council’s Significance and Engagement Policy this matter is of medium significance.
- 20. The Council in the case of this decision will be undertaking a SCP before any decision is made.

Legislative Considerations

- 21. Section 336 of the Local Government Act 1974 allows for a council to declare a part of a specified road to be a pedestrian mall using a SCP. Section 83 of the LGA 2002 will be used to initiate and follow the SCP.

Financial/Budget Considerations

- 22. Funds to complete projects in the Ōpunakē town revitalisation plan were set aside as part of the 2021-2031 Long Term Plan and were taken from the Council’s Long Term Investment fluctuation reserve. There is no direct impact on rates to complete this project. The estimated budget for the proposal is somewhere between \$1.2 to \$1.5 million. This is approximately 55% to 68% of the total budget for the Ōpunakē town revitalisation plan.
- 23. Detailed costings will be done once the Council has received community feedback on the concept design. The cost of preparing and consulting on the proposed pedestrian mall is funded by the Council’s revitalisation budget.

Environmental Sustainability

- 24. A decision to consult on the proposal using the SCP would have no environmental impacts.

Consistency with Plans/Policies/Community Outcomes

- 25. The proposed SCP is consistent with the Council’s policies, vision and plans.
- 26. The information is in alignment with the Council’s Community outcomes which promote to contribute to the Social, Economic, Cultural and Environmental well-beings of communities in the present and in the future.
- 27. If the proposal to create an open public space is approved, the bus stop currently situated on Napier Street will need to be relocated. The bus stop will be replaced with a North and South bound bus stop located on Tasman Street outside of the Police Station and Court House. The Council’s Roading Bylaw and parking schedule will need to be updated to reflect this change.

Impact on Māori/Iwi


28. Te Kāhui o Taranaki Iwi informed the Council that discussions of the proposal were to be held with the Hapū. The Community Development Unit have been working with Ōrimupiko Hapū to gain their feedback on the proposal.
29. The Council and hapū hold a common desire to tell the stories of our shared history through artwork, pou or signage and look forward to continued kōrero with iwi and hapū.
30. The Hapū will receive notification of the adopted SCP for review before public consultation commences. They will also be informed when the consultation period begins, allowing them to provide formal feedback.

Affected Parties Consultation

31. Any affected parties will have the opportunity to make submissions as part of the SCP.
32. If approved public consultation will be from Monday 15 April to Wednesday 15 May 2024.

Whakakapia / Conclusion

33. The purpose of this report is for the Council to review the statement of proposal for the Ōpunakē green space. The preferred is option is option one, to approve the draft statement of proposal for consultation. If approved this will trigger public consultation.



Fran Levings

**Kaitātari Whakawhanake Hapori /
Community Development Advisor**



[Seen by]

Rob Haveswood

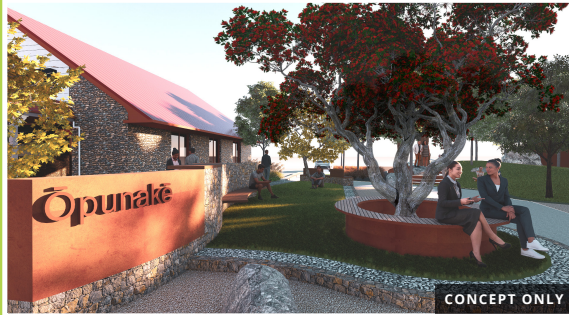
**Kaiarataki Ratonga Hapori /
Group Manager Community Services**

[Appendix 1: Statement of Proposal](#)



Maunga ki te Moana

These concepts (pictured) are designed to reflect the connection we have between the mountain and the sea - Maunga ki te Moana. It presents an opportunity to link our culture with our landscape and provide a place in Ōpunakē that everyone can all 'ours'.



korero mai

Let us know before 15 May

Please take the time to get involved and have your say:



Complete the feedback form and drop it into the Ōpunakē LibraryPlus (or any one of our LibraryPlus centres) or to Council's Administration Building in Hāwera.



Complete the online feedback form at www.southtaranaki.com/consultation



have your say



South Taranaki District Council

Community Greenspace Proposal

Napier Street, Ōpunakē

www.southtaranaki.com/Opunake-greenspace

You've got until **5pm Wednesday 15 May 2024** to give your feedback.

(Please note only those who make a submission can speak at the Council Hearing.)



A bit of background...

As the key part of Ōpunakē's town centre revitalisation project, the Council would like to know what you think about a proposal to transform a section of Napier Street into a community greenspace that will be an attractive, central location for community events and gatherings.

The idea for a public greenspace in the town heart first came from the Ōpunakē community in 2019 as part of the development of Ōpunakē's town Masterplan and, more recently, has been supported by the Ōpunakē Town Revitalisation co-design team.

What's in a name?



Ōpunakē (Ō-puna-kē), refers to the underground springs that lay beneath the land.

The keyword that gives the town its meaning is 'puna' and 'kē', referring to the unexpected or hidden nature of the springs, while the 'Ō' is a widely used language convention that is common in many of the place names in Taranaki.



There will be lighting and security cameras

Vehicle access is still available from Domett St, Fox St and Bowen Crescent.

FORMER TSB BUILDING



The statue of Sir Peter Snell is set to stay

FARM SOURCE, ŌPUNAKĒ

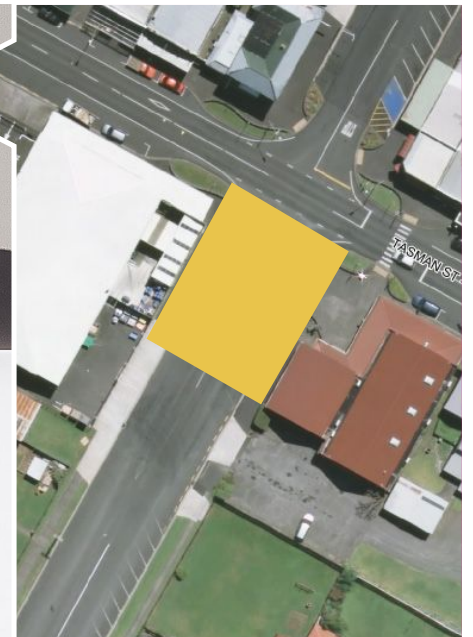
Spaces are being held for significant local art

ŌPUNAKĒ LIBRARYPLUS

A portion of Napier Street will be closed off to vehicles, creating a pedestrian only space

SURF HIGHWAY 45 / TASMAN STREET

CONCEPT ONLY



Proposed Parking Plan

- The three carparks outside the former TSB building on Napier Street will be removed.
- The disability carpark will be relocated by replacing an existing carpark on Napier Street.
- All other car parking on Napier Street will remain.
- The bus stop will be moved to Tasman Street near the police station and courthouse.

Money Matters

These concepts pictured (along with over the page) are estimated to cost \$1.2 - \$1.5 million. Which equates to 55 - 68% of the \$2.2 million Ōpunakē Town Centre revitalisation budget.



Let us know whether you're happy to spend this amount on this project.

Wharangi Whakahoki Whakaaro Feedback Form



Community Greenspace Proposal - Napier Street, Ōpunakē

Due Wednesday 15 May, 2024



Ō Tapitopito Kōrero | Your Details

Name:

Organisation (if applicable):

Address:

Phone: Email:

Do you wish to speak to your submission at the hearing in the Ōpunakē Town Hall on 12 June 2024?
 Yes No



I like the proposed concept as shown in the images provided

Yes Yes, but with changes (please describe) No

Comments:
.....
.....



I support closing off the portion of Napier Street (as shown) to create a community greenspace in the heart of Ōpunakē

Yes No

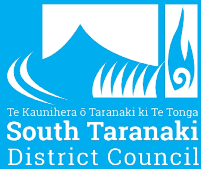
Comments:
.....
.....



I am happy with \$1.2 - \$1.5 million of the Ōpunakē Town Centre revitalisation budget (\$2.2 m) being spent on this proposal

Yes No (please suggest alternate proposals or amounts)

Comments:
.....
.....



Pūrongo Report

To	Ordinary Council
From	Tūranga Mahi / Capital Projects Manager, Jose Hortillosa
Date	3 April 2024
Subject	Inaha Reservoir 1 Floor Rehabilitation and Bridge Street Eltham Stormwater Rehabilitation – Increase in Budget

(This report shall not be construed as policy until adopted by full Council)

7

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This purpose of this report is to request an increase to the budgets for the Inaha reservoir floor rehabilitation and Bridge Street Eltham stormwater rehabilitation.

Inaha Reservoir 1 Floor Rehabilitation

2. The approved budget for the Inaha Reservoir 1 Floor Rehabilitation is \$1,290,867. The total estimated cost to complete this project is now \$1,626,987, resulting in an additional budget required of \$336,120. The estimates for the project were undertaken in 2022 and since then there has been a significant increase in material and labour costs. The project scope was also modified to include additional features and requirements as a result of a detailed design, that included structural strengthening of the roof and waterproofing to increase the National Build Standards from 35% to 100%.

Bridge Street, Eltham Stormwater Rehabilitation

3. The project to rehabilitate Bridge Street, Eltham stormwater is an approved project in the 2021-2031 LTP. This project will restore the existing damaged stormwater main and ensure continuity of stormwater disposal to the Eltham catchment. The original budget in the approved Annual Plan was \$167,000.
4. After work started on this project a number of necessary changes and additional works were identified. The total estimated project cost to complete the works is approximately \$232,288, leaving a shortfall of \$65,288.

Taunakitanga / Recommendation(s)

THAT the Council;

- a) Approves a budget increase of up to \$336,120 for the Inaha Reservoir 1 Rehabilitation.
- b) Approves a budget increase of up to \$65,288 for Bridge Street, Eltham Stormwater main rehabilitation.

Kupu Whakamārama / Background

Inaha Reservoir 1 Floor Rehabilitation

5. The project to rehabilitate the Inaha Reservoir 1 Floor is an approved project in the 2021-2031 Long Term Plan (LTP). This project will restore 2,700 m³ water storage capacity for the Inaha water treatment plant. The budget in the 2023/24 Annual Plan for this project was \$1,290,867. The estimated overall cost for this project is now \$1,626,987 which is \$336,120 more than the available budget.
6. The engineer's original estimate was undertaken by WSP (consultant) in October 2022. Since then there have been significant increases in inflation, material and labour costs. The project scope was also modified to include additional features and requirements as a result of a detailed design. These included structural strengthening of the roof and waterproofing to increase the New Building Standards from 35% to 100%.
7. The project involves the rehabilitation of the Inaha Reservoir 1 floor. In 2015, seismic reinforcement was carried out to seismically strengthen the reservoir. However, four years after the seismic reinforcement, it was observed that the reservoir was leaking. A reservoir drop test was conducted in June 2019 to quantify the water losses. The drop test found that Inaha Reservoir 1 appeared to be leaking at a steady rate of 6 m³/h when the level was at 80-100%. The water losses of 6 m³/h are equivalent to 140m³/day or 52,560 m³ per year. This is equivalent to 3% of the total abstraction consent for a year, or 4% of total water processed annually. The reservoir was subsequently taken out of service while permanent solutions were investigated.
8. As a result of the investigation there were two options considered; build a new reservoir or repair the existing reservoir. The latter being the most cost-effective option due to the need to acquire more land and considerably higher cost to construct a new reservoir.
9. The water was found to be leaking through the reservoir floor and the lower sides. Repairing the leaks is important to ensure continuity of supply during peak summer demand. It is recommended to repair the leaks through adding a layer of concrete and reinforcing the inner base of the reservoir.
10. The project consists of repairing the cracks in the roof slab, sealing off the gap between the precast walls and base slab joints and casting a new base slab cover over the existing reservoir flooring to prevent and or limit water loss at an acceptable rate.

Bridge Street Eltham Stormwater Rehabilitation

11. The project to rehabilitate Bridge Street, Eltham stormwater is an approved project in the 2021-2031 LTP. This project will restore the existing damaged stormwater main and ensure continuity of stormwater disposal to the Eltham catchment. The budget in the 2023/24 Annual Plan was \$167,000.
12. Following a CCTV assessment, it was discovered that the stormwater pipe situated on Bridge Street in Eltham had collapsed. The pipe was a 675mm diameter concrete structure, measuring 43m in length, positioned between the upstream manhole and downstream manhole.

13. The primary objective of this project was to replace the damaged stormwater pipe to ensure effective drainage in the area. However, one of the major challenges is the substantial depth of the downstream pipe, recorded at 7.5 meters. This depth presents a significant obstacle that could potentially escalate both the complexity and cost of the project.
14. During the construction phase (which commenced in February 2024), a number of necessary changes and additional works were identified.
 - a) The two manholes originally to be retained were found to be in poor condition with cracks in the concrete and leaking. The two manholes were constructed from materials that were not typical of those generally used by the Council, and are more suited to rural farm application (well liners) as they have a thinner wall thickness. It was also not considered safe to work near them.
 - b) The Council GIS, project brief, and pipe condition report all stated the pipe to be replaced was 375mm in diameter. When excavated it was found to be 675mm in diameter. The decision was made to replace the pipe with the actual original size, resulting in an additional cost.
15. The estimated overall cost for this project is now \$232,288 which is \$65,288 more than the available budget of \$167,000.

Local Government Purpose

16. The purpose of local government is to promote the social, economic, environmental and cultural well-beings of the community now and in the future. Keeping our water and stormwater infrastructure maintained and renewed ensures the Council is meeting the purpose of local government.
17. The Inaha Reservoir Rehabilitation project enhances operational resilience and increased storage capacity for dry periods.
18. The Bridge Street, Eltham project enhances operational resilience and ensures the stormwater system can withstand adverse weather events and mitigate the risk of flooding in adjacent properties.

Ngā Kōwhiringa / Options – Identification and analysis

19. It is important that the Inaha Reservoir 1 floor rehabilitation gets underway as soon as possible to take advantage of the upcoming winter period, when water consumption is not as high. If work is not carried out in time, the opportunity to increase water capacity for the drier period will be delayed again.

Risks

20. The Inaha Reservoir 1, with a capacity of 2,700 m³, is currently non-operational and will continue to deteriorate if the reservoir rehabilitation is not carried out. Reduced storage capacity could lead to water shortages during summer months when water demand is at its highest. The water storage capacity is also crucial for the water treatment plant's

operational requirement as it assists in achieving increased chlorine contact time and resultant compliance.

21. The stormwater main beneath Bridge Street has collapsed, putting stormwater flow at risk and it has potential to cause flooding upstream.

Option(s) available

- a) Approves a budget increase of up to \$336,120 for the Inaha Reservoir 1 Rehabilitation. This is the preferred option.
- b) Do not approve the budget increase of up to \$336,120 for the Inaha Reservoir 1 floor rehabilitation. However, this could place compliance and continuity of supply at risk.
- c) Approves a budget increase of up to \$65,288 for Bridge Street, Eltham Stormwater main rehabilitation. This is the preferred option.
- d) Do not approve the budget increase of up to \$65,288 for the Bridge Street, Eltham Stormwater main rehabilitation. However, this increases the risk of flooding upstream.

7

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

22. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Several rural farms are affected by the Inaha reservoir floor rehabilitation project. One major business and several residential properties are affected by the Bridge Street, Eltham stormwater pipe renewal.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the LTP.	The reservoir rehabilitation is a critical project to ensure there is operational resilience and to ensure storage compliance. The repair works will improve the water supply and help provide a reliable and consistent supply to the community throughout the year, including summer months.

Criteria	Measure	Assessment
		<p>The Bridge Street stormwater rehabilitation project is crucial for addressing the issues associated with flooding stemming from collapsed storm water pipes. It will ensure the uninterrupted flow of stormwater through the system.</p>
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	The decision is unlikely to generate wide public interest for both projects.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved LTP and its ability to carry out its existing or proposed functions and activities now and in the future.	<p>The additional funding of \$336,120 for the Inaha Reservoir 1 floor rehabilitation could be funded through reserves. However, the reserve has depleted in recent years. This may need to be funded by loans.</p> <p>The additional funding of \$65,288 for the Bridge Street stormwater rehabilitation of the damaged main will need to be funded through loans. The impact on the District Rates would be minimum.</p>
Reversible	The degree to which the decision or proposal is reversible.	<p>If the Council funds the Inaha Reservoir 1 floor rehabilitation; once work starts, it will need to be completed. The decision is therefore not reversible.</p> <p>The Bridge Street project is well underway and due for completion towards the end of March 2024. The decision is therefore not reversible.</p>
Environmental	The degree of impact the decision will have on the environment.	<p>Completion of the Ihana Reservoir 1 floor rehabilitation will ensure water supply resilience for the Inaha Water Treatment Plant and supply.</p> <p>The complete rehabilitation of the Bridge Street, Eltham damaged stormwater line will ensure that the system</p>

Criteria	Measure	Assessment
		effectively manages stormwater runoff in a way that minimises negative impacts on the environment of potential flooding.

- 23. In terms of the Council’s Significance and Engagement Policy this matter is of medium significance. No consultation is required as these are existing projects in the 2021-2031 LTP. The appropriate level for the Council to engage on this matter is to inform.

Legislative Considerations

- 24. Under the building Act, Building code and New Building Standard the evaluation of seismic strengthening and requirements were considered in the design of the Inaha Reservoir 1 floor rehabilitation project to ensure greater resilience.
- 25. Drinking water Quality Assurance Rules, that is part of the Drinking Water Standards and the Water Services Act 2021, required sufficient storage and chlorine contact time. The Inaha Reservoir 1 floor rehabilitation project will assist in providing improvement with this and continuity of supply during dryer weather months.
- 26. The Land Drainage Act requires the removal of any obstructions from the stormwater system that is likely to cause damage to any property as a result of flooding.

Financial/Budget Considerations

- 27. For the Inaha project, the additional funding of \$336,120 is likely to be funded through reserves. However, if insufficient funds are available through reserves the work will have to be loan funded. This will have an insignificant impact on rates, but the loan balance will go up by the amount required to complete the work.
- 28. For the Bridge Street, Eltham stormwater, the additional funding of \$65,288 will be funded through loans. The increase to the loan will have an insignificant impact on rates.

Consistency with Plans/Policies/Community Outcomes

- 29. These projects are consistent with the Council’s policies and plans. Both the Inaha water reservoir and the Bridge Street, Eltham stormwater main are critical infrastructure and are budgeted for in the 2021-2031 LTP and current Annual Plan.

Impact on Māori/Iwi

- 30. The supply and management of water and stormwater is important to Māori. The rehabilitation of Inaha Reservoir 1 ensures that the Council do not extract more from the river than required and reduces the wastage of water through leaks.
- 31. The Bridge Street, Eltham stormwater rehabilitation project ensures that stormwater is managed in the appropriate way and does not cause flooding.

Whakakapia / Conclusion

32. This report seeks the approval of the increase in budget for the projects below:
- a. Inaha Reservoir 1 floor rehabilitation to ensure continuity of supply and increased resilience to consumers on the Inaha water scheme.
 - b. The Eltham Bridge Street Stormwater Rehabilitation project aims to maintain flow of stormwater and prevent any upstream flooding as a result of the damaged pipes.



Jose Hortillosa

**Tūranga Mahi /
Capital Projects Manager**



[Seen by]

Herbert Denton

**Kaiarataki Ratonga Pūhanga /
Group Manager Infrastructure**



Pūrongo Report

To	Ordinary Council
From	Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg
Date	3 April 2024
Subject	Road Naming Application – 12 Tayler Street Subdivision

(This report shall not be construed as policy until adopted by full Council)

7

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Steve Leach and Annette Syme have applied to the Council to name a new road (Right of Way) for a subdivision located at 12 Tayler Street, Eltham.
2. This matter has previously come before the Council at its Ordinary meeting on 11 December 2023. At that time, the Council officer's recommendation was that Hinekura Lane be put forward as the preferred name. However, the applicant spoke at the meeting and indicated that there was another road naming option that they thought they had put forward, but it had not made the officer's report.
3. Given this misunderstanding, the report was withdrawn and put to this meeting with the name that has now been agreed on by both the relevant Iwi (Ngāti Ruanui) and the applicant. The recommended road name is Taikākā Lane.
4. Once planning requirements are met, the road will be vested in the Council, who will be responsible for future road maintenance and upkeep.

Taunakitanga / Recommendation(s)

THAT the Council approves the name of the new road, in the 12 Tayler Street subdivision: Taikākā Lane.

Kupu Whakamārama / Background

5. The applicant has applied and gained consent to establish a 7 lot residential subdivision on residential zoned land, which will be serviced by a right of way off Tayler Street, Eltham.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

Legislative Considerations

6. The Council is responsible for naming roads under the Local Government Act 1974. The Council adopted its Road Naming Policy (the Policy) on 8 August 2022. The Policy sets out a vision and clear objectives and criteria, for naming new roads. The Policy's vision is that *South Taranaki road names reflect a collective understanding of our history and cultural identity*.
7. The Policy's objectives are:
 - a) To provide clear, consistent, and logical approaches to the naming and renaming of roads within the District.
 - b) To ensure a safer community by facilitating accurate property identification for emergency services.
 - c) Residents, mana whenua, communities, and stakeholders are engaged to co-design and participate in shaping the direction of the name of roads within the District.
 - d) Mana whenua will have a specific partnership decision making role.
 - e) To ensure the character of the District is maintained and enhanced.
8. The reference to mana whenua's "specific partnership decision making role" refers to the decision making by mana whenua in recommending road names that are then provided to applicants and the Council. The Policy requires road naming applicants to consult with mana whenua in the rohe in which the road is located, to help determine appropriate names and their order of preference, prior to submitting the road naming application.

Local Government Act 1974

9. The Council has powers under section 319 (1) of the Local Government Act 1974, in relation to roads, including to name and to alter the name of any road. Once the Council names or renames a road it must, as soon as practicable, send a copy of the relevant resolution to the Registrar-General of Land and the Surveyor-General.
10. Road names are an important aspect of a community. They provide a sense of belonging, assist in identification of locations for utilities and emergency services.
11. Deciding on appropriate road names helps the Council contribute to the social, economic, environmental and cultural well-being of the community. Road names are given with the intent that they continue in perpetuity, so due consideration during the naming stage is required, to ensure that the best and most appropriate name is chosen.

New Zealand Standard 4819

12. When deciding on a road name, the Council must ensure that it is following the requirements under New Zealand Standard 4819 – Rural and Urban Addressing. The standard provides information on how roads should be named and properties numbered, along with a list of considerations in relation to the selection of a road name and type.

Financial/Budget Considerations

13. There are no initial financial or budget considerations in relation to this decision. The Policy confirms that the costs of road signage (conforming to the NZ Standard, and approved by the Council), is at the cost of the developer. Ongoing maintenance of the signage and the roads will be at the cost of the Council once the road has been vested.

Consistency with Plans/Policies/Community Outcomes

Road Naming Policy

14. The Policy accurately reflects the requirements of NZS 4819. The Policy requires that new road names align with the four well-beings of the Local Government Act 2002, and meet the following criteria:

a. Cultural	Provide for mana whenua values and principles, and/or recognition of other cultural significance.
b. Social	Recognition of historical events that have a significant impact on the community.
c. Economic	Honouring a local resident who has made significant contributions to the South Taranaki District (following the conditions of the policy).
d. Environmental	Reflection of the landscape, topographical features, or flora and fauna.

Impact on Māori/Iwi

15. The process set out in the Appendix of the Policy has been modified to enable the Council officers to take a more direct role in liaising with Iwi. This has been done to allow time for the Policy implementation to ‘bed down’ and for a practical guideline document to be prepared for use by developers. In this case, the developer has conducted their own consultation directly with Iwi before applying to the Council, with increased Council input when the first round of name options were not considered feasible. This is discussed further below.

Affected Parties Consultation

16. The new road occurs within the rohe of Ngāti Ruanui and they have given their support to the name Taikākā Lane.

Ngā Kōwhiringa / Options – Identification and analysis

- 17. The applicant initially supplied three names to the Council. The application was vetted against the Policy criteria and the following was determined:
 - a) Tarata Lane: Rejected by Ngāti Ruanui due to relevance to another Iwi/rohe outside of South Taranaki.
 - b) Kōwhai Lane: Name already exists within the South Taranaki District.
 - c) Totara Lane: Name already exists within the South Taranaki District.
- 18. As all three names suggested by the applicant were determined to be unsuitable, the Council approached Ngāti Ruanui for further name suggestions. Following a visit to site with the developer, Ngāti Ruanui gifted the name Hinekura Lane.
- 19. This was the name that went forward in the agenda for the 11 December 2023 meeting of the Council. However, at the meeting the applicant presented in open forum and advised that there was another name to be put forward by them, this being Taikākā Lane. The officer who prepared the report was not aware of this, which led to it’s withdrawal from the meeting. Following the meeting the Iwi Liastion Manager has discussed the more recent road naming option with Ngtai Ruanui Kaumaātua and their support to this new option has been obtained.

Options

- 20. There is no status quo option, as the new road requires a name.
- 21. Option One: To name the new road Taikākā Lane.
- 22. Option Two: For the Council to name the new road Hinekura Lane other than what is proposed above noting that it no longer has the support of either Ngāti Ruanui or the applicant.
- 23. Option Three: For the Council to choose a name other than what is proposed above.

Assessment of Significance and Engagement

- 24. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Road names are relevant to South Taranaki residents, visitors, and emergency services. Following the Policy allows Council to name roads appropriately. This specific road will serve 7 new residential lots.

Criteria	Measure	Assessment
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long Term Plan.	The Council's Long Term Plan includes support for sustainable economic development and also supports building partnerships with Iwi.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	Other than the parties affected, it is not likely there will be widespread public interest in this issue.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	There is no material financial impact, until the roads are vested in Council.
Reversible	The degree to which the decision or proposal is reversible.	The Council can decide to name roads.
Environment	The degree of impact the decision will have on the environment.	New roads and developments have an impact on the environment. This has already been considered by the Council's planning department.

25. In terms of the Council's Significance and Engagement Policy, this matter is considered to be of low significance and the community will be notified through the minutes.

Whakakapia / Conclusion

26. Steve Leach and Annette Syme have applied to the Council to name a new road (Right of Way) for a subdivision located at 12 Tayler Street, Eltham. The Council is responsible for naming roads. Officers recommend the Council adopts option one and name the new road, Taikākā Lane.

Liam Dagg
Kaiarataki Taiao /
Group Manager Environmental Services

[Appendix 1: Scheme plan](#)
[Appendix 2: Road Naming Policy](#)



C:\21553\REVISED\REVISED\21553\Drawn Layout - Subdivision of 12 Tayler St, Eltham - 11969\CAD\11969_01_SCP\REV_11.08.2021

Kaupapa Here Whakaingoatia Huarahi

Road Naming Policy



Kaupapa Here Whakaingoatia Huarahi

Road Naming Policy

Executive Summary

The South Taranaki District Council (the Council) is responsible for the naming and renaming of roads (as defined under this Policy) within its District. Road names are used to accurately locate properties. This includes emergency services, postal and delivery services, utility services (such as power, telephone, and water), and electoral purposes; and contributes to making our communities safer.

The naming of roads also provides the community with a sense of self, identity, cultural integrity and belonging.

The Local Government Act 1974 defines a road as squares or places intended for use by the public generally. This definition includes streets, access ways and service lanes, but excludes motorways.

Council's Role and Responsibility

The Council is responsible for the naming and renaming of roads within its District. This can also include streets, access ways and service lanes.

Purpose of the Policy

The purpose of the Policy is to ensure that the approach to the naming and renaming of roads is consistent and there is a process to rename culturally offensive or inappropriate road names that is inclusive of mana whenua. Road names used should reflect the cultural identity of the District.

Requirements of the Act

Under sections 319, 319A and 319(j) of the Local Government Act 1974, the Council is responsible for naming roads and streets within the District.

Te Tiriti o Waitangi

This Policy will be aligned to the Council's obligations under Te Tiriti o Waitangi and the Iwi-Council Partnership Strategy with its Iwi partners: Te Kāhui o Rauru, Ngāti Ruanui, Te Korowai o Ngāruahine, and Te Kāhui o Taranaki.



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Road Naming Policy

Vision

South Taranaki road names reflect a collective understanding of our history and cultural identity.

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Objectives

The objectives of this Policy are:

- To provide clear, consistent, and logical approaches to the naming and renaming of roads within the District.
- To ensure a safer community by facilitating accurate property identification for emergency services.
- Residents, mana whenua, communities, and stakeholders, are engaged to co-design and participate in shaping the direction of the name of roads within the District.
- Mana whenua will have a specific partnership decision making role.
- To ensure the character of the District is maintained and enhanced.

Definitions

Access way means any passageway created to provide the public with a convenient pedestrian route between any roads, service lanes, reserves, or public places; as more specifically defined in section 315(1) of the Local Government Act 1974.

Act means the Local Government Act 1974.

Applicant means an individual or entity that is making an application.

Bylaw means the current and operative South Taranaki District Council's Public Places Bylaw.

Council means Te Kaunihera o Taranaki ki Te Tonga/South Taranaki District Council.

District means the South Taranaki District.

Developer means an applicant who is developing an area of the District, through the subdivision process or through the building process.

LINZ means Toitū te Whenua - Land Information New Zealand.

LINZ Addressing Guidance means *Guidelines for Addressing in-fill Developments 2019* (LINZ OP G 01245) and *Guideline for addressing in retirement villages* (LINZ G 80700).

Mana whenua means the Council's Iwi partners: Ngā Rauru Kītahi, Te Runanga o Ngāti Ruanui, Te Korowai o Ngāruahine, and Te Kāhui o Taranaki and their hapū.



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Road Naming Policy

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Private road means any roadway, place, or arcade created by the owner of private land, but intended for the use of the public generally; as more specifically defined in section 315(1) of the Local Government Act 1974.

Private way means any way or passage over private land which may only be used by certain persons or classes of persons, and which is not intended for use by the general public; as more specifically defined in section 315(1) of the Local Government Act 1974.

Right of way means a legal right to pass and repass over a specific piece of land. This right can be vehicular or pedestrian and open to the general public or only to certain users or to a class of users, depending on the terms of the right granted.

Road means a road as defined under section 315(1) of the Act, which includes squares or places intended for use by the public generally. This definition includes access ways and service lanes, but excludes motorways.

Road type means the type of road listed in NZS 4819:2011 (and its amendments), and includes the abbreviation/suffix (e.g Ave for Avenue), as attached in Appendix One of this Policy.

Service lane means any lane created to provide the public with a side or rear access for vehicular traffic to any land; as more specifically defined in section 315(1) of the Local Government Act 1974.

Standard means the New Zealand Standard 4819:2011 (Rural and urban addressing) and its amendments.



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Road Naming Policy

Policy

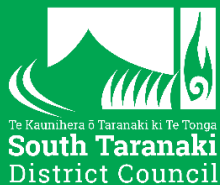
1.0 Naming criteria

- 1.1 Preference is given to road names that, in relation to the site concerned, meet one or more of the defined criteria below. These criteria align with the four well-beings that local authorities have a role in promoting under section 10(1)(b) of the Local Government Act 2002:

a) Cultural	Recognition of mana whenua values and principles and/or other cultural significance. The importance of decision-making partnerships is noted.
b) Social	Recognition of historical events that have a significant impact on the community and/or honouring a local resident who has made a significant contribution to the South Taranaki District.
c) Economic	Honouring a significant economic contribution to the South Taranaki District.
d) Environmental	Reflection of the landscape, topographical features, or flora and fauna.

Selection of a road name

- 1.2 When selecting a road name, consideration must be given to section 4.7 of the Standard, together with the following:
- a) New road names shall not be the same as, or similar to, existing road names within the District (spelling or pronunciation).
 - b) Roads are to have only one name (excluding the road type – for example: road, street).
 - c) Road names must be spelt correctly, interpreted correctly, not be offensive and/or culturally inappropriate, and have an appropriate meaning.
 - d) Roads should not be named after any commercial organisation, or any living or recently deceased person.
 - e) Road names must not be anagrams, amalgamations, or derivatives of people’s names.
 - f) Names should be 15 characters or less including spaces (excluding the road type).
 - g) Names are to be chosen in proportion to the length of the road, for cartographic (mapping) purposes.
 - h) Cardinal points of the compass as a prefix or suffix to a road name will not be approved (for example: north, south, east, or west); or directions (for example upper or lower).



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Road Naming Policy

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- i) Names must not lead with “The”, be abbreviated, or use prepositions (for example Avenue of the Allies).
- j) The road type must appropriately match the nature of the road (meaning of road type contained in Appendix One of this Policy) i.e. the nature or extent of a short cul de sac does not match with the road type Esplanade, as it is more likely to fit with the road type of Close or Court.

1.3 The naming of roads is required to follow the process contained in Appendix Two of this Policy.

2.0 Naming a new road

2.1 All formed roads are to be named, (including but not limited to) private roads, roads within complexes such as retirement villages, hospitals, roads within national parks and forests, or pedestrian roads.

Note: naming a road on private land does not mean that the Council is accepting responsibility for that road, other than ensuring the name and addressing is approved in terms of the Standard.

2.2 Road naming and addressing must be undertaken as early as possible in the development process.

Road names are intended to be enduring, and careful consideration must be given during the development phase of a new road – to select a list of names to be considered by the Council.

Note: Naming a road will be carried out in partnership with mana whenua and where necessary the Council will at all stages engage and seek assistance with the road naming process.

2.3 The naming of a new road or right of way, will only be considered by the Council if all information is provided through the application process.

2.4 Any request to name a road or right of way must follow the process set out in Appendix Two of this Policy.

2.5 To avoid repeating the whole process, three distinctly different road names should be submitted for each proposed road or right of way, in case of rejection. The names are to be listed in order of preference by the applicant. It is suggested that the applicant provides their preferred road type with each road name.

2.6 The name must follow the naming criteria under Section 1.2 of this Policy.



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Road Naming Policy

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- 2.7 Where more than one road is being created in a subdivision, a common theme is recommended for the proposed names.
- 2.8 The applicant is required to consult with mana whenua in the rohe in which the road is located to determine appropriate names and the order of preference prior to submitting the application. The Council may seek its own direct feedback from mana whenua where it considers this appropriate especially where locations may have significant cultural importance to mana whenua.
- 2.9 On receipt of the application, a response from mana whenua on the proposed names must be provided back to the Council/applicant, within six weeks. If a response has not been provided to the developer within the six week timeframe, the Council will accept that mana whenua will not be providing a response.

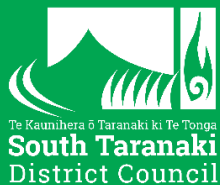
Note: Where large subdivisions occur, mana whenua are consulted and engaged as part of the Resource Consent process, and road names are discussed at that stage and evidence of consultation and engagement is required and must be provided to the Council.

Signage

- 2.10 The developer of a subdivision is required to provide and erect the road/access way road sign and pole. This will usually be a condition of resource consent.
- 2.11 All signage is required to comply with the Land Transport Rule: Traffic Control Devices 2004 (and amendments); in conjunction with standards, rules, and guidelines.
- 2.12 The Council will maintain all Council approved road name signage.

3.0 Altering the name of an existing road

- 3.1 Altering the name of an existing named road will only be considered if the Council agrees that the change will result in a clear benefit to the community. Any name change process relating to a street or road which has cultural significance the Council will consult and work in partnership with mana whenua. In consultation with mana whenua the Council may establish a partnership group to manage the name change process. This group will have equal representation from both the Council and mana whenua. Either the Council or mana whenua can seek the formation of a partnership group unless both agree it is not warranted.
- 3.2 Benefits of changing road names may include:
- a) The alignment with the NZS 4819 – rural and urban addressing standards.



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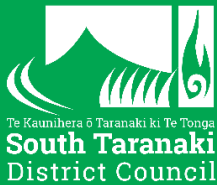
Road Naming Policy

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- b) The correction of spelling or pronunciation (including macrons if recognised by the New Zealand Geographic Board).
 - c) Eliminating duplication in spelling or sound.
 - d) Preventing confusion arising from changes to road layout.
 - e) Making geographical corrections.
 - f) Correcting offensive, culturally insensitive, or misspelt names; or correcting macrons.
- 3.3 A request can be made to change a road name. The request must:
- a) Be in writing; and
 - b) Include clear and evidenced justification for the change; and
 - c) Include three proposed alternative and distinctly different names, which must follow the naming criteria under Section 1.2 of this Policy.
- 3.4 Any request to change a road name must follow the process set out in Appendix Two of this policy.

Consultation for altering an existing road name

- 3.5 If the applicant is not mana whenua, the applicant is required to consult with the mana whenua of the rohe in which the road is located, to determine appropriate names and the order of preference prior to presentation to the Council. Evidence of this consultation must be included in any application to the Council.
- 3.6 On receipt of the application, a response from mana whenua on the proposed names must be provided back to the Council/applicant, within 12 weeks. If a response has not been provided to the applicant within that timeframe, the Council will accept that mana whenua will not be providing a response. The Council may obtain direct feedback from mana whenua where it deems this appropriate and or in accordance with any partnership group formed.
- Note:** Where a partnership group is formed with mana whenua, and a preferred name is agreed a Council officer will provide a report to the Council on the alteration to the road name.
- 3.7 The Council will conduct consultation regarding the altering of a road name. This will include contacting landowners and occupiers who are directly affected by such a change.
- 3.8 Mana whenua will have a specific opportunity to make a submission when Council releases the proposal to rename a road. Mana whenua will be contacted by the Council to ensure the submission process is aligned to any Council decision making process.



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Road Naming Policy

3.9 The Council may choose to consult with the wider public on such a proposal, taking into the account the Council’s Significance and Engagement Policy.

3.10 The Council shall determine the outcome of any road renaming request.

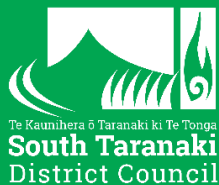
4.0 More Information

Planning Unit, Policy Unit or Roding Unit
 South Taranaki District Council 06 278 0555 or 0800 111 323

5.0 Review of Policy

5.1 This Policy shall be reviewed every five (5) years to ensure the Policy is effective and efficient at achieving the objectives.

5.2 The Council may from time to time by resolution publicly notified, alter any appendices attached.



Kaupapa Here Whakaingoatia Huarahi

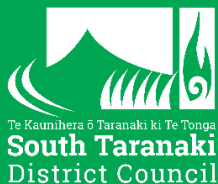
Road Naming Policy

Appendix One: New Zealand Road Types

The following provides information on the road type and the abbreviation to be used.

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Road Type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or towns	✓	✓	
Arcade	Arc	Passage having an arched roof or covered walkway with shops along the side.			✓
Avenue	Ave	Broad roadway, usually planted on each side with trees	✓		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	✓		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.	✓	✓	
Close	Cl	Short enclosed roadway.		✓	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		✓	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	✓		
Drive	Dr	Wide roadway without many cross-streets.	✓		
Esplanade	Esp	Level roadway along the seaside, lake, or a river	✓		
Glade	Gld	Roadway usually in a valley of trees.	✓	✓	
Green	Grn	Roadway often leading to a grassed public recreation area.		✓	
Grove	Grv	Roadway that features a group of trees standing together.		✓	
Highway	Hwy	Main thoroughfare between major destinations.	✓		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway. (reserved exclusively for non-public roads).	✓	✓	✓



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Road Naming Policy

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Loop	Loop	Roadway that diverges from and re-joins the main thoroughfare.	✓		
Mall	Mall	Wide walkway, usually with shops along the sides.	✓		
Mews	Mews	Roadway having houses grouped around the end.		✓	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	✓		
Place	Pl	Short, sometimes narrow, enclosed roadway.		✓	
Promenade	Prom	Wide flat walkway, usually along the water's edge.			✓
Quay	Qy	Roadway alongside or projecting into the water.	✓	✓	
Rise	Rise	Roadway going to a higher place or position.	✓	✓	
Road	Rd	Open roadway primarily for vehicles.	✓		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	✓	✓	
Steps	Stps	Walkway consisting mainly of steps.			✓
Street	St	Public roadway in an urban area, especially paved, with footpaths and buildings along one or both sides.	✓		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	✓	✓	
Track	Trk	Walkway in natural setting.			✓
Walk	Walk	Thoroughfare for pedestrians.			✓
Way	Way	Short enclosed roadway. (Reserved exclusively for non-public roads).		✓	✓
Wharf	Whrf	A road on a wharf or pier.	✓	✓	✓



Kaupapa Here Whakaingoatia Huarahi

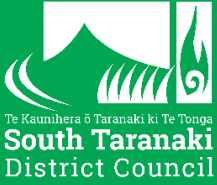
Road Naming Policy

Ara / Te Ara - The Māori road types 'Ara' and 'Te Ara' may be used as the first part of a road name, which is an exception to the general principles in the Standard and LINZ Addressing Guidance.

The use of 'Te' before 'Ara' is not essential unless the street is being named for a person or thing in which 'Te' is an integral part, for example 'Te Rauparaha'.

'Ara' and 'Te Ara' should not be accompanied by any additional road types e.g.:

- (i) Ara Tai *not* Ara Tai Lane; and
- (ii) Te Ara Nui *not* Te Ara Nui Close.



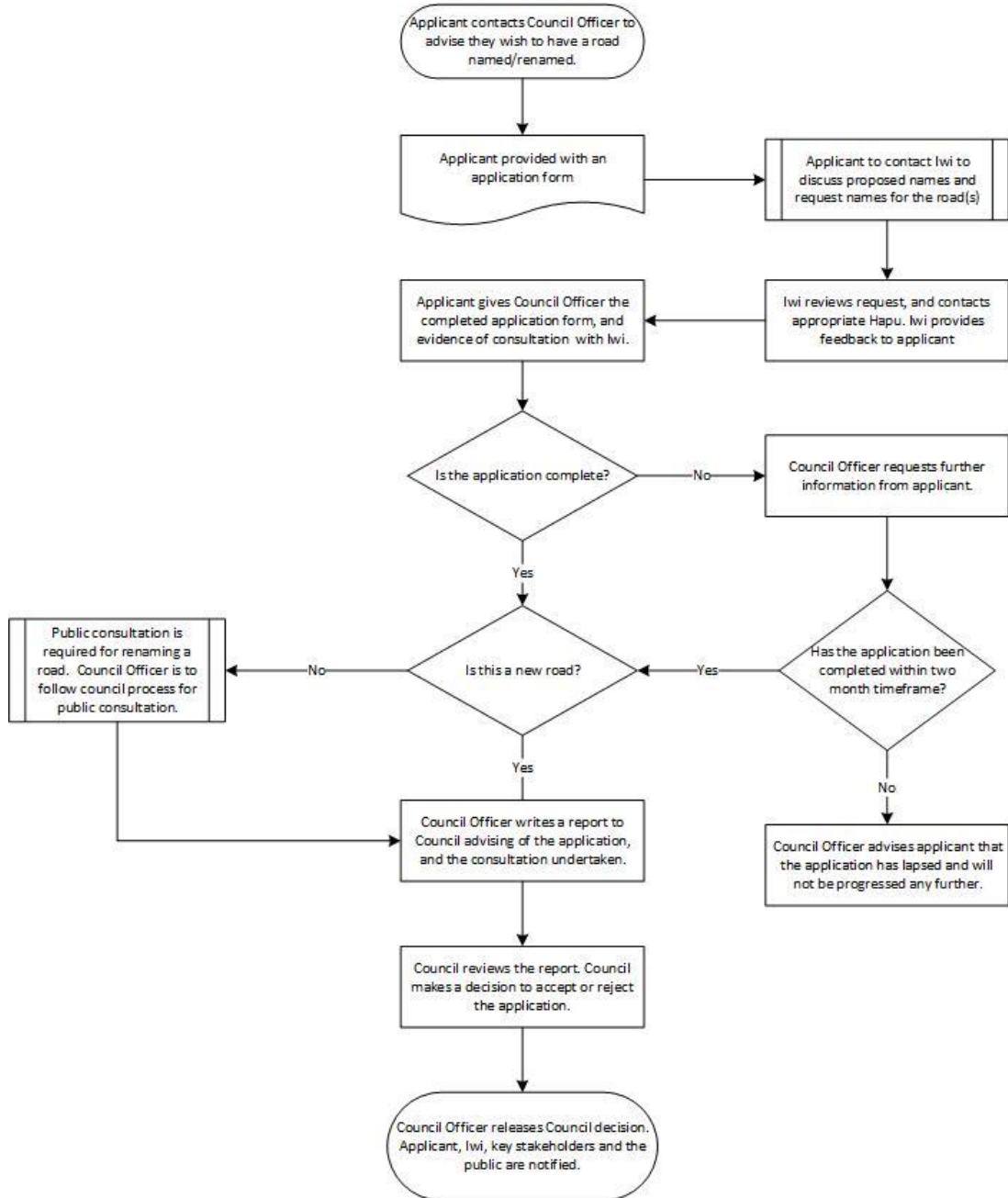
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Road Naming Policy

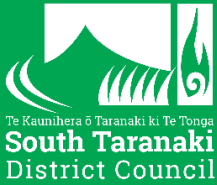
Appendix Two: Naming or renaming of road application process

The following process outlines the steps required for the naming of roads in the district:

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Note: Naming a road will be carried out in partnership with mana whenua and where necessary the Council will at all stages engage and seek assistance with the road naming process.



Kaupapa Here Whakaingoatia Huarahi

Road Naming Policy

History of Policy

Action	Description	Version number	Decision number	Commencement
New	Adoption of new Road Naming Policy	v 1.0		08/08/2022
Reviewed				

7



www.southtaranaki.com

8. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Receipt of minutes – Risk and Assurance Committee held on 14 February 2024	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
1	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).
1	To protect the privacy of natural persons, including that of deceased natural persons (S7(2)(a)).
1	To prevent the disclosure or use of official information for improper gain or advantage (s. 7(2)(j)).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p>1. Receipt of minutes – Environment and Hearings Committee 13 March 2022.</p>	<p>To enable the Council to.</p>	<p>That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where:</p> <p>ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)</p>