

Rārangi take Poari Hapori o Arakamu ke Kaponga

Eltham-Kaponga Community Board Agenda

Monday 14 September 2026, 10.30 am

Taumata Recreation Centre, Preston Street, Eltham



Purongo Whaitikanga Governance Information

Ngā Mema o te Komiti / Committee Members



Stan Barnett



Lindsay Maindonald



Glennys Price



Dave Stewart



Karen Cave
Councillor

Apatono / Delegations

The Community Board is delegated the power to grant funds from a Discretionary Fund within the purpose of the Local Government Act 2002.

Ngā Mahi o ngā Komiti Hapori / Roles of Community Boards

Community Boards are set up under Section 49 of the Local Government Act 2002 (LGA 2002) and their role is detailed under section 52 of the LGA 2002 to:

- Represent and act as advocates for the interests of their community;
- Consider and report on all matters referred to it by the Council or any matter of interest or concern to the Community Board;
- Make an annual submission to the Council on expenditure within the community;
- Maintain an overview of services provided by the Council within the community;
- Act as a channel of communication between the community and Council;
- Undertake any other responsibilities delegated by the Council.

Purongo Whaitikanga Governance Information

Huinga Tangata / Attendance Register

Date	18/11/25	26/01/26	10/03/26	28/04/26	08/06/26	03/08/26					
Meeting	O	O	O	O	O	O					
Stan Barnett	✓	✓	✓	✓	✓	✓					
Lindsay Maindonald	✓	A	A	✓	✓	✓					
Glennys Price	✓	✓	✓	✓	✓	✓					
Dave Stewart	✓	✓	✓	✓	✓	✓					
Karen Cave	✓	✓	✓	✓	✓	✓					

Key

- ✓ Attended
- AO Attended Online
- Was not required to attend
- A Apology
- Y Attended but didn't have to attend
- X Did not attend - no apology given

Types of Meetings

- O Ordinary Meeting
- E Extraordinary Meeting

He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff. If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



Rārangi Agenda

Eltham-Kaponga Community Board

Monday 14 September 2026 at 10.30 am

1. **Karakia**
2. **Matakore / Apologies**
3. **Tauākī Whakarika / Declarations of Interest**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
 - 4.1 Shane Downs – Kaponga Primary School
5. **Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 5.1 [Eltham-Kaponga Community Board meeting held on 3 August 2026](#) Page 9
6. **Pūrongo / Report**
 - 6.1 [Local Discretionary Funding Applications](#) Page 14
7. **Ngā Take Kawea / Items for Action**
 - 7.1 [List printed on 4 September 2026](#)..... Page 22
8. **Pūrongo-Whakamārama / Information Reports**
 - 8.1 [Community Services Activity Report](#)..... Page 23
 - 8.2 [Facility Usage Report](#)..... Page 32
9. **Karakia**

Next Meeting Date: Tuesday 27 October 2026 - TBC
Elected Members' Deadline: Tuesday 13 October 2026



Karakia

1. Karakia

Ruruku Timata – Opening Prayer

Whaia, whaia, whaia te urutapunui a Tāne.
 Tāne te waiaora, Tāne te pūkenga, Tāne te wānanga
 Tāne te whakaputa nei i te whaiao, i te ao mārama
 Tihei mauri ora

*Let us follow in the footsteps of Tāne (The god who gave us knowledge)
 Tāne the lifesource, Tāne the skilful, Tāne the knowledgeable
 Tāne who brought light to the world
 So give us life.*



Matakore Apologies

2. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Ngā Whakaputanga Declarations of Interest

3

3. Tauākī Whakarika / Declarations of Interest

Notification from elected members of:

- a) Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- b) Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

Declarations of Interest: Notification from elected members of: Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki Open Forum and Presentations

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4. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

4.1 Shane Downs - Kaponga Primary School

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Poari

Board Minutes

5

To	Eltham-Kaponga Community Board
Date	14 September 2026
Subject	Eltham-Kaponga Community Board – 3 August 2026

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Eltham-Kaponga Community Board met on 3 August 2026. Eltham-Kaponga Community Board is being asked to confirm their minutes from 3 August 2026 as a true and correct record.

Taunakitanga / Recommendation

THAT Eltham-Kaponga Community Board adopts the minutes from their meeting held on 3 August 2026 as a true and correct record.



Meniti Minutes

5

Ngā Meniti take Poari Hapori o Arakamu ki Kaponga

Eltham-Kaponga Community Board Meeting

Mangamingi Community Hall, 1791 Rāwhitiroa Road, Mangamingi

Monday 3 August 2026 at 10.31 am.

Kanohi Kitea / Present: Stan Barnett (Chairperson), Lindsay Maindonald, Glennys Price, Dave Stewart and Councillor Karen Cave.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Rob Haveswood (Group Manager Community Services), Kaya Acero (Governance Officer) and Meagan Edmonds (Governance Team Leader).

Matakore / Apologies: Nil.

1. Tauākī Whakarika / Declaration of Interest

There were no conflicts of interest declared at the meeting.

2. Whakaaetia ngā Meniti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board meeting held on 8 June 2026

RESOLUTION

(Mr Stewart/Mrs Price)

30/26 EL **THAT** Eltham-Kaponga Community Board adopts the minutes from the meeting held on 8 June 2026 as a true and correct record.

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the July 2026 Local Discretionary Fund including the status of the Board's Fund. No applications were received.

RESOLUTION

(Mr Barnett/Cr Cave)

31/26 EL **THAT** the Eltham-Kaponga Community Board receives the Local Discretionary Funding Report.

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Kaponga Municipal Building

Discussion was held regarding progress with the Kaponga Municipal Building project.

Mr Haveswood advised that work was underway to prepare and lodge a resource consent application for the demolition of the building. He noted that the process was more complex than simply demolishing the structure and would involve consultation with Heritage New Zealand. Mr Haveswood advised that Heritage New Zealand would have the opportunity to provide feedback on the proposal and that the final decision would be made by an independent commissioner rather than the Council. He noted that previous discussions with the Board and community had indicated general support for progressing the demolition pathway.

Mr Barnett noted that community views remained divided. He advised that while some residents had a strong emotional attachment to the building, others considered it a hazard and wished to see it removed. Mr Barnett noted that there had been extensive discussion over a number of years and considered that the general community consensus was now in favour of demolition. He added that consideration would be needed regarding the future use of the site once the building was removed.

Mr Maindonald queried the likely costs associated with the consent process and whether those costs could eventually approach the value of restoring the building.

In response, Mr Haveswood advised that a high level budget of approximately \$50,000 to \$60,000 had been identified to undertake the demolition process. He noted that while consent costs were significant, the cost of restoring the building would be substantially greater and would require extensive work.

Mr Stewart expressed support for progressing demolition, noting that he considered ongoing expenditure on consent processes and investigations to be a less effective use of funds than investing in future community projects.

5. Pūrongo-Whakamārama / Information Reports

5.1 District LibraryPlus Report – April to June 2026, and the 2025/26 year

The report covered a range of library activities and statistics across the District for April to June 2026, and the year ended 30 June 2026.

Mr Haveswood noted that the report included a direct link to the LibraryPlus events calendar which allowed members to view the range of programmes and activities being delivered across the District. He advised that library usage trends continued to evolve, noting a decrease in the use of Aotearoa People's Network Kaharoa (APNK) computers and Wi-Fi services, while the borrowing of physical resources had increased across most libraries.

Mr Haveswood further noted that programmes and events varied between communities and advised that activities were tailored to meet the needs and interests of individual communities.

Councillor Cave noted the wide range of activities being delivered through LibraryPlus and suggested that the temporary closure of Kaponga LibraryPlus during the reporting period may have contributed to lower circulation figures. Councillor Cave also queried whether including additional years of data would provide a clearer indication of long term trends.

Mrs Price advised that she was working with library staff to support voter enrolment within the Eltham-Kaponga ward. She noted that libraries provided an accessible location for residents who may require assistance with enrolment forms, particularly those who are less confident using online services.

Mr Maindonald queried whether libraries were required to remain politically neutral. Mayor Nixon advised that providing information and assistance relating to voter enrolment was appropriate, however libraries must remain politically neutral and could not be used to support individual candidates or election campaigns.

RESOLUTION

(Mr Stewart/Mrs Price)

32/26 EL THAT the Eltham-Kaponga Community Board receives the Community Services Activity Report.

CARRIED

5.2 Quarterly Economic Development and Tourism Report to 30 June 2026

The report provided a combined update of activities and highlights of the Economic Development and Tourism Units up to 30 June 2026.

Mr Haveswood provided an overview of key activities. He noted the ongoing partnership between the Council and Venture Taranaki, with Venture Taranaki's report included in the back of the report.

Councillor Cave noted the success of the shoulder season tourism campaign and commented that it was encouraging to see efforts being made to attract visitors to the region outside of peak periods. She considered the campaign to be a positive initiative for promoting what the District had to offer.

Mayor Nixon commented on the Mayor's Taskforce for Jobs programme and expressed disappointment that funding arrangements with the Ministry of Social Development had not yet been confirmed for the new financial year. He advised that the Council had continued delivering the programme despite the uncertainty, with staff remaining focused on supporting young people who were not in employment, education or training. Mayor Nixon acknowledged the work of the programme coordinators and advised that he would be attending a meeting later in the week in Wellington to seek further information on the programme's future.

RESOLUTION

(Mr Barnett/Mrs Price)

33/26 EL THAT the Eltham-Kaponga Community Board receives the Quarterly Economic Development and Tourism Report.

CARRIED

5.3 Local Discretionary Funding Applications – End of Year Summary

The report provided an end of year summary of Local Discretionary Funding allocations for the 2025/26 financial year.

Mayor Nixon noted that the summary provided a useful opportunity for the Boards to reflect on their funding strategies and priorities. He observed that Te Hāwera Community Board was the only Board to allocate funding towards Community Board-led projects, while other Boards had primarily focused on District-wide applications and community groups.

Mr Barnett advised that the Eltham-Kaponga Community Board had worked through the funding process with a focus on supporting activities and initiatives within the Ward. He noted that discussions throughout the year had considered how best to balance support for local projects, community organisations and District-wide initiatives.

RESOLUTION

(Mr Maindonald/Mrs Price)

34/26 EL THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Applications – End of Year Summary.

CARRIED

5.4 Facility Usage Report

The report summarised the total usage of a range of Council owned assets and services within the South Taranaki District.

Mr Barnett commented positively on the inclusion of directional arrows within the report, noting that they provided a useful indication of trends.

RESOLUTION

(Cr Cave/Mr Stewart)

35/26 EL THAT the Eltham-Kaponga Community Board receives the Facility Usage Report.

CARRIED

The meeting concluded at 11.00 am.

Dated this day of 2026.

.....
CHAIRPERSON



Pūrongo Report

6.1

To	Eltham-Kaponga Community Board
From	Kaitātari Ope Whaitikanga / Governance Officer, Kaya Acero
Date	14 September 2026
Subject	Local Discretionary Funding Applications

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report provides a summary of the applications received to the August 2026 Local Discretionary Fund (the Fund) including the current status of the Board's Fund. The balance of available budget for allocation has been included in [Appendix 1](#). One application was received.
2. Each Community Board has the delegated authority to approve grants qualifying for Local Discretionary funding as per the Community Funding Policy.
3. Organisations undertaking a project that has a District-wide impact can request funding from all four community boards through the completion of a District-wide application form. Decisions on District-wide applications will be made quarterly after being discussed at the Mayor and Chairs' forum. District-wide applications closed in August 2026, there were no applications received. The next round of District-wide applications will be considered at the next Mayor and Chair's forum in November with the final decision to be made by all four Community Boards in early 2027.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board;

- a) Receives the Local Discretionary Funding Report.
- b) Receives any applications (if applicable) requesting funding assistance from the Local Discretionary Fund and;
 - i. Approves to fund the application(s) for the amount requested; or
 - ii. Approves to fund the application(s) for a different amount; or
 - iii. Defers the application(s) to the next funding round; or
 - iv. Declines funding for the application(s) submitted.

Kupu Whakamārama / Background

4. The purpose of the Fund is to fund projects within the ward or District that encourage groups with non-profit making or charitable aims to deliver services, facilities, amenities or programmes for the benefit of the community.
5. Applications must meet the funding conditions outlined on the application form which are set through the Community Funding Policy.
6. Any funding unallocated by a Board at the end of the financial year will be carried over and added to the next financial years' distribution amount. Please note due to the current triennium end date of 30 June 2027 any unallocated funding will not rollover at the end the financial year.
7. The Fund balances set for each financial year are currently based on Census population data, a reallocated amount from the superseded Community Initiatives Fund, plus \$3,834.02 carryover from the previous year. The amounts are as follows for the 2026/27 year:

Eltham-Kaponga Community Board	\$32,989.62
Te Hāwera Community Board	\$41,895.00
Taranaki Coastal Community Board	\$33,125.92
Pātea Community Board	\$26,745.02

Local Government Purpose

8. The purpose of Local Government is: "to promote the social, economic, environmental and cultural well-being of communities in the present and for the future". Funding projects that meet the criteria of the Fund meet the Social, Economic, Cultural and Environmental well-being of the community.

Ngā Kōwhiringa / Options – Identification and analysis

9. There was one application received for the Eltham-Kaponga Ward, and no District-wide applications received.

Option(s) available

10. The possible options for each application are:
 - a) Option One: Approve the application for the requested amount; or
 - b) Option Two: Approve the application for a different amount; or
 - c) Option Three: Defers the application to the next funding round; or
 - d) Option Four: Decline the application.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

11. Each application should be considered against its alignment to the purpose of Local Government as well as the extent to which the projects meet the overall Fund objectives and criteria.

Ineligible for funding

- a) Travel costs
- b) Gifts
- c) Conference attendance
- d) Food and catering costs
- e) Rates relief
- f) Applications from Regional Sporting Organisations
- g) Applications from other Government departments
- h) Retrospective funding

Whakarāpopototanga Pūtea Kōwhiri-ā-rohe / Local Discretionary Funding**Local Discretionary Funding Applications – August (Round Two)**

- 12. The total amount available for the Eltham-Kaponga Community Board to distribute for the remainder of the financial year is \$32,989.62.
- 13. An application has been received from Eltham-Kaponga Community Board for the Board's consideration.

Eltham-Kaponga Community Board

- a) Purpose of Group: To support a vibrant community through supporting community initiatives/groups along with the implementation of projects that embellish our town and promote connection.
- b) How is the group usually funded: Discretionary funded through Council allocated funds and general rates.
- c) Project Description: Kaponga Victoria Park outdoor gym equipment.
- d) Project cost details: Refer Table 13.1.

Table 13.1: Project cost details

Item	Cost
Upright Bike	\$7,200.00
AB Combination Bench	\$3,200.00
Freight	\$594.00
Total Project Cost	\$10,994.00

Income Source	Confirmed	Amount
-	-	\$0.00
Total Funds Available		\$0.00

Funding Summary	
Total Project Cost	\$10,994.00
Less/Minus Total Funds Available	\$0.00
Difference/shortfall	\$10,994.00
Amount requested from Discretionary Fund	\$10,994.00

Considerations

14. Eltham-Kaponga Community Board receives funding through the Local Discretionary Fund and has supported a variety of Board projects over the years.

Whakakapia / Conclusion

15. This report provides a summary of the applications received for the August 2026 funding round. In total, there was one application received for the Board to consider.



Kaya Acero

**Kaitātari Ope Whaitikanga /
Governance Officer**



[Seen by]

Meagan Edmonds

**Kaiārahi Whaitikanga /
Governance Team Leader**

Appendix 1

Board's Discretionary Fund balance for the 2026/27 financial year.

Te Hāwera Community Board – 2026/27			Total Budget	\$41,895.00
Date	Applicant	Project	Amount	Balance
			Closing balance	\$41,895.00

Te Hāwera Community Board Committed Funds			Total Committed	\$10,086.13
Date	Applicant	Project	Amount Committed	Amount Uplifted
<i>July 2026</i>	<i>Te Hāwera Community Board</i>	<i>Hāwera Skatepark</i>	<i>\$10,086.13</i>	<i>\$0.00</i>
			Balance Remaining	\$10,086.13

6.1

Pātea Community Board – 2026/27			Total Budget	\$26,745.02
Date	Applicant	Project	Amount	Balance
July 2026	Waitōtara School	Water Fountain	\$1,827.45	\$24,917.57
July 2026	Nga Pūawai o Te Tonga	Māori Womens Welfare Flag	\$3,910.00	Pending
			Closing balance	\$24,917.57

Pātea Community Board Committed Funds			Total Committed	\$0.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
			Balance Remaining	\$0.00

Eltham-Kaponga Community Board – 2026/27			Total Budget	\$32,975.62
Date	Applicant	Project	Amount	Balance
August 2026	Eltham-Kaponga Community Board	Kaponga Victoria Park outdoor gym equipment	\$10,994.00	Pending
			Closing balance	\$32,975.62

Eltham-Kaponga Community Board Committed Funds			Total Committed	\$0.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
			Balance Remaining	\$0.00

6.1

Taranaki Coastal Community Board – 2026/27			Total Budget	\$33,125.92
Date	Applicant	Project	Amount	Balance
July 2026	Taranaki Coastal Community Board	Town Hall Subsidy for Community Groups	\$2,000.00	\$31,125.92
July 2026	Ōpunakē Sports and Recreation Centre Trust	Portable TV	\$5,298.88	\$29,125.92
August 2026	Ōpunakē and Districts Business Association	Christmas Parade, Notice Board repairs and Tourism brochures	\$3,806.45	Pending
August 2026	Manaia Community Services Committee	Manaia Christmas Parade	\$500.00	Pending
August 2026	Ōpunakē High School	Ōpunakē High School Musical Urinetown	\$3,882.00	Pending
			Closing balance	\$29,125.92

Taranaki Coastal Community Board Committed Funds			Total Committed	\$2,000.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
August 2026	Taranaki Coastal Community Board	Town Hall Subsidy for Community Groups	\$2,000.00	\$0.00
			Balance Remaining	\$2,000.00



Ngā Take Kawea

Items for Action

Matters Arising	Update	Reference/Source Committee/Meeting Date	Group Responsible	Department (Team)	Project Deadline
Kaponga Municipal Building	Work is underway to prepare a resource consent for lodgement for the demolition of the building.		Community Services	Facilities	



Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaiarataki Ratonga Hapori / Group Manager Community Services, Rob Haveswood
Date	14 September 2026
Subject	Community Services Activity Report

8.1

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates the Eltham-Kaponga Community Board on activities by the Community Services Group across the District and other items of interest for June, July and August.
2. The Group provides a wide range of facilities and services across the District. The Group is split into four key activity areas and responsibilities, comprising:
 - a) Property and Facilities,
 - b) Community Development,
 - c) Economic Development,
 - d) Libraries, Cultural Services and Arts.
3. Libraries and Economic Development are reported separately in the District LibraryPlus and Quarterly Economic Development reports.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Community Services Activity Report.

Whakawhanake Hapori / Community Development

RoadSafe Taranaki – Supporting Safer Journeys Across Our District

4. RoadSafe Taranaki continued to deliver strong community safety outcomes through education, engagement, and partnership programmes across the districts.
5. Recent activities included partnering with Te Paepae o Aotea and Stratford High School Students Against Drunk Driving (SADD) students to deliver the “Be Safe Be Seen” campaign in Hāwera and Stratford. The initiative promoted pedestrian, cyclist, and jogger visibility through community engagement and the distribution of safety equipment, including lights, reflective bands, and high-visibility vests.
6. Planning is underway for future programmes, including bus safety education, cycle skills training and back-to-school road safety initiatives.

7. RoadSafe Taranaki has continued to achieve strong community outcomes during the past 12 months, including engagement with:

- 700 to 950 students through Cycle Skills training.
- 685 participants in the Helmet Competition.
- 219 Road Patrol students.
- 150 Ready2Drive participants.
- 71 Young Driver Weekend participants.
- Numerous workplace charter organisations, older driver programmes, mobility scooter users, and community event attendees.



8.1

Town Revitalisation Projects

8. Several priority Town Revitalisation infrastructure projects continue to progress across the District, with notable milestones achieved at Ōpunakē Te Puna Manawa Ora, Eltham Stark Park, Pātea Ārangirangi - Salt Marsh Lookout, Waverley Town Belt, and Hāwera Skate Park shelter.

Ōpunakē – Te Puna Manawa Ora

9. Construction at Te Puna Manawa Ora has continued to make progress throughout July and August, with the project now entering a stage where many of the key design features are becoming clearly visible and the overall space is beginning to take shape.
10. Key milestones achieved during the reporting period included:
- Installation of the two principal cultural feature rocks (toka), named *Ōmata ki tai* and *Ōmata ki uta*.
 - Completion of a karakia with local hapū to acknowledge the cultural significance of the features.
 - Installation of the corten steel feature wall.
 - Reconstruction of the rock leaner wall using stone repurposed from the original site.
 - Completion of exposed aggregate concrete works at the library entrance to improve accessibility and connectivity.
11. The project is now well into its main construction phase, with progress becoming increasingly evident across the site. The installation of the concrete walkways is bringing the design to life and transforming the area at a rapid pace. As more of the key features are

completed, the space is beginning to reveal its final character as a welcoming and vibrant destination for community gatherings, recreation, and social connection.



8.1

Eltham - Stark Park

12. Construction at Stark Park has progressed well throughout July and August, with earthworks now underway and the site beginning to visibly transform. The site has been levelled, the former concrete stage has been removed, and contractors have completed the site preparation, layout and pegging with trenching and key foundations having been constructed.
13. New boundary fence posts have also been installed to improve and streamline pedestrian access between the town centre and Bridger Park, creating a tidier and more welcoming streetscape. With the initial groundwork started, activity on site has ramped up as underground services are installed and construction moves into the next phase.



Waverley Town Belt Area 2 - Access and Circulation Improvements

14. Stage 2A of the Waverley Town Belt development has now been completed, marking another significant milestone in the ongoing enhancement of this important community recreational space.
15. The completed works include a new car park and an expanded network of pedestrian pathways, improving access, connectivity, and ease of movement throughout the reserve. These upgrades provide stronger links between Aotea Park, Dallison Park, and the Fookes, Waitangi, and Chester Street intersection, making the area more accessible and enjoyable for residents and visitors alike.

16. This stage builds on earlier investments in pathways, fencing, and supporting infrastructure, further strengthening the Town Belt as a connected, welcoming, and user-friendly destination for recreation, exercise, and community use. The improvements contribute to a safer and more cohesive environment while enhancing access to key amenities and open spaces throughout the reserve.
17. The final component of the project will be the completion of reforestation planting. These works will enhance biodiversity, expand native habitat, improve environmental resilience, and support the long-term ecological vision for the Waverley Town Belt.
18. A formal blessing and opening ceremony for Stage 2A is scheduled for mid-September 2026, providing an opportunity to acknowledge the successful completion of this co-design led Waverley Town Revitalisation project and celebrate the continued investment in this valued community asset.

8.1



Pātea - Ārangirangi Saltmarsh Lookout

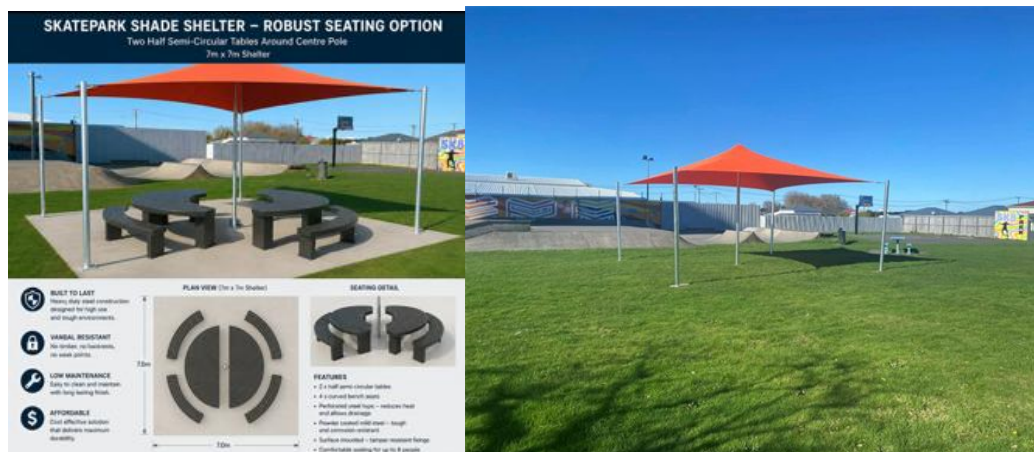
19. Construction of the Pātea Salt Marsh Lookout is nearing completion, with the main civil works now finished. The new viewing platform, stairs, accessible ramp, beacon light, feature rocks, and bollards have been installed, providing a safe and accessible space for residents and visitors to enjoy and learn about this unique natural environment.
20. The project supports both public enjoyment and the protection of the salt marsh ecosystem, providing enhanced opportunities for environmental education, recreation, and connection with the area's natural values.
21. The remaining works include installation of the bespoke bench, completion of the concrete etching, installation of the information sign, and final landscape planting and mulching. These finishing elements will further enhance the site and complete the overall visitor experience.



8.1

Hāwera Skatepark Shelter

22. Te Hāwera Community Board shade shelter is now installed at the Hāwera Skate Park. The orange structure provides shelter for skate park users and spectators and represents an investment in the amenity of this popular community space.
23. The project is now moving into the next stage, with design options and cost estimates being considered for bespoke seating and tables beneath the shelter.
24. The proposed seating concept would create a functional gathering space for skaters, families and visitors, further enhancing the skate park as a welcoming place to connect and spend time.



Ngā Tūrawa / Property and Facilities

Manaia Facilities

25. Demolition of the Manaia buildings has been completed with both the sites having now been levelled and tidied. Topsoiling of the Town Hall site has been completed, and the site is being prepared for grassing. A temporary fence has been installed across the road frontage primarily to discourage any temptations to drive onto the site.



8.1

26. At the Sports Complex site, the crushed recycled concrete from the demolitions has been spread and compacted across the site. The quantities were not sufficient to be able to level off the ground to the height of the car park as can be seen from the attached photo. Officers have decided to leave the level as is for now and until the geotechnical testing has been done for the new build. That is in case further excavation is needed to meet required compaction for the new building foundations.



Naumai Park

27. Overgrown vegetation surrounding the shelter in Naumai Park has been pruned to improve visibility in and around the area. As an added benefit, the removed ponga ferns have been transplanted elsewhere within the park. This work has created a lighter, brighter space while also helping to expand plantings throughout the park.



Scott St Walkway

28. In partnership with students at Tawhiti School in Hāwera, students recently returned to the Scott Street walkway to care for the plants they had helped to plant a year ago. Taking advantage of sunny winter days, the students released the young plants from competing weeds and applied a generous layer of mulch around their bases. This work will help suppress future weed growth, retain soil moisture and support healthy plant growth.



8.1

Hāwera Aquatic Centre

29. The Hāwera Aquatic Centre pipework project is progressing well, with the facility set to transition from gas to electricity based heating and ventilation systems. These upgrades will significantly reduce carbon emissions, improve energy efficiency, and support the long term sustainability of one of district's most valued community facilities.
30. The facility was closed for 3 weeks, re-opening on 24 August, while the final stages of the project were completed.



District rural swimming pools

31. The aquatics team have started prepping the rural pools for the upcoming season. Increased activity is expected in the lead up to the opening of the pools in mid- December. Starting water blasting and cleaning in advance takes some of the pressure off later. Other than Rāwhitiroa, all the other rural pools have now been emptied, water-blasted and the changerooms cleaned out.



Emergency Management

32. The recently completed Coordinated Incident Management System (CIMS) 3 Course (Level One Emergency Management Training) had 14 officers attend, this has raised the proportion of trained staff to over 75%. The Council has a non-financial performance target of having more than 50% of staff trained in Emergency Management at Foundation Level.
33. In August officers worked with the Hāwera Hato Hone St John Youth to attain their Emergency Management Badge. Taranaki Emergency Management Office assisted in helping the cadets learn the important knowledge and skills they need to respond well in different crisis situations. The badge also covers a detailed understanding of the "4 R's," with a focus on response and recovery and the CIMS.



TSB Hub

34. Matariki was a busy day at the TSB Hub, with two successful Ngāti Ruanui events taking place. Families enjoyed a morning of performances, entertainment, kai, activities and celebration, with the event receiving fantastic support from the local community. Following the Whānau Day, the venue was reset for the Puanga-Matariki Black Tie Celebration, marking 25 years since the Ngāti Ruanui Settlement signing. With the help of a group of volunteers organised by Ngāti Ruanui. The evening celebration welcomed guests and featured a dinner, live entertainment, and a DJ.
35. On Saturday, 4 July TSB Hub hosted the NZ Grappler West Coast Challenge Taranaki, the first Jiu Jitsu tournament to be held at the venue. The tournament welcomed both adults and children from across New Zealand, with competitors taking part in 350 matches throughout the day.

Pūtea Tautoko / Funding

Council Funding Round Dates for 2026

Council Fund	Open	Close	Focus Area
Local Discretionary Fund	6 February 27 March 8 May 3 July 14 August 18 September	27 March 8 May 3 July 14 August 18 September 16 October	Local community projects meeting the criteria as set by the individual Community Boards as per their application forms. District Wide applications will be received quarterly.
Creative Communities Scheme	13 February 10 August	13 March 11 September	Local arts projects meeting the criteria of broad community involvement, diversity, or young people.
Sport NZ Rural Travel Fund	16 January 3 September	18 February 2 October	Travel costs for regular, local sports competitions.
Waimate Development Levy	10 April 11 September	8 May 9 October	The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.
Rural Hall Grant	26 June	25 September	Eligible applicants are notified directly.
Community Surveillance System Fund	26 June	25 September	Eligible applicants are notified directly.
Urupā Maintenance Fund	9 January 20 February 3 April 8 May 10 July 14 August	9 January 20 February 3 April 8 May 10 July 14 August 9 October	The purpose of the Urupā Maintenance Fund is to partially cover the costs incurred by urupā owners/trustees in the on-going care of their urupā.
Pātea Centennial Bursary	30 October	27 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2026.



Rob Haveswood

**Kaiarataki Ratonga Hapori /
Group Manager Community Services**



Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaitātari Ope Whaitikanga / Governance Officer, Kaya Acero
Date	14 September 2026
Subject	Facility Usage Report

8.2

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Facility Usage Report summarises the total usage of a range of Council owned assets and services, within the South Taranaki District.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Facility Usage Report.

Eltham-Kaponga Facility Usage Report - 2026/27

ELTHAM																								
Eltham Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)																								
	July		August		September		October		November		December		January		February		March		April		May		June	
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C
Burials and Cremations 18/19	0	2	1	0	0	0	2	2	0	0	1	0	2	2	1	2	0	0	2	1	0	0	0	0
Burials and Cremations 19/20	2	0	0	2	1	1	1	2	1	1	2	0	1	1	1	1	0	0	0	0	0	0	1	0
Burials and Cremations 20/21	1	0	0	1	1	0	0	1	1	0	2	0	1	1	2	0	2	0	1	3	0	1	2	3
Burials and Cremations 21/22	1	0	0	0	3	4	2	0	1	1	0	0	0	1	1	2	0	1	0	2	0	0	2	0
Burials and Cremations 22/23	1	3	0	3	0	5	2	2	1	1	1	1	1	1	0	2	1	0	1	0	0	2	1	1
Burials and Cremations 23/24	1	0	1	0	1	2	0	1	0	0	0	4	0	3	1	3	1	2	1	5	3	0	0	3
Burials and Cremations 24/25	0	1	1	0	1	0	2	0	0	1	4	4	0	0	0	1	1	3	0	3	1	0	4	2
Burials and Cremations 25/26	1	0	2	0	3	0	1	1	0	3	1	0	3	0	1	1	1	1	1	0	0	0	0	0
Burials and Cremations 26/27	0	1																						

Eltham Town Hall Monthly and Year to Date (YTD) Booking Figures												
	July	August	September	October	November	December	January	February	March	April	May	June
Monthly Figures 18/19	2	1	3	1	1	2	0	0	2	1	0	0
Monthly Figures 19/20	0	0	2	1	3	4	1	2	0	0	0	0
Monthly Figures 20/21	3	3	5	7	2	2	2	1	3	5	3	15
Monthly Figures 21/22	4	3	4	5	9	2	0	4	20	11	5	1
Monthly Figures 22/23	1	1	1	1	5	7	0	1	1	3	0	1
Monthly Figures 23/24	1	1	2	3	1	1	2	0	1	2	1	2
Monthly Figures 24/25	2	2	1	1	3	4	2	1	2	1	3	3
Monthly Figures 25/26	2	2	3	2	5	2	1	6	2	1	10	8
Monthly Figures 26/27	3											

Please note the Eltham Town Hall was closed temporarily in July 2015 and reopened in September 2017.

Eltham Town Hall Monthly and Year to Date (YTD) Attendance Figures (People)												
	July	August	September	October	November	December	January	February	March	April	May	June
Monthly Figures 18/19	122	100	200	300	120	600	0	0	386	100	0	0
Monthly Figures 19/20	0	0	169	200	120	175	3	250	0	0	0	0
Monthly Figures 20/21	275	107	200	336	65	207	340	6	87	449	52	575
Monthly Figures 21/22	105	390	310	105	136	40	0	140	120	60	99	220
Monthly Figures 22/23	220	25	56	130	248	177	0	56	700	65	0	150
Monthly Figures 23/24	150	282	130	275	300	100	216	0	920	59	79	109
Monthly Figures 24/25	273	278	83	87	359	475	354	87	506	96	136	103
Monthly Figures 25/26	106	347	380	95	115	167	120	473	998	107	117	131
Monthly Figures 26/27	149											

Taumata Recreation Centre Monthly and Year to Date (YTD) Booking Figures												
	July	August	September	October	November	December	January	February	March	April	May	June
Monthly Figures 18/19	3	1	3	2	8	6	2	2	2	1	2	1
Monthly Figures 19/20	3	1	2	0	1	0	1	2	1	0	0	3
Monthly Figures 20/21	1	2	12	12	3	6	1	4	2	1	1	3
Monthly Figures 21/22	4	0	0	5	2	2	1	6	2	0	1	5
Monthly Figures 22/23	5	9	5	7	6	1	2	6	3	1	9	3
Monthly Figures 23/24	0	2	10	2	6	3	1	4	4	3	8	2
Monthly Figures 24/25	2	2	4	0	4	7	2	1	4	1	1	0
Monthly Figures 25/26	4	1	2	0	5	2	3	4	1	2	0	1
Monthly Figures 26/27	1											

Taumata Recreation Centre Monthly and Year to Date (YTD) Attendance Figures (People)												
	July	August	September	October	November	December	January	February	March	April	May	June
Monthly Figures 18/19	140	10	30	20	100	160	63	68	203	10	40	3
Monthly Figures 19/20	77	11	32	0	6	0	46	35	10	0	0	15
Monthly Figures 20/21	10	37	210	147	32	150	30	38	67	35	14	50
Monthly Figures 21/22	108	0	0	102	24	60	25	64	200	0	12	42
Monthly Figures 22/23	54	158	116	19	106	25	37	175	98	53	150	33
Monthly Figures 23/24	0	58	87	114	147	68	12	153	123	32	170	58
Monthly Figures 24/25	17	32	94	0	67	222	95	8	143	63	34	0

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Monthly Figures 25/26	96	27	63	0	210	80	63	83	32	88	0	36
Monthly Figures 26/27	50											

KAPONGA

Kaponga Memorial Hall Monthly and Year to Date (YTD) Booking Figures

	July	August	September	October	November	December	January	February	March	April	May	June
Monthly Figures 18/19	1	1	1	1	1	2	0	2	1	1	1	0
Monthly Figures 19/20	1	1	1	2	2	6	1	2	0	0	0	0
Monthly Figures 20/21	4	1	0	2	4	4	1	0	1	3	4	1
Monthly Figures 21/22	1	0	1	2	3	3	3	1	1	4	3	4
Monthly Figures 22/23	4	5	4	8	15	8	1	7	11	6	2	1
Monthly Figures 23/24	2	5	1	1	2	2	1	0	1	2	2	2
Monthly Figures 24/25	2	0	2	2	0	1	2	1	2	1	2	2
Monthly Figures 25/26	1	0	3	0	0	2	1	0	0	0	0	2
Monthly Figures 26/27	1											

Kaponga Memorial Hall Monthly and Year to Date (YTD) Attendance Figures (People)

	July	August	September	October	November	December	January	February	March	April	May	June
Monthly Figures 19/20	10	150	60	300	120	720	10	40	0	0	0	0
Monthly Figures 20/21	53	25	30	308	410	360	10	0	87	124	131	8
Monthly Figures 21/22	11	0	23	108	109	167	180	45	40	405	83	85
Monthly Figures 22/23	102	197	60	132	610	205	30	72	222	85	110	88
Monthly Figures 23/24	65	110	47	97	227	167	49	0	9	62	59	32
Monthly Figures 24/25	141	0	65	220	0	89	12	143	135	28	53	67
Monthly Figures 25/26	65	0	180	0	0	141	12	0	0	0	0	93
Monthly Figures 26/27	300											

Please note the Monthly attendance figures were not recorded prior to July 16/17.

Kaponga Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)

	July		August		September		October		November		December		January		February		March		April		May		June	
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C
Burials and Cremations 18/19	0	0	1	0	1	0	0	0	0	0	0	0	0	2	1	3	0	1	3	0	0	0	0	0
Burials and Cremations 19/20	0	1	2	0	0	0	2	2	0	0	1	0	0	0	2	2	0	0	0	0	0	0	0	0
Burials and Cremations 20/21	0	3	0	0	0	1	1	0	2	0	2	0	0	0	0	0	2	0	1	0	1	0	0	0
Burials and Cremations 21/22	0	0	1	0	0	0	0	0	1	0	0	1	1	0	0	0	1	0	1	1	1	0	0	0
Burials and Cremations 22/23	0	0	1	0	1	1	0	0	1	0	1	1	0	1	0	0	1	1	0	2	0	2	0	0
Burials and Cremations 23/24	0	1	1	0	0	3	0	0	1	0	0	0	0	0	1	0	4	0	0	0	1	0	0	0
Burials and Cremations 24/25	0	0	0	0	0	0	1	1	0	0	0	1	0	1	2	1	0	0	2	0	2	0	1	0
Burials and Cremations 25/26	2	0	0	0	1	0	0	1	2	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0
Burials and Cremations 26/27	2	0																						

Eltham Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)

	July	August	September	October	November	December	January	February	March	April	May	June
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	1,234	2,172	3,781	930	Closed	Closed	Closed
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	827	1,735	3,640	745	Closed	Closed	Closed
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	660	2,199	3,230	0	Closed	Closed	Closed
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	2,055	2,335	352	Closed	Closed	Closed
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	1,208	1,553	1,286	558	Closed	Closed	Closed
Attendance Numbers 23/24	Closed	Closed	Closed	Closed	Closed	1,078	2,826	2,567	265	Closed	Closed	Closed
Attendance Numbers 24/25	Closed	Closed	Closed	Closed	Closed	1,001	1,593	2,648	404	Closed	Closed	Closed
Attendance Numbers 25/26	Closed	Closed	Closed	Closed	Closed	1,096	1,442	2,753	419	Closed	Closed	Closed
Attendance Numbers 26/27												

Rawhitiroa Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)

	July	August	September	October	November	December	January	February	March	April	May	June
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	2,095	3,497	2,555	612	Closed	Closed	Closed
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	1,433	3,025	2,709	610	Closed	Closed	Closed
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	1,817	3,564	2,364	0	Closed	Closed	Closed
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	3,246	1,094	507	Closed	Closed	Closed
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	1,725	2,167	1,285	110	Closed	Closed	Closed
Attendance Numbers 23/24	Closed	Closed	Closed	Closed	Closed	1,468	3,251	1,710	126			
Attendance Numbers 24/25	Closed	Closed	Closed	Closed	Closed	1,278	2,165	2,107	300			

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Attendance Numbers 25/26	Closed	Closed	Closed	Closed	Closed	796	1,972	1,293	220			
Attendance Numbers 26/27												

Kaponga Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)												
	July	August	September	October	November	December	January	February	March	April	May	June
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	980	1,941	2,360	343	Closed	Closed	Closed
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	688	1,286	2,114	243	Closed	Closed	Closed
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	753	1,350	1,479	0	Closed	Closed	Closed
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	1,245	668	166	Closed	Closed	Closed
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	850	1,049	832	155	Closed	Closed	Closed
Attendance Numbers 23/24	Closed	Closed	Closed	Closed	Closed	529	1,079	897	37			
Attendance Numbers 24/25	Closed	Closed	Closed	Closed	Closed	320	565	1,135	32			
Attendance Numbers 25/26	Closed	Closed	Closed	Closed	Closed	383	482	372	8			
Attendance Numbers 26/27												

ELTHAM												
Willowbrook, Eltham [4 flats] Monthly and YTD Occupancy Figures												
Four Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 18/19	4	4	4	4	4	4	3	3	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	3	3	4	4	4	4
Occupancy 21/22	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 23/24	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 24/25	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 25/26	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 26/27	4											
YTD Occupancy %	100%											

Skittup Court, Eltham [6 flats] Monthly and YTD Occupancy Figures												
Six Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 18/19	6	6	6	6	6	6	6	5	6	6	6	6
Occupancy 19/20	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 20/21	6	5	5	6	6	6	6	6	6	6	6	6
Occupancy 21/22	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 22/23	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 23/24	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 24/25	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 25/26	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 26/27	6											
YTD Occupancy %	100%											

High Street, Eltham [4 flats] Monthly and YTD Occupancy Figures												
Four Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 18/19	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 21/22	4	4	4	4	3	4	4	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 23/24	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 24/25	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 25/26	4	3	4	4	4	4	4	4	4	4	4	4
Occupancy 26/27	4											
YTD Occupancy %	100%											

KAPONGA												
Kaponga [4 flats] Monthly and YTD Occupancy Figures												
Four Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 18/19	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 21/22	4	4	4	4	3	3	3	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 23/24	4	4	4	3	3	4	4	4	4	4	4	4
Occupancy 24/25	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 25/26	4	4	3	4	3	3	3	3	4	4	4	4
Occupancy 26/27	4											
Month Occupancy %	100%											

insert column for total year occupancy



Karakia

9. Karakia

E te atua manaaki Mai

God care for us

E te atua āwhina mai

God help us

E te atua Aroha Mai

God protect us

Ake ake Amene

Forever and ever, Amen.