

Rārangi take Poari Hapori
o Arakamu ki Kaponga

Eltham-Kaponga Community Board Agenda

Wednesday 8 March 2023, 10.30 am
War Memorial Hall, Victoria Street, Kaponga



Ngā Mema o te Komiti / Committee Members



Karen Cave
Chairperson



Sonya Douds



Alan Hawkes



Lindsay Maindonald



Steffy Mackay
Councillor

Ngā Mahi o ngā Komiti Hapori / Roles of Community Boards

Community Boards are set up under Section 49 of the Local Government Act 2002 (LGA 2002) and their role is detailed under section 52 of the LGA 2002 to:

- Represent and act as advocates for the interests of their community;
- Consider and report on all matters referred to it by the Council or any matter of interest or concern to the Community Board;
- Make an annual submission to the Council on expenditure within the community;
- Maintain an overview of services provided by the Council within the community;
- Act as a channel of communication between the community and Council;
- Undertake any other responsibilities delegated by the Council.

He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

Huinga Tāngata / Attendance Register

Date	10/11/22	25/01/23	08/03/23	19/04/23	31/05/23	12/07/23	23/08/23	04/10/23	15/11/23
Meeting	O	O	O	O	O	O	O	O	O
Karen Cave	√	√							
Sonya Douds	√	√							
Alan Hawkes	√	√							
Lindsay Maindonald	√	√							
Steffy Mackay	√	√							

Key

- √ Attended
- AO Attended Online
- Was not required to attend
- A Apology
- Y Attended but didn't have to attend
- X Did not attend - no apology

Types of Meetings

- O Ordinary Meeting
- E Extraordinary Meeting



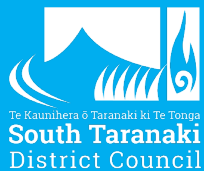
Rārangi Agenda

Eltham-Kaponga Community Board

Wednesday 8 March 2023 at 10.30 am

1. **Karakia**
2. **Matakore / Apologies**
3. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
 - 3.1 Interim Speed Management
4. **Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 4.1 [Eltham-Kaponga Community Board meeting held on 25 January 2023](#) Page 8
5. **Pūrongo / Reports**
 - 5.1 [Local Discretionary Funding Applications](#) Page 13
 - 5.2 [Rāwhitiroa Women’s Institute Funding Request](#)..... Page 20
6. **Ngā Take Kawea / Items for Action**
 - 6.1 [List printed on 2 March 2023](#) Page 24
7. **Pūrongo-Whakamārama / Information Reports**
 - 7.1 [Community Development Activity Report](#)..... Page 26
 - 7.2 [District LibraryPlus Report – January 2023](#) Page 37
 - 7.3 [Environmental Services Activity Report: January 2023](#) Page 41
 - 7.4 [Eltham-Kaponga Facility Usage Report](#) Page 52
 - 7.5 [Easter Sunday Trading and Gambling Policies](#) Page 58
8. **Karakia**

Next Meeting Date: Wednesday 19 April 2023, Mangamingi Hall, Rāwhitiroa Road, Eltham
Elected Members’ Deadline: Wednesday 12 April 2023



Karakia

1. Karakia

Ruruku Timata – Opening Prayer

(Kia ururu mai ā-hauora,
ā-haukaha, ā-hau māia)

Ki runga

Ki raro

Ki roto

Ki waho

Rire rire hau

Paimārire

*(Fill me with vitality)
strength and bravery)*

Above

Below

Inwards

Outwards

The winds blow & bind us

Peace be with us.



Matakore Apologies

2. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*

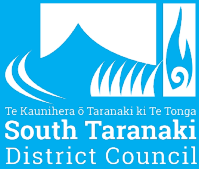


Whakatakoto Kaupapa Whānui, Whakaaturanga hoki Open Forum and Presentations

3. Whakatakoto Kaupapa Whānui Whakaaturanga hoki / Open Forum and Presentations

3.1 Interim Speed Management

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Poari

Board Minutes

To	Eltham-Kaponga Community Board
Date	8 March 2023
Subject	Eltham-Kaponga Community Board – 25 January 2023

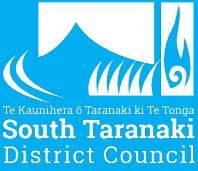
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 25 January 2023. The Eltham-Kaponga Community Board is being asked to confirm their minutes from 23 January 2023 as a true and correct record.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 25 January 2023 as a true and correct record.



Menīti Minutes

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Taumata Recreation Centre, Preston Street, Eltham on Wednesday 25 January 2023 at 10.30 am

Kanohi Kitea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

Ngā Taenga-Ā-Tinana / In Attendance: Deputy Mayor Robert Northcott, Liam Dagg (Group Manager Environmental Services), Sam Greenhill (Governance and Support Officer) and Hayley Old (Community Development Advisor).

Matakore / Apologies: Nil.

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Eltham-Kaponga Community Board Meeting held on 10 November 2022.

RESOLUTION

(Mr Hawkes/Ms Douds)

01/23 EL **THAT** the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 10 November 2022 as a true and correct record.

CARRIED

2. Pūrongo / Reports

2.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the January 2023 Local Discretionary Funds including the current status of the Board's Fund.

It was noted that the committed funds remaining for the new signage for Soldiers Park could be returned as the project was complete. It was also noted that the committed funds for the doggie doo bags could be removed as the funds had been uplifted.

RESOLUTION

(Mrs Cave/Mr Maindonald)

02/23 EL **THAT** the Eltham-Kaponga Community Board receives the Local Discretionary Funding Report.

CARRIED

3. Ngā Take Kawea / Items for Action

3.1 Kaponga War Memorial Hall

There had been discussion regarding no allocated budget to upgrade the Kaponga War Memorial Hall Toilets. The Board agreed to consider funding the design work and building consent costs from their discretionary fund to ensure the project was not delayed.

3.2 Kaponga Pool

The leak at the Kaponga pool had been resolved with feedback that the water was warmer, water levels were consistent and the water was cleaner. It was requested that the item stay on the items for action until the end of the summer pool season.

3.3 Taylor Street Dog Park

Discussions were underway around what work was required to complete the fencing around the dog park. Once the remaining properties were identified contact would be made with the property owners.

3.4 Eltham Field Gun

Work on the field gun had not started. The engineer carrying out the work had been committed to other jobs which took priority due to the discount being provided to the Board. There was no timeline at this stage.

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

The Board was pleased that an agreement with Waka Kotahi had been reached and the troughs in Eltham would be removed. Discussions were underway with Red Jacket for the hump and pinch points in Eltham however a design had not yet been received. It was noted that the pinch point outside the TSB bank would likely be moved back to the original location which would be make two carparks and the loading zone available again.

There were concerns raised around the Drive in Movies for Eltham. It was noted that the poll would not continue running as once feedback had been received from the community the licenses for the movies would be obtained ahead of the event. Although a date had not been confirmed the event was likely to happen in late March at Eltham Primary School. The Board was concerned about the date of the event given it was typically held in January before the start of the school term. It was noted that advertising of the event needed to be thorough.

RESOLUTION**(Cr Mackay/Ms Douds)**

03/23 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

4.2 District LibraryPlus Report – October, November and December 2022

The report covered a range of library activities and statistics across the District for October, November and December 2022.

The LibraryPlus staff were commended for the continued efforts in providing activities for the community. It was suggested that an online site for digital magazines could help during the magazine shortage. In response to the upskilling provided to the seniors in Hāwera it was suggested that this could be expanded to other libraries in the District.

RESOLUTION**(Mr Hawkes/Ms Douds)**

04/23 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report for October, November and December 2022.

CARRIED

4.3 Environmental Services Activity Report – October-December 2022

The report updated the Board on activities relating to the Environmental Services Group for the months of October-December 2022.

The report included three months' of data. There was a low level of building consent and subdivision numbers in Eltham and Kaponga compared with Hāwera and Ōpunakē. There had been a delay with legal action for dangerous building notice on Bridge Street due to lawyers leaving. There had been a high number of roaming and attacking dogs during the holiday season however there was a low number of incidents for Eltham and Kaponga. The organic waste expression of interest was set to go out within the week. The significant weather events were mentioned as part of the climate change risk assessment.

There were a number of subdivisions in Eltham including new sections on Taylor Street. It was suggested that the sections for sale should be monitored for interest as there was a strong suggestion for a subdivision as part of the town revitalisation. However if sections remained empty it would indicate this was not needed.

RESOLUTION**(Cr Mackay/Ms Douds)**

05/23 EL THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report – October-December 2022.

CARRIED

4.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Kaponga Hall usage had been high due to the active play program being run. The group was looking to expand the variety of sport options available to the children. It was suggested that the Board could help fund some of the equipment if required.

RESOLUTION

(Mrs Cave/Ms Douds)

06/23 EL THAT the Eltham-Kaponga Community Board receives the Eltham-Kaponga Facilities Usage Report.

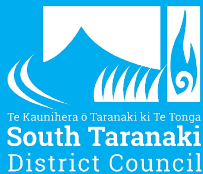
CARRIED

The meeting concluded at 11.17 am.

Dated this day of 2023.

.....
CHAIRPERSON





Pūrongo Report

5

To	Eltham-Kaponga Community Board
From	Kaiawhina Mātāmua Hapori me te Pūhanga / Executive Assistant Community and Infrastructure Services, Christina Wells
Date	8 March 2023
Subject	Local Discretionary Funding Applications

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report provides a summary of the applications received to the March 2023 Local Discretionary Funds (the Fund) including the current status of the Board's Fund. Revised budgets have been included in [Appendix 1](#) inclusive of any carryover from the 2021/22 year.
2. Each Community Board has the delegated authority to approve grants qualifying for Local Discretionary funding as per the set individual criteria of that Board.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Report.

Kupu Whakamārama / Background

3. The purpose of the Fund is to fund small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for the benefit of the community.
4. Projects must meet both the set and individual conditions of the Board to which they are applying and are to be treated as a last resort after all other attempts to raise funds or obtain assistance have been unsuccessful.
5. Community Boards are allowed to carry over 20% of each Board's annual allocation into the next financial year. The maximum amount for each Board is listed below:

Eltham-Kaponga Community Board	\$2,367.00
Te Hāwera Community Board	\$7,399.80
Taranaki Coastal Community Board	\$3,880.80
Pātea Community Board	\$2,302.20
6. Each July the Fund opening balances for each financial year are included in the Board's Discretionary Fund Report. Amounts budgeted for each Board are currently based on the 2013 Census population data and are as follows:

Eltham-Kaponga Community Board	\$11,835
Te Hāwera Community Board	\$36,999
Taranaki Coastal Community Board	\$19,404
Pātea Community Board	\$11,511

7. Any unspent allowable carryover (20%) funds are added to the next financial year's balance, some totals may be adjusted after the end-of-year reconciliation.

Local Government Purpose

8. The purpose of Local Government is: "to promote the social, economic, environmental and cultural well-being of communities in the present and for the future". Funding projects that meet the criteria of the Funds meet the Social, Economic, Cultural and Environmental well-being of the community.

Ngā Kōwhiringa / Options – Identification and analysis

Option(s) available

9. The possible options for each application are:
 - a) Option One: Approve the application for the requested amount; or
 - b) Option Two: Approve the application for a different amount; or
 - c) Option Three: Defers the application to the next funding round; or
 - d) Option Four: Decline the application.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

10. Each application should be considered against its alignment to the purpose of Local Government as well as the extent to which the projects meet the overall Fund objectives and set individual criteria.

Te Hāwera

- a) Requests to support wages or salaries will not be considered.
- b) Grants will normally be between \$250 and \$5,000.
- c) The Board does not normally consider retrospective funding.
- d) The Board will automatically decline any application where a representative does not attend the Board meeting.

Pātea

- a) The Board will not normally provide retrospective funding.
- b) Successful applicants are required to provide a written report upon completion of their project.

Taranaki Coastal

- a) The Board will not provide retrospective funding.
- b) Successful applicants are required to provide a written report upon completion of their project.

Eltham-Kaponga

- a) Successful applicants are required to provide a written report upon completion of their project
- b) Applicants must acknowledge funding where appropriate

Ineligible for funding

- a) Travel costs
- b) Individuals
- c) Gifts
- d) Conference attendance
- e) Food and catering costs

Whakarāpopototanga Pūtea Kōwhiri-ā-rohe / Local Discretionary Funding

Local Discretionary Funding Applications – March (Round Six)

Eltham-Kaponga Ward - \$11,228.91

- 11. No applications received.

Whakakapia / Conclusion

- 12. The Fund was created for the purpose of supporting small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for the benefit of the community. The eight funding rounds throughout each year allow the people of the South Taranaki community to continue to receive the benefits that the Fund provides.



Christina Wells

**Kaiawhina Mātāmua Hapori me te Pūhanga /
Executive Assistant Community and Infrastructure Services**



[Seen by]

Cath Sheard

**Kaiarataki Tuarua Ratonga Hapori /
Acting Group Manager Community Services**

Appendix 1

Board’s Discretionary Fund balance for the 2022/23 financial year.

Te Hāwera Community Board – 2022/23			Total Budget	\$37,351.23
Date	Applicant	Project	Amount	Balance
Nov 2022	NP Rotary Club	The Taranaki Bloke's Book	\$1,000.00	\$36,351.23
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	Declined
Nov 2022	South Taranaki Underwater Club	Project Reef – South Taranaki	\$3,200.00	\$33,151.23
Nov 2022	Hāwera Community Patrol	To purchase uniforms and defibrillator	\$2,559.20	\$30,592.03
			Closing balance	\$30,592.03

Te Hāwera Community Board Committed Funds			Total Committed	\$32,811.39
Date	Applicant	Project	Amount Committed	Amount Uplifted
18 May 2020	Te Hāwera Community Board	Manawapou/Puawai Cycleway.	\$5,000.00	\$0.00
18 May 2020	Te Hāwera Community Board	Normanby Skatepark.	\$9,815.00	\$0.00
24 April 2022	Te Hāwera Community Board	Denby walkway photo frame.	\$3,956.70	\$1,200.00
24 April 2022	Te Hāwera Community Board	Artwork by Paul Rangiwahia.	\$7,000.00	\$3,450.00
23 May 2022	Te Hāwera Community Board	Naumai Park formal entrance.	\$4,000.00	\$0.00
23 May 2022	Te Hāwera Community Board	Skateboard signs and event.	\$3,039.69	\$0.00
			Balance Remaining	\$28,161.39

Eltham-Kaponga Community Board – 2022/23			Total Budget	\$12,113.68
Date	Applicant	Project	Amount	Balance
Nov 2022	Eltham Village Gallery	Visibility Project	\$634.77	\$11,478.91
Nov 2022	NP Rotary Club	The Taranaki Bloke's Book	\$250.00	\$11,228.91
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	<i>Declined</i>
			Closing balance	\$11,228.91

Eltham-Kaponga Community Board Committed Funds			Total Committed	\$1,956.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
27 May 2019	Eltham Community Board	New Signage for Soldiers Park.	\$1,046.00	\$0.00
24 April 2022	Eltham Community Board	New Signage for Soldiers Park.	\$910.00	\$410.00
			Balance Remaining	\$1,546.00

Pātea Community Board – 2022/23			Total Budget	\$11,556.87
Date	Applicant	Project	Amount	Balance
Aug 2022	Waitōtara School	New fence for all-weather turf	\$2,000.00	\$9,556.87
Aug 2022	Pātea Community Board	Pātea freezing works information sign	\$810.75	\$8,746.12
Nov 2022	NP Rotary Club	<i>The Taranaki Bloke's Book</i>	\$250.00	Declined
Nov 2022	Pātea Community Patrol	Surveillance Camera's	\$4,850.00	Withdrawn
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	Declined
Nov 2022	Pātea Rugby League Club	New playing outfits	\$1,000.00	\$7,746.12
Nov 2022	Waverley Jubilee	Celebration of 150 years of schooling	\$800.00	\$6,946.12
Nov 2022	Waverley Summer Jam	Waverley Summer Christmas Jam Event	\$1,700.00	\$5,246.12
Nov 2022	Pātea Lions Club	Pātea Christmas Parade	\$300.00	\$4,946.12
Nov 2022	Pātea Community Board	New locks for the Waverley Community Centre	\$100.00	\$4,846.12
Nov 2022	Pātea Community Board	Glass – Hunter Shaw Building	\$280.00	\$4,566.12
Jan 2023	Pātea Community Board	Two signs for the Waverley market	\$120.00	\$4,446.12
			Closing balance	\$4,446.12

Pātea Community Board Committed Funds			Total Committed	\$5,823.90
Date	Applicant	Project	Amount Committed	Amount Uplifted
2 June 2021	Pātea Community Board	Aotea Park shelter	\$2,749.00	\$1,269.00
2 June 2021	Pātea Community Board	Picnic table and bench seats for Manchester Park	\$1,074.90	\$934.70
18 August 2021	Pātea Community Board	Timber seat for the Whale Bone Sculpture	\$500.00	\$0.00
26 April 2022	Pātea Community Board	Mural Design Competition/Painting	\$1,500.00	\$750.00
			Balance Remaining	\$2,870.20

Taranaki Coastal Community Board – 2022/23			Total Budget	\$19,478.72
Date	Applicant	Project	Amount	Balance
Nov 2022	Manaia Community Services Group	Manaia Christmas Parade	\$830.00	\$18,648.72
Nov 2022	NP Rotary Club	The Taranaki Bloke's Book	\$250.00	\$18,398.72
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	Declined
Nov 2022	Pungarehu Community Society	New gate and chemicals for pool operation.	\$622.39	\$17,776.33
Jan 2023	Taranaki Coastal Community Board	Support for Ōpunakē Surf Lifesaving Centennial Booklet	\$150.00	\$17,626.33
			Closing balance	\$17,626.33

Taranaki Coastal Community Board Committed Funds			Total Committed	\$3,000.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
24 May 2022	Taranaki Coastal Community Board	To support the creation of a mural at the Ōpunakē Skate Park.	\$3,000.00	\$848.80
			Balance Remaining	\$2,151.20



Pūrongo Report

5

To	Eltham-Kaponga Community Board
From	Kaitātari Whakawhanake Hapori / Community Development Advisor, Hayley Old
Date	8 March 2022
Subject	Rāwhitiroa Women's Institute Funding Request

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Rāwhitiroa Women's Institute is requesting funding to complete Stage 2 of their Anzac Resurgence Project. This project was a staged project to create a permanent memorial for the soldiers and those in the District who supported them. Stage 1 has been completed by community donations and at no cost to the Council. Stage 2 of the project includes erecting a 4m x 1.4m wall which will fit into the existing gate structure, a stainless-steel sign and the ground to be levelled and landscaped to accommodate the new wall.
2. The estimated budget to complete the project is \$12,927.59, and it is recommended that the funding is allocated from the Eltham Property Reserve fund.

Taunakitanga / Recommendation(s)

THAT the Eltham-Kaponga Community Board recommends that the Council approves the use of up to \$12,927.59 from the Eltham Property Reserve Fund to complete Stage 2 of the Anzac Resurgence Project.

Kupu Whakamārama / Background

3. The request to reinstate an ANZAC day memorial service at the Rāwhitiroa Pool was first made to the Eltham-Kaponga Community Board. The ANZAC Resurgence Project is a staged project which would focus on refreshing the Rāwhitiroa Pool gates, replicating the plaque by the pool and erecting a wall at the bottom. The area would also be levelled and landscaped to accommodate the new wall.
4. Many onsite meetings have been held with Rāwhitiroa Women's Institute members, councillors and departments leads within Council. Collectively a resolution was found where the project could positively move forward.
5. Stage 1 of the project included the Anzac wall and redevelopment of the area on the north side of the existing road pool gates, spraying out the area and dismantling existing fencing, introducing new soil to create a lawn and constructing a block wall which will be plastered to resemble the existing pool gate structure. A new Anzac Honours' Board will be set into the new wall and a flag pole placed.

- 6. Stage 1 was quoted to cost \$33,450 and was fully funded by community donations, it came at no cost to Council.

Local Government Purpose

- 7. This project supports the purpose of local government which is to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Ngā Kōwhiringa / Options – Identification and analysis

Option One – Decline the Requested Funding

- 8. Declining the request to fund the project which includes levelling and landscaping the area and erecting both a wall and signage would mean the area would remain untidy and the project would be incomplete.

Option Two – Approve the Requested Funding

- 9. Approving the request to fund the project which includes levelling and landscaping the area and erecting both a wall and signage would beautify the area and complete the project, as well as create a reflecting space to honour the ANZAC’s.

Risks

- 10. There are no major risks associated with these decisions or matters.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

- 11. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	This proposal would impact a small number of Eltham residents and visitors to the area.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	This proposal would not impact the Council’s stated level of service.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	This proposal has evidence of community support.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry	The Eltham Property Reserve Fund is identified in the Council’s Long Term Pan. The

Criteria	Measure	Assessment
	out its existing or proposed functions and activities now and in the future.	proposed expenditure for the project aligns with the purpose of this fund and would not impact the Council’s overall budget. However ongoing maintenance will need to be budgeted in the 2024/34 Long Term Plan.
Reversible	The degree to which the decision or proposal is reversible.	This proposal cannot be reversed once the work has been undertaken.
Environment	The degree of impact the decision will have on the environment.	The construction of the wall and sign will have a minor impact on the environment.

- 12. In terms of the Council’s Significance and Engagement Policy this matter is of **Low Significance**.
- 13. The level to which the Council will engage will align with the significance of the decision to be made and will be to inform the public of the decision through media releases and the Council agenda and minutes, which is available online and at LibraryPlus.

Legislative Considerations

- 14. Under the Local Government Act 2002, the Council is required to promote the social, economic, environmental and cultural well-being of its communities. There are no other relevant legislative considerations. The amount of funding requested to is not considered significant in terms of Council’s Significance Policy.

Financial/Budget Considerations

- 15. The Eltham Property Reserves Fund is classed as a “Restricted Reserve” in the Council’s accounts, which means it can only be used for a specific purpose that was set when the reserve was created. Its purpose is to hold funds from property sold in the Eltham ward for funding of various projects in the Eltham ward. The reserve fund currently holds \$16,000. The estimated budget for this project is \$12,927.59. Ongoing annual maintenance costs will need to be budgeted for in 2024-2034 Long Term Plan.

Environmental Sustainability

- 16. There will be a minor impact on the environment with the construction of a wall and the levelling off the ground. However, the area is currently not maintained and the construction of a monument, wall and plaque will improve the look and feel.

Consistency with Plans/Policies/Community Outcomes

- 17. Nothing in this report is inconsistent with any Council policy, plan or strategy.
- 18. This matter contributes to the following community outcomes as detailed below:

- Vibrant South Taranaki – *Cultural well-being*
- Together South Taranaki – *Social well-being*

Impact on Māori/Iwi

19. There will be a positive impact for Māori and Iwi as the project will enhance an area in Rāwhitiroa which will encourage a permanent area to acknowledge the soldiers and those who supported them in the District.

Affected Parties Consultation

20. Council staff met with Rāwhitiroa Women’s Institute representatives. The project has been discussed and received positive feedback and support at the Eltham-Kaponga Community Board meeting.
21. There are no anticipated adverse effects on the community by completing Stage 2 of the Anzac Resurgence Project.

Whakakapia / Conclusion

22. The preferred option is that the Council allocate funding from the Fund to complete the project as outlined. This proposal aligns with the purpose of the Fund, which is to hold funds from property sold in the Eltham Ward for funding of various projects in the Eltham Ward. This option would support the identified desires of the community.

Hayley Old
**Kaitātari Whakawhanake Hapori /
Community Development Advisor**

[Seen by]
Cath Sheard
**Kaiarataki Tuarua Ratonga Hapori /
Acting Group Manager Community Services**



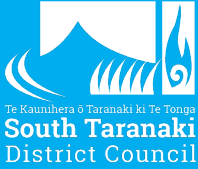
Ngā Take Kawea Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Eltham Community Board 23/07/2018	Soldiers Memorial Park The Board would like the plans for Soldiers Park reviewed and progress to be made in line with the a celebration for its 100 year anniversary.	Community and Infrastructure Services	Community Development	The new Soldiers Park entrance sign is up and complete. The pathway sign is still in progress, as we need a decision from local iwi on whether the sign will include to H in the language or now. Local iwi have gifted a new name for the pathway and supplied wording to be included on the pathway signage. This will be drafted as soon as possible and once the Community Board and Iwi have signed off on the final wording, the sign will be forwarded for printing.	31/03/2023
Eltham Community Board 03/09/2018	Eltham Field Gun The New Zealand Antique and Historical Arms Association in Taranaki had expressed their interest in the restoration of the Eltham Field Gun. Restoration would take place in Kakaramea at Hooper's Engineering over a two year period and then the gun would be returned back to Eltham. The location on its return needed to be decided however it had been recommended that the gun be situated under a roof.	Community and Infrastructure Services	Community Development	Latest update as of December 2022 - the project is slowly moving forward and waiting for the engineer to tend to specific tasks. He has been slowed down by covid and low staffing levels, and other work has had to take priority. Sadly it is a slow moving job, but it is moving forward. They could not give me a completion time or timeline. Update for February, Hayley has requested to meet with the Society to discuss future plans for the gun.	31/06/2023
Eltham-Kaponga Community Board 10/03/2020	Local Security Cameras - Kaponga The Central Taranaki Safe Community Trust were seeking guidance on how best to move forward to patrol Eltham, then moving onto Kaponga. Further homework and investigation was required.	Community and Infrastructure Services	Community Development	The application for Kaponga was declined due to a request for more community consultation. The Central Taranaki Safe Community Trust spoke about security cameras for Kaponga at the Kaponga Long Term Plan meeting and requested letters of support for the project from the community. Those present indicated they did support the project going ahead.	Ongoing
Eltham-Kaponga Community Board 11/04/2022	Taylor Street Dog Park The Board requested the fencing of the dog park be monitored as there were only a few houses remaining for the park to be fully fenced.	Community and Infrastructure Services	Property and Facilities	Neighbouring property owners are being contacted and invited to contribute towards replacing and dog proofing their boundary fences with Taylor Park. Hayley has drafted a letter to go to property owners, but is awaiting a site inspection from Phils team first.	Ongoing



Ngā Take Kawea Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Eltham-Kaponga Community Board 04/07/2022	Eltham Youth Projects To follow up and prioritise youth ideas.	Community and Infrastructure Services	Community Development	<ol style="list-style-type: none"> 1. Wi-Fi Stark Park 2. Painted games on footpaths in town on seats i.e. snakes and ladders Hopscotch, chessboard, twister spots, plus native flora, and fauna shapes, i.e. Echo the Gecko as its Eltham School mascot, Kiwi, etc 3. Make the rubbish bins around town more visible. Paint them red, or maybe put stickers on them i.e. Echo the Gecko says put rubbish in the bin 4. Half basketball court at Soldiers park 5. Roll off ramps for the skate Park ramps 6. Graffiti wall at Soldiers Park 7. Seating at the parks. We want to reuse the troughs for the seating at Soldiers park (although we understand that this project will be in conjunction with the Co-design team project which will be replacing these in the town centre) 	Ongoing
Eltham-Kaponga Community Board 10/11/2022	Kaponga War Memorial Hall To investigate wheelchair access at the Kaponga War Memorial Hall.	Community and Infrastructure Services	Property and Facilities	The request for this work is unbudgeted in the current financial year. It will require some paid design work as a Building Consent is needed. Officers will include this project in the proposed budget round for 2023/2024 Annual Plan. Phils team have requested pricing for this.	Ongoing
Eltham-Kaponga Community Board 10/11/2022	Kaponga Pool To follow up and monitor the leaks at Kaponga Pool.	Community and Infrastructure Services	Property and Facilities	Some work was completed in the off season which has resulted in resolving the water loss issues and improved the water temperature. A new pool vacuum cleaner has also been purchased which is improving the quality of the pools. Some positive social media feedback has been seen.	Completed



Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaihautū Whakawhanake Hapori / Community Development Manager, Ella Borrows
Date	8 March 2023
Subject	Community Development Activity Report

7

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates the Eltham-Kaponga Community Board on progress with community development projects and activities across the District and other items of interest.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

Ngā Kawenga-ā-rohe / District Activities

Roadsafe Taranaki

2. The Roadsafe Taranaki team ran a very successful Young Driver weekend at the New Plymouth racecourse on Saturday 18 and Sunday 19 February. Young drivers came from around the province and after two to three years of COVID interruptions, the weekend was completely booked out. Sixteenn year olds and Learner drivers made up 65% of the bookings and those holding their restricted licence made up around 25% which was the exact group Roadsafe Taranaki was targeting.
3. This term, the school team has delivered cycle skills at Manaia Primary and One Global Taranaki while Midhirst and Whenuakura are booked prior to March.
4. The Taranaki Road Safety Workplace Charter now has over 140 Taranaki businesses/organisation signed up. Those signed up encourage, educate and promote road safety in the workplace. It is hoped that employees take key messages and improve their personal driver behaviour outside of work.
5. Two Roadsafe Taranaki team members joined the New Plymouth Distrit Council Events team to deliver a back-to-school programme at Parihaka before school started. Unfortunately, the weather did not play it's part so the number of tamariki that attended was lower than expected. Plans are in place for an amazing event in 2024.

Mayor's Taskforce for Jobs (MTFJ) Contract – Employ South

6. The MTFJ Local Government contract requires 50 job seekers placed into sustainable employment from July to June. Sustainable employment is 13 weeks, 30 plus per week. Currently, 32 job seekers have been supported into employment.
7. On 22 March 2023 we are collaborating with Ministry of Social Development to offer a Virtual Reality (VR) Careers Expo to Job Seekers in South Taranaki. Students in our region have also been invited to attend. The VR Expo will also involve employers in South Taranaki to participate which will connect active job seekers with jobs.

Innovating Streets Projects – Eltham and Waverley

8. An agreement has been reached with Waka Kotahi to remove the troughs from both Waverley and Eltham townships at their cost. Work is underway to arrange safe removal and this should be done by the end of February.
9. The intention is that the troughs will be repurposed and reused by the community and a process for redistributing them has been devised and advertised. The planters will be provided free but will need to be removed from the central site at the new owner's cost.

Te Takiwā o Pātea / Pātea Ward

Pātea Revitalisation Plan

10. The Pātea Town Revitalisation Co-Design rōpū recently met on Tuesday 21 February.
11. The Council and the Taranaki Regional Council (TRC), met with Ngāti Ruanui, to look at ways of protecting and restoring the Pātea Saltmarsh. Both the Council and TRC see collaboration with mana whenua as paramount to the success of this project and will work with iwi and hapū at every stage of the journey from planning, to on the ground mahi.
12. The saltmarsh is a high priority site in the region, as saltmarsh ecosystems are rare in Taranaki. It is the largest area of saltmarsh ribbonwood/sea rush vegetation between the Manawatū River and the Tongapōrutu estuary and may be the largest saltmarsh in the entire region. It is classified as an 'Originally Rare Ecosystem' and a 'Regionally Significant Wetland'.
13. The Community Development Unit is working with the Department of Conservation and mana whenua of Pātea – Ngāti Ruanui to continue implementation of the 5 km Pātea Loop which is located within the Coastal Protection Area, Rural/Parks and Reserves Zone and which has an archaeological site listed within the area.

Waverley Revitalisation Plan

14. Waverley's co-design group met on Tuesday 24 January 2023. With guidance from our local hapū and Iwi, all design work will be based on a native flora and fauna theme. Seating and bins have been chosen and prices are being investigated. Designs and colour schemes from local artist, Luther Ashford will be shared at the next hui for the rōpū to discuss. Conversations have commenced to enhance the 'heart' or 'puku' (hapū term) which was decided to be around the LibraryPlus courtyard.

15. The foundry putting the sculpture of Kiwi the horse together has experienced supply delays, however, work has now resumed. The concrete base for the sculpture has been completed and we hope to have Kiwi ready for installation in late March.
16. A commitment was given to members of the local hapū in December 2021 to work collaboratively on the entranceway Pou to Waverley and these discussions have begun. Iwi, local hapū and the Community Development Unit are working together with Luther Ashford, local South Taranaki artist and graduate of Toioho ki Āpiti - Māori Visual Arts, to shape how this may look for the township.

Pātea and Waverley 'Ark Hives' Project

17. Tim Wigmore is a Taranaki artist working with Ngā Rauru and hopefully soon to meet with Ngāti Ruanui to put together the 'Ark Hives' project. The project will illustrate the unique character of eight towns in the Taranaki region by creating eight 'cabinets' which convey a sense of the town it's modelled on. He plans to do this through the materials, references to landscape features and local architecture. The cabinets will have special drawers, doors that contain sculptures, historical objects and references to the area's features.

Te Takiwā o Arakamu ki Kaponga / Eltham-Kaponga Ward

18. A final site meeting has taken place with Zodiac Signs for the Eltham town entrance signs. The work includes creating the frames, billboard preparation, cleaning up the surrounding gardens and installing the signs with traffic management. These signs have been a long time coming, but they will look great when they are finally up, providing both visitors and locals with a nice showcase of Rotokare in Eltham.
19. Work on both the speed hump and pinch points in Eltham is continuing, with concept designs being provided by Red Jacket. The goal is to come up with a design that is both appealing to the eye and also serves its main purpose of slowing traffic down. Once the design is complete, this will be shown to the Eltham town revitalisation co-design team for discussion and feedback.
20. Victoria Park in Kaponga will have a new shelter built, courtesy of Kaponga Lions. Meetings were held last year between the Council's Property and Facilities Operations Manager, Phil Waite, Community Development Advisor, Hayley Old and Kaponga Lions to decide on where the shelter would go. They are now ready to build. Services have been checked and construction is due to begin very soon, with the hope that the new shelter will be ready in time for the rugby season. It will be a great addition to Victoria Park as both a shelter from the elements and a place to gather near the playground.

Te Takiwā o Taranaki ki Tai / Taranaki Coastal Ward

Ōpunakē Skate Park

21. Ōpunakē Skate Park required repairs to damaged boards, so the opportunity was taken to repaint and rejuvenate the space. All boards have now been repaired, replaced and painted by youth from Ōpunakē High School. There is one last concrete wall to paint but due to timing and ongoing COVID issues, it was unable to be completed by term four. The Council's Arts Co-Ordinator will collaborate with an Ōpunakē school on getting this last wall painted.

Ōpunakē Co-Design Group

22. The Ōpunakē Town Revitalisation co-design team held their second meeting in February and discussed where they felt the town's heart was located, and the possibility of creating a communal space while keeping its natural, raw, uniqueness. In addition to the monthly co-design team meetings, an in-class session at Ōpunakē High School is scheduled for late March, to gather youth input into revitalising their town.

Manaia Community

23. Meetings were held in January with members of the Manaia Community Services Group and Manaia School PTA. Ideas and options were discussed on how to collaboratively support or bring community events to the area. As a result of this meeting, the Council's Drive-In Movies event is scheduled to play at the Manaia Domain in March for the first time.

Ōpunakē Mural on Block Wall

24. The Council is currently considering a mural design (from a local artist) to go on the blank wall of the newly erected toilet block at the Sinclair Electrical and Refrigeration Event Centre, Ōpunakē.

Te Takiwā o Hāwera / Te Hāwera Ward

25. Te W'anake - The Foundry, a new coworking space and enterprise hub based at 130 High Street, Hāwera, was officially blessed by local kaumātua and opened by the Mayor on 2 February. The project is a collaboration between Council and Bizlink Hāwera (the business association) that aims to support entrepreneurship and sustainable economic growth in the District.
26. The Foundry will be a vibrant place to do business, offering hot desks, dedicated desks, private offices, meeting and event spaces. Featuring high quality video conferencing equipment, the facility will become home to various workshops and presentations to benefit the business community. Several plans are available to offer flexibility for members. These range from longer term office and permanent desk agreements through to daily and hourly rates. Two meeting rooms are also available for hire individually, or together to create a larger event space.
27. Bizlink Hāwera have shifted from their Union Street office and will be permanently based at the Foundry. Since opening less than a month ago interest in and demand for the new business space has been high.

Pūtea Tautoko / Funding

Council Funding Round Dates for 2023

Council Fund	Open	Close	Focus Area
Tangata Whenua Liaison Fund	1 February	31 March	Support local groups such as marae committees and/or hapū, projects and initiatives that develop positive relationships between Tangata

			Whenua, the Council, and the people of South Taranaki.
Creative Communities Scheme	9 February and 1 August	9 March and 1 September	Local arts projects meeting the criteria of broad community involvement, diversity, or young people.
Community Initiatives Fund	1 July	31 July	The purpose of the Community Initiatives Fund is to support community activities, initiatives, programmes, projects, and facilities that can demonstrate a positive contribution to the social, economic, environmental, and cultural well-being of the local community.
Sport NZ Rural Travel Fund	14 February and 4 September	14 March and 3 October	Travel costs for regular, local sports competitions.
Waimate Development Levy	5 April and 20 September	5 May and 20 October	The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.
Rural Hall Grant	30 June	29 September	Eligible applicants are notified directly.
Community Surveillance System Fund	30 June	29 September	Eligible applicants are notified directly.
Pātea Centennial Bursary	1 November	30 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2023.

Pūtea Kōwhiri-ā-rohe / Local Discretionary Funds

Funding Applications

28. The latest deadline for the Local Discretionary Fund applications was 9 January with the next round of applications for Local Discretionary funding closing on 13 February.
29. As all Community Board members are now on Diligent, all eligible and complete applications (including attachments), are provided to the Community Boards in Diligent before the Board meetings. A report summarising the application forms will appear in the Community Board agendas for consideration however the complete applications will remain in the Comms Centre of Diligent until after the meeting.
30. Please refer to [Appendix 1](#) for all allocations and available funding.

Ngā Pāponotanga / Events

Events

31. Sounds on the Sand took place at Ōpunakē Beach on 14 January. Live music and food was provided for attendees, with Andre from Sonic Delusion performing throughout the day. We had wonderful weather and were pleased with the number of people who attended.
32. Concerts in the Park went ahead on Saturday 28 January. Unfortunately, due to the weather, the event was moved from King Edward Park to the TSB Hub. Hollie Smith was confirmed as the headline act for Concerts in the Park, however, she was stuck in Auckland due to the severe flooding and was unable to travel to Hāwera. Mitch Careswell opened the show for The Waratahs who played an extended set, to make up some of Hollie's lost time. There were a handful of food trucks that made it out in the terrible weather. In addition to this year's event was the kid's zone, the bungy run, bouncy castle, merry-go-round and sumo suits, all of which were extremely popular. The Council will look to bring this event back again next year.
33. On Saturday 11 February, the Council assisted Zeal Taranaki and supported them to run a skate competition at the skate park next to the Hāwera water tower on Albion Street. This was another event with a focus on keeping youth engaged in the community. There were approximately 40 competitors and 100 spectators throughout the event. It was great to see so many tamariki get out and get involved in the event.
34. AmeriCARna was back for 2023 heading to Ōpunakē on February 22 and Hāwera on February 24. The acceleration display (down Albion Street) in Hāwera was also back again this year. The Council are assisting the Taranaki Vehicle Events Trust (TVET) with Traffic Management Plans (TMPs), road closures, parking marshals, coordinating food vendors, and providing live entertainers.
35. On March 12 in collaboration with Zeal Taranaki, a paint party/ family fun day at Hicks Park, Hāwera will be held. This event is aimed at youth and encourages them to get outside and be active with their family and friends. There will be live music, paint canons, food trucks, water slides, sumo suits, bouncy castles and more. The event will be free and open to all ages to enjoy.
36. Drive-in Movies will be back again in 2023. We have confirmed the booking of the large screen for 25 March at Eltham Primary school and 26 March at the Manaia Domain. We are excited to bring this event to Manaia for the first time. We are also pleased we can provide fundraising opportunities for local community groups through both events. The movies being screened at both locations are: Encanto and Top Gun - Maverick.



Ella Borrows

**Kaihautū Whakawhanake Hapori /
Community Development Manager**



Cath Sheard

**Kaiarataki Tuarua Ratonga Hapori /
Acting Group Manager Community Services**

Appendix 1

Board's Discretionary Fund balance for the 2022/23 financial year.

Te Hāwera Community Board – 2022/23			Total Budget	\$37,351.23
Date	Applicant	Project	Amount	Balance
Nov 2022	NP Rotary Club	The Taranaki Bloke's Book	\$1,000.00	\$36,351.23
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	<i>Declined</i>
Nov 2022	South Taranaki Underwater Club	Project Reef – South Taranaki	\$3,200.00	\$33,151.23
Nov 2022	Hāwera Community Patrol	To purchase uniforms and defibrillator	\$2,559.20	\$30,592.03
			Closing balance	\$30,592.03

Te Hāwera Community Board Committed Funds			Total Committed	\$32,811.39
Date	Applicant	Project	Amount Committed	Amount Uplifted
18 May 2020	Te Hāwera Community Board	Manawapou/Puawai Cycleway.	\$5,000.00	\$0.00
18 May 2020	Te Hāwera Community Board	Normanby Skatepark.	\$9,815.00	\$0.00
24 April 2022	Te Hāwera Community Board	Denby walkway photo frame.	\$3,956.70	\$1,200.00
24 April 2022	Te Hāwera Community Board	Artwork by Paul Rangiwahia.	\$7,000.00	\$3,450.00
23 May 2022	Te Hāwera Community Board	Naumai Park formal entrance.	\$4,000.00	\$0.00
23 May 2022	Te Hāwera Community Board	Skateboard signs and event.	\$3,039.69	\$0.00
			Balance Remaining	\$28,161.39

Eltham-Kaponga Community Board – 2022/23			Total Budget	\$12,113.68
Date	Applicant	Project	Amount	Balance
Nov 2022	Eltham Village Gallery	Visibility Project	\$634.77	\$11,478.91
Nov 2022	NP Rotary Club	The Taranaki Bloke's Book	\$250.00	\$11,228.91
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	Declined
			Closing balance	\$11,228.91

Eltham-Kaponga Community Board Committed Funds			Total Committed	\$1,956.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
27 May 2019	Eltham Community Board	New Signage for Soldiers Park.	\$1,046.00	\$0.00
24 April 2022	Eltham Community Board	New Signage for Soldiers Park.	\$910.00	\$410.00
			Balance Remaining	\$1,546.00

Pātea Community Board – 2022/23			Total Budget	\$11,556.87
Date	Applicant	Project	Amount	Balance
Aug 2022	Waitōtara School	New fence for all-weather turf	\$2,000.00	\$9,556.87
Aug 2022	Pātea Community Board	Pātea freezing works information sign	\$810.75	\$8,746.12
Nov 2022	NP Rotary Club	<i>The Taranaki Bloke's Book</i>	\$250.00	Declined
Nov 2022	Pātea Community Patrol	<i>Surveillance Camera's</i>	\$4,850.00	Withdrawn
Nov 2022	Makers & Creators	<i>To organise and promote a not-for-profit arts event</i>	\$1,500.00	Declined
Nov 2022	Pātea Rugby League Club	New playing outfits	\$1,000.00	\$7,746.12
Nov 2022	Waverley Jubilee	Celebration of 150 years of schooling	\$800.00	\$6,946.12
Nov 2022	Waverley Summer Jam	Waverley Summer Christmas Jam Event	\$1,700.00	\$5,246.12
Nov 2022	Pātea Lions Club	Pātea Christmas Parade	\$300.00	\$4,946.12
Nov 2022	Pātea Community Board	New locks for the Waverley Community Centre	\$100.00	\$4,846.12
Nov 2022	Pātea Community Board	Glass – Hunter Shaw Building	\$280.00	\$4,566.12
Jan 2023	Pātea Community Board	Two signs for the Waverley market	\$120.00	\$4,446.12
			Closing balance	\$4,446.12

Pātea Community Board Committed Funds			Total Committed	\$5,823.90
Date	Applicant	Project	Amount Committed	Amount Uplifted
2 June 2021	Pātea Community Board	Aotea Park shelter	\$2,749.00	\$1,269.00
2 June 2021	Pātea Community Board	Picnic table and bench seats for Manchester Park	\$1,074.90	\$934.70
18 August 2021	Pātea Community Board	Timber seat for the Whale Bone Sculpture	\$500.00	\$0.00
26 April 2022	Pātea Community Board	Mural Design Competition/Painting	\$1,500.00	\$750.00
			Balance Remaining	\$2,870.20

Taranaki Coastal Community Board – 2022/23			Total Budget	\$19,478.72
Date	Applicant	Project	Amount	Balance
Nov 2022	Manaia Community Services Group	Manaia Christmas Parade	\$830.00	\$18,648.72
Nov 2022	NP Rotary Club	The Taranaki Bloke's Book	\$250.00	\$18,398.72
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	Declined
Nov 2022	Pungarehu Community Society	New gate and chemicals for pool operation.	\$622.39	\$17,776.33
Jan 2023	Taranaki Coastal Community Board	Support for Ōpunakē Surf Lifesaving Centennial Booklet	\$150.00	\$17,626.33
			Closing balance	\$17,626.33

Taranaki Coastal Community Board Committed Funds			Total Committed	\$3,000.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
24 May 2022	Taranaki Coastal Community Board	To support the creation of a mural at the Ōpunakē Skate Park.	\$3,000.00	\$848.80
			Balance Remaining	\$2,151.20

7



Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaiarataki Tuarua Ratonga Hapori / Acting Group Manager Community Services, Cath Sheard
Date	8 March 2023
Subject	District LibraryPlus Report – January 2023

7

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report covers a range of library activities and statistics across the District for January 2023.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the District Library Plus Report for January 2023

Ngā Kawenga-ā-Whare Pukapuka Āpitihanga / LibraryPlus, Activities

Public Outreach and Events

2. Several regular adult events started again in January after the Christmas break. These events range from craft groups, book clubs and morning teas, to quiz sessions and poetry groups.
3. Aotearoa People's Network Kaharoa (APNK) *Monitor* system has now had bugs fixed and various small improvements, such as a better font for the login slips for patrons using the service. Members of the public are giving positive feedback to LibraryPlus staff regarding the ability to print documents from their own devices.
4. The Banking Hub in Ōpunakē saw an increase in use over January with tourists enjoying the option of being able to use their international bank and credit cards. Presently the Banking Hub ATM is the only facility available for international travellers visiting Ōpunakē and surrounding districts. The new privacy booth has started to attract members of the public wishing to connect in person with their bank. It is also well used by the general public wishing to conduct private meetings, study and business-related activities. Banking Hub Concierge Quisandra Webby now has a separate laptop provided by the New Zealand Business Association (NZBA) for setting up appointments and using email.
5. LibraryPlus staff started working on the addition of Radio Frequency Identification Tags (RFID) in every book held in LibraryPlus across the District in preparation for Te Ramanui o Ruapūtahanga, where self-checkout and automated Smart Returns will be available.

Children's Services

6. Summer Blast check-ins saw some very imaginative creations for the many activities on the program. Workshops held across the District were well attended and enjoyed in all LibraryPlus. Workshops included puzzle making, origami and interactive outdoor skills.
7. During the Summer Blast programme children and adults alike were fascinated and very amused with entertainer Deano Yipidee. Deano promotes reading during his one-hour sessions interspersed with songs and skits. Parents, and LibraryPlus staff, were invited to join in with his sessions which meant getting into character with false teeth, granny panties and other pieces of costume.
8. Summer Blast finales were held in the last week of January and included prize giving, games, fun challenges, crafts, and feasts. During all LibraryPlus finales the sponsor of the programme Lysaght Watt Trust were thanked and acknowledged with a round of applause.
9. Arts Co-ordinator Michaela Stoneman led an Arty Adventures session for the home schoolers group at Hāwera LibraryPlus. The group created masks. Michaela enjoys working with this group, they always have great feedback and appreciate the art opportunity.

Digital Services

10. Facebook posts for January had a total reach of 18,664 with the highest reaching post at 3,329. The highest number of engagements for one post January was 32 (engagements are comments, shares, and link clicks).
11. During January Twitter posts collected 1,426 impressions with the top tweet gaining 296 impressions.

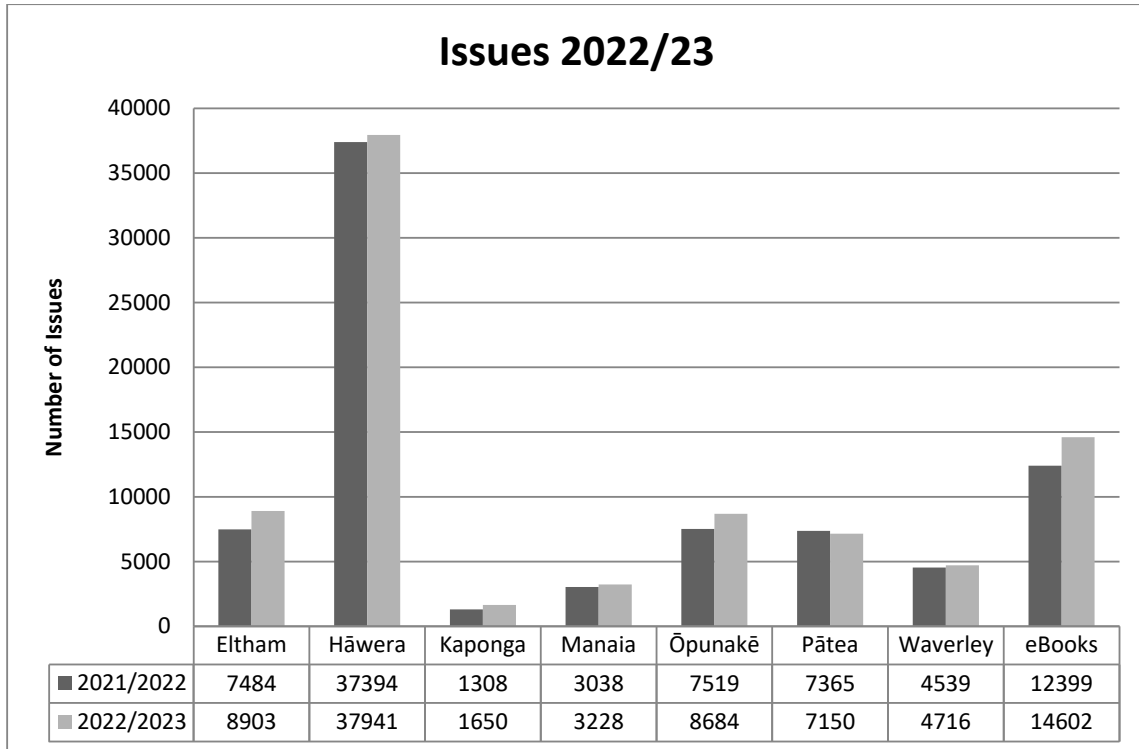
Ngā Tauanga / Statistics

Wi-Fi and APNK Usage

12. In January there were 47,646 minutes used on APNK and 1,070 logins for the month, compared with 25,148 minutes and 914 logins for the year prior.
13. In January, the Wi-Fi was used 2,267 times compared with 4,093 the year prior.

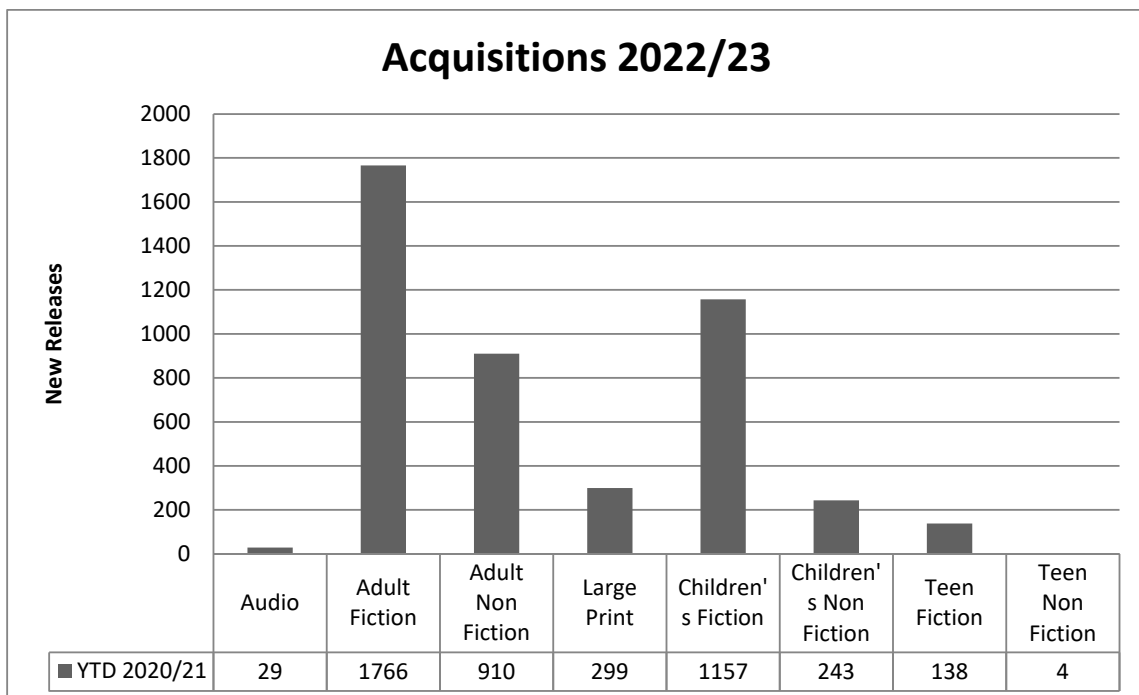
Circulation

14. Issues for January were 13,401 compared with 12,442 for the year prior.



New Resources

15. The acquisitions department processed 4,546 resources and distributed them across the seven LibraryPlus branches in the first six months of the year. Of these, 34% were for children and teens.
16. Distribution issues continue and are now impacting on magazine supply. Many magazines are sourced through PaperPlus; however, they have been unable to supply since November, and are unlikely to have stocks again until 27 February at the earliest.



Membership

17. Membership of the libraries stands at 12,442 or 43% of the population.

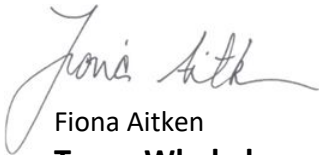
Whakakapia / Conclusion

18. January 2023 saw all LibraryPlus busy with Summer Blast workshops and finales, the restart of adult programmes and event planning for 2023. APNK and Wi-Fi services continue to be well utilised with increasing usage of printing and scanning facilities. Although supply chain issues continue to cause concern, the combination of print, audio and eBooks meet the needs of the readers. People appear less cautious in their approach to gatherings and events, despite the ongoing Covid pandemic, and the use of LibraryPlus facilities for a wide range of recreational and business needs continues to regrow.



Cath Sheard

**Kaiarataki Tuarua Ratonga Hapori /
Acting Group Manager Community Services**



Fiona Aitken

Tumu Whakahaere / Chief Executive



Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg
Date	8 March 2023
Subject	Environmental Services Activity Report: January 2023

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates the Eltham-Kaponga Community Board on activities relating to the Environmental Services Group (the Group) for the month of January 2023.
2. The Group is comprised of four business units:
 - a) Planning and Development;
 - b) Quality Assurance;
 - c) Regulatory Services; and
 - d) Environment and Sustainability.
3. The first part of the report goes through the operational activities for each of the business units. The second part of the report provides an update on key projects and programmes.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report – January 2023.

Ratonga Hanga Whare / Building Control Services

4. Below are the statistics for Building Consents.

2022/23 Financial Year

	November 2022	December 2022	January 2023	YTD From 1 July 2022
Lodged	51	36	31	327
Issued	45	37	19	302
% Issued within statutory timeframe	81%	69%	63%	81%
Inspections carried out for the month	308	233	-	-
Value of building works lodged	\$4,252,700	\$6,252,000	\$1,949,500	\$30,388,404

NOTE: Due to changes in reporting processes, the statistics for Building Consents in January 2023 are unable to be provided completely. The accurate up to date information will be reported retrospectively in the next Activity Report.



7

5. Below are the Building Consents lodged by type:

January 2023

Consents lodged by type	Eltham	Hāwera	Kaponga	Manaia	Ōpunakē	Pātea	Waverley	TOTAL
New Dwellings		1		1	2	1		5
Pole type sheds	1			1	1			3
Garage/Storage Sheds		1	2	2			1	6
Log fires		3		2				5
Adds/Alts	1	3		1	2	1		8
Other		2						2
Amendments		3	1		1			5
TOTAL	2	13	3	7	6	2	1	34

NOTE: See [Appendix A](#) for Ōpunakē – Town and Other.

6. The tables below provide information on Dangerous Building Notices and Notices to Fix.

Dangerous Building Notices

Address	Type	Issue Date	Review Date	Reason for Notice	Status
130 Bridge Street, Eltham	Dangerous Building Notice	20/08/20	03/09/20	Broken window on street frontage. Has been boarded up by the Council,	Owner has not complied with notices.

				but the owner must repair the window.	Legal action initiated.
Portland Quay, Pātea	Dangerous Building Notice	19/10/20	19/11/20	Abandoned, derelict building.	Owner has not complied with notices. Legal advice sought. Engineer deemed immediate danger. Actions undertaken by Council to mitigate risk.
31 Kauae Street, Manaia	Insanitary Building Notice	11/5/21	23/06/21	Abandoned, derelict building.	Owner has not complied with notice. Legal action being undertaken.
202a Tasman Street, Ōpunakē	Insanitary Building Notice	16/3/22	16/04/22	Unlawful sewer connection unearthed by excavation works.	Council in discussions with property owner to establish a lawful sewage system.
11 Nelson Street, Hāwera	Dangerous and Insanitary Building Notices	08/06/22	09/08/22	Structurally unsound. Owner required to repair or demolish.	New notices issued upon legal advice. Working with owner to clear out building and have it demolished.
Middletons Bay	Dangerous Building Notice	17/10/22	17/12/22	Erosion issue to be investigated.	Building to be removed from site. Squatters currently an issue
94 Fairfield Road, Hāwera	Dangerous Building Notice	3/08/22	4/10/22	Dwelling suspected to contain asbestos destroyed in fire.	Looking to pursue section 129 of Building Act after inaction from owner
12 Karora Street, Ōhawe	Insanitary Building Notice	5/10/22	5/4/23	Dwelling with occupants in state of disrepair which could be injurious to health and safety.	Repairs to be made.

Notice to Fix

Address	Type	Issue Date	Review Date	Reason for Notice	Status
5 Glover Road, Hāwera	Notice to Fix	30/07/20	28/08/20	No current Building Warrant of Fitness. Building work without consent – work to comply is ongoing.	Building consent application submitted for changes. CCC yet to be issued

106 Bridge Street, Eltham	Notice to Fix	20/08/20	03/09/20	Non-compliance with Notice to Fix No. 2020/03 – work to comply is ongoing.	No action from owner. Legal action initiated.
284 Tai Road, Ōaonui	Notice to Fix	19/10/20	16/11/20	Building Work without consent.	COA application rejected. Owner to reapply. Attempted to contact owner to follow up.
68 Weraroa Road, Waverley	Notice to Fix	8/06/21	18/03/22 7/07/21	No current BWO. Building work without consent.	COA application submitted. Awaiting info.
34 Fitzroy Street, Normanby	Notice to Fix	17/12/21	28/02/22	Building work without consent.	No contact made from owner. Legal action initiated.
81 Pūriri Street, Hāwera	Notice to Fix	5/07/22	3/08/22	Building work without consent.	Owner made contact. COA application submitted. Awaiting info.
260 Kina Road, Ōaonui	Notice to Fix	22/8/22	3/10/22	Pole shed converted to dwelling without building consent	Owner has engaged draftsman to submit COA application. Not yet submitted
1 Grace Ave, Kaponga	Notice to Fix	16/06/20 23	16/04/20 23	Unconsented plumbing works encroaching on neighbouring property	No contact made

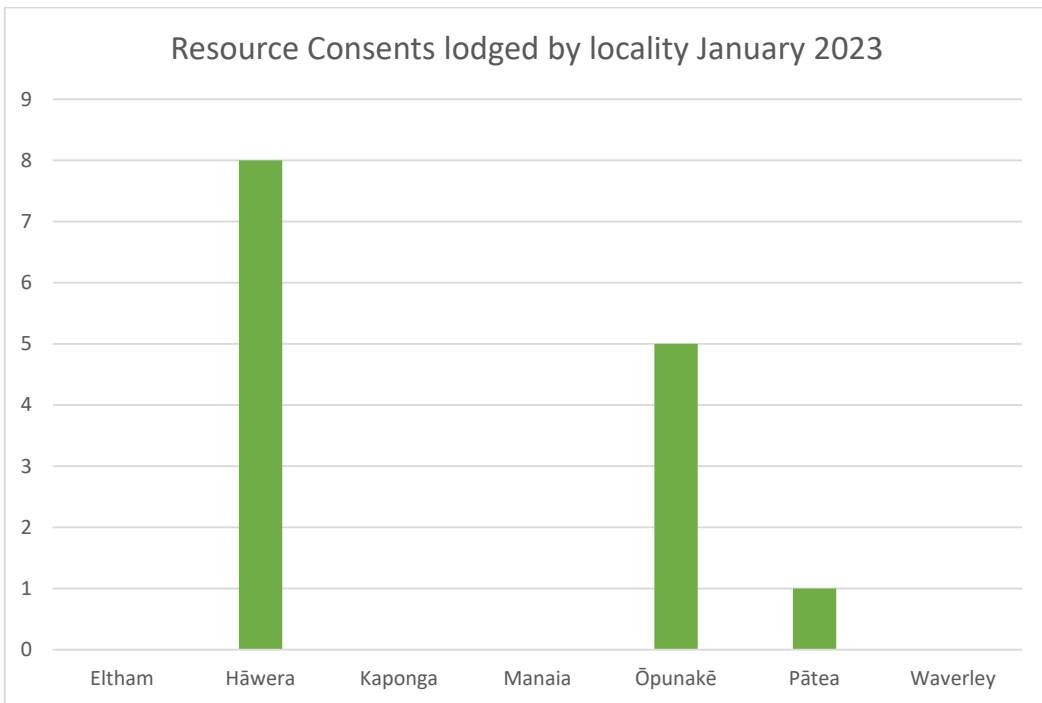
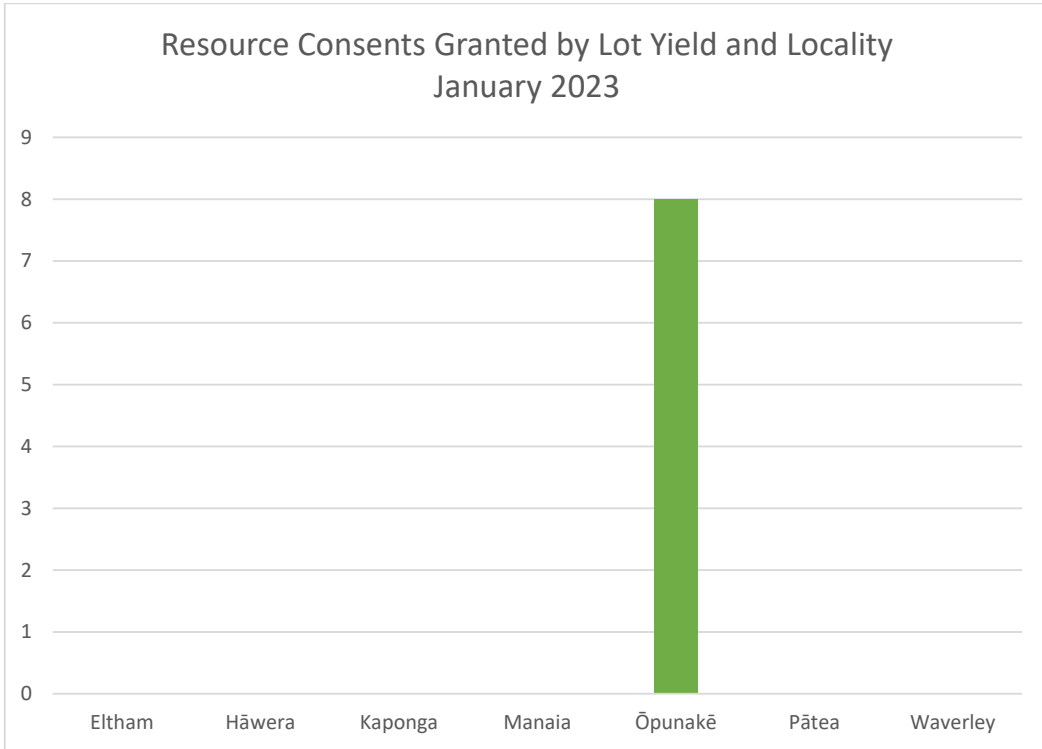
Ratonga Whakamahere Taiao / Planning Services

7. Below are the statistics for Resource Consents.

2022/23 Financial Year

	November 2022	December 2022	January 2023	YTD From 1 July 2022
Lodged	25	11	10	115
Granted	18	14	9	100
% Granted within statutory timeframe	100%	100%	33%	48%

NOTE: Due to changes in reporting processes, the statistics for Resource Consents in January 2023 are unable to be provided completely. The accurate up to date information will be reported retrospectively in the next Activity Report.



8. Of the consents lodged between 1 October 2022 and 31 December 2022, the following have been referred to Iwi.

Appl. No.	Location	Proposal	Iwi
RML22059	2163 Ōpunakē Road, Ōpunakē	Deemed Permitted Activity - extension of bedroom dwelling	Ngāruahine
RMS22094	742 Ōeo Road, Ōeo	Three lot rural subdivision	Ngāruahine

RMS22095	336 Austin Road, Hāwera	Amalgamation covenant cancellation on two properties at 336 Austin Road	Ngāti Ruanui
RML22060	467 Tempsky Road, Ōkaiawa	To establish and operate a petroleum wellsite on Palmer Road, Kāpuni	Ngāruahine
RML22061	35 Ngātai Street, Manaia 4612	Establishment for an administration building for Ngāruahine Iwi authority	Ngāruahine
RML22064	31 Anglers Avenue, Warea	Add an extension to existing boat shed	Taranaki
RMS22096	370 Boylan Road, Te Roti	Change of Conditions to RMS22071 under s127 of the RMA	Ngāti Ruanui, Ngāruahine
RMS22097	53 Lower Kāhui Road, Rāhotu	Eight lot subdivision next to Rāhotu	Taranaki
RMS22098	673 Palmer Road, Kāpuni	Land use and Subdivision consent relating to the construction of a solar farm	Ngāruahine
RMS22099	242 Turuturu Road, Hāwera	Two lot subdivision with land use consent for reduced setbacks	Ngāti Ruanui
RMS22100	6230 South Road (S H 45), Pungarehu	Two lot subdivision and amalgamation of the balance lot	Taranaki
RMS22101	147 Mid Puniho Road, Puniho	Five lot rural subdivision	Taranaki
RMS22102	168 Upper Newall Road, Warea	Boundary adjustment between two property titles	Taranaki
RMS22103	330 Upper Newall Road, Warea	Two lot subdivision which formalises existing land uses	Taranaki
RMS22104	46 Smith Street, Waverley 4510	Two lot residential subdivision	Ngaa Rauru
RMS22105	207 Warea Road, Warea	Two lot rural subdivision	Taranaki
RML22069	127 Normanby Road, Normanby	Vary RML19112	Ngāruahine
RML22072	39 South Road (S H 3), Manutahi	Change of conditions to RML10071 - Kauri A Wellsite	Ngāti Ruanui
RML22073	1502 South Road (S H 3), Manutahi	Change of conditions to RM030023 - Kauri E Wellsite	Ngāti Ruanui
RML22074	125 Lower Ball Road, Kākarama	Change of conditions to RM030016 - Kauri F Wellsite	Ngāti Ruanui
RML22078	188 Ball Road, Kākarama	Remediation of Manutahi C Wellsite	Ngāti Ruanui
RMS22108	41 Grey Street, Hāwera 4610	Two lot residential subdivision	Ngāti Ruanui
RMS22109	952 Waiteika Road, Ōpunakē	Three lot rural subdivision as a restricted discretionary activity	Taranaki
RMS22110	34 Gisborne Terrace, Ōpunakē 4616	Change of Conditions to RMS22027	Taranaki
RMS22111	297 Arawhata Road, Ōpunakē	Two lot rural subdivision	Taranaki
RMS22112	Graves Street, Eltham 4322	Boundary Adjustment	Ngāruahine
RMS22113	54 Reid Avenue, Hāwera 4610	Two lot residential boundary adjustment	Ngāti Ruanui
RMS22114	41 Manawapou Road, Manutahi	Four lot rural subdivision	Ngāti Ruanui
RMS22115	Hoani Road, Puniho	Five lot rural subdivision	Taranaki
RMS22116	130 Petch Road, Alton	Two lot rural subdivision	Ngāti Ruanui
RMS22117	64 B Eltham Road, Eltham	Two lot rural subdivision	Ngāruahine
RMS22118	249 Ōpourapa Road, Rāhotu	Two lot subdivision	Taranaki
RML22081	Makakaho Road, Waitōtara	S139 Certificate of Compliance	Ngaa Rauru

RMS22119	76 Turuturu Road, Hāwera	Two Lot Rural Subdivision	Ngāti Ruanui
RMS22120	218 Lower Parihaka Road, Pungarehu	Four lot rural boundary adjustment and new right of way easement	Ngāruahine
RMS22121	3639 South Road (S H 45), Ōpunakē	Two lot rural subdivision	Ngāruahine

Ratonga Waeture / Regulatory Services

9. Below are the statistics for Customer Service Requests.

2022/23 Financial Year

Customer Service Requests (CRM's)	November 2022	December 2022	January 2023	YTD From 1 July 2022
Dog Attacks	2	7	5	26
Rushing/Threatening	5	9	5	28
Roaming	61	60	66	379
Barking	31	29	41	253
Stock Wandering	8	14	8	89
Abandoned Vehicles	7	4	10	45
Illegal Dumping	3	1	8	16
Re-homed dogs	0	0	0	11
Parking Infringements issued	204	71	94	718

10. **Abandoned Vehicles:**

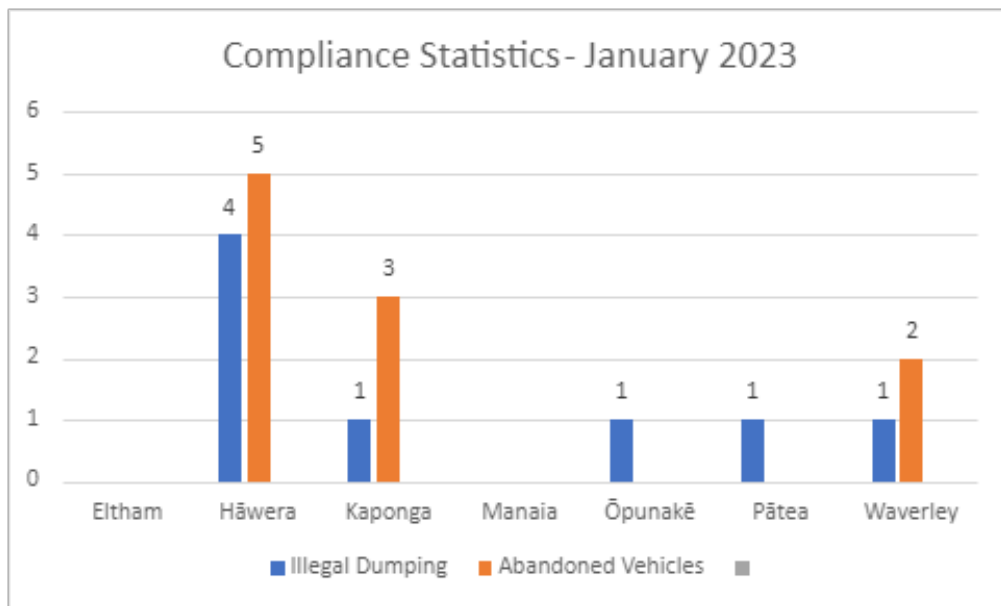
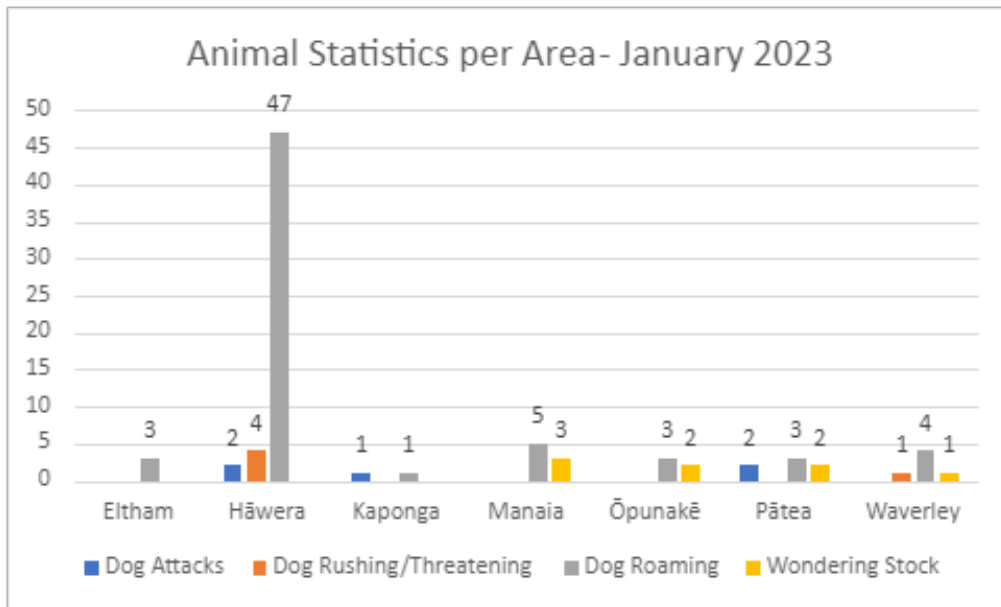
- Ten cars were abandoned in January (six cars removed by due dates, two cars impounded and not claimed – sent to be scrapped, one car impounded and claimed by owner and one car impounded under the roading bylaw – sent to be scrapped). Total of \$1,400 infringements issued.

11. **Illegal Dumping:**

- Two letters were sent to suspected offenders as warnings for January illegal dumping.
- All others were removed by contractors as no evidence could be traced back to suspected offenders.

12. **Wandering Stock December:**

- A total of eight wandering stock incidents were reported in January.
- Two in Ōpunakē – Roaming Pigs (none located), two cows (none located)
- Three in Manaia – Wandering Calf (not located), one cow (secured on section), five cows (spoken with multiple farmers – none located).
- One in Pātea – Cow (officer did not attend, stood down by caller)
- Two in Waverley – Sheep (none located), one horse (not attended by Allied).



Legal/Enforcement Action

13. The table below provides information on Legal/Enforcement Actions.

Animals

Address	Type	Issue Date	Comment
Pātea	Prosecution	25 February 2022	Dog Attack on Child – Ongoing. Two dogs involved with two different owners. One owner prosecuted – found guilty – Destruction of dog Second owner pleaded not guilty. Ongoing; next court appearance set for 8 March 2023

Rautaki Kaupapa me ngā Hōtaka / Strategic Projects and Programmes

Environment and Sustainability Team

Fleet Emissions Reduction

14. Each year the Environment and Sustainability team works to make the Council's organisational emissions profile more comprehensive. Part of this work now includes emissions created by the Council's vehicle fleet.
15. The Council has engaged with Abley Consultants, who also assisted in the Commute to Work Survey, to comprehensively look at the Council's fleet emissions over the 2022 calendar year. Along with interviews with the fleet and sustainability managers, Abley assessed each vehicle's mileage and trip patterns along with fleet fuel consumption, maintenance, utilisation, idling, driver operations and Council's policy with regards to fleet.
16. The Council's total annual fleet emissions are 215 tCO₂e for the calendar year and based on the Council's 2019/2020 total emissions and accounts for 18% of its total emissions.
17. The average trip length for the entire fleet was 17km, with 31% of all trips undertaken being under 5km, 58% of journeys being between 5-40km and 11% over 40km. Unsurprisingly wastewater treatment, roading and building control vehicles had either the highest number of trips or the highest running hours. The executive car had the lowest running hours and the aquatic centre vehicle, the lowest number of trips.
18. Initial recommendations include assessing the validity of some vehicles and shifting to EV or hybrid vehicles, where possible. The Environment and Sustainability Team is now waiting on the final report from Abley.

Regional Organics Materials Recovery EOI and MfE funding

19. As part of the New Aotearoa New Zealand Waste Strategy and Ministry for the Environment's (MfE) National Emissions Reduction Plan, all councils will be required to offer kerbside food waste collection services by 2030.
20. Throughout the first half of 2022, South Taranaki District Council (STDC), New Plymouth District Council (NPDC) and Stratford District Council (SDC) collaborated to conduct a feasibility study into how the councils might collectively build, operate and/or manage an organic materials recovery facility (or facilities).
21. The three councils are continuing to work with industrial organic waste producers and Tonkin + Taylor and have developed an Expressions of Interest (EOI) document for private businesses who may be interested in building and operating an organic materials processing facility in the District. The EOI closed on 27 February 2023.
22. In parallel to the EOI development, STDC's Environment and Sustainability team is collaborating with SDC and have applied for MfE Waste Minimisation funding to develop a kerbside organics collection (including food waste) feasibility study and business case, which will then need to be funded via 2024-2034 LTP. NPDC are not part of this process as they already have a food waste collection operating in their district.
23. For applications that involve collaboration between two or more councils, MfE's Waste Minimisation Fund is offering co-funding of up to 75%. The kerbside organics collection

(including food waste) feasibility study and business case for STDC and SDC is estimated to cost \$80,000. If funded, the national Waste Minimisation Fund would cover 75% of these project costs (\$60,000), with STDC providing 18.75% (\$15,000) and SDC providing 6.25% (\$5,000). The study is expected to run from early 2023 to September 2023 dependant on the outcome of the funding application.

Waste Management and Minimisation Plan (WMMP) - Review Process Underway

24. STDC, NPDC and SDC are collaborating regionally so that each Council can adopt a new WMMP before the end of 2023. The councils have co-funded the mandatory Waste Assessment that is statutorily required prior to a WMMP being developed. Although the councils are collaborating on the WMMP renewal process, each council is creating their own WMMP that incorporates any requirements or preferences unique to their district.
25. The councils have conducted extensive initial community engagement and initial Iwi engagement is ongoing. A draft of the next WMMP will be presented to Councillors, Te Kāhui Matauraura and Iwi Officers by April 2023. After any feedback has been incorporated, the draft WMMP will then go through a Special Consultative Procedure (SCP), before being finalised by November 2023.

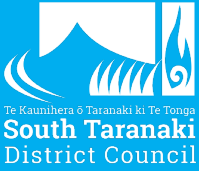


Liam Dagg

**Kaiarataki Taiao /
Group Manager Environmental Services**

Appendix A**Building Consents Lodged by Type in Ōpunakē Town and Other Areas****January 2023**

Consents lodged by type	Ōpunakē Town	Ōpunakē Other	TOTAL
New Dwellings	0	0	0
Pole type sheds	1	0	1
Garage/Storage Sheds	0	0	0
Log fires	0	0	0
Adds/Alts	1	1	2
Other	0	0	0
Amendments	1	0	1
TOTAL	3	1	4



Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaiawhina Tuarua – Ratonga Hapori me te Pūhanga / Administration Officer Community and Infrastructure Services, Hunter Love
Date	8 March 2023
Subject	Facility Usage Report

7

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The facility usage report summarises the total usage of a range of Council owned assets and services, within the South Taranaki District.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Facility Usage Report.

Eltham-Kaponga Facility Usage Report - 2022/23

ELTHAM																											
*Please note: Figures for March, April and May 2020; and August and September 2021, will vary due to the closure of public facilities during the COVID-19 (Corona Virus) pandemic (national lockdown).																											
Eltham Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)																											
	July		August		September		October		November		December		January		February		March		April		May		June		YTD		
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	
Burials and Cremations 11/12	2	1	1	0	1	3	0	0	1	1	0	2	0	0	0	0	0	0	1	0	0	0	1	0	7	7	
Burials and Cremations 12/13	2	0	2	0	3	0	0	0	1	0	1	3	0	0	0	2	2	0	1	3	0	1	1	13	10		
Burials and Cremations 13/14	1	1	1	1	0	0	1	2	2	4	0	3	0	1	1	1	0	2	2	0	0	2	1	0	9	17	
Burials and Cremations 14/15	0	0	1	0	1	2	3	1	1	2	2	2	0	1	1	1	0	1	1	0	0	2	2	2	11	13	
Burials and Cremations 15/16	3	2	1	0	1	0	0	2	1	1	0	0	2	1	1	0	2	2	0	1	0	3	2	15	10		
Burials and Cremations 16/17	0	2	2	1	0	0	0	0	1	1	1	0	2	0	1	0	1	1	3	0	3	0	0	14	5		
Burials and Cremations 17/18	2	0	0	0	3	1	1	1	1	2	3	1	1	0	1	2	0	1	1	2	0	1	2	15	12		
Burials and Cremations 18/19	0	2	1	0	0	0	2	2	0	0	1	0	2	2	1	2	0	0	2	2	1	0	0	9	11		
Burials and Cremations 19/20	2	0	0	2	1	1	1	2	1	1	2	0	1	1	1	1	0	0	0	0	0	1	0	10	8		
Burials and Cremations 20/21	1	0	0	1	1	0	0	1	1	0	2	0	1	1	2	0	2	0	1	3	0	1	2	3	13	10	
Burials and Cremations 21/22	1	0	0	0	3	4	2	0	1	1	0	0	0	1	1	2	0	1	0	2	0	0	2	10	11		
Burials and Cremations 22/23	1	3	0	3	0	5	2	2	1	1	1	1	1	1	1	2	0	1	0	2	0	2	6	16			

Eltham Town Hall Monthly and Year to Date (YTD) Booking Figures														
	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
Monthly Figures 11/12	3	2	5	6	4	4	5	8	11	11	11	4	74	
Monthly Figures 12/13	5	3	8	9	8	5	1	6	3	1	2	4	55	
Monthly Figures 13/14	3	0	2	0	5	6	0	1	1	4	1	2	25	
Monthly Figures 14/15	1	3	3	2	2	1	1	1	1	1	6	0	22	
Monthly Figures 17/18	closed	closed	1	0	1	2	0	1	2	1	1	1	10	
Monthly Figures 18/19	2	1	3	1	1	2	0	0	2	1	0	0	13	
Monthly Figures 19/20	0	0	2	1	3	4	1	2	0	0	0	0	13	
Monthly Figures 20/21	3	3	5	7	2	2	2	1	3	5	3	15	51	
Monthly Figures 21/22	4	3	4	5	9	2	0	4	20	11	5	1	68	
Monthly Figures 22/23	1	1	1	1	5	7	0	4	20	11	5	1	16	

Please note the Eltham Town Hall was closed temporarily in July 2015 and reopened in September 2017

Eltham Town Hall Monthly and Year to Date (YTD) Attendance Figures (People)														
	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
Monthly Figures 17/18	closed	closed	300	0	40	108	0	80	216	150	25	100	1,019	
Monthly Figures 18/19	122	100	200	300	120	600	0	0	386	100	0	0	1,928	
Monthly Figures 19/20	0	0	169	200	120	175	3	250	0	0	0	0	917	
Monthly Figures 20/21	275	107	200	336	65	207	340	6	87	449	52	575	2,699	
Monthly Figures 21/22	105	390	310	105	136	40	0	140	120	60	99	220	1,725	
Monthly Figures 22/23	220	25	56	130	248	177	0	140	120	60	99	220	856	

Taumata Recreation Centre Monthly and Year to Date (YTD) Booking Figures														
	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
Monthly Figures 17/18	3	3	9	6	3	7	4	4	6	6	3	6	60	
Monthly Figures 18/19	3	1	3	2	8	6	2	2	2	1	2	1	33	
Monthly Figures 19/20	3	1	2	0	1	0	1	2	1	0	0	3	14	
Monthly Figures 20/21	1	2	12	12	3	6	1	4	2	1	1	3	48	
Monthly Figures 21/22	4	0	0	5	2	2	1	6	2	0	1	5	28	
Monthly Figures 22/23	5	9	5	7	6	1	2	6	2	0	1	5	28	

Taumata Recreation Centre Monthly and Year to Date (YTD) Attendance Figures (People)														
	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
Monthly Figures 17/18	160	100	142	150	60	70	62	40	160	300	75	100	1,419	
Monthly Figures 18/19	140	10	30	20	100	160	63	68	203	10	40	3	847	
Monthly Figures 19/20	77	11	32	0	6	0	46	35	10	0	0	15	232	
Monthly Figures 20/21	10	37	210	147	32	150	30	38	67	35	14	50	820	
Monthly Figures 21/22	108	0	0	102	24	60	25	64	200	0	12	42	637	
Monthly Figures 22/23	54	158	116	19	106	25	37	64	200	0	12	42	637	

Eltham Transfer Station Monthly and Year to Date (YTD) Figures														
	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
Vehicle Numbers 11/12	36	44	57	52	55	61	58	43	77	49	37	32	601	
Vehicle Numbers 12/13	45	32	43	43	38	43	56	55	41	30	44	23	493	
Vehicle Numbers 13/14	29	27	19	35	47	35	46	36	42	24	37	30	407	
Vehicle Numbers 14/15	21	23	29	25	33	40	40	24	39	62	50	48	434	
Vehicle Numbers 15/16	39	37	55	33	38	38	26	35	33	35	29	30	428	
Vehicle Numbers 16/17	46	42	37	43	47	52	47	37	unavailable	68	56	59	534	
Vehicle Numbers 17/18	56	43	45	60	85	91	77	72	72	78	81	80	840	
Vehicle Numbers 18/19	43	41	61	65	44	61	52	40	52	74	99	56	679	
Vehicle Numbers 19/20	45	57	74	73	59	63	79	64	56	31	70	52	723	
Vehicle Numbers 20/21	35	40	46	64	62	79	106	66	99	78	60	65	800	
Vehicle Numbers 21/22	69	40	77	71	73	85	97	67	75	75	83	68	880	
Vehicle Numbers 22/23	55	70	64	82	84	76	97	67	75	75	83	68	431	

KAPONGA



Eltham-Kaponga Community Board - Information Reports

Kaponga Memorial Hall Monthly and Year to Date (YTD) Booking Figures																			
	July		August		September		October		November		December		January	February	March	April	May	June	YTD
Monthly Figures 11/12	2	1	6	9	2	2	2	2	2	2	2	2	2	4	8	2	8	13	59
Monthly Figures 12/13	8	6	8	6	4	3	1	1	1	1	1	1	1	1	2	6	12	8	65
Monthly Figures 13/14	7	8	8	5	13	5	3	0	3	0	1	2	2	0	1	6	2	60	
Monthly Figures 14/15	4	1	1	2	3	2	1	3	2	1	3	3	3	2	3	3	9	34	
Monthly Figures 15/16	3	3	6	3	4	5	2	0	2	0	4	2	2	2	2	4	0	38	
Monthly Figures 16/17	3	6	0	0	1	5	1	2	4	1	2	4	2	0	4	0	0	24	
Monthly Figures 17/18	0	3	3	1	1	3	1	2	1	2	1	1	2	1	2	2	2	20	
Monthly Figures 18/19	1	1	1	1	1	2	0	2	1	2	1	1	1	1	1	0	0	12	
Monthly Figures 19/20	1	1	1	2	2	6	1	2	0	0	0	0	0	0	0	0	0	16	
Monthly Figures 20/21	4	1	0	2	4	4	1	0	1	0	1	3	4	1	4	1	1	25	
Monthly Figures 21/22	1	0	1	2	3	3	3	3	1	1	1	4	3	3	4	3	4	26	
Monthly Figures 22/23	4	5	4	8	15	8	1	1	1	1	4	3	4	3	4	4	4	45	

Kaponga Memorial Hall Monthly and Year to Date (YTD) Attendance Figures (People)																			
	July		August		September		October		November		December		January	February	March	April	May	June	YTD
Monthly Figures 16/17	250	114	0	0	80	250	80	50	220	10	150	306	138	0	0	0	0	1,268	
Monthly Figures 17/18	0	80	250	150	50	220	10	150	306	138	0	0	30	40	0	0	0	1,085	
Monthly Figures 18/19	10	40	40	10	100	400	0	280	10	50	0	0	50	0	0	0	0	990	
Monthly Figures 19/20	10	150	60	300	120	720	10	40	0	0	0	0	0	0	0	0	0	1,410	
Monthly Figures 20/21	53	25	30	308	410	360	180	0	87	124	131	8	131	8	8	8	8	1,546	
Monthly Figures 21/22	11	0	23	108	109	167	180	45	40	405	83	85	85	85	85	85	85	1,256	
Monthly Figures 22/23	102	197	60	132	610	205	30	45	40	405	83	85	85	85	85	85	85	1,336	

Please note the Monthly attendance figures were not recorded prior to July 16/17

Kaponga Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)																											
	July		August		September		October		November		December		January		February		March		April		May		June		B	YTD	C
Burials and Cremations 11/12	0	0	0	0	1	0	2	1	2	0	0	0	0	0	0	1	0	1	0	1	0	0	1	7	4		
Burials and Cremations 12/13	2	0	1	0	0	0	1	0	1	0	1	1	0	1	0	0	3	0	0	0	0	0	0	9	2		
Burials and Cremations 13/14	0	0	0	0	1	0	0	1	0	1	1	0	2	0	0	1	0	1	1	2	0	0	1	9	3		
Burials and Cremations 14/15	1	0	1	0	0	0	1	1	0	1	1	1	1	0	2	0	0	0	0	0	0	0	0	9	3		
Burials and Cremations 15/16	2	0	0	0	0	0	3	0	0	1	1	0	2	0	0	0	0	0	0	0	2	1	0	10	3		
Burials and Cremations 16/17	0	0	2	0	0	0	0	0	1	0	0	1	0	0	1	0	1	0	1	0	1	2	0	8	1		
Burials and Cremations 17/18	0	0	0	1	2	0	1	1	0	2	2	0	0	0	1	0	1	0	2	1	0	1	0	9	6		
Burials and Cremations 18/19	0	0	1	0	1	0	0	0	0	0	0	0	2	1	3	0	1	3	0	0	0	0	0	6	6		
Burials and Cremations 19/20	0	1	2	0	0	0	2	2	0	0	1	0	0	0	2	2	0	0	0	0	0	0	0	7	5		
Burials and Cremations 20/21	0	3	0	0	0	1	1	0	2	0	2	0	0	0	0	2	0	1	0	1	0	1	0	9	4		
Burials and Cremations 21/22	0	0	1	0	0	0	0	0	1	0	0	1	0	0	0	1	0	1	0	1	0	0	0	6	1		
Burials and Cremations 22/23	0	0	1	0	1	1	0	0	1	0	1	1	0	1	0	1	0	1	1	1	1	0	4	3			

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Eltham Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	898	1,536	2,688	77	Closed	Closed	Closed	5,199
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	1,129	2,028	3,664	918	Closed	Closed	Closed	7,739
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	1,607	1,700	3,721	1,030	Closed	Closed	Closed	8,058
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	1,716	3,412	2,999	828	Closed	Closed	Closed	8,955
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	1,650	2,480	3,783	741	Closed	Closed	Closed	8,654
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	1,013	1,822	2,794	1,395	Closed	Closed	Closed	7,024
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	1,211	3,062	2,096	568	Closed	Closed	Closed	6,937
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	1,234	2,172	3,781	930	Closed	Closed	Closed	8,117
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	827	1,735	3,640	745	Closed	Closed	Closed	6,947
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	660	2,199	3,230	0	Closed	Closed	Closed	6,089
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	2,055	2,335	352	Closed	Closed	Closed	4,742
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	1,208	1,553						

Rawhitiroa Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	1,531	2,127	1,604	551	Closed	Closed	Closed	5,813
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	1,099	3,422	2,354	942	Closed	Closed	Closed	7,817
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	871	1,162	1,864	338	Closed	Closed	Closed	4,235
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	1,296	3,952	1,507	495	Closed	Closed	Closed	7,250
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	2,152	4,230	2,929	897	Closed	Closed	Closed	10,208
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	1,422	2,333	2,328	665	Closed	Closed	Closed	6,546
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	2,164	5,206	1,803	696	Closed	Closed	Closed	9,869
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	2,095	3,497	2,555	612	Closed	Closed	Closed	8,759
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	1,433	3,025	2,709	610	Closed	Closed	Closed	7,777
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	1,817	3,564	2,364	0	Closed	Closed	Closed	7,745
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	3,246	1,094	507	Closed	Closed	Closed	4,847
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	1,561	2,167						3,728

Kaponga Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	428	972	2,007	21	Closed	Closed	Closed	3,428
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	628	1,787	3,166	661	Closed	Closed	Closed	6,242
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	532	797	2,109	182	Closed	Closed	Closed	3,620
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	821	2,116	1,992	219	Closed	Closed	Closed	5,148
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	1,189	1,942	3,514	613	Closed	Closed	Closed	7,258
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	619	936	2,217	472	Closed	Closed	Closed	4,244
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	924	2,350	1,719	295	Closed	Closed	Closed	5,288
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	980	1,941	2,360	343	Closed	Closed	Closed	5,624
Attendance Numbers 19/20	Closed	Closed	Closed	Closed	Closed	688	1,286	2,114	243	Closed	Closed	Closed	4,331
Attendance Numbers 20/21	Closed	Closed	Closed	Closed	Closed	753	1,350	1,479	0	Closed	Closed	Closed	3,582
Attendance Numbers 21/22	Closed	Closed	Closed	Closed	Closed	Closed	1,245	668	166	Closed	Closed	Closed	2,079
Attendance Numbers 22/23	Closed	Closed	Closed	Closed	Closed	850	1,049						1,899

Southlink Bus Service Statistics (Showing Average Passenger Numbers per Trip)														
Waverley to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	Average	
													YTD	Cost
2011/2012	12.5	16.1	18.3	18.9	21.8	20.4	18.8	21.0	22.3	21.6	16.5	13.8	18.50	38.80%
2012/2013	13.9	18.9	22.6	22.8	27.1	25.6	26.0	28.3	25.1	25.4	23.4	24.8	23.60	40.00%
2013/2014	26.6	20.3	21.0	22.0	17.3	16.3	15.1	14.6	20.4	17.3	14.5	13.6	18.25	47.40%
2014/2015	17.5	23.5	18.3	18.6	15.0	17.9	15.6	18.8	15.5	16.6	11.9	14.8	17.00	56.24%
2015/2016	14.6	13.6	10.4	11.5	14.0	13.9	17.0	15.8	15.0	19.4	15.1	15.8	14.68	48.87%
2016/2017	13.9	14.4	14.9	10.0	13.3	15.6	14.0	14.4	11.9	14.5	14.3	11.2	13.53	44.56%
2017/2018	10.9	11.3	10.0	14.1	11.5	16.4	12.8	12.9	10.3	9.8	12.9	8.6	11.79	32.35%
2018/2019	7.6	9.8	9.5	9.9	11.0	11.2	15.2	8.8	6.9	6.2	6.8	6.8	9.14	19.10%
2019/2020	5.1	6.8	6.3	6.9	5.9	6.5	6.9	6.7	5.1	1.8	1.8	3.6	5.3	8.60%
2020/2021	4.2	3.3	1.5	4.4	2.6	3.3	4.3	5.5	3.5	3.5	3.6	3.4	3.6	6.00%
2021/2022	5.1	2.9	3.8	4.7	4.6	4.6	4.2	4.1	4.6	4.6	3.8	4.0	4.2	6.90%
2022/2023	4.3	4.8	4.8	3.9	5.1	4.1	4.9						4.5	

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Eltham-Kaponga Community Board - Information Reports

Opunaké to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	Average	
													YTD	Cost
2011/2012	13.4	19.4	24.5	25.0	25.6	23.6	24.6	21.5	23.8	14.5	18.6	13.3	20.65	35.70%
2012/2013	15.0	12.0	13.9	13.4	14.3	17.5	12.6	11.4	9.0	9.5	12.9	10.9	12.70	19.90%
2013/2014	9.5	13.4	10.8	7.8	10.5	11.3	10.6	10.5	6.8	5.3	6.2	7.1	9.15	20.70%
2014/2015	5.5	8.0	8.4	5.3	7.8	2.9	5.8	7.4	4.8	4.1	5.8	4.8	5.88	17.02%
2015/2016	5.7	3.4	9.0	4.2	6.0	2.4	2.1	4.3	3.1	5.0	1.5	5.1	4.32	12.96%
2016/2017	4.6	4.6	6.0	2.8	4.6	5.3	2.8	2.9	4.5	3.6	6.4	3.7	4.32	13.41%
2017/2018	2.0	4.5	3.9	4.0	5.3	4.2	2.8	4.4	5.3	3.4	2.0	2.6	3.70	11.27%
2018/2019	2.8	1.2	3.3	2.6	3.8	1.4	1.7	3.9	3.0	4.5	3.0	4.1	2.94	4.50%
2019/2020	3.5	3.3	2.4	4.2	4.0	2.9	2.3	3.1	2.9	Figures unavailable	3.2	4.4	3.00	0.04%
2020/2021	5.0	3.6	3.0	3.6	5.1	6.6	6.0	5.9	6.0	4.6	4.9	6.6	5.00	0.05%
2021/2022	8.1	4.8	4.1	5.4	5.8	5.1	6.0	4.3	4.1	2.8	4.4	4.1	5.00	5.40%
2022/2023	5.3	4.0	4.2	4.8	3.8	4.6	3.4						4.5	

Opunaké to New Plymouth	July	August	September	October	November	December	January	February	March	April	May	June	Average	
													YTD	Cost
2011/2012	10.5	6.0	15.5	13.9	16.6	14.9	17.0	18.6	18.1	16.1	19.0	14.2	15.03	34.30%
2012/2013	12.4	16.9	11.3	14.8	16.5	20.0	14.5	23.7	14.4	20.8	12.5	11.4	15.76	19.90%
2013/2014	16.8	11.7	18.8	12.3	19.3	13.3	20.5	17.5	11.6	16.3	10.7	16.3	15.43	30.00%
2014/2015	13.8	10.3	14.8	10.5	13.6	12.4	10.9	11.5	10.8	8.1	10.9	7.5	11.26	23.08%
2015/2016	12.3	9.8	9.3	12.7	10.4	9.8	7.9	11.4	9.0	7.4	8.9	10.4	9.94	21.46%
2016/2017	10.3	9.4	7.7	5.8	9.0	8.5	6.8	9.8	7.3	6.6	6.8	8.2	8.02	17.62%
2017/2018	6.6	7.6	7.3	6.3	11.9	10.7	10.3	11.0	6.4	7.1	6.6	7.1	8.24	16.60%
2018/2019	8.5	8.1	10.1	7.1	9.3	7.7	6.3	6.1	6.6	5.0	7.5	7.6	7.49	16.00%
2019/2020	8.1	6.4	10.4	13.0	11.7	10.0	15.9	16.4	7.1	Figures unavailable	12.0	10.5	11.00	20.80%
2020/2021	8.2	10.0	7.1	12.6	12.8	3.7	5.8	8.6	9.4	5.6	8.8	7.0	8.20	14.40%
2021/2022	4.1	5.9	8.4	6.0	5.9	3.7	4.6	5.1	9.1	2.2	6.0	6.1	5.50	10.90%
2022/2023	5.1	6.4	6.9	6.9	6.6	6.0	6.0						6.3	

ELTHAM

Willowbrook, Eltham [4 flats] Monthly and YTD Occupancy Figures

<i>Four Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	3	3	4	4	4	4	4	4	4	4	4	4
Occupancy 12/13	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 13/14	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	3	3	3	4	4	4
Occupancy 18/19	4	4	4	4	4	4	3	3	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	3	3	4	4	4	4
Occupancy 21/22	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
YTD Occupancy %	100%	100%	100%	100%	100%	100%	100%	100%				

Skittup Court, Eltham [6 flats] Monthly and YTD Occupancy Figures

<i>Six Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	6	6	6	6	6	6	6	6	5	6	6	5
Occupancy 12/13	5	6	6	6	6	6	6	6	6	6	6	6
Occupancy 13/14	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 14/15	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 15/16	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 16/17	6	6	6	6	6	6	6	6	6	6	5	6
Occupancy 17/18	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 18/19	6	6	6	6	6	6	6	5	6	6	6	6
Occupancy 19/20	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 20/21	6	5	5	6	6	6	6	6	6	6	6	6
Occupancy 21/22	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 22/23	6	6	6	6	6	6	6	6	6	6	6	6
YTD Occupancy %	100%	100%	100%	100%	100%	100%	100%	100%				

High Street, Eltham [4 flats] Monthly and YTD Occupancy Figures

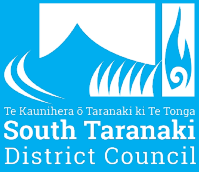
<i>Four Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 12/13	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 13/14	4	4	3	3	3	4	4	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	3	3	4	4	4	4	4	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 18/19	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 21/22	4	4	4	4	3	4	4	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
YTD Occupancy %	100%	100%	100%	100%	100%	100%	100%	100%				

KAPONGA

Kaponga [4 flats] Monthly and YTD Occupancy Figures

<i>Four Flats</i>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	1	1	3	3	3	3	3	3	2	2	2	2
Occupancy 12/13	1	1	3	4	4	4	3	3	2	2	3	3
Occupancy 13/14	3	3	3	3	3	3	3	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	4	4	4	4	4	3	3	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 18/19	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 19/20	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 20/21	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 21/22	4	4	4	4	3	3	3	4	4	4	4	4
Occupancy 22/23	4	4	4	4	4	4	4	4	4	4	4	4
YTD Occupancy %	100%	100%	100%	100%	100%	100%	100%	100%				

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Pūrongo-Whakamārama Information Report

To	Eltham-Kaponga Community Board
From	Kaitātari Whakamahere Tōpūranga / Corporate Planner – Gordon Campbell
Date	8 March 2023
Subject	Reviews of Easter Sunday Trading and Gambling Policies

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council's Easter Sunday Trading and Gambling Policies need to be reviewed and a special consultative procedure is required by law as part of the review process. The Council is inviting feedback/comments from the community boards before seeking public input.

Taunakitanga / Recommendation

THAT the Eltham-Kaponga Community Board receives the Review of Easter Sunday Trading and Gambling Policies Report.

Kupu Whakamārama / Background

2. Councils are required by the Gambling Act 2003 and the Racing Industry Act 2020 to have a Class 4 gambling policy (gaming machines) and a (TAB) Board venues policy, and these must be reviewed every three years.
3. The Shop Trading Hours Act 1990 allows councils to have a policy on Easter Sunday trading. If a council does not have a policy, the only shops that can open on Easter Sunday are dairies, service stations, takeaway food restaurants, restaurants, cafes, souvenir shops, duty free outlets, shops at public passenger terminals, pharmacies and garden centres. A policy is only required if a council wishes to allow trading on Easter Sunday in all or parts of its area and the policy cannot restrict the types of businesses that may open or their opening hours. The Sale and Supply of Alcohol Act 2012 regulates Easter Sunday alcohol sales. A policy must be reviewed five years after it was adopted.

Existing Council Policy

4. The existing [Class 4 Gambling Policy](#) has a limit of nine gaming machines per venue (up to 18 for venues that held a gaming machine licence on 17 October 2001) and a total of 121 machines in the District. Class 4 gambling may be established in venues for the sale of alcohol or alcohol and food, sporting activities or club activities, provided the venue is permitted under the District Plan and is not associated with family activities.

5. The [Board Venues Policy](#) does not allow any new stand-alone TAB venues to be established within the District.
6. The [Easter Sunday Trading Policy](#) allows Easter Sunday trading throughout the District.

Legislative Considerations

7. The three Acts mentioned above require the Council to use a special consultative procedure to review these policies.

Whakawhiti Kōrero/Aromātai / Discussion/Evaluation

8. The following options have been identified for each of the policies.

Class 4 Gambling Policy

9. Option One: The status quo – there would continue to be a limit of nine gaming machines per venue (or 18 as applicable) and a total of 121 machines in the District. Class 4 gambling venues may be established in venues for the sale of alcohol or alcohol and food, sporting activities or club activities, provided the venue is permitted under the District Plan and is not associated with family activities.
10. Option Two: The establishment and relocation of venues remains unchanged but a ‘sinking lid’ policy would be applied for the numbers of gaming machines, over part or all of the District. This would mean that the distribution of venues and machines may change and the total number of machines in the District would reduce over time.
11. Option Three: No restrictions on the numbers of gaming machines at venues and across the District. This option would place no limits on the numbers of machines per venue or the total number in the District, although locations would remain subject to the District Plan. This option is unlikely to be seen as meeting one of the purposes of the Gambling Act 2003, which is to prevent and minimise harm from gambling, including problem gambling.

Board Venues Policy

12. Option One: The status quo – the existing policy that does not allow new Board venues would remain unchanged.
13. Option Two: Allow one or more new venues to be established throughout the District.
14. Option Three: Allow one or more new venues to be established in one or more parts of the District.

Easter Sunday Trading

15. Option One: Status quo – renew the existing policy to allow all shops to open and trade on Easter Sunday.

16. Option Two: Trading on Easter Sunday is allowed in particular parts of the District. For example, some communities may feel they would benefit by opening on Easter Sunday because of the number of travellers or tourists likely to be in their towns during the Easter holiday.
17. Option Three: No policy and therefore no trading on Easter Sunday throughout the entire District apart from dairies, service stations, takeaway food restaurants, restaurants, cafes, souvenir shops, duty free outlets, shops at public passenger terminals, pharmacies and garden centres.

Community Board Feedback/Comments

18. The Council is inviting community boards to provide feedback/comments on the three policies before the special consultative procedure begins and would like to receive any feedback/comments by Thursday 6 April 2023.

Whakakapia / Conclusion

19. The procedure for reviewing the Easter Sunday and gambling policies is set by statute, but the Council would value feedback/comments from the community boards before the formal process begins.



Gordon Campbell

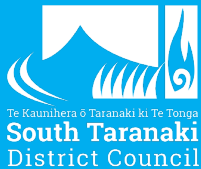
**Kaitātari Whakamahere Tōpūranga /
Corporate Planner**



[Seen by]

Becky Wolland

**Kaihautū Kaupapa Here me te Waitikanga /
Policy and Governance Manager**



Karakia

8. Karakia

Ruruku Whakakapi – Closing Prayer

Unuhia, unuhia

Unuhia ki te uru tapu nui

Kia wātea, kia māmā te ngākau, te

tinana, te wairua i te ara takatū

Kia wātea, ka wātea, āe rā, kua wātea

Rire rire hau pai marire!

Draw on, draw on,

Draw on the supreme sacredness

*To clear, to free the heart, the body and the
spirit of mankind*

To be clear, will be clear, yes is cleared.

Deeply in peace!