

Rārangitake o Te Kāhui Matauraura

Iwi Liaison Committee Agenda

Rāapa 15 Poutū-te-rangi 2023, 10 am

Wednesday 15 March 2023, 10 am

Council Chamber, Albion Street, Hāwera



Pūrongo Whaitikanga Governance Information

Ngā Mema o te Komiti / Committee Members

Mayor Phil Nixon (Chairperson)
Deputy Mayor Robert Northcott (Deputy Chairperson)
Councillor Andy Beccard
Councillor Aaron Langton
Councillor Tuteri Rangihaeata

Te Kāhui o Rauru

Marty Davis

Te Kāhui o Taranaki

Hinewai Katene

Te Korowai o Ngāruahine

Wharehoka Wano

Ngawai Terry

Te Rūnanga o Ngāti Ruanui

John Hooker

Ferinica Hawe-Foreman

Ngapari Nui

Turangapito Parata

Graham Young

Ngā Mahi o ngā Komiti / Role of the Committee

The Iwi Liaison Committee's role is to enhance the relationship between Iwi and Council.

- The Committee comprises the Mayor, the Deputy Mayor, the Chairman of the Environment and Hearings Committee, one other councillor and two representatives from each of the four recognised Iwi of South Taranaki – Ngāti Ruanui, Ngā Rauru Kīitahi, Ngā Hapū o Ngāruahine and Taranaki. Each Iwi can appoint two members to attend the Iwi Liaison Committee but has one vote on the Committee.
- The Committee is delegated the power to grant funds from the Tangata Whenua Liaison Fund within the purpose of the Local Government Act 2002. A sum of \$50,000 is allocated by the Council to the Committee each financial year.
- Other than the Tangata Whenua Liaison Fund the Committee makes recommendations to the Council for it to consider and make decisions on.

He Karere Haumaru / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

Pūrongo Whaitikanga

Governance Information

Huinga Tāngata / Attendance Register

Date	16/11/22	31/01/23	15/03/23	26/04/23	07/06/23	19/07/23	30/08/23	11/10/23	22/11/23
Meeting	O	O	O	O	O	O	O	O	O
Phil Nixon	✓	✓							
Robert Northcott	A	✓							
Andy Beccard	✓	✓							
Aarun Langton	✓	✓							
Tuteri Rangihaeata	✓	A							
Marty Davis	X	X							
Hinewai Katene	X	X							
Whare Wano	X	X							
Ngawai Terry	X	X							
John Hooker	✓	✓							
Ferinica Hawe-Foreman	X	✓							
Ngapari Nui	A	X							
Turangapito Parata	✓	X							
Graham Young	✓	X							

Key

- ✓ Attended
- AO Attended Online
- Was not required to attend
- A Apology
- Y Attended but didn't have to attend
- X Did not attend - no apology

Types of Meetings

- O Ordinary Meeting
- E Extraordinary Meeting

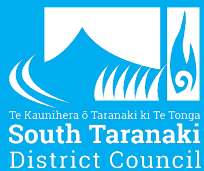


Rārangi Take Agenda

**Rārangi Take o Te Kāhui Matauraura
Rāapa 15 Poutū-te-rangi 2023 at 10 am
Wednesday 15 March 2023 at 10 am**

- 1. Karakia**
- 2. Matakore / Apologies**
- 3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
 - 3.1 Interim Speed Management
- 4. Whakaae ngā Menīti / Confirmation of Minutes**
 - 4.1 [Te Kāhui Matauraura held on 31 January 2023](#) Page 8
- 5. Pūrongo / Report**
 - 5.1 [Iwi Appointments for 2022-2025 Triennium](#) Page 13
- 6. Ngā Take Kawea / Items for Action**
 - 6.1 [List printed on 8 March 2023](#) Page 17
- 7. Pūrongo-Whakamārama / Information Reports**
 - 7.1 [Environmental Services Activity Report: January 2023](#) Page 18
 - 7.2 [Community Development Activity Report](#) Page 30
 - 7.3 [Community Services Activity Report](#) Page 41
 - 7.4 [Reviews of Easter Sunday Trading and Gambling Policies](#) Page 45
- 8. Take Whānui / General Issues**
- 9. Karakia**

Next Meeting Date: Wednesday 26 April 2023 – Council Chamber, Albion Street, Hāwera
Elected Members' Deadline: Wednesday 12 April 2023



Karakia

1. Karakia

Ruruku Timata – Opening Prayer

(Kia uruuru mai ā-hauora,
ā-haukaha, ā-hau māia)

Ki runga

Ki raro

Ki roto

Ki waho

Rire rire hau

Paimārire

*(Fill me with vitality)
strength and bravery)*

Above

Below

Inwards

Outwards

The winds blow & bind us

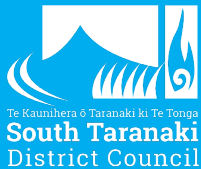
Peace be with us.



Matakore Apologies

2. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki Open Forum and Presentations

3

3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

3.1 Interim Speed Management

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Komiti

Committee Minutes

4

To	Te Kāhui Matauraura
Date	15 March 2023
Subject	Te Kāhui Matauraura – 31 January 2023

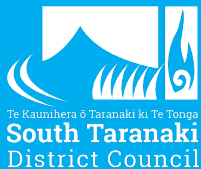
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Kāhui Matauraura met on 31 January 2023. Te Kāhui Matauraura is being asked to adopt their minutes from 31 January 2023 as a true and correct record.
2. There were no recommendations passed at this meeting.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura adopt the minutes of their meeting held on 31 January 2023 as a true and correct record.



Meniti Minutes

4

Ngā Take Mēniti o te Kāhui Matauraura Te Kāhui Matauraura

Council Chamber, Albion Street, Hāwera on Tuesday 31 January 2023 at 10.00 am

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard and Aaron Langton, John Hooker and Ferinica Hawe-Foreman (Te Korowai o Ngāruahine).

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Chief Executive), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Cath Sheard (Acting Group Manager Community Services), Sara Dymond (Governance and Support Team Leader), Reg Korau (Iwi Liaison Manager) and Becky Wolland (Policy and Governance Manager).

Matakore / Apologies: Councillor Tuteri Rangihaeata and Te Aorangi Dillon.

MŌTINI / RESOLUTION

(Ms Hawe-Foreman/Cr Langton)

01/23 TKM **THAT** the apologies from Councillor Tuteri Rangihaeata and Te Aorangi Dillon be received.

TAUTOKO / CARRIED

1. Whakaaetia ngā Meniti / Confirmation of Minutes

1.1 Te Kāhui Matauraura Committee held on 16 November 2022.

MŌTINI / RESOLUTION

(Mr Hooker/Cr Langton)

02/23 TKM **THAT** the minutes of Te Kāhui Matauraura meeting held on 16 November 2022 be confirmed as a true and correct record.

TAUTOKO / CARRIED

2. Ngā Take Kawea / Items for Action

2.1 2022 Local Body Elections

Mayor Nixon commented that voting was now open for the two vacancies one for a councillor in Te Hāwera General Ward and one for the Pātea Community Board. Voting closed at on Friday 17 February.

2.2 Iwi Membership on Te Kāhui Matauraura

Mr Hooker commented that in the past iwi nominated four iwi representatives on Te Kāhui Matauraura however only two representatives had speaking rights and sat at the table. This allowed iwi to have key personnel sitting around the table to keep up to date. The governance page in the agenda did not reflect this. Mayor Nixon noted that this would form part of the review of the terms of reference.

3. Pūrongo-Whakamārama / Information Reports

3.1 Environmental Services Activity Report – October – December 2022.

The report updated Te Kāhui Matauraura on activities relating to the Environmental Services Group for the months of October-December 2022.

The report provided data from October through to December. Data showed that statutory compliance for building consents was below 80%. Building work was not connected directly with the number of consents lodged with \$11 million being processed. Building activity was spread across District however Hāwera and Ōpunakē were the areas of focus. Housing data was strong across the three months which made up 20% of consent volumes. Resource consents activity did not show a clear pattern with three being presented to the Environment and Hearings Committee for consideration. During the holiday season the number of roaming and attacking dogs had increased significantly. There had been progress made with abandoned vehicles and illegal dumping. There was a lot of work being carried out in the environment and sustainability area including an expression of interest for Organic Waste, a Climate Change Risk Assessment, Better off funding and waste minimization workshops.

In terms of reforestation of leased land, it was queried whether the Council were ending those leases or waiting for them to fall due. Mayor Nixon explained that the Council was looking at a mixed lot as they came up and were looking at planting native forest in replace of indigenous. Mr Dagg added that the Council had looked at all the leased land and identified land that could be suitable. There was no discussion around early termination of leases.

In terms of the growth in Ōpunakē, Deputy Mayor Northcott queried whether the Council was monitoring the resilience of our infrastructure to be able to service the expanding housing growth. Mr Dagg confirmed this for Ōpunakē urban which was captured in the urban structure planning area.

In response to the query around how the District Plan would enable the set up of an organic waste facility, Mr Dagg explained that it would be dependent on the location.

MŌTINI / RESOLUTION

(Cr Beccard/Deputy Mayor Northcott)

03/23 TKM THAT Te Kāhui Matauraura receives the Environmental Services Activity Report – October – December 2022.

TAUTOKO / CARRIED

3.2 Community Development Activity Report

The report updated Te Kāhui Matauraura on progress with the community development projects and activities across the District and other items of interest.

An agreement had been reached with Waka Kotahi to remove the troughs from both Waverley and Eltham townships at their cost. Work was underway to arrange safe removal with the project expected to be completed by February. It was hoped the troughs would be repurposed and reused by the community. The planters would be provided free however would need to be removed from the central site at the new owner's cost.

The sculpture of Kiwi the horse was being finalised and was expected to be installed mid to late February.

MŌTINI / RESOLUTION

(Mr Hooker/Cr Langton)

04/23 TKM THAT Te Kāhui Matauraura receives the Community Development Activity Report.

TAUTOKO / CARRIED

3.3 Infrastructure Services Activity Report

The report updated Te Kāhui Matauraura on recent and current activities by the Infrastructure Services Group across the District and other items of interest.

Ms Aitken commented that the three waters transition had ramped up as the Council was now required to undertake the work that the Department of Internal Affairs was requesting. The Council had engaged a Three Water Transition Manager to manage this. This was taking up a lot of staff time to ensure the Council was delivering the information as requested. The chief executives were announced and once in those roles the transition phase would move quickly and expected to be 17 months away.

In response to the query around the Cold Creek scheme, Ms Aitken explained that this was part of reviewing how it would work. This was in terms of what land would go to Entity B versus what land the Council would retain. Also, what was happening with private supplies, rural supplies and stormwater.

The team continued to work hard to get projects completed. The Operations Team had recruitment happening with interviews occurring this week.

Mayor Nixon commented on the road rehabilitation project on High Street, Hāwera. This was extremely efficient with minimal disruption and an excellent result.

MŌTINI / RESOLUTION

(Deputy Mayor Northcott/Ms Hawe-Foreman)

05/23 TKM THAT Te Kāhui Matauraura receives the Infrastructure Services Activity Report.

TAUTOKO / CARRIED

3.4 Pouherenga-ā-iwi Activity Report

The report updated Te Kāhui Matauraura on general activities that concern all Iwi groups and the organisation and activities relevant to each Iwi for the period August 2022 to January 2023.

MŌTINI / RESOLUTION

(Mr Hooker/Deputy Mayor Northcott)

06/23 TKM THAT Te Kāhui Matauraura receives the Pouherenga-ā-iwi Activity Report.

TAUTOKO / CARRIED

3.5 Te Maruata Update

Te Maruata report updated Te Kāhui Matauraura on the main points of work being undertaken on the Committee's behalf within Te Maruata.

MŌTINI / RESOLUTION

(Mr Hooker/Cr Beccard)

07/23 TKM THAT Te Kāhui Matauraura receives the Te Maruata Report

TAUTOKO / CARRIED

4. Take Whānui / General Issues

4.1 Pātea Moles

Deputy Mayor Northcott had been notified by Whitaker Civil Engineering that weather and tide permitting work was to commence on the north western moles. The gaps were larger than originally anticipated. Whitaker Civil Engineering also looked at the boat ramp as well to bring the two projects together. Ms Sheard noted that original photos of when they were constructing the moles was kept at Aotea Utanganui – Museum of South Taranaki.

**Ko te wā whakamutunga 10.33 am ō te ata.
Meeting closed at 10.33 am.**

(Ko te rangi / dated this)

(te rā ō / day of)

2023.

.....
TIAMANA / CHAIRPERSON



Pūrongo Report

5

To	Te Kāhui Matauraura
From	Kaihautū Kaupapa Here me te Whaitikanga / Policy and Governance Manager, Becky Wolland
Date	15 March 2023
Subject	Iwi Appointments for 2022-2025 Triennium

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Local Body Elections were held in October 2022 and the new Mayor and Councillors adopted the 2022-2025 political structure on 31 October 2022. Te Kāhui Matauraura are being asked to consider and appoint Iwi representatives to the Environment and Hearings Committee, District Plan Review Committee and Risk and Assurance Committee (formally Audit and Risk Committee). The Council also provide for appointments to the Community and Infrastructure Portfolio Groups.
2. A report was presented to Te Kāhui Matauraura in November 2022 seeking recommendations for appointments to the Environment and Hearings Committee, District Plan Review Committee and Risk and Assurance Committee (formally Audit and Risk Committee).
3. The report recommended Bonita Bigham as the iwi representative on the Environment and Hearings and District Plan Review Committees. A question was raised regarding potential conflicts between her role as Taranaki Regional Councillor and appointment to STDC's Environment and Hearings Committee. After seeking advice it was confirmed that a conflict of interest would only need to be declared if South Taranaki District Council were considering, adopting or approving a plan or policy from the Taranaki Regional Council.

Taunakitanga / Recommendation(s)

THAT Te Kāhui Matauraura

- a) **Agrees** to appoint Bonita Bigham to the Environment and Hearings Committee for the 2022-2025 triennium with the approval of Te Rūnanga o Ngāti Ruanui, Te Korowai o Ngāruahine, Te Kāhui o Rauru and Te Kāhui o Taranaki.
- b) **Agrees** to appoint Bonita Bigham to the District Plan Review Committee for the 2022-2025 triennium with the approval of Te Rūnanga o Ngāti Ruanui, Te Korowai o Ngāruahine, Te Kāhui o Rauru and Te Kāhui o Taranaki.
- c) **Considers** an appointment to the Risk and Assurance Committee for the 2022-2025 triennium with the approval of Te Rūnanga o Ngāti Ruanui, Te Korowai o Ngāruahine, Te Kāhui o Rauru and Te Kāhui o Taranaki.

- d) **Recommends** to Te Kaunihera ō Taranaki ki Te Tonga an Iwi appointment to the Risk and Assurance Committee.

Kupu Whakamārama / Background

4. In 2018, as part of the Council's commitment to build capacity for Māori to contribute to decision-making, it was agreed to include an Iwi representative on the Environment and Hearings Committee and Risk and Assurance Committee. The Council are also in the process of a District Plan change and a committee has been established for the 2022-2025 triennium to consider these changes. The Council is seeking an Iwi representative on the District Plan Review Committee.
5. Bonita Bigham has indicated her interest to continue as the Iwi representative on the Environment and Hearings Committee and be appointed to the District Plan Review Committee with the approval from Te Rūnanga o Ngāti Ruanui, Te Korowai o Ngāruahine, Te Kāhui o Rauru and Te Kāhui o Taranaki.
6. A report was presented to Te Kāhui Matauraura in November 2022 seeking recommendations for appointments to the Environment and Hearings Committee, District Plan Review Committee and Risk and Assurance Committee (formally Audit and Risk Committee).
7. Te Kāhui Matauraura agreed in November 2022 to take the recommendation of Bonita Bigham to the Environment and Hearings and District Plan Review Committees back to their Boards for approval. It was also agreed that recommendations would be provided for Risk and Assurance Committee. There is also the opportunity to have iwi representatives to the Community and Infrastructure Portfolio Groups.
8. This report seeks Bonita Bigham's approval to the Environment and Hearings and District Plan Review Committees and asks for recommendations to the Risk and Assurance Committee.

Local Government Purpose

9. The purpose of local government is to enable democratic local decision-making and action by, and on behalf of, communities; and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. The appointment of Iwi members to Council committees meets the purpose of local government.

Ngā Kōwhiringa / Options – Identification and analysis

Option(s) available

10. Option One: Te Kāhui Matauraura approves the recommendations as outlined in the report.
11. Option Two: Te Kāhui Matauraura can choose not to appoint or recommend Iwi appointments to Council committees. This is not the preferred option as the Council is committed to building a general relationship with local iwi and to building Māori capacity to contribute to decision-making processes.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

12. South Taranaki District Council's general approach to determining the level of significance will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	The appointments will enable democratic local decision making.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long Term Plan.	There is no impact on levels of service.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	The issue is unlikely to generate wide public interest.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	There is no impact on the LTP budget.
Reversible	The degree to which the decision or proposal is reversible.	The Mayor has the power to set appointments to committees throughout the 2022-2025 triennium.
Environment	The degree of impact the decision will have on the environment.	There will be no impact on the environment as a result of these decisions.

13. In terms of the Council's Significance and Engagement Policy this matter is of low significance.
14. The level to which the Council will engage will align with the significance of the decision and will inform the public through the meeting minutes.

Legislative Considerations

15. The Mayor has the ability to establish committees under the Local Government Act 2002 (LGA) Section 41A (3) (b) Appoint Committees. The Council must establish, maintain and provide opportunities for Māori to contribute to decision-making processes under Section 81 of the LGA.

Financial/Budget Considerations

16. Representatives and appointments on Council committees will be paid an attendance fee of \$400 along with payments for travel and travel time (0.83c for first 14,000kms and 0.31c per km thereafter, \$40 per hour after the first hour of travel).

17. Members of the Environment and Hearings Committee will be required to undertake the Making Good Decisions training. Representatives are paid \$93 per hour when attending hearings for resource consent applications and considering District Plan changes.

Environmental Sustainability

18. There will be no significant impact on the environment as a result of these decisions.

Consistency with Plans/Policies/Community Outcomes

19. Nothing in this report is inconsistent with any Council policy, plan or strategy.
20. This matter contributes to the following community outcomes:

- Vibrant South Taranaki – *Cultural well-being*
- Together South Taranaki – *Social well-being*
- Prosperous South Taranaki – *Economic well-being*
- Sustainable South Taranaki – *Environmental well-being*

Impact on Māori/Iwi

21. The decision to appoint Iwi members to committees will have a positive impact for Māori and Iwi as it works towards building a stronger relationship with iwi and providing opportunities for Māori to contribute to decision-making processes.

Whakakapia / Conclusion

22. This report asks Te Kāhui Matauraura to consider and appoint Iwi representatives to the Environment and Hearings Committee, District Plan Review Committee and Risk and Assurance Committee for the 2022-2025 triennium. The Council also provide for appointments to the Community and Infrastructure Portfolio Groups.

Becky Wolland

Kaihautu Kaupapa Here me te Whaktikanga
Policy and Governance Manager

[Seen by]
Marianne Archibald

Kaiarataki Topuranga
Group Manager Corporate Services



Ngā Take Kawea

Items for Action

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Iwi Liaison Committee 09/06/2021	Iwi-Council Partnership Strategy Further work to be undertaken on the Iwi-Council Partnership Strategy to be presented at the next Iwi Liaison Committee Meeting.	Corporate Services	Policy and Governance Manager	Iwi Council Partnership Strategy - Te Kāhui Matauraura's preferred facilitators were AATEA Consultants and the Council approved the budget to undertake the mahi. AATEA consultants are working through the feedback from Iwi and Council and updating the Strategy accordingly.	1/06/2023
Te Kāhui Matauraura 02/02/2022	2022 Local Body Elections The Committee have requested regular updates on the progress with Elections and the Council's 2022 Local Body Elections Campaign.	Corporate Services	Policy and Governance Manager	Nominations have closed for the 2022 Local Body Elections. Voting documents will be posted out from 12 September with election day on 8 October 2022. The Elections were held on 8 October. A by-election will now be required for Te Hāwera general ward and Pātea Community Board. Voting closed for the Te Hāwera general ward and Pātea Community Board by-elections on Friday 17 February. Racquel Cleaver-Pittams was the successful candidate for the Te Hāwera ward councillor and Bronwyn Wattrus was the successful candidate for the Pātea Community Board. A swearing in ceremony for Racquel and Bronwyn was held at the March round of Community Board meetings.	15/03/2023



Pūrongo-Whakamārama Information Report

7

To	Te Kahui Matauraura
From	Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg
Date	15 March 2023
Subject	Environmental Services Activity Report: January 2023

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kahui Matauraura on activities relating to the Environmental Services Group (the Group) for the month of January 2023.
2. The Group is comprised of four business units:
 - a) Planning and Development;
 - b) Quality Assurance;
 - c) Regulatory Services; and
 - d) Environment and Sustainability.
3. The first part of the report goes through the operational activities for each of the business units. The second part of the report provides an update on key projects and programmes.

Taunakitanga / Recommendation

THAT Te Kahui Matauraura receives the Environmental Services Activity Report – January 2023.

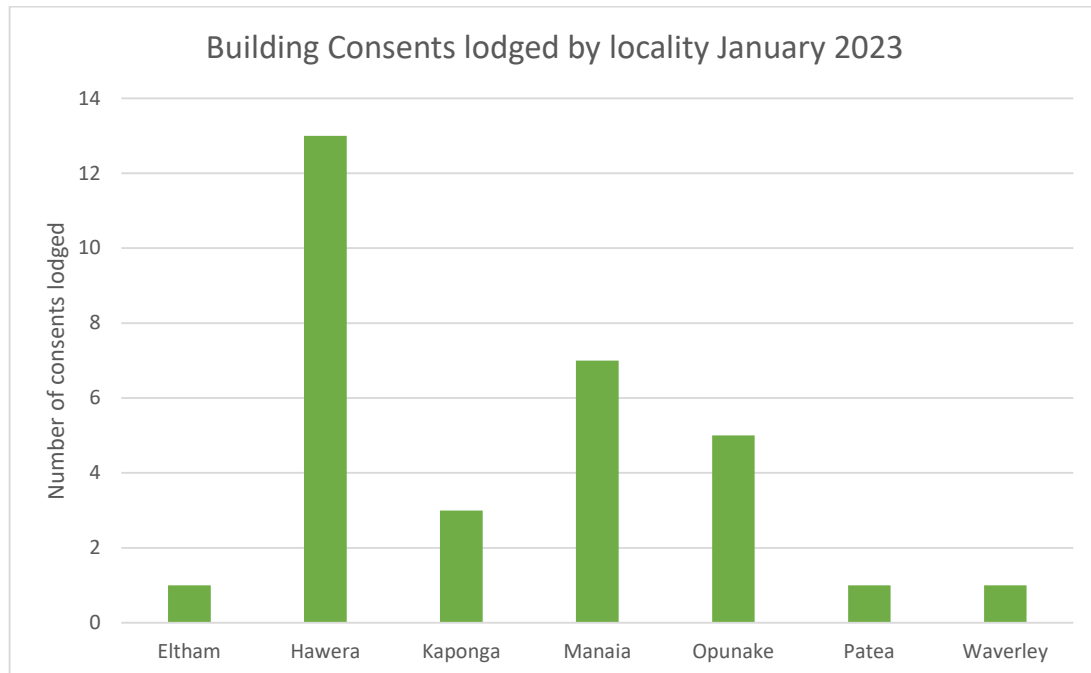
Ratonga Hanga Whare / Building Control Services

4. Below are the statistics for Building Consents.

2022/23 Financial Year

	November 2022	December 2022	January 2023	YTD From 1 July 2022
Lodged	51	36	31	327
Issued	45	37	19	302
% Issued within statutory timeframe	81%	69%	63%	81%
Inspections carried out for the month	308	233	-	-
Value of building works lodged	\$4,252,700	\$6,252,000	\$1,949,500	\$30,388,404

NOTE: Due to changes in reporting processes, the statistics for Building Consents in January 2023 are unable to be provided completely. The accurate up to date information will be reported retrospectively in the next Activity Report.



5. Below are the Building Consents lodged by type:

January 2023

Consents lodged by type	Eltham	Hāwera	Kaponga	Manaia	Ōpunakē	Pātea	Waverley	TOTAL
New Dwellings		1		1	2	1		5
Pole type sheds	1			1	1			3
Garage/Storage Sheds		1	2	2			1	6
Log fires		3		2				5
Adds/Alts	1	3		1	2	1		8
Other		2						2
Amendments		3	1		1			5
TOTAL	2	13	3	7	6	2	1	34

NOTE: See [Appendix B](#) for Ōpunakē – Town and Other.

6. The tables below provide information on Dangerous Building Notices and Notices to Fix.

Dangerous Building Notices

Address	Type	Issue Date	Review Date	Reason for Notice	Status
130 Bridge Street, Eltham	Dangerous Building Notice	20/08/20	03/09/20	Broken window on street frontage. Has been boarded up by the Council, but the owner	Owner has not complied with notices. Legal action initiated.

				must repair the window.	
Portland Quay, Pātea	Dangerous Building Notice	19/10/20	19/11/20	Abandoned, derelict building.	Owner has not complied with notices. Legal advice sought. Engineer deemed immediate danger. Actions undertaken by Council to mitigate risk.
31 Kauae Street, Manaia	Insanitary Building Notice	11/5/21	23/06/21	Abandoned, derelict building.	Owner has not complied with notice. Legal action being undertaken.
202a Tasman Street, Ōpunakē	Insanitary Building Notice	16/3/22	16/04/22	Unlawful sewer connection unearthed by excavation works.	Council in discussions with property owner to establish a lawful sewage system.
11 Nelson Street, Hāwera	Dangerous and Insanitary Building Notices	08/06/22	09/08/22	Structurally unsound. Owner required to repair or demolish.	New notices issued upon legal advice. Working with owner to clear out building and have it demolished.
Middletons Bay	Dangerous Building Notice	17/10/22	17/12/22	Erosion issue to be investigated.	Building to be removed from site. Squatters currently an issue
94 Fairfield Road, Hāwera	Dangerous Building Notice	3/08/22	4/10/22	Dwelling suspected to contain asbestos destroyed in fire.	Looking to pursue section 129 of Building Act after inaction from owner
12 Karora Street, Ōhawe	Insanitary Building Notice	5/10/22	5/4/23	Dwelling with occupants in state of disrepair which could be injurious to health and safety.	Repairs to be made.

Notice to Fix

Address	Type	Issue Date	Review Date	Reason for Notice	Status
5 Glover Road, Hāwera	Notice to Fix	30/07/20	28/08/20	No current Building Warrant of Fitness. Building work without consent – work to comply is ongoing.	Building consent application submitted for changes. CCC yet to be issued
106 Bridge Street, Eltham	Notice to Fix	20/08/20	03/09/20	Non-compliance with Notice to Fix No. 2020/03 –	No action from owner. Legal action initiated.

				work to comply is ongoing.	
284 Tai Road, Ōaonui	Notice to Fix	19/10/20	16/11/20	Building Work without consent.	COA application rejected. Owner to reapply. Attempted to contact owner to follow up.
68 Weraroa Road, Waverley	Notice to Fix	8/06/21	18/03/22 7/07/21	No current BWOF. Building work without consent.	COA application submitted. Awaiting info.
34 Fitzroy Street, Normanby	Notice to Fix	17/12/21	28/02/22	Building work without consent.	No contact made from owner. Legal action initiated.
81 Pūriri Street, Hāwera	Notice to Fix	5/07/22	3/08/22	Building work without consent.	Owner made contact. COA application submitted. Awaiting info.
260 Kina Road, Ōaonui	Notice to Fix	22/8/22	3/10/22	Pole shed converted to dwelling without building consent	Owner has engaged draftsman to submit COA application. Not yet submitted
1 Grace Ave, Kaponga	Notice to Fix	16/06/20 23	16/04/20 23	Unconsented plumbing works encroaching on neighbouring property	No contact made

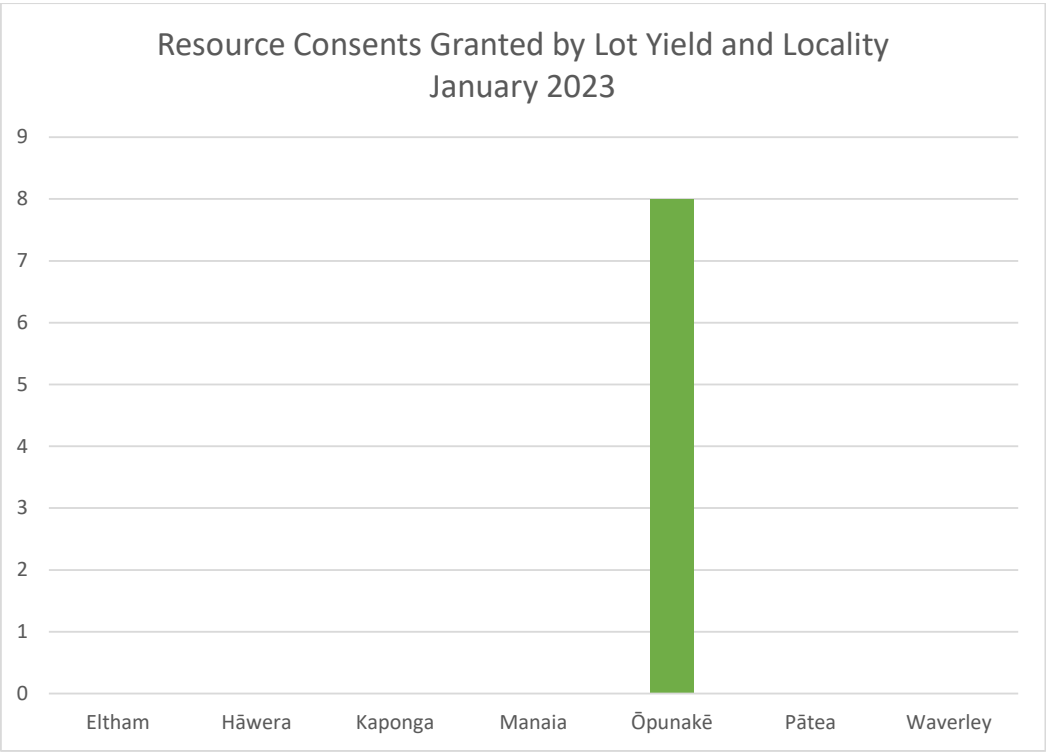
Ratonga Whakamahere Taiao / Planning Services

7. Below are the statistics for Resource Consents.

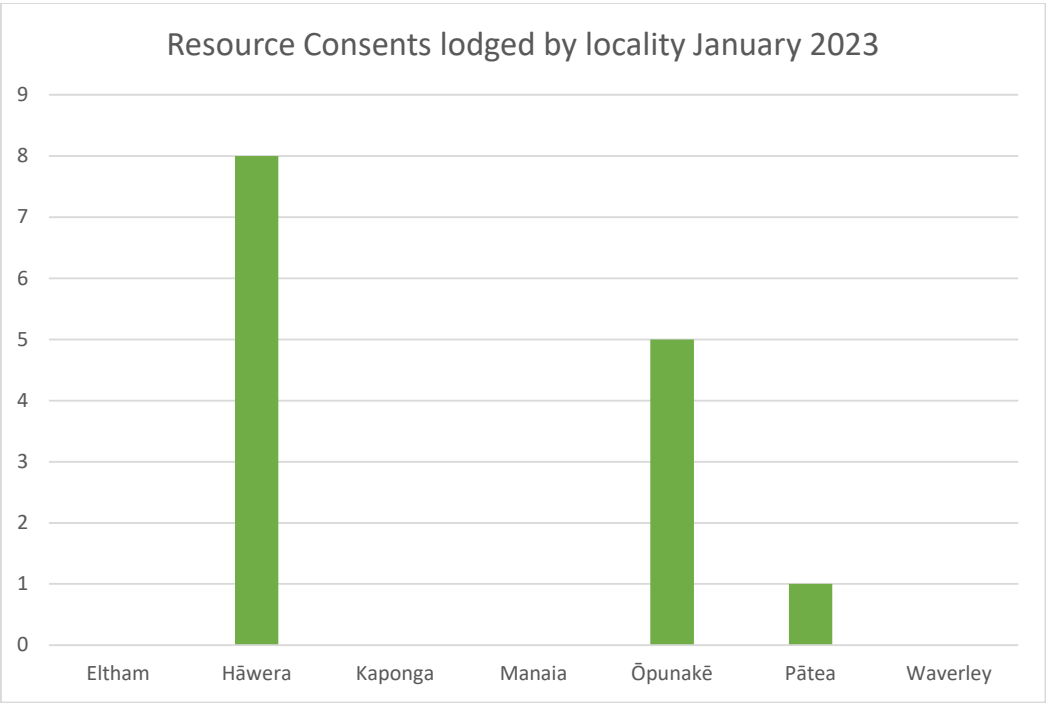
2022/23 Financial Year

	November 2022	December 2022	January 2023	YTD From 1 July 2022
Lodged	25	11	10	115
Granted	18	14	9	100
% Granted within statutory timeframe	100%	100%	33%	48%

NOTE: Due to changes in reporting processes, the statistics for Resource Consents in January 2023 are unable to be provided completely. The accurate up to date information will be reported retrospectively in the next Activity Report.



Resource Consents (Land Use and Subdivision) Granted Under Delegated Authority is provided in [Appendix A](#).



8. Of the consents lodged between 1 October 2022 and 31 December 2022, the following have been referred to Iwi.

Appl. No.	Location	Proposal	Iwi
RML22059	2163 Ōpunakē Road, Ōpunakē	Deemed Permitted Activity - extension of bedroom dwelling	Ngāruahine
RMS22094	742 Ōeo Road, Ōeo	Three lot rural subdivision	Ngāruahine

RMS22095	336 Austin Road, Hāwera	Amalgamation covenant cancellation on two properties at 336 Austin Road	Ngāti Ruanui
RML22060	467 Tempsky Road, Ōkaiawa	To establish and operate a petroleum wellsite on Palmer Road, Kāpuni	Ngāruahine
RML22061	35 Ngātai Street, Manaia 4612	Establishment for an administration building for Ngāruahine Iwi authority	Ngāruahine
RML22064	31 Anglers Avenue, Warea	Add an extension to existing boat shed	Taranaki
RMS22096	370 Boylan Road, Te Roti	Change of Conditions to RMS22071 under s127 of the RMA	Ngāti Ruanui, Ngāruahine
RMS22097	53 Lower Kāhui Road, Rāhotu	Eight lot subdivision next to Rāhotu	Taranaki
RMS22098	673 Palmer Road, Kāpuni	Land use and Subdivision consent relating to the construction of a solar farm	Ngāruahine
RMS22099	242 Turuturu Road, Hāwera	Two lot subdivision with land use consent for reduced setbacks	Ngāti Ruanui
RMS22100	6230 South Road (S H 45), Pungarehu	Two lot subdivision and amalgamation of the balance lot	Taranaki
RMS22101	147 Mid Puniho Road, Puniho	Five lot rural subdivision	Taranaki
RMS22102	168 Upper Newall Road, Warea	Boundary adjustment between two property titles	Taranaki
RMS22103	330 Upper Newall Road, Warea	Two lot subdivision which formalises existing land uses	Taranaki
RMS22104	46 Smith Street, Waverley 4510	Two lot residential subdivision	Ngāa Rauru
RMS22105	207 Warea Road, Warea	Two lot rural subdivision	Taranaki
RML22069	127 Normanby Road, Normanby	Vary RML19112	Ngāruahine
RML22072	39 South Road (S H 3), Manutahi	Change of conditions to RML10071 - Kauri A Wellsite	Ngāti Ruanui
RML22073	1502 South Road (S H 3), Manutahi	Change of conditions to RM030023 - Kauri E Wellsite	Ngāti Ruanui
RML22074	125 Lower Ball Road, Kākarama	Change of conditions to RM030016 - Kauri F Wellsite	Ngāti Ruanui
RML22078	188 Ball Road, Kākarama	Remediation of Manutahi C Wellsite	Ngāti Ruanui
RMS22108	41 Grey Street, Hāwera 4610	Two lot residential subdivision	Ngāti Ruanui
RMS22109	952 Waiteika Road, Ōpunakē	Three lot rural subdivision as a restricted discretionary activity	Taranaki
RMS22110	34 Gisborne Terrace, Ōpunakē 4616	Change of Conditions to RMS22027	Taranaki
RMS22111	297 Arawhata Road, Ōpunakē	Two lot rural subdivision	Taranaki
RMS22112	Graves Street, Eltham 4322	Boundary Adjustment	Ngāruahine
RMS22113	54 Reid Avenue, Hāwera 4610	Two lot residential boundary adjustment	Ngāti Ruanui
RMS22114	41 Manawapou Road, Manutahi	Four lot rural subdivision	Ngāti Ruanui
RMS22115	Hoani Road, Puniho	Five lot rural subdivision	Taranaki
RMS22116	130 Petch Road, Alton	Two lot rural subdivision	Ngāti Ruanui
RMS22117	64 B Eltham Road, Eltham	Two lot rural subdivision	Ngāruahine
RMS22118	249 Ōpourapa Road, Rāhotu	Two lot subdivision	Taranaki
RML22081	Makakaho Road, Waitōtara	S139 Certificate of Compliance	Ngāa Rauru

RMS22119	76 Turuturu Road, Hāwera	Two Lot Rural Subdivision	Ngāti Ruanui
RMS22120	218 Lower Parihaka Road, Pungarehu	Four lot rural boundary adjustment and new right of way easement	Ngāruahine
RMS22121	3639 South Road (S H 45), Ōpunakē	Two lot rural subdivision	Ngāruahine

Ratonga Waeture / Regulatory Services

9. Below are the statistics for Customer Service Requests.

2022/23 Financial Year

Customer Service Requests (CRM's)	November 2022	December 2022	January 2023	YTD From 1 July 2022
Dog Attacks	2	7	5	26
Rushing/Threatening	5	9	5	28
Roaming	61	60	66	379
Barking	31	29	41	253
Stock Wandering	8	14	8	89
Abandoned Vehicles	7	4	10	45
Illegal Dumping	3	1	8	16
Re-homed dogs	0	0	0	11
Parking Infringements issued	204	71	94	718

10. Abandoned Vehicles:

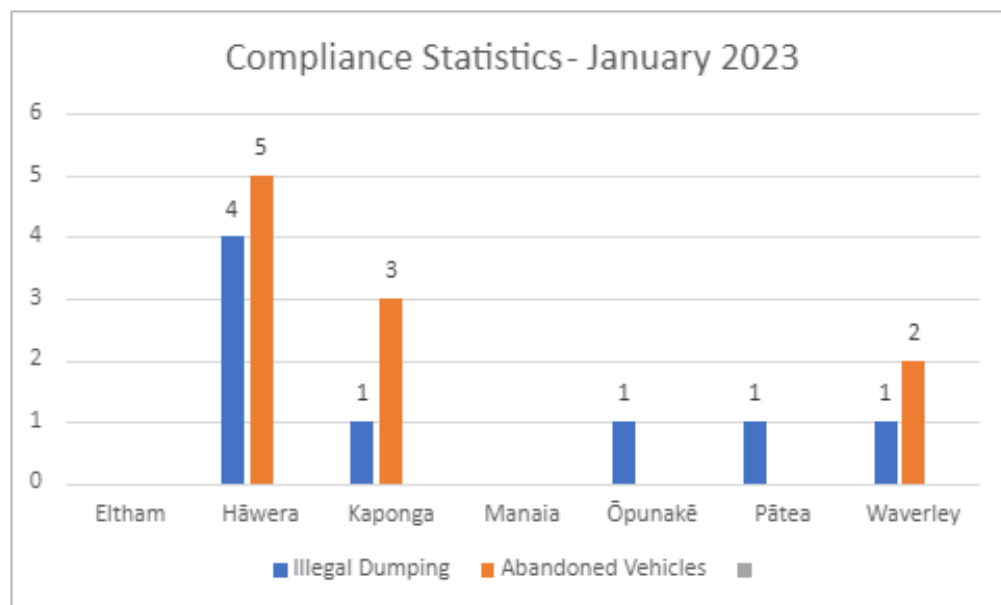
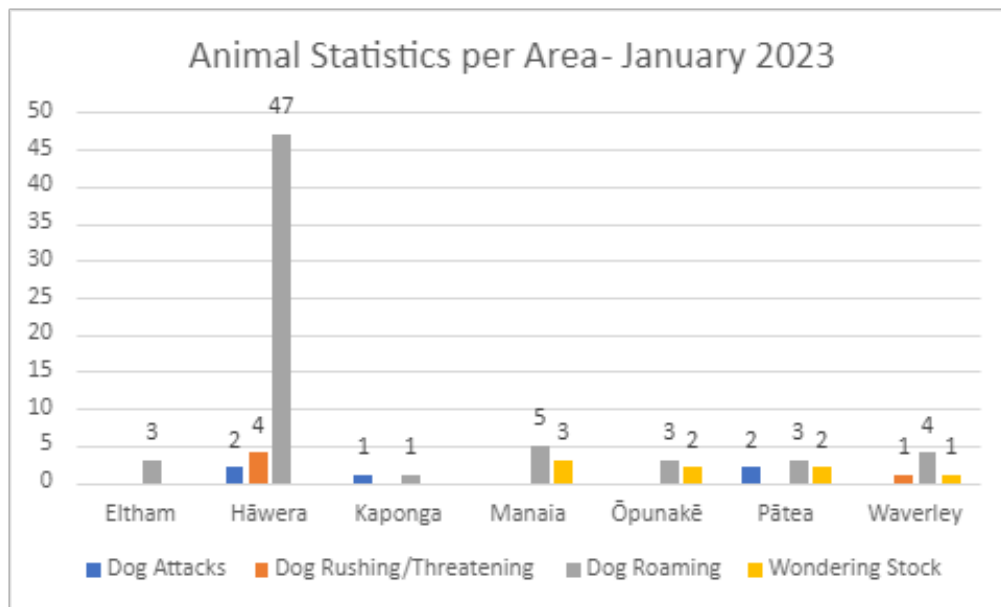
- Ten cars were abandoned in January (six cars removed by due dates, two cars impounded and not claimed – sent to be scrapped, one car impounded and claimed by owner and one car impounded under the roading bylaw – sent to be scrapped). Total of \$1,400 infringements issued.

11. Illegal Dumping:

- Two letters were sent to suspected offenders as warnings for January illegal dumping.
- All others were removed by contractors as no evidence could be traced back to suspected offenders.

12. Wandering Stock December:

- A total of eight wandering stock incidents were reported in January.
- Two in Ōpunakē – Roaming Pigs (none located), two cows (none located)
- Three in Manaia – Wandering Calf (not located), one cow (secured on section), five cows (spoken with multiple farmers – none located).
- One in Pātea – Cow (officer did not attend, stood down by caller)
- Two in Waverley – Sheep (none located), one horse (not attended by Allied).



Legal/Enforcement Action

13. The table below provides information on Legal/Enforcement Actions.

Animals

Address	Type	Issue Date	Comment
Pātea	Prosecution	25 February 2022	Dog Attack on Child – Ongoing. Two dogs involved with two different owners. One owner prosecuted – found guilty – Destruction of dog Second owner pleaded not guilty. Ongoing; next court appearance set for 8 March 2023

Rautaki Kaupapa me ngā Hōtaka / Strategic Projects and Programmes

Environment and Sustainability Team

Fleet Emissions Reduction

14. Each year the Environment and Sustainability team works to make the Council's organisational emissions profile more comprehensive. Part of this work now includes emissions created by the Council's vehicle fleet.
15. The Council has engaged with Abley Consultants, who also assisted in the Commute to Work Survey, to comprehensively look at the Council's fleet emissions over the 2022 calendar year. Along with interviews with the fleet and sustainability managers, Albey assessed each vehicle's mileage and trip patterns along with fleet fuel consumption, maintenance, utilisation, idling, driver operations and Council's policy with regards to fleet.
16. The Council's total annual fleet emissions are 215 tCO₂e for the calendar year and based on the Council's 2019/2020 total emissions and accounts for 18% of its total emissions.
17. The average trip length for the entire fleet was 17km, with 31% of all trips undertaken being under 5km, 58% of journeys being between 5-40km and 11% over 40km. Unsurprisingly wastewater treatment, roading and building control vehicles had either the highest number of trips or the highest running hours. The executive car had the lowest running hours and the aquatic centre vehicle, the lowest number of trips.
18. Initial recommendations include assessing the validity of some vehicles and shifting to EV or hybrid vehicles, where possible. The Environment and Sustainability Team is now waiting on the final report from Abley.

Regional Organics Materials Recovery EOI and MfE funding

19. As part of the New Aotearoa New Zealand Waste Strategy and Ministry for the Environment's (MfE) National Emissions Reduction Plan, all councils will be required to offer kerbside food waste collection services by 2030.
20. Throughout the first half of 2022, South Taranaki District Council (STDC), New Plymouth District Council (NPDC) and Stratford District Council (SDC) collaborated to conduct a feasibility study into how the councils might collectively build, operate and/or manage an organic materials recovery facility (or facilities).
21. The three councils are continuing to work with industrial organic waste producers and Tonkin + Taylor and have developed an Expressions of Interest (EOI) document for private businesses who may be interested in building and operating an organic materials processing facility in the District. The EOI closed on 27 February 2023.
22. In parallel to the EOI development, STDC's Environment and Sustainability team is collaborating with SDC and have applied for MfE Waste Minimisation funding to develop a kerbside organics collection (including food waste) feasibility study and business case, which will then need to be funded via 2024-2034 LTP. NPDC are not part of this process as they already have a food waste collection operating in their district.
23. For applications that involve collaboration between two or more councils, MfE's Waste Minimisation Fund is offering co-funding of up to 75%. The kerbside organics collection

(including food waste) feasibility study and business case for STDC and SDC is estimated to cost \$80,000. If funded, the national Waste Minimisation Fund would cover 75% of these project costs (\$60,000), with STDC providing 18.75% (\$15,000) and SDC providing 6.25% (\$5,000). The study is expected to run from early 2023 to September 2023 dependant on the outcome of the funding application.

Waste Management and Minimisation Plan (WMMP) - Review Process Underway

24. STDC, NPDC and SDC are collaborating regionally so that each Council can adopt a new WMMP before the end of 2023. The councils have co-funded the mandatory Waste Assessment that is statutorily required prior to a WMMP being developed. Although the councils are collaborating on the WMMP renewal process, each council is creating their own WMMP that incorporates any requirements or preferences unique to their district.
25. The councils have conducted extensive initial community engagement and initial Iwi engagement is ongoing. A draft of the next WMMP will be presented to Councillors, Te Kāhui Mātauraura and Iwi Officers by April 2023. After any feedback has been incorporated, the draft WMMP will then go through a Special Consultative Procedure (SCP), before being finalised by November 2023.



Liam Dagg

Kaiarataki Taiao /

Group Manager Environmental Services

Appendix A

Resource Consents (Land Use and Subdivision) Granted Under Delegated Authority

The following is a list of all Resource Consents (Land Use and Subdivision) for Permitted, Controlled, Limited Discretionary, Discretionary and Non-Complying Activities considered under Delegated Authority from:

1 January to 31 January 2023:

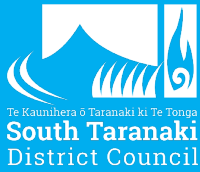
Appl No.	Location	Proposal	Days	Notified
Land Use -				
RML22076	600 Palmer Road, Kapuni	Proposed Wellsite Compression Project at Kapuni-J Wellsite	23	N
RML22078	188 Ball Road, Kakaramea	Remediation of Manutahi C Wellsite	20	N
Land Use - Restricted Discretionary				
RML22079	45 Gisborne Terrace, Opunake 4616	Exceeding Site Coverage - 4 Bedroom Single Storey Dwelling Double Attached Garage	10	N
Land Use - Permitted				
RML22080	2761 Rawhitiroa Road, Omoana	S139 Certificate of Compliance	11	N
RML22081	Makakaho Road, Waitotara	S139 Certificate of Compliance	11	N
Land Use - Deemed permitted				
RML22083	21 Waipipi Road, Waverley	Deemed Permitted Boundary Activity	7	N
Subdivision - Restricted Discretionary				
RMS22103	330 Upper Newall Road, Warea	2 lot subdivision which formalises existing land uses	43	N
Subdivision -				
RMS22120	218 Lower Parihaka Road, Pungarehu	4 lot rural boundary adjustment and new right of way easement	16	N
RMS22121	3639 South Road (S H 45), Opunake	2 lot rural subdivision	15	N

Appendix B

Building Consents Lodged by Type in Ōpunakē Town and Other Areas

January 2023

Consents lodged by type	Ōpunakē Town	Ōpunakē Other	TOTAL
New Dwellings	0	0	0
Pole type sheds	1	0	1
Garage/Storage Sheds	0	0	0
Log fires	0	0	0
Adds/Alts	1	1	2
Other	0	0	0
Amendments	1	0	1
TOTAL	3	1	4



Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Kaihautū Whakawhanake Hapori / Community Development Manager, Ella Borrows
Date	15 March 2023
Subject	Community Development Activity Report

7

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on progress with community development projects and activities across the District and other items of interest.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Community Development Activity Report.

Ngā Kawenga-ā-rohe / District Activities

Roadsafe Taranaki

2. The Roadsafe Taranaki team ran a very successful Young Driver weekend at the New Plymouth racecourse on Saturday 18 and Sunday 19 February. Young drivers came from around the province and after two to three years of COVID interruptions, the weekend was completely booked out. Sixteen year olds and Learner drivers made up 65% of the bookings and those holding their restricted licence made up around 25% which was the exact group Roadsafe Taranaki was targeting.
3. This term, the school team has delivered cycle skills at Manaia Primary and One Global Taranaki while Midhirst and Whenuakura are booked prior to March.
4. The Taranaki Road Safety Workplace Charter now has over 140 Taranaki businesses/organisation signed up. Those signed up encourage, educate and promote road safety in the workplace. It is hoped that employees take key messages and improve their personal driver behaviour outside of work.
5. Two Roadsafe Taranaki team members joined the New Plymouth District Council Events team to deliver a back-to-school programme at Parihaka before school started. Unfortunately, the weather did not play it's part so the number of tamariki that attended was lower than expected. Plans are in place for an amazing event in 2024.

Mayor's Taskforce for Jobs (MTFJ) Contract – Employ South

6. The MTFJ Local Government contract requires 50 job seekers placed into sustainable employment from July to June. Sustainable employment is 13 weeks, 30 plus per week. Currently, 32 job seekers have been supported into employment.
7. On 22 March 2023 we are collaborating with Ministry of Social Development to offer a Virtual Reality (VR) Careers Expo to Job Seekers in South Taranaki. Students in our region have also been invited to attend. The VR Expo will also involve employers in South Taranaki to participate which will connect active job seekers with jobs.

Innovating Streets Projects – Eltham and Waverley

8. An agreement has been reached with Waka Kotahi to remove the troughs from both Waverley and Eltham townships at their cost. Work is underway to arrange safe removal and this should be done by the end of February.
9. The intention is that the troughs will be repurposed and reused by the community and a process for redistributing them has been devised and advertised. The planters will be provided free but will need to be removed from the central site at the new owner's cost.

Te Takiwā o Pātea / Pātea Ward

Pātea Revitalisation Plan

10. The Pātea Town Revitalisation Co-Design rūpū recently met on Tuesday 21 February.
11. The Council and the Taranaki Regional Council (TRC), met with Ngāti Ruanui, to look at ways of protecting and restoring the Pātea Saltmarsh. Both the Council and TRC see collaboration with mana whenua as paramount to the success of this project and will work with iwi and hapū at every stage of the journey from planning, to on the ground mahi.
12. The saltmarsh is a high priority site in the region, as saltmarsh ecosystems are rare in Taranaki. It is the largest area of saltmarsh ribbonwood/sea rush vegetation between the Manawātū River and the Tongapōrutu estuary and may be the largest saltmarsh in the entire region. It is classified as an 'Originally Rare Ecosystem' and a 'Regionally Significant Wetland'.
13. The Community Development Unit is working with the Department of Conservation and mana whenua of Pātea – Ngāti Ruanui to continue implementation of the 5 km Pātea Loop which is located within the Coastal Protection Area, Rural/Parks and Reserves Zone and which has an archaeological site listed within the area.

Waverley Revitalisation Plan

14. Waverley's co-design group met on Tuesday 24 January 2023. With guidance from our local hapū and iwi, all design work will be based on a native flora and fauna theme. Seating and bins have been chosen and prices are being investigated. Designs and colour schemes from local artist, Luther Ashford will be shared at the next hui for the rūpū to discuss. Conversations have commenced to enhance the 'heart' or 'puku' (hapū term) which was decided to be around the LibraryPlus courtyard.

15. The foundry putting the sculpture of Kiwi the horse together has experienced supply delays, however, work has now resumed. The concrete base for the sculpture has been completed and we hope to have Kiwi ready for installation in late March.
16. A commitment was given to members of the local hapū in December 2021 to work collaboratively on the entranceway Pou to Waverley and these discussions have begun. Iwi, local hapū and the Community Development Unit are working together with Luther Ashford, local South Taranaki artist and graduate of Toioho ki Āpiti - Māori Visual Arts, to shape how this may look for the township.

Pātea and Waverley 'Ark Hives' Project

17. Tim Wigmore is a Taranaki artist working with Ngā Rauru and hopefully soon to meet with Ngāti Ruanui to put together the 'Ark Hives' project. The project will illustrate the unique character of eight towns in the Taranaki region by creating eight 'cabinets' which convey a sense of the town it's modelled on. He plans to do this through the materials, references to landscape features and local architecture. The cabinets will have special drawers, doors that contain sculptures, historical objects and references to the area's features.

Te Takiwā o Arakamu ki Kaponga / Eltham-Kaponga Ward

18. A final site meeting has taken place with Zodiac Signs for the Eltham town entrance signs. The work includes creating the frames, billboard preparation, cleaning up the surrounding gardens and installing the signs with traffic management. These signs have been a long time coming, but they will look great when they are finally up, providing both visitors and locals with a nice showcase of Rotokare in Eltham.
19. Work on both the speed hump and pinch points in Eltham is continuing, with concept designs being provided by Red Jacket. The goal is to come up with a design that is both appealing to the eye and also serves its main purpose of slowing traffic down. Once the design is complete, this will be shown to the Eltham town revitalisation co-design team for discussion and feedback.
20. Victoria Park in Kaponga will have a new shelter built, courtesy of Kaponga Lions. Meetings were held last year between the Council's Property and Facilities Operations Manager, Phil Waite, Community Development Advisor, Hayley Old and Kaponga Lions to decide on where the shelter would go. They are now ready to build. Services have been checked and construction is due to begin very soon, with the hope that the new shelter will be ready in time for the rugby season. It will be a great addition to Victoria Park as both a shelter from the elements and a place to gather near the playground.

Te Takiwā o Taranaki ki Tai / Taranaki Coastal Ward

Ōpunakē Skate Park

21. Ōpunakē Skate Park required repairs to damaged boards, so the opportunity was taken to repaint and rejuvenate the space. All boards have now been repaired, replaced and painted by youth from Ōpunakē High School. There is one last concrete wall to paint but due to timing and ongoing COVID issues, it was unable to be completed by term four. The Council's Arts Co-Ordinator will collaborate with an Ōpunakē school on getting this last wall painted.

Ōpunakē Co-Design Group

22. The Ōpunakē Town Revitalisation co-design team held their second meeting in February and discussed where they felt the town's heart was located, and the possibility of creating a communal space while keeping its natural, raw, uniqueness. In addition to the monthly co-design team meetings, an in-class session at Ōpunakē High School is scheduled for late March, to gather youth input into revitalising their town.

Manaia Community

23. Meetings were held in January with members of the Manaia Community Services Group and Manaia School PTA. Ideas and options were discussed on how to collaboratively support or bring community events to the area. As a result of this meeting, the Council's Drive-In Movies event is scheduled to play at the Manaia Domain in March for the first time.

Ōpunakē Mural on Block Wall

24. The Council is currently considering a mural design (from a local artist) to go on the blank wall of the newly erected toilet block at the Sinclair Electrical and Refrigeration Event Centre, Ōpunakē.

Te Takiwā o Hāwera / Te Hāwera Ward

25. Te W'anake - The Foundry, a new coworking space and enterprise hub based at 130 High Street, Hāwera, was officially blessed by local kaumātua and opened by the Mayor on 2 February. The project is a collaboration between Council and Bizlink Hāwera (the business association) that aims to support entrepreneurship and sustainable economic growth in the District.
26. The Foundry will be a vibrant place to do business, offering hot desks, dedicated desks, private offices, meeting and event spaces. Featuring high quality video conferencing equipment, the facility will become home to various workshops and presentations to benefit the business community. Several plans are available to offer flexibility for members. These range from longer term office and permanent desk agreements through to daily and hourly rates. Two meeting rooms are also available for hire individually, or together to create a larger event space.
27. Bizlink Hāwera have shifted from their Union Street office and will be permanently based at the Foundry. Since opening less than a month ago interest in and demand for the new business space has been high.

Pūtea Tautoko / Funding

Council Funding Round Dates for 2023

Council Fund	Open	Close	Focus Area
Tangata Whenua Liaison Fund	1 February	31 March	Support local groups such as marae committees and/or hapū, projects and initiatives that develop positive relationships between Tangata

			Whenua, the Council, and the people of South Taranaki.
Creative Communities Scheme	9 February and 1 August	9 March and 1 September	Local arts projects meeting the criteria of broad community involvement, diversity, or young people.
Community Initiatives Fund	1 July	31 July	The purpose of the Community Initiatives Fund is to support community activities, initiatives, programmes, projects, and facilities that can demonstrate a positive contribution to the social, economic, environmental, and cultural well-being of the local community.
Sport NZ Rural Travel Fund	14 February and 4 September	14 March and 3 October	Travel costs for regular, local sports competitions.
Waimate Development Levy	5 April and 20 September	5 May and 20 October	The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.
Rural Hall Grant	30 June	29 September	Eligible applicants are notified directly.
Community Surveillance System Fund	30 June	29 September	Eligible applicants are notified directly.
Pātea Centennial Bursary	1 November	30 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2023.

Pūtea Kōwhiri-ā-rohe / Local Discretionary Funds

Funding Applications

28. The latest deadline for the Local Discretionary Fund applications was 9 January with the next round of applications for Local Discretionary funding closing on 13 February.
29. As all Community Board members are now on Diligent, all eligible and complete applications (including attachments), are provided to the Community Boards in Diligent before the Board meetings. A report summarising the application forms will appear in the Community Board agendas for consideration however the complete applications will remain in the Comms Centre of Diligent until after the meeting.
30. Please refer to [Appendix 1](#) for all allocations and available funding.

Ngā Pāponotanga / Events

Events

31. Sounds on the Sand took place at Ōpunakē Beach on 14 January. Live music and food was provided for attendees, with Andre from Sonic Delusion performing throughout the day. We had wonderful weather and were pleased with the number of people who attended.
32. Concerts in the Park went ahead on Saturday 28 January. Unfortunately, due to the weather, the event was moved from King Edward Park to the TSB Hub. Hollie Smith was confirmed as the headline act for Concerts in the Park, however, she was stuck in Auckland due to the severe flooding and was unable to travel to Hāwera. Mitch Careswell opened the show for The Waratahs who played an extended set, to make up some of Hollie's lost time. There were a handful of food trucks that made it out in the terrible weather. In addition to this year's event was the kid's zone, the bungy run, bouncy castle, merry-go-round and sumo suits, all of which were extremely popular. The Council will look to bring this event back again next year.
33. On Saturday 11 February, the Council assisted Zeal Taranaki and supported them to run a skate competition at the skate park next to the Hāwera water tower on Albion Street. This was another event with a focus on keeping youth engaged in the community. There were approximately 40 competitors and 100 spectators throughout the event. It was great to see so many tamariki get out and get involved in the event.
34. AmeriCARna was back for 2023 heading to Ōpunakē on February 22 and Hāwera on February 24. The acceleration display (down Albion Street) in Hāwera was also back again this year. The Council are assisting the Taranaki Vehicle Events Trust (TVET) with Traffic Management Plans (TMPs), road closures, parking marshals, coordinating food vendors, and providing live entertainers.
35. On March 12 in collaboration with Zeal Taranaki, a paint party/ family fun day at Hicks Park, Hāwera will be held. This event is aimed at youth and encourages them to get outside and be active with their family and friends. There will be live music, paint canons, food trucks, water slides, sumo suits, bouncy castles and more. The event will be free and open to all ages to enjoy.
36. Drive-in Movies will be back again in 2023. We have confirmed the booking of the large screen for 25 March at Eltham Primary school and 26 March at the Manaia Domain. We are excited to bring this event to Manaia for the first time. We are also pleased we can provide fundraising opportunities for local community groups through both events. The movies being screened at both locations are: Encanto and Top Gun - Maverick.



Ella Borrow

**Kaihautū Whakawhanake Hapori /
Community Development Manager**



Cath Sheard

**Kaiarataki Tuarua Ratonga Hapori /
Acting Group Manager Community Services**

Appendix 1

Board's Discretionary Fund balance for the 2022/23 financial year.

Te Hāwera Community Board – 2022/23			Total Budget	\$37,351.23
Date	Applicant	Project	Amount	Balance
Nov 2022	NP Rotary Club	The Taranaki Bloke's Book	\$1,000.00	\$36,351.23
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	Declined
Nov 2022	South Taranaki Underwater Club	Project Reef – South Taranaki	\$3,200.00	\$33,151.23
Nov 2022	Hāwera Community Patrol	To purchase uniforms and defibrillator	\$2,559.20	\$30,592.03
			Closing balance	\$30,592.03

Te Hāwera Community Board Committed Funds			Total Committed	\$32,811.39
Date	Applicant	Project	Amount Committed	Amount Uplifted
18 May 2020	Te Hāwera Community Board	Manawapou/Puawai Cycleway.	\$5,000.00	\$0.00
18 May 2020	Te Hāwera Community Board	Normanby Skatepark.	\$9,815.00	\$0.00
24 April 2022	Te Hāwera Community Board	Denby walkway photo frame.	\$3,956.70	\$1,200.00
24 April 2022	Te Hāwera Community Board	Artwork by Paul Rangiwahia.	\$7,000.00	\$3,450.00
23 May 2022	Te Hāwera Community Board	Naumai Park formal entrance.	\$4,000.00	\$0.00
23 May 2022	Te Hāwera Community Board	Skateboard signs and event.	\$3,039.69	\$0.00
			Balance Remaining	\$28,161.39

Eltham-Kaponga Community Board – 2022/23			Total Budget	\$12,113.68
Date	Applicant	Project	Amount	Balance
Nov 2022	Eltham Village Gallery	Visibility Project	\$634.77	\$11,478.91
Nov 2022	NP Rotary Club	The Taranaki Bloke's Book	\$250.00	\$11,228.91
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	Declined
			Closing balance	\$11,228.91

Eltham-Kaponga Community Board Committed Funds			Total Committed	\$1,956.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
27 May 2019	Eltham Community Board	New Signage for Soldiers Park.	\$1,046.00	\$0.00
24 April 2022	Eltham Community Board	New Signage for Soldiers Park.	\$910.00	\$410.00
			Balance Remaining	\$1,546.00

Pātea Community Board – 2022/23			Total Budget	\$11,556.87
Date	Applicant	Project	Amount	Balance
Aug 2022	Waitōtara School	New fence for all-weather turf	\$2,000.00	\$9,556.87
Aug 2022	Pātea Community Board	Pātea freezing works information sign	\$810.75	\$8,746.12
Nov 2022	NP Rotary Club	<i>The Taranaki Bloke's Book</i>	\$250.00	Declined
Nov 2022	Pātea Community Patrol	<i>Surveillance Camera's</i>	\$4,850.00	Withdrawn
Nov 2022	Makers & Creators	<i>To organise and promote a not-for-profit arts event</i>	\$1,500.00	Declined
Nov 2022	Pātea Rugby League Club	New playing outfits	\$1,000.00	\$7,746.12
Nov 2022	Waverley Jubilee	Celebration of 150 years of schooling	\$800.00	\$6,946.12
Nov 2022	Waverley Summer Jam	Waverley Summer Christmas Jam Event	\$1,700.00	\$5,246.12
Nov 2022	Pātea Lions Club	Pātea Christmas Parade	\$300.00	\$4,946.12
Nov 2022	Pātea Community Board	New locks for the Waverley Community Centre	\$100.00	\$4,846.12
Nov 2022	Pātea Community Board	Glass – Hunter Shaw Building	\$280.00	\$4,566.12
Jan 2023	Pātea Community Board	Two signs for the Waverley market	\$120.00	\$4,446.12
Closing balance				\$4,446.12

Pātea Community Board Committed Funds			Total Committed	\$5,823.90
Date	Applicant	Project	Amount Committed	Amount Uplifted
2 June 2021	Pātea Community Board	Aotea Park shelter	\$2,749.00	\$1,269.00
2 June 2021	Pātea Community Board	Picnic table and bench seats for Manchester Park	\$1,074.90	\$934.70
18 August 2021	Pātea Community Board	Timber seat for the Whale Bone Sculpture	\$500.00	\$0.00
26 April 2022	Pātea Community Board	Mural Design Competition/Painting	\$1,500.00	\$750.00
Balance Remaining				\$2,870.20

Taranaki Coastal Community Board – 2022/23			Total Budget	\$19,478.72
Date	Applicant	Project	Amount	Balance
Nov 2022	Manaia Community Services Group	Manaia Christmas Parade	\$830.00	\$18,648.72
Nov 2022	NP Rotary Club	The Taranaki Bloke's Book	\$250.00	\$18,398.72
Nov 2022	Makers & Creators	To organise and promote a not-for-profit arts event	\$1,500.00	Declined
Nov 2022	Pungarehu Community Society	New gate and chemicals for pool operation.	\$622.39	\$17,776.33
Jan 2023	Taranaki Coastal Community Board	Support for Ōpunakē Surf Lifesaving Centennial Booklet	\$150.00	\$17,626.33
Closing balance				\$17,626.33

Taranaki Coastal Community Board Committed Funds			Total Committed	\$3,000.00
Date	Applicant	Project	Amount Committed	Amount Uplifted
24 May 2022	Taranaki Coastal Community Board	To support the creation of a mural at the Ōpunakē Skate Park.	\$3,000.00	\$848.80
Balance Remaining				\$2,151.20

Purongo-whakamarama Information Report

To	Te Kāhui Matauraura
From	Kaiarataki Ratonga Hapori me te Pūhanga / Group Manager Services, Cath Sheard
Date	15 March 2023
Subject	Community Services Activity Report

7

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates Te Kāhui Matauraura on recent and current activities by the Community Services Group (the Group) across the District and other items of interest.
2. The Group covers the following:
 - a) Services are aimed at developing the partnership between the Council and the community, enabling the community to participate in the Council's planning, development and implementation of initiatives.

Public Spaces, Halls, Swimming Pools, Public Toilets, Holiday Parks, Cemeteries and TSB Hub; and
 - b) Arts, Heritage and Library Services, Economic Development, Tourism and Events.
3. The Group is split into four key activity areas and responsibilities, comprising of Community Development, Recreation and Leisure, Economic Development and Libraries and Cultural Services.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Community Services Activity Report.

Kawenga Mahi-ā-Rohe / District Activities

Library and Cultural Services

LibraryPlus

4. The LibraryPlus hosted storyteller sessions with Deano Yipadee, an international best selling New Zealand children's author and musician. There was a great turnout of families and everyone had a wonderful time with lots of comedy, singing and stories. *New Naw the Little Fire Engine* was a highlight with all the children singing along. Bowie-May Hodge six years old (pictured) was excited to meet Deano and show him her New Naw costume made last year for her school's book week. This author tour was made possible with support from the Lysaght-Watt Trust.



5. Work undertaken by indigenous peoples around the world is changing the subject headings used to describe library materials. The Library of Congress Subject Headings, a global standard for public libraries have long been recognised as representing the values of white, upper class European people from the early 19th century. As a result, they ignore the values of indigenous populations worldwide.
6. Earlier this year, a group of librarians from Te Rōpū Whakahau and National Library discussed adding macrons to terms where appropriate and proposed that the Library of Congress (LC) add macrons to all subject headings containing the word 'Māori.' Their proposal was accepted and this work has begun. South Taranaki Libraries have been modifying these subject headings for some time and is pleased Library of Congress is making the change official.

Oral Histories of South Taranaki

7. This exhibition brings together our current and future collection of recorded Oral Histories. These voices are from those within our South Taranaki communities. Through spoken word, stories and memories of the past and present are preserved as intangible heritage.
8. The team at Aotea Utanganui – Museum of South Taranaki have completed this latest Taranaki Regional Council funded project which is now open for people to enjoy. *Pictured: Taiaroa Neho (Museum Casual) demonstrates to participants of the project, how to operate the interactive television with over 50 short extracts of South Taranaki oral histories.*



Recreation and Leisure

Parks

9. A new public toilet was completed just prior to the end of 2022. The facility was built to replace the aging public toilet located next to the Sinclair Electrical Ltd Events Centre. At the time the photo was taken, there was still some finishing touches to complete including a privacy screen in front of the doors, levelling of the ground around the building and the painting of a mural on the east-facing wall.



Swimming Pools

10. Following the disruption to the start of the summer pool season in 2021, where the community pools were a couple of weeks later to open, the 2022/23 season started on time in mid December. The pools all opened with full complements of staff, although from late January, as our lifeguards started to return to school or University, there was considerable pressure to maintain staffing levels. Towards the end of the season, the Council was sometimes forced to close pools or reduce opening hours because we had insufficient staff numbers.

Te Ramanui o Ruapūtahanga

11. Construction progress at Te Ramanui o Ruapūtahanga is starting to show more visible signs of moving forward, with 62 screw piles having been drilled into the ground to depths of around 9 metres. Recently, the steel reinforcing cages have been built and placed into the excavated footings, with concrete due to be poured. There are approximately 100 cubic metres of concrete required just for the footings and ground beams which are under the flooring. Towards the end of February, it was expected that the prefabricated concrete tilt slab walls would start going up. Unfortunately, they were the victim of the February storm and a number of them were damaged where they were being stored at the manufacturing site in Waitara. It will now be around mid March before the replacement wall sections will be ready to go up.



Events

Christmas Cabaret

12. Christmas Cabaret was welcomed back to TSB Hub with open arms on Friday 18 November. We were delighted to kick off the silly season with a cirque de Christmas themed cabaret show, brought to us by Flash Mob Entertainment. Drag queens, burlesque and the Rocky Horror Picture Show were just some of the acts the 200 people in the audience were treated to. With a delicious meal from Hub Catering to top off the night, attendees danced the night away with the music stylings of Campbell Vibe.



13. The weather cleared up for Saturday 3 December to enable Arts in the Park to be held at King Edward Park for the first time in two years. A sunny day and cool breeze were enough to bring crowds of people into the Park to browse and purchase any of the wide variety of crafts and gifts that were available.
14. Whilst the event did not officially get underway until 9 am, there were stallholders starting to set up just before 6 am. The Council's Horticultural team, together with a number of other Council staff volunteered at the beginning and end of the day to help people set up and pack up. By 4 pm on Saturday, you would have hardly noticed there had been anything at all on at the Park during the day.



15. A selection of food trucks kept people fed, musical interludes entertained and the kids had activities and rides to enjoy. Some of the stallholders spoken to at the end of the day were extremely pleased with their outcomes and not having to pack too much back into their cars to go home.

16. On Saturday 14 January down at Ōpunakē Beach the weather could not have been more perfect. Families made a day of it by bringing picnics, supporting local food vendors and enjoying the live music on offer. The music stylings of Sonic Delusion were a hit with the crowd. Andre performed some original music along with some well-known classics. The crowd participation was fantastic and included a large number of kids dancing in front of the stage. The Opunakē Dairy dished out many scoops of ice cream during the day which left some very happy customers. Once again it was another fantastic day in Ōpunakē and was great to be back with Sounds on the Sand after a year lost to COVID.

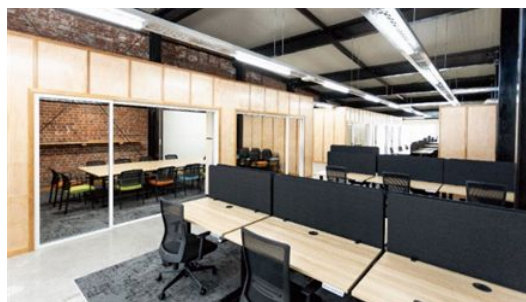


17. After Sounds on the Sand, the next planned event on the calendar was Concert in the Park, at King Edward Park, Hāwera on 28 January. This free event was planned to feature local musician, Mitch Careswell and national acts The Waratahs and Hollie Smith. Unfortunately, due to a weekend of stormy weather, this event was rained out at the park and transferred indoors at TSB Hub. Whilst The Waratahs were able to make it to Hāwera for the concert, Hollie Smith was grounded in Auckland due to flooding and the cancellation of flights from Auckland Airport.

Economic Development

Te W'anake The Foundry

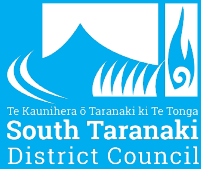
18. Te W'anake The Foundry, a new coworking space and enterprise hub for South Taranaki has now opened at 130 High Street in Hāwera. The project is a collaboration between South Taranaki District Council and Bizlink Hāwera that aims to support entrepreneurship and sustainable economic growth in the District. The Foundry is a vibrant place to do business, offering hot desks, dedicated desks, private offices and meeting and event spaces. Featuring high-quality video conferencing equipment, the facility will become home to various workshops and presentations to benefit the business community.



C. Sheard

Cath Sheard

**Kaiarataki Ratonga Hapori me te Pūhanga /
Acting Group Manager Community Services**



Pūrongo-Whakamārama Information Report

To	Te Kāhui Matauraura
From	Kaitātari Whakamahere Tōpūranga / Corporate Planner, Gordon Campbell
Date	15 March 2023
Subject	Reviews of Easter Sunday Trading and Gambling Policies

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council's Easter Sunday Trading and Gambling Policies need to be reviewed and a special consultative procedure is required by law as part of the review process. The Council is inviting feedback/comments from the community boards before seeking public input.

Taunakitanga / Recommendation

THAT Te Kāhui Matauraura receives the Review of Easter Sunday Trading and Gambling Policies Report.

Kupu Whakamārama / Background

2. Councils are required by the Gambling Act 2003 and the Racing Industry Act 2020 to have a Class 4 gambling policy (gaming machines) and a (TAB) Board venues policy, and these must be reviewed every three years.
3. The Shop Trading Hours Act 1990 allows councils to have a policy on Easter Sunday trading. If a council does not have a policy, the only shops that can open on Easter Sunday are dairies, service stations, takeaway food restaurants, restaurants, cafes, souvenir shops, duty free outlets, shops at public passenger terminals, pharmacies and garden centres. A policy is only required if a council wishes to allow trading on Easter Sunday in all or parts of its area and the policy cannot restrict the types of businesses that may open or their opening hours. The Sale and Supply of Alcohol Act 2012 regulates Easter Sunday alcohol sales. A policy must be reviewed five years after it was adopted.

Existing Council Policy

4. The existing [Class 4 Gambling Policy](#) has a limit of nine gaming machines per venue (up to 18 for venues that held a gaming machine licence on 17 October 2001) and a total of 121 machines in the District. Class 4 gambling may be established in venues for the sale of alcohol or alcohol and food, sporting activities or club activities, provided the venue is permitted under the District Plan and is not associated with family activities.

5. The [Board Venues Policy](#) does not allow any new stand-alone TAB venues to be established within the District.
6. The [Easter Sunday Trading Policy](#) allows Easter Sunday trading throughout the District.

Legislative Considerations

7. The three Acts mentioned above require the Council to use a special consultative procedure to review these policies.

Whakawhiti Kōrero/Aromātai / Discussion/Evaluation

8. The following options have been identified for each of the policies.

Class 4 Gambling Policy

9. Option One: The status quo – there would continue to be a limit of nine gaming machines per venue (or 18 as applicable) and a total of 121 machines in the District. Class 4 gambling venues may be established in venues for the sale of alcohol or alcohol and food, sporting activities or club activities, provided the venue is permitted under the District Plan and is not associated with family activities.
10. Option Two: The establishment and relocation of venues remains unchanged but a ‘sinking lid’ policy would be applied for the numbers of gaming machines, over part or all of the District. This would mean that the distribution of venues and machines may change and the total number of machines in the District would reduce over time.
11. Option Three: No restrictions on the numbers of gaming machines at venues and across the District. This option would place no limits on the numbers of machines per venue or the total number in the District, although locations would remain subject to the District Plan. This option is unlikely to be seen as meeting one of the purposes of the Gambling Act 2003, which is to prevent and minimise harm from gambling, including problem gambling.

Board Venues Policy

12. Option One: The status quo – the existing policy that does not allow new Board venues would remain unchanged.
13. Option Two: Allow one or more new venues to be established throughout the District.
14. Option Three: Allow one or more new venues to be established in one or more parts of the District.

Easter Sunday Trading

15. Option One: Status quo – renew the existing policy to allow all shops to open and trade on Easter Sunday.

16. Option Two: Trading on Easter Sunday is allowed in particular parts of the District. For example, some communities may feel they would benefit by opening on Easter Sunday because of the number of travellers or tourists likely to be in their towns during the Easter holiday.
17. Option Three: No policy and therefore no trading on Easter Sunday throughout the entire District apart from dairies, service stations, takeaway food restaurants, restaurants, cafes, souvenir shops, duty free outlets, shops at public passenger terminals, pharmacies and garden centres.

Te Kāhui Matauraura and Community Board Feedback/Comments

18. The Council is inviting Te Kāhui Matauraura and the community boards to provide feedback/comments on the three policies before the special consultative procedure begins. We would like to receive any feedback/comments by Thursday 6 April 2023, so they can be incorporated in the next stage of the review process. We have discussed the policy reviews at Huinga-a-Iwi and received informal feedback from Te Korowai o Ngāruahine Trust that they would like to see a sinking lid policy applied to gaming machines.

Whakakapia / Conclusion

19. The procedure for reviewing the Easter Sunday and gambling policies is set by statute, but the Council would value feedback/comments from the community boards before the formal process begins.

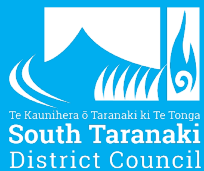
Gordon Campbell

**Kaitātari Whakamahere Tōpūranga /
Corporate Planner**

[Seen by]

Becky Wolland

**Kaihautū Kaupapa Here me te Waitikanga /
Policy and Governance Manager**



Take Whānui General Issues

8. Take Whānui / General Issues



Karakia

9. Karakia

Ruruku Whakakapi – Closing Prayer

Unuhia, unuhia

Unuhia ki te uru tapu nui

Kia wātea, kia māmā te ngākau, te
tinana, te wairua i te ara takatū

Kia wātea, ka wātea, āe rā, kua wātea

Rire rire hau pai marire!

Draw on, draw on,

Draw on the supreme sacredness

*To clear, to free the heart, the body and the
spirit of mankind*

To be clear, will be clear, yes is cleared.

Deeply in peace!