

# Rārangi take Poari Hapori o Pātea

## Pātea Community Board Agenda

Monday 6 March 2023, 4 pm  
Pariroa Pā, 98 Pariroa Road, Kakaramaea



# Pūrongo Whaitikanga

## Governance Information

### Ngā Mema o te Komiti / Committee Members



Jacq Dwyer  
*Chairperson*



Cheryl Rook



Owen Savage



Vacant



Robert Northcott  
*Deputy Mayor*

### Ngā Mahi o ngā Komiti Hapori / Roles of Community Boards

Community Boards are set up under Section 49 of the Local Government Act 2002 (LG 2002) and their role is detailed under section 52 of the LGA 2002 to:

- Represent and act as advocates for the interests of their community;
- Consider and report on all matters referred to it by the Council or any matter of interest or concern to the Community Board;
- Make an annual submission to the Council on expenditure within the community;
- Maintain an overview of services provided by the Council within the community;
- Act as a channel of communication between the community and Council;
- Undertake any other responsibilities delegated by the Council.
- The Pātea Community Board plus one representative from each of the three iwi Ngāti Ruanui, Nga Rauru Kīitahi and Ngā Hapū o Ngaruahine, have the delegation to make recommendations to the Council regarding the Pātea Harbour Endowment Fund.

### He Karere Haumaru / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

### He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

# Pūrongo Whaitikanga

## Governance Information

### Huinga Tāngata / Attendance Register

| Date             | 09/11/22 | 24/01/23 | 06/03/23 | 17/04/23 | 29/05/23 | 10/07/23 | 21/08/23 | 02/10/23 | 16/11/23 |
|------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| <b>Meeting</b>   | O        | O        | O        | O        | O        | O        | O        | O        | O        |
| Jacq Dwyer       | √        | √        |          |          |          |          |          |          |          |
| Cheryl Rook      | √        | √        |          |          |          |          |          |          |          |
| Owen Savage      | √        | √        |          |          |          |          |          |          |          |
| Vacant           |          |          |          |          |          |          |          |          |          |
| Robert Northcott | √        | √        |          |          |          |          |          |          |          |

#### Key

|    |                                    |
|----|------------------------------------|
| √  | Attended                           |
| AO | Attended Online                    |
| -  | Was not required to attend         |
| A  | Apology                            |
| Y  | Attended but didn't have to attend |
| X  | Did not attend - no apology        |

#### Types of Meetings

|   |                       |
|---|-----------------------|
| O | Ordinary Meeting      |
| E | Extraordinary Meeting |

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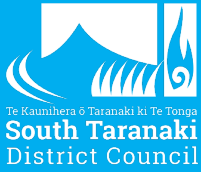
# Rārangi Agenda

## Pātea Community Board Monday 6 March 2023 at 4 pm

1. **Pōwhiri**
2. **Matakore / Apologies**
3. **Declaration of Community Board Member**
4. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
  - 4.1 Interim Speed Management
5. **Whakaaetia ngā Menīti / Confirmation of Minutes**
  - 5.1 [Pātea Community Board meeting held on 24 January 2023](#) ..... Page 10
6. **Pūrongo / Report**
  - 6.1 [Local Discretionary Funding Applications](#) ..... Page 16
7. **Ngā Take Kawea / Items for Action**
  - 7.1 [List printed on 28 February 2023](#) ..... Page 23
8. **Pūrongo-Whakamārama / Information Reports**
  - 8.1 [Community Development Activity Report](#)..... Page 24
  - 8.2 [District LibraryPlus Report – January 2023](#) ..... Page 35
  - 8.3 [Environmental Services Activity Report: January 2023](#) ..... Page 39
  - 8.4 [Pātea Facility Usage Report 2022/23](#) ..... Page 50
  - 8.5 [Easter Sunday Trading and Gambling Policies](#) ..... Page 55
9. **Karakia**

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**Next Meeting Date:** Monday 17 April 2023 – Wai O Turi Marae, Lower Kaharoa Road, Pātea  
**Elected Members' Deadline:** Thursday 6 April 2023



# Powhiri

## 1. Pōwhiri



# Matakore Apologies

## 2. Matakore / Apologies

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**Leave of Absence:** *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



## **SOUTH TARANAKI DISTRICT COUNCIL**

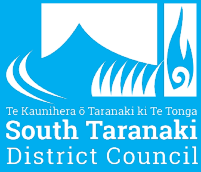
### **DECLARATION BY COMMUNITY BOARD MEMBER**

I, **(State your name)**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the South Taranaki District, **(State your ward)**, the powers, authorities, and duties vested in or imposed upon me as a Member of the **(State your Community Board)** by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

## TE TAUĀKĪ MEMA O TE POARI HAPORI

Ko au nei, ko ***(Kōrerotia tō ingoa)***, e oati ana au kia whai au i te pono me te tōkeke, i runga hoki i te mutunga kē mai nei o aku pūkenga, o aku whakatau hoki hei whakatutuki, hei whakaea i te mana whakahaere, te mana whakatau, me ngā momo mahi kua uhia ki runga i a au kia tuku rawa ki te Rohe o Taranaki ki te Tonga, ko ***(whakapaoho atu to takiwā)*** taku takiwā hei Mema o te Poari Hapori i te Rohe o Taranaki ki te Tonga ko ***(whakapaoho atu to Poari)*** taku poari hapori, e ai hoki ki te Local Government Act 2002 me te Local Government Official Information and Meetings Act 1987, ko ētehi atu Ture rānei.





# Whakatakoto Kaupapa Whānui, Whakaaturanga hoki Open Forum and Presentations

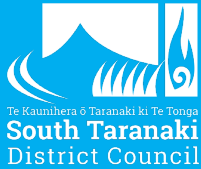
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## 3. Whakatakoto Kaupapa Whānui Whakaaturanga hoki / Open Forum and Presentations

### 3.1 Interim Speed Management

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*The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.*



# Ngā Menīti Poari

## Board Minutes

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|         |  |
|---------|--|
| To      | Pātea Community Board                          |
| Date    | 6 March 2023                                   |
| Subject | <b>Pātea Community Board – 24 January 2023</b> |

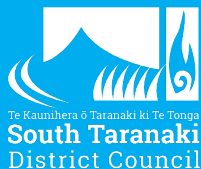
(This report shall not be construed as policy until adopted by full Council)

### Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Pātea Community Board met on 24 January 2023. The Pātea Community Board is being asked to confirm their minutes from 24 January 2023 as a true and correct record.

### Taunakitanga / Recommendation

THAT the Pātea Community Board adopts the minutes from their meeting held on 24 January 2023 as a true and correct record.



# Meniti Minutes

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## Ngā Meniti take Poari Hapori o Pātea Pātea Community Board Meeting

Hunter Shaw Building, Egmont Street, Pātea, Tuesday 24 January 2023 at 4.00 pm

**Kanohi Kitea / Present:** Jacq Dwyer (chairperson), Cheryl Rook, Owen Savage and Deputy Mayor Robert Northcott.

**Ngā Taenga-Ā-Tinana / In Attendance:** Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Sam Greenhill (Governance and Support Officer), Eileen Kolai-Tuala (Community Development Advisor) and 20 members of the public.

**Matakore / Apologies:** Nil.

### 1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

#### 1.1 Linda MacIver – Egmont Street Traffic

Concerns were raised regarding the speed of drivers travelling down Egmont Street to the beach. It was noted that most vehicles averaged 60kmh traveling down the road however one vehicle was caught going up to 140kmh. There were concerns raised around different speed lowering options such as an electronic sign showing a vehicle's speed could encourage drivers to hit higher speeds. It was suggested that chicanes or pinch points could be an option to slow down traffic. It was highlighted that the issue had been ongoing for a significant amount of time and needed to be raised with the police again.

#### 1.2 Lynn Kerr – Speed and Police Presence

It was noted that vehicles drove down Egmont Street at all hours of the day going quite fast. Ms Kerr had heard that the installation of speed bumps would be too noisy. It was requested that the Police be formally invited to attend a meeting to raise concerns regarding police presence in the community.

#### 1.3 Trisha Edgecombe – Scotland Street Pōhutukawa Trees

When a shed on Scotland Street burnt down some of the overhanging branches of a Pōhutukawa tree were also burnt. A staff member from the Council looked at the tree and said the branches were fine. The owner of the property was informed that she could have the overhanging branches removed at her expense. It was queried what the rules were regarding the trimming of trees on the road reserve. Council officers took the query on notice as the rules regarding trees on open reserve needed to be checked.

#### 1.4 Alison Grifkins – BMX Track

There were a group of kids in the Waverley community wanting to use the BMX track however there was confusion around accessibility due to the leasing of land. BMX was an all permitting activity therefore no consent was required to reactivate however as it was Council land there needed to be a health and safety consideration taken as well as the rights of the lessee considered.

#### 1.5 Vinod Kumar – Pātea 4 Square

The Pātea 4 Square had been vandalized on two occasions within three weeks. There were now concerns for the safety of the owner's family. In response to query regarding police attendance during the incidents it was noted that no police were there for the first time. However police attended the second incident but had not followed up since. There were cameras surrounding the building. It was noted that Pātea Community Patrol had a number of cameras on the way for around the community.

#### 1.6 Hennie Van Deventer - Police

The Community Board was asked to invite senior police officers to a discussion regarding the worsening situation in Pātea. It was noted that police were deciding what tasks they were taking on and assaults were not being dealt with.

#### 1.7 John Hughes – Pātea Town

Concerns were raised regarding unruly behavior and destruction of vehicles in the Pātea community. Although the Community Board was not in charge of discipline it was suggested that financial encouragement for the community patrol might help. It was suggested that with the absence of police there was a need for a complete system of cameras to provide protection to the community. There were concerns that if the threats to the owners of the 4 Square continued then it would closed and difficult to attract another buyer.

#### 1.8 Trish Adams – Pātea Beach Road

The main road down to the Pātea Beach was starting to subside. A letter was written to the Council and measurements and markings were done however no further work was carried out. Concerns were raised that if the issues were not resolved then the cost to repair would increase further. There were also concerns regarding the entry to the second lookout. There needed to be cutting back of the vegetation as it could cause a trip hazard. The sand behind the children's area needed to be tidied up.

#### 1.9 Jenni Clarkson – Waverley Pool Accessibility

The Waverley pool did not have accessible entry in and out of the pool. A ramp was needed to make the pool more accessible to the elderly and those with injuries. There were also no accessible toilets or change room available. It was suggested that a bubble cover be installed over the pool to prolong the life of the pool and allow the season to begin earlier in the year. It was also queried if a lane rope could be used to separate the pool for those wanting to play and those wanting to swim lengths. There were also concerns raised regarding the condition of the changing rooms. Members of the community had offered to clean up the change rooms if the Council supplied the paint and required products to do so.

#### 1.10 Wai – Pātea Youth

It was noted that the youth centre was now being used as a foodbank and was no longer being used as a space for the youth of the community. It was noted that the youth could be provided with all the facilities possible however there was no way to make them go to these facilities. It was requested that a meeting be held with the police before the next Community Board meeting if possible.

#### 1.11 John Nuku – Pātea Community

It was disappointing to see what was occurring in the community. It was suggested that the Paepae in the Park event would be a good opportunity to express concerns and to bring the community together on the situation. The town was expanding with people from other towns moving to Pātea to live. It was noted that the Board needed to do more for the town.

## 2. Whakaaetia ngā Menīti / Confirmation of Minutes

### 2.1 Pātea Community Board Meeting held on 9 November 2022.

The mayoral photos and been located and plans were underway to have these hung in the Hunter Shaw Building.

#### RESOLUTION

(Ms Dwyer/Deputy Mayor Northcott)

01/23 PA **THAT the Pātea Community Board adopts the minutes from their meeting held on 9 November 2022 as a true and correct record.**

CARRIED

## 3. Pūrongo / Reports

### 3.1 Local Discretionary Funding Applications

The report provided a summary of the applications received to the October 2022 Local Discretionary Funds including the current status of the Board's Fund.

#### RESOLUTION

(Deputy Mayor Northcott/Mrs Rook)

02/23 PA **THAT the Pātea Community Board receives the Local Discretionary Funding Report.**

CARRIED

## 4. Ngā Take Kawea / Items for Action

### 4.1 Waverley Shelters

It was noted that the Waverley Shelters could be removed from Items for Action.

## 5. Pūrongo-Whakamārama / Information Reports

### 5.1 Community Development Activity Report

The report provided updates to the Board on progress with community development projects and activities across the District and other items of interest.

It was noted that the gardens under the Waverley Pool mural were overgrown which covered part of the mural. It was suggested that the plants be removed and possibly replaced with smaller plants.

#### **RESOLUTION**

**(Ms Dwyer/Mr Savage)**

**03/23 PA THAT the Pātea Community Board receives the Community Development Activity Report.**

**CARRIED**

### 5.2 District LibraryPlus Report – October, November and December 2022

The report covered a range of library activities and statistics across the District for October, November and December 2022.

The library staff were commended for their work including the Summer Blast program and Taiaroa was commended for the Te Reo program he ran.

#### **RESOLUTION**

**(Ms Dwyer/Mrs Rook)**

**04/23 PA THAT the Pātea Community Board receives the District LibraryPlus Report for October, November and December 2022.**

**CARRIED**

### 5.3 Environmental Services Activity Report – October-December 2022

The report updated the Board on activities relating to the Environmental Services Group for the months of October-December 2022.

The report contained three months' worth of data. Statutory compliance for building control had dropped below 80% and the value of building work was still substantial. Hāwera and Ōpunakē were still the main areas of work however there was a spread across the District. There had been a change in subdivision activity with the majority being located in Ōpunakē. There had been an increase in roaming and attacking dogs during the holiday season. Infringements for abandoned vehicles and illegal dumping were being issued. The Environment and Sustainability team had a lot of work going on especially with an organic waste expression of interest.

#### **RESOLUTION**

**(Ms Dwyer/Deputy Mayor Northcott)**

**05/23 PA THAT the Pātea Community Board receives the Environmental Services Activity Report – October-December 2022.**

**CARRIED**

## 5.4 Facilities Usage Report

The report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

There had been good usage of the swimming pool during the summer season. It was noted that most pool users walked as the pool was frequently busy however there were not many cars parked outside.

The lawn mowing around Waitōtara had not been done since the passing of the man who had previously undertaken the mowing. A local farmer was approached to do the mowing and had done this once and was set to do them again. In response to a query regarding who was responsible for the mowing moving forward it was noted that the Council would make a decision and inform those concerned of the outcome.

In response to a query regarding the gardens in Waverley it was noted that these would likely be part of the town revitalisation project.

## RESOLUTION

(Ms Dwyer/Mr Savage)

**06/23 PA** **THAT** the Pātea Community Board receives the Pātea Facilities Usage Report.

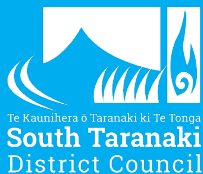
**CARRIED**

**The meeting concluded at 5.26 pm.**

Dated this            day of            2023.

## CHAIRPERSON





# Pūrongo Report

6

|         |   |
|---------|---|
| To      | Pātea Community Board   |
| From    | Kaiawhina Mātāmua Hapori me te Pūhanga / Executive Assistant Community and Infrastructure Services, Christina Wells |
| Date    | 6 March 2023  |
| Subject | <b>Local Discretionary Funding Applications</b>   |

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report provides a summary of the applications received to the March 2023 Local Discretionary Funds (the Fund) including the current status of the Board's Fund. Revised budgets have been included in [Appendix 1](#) inclusive of any carry over from the 2021/22 year.
2. Each Board has the delegated authority to approve grants qualifying for Local Discretionary funding as per the set individual criteria of that Board.

## Taunakitanga / Recommendation

THAT the Pātea Community Board receives the Local Discretionary Funding Report.

## Kupu Whakamārama / Background

3. The purpose of the Fund is to fund small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for the benefit of the community.
4. Projects must meet both the set and individual conditions of the Board to which they are applying and are to be treated as a last resort after all other attempts to raise funds or obtain assistance have been unsuccessful.
5. Boards are allowed to carry over 20% of each Board's annual allocation into the next financial year. The maximum amount for each Board is listed below:

|                                  |            |
|----------------------------------|------------|
| Eltham-Kaponga Community Board   | \$2,367.00 |
| Te Hāwera Community Board        | \$7,399.80 |
| Taranaki Coastal Community Board | \$3,880.80 |
| Pātea Community Board            | \$2,302.20 |
6. Each July the Fund opening balances for each financial year are included in the Board's Discretionary Fund Report. Amounts budgeted for each Board are currently based on the 2013 Census population data and are as follows:

|                                  |          |
|----------------------------------|----------|
| Eltham-Kaponga Community Board   | \$11,835 |
| Te Hāwera Community Board        | \$36,999 |
| Taranaki Coastal Community Board | \$19,404 |
| Pātea Community Board            | \$11,511 |

7. Any unspent allowable carryover (20%) funds are added to the next financial year's balance, some totals may be adjusted after the end of year reconciliation.

### Local Government Purpose

8. The purpose of Local Government is: "to promote the social, economic, environmental and cultural well-being of communities in the present and for the future". Funding projects that meet the criteria of the Local Discretionary Funds meet the Social, Economic, Cultural and Environmental well-being of the community.

## Ngā Kōwhiringa / Options – Identification and analysis

### Option(s) available

9. The possible options for each application are:
- a) Option One: Approve the application for the requested amount; or
  - b) Option Two: Approve the application for a different amount; or
  - c) Option Three: Defers the application to the next funding round; or
  - d) Option Four: Decline the application.

## Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

10. Each application should be considered against its alignment to the purpose of Local Government as well as the extent to which the projects meet the overall Fund objectives set and individual criteria.

### Te Hāwera

- a) Requests to support wages or salaries will not be considered.
- b) Grants will normally be between \$250 and \$5,000.
- c) The Board does not normally consider retrospective funding.
- d) The Board will automatically decline any application where a representative does not attend the Board meeting.

### Pātea

- a) The Board will not normally provide retrospective funding.
- b) Successful applicants are required to provide a written report upon completion of their project.

### Taranaki Coastal

- a) The Board will not provide retrospective funding.

- b) Successful applicants are required to provide a written report upon completion of their project.

#### **Eltham-Kaponga**

- a) Successful applicants are required to provide a written report upon completion of their project.
- b) Applicants must acknowledge funding where appropriate.

#### **Ineligible for funding**

- a) Travel costs
- b) Individuals
- c) Gifts
- d) Conference attendance
- e) Food and catering costs

### **Whakarāpopototanga Pūtea Kōwhiri-ā-rohe / Local Discretionary Funding**

#### **Local Discretionary Funding Applications – March (Round Six)**

**Pātea Ward - \$4,846.12**

- 11. No applications received.

#### **Whakakapia / Conclusion**

- 12. The Funds were created for the purpose of supporting small projects within the individual wards that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities, or programmes for the benefit of the community. The eight funding rounds throughout each year allow the people of the South Taranaki community to continue to receive the benefits that the Fund provides.



Christina Wells

**Kaiawhina Mātāmua Hapori me te Pūhanga /  
Executive Assistant Community and Infrastructure Services**



[Seen by]

Cath Sheard

**Kaiarataki Tuarua Ratonga Hapori /  
Acting Group Manager Community Services**

## Appendix 1

Board's Discretionary Fund balance for the 2022/23 financial year.

| Te Hāwera Community Board – 2022/23 |                                |   | Total Budget           | \$37,351.23        |
|-------------------------------------|--------------------------------|---|------------------------|--------------------|
| Date                                | Applicant                      | Project   | Amount                 | Balance            |
| Nov 2022                            | NP Rotary Club                 | The Taranaki Bloke's Book                           | \$1,000.00             | \$36,351.23        |
| Nov 2022                            | Makers & Creators              | To organise and promote a not-for-profit arts event | \$1,500.00             | <b>Declined</b>    |
| Nov 2022                            | South Taranaki Underwater Club | Project Reef – South Taranaki                       | \$3,200.00             | \$33,151.23        |
| Nov 2022                            | Hāwera Community Patrol        | To purchase uniforms and defibrillator              | \$2,559.20             | \$30,592.03        |
|                                     |                                |   | <b>Closing balance</b> | <b>\$30,592.03</b> |

| Te Hāwera Community Board Committed Funds |                           |                              | Total Committed          | \$32,811.39        |
|---|---------------------------|------------------------------|--------------------------|--------------------|
| Date                                      | Applicant                 | Project                      | Amount Committed         | Amount Uplifted    |
| 18 May 2020                               | Te Hāwera Community Board | Manawapou/Puawai Cycleway.   | \$5,000.00               | \$0.00             |
| 18 May 2020                               | Te Hāwera Community Board | Normanby Skatepark.          | \$9,815.00               | \$0.00             |
| 24 April 2022                             | Te Hāwera Community Board | Denby walkway photo frame.   | \$3,956.70               | \$1,200.00         |
| 24 April 2022                             | Te Hāwera Community Board | Artwork by Paul Rangiwahia.  | \$7,000.00               | \$3,450.00         |
| 23 May 2022                               | Te Hāwera Community Board | Naumai Park formal entrance. | \$4,000.00               | \$0.00             |
| 23 May 2022                               | Te Hāwera Community Board | Skateboard signs and event.  | \$3,039.69               | \$0.00             |
|   |                           |                              | <b>Balance Remaining</b> | <b>\$28,161.39</b> |

| Eltham-Kaponga Community Board – 2022/23 |                        |   | Total Budget    | \$12,113.68 |
|--|------------------------|---|-----------------|-------------|
| Date                                     | Applicant              | Project   | Amount          | Balance     |
| Nov 2022                                 | Eltham Village Gallery | Visibility Project                                  | \$634.77        | \$11,478.91 |
| Nov 2022                                 | NP Rotary Club         | The Taranaki Bloke's Book                           | \$250.00        | \$11,228.91 |
| Nov 2022                                 | Makers & Creators      | To organise and promote a not-for-profit arts event | \$1,500.00      | Declined    |
|  |                        |   | Closing balance | \$11,228.91 |

| Eltham-Kaponga Community Board Committed Funds |                        |                                | Total Committed   | \$1,956.00      |
|--|------------------------|--------------------------------|-------------------|-----------------|
| Date   | Applicant              | Project                        | Amount Committed  | Amount Uplifted |
| 27 May 2019                                    | Eltham Community Board | New Signage for Soldiers Park. | \$1,046.00        | \$0.00          |
| 24 April 2022                                  | Eltham Community Board | New Signage for Soldiers Park. | \$910.00          | \$410.00        |
|  |                        |                                | Balance Remaining | \$1,546.00      |

| <b>Pātea Community Board – 2022/23</b> |                         |   | <b>Total Budget</b> | <b>\$11,556.87</b> |
|--|-------------------------|---|---------------------|--------------------|
| <b>Date</b>                            | <b>Applicant</b>        | <b>Project</b>                                      | <b>Amount</b>       | <b>Balance</b>     |
| Aug 2022                               | Waitōtara School        | New fence for all-weather turf                      | \$2,000.00          | \$9,556.87         |
| Aug 2022                               | Pātea Community Board   | Pātea freezing works information sign               | \$810.75            | \$8,746.12         |
| Nov 2022                               | NP Rotary Club          | <i>The Taranaki Bloke's Book</i>                    | \$250.00            | <b>Declined</b>    |
| Nov 2022                               | Pātea Community Patrol  | Surveillance Camera's                               | \$4,850.00          | <b>Withdrawn</b>   |
| Nov 2022                               | Makers & Creators       | To organise and promote a not-for-profit arts event | \$1,500.00          | <b>Declined</b>    |
| Nov 2022                               | Pātea Rugby League Club | New playing outfits                                 | \$1,000.00          | \$7,746.12         |
| Nov 2022                               | Waverley Jubilee        | Celebration of 150 years of schooling               | \$800.00            | \$6,946.12         |
| Nov 2022                               | Waverley Summer Jam     | Waverley Summer Christmas Jam Event                 | \$1,700.00          | \$5,246.12         |
| Nov 2022                               | Pātea Lions Club        | Pātea Christmas Parade                              | \$300.00            | \$4,946.12         |
| Nov 2022                               | Pātea Community Board   | New locks for the Waverley Community Centre         | \$100.00            | \$4,846.12         |
| Nov 2022                               | Pātea Community Board   | Glass – Hunter Shaw Building                        | \$280.00            | \$4,566.12         |
| Jan 2023                               | Pātea Community Board   | Two signs for the Waverley market                   | \$120.00            | \$4,446.12         |
| <b>Closing balance</b>                 |                         |   |                     | <b>\$4,446.12</b>  |

| <b>Pātea Community Board Committed Funds</b> |                       |  | <b>Total Committed</b>  | <b>\$5,823.90</b>      |
|--|-----------------------|--|-------------------------|------------------------|
| <b>Date</b>                                  | <b>Applicant</b>      | <b>Project</b>                                   | <b>Amount Committed</b> | <b>Amount Uplifted</b> |
| 2 June 2021                                  | Pātea Community Board | Aotea Park shelter                               | \$2,749.00              | \$1,269.00             |
| 2 June 2021                                  | Pātea Community Board | Picnic table and bench seats for Manchester Park | \$1,074.90              | \$934.70               |
| 18 August 2021                               | Pātea Community Board | Timber seat for the Whale Bone Sculpture         | \$500.00                | \$0.00                 |
| 26 April 2022                                | Pātea Community Board | Mural Design Competition/Painting                | \$1,500.00              | \$750.00               |
| <b>Balance Remaining</b>                     |                       |  |                         | <b>\$2,870.20</b>      |

| Taranaki Coastal Community Board – 2022/23 |                                  |  | Total Budget | \$19,478.72        |
|--|----------------------------------|--|--------------|--------------------|
| Date                                       | Applicant                        | Project  | Amount       | Balance            |
| Nov 2022                                   | Manaia Community Services Group  | Manaia Christmas Parade                                | \$830.00     | \$18,648.72        |
| Nov 2022                                   | NP Rotary Club                   | The Taranaki Bloke's Book                              | \$250.00     | \$18,398.72        |
| Nov 2022                                   | Makers & Creators                | To organise and promote a not-for-profit arts event    | \$1,500.00   | <b>Declined</b>    |
| Nov 2022                                   | Pungarehu Community Society      | New gate and chemicals for pool operation.             | \$622.39     | \$17,776.33        |
| Jan 2023                                   | Taranaki Coastal Community Board | Support for Ōpunakē Surf Lifesaving Centennial Booklet | \$150.00     | \$17,626.33        |
| Closing balance                            |                                  |  |              | <b>\$17,626.33</b> |

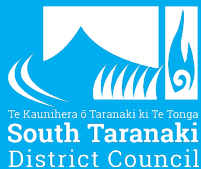
| Taranaki Coastal Community Board Committed Funds |                                  |   | Total Committed  | \$3,000.00        |
|--|----------------------------------|---|------------------|-------------------|
| Date   | Applicant                        | Project   | Amount Committed | Amount Uplifted   |
| 24 May 2022                                      | Taranaki Coastal Community Board | To support the creation of a mural at the Ōpunakē Skate Park. | \$3,000.00       | \$848.80          |
| Balance Remaining                                |                                  |   |                  | <b>\$2,151.20</b> |





# Ngā Take Kawea Items for Action

| Reference/Source<br>Committee/Meeting Date | Matters Arising  | Group<br>Responsible                        | Department<br>(Team)     | Update   | Project<br>Deadline |
|--|--|---|--------------------------|--|---------------------|
| Patea Community Board<br>06/10/2021        | <b>Waverley Shelters</b><br>The Lions have agreed to take on the project and build it. It was suggested that they put an application to Community Board to help fund it. Some money has been tagged for it and the application to the Community Initiatives fund was decline. Ms Maruera advised she has spoken to Phil Waite in regard to the potential project and he has asked to be sent the quote and he will be look into it from the Council's end. | Community and<br>Infrastructure<br>Services | Community<br>Development | Update 20/02/2022 - The work has now been completed. | Completed           |



# Pūrongo-Whakamārama Information Report

|         |  |
|---------|--|
| To      | Pātea Community Board  |
| From    | Kaihautū Whakawhanake Hapori / Community Development Manager, Ella Borrows |
| Date    | 6 March 2023   |
| Subject | <b>Community Development Activity Report</b>                               |

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates the Pātea Community Board on progress with community development projects and activities across the District and other items of interest.

## Taunakitanga / Recommendation

THAT the Pātea Community Board receives the Community Development Activity Report.

## Ngā Kawenga-ā-rohe / District Activities

### Roadsafe Taranaki

2. The Roadsafe Taranaki team ran a very successful Young Driver weekend at the New Plymouth racecourse on Saturday 18 and Sunday 19 February. Young drivers came from around the province and after two to three years of COVID interruptions, the weekend was completely booked out. Sixteen year olds and Learner drivers made up 65% of the bookings and those holding their restricted licence made up around 25% which was the exact group Roadsafe Taranaki was targeting.
3. This term, the school team has delivered cycle skills at Manaia Primary and One Global Taranaki while Midhirst and Whenuakura are booked prior to March.
4. The Taranaki Road Safety Workplace Charter now has over 140 Taranaki businesses/organisation signed up. Those signed up encourage, educate and promote road safety in the workplace. It is hoped that employees take key messages and improve their personal driver behaviour outside of work.
5. Two Roadsafe Taranaki team members joined the New Plymouth District Council Events team to deliver a back-to-school programme at Parihaka before school started. Unfortunately, the weather did not play it's part so the number of tamariki that attended was lower than expected. Plans are in place for an amazing event in 2024.

### **Mayor's Taskforce for Jobs (MTFJ) Contract – Employ South**

6. The MTFJ Local Government contract requires 50 job seekers placed into sustainable employment from July to June. Sustainable employment is 13 weeks, 30 plus per week. Currently, 32 job seekers have been supported into employment.
7. On 22 March 2023 we are collaborating with Ministry of Social Development to offer a Virtual Reality (VR) Careers Expo to Job Seekers in South Taranaki. Students in our region have also been invited to attend. The VR Expo will also involve employers in South Taranaki to participate which will connect active job seekers with jobs.

### **Innovating Streets Projects – Eltham and Waverley**

8. An agreement has been reached with Waka Kotahi to remove the troughs from both Waverley and Eltham townships at their cost. Work is underway to arrange safe removal and this should be done by the end of February.
9. The intention is that the troughs will be repurposed and reused by the community and a process for redistributing them has been devised and advertised. The planters will be provided free but will need to be removed from the central site at the new owner's cost.

## **Te Takiwā o Pātea / Pātea Ward**

### **Pātea Revitalisation Plan**

10. The Pātea Town Revitalisation Co-Design rōpū recently met on Tuesday 21 February.
11. The Council and the Taranaki Regional Council (TRC), met with Ngāti Ruanui, to look at ways of protecting and restoring the Pātea Saltmarsh. Both the Council and TRC see collaboration with mana whenua as paramount to the success of this project and will work with iwi and hapū at every stage of the journey from planning, to on the ground mahi.
12. The saltmarsh is a high priority site in the region, as saltmarsh ecosystems are rare in Taranaki. It is the largest area of saltmarsh ribbonwood/sea rush vegetation between the Manawātū River and the Tongapōrutu estuary and may be the largest saltmarsh in the entire region. It is classified as an 'Originally Rare Ecosystem' and a 'Regionally Significant Wetland'.
13. The Community Development Unit is working with the Department of Conservation and mana whenua of Pātea – Ngāti Ruanui to continue implementation of the 5 km Pātea Loop which is located within the Coastal Protection Area, Rural/Parks and Reserves Zone and which has an archaeological site listed within the area.

### **Waverley Revitalisation Plan**

14. Waverley's co-design group met on Tuesday 24 January 2023. With guidance from our local hapū and Iwi, all design work will be based on a native flora and fauna theme. Seating and bins have been chosen and prices are being investigated. Designs and colour schemes from local artist, Luther Ashford will be shared at the next hui for the rōpū to discuss. Conversations have commenced to enhance the 'heart' or 'puku' (hapū term) which was decided to be around the LibraryPlus courtyard.

15. The foundry putting the sculpture of Kiwi the horse together has experienced supply delays, however, work has now resumed. The concrete base for the sculpture has been completed and we hope to have Kiwi ready for installation in late March.
16. A commitment was given to members of the local hapū in December 2021 to work collaboratively on the entranceway Pou to Waverley and these discussions have begun. Iwi, local hapū and the Community Development Unit are working together with Luther Ashford, local South Taranaki artist and graduate of Toioho ki Āpiti - Māori Visual Arts, to shape how this may look for the township.

### **Pātea and Waverley 'Ark Hives' Project**

17. Tim Wigmore is a Taranaki artist working with Ngā Rauru and hopefully soon to meet with Ngāti Ruanui to put together the 'Ark Hives' project. The project will illustrate the unique character of eight towns in the Taranaki region by creating eight 'cabinets' which convey a sense of the town it's modelled on. He plans to do this through the materials, references to landscape features and local architecture. The cabinets will have special drawers, doors that contain sculptures, historical objects and references to the area's features.

### **Te Takiwā o Arakamu ki Kaponga / Eltham-Kaponga Ward**

18. A final site meeting has taken place with Zodiac Signs for the Eltham town entrance signs. The work includes creating the frames, billboard preparation, cleaning up the surrounding gardens and installing the signs with traffic management. These signs have been a long time coming, but they will look great when they are finally up, providing both visitors and locals with a nice showcase of Rotokare in Eltham.
19. Work on both the speed hump and pinch points in Eltham is continuing, with concept designs being provided by Red Jacket. The goal is to come up with a design that is both appealing to the eye and also serves its main purpose of slowing traffic down. Once the design is complete, this will be shown to the Eltham town revitalisation co-design team for discussion and feedback.
20. Victoria Park in Kaponga will have a new shelter built, courtesy of Kaponga Lions. Meetings were held last year between the Council's Property and Facilities Operations Manager, Phil Waite, Community Development Advisor, Hayley Old and Kaponga Lions to decide on where the shelter would go. They are now ready to build. Services have been checked and construction is due to begin very soon, with the hope that the new shelter will be ready in time for the rugby season. It will be a great addition to Victoria Park as both a shelter from the elements and a place to gather near the playground.

### **Te Takiwā o Taranaki ki Tai / Taranaki Coastal Ward**

#### **Ōpunakē Skate Park**

21. Ōpunakē Skate Park required repairs to damaged boards, so the opportunity was taken to repaint and rejuvenate the space. All boards have now been repaired, replaced and painted by youth from Ōpunakē High School. There is one last concrete wall to paint but due to timing and ongoing COVID issues, it was unable to be completed by term four. The Council's Arts Co-Ordinator will collaborate with an Ōpunakē school on getting this last wall painted.

### Ōpunakē Co-Design Group

22. The Ōpunakē Town Revitalisation co-design team held their second meeting in February and discussed where they felt the town's heart was located, and the possibility of creating a communal space while keeping its natural, raw, uniqueness. In addition to the monthly co-design team meetings, an in-class session at Ōpunakē High School is scheduled for late March, to gather youth input into revitalising their town.

### Manaia Community

23. Meetings were held in January with members of the Manaia Community Services Group and Manaia School PTA. Ideas and options were discussed on how to collaboratively support or bring community events to the area. As a result of this meeting, the Council's Drive-In Movies event is scheduled to play at the Manaia Domain in March for the first time.

### Ōpunakē Mural on Block Wall

24. The Council is currently considering a mural design (from a local artist) to go on the blank wall of the newly erected toilet block at the Sinclair Electrical and Refrigeration Event Centre, Ōpunakē.

### Te Takiwā o Hāwera / Te Hāwera Ward

25. Te W'anake - The Foundry, a new coworking space and enterprise hub based at 130 High Street, Hāwera, was officially blessed by local kaumātua and opened by the Mayor on 2 February. The project is a collaboration between Council and Bizlink Hāwera (the business association) that aims to support entrepreneurship and sustainable economic growth in the District.
26. The Foundry will be a vibrant place to do business, offering hot desks, dedicated desks, private offices, meeting and event spaces. Featuring high quality video conferencing equipment, the facility will become home to various workshops and presentations to benefit the business community. Several plans are available to offer flexibility for members. These range from longer term office and permanent desk agreements through to daily and hourly rates. Two meeting rooms are also available for hire individually, or together to create a larger event space.
27. Bizlink Hāwera have shifted from their Union Street office and will be permanently based at the Foundry. Since opening less than a month ago interest in and demand for the new business space has been high.

### Pūtea Tautoko / Funding

#### Council Funding Round Dates for 2023

| Council Fund                      | Open       | Close    | Focus Area  |
|-----------------------------------|------------|----------|---|
| Tangata<br>Whenua<br>Liaison Fund | 1 February | 31 March | Support local groups such as marae committees and/or hapū, projects and initiatives that develop positive relationships between Tangata |

|                                    |                             |                         |  |
|------------------------------------|-----------------------------|-------------------------|--|
|                                    |                             |                         | Whenua, the Council, and the people of South Taranaki.   |
| Creative Communities Scheme        | 9 February and 1 August     | 9 March and 1 September | Local arts projects meeting the criteria of broad community involvement, diversity, or young people.   |
| Community Initiatives Fund         | 1 July                      | 31 July                 | The purpose of the Community Initiatives Fund is to support community activities, initiatives, programmes, projects, and facilities that can demonstrate a positive contribution to the social, economic, environmental, and cultural well-being of the local community. |
| Sport NZ Rural Travel Fund         | 14 February and 4 September | 14 March and 3 October  | Travel costs for regular, local sports competitions.   |
| Waimate Development Levy           | 5 April and 20 September    | 5 May and 20 October    | The development or maintenance of public assets that are located on Council owned property or reserves in the Waimate area.  |
| Rural Hall Grant                   | 30 June                     | 29 September            | Eligible applicants are notified directly.   |
| Community Surveillance System Fund | 30 June                     | 29 September            | Eligible applicants are notified directly.   |
| Pātea Centennial Bursary           | 1 November                  | 30 November             | Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2023.   |

## Pūtea Kōwhiri-ā-rohe / Local Discretionary Funds

### Funding Applications

28. The latest deadline for the Local Discretionary Fund applications was 9 January with the next round of applications for Local Discretionary funding closing on 13 February.
29. As all Community Board members are now on Diligent, all eligible and complete applications (including attachments), are provided to the Community Boards in Diligent before the Board meetings. A report summarising the application forms will appear in the Community Board agendas for consideration however the complete applications will remain in the Comms Centre of Diligent until after the meeting.
30. Please refer to [Appendix 1](#) for all allocations and available funding.

## Ngā Pāponotanga / Events

### Events

31. Sounds on the Sand took place at Ōpunakē Beach on 14 January. Live music and food was provided for attendees, with Andre from Sonic Delusion performing throughout the day. We had wonderful weather and were pleased with the number of people who attended.
32. Concerts in the Park went ahead on Saturday 28 January. Unfortunately, due to the weather, the event was moved from King Edward Park to the TSB Hub. Hollie Smith was confirmed as the headline act for Concerts in the Park, however, she was stuck in Auckland due to the severe flooding and was unable to travel to Hāwera. Mitch Careswell opened the show for The Waratahs who played an extended set, to make up some of Hollie's lost time. There were a handful of food trucks that made it out in the terrible weather. In addition to this year's event was the kid's zone, the bungy run, bouncy castle, merry-go-round and sumo suits, all of which were extremely popular. The Council will look to bring this event back again next year.
33. On Saturday 11 February, the Council assisted Zeal Taranaki and supported them to run a skate competition at the skate park next to the Hāwera water tower on Albion Street. This was another event with a focus on keeping youth engaged in the community. There were approximately 40 competitors and 100 spectators throughout the event. It was great to see so many tamariki get out and get involved in the event.
34. AmeriCARna was back for 2023 heading to Ōpunakē on February 22 and Hāwera on February 24. The acceleration display (down Albion Street ) in Hāwera was also back again this year. The Council are assisting the Taranaki Vehicle Events Trust (TVET) with Traffic Management Plans (TMPs), road closures, parking marshals, coordinating food vendors, and providing live entertainers.
35. On March 12 in collaboration with Zeal Taranaki, a paint party/ family fun day at Hicks Park, Hāwera will be held. This event is aimed at youth and encourages them to get outside and be active with their family and friends. There will be live music, paint canons, food trucks, water slides, sumo suits, bouncy castles and more. The event will be free and open to all ages to enjoy.
36. Drive-in Movies will be back again in 2023. We have confirmed the booking of the large screen for 25 March at Eltham Primary school and 26 March at the Manaia Domain. We are excited to bring this event to Manaia for the first time. We are also pleased we can provide fundraising opportunities for local community groups through both events. The movies being screened at both locations are: Encanto and Top Gun - Maverick.



Ella Borrow

**Kaihautū Whakawhanake Hapori /  
Community Development Manager**





Cath Sheard

**Kaiarataki Tuarua Ratonga Hapori /  
Acting Group Manager Community Services**

## Appendix 1

Board's Discretionary Fund balance for the 2022/23 financial year.

| Te Hāwera Community Board – 2022/23 |                                |   | Total Budget           | \$37,351.23        |
|-------------------------------------|--------------------------------|---|------------------------|--------------------|
| Date                                | Applicant                      | Project   | Amount                 | Balance            |
| Nov 2022                            | NP Rotary Club                 | The Taranaki Bloke's Book                           | \$1,000.00             | \$36,351.23        |
| Nov 2022                            | Makers & Creators              | To organise and promote a not-for-profit arts event | \$1,500.00             | <b>Declined</b>    |
| Nov 2022                            | South Taranaki Underwater Club | Project Reef – South Taranaki                       | \$3,200.00             | \$33,151.23        |
| Nov 2022                            | Hāwera Community Patrol        | To purchase uniforms and defibrillator              | \$2,559.20             | \$30,592.03        |
|                                     |                                |   | <b>Closing balance</b> | <b>\$30,592.03</b> |

| Te Hāwera Community Board Committed Funds |                           |                              | Total Committed          | \$32,811.39        |
|---|---------------------------|------------------------------|--------------------------|--------------------|
| Date                                      | Applicant                 | Project                      | Amount Committed         | Amount Uplifted    |
| 18 May 2020                               | Te Hāwera Community Board | Manawapou/Puawai Cycleway.   | \$5,000.00               | \$0.00             |
| 18 May 2020                               | Te Hāwera Community Board | Normanby Skatepark.          | \$9,815.00               | \$0.00             |
| 24 April 2022                             | Te Hāwera Community Board | Denby walkway photo frame.   | \$3,956.70               | \$1,200.00         |
| 24 April 2022                             | Te Hāwera Community Board | Artwork by Paul Rangiwahia.  | \$7,000.00               | \$3,450.00         |
| 23 May 2022                               | Te Hāwera Community Board | Naumai Park formal entrance. | \$4,000.00               | \$0.00             |
| 23 May 2022                               | Te Hāwera Community Board | Skateboard signs and event.  | \$3,039.69               | \$0.00             |
|   |                           |                              | <b>Balance Remaining</b> | <b>\$28,161.39</b> |

| Eltham-Kaponga Community Board – 2022/23 |                        |   | Total Budget    | \$12,113.68     |
|--|------------------------|---|-----------------|-----------------|
| Date                                     | Applicant              | Project   | Amount          | Balance         |
| Nov 2022                                 | Eltham Village Gallery | Visibility Project                                  | \$634.77        | \$11,478.91     |
| Nov 2022                                 | NP Rotary Club         | The Taranaki Bloke's Book                           | \$250.00        | \$11,228.91     |
| Nov 2022                                 | Makers & Creators      | To organise and promote a not-for-profit arts event | \$1,500.00      | <i>Declined</i> |
|  |                        |   | Closing balance | \$11,228.91     |

| Eltham-Kaponga Community Board Committed Funds |                        |                                | Total Committed   | \$1,956.00      |
|--|------------------------|--------------------------------|-------------------|-----------------|
| Date   | Applicant              | Project                        | Amount Committed  | Amount Uplifted |
| 27 May 2019                                    | Eltham Community Board | New Signage for Soldiers Park. | \$1,046.00        | \$0.00          |
| 24 April 2022                                  | Eltham Community Board | New Signage for Soldiers Park. | \$910.00          | \$410.00        |
|  |                        |                                | Balance Remaining | \$1,546.00      |

| Pātea Community Board – 2022/23 |                         |  | Total Budget | \$11,556.87       |
|---------------------------------|-------------------------|--|--------------|-------------------|
| Date                            | Applicant               | Project  | Amount       | Balance           |
| Aug 2022                        | Waitōtara School        | New fence for all-weather turf                             | \$2,000.00   | \$9,556.87        |
| Aug 2022                        | Pātea Community Board   | Pātea freezing works information sign                      | \$810.75     | \$8,746.12        |
| Nov 2022                        | NP Rotary Club          | <i>The Taranaki Bloke's Book</i>                           | \$250.00     | <b>Declined</b>   |
| Nov 2022                        | Pātea Community Patrol  | <i>Surveillance Camera's</i>                               | \$4,850.00   | <b>Withdrawn</b>  |
| Nov 2022                        | Makers & Creators       | <i>To organise and promote a not-for-profit arts event</i> | \$1,500.00   | <b>Declined</b>   |
| Nov 2022                        | Pātea Rugby League Club | New playing outfits  | \$1,000.00   | \$7,746.12        |
| Nov 2022                        | Waverley Jubilee        | Celebration of 150 years of schooling                      | \$800.00     | \$6,946.12        |
| Nov 2022                        | Waverley Summer Jam     | Waverley Summer Christmas Jam Event                        | \$1,700.00   | \$5,246.12        |
| Nov 2022                        | Pātea Lions Club        | Pātea Christmas Parade                                     | \$300.00     | \$4,946.12        |
| Nov 2022                        | Pātea Community Board   | New locks for the Waverley Community Centre                | \$100.00     | \$4,846.12        |
| Nov 2022                        | Pātea Community Board   | Glass – Hunter Shaw Building                               | \$280.00     | \$4,566.12        |
| Jan 2023                        | Pātea Community Board   | Two signs for the Waverley market                          | \$120.00     | \$4,446.12        |
| Closing balance                 |                         |  |              | <b>\$4,446.12</b> |

| Pātea Community Board Committed Funds |                       |  | Total Committed  | \$5,823.90        |
|---------------------------------------|-----------------------|--|------------------|-------------------|
| Date                                  | Applicant             | Project  | Amount Committed | Amount Uplifted   |
| 2 June 2021                           | Pātea Community Board | Aotea Park shelter                               | \$2,749.00       | \$1,269.00        |
| 2 June 2021                           | Pātea Community Board | Picnic table and bench seats for Manchester Park | \$1,074.90       | \$934.70          |
| 18 August 2021                        | Pātea Community Board | Timber seat for the Whale Bone Sculpture         | \$500.00         | \$0.00            |
| 26 April 2022                         | Pātea Community Board | Mural Design Competition/Painting                | \$1,500.00       | \$750.00          |
| Balance Remaining                     |                       |  |                  | <b>\$2,870.20</b> |

| Taranaki Coastal Community Board – 2022/23 |                                  |  | Total Budget | \$19,478.72        |
|--|----------------------------------|--|--------------|--------------------|
| Date                                       | Applicant                        | Project  | Amount       | Balance            |
| Nov 2022                                   | Manaia Community Services Group  | Manaia Christmas Parade                                | \$830.00     | \$18,648.72        |
| Nov 2022                                   | NP Rotary Club                   | The Taranaki Bloke's Book                              | \$250.00     | \$18,398.72        |
| Nov 2022                                   | Makers & Creators                | To organise and promote a not-for-profit arts event    | \$1,500.00   | <b>Declined</b>    |
| Nov 2022                                   | Pungarehu Community Society      | New gate and chemicals for pool operation.             | \$622.39     | \$17,776.33        |
| Jan 2023                                   | Taranaki Coastal Community Board | Support for Ōpunakē Surf Lifesaving Centennial Booklet | \$150.00     | \$17,626.33        |
| Closing balance                            |                                  |  |              | <b>\$17,626.33</b> |

| Taranaki Coastal Community Board Committed Funds |                                  |   | Total Committed  | \$3,000.00        |
|--|----------------------------------|---|------------------|-------------------|
| Date   | Applicant                        | Project   | Amount Committed | Amount Uplifted   |
| 24 May 2022                                      | Taranaki Coastal Community Board | To support the creation of a mural at the Ōpunakē Skate Park. | \$3,000.00       | \$848.80          |
| Balance Remaining                                |                                  |   |                  | <b>\$2,151.20</b> |



# Pūrongo-Whakamārama Information Report

|         |   |
|---------|---|
| To      | Pātea Community Board   |
| From    | Kaiarataki Tuarua Ratonga Hapori / Acting Group Manager Community Services, Cath Sheard |
| Date    | 6 March 2023  |
| Subject | <b>District LibraryPlus Report – January 2023</b>                                       |

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report covers a range of library activities and statistics across the District for January 2023.

## Taunakitanga / Recommendation

THAT the Pātea Community Board receives the District Library Plus Report for January 2023

## Ngā Kawenga-ā-Whare Pukapuka Āpitihanga / LibraryPlus, Activities

### Public Outreach and Events

2. Several regular adult events started again in January after the Christmas break. These events range from craft groups, book clubs and morning teas, to quiz sessions and poetry groups.
3. Aotearoa People's Network Kaharoa (APNK) *Monitor* system has now had bugs fixed and various small improvements, such as a better font for the login slips for patrons using the service. Members of the public are giving positive feedback to LibraryPlus staff regarding the ability to print documents from their own devices.
4. The Banking Hub in Ōpunakē saw an increase in use over January with tourists enjoying the option of being able to use their international bank and credit cards. Presently the Banking Hub ATM is the only facility available for international travellers visiting Ōpunakē and surrounding districts. The new privacy booth has started to attract members of the public wishing to connect in person with their bank. It is also well used by the general public wishing to conduct private meetings, study and business-related activities. Banking Hub Concierge Quisandra Webby now has a separate laptop provided by the New Zealand Business Association (NZBA) for setting up appointments and using email.
5. LibraryPlus staff started working on the addition of Radio Frequency Identification Tags (RFID) in every book held in LibraryPlus across the District in preparation for Te Ramanui o Ruapūtahanga, where self-checkout and automated Smart Returns will be available.

## Children's Services

6. Summer Blast check-ins saw some very imaginative creations for the many activities on the program. Workshops held across the District were well attended and enjoyed in all LibraryPlus. Workshops included puzzle making, origami and interactive outdoor skills.
7. During the Summer Blast programme children and adults alike were fascinated and very amused with entertainer Deano Yipidee. Deano promotes reading during his one-hour sessions interspersed with songs and skits. Parents, and LibraryPlus staff, were invited to join in with his sessions which meant getting into character with false teeth, granny panties and other pieces of costume.
8. Summer Blast finales were held in the last week of January and included prize giving, games, fun challenges, crafts, and feasts. During all LibraryPlus finales the sponsor of the programme Lysaght Watt Trust were thanked and acknowledged with a round of applause.
9. Arts Co-ordinator Michaela Stoneman led an Arty Adventures session for the home schoolers group at Hāwera LibraryPlus. The group created masks. Michaela enjoys working with this group, they always have great feedback and appreciate the art opportunity.

## Digital Services

10. Facebook posts for January had a total reach of 18,664 with the highest reaching post at 3,329. The highest number of engagements for one post January was 32 (engagements are comments, shares, and link clicks).
11. During January Twitter posts collected 1,426 impressions with the top tweet gaining 296 impressions.

## Ngā Tauanga / Statistics

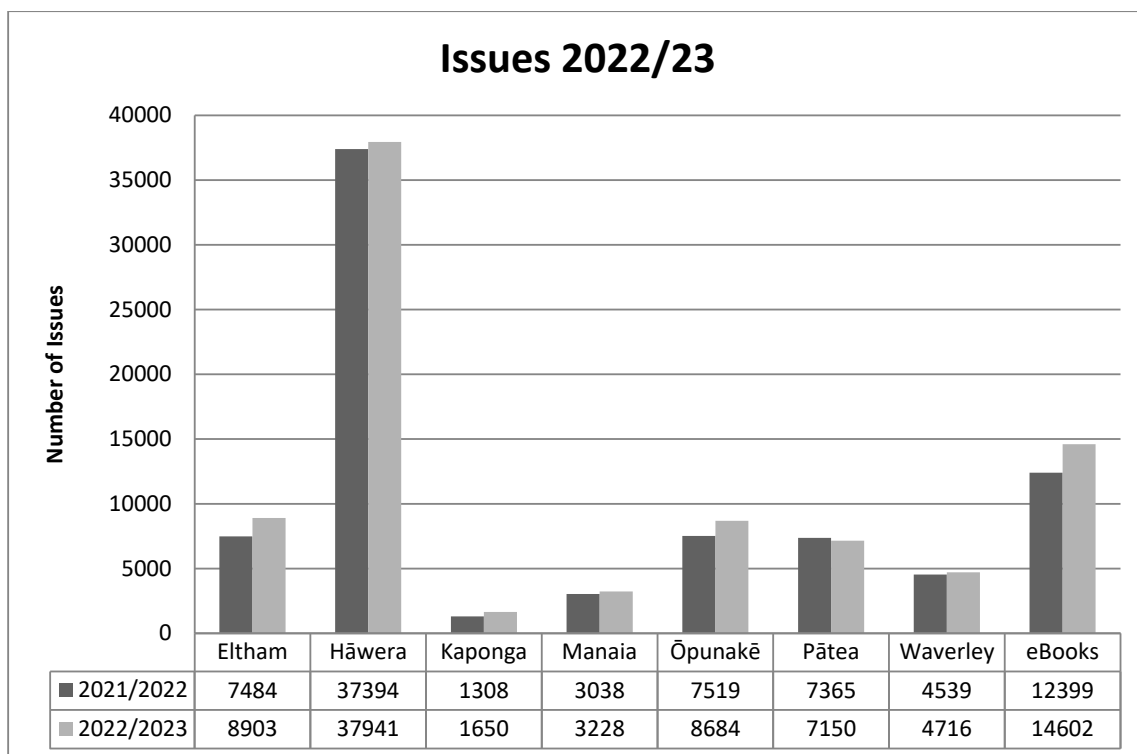
### Wi-Fi and APNK Usage

12. In January there were 47,646 minutes used on APNK and 1,070 logins for the month, compared with 25,148 minutes and 914 logins for the year prior.
13. In January, the Wi-Fi was used 2,267 times compared with 4,093 the year prior.

### Circulation

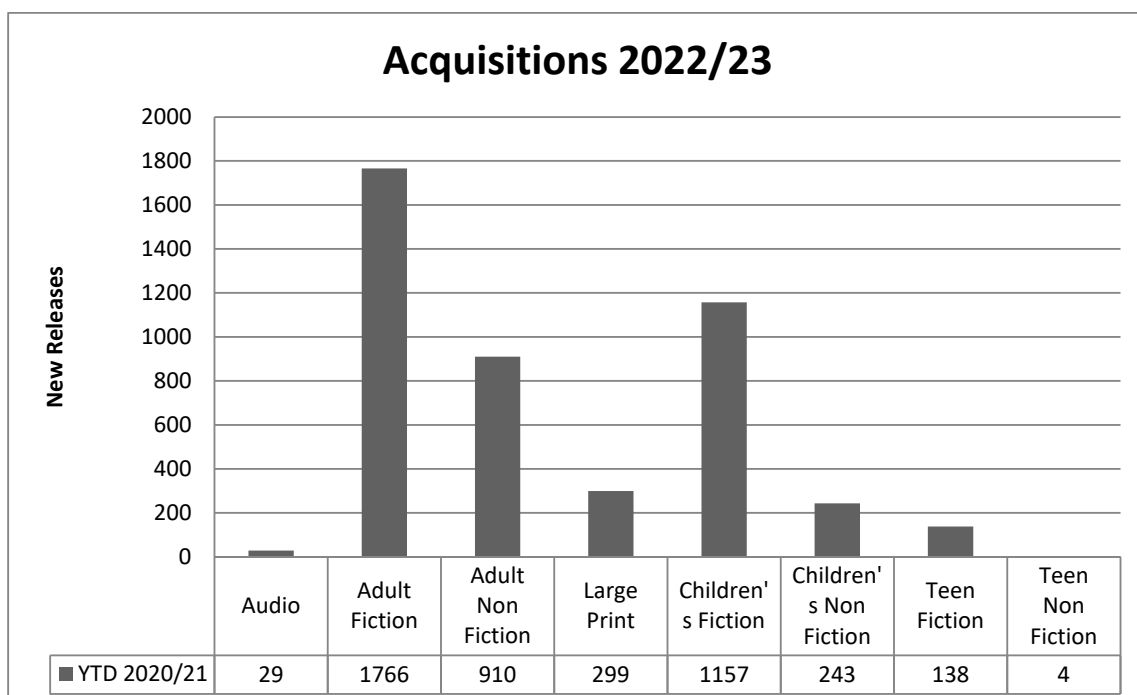
14. Issues for January were 13,401 compared with 12,442 for the year prior.





#### New Resources

15. The acquisitions department processed 4,546 resources and distributed them across the seven LibraryPlus branches in the first six months of the year. Of these, 34% were for children and teens.
16. Distribution issues continue and are now impacting on magazine supply. Many magazines are sourced through PaperPlus; however, they have been unable to supply since November, and are unlikely to have stocks again until 27 February at the earliest.



## Membership

17. Membership of the libraries stands at 12,442 or 43% of the population.

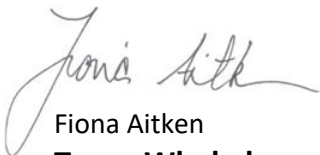
## Whakakapia / Conclusion

18. January 2023 saw all LibraryPlus busy with Summer Blast workshops and finales, the restart of adult programmes and event planning for 2023. APNK and Wi-Fi services continue to be well utilised with increasing usage of printing and scanning facilities. Although supply chain issues continue to cause concern, the combination of print, audio and eBooks meet the needs of the readers. People appear less cautious in their approach to gatherings and events, despite the ongoing Covid pandemic, and the use of LibraryPlus facilities for a wide range of recreational and business needs continues to regrow.



Cath Sheard

**Kaiarataki Tuarua Ratonga Hapori /  
Acting Group Manager Community Services**



Fiona Aitken

**Tumu Whakahaere / Chief Executive**



# Pūrongo-Whakamārama Information Report

|         |  |
|---------|--|
| To      | Pātea Community Board  |
| From    | Kaiarataki Taiao / Group Manager Environmental Services, Liam Dagg |
| Date    | 6 March 2023   |
| Subject | <b>Environmental Services Activity Report: January 2023</b>        |

(This report shall not be construed as policy until adopted by full Council)

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report updates the Pātea Community Board on activities relating to the Environmental Services Group (the Group) for the month of January 2023.
2. The Group is comprised of four business units:
  - a) Planning and Development;
  - b) Quality Assurance;
  - c) Regulatory Services; and
  - d) Environment and Sustainability.
3. The first part of the report goes through the operational activities for each of the business units. The second part of the report provides an update on key projects and programmes.

## Taunakitanga / Recommendation

THAT the Pātea Community Board receives the Environmental Services Activity Report – January 2023.

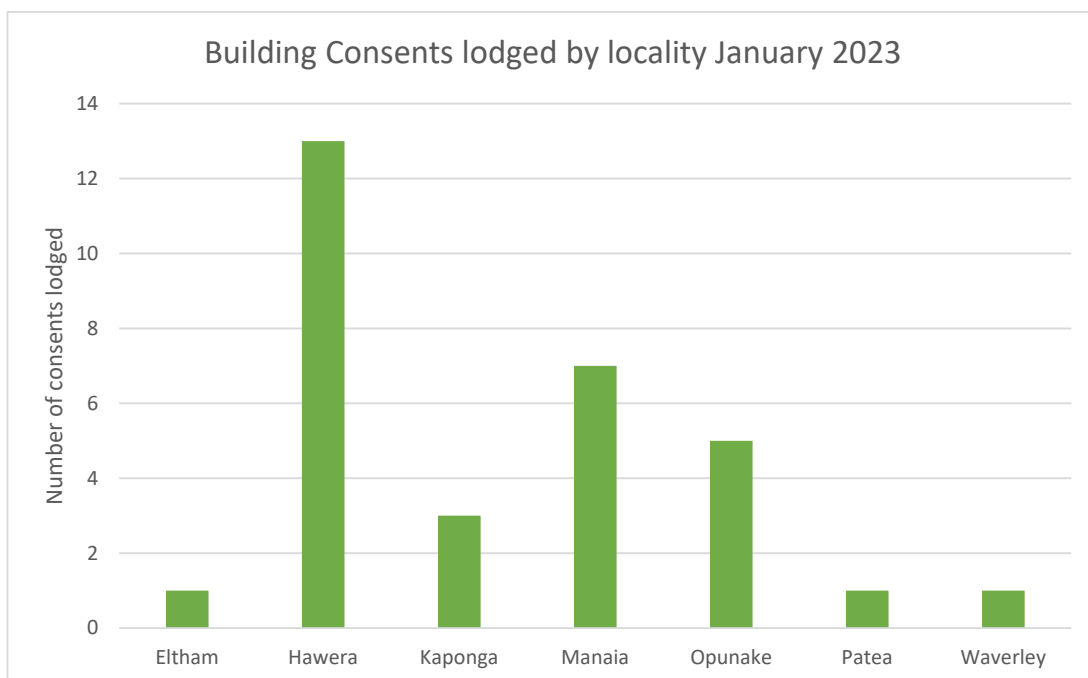
## Ratonga Hanga Whare / Building Control Services

4. Below are the statistics for Building Consents.

### 2022/23 Financial Year

|  | November<br>2022 | December<br>2022 | January<br>2023 | YTD<br>From 1 July 2022 |
|--|------------------|------------------|-----------------|-------------------------|
| Lodged                                   | 51               | 36               | 31              | 327                     |
| Issued                                   | 45               | 37               | 19              | 302                     |
| % Issued within statutory<br>timeframe   | 81%              | 69%              | 63%             | 81%                     |
| Inspections carried out for<br>the month | 308              | 233              | -               | -                       |
| Value of building works<br>lodged        | \$4,252,700      | \$6,252,000      | \$1,949,500     | \$30,388,404            |

**NOTE:** Due to changes in reporting processes, the statistics for Building Consents in January 2023 are unable to be provided completely. The accurate up to date information will be reported retrospectively in the next Activity Report.



5. Below are the Building Consents lodged by type:

#### January 2023

| Consents lodged by type | Eltham   | Hāwera    | Kaponga  | Manaia   | Ōpunakē  | Pātea    | Waverley | TOTAL     |
|-------------------------|----------|-----------|----------|----------|----------|----------|----------|-----------|
| New Dwellings           |          | 1         |          | 1        | 2        | 1        |          | 5         |
| Pole type sheds         | 1        |           |          | 1        | 1        |          |          | 3         |
| Garage/Storage Sheds    |          | 1         | 2        | 2        |          |          | 1        | 6         |
| Log fires               |          | 3         |          | 2        |          |          |          | 5         |
| Adds/Alts               | 1        | 3         |          | 1        | 2        | 1        |          | 8         |
| Other                   |          | 2         |          |          |          |          |          | 2         |
| Amendments              |          | 3         | 1        |          | 1        |          |          | 5         |
| <b>TOTAL</b>            | <b>2</b> | <b>13</b> | <b>3</b> | <b>7</b> | <b>6</b> | <b>2</b> | <b>1</b> | <b>34</b> |

NOTE: See [Appendix A](#) for Ōpunakē – Town and Other.

6. The tables below provide information on Dangerous Building Notices and Notices to Fix.

#### Dangerous Building Notices

| Address                   | Type                      | Issue Date | Review Date | Reason for Notice   | Status                               |
|---------------------------|---------------------------|------------|-------------|---|--------------------------------------|
| 130 Bridge Street, Eltham | Dangerous Building Notice | 20/08/20   | 03/09/20    | Broken window on street frontage. Has been boarded up by the Council, | Owner has not complied with notices. |

|                             |   |          |          |  |   |
|-----------------------------|---|----------|----------|--|---|
|                             |   |          |          | but the owner must repair the window.  | Legal action initiated.   |
| Portland Quay, Pātea        | Dangerous Building Notice                 | 19/10/20 | 19/11/20 | Abandoned, derelict building.  | Owner has not complied with notices. Legal advice sought. Engineer deemed immediate danger. Actions undertaken by Council to mitigate risk. |
| 31 Kauae Street, Manaia     | Insanitary Building Notice                | 11/5/21  | 23/06/21 | Abandoned, derelict building.  | Owner has not complied with notice. Legal action being undertaken.  |
| 202a Tasman Street, Ōpunakē | Insanitary Building Notice                | 16/3/22  | 16/04/22 | Unlawful sewer connection unearthed by excavation works.                                     | Council in discussions with property owner to establish a lawful sewage system.   |
| 11 Nelson Street, Hāwera    | Dangerous and Insanitary Building Notices | 08/06/22 | 09/08/22 | Structurally unsound. Owner required to repair or demolish.                                  | New notices issued upon legal advice. Working with owner to clear out building and have it demolished.                                      |
| Middletons Bay              | Dangerous Building Notice                 | 17/10/22 | 17/12/22 | Erosion issue to be investigated.  | Building to be removed from site. Squatters currently an issue  |
| 94 Fairfield Road, Hāwera   | Dangerous Building Notice                 | 3/08/22  | 4/10/22  | Dwelling suspected to contain asbestos destroyed in fire.                                    | Looking to pursue section 129 of Building Act after inaction from owner   |
| 12 Karora Street, Ōhawe     | Insanitary Building Notice                | 5/10/22  | 5/4/23   | Dwelling with occupants in state of disrepair which could be injurious to health and safety. | Repairs to be made.   |

**Notice to Fix**

| Address               | Type          | Issue Date | Review Date | Reason for Notice  | Status   |
|-----------------------|---------------|------------|-------------|--|--|
| 5 Glover Road, Hāwera | Notice to Fix | 30/07/20   | 28/08/20    | No current Building Warrant of Fitness. Building work without consent – work to comply is ongoing. | Building consent application submitted for changes. CCC yet to be issued |

|                             |               |                |                     |  |  |
|-----------------------------|---------------|----------------|---------------------|--|--|
| 106 Bridge Street, Eltham   | Notice to Fix | 20/08/20       | 03/09/20            | Non-compliance with Notice to Fix No. 2020/03 – work to comply is ongoing. | No action from owner. Legal action initiated.  |
| 284 Tai Road, Ōaonui        | Notice to Fix | 19/10/20       | 16/11/20            | Building Work without consent.   | COA application rejected. Owner to reapply. Attempted to contact owner to follow up. |
| 68 Weraroa Road, Waverley   | Notice to Fix | 8/06/21        | 18/03/22<br>7/07/21 | No current BWOF. Building work without consent.                            | COA application submitted. Awaiting info.  |
| 34 Fitzroy Street, Normanby | Notice to Fix | 17/12/21       | 28/02/22            | Building work without consent.   | No contact made from owner. Legal action initiated.                                  |
| 81 Pūriri Street, Hāwera    | Notice to Fix | 5/07/22        | 3/08/22             | Building work without consent.   | Owner made contact. COA application submitted. Awaiting info.                        |
| 260 Kina Road, Ōaonui       | Notice to Fix | 22/8/22        | 3/10/22             | Pole shed converted to dwelling without building consent                   | Owner has engaged draftsman to submit COA application. Not yet submitted             |
| 1 Grace Ave, Kaponga        | Notice to Fix | 16/06/20<br>23 | 16/04/20<br>23      | Unconsented plumbing works encroaching on neighbouring property            | No contact made  |

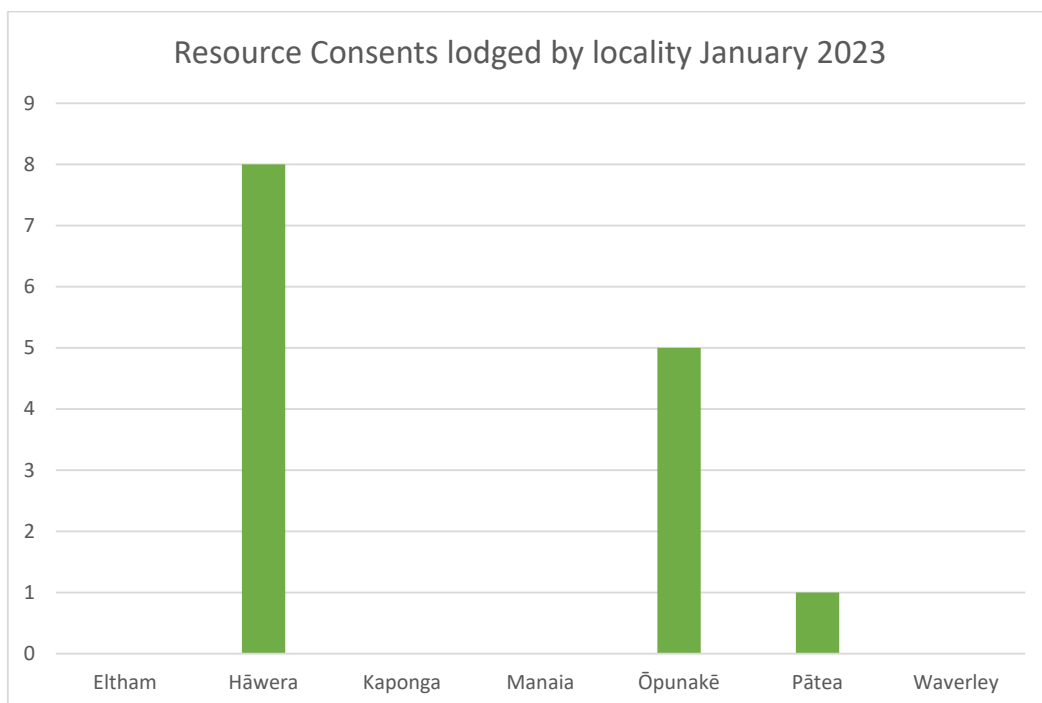
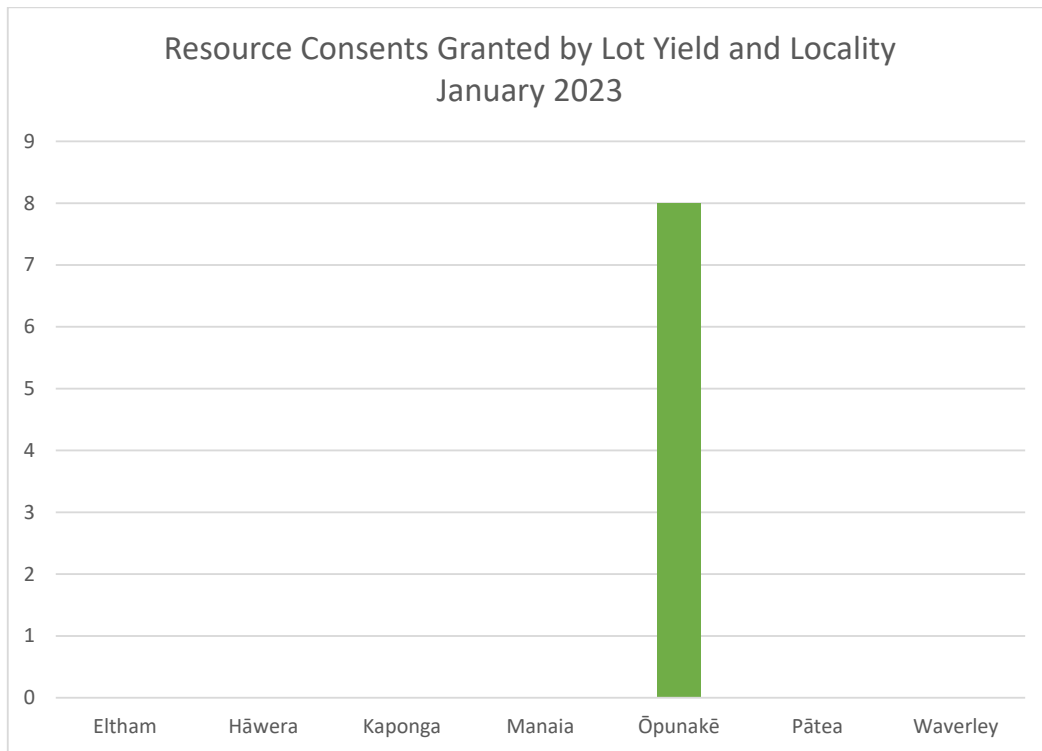
## Ratonga Whakamahere Taiao / Planning Services

7. Below are the statistics for Resource Consents.

### 2022/23 Financial Year

|                                      | November 2022 | December 2022 | January 2023 | YTD From 1 July 2022 |
|--------------------------------------|---------------|---------------|--------------|----------------------|
| Lodged                               | 25            | 11            | 10           | 115                  |
| Granted                              | 18            | 14            | 9            | 100                  |
| % Granted within statutory timeframe | 100%          | 100%          | 33%          | 48%                  |

**NOTE:** Due to changes in reporting processes, the statistics for Resource Consents in January 2023 are unable to be provided completely. The accurate up to date information will be reported retrospectively in the next Activity Report.



8. Of the consents lodged between 1 October 2022 and 31 December 2022, the following have been referred to Iwi.

| Appl. No. | Location                   | Proposal  | Iwi        |
|-----------|----------------------------|---|------------|
| RML22059  | 2163 Ōpunakē Road, Ōpunakē | Deemed Permitted Activity - extension of bedroom dwelling | Ngāruahine |
| RMS22094  | 742 Ōeo Road, Ōeo          | Three lot rural subdivision                               | Ngāruahine |

|          |                                     |   |                          |
|----------|-------------------------------------|---|--------------------------|
| RMS22095 | 336 Austin Road, Hāwera             | Amalgamation covenant cancellation on two properties at 336 Austin Road       | Ngāti Ruanui             |
| RML22060 | 467 Tempsky Road, Ōkaiawa           | To establish and operate a petroleum wellsite on Palmer Road, Kāpuni          | Ngāruahine               |
| RML22061 | 35 Ngātai Street, Manaia 4612       | Establishment for an administration building for Ngāruahine Iwi authority     | Ngāruahine               |
| RML22064 | 31 Anglers Avenue, Warea            | Add an extension to existing boat shed  | Taranaki                 |
| RMS22096 | 370 Boylan Road, Te Roti            | Change of Conditions to RMS22071 under s127 of the RMA                        | Ngāti Ruanui, Ngāruahine |
| RMS22097 | 53 Lower Kāhui Road, Rāhotu         | Eight lot subdivision next to Rāhotu  | Taranaki                 |
| RMS22098 | 673 Palmer Road, Kāpuni             | Land use and Subdivision consent relating to the construction of a solar farm | Ngāruahine               |
| RMS22099 | 242 Turuturu Road, Hāwera           | Two lot subdivision with land use consent for reduced setbacks                | Ngāti Ruanui             |
| RMS22100 | 6230 South Road (S H 45), Pungarehu | Two lot subdivision and amalgamation of the balance lot                       | Taranaki                 |
| RMS22101 | 147 Mid Puniho Road, Puniho         | Five lot rural subdivision  | Taranaki                 |
| RMS22102 | 168 Upper Newall Road, Warea        | Boundary adjustment between two property titles                               | Taranaki                 |
| RMS22103 | 330 Upper Newall Road, Warea        | Two lot subdivision which formalises existing land uses                       | Taranaki                 |
| RMS22104 | 46 Smith Street, Waverley 4510      | Two lot residential subdivision   | Ngāa Rauru               |
| RMS22105 | 207 Warea Road, Warea               | Two lot rural subdivision   | Taranaki                 |
| RML22069 | 127 Normanby Road, Normanby         | Vary RML19112   | Ngāruahine               |
| RML22072 | 39 South Road (S H 3), Manutahi     | Change of conditions to RML10071 - Kauri A Wellsite                           | Ngāti Ruanui             |
| RML22073 | 1502 South Road (S H 3), Manutahi   | Change of conditions to RM030023 - Kauri E Wellsite                           | Ngāti Ruanui             |
| RML22074 | 125 Lower Ball Road, Kākarama       | Change of conditions to RM030016 - Kauri F Wellsite                           | Ngāti Ruanui             |
| RML22078 | 188 Ball Road, Kākarama             | Remediation of Manutahi C Wellsite  | Ngāti Ruanui             |
| RMS22108 | 41 Grey Street, Hāwera 4610         | Two lot residential subdivision   | Ngāti Ruanui             |
| RMS22109 | 952 Waiteika Road, Ōpunakē          | Three lot rural subdivision as a restricted discretionary activity            | Taranaki                 |
| RMS22110 | 34 Gisborne Terrace, Ōpunakē 4616   | Change of Conditions to RMS22027  | Taranaki                 |
| RMS22111 | 297 Arawhata Road, Ōpunakē          | Two lot rural subdivision   | Taranaki                 |
| RMS22112 | Graves Street, Eltham 4322          | Boundary Adjustment   | Ngāruahine               |
| RMS22113 | 54 Reid Avenue, Hāwera 4610         | Two lot residential boundary adjustment                                       | Ngāti Ruanui             |
| RMS22114 | 41 Manawapou Road, Manutahi         | Four lot rural subdivision  | Ngāti Ruanui             |
| RMS22115 | Hoani Road, Puniho                  | Five lot rural subdivision  | Taranaki                 |
| RMS22116 | 130 Petch Road, Alton               | Two lot rural subdivision   | Ngāti Ruanui             |
| RMS22117 | 64 B Eltham Road, Eltham            | Two lot rural subdivision   | Ngāruahine               |
| RMS22118 | 249 Ōpourapa Road, Rāhotu           | Two lot subdivision   | Taranaki                 |
| RML22081 | Makakaho Road, Waitōtara            | S139 Certificate of Compliance  | Ngāa Rauru               |



|          |                                    |  |              |
|----------|------------------------------------|--|--------------|
| RMS22119 | 76 Turuturu Road, Hāwera           | Two Lot Rural Subdivision  | Ngāti Ruanui |
| RMS22120 | 218 Lower Parihaka Road, Pungarehu | Four lot rural boundary adjustment and new right of way easement | Ngāruahine   |
| RMS22121 | 3639 South Road (S H 45), Ōpunakē  | Two lot rural subdivision  | Ngāruahine   |

## Ratonga Waeture / Regulatory Services

9. Below are the statistics for Customer Service Requests.

### 2022/23 Financial Year

| Customer Service Requests (CRM's) | November 2022 | December 2022 | January 2023 | YTD From 1 July 2022 |
|-----------------------------------|---------------|---------------|--------------|----------------------|
| Dog Attacks                       | 2             | 7             | 5            | 26                   |
| Rushing/Threatening               | 5             | 9             | 5            | 28                   |
| Roaming                           | 61            | 60            | 66           | 379                  |
| Barking                           | 31            | 29            | 41           | 253                  |
| Stock Wandering                   | 8             | 14            | 8            | 89                   |
| Abandoned Vehicles                | 7             | 4             | 10           | 45                   |
| Illegal Dumping                   | 3             | 1             | 8            | 16                   |
| Re-homed dogs                     | 0             | 0             | 0            | 11                   |
| Parking Infringements issued      | 204           | 71            | 94           | 718                  |

#### 10. Abandoned Vehicles:

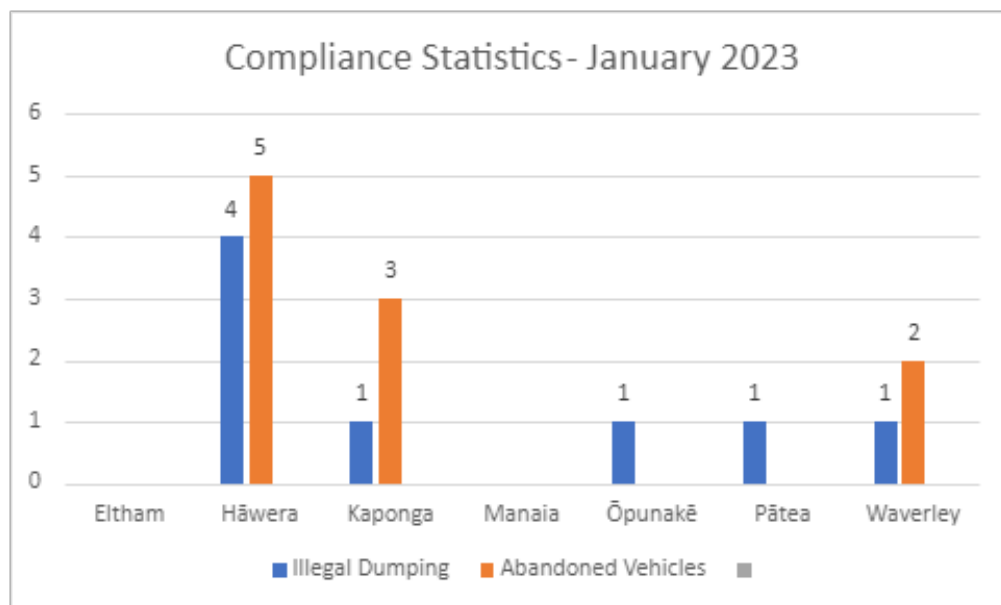
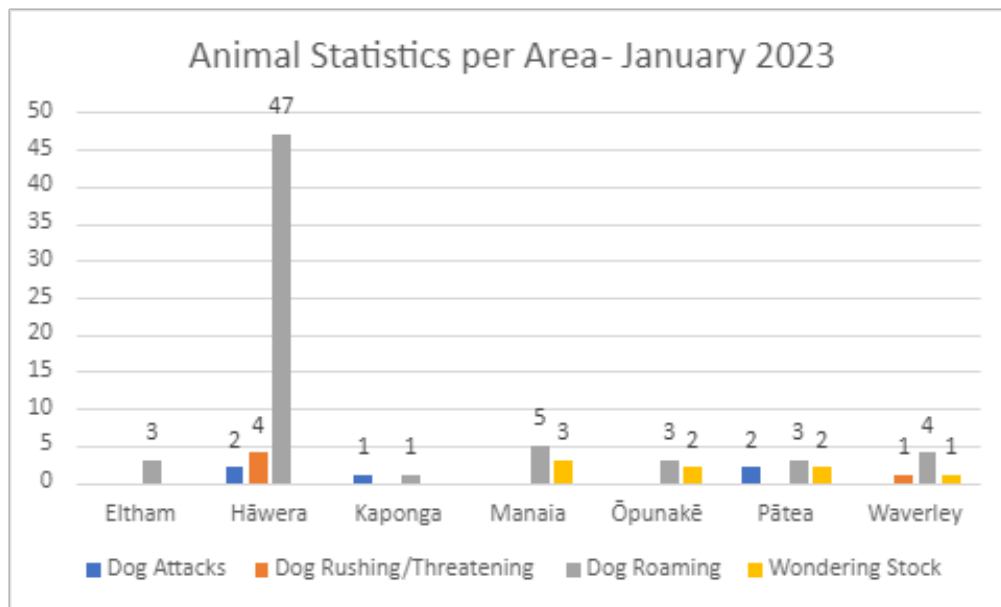
- Ten cars were abandoned in January (six cars removed by due dates, two cars impounded and not claimed – sent to be scrapped, one car impounded and claimed by owner and one car impounded under the roading bylaw – sent to be scrapped). Total of \$1,400 infringements issued.

#### 11. Illegal Dumping:

- Two letters were sent to suspected offenders as warnings for January illegal dumping.
- All others were removed by contractors as no evidence could be traced back to suspected offenders.

#### 12. Wandering Stock December:

- A total of eight wandering stock incidents were reported in January.
- Two in Ōpunakē – Roaming Pigs (none located), two cows (none located)
- Three in Manaia – Wandering Calf (not located), one cow (secured on section), five cows (spoken with multiple farmers – none located).
- One in Pātea – Cow (officer did not attend, stood down by caller)
- Two in Waverley – Sheep (none located), one horse (not attended by Allied).



### Legal/Enforcement Action

13. The table below provides information on Legal/Enforcement Actions.

#### Animals

| Address | Type        | Issue Date       | Comment   |
|---------|-------------|------------------|---|
| Pātea   | Prosecution | 25 February 2022 | Dog Attack on Child – Ongoing. Two dogs involved with two different owners.<br>One owner prosecuted – found guilty – Destruction of dog<br>Second owner pleaded not guilty. Ongoing; next court appearance set for 8 March 2023 |

## Rautaki Kaupapa me ngā Hōtaka / Strategic Projects and Programmes

### Environment and Sustainability Team

#### Fleet Emissions Reduction

14. Each year the Environment and Sustainability team works to make the Council's organisational emissions profile more comprehensive. Part of this work now includes emissions created by the Council's vehicle fleet.
15. The Council has engaged with Abley Consultants, who also assisted in the Commute to Work Survey, to comprehensively look at the Council's fleet emissions over the 2022 calendar year. Along with interviews with the fleet and sustainability managers, Albey assessed each vehicle's mileage and trip patterns along with fleet fuel consumption, maintenance, utilisation, idling, driver operations and Council's policy with regards to fleet.
16. The Council's total annual fleet emissions are 215 tCO<sub>2</sub>e for the calendar year and based on the Council's 2019/2020 total emissions and accounts for 18% of its total emissions.
17. The average trip length for the entire fleet was 17km, with 31% of all trips undertaken being under 5km, 58% of journeys being between 5-40km and 11% over 40km. Unsurprisingly wastewater treatment, roading and building control vehicles had either the highest number of trips or the highest running hours. The executive car had the lowest running hours and the aquatic centre vehicle, the lowest number of trips.
18. Initial recommendations include assessing the validity of some vehicles and shifting to EV or hybrid vehicles, where possible. The Environment and Sustainability Team is now waiting on the final report from Abley.

#### Regional Organics Materials Recovery EOI and MfE funding

19. As part of the New Aotearoa New Zealand Waste Strategy and Ministry for the Environment's (MfE) National Emissions Reduction Plan, all councils will be required to offer kerbside food waste collection services by 2030.
20. Throughout the first half of 2022, South Taranaki District Council (STDC), New Plymouth District Council (NPDC) and Stratford District Council (SDC) collaborated to conduct a feasibility study into how the councils might collectively build, operate and/or manage an organic materials recovery facility (or facilities).
21. The three councils are continuing to work with industrial organic waste producers and Tonkin + Taylor and have developed an Expressions of Interest (EOI) document for private businesses who may be interested in building and operating an organic materials processing facility in the District. The EOI closed on 27 February 2023.
22. In parallel to the EOI development, STDC's Environment and Sustainability team is collaborating with SDC and have applied for MfE Waste Minimisation funding to develop a kerbside organics collection (including food waste) feasibility study and business case, which will then need to be funded via 2024-2034 LTP. NPDC are not part of this process as they already have a food waste collection operating in their district.
23. For applications that involve collaboration between two or more councils, MfE's Waste Minimisation Fund is offering co-funding of up to 75%. The kerbside organics collection

(including food waste) feasibility study and business case for STDC and SDC is estimated to cost \$80,000. If funded, the national Waste Minimisation Fund would cover 75% of these project costs (\$60,000), with STDC providing 18.75% (\$15,000) and SDC providing 6.25% (\$5,000). The study is expected to run from early 2023 to September 2023 dependant on the outcome of the funding application.

#### **Waste Management and Minimisation Plan (WMMP) - Review Process Underway**

24. STDC, NPDC and SDC are collaborating regionally so that each Council can adopt a new WMMP before the end of 2023. The councils have co-funded the mandatory Waste Assessment that is statutorily required prior to a WMMP being developed. Although the councils are collaborating on the WMMP renewal process, each council is creating their own WMMP that incorporates any requirements or preferences unique to their district.
25. The councils have conducted extensive initial community engagement and initial Iwi engagement is ongoing. A draft of the next WMMP will be presented to Councillors, Te Kāhui Mātauraura and Iwi Officers by April 2023. After any feedback has been incorporated, the draft WMMP will then go through a Special Consultative Procedure (SCP), before being finalised by November 2023.



Liam Dagg

**Kaiarataki Taiao /**  
**Group Manager Environmental Services**

**Appendix A****Building Consents Lodged by Type in Ōpunakē Town and Other Areas****January 2023**

| <b>Consents lodged by type</b> | <b>Ōpunakē<br/>Town</b> | <b>Ōpunakē<br/>Other</b> | <b>TOTAL</b> |
|--------------------------------|-------------------------|--------------------------|--------------|
| New Dwellings                  | 0                       | 0                        | <b>0</b>     |
| Pole type sheds                | 1                       | 0                        | <b>1</b>     |
| Garage/Storage Sheds           | 0                       | 0                        | <b>0</b>     |
| Log fires                      | 0                       | 0                        | <b>0</b>     |
| Adds/Alts                      | 1                       | 1                        | <b>2</b>     |
| Other                          | 0                       | 0                        | <b>0</b>     |
| Amendments                     | 1                       | 0                        | <b>1</b>     |
| <b>TOTAL</b>                   | <b>3</b>                | <b>1</b>                 | <b>4</b>     |



# Pūrongo-Whakamārama Information Report

|         |  |
|---------|--|
| To      | Pātea Community Board  |
| From    | Kaiawhina Tuarua – Ratonga Hapori me te Pūhanga / Administration Officer<br>Community and Infrastructure Services, Hunter Love |
| Date    | 6 March 2023   |
| Subject | <b>Facility Usage Report</b>   |

8

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Facility Usage Report summarises the total usage of a range of Council owned assets and services, within the South Taranaki District.

## Taunakitanga / Recommendation

THAT the Pātea Community Board receives the Facility Usage Report.

## Pātea Facility Usage Report - 2022/23

## PĀTEA

\*Please note: Figures for March, April and May 2020 will vary due to the closure of public facilities during the COVID-19 (Corona Virus) pandemic (national lockdown).

## Pātea Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)

| Buried Cemetery Monthly and Year to Date (FY23) - Burials (%) and Cremations (%) | July |   | August |   | September |   | October |   | November |   | December |   | January |   | February |   | March |   | April |   | May |   | June |   | YTD |   |
|--|------|---|--------|---|-----------|---|---------|---|----------|---|----------|---|---------|---|----------|---|-------|---|-------|---|-----|---|------|---|-----|---|
|  | B    | C | B      | C | B         | C | B       | C | B        | C | B        | C | B       | C | B        | C | B     | C | B     | C | B   | C | B    | C | B   | C |
|  |      |   |        |   |           |   |         |   |          |   |          |   |         |   |          |   |       |   |       |   |     |   |      |   |     |   |
| Burials and Cremations 11/12   | 0    | 1 | 1      | 0 | 1         | 0 | 0       | 0 | 1        | 3 | 1        | 0 | 0       | 0 | 0        | 0 | 1     | 0 | 2     | 1 | 1   | 0 | 1    | 0 | 9   | 5 |
| Burials and Cremations 12/13   | 2    | 1 | 0      | 0 | 1         | 0 | 1       | 1 | 0        | 0 | 1        | 1 | 0       | 0 | 2        | 1 | 0     | 0 | 0     | 0 | 1   | 0 | 2    | 0 | 10  | 4 |
| Burials and Cremations 13/14   | 2    | 0 | 1      | 1 | 0         | 1 | 3       | 0 | 3        | 1 | 1        | 1 | 1       | 2 | 0        | 1 | 1     | 0 | 0     | 0 | 0   | 2 | 0    | 0 | 12  | 9 |
| Burials and Cremations 14/15   | 1    | 2 | 0      | 1 | 1         | 0 | 0       | 0 | 1        | 2 | 3        | 1 | 1       | 0 | 0        | 0 | 1     | 1 | 2     | 0 | 0   | 1 | 0    | 0 | 10  | 8 |
| Burials and Cremations 15/16   | 2    | 0 | 0      | 1 | 0         | 0 | 2       | 1 | 0        | 1 | 0        | 1 | 3       | 1 | 0        | 0 | 4     | 0 | 0     | 1 | 2   | 0 | 0    | 0 | 13  | 6 |
| Burials and Cremations 16/17   | 2    | 0 | 0      | 0 | 0         | 1 | 1       | 0 | 1        | 0 | 2        | 0 | 0       | 0 | 0        | 1 | 0     | 0 | 0     | 0 | 1   | 0 | 0    | 0 | 7   | 2 |
| Burials and Cremations 17/18   | 0    | 1 | 2      | 0 | 0         | 1 | 0       | 0 | 0        | 2 | 1        | 1 | 2       | 0 | 0        | 1 | 1     | 0 | 0     | 0 | 2   | 1 | 1    | 0 | 9   | 7 |
| Burials and Cremations 18/19   | 1    | 0 | 0      | 0 | 0         | 0 | 1       | 0 | 1        | 0 | 0        | 0 | 1       | 0 | 0        | 0 | 0     | 0 | 1     | 2 | 0   | 1 | 0    | 0 | 5   | 2 |
| Burials and Cremations 19/20   | 0    | 0 | 1      | 1 | 0         | 0 | 0       | 1 | 1        | 0 | 0        | 0 | 1       | 0 | 1        | 1 | 1     | 1 | 0     | 1 | 0   | 0 | 0    | 0 | 5   | 5 |
| Burials and Cremations 20/21   | 0    | 1 | 1      | 0 | 0         | 1 | 0       | 2 | 1        | 0 | 1        | 0 | 1       | 0 | 0        | 1 | 1     | 0 | 0     | 0 | 0   | 0 | 1    | 5 | 6   |   |
| Burials and Cremations 21/22   | 1    | 1 | 0      | 0 | 1         | 2 | 0       | 0 | 0        | 1 | 0        | 1 | 0       | 0 | 0        | 0 | 0     | 0 | 1     | 0 | 0   | 0 | 1    | 3 | 6   |   |
| Burials and Cremations 22/23   | 0    | 0 | 2      | 0 | 1         | 0 | 0       | 1 | 0        | 1 | 0        | 0 | 0       | 0 | 0        | 0 | 0     | 0 | 0     | 0 | 0   | 0 | 0    | 3 | 2   |   |

## Hunter Shaw Building Monthly and Year to Date (YTD) Figures

|                       | July   | August | September | October | November | December | January | February | March  | April  | May    | June   | YTD |
|-----------------------|--------|--------|-----------|---------|----------|----------|---------|----------|--------|--------|--------|--------|-----|
| Monthly Figures 11/12 | 13     | 12     | 12        | 15      | 20       | 11       | 3       | 9        | 16     | 7      | 4      | 4      | 126 |
| Monthly Figures 12/13 | 5      | 2      | 2         | 5       | 7        | 7        | 1       | 3        | 8      | 10     | 11     | 5      | 66  |
| Monthly Figures 13/14 | 6      | 5      | closed    | closed  | closed   | closed   | closed  | closed   | closed | closed | closed | closed | 11  |
| Monthly Figures 19/20 | Closed | Closed | Closed    | 0       | 1        | 2        | 1       | 1        | 2      | 0      | 0      | 3      | 10  |
| Monthly Figures 20/21 | 8      | 7      | 3         | 11      | 8        | 6        | 5       | 9        | 15     | 19     | 13     | 11     | 115 |
| Monthly Figures 21/22 | 14     | 6      | 5         | 7       | 10       | 9        | 3       | 5        | 21     | 9      | 12     | 14     | 101 |
| Monthly Figures 22/23 | 17     | 8      | 13        | 11      | 9        | 7        | 1       | 5        | 21     | 9      | 12     | 14     | 66  |

Please note the Hunter Shaw Building was closed temporarily in September 2013.

## Pātea Landfill/Transfer Station Monthly and Year to Date (YTD) Figures

|                       | July        | August      | September   | October     | November | December    | January     | February | March | April | May | June | YTD   |
|-----------------------|-------------|-------------|-------------|-------------|----------|-------------|-------------|----------|-------|-------|-----|------|-------|
| Vehicle Numbers 11/12 | Unavailable | Unavailable | Unavailable | Unavailable | 9        | Unavailable | Unavailable | 9        | 82    | 53    | 35  | 28   | 216   |
| Vehicle Numbers 12/13 | 32          | 51          | 60          | 47          | 51       | 89          | 88          | 73       | 79    | 68    | 63  | 64   | 765   |
| Vehicle Numbers 13/14 | 73          | 57          | 53          | 73          | 61       | 73          | 79          | 63       | 72    | 75    | 55  | 65   | 799   |
| Vehicle Numbers 14/15 | 63          | 64          | 46          | 63          | 55       | 84          | 59          | 63       | 74    | 74    | 91  | 53   | 789   |
| Vehicle Numbers 15/16 | 63          | 66          | 65          | 75          | 63       | 91          | 80          | 66       | 67    | 73    | 71  | 62   | 842   |
| Vehicle Numbers 16/17 | 67          | 86          | 64          | 76          | 77       | 82          | 83          | 179      | 206   | 240   | 82  | 157  | 1,399 |
| Vehicle Numbers 17/18 | 230         | 125         | 94          | 117         | 154      | 110         | 146         | 132      | 149   | 107   | 101 | 102  | 1,567 |
| Vehicle Numbers 18/19 | 106         | 101         | 110         | 114         | 130      | 110         | 148         | 96       | 138   | 95    | 127 | 94   | 1,369 |
| Vehicle Numbers 19/20 | 103         | 160         | 77          | 92          | 106      | 92          | 137         | 132      | 111   | 33    | 130 | 76   | 1,249 |
| Vehicle Numbers 20/21 | 96          | 105         | 74          | 76          | 82       | 139         | 184         | 154      | 145   | 138   | 164 | 118  | 1,475 |
| Vehicle Numbers 21/22 | 162         | 94          | 153         | 194         | 133      | 192         | 206         | 204      | 182   | 183   | 166 | 126  | 1,995 |
| Vehicle Numbers 22/23 | 130         | 118         | 109         | 120         | 150      | 142         | 144         | 204      | 182   | 183   | 166 | 126  | 913   |

## Pātea Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)

|                          | July   | August | September | October | November | December | January | February | March | April  | May    | June   | YTD    |
|--------------------------|--------|--------|-----------|---------|----------|----------|---------|----------|-------|--------|--------|--------|--------|
| Attendance Numbers 11/12 | Closed | Closed | Closed    | Closed  | Closed   | 972      | 2,013   | 2,545    | 54    | Closed | Closed | Closed | 5,584  |
| Attendance Numbers 12/13 | Closed | Closed | Closed    | Closed  | Closed   | 2,939    | 4,076   | 3,743    | 1,619 | Closed | Closed | Closed | 12,377 |
| Attendance Numbers 13/14 | Closed | Closed | Closed    | Closed  | Closed   | 2,227    | 2,055   | 1,973    | 420   | Closed | Closed | Closed | 6,675  |
| Attendance Numbers 14/15 | Closed | Closed | Closed    | Closed  | Closed   | 1,841    | 3,545   | 1,741    | 751   | Closed | Closed | Closed | 7,878  |
| Attendance Numbers 15/16 | Closed | Closed | Closed    | Closed  | Closed   | 1,820    | 2,591   | 2,385    | 464   | Closed | Closed | Closed | 7,260  |
| Attendance Numbers 16/17 | Closed | Closed | Closed    | Closed  | Closed   | 1,556    | 2,164   | 2,393    | 811   | Closed | Closed | Closed | 6,924  |
| Attendance Numbers 17/18 | Closed | Closed | Closed    | Closed  | Closed   | 1,761    | 4,207   | 2,972    | 806   | Closed | Closed | Closed | 9,746  |
| Attendance Numbers 18/19 | Closed | Closed | Closed    | Closed  | Closed   | 1,912    | 2,848   | 2,284    | 487   | Closed | Closed | Closed | 7,531  |
| Attendance Numbers 19/20 | Closed | Closed | Closed    | Closed  | Closed   | 1,091    | 1,833   | 2,718    | 796   | Closed | Closed | Closed | 6,438  |
| Attendance Numbers 20/21 | Closed | Closed | Closed    | Closed  | Closed   | 1,960    | 2,641   | 2,042    | 0     | Closed | Closed | Closed | 6,643  |
| Attendance Numbers 21/22 | Closed | Closed | Closed    | Closed  | Closed   | Closed   | 1,935   | 1,368    | 466   | Closed | Closed | Closed | 3,769  |
| Attendance Numbers 22/23 | Closed | Closed | Closed    | Closed  | Closed   | 1,424    | 2,021   | 1,368    | 466   | Closed | Closed | Closed | 3,445  |

### WAVERLEY

#### Waverley Community Centre Monthly and Year to Date (YTD) Attendance Figures (People)

|                              | July       | August     | September | October   | November   | December   | January    | February | March | April | May | June | YTD          |
|------------------------------|------------|------------|-----------|-----------|------------|------------|------------|----------|-------|-------|-----|------|--------------|
| Monthly Figures 11/12        | 11         | 8          | 6         | 9         | 8          | 4          | 6          | 13       | 15    | 9     | 19  | 17   | 125          |
| Monthly Figures 12/13        | 11         | 13         | 15        | 11        | 9          | 11         | 7          | 12       | 15    | 13    | 16  | 13   | 146          |
| Monthly Figures 13/14        | 10         | 16         | 20        | 20        | 22         | 4          | 3          | 8        | 26    | 25    | 27  | 28   | 209          |
| Monthly Figures 14/15        | 25         | 25         | 11        | 20        | 9          | 11         | 5          | 33       | 2     | 2     | 2   | 2    | 147          |
| Monthly Figures 15/16        | 0          | 4          | 3         | 3         | 3          | 4          | 2          | 5        | 3     | 2     | 4   | 2    | 35           |
| Monthly Figures 16/17        | 10         | 45         | 0         | 185       | 235        | 220        | 0          | 60       | 309   | 282   | 170 | 0    | 1,516        |
| Monthly Figures 17/18        | 230        | 290        | 250       | 220       | 160        | 375        | 180        | 30       | 50    | 150   | 589 | 60   | 2,584        |
| Monthly Figures 18/19        | 210        | 40         | 700       | 575       | 480        | 200        | 0          | 270      | 60    | 150   | 330 | 1000 | 4,015        |
| Monthly Figures 19/20        | 750        | 266        | 780       | 220       | 640        | 515        | 85         | 360      | 3     | 0     | 1   | 5    | 3,625        |
| Monthly Figures 20/21        | 200        | 330        | 245       | 285       | 210        | 220        | 0          | 8        | 100   | 136   | 100 | 350  | 2,184        |
| Monthly Figures 21/22        | 335        | 100        | 190       | 35        | 90         | 190        | 26         | 50       | 100   | 75    | 390 | 200  | 1,581        |
| <b>Monthly Figures 22/23</b> | <b>150</b> | <b>100</b> | <b>30</b> | <b>88</b> | <b>910</b> | <b>195</b> | <b>240</b> |          |       |       |     |      | <b>1,713</b> |

Please note the Monthly Figures from July 16/17 onwards record attendance figures rather than booking figures.

#### Waverley Landfill/Transfer Station Monthly and Year to Date (YTD) Figures

|                              | July      | August    | September | October   | November  | December  | January    | February | March | April | May | June        | YTD        |
|------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|----------|-------|-------|-----|-------------|------------|
| Vehicle Numbers 11/12        | 44        | 97        | 73        | 86        | 104       | 45        | 98         | 103      | 185   | 117   | 67  | 107         | 1,126      |
| Vehicle Numbers 12/13        | 115       | 97        | 95        | 62        | 89        | 96        | 106        | 86       | 89    | 97    | 97  | 92          | 1,121      |
| Vehicle Numbers 13/14        | 81        | 103       | 77        | 108       | 71        | 88        | 70         | 8        | 81    | 71    | 74  | Unavailable | 832        |
| Vehicle Numbers 14/15        | 52        | 73        | 53        | 76        | 78        | 73        | 76         | 74       | 72    | 55    | 56  | 67          | 805        |
| Vehicle Numbers 15/16        | 0         | 52        | 53        | 58        | 61        | 50        | 55         | 39       | 55    | 55    | 45  | 61          | 584        |
| Vehicle Numbers 16/17        | 50        | 44        | 45        | 62        | 50        | 63        | 56         | 66       | 57    | 57    | 69  | 52          | 631        |
| Vehicle Numbers 17/18        | 52        | 65        | 73        | 73        | 97        | 68        | 103        | 101      | 65    | 97    | 87  | 73          | 954        |
| Vehicle Numbers 18/19        | 79        | 73        | 75        | 78        | 70        | 75        | 115        | 74       | 98    | 68    | 29  | 52          | 886        |
| Vehicle Numbers 19/20        | 57        | 56        | 80        | 57        | 75        | 66        | 65         | 73       | 64    | 13    | 70  | 55          | 731        |
| Vehicle Numbers 20/21        | 44        | 58        | 33        | 45        | 52        | 50        | 79         | 54       | 63    | 63    | 63  | 38          | 642        |
| Vehicle Numbers 21/22        | 60        | 37        | 49        | 61        | 51        | 47        | 75         | 45       | 77    | 48    | 93  | 49          | 692        |
| <b>Vehicle Numbers 22/23</b> | <b>70</b> | <b>76</b> | <b>78</b> | <b>96</b> | <b>96</b> | <b>25</b> | <b>139</b> |          |       |       |     |             | <b>580</b> |

#### Waverley Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)

|                                 | July          | August        | September     | October       | November      | December     | January      | February | March | April  | May    | June   | YTD          |
|---------------------------------|---------------|---------------|---------------|---------------|---------------|--------------|--------------|----------|-------|--------|--------|--------|--------------|
| Attendance Numbers 11/12        | Closed        | Closed        | Closed        | Closed        | Closed        | 1,067        | 2,212        | 2,271    | 372   | Closed | Closed | Closed | 5,922        |
| Attendance Numbers 12/13        | Closed        | Closed        | Closed        | Closed        | Closed        | 1,568        | 2,966        | 2,421    | 1,205 | Closed | Closed | Closed | 8,160        |
| Attendance Numbers 13/14        | Closed        | Closed        | Closed        | Closed        | Closed        | 1,713        | 2,141        | 2,309    | 570   | Closed | Closed | Closed | 6,733        |
| Attendance Numbers 14/15        | Closed        | Closed        | Closed        | Closed        | Closed        | 1,149        | 3,052        | 1,724    | 648   | Closed | Closed | Closed | 6,573        |
| Attendance Numbers 15/16        | Closed        | Closed        | Closed        | Closed        | Closed        | 1,707        | 2,095        | 3,074    | 847   | Closed | Closed | Closed | 7,723        |
| Attendance Numbers 16/17        | Closed        | Closed        | Closed        | Closed        | Closed        | 1,246        | 1,541        | 1,598    | 506   | Closed | Closed | Closed | 4,891        |
| Attendance Numbers 17/18        | Closed        | Closed        | Closed        | Closed        | Closed        | 1,253        | 2,619        | 1,570    | 642   | Closed | Closed | Closed | 6,084        |
| Attendance Numbers 18/19        | Closed        | Closed        | Closed        | Closed        | Closed        | 1,046        | 1,956        | 2,192    | 180   | Closed | Closed | Closed | 5,374        |
| Attendance Numbers 19/20        | Closed        | Closed        | Closed        | Closed        | Closed        | 700          | 1,983        | 1,353    | 167   | Closed | Closed | Closed | 4,203        |
| Attendance Numbers 20/21        | Closed        | Closed        | Closed        | Closed        | Closed        | 963          | 1,614        | 1,039    | 0     | Closed | Closed | Closed | 3,616        |
| Attendance Numbers 21/22        | Closed        | Closed        | Closed        | Closed        | Closed        | Closed       | 1,896        | 851      | 272   | Closed | Closed | Closed | 3,019        |
| <b>Attendance Numbers 22/23</b> | <b>Closed</b> | <b>Closed</b> | <b>Closed</b> | <b>Closed</b> | <b>Closed</b> | <b>1,350</b> | <b>1,627</b> |          |       |        |        |        | <b>2,977</b> |

### WAITOTARA

#### Waitōtara Landfill/Transfer Station Monthly and Year to Date (YTD) Figures

|                              | July       | August     | September  | October    | November   | December   | January    | February | March | April | May     | June | YTD          |
|------------------------------|------------|------------|------------|------------|------------|------------|------------|----------|-------|-------|---------|------|--------------|
| Vehicle Numbers 11/12        | 103        | 87         | 82         | 103        | 116        | 117        | 113        | 103      | 109   | 108   | 107     | 86   | 1,234        |
| Vehicle Numbers 12/13        | 112        | 151        | 131        | 106        | 116        | 138        | 177        | 129      | 179   | 133   | 123     | 141  | 1,636        |
| Vehicle Numbers 13/14        | 140        | 124        | 144        | 140        | 121        | 156        | 145        | 124      | 161   | 153   | 117     | 159  | 1,684        |
| Vehicle Numbers 14/15        | 147        | 136        | 132        | 173        | 154        | 179        | 154        | 150      | 191   | 149   | 155     | 79   | 1,799        |
| Vehicle Numbers 15/16        | 109        | 124        | 139        | 88         | 89         | 109        | 117        | 81       | 103   | 96    | 100     | 94   | 1,249        |
| Vehicle Numbers 16/17        | 74         | 78         | 71         | 91         | 88         | 85         | 80         | 98       | 18    | 89    | 75      | 74   | 921          |
| Vehicle Numbers 17/18        | 68         | 67         | 59         | 81         | 87         | 111        | 80         | 64       | 68    | 82    | 74      | 80   | 921          |
| Vehicle Numbers 18/19        | 68         | 63         | 89         | 83         | 73         | 89         | 101        | 74       | 119   | 69    | Unknown | 84   | 912          |
| Vehicle Numbers 19/20        | 65         | 75         | 84         | 97         | 78         | 138        | 81         | 90       | 110   | 71    | 105     | 74   | 1,068        |
| Vehicle Numbers 20/21        | 89         | 79         | 94         | 81         | 80         | 95         | 117        | 96       | 110   | 154   | 106     | 92   | 1,193        |
| Vehicle Numbers 21/22        | 97         | 64         | 114        | 113        | 128        | 176        | 193        | 151      | 208   | 102   | 195     | 148  | 1,689        |
| <b>Vehicle Numbers 22/23</b> | <b>182</b> | <b>207</b> | <b>154</b> | <b>183</b> | <b>142</b> | <b>102</b> | <b>173</b> |          |       |       |         |      | <b>1,143</b> |



| Southlink Bus Service Statistics (Showing Average Passenger Numbers per Trip) |      |        |           |         |          |          |         |          |       |       |      |      |         |               |
|---|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|------|------|---------|---------------|
| Waverley to Hāwera  | July | August | September | October | November | December | January | February | March | April | May  | June | Average |               |
|   |      |        |           |         |          |          |         |          |       |       |      |      | YTD     | Cost Recovery |
| 2011/2012   | 12.5 | 16.1   | 18.3      | 18.9    | 21.8     | 20.4     | 18.8    | 21.0     | 22.3  | 21.6  | 16.5 | 13.8 | 18.50   | 38.80%        |
| 2012/2013   | 13.9 | 18.9   | 22.6      | 22.8    | 27.1     | 25.6     | 26.0    | 28.3     | 25.1  | 25.4  | 23.4 | 2.4  | 21.79   | 40.00%        |
| 2013/2014   | 26.6 | 20.3   | 21.0      | 22.0    | 17.3     | 16.3     | 15.1    | 14.6     | 20.4  | 17.3  | 14.5 | 13.6 | 18.25   | 47.40%        |
| 2014/2015   | 17.5 | 23.5   | 18.3      | 18.6    | 15.0     | 17.9     | 15.6    | 18.8     | 15.5  | 16.6  | 11.9 | 14.8 | 17.00   | 56.24%        |
| 2015/2016   | 14.6 | 13.6   | 10.4      | 11.5    | 14.0     | 13.9     | 17.0    | 15.8     | 15.0  | 19.4  | 15.1 | 15.8 | 14.68   | 48.87%        |
| 2016/2017   | 13.9 | 14.4   | 14.9      | 10.0    | 13.3     | 15.6     | 14.0    | 14.4     | 11.9  | 14.5  | 14.3 | 11.2 | 13.53   | 44.56%        |
| 2017/2018   | 10.9 | 11.3   | 10.0      | 14.1    | 11.5     | 16.4     | 12.8    | 12.9     | 10.3  | 9.8   | 12.9 | 8.6  | 11.79   | 32.35%        |
| 2018/2019   | 7.6  | 9.8    | 9.5       | 9.9     | 11.0     | 11.2     | 15.2    | 8.8      | 6.9   | 6.2   | 6.8  | 6.8  | 9.14    | 19.10%        |
| 2019/2020   | 5.1  | 6.8    | 6.3       | 6.9     | 5.9      | 6.5      | 6.9     | 6.7      | 5.1   | 1.8   | 1.8  | 3.6  | 5.30    | 8.60%         |
| 2020/2021   | 4.2  | 3.3    | 1.5       | 4.4     | 2.6      | 3.3      | 4.3     | 5.5      | 3.5   | 3.5   | 3.6  | 3.4  | 3.60    | 6.00%         |
| 2021/2022   | 5.1  | 2.9    | 3.8       | 4.7     | 4.6      | 4.6      | 4.2     | 4.1      | 4.6   | 4.6   | 3.8  | 4.0  | 4.20    | 6.90%         |
| 2022/2023   | 4.3  | 4.8    | 4.8       | 3.9     | 5.1      | 4.1      | 4.9     |          |       |       |      |      | 4.5     |               |
| Ōpunakē to Hāwera   | July | August | September | October | November | December | January | February | March | April | May  | June | Average |               |
|   |      |        |           |         |          |          |         |          |       |       |      |      | YTD     | Cost Recovery |
| 2011/2012   | 13.4 | 19.4   | 24.5      | 25.0    | 25.6     | 23.6     | 24.6    | 21.5     | 23.8  | 14.5  | 18.6 | 13.3 | 20.65   | 35.70%        |
| 2012/2013   | 15.0 | 12.0   | 13.9      | 13.4    | 14.3     | 17.5     | 12.6    | 11.4     | 9.0   | 9.5   | 12.9 | 10.9 | 12.70   | 19.90%        |
| 2013/2014   | 9.5  | 13.4   | 10.8      | 7.8     | 10.5     | 11.3     | 10.6    | 10.5     | 6.8   | 5.3   | 6.2  | 7.1  | 9.15    | 20.70%        |
| 2014/2015   | 5.5  | 8.0    | 8.4       | 5.3     | 7.8      | 2.9      | 5.8     | 7.4      | 4.8   | 4.1   | 5.8  | 4.8  | 5.88    | 17.02%        |
| 2015/2016   | 5.7  | 3.4    | 9.0       | 4.2     | 6.0      | 2.4      | 2.1     | 4.3      | 3.1   | 5.0   | 1.5  | 5.1  | 4.32    | 12.96%        |
| 2016/2017   | 4.6  | 4.6    | 6.0       | 2.8     | 4.6      | 5.3      | 2.8     | 2.9      | 4.5   | 3.6   | 6.4  | 3.7  | 4.32    | 13.41%        |
| 2017/2018   | 2.0  | 4.5    | 3.9       | 4.0     | 5.3      | 4.2      | 2.8     | 4.4      | 5.3   | 3.4   | 2.0  | 2.6  | 3.70    | 11.27%        |
| 2018/2019   | 2.8  | 1.2    | 3.3       | 2.6     | 3.8      | 1.4      | 1.7     | 3.9      | 3     | 4.5   | 3.0  | 4.1  | 2.94    | 4.50%         |
| 2019/2020   | 3.5  | 3.3    | 2.4       | 4.2     | 4.0      | 2.9      | 2.3     | 3.1      | 2.9   | 0.0   | 3.1  | 4.4  | 3.00    | 0.04%         |
| 2020/2021   | 5.0  | 3.6    | 3.0       | 3.6     | 5.1      | 6.6      | 6.0     | 5.9      | 6.0   | 4.6   | 4.9  | 6.6  | 5.00    | 0.05%         |
| 2021/2022   | 8.1  | 4.8    | 4.1       | 5.4     | 5.8      | 5.1      | 6.0     | 4.3      | 4.1   | 2.8   | 4.4  | 4.1  | 5.00    | 5.40%         |
| 2022/2023   | 5.3  | 4.0    | 4.2       | 4.8     | 3.8      | 4.6      | 3.4     |          |       |       |      |      | 4.5     |               |
| Ōpunakē to New Plymouth   | July | August | September | October | November | December | January | February | March | April | May  | June | Average |               |
|   |      |        |           |         |          |          |         |          |       |       |      |      | YTD     | Cost Recovery |
| 2011/2012   | 10.5 | 6.0    | 15.5      | 13.9    | 16.6     | 14.9     | 17.0    | 18.6     | 18.1  | 16.1  | 19.0 | 14.2 | 15.03   | 34.30%        |
| 2012/2013   | 12.4 | 16.9   | 11.3      | 14.8    | 16.5     | 20.0     | 14.5    | 23.7     | 14.4  | 20.8  | 12.5 | 11.4 | 15.76   | 19.90%        |
| 2013/2014   | 16.8 | 11.7   | 18.8      | 12.3    | 19.3     | 13.3     | 20.5    | 17.5     | 11.6  | 16.3  | 10.7 | 16.3 | 15.43   | 30.00%        |
| 2014/2015   | 13.8 | 10.3   | 14.8      | 10.5    | 13.6     | 12.4     | 10.9    | 11.5     | 10.8  | 8.1   | 10.9 | 7.5  | 11.26   | 23.08%        |
| 2015/2016   | 12.3 | 9.8    | 9.3       | 12.7    | 10.4     | 9.8      | 7.9     | 11.4     | 9.0   | 7.4   | 8.9  | 10.4 | 9.94    | 21.46%        |
| 2016/2017   | 10.3 | 9.4    | 7.7       | 5.8     | 9.0      | 8.5      | 6.8     | 9.8      | 7.3   | 6.6   | 6.8  | 8.2  | 8.02    | 17.62%        |
| 2017/2018   | 6.6  | 7.6    | 7.3       | 6.3     | 11.9     | 10.7     | 10.3    | 11.0     | 6.4   | 7.1   | 6.6  | 7.1  | 8.24    | 16.60%        |
| 2018/2019   | 8.5  | 8.1    | 10.1      | 7.1     | 9.3      | 7.7      | 6.3     | 6.1      | 6.6   | 5.0   | 7.5  | 7.6  | 7.49    | 16.00%        |
| 2019/2020   | 8.1  | 6.4    | 10.4      | 13.0    | 11.7     | 10.0     | 15.9    | 16.4     | 7.1   | 0.0   | 12.0 | 10.5 | 11.00   | 20.80%        |
| 2020/2021   | 8.2  | 7.1    | 7.1       | 12.6    | 12.8     | 3.7      | 5.8     | 8.6      | 9.4   | 5.6   | 8.8  | 7.0  | 8.20    | 14.40%        |
| 2021/2022   | 4.1  | 5.9    | 8.4       | 6.0     | 5.9      | 3.7      | 4.6     | 5.1      | 9.1   | 2.2   | 6.0  | 6.1  | 5.50    | 10.90%        |
| 2022/2023   | 5.1  | 6.4    | 6.9       | 6.9     | 6.6      | 6.0      | 6.0     |          |       |       |      |      | 6.3     |               |

## PĀTEA

### Tipuna Flats, Pātea [6 flats] Monthly and YTD Occupancy Figures

| Six Flats              | Jul         | Aug         | Sept        | Oct         | Nov         | Dec         | Jan         | Feb | Mar | Apr | May | Jun |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----|-----|-----|-----|-----|
| Occupancy 11/12        | 4           | 4           | 5           | 5           | 5           | 5           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 12/13        | 5           | 5           | 5           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 13/14        | 6           | 6           | 6           | 6           | 6           | 6           | 5           | 5   | 5   | 5   | 5   | 6   |
| Occupancy 14/15        | 6           | 6           | 6           | 6           | 5           | 5           | 5           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 15/16        | 6           | 6           | 6           | 6           | 5           | 5           | 5           | 5   | 5   | 5   | 5   | 5   |
| Occupancy 16/17        | 5           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 5   | 5   | 5   |
| Occupancy 17/18        | 5           | 5           | 5           | 5           | 5           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 18/19        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 19/20        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 20/21        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 21/22        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| <b>Occupancy 22/23</b> | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    |     |     |     |     |     |
| <b>YTD Occupancy %</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> |     |     |     |     |     |

### Norfolk Flats, Pātea [6 flats] Monthly and YTD Occupancy Figures

| Six Flats              | Jul         | Aug         | Sept        | Oct         | Nov         | Dec         | Jan         | Feb | Mar | Apr | May | Jun |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----|-----|-----|-----|-----|
| Occupancy 11/12        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 5   | 5   | 5   | 5   |
| Occupancy 12/13        | 5           | 5           | 5           | 6           | 6           | 6           | 6           | 5   | 5   | 5   | 4   | 4   |
| Occupancy 13/14        | 5           | 6           | 6           | 6           | 6           | 6           | 6           | 5   | 5   | 5   | 6   | 6   |
| Occupancy 14/15        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 15/16        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 16/17        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 5   | 6   | 6   |
| Occupancy 17/18        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 18/19        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 19/20        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 20/21        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 5   | 5   | 5   |
| Occupancy 21/22        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| <b>Occupancy 22/23</b> | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    |     |     |     |     |     |
| <b>YTD Occupancy %</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> |     |     |     |     |     |

## WAVERLEY

### Lammermoor Flats, Waverley [6 flats] Monthly and YTD Occupancy Figures

| Six Flats              | Jul         | Aug         | Sept        | Oct         | Nov         | Dec         | Jan         | Feb | Mar | Apr | May | Jun |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----|-----|-----|-----|-----|
| Occupancy 11/12        | 5           | 5           | 3           | 4           | 4           | 4           | 4           | 4   | 4   | 3   | 5   | 5   |
| Occupancy 12/13        | 5           | 5           | 5           | 5           | 5           | 5           | 5           | 5   | 5   | 5   | 6   | 6   |
| Occupancy 13/14        | 6           | 5           | 5           | 4           | 4           | 4           | 5           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 14/15        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 15/16        | 6           | 6           | 6           | 6           | 6           | 5           | 5           | 5   | 6   | 6   | 6   | 6   |
| Occupancy 16/17        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 17/18        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 18/19        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 19/20        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 20/21        | 5           | 5           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| Occupancy 21/22        | 6           | 6           | 6           | 6           | 6           | 6           | 6           | 6   | 6   | 6   | 6   | 6   |
| <b>Occupancy 22/23</b> | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    | <b>6</b>    |     |     |     |     |     |
| <b>YTD Occupancy %</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> | <b>100%</b> |     |     |     |     |     |



# Pūrongo-Whakamārama Information Report

|         |   |
|---------|---|
| To      | Pātea Community Board   |
| From    | Kaitātari Whakamahere Tōpūranga / Corporate Planner – Gordon Campbell |
| Date    | 6 March 2023  |
| Subject | <b>Reviews of Easter Sunday Trading and Gambling Policies</b>         |

(This report shall not be construed as policy until adopted by full Council)

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## Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council's Easter Sunday Trading and Gambling Policies need to be reviewed and a special consultative procedure is required by law as part of the review process. The Council is inviting feedback/comments from the community boards before seeking public input.

## Taunakitanga / Recommendation

THAT the Pātea Community Board receives the Review of Easter Sunday Trading and Gambling Policies Report.

## Kupu Whakamārama / Background

2. Councils are required by the Gambling Act 2003 and the Racing Industry Act 2020 to have a Class 4 gambling policy (gaming machines) and a (TAB) Board venues policy, and these must be reviewed every three years.
3. The Shop Trading Hours Act 1990 allows councils to have a policy on Easter Sunday trading. If a council does not have a policy, the only shops that can open on Easter Sunday are dairies, service stations, takeaway food restaurants, restaurants, cafes, souvenir shops, duty free outlets, shops at public passenger terminals, pharmacies and garden centres. A policy is only required if a council wishes to allow trading on Easter Sunday in all or parts of its area and the policy cannot restrict the types of businesses that may open or their opening hours. The Sale and Supply of Alcohol Act 2012 regulates Easter Sunday alcohol sales. A policy must be reviewed five years after it was adopted.

## Existing Council Policy

4. The existing [Class 4 Gambling Policy](#) has a limit of nine gaming machines per venue (up to 18 for venues that held a gaming machine licence on 17 October 2001) and a total of 121 machines in the District. Class 4 gambling may be established in venues for the sale of alcohol or alcohol and food, sporting activities or club activities, provided the venue is permitted under the District Plan and is not associated with family activities.

5. The [Board Venues Policy](#) does not allow any new stand-alone TAB venues to be established within the District.
6. The [Easter Sunday Trading Policy](#) allows Easter Sunday trading throughout the District.

### **Legislative Considerations**

7. The three Acts mentioned above require the Council to use a special consultative procedure to review these policies.

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### **Whakawhiti Kōrero/Aromātai / Discussion/Evaluation**

8. The following options have been identified for each of the policies.

#### **Class 4 Gambling Policy**

9. Option One: The status quo – there would continue to be a limit of nine gaming machines per venue (or 18 as applicable) and a total of 121 machines in the District. Class 4 gambling venues may be established in venues for the sale of alcohol or alcohol and food, sporting activities or club activities, provided the venue is permitted under the District Plan and is not associated with family activities.
10. Option Two: The establishment and relocation of venues remains unchanged but a ‘sinking lid’ policy would be applied for the numbers of gaming machines, over part or all of the District. This would mean that the distribution of venues and machines may change and the total number of machines in the District would reduce over time.
11. Option Three: No restrictions on the numbers of gaming machines at venues and across the District. This option would place no limits on the numbers of machines per venue or the total number in the District, although locations would remain subject to the District Plan. This option is unlikely to be seen as meeting one of the purposes of the Gambling Act 2003, which is to prevent and minimise harm from gambling, including problem gambling.

#### **Board Venues Policy**

12. Option One: The status quo – the existing policy that does not allow new Board venues would remain unchanged.
13. Option Two: Allow one or more new venues to be established throughout the District.
14. Option Three: Allow one or more new venues to be established in one or more parts of the District.

#### **Easter Sunday Trading**

15. Option One: Status quo – renew the existing policy to allow all shops to open and trade on Easter Sunday.

16. Option Two: Trading on Easter Sunday is allowed in particular parts of the District. For example, some communities may feel they would benefit by opening on Easter Sunday because of the number of travellers or tourists likely to be in their towns during the Easter holiday.
17. Option Three: No policy and therefore no trading on Easter Sunday throughout the entire District apart from dairies, service stations, takeaway food restaurants, restaurants, cafes, souvenir shops, duty free outlets, shops at public passenger terminals, pharmacies and garden centres.

#### **Community Board Feedback/Comments**

18. The Council is inviting community boards to provide feedback/comments on the three policies before the special consultative procedure begins and would like to receive any feedback/comments by Thursday 6 April 2023.

#### **Whakakapia / Conclusion**

19. The procedure for reviewing the Easter Sunday and gambling policies is set by statute, but the Council would value feedback/comments from the community boards before the formal process begins.

Gordon Campbell

**Kaitātari Whakamahere Tōpūranga /  
Corporate Planner**

[Seen by]

Becky Wolland

**Kaihautū Kaupapa Here me te Waitikanga /  
Policy and Governance Manager**



# Karakia

## 8. Karakia

### Ruruku Whakakapi – Closing Prayer

Unuhia, unuhia

Unuhia ki te uru tapu nui

Kia wātea, kia māmā te ngākau, te

tinana, te wairua i te ara takatū

Kia wātea, ka wātea, āe rā, kua wātea

Rire rire hau pai marire!

*Draw on, draw on,*

*Draw on the supreme sacredness*

*To clear, to free the heart, the body and the  
spirit of mankind*

*To be clear, will be clear, yes is cleared.*

*Deeply in peace!*