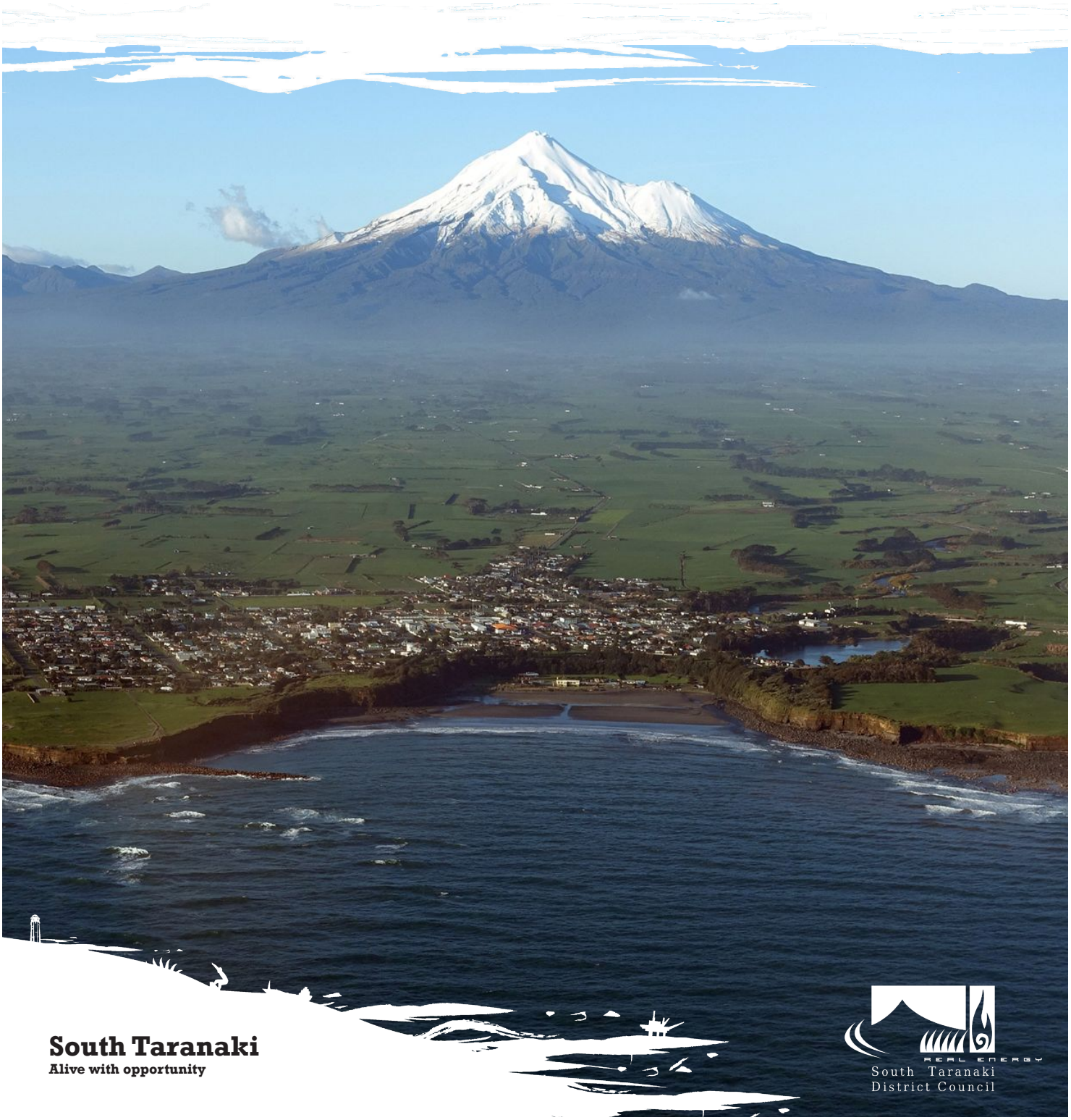
SOUTH TARANAKI DISTRICT COUNCIL

Taranaki Coastal Community Board Agenda

Thursday 12 March 2020
Sandfords Event Centre, 156 Tasman Street, Ōpunakē 2.30 pm



Governance Information

Committee Members

Mrs Bonita Bigham
Ms Sharlee Mareikura
Ms Liz Sinclair
Mr Andy Whitehead

Councillor Aarun Langton

Roles of Community Boards

Community Boards are set up under Section 49 of the Local Government Act 2002 (LGA 2002) and their role is detailed under section 52 of the LGA 2002 to:

- Represent and act as advocates for the interests of their community;
- Consider and report on all matters referred to it by the Council or any matter of interest or concern to the Community Board;
- Make an annual submission to the Council on expenditure within the community;
- Maintain an overview of services provided by the Council within the community;
- Act as a channel of communication between the community and Council;
- Undertake any other responsibilities delegated by the Council.

Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

Karakia Timatanga

Ki runga
Ki raro
Ki roto
Ki waho
Rire rire hau
Pae márire

Taranaki Coastal Community Board – 12 March 2020

Karakia Timatanga

1. Apologies

2. Open Forum and Presentations

3. Confirmation of Minutes

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4. Reports

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5. Matters Arising

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6.2 District LibraryPlus Report – January 2020 ..... Page 44
6.3 Taranaki Coastal Facilities Usage Report – 2019/20..... Page 49

Next Meeting Date: Tuesday 21 April 2020 – Puniho Marae, South Road, Warea
Elected Members Deadline: 7 April 2020

1. Apologies

Leave of Absence

The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.

2. Open Forum

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.

South Taranaki District Council

Board Minutes

To	Taranaki Coastal Community Board
Date	12 March 2020
Subject	**Taranaki Coastal Community Board – 28 January 2020**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Taranaki Coastal Community Board met on 28 January 2020. The Taranaki Coastal Community Board is being asked to confirm their minutes from 28 January 2020 as a true and correct record.

Recommendation

THAT the Taranaki Coastal Community Board adopts the minutes from their meeting held on 28 January 2020 be confirmed as a true and correct record.

Discussion

2. Officers will include additional commentary if required.

Taranaki Coastal Community Board

Minutes of the Ordinary Meeting of the Taranaki Coastal Community Board held at Ōkaiawa Hall, Ahipaipa Road, Ōkaiawa on Tuesday 28 January 2020, commencing at 2.30 pm.

PRESENT: Bonita Bigham, Liz Sinclair, Andy Whitehead (Chairperson) and Councillor Aarun Langton.

IN ATTENDANCE: Deputy Mayor Northcott, Liam Dagg (Group Manager Environmental Services), Claire Symes (Community Development Manager), Masina Taulapapa (Community Development Advisor), Sara Dymond (Governance Officer), one member of the pubic and one media.

APOLOGIES: Sharlee Mareikura.

RESOLUTION **(Ms Sinclair/Cr Langton)**

01/20 TC **THAT the apology from Ms Sharlee Mareikura be received.**

CARRIED

1 Open Forum and Presentations

1.1 Phyllis Malcolm

Mrs Malcolm provided history of Ōkaiawa and its Hall as she had lived in Ōkaiawa for 75 years and had been a member of the Ōkaiawa Hall Committee for 40 years. Although the Ōkaiawa School had closed the community continued to carry out events such as a community day held once per month.

Mrs Malcolm was interested in investigating indoor bowls for the Ōkaiawa Hall similar to the Maata Hall and asked if anyone had a contact for them.

The Board acknowledged the passing of a Manaia icon, Jone Hasting who passed away in her 80s.

2 Confirmation of Minutes

2.1 Taranaki Coastal Community Board Meeting held on 12 November 2019.

RESOLUTION **(Ms Sinclair/Mrs Bigham)**

02/20 TC **THAT the Taranaki Coastal Community Board adopts the minutes from the meeting held on 12 November 2019 as a true and correct record.**

CARRIED

3 Funding Application

3.1 Coastal Taranaki Health Trust – Scanner Trolley

An application was received from the Coastal Taranaki Health Trust for funding to purchase a scanner trolley.

The application was fully supported by the Board as it was providing infrastructure that supported their community. Confirmation was requested on if the trolley was specially constructed hence only receiving one quote.

RESOLUTION **(Ms Sinclair/Cr Langton)**

03/20 TC **THAT the Taranaki Coastal Community Board allocates $2,016 from their Discretionary Fund to the Coastal Taranaki Heath Trust for a scanner trolley subject to confirmation that this was for a specially structured trolley.**

CARRIED

4 Report

4.1 Local Discretionary Fund Criteria Report

This report provided information on the Local Discretionary Fund criteria set by each Community Board and requested that each Board consider whether they needed to update their criteria.

The Board agreed for this report to lay on the table to allow a further opportunity to discuss their criteria.

5 Matters Arising

The Board would like to keep a record of work undertaken by members of the community and thank them for their contributions to the community.

6 Information Reports

6.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

The Board were investigating the need for a drinking fountain at the Manaia Skate Park and at Ōpunakē Beach as a board project.

RESOLUTION **(Mrs Bigham/Cr Langton)**

05/20 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

6.2 District LibraryPlus Report

The report covered the range of library activities and statistics across the District for October to December 2019.

RESOLUTION **(Mr Whitehead/Ms Sinclair)**

06/20 TC **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report 2019.**

CARRIED

6.3 Taranaki Coastal Facilities Usage Report – 2019/20

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Discussion was held around increasing recycling in the summer period December through to January as over this period demand was higher. Need for improvements to the transfer station access way were also identified.

Further investigation was required around business recycling as it might require additional monitoring to ensure the systems were working well.

Councillor Northcott noted that the plastic recycling accepted were type 1 and 2 which had recently changed.

Mr Dagg would provide a report on waste minimisation for the next meeting.

RESOLUTION **(Mr Whitehead/Mrs Bigham)**

07/20 TC **THAT the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report – 2019/20.**

CARRIED

The meeting concluded at 3.16 pm.

Dated this day of 2020.

……
CHAIRPERSON

South Taranaki District Council

Report

Central File Ref 330/01

To	Taranaki Coastal Community Board
From	Acting Executive Assistant to the Mayor and CE, Kirsty Jamieson
Date	28 January 2020
Subject	**Local Discretionary Fund Criteria Report**

Executive Summary

1. This report provides information on the Local Discretionary Fund criteria set by each Community Board and requests that each Board considers whether they need to update their criteria.

2. Community Boards have the opportunity to review their Local Discretionary Fund criteria which they set at the beginning of each triennium. Any changes made to the criteria will be updated on the relevant application form. The next opportunity to review the Board's specific criteria will be after the next local body elections in 2022.

Recommendation(s)

1) THAT the Taranaki Coastal Community Board confirms any changes to their Local Discretionary Fund Criteria.

Background

Triennial Local Discretionary Fund Criteria Review

3. In line with the Council policy, individual Boards may review their Local Discretionary Fund criteria for inclusion in the application form. Any criteria changes arising from this review will remain in place until after the next local body elections.

4. Each Community Board has established their own funding criteria, which were last reviewed in May 2018 and are listed below:

Taranaki Coastal Community Board

- The Board will not normally provide retrospective funding; and
- Successful applicants are requested to provide a written report upon completion of their project.

Eltham-Kaponga Community Board

- The Eltham-Kaponga Community Board does not have any specific criteria as it prefers to assess each application on a case-by-case basis. However, successful applicants are required to provide a written or verbal report upon completion of their project and are asked to promote or acknowledge the support of the Community Board at every opportunity.

Te Hāwera Community Board

- Applications from sporting bodies will not normally be considered;
- The minimum grant shall be $100 and the maximum $5,000;
- The Board does not consider retrospective funding;
- The Board will automatically decline any application where a representative does not attend the Board meeting; and
- Successful applicants are requested to: acknowledge the Community Board in any project promotional material; acknowledge the Community Board verbally or display its banner at any event openings, performances, community celebrations etc; or invite the Community Board members to any relevant project events.

Pātea Community Board

- The Board will not provide retrospective funding or fund rates relief; and
- Successful applicants are requested to provide a written or verbal report upon completion of their project.

5. The following criteria as listed below were adopted by the Council and cannot be amended by the Community Boards.

Applicants must provide the following:
- A signed declaration on the application form stating they are not-for-profit.
- Evidence that they have applied to other funding sources and the results; and
- A full set of accounts/financial statements and a copy of their most recent bank statement.

Ineligible for funding:
- Travel costs;
- Individuals;
- Gifts;
- Conference attendance; and
- Food or catering costs.

Impact on Māori/Iwi

6. The change in criteria will not negatively impact Māori/iwi as all applications are assessed individually on their merits.

Affected Parties Consultation

7. The Community Boards have the delegation to select their own criteria, therefore consultation is required.

Conclusion

8. Community Boards have not reviewed their Local Discretionary Fund Criteria since May 2018 and are now requested to review their criteria that will remain for the triennium.

Kirsty Jamieson
Acting Executive Assistant to the Mayor and Chief Executive

[Seen by]
Fiona Greenhill
Group Manager Community and Infrastructure Services

South Taranaki District Council

Funding Request Report

To	Taranaki Coastal Community Board
From	Executive Assistant Community & Infrastructure Services, Kirsty Jamieson
Date	5 March 2020
Subject	**Waimate Plains Development Levy Fund**

Executive Summary

1. This report presents an application to the Waimate Plains Development Levy (the Levy), from the Waimate Plains Property Society Inc, to repair, clean and paint three shops located on the main road in Manaia. The total amount requested this round is $6,757.60. Copies of the full application have been emailed to the Community Board members in the Friday Mail.

2. This is the first of two annual funding rounds for the Levy and the total amount available for allocation this round is $4,225.00.

Recommendations

3. The application received from the Waimate Plains Property Society Inc, exceeds the amount available to allocate in the Levy, therefore, the options available are:

   THAT the Taranaki Coastal Community Board;

   a) **Allocates** $_____ to the Waimate Plains Property Society Inc. to repair, clean and paint the three shops on the main road in Manaia; or

   b) **Defers** the Waimate Plains Property Society Inc's application to the next Waimate Plains Development Levy round in 2020; or

   c) **Declines** the funding request from the Waimate Plains Property Society Inc.

Background

4. The Levy must be spent on public assets that are located on Council-owned property or reserves located within the boundaries of the old Waimate Plains County Council. The Waimate Plains County Council adopted a policy that requires the principal fund to remain at no less than $260,000 and the interest must be used to fund projects that meet the criteria below:

   a) The development of community or recreational facilities associated with the use of Council-owned land or reserves and which are available for use by the general public; and

   b) The maintenance of buildings situated on Council reserves or land, provided they are available for public use.

5. All known eligible applicants were advised of the funding round four weeks prior to the closing date.

6. While an opportunity was provided for eligible groups to apply for funds, the Board may also allocate Levy funding for their own purposes, provided the projects for which the funds are used meet the criteria. There is also no requirement to allocate funds and these may be accumulated to fund large projects the Board wishes to complete.

Applications/Projects for Consideration

7. The total amount requested from the Levy for this round is $6,757.60 (as shown in the table below). Details of individual project costs, quotes and applicant financials are in the application form and project information provided to the Board under separate cover.

Total Available for Allocation: **$4,225.00**		
Applicant	**Project**	**Amount Requested**
Waimate Plains Property Society Inc.	Repair, clean and paint the three shops located on the main road in Manaia	$6,757.60
	Total Requested	**$6,757.60**

Waimate Plains Property Society Inc.

8. The applicant is requesting $6,757.60 to repair, clean and paint the three shops on the main road in Manaia. The total project cost is $11,757.60 based on the quote provided.

9. The applicant previously applied to the Egmont Plains Community Board, where their application was declined, and they were advised to apply to the Waimate Development Levy instead.

Consideration and Assessments

10. The options available are:

    a) To fund the project for an amount at the discretion of the Board; or

    b) To defer this application to the next funding round in March 2020; or

    c) To decline funding for the application submitted.

Evaluation and Expected Benefit

11. The project proposed by the Waimate Plains Property Society meets the Levy funding criteria and contributes to the following Community Outcome:

    Vibrant South Taranaki:

    a) The District has high-quality public amenities and facilities that all people have access to;
    b) People have access to and are encouraged to participate in a wide range of high quality recreational, sport, leisure, art and cultural activities.

Other Potential Funding Sources

12. There is no requirement with this fund for applicants to have sought other funding for their projects.

13. The Waimate Plains Property Society has been granted $1,800 under the Painting Incentive Scheme, which it was recommended that they apply to. The purpose of the Painting Incentive Scheme is to subside the cost of painting the exterior frontage of a building located within recognised commercial areas.

Kirsty Jamieson
Executive Assistant Community & Infrastructure Services

[Seen by]
Fiona Greenhill
Group Manager Community & Infrastructure Services

South Taranaki District Council

WAIMATE PLAINS DEVELOPMENT LEVY
Grant Application Form

Application for financial assistance may be made to the Waimate Plains Development Levy for the following purposes:

The development of community or recreational facilities associated with the use of Council owned land or reserves and which are available for use by the general public.

The maintenance of buildings situated on Council reserves or land provided they are available for public use.

Please note that the sum actually allocated is entirely at the discretion of the Egmont Plains Community Board, and the Board reserves the right to use funds for other purposes as allowed by the Local Government Act 2002.

Closing date for this funding round is 11 October 2019.

APPLICATION FORM

Section 1 - Check your eligibility

1. To be completed by all applicants	**YES**
1.1 Is your group or organisation non-profit?	☑
1.2 Is your project to be completed on Council owned land or reserve?	☑
1.3 Will your project benefit the local community?	☑
1.4 Will the facility be available for the use of the general public?	☑
1.5 Is your project to create an asset or maintain a building?	☑

Section 2 - Tell us about yourself

2.1. Full name and contact details for your group or organisation:

WAIMATE PLAINS PROPERTY SOCIETY LTD

Physical Address: C1- 2/25 KAIAE ST, MANAIA 4612

Email: waimateplainspropertysociety@gmail.com

(**Note:** *all correspondence relating to your application will be sent to this email address in the first instance)*

Postal Address: 2/25 KAIAE ST, MANAIA 4612

Phone: 027 901 7029

2.2. Please name two people from your group or organisation who we can contact if we need further information.

Name: STACEY ALVAREZ

Position: SECRETARY

Phone: 027 901 7029

Email: staceyhsv@hotmail.com

Name: LEE HURLEY

Position: CHAIRMAN

Phone: 022 130 0572

Email: lghurleypvt@gmail.com

2.3. What is the purpose of your group or organisation? to promote or assist persons carrying on businesses in the area formerly known as the Waimate Plains District.

2.4. How many members does your group or organisation have? 13

2.5. Is your organisation a legally constituted Trust or Incorporated Society? Yes / (No)

2.6. Are you registered for GST? (Yes) / No

If yes, please provide your GST number: 057 / 712 / 279

2.7. How is your group or organisation typically funded? through 3 rental properties.

4

Section 3 - The Project

3.1. Please tell us about your project – *you may attach additional sheets, drawings or photographs if you wish:*

To repair, clean and paint the 3 shops located on Main Rd Manaia. - See quote for more details.

3.2. Where will your project be located? Note that to be eligible for Development Levy funding any facility created must be located on a Council owned reserve.

46 South Rd, Manaia

3.3. When will your project commence? June 2019

3.4. When do you expect to complete your project? Sept 2019

Section 4 – Who will benefit from your Project

4.1. Please provide details of the level of public access which will be available to the facility. Any restrictions due to use by your club or organisation or other access issues should be specified.

the businesses renting the shops and the society in the long run by maintaining and general up keep of the buildings.

4.2. Please provide details of any charges which will be made to public users of the facility, and the basis on which these charges have been calculated.

NA.

Section 5 - Financial Details

5.1. Please provide details of the full cost of your project

- *Applicants who are GST-registered need to provide budget figures that exclude GST.*
- *If you are not GST-registered your budget figures need to include GST.*

Item	Cost
Paint / materials	$
Cleaning materials	$
Safety equipment	$
Labour	$
	$
Total Cost	$ 11,757.60

5.2. Please outline how you intend to fund the project excluding your Development Levy Grant Application.

Cash in hand towards the project	$ 5,000.00
Donated Material	$ —
Members contributions/subs etc	$ —
Other Sponsorship/Grant (specify below)	$ —
Intended Fundraising (provide an estimate)	$ —
Charge to participants	$ —
Expenditure on project to date	$ —
Other	$ —

5.3. Funding Summary

Total cost of project	$ 11,757.60
Less total funds available	$ 5,000.00
Difference	$ 6,757.60
Amount requested from the Development Levy	$ 6,757.60

5.4. Please provide details of Sponsorship or Grants that you have applied for from other sources and indicate whether grants have been approved, declined or are awaiting approval.

Project: Painting Shops

Source: Egmont Plains Discretionary Fund Amount: $6,757.60

Approved ☐ Declined ☐ Awaiting Approval ☑

Project: _____

Source: _____ Amount: _____

Approved ☐ Declined ☐ Awaiting Approval ☐

5.5. Please identify any other organisations you have approached for funding or assistance for this project who have declined your application or request:

Organisation	Assistance Requested
NIL	

Section 6 - Payment to Successful Applications

The grant will normally be paid by direct credit to the bank account details provided on the supplied bank deposit slip.

Exceptions may be made to this procedure for example the Board may request:

- That invoices be provided before payment is made; or
- If further funding is required to successfully complete the project, the Board may require evidence that the applicant has been successful in raising the full sum required before making payment.

Section 7 – Attachments

Please include the following with your application:

a) A copy of your latest audited accounts

b) Verification of any unsuccessful attempts to obtain funding from other sources such as letters declining your application.

Section 8 - Application Checklist

Have you?

- ☑ Supplied contact details for 2 members of your organisation
- ☑ Answered **all** the relevant questions
- ☑ Been specific about the level of funding you require
- NA ☐ Provided verification of attempts to obtain funding from other sources
- I ☑ Attached copies of at least **two** (2) quotes
- ☑ Attached a verified bank deposit slip (for successful applicants)
- ☑ Completed the attached Declaration Form on page 7 of this application

Applications can be posted to:

Executive Assistant Community & Infrastructure Services
South Taranaki District Council
Private Bag 902
Hāwera 4640

Or emailed to: funding@STDC.govt.nz

South Taranaki District Council

Declaration

I/we declare that the information supplied in this application is correct.

I/we certify that any funding received through the Development Levy will be used solely for the project or purposes disclosed in our application.

If this application is successful I/we agree to provide any report, receipts or invoices which may be requested, to the South Taranaki District Council by the date requested.

Name: STACEY ALVAREZ Signature: S Alvarez

Position in Organisation: SECRETARY

Date: 13-JUNE 2019.

Ken Smith

32 Fantham Sreet

Hawrea 4610

Site: 3 village shops by roundabout in Manaia.

Job requirements:

*Prepare exterior for cleaning, building needs to have natural mould kill product put on mainly back walls, before it is scrubbed and water blasted to remove all the road grime etc

*Fix all exterior imperfections and fill all gaps around windows and doors which have never been filled before, this will stop grime build up around these areas and be cleaner looking and easy to clean in future.

*Key painted surface before painting, if paint was just applied straight to this surface it would just peel off in years to come.

*Prime the building with Resene Quick Dry, this will give superior adhesion for the top coats.

*Paint the exterior twice in a colour yet to be decided.

*All posts and front fascia boards will be painted in a water borne enamel, this will be hard wearing around the foot traffic area.

*Quote includes lift hire to access safely high areas around back of shop which are over 5 metres in the air.

*There will be no extra charge for paint if you go ahead and change the top triangles each to a different colour as suggested.

* At this stage we wouldn't have enough time to refit to rotten timber at the top of the triangles to each shop so we will not quote for this job, with the bottoms of the poles I would recommend to remove all the rotten timber and just leave them off, the timber work behind looks alright so

Just paint right down to the bottom for the poll. This will save you a heap in labour as there is 88 pieces that need to be made to reinstated.

Quote includes:

*Paint/Materials

*Cleaning materials

*Safety equipment

*Labour Total 11,757.60

If this quote was accepted we would require a 50% deposit and the balance paid in 7 working days after completion.

Once again thank you for letting me quote on the upgrade for the 3 shops in Manaia, as being born and breed in Manaia it is great to see that people want to get Manaia looking great again.

Cheers Ken Smith.

Kasmith1@xtra.co.nz

0272542708

WAIMATE PLAINS PROPERTY SOCIETY INC
C/- STACEY ALVAREZ
2/25 KAUAE STREET, MANAIA
EMAIL: waimateplainspropertysociety@gmail.com
027-901-7029

13 June 2019

To whom it may concern,

At a meeting held 07 May 2019, Lee Hurley (the chairman) produced 3 quotes and after some discussion, it was decided that the Society go with the Ken Smith Brothers for $11,757.60, as they are prepared to do more then the other quoted painters, for a little bit more money.

Regards
Stacey Alvarez
Secretary

WAIMATE PLAINS PROPERTY SOCIETY INC
C/- STACEY ALVAREZ
2/25 KAUAE STREET, MANAIA
EMAIL: staceyhsv@hotmail.com
027-901-7029

15 May 2019

To whom it may concern,

At a meeting held 07 May 2019, Miltin Griffith moved a motion to 'apply to Egmont Plains Waimate Development for funding to paint the shops', Lee Hurley seconded the motion.

Although the motion states the Egmont Plains Waimate Development, we have since found out that it is officially called the Egmont Plains Ward Local Discretionary Fund.

Regards
Stacey Alvarez
Secretary

S Alvarez

L Hurley – LEE HURLEY (PRESIDENT)

WAIMATE PLAINS PROPERTY SOCIETY (INC)

Financial Statements

For the Year ended 30th June 2018

Prepared by
Peter Filbee & Associates
Chartered Accountants
Hawera

WAIMATE PLAINS PROPERTY SOCIETY (INC)

Annual Report

For the Year ended 30th June 2018

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WAIMATE PLAINS PROPERTY SOCIETY (INC)

Statement of Financial Performance

For the Year ended 30th June 2018

	2018 $	2017 $
REVENUE		
Interest Received	5,496	5,118
Rent Received	10,440	7,680
Sundry Income	749	-
Total Income	16,685	12,798
Less Expenses		
Accountancy Fees	-	500
General Expenses	74	85
Insurance	1,862	1,702
Power	753	797
Rates	4,631	4,328
Repairs & Maintenance	487	6,751
Total Expenses	7,807	14,163
Net Surplus Before Depreciation	8,878	(1,365)
Less Depreciation Adjustments		
Depreciation	3,050	3,097
Net Surplus Before Beneficiary Distributions	5,828	(4,462)
TRUSTEES INCOME BEFORE TAX	5,828	(4,462)
Less Taxation Provision	889	-
TRUSTEES INCOME AFTER TAX	4,939	(4,462)
EXTRAORDINARY ITEMS		
Extraordinary Items	31	-
NET SURPLUS/ (DEFICIT)	$4,908	($4,462)

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the Chartered Accountants Statement. These financial statements have not been subjected to any audit or review.

WAIMATE PLAINS PROPERTY SOCIETY (INC)

Statement of Movements in Equity

For the Year ended 30th June 2018

	2018 $	2017 $
EQUITY AT START OF PERIOD	342,778	347,240
SURPLUS & REVALUATIONS		
Net Surplus After Tax	4,908	(4,462)
Movements In Realised Capital Gains	-	-
Movements In Revaluation Reserves	-	-
Total Recognised Revenues & Expenses	4,908	(4,462)
OTHER MOVEMENTS		
Funds Gifted	-	-
EQUITY AT END OF PERIOD	$347,686	$342,778

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and Chartered Accountants Statement. These financial statements have not been subjected to any audit or review.

WAIMATE PLAINS PROPERTY SOCIETY (INC)

Statement of Financial Position

As at 30th June 2018

	2018 $	2017 $
Current Assets		
TSB Current Account	22,875	15,619
Taxation	73	-
Sundry Debtors	61	-
Total Current Assets	23,009	15,619
Non-Current Assets		
Fixed Assets as per Schedule	169,938	172,988
Investments		
TSB Bank	155,000	155,000
Total Non-Current Assets	324,938	327,988
Total Assets	347,947	343,607
Current Liabilities		
GST Due for payment	35	80
Sundry Creditors	226	749
Total Current Liabilities	261	829
Total Liabilities	261	829
Net Assets	$347,686	$342,778
Represented by the Capital Account		
Opening Balance	342,778	347,240
Plus Surplus for Year	4,908	(4,462)
Total Equity as per Capital Account	$347,686	$342,778

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements.

WAIMATE PLAINS PROPERTY SOCIETY (INC)

Schedule of Fixed Assets & Depreciation

For the Year ended 30th June 2018

Asset	Cost Price	Book Value 01/07/2017	Additions Disposals	Gain/Loss on Disposal	Capital Profit	---- Depreciation ---- Mth	Rate	$	Accum Deprec 30/06/2018	Book Value 30/06/2018
Fixed Assets										
Land Manaia	51,434	51,434				12	0.0%	0	0	51,434
Shops Manaia	188,843	119,442				12	1.5% CP	2,833	72,234	116,609
George Statue	6,650	423				12	24.0% DV	102	6,329	321
Loaf of Bread	8,416	926				12	11.4% DV	106	7,596	820
Cameras	6,480					12	0.0% DV	0	6,480	0
	261,823	172,225						3,041	92,639	169,184

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements.

WAIMATE PLAINS PROPERTY SOCIETY (INC)

Notes to the Financial Statements

For the Year ended 30th June 2018

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1. STATEMENT OF ACCOUNTING POLICIES

The Financial Statements presented here are Special Purpose Accounts for Tax Purposes only, for WAIMATE PLAINS PROPERTY SOCIETY (INC), based on principles contained in the 2007 Income Tax Act.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

(a) **Changes in Accounting Policies**
There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

(b) **Fixed Assets & Depreciation**
The entity has the following classes of fixed assets;
Land
Buildings

All fixed assets are initially recorded at cost. Land & Buildings are valued at the latest Government Valuation after purchase. Depreciation is being deducted on all tangible fixed assets other than freehold land and buildings, in accordance with rates set out in the Income Tax Act 2007.

(c) **Goods & Services Tax**
The Statement of Financial Performance and Statement of Cashflows (where included) have been prepared so that all components are stated exclusive of GST. All items in the Statement of Financial Position are stated net of GST, with the exception of accounts receivable and payable.

(d) **Income Tax**
Income Tax expense charged to the Statement of Financial Performance recognises the current obligations and all amounts arising from differences between the accounting results and assessable income for the period, calculated using the liability method.

(e) **Investments**
Investments are carried at market values at Balance Date.

WAIMATE PLAINS PROPERTY SOCIETY (INC)

Notes to the Financial Statements

For the Year ended 30th June 2018

(f) **Receivables**

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

2. **TAXABLE INCOME**

Inland Revenue Department rules have altered the concept of income from overses sources and have also added a new class of tax paid income which is excluded from assessable income. This, together with provisions relating to farming, can mean Assessable Income differs to Income according to accepted Accounting Principles.

	2018	*2017*
	$	*$*
Surplus per Accounts	5,828	(4,462)
Fair Dividend/Comparative Value Income	2,833	-
	8,661	(4,462)
Less Deferred Expenses & Non-Assessable Income		
Taxable Income	8,661	(4,462)

3. **AUDIT**

These financial statements have not been audited.

4. **CONTINGENT LIABILITIES**

At balance date there are no known contingent liabilities (2017:$0) . WAIMATE PLAINS PROPERTY SOCIETY (INC) has not granted any securities in respect of liabilities payable by any other party whatsoever.

Reference/Source Committee/Meeting Date	Matters Arising	Group Responsible	Department (Team)	Update	Project Deadline
Taranaki Coastal Community Board 28/01/2020	The Board would like to keep a record of voluntary maintenance work undertaken in the community.	Community & Infrastructure Services	Community Development	The Board have been provided a list of contracted services in Ōpunakē and will discuss how best to capture and record work done voluntarily around the community at their next informal (3rd March).	

South Taranaki District Council

Information Report

To	Taranaki Coastal Community Board
From	Community Development Manager, Claire Symes
Date	10 March 2020
Subject	**Community Development Activity Report**

Executive Summary

1. This report updates the Taranaki Coastal Community Board on progress with community development projects and activities across the District and other items of interest.

Recommendation

THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.

District Activities

South Taranaki Heritage & Family History Week

2. The Hāwera Genealogy Society is once again organising a *South Taranaki Heritage & Family History Week* which will run from 28 March to 3 April 2020. Events are organised across the District and range from an Expo at the Hāwera Community Centre, pop up museum in Ōpunakē LibraryPlus, Pātea Historic River Walk, bus trip to Tutahi Church at Nukumaru and heritage walks in Ōpunakē and Waverley. Programmes are at the LibraryPlus or email for more details hawera@genealogy.org.nz.

Daffodils

3. In support of the Council's District-wide planting programme aiming to enhance our communities, the Community Development Unit purchased 2,400 King Albert daffodil bulbs which were donated to schools and community groups. Daffodils went to Rāhotu School, Te Kōhanga Reo o Te Namu in Ōpunakē, Pātea Community Gardeners, Mokoia School and Kākaramea School. These were well received and we look forward to seeing them in bloom.

Mayor's Taskforce for Jobs – Celebrating Apprentices

4. The Mayor's Taskforce for Jobs function to recognise and congratulate the 2019 apprentices and their South Taranaki employers was changed from February to 18 March to allow time for ITOs to send the names and addresses of their graduates through. The invitation was extended to other youth who may be interested in becoming an apprentice to provide them with an opportunity to learn about trades and speak to the employers present.

Sister Cities Field Trip Project

5. The Council was scheduled to host the first delegation of students and staff from the Harbin College of Horticulture and Landscape Architecture of Northeast Agricultural University (NEAU) from 18-27 February. Due to the outbreak of Covid-19 in mainland China, this field trip has been postponed.

6. Harbin, in Northern China, is the Council's only Sister City and the Council and Harbin remain committed to the relationship. It is hoped that the visit can be rescheduled to later in the year.

Roadsafe Taranaki Advanced Driver Training

7. An Advanced Driving weekend will be held in Hāwera on 7 and 8 March 2020. Instructors from NZ Advanced Driver Training will provide practical driving experience and the Roadsafe Taranaki team will provide interactive activities mixed in with some current road rules and driver behaviour questions. The course is free for any Taranaki licensed driver however it is aimed at improving young or inexperienced drivers, particularly those that are on their learner or restricted license. The practical courses are to show drivers how to react and what to do in an emergency.

Pātea Ward

Paepae in the Park

8. The annual Paepae in the Park music festival was held on Waitangi Day in Pātea. The day began with a pōwhiri where the Council was well represented by Mayor Phil Nixon, Deputy Mayor Rob Northcott, Councillors Brian Rook and Mark Bellringer, Pātea Community Board members and Iwi Liaison Advisor, Reg Korau. The weather was more pleasant this year and again the festival delivered great entertainment, delicious food and community pride. The Paepae in the Park committee does a great job organising the event with support from the many volunteers who help make it happen.

Pātea River Walkway – Heritage Signs Update

9. The redesign of the new heritage signs along the Pātea River is underway. Advice and quotes are being sought regarding the mounting and installation of the signs.

Pātea River Access – York Street

10. The Pātea Community Board have proposed a clean-up of the section between the river and York Street. This will provide better and safer access to the river for the waka ama groups who launch and train in this area. A site meeting was held on 24 February 2020 to discuss the project, present were Deputy Mayor Rob Northcott, Pātea Community Board Chairperson Jacq Dwyer, Council staff and members of the public, Kere Taputoro (Tai Tonga 41 Outrigger Canoe Club), Anaru Haerewa (Pātea Area School), Colin Schrader (Pātea Lions Club) and Noel McColl (McColl Construction). Further investigation into land ownership and required consents will be undertaken.

Waverley – Aotea Park Shelters and Bike Track

11. A site meeting was held at Aotea Park on 7 February 2020 to discuss the installation of shelters and a proposed bike track. Councillor Brian Rook attended along with Pātea Community Board members Dianne Lance and Maria Ferris, Council staff and Waverley resident, Vicki Koubaridis. Shelter and bike track designs are being considered and quotes obtained.

Eltham-Kaponga Ward

Bridger Park Extension

12. The Eltham Community Development Group (the Group) is co-ordinating the development of the new entrance into Bridger Park with volunteers from the Eltham Lions Club and Eltham Business Association. The Group are holding working bees with local contractors to shape the entrance under the guidance of the Council Horticulture Services staff. The majority of the planting will not be undertaken until early spring.

Eltham Heritage signs

13. Many of the existing Eltham Heritage signs which were funded by the Council some years ago are faded and illegible. The Eltham and Districts Historical Society is reviewing the information on the boards and looking at redesigning the format of the signs.

Kaponga Town Signs

14. The four new Kaponga town entry signs which were created by Kaponga local Lary Larkin have been installed and have received positive comments. Lary made the original signs which, after 20 years, were in a bad state of disrepair. The new signs were funded by the Council. The old signs were gifted to the Kaponga Progressive Group who are selling them to raise funds for the group.

Te Hāwera Ward

Hāwera Railbridge Mural Project

15. The Hāwera Railbridge Mural has been completed with a karakia/blessing and thank you lunch held on 27 February which was attended by the artist Dan Mills, hapū and Iwi, landowners and contractors who worked on the project. Funding for the mural came from the Council, the previous Hāwera Community Board, Bizlink Hāwera and Kiwirail.

Sound Mirrors

16. An updated quote for the preparation costs of the two sound mirrors which are being donated to King Edward Park has been received. Global Stainless is donating the parabolic whisper dishes, however the costs for fabricating the legs, footpads, rolled pipe safety rim and mouthpiece plus sandblasting and painting the mirrors will cost $25,229.25. External funding secured for these costs has reached $22,500 leaving a shortfall of $2,729.25 to fund the project. Council staff will help install the mirrors.

Taranaki Coastal Ward

Ōtahi Bridge

17. Work on installing a new foot bridge at Ōpunakē below Te Namu Pa is expected to begin on 2 March with a blessing to be held prior to work getting underway. Works will take three weeks to complete, with periods of closure to the Ōpunakē Loop Track during this time. The bridge over the Ōtahi Stream will provide access to the nearby Te Namu Pa urupa and a bay which is popular with locals.

Cape Egmont Ablution Pod

18. The Council has obtained resource and building consent to install an ablution pod near the Cape Egmont Boat Club on Bayly Road. The ablution pod is similar to the one installed at Waihi Beach near Hāwera and has been part funded by the Government's Tourism Infrastructure Fund. Quotes are currently being sought for the pod's installation costs. The site's current facilities were struggling to cope with the number of visitors to the area.

Funding

Council Funding Round Dates for 2020

Council Funds	Open	Close	Focus Area
Tangata Whenua Liaison Fund	7 February	31 March	Support local groups such as marae committees and/or hapu, projects and initiatives that develop positive relationships between tangata whenua, Council and the people of South Taranaki.
Creative Communities Scheme	11 February 29 July	27 March 9 September	Local arts projects meeting the criteria of broad community involvement, diversity or young people.
Sport NZ Rural Travel Fund	11 February 8 September	20 March 12 October	Travel costs for regular, local sports competitions.
Waimate Development Levy	7 April 21 September	8 May 23 October	The development or maintenance of public assets that are located on Council-owned property or reserves in the Waimate area.
Rural Hall Grant	30 June	30 September	Eligible applicants notified direct.
Community Surveillance System Fund	30 June	30 September	Eligible applicants notified direct.
Pātea Centennial Bursary	1 November	30 November	Pātea residents over the age of 15 years enrolling in part, or full-time tertiary study in 2019.

Pātea Centennial Bursary

19. The allocation meeting for the Pātea Centennial Bursary took place on 16 January. The following allocations were confirmed at this meeting.

Applicant	Area of Study	Amount received
Olivia Alexander	Interior Design / Architecture - UCOL	$357
Jonathan Dwyer	Agri-Commerce – Massey University	$357
Jane Lennox	Bachelor of Science – University of Otago	$357
Josh Lennox	Bachelor of Commerce – University of Canterbury	$357
Christopher Aspden	Bachelor of Politics – University of Otago	$357
Kaena Anderson	Bachelor of Arts – Otago University	Ineligible
James Cole	Architecture – Victoria University of Wellington	$357
Malanie Taramoeroa	Teaching – Waikato University	$357
Sofie Dwyer	Veterinary Science – Massey University	$357
Kyla Potaka	Health Science – Otago University	$357
	Total granted	**$3,213**

Local Discretionary Funds

Funding Applications

20. The latest deadline for the 2020 Local Discretionary Fund applications was 17 February. The remaining deadlines for the Local Discretionary Fund are listed below:

30 March	3 August
11 May	15 September
22 June	27 October

21. As all Community Board members are now on Diligent, all eligible and complete applications (including attachments), are provided to the Community Boards in Diligent prior to the Board meetings. Only the application form will appear in the Community Board agendas for consideration, however the complete applications will remain in the Comms Centre of Diligent until after the meeting.

Discretionary Fund Balances

22. Please find attached each Community Board's Discretionary Fund current balance for the 2019/20 financial year (Appendix 1). As each Community Board was able to carry over up to 20% of their annual allocation from the 2018/19 financial year, any carryovers to the 2019/20 financial year have been included in the total budget for the year.

23. Any residual funds from Community Board projects are returned to the funding pool once Council officers have confirmed the project has been completed and all costs covered.

Events

Sounds on the Sand

24. Sounds on the Sand at Ōpunakē Beach proved to be a successful day, especially with a lot of music events on around the region on the same day. We had great feedback from campsite owners and general public who attended, attendance numbers were up on last years. Weather played its part and was a lovely day out at the beach.

Movies in the Park

25. The Council's annual Movies in the Park was held on 2 February at Eltham's Soldiers Memorial Park. We made positive changes to this event, for example, dropping down to three movies instead of four to ensure kids could get home before school the next day, which were well received. This was once again a successful family-friendly event, with great feedback from food vendors and members of the public.

Concerts in the Park

26. Concerts in the Park was another successful Council event for our summer season. Held in Hāwera's King Edward Park, it was great weather for the afternoon and attendance numbers were high. We had local musician 'Wilforce' open in the afternoon for the popular New Zealand band, 'The Lady Killers'. These women were a huge hit with the crowd and put on a real show. Food vendors did great trade and we were happy with the outcome of this event.

AmeriCARna – Ōpunakē and Hāwera

27. AmeriCARna was back again for 2020, with both Ōpunakē and Hāwera events receiving great weather. With the help of local Lions groups and Council volunteers, we were able to ensure both of our events ran smoothly and were successful. Although car registration numbers were down this year, food vendors still sold out of food and we saw positive attendance numbers from both communities.

Upcoming Events

28. The following events are scheduled for the remainder of the financial year:

X RACE Hāwera	22 March
School Holiday Programme	14 April – 24 April
Arts on Tour – Austen Found	21 May

Claire Symes
Community Development Manager

[Seen by]
Fiona Aitken
Group Manager Community and Infrastructure Services

Appendix 1

Te Hāwera Community Board			**Total Budget**	**$36,999.00**
Date	**Applicant**	**Purpose**	**Amount**	**Balance**
8 July 2019	Neighbourhood Support South Taranaki	Casino Night Fundraiser	$554.00	$36,445.00
30 July 2019	Chair's Discretion	Altrusa Hāwera	$100.00	$36,345.00
5 August 2019	Chair's Discretion	Bunnings Reimbursement – Gary Brown	$30.05	$36,314.95
8 October 2019	Chair's Discretion	Tui Ora Basketball Tournament	$250.00	$36,064.95
11 November 2019	The South Taranaki Justices of the Peace Assn.	Hosting of National Conference	$3,000.00	$33,064.95
27 January 2020	Neighbourhood Support South Taranaki	Community Fun Day – toilet hire	$140.00	$32,924.95
4 February 2020	*Neighbourhood Support South Taranaki*	*Returned funds – Casino night fundraiser*	*+ $4.00*	*$32,928.95*
			Remaining balance	**$32,928.95**

Te Hāwera Community Board Committed Funds			**Total Committed**	**$10,000.00**
Date	**Applicant**	**Purpose**	**Amount Committed**	**Amount Uplifted**
19 November 2018	Ōkaiawa Community Group	Dam Site Beautification	$8,000.00	$8,000.00
19 November 2018	Hāwera-Tangahoe Community Board	Sound Shell Installation	$2,000.00	-
				$2,000.00

Eltham-Kaponga Community Board			**Total Budget**	**$14,118.38**
Date	**Applicant**	**Purpose**	**Amount**	**Balance**
24 July 2019	*Eltham Community Development Group*	*Returned funds - To print a 'Town of Firsts' information board for Eltham*	*+$314.10*	*$14,432.48*
4 September 2019	Chair's Discretion	Drinking Fountain sign for Soldier's Park	$45.00	$14,387.48
27 January 2020	Eltham Business Association	Music in the Park	$2,000.00	$12,387.48
			Remaining balance	**$12,387.48**

Eltham-Kaponga Community Board Committed Funds			**Total Committed**	**$6,689.50**
Date	**Applicant**	**Purpose**	**Amount Committed**	**Amount Uplifted**
19 November 2018	Eltham Community Board	Purchase and install a drinking fountain at Victoria Park, Kaponga	$3,000.00	$2,157.08
21 January 2019	Eltham Community Board	Purchase and install a drinking fountain at Taumata Park, Eltham	$2,643.50	$2,112.08
27 May 2019	Eltham Community Board	New signage for Soldiers Park	$1,046.00	-
				$4,269.16

Pātea Community Board			**Total Budget**	**$13,344.58**
Date	**Applicant**	**Purpose**	**Amount**	**Balance**
10 July 2019	Pātea Rugby League Club	Trip to Wellington to play curtain raiser for the Warriors	$1,500.00	$11,844.58
15 July 2019	Chair's Discretion	Billboards for Pātea	$20.00	$11,824.58
13 November 2019	PaePae in the Park Inc.	Free Music Festival celebrating Waitangi Day	$1,000.00	$10,824.58
13 November 2019	Pātea Kindergarten	Utility Spaces Redesign and Renovation	$1,500.00	$9,324.58
25 November 2019	Chair's Discretion	Pātea Lions Club – Christmas Parade	$250.00	$9,074.58
14 January 2020	*Pātea Community Board*	*Returned funds – 2 x Drinking Fountains*	*+ $503.80*	*$9,578.38*
29 January 2020	Pātea RSA	Print books commending 100 years of Pātea RSA	$1,140.80	$8,437.58
14 January 2020	*Pātea Community Board*	*Returned funds – Waverley Sound System*	*+ $205.22*	*$8,642.80*
			Balance Remaining	**$8,642.80**

Taranaki Coastal Community Board			**Total Budget**	**$20,263.25**
Date	**Applicant**	**Purpose**	**Amount**	**Balance**
10 July 2019	Coastal Singers	Mosaic Sofa at allocated site at Ōpunakē Lake	$1,500.00	$18,763.25
10 July 2019	Waimate Plains Property Society Inc.	Paint 3 shops	*Declined*	$18,763.25
10 July 2019	Ōpunakē Community Baths Society Inc.	Repairing and repainting for pool surfaces on all four pools	$2,817.40	$15,945.85
22 August 2019	Chair's Discretion	UpsideDowns Education Foundation	$200.00	$15,745.85
13 November 2019	Manaia & Districts Lions Club	Xmas Parade	$666.00	$15,079.85
27 November 2019	Chair's Discretion	Ōpunakē Business Assn – Christmas Parade	$250.00	$14,829.85
27 November 2019	Chair's Discretion	Ōpunakē Beach Carnival – January 2020 Event	$250.00	$14,579.85
28 January 2020	Coastal Taranaki Health Trust	Scanner Trolley	$2,016.00	$12,563.85
			Balance Remaining	**$12,563.85**

South Taranaki District Council

Information Report

To	Taranaki Coastal Community Board
From	Libraries and Cultural Services Manager, Cath Sheard
Date	12 March 2020
Subject	District LibraryPlus Report – January 2020

Executive Summary

1. This report covers the range of library activities and statistics across the District for January 2020.

Recommendation

THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report – January 2020.

LibraryPlus Activities

Public Outreach and Events

2. In early 2020 Waverley LibraryPlus saw the expected increase in tourists requesting information about the beach camps as well as information regarding the area. Staff noticed an increase in travellers from around New Zealand over previous years.

3. The information area was also well used during January at Ōpunakē LibraryPlus, with a lot of enquiries about the many walks on the mountain. The new Ōpunakē Loop Trail has received considerable attention from both locals and visitors.

4. Adult groups who meet in the library generally take a break during December and January and start again in February. Across the District we cater for crafters, gardeners, puzzlers, people learning English as a second language, rest home residents including those with memory issues and many more. Many of these sessions are patron-driven and require little or no staff time but help build social cohesion and create resilient communities.

Children's Services

5. The Summer Blast programme, which replaced the Summer Reading Programme, was well received. Children were enthusiastic about showing staff their creations; this was an opportunity for staff to talk to children and families, and for them to get to know staff and see what the facilities offer. The majority of feedback was positive and staff are working to improve the programme for next Christmas, including adding an additional reading component.

6. Finales were not as well attended as hoped, with a number of the prize winners absent. However, children enjoyed these celebratory parties that included games and water fights. Our thanks to the Mayor for his support and presence and to those Councillors and Community Board members who were able to attend. A video of the Mayor drawing the winners for the prizes was well received and now appears on the website as well as the LibraryPlus Facebook page.

7. A wide range of events and activities was provided across the District to support Summer Blast. Moira Wairama kicked off the workshops in Hāwera, Manaia, Eltham and Ōpunakē during the first week. 61 children attended, learning a waiata and string games to accompany the main myth of how Kupe discovered New Zealand. Adults were equally captivated by the story telling with one dad heard to say *that was wonderful. It took me straight back to my childhood, sitting on the Marae listening to stories*.

8. Comic book author and school principal James Davidson entertained 78 children at Eltham, Pātea, Hāwera and Kaponga libraries with his workshops, drawing superheroes and comic book characters. It was pleasing to see nine children at the Kaponga session as often it is quite difficult to entice children to programmes there.

9. Author Janet Hunt spoke about her non-fiction books highlighting the life of various New Zealand native species. She discussed how children could do similar stories about life in their gardens or on farms. One family at Waverley expressed a definite desire to go away and give it a go. Although numbers were smaller for these sessions, with 34 children participating, all those who attended said they enjoyed the session.

10. Andrew Hornblow's c*reate an electro-critter* sessions attracted the most children over the entire programme, with 113 taking part across six libraries. This meant Andrew had one extra session than other workshops, which partly explains the larger numbers. It was great to see children getting very creative with their designs. We have worked with Andrew for 15 years and his sessions are always well received.

11. Arts facilitator Michaela Stoneman concluded the workshops with art sessions at Manaia, Kaponga, Hāwera and Waverley LibraryPlus'. Sixty children designed clay mythical creatures and some clever ideas were turned into reality with a little guidance and direction from Michaela. Kaponga again had a good turnout with 10 children attending.

12. Northern Health School have confirmed they will use Hāwera LibraryPlus twice a week, starting in February; the children have medical issues that prevent them from attending school regularly or at all. Most are studying NCEA this year and in order to maximise teaching time, teacher Viv Clark would like to work on Technology with a librarian once a month.

Digital Services

13. The free Aotearoa People's Network Kaharoa computers were busy with a mix of people, including local and international visitors, using the Chrome boxes (fixed computer) and Chrome books (laptop) or their own devices. Many people are choosing a Chrome book over a Chrome box because the portability enables them to sit wherever they like.

14. The PlayStations continue to be well used across the District, with many children and teens enjoying Minecraft during the holidays. Gaming such as Minecraft builds social and thinking skills and encourages cooperation. Staff generally find those playing games such as Minecraft are fairly self-monitoring and require little staff input.

15. The reach of the LibraryPlus social media presence continues to grow. A successful individual blog post can be read by over 245 people. Facebook posts for the month had a total reach of 12,097 with the highest reaching post at 1,196. The highest number of engagements for the quarter for one post was 224 (engagements are comments, shares and link clicks). During January Twitter posts collected 3,192 impressions with the top tweet gaining 222 impressions.

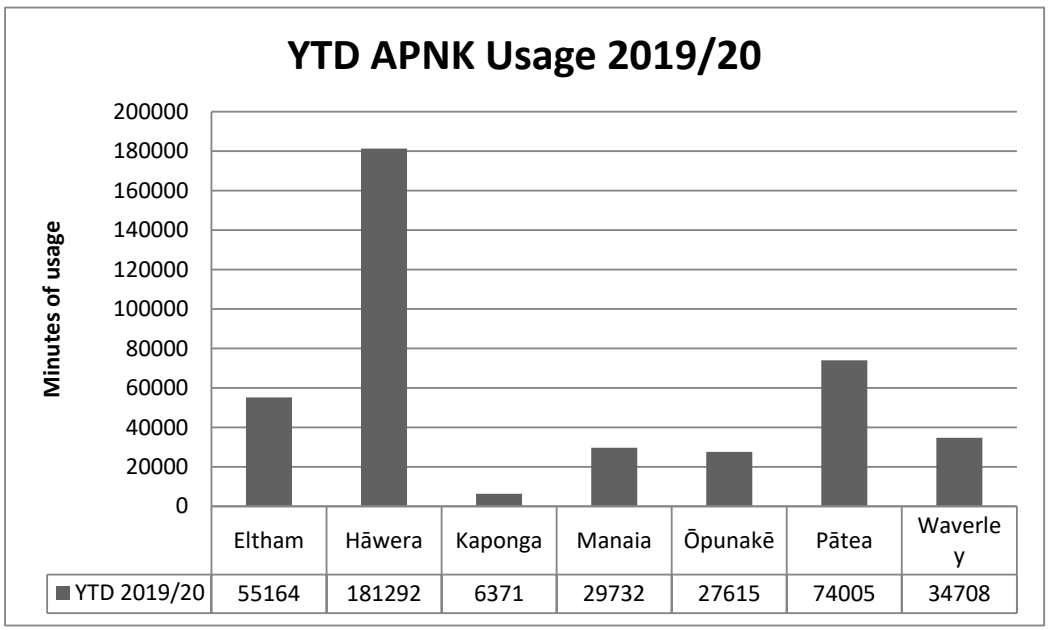
Statistics

Wi-Fi and APNK Usage

16. Statistics for WiFi sessions and use of the Aotearoa People's Network Kaharoa (APNK) computers are finally available following changes in APNK service delivery by the Department of Internal Affair's (DIA) contractors. However, due to changes in the way DIA collect statistics comparisons cannot be made with previous years.

17. The WiFi was used 12,218 times during January 2020.

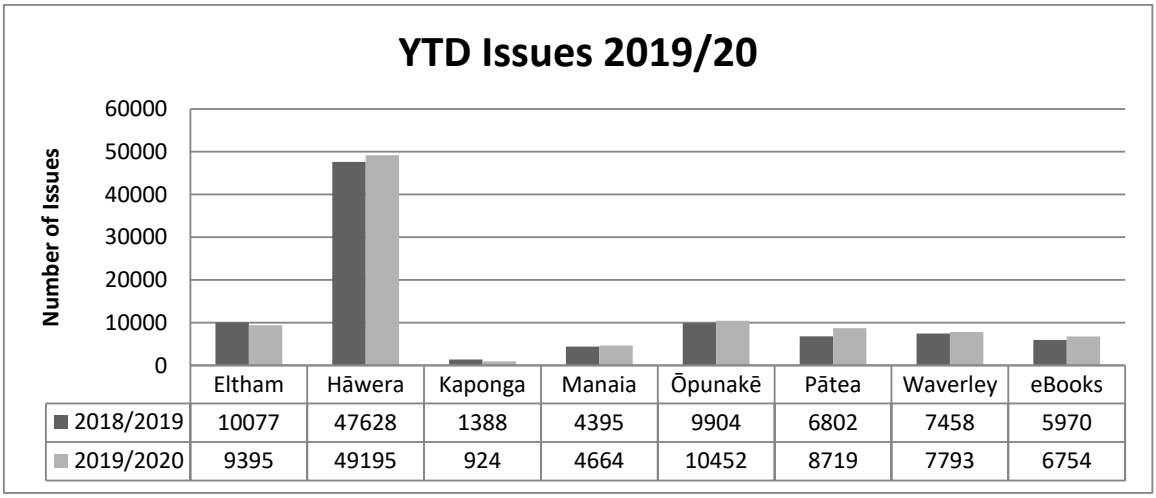
18. There were 2,325 logons to the APNK computers during January, totalling 63,457 minutes of use.



Circulation

19. Issues for January were 15,006 compared with 16,675 for the same period last year. Year to date issues for the first seven months are 97,896 compared with 93,622 for the same period in the year prior.

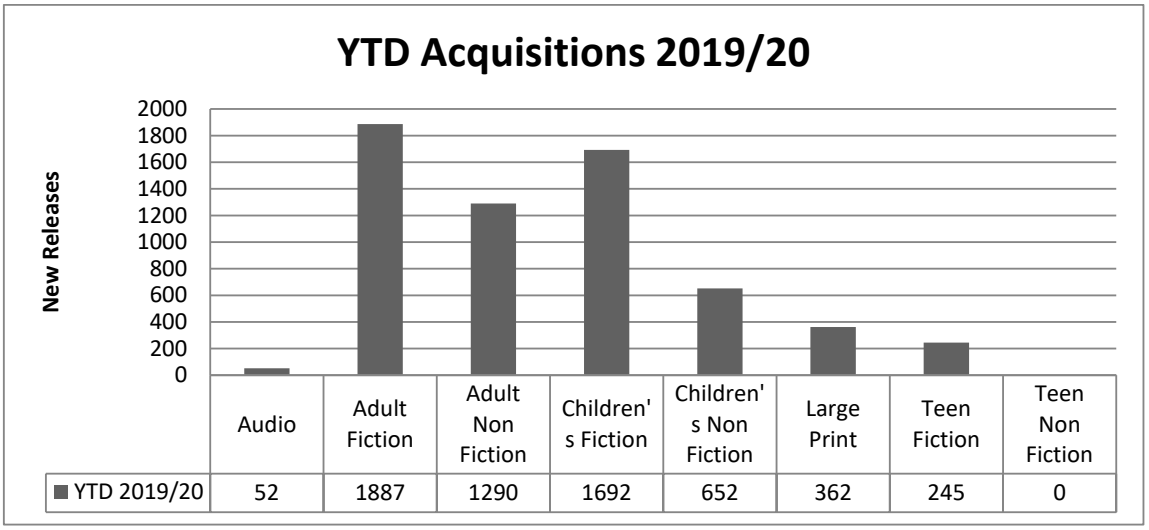
20. Most branches are experiencing an overall increase in issues, except for Kaponga LibraryPlus, which has issued 927 items this year compared to 1,497 for the same period last financial year. It appears the drop has been caused by the loss of a few key borrowers; in branches with a relatively small user base the loss of one or two people or families can have a significant impact for a time.



	Eltham	Hāwera	Kaponga	Manaia	Ōpunakē	Pātea	Waverley	eBooks
2018/2019	10077	47628	1388	4395	9904	6802	7458	5970
2019/2020	9395	49195	924	4664	10452	8719	7793	6754

New Resources

21. The acquisitions department has processed 6,180 new resources and distributed them across the seven LibraryPlus branches in the first seven months of the financial year. Of these items 42% were for children and teens.



	Audio	Adult Fiction	Adult Non Fiction	Children's Fiction	Children's Non Fiction	Large Print	Teen Fiction	Teen Non Fiction
YTD 2019/20	52	1887	1290	1692	652	362	245	0

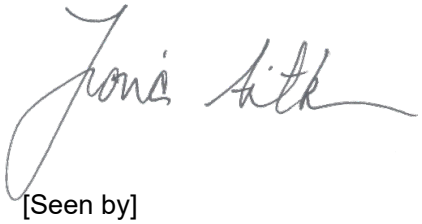
Membership

22. Membership of the libraries stands at 14,900 or 57% of the population.

Conclusion

23. Developing a new summer reading programme in-house, to replace a *one size fits all* programme we had been buying for 20 years, was always going to be a challenge. Staff stepped up and Summer Blast really was a blast! Staff, children and parents were enthused about it and we know, with some tweaks, it will be even better for Christmas 2020/21. It proved, yet again, that the mix of a District of readers, staff who are prepared to think outside the box, and a Council who is supportive of their library service is an unbeatable combination.

Cath Sheard
Libraries and Cultural Services Manager



[Seen by]
Fiona Aitken
Group Manager Community and Infrastructure Services

South Taranaki District Council

Information Report

To	Taranaki Coastal Community Board
From	Community Services Executive Assistant, Kirsty Jamieson
Date	12 March 2020
Subject	**Facilities Usage Report**

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The facility usage report summarises the total usage of a range of Council owned assets and services, within the South Taranaki District and is attached as Appendix 1.

Recommendation

THAT the Taranaki Coastal Community Board receives the Facilities Usage Report.

Taranaki Coastal Facility Usage Report - 2019/20

ŌPUNAKĒ

Ōpunakē Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)

	July		August		September		October		November		December		January		February		March		April		May		June		YTD	
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C
Burials and Cremations 11/12	1	0	2	0	0	0	1	1	4	1	4	1	1	1	0	2	0	0	1	1	1	0	0	1	**15**	**8**
Burials and Cremations 12/13	0	0	1	1	2	1	1	1	0	0	1	0	1	0	1	1	0	0	0	0	0	0	0	0	**7**	**4**
Burials and Cremations 13/14	0	0	1	2	3	0	0	0	0	0	0	2	1	0	0	1	0	0	2	1	0	0	1	0	**8**	**6**
Burials and Cremations 14/15	1	0	1	2	2	1	0	1	1	0	1	0	0	0	1	1	2	2	1	1	0	1	1	0	**11**	**9**
Burials and Cremations 15/16	1	0	1	1	3	0	1	0	0	1	1	1	2	2	1	0	0	1	0	0	1	0	1	1	**12**	**7**
Burials and Cremations 16/17	0	0	4	0	4	0	1	0	4	1	0	1	1	0	0	0	2	1	2	0	1	1	2	2	**21**	**6**
Burials and Cremations 17/18	1	1	0	2	3	0	2	0	2	0	1	0	1	5	2	2	1	0	2	1	0	0	2	1	**17**	**12**
Burials and Cremations 18/19	1	0	1	0	1	0	1	2	1	2	1	1	1	0	3	0	1	0	0	1	1	1	3	0	**15**	**7**
Burials and Cremations 19/20	**1**	**2**	**3**	**1**	**2**	**2**	**0**	**3**	**5**	**0**	**2**	**2**	**0**	**3**											**13**	**13**

Ōpunakē Town Hall Monthly and Year to Date (YTD) Attendance Figures (People)

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	9	5	8	7	5	5	5	10	9	6	6	4	**79**
Monthly Figures 12/13	0	5	9	13	9	8	8	7	9	11	3	3	**85**
Monthly Figures 13/14	6	9	13	4	5	4	4	3	18	22	11	11	**110**
Monthly Figures 14/15	6	16	16	18	22	21	17	15	16	8	7	8	**170**
Monthly Figures 15/16	7	13	7	7	190	180	60	300	190	325	150	60	**1,489**
Monthly Figures 16/17	480	255	125	124	104	164	30	90	50	260	80	240	**2,002**
Monthly Figures 17/18	70	140	135	40	30	180	90	90	210	310	120	110	**1,525**
Monthly Figures 18/19	190	50	80	140	40	70	20	110	210	220	315	180	**1,625**
Monthly Figures 19/20	**130**	**120**	**290**	**180**	**190**	**130**	**0**						**1,040**

Please note the Monthly Figures from November 15/16 onwards record attendance figures rather than booking figures.

Sandfords Event Centre Monthly and Year to Date (YTD) Attendance Figures (People)

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	67	40	46	39	43	24	23	41	85	73	118	102	**701**
Monthly Figures 12/13	70	25	73	48	41	52	31	48	64	71	Unavailable	105	**628**
Monthly Figures 13/14	75	57	38	40	46	26	23	34	69	63	77	78	**626**
Monthly Figures 14/15	58	65	58	28	68	55	34	57	88	68	103	101	**783**
Monthly Figures 15/16	3,248	2,849	1,908	1,439	2,904	1,279	902	2,819	1,910	2,379	5,044	6,481	**33,162**
Monthly Figures 16/17	3,220	2,152	2,505	2,146	3,046	1,355	206	1,882	2,215	1,930	4,617	4,646	**29,920**
Monthly Figures 17/18	2,428	2,635	1,702	2,728	2,612	1,088	850	1,644	2,120	1,422	3,003	3,564	**25,796**
Monthly Figures 18/19	2,186	1,905	1,421	2,490	2,985	2,132	636	2,271	2,963	2,842	4,713	6,396	**32,940**
Monthly Figures 19/20	**3,312**	**3,900**	**2,812**	**2,405**	**3,917**	**2,676**	**1,307**						**20,329**

Please note the Monthly Figures from July 15/16 onwards record attendance figures rather than booking figures.

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Ōpunakē Landfill/Transfer Station Monthly and Year to Date (YTD) Figures

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Vehicle Numbers 11/12	56	75	73	79	81	84	113	100	124	101	102	99	**1,087**
Vehicle Numbers 12/13	81	99	98	102	89	109	126	102	110	91	88	74	**1,169**
Vehicle Numbers 13/14	94	81	84	106	101	123	108	87	109	129	102	83	**1,207**
Vehicle Numbers 14/15	82	98	45	62	105	82	85	48	41	39	42	30	**759**
Vehicle Numbers 15/16	54	111	47	53	95	83	71	85	123	101	79	73	**975**
Vehicle Numbers 16/17	118	85	74	105	92	76	117	85	23	97	77	68	**1,017**
Vehicle Numbers 17/18	90	46	53	88	101	160	138	109	81	92	89	92	**1,139**
Vehicle Numbers 18/19	92	112	68	57	51	69	65	54	63	46	60	38	**775**
Vehicle Numbers 19/20	**42**	**49**	**49**	**50**	**65**	**74**	**80**						**409**

Ōpunakē Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	881	2,288	3,475	2,250	1,272	3,659	5,068	1,041	Closed	Closed	**19,934**
Attendance Numbers 12/13	Closed	Closed	557	2,040	3,290	1,951	1,545	2,619	3,889	1,587	113	Closed	**17,591**
Attendance Numbers 13/14	Closed	Closed	114	1,996	2,293	2,001	1,532	3,392	4,225	2,146	120	Closed	**17,819**
Attendance Numbers 14/15	Closed	Closed	Closed	2,212	2,975	2,182	1,170	3,319	4,121	448	Closed	Closed	**16,427**
Attendance Numbers 15/16	Closed	Closed	Closed	1,544	2,332	1,450	790	3,570	3,778	2,129	Closed	Closed	**15,593**
Attendance Numbers 16/17	Closed	Closed	Closed	1,854	2,692	1,486	1,280	2,827	3,038	1,617	Closed	Closed	**14,794**
Attendance Numbers 17/18	Closed	Closed	Closed	1,502	2,507	2,349	1,606	2,655	2,531	1,073	Closed	Closed	**14,223**
Attendance Numbers 18/19	Closed	Closed	Closed	2,414	2,394	1,786	1,317	2,268	Not yet received	Not yet received	Closed	Closed	**10,179**
Attendance Numbers 19/20	**Closed**	**Closed**	**Closed**	**2,143**	**2,226**	**2,050**	**Not yet recived**	**Not yet received**			**Closed**	**Closed**	**6,419**

Please note that from October 2010 the figures also include spectators.

MANAIA

Manaia Cemetery Monthly and Year to Date (YTD) Figures - Burials (B) and Cremations (C)

	July		August		September		October		November		December		January		February		March		April		May		June		YTD	
	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C	B	C
Burials and Cremations 11/12	1	0	3	0	2	1	0	0	0	0	0	0	1	0	0	1	0	2	2	0	2	1	2	0	**13**	**5**
Burials and Cremations 12/13	0	3	0	0	0	0	1	0	2	1	0	2	1	1	0	0	1	0	0	0	1	1	0	0	**6**	**8**
Burials and Cremations 13/14	0	0	1	2	0	0	0	0	0	1	0	0	0	0	0	1	0	1	0	0	0	0	0	1	**1**	**6**
Burials and Cremations 14/15	0	0	1	0	1	0	1	3	1	1	0	1	1	0	0	1	0	0	0	1	0	0	0	0	**5**	**7**
Burials and Cremations 15/16	0	0	1	0	3	0	1	0	1	0	1	2	1	0	0	0	1	0	0	1	1	3	2	1	**12**	**7**
Burials and Cremations 16/17	0	0	1	0	2	1	1	0	0	1	0	1	0	1	1	3	0	0	1	0	1	0	1	1	**8**	**8**
Burials and Cremations 17/18	1	0	1	0	0	0	1	1	0	0	3	1	1	0	0	0	1	0	0	0	0	1	1	0	**9**	**3**
Burials and Cremations 18/19	0	0	0	0	0	0	0	1	1	1	0	0	0	2	1	0	0	2	2	1	1	1	2	0	**7**	**8**
Burials and Cremations 19/20	**1**	**1**	**2**	**0**	**1**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**1**	**0**											**6**	**1**

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Manaia Town Hall Monthly and Year to Date (YTD) Booking Figures

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Monthly Figures 11/12	24	11	5	20	21	16	5	10	11	7	16	13	**159**
Monthly Figures 12/13	17	14	13	10	8	10	7	6	5	8	15	15	**128**
Monthly Figures 13/14	18	4	5	6	10	3	2	2	9	15	6	12	**92**
Monthly Figures 14/15	11	8	10	7	7	8	2	6	5	10	10	1	**85**
Monthly Figures 15/16	closed temporarily	closed temporarily	closed temporarily	closed temporarily	closed temporarily	closed temporarily	closed temporarily	closed temporarily	closed temporarily	closed temporarily	closed temporarily	closed temporarily	**0**

Please note the Manaia Town Hall was closed temporarily in July 2015. Figures will be available once the building is reopened.

Manaia Landfill / Transfer Station Monthly and Year to Date (YTD) Figures

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Vehicle Numbers 11/12	49	31	45	51	56	54	58	52	137	60	59	53	**705**
Vehicle Numbers 12/13	48	44	45	47	39	48	60	47	89	50	48	52	**617**
Vehicle Numbers 13/14	44	39	47	65	71	82	47	35	40	153	38	41	**702**
Vehicle Numbers 14/15	27	35	33	43	52	42	35	29	40	37	15	21	**409**
Vehicle Numbers 15/16	30	35	0	31	52	58	61	28	37	45	30	43	**450**
Vehicle Numbers 16/17	39	26	28	45	41	54	37	43	2	40	18	31	**404**
Vehicle Numbers 17/18	31	33	41	44	52	49	51	24	40	34	30	32	**461**
Vehicle Numbers 18/19	23	41	49	40	42	49	48	45	53	36	42	43	**511**
Vehicle Numbers 19/20	**46**	**36**	**53**	**40**	**42**	**67**	**59**						**343**

Manaia Swimming Pool Monthly and Year to Date (YTD) Attendance Figures (People)

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Attendance Numbers 11/12	Closed	Closed	Closed	Closed	Closed	719	1,541	1,709	190	Closed	Closed	Closed	**4,159**
Attendance Numbers 12/13	Closed	Closed	Closed	Closed	Closed	1,734	3,065	3,252	1,039	Closed	Closed	Closed	**9,090**
Attendance Numbers 13/14	Closed	Closed	Closed	Closed	Closed	2,086	2,042	2,799	587	Closed	Closed	Closed	**7,514**
Attendance Numbers 14/15	Closed	Closed	Closed	Closed	Closed	2,369	4,468	3,127	977	Closed	Closed	Closed	**10,941**
Attendance Numbers 15/16	Closed	Closed	Closed	Closed	Closed	1,688	3,362	3,178	647	Closed	Closed	Closed	**8,875**
Attendance Numbers 16/17	Closed	Closed	Closed	Closed	Closed	1,963	2,517	1,871	642	Closed	Closed	Closed	**6,993**
Attendance Numbers 17/18	Closed	Closed	Closed	Closed	Closed	1,538	3,562	2,335	666	Closed	Closed	Closed	**8,101**
Attendance Numbers 18/19	Closed	Closed	Closed	Closed	Closed	**1,427**	**2,215**	**2,661**	**644**	Closed	Closed	Closed	**6,947**
Attendance Numbers 19/20	**Closed**	**Closed**	**Closed**	**Closed**	**Closed**	**1,764**	**2,292**			**Closed**	**Closed**	**Closed**	

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Southlink Bus Service Statistics (Showing Average Passenger Numbers per Trip)

Waverley to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	Average YTD	Cost Recovery
2011/2012	12.5	16.1	18.3	18.9	21.8	20.4	18.8	21.0	22.3	21.6	16.5	13.8	**18.50**	**38.80%**
2012/2013	13.9	18.9	22.6	22.8	27.1	25.6	26.0	28.3	25.1	25.4	23.4	24.8	**23.66**	**40.00%**
2013/2014	26.6	20.3	21.0	22.0	17.3	16.3	15.1	14.6	20.4	17.3	14.5	13.6	**18.25**	**47.40%**
2014/2015	17.5	23.5	18.3	18.6	15.0	17.9	15.6	18.8	15.5	16.6	11.9	14.8	**17.00**	**56.24%**
2015/2016	14.6	13.6	10.4	11.5	14.0	13.9	17.0	15.8	15.0	19.4	15.1	15.8	**14.68**	**48.87%**
2016/2017	13.9	14.4	14.9	10.0	13.3	15.6	14.0	14.4	11.9	14.5	14.3	11.2	**13.53**	**44.56%**
2017/2018	10.9	11.3	10.0	14.0	11.5	16.4	12.8	12.9	10.3	9.8	12.9	8.6	**11.78**	**32.35%**
2018/2019	7.6	9.8	9.5	9.9	11.0	11.2	15.2	8.8	6.9	6.2	6.8	6.8	**9.41**	**19.10%**
2019/2020	5.1	**6.8**	**6.3**	**6.9**	**5.9**	**6.5**	**6.9**						**6.34**	**10.50**

Ōpunakē to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	Average YTD	Cost Recovery
2011/2012	13.4	19.4	24.5	25.0	25.6	23.6	24.6	21.5	23.8	14.5	18.6	13.3	**20.65**	**35.70%**
2012/2013	15.0	12.0	13.9	13.4	14.3	17.5	12.6	11.4	9.0	9.5	12.9	10.9	**12.70**	**19.90%**
2013/2014	9.5	13.4	10.8	7.8	10.5	11.3	10.6	10.5	6.8	5.3	6.2	7.1	**9.15**	**20.70%**
2014/2015	5.5	8.0	8.4	5.3	7.8	2.9	5.8	7.4	4.8	4.1	5.8	4.8	**5.88**	**17.02%**
2015/2016	5.7	3.4	9.0	4.2	6.0	2.4	2.1	4.3	3.1	5.0	1.5	5.1	**4.32**	**12.96%**
2016/2017	4.6	4.6	6.0	2.8	4.6	5.3	2.8	2.9	4.5	3.6	6.4	3.7	**4.32**	**13.41%**
2017/2018	2.0	4.5	3.9	4.0	5.3	4.2	2.8	4.4	5.3	3.4	2.0	2.6	**3.70**	**11.27%**
2018/2019	2.8	1.2	3.3	2.6	3.8	1.4	1.7	3.9	3.0	4.5	3.0	4.1	**2.94**	**4.5%**
2019/2020	3.5	**3.3**	**2.4**	**4.2**	**4.0**	**2.9**	**2.3**						**3.23**	**0.04%**

Ōpunakē to New Plymouth	July	August	September	October	November	December	January	February	March	April	May	June	Average YTD	Cost Recovery
2011/2012	10.5	6.0	15.5	13.9	16.6	14.9	17.0	18.6	18.1	16.1	19.0	14.2	**15.03**	**34.30%**
2012/2013	12.4	16.9	11.3	14.8	16.5	20.0	14.5	23.7	14.4	20.8	12.5	11.4	**15.76**	**19.90%**
2013/2014	16.8	11.7	18.8	12.3	19.3	13.3	20.5	17.5	11.6	16.3	10.7	16.3	**15.43**	**30.00%**
2014/2015	13.8	10.3	14.8	10.5	13.6	12.4	10.9	11.5	10.8	8.1	10.9	7.5	**11.26**	**23.08%**
2015/2016	12.3	9.8	9.3	12.7	10.4	9.8	7.9	11.4	9.0	7.4	8.9	10.4	**9.94**	**21.46%**
2016/2017	10.3	9.4	7.7	5.8	9.0	8.5	6.8	9.8	7.3	6.6	6.8	8.2	**8.02**	**17.62%**
2017/2018	6.6	7.6	7.3	6.3	11.9	10.7	10.3	11.0	6.4	7.1	6.6	7.1	**8.24**	**16.60%**
2018/2019	8.5	8.1	10.1	7.1	9.3	7.7	6.3	6.1	6.6	5.0	7.5	7.6	**7.49**	**16.00%**
2019/2020	8.1	**6.4**	**10.4**	**13.0**	**11.7**	**10**	**15.9**						**10.79**	**21.10%**

Manaia to Hāwera	July	August	September	October	November	December	January	February	March	April	May	June	Average YTD	Cost Recovery
2011/2012	6.8	7.8	10.3	9.3	8.8	9.3	8.4	9.0	8.5	9.9	8.8	7.8	**8.73**	**26.50%**
2012/2013	6.7	7.3	8.0	7.8	7.8	6.8	5.8	5.8	4.5	6.0	5.3	5.0	**6.40**	**16.30%**
2013/2014	4.2	4.0	6.0	3.6	5.0	4.1	4.8	3.3	2.4	2.5	2.8	3.4	**3.84**	**12.00%**
2014/2015	4.1	4.0	5.3	3.1	4.6	3.7	4.0	4.5	3.6	3.8	3.3	3.2	**3.93**	**11.08%**
2015/2016	5.3	3.1	5.6	5.8	6.1	5.8	6.4	6.3	6.1	6.5	6.9	6.9	**5.90**	**16.69%**

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2016/2017	7.4	6.5	5.5	5.3	5.4	5.1	4.2	4.5	4.8	4.6	5.2	6.1	**5.38**	**16.43%**
2017/2018	5.6	3.3	3.8	2.8	3.0	3.4	3.5	2.1	3.3	2.8	2.3	3.0	**3.24**	**10.20%**
2018/2019	**2.9**	**3.0**	**1.0**	**3.0**	**1.8**	Route no longer in service	Route no longer in service	Route no longer in service	Route no longer in service	Route no longer in service	Route no longer in service	Route no longer in service	**2.34**	**8.46%**

ŌPUNAKĒ

King Street Flats, Ōpunakē [5 flats] (OLD) Monthly and YTD Occupancy Figures

Five Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 12/13	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 13/14	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 14/15	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 15/16	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 16/17	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 17/18	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 18/19	4	3	3	3	3	3	3	3	3	3	3	3
Occupancy 19/20	**3**	**3**	**3**	**3**	**3**	**2**	**2**					
YTD Occupancy %	**80%**	**60%**	**60%**	**60%**	**60%**	**60%**	**60%**	**60%**	**60%**	**60%**	**60%**	**60%**

King Street Flats, Ōpunakē [6 flats] (NEW) Monthly and YTD Occupancy Figures

Six Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 12/13	6	6	6	5	5	5	5	4	4	4	4	4
Occupancy 13/14	4	5	5	5	5	5	6	6	6	6	6	6
Occupancy 14/15	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 15/16	6	6	6	6	6	6	6	6	5	6	6	6
Occupancy 16/17	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 17/18	6	6	6	6	6	6	6	5	5	5	6	6
Occupancy 18/19	6	6	6	6	6	6	6	6	6	6	6	6
Occupancy 19/20	**6**	**6**	**6**	**6**	**6**	**6**	**6**					
YTD Occupancy %	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**

MANAIA

Tauhuri Flats, Manaia [6 flats] Monthly and YTD Occupancy Figures

Six Flats	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Occupancy 11/12	6	6	6	6	4	4	5	4	4	4	4	4
Occupancy 12/13	4	4	4	4	4	4	4	4	4	4	4	4
Occupancy 13/14	5	5	5	5	5	6	6	6	6	6	6	6
Occupancy 14/15	6	6	6	5	5	5	6	6	6	6	6	6
Occupancy 15/16	6	6	6	6	6	6	5	6	6	6	5	5
Occupancy 16/17	5	6	6	6	6	6	6	6	6	6	6	6
Occupancy 17/18	6	6	5	5	5	5	6	6	6	6	6	6
Occupancy 18/19	6	5	5	5	6	6	6	6	6	6	6	6
Occupancy 19/20	**6**	**6**	**6**	**6**	**6**	**6**	**6**					
YTD Occupancy %	**100%**	**83%**	**83%**	**83%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**

Last updated: 3/03/2020