



Whārangī Tono Pūtea Pūnaha Manu Tāiko ki te Hapori
Community Surveillance System
Maintenance Fund Application Form

Fund Criteria

The purpose of the Community Surveillance System Maintenance Fund is to provide support for the operation of community owned surveillance systems, without hindering the community ownership and benefits of that ownership.

This fund is available for annual maintenance costs incurred by community owned systems.

The following are ineligible for funding:

- Privately owned camera systems
- Upgrades or installation of cameras

Projects must be able to meet the following funding criteria (evidence required):

- Cameras should only be installed in areas with a higher incidence of criminal offending and the location of any fixed cameras should be clearly signposted at the extremities to notify the public that a camera is or may be in operation.
- The operating group must adopt and implement their own policy for operation of their community surveillance system in accordance with the NZ Police Policy for Control and operation, Monitors, Security of, access to, and retention of information.
- The operating group must ensure that their operation, installation and maintenance complies with the Private Security Personnel and Private Investigators Act 2010.

Attachment Details

You MUST attach the following information:

- A full set of accounts/financial statements and a copy of your most recent bank statement
- Quotes or invoices for maintenance from qualified company or person(s)

New Applicants only

- Operation Policy
- Proof of installation by a qualified company or person(s).

If you are unable to provide any of the above, please give a brief explanation below (use a separate sheet if needed).

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Conflict of Interest

Council acknowledges that in small communities it can be hard to avoid conflicts of interest. If someone relevant to this application has a conflict of interest it must be declared, and any quote provided, or work carried out must meet all legal requirements and be of fair comparison. Council acts in good faith when allocating funding to applicants and should a conflict of interest not be declared or work undertaken that does not meet legal requirements, the Council reserves the right to revoke the applicant’s ability to receive future funding.

Is anyone involved with your project have a conflict of interest?

- Yes
- No

If yes, please provide details:

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Section 1 – Applicant Details

Name of group/organisation:

Email:

(Note: all correspondence relating to your application will be sent to this email address in the first instance)

Postal Address (incl. Post code)

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Phone (day):

Amount requested (maximum \$1000.00 per annum):

What is the legal status of your group?

- Trust Informal Community Committee
- Incorporated Society
- Other (please state)

Are you GST registered? Yes, GST Number No

How many members does your group currently have?

Contact details (please provide two contacts for your group)

	Contact One	Contact Two
Name
Position
Email
Address

Phone

What is the purpose of your group?

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How is your group normally funded?

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Section 2 – Funding Request

Total number of months the surveillance system has been operating between 1 July and 30 June:

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Total cost of maintenance between 1 July and 30 June (please attach invoices/quotes)

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Details of maintenance required:

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Section 3 – Surveillance System

Total number of cameras:

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Total number of fixed cameras:

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Total number of mobile cameras:

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Recording system:

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Name of qualified installer :

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Name of qualified maintenance company or person:

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Other features or details:

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Section 4 – Additional Information

Benefits of the System *(tell us how the system has made your community safer in the past year):*

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Issues *(tell us about any issues or challenges you have experienced with the operation of your system in the past year):*

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Section 5 – Privacy Statement

The South Taranaki District Council (the Council) wishes to collect personal information from you, which includes your name and contact details. The Council is collecting your personal information to contact you and follow up with you regarding your application for funding.

Providing contact information is optional. If you choose not to provide your contact details, we are unable to follow up with you (if required), and this application form will be deemed incomplete.

The information will be archived until the fund ceases and following that, will be disposed of securely.

You have the right, under the Privacy Act 2020, to ask for a copy of any personal information we hold about you and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at privacyofficer@stdc.govt.nz, or 0800 111 323.

To view the Councils Privacy Policy, please visit the website: www.southtaranaki.com.

Section 6 - Declaration

- I/we declare that we are a not-for-profit group (*A not-for-profit does not earn profits for its members. All of the money raised or donated is used in pursuing the group's objectives*)
- I/we declare that the information supplied in this application is true and correct.
- I/we undertake that that I/we have obtained the consent of all people involved to provide these details.
- I/we understand that my/our organisation name and brief details about the project may be released to the media or appear in publicity material.
- I/we understand that the South Taranaki District Council is bound by the Local Government Official Information and Meetings Act 1987.

If this application is successful, I/we agree to:

- Use funding received through the Community Surveillance System Maintenance Fund solely for the project or purposes disclosed in our application.
- Provide a report for each year of funding no later than 30 June. Provide any receipts or invoices which may be requested by the funding administrators.
- Return funds to the Community Surveillance System Maintenance Fund for future allocations, should funding no longer be required, or is surplus or unspent from the agreed funded project.

Please provide two members signatures

Name:
Signature:
Position in group:
Date:

Funding dates

The Community Surveillance System Maintenance Fund is an annual fund that is open from 30 June to 29 September.

Please ensure all reports are received by no later than 30 June of the following year.

Post: Community Funding Advisor
South Taranaki District Council
Private Bag 902
Hāwera, 4640

Email: funding@stdc.govt.nz

INCOMPLETE APPLICATIONS WILL BE RETURNED TO APPLICANT FOR COMPLETION

(please be aware this could delay the consideration/outcome of your application)

LATE APPLICATIONS WILL NOT BE CONSIDERED