



Whārangī Tono Pūtea Kōwhiri-ā-rohe Community Initiative Fund Application Form

Fund Criteria

The purpose of the Community Initiatives Fund is to directly support South Taranaki community activities, initiatives, programmes, projects, and facilities that can demonstrate a positive contribution to the social, economic, environmental, and cultural well-being of the South Taranaki community.

Funding grants will be allocated at Council's discretion as either a Triennial (3 year) or One-off (1 year) grant.

Funding is to be complementary rather than a primary funder, priority may be given to applicants that can demonstrate that they are seeking other sources of funding.

Requests for funding of less than \$6,000 per annum will not be considered.

The Council may choose to allocate less than \$6,000.00 per annum at their discretion.

Organisations requesting funding for activities, initiatives, programmes, projects and facilities that are usually funded by or already provided by Central Government or their subsidiaries are ineligible for funding under the Community Initiatives Fund.

The Council may take into consideration any current or previous funding that the applicant has received from the Council when assessing a funding application.

The applicant must disclose financial information and past contributions, this may include past applications, rates rebates or leases.

The Council reserves the right to approve or revoke perpetual Community Initiative Fund grants to an organisation at its discretion.

Note: The Council provides one round of Community Initiatives Funding per year subject to budget availability.

Attachment Details

You **MUST** attach the following information:

- A full set of accounts/financial statements and a copy of your most recent bank statement
- Quotes for your project costs if applicable
- A bank deposit slip or bank statement with your group's printed bank account details
- Copy of meeting minutes confirming your group's approval to apply to this fund

Please make sure you have attached the following information:

- Evidence you have applied to other funding sources and the results.

If you are unable to provide any of the above, please give an explanation below (*use a separate sheet if needed*).

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Please ensure that all sections of the application form are filled out and all five pages sent through as part of your application with any supporting documentation attached.

Section 1 – Applicant Details

Name of group/organisation:

Email:

(Note: all correspondence relating to your application will be sent to this email address in the first instance)

Postal Address (incl. Post code)

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Phone (day):

Project:

Amount requested: Triennial Grant One-off Grant

What is the legal status of your group? Trust Informal Community Committee

Incorporated Society

Other (please state)

Are you GST registered?

Yes, GST Number

No

How many members does your group currently have?

Contact details (please provide two contacts for your group)

Contact One

Name

Position

Email

Address

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Phone

Contact Two

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What is the purpose of your group?

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How is your group normally funded?

Section 3 – continued

Funding Summary

Total Project Cost:	\$
Less/Minus Total Funds Available	\$
Difference/shortfall	\$
Amount requested from Community Initiatives Fund	\$

Other financial information

Please tell us about any past contributions you have received through South Taranaki District Council in the past five years. This may include past applications, rates rebates or leases.

Date	Project title	Amount Received
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

Please fill out section 3 completely as an overview including total project cost, total funds available and Funding Summary sections. Should you have more details, please attach this separately.

Section 4 – Application Support

Would you like to speak in support of your application at the Council’s assessment meeting?

Yes No

If yes, will you require the use of any electronic equipment or programmes? Please list equipment/programmes below i.e., PowerPoint.

Yes No

Section 5 – Privacy Statement & Disclaimer

The South Taranaki District Council (the Council) wishes to collect personal information from you, which includes your name and contact details. The Council is collecting your personal information to contact you and follow up with you regarding your application for funding.

Providing contact information is optional. If you choose not to provide your contact details, we are unable to follow up with you (if required), and this application form will be deemed incomplete.

The information will be archived until the fund ceases and following that, will be disposed of securely.

You have the right, under the Privacy Act 2020, to ask for a copy of any personal information we hold about you and to ask for it to be corrected if you think it is wrong. If you’d like to ask for a copy of your information, or to have it corrected, please contact us at privacyofficer@stdc.govt.nz, or 0800 111 323.

To view the Councils Privacy Policy, please visit the website: www.southtaranaki.com.

Disclaimer

Any funding allocated as part of a successful application is not an indication that the Council will support future funding applications or hold any responsibility for any associated ongoing costs.

Section 6 - Declaration

- I/we declare that we are a not-for-profit group
(A not-for-profit does not earn profits for its members. All of the money raised or donated is used in pursuing the group's objectives)
- I/we declare that the information supplied in this application is true and correct.
- I/we undertake that that I/we have obtained the consent of all people involved to provide these details.
- I/we understand that my/our organisation name and brief details about the project may be released to the media or appear in publicity material.
- I/we understand that the South Taranaki District Council is bound by the Local Government Official Information and Meetings Act 1987.

If this application is successful, I/we agree to:

- Use funding received through the Community Initiatives Fund solely for the project or purposes disclosed in our application.
- Provide a report for each year of funding no later than 30 June. Provide any receipts or invoices which may be requested by the funding administrators.
- Promote or acknowledge the support of the South Taranaki District Council at every opportunity.
- Return funds to the Community Initiatives Fund for future allocations, should funding no longer be required, or is surplus or unspent from the agreed funded project.

Please provide two members' signatures

Name:
Signature:
Position in group:
Date:

Annual application round open between 1 July – 31 July.

LATE APPLICATIONS WILL NOT BE CONSIDERED

Post: Executive Assistant Community & Infrastructure
South Taranaki District Council
Private Bag 902
Hāwera, 4640

INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT FOR COMPLETION *(please be aware this could delay the consideration/outcome of your application)*

Email: funding@stdc.govt.nz

