

Whārangi Tono Pūtea Kōwhiri-ā-rohe **Local Discretionary Fund Application Form**

Eltham-Kaponga Ward

Fund Criteria

The purpose of the Local Discretionary Fund is to fund small projects within the ward that encourage groups with non-profit making or charitable aims to develop services, facilities, amenities or programmes for: recreation and entertainment amusement; culture and arts; and general benefit of the community.

This fund should generally be treated as a <u>LAST</u> resort after all other attempts to raise funds or obtain assistance have been unsuccessful.

The following are ineligible for funding:

- Travel
- Individuals
- Gifts
- Conference attendance; and
- Food or catering costs.

You will not normally be eligible for funding if you have already received funding from the Eltham-Kaponga Discretionary Fund this financial year (1 July – 30 June).

Attachment Details

financial statements and a ent bank statement with group's printed bank ct costs nutes confirming group's				
nis fund				
attached the following				
applied to other funding s.				
If you are unable to provide any of the above, please give an explanation below (use a separate sheet if needed).				

Section 1 – Applicant Details

Name of group/organisation:			
Email: (Note: all correspondence relating to your application will be sent to this email address in the first instance)			
Postal Address (incl. Post code)	Postal Address (incl. Post code)		
Phone (day):			
Project:			
Amount requested:			
What is the legal status of your gr	☐ Trust☐ Incorporated	☐ Informal Community Committee Society state)	
Are you GST registered?	Yes, GST Num	ber	
How many members does your gr	oup currently have?		
Contact details (please provide two	contacts for your group)	I	
Contact One		Contact Two	
Name			
Position			
Email			
Address			
Phone			
What is the purpose of your group?			
How is your group normally funded?			

Section 2 -Application Support

Would you like to speak in support of your application at the Board's assessment meeting?

Yes	No		
electronic programme	equipment or s? Please list programmes below i.e.,		
Yes	□No		
Section 3 – Consultation			
	ation required with lwi for your project?		
	Iwi for your project?		
Māori/local Yes No If so, how	Iwi for your project?		
Māori/local Yes No If so, how consultation	Iwi for your project? have you undertaken		
Māori/local Yes No If so, how consultation	Iwi for your project? have you undertaken		
Māori/local Yes No If so, how consultation	Iwi for your project? have you undertaken		

Section 4 - Financial Details

Project cost details

Applicants who are GST-registered need to provide budget figures that exclude GST. If you are not GST-registered your budget figures need to include GST.

Item	Cost
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Project Cost:	\$

Project Income Details

Project income and other sources of income e.g. Other grants (including applications to other Community Boards), donations, discounts on services, own contribution, existing funds, expected fundraising.

Income Source	Confirmed (Yes/No/Awaiting Outcome)	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	Total Funds Available	\$

Funding Summary

Total Project Cost:	\$
Less/Minus Total Funds Available	\$
Difference/shortfall	\$
Amount requested from	\$
Discretionary Fund	

Section 5 – Project Details

Provide a brief project description:			
Project start date:			
•			
Project end date:			

Section 6 – Privacy Statement

The South Taranaki District Council (the Council) wishes to collect personal information from you, which includes your name and contact details. The Council is collecting your personal information to contact you and follow up with you regarding your application for funding.

Providing contact information is optional. If you choose not to provide your contact details, we are unable to follow up with you (if required), and this application form will be deemed incomplete.

The information will be archived until the fund ceases and following that, will be disposed of securely.

You have the right, under the Privacy Act 2020, to ask for a copy of any personal information we hold about you and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at privacyofficer@stdc.govt.nz, or 0800 111 323.

To view the Councils Privacy Policy, please visit the website: www.southtaranaki.com.

Section 7 - Declaration

- I/we declare that we are a not-for-profit group (A not-for-profit does not earn profits for its members.

 All of the money raised or donated is used in pursuing the group's objectives)
- I/we declare that the information supplied in this application is true and correct.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details.
- I/we understand that my/our organisation name and brief details about the project may be released to the media or appear in publicity material.
- I/we understand that the South Taranaki District Council is bound by the Local Government Official Information and Meetings Act 1987.

If this application is successful, I/we agree to:

- Use funding received through the Local Discretionary Fund solely for the project or purposes disclosed in our application.
- Provide a report for each year of funding no later than 30 June. Provide any receipts or invoices which may be requested by the funding administrators.
- Promote or acknowledge the support of the Community Board at every opportunity.
- Return funds to the Local Discretionary Fund for future allocations, should funding no longer be required, or is surplus or unspent from the agreed funded project.

Please provide two members signatures

Name:	
Signature:	
Position in group:	
Date:	

Closing dates 2022

Applications close on the following 2022 dates:

- Tuesday 4 January
- Monday 14 February
- Monday 28 March
- Monday 9 May
- Monday 20 June
- Monday 1 August
- Monday 12 September
- Monday 24 October

Post: Executive Assistant Community and Infrastructure

South Taranaki District Council

Private Bag 902 Hāwera, 4640

Email: funding@stdc.govt.nz

INCOMPLETE APPLICATIONS WILL BE RETURNED TO APPLICANT FOR COMPLETION

(please be aware this could delay the consideration/outcome of your application)

LATE APPLICATIONS WILL NOT BE CONSIDERED