

REQUEST FOR CHANGE OF ADDRESS



EXISTING ADDRESS AND CONTACT INFORMATION

Surnames or Company:

Full Given Names (No Initials):

Valuation/Property Number/s:

Old Postal Address:

NEW ADDRESS AND CONTACT INFORMATION

RAPID/Street No:

Road/Street Name:

PO Box/Rural Delivery:

Town:

Postcode:

Telephone: Work:

Home:

Mobile:

Fax:

E-mail Address:

Rates to be emailed? Yes No

**Please note that Council can only change the name/s on rates accounts with either:*

(a) Written advice from your Solicitor (a Notification of Change of Ownership) – Includes Transmissions by Survivorship

(b) A copy of the changed Certificate of Title

Requested By:

Signature:

Received By:

Department:

Date:

Received via: Phone Letter Text