

Rārangi take Kaunihera Whanokē

Extraordinary Council Agenda

Receive Committee and Board minutes for the remainder of the 2019-2022, adopt the Annual Liquor and Dog Control Reports, approve the delegations to the Chief Executive during the Election Period and appoint an interim Chief Executive Officer

Wednesday 28 September 2022 at 4 pm
Council Chamber,
Albion Street, Hāwera



Ngā Mema o te Komiti / Committee Members



Phil Nixon
Mayor



Robert Northcott
Deputy Mayor



Andy Beccard
Councillor



Mark Bellringer
Councillor



Gary Brown
Councillor



Celine Filbee
Councillor



Aaron Langton
Councillor



Steffy Mackay
Councillor



Jack Rangiwahia
Councillor



Diana Reid
Councillor



Bryan Roach
Councillor



Brian Rook
Councillor



Chris Young
Councillor

Apatono / Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees. It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or dispose

of assets, other than in accordance with the long-term plan

(d) the power to adopt a long-term plan, annual plan or annual report

(e) the power to appoint a chief executive

(f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.

(g) the power to adopt a remuneration and employment policy

He Karere Haumaruru / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



Rārangi Agenda

Extraordinary Council

Receive Committee and Board minutes for the remainder of the 2019-2022,
adopt the Annual Liquor and Dog Control Reports, approve the delegations to the Chief Executive
during the Election Period and appoint an interim Chief Executive Officer
Wednesday 28 September 2022 at 4 pm

1. **Matakore / Apologies**
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Elected Members' Deadline: 28 November 2022

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Matakore Apologies

1. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki Open Forum and Presentations

2. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki/ Open Forum and Presentations

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Kaunihera Council Minutes

To	Extraordinary Council
Date	28 September 2022
Subject	Ordinary Council - 8 August 2022

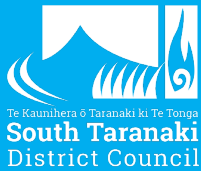
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the minutes of the Ordinary Council meeting held on 8 August 2022.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Ordinary Council meeting held on 8 August 2022 as a true and correct record.



Menīti Minutes

Ngā Menīti take Kaunihera Ordinary Council Meeting

Council Chamber, Albion Street, Hāwera on Monday 8 August 2022 at 7.00 pm

Kanohi Kitea / Present: Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Aaron Langton, Steffy Mackay, Robert Northcott, Jack Rangiwahia, Diana Reid, Bryan Roach and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Becky Wolland (Acting Group Manager Corporate Services), Sara Dymond (Governance and Support Team Leader), Gerard Langford (Communications Manager) and three members of the public.

Matakore / Apologies: Councillor Celine Filbee and Brian Rook.

RESOLUTION

(Cr Young/Cr Roach)

82/22 THAT the apologies from Councillors Celine Filbee and Brian Rook be received.

CARRIED

1. Tīmatanga Kōrero / Opening Remark

1.1 Mayor Phil Nixon

The Mayor reflected on the term commenting that the Council had not had the chance to hold their retreat to set the scene for the term when they learned of a pending worldwide pandemic. Before they knew it they were in lockdown learning to work remotely. A world several generations had not experienced however one all learned quickly. He commended staff for how they worked over the term adjusting to working remotely while keeping them up to date, keeping the rubbish collected, water flowing in and out and roads running almost no differently than it would have been without a pandemic. Then Central Government was determined on unprecedented reform which had been relentless over the past three years. Councillors responded well with some rapid technology upskilling and adaptation to our changing world. As it winds down to the election period there would be a change in Chief Executive. The Mayor did not envisage the challenges to be any less for the next three years.

The Council had achieved a lot with sustainable rates, Te Ramanui o Ruapūtahanga and Nukumarū Station Road underway, Māori wards, expanding Business Park, town revitalisations, business enterprise hub, an Environment and Sustainability Strategy, pathway between Normanby and Hāwera plus a long list of infrastructure renewals and repairs and community initiatives.

The Mayor gave his best wishes to Mr Crockett on his new role commenting that he had made a mark on this Council in his time, the organisation and District were all the better for it. He thanked all the staff for their dedication and wanting the best for their District. Councillors were thanked for their contribution to their role and wished everyone all the best for the approaching elections.

2. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

2.1 Marie Mackay – South Taranaki District Museum Trust

The Council expressed their appreciation of Ms Mackay's contribution to the Trust and understood there had been some turmoil and heartache through this building process. In response to the request for an update on the status of the Stage II build Ms Mackay explained that tikanga of Ngāti Ruanui meant she had not been onsite however she had assessed the building from the outside and it was nearing completion with items such as guttering, concrete and driveway yet to be completed.

Ms Mackay added that as part of all their funding contracts the Trust was required to provide a full financial report if anything new emerged. Existing funding providers were unable to support with additional funding however the Trust was advised that the Provincial Growth Fund (PGF) had been undersubscribed. The PGF was redistributing the funding and had re-submitted the Trust's application which should be signed off by the Minister in the following weeks. The Trust asked for an underwrite until those funds became available.

Ms Mackay alluded to a correction in the report that the Trust was only able to request from the PGF the shortfall they were aware of which was \$112,438.

In terms of temperature conditions inside to protect the taonga Ms Mackay explained that there had been no heating installed because the building was double glazed and insulated to a high spec however once complete the Trust would determine whether additional heating was required. Generally, temperature stability of around 18 to 20 degrees was suitable.

2.2 Caroline Waiwiri and Reg Korau - Ngāti Tūpaia

Clarification was provided that the funding request was for \$68,000 plus GST which was less Ngāti Ruanui's funding contribution of \$20,000.

In terms of the Turuturu Mōkai Pā Feasibility Study Proposal Councillor Young alluded to financial discrepancies in the sub total relating to the hours and hourly rate and queried how they were ascertained. Ms Aitken commented that the hours did not total accurately which was possibly the reason however this would be investigated.

Councillor Rangiwahia commented that this was a good proposal however he was concerned that Ngāti Tūpaia had been dissolved as an Incorporated Society and the affects that this might cause. Ms Waiwiri commented that they were currently working on a hapū reinvigoration jointly with Ngāti Ruanui. Mr Korau explained that acceptance of the letter and application of funding support was recorded. As Ms Waiwiri explained that this was until the reestablishment of Ngāti Tūpaia with support from himself and the Council to ensure the best outcome for Ngāti Tūpaia.

3. Pūrongo / Reports

3.1 South Taranaki District Museum Trust Stage II – Financial Support

The purpose of the report was for the Council to consider a request from the Trust for a further \$120,000 underwrite, additional to the \$50,000 which Council approved in May 2022. If approved, this would take the total underwrite up to a maximum of \$170,000. The underwrite was subject to the Trust agreeing to repay all such funds as a priority and acceptance of the recommended conditions.

The Council considered Aotea Utanganui - Museum of South Taranaki (the Museum) a treasure for South Taranaki and Stage II important to enable taonga to be brought back onto one site. This was credibility of Ms Mackay who was acknowledged for her work thus far.

With the Council being an underwriter Councillor Roach queried whether the Council would receive regular financial reporting of the Trust. Ms Aitken noted that this was one of the additional conditions and added that the Trust provide notes from meetings and a monthly financial report on the Stage II building. The day to day operations of the Museum were funded by the Council.

RESOLUTION

(Deputy Mayor Northcott/Cr Brown)

83/22

THAT the Council;

- a) **Agrees to increase underwriting of the current additional shortfall up to a maximum of \$120,000 for the Stage II build at Aotea Utanganui – Museum of South Taranaki, taking the total underwrite to a maximum of \$170,000.**
- b) **Notes the South Taranaki District Museum Trust will sign an updated agreement that requires them to pay back this shortfall as a priority.**
- c) **Approves the additional conditions recommended in this report that the Trust:**
 - **Provide a monthly financial report on the Stage II building project to Council; and**
 - **Meet monthly and provide notes of the meeting to the Group Manger Community and Infrastructure Services.**

CARRIED

3.2 Funding Support for Ngāti Tūpaia for Turuturu Mokai

The report asked the Council to consider a funding request from the Wharepuni Marae Trust to assist with the preparation of a concept proposal and feasibility study for the remediation and development of Turuturu Mōkai.

Councillor Mackay noted that this was a wonderful step in right direction to restore the history and taonga and what was special to all of them. She was satisfied that the funding would go to Wharepuni Marae Trust and she hoped that Ngāti Tūpaia could become re-established. She wished them luck for their journey.

It was recognised as nationally significant and one of best preserved pā sites in New Zealand. Mayor Nixon was excited for its next chapter and seeing the growth of this in the District as it had huge potential. Deputy Mayor reiterated these comments.

Mr Crockett explained that the Council did look at the funding being requested at the time and this would leave additional funds in the Larcom Bequest Reserve that could be well utilised towards some of the development on the site further down the track. This was not to say that further requests might not be received by the Trust in the future however there was other money available there for the Council to consider for the project later on.

RESOLUTION**(Cr Mackay/Cr Roach)****84/22****THAT the Council;**

- a) **Agrees to provide technical expertise and in-kind support to Ngāti Tūpaia representations and Wharepuni Marae Trust to restore Turuturu Mōkai.**
- b) **Approves the funding request from the Wharepuni Marae Trust of \$68,800 plus GST for a concept plan and a feasibility study for proposed work at Turuturu Mōkai, to be funded from the Larcom Bequest Reserve and notes that the Council will receive copies of the final concept plan and feasibility study.**

CARRIED**4. Whakaaetia ngā Menīti / Confirmation of Minutes**

4.1 Ordinary Council held on a 27 June 2022.

RESOLUTION**(Cr Rangiwahia/Cr Reid)****85/22****THAT the Council adopts the minutes of the Ordinary Council meeting held on 27 June 2022 as a true and correct record.****CARRIED**

4.2 Extraordinary Council held on a 19 July 2022.

RESOLUTION**(Cr Mackay/Deputy Mayor Northcott)****86/22****THAT the Council adopts the minutes of the Extraordinary Council meeting held on 19 July 2022 as a true and correct record.****CARRIED****5. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes**

5.1 Eltham-Kaponga Community Board held on 4 July 2022.

Councillor Mackay alluded to the issues at the Kaponga Swimming Pools with water loss and temperature as this had been raised with the Community Board several times. She

queried what action was being taken to remedy this. Ms Aitken explained that the Council had engaged various experts to investigate the potential leak which had been unsuccessful. However the Council would keep persevering working their way through the internal pipe work to find the potential leak. There was evidence of water loss however the cause of that was yet to be determined and in the interim would continue to be monitored.

Councillor Bellringer commented on the benefits the Kaponga to Hollards Garden walkway would have for the Kaponga School.

RESOLUTION

(Cr Mackay/Cr Bellringer)

87/22 **THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 4 July 2022.**

CARRIED

5.2 Taranaki Coastal Community Board held on 5 July 2022.

RESOLUTION

(Cr Langton/Cr Young)

88/22 **THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 5 July 2022.**

CARRIED

5.3 Pātea Community Board held on 6 July 2022.

Deputy Mayor Northcott noted that the gates were in a poor state of repair and at the request of local kaumatua the Board endeavoured to establish a memorial at the original entrance of the old Freezing Works for the past workers and those who had passed on. There were sufficient funds in the Property Reserve Fund for this project. The gates were privately owned however were on the border and the memorial plaque and stone would be beside them for the public to visit.

Concerns about public access was satisfied because although the land on Portland Quay was now privately owned the gates and monument would be on the side of the road and able to be seen by the public.

RESOLUTION

(Deputy Mayor Northcott/Cr Mackay)

89/22 **THAT the Council;**

- a) **Receives the minutes of the Pātea Community Board meeting held on 6 July 2022.**
- b) **Adopts recommendation 36/22 PA from the Pātea Community Board;**

THAT the Council approves the use of up to \$6,540 from the Pātea Property Reserve Fund to restore the main gate of the Pātea Freezing Works, off Portland Quay, Pātea as part of a memorial to the Freezing Works.

CARRIED

5.4 Te Kāhui Matauraura held on 13 July 2022.

RESOLUTION

(Cr Beccard/Deputy Mayor Northcott)

90/22 **THAT** the Council - Te Kaunihera o Taranaki Ki Te Tonga receives the minutes of Te Kāhui Matauraura meeting held on 13 July 2022.

CARRIED

RESOLUTION

(Cr Langton/Cr Mackay)

91/22 **THAT** the Council - Te Kaunihera o Taranaki Ki Te Tonga adopt recommendation 37/22 PS from the Policy and Strategy Committee;

THAT the Council;

- a) Receives the Draft Road Naming Policy Report.
- b) Confirms the definition of Mana Whenua as:

Mana whenua means the Council's Iwi partners: Ngā Rauru Kītahi, Te Runanga o Ngāti Ruanui, Te Korowai o Ngāruahine, and Te Kāhui o Taranaki and their hapū.

- c) Recommends the Te Kaunihera o Taranaki ki te Tonga (South Taranaki District Council) approves the Draft Road Naming Policy including the changes agreed by Te Kāhui Matauraura.

CARRIED

RESOLUTION

(Cr Beccard/Deputy Mayor Northcott)

92/22 **THAT** the Council adopt recommendation 38/22 PS from the Policy and Strategy Committee;

THAT the Council;

- a) Receives the Taranaki Region Organic Materials Recovery Feasibility Study reports in appendices 1-4.
- b) Recommends the Council approve the organic materials recovery Option 5: Further develop a network of multiple commercial and community facilities, via Pathway 1: Seek market solutions for combined organic waste management. If Pathway 1 does not deliver acceptable results for the Council and our partners an additional report will be provided before proceeding with Pathway 2.
- c) Recommends the Council agrees to further work with our Iwi and hapū partners and industry stakeholders to explore what co-investment and/or co-design might look like in the eventual establishment of two regional organic materials processing facilities.

CARRIED

Councillor Beccard noted the Environment and Hearings Committee was involved in this space and although this was positive it would require managing. Mayor Nixon added that it needed to be resourced and not a burden that ended up on local government or local farmers.

RESOLUTION**(Cr Beccard/Cr Langton)**

93/22 **THAT the Council adopt recommendation 39/22 PS from the Policy and Strategy Committee;**

THAT the Council;

- a) **Receives and notes the information in this report and the implications of the NPSIB Exposure Draft (Appendix 1).**
- b) **Considers the implications of the National Policy Statement for Indigenous Biodiversity for Iwi/Māori and how our partnership approach with them might be resourced.**
- c) **Recommends the Council approves the Council's submission to the Ministry for Environment on the NPSIB exposure draft (Appendix 2), without changes.**

CARRIED

5.5 Environment and Hearings Committee held on 13 July 2022.

RESOLUTION**(Cr Beccard/Deputy Mayor Northcott)**

94/22 **THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 13 July 2022.**

CARRIED

5.6 Policy and Strategy Committee held on 25 July 2022.

RESOLUTION**(Cr Reid/Cr Brown)**

95/22 **THAT the Council receives the minutes of the Policy and Strategy Committee meeting held on 25 July 2022.**

CARRIED**RESOLUTION****(Cr Mackay/Cr Bellringer)**

96/22 **THAT the Council adopts recommendation 47/22 PS from the Policy and Strategy Committee;**

THAT the Council agrees to close the unmaintained portion of Braemore Road to vehicular access (excluding landowners and residents of the portion of road) over the winter period as prescribed in the Council's Roding Bylaw.

CARRIED

Councillor Beccard did not support the Council accepting the funds available. While Councillor Bellringer fundamentally disagreed he believed it would be a disservice to ratepayers if the Council did not accept the funding. Councillor Rangiwahia initially opposed this agreed it would be a disservice to the ratepayer by not accepting the funding.

RESOLUTION (Cr Brown/Cr Roach)

97/22 **THAT** the Council adopts recommendation 48/22 PS from the Policy and Strategy Committee;

THAT the Council;

- a) Authorises the Chief Executive to submit a proposal to access all or some of the Tranche 1 Better Off funding before 30 September 2022.
- b) Notes the proposed projects/programmes being put forward for the Better Off funding package meet the criteria for the funding.

CARRIED

Mayor Nixon considered this to be a move in the right direction and noted that the more that could be removed from the waste stream and turned into a good product the better. Deputy Mayor Northcott agreed and was pleased to see the Council working closely with iwi working in partnership for the betterment.

RESOLUTION (Deputy Mayor Northcott/Cr Langton)

98/22 **THAT** the Council adopts recommendation 49/22 PS from the Policy and Strategy Committee;

THAT the Council;

- a) Receives the Taranaki Region Organic Materials Recovery Feasibility Study reports in appendices 1 - 4.
- b) Approves the organic materials recovery Option 5: Further develop a network of multiple commercial and community facilities, via Pathway 1: Seek market solutions for combined organic waste management. If Option 5, Pathway 1 process does not deliver acceptable results for the councils and our partners, Council officers will bring another report back to Council to decide on next steps around developing a full concept plan for the network of facilities, including a detailed business case, facility types, design and locations, and procurement and market development plans.
- c) Agrees to further work with our Iwi and hapū partners and industry stakeholders to explore what co-investment and/or co-design might look like in the eventual establishment of two regional organic materials processing facilities.
- d) Approves the lodging of an application to the Ministry for the Environment's (MFE) National Waste Minimisation Fund (if required) when it opens in October 2022 to seek Government co-funding to progress Option 5, Pathway 1.

CARRIEDRESOLUTION

(Mayor Nixon/Cr Beccard)

99/22 THAT the Council adopts recommendation 50/22 PS from the Policy and Strategy Committee;

THAT the Council;

- a) Receives the Draft Road Naming Policy Report;
- b) Recommends Te Kaunihera ō Taranaki ki te Tonga (South Taranaki District Council) approves the Draft Road Naming Policy including the changes agreed by Te Kāhui Matauraura.

CARRIED

6. Ngā Menīti o nga Komiti Herenga o Taranaki / Joint Committee Minutes

6.1 Taranaki Regional Council Joint Committee Meetings May/June 2022

Councillor Roach explained that the contamination rate remained an issue at 20%. In comparison with other regions in the country there was one region who had a contamination rate of 2%. What became apparent was in that case there was a dedicated officer to investigate any contamination. This was taking an educational approach.

In terms of recycling it was noted that the community had worked hard however through COVID-19 lockdown the changes disrupted all of those good habits.

RESOLUTION

(Cr Langton/Cr Bellringer)

100/22 THAT the Council receives the minutes of the Taranaki Emergency Management Group Joint Committee held on 19 May 2022, the Taranaki Regional Transport Committee held on 26 May 2022 and the Taranaki Solid Waste Management Committee held on 1 June 2022.

CARRIED

7. Pūrongo / Reports

7.1 Request for new road name (right of way)

The report asked the Council to consider the name of a new right of way which was part of a recent 16 lot subdivision with the right of way servicing fourteen of those properties.

Mayor Nixon was pleased to see yet another subdivision occurring in the District.

RESOLUTION

(Cr Bellringer/Deputy Mayor Northcott)

101/22 THAT the Council;

- a) **Approves the name Te Rito Place for the new right of way, located at 405 Turuturu Road, Hāwera.**
- b) **Notes that the costs of new road signage (for the new right of way at 405 Turuturu Road, Hāwera) are met by the applicant. The Council will cover the costs of the ongoing maintenance of the road signage.**

CARRIED

7.2 Resolution under New Zealand Railways Corporation Restructuring Act 1990

The report sought resolution from Council pursuant to its power in s25A(8)(A) of the New Zealand Railways Corporation Restructuring Act 1990. In doing so it would authorise the cancellation of the condition noted on Record of Title 1064379 under s25(6)(b) of the New Zealand Railways Corporation Restructuring Act 1990.

Mr Crockett noted that this was a procedural matter which enabled titles to be made effective for the subdivision for Longview. There were some mechanical aspects to sorting out the land that was designated railway reserve.

RESOLUTION

(Cr Beccard/Deputy Mayor Northcott)

102/22 THAT Te Kaunihera ō Taranaki ki Te Tonga;

- a) **Authorises the cancellation of the condition noted on Record of Title 1064379 under section 25A(6)(b) of the New Zealand Railways Corporation Restructuring Act 1990, that requires that the land formerly shown as Lot 1 Deposited Plan 461262 be held in the one Computer Freehold Register with the land formerly shown as Part Section 178 Pātea District.**
- b) **Provides an authenticated copy of the resolutions cancelling the condition noted on Record of Title 1064379 under section 25A(6)(b) of the New Zealand Railways Corporation Restructuring Act 1990, that requires the land formerly shown as Lot 1 Deposited Plan 461262 be held in the one Computer Freehold Register with the land formerly shown as Part Section 178 Pātea District, as required by s25A(9) to Land Information NZ, as required by section 25A(9) of the New Zealand Railways Corporation Restructuring Act 1990.**

CARRIED

7.3 Resignation Chief Executive

The report requested that the Council accepts the resignation from the South Taranaki District Council's Chief Executive, Waid Crockett.

Commendation was provided to Mr Crockett who had left his mark on the Council. He was wished all the best for his new challenge.

RESOLUTION**(Mayor Nixon/Deputy Mayor Northcott)**

103/22

THAT the Council;

- a) **Accepts the resignation from the South Taranaki District Council's Chief Executive, Waid Crockett.**
- b) **Approves the recruitment process of a new Chief Executive in accordance with Section 42 of the Local Government Act 2002 including clauses 33 and 34 of schedule 7, to be undertaken by JacksonStone and Partners.**

CARRIED**8. Pūrongo-Whakamārama / Information Reports**

8.1 STDC submission on National Policy Statement – Indigenous Biodiversity, Exposure Draft

The purpose of the report was to present the Council with a summary of the National Policy Statement – Indigenous Biodiversity (NPSIB) exposure draft from Ministry for the Environment (MFE). Highlight the NPSIB implications for the Council and present the Council's submission to MFE on this matter.

In terms of the Council's capacity to undertake the amount of work coming through Mr Crockett explained that the Council had just signed funding through Tranche 1 Better of funding and a reasonable amount of that would be directed in the environment and sustainability space for these projects. There was work happening in the background with regard to carbon credits and creating funding opportunities with other investment as well.

RESOLUTION**(Cr Beccard/Cr Langton)**

104/22

THAT the Council receives and notes the Chief Executive's submission to the Ministry for Environment on the National Policy Statement for Indigenous Biodiversity exposure draft.**CARRIED****9. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public****RESOLUTION****(Deputy Mayor Northcott/Cr Beccard)**

105/22

THAT the public be excluded from the following parts of the proceedings of this meeting namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council held on 27 June 2022. 2. Receipt of minutes – Policy and Strategy Committee held on 25 July 2022. 3. Receipt pf minutes – Personnel Committee held on 20 June 2022.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a).

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2 and 3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

10. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Deputy Mayor Northcott/Cr Young)

111/22 **THAT** the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 8.23 pm.

Dated this day of 2022.

.....
CHAIRPERSON



Ngā Menīti Kaunihera

Council Minutes

3

To	Extraordinary Council
Date	28 September 2022
Subject	Extraordinary Council – To make decisions on applications to the Community Initiatives Fund and to approve unbudgeted expenditure for the decarbonisation of the Hāwera Aquatic Centre

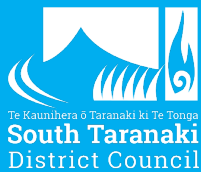
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Extraordinary Council minutes of the meeting held on 19 September 2022.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Extraordinary Council meeting to make decisions on applications to the Community Initiatives Fund and to approve unbudgeted expenditure for the decarbonisation of the Hāwera Aquatic Centre held on 19 September 2022 as a true and correct record.



Menīti Minutes

Ngā Menīti take Kaunihera Extraordinary Council Meeting

To make decisions on applications to the Community Initiatives Fund and to approve unbudgeted expenditure for the decarbonisation of the Hāwera Aquatic Centre Council Chamber, Albion Street, Hāwera on Monday 19 September 2022 at 1.30 pm

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott and Councillors Andy Beccard *online*, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay *online*, Diana Reid, Bryan Roach and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Sam Greenhill (Governance and Support Officer), Rebecca Martin *online* (Environment and Sustainability Manager), Juna Mathew (Communications Officer), Christina Wells (Executive assistant Community Services) and two members of the public.

Matakore / Apologies: Councillors Jack Rangiwahia and Brian Rook.

RESOLUTION

(Cr Brown/Cr Young)

113/22 **THAT** the apologies from Councillors Jack Rangiwahia and Brian Rook be received.

CARRIED

1. Whakaaetia ngā Minitī / Confirmation of Minutes

1.1 Extraordinary Council – To hear applications to the Community Initiatives Fund held on 5 September 2022

RESOLUTION

(Deputy Mayor Northcott/Cr Filbee)

114/22 **THAT** the Council adopts the minutes of the Extraordinary Council to hear applications to the Community Initiatives Fund meeting held on 5 September 2022 as a true and correct record.

CARRIED

2. Pūrongo / Reports

2.1 Community Initiatives Fund 2021/22 Allocation

The purpose of the report was to facilitate the consideration and distribution of the Community Initiatives Fund grants for the 2022/23 year.

It was highlighted that there were a large number of applications which totalled more than the available fund and the Council would like to support all if they could.

RESOLUTION

(Cr Reid/Cr Young)

- 115/22** **THAT the Council receives the 25 applications requesting funding assistance from the Community Initiatives Fund and makes decisions on each application as per the attached assessments.**

CARRIED

Taranaki Arts Trail

An application was received from the Taranaki Arts Trail for funding to help support the Taranaki Arts Trail in Taranaki.

It was noted that the applicant would need to reapply to the Fund next year as funding was only approved for one year.

RESOLUTION

(Cr Filbee/Cr Brown)

- 116/22** **THAT the Council approves a grant of \$2,000 for one year from the Community Initiatives Fund to the Taranaki Arts Trail, to help support the Taranaki Arts Trail in Taranaki.**

CARRIED

Taranaki Arts Festival Trust (TAFT)

An application was received from the Taranaki Arts Festival Trust (TAFT) for funding to help support world-class festivals in Taranaki.

RESOLUTION

(Cr Reid/Cr Brown)

- 117/22** **THAT the Council approves a grant of \$5,000 for one year from the Community Initiatives Fund to the Taranaki Arts Festival Trust (TAFT), to help support world-class festivals in Taranaki.**

CARRIED

Taranaki Gardens Trust Inc

An application was received from the Taranaki Gardens Inc for funding to help support the 18th annual Taranaki Fringe Garden Festival.

It was noted the Council had suggested other ways the Trust could raise additional funds however this had not been undertaken.

RESOLUTION**(Cr Mackay/Cr Filbee)**

- 118/22** **THAT the Council decline funding to Taranaki Garden Trust Inc from the Community Initiatives Fund.**

CARRIED**Makers and Creators**

An application was received from Makers and Creators for funding to create an event that encompasses all creators and makers in Taranaki.

It was recommended this was declined due to the ambition for the first time running the event and was suggested that it could be started in one location and grow over time.

RESOLUTION**(Cr Filbee/Cr Brown)**

- 119/22** **THAT the Council decline funding to Makers and Creators from the Community Initiatives Fund.**

CARRIED**People First NZ**

An application was received from People First NZ for funding to go towards operating costs to continue programs for people with disabilities.

It was suggested that support with printing could be provided.

RESOLUTION**(Mayor Nixon/Cr Beccard)**

- 120/22** **THAT the Council approves a grant of \$1,500 for one year from the Community Initiatives Fund to People First NZ, toward operating costs to continue programs for people with disabilities.**

CARRIED

Councillor Filbee voted against the motion.

Horses Helping Humans

An application was received from Horses Helping Humans for funding ten South Taranaki children/teenagers through their programme.

It was noted that the work the organisation was doing was good for the community however it was not a voluntary situation and therefore not something the Council would support.

RESOLUTION**(Cr Filbee/Cr Mackay)**

- 121/22** **THAT the Council decline funding to Horses Helping Humans from the Community Initiatives Fund.**

CARRIED

The Wheelhouse

An application was received from The Wheelhouse for funding to help fund tailored workshops and one to one support for local community groups.

The Wheelhouse supports every community organisation in the District and most of what they delivered was free which was of significant benefit to the community. It was suggested that some form of long term commitment should be considered.

RESOLUTION**(Cr Filbee/Cr Reid)**

- 122/22** **THAT the Council approves a grant of \$5,000 per annum for two years from the Community Initiatives Fund to The Wheelhouse, to help fund tailored workshops and one to one support for local community groups.**

CARRIED**Building Wellness Taranaki**

An application was received from Building Wellness Taranaki for funding to extend their reach into South Taranaki.

RESOLUTION**(Deputy Mayor Northcott/Cr Beccard)**

- 123/22** **THAT the Council decline funding to Building Wellness Taranaki from the Community Initiatives Fund.**

CARRIED**Coastal Care**

An application was received from Coastal Care for funding to go towards the internal rebuild of their building.

Coastal Care was great for the community and had continually grown since its establishment.

MOTION**(Cr Mackay/Cr Bellringer)**

THAT the Council approve a grant of \$5,000 in Year 1 to Coastal Care from the Community Initiatives Fund toward the internal rebuild of their building.

AMENDMENT TO MOTION**(Cr Reid/Cr Filbee)**

THAT the Council approve a grant of \$10,000 in Year 1 to Coastal Care from the Community Initiatives Fund toward the internal rebuild of building.

LOST

Two voted for, eight voted against, the amendment was lost.

RESOLUTION**(Cr Brown/Cr Reid)**

- 124/22** **THAT the Council approve a grant of \$5,000 in Year 1 to Coastal Care from the Community Initiatives Fund toward the internal rebuild of building.**

CARRIED**Ngāruahine Iwi Matua Whangai**

An application was received from Ngāruahine Iwi Matua Whangai for funding to provide wellbeing wananga for the local and wider community.

RESOLUTION**(Cr Brown/Cr Reid)**

- 125/22** **THAT the Council decline funding to Ngāruahine Iwi Matua Whangai from the Community Initiatives Fund.**

CARRIED**Hāwera Group Riding for the Disabled**

An application was received from Hāwera Group Riding for the Disabled for funding to enable them to continue supporting people with disabilities.

RESOLUTION**(Mayor Nixon/Cr Brown)**

- 126/22** **THAT the Council approve a grant of \$2,500 in Year 1 to the Hāwera Group Riding for the Disabled from the Community Initiatives Fund to continue supporting people with disabilities.**

CARRIED**EVLOCITY**

An application was received from EVelocity for funding to go towards covering programme costs in South Taranaki.

It was noted that this was a project that energy companies would likely support.

RESOLUTION**(Cr Beccard/Cr Langton)**

- 127/22** **THAT the Council decline funding to EVelocity from the Community Initiatives Fund.**

CARRIED**Alton Coronation Hall Committee**

An application was received from Alton Coronation Hall Committee for funding to go towards the Alton Community Church restoration (electrical).

It was in the interest of health and safety to have the project completed.

RESOLUTION**(Cr Langton/Cr Filbee)**

- 128/22** **THAT the Council approve a grant of \$3,500 in Year 1 to the Alton Coronation Hall Committee from the Community Initiatives Fund to go towards the Alton Community Church restoration (electrical).**

CARRIED**Eltham Village Gallery**

An application was received from the Eltham Village Gallery for funding a part time Administrator.

It was requested that the Council investigate the idea of support staff to help community organisations.

RESOLUTION

(Cr Filbee/Cr Bellringer)

- 129/22** **THAT the Council approve a grant of \$2,000 in Year 1 to the Eltham Village Gallery from the Community Initiatives Fund to fund a part time Administrator.**

CARRIED**Waverley Chamber of Commerce (Waverley Summer Jam)**

An application was received from Waverley Chamber of Commerce (Waverley Summer Jam) to help fund the Waverley Summer Jam event.

The event had been postponed a couple of times and it was nice to see fun things happening post COVID-19.

RESOLUTION

(Deputy Mayor Northcott/Cr Filbee)

- 130/22** **THAT the Council approve a grant of \$4,000 in Year 1 to the Waverley Chamber of Commerce (Waverley Summer Jams) from the Community Initiatives Fund to help fund the Waverley Summer Jam event.**

CARRIED**Ōpunakē Emergency Management Group**

An application was received from the Ōpunakē Emergency Management Group (OEMG) for funding to go towards the Generator Plug installation and associated costs for Civil Defence Emergency.

In response to a query regarding support from TEMO it was noted that their funding was for coordinating during Civil Defence Emergencies. The ongoing maintenance would be the responsibility of the building owner as it became part of the asset.

RESOLUTION

(Cr Langton/Cr Young)

- 131/22** **THAT the Council approve a grant of \$2,000 in Year 1 to the Ōpunakē Emergency Management Group (OEMG) from the Community Initiatives Fund toward the Generator Plug installation and associated costs for Civil Defence Emergency.**

CARRIED**Ōpunakē Loop Trail Trust**

An application was received from the Ōpunakē Loop Trail Trust for funding to relocate part of the Loop Trail to a safer path.

It was requested that consideration be taken to fund the Loop Trail as part of the pathways budget in the future.

RESOLUTION

(Cr Roach/Cr Langton)

- 132/22** **THAT the Council approve a grant of \$6,000 in Year 1 to the Ōpunakē Loop Trail Trust from the Community Initiatives Fund to relocate part of the Loop Trail to a safer path.**

CARRIED**Ōpunakē Surf Lifesaving**

An application was received from Ōpunakē Surf Lifesaving for funding to go towards the building fit out/upgrade.

MOTION

(Cr Mackay/Cr Bellringer)

THAT the Council approve a grant of \$10,000 in Year 1 to Ōpunakē Surf Lifesaving from the Community Initiatives Fund toward the building fit out/upgrade.

AMENDMENT TO MOTION

(Cr Reid/Cr Filbee)

- 133/22** **THAT the Council approve a grant of \$6,000 in Year 1 to Ōpunakē Surf Lifesaving from the Community Initiatives Fund toward the building fit out/upgrade.**

CARRIED

Six Councillors voted for and four voted against. Councillor Roach voted against the motion. The amendment became the substantive motion.

Pātea Community Patrol

An application was received from Pātea Community Patrol to install surveillance cameras in Pātea.

It was suggested that funding be allocated however if the TOI foundation also provided funding then the funding would be used to make up the difference. If the full allocated amount was not uplifted a report would come back to the Council to reconsider other applicants.

RESOLUTION

(Cr Reid/Cr Filbee)

- 134/22** **THAT the Council approve a grant of up to \$10,000 in Year 1 to Pātea Community Patrol from the Community Initiatives Fund to install surveillance cameras in Pātea dependant on funding from the TOI Foundation.**

CARRIED**Hāwera Community Patrol**

An application was received from Hāwera Community Patrol to purchase a new patrol vehicle.

It was noted that this was something that the TOI foundation might support and would be strongly in favour of.

RESOLUTION

(Cr Filbee/Cr Langton)

- 135/22 **THAT the Council decline funding to Hāwera Community Patrol from the Community Initiatives Fund.**

CARRIED**Waverley A&P Association**

An application was received from the Waverley A&P Association towards costs associated with holding the 100th Annual A&P Show.

RESOLUTION

(Mayor Nixon/Deputy Mayor Northcott)

- 136/22 **THAT the Council approve a grant of \$6,201.71 in Year 1 to the Waverley A&P Association from the Community Initiatives Fund towards costs associated with holding the 100th Annual A&P Show.**

CARRIED**Rāwhitiroa Women's Institute**

An application was received from Rāwhitiroa Women's Institute toward creating a Rāwhitiroa ANZAC memorial space.

MOTION

(Cr Mackay/Cr Bellringer)

THAT the Council approve a grant of \$5,000 in Year 1 to the Rāwhitiroa Women's Institute from the Community Initiatives Fund toward creating a Rāwhitiroa ANZAC memorial space.

AMENDMENT TO MOTION

(Cr Reid/Cr Filbee)

- 137/22 **THAT the Council approve a grant of \$4,000 in Year 1 to the Rāwhitiroa Women's Institute from the Community Initiatives Fund toward creating a Rāwhitiroa ANZAC memorial space.**

CARRIED

Six Councillors voted for and four voted against.

The amendment became the substantive motion.

Waverley Schools and District Jubilee

An application was received from Waverley Schools and District Jubilee towards costs associated with the Waverley 150th Jubilee.

It was noted that the costs could have been covered by charging more for the tickets as these were not a significant price.

RESOLUTION

(Cr Mackay/Cr Brown)

- 138/22 **THAT the Council decline funding to Waverley Schools and District Jubilee from the Community Initiatives Fund.**

CARRIED**Sustainable Taranaki**

An application was received from Sustainable Taranaki to create three community gardens across South Taranaki and provide up to 12 workshops.

In response to a query regarding what funding the Council currently provided to Sustainable Taranaki it was noted that a one off donation of \$2,000 had been made towards the Hāwera Community Garden. It was noted that there were already a number of well established community gardens around the District.

MOTION**(Cr Reid/Cr Young)**

THAT the Council approve a grant of \$2,898.29 in Year 1 to Sustainable Taranaki from the Community Initiatives Fund to create three community gardens across South Taranaki and provide up to 12 workshops.

AMENDMENT TO MOTION**(Cr Roach/Cr Bellringer)**

THAT the Council approve a grant of \$1,449.15 in Year 1 to Sustainable Taranaki from the Community Initiatives Fund to create three community gardens across South Taranaki and provide up to 12 workshops.

LOST**RESOLUTION****(Cr Mackay/Cr Roach)**

139/22 THAT the Council decline funding to Sustainable Taranaki from the Community Initiatives Fund.

CARRIED

Four Councillors voted against and six voted for. Councillors Reid, Young and Filbee voted against the motion.

Rāhotu Recreation Reserve

An application was received from Rāhotu Recreation Reserve towards costs associated with establishing a Society, creating a MOU and legal documents.

There were concerns raised around a conflict of interest with the legal support being provided. It was requested that the applicant obtain a second quote for the legal fees.

RESOLUTION**(Cr Roach/Cr Bellringer)**

140/22 THAT the Council approve a grant of \$2,898.29 in Year 1 to Rāhotu Recreation Reserve from the Community Initiatives Fund towards costs associated with establishing a Society, creating a MOU and legal documents with the requirement that a second quote be obtained.

CARRIED

Councillor Filbee voted against the motion.

2.2 Decarbonisation of the Hāwera Aquatic Centre

The report sought Council approval to spend money that was unbudgeted, to enable the fast-tracking of installing an electric air-source hot water heat pump at the Hāwera Aquatic Centre.

In response to a query regarding actual savings it was noted that savings would be approximately \$100,000 to \$125,000 per annum. There were aquatic centres in bigger cities already operating this type of system and others were implementing it with the current round of co-funding. The funding had to be accepted by the end of September 2022 and installation needed to be completed by the end of the financial year. The requirement to replace the boiler in the upcoming years was picked up as part of the feasibility study. If the Council approved the funding required equipment would be ordered in the next week to allow time for delivery with installation planned for while the outdoor pool was closed. The boilers would remain for 12 months as a back up. In response to a query regarding other projects for decarbonisation it was noted that a significant budget for environment and sustainability would be requested at the next Long Term Plan.

RESOLUTION (Cr Filbee/Cr Young)

141/22 **THAT** the Council;

- a) Approves the unbudgeted expenditure of \$450,000, for the decarbonising the Hāwera Aquatic Centre by installing electric air-source hot water heat pumps, significantly reducing the use of the natural gas boiler (Option 2). Council’s estimated portion of the expected capital works costs to \$310,800 plus GST; \$139,200 co-funding will be re-couped from EECA once the project is completed.
- b) Notes that the above cost can be fully loan-funded using green finance with low interest rates over a maximum seven-year period, with repayments covered by the energy cost savings from implementing this project. Therefore, this project will not have any impact on rates.

CARRIED

3. **Nga Whakataunga kia noho tūmataiti kore/Resolution to Exclude the Public**

RESOLUTION (Cr Brown/Cr Young)

142/22 **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution

<p>1. Green Meadows Beef – Economic Development Proposal</p>	<p>Good reason to withhold exists under Section 7.</p>	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)</p>
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This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

4. Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Deputy Mayor Northcott/Cr Bellringer)

144/22 **THAT** the Council resumes in open meeting.

CARRIED

The meeting concluded at 3.10 pm

Dated this day of 2022

.....
CHAIRPERSON



Ngā Menīti Poari

Board Minutes

4

To	Extraordinary Council
Date	28 September 2022
Subject	Eltham-Kaponga Community Board – 15 August 2022

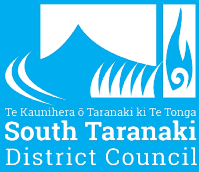
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 15 August 2022. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 15 August 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 15 August 2022.



Menīti Minutes

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Taumata Recreation Centre, Preston Street, Eltham on Monday 15 August 2022 at 10.30 am

Kanohi Kītea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon (arrived at 10.03 am), Liam Dagg (Group Manager Environmental Service), Hayley Old (Community Development Advisor) and two members of the public.

Matakore / Apologies: Nil.

Mrs Cave reflected on the term highlighting that there had been some challenges however the Board had completed various projects.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Dean Martin – Eltham Municipal Building

Mr Martin was the new owner of the Eltham Municipal Building who had engaged Red Jacket to develop plans to strengthen the building. He intended to retain the flats upstairs and would wait for expressions of interest on the bottom area. It was discovered that the building was stronger than originally thought and that reaching the 67% NBS was achievable.

In response to the query about what the ultimate plans were for the downstairs Mr Martin explained that there was not many change to make as it was already tidy and he wanted to retain the character. There were some potential options however he would like to let it evolve. He believed there had to be something to give first.

In terms of the parapets at the front of the building Mr Martin explained that these were being assessed by the engineers and they did not meet the New Building Standard then a spray product could be applied that moulded it to the building.

It was suggested that as progress was made on the building that updates be placed in the local newspaper.

1.2 Alan Hawkes – On behalf of Rāwhitiroa Women’s Institute ANZAC Resurgence Project

On behalf of the Rāwhitiroa Women’s Institute Mr Hawkes wanted to bring to the Board’s attention the final step of their project, the redevelopment of the roadside at the Rāwhitiroa Memorial Pool entrance. Their intention was to create an ANZAC Lawn at the pool gates and to re-fence and excavate the overgrown area on the north side of the pool gates and relocate the large rocks, add a new concrete wall which would incorporate a replica stone of the ANZAC Memorial Plaque presently at the pool compound honouring our ANZAC’s and tidy up and excavate the south side of the pool gates levelling the road frontage.

This would be a place of importance where people could visit and reflect any time of the year. It also provided an opportunity to beautify this area. To achieve this goal would enable them to complete the final stage of the ANZAC Resurgence Project. The Rāwhitiroa Women’s Institute were asking for guidance and support from the Council for this project.

The Board supported the project however considered it to be outside their scope of funding. Mayor Nixon also supported the project noting that there were potential funding avenues such as the Community Initiatives Fund.

In addition, Mr Hawkes noted that there was no signage at the entrance making people aware that there was a community pool. Mr Dagg and Ms Old would investigate this.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board meeting held on 4 July 2022.

RESOLUTION

(Mr Hawkes/Mr Maindonald)

39/22 EL **THAT the Eltham-Kaponga Community Board adopts the minutes from their meeting held on 4 July 2022 as a true and correct record.**

CARRIED

3. Pūrongo / Reports

3.1 Local Discretionary Funding Applications

The report updated the Board on a summary of the applications received to the August 2022 Local Discretionary Fund, including the current status of the Board’s Fund.

RESOLUTION

(Cr Mackay/Ms Douds)

40/22 EL **THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Application Report.**

CARRIED

4. Ngā Take Kawea / Items for action

4.1 Eltham Field Gun

It had been decided by the Board that the Eltham Field Gun would be reinstated back next to the Historical Society. The Community Development Advisor was yet to receive an update.

4.2 Eltham Youth Project

Councillor Mackay would meet with the youth to discuss the youth projects for Eltham. Ms Old was currently working on the WiFi for the Skate Park. The Board were supportive of using the School's mascot the Gecko as the theme for the town for wayfinding, promoting the use of rubbish bins etc.

4.3 Local Security Cameras

Progress was being made with the paperwork nearly ready to be sent through.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Mayor Nixon queried who had been involved in the discussion thus far on the Eltham revitalisation. It was explained that most people who were part of the initial meeting was part of the group who were the key groups in the community such as board members, school representatives, local businesses, local iwi etc. Ms Old commented that it was the responsibility of the group to keep the community informed and to present the ideas to their groups for feedback. However ultimately the final decision would be made by the group.

The Board supported using Southlink and the Council's Website to keep the community informed with progress. Ms Old confirmed that there were media plans in place.

RESOLUTION

(Mr Hawkes/Ms Douds)

41/22 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – June and July 2022

The report covered a range of library activities and statistics across the District for June and July 2022.

The LibraryPlus staff were commended for removing all the barriers imposed by COVID-19 and continuing to connect with the community.

Ms Douds noted that the WiFi figures supported the boosting of the WiFi in Kaponga. For a small population they were overrepresented in WiFi sessions.

RESOLUTION**(Cr Mackay/Mr Maindonald)**

42/22 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report – June and July 2022.

CARRIED

5.3 Environmental Services Activity Report – June and July 2022

The report updated the Eltham-Kaponga Community Board on activities relating to the Environmental Services Group for the month of June and July 2022.

The report presented data for two months which had indicated the start of a declining trend for consent volumes both in building and resource consents. However, the new housing data remained strong with ten new houses on the books for June. An error with the statistics for July was noted which would be investigated however this did not impact the lot yield data. There was a lot of work being done in the Dangerous Building Notice and Notice to Fix area. The statistics for animal control was unsatisfactory and action was required. There was a lot of activity in the Environmental and Sustainability Team with Waste Minimisation and in preparation for the Climate Change Risk Assessments. This would likely continue for the remainder of the year with the organic waste feasibility study and moving forward with an expression of interest.

Mr Maindonald raised an issue with horses being ridden down the berms in Eltham causing damage to the lawn. Mr Dagg explained that this fell outside the scope of wandering stock bylaw; however he would investigate this further.

Mayor Nixon was pleased to see the statistics on building happening in the District which for June was \$10.3 million worth of building consents. He commended staff for achieving 87% of building consents being processed within the statutory time frame and 100% of resource consents.

There was a discussion around the Dangerous Building Notices and Notice to Fix particularly around the Nelson Street, Hāwera and 130 Bridge Street, Eltham properties. Mr Dagg noted that that Council were progressing with both of these.

RESOLUTION**(Ms Douds/Mr Maindonald)**

43/22 EL THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report – June and July 2022.

CARRIED

5.4 Eltham-Kaponga Facilities Usage Report – 2021/22

The facilities usage report summarised the total usage of a range of Council owned assets and services within the Eltham-Kaponga ward.

The increase in usage of the Eltham Town Hall from previous years was noted.

RESOLUTION

(Ms Douds/Mr Hawkes)

44/22 EL **THAT** the Eltham-Kaponga Community Board receives the Eltham-Kaponga Facilities Usage Report.

CARRIED

The meeting concluded at 11.42 am.

Dated this day of 2022.

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CHAIRPERSON





Ngā Menīti Poari

Board Minutes

To	Extraordinary Council
Date	28 September 2022
Subject	Te Hāwera Community Board – 15 August 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Hāwera Community Board met on 15 August 2022. The Council is being asked to receive Te Hāwera Community Board minutes from 15 August 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 15 August 2022.



Menīti Minutes

Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Council Chamber, Albion Street, Hāwera on Monday 15 August 2022 at 4.30 pm

Kanohi Kitea / Present: Wayne Bigham (Chairperson), Raymond Buckland, Russell Hockley, Nikki Watson and Councillor Diana Reid.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Ella Borrows (Community Development Manager), Liam Dagg (Group Manager Environmental Services), Sara Dymond (Governance and Support Team Leader), Vincent Lim (Roading Team Leader) and three members of the public.

Matakore / Apologies: Nil.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

- 1.1 Nigel Hurley, Waka Kotahi Senior Network Manager and Robert Boniface, Downers Renewal Manager - Roading

The Renewals Programme for the upcoming session was presented to the Board which outlined what the indicative programme was for the Taranaki contract. It was highlighted that there were some major works coming in the area that would see some disruption however there would be communication well in advance. The total programme was approximately 30% larger than what was delivered the previous year.

Mayor Nixon referred to the hot mix at Tariki and asked whether it was likely this would be seen more. Mr Hurley noted that in the ideal world it would be used everywhere however it cost significantly more. The problem was keeping ahead of the aging infrastructure. Asphalt was a lot quicker and went 170 mm deep making a strong structure. The top 50 mm was a wearing course that in the future if it started to lose its shape only the top 50 mm needed to be replaced.

Mr Hurley explained that for Waihi Road asphalt would go between the white lines where it was used by heavy traffic and not beyond the white line into the parking areas. Mr Bigham queried whether there would be a smooth transition keeping cyclists in mind. Mr Boniface confirmed this and queried whether the Council had intentions to build a cycleway.

In response to the query around how many roads were not in their programme that should be Mr Hurley commented that the best part of the construction season was lost through COVID-19 and what was planned for next year should be undertaken this year. Unfortunately, they were having to deal with the potholes because it was a year too late. Mr Boniface added that primarily all of next year's renewals were on state highway 3 as it had been identified as requiring the most attention.

In relation to the reason why the roads were failing Mr Boniface explained that there was not one reason and one of the biggest was the exponential increase in the number of vehicles on the road. Not only was there not a lot of pavement depth on the state highway Taranaki materials were not as good as other parts of the country which meant they had to compromise design life versus heavy traffic and rainfall. Mr Hurley added that age was a factor and there were so many roads that were at the end of life. It was noted that south of Hāwera the material used shell rock which had a lower crushing resistance and was not a great base course.

In terms of the resealing of the passing lane north of Normanby Mr Boniface explained that it was a trial site for a product called fabric seal and the idea was the fabric provided tensile strength to areas where it was showing distress. There would be another trial site south of Manutahi.

In response to the query around using a better quality material Mr Boniface explained that Downers had worked closely with the South Taranaki Quarries who had uncovered a seam of strong andesite. That was tested and it had regularly passed those tests. Going forward when there were dig out repairs the andesite material was used which was twice as strong. Now it had become available and was consistency the right quality and they would prefer to use that which would hopefully future proof the network.

The Board were querying whether it was beneficial to transport quality material to undertake the work right. Mr Boniface explained that they were looking at barging material from the top of the South Island however it was cost prohibitive to get thousands of tonnes of material to where it was needed.

1.2 Dean Martin – 79 Princess Street, Hāwera

Mr Martin informed the Board of his plans for the property he purchased at 79 Princes Street, Hāwera. His intentions were to retain the five bedroom flat upstairs and see what interest there was in keeping the ground floor commercial. He welcomed discussions about potential opportunities.

He had also purchased the Eltham Municipal Building where he had engaged Red Jacket to develop plans to strengthen the building. He intended to retain the flats upstairs and would wait for expressions of interest on the bottom area. It was discovered that the building was stronger than originally thought and that reaching the 67% NBS was achievable.

The Mayor and Board expressed their appreciation for what Mr Martin was undertaking in South Taranaki.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Hāwera Community Board Meeting held on 23 May 2022.

In May the Board approved funding to Ōhawe Reo enabling a group to be set up to provide free Te Reo classes. The Board requested an update on the programme.

RESOLUTION**(Mrs Watson/Mr Buckland)**

35/22 HA **THAT** Te Hāwera Community Board adopts the minutes from the meeting held on 23 May 2022 as a true and correct record.

CARRIED**3. Pūrongo / Report**

3.1 Local Discretionary Fund Applications

The report updated the Board on a summary of the applications received to the August 2022 Local Discretionary Fund, including the current status of the Board's Fund.

RESOLUTION**(Mr Hockley/Mr Bigham)**

36/22 HA **THAT** Te Hāwera Community Board receives the Local Discretionary Fund report.

CARRIED**4. Ngā Take Kawea / Items for action**

4.1 Te Ramanui o Ruapūtahanga

Comments were made around the recent closure of the road enabling work to be undertaken. The Board believed this demonstrated to the public that the project was progressing.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

It was highlighted that the Community Initiatives Fund was open for another week closing on 24 August 2022.

RESOLUTION**(Mr Buckland/Mr Hockley)**

37/22 HA **THAT** Te Hāwera Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – June and July 2022

The report covered a range of library activities and statistics across the District for June and July 2022.

LibraryPlus staff were commended for their innovativeness with what was offered in the community. The Board was pleased to see there were more face to face activities happening.

RESOLUTION

(Mr Bigham/Mr Hockley)

38/22 HA THAT Te Hāwera Community Board receives the District LibraryPlus Report for June and July 2022.

CARRIED

5.3 Environmental Services Activity Report – June and July 2022

The report updated Te Hāwera Community Board on activities relating to the Environmental Services Group for the month of June and July.

The report presented data for two months which had indicated the start of a declining trend for consent volumes both in building and resource consents. However, the new housing data remained strong with ten new houses on the books for June. An error with the statistics for July was noted which would be investigated however this did not impact the lot yield data. There was a lot of work being done in the Dangerous Building Notice and Notice to Fix space. The statistics for animal control was unsatisfactory and action was required. There was a lot of activity in the Environmental and Sustainability Team with Waste Minimisation and in preparation for the Climate Change Risk Assessments. This would likely continue for the remainder of the year with the organic waste feasibility study and moving forward with an expression of interest.

Mayor Nixon was pleased to see the statistics on building happening in the District which for June was \$10.3 million worth of building consents. He commended staff for achieving 87% of building consents being processed within the statutory time frame and 100% of resource consents.

In response to the query around the types of abandoned vehicles Mr Dagg explained that they were the result of various activities. The Council did not patrol the District for abandoned vehicles; the Council were usually notified through complaints.

RESOLUTION

(Mrs Watson/Mr Buckland)

39/22 HA THAT Te Hāwera Community Board receives the Environmental Services Activity Report – June and July 2022.

CARRIED

5.4 Te Hāwera Facility Usage Report

The Facility Usage Report summarised the total usage of a range of Council owned assets and services within Te Hāwera ward.

RESOLUTION

(Mr Hockley/Mr Bigham)

40/22 HA **THAT** Te Hāwera Community Board receives the Te Hāwera Facility Usage Report.

CARRIED

Mr Bigham expressed his thanks to the Community Board, Russell Hockley as the Deputy Chair, Mayor and staff for their work over the term. He wished those re-standing in the election all the best.

Mr Hockley thanked the Wayne Bigham for chairing the Board through this term. He considered it a privilege and honour working alongside him.

The meeting concluded at 5.27 pm.

Dated this day of 2022.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Extraordinary Council
Date	28 September 2022
Subject	Taranaki Coastal Community Board – 16 August 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Taranaki Coastal Community Board met on 16 August 2022. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 16 August 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 16 August 2022.



Menīti Minutes

4

Ngā Menīti take Poari Hapori o Taranaki ki Tai Taranaki Coastal Community Board Meeting

Held at Te Niho, Parihaka Road, Pungarehu on Tuesday 16 August 2022 at 2.30 pm

Kanohi Kitea / Present: Bonita Bigham, Andy Whitehead (Chairperson), Liz Sinclair and Councillor Aarun Langton.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Sara Dymond (Governance and Support Team Leader), Fran Levings (Community Development Advisor), three members of the public and one media.

Matakore / Apologies: Sharlee Mareikura.

RESOLUTION

(Cr Langton/Ms Bigham)

43/22 TC THAT the apology from Sharlee Mareikura be received.

CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Saree Rauputu - Community Engagement Advisor for Statistics NZ

Ms Rauputu was the Community Engagement Advisor promoting Census 2023. Census 2023 would be held on 7 March and was used to inform population and funding. In 2018 there was a poor census result as the result of a change in census delivery. This had several implications. She was in the community talking with key stakeholders who were identified as priority response groups about the value of the data however it was down to advocates and champions like the Board who were trusted in the community to promote what would be good for the community. The South Taranaki District LibraryPlus staff were exceptional and would assist their community to participate in census.

Mr Whitehead queried how to respond to people who did not support information gathering. Ms Rauputu noted that there were many anti-government sentiment posts COVID-19. Statistics NZ acknowledged people were concerned about what happened to their taonga however their key messaging to share was that the information gathered would be presented as statistics only, not shared with other agencies. There was a regional marketing campaign using local people to talk about the value of data.

Ms Bigham noted that for local government one of the most pertinent things about census was that the data fed directly into the representation reviews. The campaigning happening now related back to the data that was collected through census. Looking to the future the better the data the better representation expected to be seen in the sector. It was important to encourage people to engage and to be as accurate as possible.

1.2 Liz Sinclair – Water in Ōpunakē

Ms Sinclair was asked by people in Ōpunakē to raise the question around the quality of their water. She supplied a container of recently collected Ōpunakē tap water that was not only dirty brown but had sediment. She understood there was no easy fix however what was unsettling for the community was the flow of information about whether the water was safe to drink. It was hoped that a more permanent solution to fix the problem was undertaken.

Ms Sinclair was not in favour of Three Waters however the quality of the water was not a good advertisement for the anti -Three Waters cause. Mayor Nixon noted that the Council was working on these issues and if they ended up in Three Waters he was suspicious of where the priority would be.

Ms Maata Wharehoka lived in Ōpunakē 36 years prior and it was no different. Government needed to look at the water supply and the wellness of the community. Finding out how many people were affected by the consumption of this water.

In response to the query around water testing Mayor Nixon confirmed that the water was tested and safe to drink. He explained that a lot of the water was called 100 year water that came out of the ground pristine and safe to drink however what could not be guaranteed without chlorinating was from source to tap it was safe which was the reason for chlorination. He agreed that the water supplied to the community needed to be clean drinking water. There was a lot of work being done with the Ōpunakē intake to eliminate this problem particularly when there was a weather event.

Mr Dagg added that the Council was investigating the cause of the event and what the solution might look like. He would take the sample of water for testing and report the concerns around communication back to Council staff.

The Board requested that an update be provided to on the water issues in Ōpunakē to the new Board.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Taranaki Coastal Community Board Meeting held on 5 July 2022.

RESOLUTION

(Mr Whitehead/Ms Sinclair)

44/22 TC **THAT the Taranaki Coastal Community Board adopts the minutes including the amendment from the meeting held on 5 July 2022 as a true and correct record.**

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Funding Applications

The report updated the Board on a summary of the applications received to the August 2022 Local Discretionary Fund, including the current status of the Board's Fund.

RESOLUTION**(Mr Whitehead/Cr Langton)**

45/22 TC **THAT the Taranaki Coastal Community Board receives the Local Discretionary Funding Report.**

CARRIED**4. Pūrongo-Whakamārama / Information Reports**

4.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

In terms of the Waimate Development Levy it was noted that it had been difficult because the majority of the property in the rohe and facilities were closed. The group investigating the playground had been encouraged to make an application to the fund for major funding.

In relation to the defibrillators the Board funded Ms Bigham passed on thanks from the Manaia community for the asset gifted to their community. Mayor Nixon believed it was important that the defibrillators were listed on the website. This would be followed up. Ms Bigham noted the need for Parihaka to have an additional defibrillator.

RESOLUTION**(Mr Whitehead/Ms Bigham)**

46/22 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

4.2 District LibraryPlus Report – June and July 2022

The report covered a range of library activities and statistics across the District for June and July 2022.

LibraryPlus staff were acknowledged for their work in the community.

Ms Wharehoka was acknowledged for her mahi around puanga and it was suggested that this was an opportunity for the Council to work more closely with Parihaka on the delivery of the puanga festival. The Council were invited to investigate and see how it could be rolled out in the future.

RESOLUTION**(Mr Whitehead/Cr Langton)**

47/22 TC **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report – June and July 2022.**

CARRIED

4.3 Environmental Services Activity Report – June and July 2022

The report updated the Taranaki Coastal Community Board on activities relating to the Environmental Services Group for the month of June and July 2022.

The report presented data for two months which had indicated the start of a declining trend for consent volumes both in building and resource consents. However, the new housing data remained strong with ten new houses scheduled for June. An error with the statistics for July was noted which would be investigated however this did not impact the lot yield data. There was a lot of work being done in the Dangerous Building Notice and Notice to Fix space. The statistics for animal control were unsatisfactory and action was required. There was a lot of activity in the Environment and Sustainability Team with Waste Minimisation and preparation for the Climate Change Risk Assessments. This would likely continue for the remainder of the year with the organic waste feasibility study and moving forward with an expressions of interest.

In response to the query around how the Council intended on spending the Government's Better Off funding for local government bearing in mind the issues with water Mr Dagg explained that the Council had agreed to accept Tranche 1 of the Government's Better Off funding for local government. This funding did not have to be spent specifically on water however the criteria set around the expenditure was that it had to be used for new initiatives/projects and/or to accelerate, scale up or enhance the quality of planned investment. The Environment and Sustainability Team were working on a proposed programme of works, with a focus on an extensive upscaling of the reforestation project. Ultimately this would be brought back to the Council for endorsement of the programme. Mayor Nixon added that this had been discussed thoroughly at the Council and accepting the funding did go against opposing the Three Waters bill. The reforestation project would aim to make the Council a carbon positive organisation by 2035.

Mr Dagg noted that after the recent water issues there would be discussions on whether the Ōpunakē improvements programme could be brought forward in the Long Term Plan.

RESOLUTION

(Mr Whitehead/Ms Sinclair)

48/22 TC THAT the Taranaki Coastal Community Board receives the Environmental Services Activity Report – June and July 2022.

CARRIED

4.4 Taranaki Coastal Facilities Usage Report 2021/22

The facilities usage report summarised the total usage of a range of Council owned assets and services within the District.

In terms of the Manaia facilities, it was noted that the Manaia Hub hui was well attended and well received.

RESOLUTION

(Mr Whitehead/Cr Langton)

49/22 TC THAT the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report 2021/22.

CARRIED

Ms Bigham noted that this was her last official engagement as an elected member for the Council. She was honoured and privileged to work with the Board for nine years and she appreciated everyone's commitment and dedication to the community. She thanked staff for all their mahi. She presented Mayor Nixon with a book called Tikanga: An Introduction to Te Ao Māori. Mayor Nixon thanked Ms Bigham for her dedication and commitment to the District and wished her all the best for her new role at the Taranaki Regional Council and continuing to represent the District.

The meeting concluded at 3.51 pm.

Dated this day of 2022.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Extraordinary Council
Date	28 September 2022
Subject	Pātea Community Board – 17 August 2022

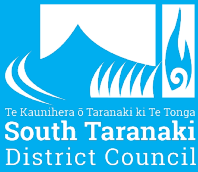
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Pātea Community Board met on 17 August 2022. The Council is being asked to receive the Pātea Community Board minutes from 17 August 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Pātea Community Board meeting held on 17 August 2022.



Menīti Minutes

Ngā Menīti take Poari Hapori o Pātea Pātea Community Board Meeting

Waitōtara Community Hall, 12 Kaipo Street, Waitōtara, Wednesday 17 August 2022 at 4.00 pm

Kanohi Kītea / Present: Deputy Mayor Robert Northcott, Jacq Dwyer (Chairperson), Dianne Lance and Joanne Peacock.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Sara Dymond (Governance and Support Team Leader), Eileen Kolai-Tuala (Community Development Advisor), Fran Levings (Community Development Advisor) and eleven members of the public.

Matakore / Apologies: Maria Ferris.

RESOLUTION

(Ms Dwyer/Deputy Mayor Northcott)

41/22 PA **THAT the apology from Ms Maria Ferris be received.**

CARRIED

The meeting opened with a Karakia.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Owen Savage – Waitōtara School Turf

To protect the Waitōtara School's new all weather turf, which cost \$26,000, fencing at both ends was being built to stop damage caused by cars and bikes. Funding for this was obtained through Pub Charities. A local building and fencing company reviewed the plans and recommended building an additional fence adjoining the two end fences to provide support in strong winds. The Waitōtara School were seeking funding support to cover the cost of the additional fence.

1.2 Constable Ben Patterson – Pātea Police Station

Crime Statistics showed that general crime in Pātea was declining, this was in the timeframe of May 2019 and May 2022. The Pātea Police were moving forward with an initiative to erect security cameras in the town and had also secured an ambulance for Pātea and now needed volunteers. The Pātea Police had engaged with the Pātea Area School through the blue light programme which was looking promising for tamariki.

In terms of the security cameras Deputy Mayor Northcott queried who would lead the initiative. Constable Patterson explained that he was leading the initiative however there had been support from the Pātea Community Patrol. Funding support would be required moving forward.

Deputy Mayor Northcott noted that past efforts to seek volunteers had been minimal and he would like to see it advertised wider as it was an essential service. There was a building and vehicle available so long as there were volunteers.

There were already some existing cameras and it was queried whether the initiative was adding onto those. Constable Patterson explained that the existing cameras were dated in terms of their technology, ideally their intention was to upgrade the existing cameras and expand beyond the Central Business District. There were locations ascertained due to crime that would be suitable locations for cameras.

1.3 Constable Glen Osborne – Waverley Police Station

Constable Osborne was now the fulltime policeman in Waverley. He was working with the community to establish a project to upgrade their existing cameras which were either unreliable or were not positioned appropriately. He also worked closely with the Waverley Community Patrol who understood the systems. The community were a lot happier and the crime rate in Waverley had dropped.

1.4 Saree Rauputu - Community Engagement Advisor for Statistics NZ

Ms Rauputu was the Community Engagement Advisor promoting Census 2023. Census 2023 would be held on 7 March and was used to inform population and funding. In 2018 there was a poor census result as the result of a change in census delivery. This had several implications. She was in the community talking with key stakeholders who were identified as priority response groups about the value of the data, however it was down to advocates and champions like the Board who were trusted in the community to promote what would be good for the community. The South Taranaki District LibraryPlus staff were exceptional and would assist their community to participate in census.

In terms of the types of delivery models Ms Rauputu explained that 70 % would be delivered online and then it depended on the location to what method was used. The aim was to have more people on the ground physically delivering the census.

1.5 Dean Martin – Pātea Board Riders Club (the Club)

The Club has been rejuvenated with renovations carried out on the exterior to ensure the building was watertight and safe. The upstairs space was carpeted and a kitchen facility would be installed enabling it to be used by the community. The Club recently had internet installed and the plan was to install cameras so that the surf and carpark could be monitored and available for the use of Police. The Club offered free surf lessons to the locals and their plans were to introduce this into the local schools getting the teachers involved to teach water safety. Surfing New Zealand have approached him as they want to teach surfing in Taranaki using the Club as their hub. The Council had given the Club the use of below the clubroom that they planned to split and provide local kids access to surfboards.

The Board commended Mr Martin for his efforts in making the Club something worthy for the community.

1.6 Victoria Brown – Hurleyville Hall Society

Ms Brown thanked the Board for their funding support and for suggesting the McBroom Estate that also contributed towards the project. She was pleased to say that the project was now underway.

1.7 Jacq Dwyer on behalf of Don and Trish Adams – Flooding on Kent Street, Pātea

Mr and Mrs Adams highlighted some areas of improvement for the Pātea area. They would like to see regular inspections and cleaning of culverts from the top of Bedford Street down to the beach, sweeping of all kerbs by the 'road sucker truck' and the cutting of the grass on the footpath edge. It was suggested that this be added to the Council's routine general maintenance programme. In addition, the fire hydrants covers needed to be lifted throughout Egmont Street as they had sunk due to heavy traffic, freedom camping signage installed at the southern lookout advising freedom campers of their responsibilities, installation of rubbish bins at both lookout sites and the suggestion to install temporary cameras to reduce the vandalism at the Domain.

1.8 David Welch – Waitōtara Bridge

Mr Welch commended the contractors for their workmanship of their concrete work undertaken underneath the Waitōtara Bridge.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 6 July 2022.

RESOLUTION

(Ms Dwyer/Ms Peacock)

42/22 PA THAT the Pātea Community Board adopts the minutes from the meeting held on 6 July 2022 as a true and correct record.

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Fund Application

The report provided a summary of the applications received to the August 2022 Local Discretionary Funds including the current status of the Board's Fund. Revised budgets were included which were inclusive of any carry overs from the 2021/22 year.

RESOLUTION

(Ms Dwyer/Ms Lance)

43/22 PA THAT the Pātea Community Board receives the Local Discretionary Fund Application Report.

CARRIED

Pātea Community Board

An application was received from the Pātea Community Board to provide a memorial for the Pātea freezing works.

RESOLUTION**(Deputy Mayor Northcott/Ms Peacock)**

- 45/22 PA** **THAT the Pātea Community Board allocates \$810.00 from their Discretionary to the Pātea Community Board to provide a memorial for the Pātea freezing works.**

CARRIED**Waitōtara School**

An application was received from the Waitōtara School to build a fence around the all weather turf at the school.

RESOLUTION**(Ms Lance/Deputy Mayor Northcott)**

- 44/22 PA** **THAT the Pātea Community Board allocates \$2,000 from their Discretionary Fund to the Waitōtara School to build a fence around the all weather turf at the school.**

CARRIED**4. Ngā Take Kawea / Items for Action****4.1 Pātea Freezing Works Memorial**

Funding had been sourced and the rock was now onsite. The cleaning up of the site would continue and the sign would be installed the week prior to the memory blessing. The Hunter Shaw Building had been booked and there would be a market from 10 am until 1 pm under the waka.

4.2 Waverley Shelters

It was hoped that the shelter would be completed by Christmas.

5. Pūrongo-Whakamārama / Information Reports**5.1 Community Development Activity Report**

The report updated the Pātea Community Board on progress with community development projects and activities across the District and other items of interest.

Mrs Levings updated that there had been a third meeting for the Waverley Revitalisation Plan and there had been positive feedback from the co-design group in regards to the vision and what they saw for their community and how they would like things brightened up. Another meeting was suggested for a month's time.

Deputy Mayor Northcott queried how the revitalisation funding would be rolled out. Mrs Levings explained that the community ideas collected throughout the consultation period was discussed with the co-design group. From those discussions the Community Development Advisor would investigate options and then implement the project when the budget was available. It was about starting small and expanding the heart as the budget allowed.

Mayor Nixon commented that Elektra was set to go ahead in September. The event was shifted forward to ensure the park was dark enough by the time the event started to get the full effect of the lights and glow areas. Children created pieces of artwork through the Happening Holiday Programme that would form part of the event.

RESOLUTION

(Ms Dwyer/Ms Peacock)

46/22 PA THAT the Pātea Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – June and July 2022

The report updated the Board on a range of library activities and statistics across the District for June and July 2022.

RESOLUTION

(Ms Dwyer/Ms Lance)

47/22 PA THAT the Pātea Community Board receives the District LibraryPlus Report for June and July 2022.

CARRIED

5.3 Environmental Services Activity Report – June and July 2022

The report updated the Board on activities relating to the Environmental Services Group for June 2022.

The report presented data for two months which had indicated the start of a declining trend for consent volumes both in building and resource consents. However, the new housing data remained strong with ten new houses on the books for June. An error with the statistics for July was noted which would be investigated however this did not impact the lot yield data. In terms of compliance the Pātea Cool Store, the Council had received a report from the engineer and there were serious concerns raised around the structural integrity of some of the rooms. Fencing would be erected and he was working with the Community Development Team around the coordination of the memorial in September with messaging going out on what would be seen. The statistics for animal control were unsatisfactory, the Council was investigating roaming dogs specifically in Waverley and wandering stock in Watōtara. There was a lot of activity in the Environment and Sustainability Team specifically the Pātea Reforestation Project and the extension of the reforestation in Pātea if the Council was successful in receiving the Better Off Funding.

Mayor Nixon was pleased to see the statistics on building happening in the District which for June was \$10.3 million worth of building consents. He commended staff for achieving 87% of building consents being processed within the statutory time frame and 100% of resource consents.

RESOLUTION

(Ms Dwyer/Deputy Mayor Northcott)

48/22 PA THAT the Pātea Community Board receives the Environmental Services Activity Report for May 2022.

CARRIED

5.4 Pātea Facilities Usage Report

The Facilities Usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Ms Dwyer/Ms Lance)

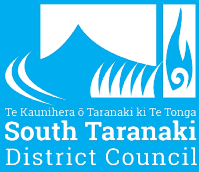
49/22 PA THAT the Pātea Community Board receives the Facilities Usage Report.

CARRIED

The meeting concluded at 5.00 pm.

Dated this day of 2022.

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CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

4

To	Extraordinary Council
Date	28 September 2022
Subject	Audit and Risk Committee – 21 September 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Audit and Risk Committee met on 21 September 2022. The Council is being asked to receive the Audit and Risk Committee minutes from 21 September 2022 for their information.
2. There was one recommendations within the minutes for the Council to consider.
3. The Audit and Risk Committee moved a recommendation 53/22 AR that the Council approves the fourth Quarter Financial and Non-Financial Performance Report for the period ending 30 June 2022.

Taunakitanga / Recommendation

THAT the Council;

- 1) Receives the minutes of the Audit and Risk Committee meeting held on 21 September 2022.
- 2) Adopts recommendation 53/22 AR from the Audit and Risk Committee;

THAT the Council approves the fourth Quarter Financial and Non-Financial Performance Report for the period ending 30 June 2022.



Menīti Minutes

Ngā Menīti take o te Komiti Arotake me te Haumarū Audit and Risk Committee Meeting

Council Chamber, Albion Street, Hāwera on Monday 22 August 2022 at 11.00 am

Kanohi Kitea / Present: Philip Jones (Chairperson), Mayor Phil Nixon, Councillors Gary Brown, Jack Rangiwahia, Chris Young, Te Aroha Hohaia (Iwi Representative).

**Ngā Taenga-Ā-Tinana
/ In Attendance:**

Waid Crockett (Chief Executive), Liam Dagg (Group Manager Environmental Services), Claire Bourke (Assistant Accountant), Sam Greenhill (Governance and Support Officer), Vipul Mehta (Acting Executive Manager Business Services, Finance), Ahmed Mohamed (Risk and Internal Audit Manager), Cath Sheard (Libraries and Cultural Services Manager), Garth Gregory, Priya Patel (Mercer), Peter Heine, Trent Koch, Glen Venavals (First Sentier), Darren Williamson (Marsh).

Matakore / Apologies: Councillor Andy Beccard.

RESOLUTION

(Mayor Nixon/Cr Brown)

50/22 AR **THAT** the apology from Councillor Andy Beccard be received.

CARRIED

1. Whakaaetia ngā Minitī / Confirmation of Minutes

1.1 Audit and Risk Committee minutes held on 8 June 2022

In response to a query regarding the insurance discussion it was noted that the insurance company, Marsh, would be presenting at the meeting to provide information on the Council's insurance.

RESOLUTION

(Cr Young/Mayor Nixon)

51/22 AR **THAT** the Audit and Risk Committee adopt the minutes of their meeting held on 8 June 2022 as a true and correct record.

CARRIED

2. Pūrongo / Reports

2.1 Mercer Quarterly Investment Monitoring Report – June 2022

The report provided an update on Long Term Investment Fund (the Fund) for quarter ending June 2022. The overall return of the Fund for the quarter was negative. Some fund managers were under performing with Nico being the only manager to have a positive return. It was queried if the comments about the Shanghai lockdown were out of date as the war in Ukraine and the China lockdown could be considered bigger concerns. It was noted that when China slowed down the rest of the world slowed down with it.

RESOLUTION

(Cr Rangiwhia/Cr Brown)

52/22 AR **THAT the Audit and Risk Committee receives the Mercer Quarterly Investment Monitoring Report – June 2022.**

CARRIED

2.2 Quarterly Financial and Non-Financial Performance Report for period ending 30 June 2022

The report contained the financial variance report and the performance measures report for the fourth quarter of the financial year to 30 June 2022. The report contained Council officers' commentary on variances for the Council's activities and support centres and management comments on variances had also been included where relevant.

The revaluation of assets was still being finalised. Audit New Zealand would not be conducting the final audit, this would be carried out by Deloitte.

In response to a query regarding the increase in employment entitlements it was noted that this was in terms of holiday pay. A concern was raised that there was a risk because of this however it was noted that leave was monitored closely and staff with high levels of outstanding leave were encouraged to use this. There had been more leave activity with the opening of borders.

It was queried if the increase in public toilets expenditure was due to the cost of running the pods. This was taken on notice and information would be provided back to the Committee as this was an area of interest for the Councillors.

There had been an increase in spending for consultants due to the amount of reform work taking place. Due to a limited capacity of experience and a limited market there had been an increase in the cost of consultants.

There had been unprecedented amounts of consents received which had resulted in consultants being required to meet timeframes. Consent numbers were on a downward trend and contractor numbers were likely to drop off. Fees and charges had also been altered to allow the ability to recover costs.

In response to a query regarding a delay in financial contributions being received it was noted that this was due to the subdivision consents not being lodged yet.

There had been issues with the Ōpunakē water in the last week. Issues had started to be investigated by staff. It was suggested that the proposed work in a few years' time be brought forward however if this work was brought forward other work would need to be carried over in order to maintain the proposed yearly rate increase.

In response to a query regarding roading complaints it was noted that people did not necessarily know the difference between roads looked after by the Council versus Waka Kotahi.

In response to a query regarding a 0.75% for complaints was not achieved it was noted that the aim was less than 5 per 1000. It was suggested that this needed to be written clearer.

RECOMMENDATION

(Ms Hohaia/Mayor Nixon)

53/22 AR THAT the Audit and Risk Committee recommends the Council approves the fourth Quarter Financial and Non-Financial Performance Report for the period ending 30 June 2022.

CARRIED

3. Pūrongo-Whakamārama / Information Reports

3.1 Audit and Risk Committee Workplan

It was queried if there should be additional information provided to the next Council to explain what the purpose of the Audit and Risk Committee was. It was noted that this was not currently on the workplan but could be part of the induction process.

RESOLUTION

(Cr Young/Cr Brown)

54/22 AR THAT the Audit and Risk Committee receives the workplan for the period 2022/23.

CARRIED

3.2 Outstanding Debt as at 30 June 2022

The report contained financial variance information relating to age trial balances for all debtors and the variance of outstanding debt for rates up to 30 June 2022.

In response to a query regarding the rates debt being almost doubled it was noted that this would be looked into and information would be provided back to the Committee.

RESOLUTION

(Ms Hohaia/Cr Brown)

55/21 AR THAT the Audit and Risk Committee receives the outstanding debt report as at 30 June 2022.

CARRIED

3.3 Capital Projects Progress Report

The report provided an update on the 2021/22 capital works programme.

More money had been spent on the capital works programme than in previous years. Concerns were raised around budgets set and if the right contingencies were in place for price increases.

It was important to look at the project management structure for the Digital Transformation Strategy to ensure staffing was not an issue. It was a project that should not be underestimated. It was hoped that there would be a direct procurement with the current provider.

RESOLUTION

(Cr Young/Ms Hohaia)

- 56/21 AR** **THAT the Audit and Risk Committee receives the Capital Projects Progress Report for Quarter Four of the 2021/22 financial year.**

CARRIED

3.4 STDC Climate Change Risk Assessment, Stage 1 Report

The report provided the findings from Stage 1 of the Council's Climate Change Risk Assessment.

The rating assessment for the Stage 1 used was slightly different from what the Council used and was being looked at to be aligned. It was noted that an informal discussion with the new Committee would be held to identify what the Committee expected, what the risks were and what the options were.

RESOLUTION

(Ms Hohaia/Cr Rangiwahia)

- 57/21 AR** **THAT the Audit and Risk Committee receives and notes the information contained in the Climate Change Risk Assessment, Stage 1 Report (Attachment 1) and risk spreadsheet (Appendix 1).**

CARRIED

Meeting adjourned 12.15pm

Meeting reconvened 12.45pm

4. Nga Whakataunga kia noho tūmataiti kore/Resolution to Exclude the Public

RESOLUTION

(Cr Brown/Cr Young)

- 58/22 AR** **THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Presentation – First Sentier	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in their disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Confirmation of Minutes 8 June 2022		
3. Mercer Quarterly Investment Monitoring Report – June 2022		
4. Presentation - Marsh		
5. Committee Discussion		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
1, 3, 4	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).
5	Is to protect the privacy of natural persons, including that of the deceased natural persons (Schedule 7(2)(a)).

CARRIED

5. Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Mayor Nixon/Cr Brown)

61/22 AR **THAT** the Audit and Risk Committee resumes in open meeting.

CARRIED

The meeting concluded at 2.35 pm

Dated this day of 2022

.....
CHAIRPERSON



Ngā Menīti Komiti Committee Minutes

4

To	Extraordinary Council
Date	28 September 2022
Subject	Te Kāhui Matauraura – 24 August 2022

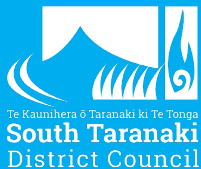
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Kāhui Matauraura met on 24 August 2022. The Council is being asked to receive Te Kāhui Matauraura minutes from 24 August 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Kāhui Matauraura meeting held on 24 August 2022.



Menīti Minutes

Ngā Take Mēniti o te Kāhui Matauraura Te Kāhui Matauraura

Council Chamber, Albion Street, Hāwera on Wednesday 24 August 2022 at 10.00 am

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Rob Northcott, Councillor Aaron Langton, John Hooker (Te Korowai o Ngāruahine), Ngapari Nui, Turangapito Parata, Graham Young (Te Rūnanga o Ngāti Ruanui), Leanne Horo, John Niwa (Te Kāhui o Taranaki), Marty Davis *online*, Hinewai Katene *online* (Te Kāhui o Rauru).

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Herbert Denton (Works Delivery Manager), Samantha Greenhill (Governance and Support Officer), Reg Korau (Iwi Liaison Advisor), Cath Sheard (Libraries and Cultural Services Manager), Bonita Bigham (Te Maruata).

Matakore / Apologies: Councillor Andy Beccard and Ferinica Hawe-Foreman (Te Korowai o Ngāruahine).

MŌTINI / RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

47/22 TKM **THAT** the apologies from Councillor Andy Beccard and Ferinica Hawe-Foreman (Te Korowai o Ngāruahine) be received.

TAUTOKO / CARRIED

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Te Kāhui Matauraura Committee held on 13 July 2022.

It was noted that Leanne Horo was an apology for the hui held on 13 July.

MŌTINI / RESOLUTION

(Mr Hooker/Mr Young)

48/22 TKM **THAT** the minutes of Te Kāhui Matauraura meeting held on 13 July 2022 be confirmed as a true and correct record.

TAUTOKO / CARRIED

2. Ngā Take Kawea / Items for Action

2.1 Road Naming Policy

It was noted that the Road Naming Policy could now be removed from Items for Action. The Policy had been signed off by the Council and would be used once an application had been received. It was highlighted that due to the Policy being new there was still a period needed to ensure the Policy worked and this could not be done until an application was received. Adjustments to the Policy would be made if required once the Policy had been used.

2.2 2022 Local Body Elections

It was noted that it was good to see an election for both seats in the Māori wards. After fighting to have the wards established the Iwi groups wanted to ensure suitable candidates were nominated.

2.3 Iwi-Council Partnership Strategy

Another hui was being held on Monday 29 August for the Iwi-Council Partnership Strategy and good progress was being made.

3. Pūrongo-Whakamārama / Information Reports

3.1 Environmental Services Activity Report – June and July 2022.

The report updated Te Kāhui Matauraura on activities relating to the Environmental Services Group for the months of June and July 2022.

Two months of data were included within the report. For the first time in a while there had been a reduction in the number of building and resource consents however there were still a lot of new houses being built. There had been a focus on compliance issues with legal action being sought on a number of properties. The animal control area was still an item of concern especially in Hāwera. There were a number of projects being focussed on in the Environment and Sustainability area including the Climate Change Risk Assessment Stage 2 and the Organic Waste feasibility study.

In response to a query regarding a cow being stood down it was noted that this was when animal control officers attended a call out and the police also attended and stood the animal control officers down, not the cow.

In response to a query regarding a statement made in the National Policy Statement for Indigenous Biodiversity submission it was noted that this was due to the statement pushing a new approach for Iwi engagement while the Council already had robust relationships with Iwi in the District and the Region. Stage 2 of the risk assessment would be broader and would bring in Iwi engagement.

In response to a query regarding Iwi funding for consents referred to Iwi it was noted that it was not picked up in the current fees and charges however would be investigated.

It was requested that a conversation be had between the Council and the Iwi groups to discuss their view on the 3 waters reform. It was noted that the Committee was involved in discussion very early on however Iwi had changed their view on the reform. There were frustrations raised around the Government's promise to consult which was then taken away.

MŌTINI / RESOLUTION

(Mr Hooker/Ms Horo)

49/22 TKM THAT Te Kāhui Mataura receives the Environmental Services Activity Report – June and July 2022.

TAUTOKO / CARRIED

3.2 Community Development Activity Report

The report updated Te Kāhui Mataura on progress with the community development projects and activities across the District and other items of interest.

Work was ongoing to the work at the Pātea Freezing Works. It was hoped that the informational sign would be complete in time for the anniversary of the closing. The Pātea Community Board were still looking to restore the gates of the Pātea Freezing Works also.

In response to a query regarding school selection for the driver training at the Manfeild Racetrack it was noted that attendees were selected from the attendees who participated in the Advanced Driver training weekend delivered in Hāwera in May.

It was queried if left over funding from the Tangata Whenua Liaison Fund was carried over to the following financial year. It was highlighted that typically there were not enough applications to the Fund to use the full amount allocated to each Iwi group. It was suggested that options for the Fund could be considered to allow applicants to apply throughout the year similarly to the Community Board funding.

MŌTINI / RESOLUTION

(Deputy Mayor Northcott/Mr Niwa)

50/22 TKM THAT Te Kāhui Mataura receives the Community Development Activity Report.

TAUTOKO / CARRIED

3.3 Pouherenga-ā-iwi Activity Report

The report updated Te Kāhui Mataura on general activities that concerned all Iwi groups and the organisation and activities relevant to each Iwi for the period June 2022 to August 2022.

There was an issue with the cultural design for Te Ramanui which had just been identified. It was noted that the design would be covered by shelves in areas and direction from the Committee was sought to find a solution.

In response to a query regarding work in the civil defence space it was noted that this work was being led by work that TEMO was completing. The work by TEMO was to be used as a platform to restart conversations with Iwi. It was recognised that conversations with Iwi in regards to civil defence could have been handled better than in the past. It was

noted that it was critical to have a risk assessment to identify areas most at risk rather than trying to cover all marae at one time. Iwi members highlighted that there needed to be a focus on all marae as the last weather events had been an issue for all rivers.

An action plan was under way to initiate the rāhui process. A letter of support from the Council was requested and had been provided.

It was noted that a hui with the feasibility team and hapū was going to be held in relation to the pest control at Turuturu Mokai.

In response to a query regarding the Pātea Moles it was noted that there was a plan in place and Iwi would be spoken with before any work began.

A celebration/commemoration at the Te Ngutu o te Manu site was being held on Saturday 17 September at dawn.

MŌTINI / RESOLUTION

(Ms Horo/Mr Parata)

51/22 TKM THAT Te Kāhui Mataura receives the Pouherenga-ā-Iwi Activity Report.

TAUTOKO / CARRIED

3.4 Community Services Activity Report

The report update Te Kāhui Mataura on recent and current activities by the Community Services Group across the District and other items of interest.

The Committee commended the LibraryPlus staff for their activities during Puanga with it being well received. It was hoped that in future the event would be held in collaboration with the Community Development Advisors to have staff who had moved departments remain involved in the event.

MŌTINI / RESOLUTION

(Mr Hooker/Mr Niwa)

52/22 TKM THAT Te Kāhui Mataura receives Community Services Activity Report.

TAUTOKO / CARRIED

3.5 Te Maruata Update

An update on the main points of work being undertaken on the Committee's behalf within Te Maruata was provided. The conference last month had more than 100 attendees. For the Māori wards there were more than twice the number of applicants for those positions which was more than the general wards. Te Maruata were developing a database to all new Māori seats Elected Members to contact people with the needed skillset for their questions.

A hui would be held with Te Maruata in early December however a date and location were still to be set. Local Government New Zealand were supplying a copy of the book 'Tikanga' to each Elected Member however there were queries if this included Community

Boards as well. It was hoped that updates from Te Maruata would still be provided moving forward.

4. Take Whānui / General Issues

4.1 Elected Members Bus Trip

The Iwi groups received a request from the Governance team to highlight places of interest for the District bus tour for Elected Members. It was requested that more information be provided on how much time was available and other requirements.

4.2 Water Issues

The water issues experienced in Eltham were acknowledged and it was noted that updates on progress would continue to be provided. Work was being done to resolve the matters before looking at future plans for a long term fix. In response to a query it was noted that the plant was designed to take wastewater and the storm water that caused the issues was additional. Smoke testing could be carried out however this identified inflow issues while infiltration was a bigger issue. Infiltration issues could be identified through manhole inspections and CCTV footage. There was not enough visibility due to flooding for CCTV footage in Eltham and sucker trucks were being used to reduce the levels. Infiltration issues had been ongoing for at least 20 years and it was suggested that a wider more systematic approach might be needed. It was highlighted that issues arising now were still a result of the February storms.

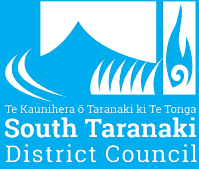
**Ko te wā whakamutunga 11.30 o te ata.
Meeting closed at 11.30 am.**

(Ko te rangi / dated this)

(te rā o / day of)

2022.

.....
TIAMANA / CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Extraordinary Council
Date	28 September 2022
Subject	Environment and Hearings Committee – 24 August 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Environment and Hearings Committee met on 24 August 2022. The Council is being asked to receive the minutes from 24 August 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 24 August 2022.



Menīti Minutes

Ngā Menīti take o te Komiti Taiao me ngā Whakawā Environment and Hearings Committee

Held in Council Chamber, Albion Street, Hāwera on Wednesday 24 August 2022 at 4.00 pm

Kanohi Kitea / Present: Steffy Mackay (Deputy Chairperson), Aaron Langton, Deputy Mayor Robert Northcott, Diana Reid and Bonita Bigham (Iwi Representative).

Ngā Taenga-Ā-Tinana / In Attendance: Liam Dagg (Group Manager Environmental Services), Sara Dymond (Governance and Support Team Leader) and Jess Sorensen (Planning and Development Manager).

Matakore / Apologies: Nil.

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Environment and Hearings Committee on 13 July 2022.

Councillor Reid sought clarification around comments made in relation to the Pātea Cool Stores. Mr Dagg explained that because of the significance of the danger parts of the Cool Stores posed, it triggered section 129 of the Building Act 2004, whereby a warrant the Chief Executive could take immediate action. He commented that hoardings would be erected where the parts of the building were deemed most at risk. The Council was waiting for information from the construction engineer.

It was noted that hoardings were a temporary solution however Deputy Mayor Northcott queried what the long term solution was. Mr Dagg explained that the Council was considering what the potential future options were for the structure.

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

20/22 EH **THAT the Environment and Hearings Committee adopts the minutes from the meeting held on 13 July 2022 as a true and correct record.**

CARRIED

2. Pūrongo / Report

2.1 Application for Two Lot Subdivision

Mrs Sorensen took the report as read however briefed the Committee on some of the recommendations and how it resulted in an extensive list of conditions on a rural subdivision.

The application was received and a request for further information (RFI) was made for a landscape impact assessment to identify those affected parties. There were some conditions that related to development controls which came out of that report as well as the detailed site investigation that was requested because it had been identified that the land held activity that was listed on the hazardous activities industrial list, for example chicken farms. It was the refuelling stations and chemical storage that made the land hazardous. The contamination site was specific which was the reason for consent notice 13 and the development controls that mitigated the intensity of two dwellings on the parent property. The application was not intended to move towards a residential section, their intention was to remain as productive land hence the consent notice saying that should a dwelling be built there would need to be measures put in place around how construction occurred and also the ongoing site maintenance.

In terms of the hazardous soil area Ms Bigham queried whether there was concern for the contaminates to move around the section because of the current weather events. The contour of the land looked flat however did pooling occur or were there natural areas where the water ran to and that crossed the contaminated areas. Mrs Sorensen noted that the contaminates had been there for some time and some were heavy metals so she did not expect them to move much in the soil.

Councillor Mackay asked Mrs Sorensen to expand on the consultation that took place with the potential affected parties. Mrs Sorensen explained that originally the applicant went out to obtain written approval by the affected parties although the affected parties list grew because of the RFI. Those affected parties did not have the pre lodgement application conversations with the applicant however they all were notified by the Council through the limited notification process. There were no submissions received.

Deputy Mayor Northcott sought clarification that if the application was approved and a dwelling was erected within the bulk and location it would be a permitted activity therefore there would be no affected parties. Mrs Sorensen explained that there would be no affected parties for the dwelling itself however there still might be a requirement under the National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health (NESCS) but it was anticipated that at least one dwelling was permitted on that allotment per site as per the District Plan.

In terms of the water tank and the potential for its relocation to result in contaminated soil being moved Mrs Sorensen explained that it was not anticipated that the movement of the water tank would lead to contamination of soil. The positioning of the water tank was the reason for condition 4 that the tank either needed to be removed or an easement provided for the pipe and the tank that went to the dwelling. The Council had indicated that the preference was for the water tank to be shifted but because that party did not come forward a condition had to be included.

Regarding the easement Mrs Sorensen confirmed that the easement stayed on the title until it was surrendered. At that stage the Council would ensure that services were put in place or the easement remained.

The Committee's consensus with regard to the water tank was that an easement would not be the preferred arrangement however acknowledged that including condition 4 was the best outcome considering the owners did not engage in the process.

The application would be considered in the public excluded.

2.2 Plan Change – Designations (Schedule 3)

The report was an administrative paper to inform the Committee of changes to Schedule 3 Designations of the Operative South Taranaki District Plan. Several designations were granted consent prior to 2022 however were yet to be incorporated into the operative District Plan. These designation changes included adding or altering text and maps, which did not require a full scale consultation process as set out in Schedule 1 of the Resource Management Act (RMA).

RESOLUTION

(Deputy Mayor Northcott/Cr Reid)

21/22 EH THAT the Environment and Hearings Committee:

- a) **Approves the addition of the Mokoia Substation and Nukumarū Station Road Extension designations into Schedule 3 of the District Plan.**
- b) **Approves the alteration of the St Joseph's School in Ōpunakē (D28) and Kaponga Water Reservoir (D117) designations in Schedule 3 of the District Plan.**

CARRIED

3. Pūrongo-Whakamārama / Information Report

2.1 Environmental Services Activity Report – June and July 2022

The report updated the Environment and Hearings Committee on activities relating to the Environmental Services Group (the Group) for the month of June and July 2022.

Councillor Reid alluded to the increase in productive farmland being used for residential purposes and queried the circumstances around them. Mrs Sorensen explained that these were rural subdivisions granted as a controlled activity which did not come before the Committee. Ms Bigham commented that when going through the District Plan review this issue was at the foremost in their minds to stop the splintering of rural land. It was thought that putting a balance lot would be a good deterrent and this had stopped the quarter acre splintering however it had not eventuated how they had hoped.

RESOLUTION

(Ms Bigham/Deputy Mayor Northcott)

22/22 EH **THAT** the Environment and Hearings Committee receives the Environmental Services Activity Report – June and July 2022.

CARRIED

4. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Mackay/Deputy Mayor Northcott)

23/22 EH **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to	Ground(s) under section 48(1) for the passing of this resolution
1. Report – Application for Two Lot Subdivision	To Enable the Committee to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)

CARRIED

5. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Langton/Deputy Mayor Northcott)

25/22 EH **THAT** the Environment and Hearings Committee resumes in open meeting and agrees that the decisions be released to the public once the applicants have been notified of the decisions.

CARRIED

The meeting concluded at 4.45 pm.

Dated this day of 2022.

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CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

4

To	Extraordinary Council
Date	28 September 2022
Subject	Policy and Strategy Committee – 5 September 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 5 September 2022. The Council is being asked to receive the Policy and Strategy Committee minutes from 5 September 2022 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation 60/22 PS that the Council agrees to rescind resolution (32/13 PD): THAT the status of Centennial Close is progressively changed to rental housing as units are vacated or the re-purchase of the units are negotiated, and the property is offered for sale as a going concern once a stable tenancy record has been established and agrees to retain Centennial Close as Housing for the Elderly, tenanting the units under the criteria in the Housing for the Elderly Policy.

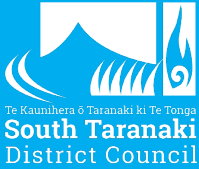
Taunakitanga / Recommendation

THAT the Council;

1. Receives the minutes of the Policy and Strategy Committee meeting held on 5 September 2022.
2. Adopt recommendation 60/22 PS from the Policy and Strategy Committee;

THAT the Council;

- a) Agrees to rescind the following resolution (32/13 PD): THAT the status of Centennial Close is progressively changed to rental housing as units are vacated or the re-purchase of the units are negotiated, and the property is offered for sale as a going concern once a stable tenancy record has been established.
- b) Agrees to retain Centennial Close as Housing for the Elderly, tenanting the units under the criteria in the Housing for the Elderly Policy.



Menīti Minutes

Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Held in the Council Chamber, Albion Street, Hāwera on Monday 5 September 2022 at 1.00 pm.

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Mark Bellringer, Gary Brown, Celine Filbee, Steffy Mackay, Jack Rangiwahia, Bryan Roach and Chris Young.

**Ngā Taenga-Ā-Tinana /
In Attendance:**

Jacq Dwyer (Pātea Community Board Representative), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Liam Dagg (Group Manager Environmental Services), Sara Dymond (Governance and Support Team Leader), Katherine Pollard (Senior Tenancy and Facilities Officer), Gerard Langford (Communications Manager), Anne Sattler (Senior Policy Advisor) and one media.

Matakore / Apologies: Councillors Andy Beccard, Aaron Langton and Diana Reid.

RESOLUTION

(Cr Roach/Cr Young)

58/22 PS **THAT** the apologies from Councillors Andy Beccard, Aaron Langton and Diana Reid be received.

CARRIED

1. Whakaae i Ngā Mēniti / Confirmation of Minutes

1.1 Policy and Strategy Committee held on 25 July 2022.

RESOLUTION

(Cr Young/Cr Brown)

59/22 PS **THAT** the Policy and Strategy Committee adopts the minutes from the meeting held on 25 July 2022 as a true and correct record.

CARRIED

2. Pūrongo / Reports

2.1 Future of Centennial Close, Hāwera

The report asked the Council to consider retaining the Centennial Close complex as Housing for the Elderly and the 2013 resolution be rescinded.

The Council acknowledged the increasing demand for this type of housing and the suitability of the site. The consensus was to retain the Centennial Close complex.

RECOMMENDATION

(Deputy Mayor Northcott/Cr Roach)

60/22 PS **THAT** the Policy and Strategy Committee recommends the Council:

- a) Agrees to rescind the following resolution (32/13 PD): **THAT** the status of Centennial Close is progressively changed to rental housing as units are vacated or the re-purchase of the units are negotiated, and the property is offered for sale as a going concern once a stable tenancy record has been established.
- b) Agrees to retain Centennial Close as Housing for the Elderly, tenating the units under the criteria in the Housing for the Elderly Policy.

CARRIED

3. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Brown/Cr Mackay)

61/22 PS **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Policy and Strategy Committee minutes 25 July 2022.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice of disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

4. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Mackay/Cr Brown)

63/22 PS THAT the Policy and Strategy Committee resumes in open meeting.

CARRIED

The meeting concluded at 2.09 pm.

Dated this day of 2022.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

4

To	Extraordinary Council
Date	28 September 2022
Subject	Audit and Risk Committee – 21 September 2022

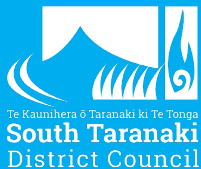
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Audit and Risk Committee met on 21 September 2022. The Council is being asked to receive the Audit and Risk Committee minutes from 21 September 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Audit and Risk Committee meeting held on 21 September 2022.



Menīti Minutes

Ngā Menīti take o te Komiti Arotake me te Haumaru Audit and Risk Committee Meeting

Council Chamber, Albion Street, Hāwera on Wednesday 21 September 2022 at 1.00 pm

Kanohi Kitea / Present: Philip Jones (Chairperson), Mayor Phil Nixon, Councillors Andy Beccard, Gary Brown, Jack Rangiwahia, Chris Young, Te Aroha Hohaia (Iwi Representative).

**Ngā Taenga-Ā-Tinana
/ In Attendance:**

Waid Crockett (Chief Executive), Marianne Archibald (Group Manager Corporate Services), Darleen Christie (Privacy and Purchasing Advisor), Jill Manaia (Health and Safety Advisor), Vipul Mehta (Executive Manager Business Services, Finance), Andrew Ritson (Legal and Procurement Manager), Simon Walkinshaw (People and Capability Manager) and Becky Wolland (Policy and Governance Manager).

Matakore / Apologies: Councillor Gary Brown for lateness.

RESOLUTION

(Mr Jones/Mayor Nixon)

62/22 AR **THAT** the apology from Councillor Brown for lateness be received.

CARRIED

1. Whakaaetia nga Menīti / Confirmation of Minutes

1.1 Audit and Risk Committee minutes held on 22 August 2022

RESOLUTION

(Cr Young/Cr Rangiwahia)

63/22 AR **THAT** the Audit and Risk Committee adopt the minutes of their meeting held on 22 August 2022 as a true and correct record.

CARRIED

2. Pūrongo-Whakamārama / Information Reports

2.1 Audit and Risk Committee Workplan

Mr Jones asked if the Annual Report would be presented to the Audit and Risk Committee prior to the Council adopting. Mr Mehta advised that the fourth quarter financial and non-financial reports presented at the previous Committee meeting covered most of the annual report content. However a number of adjustments were required particularly in regards to the

reevaluations recently undertaken, as there had been a significant increase in the value of assets. Audit were expected on site from late October through to adoption planned for 28 November 2022.

Mr Crockett noted that in the near future the Committee would likely be presented with opportunities to use the Long Term Investment Fund (the Fund) for local investments.

RESOLUTION

(Mr Jones/Ms Hohaia)

64/22 AR THAT the Audit and Risk Committee receives the workplan for the period 2022/23.

CARRIED

2.2 Procurement Audit Recommendations Update

In 2015 Audit New Zealand made several recommendations to the improvement of Council's procurement processes, which was later supported by an internal audit undertaken in 2021. This report provided an update on the progress of recommendations and a timeline for the implementation of the remaining recommendations.

Mr Ritson provided an update on the progress of implementing the recommendations from the audits, the amended Procurement Manual and a plan to hold a workshop in the new year to discuss a procurement strategy for the organisation.

The Committee agreed that the Procurement Manual was an operational document. Although it was important for the Mayor and Councillors to know that there was a manual in place, their key role was to set the strategy for the organisation. Mr Jones anticipated that amendments would be required to the Procurement Policy and Manual following the procurement strategy workshop next year. The Policy would then be reviewed and adopted by the Committee along with the amended manual for the Committee's information.

The Committee proposed several changes to the manual.

- Section 5.1.1 – remove the actual FAR rate percentage figure and amend wording to include the word “current FAR rate”.
- Appendix B Technical Skills – it was suggested that training programmes be put in place for officers managing larger or ongoing contracts. Mr Jones supported this however believed this should be discussed as part of the Procurement Policy/Strategy.
- Section 2 Definitions – a concern was raised regarding the definition of Tender or Quote which allowed verbal quotes. Mr Crockett advised this would be rare and would typically be used during an emergency situation. Mr Jones agreed however said that a statement needed to be included that the verbal quote must be confirmed in writing after.
- Section 3.3 Assessing Risk – it was queried whether there were sufficient categories of risk listed and whether assessment of risks aligned with the organisation's strategic risks. It was also noted that specific risks for non-standard projects needed to be identified.
- Section 3.4 Whole of Life – it was considered that this section required further work to have a stronger focus on the costs associated with carbon emissions.
- Section 3.5 Preparing a Procurement Plan – it was considered that two types of procurement plan templates would be required. A template for simple procurement plans and a template for more complex procurement plans. Mr Ritson confirmed that this work was currently underway. Mr Jones said that it was important for the Council to review more complex procurement plans and suggested a criteria for how and when plans should be brought back to the Council be developed.

RESOLUTION

(Mayor Nixon/Cr Young)

65/21 AR **THAT** the Audit and Risk Committee receives the Procurement Audit Recommendations Update Report.

CARRIED

3. Nga Tōkeketanga kia noho tūmatanui kore/Resolution to Exclude the Public

RESOLUTION

(Cr Beccard/Mr Jones)

66/22 AR **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes 22 August 2022	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Quarterly Risk Management Status Report		
3. Quarterly Internal Audit Status Report		
4. Health and Safety Report period 1 June to 31 August 2022		
5. Privacy Breach Update (June-August)		
6. Quarterly Cyber Security Report		
7. Committee Discussion		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest

1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
2, 3, 4, 5, 6	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).
7	Is to protect the privacy of natural persons, including that of the deceased natural persons (Schedule 7(2)(a)).

CARRIED

4. Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Cr Brown/Cr Young)

73/22 AR THAT the Audit and Risk Committee resumes in open meeting.

CARRIED

The meeting concluded at 2.51 pm

Dated this day of 2022

.....
CHAIRPERSON



Ngā Menīti o nga Komiti Herenga o Taranaki Joint Committee Minutes

5

To	Extraordinary Council
Date	28 September 2022
Subject	Taranaki Regional Council Joint Committee Minutes

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to receive the Taranaki Civil Defence Emergency Management Group Committee minutes for their information.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Civil Defence Emergency Management Group Committee held on 12 August 2022 for their information.



Committee: Taranaki Emergency Management Group Joint Committee
Date: 12 August 2022, 10.30am
Venue: Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford
Document: 3095084

Present	Councillor	M J Cloke	Taranaki Regional Council (<i>Chairman</i>)
	Mayor	N Volzke	Stratford District Council
	Mayor	P Nixon	South Taranaki District Council
	Mayor	N Holdom	New Plymouth District Council
Attending	Mr	S Ruru	Taranaki Regional Council <i>zoom</i>
	Mr	S Hanne	Stratford District Council
	Mr	T Velvin	Taranaki Emergency Management
	Mr	W Crockett	South Taranaki District Council
	Mr	C Stevenson	New Plymouth District Council
	Ms	V De Feo	Taranaki Emergency Management
	Mr	C Whitehead	Taranaki Emergency Management
	Ms	L Gregory	Taranaki Emergency Management
	Ms	K Lawson	Taranaki Emergency Management
	Mr	J Sinko	National Emergency Management Agency
	Miss	R Sweeney	Taranaki Regional Council

Opening Karakia The meeting opened with a Karakia.

Apologies Apologies were received and sustained from Liana Poutou (Tokomaru Representative) and Todd Miller (National Emergency Management Agency)
 Cloke/Volzke

Notification of Late Items There were no late items.

1. Confirmation of Minutes - 19 May 2022

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group Joint Committee held in the Taranaki Regional Council Boardroom, 47 Cloten Street, Stratford on Thursday 19 May 2022 at 10.30am
- b) notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Joint Committee held via zoom on Thursday 19 May 2022 at 10am, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.
Clope/Nixon

2. Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Minutes - Thursday 28 July 2022

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Meeting held in the Taranaki Regional Council Chambers on Thursday 28 July 2022 at 10.30am
- b) adopts the recommendations therein.
Holdom/Nixon

Matters arising

- 2.1 Mr S Hanne, Stratford District Council made note that recommendations moved by Coordinating Executive Group were based on the financial information given at the time.
- 2.2 A copy of the sides presented by Tom Wilson, Chief Science Advisor, NEMA were requested by the Committee.

3. Advisory Group Minutes

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the meeting of the Lifelines Advisory Group (LAG) 14 June 2022
- b) receives the unconfirmed minutes of the meeting of the Taranaki Seismic and Volcanic Advisory Group (TSVAG) 30 June 2022
- c) receives the unconfirmed minutes of the meeting of the Readiness & Response Advisory Group (RARAG) 15 June 2022
- d) receives the unconfirmed minutes of the meeting of the Risk Reduction Advisory Group (RRAG) 22 June 2022

- e) receives the unconfirmed minutes of the meeting of the Rural Co-ordination Group (RCG) 5 July 2022
Cloke/Holdom

Matters arising

- 3.1 Mr W Crocket advised that Adrienne Cook, is no longer an employee of the South Taranaki District Council and should be removed from the attendance listed in the Readiness & Response Advisory Group minutes.
- 3.2 The Committee had a discussion on the current Foot & Mouth outbreak.

4. Quarter Four Performance Report 2021-2022

- 4.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum to present the Quarter Four Report for 2021 – 2022 to the Taranaki Emergency Management Group Joint Committee.
- 4.2 A subsequent meeting between Mr N Holdom, New Plymouth District Council and Mr T Velvin, Taranaki Emergency Management Office was arranged to discuss budget processing and requirements to ensure accurate financial reporting to present to the Committee.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum, *Quarter four Performance Report 2021-2022*
- b) approves the Quarter four Performance Report 2021-2022.
- 4.2 Following a discussion surrounding the financial information not being reflected as true and up to date an amendment to remove part of the recommendations was proposed. The substantive recommendation was the amended to read:

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum, *Quarter Four Performance Report 2021-2022*.

Carried

Holdom/Cloke

5. Website Replacement for Taranaki CDEM Group

- 5.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum to present a proposal to replace and upgrade the website for the Taranaki Emergency Management Office to the Joint Committee for approval.
- 5.2 The Committee requested performance statistics on the current traffic received on the website per month.
- 5.3 The Committee requested the opportunity to be able to align with further website works being done by other Emergency Offices.

- 5.4 Ms L Gregory, Marketing & Communications Advisor, Taranaki Emergency Management Office advised that there is a proposal to utilise the template of other Emergency Offices website development work.
- 5.5 The committee discussed the financial outturn for the 2021/22 financial year and noted that the result had changed since consideration of this item at the Coordinating Executive Group meeting.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the *Memorandum Website Replacement Project for CDEM Group*.

Carried

Cloke/Holdom

6. Generator Replacement for Taranaki CDEM Group

- 6.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum to present a proposal to replace and upgrade the generator and facilities for the Taranaki Emergency Management Office to the Joint Committee to approve.
- 6.2 A lengthy discussion was had by the Committee surrounding the substantial building and construction charges for the building enclosing the generator itself.
- 6.3 The Committee asked for further details to reported back to the committee in relation to the option to hire a generator and additionally, secondary building and construction quotations an amendment to remove part of the recommendations was proposed.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- b) receives the *Memorandum Generator Replacement Project for CDEM Group*.

Carried

Cloke/Nixon

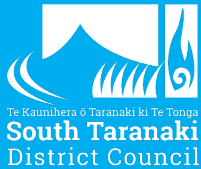
There being no further business the Committee Chairperson M J Cloke thanked attendees and declared the Taranaki Civil Defence Emergency Management Group Joint Committee Meeting closed at 11.46am.

Confirmed

Chairperson _____

M J Cloke

Date to be advised



Pūrongo Report

6

To	Extraordinary Council
From	Regulatory Services Manager / Kaihautū Ratonga Waeture, Chantelle Denton
Date	28 September 2022
Subject	Annual Alcohol Licensing Report – 2021/22

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is required under the Sale and Supply of Alcohol Act 2012 (the Act) to provide a report for each financial year, on the proceedings and operations of its District Licensing Committee (DLC). This report recommends that the Annual Alcohol Licensing Report (the Report) be adopted, a copy provided to the Alcohol Regulatory and Licensing Authority (ARLA) and be made available to the public.

Taunakitanga / Recommendation(s)

THAT the Council;

- a) **Adopts** the South Taranaki District Council Annual Alcohol Licensing Report – 2021/22 in accordance with Section 199 of the Sale and Supply of Alcohol Act 2012.
- b) **Notes** that the adoption will trigger a public notification of the report and that a copy will be provided to the Alcohol Regulatory and Licensing Authority (ARLA).

Kupu Whakamārama / Background

2. Every territorial authority is required under the Act to provide an annual report to the ARLA on the proceedings and operations on its DLC for every financial year.

Local Government Purpose

3. Under the Local Government Act 2002, the Council's purpose is to "*promote the social, economic, environmental and cultural well-being of communities in the present and for the future*".
4. The Council provides a regulatory function regarding alcohol licensing, which includes the enforcement of compliance with the Act and administration support to the DLC for the issuing of alcohol licences and holding DLC hearings.

Ngā Kōwhiringa / Options – Identification and analysis

5. The table in the annual report provides an analysis of the alcohol licence applications received in the 2021/22 year and compares this to the previous year's statistics.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments**Assessment of Significance and Engagement**

6. South Taranaki District Council's general approach to determining the level of "significance" will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Low – the number of residents and ratepayers affected by this decision is minimal.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long-Term Plan.	Low – the decision will not affect the Council's ability to deliver levels of service as outlined in the LTP.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	Low – this decision has not generated wide public interest in the past.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long-Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	Low – there is no impact on Council's budgets.
Reversible	The degree to which the decision or proposal is reversible.	Med – once the report is presented to ARLA the decision cannot be reversed.
Environment	The degree of impact the decision will have on the environment.	Low – there is no impact on the environment.

7. In terms of the Council's Significance and Engagement Policy the adoption of the report is of low significance
8. It should be noted that the Council is required to make a copy of the report publicly available and publish it online on its website.

Legislative Considerations

9. Section 199 of the Act requires that:

- “1) Within three months after the end of every financial year, every territorial authority must prepare and send to the licensing authority a report of the proceedings and operations of its licensing committees during the year.*
- 2) The licensing authority may specify the form of the annual report and the matters to be included in the report.*
- 3) The licensing authority or the licensing committee must, on payment of any reasonable fee it may prescribe, provide a copy of each report to any person who asks for one.*
- 4) Every annual report required to be prepared under this section is a public record for the purposes of this Act.*
- 5) A copy of every annual report must be made available by the territorial authority for inspection free of charge and be made available on an Internet site maintained by or on behalf of the territorial authority for a period of not less than five years.”*

Financial/Budget Considerations

10. There are no financial or budget implications regarding this report.

Consistency with Plans/Policies/Community Outcomes

11. Nothing in this report is inconsistent with any Council policy, Plan or strategy.
12. This matter contributes to our District’s community outcome namely, Together South Taranaki

Impact on Māori/Iwi

13. The community, including Māori and Iwi, will equally benefit from the Council providing a regulatory function for alcohol licensing within the District.

Affected Parties Consultation

14. Under the Act the Council must ensure that the adopted report is publicly available.

Whakakapia / Conclusion

15. The attached Annual Alcohol Licensing Report 2021/22 has been compiled to formally record the operations of the South Taranaki DLC during the 2021/22 financial year. It is recommended that the Council formally adopt the report, after which the report will be forwarded to the ARLA. This will meet the Council’s legal obligations under the Act.

Chantelle Denton
Kaihautū Ratonga Waeture
Regulatory Services Manager

[Seen by]
 Liam Dagg
Kaiarataki Taiao
Group Manager Environmental Services

South Taranaki District Council Annual Alcohol Licensing Report 2021/22



1.0 Overview of the South Taranaki District Licensing Committee Workload

District Licensing Committee (DLC) Structure and Personnel

The DLC consists of three members: An Elected Member (Chairperson), and another two elected members make up the committee.

Any Staff Training Undertaken Relating to the Sale and Supply of Alcohol Act 2012 (the Act)

Licensing Inspectors

The Council's Inspectors have informal training with the Chief Inspector on a regular basis and attend the New Zealand Institute of Liquor Licensing Inspectors annual training workshops.

DLC Meetings or Hearings

In the 2021/22 year the South Taranaki DLC held no hearings.

The DLC has held several informal meetings to keep members informed of relevant matters, and for the Chair to discuss operational matters.

2.0 District Licensing Committee Initiatives

Alcohol Industry Workshop Programme

The DLC Inspectors in conjunction with the Medical Officer of Health, Police and Fire and Emergency NZ planned a workshop with people from the hospitality industry to discuss trends and issues. However, due to the continued interruptions of Covid-19, this did not take place this financial year.

Liaison with Other Agency Groups

The Combined Agency Agreement has been a successful approach to Alcohol Licensing between the Licensing Inspector, the Police and the Te Whatu Ora. It has led to greater communication and co-ordination between the reporting agencies with an increased level of monitoring of licensed premises within the District.

3.0 Local Alcohol Policy (LAP)

The South Taranaki District Council (the Council) does not have a Local Alcohol Policy.

4.0 Current Legislation

There is no comment on the current legislation.

5.0 Other Matters

The Council would like to raise the matter of ARLA providing guidance or advice for Inspectors. At present each Territorial Authority is advised to obtain its own legal advice. It would be helpful to gain advice or guidance from the ARLA, which would provide national consistency.

6.0 Statistical Information

The South Taranaki DLC Annual Return 1 July 2021 to 30 June 2022 showing payments made to the ARLA are tabled below:

On Licence, Off Licence and Club Licence Applications Received

Application Type	Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
On licence new	1	0	3	0	0
On licence variation	0	0	0	0	0
On licence renewal	0	3	11	0	0
Off licence new	0	1	2	0	0
Off licence variation	0	0	0	0	0
Off licence renewal	0	0	9	0	0
Club licence new	0	0	0	0	0
Club licence variation	0	0	0	0	0
Club licence renewal	15	2	0	0	0
Total number	16	6	25	0	0
Total Fee paid to ARLA (GST incl)	\$276-00	\$207-00	\$1,293-75	\$0	\$0

Annual Fee for Existing Licences Received

Licence type	Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
On licence	2	6	22	0	0
Off licence	0	1	23	2	0
Club	25	2	2	0	0
Total number	27	9	47	2	0
Total Fee paid to ARLA (GST incl)	\$465-75	\$310-50	\$2,432-25	\$172-50	\$0

Manager’s Certificate Applications Received

	Number received
Manager's certificate new	41
Manager's certificate renewal	51
Total Number	92
Total Fee paid to ARLA (GST incl)	\$2,645-00

Special Licence Applications Received

	Number received in category: Class 1 (Small)	Number received in category: Class 2 (Medium)	Number received in category: Class 3 (Large)
Special Licence	13	21	1

Temporary Authority Applications Received

	Number received
Temporary Authorities	8

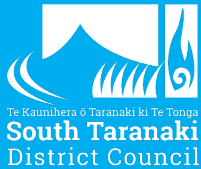
Permanent Club Charter Payments Received

	Number received
Permanent Club Charters	1

6.1 Current Listing of Licensed Premises

On Licence	Off Licence
Kākaramea Hotel	Black Bull (Glover Road)
Café Turquoise	Waverley Liquormart
Ōpunakē Surf Inn	Black Bull Opunake
Waimate Hotel	Waimate Hotel
Waitōtara Hotel (2008) Limited	Waitōtara Hotel (2008) Limited
White Hart Hotel	Pātea Liquor Centre
Morrieson's Café Bar	Waverley Four Square
Town Takeaways	Rāhotu Four Square
Upside Down Eatery	Manaia Four Square
Tairoa Lodge and Cottage	Pātea Four Square
Kaponga Hotel	Big Barrel Hāwera
Ōkaiawa Hotel	Ōpunakē Four Square
Coronation Hotel	Super Liquor Hāwera
Touchpoint	Highway 45 Four Square
Soul Kitchen	Black Bull Liquor Eltham
@Ōhangai Limited	South Taranaki Club
Indian Zaika	Rāhotu Tavern Limited
Hub Catering	Kaponga Four Square
Milan	Countdown Hāwera
The Local TAB and Sports Bar	Clarendon Hotel
Clarendon Hotel	Black Bull (High Street)
Rāhotu Tavern Limited	Kaponga Hotel
Palms Hotel Limited	Eltham Four Square
Rough Habits	Pak n Save Hāwera
Marracbo Café	Palms Hotel Limited
The Furlong	
Sugar Juice Café	
Someday Cafe	
The Burnt Place	
The Main Street Cafe	

Club Licence
South Taranaki RSA
South Taranaki Club
Tower Bowling Club
Pātea Bowling Club
Eltham Squash Racquets Club
South Taranaki Darts Association
Waverley Golf Club
Pātea Golf Club
Kaponga Rugby Football Club
Manaia Golf Club
Rāhotu Bowling Club
Hāwera Park Bowling Club
Southern Rugby Football Club (Taranaki)
Border Rugby & Sports Club
Te Ngutu Golf Club
Ōkaiawa Rugby Football Club
Masse Hāwera
Hāwera Soccer Club
Hāwera Golf Club
Hāwera Lawn Tennis & Squash Club
Ōpunakē Bowling Club
Waverley Bowling Club (North Island)
Ōpunakē Golf Club
Cape Egmont Boat Club
Eltham Golf Club
Rāhotu Community & Sports Club
Manaia Bowling Club
Pihama Cricket Club



Pūrongo Report

6

To	Extraordinary Council
From	Kaihautū Ratonga Waeture / Regulatory Services Manager, Chantelle Denton
Date	28 September 2022
Subject	Annual Dog Control Policy and Practices Report – 2021/22

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is required under the Dog Control Act 1996 (the Act) to provide a report for the financial year on the administration of the Dog Control Policy (the Policy) and dog control practices along with a range of statistical data. This report recommends the adoption of the Annual Dog Control Report (the Report) which will allow it to be publicly notified as required by the Act.

Taunakitanga / Recommendation(s)

THAT the Council;

- a) Approves the South Taranaki District Council 2021/22 Annual Dog Control Report in accordance with Section 10A of the Dog Control Act 1996; and
- b) Notes that approval will trigger public notification of the report and that a copy will be provided to the Secretary for Local Government.

Kupu Whakamārama / Background

2. Every year the Council is required, under the Act to report on the administration of its Policy and practices for the financial year. A recent legislative change requires the report to be published on the Council website. The Act is specific on the scope of the report and how it is publicised (see Legislative Considerations).

Local Government Purpose

3. Under the Local Government Act 2002, the Council's purpose is to "*promote the social, economic, environmental and cultural well-being of communities in the present and for the future*". The purpose of the LGA 2002 Section 10 aligns with the considerations under section 10A of the Dog Control Act 1996.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

4. In terms of the Council's Significance and Engagement Policy the decision to adopt and release the is of low significance. In terms of engagement, it should be noted that the Section 10A of the Act requires public notification of the report following adoption and from 2019 the report must be published online.
5. South Taranaki District Council's general approach to determining the level of "significance" will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Low – the number of residents and ratepayers affected by this decision is minimal.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long Term Plan (LTP).	Low – the decision will not affect the Council's ability to deliver levels of service as outlined in the LTP.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	Low – this decision has not generated wide public interest in the past.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	Low – there is no impact on Council's budgets.
Reversible	The degree to which the decision or proposal is reversible.	Med – once the report is presented to the Department of Internal Affairs the decision cannot be reversed.
Environment	The degree of impact the decision will have on the environment.	Low – there is no impact on the environment.

6. In terms of the Council's Significance and Engagement Policy the adoption of the report is of low significance
7. It should be noted that the Council is required to make a copy of the report publicly available and publish it online on its website.

Legislative Considerations

8. Under Section 10A of the Act the Council must, in respect of each financial year, report on the administration of its Policy (as adopted under Section 10) and its Dog Control Practices. The Report is required to include the following for each financial year:

- “(a) the number of registered dogs in the territorial authority district*
- (b) the number of probationary owners and disqualified owners in the territorial authority district*
- (c) the number of dogs in the territorial authority district classified dangerous under Section 31 and the relevant provision under which the classification is made*
- (d) the number of dogs in the territorial authority district classified as menacing under Section 33A or 33C and the relevant provision under which the classification is made*
- (e) the number of infringement notices issued by the territorial authority*
- (f) the number of dog related complaints received by the territorial authority in the previous year and the nature of those complaints; and*
- (g) the number of prosecutions taken by the territorial authority under this Act.”*

9. The Act is specific regarding the requirements for advertising the Report and that the report must be provided to the Government as specified below:

- “(3) The territorial authority must give public notice of the report -*
 - (a) by means of a notice published in –*
 - (i) One or more daily newspapers circulating in the territorial authority district; or*
 - (ii) One or more other newspapers that have at least an equivalent circulation in that district to the daily newspapers circulating in that district; and*
 - (b) by any means that the territorial authority thinks desirable in the circumstances.*
- 4) The territorial authority must also, within one month after adopting the report, send a copy of it to the Secretary for Local Government.”*

Financial/Budget Considerations

10. There are no financial or budget considerations regarding this report.

Consistency with Plans/Policies/Community Outcomes

11. Nothing in this report is inconsistent with any Council policy, plan or strategy and reports on the administration of the Dog Control Policy as required under the Act.
12. This matter contributes to our District’s community outcome namely, Together South Taranaki – Social Well-being

Impact on Māori/Iwi

13. Māori equally benefit from the enforcement of the Act, which provides a safe environment within the District. All dog owners and the greater public benefit from the regulation of dog ownership and education.

Affected Parties Consultation

14. No formal consultation on the document is required, as it is reporting on the activities of the previous year. The Act requires that the public are notified of the report via notification in a newspaper that is circulating in the District. It is standard practice that the report is also available online on the Council’s website.

Whakakapia / Conclusion

15. This report seeks to obtain the approval of the attached Annual Dog Control Report which provides information on the administration and enforcement of the Act and Policy for the 2021/22 financial year.



Chantelle Denton

**Kaihautū Ratonga Waeture /
Regulatory Services Manager**



[Seen by]

Liam Dagg

**Kaiarataki Taiao /
Group Manager Environmental Services**

South Taranaki District Council

2021/22 Annual Dog Control Report



1.0 The Dog Control Act 1996

The Dog Control Act 1996 (the Act) requires territorial authorities to publicly report on Dog Control Policies and Practices as outlined under Section 10A. This report contains information and statistics on the South Taranaki District Council's Dog Control activity for the year 1 July 2021 to 30 June 2022.

2.0 Dog Control Policy and Bylaw

A comprehensive review was undertaken of the Council's Dog Control Policy (the Policy) and Dog Control Bylaw (the Bylaw) in 2019. The Dog Control Policy is due for review in 2024. If any significant changes occur, the Council will review the Bylaw concurrently with the Policy, otherwise the Bylaw is due for review in 2029.

2.1 Dog Control Areas

Dogs must be on a leash at all times within the South Taranaki District's public urban areas, with the exception of designated unleashed dog exercise areas. The Council has also designated prohibited dog areas.

3.0 Administration

3.1 Personnel

The Regulatory Services Manager, one Compliance Team Leader, three Compliance Officers and an After-hours contractor, ensure 24 hours, seven days a week coverage of dog control activities.

3.2 Hours of Operations

Compliance Officers work 8.00am to 4.30pm, five days a week and respond to all animal complaints. After-hours contractors are available from 4.30pm to 8.00am during weekdays and 24 hours a day on weekends and statutory holidays and respond to complaints other than dog barking complaints which are referred to the Compliance Officers to be actioned. Collectively, the Officers and Contractors provide the South Taranaki District with a 24-hour dog control service.

3.3 Dog Pound

The Council's Dog Pound is open to the public from 1.00pm to 2.00pm Monday to Friday, excluding public holidays.

Within the Pound there are 21 kennels and two exercise areas. Of these, 16 are general kennels, three are used for puppies or isolation and two are for dangerous dogs. The Pound is currently undergoing an upgrade which will increase the capacity to 24 general kennels and 4 dangerous dog kennels and a total of 3 exercise areas. Work is scheduled to be completed by end of 2022.

When dogs are impounded, owners have seven days in which to claim their dogs. Any dogs not claimed within seven days are either re-homed or euthanized. Each dog is assessed by Officers for suitability for re-homing.

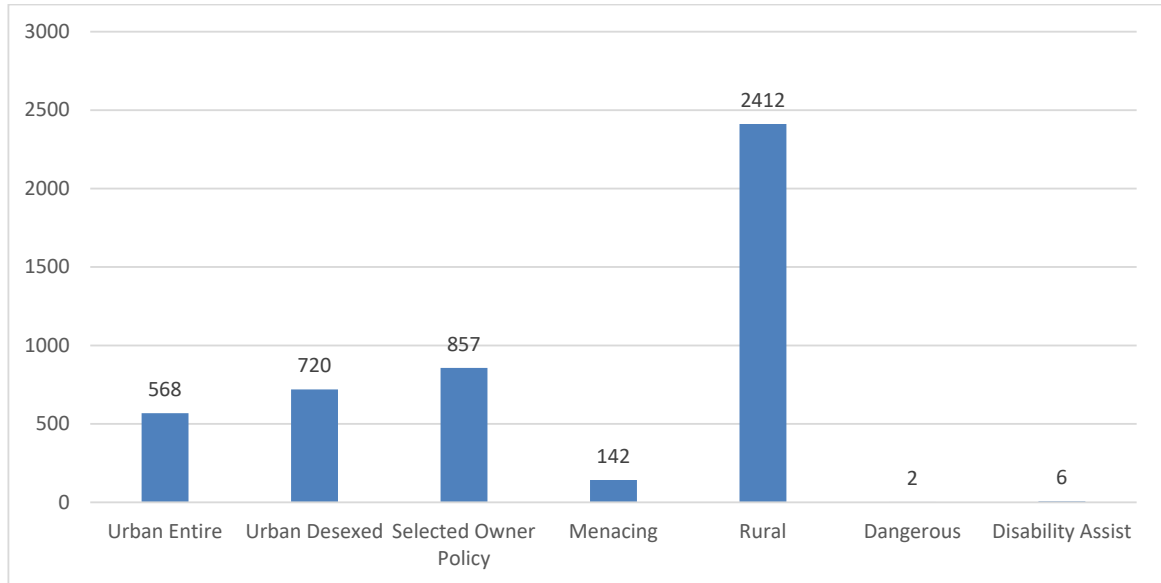
4.0 Fees and Charges

The following table provides the fees and charges associated with running the Council's Animal Control service for the 2021/22 year.

Charges	Fee for 2021/22 year (GST inclusive)
Urban	\$150.00
Urban (spayed/neutered)	\$123.00
Selected Owner Policy (SOP)	\$92.00
Selected Owner Policy (SOP) – Spayed/Neutered	\$71.00
Rural – first two dogs (each)	\$59.00
Rural – third and subsequent dogs (each)	\$49.00
Seeing Eye Dog/ Hearing Dog	Free
Dangerous Dogs	Base fee + 50%
Dog impounding (1 st)	\$90.00
Dog impounding (2 nd)	\$135.00
Dog impounding (3 rd)	\$180.00
3+ Dog Permit	\$75.00
Sustenance per day (payable on impound and every 24 hours thereafter)	\$15.00
Destruction of Dog	\$65.00
Dog Re-homing fee	\$50.00
Microchipping (at the Pound)	\$50.00
Microchipping (by arrangement)	\$70.00

5.0 Dog Population Analysis

The chart below shows the different classes of dogs which make up the 4,707 registered dog population in the District.

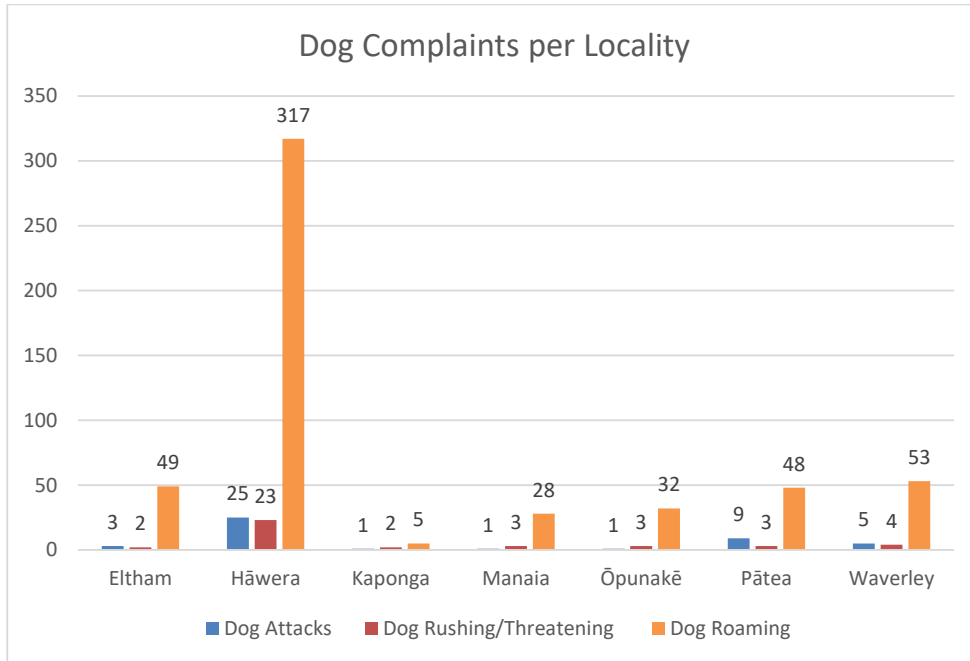


6.0 Enforcement

6.1 Complaints

A total of 1,143 complaints were received during the 2021/22 year and is compared to previous years as follows:

Type of Complaint Received	2017/18	2018/19	2019/20	2020/21	2021/22
Dog Attack	67	47	56	74	45
Rushing/Threatening	49	46	26	61	40
Roaming	615	623	570	713	532
Barking	595	403	431	633	363
Welfare	16	3	2	0	0
General Dog Complaints	348	202	160	200	163
Total	1,690	1,324	1,245	1,681	1,143



6.2 Impounding

A total of 203 dogs (246 in 2020/21) were impounded during the year of which 142 were either returned or re-homed, and 61 euthanized. The total dogs impounded decreased significantly over this period, this could be due to the active involvement and education in the community from the Animal Management Team.

6.3 Classification of Dog Owners

The Council did not classify any dog owners as “disqualified from owning a dog” in the 2021/22 year. The South Taranaki District has a total of two disqualified dog owners. There are currently no probationary owners in the District.

	Total for 2021/22	Total in District
Probationary Owner	0	0
Disqualified Owner	0	2

6.4 Classification of Dogs

Dogs can be classified in three different ways:

- Menacing classifications under Section 33A of the Act are applied to a dog which the Council considers may pose a threat to any person, stock, poultry, domestic animal or protected wildlife due to observed or reported behaviour; or any characteristic associated with the dog (their behaviour);
- Menacing classifications under Section 33C of the Act are applied to a dog which belongs wholly or predominantly to one or more breeds or types listed in Schedule 4 of the Act (their breed); or

- Dangerous dogs under Section 31 of the Act are applied to a dog if the owner is convicted under 57A(2), if there is evidence that the dog is aggressive, or the owner admits that the dog is aggressive.

Under the Council's Policy, all dogs classified as menacing are required to be de-sexed and to be muzzled in public.

	Total for 2021/22	Total in District
Menacing classification under section 33A – by behaviour	10	54
Menacing classification under section 33C – by breed	21	88
Dangerous classification under section 31	1	2

6.5 Infringements

A total of 571 infringement notices were issued during 2021/22 for the following offences:

Infringement Offences	2018/19	2019/20	2020/21	2021/22
Failure to provide care and attention	0	0	0	0
Failure to register a dog	311	366	368	500
Falsely notifying of death of dog	0	0	0	0
Failure to comply with class as menacing dog	0	0	0	0
Wilfully obstructed dog control officer or ranger	0	0	0	1
Provided false particulars relating to dog owner	0	0	0	0
Owner failed or refused to supply information relating to their dog	0	0	0	0
Had possession of a counterfeited dog registration label or disc	0	0	0	0
Failed to keep dog controlled or confined	38	12	35	70
Failed to keep dog under control	3	1	4	0
Owner failed to carry or use leash in public place	0	0	0	0
Failed to muzzle dog classified as menacing	0	0	0	0
Failed to neuter dog classified as menacing	0	0	0	0
Owner failed to have dog implanted with microchip transponder	119	0	94	0
TOTAL	471	379	501	571

6.6 Court Proceedings

There were three prosecutions undertaken for offences under the Act, for the 2021/22 year.

Reason	Outcome
Dogs attack on Dog	Dog owner found guilty and destruction of both dogs with Reparation fee
Dogs attack on Stock	Dog owner found guilty. Ordered to pay reparation to stock owner. One dog destroyed and one dog returned on exceptional circumstances
Dog attack on Person	Dog Attack on Child – Two dogs involved with two separate owners

	Dog owner 1 found guilty and destruction of dog with reparation fee to victim Dog owner 2 pleaded not guilty. Prosecution ongoing.
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7.0 Other Services

7.1 Multiple Dog Permits (3+ Permit)

A permit is required to keep more than two dogs in an urban area and the decision to issue this permit is based on the suitability of the owner, their property and a survey carried out with potentially affected neighbours. A total of twelve permits were issued for the 2021/22 year.

7.2 Selected Owner Policy (SOP) Status

SOP status provides a discounted rate on dog registration as an incentive to good dog owners, who meet the specified criteria under the Policy. The requirements to meet SOP status is that the dog/s are well cared for (this includes feeding, housing, exercise and a secure section) and have a current vaccination certificate. The owner must be present during the inspection. If the person owns a menacing or dangerous dog, they cannot apply for SOP status.

An owner must have resided in the District and have owned the dog for 12 months and have no history of dog control issues. Owners transferring into the District can apply if they have held SOP status in their previous district, with no reported dog control issues for the previous 12 months.

	2020/21	2021/22
Dogs on Selected Owner Policy	848	857



Pūrongo Report

6

To	Mayor and Councillors
From	Kaihautu Kaupapa Here me te Whaitikanga / Policy and Governance Manager, Becky Wolland
Date	28 September 2022
Subject	Delegations to the Chief Executive during the Election Period

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report requests the Council delegate to the Chief Executive during the election period the responsibilities, duties and powers of the Council, except for certain powers set down in the legislation that cannot be delegated.

Taunakitanga / Recommendation(s)

THAT the South Taranaki District Council **authorises** the delegation of its responsibilities, duties and powers to the Chief Executive, subject to the limitations set out in clause 32(1) of Schedule 7 of the Local Government Act 2002, for the period from the day after the declaration of the election results (13 October 2022) until the swearing in of the new Council (26 October 2022), subject to a requirement that the Chief Executive may only exercise this delegation after the following:

- Consultation with the person elected to the position of Mayor;
- May only attend to those matters that cannot reasonably wait until the first meeting of the new Council; and
- Shall be reported to the first meeting of the new Council.

Kupu Whakamārama / Background

2. The Council will need to consider arrangements to ensure the effective and efficient conduct of the Council's business during the election period. For this report the election period is from the day after the declaration of the electoral result (13 October 2022) until the new Council is sworn in at the inaugural meeting (26 October 2022).
3. Clause 14 of Schedule 7 of the Local Government Act 2002 provides that a person newly elected to Council may not act until they have made the necessary declaration at the inaugural meeting. This provision combines with sections 86, 115 and 116 of the Local Electoral Act 2001 which states that during the election period neither the outgoing nor the incoming elected members can act in their capacity as members of the Council.

4. The official results will be known and published on Thursday 13 October 2022 in accordance with the Local Electoral Act 2001 sections 86 and 115. The Council may still act in their capacity as members up until 13 October 2022, although it is unlikely that any Council meetings will be called in this time.
5. This report recommends that the Council delegate to the Chief Executive all of its responsibilities, duties and powers for the election period, except for those set out in Schedule 7, clause 32 (1) (a) to (h) of the LGA 2002:
 - (a) *the power to make a rate; or*
 - (b) *the power to make a bylaw; or*
 - (c) *the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or*
 - (d) *the power to adopt a long-term plan, annual plan, or annual report; or*
 - (e) *the power to appoint a chief executive; or*
 - (f) *the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement; or*
 - (g) *[Repealed]*
 - (h) *the power to adopt a remuneration and employment policy*
6. This delegation is over and above the existing delegations to the Chief Executive. It will ensure that the Council continues to operate effectively and efficiently and is able to respond to any unforeseen or emergency circumstances that may arise during the election period.
7. The delegation is for a limited time period between 13 October 2022 to 26 October 2022. However, these days may be subject to change depending on timing of the declaration and where there is any challenge to the election result.
8. It is also recommended that the delegation is subject to the following conditions:
 - Consultation with the person elected to the position of Mayor;
 - May only attend to those matters that cannot reasonably wait until the first meeting of the new Council; and
 - Shall be reported to the first meeting of the new Council.

Local Government Purpose

9. The delegation to the Chief Executive meets the purpose of Local Government as it continues to promote the social, economic, cultural and environmental well-being of the community.

Ngā Kōwhiringa / Options – Identification and analysis

Option(s) available

10. The Council has the option of delegating to the Chief Executive all of its responsibilities, duties and powers for the election period, expect for those set out in paragraph 5. The risks involved in delegating to the Chief Executive include the Council not agreeing with the

decisions made and overturning decisions at a later date. However given the limited time period and the conditions imposed on the Chief Executive, the risks are mitigated to a large degree.

11. Option One: Authorise the delegation of the Council’s responsibilities, duties and powers for the election period to the Chief Executive in accordance with the Local Government Act 2002 and Local Electoral Act 2001. This is the preferred option.
12. Option Two: Do not authorise the delegation of the Council’s responsibilities, duties and powers for the election period to the Chief Executive in accordance with the Local Government Act 2002 and Local Electoral Act 2001.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

13. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	There will be minimal impact on residents and ratepayers.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	The authorisation of delegation to the Chief Executive will ensure the Council has the ability to achieve its levels of service as set out in the Long Term Plan.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	There is no evidence that a decision of this nature has generated wide public interest.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	This decision will not impact the budgets as set out in the Long Term Plan.
Reversible	The degree to which the decision or proposal is reversible.	Any decisions made by the Chief Executive during the election period can be revoked.
Environment	The degree of impact the decision will have on the environment.	This decision will not have an impact on the environment.

14. In terms of the Council’s Significance and Engagement Policy this matter is of low significance.

15. The level to which the Council will engage will align with the significance of the decision to be made and will be to inform.

Legislative Considerations

16. Clauses 14, 31 and 32 Schedule 7 of the LGA 2002 and sections 86, 115 and 116 of the LEA 2001 limits the ability of the existing and new members to act during the election period. This provides for the Council to choose to delegate to the Chief Executive during this time.

Financial/Budget Considerations

17. There will be no financial or budget considerations with this decision.

Environmental Sustainability

18. There will be no environmental impacts as a result of this decision.

Consistency with Plans/Policies/Community Outcomes

19. Nothing in this report is inconsistent with any Council policy, plan or strategy.
20. This matter contributes to all of the Council's community outcomes:
- Vibrant South Taranaki – *Cultural well-being*
 - Together South Taranaki – *Social well-being*
 - Prosperous South Taranaki – *Economic well-being*
 - Sustainable South Taranaki – *Environmental well-being*

Impact on Māori/Iwi

21. The impact on Māori and iwi will be the same as the impacts on all of the South Taranaki community.

Whakakapia / Conclusion

22. The report requests the Council delegate to the Chief Executive during the election period the responsibilities, duties and powers of the Council, except for certain powers set down in the legislation that cannot be delegated.



Becky Wolland

**Kaihautū Kaupapa Here to Whaitikanga
Policy and Governance Manager**



Marianne Archibald

**Kaiarataki Tōpūranga
Group Manager Corporate Services**

7. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

7

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council held on 8 August 2022.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Confirmation of minutes – Extraordinary Council held on 19 September 2022.		
3. Receipt of minutes – Audit and Risk Committee held on 22 August 2022.		
4. Receipt of minutes – Environment and Hearings Committee held on 24 August 2022.		
5. Receipt of minutes – Policy and Strategy Committee held on 5 September 2022.		
6. Receipt of minutes – Audit and Risk Committee held on 21 September 2022.		
7. Report - Appoint Interim Chief Executive Officer		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3, 4, 5 and 6	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a)).