

# Rārangitake take Kaunihera

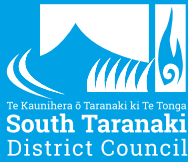
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# Council Agenda

Monday 1 November 2021, 7pm

Camberwell Lounge, TSB Hub, Camberwell Road, Hāwera





# Pūrongo Whaitikanga Governance Information

## Ngā Mema o te Komiti / Committee Members



Phil Nixon  
*Mayor*



Robert Northcott  
*Deputy Mayor*



Andy Beccard  
*Councillor*



Mark Bellringer  
*Councillor*



Gary Brown  
*Councillor*



Celine Filbee  
*Councillor*



Aaron Langton  
*Councillor*



Steffy Mackay  
*Councillor*



Jack Rangiwahia  
*Councillor*



Diana Reid  
*Councillor*



Bryan Roach  
*Councillor*



Brian Rook  
*Councillor*



Chris Young  
*Councillor*

## Apatono / Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees. It is made up of all Councillors and the Mayor.

### Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or dispose

of assets, other than in accordance with the long-term plan

- (d) the power to adopt a long-term plan, annual plan or annual report
- (e) the power to appoint a chief executive
- (f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.
- (g) the power to adopt a remuneration and employment policy

## He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

## He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



# Rārangi Agenda

## Ordinary Council Meeting Monday 1 November 2021 at 7pm

- 1. Matakore / Apologies**
- 2. Tīmatanga Kōrero / Opening Remark**
  - 2.1 Councillor Mark Bellringer
- 3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
  - 3.1 Sport Taranaki – Michael Carr
- 4. Whakaaetia ngā Menīti / Confirmation of Minutes**
  - 4.1 [Ordinary Council held on 20 September 2021](#)..... Page 8
  - 4.2 [Extraordinary Council held on 27 September 2021 – To discuss the next stages of the Three Waters Service Delivery Reform](#) ..... Page 20
  - 4.3 [Extraordinary Council held on 29 September 2021 – To deliberate on the Community Initiatives Fund](#) ..... Page 25
  - 4.4 [Extraordinary Council held on 11 October 2021 – Representation Review Hearing, Deliberations and Decision](#)..... Page 43
- 5. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes**
  - 5.1 [Audit and Risk Committee held on 22 September 2021](#) .....Page 52
  - 5.2 [Eltham-Kaponga Community Board held on 4 October 2021](#) .....Page 58
  - 5.3 [Te Hāwera Community Board held on 4 October 2021](#) .....Page 63
  - 5.4 [Taranaki Coastal Community Board held on 5 October 2021](#) .....Page 67
  - 5.5 [Pātea Community Board held on 6 October 2021](#) .....Page 73
  - 5.6 [Iwi Liaison Committee held on 13 October 2021](#) .....Page 78
  - 5.7 [Environment and Hearings Committee held on 13 October 2021](#) .....Page 85
  - 5.8 [Policy and Strategy Committee held on 18 October 2021](#) .....Page 92
- 6. Ngā Menīti o ngā Komiti Herenga o Taranaki / Committee and Board Minutes**
  - 6.1 [Taranaki Solid Waste Management Joint Committee held on 12 August 2021](#) .....Page 101
  - 6.2 [Taranaki Emergency Management Committee held on 26 August 2021](#) .....Page 105
  - 6.3 [Taranaki Regional Transport Committee held on 1 September 2021](#) .....Page 111

**7. Pūrongo / Reports**

7.1	<a href="#">Earthquake-prone Building Assistance Package Application</a> .....	Page 116
7.2	<a href="#">Litter Infringement Policy - review</a> .....	Page 149
7.3	<a href="#">2022 Master Meeting Schedule</a> .....	Page 162
7.4	<a href="#">Annual Report Adoption</a> .....	Page 167

**8. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public**

8.1	<a href="#">Ordinary Council held on 20 September 2021</a> .....	Page 366
8.2	<a href="#">Audit and Risk Committee held on 22 September 2021</a> .....	Page 369
8.3	<a href="#">Environment and Hearings Committee held on 13 October 2021</a> .....	Page 373
8.4	<a href="#">Policy and Strategy Committee held on 18 October 2021</a> .....	Page 386

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**Next Meeting Date:** Monday 13 December 2021 – Council Chamber, Albion Street, Hāwera  
**Elected Members’ Deadline:** Monday 29 November 2021

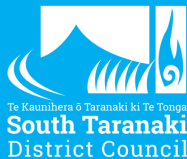


# Matakore Apologies

## 1. Matakore / Apologies

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**Leave of Absence:** *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



# Tīmatanga Kōrero

## Opening Remark

### **2. Opening Remark – Councillor Mark Bellringer**

*The opening remark is an opportunity to comment on something positive or constructive that has happened in relation to the Council or the Community.*

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**Next Opening Remark:** Monday 13 December 2021 – Councillor Celine Filbee



# Whakatakoto Kaupapa Whānui, Whakaaturanga hoki

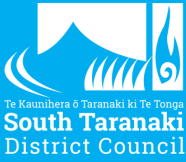
## Open Forum and Presentations

### **3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**

#### 3.1 Sport Taranaki - Michael Carr

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*The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.*



# Ngā Menīti Kaunihera

## Council Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Ordinary Council 20 September 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Council is being asked to adopt the minutes of the Ordinary Council meeting held on 20 September 2021.

### **Taunakitanga / Recommendation**

THAT the Council adopts the minutes of the Ordinary Council meeting held on 20 September 2021 as a true and correct record.





# Meniti Minutes

## Ngā Meniti take Kaunihera Ordinary Council Meeting

Hāwera Community Centre Hall  
Albion Street, Hāwera on Monday 20 September 2021 at 7.00 pm

**Kanohi Kitea / Present:** Mayor Phil Nixon, Deputy Mayor Robert Northcott and Councillors Mark Bellringer, Gary Brown, Celine Filbee, Steffy Mackay, Diana Reid, Bryan Roach, Brian Rook and Chris Young.

**Ngā Taenga-Ā-Tinana / In Attendance:** Waid Crockett (Chief Executive Officer), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Sara Dymond (Senior Governance Officer), Phil Waite (Recreation and Facilities Manager), four members of the public and one media.

**Matakore / Apologies:** Councillors Andy Beccard, Aaron Langton and Jack Rangiwahia.

### RESOLUTION

(Deputy Mayor Northcott/Cr Rangiwahia)

130/21 **THAT the apologies from Councillors Andy Beccard, Aaron Langton and Jack Rangiwahia be received.**

CARRIED

### 1. Tīmatanga Kōrero / Opening Remark

1.1 Councillor Gary Brown

Councillor Brown spoke about the connectivity issues he experienced living in Ōhawe during lockdown and the support provided by Council staff to ensure he could participate in Council business.

### 2. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

2.1 Fiona Hicks and Sean Trott

Members of the South Taranaki RSA (RSA) were present to raise concerns of the two notable trees outside the RSA in Hāwera. The RSA was an active club of 465 members and were one of a few small RSAs still open in the country doing what they could to support community projects. The two trees outside the RSA had notable status, however there was no evidence of where and when their status had been confirmed. RSA members supported retaining history and recognising significant events, however considered the health and wellbeing of their members paramount.

The Council had been approached about obtaining resource consent, however due to the financial cost involved it was dismissed. The RSA felt it was the responsibility of the Council to relook at their concerns and rethink the decision.

Two life members were hospitalised after the inhalation of the bacteria from the bird droppings after water blasting the concrete around the two trees. During winter the build-up of bird droppings was astronomical and even though the paths were water blasted weekly the footpaths remained damp and the residue washed into the grass verges which became a bog. The bird droppings fertilized the grass requiring it to be mowed more regularly. In summer the stench was horrific at the front entrance and the area was covered in flies. Since the palm trees bordering the RSA had been cut down the birds had relocated in the two trees in front of the RSA therefore severely multiplying the problem.

The dropping of branches and nuts were a safety risk for members of the public, but more importantly now was the amount of bird droppings and the health risk it caused to all. The regular washing combined with acid in the bird droppings was damaging the paint on the War Memorial Arch and the RSA building. The courtesy vehicle and members' vehicles could no longer park close to the building for easy accessibility. A petition signed by 180 community members was provided.

Advice received from the Public Health Unit and the Taranaki District Health Board was that it was the Council's responsibility to manage the public nuisance and eliminate the risk. Under Section 15 of the District Plan – Heritage Protection Rules it stated that, notable trees could be felled if required to safeguard life, habitable buildings or network utilities from immediate danger. Their recommendation was for the removal of the two notable trees.#

It was queried how often water blasting was required, Mrs Hicks advised that an RSA member cleaned the concrete weekly using a commercial water blaster and if there was a special occasion members would clean it again.

Councillor Roach queried what the RSA's plans were for the area if the trees were removed. Mr Trott explained that the RSA proposed to shift the garden closer to the pedestrian and replace it with plants that represented military contributions to the country similar to that at the Victoria Cross Gardens. It was also proposed to change the frontage so that patrons could use it more effectively.

Councillor Reid asked if the birds nested on the building then she was concerned that the birds would congregate in another area of town. Mr Trott explained that birds were nesting behind the front of the building and when the first two trees were removed the birds started looking for a different place to nest.

It was queried whether there was evidence on the illness experienced by the members. Mrs Hicks noted that the illnesses were confirmed through the bacteria of the bird droppings.

In terms of the proposed new garden, Councillor Filbee queried whose land it would be on and if it was on Council land was there an expectation that the Council would plant and maintain it. She noted that the Council had received considerable amount of feedback from the community on the gardens in the District. Mrs Hicks noted that the land was owned by the Council, however members currently maintained the gardens including spraying and it was envisaged this would continue. Mr Trott added that it was only in the proposal stage until a decision was made on the removal of the trees.

### 3. Whakaaetia ngā Menīti / Confirmation of Minutes

3.1 Ordinary Council held on 9 August 2021

**RESOLUTION**

(Cr Young/Cr Reid)

131/21 **THAT** the Council adopts the minutes of the Ordinary Council meeting held on 9 August 2021 as a true and correct record.

**CARRIED**

3.2 Extraordinary Council - To alter/revoke the resolution on the initial proposal held on 4 August 2021

Councillor Filbee requested that her vote against the motion be recorded in the minutes.

**RESOLUTION**

(Cr Brown/Cr Reid)

132/21 **THAT** the Council adopts the minutes of the Extraordinary Council meeting to alter/revoke the resolution on the initial proposal held on 4 August 2021 as a true and correct record.

**CARRIED**

### 4. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes

4.1 Extraordinary Environment and Hearings Committee held on 30 June 2021.

**RESOLUTION**

(Cr Reid/Deputy Mayor Northcott)

133/21 **THAT** the Council receives the minutes of the Extraordinary Environment and Hearings Committee meeting regarding a land use consent held on 30 June 2021.

**CARRIED**

4.2 Extraordinary Environment and Hearings Committee held on 26 July 2021.

**RESOLUTION**

(Deputy Mayor Northcott/Cr Mackay)

134/21 **THAT** the Council receives the minutes of the Extraordinary Environment and Hearings Committee meeting regarding a subdivision and resource consent held on 26 July 2021.

**CARRIED**

4.3 Reconvened Extraordinary Environment and Hearings Committee held on 4 August 2021.

**RESOLUTION**

**(Cr Reid/Cr Mackay)**

**135/21** **THAT the Council receives the minutes of the Reconvened Extraordinary Environment and Hearings Committee meeting regarding a subdivision land use consent held on 4 August 2021.**

**CARRIED**

4.4 Audit and Risk Committee held on 11 August 2021

Councillor Filbee noted that the Council had a surplus of \$27 million subject to adjustments by Audit NZ and queried how a surplus of \$27 million was achieved. Mayor Nixon explained that it was achieved through the Long Term Investment Fund. In response to a further query around what adjustment Audit NZ might make that would affect that, Ms Archibald explained that these were minor accounting adjustments.

In terms of the Privacy Policy (the Policy) and the flying of drones, Councillor Filbee was concerned about the wording used in the Policy and believed it needed to be articulated clearer that the Council would seek landowners' consent. Mr Crockett suggested that it be reworded to say "the Council will seek landowners' consent before flying over the property".

Councillor Filbee noted that there was no policy around how often records would be accessed and information that was no longer required deleted and queried whether there should be. She further queried the process for notifying breaches. Mr Crockett explained that legislation covered how long information was retained for and the Public Records Act and the Privacy Act detailed that as well. The Council were careful not to replicate what was mentioned in legislation. There were clear guidelines in the legislation on what formed a notifiable breach and the Council made sure to follow those guidelines.

Councillors were asked to consider 10.3 in the Policy that any submissions made in relation to bylaws, annual plans, long term plans, district plans, or draft or proposed strategies and policies would include the name of the submitter and would be published on the Council's website, available at the administration building or any LibraryPlus and form part of the Council records. The Council would redact contact details of all submitters.

**RESOLUTION**

**(Cr Young/Cr Brown)**

**136/21** **THAT the Council;**

- 1) Receives the minutes of the Audit and Risk Committee meeting held on 11 August 2021.**
- 2) Adopts recommendation 53/21 AR from the Audit and Risk Committee.**

**THAT the Council;**

- a) Revokes the current South Taranaki District Council Privacy Act policy.**

- b) Approves the draft Privacy Act Policy (attached in Appendix 1 of this report) with amendments.
- c) Approves the draft Privacy Breach Guidelines (attached in Appendix 2 of this report) with amendments
- d) Agrees that a quarterly report from the Privacy Officer is presented to the Audit and Risk Committee regarding any privacy breaches.

**CARRIED**

4.5 Eltham-Kaponga Community Board held on 23 August 2021.

It was noted that Councillor Mackay and Mrs Cave had declared a conflict of interest at the meeting and it was requested that the minutes be amended to reflect this.

**RESOLUTION**

**(Cr Mackay/Cr Bellringer)**

**137/21** **THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 23 August 2021.**

**CARRIED**

4.6 Te Hāwera Community Board held on 23 August 2021.

**RESOLUTION**

**(Cr Reid/Cr Filbee)**

**138/21** **THAT the Council receives the minutes of the Te Hāwera Community Board meeting held on 23 August 2021.**

**CARRIED**

4.7 Taranaki Coastal Community Board held on 24 August 2021.

**RESOLUTION**

**(Cr Young/Cr Roach)**

**139/21** **THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 24 August 2021.**

**CARRIED**

4.8 Pātea Community Board held on 25 August 2021.

Deputy Mayor Northcott attended the meeting however was not recorded as present. It was requested that the minutes be amended to reflect this.

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Rook)**

**140/21** **THAT the Council receives the minutes of the Pātea Community Board meeting held on 25 August 2021.**

**CARRIED**

4.9 Iwi Liaison Committee held on 1 September 2021.

There was reference made to Ms Gardiner in the minutes however the name was not listed in attendance. Mr Crockett clarified that Ms Emma Gardiner was the Acting Chief Executive Officer of Ngāruahine. The minutes would be amended to reflect her attendance.

**RESOLUTION**

**(Cr Brown/Cr Filbee)**

**141/21** **THAT the Council receives the minutes of the Iwi Liaison Committee meeting held on 1 September 2021.**

**CARRIED**

4.10 Environment and Hearings Committee held on 1 September 2021.

**RESOLUTION**

**(Cr Reid/Deputy Mayor Northcott)**

**142/21** **THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 1 September 2021.**

**CARRIED**

4.11 Policy and Strategy Committee held on 6 September 2021.

In relation to Kiwi the Horse sculpture Councillor Rook had received feedback from Ngā Rauru who had decided at a recent hui to consult with the wider Iwi and for a final decision to be made by the end of the month. However, it was indicated that the hui itself was generally supportive. He acknowledged the passing of the artist who had gifted the sculpture to the Waverley Community. The artist was aware that the project would be progressed. For clarity Mr Crockett noted that once a decision was made Council staff would follow up on this.

**RESOLUTION**

**(Cr Filbee/Cr Brown)**

**143/21** **THAT the Council;**

- 1) Received the minutes of the Policy and Strategy Committee meeting held on 6 September 2021.**
- 2) Adopt recommendation 39/21 PS from the Policy and Strategy Committee;**

**THAT the Council;**

- a) Accepts the gift of the Kiwi model and \$155,000 of the town centre masterplan budget is allocated to cover the costs of bronzing and installation of the completed sculpture, but the Community Group seeks external funding to cover costs of freight, lighting and other costs which maybe incurred.**
- b) Subject to ongoing conversations with Ngā Rauru in regard to the sculpture.**

**3) Adopt recommendation 40/21 PS from the Policy and Strategy Committee;**

**THAT the Council;**

- a) Adopts the Reimbursement of Elected Members; Expenses and Allowances Policy.**

**CARRIED**

**5. Pūrongo / Report**

**5.1 District Licensing Committee Membership**

The report recommended that Councillor Steffy Mackay be appointed as chairperson to undertake the powers and duties of the District Licensing Committee. It also recommended that Councillor Celine Filbee be appointed as a member of the Committee to bring the membership up to three councillors.

**RESOLUTION**

**(Cr Brown/Deputy Mayor Northcott)**

**144/21 THAT the Council;**

- a) Notes the resignation of Ian Wards in his role as a commissioner of the District Licensing Committee effective from 20 September 2021.**
- b) Confirms the appointment of Councillor Steffy Mackay as Chairperson to undertake the powers and duties of the District Licensing Committee in accordance with the Sale and Supply of Alcohol Act 2012 Section 104 (1) and (2).**
- c) Notes that the position of Chairperson will remain in effect until April 2024, 18 months into the 2022-2025 triennium.**
- d) Confirms the appointment of Councillor Celine Filbee as a member of the District Licensing Committee in accordance with the Sale and Supply of Alcohol Act 2012 Section 104 (1) and (2) for the remainder of 2019-2022 triennium.**

**CARRIED**

*Councillor Mackay and Filbee abstained from voting.*

**5.2 Quarterly Financial and Non Financial Performance for period ending 30 June 2021**

The report contained the Financial Variance Report and the Performance Measures Report for the fourth quarter of the financial year to 30 June 2021. The report contained Council officers' commentary on variances for the Council's activities and support centres and management comments on variances had also been included where relevant. Overall, the Council's Consolidated Operating Expenditure Statement showed a surplus of \$20,916,530 against a budgeted surplus of \$2,159,777 before accounting adjustments of gains on derivative contracts \$7,363,00 and Loss on Disposal of Fixed Assets (\$927,000).

In terms of the \$38.1 million carryover, Councillor Filbee noted that this included Nukumaru Station Road and Te Ramanui o Ruapūtahanga, however queried what made up the remainder of that amount. Mr Crockett explained that it was a range of different projects with many already committed prior to the financial year. Ms Aitken added that \$5.4 million from the Government was carried over to March 2022 to complete those projects.

Councillor Young queried what changes would the removal of Three Waters have on the Council's financial position. Mr Crockett highlighted that the most significant part was that \$85 million in debt would be removed from the Council's balance sheet and considerable preparation of loans from an operational perspective. A portion of the plant, property and equipment would decrease as well.

Councillor Filbee queried whether the issues around water resulting in minor breaches should give rise to concern if that was what dropped the Council below the target threshold. Ms Aitken explained that several of the non financial performance measures related largely to the Waverley water issues particularly around odour, clarity and taste.

It was queried whether the failure in consent monitoring was due to insufficient staff. Mr Dagg explained that the narrative was incorrect and all 16 consents were monitored on target of 100% however the year end statistics were under target at 90%.

Regarding the Community Action Plans Councillor Filbee queried when it was anticipated for there to be one for Ōpunakē. Mr Dagg commented that the Ōpunakē Community Action Plan was in a final draft stage however he would have liked to achieve another community plan in addition to that.

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Brown)**

**145/21** **THAT the Council approves the Fourth Quarter Financial and Non Financial Performance Report for the period ending 30 June 2021.**

**CARRIED**

**5.3 Delegations Register Update – Building Act 2004**

The report proposed an update of the Building Act delegations, contained within the Council's Register, as a result of a general non-compliance (GNC) found during the Building Consent Authority's (BCA's) recent audit by International Accreditation New Zealand (IANZ). IANZ found that the register did not include the sections of the Act as noted in Appendix I. The Council was required to add these sections to the register and resolve the GNC within 90 days of the assessment to retain BCA Accreditation.

**RESOLUTION**

**(Cr Filbee/Cr Young)**

**146/21** **THAT the Council approves the delegations under Appendix 1 of this report, by transferring powers under the Building Act 2004 to the Chief Executive.**

**CARRIED**

**5.4 Annual Alcohol Licensing Report – 2021/21**

The report asked the Council to recommend that the Annual Alcohol Licensing Report be adopted, a copy provided to the Alcohol Regulatory and Licensing Authority and be made available to the public.



**RESOLUTION**

(Cr Mackay/Cr Rook)

**147/21** **THAT the Council;**

- a) **Adopts the South Taranaki District Council Annual Alcohol Licensing Report – 2020/21 in accordance with Section 199 of the Sale and Supply of Alcohol. Act 2012.**
- b) **Notes that the adoption will trigger a public notification of the report and that a copy will be provided to the Alcohol Regulatory and Licensing Authority (ARLA).**

**CARRIED**

5.5 Te Kaahui o Rauru and South Taranaki District Council Relationship Agreement

The report sought the Council's approval of the letter of intent and authorised the Mayor Phil Nixon to sign the agreement on behalf of the Council during the hui hosted by Te Kaahui o Rauru Trust scheduled for the 30 September 2021.

Mayor Nixon considered this to be a high level connection between the Council and Te Kaahui o Rauru and was a good start in a relationship agreement to move forward with.

Councillor Reid queried whether an agreement was being made with all Iwi. Mr Crockett commented that the Council were working on an agreement with Ngāruahine and were working with the Iwi Liaison Committee on the development of a Council-Iwi Partnership Strategy which would sit across the top of these.

**RESOLUTION**

(Deputy Mayor Northcott/Cr Filbee)

**148/21** **THAT the Council;**

- a) **Receives the Te Kaahui o Rauru and South Taranaki District Council relationship agreement.**
- b) **Authorise the Mayor Phil Nixon to consider any minor modifications and sign the agreement at the Paepae Rangatira hui scheduled to be held on 30 September 2021 at Te Aroha Marae at Kai Iwi.**

**CARRIED**

**6. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public**  
**RESOLUTION** (Cr Roach/Cr Bellringer)

**149/21** **THAT the public be excluded from the following parts of the proceedings of this meeting namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 9 August 2021.  2. Receipt of minutes – Audit and Risk Committee 11 August 2021.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a).

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
<b>1 and 2</b>	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3. Receipt of minutes – Extraordinary Environment and Hearings Committee 30 June 2021.  4. Receipt of minutes – Extraordinary Environment and Hearings Committee 26 July 2021.  5. Receipt of minutes – Reconvened Extraordinary Environment and Hearings Committee 4 August 2021.  6. Receipt of minutes – Environment and Hearings Committee 1 September 2021.	To enable the Council to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
7. Receipt of minutes – Personnel Committee 3 August 2021	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a).

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
7	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

**CARRIED**

**7. Tuwhera anō te Hui / Resume to Open Meeting**

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Young)**

**157/21 THAT the South Taranaki District Council resumes in open meeting.**

**CARRIED**

**The meeting concluded at 8.21 pm.**

**Dated this            day of            2021.**

.....  
**CHAIRPERSON**



# Ngā Menīti Kaunihera

## Council Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Extraordinary Council – To discuss the next stages of the Three Waters Service Delivery Reform – 27 September 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Council is being asked to adopt the Extraordinary Council minutes of the meeting held on 27 September 2021.

### **Taunakitanga / Recommendation**

THAT the Council adopts the minutes of the Extraordinary Council meeting to discuss the next stages of the Three Waters Service Delivery Reform held on 27 September 2021 as a true and correct record.



# Menīti Minutes

## Ngā Menīti Kaunihera Whanokē Extraordinary Council Meeting

### To discuss the next stages of the Three Waters Service Delivery Reform

Hāwera Community Centre Hall, Albion Street, Hāwera  
on Monday 27 September 2021 at 1.05 pm.

**Kanohi Kitea / Present:** Mayor Phil Nixon (Chairperson), Deputy Mayor Robert Northcott, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton (arrived 1.10pm), Steffy Mackay, Diana Reid, Brian Rook and Chris Young.

**Ngā Taenga-Ā-Tinana / In Attendance:** Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Darleena Christie (Governance and Support Team Leader), Herbert Denton (Works Delivery Manager), Gerard Langford (Communications Manager), Kobus van de Merwe (Projects Manager) and, 12 members of the public and one media.

**Matakore / Apologies:** Bryan Roach and Jack Rangiwahia.

#### RESOLUTION

(Cr Brown/Cr Mackay)

158/21 THAT the apology from Councillors Bryan Roach and Jack Rangiwahia be received.

CARRIED

The Mayor welcomed everyone to the meeting. He advised that media were in attendance and recording for their own notes, not recorded for the audio to be publicised.

### 1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

#### 1.1 Three Waters – Cynthia Stone

Ms Stone was born and had lived in South Taranaki for 80 years, in that time she had noticed the District divest itself of opportunities for self-government, and as a smaller community had lost out. For example, services were centralised in a governmental way such as hospitals, schools and power boards, and asked if any of those things had improved. The ratepayers owned the assets and had been paid for by the ratepayers, although they required maintaining year upon year, she urged the Council to vote against joining the water scheme.

Ms Stone had looked at her annual rates for water, she paid approximately \$600 and wastewater was \$700. In her research, she had found that the figures suggested would be three times what she paid now. She understood that the Council used her rates to supply those services, maintain, renew and extend those services as the town grew. If the Council joined the scheme there would be an increase in costs for those services. However, because South Taranaki services were in good order the excess the community paid would be used to prop up other councils' water fees.

In response to whether Ms Stone would be prepared to pay more rates for water services should the Council retain three waters, she commented yes. Ms Stone advised that she was confident given the Council had managed these assets well and the money from the Power Board Fund could be borrowed against to set up future generations.

The Council had worked very effectively with the other councils in Taranaki, mainly with rubbish, however Ms Stone felt there could be a collaborative approach with sharing of qualified people. She would rather pay the Council more for the services needed in this region, rather than the Government. She had not even begun to note the extravagance of the money signalled for setting up the four new water boards.

## 1.2 Three Waters – Val Harrison

Ms Harrison noted that she concurred with the comments made by the previous speaker. She sought clarification on what the rates collected from the Council had been invested in water infrastructure. There was an amount of approximately \$7,000 that would be charged if the three waters was taken over by the Government.

In response to clarification on where the figures came from for the pie charts, Mayor Nixon commented that the Council received a request for information from the Department of Internal Affairs (DIA), where approximately 420 questions were answered. The Council sent that response back and the figures used in the pie charts was the DIA's interpretation of the Council's figures. A consultant had since looked at the results as the Council wanted them reviewed, however the Council did not agree with some of the figures either.

Ms Harrison commented that should the Council take over, what would the rates increase too. She felt that there was also money going into roadworks, however this year the rates did not go up. But next year she guaranteed that with \$300million going into a hospital, and further roadworks to be completed, costs for the community would increase. If the Council took over it would become very expensive for South Taranaki. She noted that there were unknowns with the Council costs. Times were very hard and lots of people had lost their jobs or businesses. Mayor Nixon advised that the Council recently approved the Long Term Plan (LTP) 2021-2031, which included an average of 3.99% increase in rates forecasted over the next 10 years. As part of that LTP a \$30million budget was included for a wastewater plant in Hāwera.

Ms Harrison commented that when she first arrived in South Taranaki the water from the tap was brown and paid a huge expense to install filters. Ms Harrison questioned how fast the Council could get the confirmed figures made available.

Mr Crockett commented that the Government's proposal was to remove water from the Council. In response to clarification sought on the figures presented by the Government, he advised that it was the Government's assumption and analysis of what water would possibly cost in the future should the Council continue to manage the water assets.

Councillor Filbee sought clarification about whether Ms Harrison would be happy to pay more should the Council be prepared to continue running the water services for the District. Ms Harrison responded no, she did not know exactly what that figure would be and she did not trust the Council in providing the correct figures.

### 1.3 Three Waters – Rita Tidswell

Ms Tidswell thanked the Council for the opportunity to speak. She personally did not want to give the three waters service to the Government and felt there was a good system in South Taranaki. She commented that she would not be happy to pay a big increase right now and suggested in five years' time. She felt that the Council was doing a good job, however would like to see more transparency and physically be able to see the work being done. She asked that the Council keep the community informed and make it easy for people to understand.

Mayor Nixon appreciated the public coming along today and for the messages that were delivered. He noted that the Government had asked the Council to consider the process and the two month period to provide feedback closed on 1 October 2021.

## 2 Pūrongo / Report

### 2.1 Feedback to Government on Three Waters Proposal

The purpose of this meeting was for the Council to consider all the information that had been provided through the six workshops held over this feedback period and confirm the draft feedback, as attached in Appendix 1, to be submitted to the Government by 1 October 2021.

The Chief Executive advised that the Council had opportunities over the past eight weeks to hear from a number of different individuals, groups and Iwi partners. Written feedback was also received from Ngāruahine and permission would be sought to attach their feedback to the Council response. A number of exercises had been undertaken, including a balanced scorecard approach, taking into account financial and non-financial matters which reflected the concerns or issues that arose from elected members.

In response to clarification sought on the purpose of recommendation (b), Mr Crockett noted that there had been discussions within the industry about whether or not councils and their communities would have an opportunity to make a decision, however there had been no direct signal from the Government. The Council and the community expect to have a say in the next decision point around the assets and this was to be outlined in the feedback. The presenters today gave a clear expectation that ratepayers and residents should make the decision on this matter and not the Government.

Councillor Beccard commented that he was not happy about (b) in the recommendation, he suggested that if it stayed, a note (c) be included that stated, "Council Officers believe they could run an effective water system on their own". Mr Crockett advised that if there were concerns about the note in (b), then it could be removed.

Deputy Mayor Northcott commented that recommendation (b) was not going to Government, it was for the Council's information and he was happy for (b) to stay.

Councillor Filbee noted that she had some minor concerns over recommendation (b), but if read carefully it did not obligate the Council to anything.

Mayor Nixon agreed with the comments by Deputy Mayor Northcott, recommendation (b) stated the position that the Council were in at this moment and it did not commit the Council in any way regarding the reform. A lot of work had been undertaken to be in a position to collate feedback to be submitted to the Government. It was pleasing to note that the Council could possibly attach feedback as well from Ngāruahine as it was important that we communicate with Iwi partners. The Council had more questions than answers, there were concerns over the proposed model and the feedback being sent was where the Council were at on this kaupapa at this stage.

Deputy Mayor Northcott felt that the feedback was well written, and it expressed the Council's concerns. Hopefully the Government read the feedback sent by all councils. He would like to see the Government address the concerns raised adequately instead of the smoke screening seen so far.

In response to whether the feedback to the Government could be published, Mr Crockett advised that it was a public document and would be made available on the Three Waters page on the Council website.

It was agreed that Council staff be thanked for all the effort that had gone into informing elected members on Three Waters. The due diligence undertaken by the organisation was very much appreciated.

Councillor Filbee noted that under the heading financial model there was a sentence on page 22 that read, "STDC is also very concerned about the debt that the new entities will be able to carry". She suggested that it should stipulate the level or the amount of debt as this would make it clear that the amount of debt was the concern that the Council had.

**RESOLUTION**

**(Mayor Nixon/Deputy Mayor Northcott)**

**159/21**

**THAT the Council;**

- a) Approves the feedback attached as Appendix 1 to be sent to the Government on the Three Waters Reform proposal; and**
- b) Notes that the Government has signalled territorial authorities will need to decide whether to remove themselves from the Three Waters Reform, however, the Government has acknowledged that all-in participation of councils is required to achieve the objectives of the reform programme which could mean that Council is not given an opportunity to make a decision.**

**CARRIED**

The meeting concluded at 1.40 pm.

Dated this            day of            2021.

.....  
**CHAIRPERSON**





# Ngā Menīti Kaunihera

## Council Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Extraordinary Council – To deliberate on the Community Initiatives Fund – 29 September 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Council is being asked to adopt the Extraordinary Council minutes of the meeting held on 29 September 2021.

### **Taunakitanga / Recommendation**

THAT the Council adopts the minutes of the Extraordinary Council meeting to deliberate on the Community Initiatives Fund held on 29 September 2021 as a true and correct record.



# Menīti Minutes

## Ngā Menīti take Kaunihera Extraordinary Council Meeting

Hāwera Community Centre Hall, Albion Street, Hāwera on  
Wednesday 29 September 2021 at 1.00 pm

**Kanohi Kitea / Present:** Mayor Phil Nixon, Deputy Mayor Rob Northcott and Councillors Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Diana Reid, Brian Rook and Chris Young.

**Ngā Taenga-Ā-Tinana / In Attendance:** Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Sara Dymond (Senior Governance Officer) and Christina Wells (Executive Assistant Community and Infrastructure Services).

**Matakore / Apologies:** Councillors Andy Beccard, Jack Rangiwahia and Bryan Roach.

**RESOLUTION**

**(Cr Rook/Cr Reid)**

**160/21** **THAT** the apologies from Councillors Andy Beccard, Jack Rangiwahia and Bryan Roach be received.

**CARRIED**

### 1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Extraordinary Council – Purpose to hear applications to the Community Initiatives Fund held on 16 August 2021.

**RESOLUTION**

**(Cr Brown/Cr Mackay)**

**161/21** **THAT** the Council adopts the minutes of the Extraordinary Council to hear applications to the Community Initiatives Fund meeting held on 16 August 2021 as a true and correct record.

**CARRIED**

### 2. Pūrongo / Report

2.1 Community Initiatives Fund 2021/22 Allocation

The purpose of the report was to facilitate the consideration and distribution of the Community Initiatives Fund (the Fund) grants for the 2021/22 year.

Councillor Langton noted that the current perpetual grant for the 2021/22 year were Ōpunakē orientated, however highlighted that in other towns the same activities were run by the Council.

Clarification was sought around the perpetual grants. Ms Aitken explained that previous councils resolved to provide continuous funding to seven applicants. These funds were provided separately to the Community Initiative Funds funding pool each year.

In terms of the applicants who received perpetual funding it was noted that when Te Ramanui was built Lysaght Watt Gallery would move into that space and would not require the same funding. Ms Aitken explained that the allocated budget for the Lysaght Watt Gallery was for 2021 and 2022 with an understanding with the Trust that once the gallery moved into Te Ramanui funding was no longer required because the space would be provided. The partnership agreement acknowledged this.

**RESOLUTION**

**(Cr Reid/Cr Young)**

- 162/21** **THAT the Council receives the 47 applications requesting funding assistance from the Community Initiatives Fund and makes decision on each application as per the attached assessments.**

**CARRIED**

**Arthritis New Zealand**

An application was received from Arthritis New Zealand for funding assistance to continue to deliver the Arthritis New Zealand services throughout Taranaki, including the South Taranaki District through the Community Co-ordinator.

It was felt that this should be covered by the Taranaki District Health Board.

**RESOLUTION**

**(Cr Filbee/Cr Mackay)**

- 163/21** **THAT the Council decline funding to Arthritis New Zealand from the Community Initiatives Fund.**

**CARRIED**

**Citizens Advice Bureau Hāwera**

An application was received from Citizens Advice Bureau Hāwera for funding assistance to cover the cost of the annual rent of 22 Union Street, Hāwera.

The Council suggested that the Citizens Advice Bureau look at co-locating with other services to help reduce rent costs.

**RESOLUTION**

**(Cr Brown/Cr Filbee)**

- 164/21** **THAT the Council approves a grant of \$2,000 per annum for three years from the Community Initiatives Fund to Citizens Advice Bureau Hāwera, to cover the cost of the annual rent of 22 Union Street, Hāwera.**

**CARRIED**

**Creative Taranaki**

An application was received from Creative Taranaki for funding assistance to set up a headquarters and four regional offices which would be open one day per week. In the first year the aim was to create a portal, commence workshops in finances and a mentoring project.

The Council supported further investigation into a shared space and or ability to work in with the Council's Arts Coordinator.

**RESOLUTION**

**(Cr Reid/Cr Young)**

- 165/21** **THAT the Council decline funding to Creative Taranaki from the Community Initiatives Fund to set up a headquarters and four regional offices.**

**CARRIED**

**Egmont Agricultural and Pastoral Association (Egmont A&P Association)**

An application was received from the Egmont A&P Association for funding assistance to provide a low-cost community venue that was well maintained and in good repair and available to the community to enjoy.

Mayor Nixon and Councillors Brown and Filbee declared a conflict of interest.

Councillor Reid commented that the Egmont A&P Association hugely contributed to the community.

**MOTION**

**(Cr Reid/Cr Filbee)**

- 166/21** **THAT the Council approves a grant of \$25,000 for Year 1 from the Community Initiatives Fund to the Egmont Agricultural and Pastoral Association to provide a low-cost community venue that was well maintained and in good repair.**

**Lost**

Discussion was held around what the funding should be spent on and it was agreed that funding must be spent on maintenance. An accountability form on what building the funds would be spent on was required.

The Council suggested that the Egmont A&P Association re-apply for funds in the next Community Initiatives Funding round (July 2022), specifically to help update the previously completed feasibility study for the outdoor arena.

**RESOLUTION**

**(Cr Filbee/Cr Mackay)**

- 167/21** **THAT the Council;**
- a) Approves a grant of \$20,000 per annum for three years from the Community Initiatives Fund to the Egmont Agricultural and Pastoral Association to provide a low-cost community venue that was well maintained and in good repair; and**
  - b) Notes that the allocated funds be spent on building maintenance, providing a clear projected plan for expenditure and an accountability report to the Council each year of approved funding. First year funds to be released upon receipt of the project plan with second and third-year funds being released upon receipt of both a plan and accountability report.**

**CARRIED**

**Enviroshools Taranaki (Toimata Foundation)**

An application was received from Enviroshools Taranaki (Toimata Foundation) for funding assistance to provide facilitation for the South Taranaki Enviroshools network in 2021/22.

In response to the query around whether the Council's Environment and Sustainability Unit (the Unit) had the capacity to absorb this, Ms Aitken explained that the Unit had funded Enviroshools to deliver ad hoc waste minimisation workshops in the past. There was a small fund with capacity to support Enviroshools in delivering aspects of the Environment and Sustainability Strategy, however no funds were available to support the Enviroshools programme as requested in this application.

It was noted that environmental impacts in schools was becoming more of a focus. It was definitely the way of the future.

**RESOLUTION**

**(Cr Young/Deputy Mayor Northcott)**

- 168/21 **THAT the Council approves a grant of \$10,000 per annum for three years from the Community Initiatives Fund to Enviroshools Taranaki (Toimata Foundation) to provide facilitation for the South Taranaki Enviroshools network in 2021/22.**

**CARRIED**

**Everybody's Theatre Ōpunakē**

An application was received from the Everybody's Theatre Ōpunakē for funding assistance to assist with the contracted manager's wages.

*Councillor Young declared a conflict of interest.*

**RESOLUTION**

**(Cr Filbee/Cr Brown)**

- 169/21 **THAT the Council approve a grant of \$12,000 per annum for three years from the Community Initiatives Fund to the Everybody's Theatre Ōpunakē to assist with the contracted manager's wages.**

**CARRIED**

**Hāwera Cinema 2**

An application was received from the Hāwera Cinema 2 for funding assistance to continue the day-to-day operations of the cinema including the maintenance and replacement of cinema fittings and fixtures.

*Councillor Brown declared a conflict of interest.*

The Council supported this as it was an asset in the community and noted the important part it played in the entire District. It was suggested that the grant be reviewed annually.

**RESOLUTION**

**(Cr Rook/Cr Filbee)**

- 170/21 **THAT the Council approves a grant of \$40,000 per annum for three years from the Community Initiatives Fund to the Hāwera Cinema 2 to continue the day-to-day operations of the cinema, including the maintenance and replacement of cinema fittings and fixtures and notes that the grant be reviewed annually.**

**CARRIED**

**Menzshed Hāwera – Rent Relief**

An application was received from Menzshed Hāwera for funding assistance to cover the cost of rent to provide a premise for Menzshed Hāwera to operate from.

The importance in supporting mental health for men and women was highlighted. It was supported that Menzshed Hāwera looked for alternative avenues for future funding and to advertise who they were to outlying areas. The Council's Communications Team could assist with this.

**RESOLUTION**

**(Cr Mackay/Cr Filbee)**

- 171/21** **THAT the Council approves a grant of \$5,000 per annum for three years from the Community Initiatives Fund to Menzshed Hāwera to cover the cost of rent to provide a premise for Menzshed Hāwera to operate from.**

**CARRIED**

**Music Innovation Trust of Taranaki**

An application was received from Music Innovation Trust of Taranaki for funding assistance to expand the current 'Around the Mountain' organ recital series in Hāwera, from six concerts a year to twelve for the next three years.

**RESOLUTION**

**(Cr Filbee/Deputy Mayor Northcott)**

- 172/21** **THAT the Council decline funding to the Music Innovation Trust of Taranaki from the Community Initiatives Fund to expand the current organ recital series in Hāwera.**

**CARRIED**

**Ōpunakē Beach Carnival Committee**

An application was received from the Ōpunakē Beach Carnival Committee for funding assistance to provide the local community and visitors to the Region, a fun and enjoyable day out with family and friends, while also working towards raising money to put back into enhancing the Ōpunakē Beach for everyone to enjoy.

It was highlighted that the Ōpunakē Beach Carnival Committee was famous and well supported by people within the District.

The Council supported further conversations being undertaken around the opportunity for the Ōpunakē Beach Carnival and Sounds on the Sand to work more closely together to share the costs. It was suggested that if the events could not work in together then to look at the potential for the stage to remain up to be utilised by other users throughout the week to bring in additional funds.

**RESOLUTION**

**(Cr Rook/Cr Langton)**

- 173/21** **THAT the Council approves a grant of \$6,000 per annum for three years from the Community Initiatives Fund to the Ōpunakē Beach Carnival Committee to provide the local community and visitors to the Region, a fun and enjoyable event.**

**CARRIED**

**Ōpunakē Sports and Recreation Trust – Repairs and Maintenance**

An application was received from the Ōpunakē Sports and Recreation Trust for funding assistance to update the Repairs and Maintenance Schedule with the Council.

The Council supported a Councillor being appointed on the Trust Board to help improve communication between the Trust and the Council moving forward. It was agreed that further discussions be held around the CPI during the next Long Term Plan process.

**RESOLUTION**

**(Cr Langton/Cr Filbee)**

**174/21** **THAT the Council;**

- a) **Approves a grant increase from \$10,000 to \$50,000 per annum for three years to the Ōpunakē Sports and Recreation Trust from the Community Initiatives Fund to update the Repairs and Maintenance Schedule with the Council; and**
- b) **Appoints a Councillor on the Trust Board to help improve communication between the Trust and the Council moving forward.**

**CARRIED**

**Ōpunakē Sports and Recreation Trust - Roof**

An application was received from the Ōpunakē Sports and Recreation Trust for funding assistance to replace the Sandford's Event Centre aging and leaking roof.

The Council agreed that a separate report be presented back to the Council which outlined the options for the roof and how it could be achieved. It was also supported that funding would be sought through other funding avenues.

**RESOLUTION**

**(Cr Filbee/Cr Mackay)**

**175/21** **THAT the Council;**

- a) **Decline funding to the Ōpunakē Sports and Recreation Trust from the Community Initiatives Fund to replace the Sandford's Event Centre aging and leaking roof; and**
- b) **Agrees that a separate report be presented to the Council on the options for the roof and how it could be achieved.**

**CARRIED**

**Ōpunakē Sports and Recreation Trust - Wages**

An application was received from the Ōpunakē Sports and Recreation Trust for funding assistance to support the Facility Manager's wages. They could then continue to provide administrative support to Sandford's Event Centre, Ōpunakē Community Baths, the Taranaki Art Awards and Taranaki Civil Defence.

**RESOLUTION**

**(Cr Filbee/Cr Young)**

**176/21** **THAT the Council approves a grant of \$25,000 per annum for three years from the Community Initiatives Fund to the Ōpunakē Sports and Recreation Trust to support the Facility Manager's wages.**

**CARRIED**

**Paepae in the Park**

An application was received from Paepae in the Park for funding assistance to support Paepae in the Park Waitangi Day Music Festival for the next three years.

The Council considered Paepae in the Park the premier Waitangi celebration for the District which was well supported by the entire District.

**RESOLUTION**

**(Cr Mackay/Deputy Mayor Northcott)**

- 177/21** **THAT the Council approves a grant of \$10,000 per annum for three years from the Community Initiatives Fund to Paepae in the Park to support Paepae in the Park Waitangi Day Music Festival.**

**CARRIED**

**Rotokare Scenic Reserve**

An application was received from the Rotokare Scenic Reserve Trust for funding assistance to continue to provide restoration and protection of the indigenous ecosystem at Rotokare Scenic Reserve.

*Councillor Filbee declared a conflict of interest.*

There was discussion around whether this should be included as a perpetual fund to offer security to Rotokare Scenic Reserve. Mr Crockett noted that the perpetual funds could be reviewed by the Council at any time.

**RESOLUTION**

**(Cr Brown/Cr Reid)**

- 178/21** **THAT the Council;**
- a) Approves a grant of \$60,000 per annum for three years from the Community Initiatives Fund to the Rotokare Scenic Reserve to continue to provide restoration and protection of the indigenous ecosystem at Rotokare Scenic Reserve.**
  - b) Agrees that this funding be added to the perpetual fund.**

**CARRIED**

*Councillor Brown left the meeting at 2.17 pm.*

**South Taranaki Neighbourhood Support**

An application was received from the South Taranaki Neighbourhood Support for funding assistance to support the South Taranaki Neighbourhood Support group's Development Coordinator's wages. This was so that she could continue working on internal projects, community events and maintaining working relationships with partner organisations, business members, residential members, Iwi and the community.

**RESOLUTION**

**(Cr Mackay/Cr Young)**

- 179/21** **THAT the Council approves a grant of \$5,000 per annum for three years from the Community Initiatives Fund to South Taranaki Neighbourhood Support to support the group's Development Coordinator's wages.**

**CARRIED**



**South Taranaki Whanāu Centre**

An application was received from the South Taranaki Whanāu Centre for funding assistance to employ a social worker that would work with South Taranaki youth at the centre and also in schools.

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Langton)**

- 180/21** **THAT the Council decline funding to the South Taranaki Whanāu Centre from the Community Initiatives Fund to employ a social worker.**

**CARRIED**

**Taranaki Garden Trust Incorporated**

An application was received from Taranaki Garden Trust Incorporated for funding assistance to organise, promote and implement the Taranaki Fringe Garden Festival.

The Council suggested that the Taranaki Garden Trust Inc consider increasing their entry fee with the additional funds returning to the organiser to help fund future events.

**RESOLUTION**

**(Cr Filbee/Cr Mackay)**

- 181/21** **THAT the Council approves a grant of \$5,000 in the first year from the Community Initiatives Fund to Taranaki Garden Trust Incorporated to organise, promote and implement the Taranaki Fringe Garden Festival.**

**CARRIED**

**Taranaki Time Bank**

An application was received from the Taranaki Time Bank for funding assistance to hire a part time administrator for South Taranaki Time Bank.

**RESOLUTION**

**(Cr Young/Cr Langton)**

- 182/21** **THAT the Council decline funding to the Taranaki Time Bank from the Community Initiatives Fund to hire a part time administrator for South Taranaki Time Bank.**

**CARRIED**

**The Kai Kitchen**

An application was received from The Kai Kitchen for funding assistance to continue operating in the South Taranaki Community to rescue food and maximise the use of the surplus by offering it to the community.

It was noted that at no fault of their own The Kai Kitchen had lost its purpose after school lunches were free and by reinventing themselves with opening a food bank was duplicating a service that already existed.

**RESOLUTION**

**(Cr Reid/Deputy Mayor Northcott)**

- 183/21** **THAT the Council decline funding to The Kai Kitchen from the Community Initiatives Fund to continue operating in the South Taranaki Community.**

**CARRIED**

**Waverley Community Patrol**

An application was received from the Waverley Community Patrol for funding assistance to help fund the operational costs for running the Waverley Community Patrol.

There was a discussion around the service provided and it was noted that the Waverley Community Patrol was run by volunteers who made a positive impact in small communities where there was less than adequate police presence. The Waverley Community Patrol undertook patrolling in Waverley, Waverley Beach, Waiinu Beach, Waitōtara and covered a wide area.

**RESOLUTION**

**(Cr Rook/Cr Bellringer)**

- 184/21** **THAT the Council approve a grant of \$5,000 per annum for three years from the Community Initiatives Fund to the Waverley Community Patrol to help fund operational costs.**

**CARRIED**

**Alton Coronation Hall**

An application was received from the Alton Coronation Hall for funding assistance to assist with the remaining works to complete their renovation plans. The plans included recladding part of the exterior, electrical work, painting, accessibility parking pad with concrete paths, sanding and sealing the stage area and carpet laying.

The Rural Halls Grant was increased from \$40,000 to \$50,000 so that rural halls could apply for greater assistance. It was noted that rural halls also went through other Council funding avenues for funding assistance.

**RESOLUTION**

**(Cr Mackay/Cr Reid)**

- 185/21** **THAT the Council decline funding to the Alton Coronation Hall from the Community Initiatives Fund to complete their renovations plans.**

**CARRIED**

**Blue Light - Te Ara Tika Driver Licensing Programme**

An application was received from the Blue Light - Te Ara Tika Driver Licensing Programme for funding assistance to provide the driver licensing programme to South Taranaki participants. The project aimed to take 20 youth through the programme and also to help cover a component of the South Taranaki Coordinator's salary.

The Council suggested that this project could be supported through the Mayors' Taskforce for Jobs in collaboration with the Chamber Hub. It was also noted the Ministry of Social Development worked in this space and might also be able to help with funding this programme.

It was noted that Blue Light also received funding from the community boards.

**RESOLUTION**

**(Cr Filbee/Deputy Mayor Northcott)**

- 186/21** **THAT the Council approves a grant of \$5,000 in Year 1 from the Community Initiatives Fund to the Blue Light - Te Ara Tika Driver Licensing Programme to provide the driver licensing programme to South Taranaki participants and cover a component of the South Taranaki Coordinator's salary.**

**CARRIED**

*Councillor Mackay abstained from voting.*

**Building Wellness Taranaki Trust**

An application was received from the Building Wellness Taranaki Trust for funding assistance, to provide the 5,000 plus people affiliated with or working in the Taranaki Construction section education sessions, access to mental health services and mentors to help improve workplace culture and support.

It was noted that this more aligned with the work undertaken by the Taranaki District Health Board.

**RESOLUTION**

**(Cr Rook/Cr Filbee)**

**187/21** **THAT the Council decline funding to the Building Wellness Taranaki Trust from the Community Initiatives Fund.**

**CARRIED**

**Conductive Education Taranaki**

An application was received from the Conductive Education Taranaki for funding assistance to provide Conductive Education to children in the South Taranaki Region, currently not covered by the programme.

It was noted that this aligned more with the work undertaken by the Taranaki District Health Board.

**RESOLUTION**

**(Cr Mackay/Cr Reid)**

**188/21** **THAT the Council decline funding to Conductive Education Taranaki from the Community Initiatives Fund.**

**CARRIED**

**Hāwera Brass Inc.**

An application was received from the Hāwera Brass Inc. for funding assistance to replace its aging fleet of instruments which were nearing the end of their lifespan.

*Mayor Nixon declared a conflict of interest.*

There was emphasis made around the Hāwera Brass Inc. attendance taking only a little donation and playing for a two hour period. It was suggested that the Hāwera Brass Inc. consider increasing the amount charged to attend community events.

**RESOLUTION**

**(Cr Bellringer /Cr Filbee)**

**189/21** **THAT the Council approves a grant of \$16,521.74 from the Community Initiatives Fund to the Hāwera Brass Inc. to replace its aging fleet of instruments.**

**CARRIED**

**Hāwera Lawn Tennis and Squash Racquet Club**

An application was received from the Hāwera Lawn Tennis and Squash Racquet Club for funding assistance for the replacement of the posts and netting around the perimeter of both the hard courts, the boundary of courts 1-3 and internal fences between courts 1-3 and 5-7.

It was highlighted that only 2% of funds had been distributed in this community. There were funds available, clubs just needed to apply for it.

There was discussion around how in the past working bees were held to achieve maintenance work at clubs, however due to health and safety this could no longer occur.

**RESOLUTION**

**(Cr Filbee/Cr Reid)**

- 190/21** **THAT the Council approves a grant of \$10,000 in Year 1 from the Community Initiatives Fund to the Hāwera Lawn Tennis and Squash Racquet Club for the replacement of the posts and netting around the perimeter of both the hard courts, the boundary of courts 1-3 and internal fences between courts 1-3 and 5-7.**

**CARRIED**

**Kaponga Progressive Group**

An application was received from the Kaponga Progressive Group for funding assistance to provide and install a full solar heating system for the Kaponga Pool.

In addition, it was explained that the Kaponga Swimming Pool was currently losing around 400 litres of water a day and an investigation was currently in progress. In 2019, Kaponga Primary School was invited to either attend swimming lessons at the Hāwera Aquatic Centre at a discounted rate, or have a swim instructor sent out to their school as part of the Learn 2 Swim programme. The programme was funded by TOI Foundation, however the Kaponga Primary School did not take up either opportunity.

It was noted that the Council was currently looking to fix the leak which would see an increase in the temperature of the Pool. Funding had been received from TOI Foundation for the Learn 2 Swim programme and Kaponga School would be invited to attend this programme, details and benefits would be sent through at a later date.

**RESOLUTION**

**(Cr Filbee/Cr Reid)**

- 191/21** **THAT the Council decline funding to the Kaponga Progressive Group from the Community Initiatives Fund to provide and install a full solar heating system for the Kaponga Pool.**

**CARRIED**

**Menzshed Hāwera - SawStop**

An application was received from the Menzshed Hāwera for funding assistance to provide tools and safety equipment for the members of Menzshed Hāwera.

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Bellringer)**

- 192/21** **THAT the Council decline funding to Menzshed Hāwera from the Community Initiatives Fund to provide tools and safety equipment.**

**CARRIED**

*The meeting adjourned at 2.50 pm and reconvened at 3.05 pm.*

**Ōpunakē Community Spaces Development Group**

An application was received from the Ōpunakē Community Spaces Development Group, for funding assistance to redevelop the old and outdated Bowen Crescent playground in Ōpunakē, so the playground could be enjoyed by all ages and abilities.

The Bowen Crescent playground was due for replacement in the 2019/20 year and \$50,000 was budgeted, however this was delayed following a request from some community members to have different playground equipment installed to what was proposed. The understanding was that the community would raise the remaining funds and not apply for funding through another Council funding avenue.

It was highlighted that the health and safety issues with the mountain part of the playground took up a considerable amount of funds. Ms Aitken explained that her understanding was that due to the issues with the mountain the original plan was it be removed and replaced with new playground equipment, however community members wanted the mountain brought back up to the health and safety standard which was a massive cost.

**RESOLUTION**

**(Cr Mackay/Cr Filbee)**

- 193/21** **THAT the Council decline funding to the Ōpunakē Community Spaces Development Group from the Community Initiatives Fund, to redevelop the Bowen Crescent playground in Ōpunakē.**

**CARRIED**

**Ōpunakē Kindergarten**

An application was received from the Ōpunakē Kindergarten for funding assistance to create a better indoor learning and working environment for staff and children.

It was noted that this better aligned for funding through the Ministry of Education.

**RESOLUTION**

**(Cr Mackay/Cr Filbee)**

- 194/21** **THAT the Council decline funding to the Ōpunakē Kindergarten from the Community Initiatives Fund.**

**CARRIED**

**Ōpunakē Loop Trail Trust**

An application was received from the Ōpunakē Loop Trail Trust for funding assistance to add Wiremu fined gravel to parts of the Ōpunakē Loop Trail.

**RESOLUTION**

**(Cr Mackay/Cr Young)**

- 195/21** **THAT the Council approves a grant of \$6,000 in Year 1 from the Community Initiatives Fund to the Ōpunakē Loop Trail Trust to add Wiremu fined gravel to parts of the Ōpunakē Loop Trail.**

**CARRIED**

**Ōpunakē Players Inc**

An application was received from the Ōpunakē Players Inc for funding assistance to compete refurbishment works on the Lakeside Playhouse in Ōpunakē.

In addition, it was explained that the applicant occupied a Council owned building which was not the building that this application applied to, however was possibly used as storage for the applicant.

Funding through the TOI Foundation would be confirmed at the end of October.

**RESOLUTION**

**(Cr Reid/Cr Langton)**

- 196/21** **THAT the Council approves a grant of \$6,000 in Year 1 from the Community Initiatives Fund to the Ōpunakē Players Inc to compete refurbishment works on the Lakeside Playhouse in Ōpunakē.**

**CARRIED**

**Park Croquet Club**

An application was received from the Park Croquet Club for funding assistance to complete works on the clubroom, grounds and environment.

It was noted that a considerable amount of work had been undertaken over winter.

**RESOLUTION**

**(Cr Filbee/Cr Rook)**

- 197/21** **THAT the Council approves a grant of \$5,364.16 in Year 1 from the Community Initiatives Fund to the Park Croquet Club to complete works on the clubrooms, grounds and environment.**

**CARRIED**

**Pātea and Districts Boating Club**

An application was received from the Pātea and Districts Boating Club for funding assistance to repair and widen the Pātea boat ramp so that two boats could launch and be retrieved at one time.

*Councillor Rook declared a conflict of interest.*

The Council supported further discussion on the resource consent for the ramp extension and look to fund the request through the Pātea Harbour Endowment Fund.

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Mackay)**

- 198/21** **THAT the Council decline funding to the Pātea and Districts Boating Club from the Community Initiatives Fund to repair and widen the Pātea boat ramp.**

**CARRIED**

**Pātea Community Board**

An application was received from the Pātea Community Board for funding assistance to construct three pole shed shelters at Aotea Park in Waverley for the benefit of the community and visitors to the Waverley town.

*Deputy Mayor Northcott declared a conflict of interest.*

It was noted that the Community Board received an annual budget which could be allocated to their own projects or to community groups. Funds could be carried over each year and boards could commit funding to a project over more than one year in order to build up funds to make a larger project achievable.

**RESOLUTION**

**(Cr Rook/Cr Bellringer)**

- 199/21** **THAT the Council approves a grant of \$6,556 in Year 2 from the Community Initiatives Fund to the Pātea Community Board to construct three pole shed shelters at Aotea Park in Waverley.**

**LOST**

Mr Crockett commented that as it was a Council owned facility then a project like this could be considered as part of the Annual Plan which was a more appropriate mechanism to address this.

**RESOLUTION**

**(Cr Rook/Cr Mackay)**

- 200/21** **THAT the Council decline funding to the Pātea Community Board from the Community Initiatives Fund to construct three pole shed shelters at Aotea Park in Waverley.**

**CARRIED**

**South Taranaki Forest and Bird**

An application was received from South Taranaki Forest and Bird for funding assistance to purchase cameras, telemetry gear and to re-roof the Totara Hut.

*Councillor Filbee declared a conflict of interest.*

**RESOLUTION**

**(Cr Mackay/Deputy Mayor Northcott)**

- 201/21** **THAT the Council decline funding to South Taranaki Forest and Bird from the Community Initiatives Fund to purchase cameras, telemetry gear and to re-roof the Totara Hut.**

**CARRIED**

**South Taranaki Museum Trust**

An application was received from the South Taranaki Museum Trust (the Trust) for funding assistance to construct a large new building. The new building would include exhibition space as well as much needed collection storage.

It was noted that the Trust had worked extremely hard to raise a conservable amount of funds.

**RESOLUTION**

**(Cr Langton/Cr Filbee)**

- 202/21** **THAT the Council decline funding to the South Taranaki Museum Trust from the Community Initiatives Fund to construct a large, new building.**

**CARRIED**

**Stratford Companion Animal Assistance Trust**

An application was received from the Stratford Companion Animal Assistance Trust for funding assistance to hold a community pet desexing project, where discounted cat desexing was available to low income earning cat owners residing in the South Taranaki District.

**RESOLUTION**

**(Cr Young/Deputy Mayor Northcott)**

- 203/21** **THAT the Council decline funding to the Stratford Companion Animal Assistance Trust from the Community Initiatives Fund to hold a community pet desexing project.**

**CARRIED**

**Sustainable Taranaki (Taranaki Environmental Education Trust)**

An application was received from the Sustainable Taranaki for funding assistance to support the community via advice and events to inspire energy efficiency and sustainable transport for those experiencing hardship.

**RESOLUTION**

**(Cr Filbee/Cr Rook)**

- 204/21** **THAT the Council decline funding to Sustainable Taranaki from the Community Initiatives Fund.**

**CARRIED**

**Te Ara Pae Trust**

An application was received from the Te Ara Pae Trust for funding assistance to extend services out into the community and collaborate with all the local NFPs to achieve the best possible outcome for smaller local communities.

**RESOLUTION**

**(Cr Mackay/Cr Young)**

- 205/21** **THAT the Council decline funding to the Te Ara Pae Trust from the Community Initiatives Fund.**

**CARRIED**

**Te Hunga Ririki Te Kōhanga Reo**

An application was received from Te Hunga Ririki Te Kōhanga Reo for funding assistance, to provide a safe and healthy outdoor play area for Tamariki and Whānau of the Kōhanga Reo, Te Wairoa-iti Marae, the wider Waverley and Ngā Rauru community.

It was noted that this better aligned for funding through the Ministry of Education.

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Rook)**

- 206/21** **THAT the Council decline funding to Te Hunga Ririki Te Kōhanga Reo from the Community Initiatives Fund.**

**CARRIED**



**The Eltham Village Gallery**

An application was received from The Eltham Village Gallery for funding assistance to preserve and enhance the heritage features of the Eltham Town Hall building, ensure that the Hall was functional, fit for use and available for the community members to use in the future, including those with accessibility requirements.

*Councillor Bellringer declared a conflict of interest.*

**RESOLUTION**

**(Cr Mackay/Cr Reid)**

- 207/21** **THAT the Council approves a grant of \$7,000 in Year 1 from the Community Initiatives Fund to The Eltham Village Gallery to preserve and enhance the heritage features of the Eltham Town Hall.**

**CARRIED**

**Thee King Trust**

An application was received from Thee King Trust for funding assistance to provide counselling for student, intervention and support around mental health and behavioural issues.

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Filbee)**

- 208/21** **THAT the Council decline funding to Thee King Trust from the Community Initiatives Fund.**

**CARRIED**

**Waverley A&P Association**

An application was received from the Waverley A&P Association for funding assistance to help fund the sound system for the Annual Agricultural and Pastoral Show in Waverley.

**RESOLUTION**

**(Cr Langton/Cr Filbee)**

- 209/21** **THAT the Council approve a grant of \$6,714.10 in Year 1 to the Waverley A&P Association from the Community Initiatives Fund to help fund the sound system for the Annual Agricultural and Pastoral Show in Waverley.**

**CARRIED**

**Whenuakura Marae**

An application was received from the Whenuakura Marae for funding assistance to rebuild the wharenui Matangirei building, new ablution facilities and connecting all spaces under one roof.

**RESOLUTION**

**(Cr Rook/Cr Young)**

- 210/21** **THAT the Council decline funding to Whenuakura Marae from the Community Initiatives Fund.**

**CARRIED**

**Whenuakura School**

An application was received from the Whenuakura School for funding assistance to replace and upgrade the existing playground as it was deteriorating.

It was noted that this better aligned for funding through the Ministry of Education.

**RESOLUTION**

**(Cr Reid/Cr Mackay)**

**211/21** **THAT** the Council decline funding to the Whenuakura School from the Community initiatives Fund to replace and upgrade the existing playground.

**CARRIED**

**The meeting concluded at 3.34 pm.**

**Dated this        day of                    2021.**

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**CHAIRPERSON**



# Ngā Menīti Kaunihera

## Council Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Extraordinary Council – Representation Review Hearing, Deliberations and Decision – 11 October 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Council is being asked to adopt the Extraordinary Council minutes of the meeting held on 11 October 2021.

### **Taunakitanga / Recommendation**

THAT the Council adopts the minutes of the Extraordinary Council meeting to hear, deliberate and decide on the Representation Review held on 11 October 2021 as a true and correct record.



# Menīti Minutes

## Ngā Menīti Kaunihera Whanokē Extraordinary Council Meeting Representation Review Hearing, Deliberations and Decision

Held at the Hāwera Community Centre Hall, Albion Street, Hāwera on  
Monday 11 October 2021 at 1.12 pm.

**Kanohi Kitea / Present:** Mayor Phil Nixon (Chairperson), Deputy Mayor Robert Northcott, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aarun Langton, Steffy Mackay, Diana Reid, Brian Rook, Bryan Roach and Chris Young.

**Ngā Taenga-Ā-Tinana / In Attendance:** Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Gordon Campbell (Corporate Planner), Sara Dymond (Senior Governance Officer), Becky Wolland (Policy and Governance Manager), three members of the public and two media.

**Matakore / Apologies:** Jack Rangiwahia.

### RESOLUTION

(Cr Young/Cr Reid)

**212/21** THAT the apology from Councillor Jack Rangiwahia be received.

CARRIED

*The meeting was recorded for notes purposes only.*

### **1 Kaitāpae-kōrero / Submitters – Speakers**

1.1 Federated Farmers, Mark Hooper (via Teams)

Their submission was on behalf of 500 plus members in the South Taranaki District with a focus of encouraging strong rural representation. Federated Farmers had submitted on representation reviews across the country and considered that in many cases the population base approach did not reflect the source of Gross Domestic Product (GDP) income for the districts. At present farmers were faced with incredible compliance challenges at a regional and national level with potential multiple layering of consenting requirements, introduction of integrated farm plans, Local Services Bill and various industry reporting requirements.

It was important that at a District level there was sufficient rural representation who understood the complexity farmers were facing. In their opinion the South Taranaki District Council met these requirements well and maintained a ward-based system. As a general policy Federated Farmers did not support community boards except where there was a community of interest or demonstrated historical effectiveness.

Their submission requested the option for the reduction of councillors from the proposed 13 to maintain the current 12 plus the Mayor made up of two representatives from each of the rural wards, two from the Māori wards and a reduction from five to four for the Te Hāwera ward. This was consistent with their support for the ward-based system and allowed for relatively fair representation in council decision making.

In summary Federated Farmers supported a ward-based system including the inclusion of two Māori wards with up to 12 councillors as an effective means of providing fair and equal representation and supported the continuation of community boards as, of their best knowledge these were effective. In addition, the structure ensured councillors were well rewarded for their efforts. It was a level of financial support which was a key element in enabling farmers to be released from farming responsibilities to be attracted to these important representation roles.

Councillor Beccard noted that the suggested option meant the Te Hāwera ward had a larger population per councillor and queried if their support was for representation in the rural areas rather than in urban areas. Mr Hooper noted that one challenge with rural representation was with the population-based system of plus or minus 10% which Federated Farmers believed left rural areas disadvantaged. Therefore, it was believed that their option provided adequate representation for the Te Hāwera urban area. It was a matter of finding the right balance.

Councillor Filbee noted that if the Council were to support the proposed option with four councillors in the Te Hāwera ward the representation would be 2,485 per councillor for Taranaki Coastal ward, 1,560 for the Pātea ward, 2,010 for the Eltham-Kaponga ward and Te Hāwera ward 2,703. She queried whether in their opinion the figures represented fair and equitable representation. Mr Hooper responded yes in terms of access to the Council and the availability of councillors for representation. The population-based system in their view was not a great mechanism; however, they acknowledged the constraints the Council had to work within. In terms of GDP generated for the District, Federated Farmers believed the combination of a mix of rural and urban as suggested did provide fair representation.

## 1.2 Stuart Perry

Mr Perry supported some form of representation reform however did not consider the proposal the answer. He did not support a ward-based system and believed a review of the number of councillors was required. He supported the reduction in councillors across the District from 12 to eight and a reduction in community board members from five to four making it a fulltime position paying a commercial competitive salary. He believed councillors should be voted at large and represent the District.

Mr Perry did not support separate Māori wards as they were undemocratic and would not aid Māori representation. Māori seats worked in a general election but not in a local body election and irrespective of a racial divide, it was not equitable and he queried whether the basic principle of each electorate was equality and democracy. The desire for there to be more Māori and youth in local government would not be fixed with an ethnic ward-based approach. The real issue to address was the high percentage of electors not voting at the local body election and suggested electronic voting as a way to overcome voter resistance.

In terms of encouraging youth and Māori to vote Councillor Rook queried how this could be achieved. Mr Perry believed making it easier would encourage people to be involved and then once involved would likely take part in the democratic process.

### 1.3 Bizlink Hāwera (Bizlink), Petra Finer

Bizlink represented over 400 businesses in Hāwera in the South Taranaki District. Bizlink supported the Council's current proposal which entitled the Te Hāwera ward to have five councillors or 45% of the representation which was less than the 48% portion of the population that the Te Hāwera ward had. Bizlink believed the proposal delivered the fairest option of those available. A reduction in Te Hāwera ward councillors would be in their opinion inequitable and would significantly underrepresent the ward that had 48% of the population.

The current proposal provided the best model for fair representation in the South Taranaki District.

In terms of the figures for the Te Hāwera Ward, Councillor Young queried what percentage were on the Māori role and therefore ineligible to vote, with the potential that the Te Hāwera ward could end up with seven councillors. Ms Finer noted that this scenario was a potential for all wards.

Electronic voting was suggested to encourage people to vote, Councillor Roach queried if Ms Finer had any ideas to add. Ms Finer noted that there was a youth divide with younger people not tending to vote and agreed that there were better ways to reach them, for example, technology. However, in her opinion the interest and engagement needed to be built to encourage people to care about their representation and to care about the decisions being made on their behalf.

## 2 Pūrongo / Report

### 2.1 Representation Review – Consideration of Submissions and Final Proposal

The Council was required to adopt a Final Proposal for at least the 2022 local authority elections that it believed would best reflect the District's communities of interest and provide fair and effective representation in accordance with the Local Electoral Act 2001. Any amendments to the Initial Proposal must be within the scope of the submissions received.

Councillor Rook considered there to be the potential for uneven representation in terms of Iwi. Mr Crockett explained that people could stand in whatever ward they choose. The outcome could potentially be as described; however, where people stood and how and where they resided was not part of that.

Councillor Mackay noted that the proposed boundary change for Ōeo Road to be part of the Eltham-Kaponga ward was not well received by the residents. It would move residents on Ōeo Road into an area they were not familiar with and it concerned her that they would not bother voting in the next election because they felt they were voting in someone else's community or ward. She questioned the community of interest in the boundary change. She would like to see the proposed boundary of Ōeo Road changed back to Auroa Road.

**RESOLUTION**

**(Cr Filbee/Cr Rook)**

- 213/21** **THAT the Council receives submissions 1 - 39 to the Council's Initial Proposal for representation arrangements and notes that these submissions are considered as part of the Council's deliberations and Final Proposal for the District's representation arrangements for at least the 2022 local authority elections.**

**CARRIED**

The Council supported the name Te Kūrae Māori ward for the West Māori ward and Te Tai Tonga Māori ward for the East Māori ward.

Councillor Roach supported the proposed amendment that the boundary between the Taranaki Coastal and Eltham-Kaponga general wards be moved back to Auroa Road and Skeet Road. He supported Ōkaiawa returning to the Te Hāwera ward. He had received several phone calls from residents within the proposed boundaries who did not consider their community of interest as Eltham. They said they would not vote in the next election because they did not resonate with Eltham.

In response to Mr Perry's comment about less councillors would make it a fulltime job, Councillor Becard believed it limited the ability for people to be involved. He saw the benefits of councillors being and working in the community and using that knowledge to undertake Council business. Mayor Nixon noted that it was a big commitment for someone to leave a job to be only employed for three years.

Councillor Filbee supported the suggested ward boundary change and agreed with Mr Perry. She had always opposed the proposal and continued to believe the Council should have less councillors which would open up opportunities for a variety of people from far more diverse backgrounds to be involved around the table. It had been her belief that making the position a job would make it more accessible to a wider range of the community.

Councillor Langton expressed his concerns around ensuring the Taranaki Coastal Ward had fair representation around the Council table.

Deputy Mayor Northcott agreed with the proposed boundary changes, however commented he thought the Council wanted to reduce the number of councillors and be more efficient as he considered 13 councillors excessive for a council of this size. It was noted that fair representation was not just about the number of people each councillor represented, but also the distance people had to travel to access their councillors. Councillor Young questioned the need for an additional councillor.

**RESOLUTION**

**(Cr Roach/Cr Mackay)**

- 214/21** **THAT the Council confirms, after considering the submissions, its Initial Proposal that for at least the 2022 local authority elections, 13 Council members will be elected from six Wards that reflect the identified communities of interest, as set out in the following table, in accordance with sections 19H, 19K and 19T of the Local Electoral Act 2001, for the reasons that, of the options considered, this is the 'best fit' for providing fair and effective representation of the District's communities of interest while recognising the needs of geographically distinct communities.**

Ward Name	Number of Elected Members	Ward Boundaries and Changes
Te Kūrae Māori Ward	1	A new Māori Ward bounded to the north by the District boundary; its east boundary following State Highway 3 from the northern boundary of the District through Eltham to the intersection with Mountain Road; Mountain Road to its intersection with Ketemarae Road; a line north west to Boylan Road; Boylan Road to Austin Road; Austin Road to its intersection with Ketemarae Road; Ketemarae Road to its intersection with State Highway 3; State Highway 3 south to South Road; west along South Road to the Waihi Stream and south along the Stream to the coast; and the coast to the south and west. This ward largely encompasses the parts of the Taranaki Iwi and Ngāruahine rohe that are within the South Taranaki District. This ward does not meet the +/-10% population requirement but the boundary was defined by Ngāruahine and Ngāti Ruanui.
Te Tai Tonga Māori Ward	1	A new Māori Ward bounded to the north and east by the District boundary; its west boundary following State Highway 3 from the northern boundary of the District through Eltham to the intersection with Mountain Road; Mountain Road to its intersection with Ketemarae Road; a line northwest to Boylan Road; Boylan Road to Austin Road; Austin Road to its intersection with Ketemarae Road; Ketemarae Road to its intersection with State Highway 3; State Highway 3 south to South Road; west along South Road to the Waihi Stream and south along the Stream to the coast; and the coast to the southwest. This ward largely encompasses the parts of the Ngāti Ruanui and Ngaa Rauru Kīitahi rohe that are within the South Taranaki District. This ward does not meet the +/-10% population requirement but the boundary was defined by Ngāti Ruanui and Ngaa Rauru Kīitahi.
Taranaki Coastal General Ward	2	Bounded to the north by the District boundary; to the northeast by Auroa Road; to the south by a line south of Skeet Road; to the southeast by Inaha Road to the coast, and to the south and west by the coast.
Eltham-Kaponga General Ward	2	Bounded to the west by Auroa Road; to the north by the District boundary; to the south by a line south of Skeet Road; Tempsky, Ōmahuru, Onewhaia and Austin Roads, the Mangemange Stream and the current ward boundary to the south and east of Moeroa and north to the District boundary.
Te Hāwera General Ward	5	Bounded to the west by Inaha Road; to the north by Tempsky, Ōmahuru, Onewhaia and Austin Roads, the Mangemange Stream and the current ward boundary to the Moeawatea Stream and south west to the Manawapou River and the coast; and to the south by the coast. Bounded to the west by Inaha Road; to the north by Tempsky, Ōmahuru, Onewhaia and Austin Roads, the Mangemange Stream and the current ward boundary to the Moeawatea Stream and south west to the Manawapou River and the coast; and to the south by the coast.



Ward Name	Number of Elected Members	Ward Boundaries and Changes
Pātea General Ward	2	Bounded by the current ward boundaries from the coast at the Manawapou River northeast to the Moeawatea Stream and north to the District boundary; to the east by the District boundary and to the south by the coast.

**CARRIED**

*Councillor Filbee, Langton and Deputy Mayor Northcott voted against the motion.*

**RESOLUTION**

(Cr Young/Cr Brown)

215/21 **THAT** the Council notes that the submissions opposed to the Ōeo Road boundary between the Taranaki Coastal and Eltham-Kaponga General Wards are accepted.

**CARRIED**

**RESOLUTION**

(Cr Beccard/Cr Langton)

216/21 **THAT** the Council notes that some submissions opposed to the Initial Proposal be declined on the following grounds:

Having considered fair and effective representation of the District's communities of interest while recognising the needs of geographically distinct communities, the total number of elected members remains at 13 (plus the Mayor) for the following reasons:

- To reflect the establishment of two Māori Wards in accordance with the Council's resolution on 11 November 2020;
- The issues of the establishment of Māori Wards and election of Māori Ward councillors cannot be considered as part of this review;
- To provide effective and accessible representation to all communities of interest within the District;
- To reflect the feedback received through the pre-consultation undertaken from 9 June to 9 July 2021.
- To reflect the 2020 population figures provided by Statistics New Zealand.

**CARRIED**

**RESOLUTION**

(Cr Mackay/Cr Langton)

- 217/21 **THAT** the Council confirms, after considering submissions, its Initial Proposal for at least the 2022 local authority elections that there will be four Community Boards, each represented by four community board members elected by the electors of the communities, as described in the table below, in accordance with section 19J of the Local Electoral Act 2001, for the reasons that there is support from all community boards and a majority of submitters for the proposal and it provides fair and effective representation of these communities.

Community Board Name	Number of Representatives	Description of Community Board Area
Taranaki Coastal Community Board	4 elected members and 1 appointed member being a Taranaki-Coastal General Ward councillor or the Te Kūrae Māori Ward councillor	Same as the Taranaki Coastal General Ward
Eltham-Kaponga Community Board	4 elected members and 1 appointed member, being an Eltham-Kaponga general Ward councillor or the Te Tai Tonga Māori Ward councillor	Same as the Eltham-Kaponga General Ward
Te Hāwera Community Board	4 elected members and 1 appointed member, being a Te Hāwera General Ward councillor or a Te Tai Tonga or Te Kūrae Māori Ward councillor.	Same as the Te Hāwera General Ward
Pātea Community Board	4 elected members and 1 appointed member, being a Pātea General Ward councillor or the Te Tai Tonga Māori Ward councillor	Same as the Pātea General Ward

**CARRIED**

**RESOLUTION**

(Cr Filbee/Cr Reid)

- 218/21 **THAT** the Council notes that the Final Proposal will be publicly notified in accordance with Section 19N of the Local Electoral Act 2001 and provides the opportunity for objections/appeals to be lodged in the period 14 October 2021 to 26 November 2021.

**CARRIED**

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Filbee)**

- 219/21** **THAT** the Council notes that should the Initial Proposal be adopted as the Final Proposal, this will need to be forwarded to the Local Government Commission for determination as it does not comply with the +/-10% population requirement set out in Section 19V (2) of the Local Electoral Act 2001 (Te Tai Tonga Māori Ward [+16.2%], Te Kūrae Māori Ward [-15.8%], Taranaki Coastal General Ward [+18.6%] and Pātea General Ward [-27.3%]).

**CARRIED**

The meeting concluded at 2.07 pm.

Dated this                      day of                      2021.

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**CHAIRPERSON**



# Ngā Menīti Komiti

## Committee Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Audit and Risk Committee – 22 September 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Audit and Risk Committee met on 22 September 2021. The Council is being asked to receive the Audit and Risk Committee minutes from 22 September 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

### **Taunakitanga / Recommendation**

THAT the Council receives the minutes of the Audit and Risk Committee meeting held on 22 September 2021.



# Menīti Minutes

## Ngā Menīti take o te Komiti Arotake me te Haumaru Audit and Risk Committee Meeting

Hāwera Community Centre Hall, Albion Street, Hāwera  
on Wednesday 22 September 2021 at 1.00pm

**Kanohi Kitea / Present:** Philip Jones (Chairperson) *online*, and Councillors Andy Beccard, Gary Brown, Jack Rangiwahia, Chris Young and Te Aroha Hohaia (Iwi Representative).

**Ngā Taenga-Ā-Tinana / In Attendance:** Marianne Archibald (Group Manager Corporate Services), Claire Bourke (Assistant Accountant), Darleena Christie (Governance and Support Team Leader), Jill Manaia (Health and Safety Advisor), Ahmed Mohamed (Risk and Internal Audit Manager), Garry Morris (Chief Financial Officer), Simon Walkinshaw (People and Capability Manager).

**Matakore / Apologies:** Mayor Phil Nixon

**RESOLUTION**

**(Cr Brown/Cr Young)**

**62/21 AR** **THAT the apology from Mayor Phil Nixon be received.**

**CARRIED**

**1. Whakaaetia nga Menīti / Confirmation of Minutes**

**RESOLUTION**

**(Ms Hohaia/Cr Beccard)**

**63/21 AR** **THAT the Audit and Risk Committee adopt the minutes of their meeting held on 11 August 2021 as a true and correct record.**

**CARRIED**

**2. Ngā Take Kawea / Items for Action**

**2.1** Financial Reporting Template

It was noted that this item could be removed as the new Financial Reporting Template would be used for the next meeting.

**3. Pūrongo-Whakamārama / Information Reports**

**3.1** Sensitive Expenditure Policy

The report provided the Committee with minor changes to the Sensitive Expenditure Policy.

Ms Archibald noted that the Sensitive Expenditure Policy (the Policy) was a management policy which related to staff sensitive expenditure. The Policy was put before the Committee to gather feedback or further comment.

In response to a concern about staff members claiming airports for goods and services paid by the Council, Ms Archibald advised that this was being investigated further. It was noted that there was no way of finding out whether a staff member or an elected member had claimed Airpoints from business travel.

Mr Jones commented that the Policy sat with the Chief Executive, should further changes be required to the Policy an update would need to be provided to the Committee.

**RESOLUTION**

**(Cr Rangiwahia/Cr Young)**

**64/21 AR THAT the Audit and Risk Committee receives the Sensitive Expenditure Policy Report.**

**CARRIED**

**3.2 Reimbursement of Elected Members' Expenses and Allowances Policy**

The report updated the Committee with the review that was undertaken by Council Officers to align the Reimbursement of Elected Members' Expenses and Allowances Policy (the Policy) with the Remuneration Authority's Determination. This report was also considered by the Policy and Strategy Committee on 6 September 2021.

In response to whether travel time was covered in the Policy, Mr Jones commented that it was included in the Remuneration Authority's Determination under item 12.

Ms Hohaia queried what part of the Policy applied to independent members. It was noted that independent members were also subject to the Members Interest Act. Mr Jones commented that the Policy applied to elected members only.

Ms Archibald would follow-up and provide a response to Ms Hohaia's query.

**RESOLUTION**

**(Cr Brown/Cr Beccard)**

**65/21 AR THAT the Audit and Risk Committee receives the Reimbursement of Elected Members' Expenses and Allowances Policy report.**

**CARRIED**

**3.3 Health and Safety Quarterly Report – 1 June to 31 August 2021**

The report provided the Committee with information on health and safety matters for the South Taranaki District Council.

Mr Walkinshaw commented that at the last Committee meeting there was discussion regarding changing the health and safety report. He noted that the report had past data and was of an historic nature. He introduced a revised report which presented the data in a new format to assist the Committee to meet its governance needs.

Mrs Manaia covered off key highlights in the report, it was now more focused on risk and it brought attention to the increasing number of incidents and near misses. In response to the figures provided under the heading "Incidents June-August", the first figures were for the last quarter and the figures in brackets were for the business year from 1 July.

The critical events of importance to the organisation were highlighted for example, two incidents involved utility strikes and had been handled through contractor investigations which the Council had input. There were two incidents that involved aggression from the public, this was an issue being experienced across the country and the severity had escalated compared with what had been displayed in the past. Mrs Manaia commented that a number of controls had been put into various facilities and the Pātea LibraryPlus team were working with the school and community at ways to interact more positively with groups across the District. De-escalation training was undertaken with the libraries and contact centre staff and was being rolled out to the aquatic and horticulture teams.

In response to a query about how many staff were vaccinated, Mrs Manaia advised that there were no figures yet. The Wellbeing Strategy was under development and covered personal, physical and spiritual wellbeing. A number of policies and procedures were being reviewed, as part of the Council's emergency preparedness and a new policy was being created for lockdown procedures.

In response to the occurrence of staff experiencing aggression, Mrs Manaia advised that it was not lockdown related.

It was agreed that the new report format was easier to follow.

Mr Jones commented that it was good to see the risk related activities, however it would be beneficial to see what the residual consequence was, what mitigation was put in place and what was the impact.

**RESOLUTION**

**(Ms Hohaia/Cr Brown)**

**66/21 AR THAT the Audit and Risk Committee receives the Health and Safety Quarterly Report 1 June to 31 August 2021.**

**CARRIED**

3.4 Audit and Risk Committee – Workplan 2021/22

The Workplan was provided for the Committee to review.

The Cybersecurity session was to be removed from the November meeting as it was brought forward. Ms Archibald commented that the Audit New Zealand reporting would be added to the workplan and an update would be provided at the next meeting.

**RESOLUTION**

**(Cr Young/Cr Rangiwahia)**

**67/21 AR THAT the Audit and Risk Committee receives the workplan for the period 2021/22.**

**CARRIED**

**4. Nga Tōkeketanga kia noho tūmatanui kore/Resolution to Exclude the Public**

**RESOLUTION**

**(Cr Brown/Cr Beccard)**

**68/21 AR THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Presentation Cybersecurity	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Confirmation of Minutes 11 August 2021		
3. Quarterly Internal Audit Status Report		
4. Quarterly Risk Management Status Report		
5. Committee Discussion		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
1, 3, 4, 5	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).

**CARRIED**

## 5. Tuwhera anō te Hui / Resume Open Meeting

### **RESOLUTION**

(Cr Brown/Cr Rangiwahia)

72/21 AR **THAT** the Audit and Risk Committee resumes in open meeting.

**CARRIED**



**The meeting concluded at 2.11 pm**

**Dated this        day of        2021**

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**CHAIRPERSON**



# Ngā Menīti Poari

## Board Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Eltham-Kaponga Community Board – 4 October 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Eltham-Kaponga Community Board met on 4 October 2021. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 4 October 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

### **Taunakitanga / Recommendation**

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 4 October 2021.



# Menīti Minutes

## Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Kaponga Memorial Hall, Victoria Street, Kaponga on Monday 4 October 2021 at 10.30 am

**Kanohi Kitea / Present:** Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

**Ngā Taenga-Ā-Tinana / In Attendance:** Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Ella Borrows (Community Development Manager), Vanessa Bowles (Governance and Support Officer) and four members of the public.

**Matakore / Apologies:** Nil.

### 1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

#### 1.1 Shirley Hazelwood – Kaponga town centre maintenance concerns

Ms Hazelwood advised of the missing street sign on West Street, Kaponga, by the church. She commented that hedges on Swadling and Victoria Streets (by the fish and chip shop) were overgrown and required cutting back.

#### 1.2 Pam Wharepapa – Beautification of Kaponga

Ms Wharepapa commented that a Southlink article advised of planting in Eltham, and she sought clarification on when planting was to take place in Kaponga. She highlighted that the town was in need of an update, including the gardens and buildings along the main street. An update would entice people to move into the area.

Mayor Nixon advised that the Council could not make people update their buildings. However, there was a painting incentive scheme and businesses could apply to use it to help paint their buildings. Planting was to be a focus for year two of the 2021-2031 Long Term Plan and more funding was made available for this.

In response to clarification on whether plants were available for planting in Kaponga, Councillor Mackay commented that she had spoken with members of the Council parks team and they did have plants for Kaponga. There were also plants for the new development in the Victoria Memorial Park, Kaponga which were currently stored in the nursery at King Edward Park.

#### 1.3 Mike Coils – Eltham Municipal Building

Mr Coils read a letter to the Board regarding the tender and conditions for the sale of the Eltham Municipal building. He noted a special thanks to David Bruce for his contact throughout the project.

## 2. Whakaaetia ngā Menīti / Confirmation of Minutes

### 2.1 Eltham-Kaponga Community Board Meeting held on 23 August 2021

Mr Hawkes advised that the alteration to the minutes for 12 July 2021, should be the other way around to how it was recorded in regard to the field gun previously being accessible to members of the public.

#### **RESOLUTION**

**(Cr Mackay/Ms Douds)**

**44/21 EL** **THAT the Eltham-Kaponga Community Board adopts the minutes from the meeting held on 23 August 2021 as a true and correct record.**

**CARRIED**

## 3. Pūrongo / Reports

### 3.1 Local Discretionary Fund Applications

The report updated the Board on a summary of the applications received to the August 2021 Local Discretionary Fund, including the current status of the Board's Fund. In addition, the end of year financial reconciliation was completed and incorporated into this report.

#### **RESOLUTION**

**(Ms Douds/Mr Hawkes)**

**45/21 EL** **THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Application Report.**

**CARRIED**

## 4. Ngā Take Kawea / Items for Action

### 4.1 Bridger Park Project

Councillor Mackay advised that David Bruce and Jim Turahui had confirmed the position of the pou, mosaic pavers and signage. A plan was in place to complete the installation by the end of November so that it could be done before the Christmas parade.

### 4.2 Eltham Municipal Building

In response to a suggestion that the Council provide a community update, Mayor Nixon commented that work was ongoing in the background. However, due to the confidential nature, the Council was unable to provide any further information as was confirmed in the last update.

## 5. Pūrongo-Whakamārama / Information Reports

### 5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Disappointment was shared by all regarding the cancellation and postponement of events. Mayor Nixon advised the photos were a good compromise to celebrate the International Day of the Older Person. Mrs Cave noted the effort put in by all staff to make it happen.

With regard to the amazing array of arts projects spread across the District, it was noted that the choice to cut the Creative Communities funding was difficult.

**RESOLUTION**

**(Mr Hawkes/Mr Maindonald)**

**46/21 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.**

**CARRIED**

5.2 District LibraryPlus Report – August 2021

The report covered a range of library activities and statistics across the District for August 2021.

It was noted that there had been an increase in attendance at the comic book day and there was some creative costumes at the fashion show.

In total the entries received for the Ronald Hugh Morrieson Literary Awards were 51 ahead of last year. Board members were pleased by the increase in participation.

**RESOLUTION**

**(Ms Douds/Cr Mackay)**

**47/21 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report – August 2021.**

**CARRIED**

5.3 Environmental Services Activity Report – August 2021

The report updated the Eltham-Kaponga Community Board on activities relating to the Environmental Services Group for the month of August 2021.

Building consents remained strong and resource consents were good across the board. The “Resource Consents lodged by locality” table, showed three resource consents lodged for Eltham, of those one was for an outlying plan for a power company consent.

The number of dog attacks in the regulatory space was of concern. A review process was currently being put in place with further information to be provided at a later time.

The Environment and Sustainability team’s current focus was on climate change.

Mayor Nixon commented that it was good to see a backload of consents being worked through. For example, more had been issued than lodged over the two months which was trending in the right direction.

**RESOLUTION**

**(Ms Cave/Cr Mackay)**

**48/21 EL THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report – August 2021.**

**CARRIED**

5.4 Eltham-Kaponga Facilities Usage Report – 2020/21

The facilities usage report summarised the total usage of a range of Council owned assets and services within the Eltham-Kaponga ward.

**RESOLUTION**

**(Mr Hawkes/Cr Mackay)**

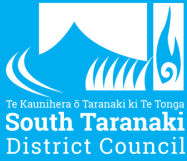
**49/21 EL THAT the Eltham-Kaponga Community Board receives the Eltham Facilities Usage Report.**

**CARRIED**

**The meeting concluded at 11.04 am.**

**Dated this      day of                      2021.**

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**CHAIRPERSON**



# Ngā Menīti Poari

## Board Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Te Hāwera Community Board – 4 October 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. Te Hāwera Community Board met on 4 October 2021. The Council is being asked to receive Te Hāwera Community Board minutes from 4 October 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

### **Taunakitanga / Recommendation**

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 4 October 2021.



# Menīti Minutes

## Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Hāwera Community Centre Hall, Albion Street, Hāwera on Monday 4 October 2021 at 1.30 pm

**Kanohi Kitea / Present:** Wayne Bigham (Chairperson), Nikki Watson, Raymond Buckland, Russell Hockley, and Councillor Diana Reid

**Ngā Taenga-Ā-Tinana / In Attendance:** Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Ella Borrows (Community Development Manager), Vanessa Bowles (Governance and Support Officer).

**Matakore / Apologies:** Nil

### 1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Te Hāwera Community Board Meeting held on 23 August 2021

**RESOLUTION** (Mr Hockley/Cr Reid)

45/21 HA **THAT** Te Hāwera Community Board adopts the minutes from the meeting held on 23 August 2021 as a true and correct record.

**CARRIED**

### 2. Pūrongo / Report

2.1 Local Discretionary Fund Applications

#### Te Hāwera Community Board

An application was received from Te Hāwera Community Board for funding the shortfall for the removal of graffiti on the overhead bridge mural south of Hāwera.

The updated costs were the reason for the application and related to an increase in costs for traffic management and the artist.

In response to clarification on whether the mural area had been washed with an anti-graffiti paint additive when first painted, Mrs Borrows advised would check and confirm.



**RESOLUTION**

**(Mr Bigham/Mr Buckland)**

- 46/21 HA **THAT Te Hāwera Community Board allocates \$340.00 from their Discretionary Fund to Te Hāwera Community Board for a funding shortfall for graffiti removal at the Hāwera Bridge.**

**CARRIED**

**3. Ngā Take Kawea / Items for Action**

3.1 Hāwera Town Centre Strategy Project

It was noted that the interview process continued this week for the Te Ramanui o Ruapūtahanga tender.

**4. Pūrongo-Whakamārama / Information Reports**

4.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Councillor Reid praised Fran Levings for the hard work undertaken to organise the International Day of the Older Person when the event was cancelled. A wonderful article was written in the local paper. Mayor Nixon concurred with Councillor Reid's comments regarding the adaptability of the staff in both the Community Development and LibraryPlus teams.

**RESOLUTION**

**(Mrs Watson/Mr Hockley)**

- 47/21 HA **THAT Te Hāwera Community Board receives the Community Development Activity Report.**

**CARRIED**

4.2 District LibraryPlus Report – August 2021.

The report covered a range of library activities and statistics across the District for August 2021.

It was good that a lot of the initiatives had been picked up pre and post COVID. The comic book day fashion parade had 50 people sign up to participate in the catwalk show. With 150 entries received for the Ronald Hugh Morrieson Literacy Awards, this was an increase from the 124 entries received last year. It was great to see so many people wanting to be involved.

**RESOLUTION**

**(Cr Reid/Mr Buckland)**

- 48/21 HA **THAT Te Hāwera Community Board receives the District LibraryPlus Report for August 2021.**

**CARRIED**

4.3 Environmental Services Activity Report – August 2021

The report updated the Te Hāwera Community Board on activities relating to the Environmental Services Group for the month of August 2021.

It was noted that building consent activity was following the same trend with new houses at 4 to 5 per month. The number of subdivisions had increased in Hāwera and Ōpunakē. Non-compliance was being followed up by the Monitoring Officer who was working alongside the Council’s lawyer to enable moving into the next phase.

Animal control statistics had not improved as the Council would like; however, an external review was being undertaken to identify areas that could be improved.

The Environment and Sustainability team were making good progress with the Natural Funding Applications to be discussed at the Environment and Hearings Committee next week. The replanting project in Pātea had be completed.

Mayor Nixon commented that it was good to see the building consent statistics showed that there had been more consents issued than lodged. There was still some work to do on the statutory time frames, over all good work from the team.

**RESOLUTION**

(Mr Bigham/Mrs Watson)

**49/21 HA** **THAT Te Hāwera Community Board receives the Environmental Services Activity Report August 2021.**

**CARRIED**

4.4 Te Hāwera Facility Usage Report

The facilities usage report summarised the total usage of a range of Council owned assets and services within the Te Hāwera ward.

**RESOLUTION**

(Mr Buckland/Mr Hockley)

**50/21 HA** **THAT Te Hāwera Community Board receives the Te Hāwera Facility Usage Report.**

**CARRIED**

**The meeting concluded at 1.48 pm.**

**Dated this            day of            2021.**

.....  
**CHAIRPERSON**



# Ngā Menīti Poari

## Board Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Taranaki Coastal Community Board – 5 October 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Taranaki Coastal Community Board met on 5 October 2021. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 5 October 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

### **Taunakitanga / Recommendation**

THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 5 October 2021.



# Menīti Minutes

## Ngā Menīti take Poari Hapori o Taranaki ki Tai Taranaki Coastal Community Board Meeting

Cape Egmont Boat Club, 332 Bayly Road, Warea on Tuesday 5 October 2021 at 2.30 pm

**Kanohi Kitea / Present:** Andy Whitehead (Chairperson), Bonita Bigham, Sharlee Mareikura, Liz Sinclair, and Councillor Aarun Langton.

**Ngā Taenga-Ā-Tinana / In Attendance:** Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Vanessa Bowles (Governance and Support Officer), Fran Levings (Community Development Advisor), one member of the media and two members of the public.

**Matakore / Apologies:** Nil

The meeting commenced with a Karakia

### 1. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**

#### 1.1 Te Ara Pae – Diane Pentz

Ms Pentz provided an overview of services that Te Ara Pae provided to the community, which include counselling for Family Violence, Sexual Violence, Anger Management, Outreach services with local community and within the local schools, these services provide wrap around support and counselling for individuals and whānau.

New to the service are safe places (Safe Houses) these were both in Hāwera, one for men and one for women. These were short term facilities to provide a safe environment for people to set up any changes or supports they needed. All services were confidential. Anger Management workshops were based in Hāwera with Senior Counsellor Tony Burn, and would start next week.

The Board were advised that Te Ara Pae have a new employee who had been a victim of Family Violence and was now working as a peer support person with the peer support groups in Hāwera, which they would roll out to include the outreach service once the role developed.

One of Te Ara Pae's purposes was to allow people to share and feel the support of others within the community so they knew they were not alone. They have a Facebook page and a website, which allowed self-referrals and a place where people could provide a notification of others at risk. Te Ara Pae's work included working with those that were gender diverse.

Referrals could be completed by the individuals themselves, or counsellors at schools could make a referral, if the person was under 16. The difficulty was not getting young people to refer themselves, but that they felt unheard, if Te Ara Pae could work with younger clients earlier they would be able to provide the tools and skills sooner.

1.2 Ōpunakē Town Centre Beautification – Murray Baylis

Mr Baylis discussed what he believed to be the current shabby state of the Ōpunakē town centre gardens mainly at the access points in town. Mr Baylis highlighted the potential need for hardy plants due to the hard weather experienced in the town with salt wind and nothing too big or it could become a traffic hazard. It was noted by Mr Whitehead that the gardens were discussed at the local town hall meeting, with the gardens having been pulled back to bare dirt, Ms Sinclair advised this was done by a neighbour of the town hall.

Mayor Nixon confirmed that this area was maintained by the Parks team, and a lot of discussion had been had through the Long Term Plan (LTP) that was signed off in June. Funding had been increased in year two of the LTP. The gardens within the town zone were maintained by Waka Kotahi.

Potholes on the gravel road out to the lookout were identified as another issue within the Ōpunakē township. A query was raised about changing the seal type on the road, however, given the need to reduce speed through this particular area the current road seal was the preferred type.

**2. Whakaaetia ngā Menīti / Confirmation of Minutes**

2.1 Taranaki Coastal Community Board Meeting held on 24 August 2021.

**RESOLUTION**

**(Ms Mareikura/Ms Bigham)**

41/21 TC **THAT the Taranaki Coastal Community Board adopts the minutes from the meeting held on 24 August 2021 as a true and correct record.**

**CARRIED**

**3. Pūrongo / Reports**

3.1 Local Discretionary Funding Applications

The report updated the Board on a summary of the applications received to the August 2021 Local Discretionary Fund including the current status of the Board's Fund. In addition, the end of year financial reconciliation was completed and incorporated into this report.

**Taranaki Coastal Community Board**

An application was received from the Taranaki Coastal Community Board for funding for a mural at the Manaia Swimming Pool.

The project to date had been driven and lead by Michaela Stonemen for the last year and had been working very closely with the tamariki at the school. It was noted that it was lovely to see the involvement for the project, and with the rangatahi would make it more personal and foresee more protection of it by the community due to that connection.

**RESOLUTION**

**(Ms Mareikura/Cr Langton)**

**42/21 TC** **THAT the Taranaki Coastal Community Board approves \$1,500.00 for the application from the Taranaki Coastal Community Board for funding of a mural at the Manaia Swimming Pool.**

**CARRIED**

**4. Ngā Take Kawea / Items for Action**

**4.1 Community Meetings**

A community meeting was planned for February 2022. It was agreed that as this was now a business as usual item that it could be removed from the Items for Action list.

**5. Pūrongo-Whakamārama / Information Reports**

**5.1 Community Development Activity Report**

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

General disappointment was shared by Mayor Nixon and the Board members that a few things have been changed and cancelled due to COVID with Elektra cancelled this year. Ms Levings made some changes very quickly and adapted well to the International day of the older person with the photographs in the paper, which was an excellent way to keep the project out there.

**RESOLUTION**

**(Cr Langton/Ms Sinclair)**

**43/21 TC** **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

**CARRIED**

**5.2 District LibraryPlus Report – August 2021**

The report covered a range of library activities and statistics across the District for August 2021.

Ms Bigham noted there was a lot happening for schools in Hāwera and queried if there was going to be children's services provided to the community outside of the schools. The Mayor Nixon confirmed the secondary school literacy challenge was for the whole District, with the event Tom E. Moffatt to be held at several of the libraries and had been to several others places in the community. Comic book day was good, and it was noted that many people had entered the Ronald Hugh Morrieson Literary Awards.

**RESOLUTION**

**(Cr Langton/Ms Mareikura)**

**44/21 TC** **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report – August 2021.**

**CARRIED**

5.3 Environmental Services Activity Report – August 2021

The report updated the Taranaki Coastal Community Board on activities relating to the Environmental Services Group for the month of August 2021.

Building and resource consent applications had remained high across the District and included subdivisions. New housing remained a feature with 4 to 5 new house applications per month. The Compliance Monitoring Officer was now working with the Council's lawyers in an effort to move to the next stage with the non-compliance and to keep it moving forward.

Animal control statistics remained disappointing, and an external review was set to start in mid-October. The Environment and Sustainability team have progressed well with Natural Environment funding being presented at the next Environment and Hearings committee meeting. The Pātea reforestation project has now been completed.

Mr Dagg confirmed that as part of the normal process that some consents have been outsourced to other councils, confirming this was not an unusual practice within the local government sector. This had happened to ensure that statutory timeframes were being met and that there was no change or impact on how and what was considered when consents were being issued as it was the same legislative requirements irrespective of which council issues them.

Mr Dagg advised that the care packages were in response to the need in the community over the COVID lockdowns. Ms Bigham also commented that Taranaki showed leadership as the council working with Iwi was not the usual approach which was discussed in a national hui. Iwi in other areas were not having that same involvement with their councils.

**RESOLUTION**

**(Cr Langton/Ms Bigham)**

**45/21 TC** **THAT the Taranaki Coastal Community Board receives the Environmental Services Activity Report – August 2021.**

**CARRIED**

5.4 Taranaki Coastal Facilities Usage Report – 2021/22

The facilities usage report summarised the total usage of a range of Council owned assets and services, within the District.

A query was raised regarding the Ōpunakē cemetery expansion or upgrade happening at the moment, Mr Dagg was unsure and would follow up.

Rubbish being dumped outside of the transfer stations remained an area of concern during level 3 and 4 lockdowns, and it was asked if this could be reviewed going forward. Mr Dagg confirmed he would investigate this issue and report back to the Board.

**RESOLUTION**

(Ms Mareikura/Ms Sinclair)

46/21 TC **THAT** the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report – 2021/22.

**CARRIED**

The meeting concluded at 3.15 pm.

Dated this      day of                      2021.

.....  
CHAIRPERSON





# Ngā Menīti Poari

## Board Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Pātea Community Board – 6 October 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Pātea Community Board met on 6 October 2021. The Council is being asked to receive the Pātea Community Board minutes from 6 October 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

### **Taunakitanga / Recommendation**

THAT the Council receives the minutes of the Pātea Community Board meeting held on 6 October 2021.



# Menīti Minutes

## Ngā Menīti take Poari Hapori o Pātea Pātea Community Board Meeting

Waverley Community Centre, Chester Street, Waverley on Wednesday 6 October 2021 at 4.00 pm

**Kanohi Kitea / Present:** Jacq Dwyer (Chairperson), Joanne Peacock, Maria Ferris, Dianne Lance, and Deputy Mayor Robert Northcott.

**Ngā Taenga-Ā-Tinana / In Attendance:** Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Vanessa Bowles (Governance and Support Officer), Janine Maruera (Community Development Advisor), and four members of the public.

**Matakore / Apologies:** Nil

The meeting opened with a Karakia

### 1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

#### 1.1 Te Ara Pae – Diane Pentz

Ms Pentz provided an overview of services that Te Ara Pae provided to the community, these included counselling for Family Violence, Sexual Violence, Anger Management, Outreach services with local community and within the local schools. These services provided a wraparound support and counselling for individuals and whānau.

New to the service was safe places (Safe Houses) these were both in Hāwera, one for men and one for women. These were short term facilities to provide a safe environment for people to set up any changes or supports they needed. All services were confidential. Anger Management workshops were based in Hāwera with Senior Counsellor Tony Burn, and run for six weeks.

The Board were advised that Te Ara Pae had a new employee. The new employee had been a victim of Family Violence and was now working as a peer support person with the peer support groups in Hāwera. This would be rolled out to include the outreach service once the role developed.

One of Te Ara Pae's purposes was to allow people to share and feel the support of others within the community so they knew they were not alone. A Facebook page and website were available to allow self-referrals and a place for people to provide a notification of others at risk.

Te Ara Pae's work included working with those that were gender diverse. They were located at the Pātea Medical Centre and the turnaround for referrals to appointments was 24 hours.

1.2 Pātea Community Patrol Update – Michael Clarkson

Mr Clarkson provided an update on the Pātea Community Patrol's (the Patrol) activities since the last Community Board meeting. Due to COVID-19 alert levels, the Patrol was stood down for a number of weeks. There had been an increase in criminal activity and hotspots continued to be identified in liaison with the Police. The Patrol continued as often as feasible with limited resources.

The pedestrian crossing outside the Four Square supermarket had a diamond road marking missing, this identified an issue with general public not understanding the correct road rules in relation to them. No signage was visible for pedestrians relating to this issue. Ms Lance noted this was an area for the Police Education Officers and local Police Officers to provide information to the public.

The Community Patrol had re-established in the old courthouse and this would be manned with signage and a contact phone number available. It was hoped that the premises would act as a place for people to come in and advise of any issues or concerns and encourage re-engagement with the community.

1.3 Pātea Town Centre Beautification – Laurie Mildenhall

Mr Mildenhall queried what progress had been made on the beautification and maintenance of the gardens around the town centre and the surrounding District. It was noted this had been raised at other community board meetings as funding was available in year two of the 2021-2031 Long Term Plan.

**2. Whakaaetia ngā Menīti / Confirmation of Minutes**

2.1 Pātea Community Board Meeting held on 25 August 2021.

**RESOLUTION**

**(Deputy Mayor Northcott/Ms Peacock)**

**47/21 PA** **THAT the Pātea Community Board adopts the minutes from the meeting held on 25 August 2021 as a true and correct record.**

**CARRIED**

**3. Pūronga / Reports**

3.1 Local Discretionary Fund Application

The report updated the Pātea Community Board on activities relating to the Local Discretionary Fund for the month of August 2021. In addition, the end of year financial reconciliation had been completed and incorporated into the report as Appendix 1.

**RESOLUTION**

**(Ms Lance/Ms Ferris)**

**48/21 PA** **THAT the Pātea Community Board receives the Local Discretionary Fund Application Report.**

**CARRIED**

#### 4. Ngā Take Kawea / Items for Action

##### 4.1 Beach Lookout Directional Sign Project

It was noted that TGM were getting the sign made, however lockdown had delayed the project. Installation would be completed once COVID alert levels changed. Discussion was had about the placement of the rock for the directional sign and moving the log outside the river. The work was scheduled to take place prior to Christmas.

The Riverwalk signs had the signage stands remade by Colin Schrader. Seven historical signs required refurbishing, the remake of the posts were strong and sturdily built.

##### 4.2 Freezing Works Memorial

A meeting was to take place on 7 October to review the design elements to get the project moving again. Ian Churches, 1981 Jubilee information, had been entered into the memorial information plaque.

##### 4.3 Manchester Street

Picnic table for the Manchester Street park has been built with the installation plan to be completed at a later date.

##### 4.3 Waverley Shelters

The Waverly Lions Club (the Club) had agreed to take on the shelter project and build. It was suggested that the Club make an application to Community Board for funding. Some money had been tagged for the project and the application to the Community Initiatives fund was declined. Mrs Maruera advised that she had spoken to Phil Waite with regard to the potential project and the quote was sent to him to follow up at the Council's end.

#### 5. Pūrongo-Whakamārama / Information Reports

##### 5.1 Community Development Activity Report

The report updated the Board on activities relating to the Community Development Activity Report.

**RESOLUTION**

**(Ms Dwyer/Deputy Mayor Northcott)**

**49/21 PA THAT the Pātea Community Board receives the Community Development Activity Report.**

**CARRIED**

##### 5.2 District LibraryPlus Report – August 2021

The report covered a range of library activities and statistics across the District for August 2021.

**RESOLUTION**

**(Deputy Mayor Northcott/Ms Peacock)**

**50/21 PA THAT the Pātea Community Board receives the District LibraryPlus Report – August 2021.**

**CARRIED**

5.3 Environmental Services Activity Report – August 2021

The report updated the Board on activities relating to the Environmental Services Group for the month of August 2021.

Mr Dagg commented that building and resource consent applications had remained high across the District and included subdivisions. New housing remained a feature with four to five new house applications per month. The Compliance Monitoring Officer was now working with the Council’s lawyers in an effort to move to the next stage with the non-compliance and to keep it moving forward.

Animal control statistics were being worked on, with 16 currently being actioned, which included dog attacks and the serious dog attack that took place in Pātea last week. Dog attack numbers remained disappointing, and an external review was to take place in mid-October. The Environment and Sustainability team had progressed well with the Natural Environment funding and a report was being presented at the next Environment and Hearings Committee meeting. The Pātea reforestation project was predominately completed.

Mr Dagg advised that the Monitoring Officer was working hand in hand with the prosecutors regarding a couple of notable properties. Progress had been made on the list of properties which included the Portland key.

**RESOLUTION**

**(Ms Dwyer/Ms Peacock)**

**51/21 PA THAT the Pātea Community Board receives the Environmental Services Activity Report – August 2021.**

**CARRIED**

5.4 Pātea Facilities Usage Report

The Facilities Usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

**RESOLUTION**

**(Ms Dwyer/Ms Lance)**

**52/21 PA THAT the Pātea Community Board receives the Facilities Usage Report.**

**CARRIED**

**The meeting concluded at 4.40 pm.**

**Dated this            day of            2021.**

.....  
**CHAIRPERSON**



# Ngā Menīti Komiti

## Committee Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Iwi Liaison Committee – 13 October 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Iwi Liaison Committee met on 13 October 2021. The Council is being asked to receive the Iwi Liaison Committee minutes from 13 October 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

### **Taunakitanga / Recommendation**

THAT the Council receives the minutes of the Iwi Liaison Committee meeting held on 13 October 2021.



# Menīti Minutes

## Ngā mēniti Take o te Komiti Takawaenga-ā-Iwi Iwi Liaison Committee Meeting

Hāwera Community Centre Hall, Albion Street, Hāwera on Wednesday 13 October 2021 at 10am

**Kanohi Kitea / Present:** Mayor Phil Nixon (Chair), Deputy Mayor Robert Northcott, Councillors Aaron Langton (*from 10.04am*), Sandy Parata, Graham Young (Te Rūnanga o Ngāti Ruanui), John Hooker (*online from 10.39am*), Ferinica Hawe-Foreman (Te Korowai o Ngāruahine), Marty Davis (*online*) (Te Kāhui o Rauru), Leanne Horo, John Niwa (Te Kāhui o Taranaki).

**Ngā Taenga-Ā-Tinana / In Attendance:** Bonita Bigham (Te Maruata), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Darleena Christie (Governance and Support Team Leader), Reg Korau (Iwi Liaison Advisor), Rebecca Martin (Environment and Sustainability Manager) and Jessica Sorensen (Planning and Development Manager).

**Matakore / Apologies:** Andy Beccard and Ngapari Nui

### MŌTINI / RESOLUTION

(Ms Horo/Mr Parata)

45/21 IL **THAT the apologies from Councillor Andy Beccard and Ngapari Nui (Te Rūnanga o Ngāti Ruanui) be received.**

TAUTOKO / CARRIED

### 1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

There were no presentations or items in open forum.

### 2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Iwi Liaison Committee minutes held on 1 September 2021

In response to the query about the progress of repairs at Taiporohēnui Marae, Mr Parata noted that the painting was making progress and the insurance process was complete. He commented that a tangi was recently held in the other part of the marae as there was room available.

**MŌTINI / RESOLUTION**

(Ms Hawe-Foreman/Deputy Mayor Northcott)

46/21 IL **THAT the minutes of the Iwi Liaison Committee meeting held on 1 September 2021 be confirmed as a true and correct record.**

**TAUTOKO / CARRIED**

**3. Ngā Take Kawea / Items for Action**

3.1 Iwi-Council Partnership Strategy

Mr Crockett advised that the Council would engage a facilitator to continue moving forward with discussions on the Iwi-Council Partnership Strategy.

3.2 Nukumarū Station Road

The agreement with the hapū for monitoring services on Nukumarū Station Road had been completed and signed. This item could be removed from the items for action.

3.3 Renaming of Iwi Liaison Committee

Mr Korau provided an update and advised that he was just awaiting on two Iwi to confirm the name change.

**4. Pūrongo-Whakamārama / Information Reports**

4.1 South Taranaki District Council Organisational Emissions Inventory for 2019-2020

The report presented to the Iwi Liaison Committee highlighted the findings of the Council's third emissions inventory for the 2019/20 financial year.

Ms Martin commented that it was the third inventory of the Council and this was the first time it was externally reviewed by EKOS Ltd. She noted that the process was to ensure the Council were compliant and up to international standards.

It was noted that 80% of emissions came from natural gas, fleet or electricity and these were the targets for reduction in the next couple of years. The Council would continue to review this each year and more could be incorporated in Scope 3 emissions as the purchased contracting would become more accurate each year.

In response to whether the 33% for gas emissions was related to heating, Ms Martin commented yes and that it was mainly due to the aquatic centre facility. One of the targets to reduce emissions was to transition the facility to electricity in the future.

Ms Horo sought clarification on whether the transition from gas to electricity was for the wider community facilities or only for Hāwera. Ms Martin noted that it was for organisational facilities across the whole District.

Everyone agreed that it was a very thorough report and it would be interesting to see what the changes were following the associated work that the Council undertakes, especially with Scope 3.



Ms Martin commented that the standards around Scope 3 were changing all the time and the footprint would probably grow as the Council continued to add Scope 3. Scope 1 and 2 were about emissions from sources that the Council had more control over such as electricity or heat and could change easily. However, Scope 3 was going to be harder to change.

Mr Young sought clarification on whether a regime would be applied across all contractors that the Council engaged. Ms Martin commented yes.

**MŌTINI / RESOLUTION**

**(Mr Young/Ms Horo)**

**47/21 IL THAT the Iwi Liaison Committee receives the South Taranaki District Council Organisational Emissions Inventory for 2019-2020 Report (Appendix 1) and notes the need for an ongoing carbon reduction plan.**

**TAUTOKO / CARRIED**

4.2 Potential for involving the Waitōtara community in a National Science Challenge Deep South Climate Change adaptation project

The report updated the Iwi Liaison Committee on how the process would be invaluable to the Waitōtara community, as there would be significant time and effort put into this project from Council staff and Taranaki Regional Council staff. As well as giving the community an opportunity to work alongside a number of nationally and internationally renowned scientists on issues that affect them, their properties and their values personally.

It was noted that this was an exciting opportunity close to home as Waitōtara had been chosen to be take part in the project. Ms Martin commented that the Council were looking for advice and guidance on how best to do the project. To engage with Iwi/hapū and the wider Waitōtara community as it was key to the research that the views of the Iwi/hapū and the community were captured.

In response to what the actual outcome of the project was intended to be, Ms Martin commented that the project was to look at the barriers for Iwi/hapū and the community around what the climate change impacts were, what were the barriers for dealing with them and looking into the future and what concerns the community had.

Mr Young sought clarification on whether the project would identify issues with regard to the outcomes of climate change for example, another flood in the Waitōtara township. Ms Martin advised that the project would look at the impacts of climate change. Then it would look at how the community would like to deal with those impacts, so it would be a mixture of the risks, hazards and the social aspects.

Mr Crockett commented that the framework developed from the project, could be picked up and used in other catchments for example, Ōpunakē beach. Other areas might experience the similar issues should climate change occur, so the Waitōtara valley was a good area to capture.

Mr Davis advised that he had not talked with Iwi yet however, would look to do so shortly. He noted that on the surface the project looked great.

Ms Horo commented about the ocean and how it rolled out of someone's rohe and came back into another rohe, she was really pleased for the Waitōtara community, however she suggested that it would be good to have a discussion with Ngaa Rauru on how they could collaborate on climate change related issues.

It was noted that beached whales were a climate change issue. The Waitara township had also been chosen to take part in the project and Ms Horo wanted to advocate up north to take onboard the learnings, hence the suggestion to have a wider conversation with Ngaa Rauru.

**MŌTINI / RESOLUTION**

**(Ms Horo/Mr Davis)**

**48/21 IL** **THAT the Iwi Liaison Committee recommends that the Waitōtara Iwi/hapū lead a conversation with their Iwi and the wider Iwi, on how the discussion on this nationally significant research project could develop and be progressed.**

**TAUTOKO / CARRIED**

4.3 Te Maruata Report

The report updated the Iwi Liaison Committee on activities across the District and other items of interest relating to Te Maruata.

Ms Bigham commented that she was having a meeting with the councils to look at how to help with the efforts in getting people vaccinated. Work on the horizon was around the Three Waters Reform and she had received feedback from other Te Maruata members around the country who voiced concern about Iwi names being used as political leverage in the reform debate. There was a lot of misinformation and misdirection as some Iwi had not been kept updated. People in the marae, whānau and communities think that the reform was about water ownership, and that was not the case. She encouraged everyone to be proactive when engaging with communities to help them understand that the reform was about the infrastructure. She talked about the proposed governance arrangements with feedback received that it would not work for Māori, the message was that it was not up to the councils, it was for Iwi to decide who they trusted to do those jobs. A suggestion was put forward to hold a hui in Taranaki to confirm those conversations and gain clarity.

The Local Government interim report was released and it highlighted themes and issues that they saw as prevalent from the past six months. Of note in particular was the ongoing need for more engagement and more notice of partnerships. There was a role for the Te Maruata sector to support all those Māori councillors coming on board following the elections next year to help the whānau with the mahi across the country.

The Resource Management Act (RMA) reform was proceeding and Te Maruata had nominated a Māori elected member to sit on the working group and be involved on how that would work in the future. Recently Te Maruata had heard from the Health Promotion Agency around the Sale and Supply of Alcohol Act and how that system did not serve our communities. A Te Maruata member had been nominated to assist with that mahi.

Mr Parata congratulated Ms Bigham for the work that had been undertaken. Ngāti Ruanui had also contributed by providing incentives to encourage people to get their COVID vaccination and giving away \$25 gift vouchers at a popup clinic.

**MŌTINI / RESOLUTION**

**(Ms Horo/Deputy Mayor Northcott)**

**49/21 IL** **THAT the Iwi Liaison Committee receives the Te Maruata Report.**

**TAUTOKO / CARRIED**

4.4 Environmental Services Activity Report – August and September 2021

The report updated the Iwi Liaison Committee on activities relating to the Environmental Services Group for the months of August and September 2021.

Mrs Sorensen advised that the statistics for resource consents in paragraph 7 had changed, the percentage granted within the statutory timeframe for August was 70% and for September 54%.

Mr Young commented that there were a lot of specific statistics in the report and suggested that these be included as an appendix. Within the report he would like to see the overall trends and directions given that the information was already seen in real time with regard to consents.

In response to whether an executive summary was provided up front, Mr Young advised that if there was a trend regarding a large increase in dog attacks, then it would be good to know the reason why. However, at the moment it just noted five dog attacks, some commentary around that would be useful.

Ms Horo commented that she appreciated the information provided in Appendix B, for the separation of building consents lodged by type in Ōpunakē.

**MŌTINI / RESOLUTION**

**(Mr Young/Deputy Mayor Northcott)**

50/21 IL

**THAT the Iwi Liaison Committee receives the Environmental Services Activity Report – August and September 2021.**

**TAUTOKO / CARRIED**

4.5 Community Development Activity Report

The report updated the Iwi Liaison Committee on progress with community development projects and activities across the District and other items of interest.

Mayor Nixon commented that there was a theme in the report with the events being cancelled, however it was out of everyone's hand. He congratulated the Council staff for their innovation in turning somethings around to try and still hold some of these events.

**MŌTINI / RESOLUTION**

**(Mr Parata/Cr Langton)**

51/21 IL

**THAT the Iwi Liaison Committee receives the Community Development Activity Report.**

**TAUTOKO / CARRIED**

4.6 Infrastructure Services Activity Report

The report updated the Iwi Liaison Committee on activities across the District relating to Infrastructure Services, and other items of interest.

Ms Aitken advised that the key theme was that a lot of the infrastructure projects were underway. Projects funded through the government tranche one funding were nearing completion or had been completed. The government had extended the timeframe for those projects from the end of March 2022 to June 2022.

The extended timeframe was due to COVID impacting the contractors' ability to undertake the work and the Council's ability to source materials and equipment, particularly given that most of it was sourced from Auckland or through Auckland.

It was good to see some big projects that had been around for a while were well underway for example, Nukumaru Station Road and Te Ramanui o Ruapūhanga. This would allow the Council to achieve their infrastructure spend, as it was important that the Council achieve their capital works programme. He commended Ms Aitken and her team as they were making it happen.

In response to the clarification about roadside spraying and that the products used were toxic and dangerous, Mayor Nixon advised that the Council looked at different products and used the most efficient available. Roadside spraying had been questioned by councillors regarding why some places were being sprayed and it was noted this was being reviewed by Council officers.

Mr Niwa commented that he had observed spray free areas and he sought clarification on whether signs were available from the Council to put alongside some of his property. Mayor Nixon noted that there was signage and contractors stay away from those areas as spraying could affect the organic status of a farm.

**MŌTINI / RESOLUTION**

**(Ms Horo/Mr Niwa)**

**52/21 IL** **THAT the Iwi Liaison Committee receives the Infrastructure Services Activity Report.**

**TAUTOKO / CARRIED**

**5. Take Whānui / General Issues**

**5.1 Moby Stones**

Mr Korau commented that he had been following up with the four Iwi with regard to the Moby Stones. Mr Young advised that it was scheduled and they had a timeframe for the Moby Stones with regard to Te Ramanui.

**Ko te wā whakamutunga 10.48 o te ata.  
Meeting closed at 10.48 am.**

**(Ko te rangi / dated this)**

**(te rā o / day of)**

**2021.**

.....  
**TIAMANA / CHAIRPERSON**



# Ngā Menīti Komiti

## Committee Minutes

To	Ordinary Council
Date	1 October 2021
Subject	<b>Environment and Hearings Committee – 13 October 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Environment and Hearings Committee met on 13 October 2021. The Council is being asked to receive the Environment and Hearings Committee minutes from 13 October 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

### **Taunakitanga / Recommendation**

THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 13 October 2021.



# Menīti Minutes

## Ngā Menīti take o te Komiti Taiao me ngā Whakawā Environment and Hearings Committee

Held in the Camberwell Lounge, TSB Hub, Camberwell Road, Hāwera  
on Wednesday 13 October 2021 at 4.00 pm

**Kanohi Kitea / Present:** Deputy Mayor Robert Northcott, Councillors Andy Beccard (Chairperson), Steffy Mackay, Diana Reid, Aaron Langton and Bonita Bigham (Iwi Representative).

**Ngā Taenga-Ā-Tinana / In Attendance:** Jessica Sorensen (Acting Group Manager Environmental Services), Sophie Canute (Planning Officer), Sara Dymond (Senior Governance Officer), Carlene Hill (Environmental Monitoring Officer), Helen Johnson (Consultant Planner), Rebecca Martin (Environment and Sustainability Manger), Mark Smith (Acting Regulatory Services Manager), Dhruva Suresh (Development Engineer) and four members of the public.

**Matakore / Apologies:** Nil.

### 1. Whakaae i Ngā Mēniti / Confirmation of Minutes

1.1 Environment and Hearings Committee on 1 September 2021

**RESOLUTION**

(Cr Langton/Cr Reid)

79/21 EH **THAT the Environment and Hearings Committee confirms the minutes from the meeting held on 1 September 2021 as a true and correct record.**

**CARRIED**

### 2. Pūrongo / Report

2.1 Objection to Dog being classified as menacing – LULU (Dog Registration 19057)

LULU was classified as menacing in accordance with the Council's Dog Control Bylaw and the Dog Control Act. At the time of the attack LULU was not registered. During the incident on 8 May 2021, LULU had allegedly attacked another dog causing injury. A menacing classification had been issued and objected by LULU's owner. This report proposed that the menacing classification be upheld.

Ms Monique Wakeling explained that they had not been provided sufficient time to prepare themselves and had not been provided with the evidence of the whole case. A LGOIMA request had been submitted to obtain full documentation to enable them to prepare a better case. She requested that the decision be adjourned to provide her sufficient time to prepare better.

## 2.2 Application for Subdivision and Land Use Consents

### **Helen Johnson – Consultant Planner**

The application was to subdivide the property at 183 Tasman Street, Ōpunakē and develop the new allotments for residential purposes. The application included a subdivision consent to subdivide the property into five allotments in two stages and a land use consent to apply residential setback standards to the new allotments. The property was located within the rural zone and the zoning of the land would not change as a result of the application. The application for subdivision was considered as a discretionary activity due to the size of the proposed allotments, the legal width of the proposed right of way and the setback of existing buildings relative to the new boundaries. The application for land use consent would normally be considered as a restricted discretionary activity however, due to the interlinked nature of the proposed development with the subdivision, the application had been bundled and was considered as a Discretionary Activity overall.

As the property was previously used as a nursery, a review of the requirements of the National Environmental Standards (NES) for contaminants in soils concluded that the proposal would meet the requirements of the Standard for a permitted activity and accordingly a consent under the NES was not required. The application also included a request that the lapse date for the land use consent be extended from the five years applied under the Resource Management Act (RMA) to a period of ten years. Recognition had been given to the location of the property within the boundaries of the Ōpunakē Township and its proximity to residentially zoned land and land used for residential purposes. This had informed the assessment of the effects on the rural character in this locality.

Consideration was given to the rural zoning of the property and of adjacent land and to the uses of that land. The applicant had obtained written approval from the owners and occupiers of these properties. As access to the property was from a state highway, the applicant was also required to obtain written approval from Waka Kotahi NZ Transport Agency. Following discussions, the applicant offered conditions pertaining to vehicle access, provision of a footpath and controls on the development of proposed Lot 1 (for acoustic reasons).

There was consideration to the ability to provide services to the property, noting that an existing sewer main ran through the property. The need to provide a geotechnical assessment pertaining to the provision of building platforms and stormwater disposal had also been considered.

Ms Johnson recommended that the application be granted, subject to the recommended conditions. These recognised the proposed nature of the subdivision and development, the need to provide safe vehicle access and for pedestrian access along the frontage of the property, provision of services and incorporating the conditions offered by the applicant. Retention of shelterbelts around the eastern, western and northern boundaries of the property was recommended, given the retention of the rural zoning of this and adjacent properties. As the land was to be used for residential purposes, a valuation of the property was undertaken and recreation and civic development contributions were recommended accordingly.

The recommended conditions for the land use consent recognised that the zoning of the property would not change and apply additional controls. These controls would apply to residential development given the application of the setback standards for the residential zone. With regard to the application for an extended lapse date under section 125 of the Act, it was recognised that the staged nature of the subdivision, the conditions to be met and the timeframes allowed by the Act made the extension appropriate in this case.

Ms Johnson noted that the Act required the District Plan to be reviewed within ten years and that there were also requirements for review under the National Planning Standards.

Mr Suresh raised a matter regarding provision of the Council's reticulated sewerage network. He explained that as noted in the section 42A report, there were two sewer mains in the locality of the property one running through the property and the other located in Tasman Street. Due to the slope of the land and the depth of the main, any development on Lot 1 might require a private pump to connect to the main in the property, which would not be required if the Lot was connected to the main in Tasman Street.

Advice provided from the Council's Assets Engineering Team was that the main within Tasman Street was under significant pressure as it transferred wastewater from the Hector Place pump station to the Ōpunakē wastewater treatment plant. Accordingly, for reasons of practicality and safety, Lot 1 should be required to connect to the gravity sewer main running through the property. As written, the conditions only specify that connection to a reticulated sewer main is required not which main.

The need for a private pump to connect Lot 1 to this main would depend on the final design of any development, a matter that could be considered through the Building Consent process.

Ms Johnson recommended that a minor change be made to two of the conditions of consent to make it clear that all lots within the subdivision (including Lot 1) would be required to connect to the gravity main within the property. She also recommended that an advice note regarding the potential for Lot 1 to require a pump for sewer connection be added.

**Murray Baylis - Applicant**

Mr Baylis commented that where the property was situated was of residential nature and in the 50 km/h zone. It was an ideal location and was an opportunity to develop land into much needed housing to encourage more people to come to Ōpunakē.

**Allen Juffermans – JSL Juffermans Surveyors Ltd**

The applicant ran a nursery on the property for several years and access had always been off Tasman Street using a standard residential vehicle crossing. The property was connected to the public sewer that ran through the property and had water supply from the public supply that ran along the street front. A requirement for a previous subdivision was for an island or footpath as further development in the area was envisaged. This subdivision would connect onto that.

The road frontage was a state highway and consent had been obtained from Waka Kotahi for the development to occur. The streetscape was consistent with a residential amenity. The area was zoned rural and when the District Plan was notified, Mr Juffermans submitted that the plan was strangling the coastal towns and townships, limiting the residential zone to what had already been developed. The Council's response was that development in the areas would not be non-complying but would be considered on its own merits.

Policy 2.1.7 reflected that the amenity of the area was most definitely consistent with the adjoining township, with urban style street frontage and street lighting and public servicing passing through the property in the form of a sewer, or at the roadside, in the form of water supply, power, telephone. Adjoining owners had been approached and consented to the subdivision, so there were no reverse sensitivity effects to be avoided or mitigated.



Because this was a residential style subdivision in a rurally zoned area, land rules relating to building setbacks were used and the applicants were seeking that these rules be relaxed to a residential standard. This is to enable purchasers to have the surety that they could build a house on the land without needing to apply for additional resource consents.

Neighbouring landowners have been approached and given their consent, so the only remaining effect to be considered was the effect on the integrity of the District Plan.

As explained above, the development fits with the actual environment of the area and was in accordance with Policy 2.1.7. The applicant contended that the land use component was therefore consistent with the District Plan.

The applicants were happy with the recommendations in the Planner's report with the removal of condition 20 as the approval letter from Waka Kotahi had been provided and condition 24 requesting further reconsideration be given on the basis that there were no amenity effects that needed to be avoided or mitigated. The Consent Notice would be an ongoing impediment to the freedom of the landowners to evolve with the environment to match the surrounding amenity.

In conclusion Mr Juffermans sought that the application be approved on the basis that it was consistent with the intention of the Plan and any adverse effects on surrounding landowners were considered minor by their consent to the application.

In terms of the lapse date of ten years, clarification was sought around how it would be affected if it coincided with a District Plan review in that period. Ms Johnson explained that the applicant had eight years under the RMA to obtain titles for the new allotments and the ten year lapse period for the land use consent allowed an additional two years over this timeframe for the development of the lots. Dwellings could be erected within the new allotments once records of title were issued. If the land use consent lapsed there were several ways in which residential development could be undertaken. The District Plan was required to be reviewed under the current RMA within ten years and whoever owned the land at that time had the opportunity to request the Council consider rezoning the property. There was an opportunity to request a further extension to the lapse date however there were requirements under the RMA that needed to be met. Mrs Sorensen noted that the Council had applied the same approach to other applications where it was out of zone, however it was anticipated that through a District Plan change it would be picked up.

Ms Johnson explained that the applicant was required to meet the conditions of a consent regardless and in the case the land was rezoned the applicant could surrender the consent. In terms of the consent notice the applicant had the opportunity to apply to have the consent notice removed from the title if the reason for which it was imposed was no longer valid, for example, if the land were changed to residential.

Councillor Beccard was mindful of reverse sensitivity.

There was discussion around condition 24 relating to the height of the hedges and it was determined that the retention of the hedges had been included in the application documentation and had been provided and discussed as part of the proposal with adjoining landowners. It was on this basis that the written approvals were provided. Mr Juffermans withdrew his objection to this condition.

2.3 Natural Environments Fund – Applications to the 2021 Funding Round

The report provided a summary of the applications received to the Natural Environments Fund (the Fund) and their assessment against the Fund's screening and scoring criteria.

As an observation Councillor Reid noted that the applications were of a similar kind and queried whether anything different had been applied for. Ms Martin explained that in 2020 an application was received for restoration and biodiversity protection work at the Tapuinikau Pa Bush Block site which was about the vibrancy of the forest as well as cultural values. Looking back over the past 20 years applications tended to be these types of projects because remaining bush although threatened was the most common ecosystem out there. There had been some wetland but were mainly the forest ecosystems.

Councillor Beccard added that the Fund had also supported the Te Korowai o Ngāruahine Trust Glenn Road Weir Removal and Stream Enhancement project.

In response to the query around feedback on the projects supported, Ms Martin explained that previously there was not a monitoring component, however the Council's Environmental Monitoring Officer would undertake site visits to check on the project and see where the funds were spent. The Committee supported receiving an annual report including photos on progress with the projects funded through the Fund. She would seek an update form the landowners towards the end of the year to compile into a report for the Committee.

It was queried if the Fund was easily accessible and what the criteria was. Ms Martin explained that 2021 was the first year it had been publicly advertised. As years went on people would become more aware of it. It could be used for wetlands, however could not be used for something legally required.

**RESOLUTION**

**(Ms Bigham/Cr Mackay)**

**80/21 EH THAT the Environment and Hearings Committee receives the four applications requesting funding from the Natural Environments Fund and considers each application.**

**CARRIED**

**3. Pūrongo-Whakamārama / Information Report**

3.1 Environmental Services Activity Report – August and September 2021

The report updated the Environment and Hearings Committee on activities relating to the Environmental Services Group (the Group) for the month of August and September 2021.

Mrs Sorensen noted a change to the planning services statistics for resource consents. The percentage for August was 70% and September was 54% making the year to date percentage 78%.

**RESOLUTION**

**(Cr Langton/Deputy Mayor Northcott)**

**81/21 EH THAT the Environment and Hearings Committee receives the Environmental Services Activity Report – August and September 2021.**

**CARRIED**

**4. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public**

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Mackay)**

**82/21 EH THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes –Environment and Hearings Committee 1 September 2021.  2. Objection to dog being classified as menacing – Winston  3. Application for Subdivision and Land Use Consents	To Enable the Committee to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where:  ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)

**CARRIED**

**5. Tuwhera anō te Hui / Resume to Open Meeting**

**RESOLUTION**

**(Cr Mackay/Deputy Mayor Northcott)**

**86/21 EH THAT the Environment and Hearings Committee resumes in open meeting and agrees that the decisions be released to the public once the applicants have been notified of the decisions.**

**CARRIED**

The meeting concluded at 4.46 pm.

Dated this            day of            2021.

.....  
CHAIRPERSON



# Ngā Menīti Komiti

## Committee Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Policy and Strategy Committee – 18 October 2021</b>

(This report shall not be construed as policy until adopted by full Council)

### Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 18 October 2021. The Council is being asked to receive the Policy and Strategy Committee minutes from 18 October 2021 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation 45/21 PS that the Council approves the South Taranaki District Council 2020/21 Annual Dog Control Report in accordance with Section 10A of the Dog Control Act 1996; and notes that the approval will trigger public notification of the report and that a copy will be provided to the Secretary for Local Government.

### Taunakitanga / Recommendation

THAT the Council;

1. Receives the minutes of the Policy and Strategy Committee meeting held on 18 October 2021.
2. Adopt recommendation 45/21 PS from the Policy and Strategy Committee;

THAT the Council;

- a) Approves the South Taranaki District Council 2020/21 Annual Dog Control Report in accordance with Section 10A of the Dog Control Act 1996; and
- b) Notes that approval will trigger public notification of the report and that a copy will be provided to the Secretary for Local Government.



# Menīti Minutes

## Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Camberwell Lounge, TSB Hub, Camberwell Road, Hāwera on  
Monday 18 October 2021 at 1.00 pm

**Kanohi Kitea / Present:** Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Steffy Mackay, Diana Reid, Brian Rook, Bryan Roach and Chris Young.

**Ngā Taenga-Ā-Tinana / In Attendance:** Wayne Bigham (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Liam Dagg (Group Manager Environmental Services), Sara Dymond (Senior Governance Officer), Rachael Harris (Senior Communications Officer), Rebecca Martin (Environment and Sustainability Manager) Scott Willson (Business Development Manager), Justine Gilliland, Michelle Jordan and Vicki Fairley (Venture Taranaki) and one media.

**Matakore / Apologies:** Councillors Jack Rangiwahia, Aaron Langton and Bonita Bigham (Taranaki Coastal Community Board Representative).

### RESOLUTION

(Cr Roach/Cr Young)

43/21 PS **THAT the apologies from Councillors Jack Rangiwahia, Aaron Langton and Bonita Bigham (Taranaki Coastal Community Board Representative) be received.**

CARRIED

### 1. Whakaae i Ngā Mēniti / Confirmation of Minutes

1.1 Policy and Strategy Committee held on 6 September 2021.

In terms of the Kiwi sculpture Councillor Rook noted that funding was not subject to Ngāa Rauru approval. Ms Aitken commented that there had been ongoing conversations with Iwi/hapū who recognised the project was proceeding. The bronzing had been ordered and the project was underway.

**RESOLUTION**

(Cr Reid/Cr Mackay)

44/21 PS **THAT the Policy and Strategy Committee adopts the minutes from the meeting held on 6 September 2021 as a true and correct record.**

**CARRIED**

**2. Pūrongo / Report**

2.1 Annual Dog Control Policy and Practices Report – 2020/21

The Council were required under the Dog Control Act 1996 (the Act) to provide a report for the financial year on the administration of the Dog Control Policy and dog control practices along with a range of statistical data. This report recommended the adoption of the Annual Dog Control Report which would allow it to be publicly notified as required by the Act.

The increase in dog issues over 2021 was noted as significant. It was queried whether this was due to people not caring for their dogs or a lack of Council resources to deal with the issues. Mr Dagg agreed the numbers were disturbing and reporting on these had been routinely provided to the Council's committees and community boards. The Dog Control Team was fully resourced and an internal review process was underway which would determine whether additional resources were required. The councillors would be engaged with and involved in the process.

In terms of cost recovery for impounded dogs, Mr Dagg explained that it was dependant on the circumstances, however dogs were kept in the pound for a minimum of seven days. There was a cost recovery for euthanising.

Clarification was sought around the afterhours contract. Mr Dagg explained that the Council's afterhours contractor was Allied Security who provided their service across the District which was split into catchments.

There were 368 cases of people failing to register their dogs, however only three prosecutions. It was queried whether the Council could prosecute for failing to register and if a tougher approach could be had. Mr Dagg explained that prosecutions were mainly for dog attacks on animals or people while infringements were issued for failing to register dogs. There were six prosecutions underway at present.

**RECOMMENDATION**

(Cr Filbee/Deputy Mayor Northcott)

45/21 PS **THAT the Policy and Strategy Committee recommends the Council;**

- a) **Approves the South Taranaki District Council 2020/21 Annual Dog Control Report in accordance with Section 10A of the Dog Control Act 1996; and**
- b) **Notes that approval will trigger public notification of the report and that a copy will be provided to the Secretary for Local Government.**

**CARRIED**

### 3. Pūrongo-Whakamārama / Information Reports

#### 3.1 Climate Change Adaptation Project (the Project) for Waitōtara

The research project was the provision of practical insights about how to address the complexity and contested politics of climate change adaptation options in the face of uncertainty. The report provided an update on how the process would be invaluable to the Waitōtara community, as there would be significant time and effort put into this project from Council staff and Taranaki Regional Council (TRC) staff. As well as giving the community an opportunity to work alongside a number of nationally and internationally renowned scientists on issues that affected them, their properties and their values personally.

It was noted that this was an exciting opportunity for the District and the Waitōtara community which was an area that had a considerable amount of diversification. Other Iwi had indicated they would like to be involved in the kōrero as a lot of it was similar for all.

In response to the question around whether there was robust information of the history of the area regarding flooding and damage to the roading, Ms Martin explained that the project was about talking to the community about their experiences of extreme events and how they might be affected by climate change in the future, not the frequency of events. The project was science based with a social focus looking at how people and Iwi would adapt to changes going forward and how Local Government could help and move through those changes.

In terms of the TRC Ms Martin explained that they were maintaining a watch and were looking at becoming more involved with climate change research across the District. The Council would be facilitating the research predominantly through the Environment and Sustainability Team as a team effort.

#### **RESOLUTION**

**(Cr Rook/Cr Brown)**

**46/21 PS** **THAT the Policy and Strategy Committee notes the information contained in the climate change adaptation project for Waitōtara report.**

**CARRIED**

#### 3.2 South Taranaki District Council Organisational Emissions Inventory for 2019/20

The report highlighted the findings of the Council's third emissions inventory for the 2019/20 financial year.

Ms Martin explained that the bulk of the Council's emissions were from electricity and gas use in Council facilities and fuel for fleet and these would be targeted first to reduce the emissions. Energy Audits were underway for the top three emitting facilities and the Council would look at building what was recommended in the next upgrade to those facilities. A wider review would then be required, this was already being undertaken with procurement policies and how to build low emissions into procurement and contracting across other facilities.

Councillor Filbee queried the timeframe for the Hāwera Aquatic Centre, Ms Martin explained this was an easy win transitioning away from gas to electricity. The timeframe was dependant on the upgrade schedule and if there were no planned capital upgrades then it would need to be built into the next Long Term Plan.

It was queried whether there had been consideration for solar heating and lowering the temperature of the pool. Ms Martin commented that the energy audit would provide the Council with recommendations for the best option. Solar heating was suitable for smaller pools however for the Hāwera Aquatic Centre as it was a larger area and additional hot water was required for showers a commercial heat pump would be more appropriate which was used in other areas of New Zealand.

In response to the query around efficiencies in the operation of the facility, Ms Martin explained that it would form part of the energy audit. An auditor would be on site for a day talking with staff about the plant and technical behaviour and what efficiencies could be gained across the facility.

In terms of there being sufficient infrastructure for electricity, Ms Martin explained that this was a national concern around the shift to 100% renewable energy and whether there would be sufficient supply. The National Government was looking at infrastructure challenges and plugging those gaps. There might be wider issues however the changes would not have major impacts.

Regarding the emissions sources being added to the profile in the future year, Councillor Filbee asked if there were any plans to study the emissions of the Te Ramanui construction. Ms Martin explained that it would be included in the next emissions and inventory for this financial year. This would have little impact on emissions footprint, however those listed would increase the footprint a lot. Historically it was standard for councils to only look at Scope 1 and 2 which was electricity, gas and fuel, however now Scope 3 was also included which was where the additional emissions were produced. It was possible that the emissions footprint would significantly increase the following year.

In terms of the transition to electricity clarification was sought if the use would be captured in Scope 3. Ms Martin explained that electricity and gas were Scope 1, energy used to power stationary buildings. The gas emissions were a more intensive fuel than electricity. Scope 3 covered what the Council contracted out for District wide facilities for example the Wastewater Treatment Plant electricity was covered in Scope 1 however the methane emissions in the wastewater was in Scope 3. The impact from transitioning the Hāwera Aquatic Centre would be on Scope 1 which was lowering the emissions because gas was more intensive than electricity however there would still be electricity emissions.

In response to the request for confirmation that the Council was using 100% renewable electricity, Ms Martin explained that the Council's new electricity contract to start in January was 100% renewable electricity. This would automatically have a significant impact on the emissions footprint over time and help offset the electricity footprint. The cost was a minimal increase of less than 0.5% of the entire contract.



In terms of transitioning the Council fleet to hybrid or electric vehicles Councillor Beccard queried what the cost for set up and infrastructure needed for electric vehicles would be. Ms Martin commented this was being reviewed as each vehicle was ready for replacement. An analysis of the fleet and the milage calculated on average per day which showed the fleet could not be fully transitioned due to the lack of range. A full transition to electrical vehicles would require a Behaviour Change Project. The Council would initially transition to self-charging hybrids. There was no option for four wheel drive vehicles however it would be reviewed on a case by case basis.

In terms of the emissions of a vehicle it was queried whether it was on a New Zealand basis or the world looking at the construction of the vehicle and the mining of the material to make a battery. Ms Martin explained that for the emissions footprint it was the emissions that was used. The emissions for the creation of the vehicle were not included as that would sit with the manufacturers.

**RESOLUTION**

**(Deputy Mayor Northcott/Cr Filbee)**

**47/21 PS**

**THAT the Policy and Strategy Committee receives the South Taranaki District Council Organisational Emissions Inventory for 2019/20 Report (Appendix 1) and notes the need for an ongoing carbon reduction plan.**

**CARRIED**

**3.3 Quarterly Economic Development and Tourism Report to 30 September 2021**

The report provided a combined update of activities of the Economic Development and Tourism units and presented the quarterly report from Venture Taranaki Trust (VTT) attached as Appendix 1. It included highlights from the activities conducted by VTT relating to both Economic Development and Tourism within the District. Highlights of the key activities undertaken at the South Taranaki i-SITE Visitor Centre were also included.

Ms Gilliland highlighted that there were still high volumes of enterprise client demand and support provided with positive work being undertaken in terms of the rural sector enterprise. There were good start up numbers which continued to grow and VTT had launched a new booking system which had received positive feedback. This week VTT was launching their latest Powerup Initiative. Initial conversations were due to start in New Plymouth and a live stream link to Hāwera would be available to enable those interested in establishing an impact enterprise or developing further. An impact enterprise was one that made a profit for a purpose. A new Enterprise Advisor, Luke Millard joined the team. In terms of Visitor Futures, there had been a lot of work and promotion for summer and VTT were launching the Taste of Taranaki popup to run over the summer months in Eltham. There continued to be significant skill shortages which was a focus for them holding workshops in the different sectors. Following success of the workshops, attraction campaigns could be run in Auckland and Wellington to attract skilled people to the Region.

Mayor Nixon noted that the District had some exciting things happening with the Business Park which was attracting more interest, Enterprise Hub and subdivisions that were going ahead throughout the District. He looked forward to the Taste of Taranaki popup in Eltham.

In terms of the Callaghan Innovations grants and funding Councillor Filbee queried how the new setup of a tax credit system would work. Ms Gilliland explained that it had proven challenging and was far more complicated than the grant was. It was not the same as a grant as it was not direct income into an enterprise. Ms Jordan added that cashflow was an issue for small businesses however they were now working on a variation for flagship products.

Regarding skill shortages Deputy Mayor Northcott queried whether any work was being undertaken with education providers to fast-track training to increase the number of skilled people. Ms Gilliland explained that VTT were part of the Taranaki Regional Skill Leadership Group who were looking at the dynamics around the education pipeline, what immigration could provide as well as what the current workforce looked like and the opportunities for people to retrain. There had been a bigger uptake of apprenticeships in the Region and there were also networks within the sectors doing initiatives to encourage people into the sectors. VTT were endeavouring to talk with Central Government and the Product Commission about understanding regional variations.

Councillor Roach queried if VTT worked closely with the Government because in his opinion the Region was moving too slow. The sectors were behind because of the lack of people to fill vacancies and queried how this could be improved. Ms Gilliland explained that VTT were working as part of the Taranaki Regional Skill Leadership Group which was a much more powerful voice and was supported by the Ministry of Business, Innovation and Employment. Skills shortage had been recognised as a national challenge and the Government was aware of the challenges however it was also wrapped up with COVID-19. Ms Fairley added that Taranaki had a 44% skill shortage in the construction industry however all regions throughout New Zealand were similar. It had been made more complex with the shovel ready projects that the Government introduced to stimulate the economy. VTT were using attraction and undertaking case studies to help bring people to the construction sector to fill the skill gaps. However, it was also about how to grow internally within the Region coming at it from several directions to get movement.

**RESOLUTION**

**(Cr Mackay/Cr Beccard)**

**48/21 PS** **THAT the Policy and Strategy Committee receives the Quarterly Economic Development and Tourism Report to 30 September 2021.**

**CARRIED**

**4. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public**

**RESOLUTION**

**(Cr Rook/Cr Bellringer)**

**49/21 PS** **THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Leave of Absence	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1.	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

**CARRIED**

## 5. Tuwhera anō te Hui / Resume to Open Meeting

### **RESOLUTION**

(Cr Beccard/Cr Brown)

51/21 PS **THAT** the Policy and Strategy Committee resumes in open meeting.

**CARRIED**

The meeting concluded at 1.57 pm.

Dated this      day of                      2021.

.....  
CHAIRPERSON



# Ngā Menīti Komiti Committee Minutes

To	Ordinary Council
Date	1 November 2021
Subject	<b>Taranaki Regional Council Joint Committee Minutes</b>

(This report shall not be construed as policy until adopted by full Council)

## **Whakarāpopoto Kāhui Kahika / Executive Summary**

1. The Council is being asked to receive the Taranaki Solid Waste Management Joint Committee, the Taranaki Emergency Management Group Joint Committee and the Taranaki Regional Transport Committee minutes for their information.

## **Taunakitanga / Recommendation**

THAT the Council receives the minutes of the Taranaki Solid Waste Management Committee held on 12 August 2021, the Taranaki Emergency Management Group Joint Committee held on 26 August 2021 and the Taranaki Regional Transport Committee held on 1 September 2021.



**Date:** 12 August 2021, 10.30am  
**Venue:** Taranaki Regional Council, 47 Cloten Road, Stratford  
**Document:** 2838774

<b>Present</b>	Councillors	N W Walker	Taranaki Regional Council
		B Roach	South Taranaki District Council
	Mayor	A Jamieson	Stratford District Council
<b>Attending</b>	Councillor	D H McIntyre	Taranaki Regional Council
	Ms	A Matthews	Taranaki Regional Council
	Miss	T West	Taranaki Regional Council
	Miss	L Davidson	Taranaki Regional Council
	Ms	V Araba	Stratford District Council
	Ms	L Campbell	Stratford District Council
	Mr	J Cooper	Stratford District Council
	Mr	A Green	Envirowaste
	Ms	K Hope	New Plymouth District Council
	Ms	J Dearden	New Plymouth District Council
	Mr	H Denton	South Taranaki District Council
	Mr	J Beeslaar	South Taranaki District Council

In the absence of the Committee Chairman Mr N W Walker (Taranaki Regional Council) the deputy chairman Mr A Jamieson (SDC) opened the meeting.

**Apologies** An apology for lateness was received from Committee Chairman Councillor N W Walker and apologies were received from Councillor R Handley (NPDC) and Mr D Langford (NPDC).  
 Roach/Jamieson

**Notification of Late Items** There were no late items.

**1. Confirmation of Minutes**

**Resolved**

That the Taranaki Solid Waste management Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Thursday 20 May 2021 at 10.30am
- b) notes that the minutes of the Taranaki Solid Waste Management Committee held at the Taranaki Regional Council chambers, 47 Cloten Road Stratford on Thursday 20 May 2021 have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

McIntyre/Roach

**Matters arising**

There were no matters arising.

*Mr N Walker arrived at 10.40am and resumed the chair for the remainder of the meeting.*

**2. Regional Waste Minimisation Officer's Activity Report**

- 2.1 Ms J Dearden, Regional Waste Minimisation Officer, New Plymouth District Council, spoke to the memorandum informing the Committee of significant activities undertaken by the Regional Waste Minimisation Officer in collaboration with the district council officers from New Plymouth District Council, Stratford District Council and South Taranaki District Council.
- 2.2 AgRecovery – A suggestion was made that it should be opened up to other groups e.g golf courses. It was noted that in future they should look at holding one around the Coast as the closest ones were in New Plymouth or Hāwera.

**Resolved**

That the Taranaki Solid Waste Management Committee:

- a) receives the memorandum and notes the activities of the Regional Waste Minimisation Officer.

Jamieson/Roach

**3. South Taranaki District Council Mid-term WMMP Review**

- 3.1 Ms R Martin, Environment and Sustainability Manager, South Taranaki District Council, spoke to the memorandum providing the Committee a summary of STDC's Waste Management and Minimisation Plan Mid-term Review and a summary of STDC Councillors recommendations that emerged from a Councillor workshop focused on the future direction of waste minimisation work in South Taranaki.
- 3.2 The Council has approved funding for a feasibility study a meeting is being held next week to evaluate proposals and kick off in September, due to finish in December then back to council.

**Resolved**

That the Taranaki Solid Waste Management Committee:

- a) receives the memorandum and notes the results of STDC's WMMP Mid-term Review and Councillor workshop regarding the future direction of the waste minimisation work in South Taranaki.

Walker/Roach

**4. Regional Annual Education Plan**

- 4.1 Ms J Dearden, Regional Waste Minimisation Officer, New Plymouth District Council, spoke to the memorandum presenting the 2021/2022 Regional Education Plan.
- 4.2 All campaigns undertake monitoring on the outcomes so know what is working. It was noted that work on how to collect this data could be done better.

**Resolved**

That the Taranaki Solid Waste Management Committee:

- a) receives the memorandum and notes the focus of each of the three councils in Taranaki.

Jamieson/Roach

**5. New Plymouth District Council Waste Reduction Plan**

- 5.1 Ms K Hope, Manager – Resource Recovery, New Plymouth District Council, spoke to the memorandum updating the Committee on the new requirement being introduced in the New Plymouth District for commercial construction projects of \$500,000 and over to submit a Construction Waste Reduction Plan.
- 5.2 Launched this morning at a breakfast with builders and architects which was well received.
- 5.3 A template has been developed for them to work through to make the process eas and ensure Council is receiving the right information.

**Resolved**

That the Taranaki Solid Waste Management Committee:

- a) receives the memorandum *New Plymouth District Council Waste Reduction Plan*.

Walker/Jamieson

It was noted that Officers will explore options for the next meeting to include visits to the Junction and potentially the concrete recycler.

There being no further business, Committee Chairperson, Councillor N Walker, declared the meeting of the Taranaki Solid Waste Management Committee closed at 11.45pm.

**Confirmed**

**Chairperson** \_\_\_\_\_

**N W Walker**

**4 November 2021**





**Committee:** Taranaki Emergency Management Group Joint Committee

**Date:** 26 August 2021, 10.30am

**Venue:** Audio-visual link (zoom)

**Document:** 2853440

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<b>Present</b>	Councillor	M Cloke	Taranaki Regional Council ( <i>Chairman</i> )
	Mayors	P Nixon	South Taranaki District Council
		N Volzke	Stratford District Council
		N Holdom	New Plymouth District Council
<b>Attending</b>	Messrs	S Ruru	Taranaki Regional Council
		S Hanne	Stratford District Council
		W Crockett	South Taranaki District Council
		C Stevenson	New Plymouth District Council
	Councillor	A Jamieson	Stratford District Council
	Ms	L Horo	Kurahaupō Representative
	Ms	R Rae	Aotea Representative
		T Velvin	Taranaki Emergency Management
	Mr	C Campbell-Smart	Taranaki Emergency Management
	Ms	M Meads	National Emergency Management Agency
Miss	L Davidson	Taranaki Regional Council	

**Opening Karakia** The meeting opened with a Karakia.

**Apologies** Apologies were received and sustained from Liana Poutu – Tokomaru Representative and Kaz Lawson – TEMO.

**Notification of Late Items** There were no late items.

**1. Confirmation of Minutes - 3 June 2021**

**Resolved**

That Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group Joint Committee held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Thursday 3 June 2021 at 2pm
- b) notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Joint Committee held at the Taranaki Regional Council on Thursday 3 June 2021 at 2pm, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Cloke/Volzke

**Matters arising**

Correction to attendees - Craig Stevenson.

**2. Taranaki Civil Defence Emergency Management Coordinating Executive Group Minutes - 13 August 2021**

**Resolved**

That Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Meeting held in the Taranaki Regional Council Chambers on Friday 13 August 2021 at 10.30am
- b) adopts the recommendations therein.

Nixon/Holdom

**Matters arising**

- 2.1 Mr S Hanne, spoke to the minutes noting important updates from the meeting.
- 2.2 Alternate Group Recovery Manager - It was noted that the risk of not having an Alternate Group Recovery Manager is being addressed. TEMO are currently identifying people who could fill that role. There are Local Recovery Managers in place and the Regional Recover Group that has key people in it that can back-fill roles if required.
- 2.3 COVID-19 Wastewater Test Results - Councils do not receive direct reporting on these they are through the Taranaki District Health Board (TDHB) and ESR. Initial results were clear but now more formal testing is being undertaken. If there is a positive test in the wastewater the TDHB will inform Civil Defence. ESR are prioritising townships of 5,000 people or more.

### 3. **Advisory Group Minutes**

#### **Resolved**

That Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the meeting of the Readiness & Response Advisory Group (RARAG) held on 14 July 2021
- b) receives the unconfirmed minutes of the meeting of the Risk Reduction Advisory Group (RRAG) held on 22 July 2021.  
Clope/Nixon

#### **Matters arising**

There were no matters arising.

### 4. **Annual Performance Report 2020/21**

- 4.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum presenting the 2020/21 Annual Performance Report for the Taranaki Emergency Management Group Joint Committee.
- 4.2 It was noted that Mr T Velvin will follow up and get a correction regarding the financial report external operating surplus.
- 4.3 Councillor M Cloke, Committee Chairperson, acknowledged all who attended the opening of the refurbished building and extended thank you to Mr C Campbell-Smart, who was the driver behind the start of the project and Mr T Velvin for continuing on and completing the project.

#### **Resolved**

That Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives memorandum, *Annual Performance Report 2020/21*.  
Clope/Holdom

### 5. **Submission to proposed Critical Infrastructure amendments to Civil Defence Emergency Management Act**

- 5.1 Mr C Campbell-Smart, Principle Adviser & Group Recovery Manager, Taranaki Emergency Management Office, spoke in detail to the memorandum presenting members with the Taranaki CDEM Group submission to the proposed Critical Infrastructure (Lifeline Utilities) amendments to the Civil Defence Emergency Management Act.
- 5.2 It was noted that the transport networks across the region are considered critical infrastructure. Work that can be done around these is identifying what roads lead to other critical infrastructures.
- 5.3 We are missing the regulation and legislation to make a start on carrying out work now.
- 5.4 The report is the very beginning of the rewrite of the CDEM Act so there is a lot more to follow particularly in the consultation piece. There is alignment with this report and the others across the country.

- 5.5 Concerns were raised that unless this is met with funding from central government then this is just going to become another recording exercise. Councils are aware that their infrastructure is coming to end of life.

**Resolved**

That Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum submission to proposed Critical Infrastructure amendments to Civil Defence Emergency Management Act
- b) notes and endorses the content of this memorandum and consultation feedback 'Proposed Critical Infrastructure amendments to Civil Defence Emergency Management Act - Consultation Document Taranaki CDEM Group' contained in Appendix A.  
Cloke/Volzke

**6. Appointment of Janine Maruera & Scott Willson as Local Recovery Managers, South Taranaki District Council and retirement of Claire Symes**

- 6.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum recommending the appointment of Ms Janine Maruera to the role of Local Recovery Manager and Mr Scott Willson to the role of Local Recovery Manager (Alternate) for the South Taranaki District Council.
- 6.2 Acknowledgement was given to Mrs C Symes for her work.

**Resolved**

That Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives memorandum, *Appointment of Janine Maruera & Scott Willson as Local Recovery Managers, South Taranaki District Council and retirement of Claire Symes*
- b) approves the report to the Taranaki Civil Defence Emergency Management Group Joint Committee
- c) notes the resignation of Ms Claire Symes from the role of Local Recovery Manager.  
Holdom/Volzke

**7. Update to the Name and Terms of Reference for the Rural Advisory Group**

- 7.1 Mr T Velvin, Group Manager, Taranaki Emergency Management Office, spoke to the memorandum recommending renaming of the Rural Advisory Group to Rural Coordinating Group and to recommend the adoption of updated Terms of Reference for this Group.

**Resolved**

That Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives memorandum, *Update to the Name and Terms of Reference for the Rural Advisory Group*
- b) approves the updated Terms of Reference for the Rural Advisory Group
- c) approves the new name, Rural Coordinating Group.  
Cloke/Holdom

**8. National Emergency Management Agency (NEMA) Correspondence and Update**

- 8.1 Ms M Meads, Senior Regional Emergency Management Adviser, National Emergency Management Agency (NEMA, spoke to the memorandum advising the Committee of correspondence received from NEMA and to receive an update from NEMA's Senior Regional Emergency Management Adviser.

**Development of CDEM Strategy**

- 8.2 The Group Managers across the country have been involved in the first two CDEM workshops.
- 8.3 Until the strategy comes in to effect there will be a prioritisation workstream.
- 8.4 It is intended that the strategy development will be completed by December 2021 for implementation in 2022.

**Regulatory Review "TRIFECTA" Programme**

- 8.5 As work on the TRIFECTA programme progressed it became clear that policy work was more complex than originally thought. The decision has been made to replace the Act rather than the original decision of amending the Act, subject to cabinet approval.

**Ensuring Māori perspectives are integrated in to Emergency Management Systems**

- 8.6 The Minister for Emergency Management has appointed a Ministerial Advisory Committee (MAC) which recognises the role that iwi have in responding to disasters which will help shape changes to the Emergency management systems.

**West Coast and Marlborough Flooding**

- 8.7 Two staff members from TEMO and one staff member from NPDC supported with response to the Marlborough and Buller flooding events.
- 8.8 A number of lessons learnt have been identified from the event including in recovery: Pre-event appointment of Recovery Managers; pre-event recovery planning; the importance of timely transitions from response to recovery planning.

**General updates**

- 8.9 The strategy document is to ensure that the Agency and all CDEM Groups are doing the same things the same way.
- 8.10 Mr T Velvin, thanked the three waka for the work they have been doing in the background during the response and noted that Emere Wano that the Iwi chairs nominated to sit with TEMO at the moment on the IMT Team on the welfare coordination group.

**Resolved**

That Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives and notes the correspondence received from NEMA
- b) receives and notes the verbal update provided by Malinda Meads.  
Volzke/Nixon

**9. COVID-19 Update**

- 9.1 Testing has started to drop off. Over the last three days about 300 tests have been undertaken across the region.
- 9.2 There have been just over 33,000 people receive their first vaccine and just over 17,000 people have received their second vaccine. The TDHB are working closely with

Councils on facilities for drive through and mass vaccination centres. Over the next few days you'll see the first of those for essential workers.

- 9.3 It is understood that Tui Ora are looking at taking over the management of those sites to keep them open and operating after the weekend.
- 9.4 Thanks to the Councils for the staff that they have sent to TEMO. The ECC centre has been activated however the response is not as large as last time.
- 9.5 A welfare group is set up and working with TDHB and MSD. Civil Defence is not needed as much as previously. Most calls are going through MSD.
- 9.6 Taking opportunity to work on event planning. To ensure if we have another event planning we are well placed to deal with those at the same time.
- 9.7 Ngāti Ruanui have clinic open and are administering vaccinations. The iwi line is open and calling vulnerable Kaumatua to ensure they are ok. Understand that all Iwi are doing the same things.
- 9.8 Ngā Ruahine Health are also administering vaccinations and have a pop up clinic organised for Ōpunake this week. Continuing to check in on vulnerable aswell.
- 9.9 Pop-up testing clinics and vaccinations centres have been held and are continuing to be organised around the region to get in to the smaller communities.

There being no further business the Committee Chairperson M J Cloke thanked attendees and declared the Taranaki Civil Defence Emergency Management Group Joint Committee Meeting closed at 11.12am.

**Confirmed**

**Chairperson** \_\_\_\_\_

**M J Cloke**

**11 November 2021**



**Date** 1 September 2021, 10.30am

**Venue:** Audio-visual link, Zoom

**Document:** 2856165

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**Present**

Councillors	M McDonald	Taranaki Regional Council (Chairperson)
	M Cloke	Taranaki Regional Council
Mayor	N Volzke	Stratford District Council
Councillor	H Duynhoven	New Plymouth District Council
Ms	L Stewart	Waka Kotahi NZ Transport Agency

**Attending**

Councillor	D MacLeod	Taranaki Regional Council
Mr	M Nield	Taranaki Regional Council
Ms	S Hiestand	Taranaki Regional Council
Ms	F Ritson	Taranaki Regional Council
Mr	C Nally	Waka Kotahi NZ Transport Agency
Ms	S Downs	Waka Kotahi NZ Transport Agency
Ms	L Dalzell	Waka Kotahi NZ Transport Agency
Mr	D Perry	Waka Kotahi NZ Transport Agency
Mr	W Wallace	Waka Kotahi NZ Transport Agency
Mr	S Bowden	Stratford District Council
Mr	R Leitao	New Plymouth District Council
Mr	S Knarston	New Plymouth District Council
Mr	V Lim	South Taranaki District Council
Mrs	E Borrows	South Taranaki District Council
Ms	A Carlson	New Plymouth District Council
Mr	P Ledingham	Taranaki Regional Council
Miss	L Davidson	Taranaki Regional Council

Two members of the public.

**Apologies** Apologies were received from Mayor P Nixon and Councillor R Northcott (South Taranaki District Council).

**Notification of Late Items** There were no late items.

**1. Confirmation of Minutes - 2 June 2021**

**Resolved**

That the Taranaki Regional Transport Committee:

- a) takes as read and confirms the minutes of the Taranaki Regional Transport Committee meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Wednesday 2 June 2021 at 9am
- b) notes that the unconfirmed minutes of the Taranaki Regional Transport Committee held at the Taranaki Regional Council on Wednesday 2 June 2021 at 9am, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.  
Duynhoven/Volzke

**Matters arising**

- 1.1 Councillor M Cloke, Taranaki Regional Council, informed the committee that the meeting with Mr R I Anson, Waka Kotahi NZ Transport Agency, regarding State Highway 3 prioritisation of projects, has not happened. It is disappointing that this has not been moving forward. Ms L Stewart, Waka Kotahi NZ Transport Agency, agreed that it was disappointing that this has not been worked on and committed to ensuring a meeting between Councillor M Cloke, Ms S Downs, Waka Kotahi NZ Transport Agency and herself would be conducted before the next Regional Transport Meeting.
- 1.2 Councillor H Duynhoven, New Plymouth District Council, noted a correction to the minutes that he is a Council member of the NZ Automobile Association for Taranaki.

**2. Regional Transport Advisory Group Minutes**

**Resolved**

That the Taranaki Regional Transport Committee:

- a) receives the unconfirmed minutes of the Regional Transport Advisory Group meeting held on Wednesday 4 August 2021.  
Cloke/Duynhoven

**Matters arising**

- 2.1 Correction to minutes Tahora Saddle is on State Highway 43.
- 2.2 Concerns were raised around the detours on local roads when the Highway is closed for works. It was noted that although the Councils approve these they do have concerns around the width of the roads and the volume of traffic that use these detours.



**3. Development of Active Modes (Walking and Cycling)**

- 3.1 Mrs E Borrows, Community Development Manager, South Taranaki District Council, provided a presentation updating the Committee on walking and cycling activities in the District and answered questions arising.

**Resolved**

That the Taranaki Regional Transport Committee:

- a) receives with thanks the update provided by the South Taranaki District Council on walking and cycling activities in their district.  
Clope/Volzke

**4. Release of the final Regional Land Transport Plan for Taranaki 2021/22-2026/27**

- 4.1 Ms F Ritson, Policy Analyst, Taranaki Regional Council, spoke to the memorandum advising Members of the release of the *Regional Land Transport Plan for Taranaki 2021/22-2026/27* (the RLTP or the Plan), including related next steps.
- 4.2 Ms L Stewart, Waka Kotahi NZ Transport Agency, informed that the concerns raised have been heard and a team has been put in place to look at the process going forward.

**Resolved**

That the Taranaki Regional Transport Committee:

- a) receives the memorandum entitled *Release of the final Regional Land Transport Plan for Taranaki 2021/22-2026/27*
- b) notes the final *Regional Land Transport Plan for Taranaki 2021/22-2026/27* was adopted by the Council on 29 June 2021 and came into effect on 1 July 2021
- c) notes the evolutionary nature of the activities included in the programme component of the *Regional Land Transport Plan for Taranaki 2021/22-2026/27*
- d) notes that, as part of the resource management reform, national work is underway on integrating the *Land Transport Management Act 2003*, including RLTPs, into the proposed Strategic Planning Act.  
Duynhoven/Volzke

**5. Waka Kotahi New Zealand Transport Agency Update**

- 5.1 Ms L Stewart, Director Regional Relationships, Waka Kotahi New Zealand Transport Agency, gave a presentation updating Members on activities of the Agency.
- 5.2 Ahititi stock effluent site – Discharge to the river has ceased. Ponds one and three have been emptied. Pond two has had a tank put in place and is receiving effluent that is then trucked away. Currently waiting on permanent tanks to be installed with completion expected mid to late November. The site will remain open.
- 5.3 Speed and infrastructure – technical assessments have been completed. At this stage no commitment can be made to the outcome as it is still to go out for community engagement.
- 5.4 SH3 barriers – Concerns were raised about the large sections of SH3 having median barriers installed. This will reduce the space for agricultural vehicles to move off the

road to allow vehicles behind to pass, Ms L Stewart, Waka Kotahi NZ Transport Agency, thanked the Committee for their feedback.

- 5.5 Tangarakau Gorge sealing – The delays in starting have mainly been around the consenting process. The consent for stage one has now been approved this is to first 2km of the Stratford end. Stage two is the last 10km of the Gorge.
- 5.6 It was requested that future updates include an update on SH4 as this is a commonly used highway from Taranaki residents.

**Resolved**

That the Taranaki Regional Transport Committee:

- a) receives with thanks the presentation and the detailed updates provided by Waka Kotahi New Zealand Transport Agency.  
Volzke/Duynhoven

**6. Updates from Territorial Authorities**

- 6.1 Mr S Bowden, Stratford District Council, spoke to the report updating the committee on transport activities within the Stratford District.
- 6.2 It was noted that there are concerns around logging movements on some roads and the conditions of these roads especially through the winter months.
- 6.2 Mr V Lim, South Taranaki District Council, spoke to the report updating the committee on transport activities within the South Taranaki District.
- 6.3 Mr R Leitao, New Plymouth Council, spoke to the report updating the committee on transport activities within the New Plymouth District.

**Resolved**

That the Taranaki Regional Transport Committee:

- a) receives the update provided by the Stratford District Council on its transport activities
- b) receives the update provided by the South Taranaki District Council on its transport activities
- c) receives the update provided by the New Plymouth District Council on its transport activities.  
McDonald/Cloke

**7. Public Transport Operational Update for the Quarter Ending 31 March 2020**

- 7.1 Ms S Hiestand, Transport Manager, Taranaki Regional Council, spoke to the memorandum providing members with an operational report on public transport services for the quarter ending 30 June 2021.
- 7.2 The fare zoning project has been deferred due to lockdown.

**Resolved**

That the Taranaki Regional Transport Committee:

- a) receives the report *Public Transport Operational Report for the Quarter Ending 30 June 2021*

- b) notes the operational report of the public transport services for the quarter ending 30 June 2021.

Cloke/Duynhoven

**8. Submission for endorsement - 2021 Setting of Speed Limits Rule**

- 8.1 The memorandum was to seek formal endorsement from the Regional Transport Committee (the Committee) on the submission on the proposed new *Land Transport Rule: Setting of Speed Limits 2021*.

**Resolved**

That the Taranaki Regional Transport Committee:

- a) receives the memorandum entitled *Submission for endorsement - 2021 Setting of Speed Limits Rule*
- b) endorses the submission to Waka Kotahi NZ Transport Agency on the proposed new *Land Transport Rule: Setting of Speed Limits 2021*.

Cloke/Volzke

There being no further business the Committee Chairperson, Councillor M J McDonald, declared the Regional Transport Committee meeting closed at 12.14pm.

**Confirmed**

**Taranaki Regional Transport  
Committee Chairperson:** \_\_\_\_\_

**M J McDonald**

**Wednesday 1 December 2021**



# Pūrongo Report

To	Ordinary Council
From	Kaitātari Whakamahere Tōpūranga / Corporate Planner, Gordon Campbell
Date	1 November 2021
Subject	<b>Earthquake-prone Buildings Assistance Package Application</b>

(This report shall not be construed as policy until adopted by full Council)

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report considers an application by PCP Properties (NZ) Limited, the owners of the property at 170 High Street, Hāwera for funding from the Council's Earthquake-prone Buildings Assistance Package. The application is attached as [Appendix 1](#) and due to commercial sensitivity excludes the financial information.
2. The Property Acquisition Subcommittee (the Subcommittee) has reviewed the application and inspected the property and recommends that the application is approved for the full amount requested, being \$3,000 of rates relief over three years and \$2,000 towards building consents, consultants and demolition material disposal costs (less a \$500 contribution to the cost of a resource consent, which was not required).

## Taunakitanga / Recommendation

THAT the Council approves the application from PCP Properties (NZ) Limited for \$5,000 from the Earthquake-prone Buildings Assistance Package, being \$3,000 of rates relief over three years and \$2,000 towards building consents, consultants and demolition material disposal costs.

## Kupu Whakamārama / Background

3. This is only the second application for funding from the assistance package since it was established in 2014. It was envisaged at that time that applicants would apply before any work commenced but, in this case the work was completed in 2020 and the application was submitted in September 2021. There is nothing in the assistance package that prevents a retrospective application.
4. The building at 170 High Street, Hāwera houses four commercial businesses and two of the property owners live upstairs. The building was built in 1913 and is a well-known part of Hāwera's town centre.
5. The Council passed a resolution in November 2014 that the allocation panel to consider applications to the assistance package be members of the Subcommittee and the community board chairperson for the relevant community.

The Subcommittee members are Deputy Mayor Robert Northcott and Councillor Jack Rangiwahia. In the absence of Councillor Rangiwahia the Mayor Phil Nixon stood in as an ex officio member of all Council committees. Te Hāwera Community Board Chair Wayne Bigham also considered the application as the representation for the Hāwera community. The Subcommittee attended a site visit at 170 High Street, Hāwera on Friday 8 October 2021. Following the site visit the Subcommittee members confirmed that they supported the application.

### **Local Government Purpose**

6. This proposal fits with the Local Government purpose of promoting the social, economic, environmental and cultural well-being of communities in the present and for the future.

### **Ngā Kōwhiringa / Options – Identification and analysis**

7. The earthquake strengthening of the building was designed by Tse Taranaki & Associates Limited and involved the construction of a steel skeleton within the existing walls to create a number of strong cells, giving the building an earthquake compliance rating of 70%. The work was the subject of a building consent and was carried out by the owners and Croucher and Crowder Limited. The funding application includes a copy of a producer statement that the work was completed in accordance with the building consent requirements. The application includes \$500 towards the cost of a resource consent, but no consent was required, so this would not be funded.
8. During the site inspection the Subcommittee was highly impressed by the quantity and quality of the work and the explanations of what was involved. The Subcommittee also appreciated the fact that the building owners were willing to make a considerable financial and practical commitment to the Hāwera town centre, thereby contributing to the District's economic well-being/Prosperous South Taranaki community outcome and the community priority of revitalising our town centres.

### **Risks**

9. There are no major risks associated with this matter.

### **Options available**

10. Option One: To approve the application. This would make a small contribution to the property owners' costs of bringing their building up to a good safe standard for occupation by local businesses, which benefits residents of Hāwera and beyond.
11. Option Two: To decline the application.

### **Whaiwhakaaro me ngā aromatawai / Considerations and Assessments**

#### **Assessment of Significance and Engagement**

12. The Council's general approach to determining the level of "significance" is to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	The only ratepayers affected by this proposal are the building owners.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long Term Plan.	The proposal would have no effect on levels of service.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	There has been only one previous application for funding assistance.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	The proposal would have no effect on budgets as the assistance package already exists.
Reversible	The degree to which the decision or proposal is reversible.	If the decision is made to approve the application and the money is paid, it would not be reversible.
Environment	The degree of impact the decision will have on the environment.	A decision to approve the application would have no effect on the environment.

13. In terms of the Council's Significance and Engagement Policy this matter is of low significance and the level of engagement will be to inform.

Level	Goal	Outcome
Inform	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions.	The outcome would be notified through the meeting minutes.

**Legislative Considerations**

14. There are no statutory obligations in relation to this proposal.

**Financial/Budget Considerations**

15. The total cost of this proposal would be \$5,000 and would be funded from the assistance package provided in the Long Term Plan. The total amount available for each application is \$6,000, which includes a contribution of \$500 towards the cost of a heritage assessment. As no heritage assessment was made in this case, that amount was not included in the application.

**Environmental Sustainability**

16. This proposal does not contribute to, or detract from, environmental outcomes.

**Consistency with Plans/Policies/Community Outcomes**

17. This matter contributes to the community outcome of Prosperous South Taranaki – *Economic well-being*

**Impact on Māori/Iwi**

18. Providing funding assistance to earthquake strengthen buildings allows Iwi and Māori and the general public to benefit from safer town centres in South Taranaki.

**Affected Parties Consultation**

19. There are no affected parties other than the applicant.

**Whakakapia / Conclusion**

20. The approval of the PCP Properties (NZ) Limited for funding from the Earthquake-Prone Buildings Assistance Package would be a way of contributing to the costs of upgrading the building and acknowledging their faith in the Hāwera town centre. Therefore, Option One is the preferred option.



Gordon Campbell

**Kaitātari Whakamahere Tōpūranga /  
Corporate Planner**



[Seen by]

Becky Wolland

**Kaihautū Kaupapa Here me te Whaitikanga /  
Policy and Governance Manager**

**[Appendix 1: PCP Properties \(NZ\) Limited Earthquake-prone Buildings Assistance Package Application](#)**

APPENDIX 1

# Earthquake Prone Buildings Council Assistance Package

## APPLICATION FORM

### Section 1 - Applicant Details

Name of Applicant: Peter Nicholson

Postal Address: 170 High Street  
Hawera

Postcode: \_\_\_\_\_

Daytime Phone: [REDACTED] Mobile: [REDACTED]

Email: \_\_\_\_\_

### Section 2 - Property Details

Property Valuation Number: 1234015101B

Property Address: 174 High Street, Hawera

Property Owner: PCP Properties (NZ) Limited

(please circle)

Does your building have Heritage Value? Yes / **No**

If Yes, what percentage of Earthquake Prone compliance does your building meet? **70** %

Will your building be demolished? Yes / **No**

If Yes, will it be total or partial demolition? NA

This is following completion of work.

### Section 3 - Plans for Property

Please summarise your plans for: **Strengthening** your building or **Re-development** of your site:

Exterior ground floor & first floor - upgraded & strengthened.

First floor ceiling strengthened.

Wall fixings & braces.

\_\_\_\_\_

\_\_\_\_\_



Anticipated **start date** for strengthening/re-development: April 2020

Anticipated **timeframe** for strengthening/re-development: From: April 20 to: Jan 21.

How many businesses are in your current building? Four.

What are the names of the businesses in your current building?

Peta M, Rimi Sushi, Heaven Hair & Beauty  
Botique, Gabriele's Alterations & Dress making.

What plans are in place to re-locate the existing occupiers during refurbishment or re-development?

Businesses are operating.

How many businesses will occupy your redeveloped building? Four.

Are your building occupiers:

(please tick)

- Retail       Professional       Residential       Industrial

At the completion of your re-development, please explain how your building will be utilised?

Retail business ~~purpose~~ purposes.  
Upstairs office.

How many employees will work in your building? 12 (across all businesses approximately)

**Package Components Available:**

Component	Max Value	Assistance Requested
Resource Consents	\$500	\$ 500
Building Consents	\$500	\$ 500
Consultants	\$500	\$ 500
Heritage Assessments	\$500	NA
Rates Relief (for 3 years) <i>In accordance with the Council's Rate Remission Policy</i>	\$3,000 (over 3 years)	\$ 3,000
Demolition material disposal costs	\$1,000	\$ 1,000.

If your application is approved, the Council will require a tax invoice for the approved amount (plus GST) and a copy of a bank deposit slip with bank account details to enable automatic payment if applicable.

**Attachments – Check List**

- Resource Consent Approval
- Building Consent Approval *BC 200037*
- Copies of Invoice(s) (Consultants)
- Copies of Invoice (Demolition contractor)
- Copy of Detailed Earthquake Assessment Report(s) and invoice(s)

**Office Use Only**

**Eligibility assessment for all components:**

Does the building meet the criteria for assistance?  Yes / No

Comments: \_\_\_\_\_  
*The work has been completed and the building consent has received final approval.*

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

**For applications from Hawera property owners:**

Does the proposed redevelopment support the Hawera Town Centre Strategy?  Yes / No / N/A

Comments: \_\_\_\_\_  
*The building is situated in the Hawera CBD. - and houses four businesses*

Does the proposed redevelopment support the Hawera Town Centre Development Plan?  Yes / No / N/A

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Allocation Panel Decision:	Approved / Not Approved
Allocation Amounts:	
Resource Consent:	\$ _____
Building Consent:	\$ _____
Heritage Assessment:	\$ _____
Rates Relief:	\$ _____
Date of Decision:	_____
Applicant Notified:	Date: _____
Link to letter file:	



Building Code Clause(s) B1

**PRODUCER STATEMENT – PS4 – CONSTRUCTION REVIEW**

(Guidance on use of Producer Statements (formerly page 2) is available at [www.engineeringnz.org](http://www.engineeringnz.org))

ISSUED BY: Tse Taranaki and Associates Limited  
(Construction Review Firm)

TO: Paul Farr  
(Owner/Developer)

TO BE SUPPLIED TO: New Plymouth District Council  
(Building Consent Authority)

IN RESPECT OF: Barleymans Building  
(Description of Building Work)

AT: 174 High Street  
(Address)

Town/City: Hawera LOT Part Lot 3 DP 505723 SO   
(Address)

We Tse Taranaki and Associates Limited have been engaged by Paul Farr  
(Construction Review Firm)

To provide  CM1  CM2  CM3  CM4  CM5 (Engineering Categories) or  observation as per agreement with owner/developer Paul Farr

or  other Structural Steelwork, Fixings and Foundation Beam services  
(Extent of Engagement)

in respect of clause(s) B1 of the Building Code for the building work described in documents relating to Building Consent No. BC200037 and those relating to

Building Consent Amendment(s) Nos.  issued during the course of the works. We have sighted these Building Consents and the conditions of attached to them.


Authorised instructions/variation(s) No.  (copies attached) or by the attached Schedule  have been issued during the course of the works.

On the basis of  this review  these review(s) and information supplied by the contractor during the course of the works and on behalf of the firm undertaking this Construction Review, I believe on reasonable grounds that  All or  Part only of the building works have been completed in accordance with the relevant requirements of the

Building Consent and Building Consent Amendments identified above, with respect to Clause(s)  of the Building Code. I also believe on reasonable grounds that the persons who have undertaken this construction review have the necessary competency to do so.

I, Frank Kerlsake am:  CPEng #   Reg Arch #   
(Name of Construction Review Professional)

I am a member of:  Engineering New Zealand  NZIA and hold the following qualifications BE (civil), CMEngNZ - 135834  
The Construction Review Firm issuing this statement holds a current policy of Professional Indemnity Insurance no less than \$200,000\*.  
The Construction Review Firm is a member of ACENZ:

SIGNED BY Frank Kerlsake (Signature)   
(Name of Construction Review Professional)

ON BEHALF OF Tse Taranaki and Associates Limited Date 15 Feb 2021  
(Construction Review Firm)

Note: This statement shall only be relied upon by the Building Consent Authority named above. Liability under this statement accrues to the Design Firm only. The total maximum amount of damages payable arising from this statement and all other statements provided to the Building Consent Authority in relation to this building work, whether in contract, tort or otherwise (including negligence), is limited to the sum of \$200,000\*.

This form is to accompany Forms 6 or 8 of the Building (Form) Regulations 2004 for the issue of a Code Compliance Certificate.

THIS FORM AND ITS CONDITIONS ARE COPYRIGHT TO ACENZ, ENGINEERING NEW ZEALAND AND NZIA

15 February 2021

3929-007

Paul Farr  
[REDACTED]

Hawera

Attn: Paul Farr  
[REDACTED]

Dear Sir,

**RE: BARLEYMAN'S BUILDING SEISMIC UPGRADE – [REDACTED] HAWERA.**

We confirm that Tse Taranaki & Associates Ltd have completed Structural Design and Construction Observation for the seismic upgrade of the above building. Final inspection on 29 January 2021 confirmed that the structural steelwork has been installed in accordance with approved Building Consent drawings S0.00 to S4.11.

We confirm that the seismic rating of the building has been raised to 70% NBS representing a 'B' grade building in accordance with the New Zealand Society of Earthquake Engineering guidelines.

The original construction documents (or copies of) were unable to be located upon enquiry. Hence the steel content, concrete strength, reinforcing yield strength, reinforcing steel detailing and foundation details have had to be estimated/assumed from on-site visual inspection, typical historical material properties and construction techniques, and our engineering experience.

This assessment has been prepared at the request of Mr Paul Farr on behalf of PCP Properties (New Zealand) Limited in accordance with the agreed scope of work and we do not accept liability to any third party for any loss from the use of this assessment.

Yours faithfully

Frank Kerslake





Tse Taranaki & Associates Limited

Site Report

Contract P. FARR / BARLEYMAN BUILDING  
 Contractor CROUCHER & CROWDER / P. FARR  
 Address 174 HIGH ST HAWERA.  
 Job Number 3929 / 007 Date (Report #) 29/01/2021

Work Inspected	
ROOF SPACE BRACES SHS TIES ACROSS 1ST FLOOR CEILING. RINKAL INSPECTION.	
Item No.	Description
1.0	EXTERIOR GROUND FLOOR AND 1ST FLOOR ANCHOR PLATES INSTALLED AND GROUTED.
2.0	1ST FLOOR SHS CEILING TIES INSTALLED. BOLTS THROUGH WALLS OR EXTERIOR AS SPECIFIED.
3.0	REIN BAR BRACES TO CEILING INSTALLED AS PER DRAWINGS. BOLTS THROUGH CENTRAL WALL
4.0	END PLATES TO CEILING TIES GROUTED.
5.0	POSTS TO GROUND FLOOR (C) TO (D) GROUTED
6.0	<u>UPGRADE COMPLETED</u>

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P. FARR

3929-007

174 High St, Hawera

29-01-21



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174 High St, Hawera

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174 High St, Hawera

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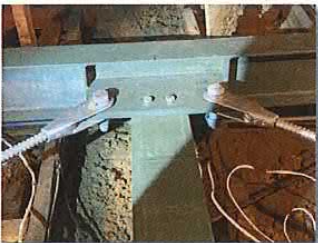
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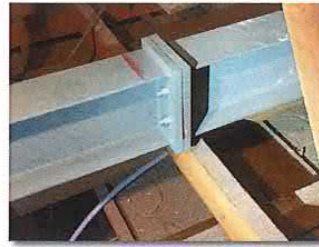
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174 High St, Hawera

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174 High St, Hawera

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174 High St, Hawera

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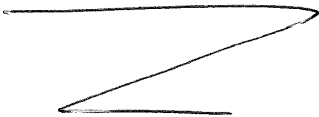


Tse Taranaki & Associates Limited

Site Report

Contract P. FALL / BARLUMMAN BUILDING  
 Contractor CROUCHER & CROUCHER / P. FALL  
 Address 174 HIGH ST HAWERA  
 Job Number 3929/007 Date (Report #) 2/09/2020

Work Inspected	
BLACE FRAMES GROUND FLOOR GRIDLINE (C), (C) TO (D)	
Item No.	Description
1.0	SHS POSTS INSTALLED TO STOP SIDE
2.0	BACKING PATES INSTALLED TO STOP SIDE
3.0	GROUTING COMPLETED
4.0	ALL BOLTS TORQUED
5.0	ALL BOLT SIZES, SPACING AS PER DETAILS
6.0	ALL STIFFENERS, WELD SIZES AS PER DETAILS.
7.0	ADDITIONAL WALL FIXINGS INSTALLED.
8.0	FRAMES TO GROUND FLOOR <u>COMPLETED</u>



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[Signature] P. FALL

3929-007

174 High St, Hawera

02-09-20



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Tse Taranaki & Associates Limited

Site Report

Contract P. FARR / BAILEYMAN BUILDING  
 Contractor CROUCHER & CROUCHER / P. FARR  
 Address 174 HIGH ST HAWERA  
 Job Number 3929/007 Date (Report #) 23/07/2020

Work Inspected	
BEACE FRAME GROUND FLOOR GRID (D) TO (E) ALONG GRIDLINE (2). ALSO (C) TO (D) GRIDLINE (2)	
Item No.	Description
1.0	SHS POSTS INSTALLED TO SHOP SIDE OF GRIDLINE (2).
2.0	BACKING PLATES INSTALLED AND BOLTS TORQUED.
3.0	WALL AND COLUMN EPOXY BOLTS INSTALLED AND GROUTING COMPLETED.
4.0	BOLTS, WELDS AND STIFFENER SIZES AND LAYOUTS AS PER DRAWINGS.
5.0	ANCHOR PLATES ALONG LINTER COMPLETED.
6.0	(D) TO (E) COMPLETE
7.0	(C) TO (D) ONGOING.

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[Signature] P. FARR



3929-007

174 High St, Hawera

23-07-20



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174 High St, Hawera

23-07-20



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Tse Taranaki & Associates Limited

Site Report

Contract PAUL FARR / BARLEYMAN BUILDING.  
 Contractor CROUCHER & CROUCHER / PAUL FARR  
 Address 174 HIGH ST HAWERA.  
 Job Number 3929/007 Date (Report #) 1/07/2020.

Work Inspected	
BLAKE FRAMES GROUND FLOOR GRID (D) TO (E) ALONG GRID (2) AND (5).	
Item No.	Description
1.0	BLAKE FRAME TO GRID LINE (5) IN PLACE ALL BOLTS TORQUED AND EPOXY FIXED. FRAME COMPLETE. ALL WELDS AND BOLTS & STIFFENERS AS PER DETAILS.
2.0	BLAKE FRAME TO GRID LINE (2) ONGOING. BACKING PLATES BEING INSTALLED
3.0	WALL BASE FIXINGS UP GRADES.
4.0	BOLTS THROUGH WALLS GRIDLINE (D).
5.0	ON GOING

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174 High St, Hawera

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Tse Taranaki & Associates Limited

Site Report

Contract PAUL FARR  
BARLEYMAN'S BUILDING SEISMIC UPGRADE  
 Contractor CROUCHER & CROUCHER / PAUL FARR  
 Address 174 HIGH ST NAWERA  
 Job Number 3929/007 Date (Report #) 12/05/2020

Work Inspected	
FOUNDATION BEAM GRIDLINE (S), (D) TO (E). 2000C46 GROUND BEAM	
Item No.	Description
1.0	STARTERS TO STREET FRONT EPOXY FIXED.
2.0	END BOLTS FIXED INTO FOUNDATION WALL AT GRID (DS) AND (ES).
3.0	REINFORCING CAGE ON GOING BARI SIZES, GRADES AND SPACING OK.
4.0	FIRM CLAY SILT BELOW FOOTING
5.0	ALL BOLTS SNUG TIGHT / TORQUED
6.0	ADDITIONAL STIFFENERS INSTALLED AS REQUESTED TO EACH END ADJACENT BOLTS.
7.0	OK TO POUR ONCE CAGE SET UP. (PHOTOS BELIEVED) <i>[Signature]</i>

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[Signature] PAUL FARR

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174 High St, Hawera

12-05-20



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Tse Taranaki & Associates Limited

PAUL FARR Site Report

Contract BARLEYMAN'S BUILDING SEISMIC UPGRADE  
 Contractor CROUCHER & CROWDER / PAUL FARR  
 Address 174 HIGH ST HAWERA  
 Job Number 3929/007 Date (Report #) 6/05/2020

Work Inspected	
GROUND FLOOR GRID (D) TO (E) TO STREET FRONT FOUNDATION BEAM TO GRID LINE 5.	
Item No.	Description
1.0	HOLES DRILLED TO LINTEL AND SIDE WALLS FOR FRAME FIXING.
2.0	FOUNDATION HOLES FOUND NO FOUNDATION BEAM. EXCAVATION CONFIRMED NO FOUNDATION BEAM BETWEEN FRONT COLUMNS.
3.0	RE DESIGN FOR NEW STEEL 200UC46 TIE BEAM AND BOTTOM JOINT DETAIL REFER S3.02 REV2 / S3.03.1 REV2 S3.03.2 REV2 (REPORT ATTACHED) TO GRID LINES (2) AND (5).

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[Signature] PAUL FARR

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174 High St, Hawera

06-05-20



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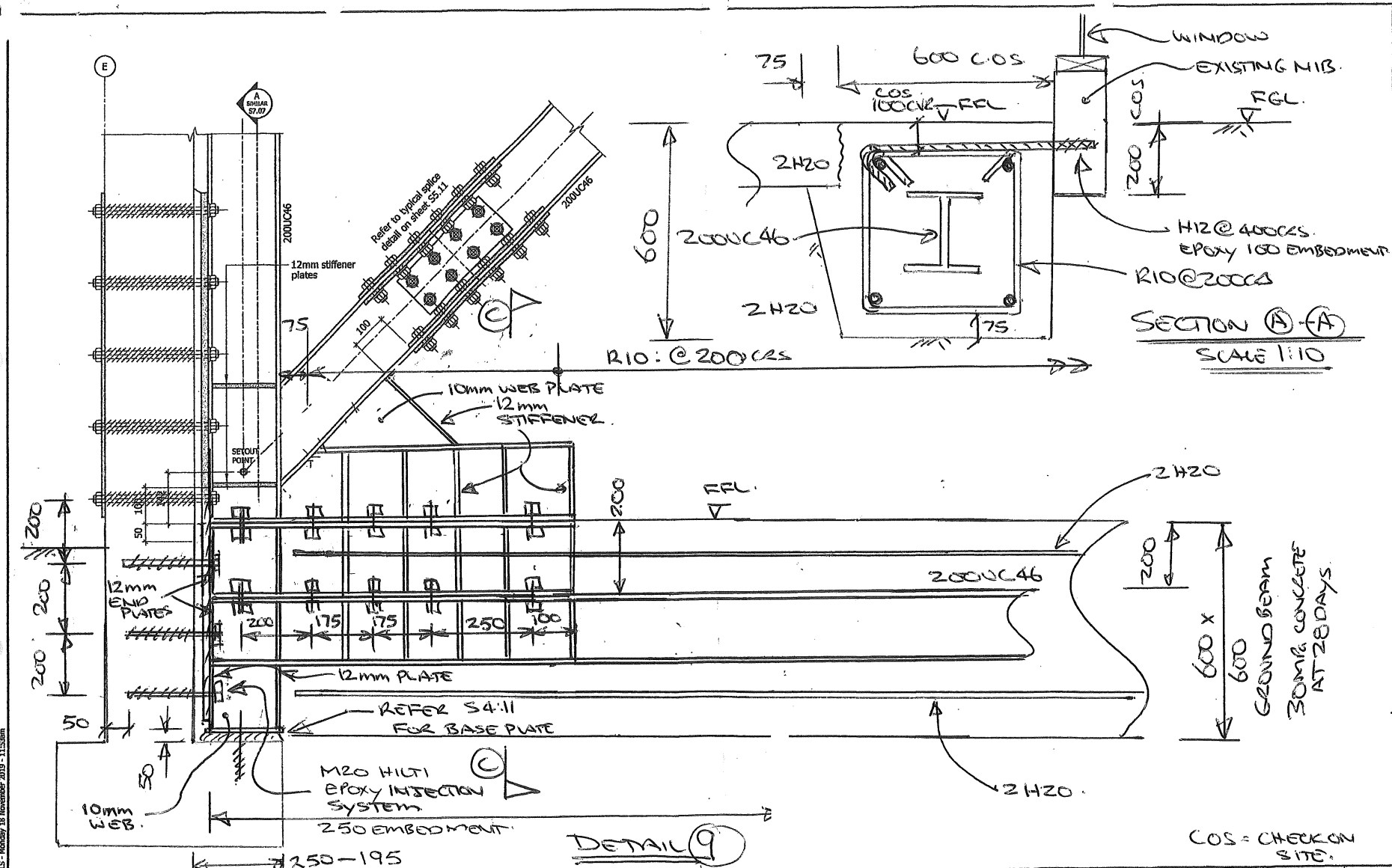


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DETAIL 9

S4:05 - STEELWORK DETAILS - Monday 18 November 2019 - 11:53am

2	REVISED	4/5/2019	RF
1	FOUNDATION	8/3/2019	RF
0	CONSENT ISSUE	30.01.20	RF
0	PRICING ISSUE	18.11.19	DW
A	APPROVAL ISSUE	13.11.19	DW
ISSUE	AMENDMENT	DATE	BY

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**CONTRACTORS TO:** Verify all dimensions and check all levels on site before commencing any work; refer to figured dimensions; refer any discrepancies to the drawing office; check that all workmanship and materials conform with The Building Act 2004 & The New Zealand Building Code.

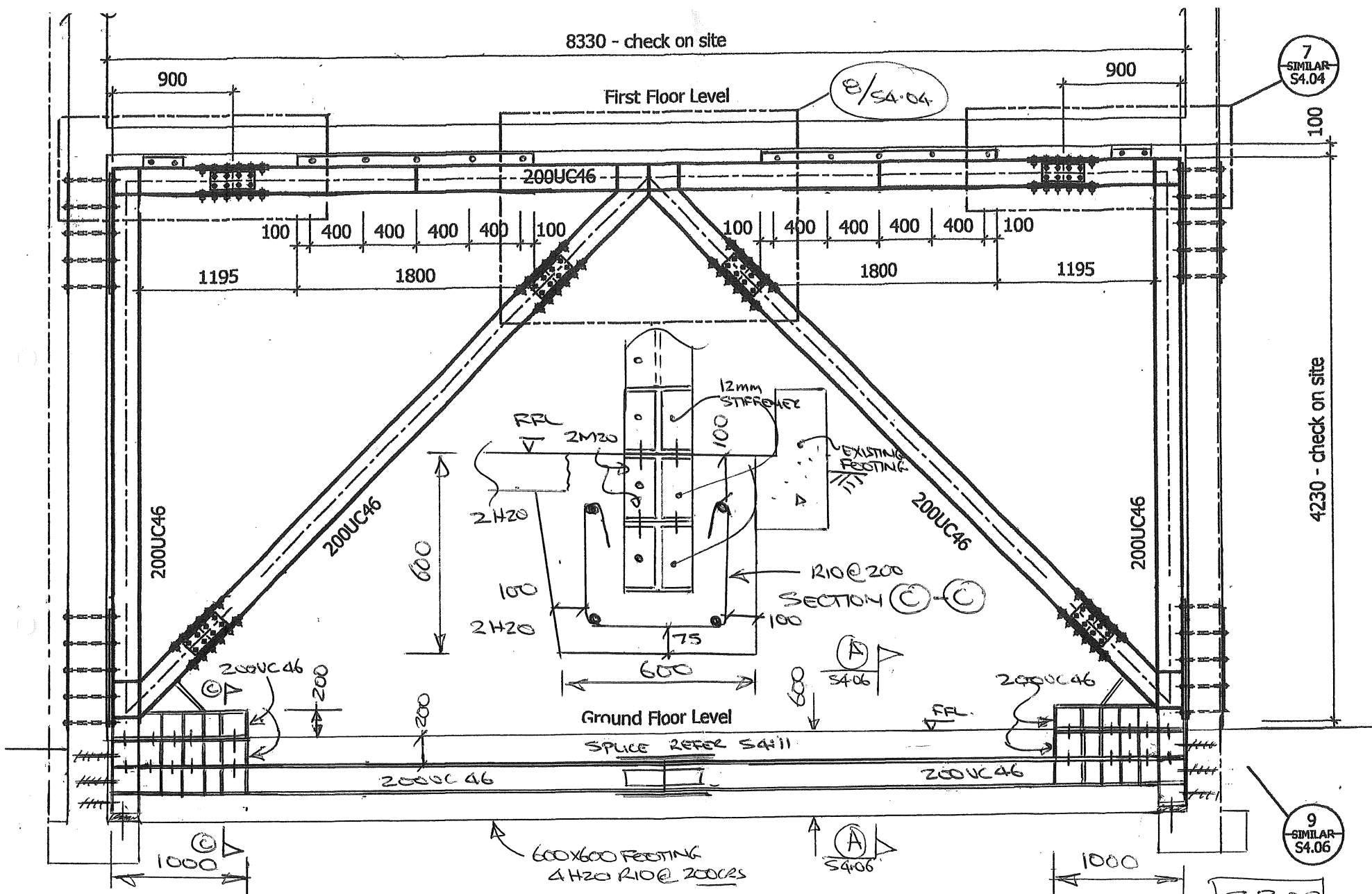
**Tse**  
 Tse Taranaki & Associates Limited  
 STRUCTURAL & CIVIL ENGINEERS  
 148 Poulton Street - PO Box 237  
 New Plymouth 4340  
 06 758 8390 - tse@tsetaranaki.co.nz  
 www.tsetaranaki.co.nz

**PAUL FARR**  
 BARLEYMANS BUILDING  
 SEISMIC UPGRADE  
 174 HIGH STREET - HAWERA

READ ALL CONSTRUCTION NOTES WITHIN THE SET OF DOCUMENTS

STEELWORK DETAILS

Drawn	KYVIN FARLEY	JULY 2019
Design	FRANK KERSLAKE	JULY 2019
Scale	A3 1:10	
Job No.	3929-007	Sheet 54.06
Issue		2
BUILDING CONSENT ISSUE 30th JANUARY 2020		



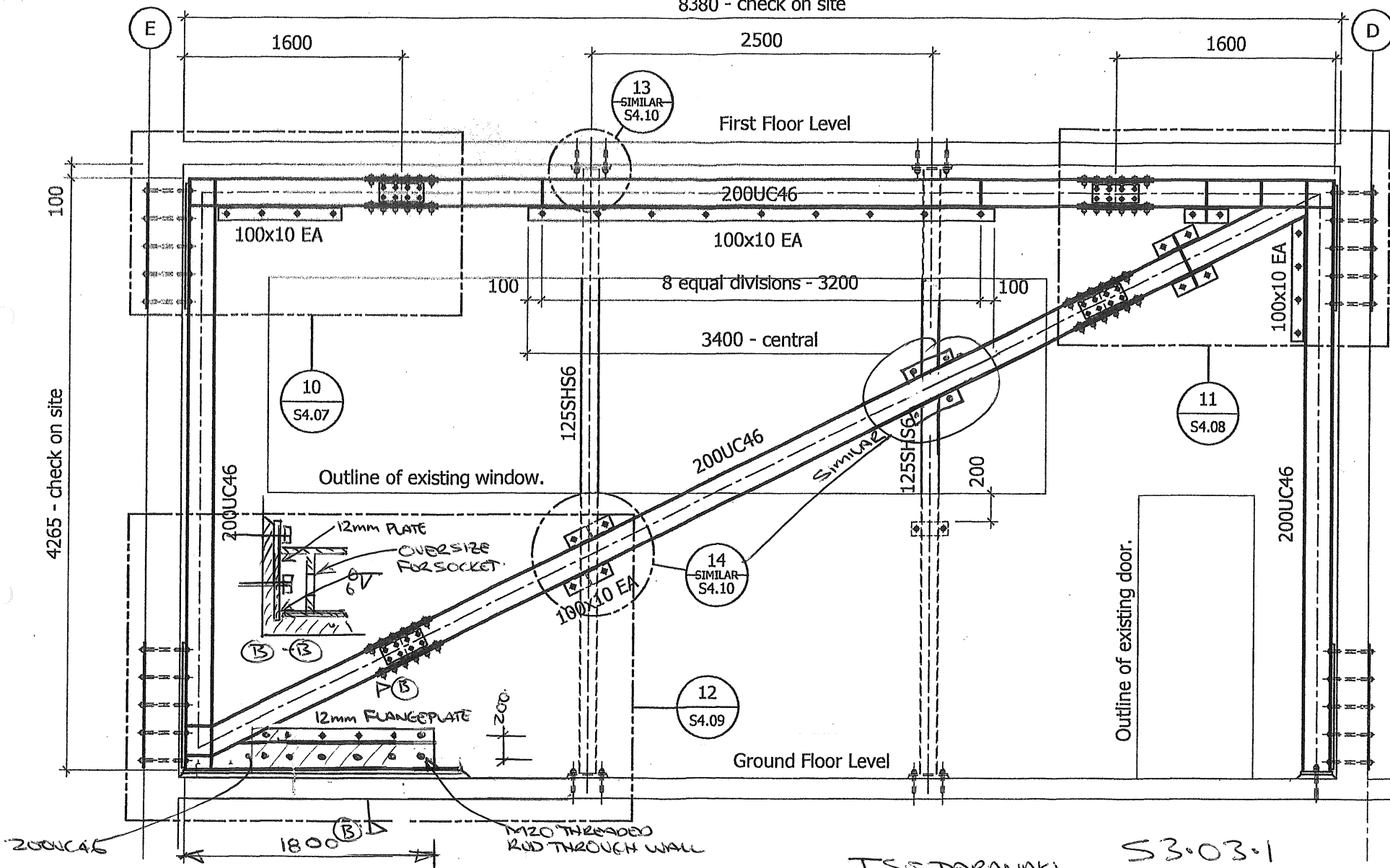
**STEELWORK ELEVATION - GRID 5**  
 VIEW FROM INSIDE OF BUILDING SCALE 1:25.

TSE TARANAKI & ASSOCIATES  
 MAY 2020

3929-007  
 PAUL FARR

S3.02  
 REV 2

8380 - check on site



**STEELWORK ELEVATION - GRID 2**

VIEW FROM INSIDE BUILDING

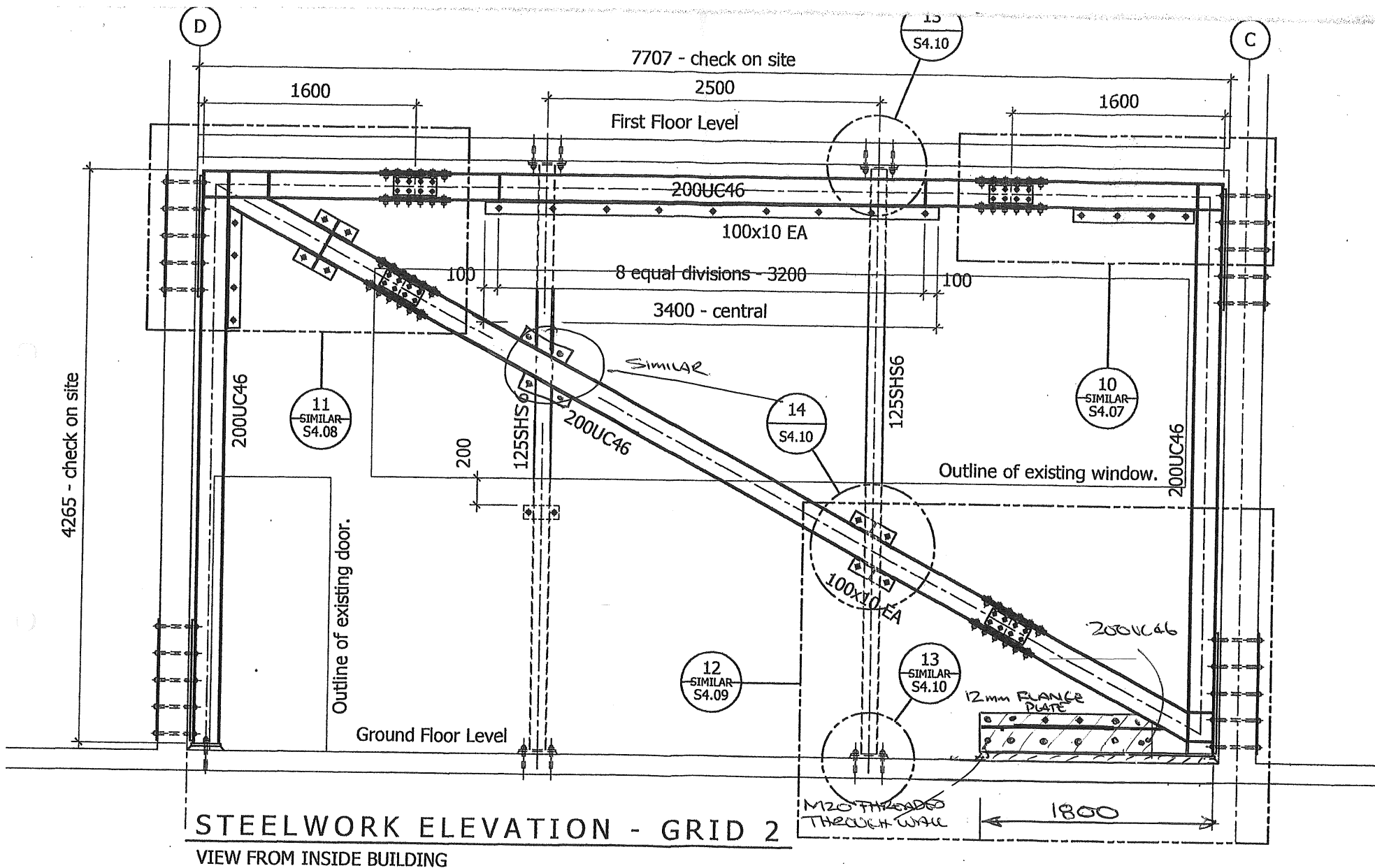
TSE TARANAKI ASSOCIATES LTD

S3.03.1

REV 2

PAUL FARE  
174 HIGH ST HAWERA.

3929/007



STEELWORK ELEVATION - GRID 2  
VIEW FROM INSIDE BUILDING

PAUL FARR  
BARLEYMAN'S BUILDING  
174 HIGH ST HAWERA.  
TSE TARANAKI &  
ASSOCIATES LTD

S3-03:2  
REV 2  
3929/007



# Pūrongo Report

To	Ordinary Council
From	Kaitātari Matatapu me te Kaupapa Here / Privacy and Policy Advisor, Adrienne Cook
Date	1 November 2021
Subject	<b>Litter Infringement Policy - review</b>

(This report shall not be construed as policy until adopted by full Council)

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Litter Infringement Policy (the Policy) was adopted in 2012 and requires a review every three years. The Policy has been reviewed by Council Officers and no changes are proposed. The Policy is a regulatory based document which provides information on how the Council will enforce the Litter Act 1979 and details the types/volumes of litter and corresponding infringement fee amount (fee schedule).
2. It is recommended that the current fee schedule continue in its current format. This Policy is required to be reviewed before the end of the year. The Ministry for the Environment (MfE) is currently consulting on changes to the Act, however it is proposed that this Policy is renewed and any requirements resulting from legislative changes can be incorporated in subsequent years.

## Taunakitanga / Recommendation

THAT the Council **adopts** the renewed Litter Infringement Policy, as attached in [Appendix I](#) of this report.

## Kupu Whakamārama / Background

3. In 2012 the Litter Infringement Policy was adopted by the Council. The Policy introduced an infringement notice fee schedule for the illegal dumping of litter within the South Taranaki District. Under the Litter Act (LA) 1979, the Council may charge up to \$400 for the dumping of litter in its District. The fee schedule is based off the Dunedin City Council fee schedule, with minor adjustments to suit the South Taranaki District.
4. Before the Council could issue any infringements for illegal dumping of litter under the LA 1979, the Council was required to adopt, by resolution, sections 13 and 14 of the Act. On 2 July 2012 the Council adopted the recommendation to enforce the Act by issuing infringement notices and also adopted the Litter Infringement Policy and fee schedule. The fee schedule is also listed in the Council's Fees and Charges Schedule.

5. A subsequent review of the Litter Infringement Policy was undertaken in November 2015, with minor amendments being adopted by the Council. The Policy is due for review in 2021, and no amendments are proposed.
6. Since the last review, six infringements have been issued:

<b>Number of litter infringements issued under the Litter Infringement Policy from 2019 until present</b>		
<b>2019</b>	<b>2020</b>	<b>2021</b>
0	3	3

7. Litter offences can occur on private land which have not been authorised by the landowner or on Council owned land/public land. All six infringements have been issued for large volumes of litter (more than 120 litres in volume).

<b>Offence Type (by Volume or Litter Type)</b>	<b>Infringement Fee</b>	<b>Number of Infringements Issued 2019-2021</b>
Less than 1 litre	\$100.00	0
1 to 20 litres	\$200.00	0
20 to 120 litres	\$300.00	0
Litter in a Council park or reserve	\$300.00	0
Green waste or pest plant material	\$300.00	0
More than 120 litres	\$400.00	6
Hazardous litter	\$400.00	0

#### **Local Government Purpose**

8. Under the Local Government Act (LGA 2002), the Council’s purpose is to “promote the social, economic, environmental or cultural well-being of communities in the present and for the future.”
9. The Litter Infringement Policy provides a regulatory tool which allows the Council to deter offenders from disposing of litter throughout the District, which in turn helps to protect the environment. The scaled infringement offences provide flexibility on the amount charged based on the amount of litter and type of contamination that can occur.

#### **Ngā Kōwhiringa / Options – Identification and analysis**

10. The Policy provides a tool for the Council to address the dumping of litter in the District, by way of issuing infringement notices. Issuing of infringement notices serves as a deterrent for the minority of the community, who dump litter on private or public land throughout the District.
11. Issuing of litter infringement notices is not frequent or regular; however, it provides another mechanism for the Regulatory Services Team to manage issues which arise as a result of dumped litter, or can be used in conjunction with other legislation (for example the Health Act 1956).

12. Currently MfE is consulting on changes to legislation for the new National Waste Strategy, and revised Waste Minimisation Act, together with the Litter Act. Since the last review of the Litter Infringement Policy, the Council has been aware that Central Government is wanting to increase the maximum amount for litter infringements.
13. The Council is required to review its Litter Infringement Policy before the end of this year. It is proposed that the Council renews the Policy now, and then provides a further review of the Policy once new legislation has been enacted in the next few years.

**Risks**

14. There are no major risks associated with these decisions or matters.

**Options available**

**Option One: Adopt the proposed recommendation, to renew the Policy**

15. This report recommends that the Council adopts to renew the Litter Infringement Policy (attached in Appendix I of this report). There is no proposal to amend the infringement fee framework at this time. This is the preferred option.

**Option Two: Make amendments to the Policy**

16. The Council may choose to make amendments to the Litter Infringement Policy, which could be any number of changes to reflect the Council’s desired outcome. Significant changes may require a consultation process to be undertaken. This option is not recommended.

**Option Three: Decline the proposed recommendation – do not renew the Policy**

17. The Council may choose to not accept the recommendations contained within this report and decide to not renew the Litter Infringement Policy. This would result in the Policy being out of date. This option is not recommended.

**Whaiwhakaaro me ngā aromatawai / Considerations and Assessments**

**Assessment of Significance and Engagement**

18. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	<b>Low</b> – the number of rate payers directly affected is low. This Policy addresses the minority of residents who litter.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	<b>Low</b> – this Policy will not impact on the Council’s ability to achieve service in the Long Term Plan.

Criteria	Measure	Assessment
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	<b>Low</b> – this Policy has not generated wide public interest in the past.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	<b>Low</b> – this Policy does not affect the Council’s budget. Cost recovery for rectifying littering is included in the Fees and Charges Schedule.
Reversible	The degree to which the decision or proposal is reversible.	<b>Low</b> – the Council may, at any time, revoke the delegation or the Policy.
Environment	The degree of impact the decision will have on the environment.	<b>Low</b> – this Policy will not negatively impact the environment, but will assist to enhance it.

19. In terms of the Council’s Significance and Engagement Policy this matter is of: Low significance. It is proposed that advertising around littering is included in an edition of Southlink, with a sentence stating that the Policy has recently been renewed.

**Legislative Considerations**

20. If any council wishes to have the ability to issue infringement notices for the dumping of litter within its district, that council is required to adopt sections 13 and 14 of the LA 1979 by resolution. Under the Act, any council must also appoint Litter Control Officers who are able to issue infringements and enforce the Act. Any council may also appoint Litter Wardens, who monitor the dumping of litter but are unable to issue infringement offences.
21. On 2 July 2012 the following recommendation was adopted by the Council, which ensured that delegated staff could issue infringements under the newly adopted Policy and fee schedule:

*83/12 THAT the Council adopt the Litter Infringement provisions of sections 13 and 14 of the Litter Act 1979, to enable Infringement Notices to be issued by appropriately delegated staff.*

22. Within the delegations register, specific Officers are delegated to enforce the LA 1979.

**Financial/Budget Considerations**

23. There are no budget or financial implications as a result of this decision.

**Environmental Sustainability**

24. This policy contributes to:
- Improving environmental outcomes



### **Consistency with Plans/Policies/Community Outcomes**

25. Nothing in this report is inconsistent with any Council policy, plan or strategy. This Policy aligns with the Waste Management and Minimisation Plan, the Solid Waste Bylaw, and the Kerbside Collection Policy.
26. This matter contributes to the following community outcomes as detailed below:
  - Sustainable South Taranaki – *Environmental well-being*

### **Impact on Māori/Iwi**

27. The renewal of the Policy and the continued enforcement of the Act in respect to illegal dumping of litter will benefit the entire community, and protect environments valued by Māori.

### **Affected Parties Consultation**

28. The Litter Infringement Policy is a regulatory based Policy, which provides information to members of the public on how the Council will issue infringements for the different amounts of litter dumped within the South Taranaki District. It is proposed that an article about littering is placed in an edition of Southlink, with a sentence advising the public that the Policy has been renewed.

### **Whakakapia / Conclusion**

29. This report seeks to renew the Litter Infringement Policy (attached in Appendix I of this report), with no amendments sought. There is no recommendation to change the fee schedule of the Policy, as the Ministry for the Environment is currently in the process of consulting on changes to Waste Management legislation, including the Litter Act. It is proposed that the Council renews the Policy now, and makes changes to the Policy once new legislation has been enacted in the following years.



Adrienne Cook  
**Kaitātari Matatapu me te Kaupapa Here /  
Privacy and Policy Advisor**



[Seen by]  
Becky Wolland  
**Kaihautū Kaupapa Here me te Whaitikanga /  
Policy and Governance Manager**

### **Attachments:**

[Appendix I - Litter Infringement Policy](#)

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Kaupapa Here Hara Whakaparu

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# Litter Infringement Policy

[www.southtaranaki.com](http://www.southtaranaki.com)



# Kaupapa Here Hara Whakaparu

## Litter Infringement Policy

### Executive Summary

The South Taranaki District Council Litter Infringement Policy defines how the Council interprets sections of the Litter Act 1979 and covers the operation and infringement process undertaken by the Council when issuing infringements or notices to clear land.

### Council's Role and Responsibility

Every Territorial Authority is responsible for the enforcement of the Litter Act 1979. Therefore, it is the role of the Council to monitor the District for the illegal dumping of litter, act on complaints, and infringe those responsible for the illegal dumping of litter in the South Taranaki District.

### Purpose of the Policy

This Policy:

- defines what is meant by the word litter;
- provides a graduated level of litter for infringement purposes; and
- provides a fee schedule for infringements and defines the rights of the Council in litter removal.

Only by adopting section 13 and 14 of the Litter Act 1979 by resolution, can the Council issue infringements for any breach of the Act.

### Objectives

This Policy shall provide a regulatory tool to enable the Council to issue infringement notices for any breaches of the Litter Act 1979. The Policy will allow Officers to monitor any illegal dumping and ensure that litter is disposed of correctly.

### Requirements of the Act

The Litter Act 1979 provides for the issuing of infringement notices up to a maximum of \$400 for any offence as specified under Section 15 (1) of the Act. The Act also provides notices for occupiers to clear private land of litter (Section 10), and fines on conviction through court proceedings.



# Kaupapa Here Hara Whakaparu

## Litter Infringement Policy

### Definitions

**Council** means the South Taranaki District Council.

**District** means the District of South Taranaki.

**Hazardous litter** means bottles (broken or not), glass, anything containing glass, sharp or jagged material, or any substance of a toxic or poisonous nature that is likely to endanger any person or to cause physical injury or to transmit any disease or infection to any person coming into contact with it. This includes commercial waste or waste that has a chemical residue.

**Litter** is defined under the Act as including any refuse, rubbish, green waste, animal remains, glass, metal, garbage, debris, dirt, filth, rubble, ballast, stones, earth, waste matter or any other thing of a like nature.

**Litter Control Officer** means any person appointed under Section 5 of the Act, or any person deemed to have been appointed as such under Section 6 of the Act.

**Litter Warden** means any person appointed under Section 8 of the Act.

**Occupier** in relation to any land or premises, means any lessee, licensee, or other occupant of the land, and includes the owner or the agent of the owner where there is no apparent occupier.

**Public Place** as defined under Section 2 of the Litter Act 1979.



# Kaupapa Here Hara Whakaparu

## Litter Infringement Policy

### Policy

#### 1.0 Infringement Notices

##### 1.1 Officers Authorised to Issue Infringements

1.1.1 Any Officer warranted by the Council under Section 5 of the Litter Act 1979, as a Litter Control Officer, is authorised to issue infringement notices within the District.

##### 1.2 Issuing of Infringement Notices

1.2.1 Litter Control Officers are to use their professional judgement and discretion when issuing an infringement notice.

1.2.2 Infringement notices shall not be issued when an alleged offender cleans up the litter when requested to do so by a Litter Control Officer on the first occasion.

1.2.3 Infringement notices can be issued if an offence has been observed by a Litter Control Officer, Litter Warden, any Council staff member, or if a Litter Control Officer has investigated and has reasonable cause to believe an individual is responsible for the offence and has not rectified the matter.

##### 1.3 Right to Object

1.3.1 Any person who has received an infringement under the Litter Act 1979 may within fourteen (14) days, lodge an objection in writing to the Council, stating the grounds for their objection.

1.3.2 An objection must be in the prescribed form and addressed to the Council.

1.3.3 The Council will consider the infringement and decide to either waive the infringement or allow the infringement to proceed.

1.3.4 Every person has the right to defend the infringement at the District Court.

1.3.5 Failure to pay an infringement (which has not been waived) within the required timeframe will result in the infringement being lodged in the District Court.

#### 2.0 Infringement Fees

As per Section 13 (3) of the Litter Act 1979 the following infringement offences and fees payable apply to the South Taranaki District:



# Kaupapa Here Hara Whakaparu

## Litter Infringement Policy

Infringement notices fee schedule for the illegal dumping of litter within the South Taranaki District, in a public place or on private land.

Fine	Descriptors for typical offences
\$100.00	Depositing litter of less than one litre by volume. <i><b>Examples:</b> a takeaway container or contents of an ashtray.</i>
\$200.00	Depositing litter from one to 20 litres by volume. <i><b>Examples:</b> roadside dumping of a 1.5 litre plastic container, or placing household rubbish bags or accumulated car waste in public litter bins.</i>
\$300.00	Depositing litter from 20 to 120 litres by volume. OR Depositing any litter in a Council park or reserve. OR Depositing of green waste or pest plant material. <i><b>Examples:</b> roadside dumping of small volumes of household or green waste, or of any pest plant material.</i>
\$400.00	Depositing litter of more than 120 litres by volume. OR Depositing of hazardous litter. <i><b>Examples:</b> dumping commercial waste, dumping of disposable nappy/s, car parts or glass, e-waste, animal remains or anything that has a hazardous chemical residue.</i>



# Kaupapa Here Hara Whakaparu

## Litter Infringement Policy

### 3.0 Private Land with Litter

- 3.1 The Council may serve any occupier of any private land or any land vested in or controlled by the Crown or any local authority, a notice in writing requiring the occupier, to the satisfaction of the Council, to -
- clear away, or remove, from the land; or
  - clean up; or
  - screen, cover, or otherwise obscure from view –
- such litter as may be specified in the notice within fourteen (14) days or such further time that may also be specified, being litter which, in the opinion of the Council, tends to grossly deface or to defile the area in which the private land is situated.
- 3.2 The Council may extend the time specified on a notice, if the occupier has been prevented by reasonable cause from completing the necessary work within the time specified.

### 4.0 Objection Process for Notice to Clear Litter (Occupier of Private Land)

- 4.1 Every person receiving a notice under Section 10 (1) of the Act, may within fourteen (14) days after the receipt of the notice, object in writing to the requirements of the notice, on the grounds that those requirements are unreasonable.
- 4.2 An objection must be in the prescribed form and addressed to the Council.
- 4.3 The Council shall consider the objection through a Hearing.
- 4.4 The Objector shall be given reasonable notice of the time and place of the Hearing and shall be entitled to be present and heard.
- 4.5 The Council, after hearing an objection may confirm, cancel or vary the requirements of the notice; and shall within fourteen (14) days after the Hearing, provide the Objector with written notice of its decision.

### 5.0 More Information

Regulatory Services Manager  
South Taranaki District Council 06 278 0555 or 0800 111 323

### 6.0 Review of Policy

This Policy shall be reviewed every three (3) years to ensure the policy is effective and efficient at achieving the objectives.



# Kaupapa Here Hara Whakaparu

## Litter Infringement Policy

### History of Policy

Action	Description	Version number	Decision number	Commencement
New	Adoption of new Litter Infringement Policy	v 1.0		02/07/2021
Reviewed	Policy reviewed and renewed with minor amendments	v 2.0	132/15	02/11/2015
Reviewed	Policy reviewed and renewed with minor amendments	v 3.0	284/18	20/08/20218
Reviewed	Policy reviewed ...	v 4.0	xx	xx





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# Pūrongo Report

To	Ordinary Council
From	Kaitātari Mātāmua Whaitikanga / Senior Governance Officer, Sara Dymond
Date	1 November 2021
Subject	<b>2022 Meeting Schedule</b>

(This report shall not be construed as policy until adopted by full Council)

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. The purpose of this report is to present the 2022 Meeting Schedule to the Council to adopt for the period January to December 2022 ([Appendix 1](#)).

## Taunakitanga / Recommendation

THAT the Council adopts the 2022 Meeting Schedule attached as [Appendix 1](#).

## Kupu Whakamārama / Background

2. The Council may adopt a schedule of meetings to cover any future period the Council considers appropriate under Clause 19 (6) of Schedule 7 of the Local Government Act 2002 (LGA 2002).

## Local Government Purpose

3. The adoption of a meeting schedule for the year ahead is not required by legislation, however it does assist with meeting the notification requirements under Clause 19 (5) of Schedule 7 of the LGA 2002 Amendment Act 2010. If a schedule is not adopted notification of the monthly schedule will be required to be provided at least 14 days before the first meeting.
4. Clause 19 General provisions for meetings:
  - (1) *A local authority must hold the meetings that are necessary for the good government of its region or district.*
  - (2) *A member of a local authority, or of a committee of a local authority, has, unless lawfully excluded, the right to attend any meeting of the local authority or committee.*
  - (3) *A meeting of a local authority must be called and conducted in accordance with—*
    - (a) *this schedule; and*
    - (b) *[Part 7](#) of the Local Government Official Information and Meetings Act 1987; and*
    - (c) *the standing orders of the local authority.*
  - (4) *A local authority must hold meetings at the times and places that it appoints.*

- (5) Unless [clause 22](#) applies, the chief executive must give notice in writing to each member of the time and place of a meeting—  
 (a) not less than 14 days before the meeting; or  
 (b) if the local authority has adopted a schedule of meetings, not less than 14 days before the first meeting on the schedule.
- (6) If a local authority adopts a schedule of meetings,—  
 (a) the schedule—  
 (i) may cover any future period that the local authority considers appropriate; and  
 (ii) may be amended; and  
 (b) notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting on the schedule or amendment.

## Ngā Kōwhiringa / Options – Identification and analysis

5. There is no legislative requirement to adopt a meeting schedule, however it does assist with meeting the notification requirements under Clause 19 (5) of Schedule 7 of the LGA 2002. The Council can choose to adopt the 2022 meeting schedule as proposed, adopt the 2022 meeting schedule with amendments; or choose not to adopt a meeting schedule for the year ahead.

### Risks

6. There are no major risks associated with this matter as the meeting schedule can be modified at any stage during the year provided the notification requirements under Clause 19 (5) of Schedule 7 of the LGA 2002 are met.

### Option(s) available

7. Option One: Adopts the 2022 Meeting Schedule.
8. Option Two: Adopts the 2022 Meeting Schedule with amendments.
9. Option Three: Does not adopt a meeting schedule for the year ahead.

## Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

### Assessment of Significance and Engagement

10. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	The meeting schedule provides some certainty around the timing of official Council and Committee meetings.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	There is no impact on levels of service.

Criteria	Measure	Assessment
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	The issue is unlikely to generate wide public interest.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	There is no impact on the Long Term Plan budget.
Reversible	The degree to which the decision or proposal is reversible.	The meeting schedule can be modified at any stage during the year provided the notification requirements under Clause 19 (5) of Schedule 7 of the LGA 2002 are met.
Environment	The degree of impact the decision will have on the environment.	The decision to adopt the 2022 meeting schedule would have no effect on the environment.

11. In terms of the Council's Significance and Engagement Policy this matter is of low significance.
12. The level to which the Council will engage will align with the significance of the decision to be made and will be to inform.

Level	Goal	Outcome
Inform	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions.	The Council will advise the public through the agenda minutes. The meeting dates and times will be available on the Council's website.

**Legislative Considerations**

13. The Council is not required by legislation to adopt an annual meeting schedule, however it does assist with meeting the notification requirements under Clause 19 (5) of Schedule 7 of the LGA 2002.

**Financial/Budget Considerations**

14. The costs are insignificant and will be met from current budgets.

### **Environmental Sustainability**

15. This proposal does not contribute to, or detract from, environmental outcomes.

### **Consistency with Plans/Policies/Community Outcomes**

16. Nothing in this report is inconsistent with any Council policy, plan or strategy.
17. This matter contributes to the Vibrant South Taranaki – *Cultural well-being*, and Together South Taranaki – *Social well-being*.

### **Impact on Māori/Iwi**

18. The annual meeting schedule will provide certainty around meeting dates and times which will have a positive impact on Māori together with other members of the public.

### **Affected Parties Consultation**

19. There are no affected parties.

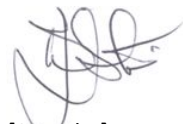
### **Whakakapia / Conclusion**

20. The adoption of a meeting schedule for the year ahead is not required by legislation, however it does assist with meeting the notification requirements under Clause 19 (5) of Schedule 7 of the LGA 2002.



Sara Dymond

**Kaitātari Mātāmua Whaitikanga /  
Senior Governance Officer**



[Seen by]

Darleena Christie

**Kaiārahi Whaitikanga me ngā Kaitautoko /  
Governance and Support Team Leader**

Appendix 1 – 2022 Meeting Schedule

APPENDIX 1

# 2022 Master Meeting Schedule

January	February	March	April	May	June	July	August	September	October	November	December
1 Sa	1 Tu	1 Tu Taranaki Coastal CB	1 Fri	1 Su	1 We Iwi Liaison/Huianga-ā-Iwi Environment & Hearing	1 Fri	1 Mo	1 Th	1 Sa	1 Tu	1 Th Mayor's Forum
2 Su	2 We Iwi Liaison Environment & Hearing	2 We Pātea CB	2 Sa	2 Mo	2 Th	2 Sa	2 Tu	2 Fri	2 Su	2 We EXTRAORDINARY Committee Appointments INDUCTION SESSION 1	2 Fri
3 Mo NEW YEAR'S DAY	3 Th	3 Th	3 Su	3 Tu	3 Fri	3 Su	3 We Community Portfolio Infrastructure Portfolio	3 Sa	3 Mo	3 Th	3 Sa
4 Tu DAY AFTER NEW YEAR'S DAY	4 Fri	4 Fri	4 Mo Ordinary Council	4 We Audit & Risk (MERCER)	4 Sa	4 Mo Eltham-Kaponga CB Te Hāwera CB	4 Th	4 Su	4 Tu	4 Fri	4 Su
5 We	5 Sa	5 Sa	5 Tu	5 Th	5 Su	5 Tu Taranaki Coastal CB	5 Fri	5 Mo Policy & Strategy	5 We EXTRAORDINARY Adopt Annual Report	5 Sa	5 Mo Elected Members Bus Trip North
6 Th	6 Su	6 Su	6 We	6 Fri	6 Mo QUEEN'S BIRTHDAY	6 We Pātea CB	6 Sa	6 Tu	6 Th	6 Su	6 Tu
7 Fri	7 Mo WAITANGI DAY	7 Mo Policy & Strategy	7 Th	7 Sa	7 Tu	7 Th	7 Su	7 We Mayor and Chairs	7 Fri	7 Mo Eltham-Kaponga CB Te Hāwera CB	7 We Elected Members Bus Trip South
8 Sa	8 Tu	8 Tu	8 Fri	8 Su	8 We Audit & Risk	8 Fri	8 Mo Ordinary Council	8 Th	8 Sa ELECTIONS	8 Tu Taranaki Coastal CB	8 Th
9 Su	9 We Audit & Risk (MERCER)	9 We Iwi Liaison/Huianga-ā-Iwi Environment & Hearing	9 Sa	9 Mo	9 Th	9 Sa	9 Tu	9 Fri	9 Su	9 We Pātea CB	9 Fri
10 Mo	10 Th	10 Th	10 Su	10 Tu	10 Fri	10 Su	10 We	10 Sa	10 Mo	10 Th	10 Sa
11 Tu	11 Fri	11 Fri	11 Mo Eltham-Kaponga CB Te Hāwera CB	11 We Community Portfolio Infrastructure Portfolio	11 Sa	11 Mo	11 Th	11 Su	11 Tu	11 Fri	11 Su
12 We	12 Sa	12 Sa	12 Tu Taranaki Coastal CB	12 Th	12 Su	12 Tu	12 Fri	12 Mo	12 We	12 Sa	12 Mo Ordinary Council
13 Th	13 Su	13 Su	13 We Pātea CB	13 Fri	13 Mo Mayor and Chairs	13 We Iwi Liaison Environment & Hearing	13 Sa	13 Tu	13 Th	13 Su	13 Tu
14 Fri	14 Mo	14 Mo TARANAKI ANNIVERSARY	14 Th	14 Sa	14 Tu	14 Th	14 Su	14 We	14 Fri	14 Mo INDUCTION SESSION 2 Novus Contracting	14 We
15 Sa	15 Tu	15 Tu	15 Fri GOOD FRIDAY	15 Su	15 We	15 Fri	15 Mo Eltham-Kaponga CB Te Hāwera CB	15 Th	15 Sa	15 Tu	15 Th
16 Su	16 We Community Portfolio Infrastructure Portfolio	16 We Audit & Risk	16 Sa	16 Mo Ordinary Council	16 Th	16 Sa	16 Tu Taranaki Coastal CB	16 Fri	16 Su	16 We Iwi Liaison Environment & Hearing	16 Fri
17 Mo	17 Th	17 Th	17 Su	17 Tu	17 Fri	17 Su	17 We Pātea CB	17 Sa	17 Mo	17 Th	17 Sa
18 Tu	18 Fri	18 Fri	18 Mo EASTER MONDAY	18 We	18 Sa	18 Mo	18 Th	18 Su	18 Tu	18 Fri	18 Su
19 We	19 Sa	19 Sa	19 Tu	19 Th	19 Su	19 Tu	19 Fri	19 Mo	19 We Training Session Devices and Inaugural practice	19 Sa	19 Mo
20 Th	20 Su	20 Su	20 We Iwi Liaison Environment & Hearing	20 Fri	20 Mo	20 We	20 We Policy & Strategy	20 Sa	20 Tu	20 Th	20 Tu
21 Fri	21 Mo Ordinary Council	21 Mo Mayor and Chairs	21 Th	21 Sa	21 Tu	21 Th	21 Su LGNZ Conference Palmerston North	21 Su	21 We Audit & Risk	21 Fri	21 We
22 Sa	22 Tu	22 Tu	22 Fri	22 Su	22 We	22 Fri	22 Mo LGNZ Conference Palmerston North	22 Mo	22 Th Mayor's Forum	22 Sa	22 Th
23 Su	23 We Eltham Drainage	23 We	23 Sa	23 Mo Eltham-Kaponga CB Te Hāwera CB	23 Th Mayor's Forum	23 Sa	23 Tu LGNZ Conference Palmerston North	23 Tu	23 Fri	23 Su	23 We Community Board Strategic Session
24 Mo Eltham-Kaponga CB Te Hāwera CB	24 Th	24 Th Mayor's Forum	24 Su	24 Tu Taranaki Coastal CB	24 Fri MATARIKI	24 Su	24 We Iwi Liaison/Huianga-ā-Iwi Environment & Hearing	24 Sa	24 Mo LABOUR DAY	24 Th	24 Sa
25 Tu Taranaki Coastal CB	25 Fri	25 Fri	25 Mo ANZAC DAY	25 We Pātea CB	25 Sa	25 Mo Audit & Risk (MERCER)	25 Th	25 Su	25 Tu Inaugural Council - Practice (run through)	25 Fri	25 Su CHRISTMAS DAY
26 We Pātea CB	26 Sa	26 Sa	26 Tu	26 Th	26 Su	26 Tu	26 Fri	26 Mo Eltham Drainage	26 We Inaugural Council	26 Sa	26 Mo BOXING DAY
27 Th	27 Su	27 Su	27 We Policy & Strategy	27 Fri	27 Mo Ordinary Council	27 We	27 Sa	27 Tu	27 Th	27 Su	27 Tu CHRISTMAS DAY HOLIDAY
28 Fri	28 Mo Eltham-Kaponga CB Te Hāwera CB	28 Mo	28 Th	28 Sa	28 Tu	28 Th	28 Su	28 We	28 Fri	28 Mo Infrastructure Portfolio Infrastructure Portfolio	28 We
29 Sa		29 Tu	29 Fri	29 Su	29 We	29 Fri	29 Mo	29 Th	29 Sa	29 Tu	29 Th
30 Su		30 We	30 Sa	30 Mo Policy & Strategy Adopt Annual Plan	30 Th	30 Sa	30 Tu	30 Fri	30 Su	30 We Audit & Risk (MERCER)	30 Fri
31 Mo Policy & Strategy		31 Th		31 Tu		31 Su	31 We Iwi Liaison/Huianga-ā-Iwi Environment & Hearing		31 Mo		31 Sa

Ordinary Council 7 pm  
 Policy & Strategy Committee 1pm  
 Audit & Risk 11 am & 1pm  
 Iwi Liaison 10 am  
 Environment & Hearing 4 pm

Eltham-Kaponga CB 10.30 am  
 Te Hāwera CB 1.30 pm  
 Taranaki Coastal CB 2.30 pm  
 Pātea CB 4 pm  
 Mayor & Chairs 1 pm

Community Portfolio 10 am  
 Infrastructure Portfolio 1 pm  
 LTP/Annual Plan/Annual Report Process  
 Eltham Drainage 10 am  
 Novus Contracting

Mayor's Forum 10 am



# Pūrongo Report

To	Ordinary Council
From	Tumu Whakahaere Tuarua / Acting Chief Executive, Fiona Aitken
Date	1 November 2021
Subject	<b>Adoption of 2020/21 Annual Report</b>

(This report shall not be construed as policy until adopted by full Council)

## Whakarāpopoto Kāhui Kahika / Executive Summary

1. The adoption of the Annual Report is a statutory requirement under Section 98 (1) and Section 98 (3) of the Local Government Act 2002 which requires the Council to adopt the audited Annual Report for the year ended 30 June, by 31 October each year. However, due to the COVID-19 pandemic, the deadline was extended to 31 December 2021 for adoption of the 2020/21 Annual Report.
2. Since the interim year end report was released, some adjustments have been made to the final Annual Report (attached as [Appendix 1](#)) at the request of the auditors. As a result of these adjustments, the Council's overall surplus decreased from \$26.99 million to \$26.5 million.
3. The main adjustments were related to the accounting treatment of a portion of Three Waters Tranche 1 funding as income in advance offset by stormwater found/vested assets.
4. The Council's surplus was mainly as a result of the total income being over budget by \$27.30 million due to the strong performance of the Long Term Investment Fund (LTIF) and \$15.8 million through interest rate swaps. The LTIF returned \$19.96 million (excluding borrowing interest) against a budgeted return of \$8.49 million.
5. Audit New Zealand (NZ) intends to issue an unmodified opinion on the Council's financial statements and a qualified opinion for the statement of service performance in two groups of activities.

## Taunakitanga / Recommendation

THAT the Council adopts the audited Annual Report of the South Taranaki District Council for the year ended 30 June 2021, in accordance with Section 98 (1) and Section 98 (3) of the Local Government Act 2002.

## Tikanga whakataunga whakairo / Decision-Making Process

### Background

6. The Council is required to adopt an audited Annual Report by 31 October each year. However, the deadline was extended for the adoption of the Annual Report 2020/21 to 31 December 2021. The information required in the Annual Report is detailed in Part 3 of Schedule 10 of the Local Government Act 2002.
7. Audit NZ is in the process of completing its audit and will issue a final audit opinion on 1 November 2021 after the adoption of the Annual Report. As a result of final checking, minor changes to the financials may still be required and if so, these will be tabled at the Council meeting along with the draft audit opinion.
8. The proposed audit opinion is currently being considered by Audit NZ's "Professional Practice Group". This is a standard process when Audit NZ proposes to modify the opinion. In the last Annual Report, Audit NZ issued an "except for" limitation of scope audit opinion that covered two mandatory performance measures regarding the total number of complaints (per 1,000 properties connected) received about the following:
  - Drinking water clarity, taste, odour, pressure or flow, and continuity of supply; and
  - Sewage odour, sewerage system faults and blockages and the Council's response to issues with the sewerage system.
9. The Council uses Palmerston North City Council (PNCC) afterhours call centre to record and respond to afterhours phone calls from residents. The above mandatory measures were affected, as PNCC only recognises a complaint for the first call related to an event and subsequent calls are noted but not related to the initial event.
10. A number of councils were affected by this issue and a national working group was formed that included Department of Internal Affairs (DIA), Taituarā (Society of Local Government Managers), PNCC and our Council. The working group first sought to clarify what was intended by the mandatory performance measures and what outcome was sought. This was because under the current system, simple requests for information were being classified as complaints and this skewed results. The group met several times over the past year and developed a working document that was sent to Audit NZ for feedback. Audit NZ has provided feedback and the matter is now back with DIA. The Council is now waiting for DIA to initiate next steps.
11. Audit NZ has informally advised Council to wait for the outcome from the working group as any solution proposed is likely to come at a cost to council and it is important to get the right solution implemented. This means that, as Council has not fixed the issue outlined in the last Annual Report, this Annual Report will receive a modified audit opinion.

### The Document

12. An overview of the year can be found in the Mayor and Chief Executive's message on pages 4 and 5 of the Annual Report and a more detailed activity review is covered on pages 10 to 23. Explanations of significant variances to the budget are detailed in the Financial Commentary on pages 26 to 29. A comprehensive review of each activity is also included throughout the document providing the reader with a complete picture of the performance of the Council during the year.



13. The key features of the 2020/21 Annual Report include a relief package as a result of COVID-19. The Council implemented a zero rates increase, froze increases on fees and charges, provided payment plans and remission of rates penalties. Other highlights included obtaining resource consent for the construction of Te Ramanui o Ruapūtahanga and the demolition contract signed, commenced upgrading infrastructure at the South Taranaki Business Park (Waihi Road mixed-use area) and resolved to introduce Māori wards for the 2022 and 2025 local body elections.
14. Notable three waters infrastructure projects included the replacement of the water clarifier at the Rāhotu treatment plant, installation of the Kāpuni duplication main, treatment plant enhancements at Waimate West, along with several water pipe replacements that included Skeet Road, Auroa Road, Manaia Road, Kōkiri Road and Taikatu Road. The partial desludging of the anaerobic lagoon at the Hāwera Wastewater Treatment Plan has also been completed.
15. The Council is also required to produce an audited Summary of the Annual Report within 30 days of the adoption of the Annual Report. The Summary will be drafted and printed in the Taranaki Star on or before 30 December 2021.



Fiona Aitken

**Tumu Whakahaere Tuarua / Acting Chief Executive**

[Appendix 1 - 2020/21 Annual Report](#)

# PŪRONGORONGO Ā TAU 2020/21 ANNUAL REPORT 2020/21



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ



# Mihi

Ko Taranaki kei runga.  
Ko Aotea, ko Kurahaupo e urunga mai ki uta.  
Ko Turi, ko Ruatea ngā tūpuna,  
Tihei mauri tū ki runga!

Mai i Okurukuru ki Rāwa o Turi,  
Rāwa o Turi ki Waingongoro,  
Waingōngoro ki Whenuakura,  
Whenuakura ki Waitōtara.

Ko wai tērā, ko Taranaki ki te Tonga.

E ngā tini wairua, kua whetūrangihia, koutou e korowaitia ana te tauheke rā, ko Pukehaupapa, ko Pukeonaki, e moe. Haere I raro I te kahu kōrako ki tua whakarere. Ki te kāinga o tāua te tangata.

Hoki atu rā koutou ki Hawaiki nui, Hawaiki roa, Hawaiki pāmamao.

Ki a tātou ngā uri o Tiki, ki ngā kanohi kitea. Tātou mā e kawea nei ngā kete matauranga o te ao tūroa, o te ao hurihuri. Tihei mouri ora.

Ko te kaupapa e anga atu nei, ko te Hōtaka o te wā, hei tirohanga ki mua mā tātou ki te Tonga. Kia whāi nei I ngā wawata kia pākari ai te rohe.

Kāti rā, ki a koutou, ki a tātou, rire, rire Hau Pai marire!

*So stands Taranaki above  
Aotea and Kurahaupo are anchored ashore,  
Turi and Ruatea are our ancestors.  
So, we share the breath of life!*

*From Okurukuru to Rāwa o Turi,  
From Rāwa o Turi to the Waingongoro River,  
From the Waingōngoro to the Whenuakura River,  
From the Whenuakura to the Waitōtara River.*

*Who are we, South Taranaki.*

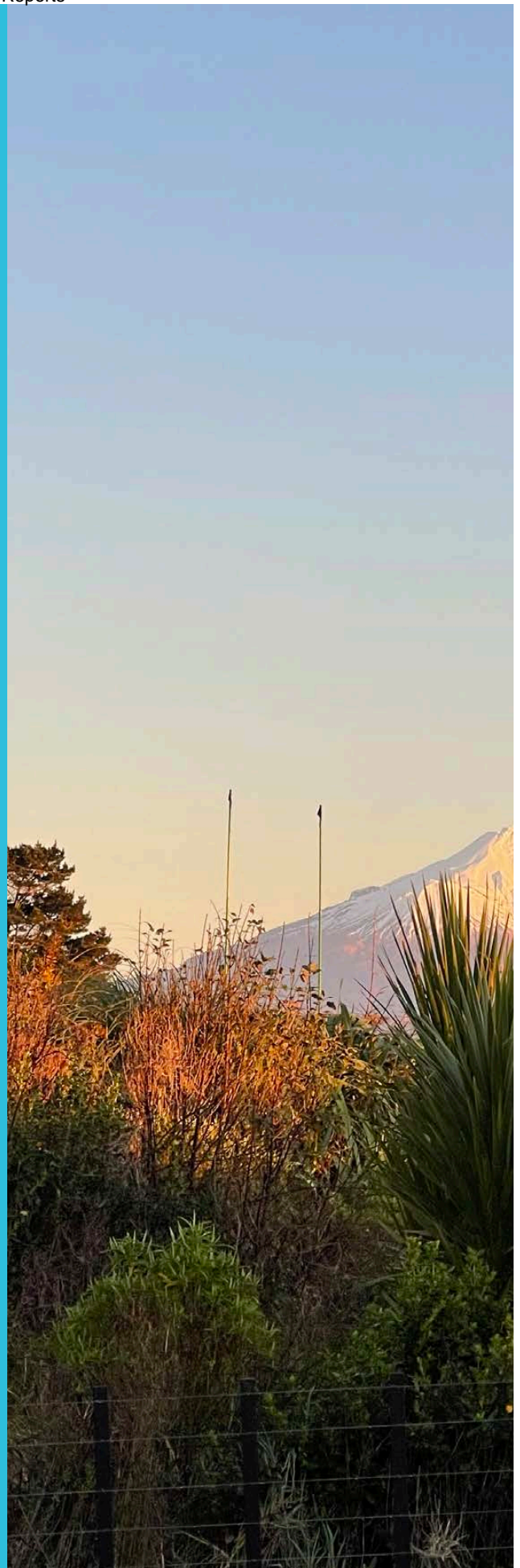
*To those spirits, who have passed beyond, you who cloak our mountain, Pukehaupapa, Pukeonaki, rest in peace. Go beyond the veil with the protection of peace. To the ancestral home of us, the people.*

*Return to Hawaiki nui, Hawaiki roa and Hawaiki pāmamao.*

*To those of us who remain, the descendants of Tiki, the living. We, the bearers of the baskets of knowledge from the past and present. So, the breath of life.*

*So, the focus for this is the Long Term Plan, to look forward for us the people of South Taranaki. To achieve the hopes and dreams to enhance our region.*

*In conclusion, to you and us all, Peace flow across us!*





# Contents

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# TE REO MAIOHA Ā TE KOROMATUA ME TE TUMU WHAKAHAERE

## MAYOR AND CHIEF EXECUTIVE'S MESSAGE

Welcome to the South Taranaki District Council's Annual Report 2020/21 where we look back on the last financial year (1 July 2020 to 30 June 2021) and report on how we performed against the objectives and priorities we set in our 2020/21 Annual Plan (Year 3 of our 2018-2028 Long Term Plan).

The year was extra-ordinary in that, as part of a relief package to help residents and businesses cope with the financial impact of COVID-19, Council implemented a zero rates increase, froze increases on fees and charges and provided payment plans and remission of rates penalties.

The Council's vision is to make South Taranaki the most liveable District in New Zealand with an attractive and affordable lifestyle, connected people in sustainable and vibrant communities. The 12 months to the end of June 2021 have seen positive progress made on a number of projects we undertook in order to achieve our vision.

Key features and highlights of 2020/21:

Te Ramanui o Ruapūtahanga, the District's new Library, Culture and Arts Centre, took a step closer with its resource consent being granted and demolition contract signed.

In September 2020 Council budgeted \$3 million to begin stage one of our District business park, which is to be in the Waihi Road mixed-use area, opposite the Hāwera Racecourse on the western side of SH3. \$110,893 was spent on water, stormwater and roading infrastructure in the months up to 30 June 2021.

In November 2020, Council unanimously decided to establish Māori wards in South Taranaki for the 2022 and 2025 Local Body Elections. The decision initiated a requirement to hold a full representation review which will be completed in the next financial year.

Notable three waters infrastructure projects undertaken during the year included the replacement of the water clarifier at the Rāhotu treatment plant, installation of the Kāpuni duplication main, treatment plant enhancements at Waimate West, along with several water pipe replacements that included Skeet Road, Auroa Road, Manaia Road, Kōkiri Road and Taikatu Road. The partial desludging of the anaerobic lagoon at the Hāwera Wastewater Treatment Plant has been completed.

We have replaced a significant amount of electrical equipment for wastewater pump stations and replaced degraded pipes in Hāwera, undertaken CCTV inspections on our wastewater network pipes in Ōpunakē, Waverley and parts of Hāwera and

replaced various stormwater culverts in Ōpunakē.

While land acquisition negotiations continued for the Nukumarū Station Road extension project, the contract was awarded, and construction started, on the southern section of the new road.

Work to develop a pathway along the Normanby to Hāwera rail corridor proved too difficult and costly due to KiwiRail requirements so an alternative pathway along Ketemarae and Glover Roads was decided on and construction started. The Soldiers Park pathway in Eltham was completed, while work got underway on Waka Kotahi's Innovating Streets project in Eltham and Waverley.

Three weather events during November and December 2020 resulted in substantial damage to our roads in the Waitōtara and Tāngāhoe Valley areas. The cost to repair the damage was around \$700,000.

The residential construction sector continued to perform strongly during the year, as evidenced by increases in the volume of resource and building consent applications. Notably, a significant portion of these consents were for rural subdivisions and included subdivisions in our smaller townships, Normanby, Ōpunakē, Ōkaiawa and Eltham.

A major milestone completed in June 2021 was the development and adoption of our Council's Long-Term Plan for the next 10 years (2021-2031). The plan focuses on upgrading our water and wastewater infrastructure, implementing our environment and sustainability strategy, and creating the conditions that encourage sustainable economic growth in the right places, with projects such as the South Taranaki Business Park and town centre upgrades in Eltham, Manaia, Ōpunakē, Pātea and Waverley.

In June 2021, S&P Global upgraded Council's credit rating to 'AA/A-1+ with stable outlook.' This is due to Council's very strong internal liquidity, budgetary flexibility and large holdings of financial assets in the Long Term Investment Fund which offset Council's high debt levels.

The Council is in a healthy financial position and finished the year with a surplus of \$26,495,000 against a budgeted surplus of \$2,159,000. The surplus was mainly the result of total income being over budget by \$27,297,000 due to the strong performance of the Long Term Investment Fund which returned \$19,960,000 (excluding internal borrowing interest) against a budgeted return of \$8,491,000. After allowing for withdrawal of the annual rates subsidy and interest repayments for specific

# TE REO MAIOHA Ā TE KOROMATUA ME TE TUMU WHAKAHAERE

## MAYOR AND CHIEF EXECUTIVE'S MESSAGE

community projects, the value of the Fund at 30 June 2021 was \$159 million (\$144.65 million in 2020).

It is also pleasing to report, according to our annual independent survey, satisfaction with Council services remains high with 93% of residents happy with the overall service the Council provides and 83% believing the Council is moving in the right direction.

Over and above delivering on items such as those outlined above, the Government signalled a major change to the way our water, wastewater and stormwater services are delivered, with the launch of its Three Waters Reform programme. During the year, we worked closely with our fellow councils, Local Government NZ and the Department of Internal Affairs to help

us understand the proposed reforms and the implications for our District and communities. We have signalled very clearly to the Government that we expect our community to be able to have its say on these significant changes.

The Government is also reviewing the Resource Management Act and undertaking a review of Local Government. It is fair to say that the year ahead will continue to be challenging.

We are fiscally very sound, have upgraded much of our key infrastructure, have high levels of community satisfaction, and have a clear direction for the future. It is our privilege to present the Council's 2020/21 Annual Report.



**PHIL NIXON**  
Mayor



**WAID CROCKETT**  
Chief Executive

# Ō KOUTOU KAİKAUNIHERA YOUR COUNCILLORS

## MISSION

COUNCIL WILL LEAD WITH FAIRNESS AND INTEGRITY, AND WORK TO INSPIRE A VIBRANT AND CARING SPIRIT OF COMMUNITY, WHILE REMAINING AN EFFICIENT AND SENSITIVE PROVIDER OF SERVICES AND FACILITIES.

## VISION

SOUTH TARANAKI IS THE MOST LIVEABLE DISTRICT IN NZ; WITH AN ATTRACTIVE AND AFFORDABLE LIFESTYLE, CONNECTED PEOPLE, IN SUSTAINABLE AND VIBRANT COMMUNITIES



**MAYOR PHIL NIXON**  
South Taranaki District



**ANDY BECCARD**



**MARK BELLRINGER**



**GARY BROWN**



**CELINE FILBEE**



**AARUN LANGTON**



**STEFFY MACKAY**



**ROBERT NORTHCOTT**



**JACK RANGIWAHIA**



**DIANA REID**



**BRYAN ROACH**



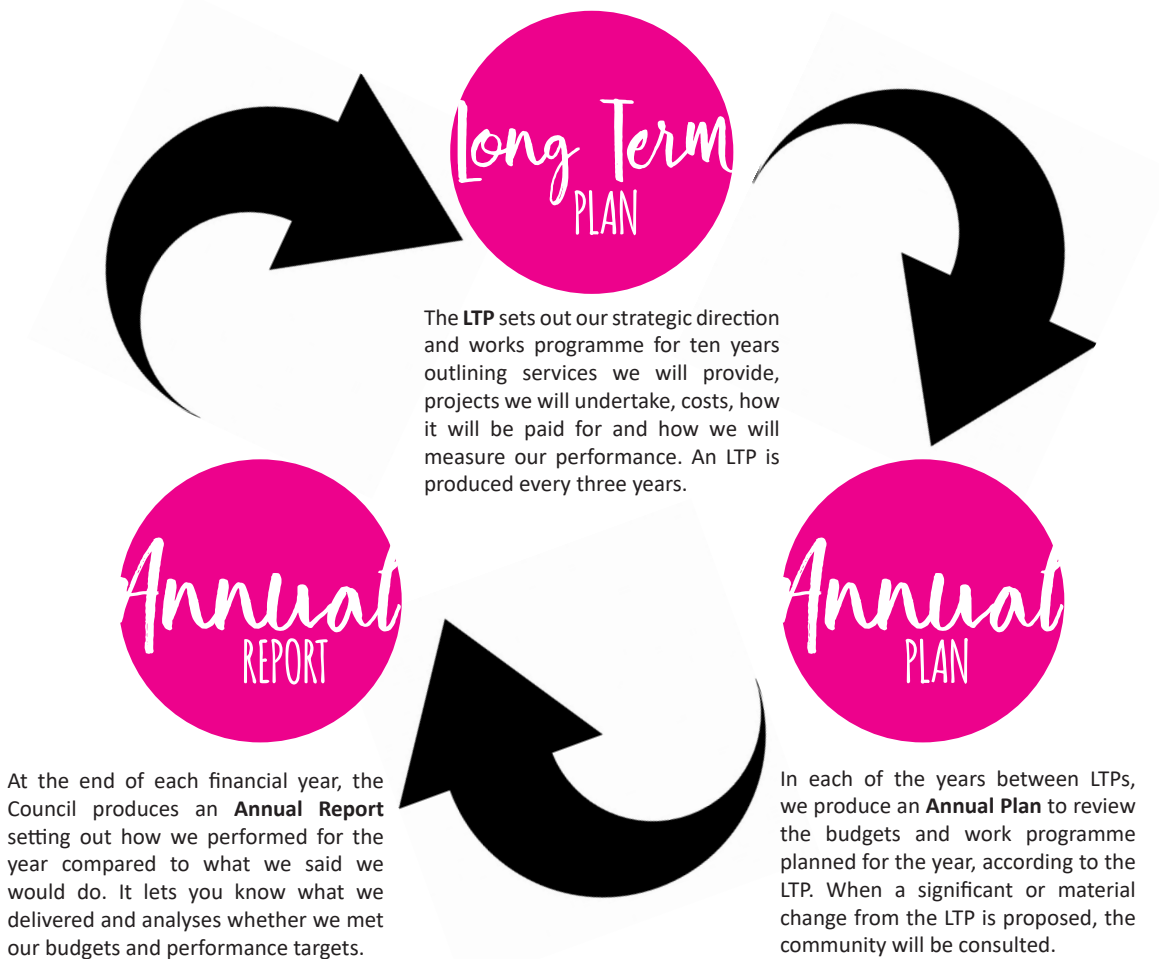
**BRIAN ROOK**



**CHRIS YOUNG**

# TE HŌTAKA ANGA WHAKAMUA, TE HŌTAKA Ā-TAU ME TE WĀTAKA PŪRONGO -TAU

## ABOUT THE LTP, ANNUAL PLAN AND ANNUAL REPORT CYCLE





# COMMUNITY OUTCOMES

The purpose of local government as outlined in the Local Government Act 2002 is:

- (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

The Council works towards this purpose through our Mission Statement and Community Outcomes and uses these to guide us when making decisions, developing policies, strategies or determining priorities regarding the activities and services we provide.

These outcomes fall under four main headings:



A District that provides a high quality and diverse cultural and recreational experience and encourages independence and creativity.



A District that leads with care, works together, advocates for its people and enables people to have a strong and distinctive sense of identity.



A District that boasts a sustainable, resilient and innovative economy, has accessible and integrated infrastructure, community services and open space that prosper within the natural and social environment.

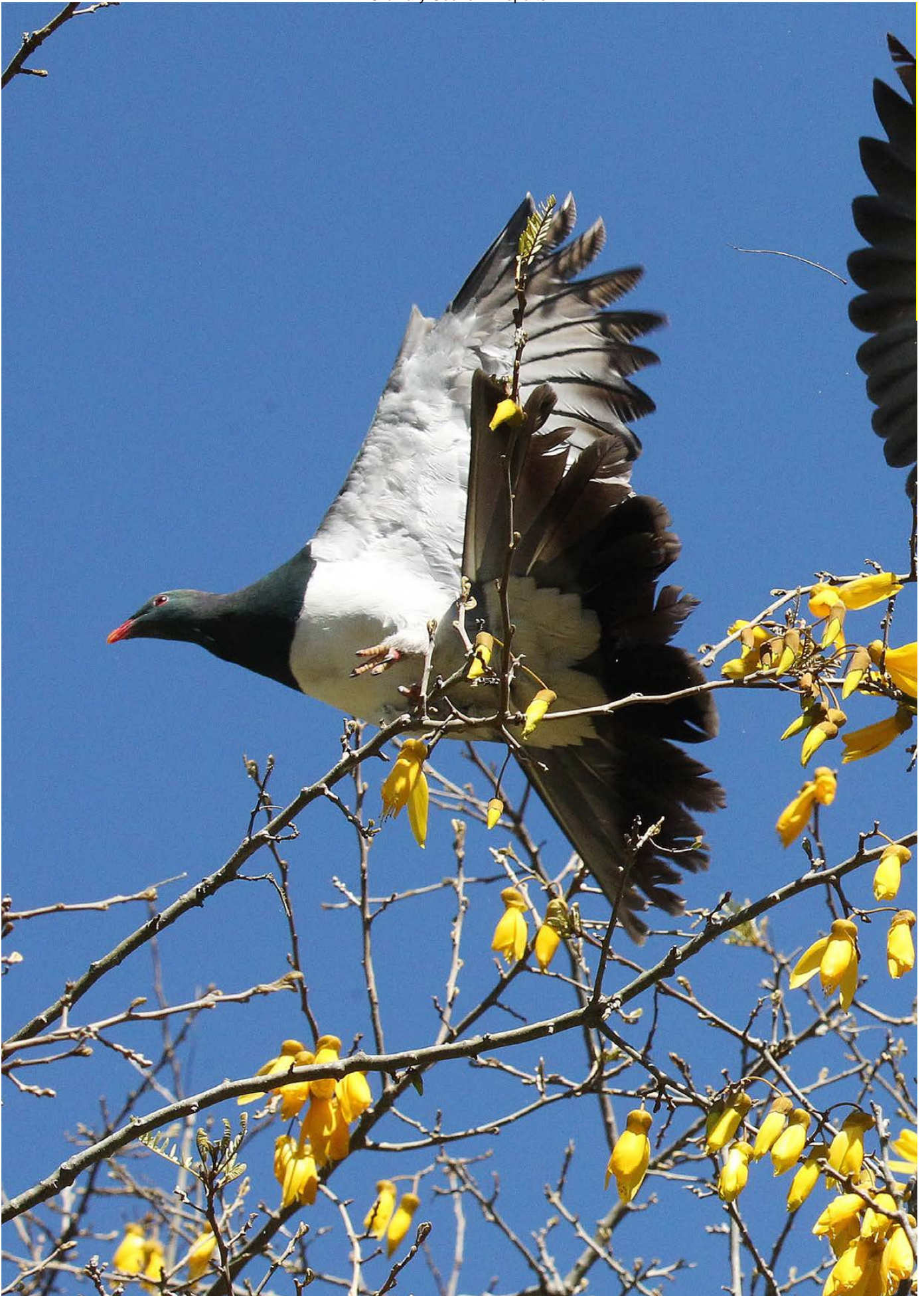


A District that appreciates its natural environment and its physical and human resources in planning, delivery and protection.

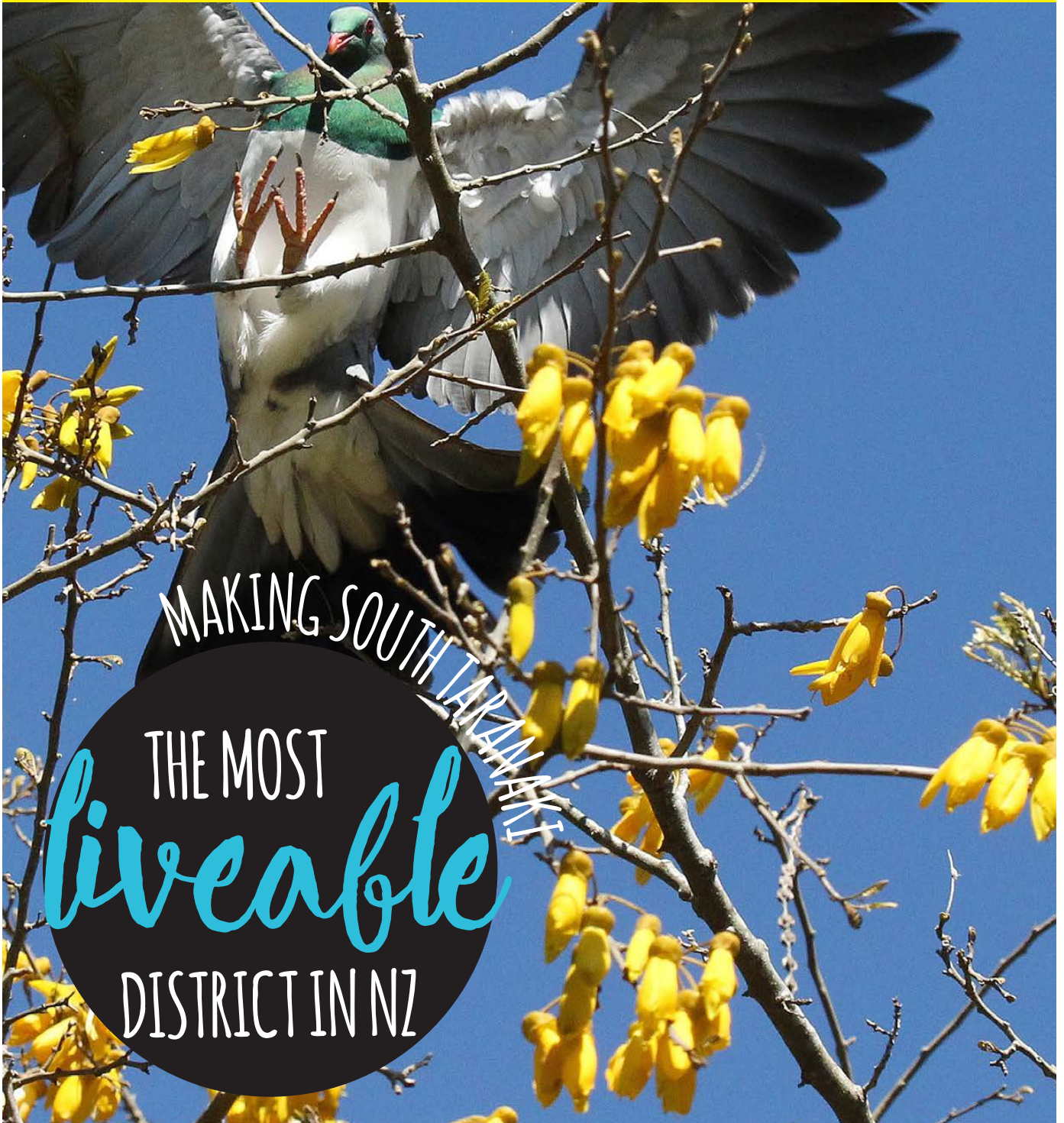
# COMMUNITY OUTCOMES

## ACHIEVING OUR COUNCIL OUTCOMES

Activity \ Outcomes	Prosperous	Vibrant	Together	Sustainable
Democracy and Leadership	✓	✓	✓	✓
Water Supply	✓			✓
Stormwater	✓			✓
Wastewater	✓			✓
Solid Waste	✓			✓
Roading and Footpaths	✓	✓		✓
Community Facilities	✓	✓	✓	✓
Arts and Culture	✓	✓	✓	✓
District Economy	✓	✓		
Community Development		✓	✓	✓
Environmental Sustainability	✓		✓	✓
Regulatory Services				✓
Coastal Structures	✓	✓		✓



# THE YEAR IN REVIEW HE AROTAKENGA O TE TAU



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# THE YEAR IN REVIEW

The Council’s vision is to make South Taranaki the most liveable District in New Zealand with an attractive and affordable lifestyle, connected people in sustainable and vibrant communities. In our 2018 – 2028 Long Term Plan, we identified a number of key projects and priorities we wanted to implement to support the achievement of our vision. In this section we report on the progress of those key priorities.

## VIBRANT COMMUNITIES

Project/Priority	Progress
Commence work on the new Manaia Community Facility.	Initial designs were completed on the replacement of the Manaia Town Hall, however the scope changed when the Manaia Sports Complex was identified as earthquake prone and was closed. Community consultation was undertaken on a proposal to replace the two facilities with one, but the consensus was that the local community wishes to either retain both facilities or have replacements for both. Detailed earthquake strengthening designs and refurbishing costings are being prepared before further community engagement. This could take until early 2022 to complete.
Complete upgrades to the Manaia Swimming Pool (year 3 of a 3 year, \$623,000 programme).	Contractors commenced work on the Manaia Pool upgrade at the conclusion of the 2020/2021 summer season to avoid disruption to users over the season. The work will be ongoing into Year 1 of the 2021-2031 LTP and scheduled to be completed in time for the opening of the summer season in December 2021.
Hāwera Aquatic Centre-(\$68,359 was budgeted to complete the repainting of the indoor pools).	The indoor pools at the Hāwera Aquatic Centre were closed from 5 January to 30 January for repainting. This work was undertaken during the summer months to allow the Aquatic Centre to remain open with access to the outdoor pools.
Reclad the Eltham Town Hall (\$222,600).	This project was deferred to be considered in conjunction with the project required for stage two of the earthquake strengthening recommendations. Design work for this is scheduled to be undertaken in the 2021/2022 financial year.
Support the Rotokare Scenic Reserve Trust with a (\$60,000) grant.	As part of our Long-Term Plan the Rotokare Scenic Reserve Trust was granted funds to help with further developing a sustainable asset with indigenous ecosystems.
Replace toilets at Ōpunakē Recreation Ground (\$212,000).	Detailed design plans were completed prior to the end of the financial year and the toilet facility is programmed to be constructed in 2021/2022.

## ATTRACTIVE LIFESTYLE

Project/Priority	Progress
Continue the Hāwera Town Centre Revitalisation Strategy with construction of the new Library, Culture and Arts Centre (Te Ramanui o Ruapūtahanga).	A resource consent has been granted and a contract for demolition of the existing buildings has been let. Demolition work has commenced after year end.
Continue the planning of Town Centre upgrades for Eltham, Manaia, Ōpunakē, Pātea and Waverley.	The five town centre masterplans, which provide a basis for future development and enhancement of these towns, were consulted on as part of the 2021-31 LTP. Nearly 80% of submitters favoured the first of three options, which was to undertake all five upgrades at a total cost of \$10.6 million. Further consultation with these communities will be undertaken.

# HE AROTAKENGA O TE TAU

Project/Priority	Progress
Continue the District Pathways Programme (\$250,000).	<p>Work to develop a pathway along the Normanby to Hāwera rail corridor proved difficult due to KiwiRail requirements. An alternative proposal that follows Ketemarae and Glover Roads is under construction.</p> <p>The Pātea Golf Club has agreed to a marked trail being identified through the golf course and signage and markers are being designed.</p> <p>Earlier this year a site meeting was held with landowners in regards to the Manawapou/Puriri Street Cycleway to discuss the suggested new entrance to the loop from Manawapou Road. After discussion with the neighbouring landowners, including Fonterra, a carpark proposal was drawn up and this is currently being considered by Fonterra’s Property Manager. Once this is approved, other neighbouring landowners will be approached to sign individual Licences to Occupy and next steps can be agreed to.</p> <p>The Soldiers Park pathway has been completed and the Eltham Restore group has begun planting.</p>

## SUSTAINABLE RESOURCES

Project/Priority	Progress
Implement Council’s Waste Management and Minimisation Plan and investigate further options for reducing waste going to landfill.	The total waste diversion from landfill, inclusive of recycling and green waste has increased from 25.14% in the previous year to 27.16% for the past year. Although there was an increase we still did not meet our target of 30%. This is largely due to additional waste being delivered to the Hāwera Transfer Station, from commercial contractors that previously disposed of waste directly to Colson Road landfill, reducing the diversion figure (these commercial waste volumes were not previously captured in STDC figures). This waste is now being accepted at the Hāwera Transfer Station for cartage to Bonny Glen.
Develop an Environment and Sustainability Strategy for the Long Term Plan.	The draft Strategy was completed and consulted on as part of the 2021-31 Long Term Plan. Of the 144 submissions on the Strategy, almost 85% supported it as presented while 15% supported it with changes. The majority of submitters that supported the Strategy with changes believed that more resources should be allocated to environment and sustainability practices.

# THE YEAR IN REVIEW

## CONNECTED PEOPLE

Project/Priority	Progress
Develop a Digital Transformation Strategy to improve Council's effectiveness and provide better digital access for the community to Council services.	We included \$100,000 in the 2020/21 Annual Plan for the development of a digital transformation strategy (DTS). The DTS will help us take advantage of 21 <sup>st</sup> century tools to improve customer service. Phase one of the project is completed and the draft strategy is being prepared. The DTS has a customer first focus and the principles include staff being more connected, collaborative and mobile. We have spent \$14,000 on the DTS to date.
Commenced works on the South Taranaki Business Park (\$110,893).	<p>As part of the 2021-2031 Long Term Plan consultation, feedback was sought on Council's proposed three-staged approach to delivering the infrastructure for the South Taranaki Business Park. There was strong support, with 79% of submitters agreeing with Council's preferred option to complete all three stages.</p> <p>In addition to the anchor tenant on Kerry Lane, a large development at the Fitzgerald Lane end of the Business Park emerged, creating significant demand with at least five businesses set to establish themselves there in the next few years. The initial Business Park plans are being modified to design infrastructure that meets the needs of current and future development in the area.</p> <p>A contract for laying a new trunk water main from Glover Road along the state highway to Kerry Lane is in the final design stages with contract documents close to tendering. It is expected this work will be completed by the end of 2021. In response to the strong demand, the rest of the infrastructure (water, sewer, stormwater and roading) for stages one and two will be installed together and the expected delivery date is 2023.</p>
Spend approximately \$25 million (operational and capital expenditure) on our District's Road Network, including \$700,000 on footpaths.	The total roading expenditure for the year was \$17.84 million. Renewal highlights include 362,336m <sup>2</sup> of reseal (\$2.2 million), 55,000m <sup>2</sup> of pavement rehabilitation (\$2.27 million), completed installation of 1km of drainage pipe (\$420,000), completed installation of 3km of footpath (\$650,000), re-painted five bridges (\$305,000).
Build the new Nukumarū Station Road extension.	Negotiations for land acquisition for the Nukumarū Station Road extension have continued and to date \$2,531,440.31 has been spent on the project. Construction has started after year end on the southern section. Currently the contractor is stripping topsoil and vegetation.

# HE AROTAKENGA O TE TAU

## AFFORDABLE DEVELOPMENT

Project/Priority	Progress
Economic relief and recovery measures as a result of COVID-19.	We did not raise rates in the 2020/21 Annual Plan, as we knew many of our residents and businesses were facing a loss of income due to the COVID-19 lockdowns. The Council also chose to have a nil increase on all fees and charges. We have spread the increased costs (\$722,000 in total) faced during this time over the first five years of the 2021-2031 Long Term Plan, to lessen the burden on ratepayers.
Capital works spending of around \$9.85 million on Water Infrastructure improvements, including a reservoir for the Waimate West water supply (\$3.75 million) and renewal of water pipes in various locations.	<p><b>Water treatment</b> The Eltham water abstraction consent was approved by the Taranaki Regional Council in late 2020. We have replaced the clarifier at the Rāhotu treatment plant. The Kāpuni consent is still being renewed and the borehole project is deferred until the results of the consent are known.</p> <p><b>Water storage</b> We have appointed Beca to design our new reservoir at the Waimate West treatment plant and they are currently in the detailed design phase.</p> <p><b>Water reticulation</b> We installed the Kāpuni duplication main a year earlier than planned due to the risk profile and this has now been completed. In our demand management programme, we have continued to install backflow preventers and meters to connections where there is perceived risk to the network. The pipe store in Hāwera has been completed. We have replaced a number of pipes including Skeet Road, Auroa Road, Manaia Road, Kōkiri Road and Taikatu Road. Treatment plant enhancements at Waimate West have been completed.</p>
Budget \$475,000 on District Stormwater improvements and \$1.5 million on Wastewater infrastructure upgrades and renewals.	<p><b>Wastewater reticulation</b> We have replaced a significant amount of electrical equipment for wastewater pump stations and replaced degraded pipes in Hāwera. We have conducted a considerable amount of CCTV inspections for our wastewater network pipes in Ōpunakē, Waverley and areas of Hāwera. Relining of pipes was delayed in this financial year due to contractor availability.</p> <p>The Hāwera septic load-out replacement has been delayed due to design issues.</p> <p><b>Stormwater</b> We have replaced various culverts in Ōpunakē. Upgrades along Glover Road and Tai Road have been delayed due to design issues.</p>
Subsidise rates by \$5.5 million using earnings from the Long Term Investment Fund (LTIF). In addition, Council took a one-off subsidy of \$722,500 from the LTIF to reduce the average rate increase from 3.36% to zero.	During the year the Council withdrew \$5.95 million from the LTIF.
Use debt to fund key infrastructural projects.	Council's total borrowings decrease from \$133.99 million (2020) to \$129.1 million. This included \$16.91 million of internal borrowings (\$15.99 million in 2020).
Maintain or improve our credit rating.	S&P Global have reviewed our credit rating and upgraded Council's credit rating to "AA/A-1+ with stable outlook."



# THE YEAR IN REVIEW

## INDIVIDUAL GROUP HIGHLIGHTS:

### Community and Infrastructure Services



In preparation for the demolition of the buildings at the site of **Te Ramanui o Ruapūtahanga**, a **karakia was held in March**. Led by kaumatua Turangapito (Uncle Sandy) Parata, around 20 people including Iwi, elected members and staff walked around and through part of the buildings to bless the site, acknowledge its history and to ask our Tūpuna to watch over and make it safe for the people who will be working to demolish and clear the buildings in preparation for the new facility.

During May there were a few busy weekends at TSB Hub with extra activities including the **National Business and Professional Women's Conference** held April 30 to May 2. This was the second time this conference had been hosted in Hāwera in recent years. The following weekend (7-9 May) was the **Paddy Manu Memorial Basketball tournament** with all three courts in use over the weekend. The tournament often attracts players and teams from across the North Island. The usual winter sports of rugby and netball will also be playing over these weekends.



The facility painting programme around the District, including **several public toilets, Taumata Park grandstand, Hāwera Holiday Park amenities and the Manaia Band Rotunda, has been completed**. Around \$160,000 was spent on painting these community facilities in the 2020-21 financial year.

We had contractors working on two of the playgrounds in the Hāwera Urban area. At **McCallum Park on Rātā Street, a full replacement was completed** in early September. Our contractors were surprised at the number of young people in the area who took a keen interest in this replacement and were eager to try out the new equipment. One young lad even commented that they hadn't done much one day when he went past.



Over in **Charles Major Place, rather than replacing all the equipment**, only the components of the playground that were rusting and showing signs of wear were replaced.



In August we noticed a **dramatic decrease in the number of people using the Hāwera Aquatic Centre after the COVID-19 Level 4 lockdown**, with limits on numbers and activities during Level 2 and 3 and winter always being a quieter time at the pool. The biggest impact on numbers was noticed on weekends when the facility became so quiet in the late afternoon that no customers were coming in towards the end of the day and our staff were left with limited tasks to keep them occupied. With these things in mind, we decided to temporarily close the Aquatic Centre on the weekends 2 hours earlier until the numbers picked up. The Aquatic Centre has since returned to its usual operating hours.

We were pleased to announce that **King Edward Park had again been awarded the prestigious international Green Flag Award**. The Award is the international benchmark standard for recreational outdoor spaces, judged by green space-expert volunteers, across 27 criteria. This year, 24 parks in New Zealand made the grade to be awarded a Green Flag, joining 2,221 other parks from around the world. Gaining the Award is a credit to our Horticultural Team who present the premier park to our community and visitors, from whom we often get positive feedback.



We kicked off the **summer events season in January at Ōpunakē Beach with Sounds on the Sand**. Local band Selah Saints played a variety of covers and originals songs, covering reggae, country, rock and pop music. It was a perfect summer's day out at the beach - the Holiday Park shop sold ice creams by the truckload.



Summer Blast workshops were held across the District with over 300 children attending sessions. The **Unbelieve-a-Bubble Science Show happened at all seven of our LibraryPlus centres**. The show brought in large crowds at each library, with an astonishing 47 children at the Kaponga LibraryPlus. Emma from Whizzbang Science kept both children and adults entertained for a full-on interactive science show all about what makes a bubble, as well as different ways we can pop bubbles, including with fire! There was a lot of great feedback from parents, caregivers and children, with some commenting that it was great there was something so entertaining during the school holidays.

# HE AROTAKENGA O TE TAU

The LibraryPlus celebrated Te Wiki o Te Reo Māori with a wide range of events. In Eltham, a highlight was a **Mau Rakau Traditional Māori Martial Arts demonstration** led by Mau Rakau instructor Matua Bodene Masters Te Whare of Te Whare Tu Taua o Taranaki and one of his students, Alex Peihopa. He spoke about the history of Mau Rakau and how there are differences in this practice between the Iwi around Aotearoa.



Cultural Services Librarian Eileen and Museum Casual Tairaroa led an **energetic Puanga Roadshow in June**. In Hāwera several schools participated including Ramanui, Hāwera Primary, Normanby, Turuturu and the Hāwera Home School group. Children learnt about Puanga through story, artwork and using Pātu and Rākau. Sessions involved everyone including Mayor Phil Nixon. Children were divided into Iwi and encouraged to compete with one another. Kaiārahi, supported by Iwi, fished and hunted for kai and later went into battle using Pātu and Rākau. There were many positive comments from schools including 'facilitators provided a meaningful experience for children in learning their local history'.



Hāwera has achieved the honour of being the **smallest town to ever host a Startup Weekend in New Zealand**. Held from 13 to 15 November at WITT and the Hāwera Memorial Theatre, the event saw 35 entrepreneurs form seven teams to create startup businesses in 54 hours. Participants learned how to turn an idea into a viable business with the help of an experienced group of mentors recruited from around New Zealand. A range of services and support has also been made available to participants to help them with their entrepreneurial endeavours in the future.

The winning team was PayEzy who created software to help charities accept cashless donations. PayEzy was led by our Council's Risk and Internal Audit Manager Ahmed Mohamed.

On 22 March 2021 **the Council adopted a Community Funding Policy that includes all the funds administered by the Council**, including the Tangata Whenua Liaison Fund. The Policy sets out a new framework for applications previously received through the Long Term Plan and Annual Plan processes. It is called the Community Initiatives Fund and was publicly notified for the first time in July 2021, following the adoption of the 2021-2031 Long Term Plan.

The Mayor hosted a **celebratory barbecue for South Taranaki graduates of qualifications received through Industry Training Organisations**. With support from the Mayors' Taskforce for Jobs, the event recognised the work and dedication ITO students made to qualify, often while working full time and managing family life. During this time they continued to support and give to their community – providing work, participating in leisure activities and supporting the local economy – and Mayor Phil extended thanks and congratulations to graduates and their families for being valued contributors to the ongoing wellbeing of South Taranaki.



The **Mayor hosted "On the Clock", an initiative of the Mayors' Taskforce for Jobs** Steering Group held in May 2021 at the TSB Hub. The event was loosely based on a speed dating format where Year 11 students from Hāwera High School, Pātea Area School and Ngāti Ruanui were divided into groups seated around 18 tables. 20 employer representatives participated and moved from table to table in five-minute intervals. When the bell rang the employer was on the clock with five minutes to speak about their business and answer questions from the students. Two young guest speakers spoke about their experiences moving from high school to the workforce and shared some handy lessons they'd learned. Another session was hosted in June, in Ōpunakē with 70 year 11 students and 9 employers from the District.



# THE YEAR IN REVIEW

Volunteers contribute a huge amount to the community and this year **the Mayor hosted over 100 local volunteers from across the District at Pihama Lavender for a Devonshire morning tea to thank them for their work.** The event was held during National Volunteers Week, which ran from 18 to 24 June. Guests were entertained by Ōpunakē High School music students, treated to an oil making demonstration by Liz Sinclair, strolled around the gardens and had a look in the gallery and store, which stocks only products from Taranaki residents.



The Innovating Streets project was jointly funded by Waka Kotahi the NZ Transport Agency, and the Council. Waka Kotahi contributed 90% of the funding and Council 10%. The two communities chosen were **Eltham and Waverley, with the aims of providing a safer option for pedestrians crossing the road and to slow traffic using streetscaping and road markings.** Waverley works are completed with road marking and street signage to finish the project in Eltham. Feedback from both communities will be gathered after the projects are complete.

**Roadsafe Taranaki delivered cycle skills courses around South Taranaki and Stratford,** with schools visited including Manaia, Kākaramea, Matapū and Kaponga. The Matapū visit was postponed until early December due to rain, while Kākaramea had a great time after the bikes, helmets, signs and cones were left at the school for a week so they could create their own roads and obstacles. The Roadsafe Taranaki team promoted training for motorcyclists at the local 2020 A & P shows with Colton's Hāwera agreeing to supply bikes and safety gear and Ride Forever trainer Lance Munroe being on-site to talk motorbikes, training and staying safe. We were also joined by Police staff with their booze bus and Hāwera High School SADD students talking about distracted drivers and the risk cell phones, passengers and music can be in the car. You can like the Roadsafe Taranaki Facebook page to see what we have been doing at <https://www.facebook.com/RoadsafeTaranaki/>.



Aotea Utanganui Museum of South Taranaki **launched its long-awaited book, Tales and Taonga in October** with a gathering of around 30 people and attended by Mayor Phil Nixon and Taranaki Regional Council's (TRC) Mike Nield. TRC South Taranaki Councillor, Neil Walker, said it was wonderful to see a book featuring local people and their stories. Some of the images in the book are being made available for the public to view for the first time. The stories capture the people of our District and captivating photographs bring Aotea Utanganui's heritage collections to life. The book documents the achievements of early pioneers, Tangata Whenua, and today's generation.

Due to ongoing logging operations occurring on Morea Road and the road not coping well with the continual heavy traffic, **Fulton Hogan was tasked with repairing the numerous failed sections of pavement and improving sight visibility** around the narrow blind corners. Here are before and after photos of the latest bank trim that was undertaken on a corner near the bottom of the hill. The sight visibility was improved and the road moved over, away from a rather nasty underslip.



The **Hāwera Rural Pavement Rehabilitation 2020/21 programme was completed in March.** The \$2 million contract was awarded to Taranaki Civil Construction. Three sections of road formed part of this contract –Whenuku Road, Mangapoua Road and Ngāwhini Road.



As a result of slips along the access road to the Ōpunakē Transfer Station, an old shed was demolished to provide safe access to the facility. **Stabilisation of the cliff has been planned to reduce the erosion and ongoing effect of the river** on this area.

# HE AROTAKENGA O TE TAU

Three weather events during the latter half of 2020 resulted in different scales of damage to our roads. The first event, between 24 and 27 November, affected 11 roads and cost \$270,000 to clean up. The second event was between 1 and 3 December, affecting nine roads and costing \$90,000. The third event occurred between 8 and 10 December, affected four roads and cost \$90,000 to repair. The major areas affected were Waitōtara Valley Road and Tāngāhoe Valley Road, which were closed for a few days.



A permanent repair is to be done on Waitōtara Valley Road where a large culvert was washed out. The estimated cost to replace the culvert is \$200,000. In summary, the estimated total cost to repair and reinstate roads for the year was \$700,000.



Waitōtara Valley Rd (RP 29k)



Glen Nui Road (about 7000m³)



Rāwhitiroa Road (RP 29K)



Tāngāhoe Valley Road (past the tunnel)

The partial desludging of the anaerobic lagoon at the Hāwera Wastewater Treatment Plant has been completed. A total estimated volume of about 1200 tonnes of dried solids was removed and no odour issues were experienced during this process. Before and after photos show the change in shape and scale of the dewatering bags from empty to near full. These bags hold sludge for eventual disposal, while water from the bags trickles out and returns to the treatment ponds. The end result is dry solid material that could be converted to fertiliser or landfilled. The Conhur Ltd sludge excavation contract had a value of some \$635,000 out of a total project value in the order of \$1m.



# THE YEAR IN REVIEW

## Environmental Services

The Significant Natural Areas Fund was revamped and is now called the **Natural Environments Fund**. Its purpose is to promote the protection, restoration or enhancement of areas of significant indigenous biodiversity or significant habitats of indigenous fauna on private land throughout the District. Many of our remaining indigenous species and ecosystems are threatened. The Natural Environments Fund encourages private landowners to work alongside the Council and other agencies to protect and enhance areas of significant indigenous biodiversity remaining on private land in our District. This Fund aligns with the goals and outcomes in the Council's newly adopted Environment and Sustainability Strategy, our Long-Term Plan and the District Plan 2015.



A Civil Defence GIS Strategy has been created with all Taranaki councils. This Strategy involves **data standards and enables us to share GIS data with others**. GIS is important for emergency management, so it is great to have this underway.

The Council's **Environment and Sustainability Strategy was adopted on 28 June 2021** following consultation as part of the 2021-2031 Long Term Plan. Submissions received on the Strategy were encouraging and supportive of our approach. The finalised Strategy will be a key document for framing our work in the environmental sustainability arena for the future.



Plastic types accepted in our Council kerbside and transfer station recycling scheme **changed in early September**. **Only plastics types 1, 2 and 5 are now accepted** in recycling bins. Other recycling, like cardboard, paper, tins and cans are collected as normal. The Environment and Sustainability Team worked hard to make sure this change was properly communicated across the District. Residents received a detailed information pack in their letterboxes and there was a comprehensive media campaign on radio, newspapers and social media.

From late August 2020, for the first time under the new Climate Change Response (Zero Carbon) Amendment Act 2019, which amended the Climate Change Response Act 2002, the Ministry for the Environment (MfE) asked councils and other organisations to **provide information on how they are specifically responding to risks from climate change**. This was initially a high-level request to understand general levels of preparedness across New Zealand. This baseline information will help the Government understand how organisations are preparing for risks arising from climate change and follows the publishing of the National Climate Change Risk Assessment.

We are working to reduce the amount of waste that events held in our District send to landfill. As part of this, the Environment and Sustainability Team has been **promoting the use of event waste minimisation stations**. These have separate bins for organics, recycling and rubbish, and bins for glass are also available. Three waste minimisation stations were used at Concerts in the Park and a group of students from Hāwera High School helped direct concert goers about which bin to use (photo of a station, right). With the students' help, over 70% of the waste generated onsite was diverted. An event waste minimisation station was also used at the Kite Festival in Eltham and the Multicultural Festival in March.



The Environment and Sustainability Team conducted a **mid-term review of our Waste Management and Minimisation Plan 2018 (WMMP)**. The WMMP sets out our framework and strategy to deliver an effective, efficient residential waste management service and waste minimisation activities for the five year period from 2018-2023. The purpose of this mid-term review was to assess progress to date against the targets and actions outlined in the WMMP and identify any areas that may require improvement before the end of the WMMP term.

The Council **lodged a submission on the Climate Change Commission's "Climate action for Aotearoa"** draft advice package to the Government. We agree that action is required at all levels of the government and society to respond to climate change and reduce the risk of further harm, beginning with reducing emissions.

The South Taranaki, Stratford and New Plymouth District councils partnered with Agrecovery to **deliver a series of agricultural waste reduction events across the Region** in May, called Agrecovery One Stop Shop events. These events enabled farmers to safely recycle their farm waste. The Hāwera Agrecovery event was supported by 32 farmers.



The Council digitised its building application process on 2 December 2020 and joined several other councils using the 'Simpli Portal'. This means **customers can easily apply for a building consent online and has provided a significant efficiency gain**. It was a major collaborative effort involving the service provider (simpli) and our Building and Information Services teams. Since December 2020 the Quality Assurance Team has been fine-tuning the online building consent portal. The uptake by customers has been rapid, with no hard copy consents lodged since January 2021; all have been through the portal.

# HE AROTAKENGA O TE TAU

International Accreditation New Zealand (IANZ) completed **our Building Consents Authority (BCA) Accreditation Reassessment** in late June. It has been a rollercoaster year for the Building Control team and we have resourced up to meet demand and customer expectations. Accreditation has been retained, with a number of minor corrective actions to be addressed.



The Council and Parihaka staff set up a series of regular hui to ensure that both organisations **work together to prepare for the upcoming work in terms of planning and consents** and to offer support and advice to Parihaka staff where appropriate. Matters included the long term environmental sustainability of their projects, procurement best-practice, and the legal/regulatory issues that will be encountered as the projects proceed.

The District Plan appeal phase came to a close in late 2020. The **District Plan appeal is now over with no applications for costs being filed**. Staff met with a legal team to lock in the mechanics of how the Plan was to be made fully operative. Updates to planning maps and District Plan text are underway in a joint effort between planning staff, Simpson Grierson and Boffa Miskell.

A resource consent to **relocate the Otakeho church to Pihama was granted by the Environment and Hearings Committee**. This building was listed as a Category 2 building with Heritage New Zealand, who originally submitted in opposition to the application but later withdrew their right to be heard based on the amount of community support the application attracted.



Consent application volumes continued to increase throughout the 2020-21 year, with a large portion being for rural subdivisions. We also saw an increase in the number of extraordinary Environment and Hearings Committee meetings required to consider notified resource consents. **A current trend is the development of our smaller townships**, with subdivisions occurring in Normanby, Ōpunakē, Ōkaiawa and Eltham.



The southern end of the District has been a focus for animal control activity, with **roaming dogs and wandering stock, including feral roosters**, being the main customer service requests from Pātea and Waverley. Prosecutions for dog attacks were a feature throughout 2020-21. Abandoned vehicles in Manaia and Ōpunakē is another part of the unit's activity that has been a major focus.

The assessment of our Food Quality Management System was undertaken in March with a positive outcome and findings received. **Auditors assessed the System to confirm whether we are meeting the requirements** to be a recognised agency to conduct verification services. Interviews were held with various members of the team as well as an assessment of files and records. We received an "Acceptable Outcome" with only one minor corrective action. This will allow us to continue our functions as required under the Food Act 2014.

Our Pandemic Response Team undertook continual reviews of our plans and protocols in case of a **possible resurgence of COVID-19 due to the new more infectious overseas strains**. We continued regular communications and reinforcement of the importance of COVID-19 Alert Level 1 protocols and procedures, particularly around hand washing and using the tracking app for staff in Council facilities.



In December, our Emergency Management Officer and key staff members **successfully ran a live test-run for fast deployment and set-up of our local Emergency Operations Centre** equipment, hardware, communication and software systems.



Public meetings were held for **anyone interested in being involved in Ōpunakē's Community Emergency Management** planning. During disasters, councils and emergency services are likely to be overwhelmed and may not be able to respond to every issue immediately. Communities have many of the skills, resources and contacts needed to help each other at a local level. These meetings discussed ways the Ōpunakē community could respond locally to help each other and build community resilience.

# THE YEAR IN REVIEW

## Corporate Services

We revalued all Council assets including infrastructure assets at 30 June 2020. The valuations are generally carried out on a three-yearly cycle. It is **important for us to update the values and condition of our assets** as this information is important for the preparation of our Long Term Plan. The exercise also provides us with values for insurance and indemnity of our assets.



A **programme to connect Council buildings to fibre was completed**, including our libraries and the museum. This increased the network speed and enabled the libraries to deliver faster electronic services. It also created the foundation for the libraries to effectively use video conferencing.

The Council completed a series of complex workshops as part of the development of the Long Term Plan. Council has reviewed **key activities and their funding mechanisms as part of the Revenue and Financing Policy in the Long Term Plan**, refined the key issues facing the South Taranaki District, and reviewed the Significant and Engagement Policy and the Building Māori Capacity to Contribute to Council Decision-Making Policy. The Council consulted on its 2021-2031 Long Term Plan during May 2021, including three days of hearings. Deliberations were held on 26 May and the final adoption took place on 28 June 2021. The three main consultation topics were the Environment and Sustainability Strategy; South Taranaki Business Park; and Town Centre Master Plans for Ōpunakē, Manaia, Waverley, Pātea and Eltham.



The Property Team worked behind the scenes to assist with easements over and under Council land for Tilt Energy transmission lines servicing the Waipipi Wind Farm. **Transmission lines cross a part of the Waverley Town Belt to access the Waverley substation** and surveying prior to registration of the easement was required. Work was also carried out to underground services to the Waverley racecourse. In this case, the existing overhead lines had to be relocated due to their proximity to the new transmission lines that run down the rail corridor adjacent to the Ōkōtuku Domain. All work and related costs were funded by Tilt Renewables with no cost to the Council.

In August 2020, a Cultural Workshop was held. It was developed for **Councillors and Community Board members to help recognise Mana Whānau** and their relationship with the Council. It focused on identifying the Mana Whānau of South Taranaki and assisting us to engage well with Iwi. The workshop provided opportunities and activities to improve te reo Māori and understand tikanga Māori within our daily business. Attendees also learned about local place names and simple greetings that can be utilised in a Māori cultural setting.



The Iwi Liaison Committee **recommended the development of an Iwi-Council Partnership Strategy**, and the concept was adopted by Council in September 2020. A workshop was held on 9 November 2020 where the vision, purpose and goals were drafted. Iwi and Council continue to draft an Iwi-Council partnership strategy and documents.

In August 2020 the **Council resolved to keep the First Past the Post (FPP) electoral system** as the one to be used at the 2022 local body elections, as opposed to the Single Transferable Voting (STV) system. The FPP electoral system is used by most local authorities throughout New Zealand.



The Council **resolved to introduce Māori wards for the 2022 and 2025 local body elections**, which initiated a representation review process. Several options for the general wards and Māori wards were presented to the Council, the Iwi Liaison Committee and Community Boards. Informal consultation was carried out during June and into July. Formal consultation on the preferred option will continue until August 2021.

As a part of the **Council's commitment to provide well maintained and affordable Pensioner Housing**, we set targets for the number of units rated good to very good, using the minimum standards in the 2011 Pensioner Housing Policy. To meet the standard, our units must have ceiling insulation and, because two blocks of units in Manaia and Eltham have inaccessible ceiling cavities, it was believed these units would not meet our standard until the roofs are replaced. A sheet of iron was removed from a Manaia block to check the roof construction and we were pleased to discover that insulation had been installed at the time of the previous re-roof around 25 years ago and was still in good condition. This means these six units, which have all had internal upgrades, now meet the Council standard and we achieved our target.

# HE AROTAKENGA O TE TAU

From 1 December 2020 **changes to the Privacy Act require local authorities to maintain a register and report all privacy breaches** to the Privacy Commission. The Council's Privacy and Policy Advisor is drafting a Privacy and Breach Policy and developing a register.

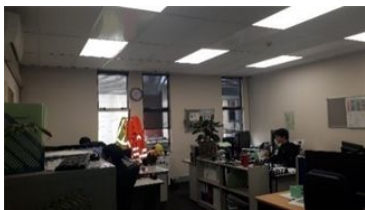
We submitted on the Ministry of Business, Innovation and Employment proposal to **require all government entities, including local authorities, to use the Government Procurement Rules**. We expressed our concerns that the proposal seems directly contrary to Government's desire to grow our regional economies. It seems likely to stifle local economies as local suppliers may be shut out of the procurement process and we may be required to work with large suppliers from outside of our District and Region.



The five leases the Council administers over the Nukumarū Domain expired in 2015. Due to several complications, including boundary changes resulting from the retirement of environmentally sensitive areas and the return of part of the Reserve to Ngā Rauru Kītahi, the **negotiation of new leases has been a lengthy process**. Valuations were obtained in March 2020 and negotiations around lease terms and special conditions, which take into account the sensitive environment, the cultural and environmental interests of Ngā Rauru Kītahi, the requirement to provide access to significant sites on the coast and a related access agreement for a quarry located on the land, have now been completed.

We created a Customer Response Management (CRM) process to capture State Highway roading issues. The **CRM process sends an email to Waka Kotahi NZ Transport Agency directly**, stating the issue and providing contact details for the caller. This is a much smoother process for customers and allows us to collect data about the number of calls we get regarding State Highways.

In May 2021, engineers from Batchelar McDougall Consulting (BMC) made a site visit to our **Administration Building as a first step in completing a Detailed Seismic Assessment (DSA)**. This is the first time we have engaged this Christchurch-based company recommended by BTW, who have completed most of our seismic assessments, but who were unable to complete this job due to their current workload. An Initial Seismic Assessment (ISA) was completed in 2014 on the three sections of our Administration Building. The chamber section, constructed in 1994, was rated A+ Low Risk at 100% of the new building standard. The atrium and central section, also constructed in 1994, and the original 1974 building were rated C Medium Risk at 60% of the new building standard. These ratings were considered acceptable in 2014; however, in 2017 the standards were reviewed and it is possible that the building ratings will be reduced under the revised criteria. There is also a need to consider the use of the chamber section of the building as an emergency management centre, which means higher standards must be met. The 2014 ISA report also noted some concerns regarding how the atrium may perform in an earthquake and the DSA will provide a more detailed report and recommendations on any work that may be needed to make this area safe.

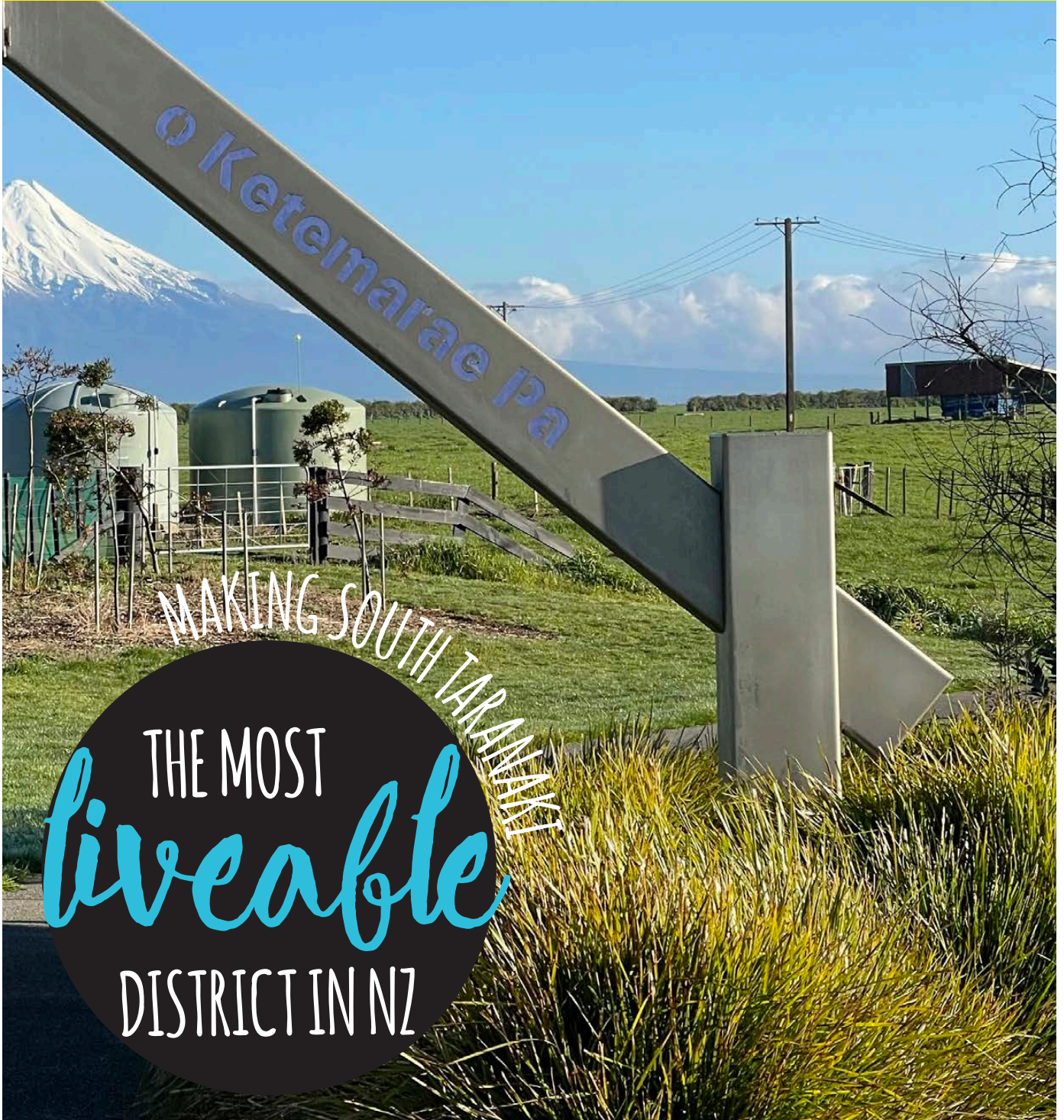


In 2018 a four-stage project to replace old solid plaster tiles in the original part of the Council Administration Building was approved. These tiles weighed over three kilograms each and were in poor condition and a health and safety risk, particularly during an earthquake. While the work was undertaken, the affected staff in each of the four parts of the building had to be relocated off site for around three weeks and worked from the Community Centre. To make the most of the opportunity while these spaces were vacated, the old fluorescent lighting was replaced with more energy efficient LEDs and our maintenance team completed any interior painting that was required. **The last stage of the project was completed in June and the older part of the building is now safer and tidier**, and lighting meets recommended standards for office workspaces.





# FINANCIAL COMMENTARY HE WHAKAMĀRAMATANGA PŪTEA



# FINANCIAL COMMENTARY

## HIGHLIGHTS

Net surplus/(deficit)	\$26,495,000
Total assets	\$1,083 million
Total liabilities	\$137 million
Total equity	\$946 million

### Statement of Financial Performance

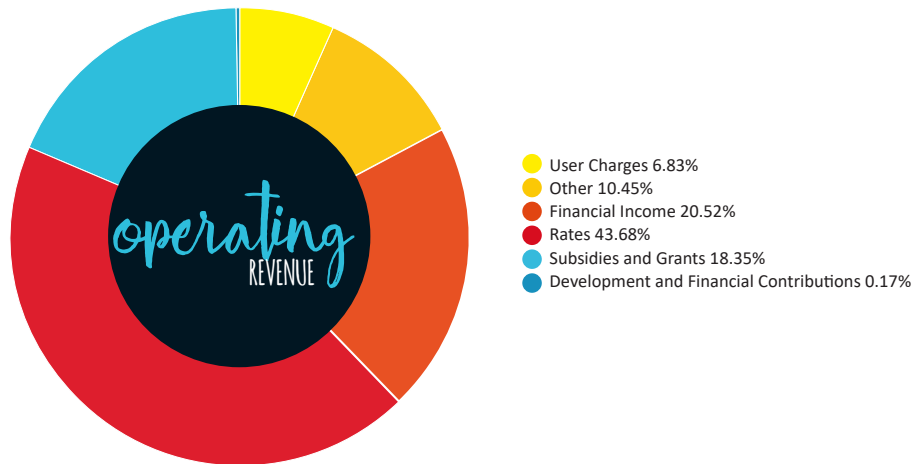
The Council finished the year with a \$26,495,000 surplus after unbudgeted adjustments (gains on derivative contracts \$7,364,000 and disposal of assets \$1,186,000) against a budgeted surplus of \$2,159,000. The main contributors to the variance (\$24.3 million) are as follows:

#### Revenue

The total revenue was \$27.3 million more than budgeted. This included additional income of \$11.5 million from the Long-Term Investment Fund (LTIF) due to strong market conditions mainly because of COVID-19 recovery. The additional income of \$15.8 million in other revenue derived from gains on derivative contracts, Tranche 1 funding (Three Waters Reform), funding from the Government for the shovel ready projects and TSB Community Trust grant of \$2.8 million for the Te Ramanui o Ruapūtahanga project.

#### Expenditure

- An accounting adjustment for the \$1.19 million book loss on infrastructure asset disposals (no impact on rates).
- \$700k for the weather damage during November and December 2020.



# HE WHAKAMĀRAMATANGA PŪTEA

## STATEMENT OF FINANCIAL POSITION

Net assets as at 30 June 2021

\$ Million	Actual 2020/21	Budget 2020/21	Actual 2019/20
Total assets	\$1,083m	\$1,064m	\$992m
Less total liabilities	\$137m	\$153m	\$146m
Net assets	\$946m	\$911m	\$846m

### Long Term Investment Fund (LTIF)

The value of the LTIF at 30 June 2021 increased to \$159 million (\$144.65 million in 2020), which included internal borrowing of \$16.91 million (\$15.99 million in 2020) after allowing for the withdrawal of the annual rates subsidy. The balance of the LTIF increased mainly as a result of strong market conditions due to COVID-19 recovery.

### Term Debt

The Council's total borrowing decreased to \$129.11 million (\$133.99 million in 2020) which included \$16.91 million of internal borrowing (\$15.99 million in 2020). The borrowing reduced mainly due to repayment of \$6 million of maturities that was paid in May 2021.

### External Funds

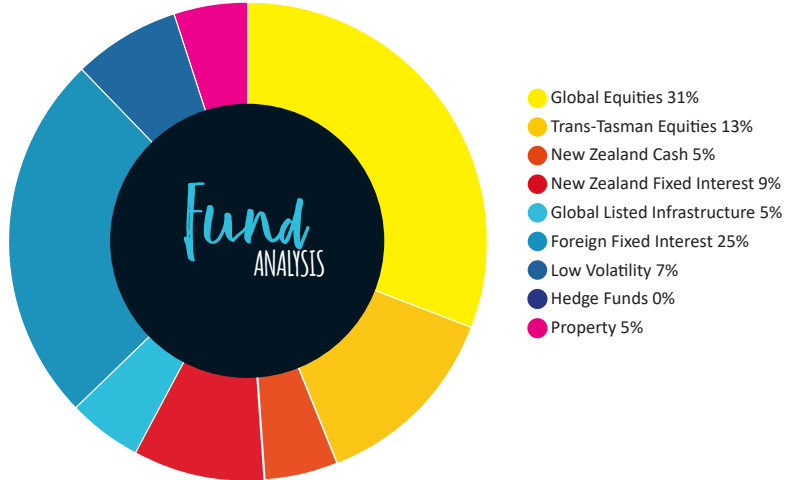
The budgeted return was \$9.04 million (\$0.91 million of interest revenue from internal borrowings) but the LTIF received a return of \$20.74 million (\$0.86 million of interest revenue from internal borrowings) in the 2020/21 year as a result of strong market conditions due to COVID-19 recovery efforts. During the year the Council withdrew \$5.95 million for the annual rates subsidy and received \$1.34 million for internal loan repayments and \$0.86 million for the interest on internal loans.

### Three Waters Reform

The Taumata Arowai – Water Services Regulator Act 2020 established a new Crown entity, Taumata Arowai – the Water Services Regulator. The new entity is responsible for administering and enforcing a new drinking water regulatory system. We will continue to manage our three waters services in the meantime until we have further information from the Government. We have budgeted for the significantly increased costs associated with the new regulations and upcoming consents for water extraction and wastewater treatment, which are now expected to require further infrastructure upgrades to meet environmental standards over the next ten years.

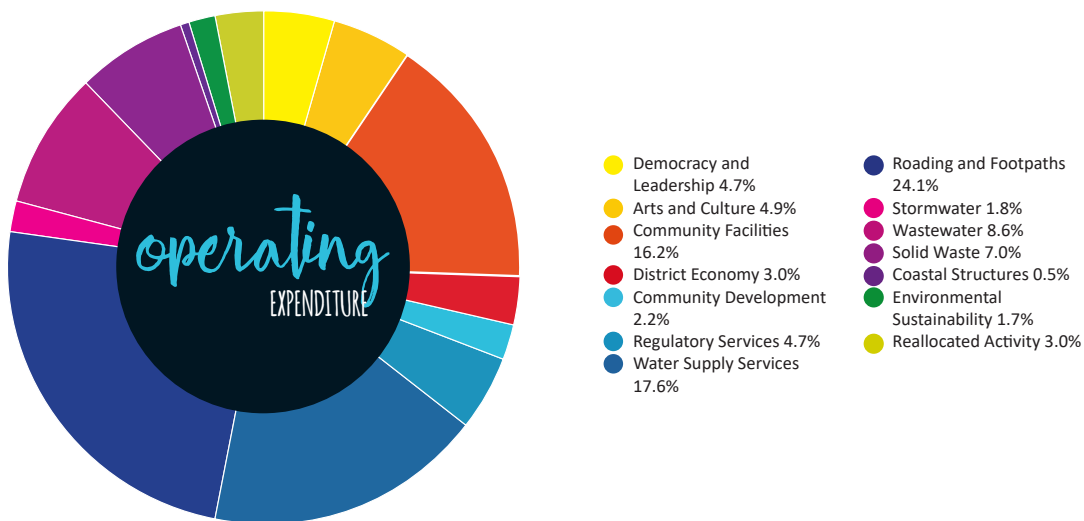
As part of the Three Waters Reform, we have entered into a Memorandum of Understanding with the Government that will provide us with up to \$5.4m for infrastructure improvements. The first part of that funding (\$2.7m) has been received.

# FINANCIAL COMMENTARY

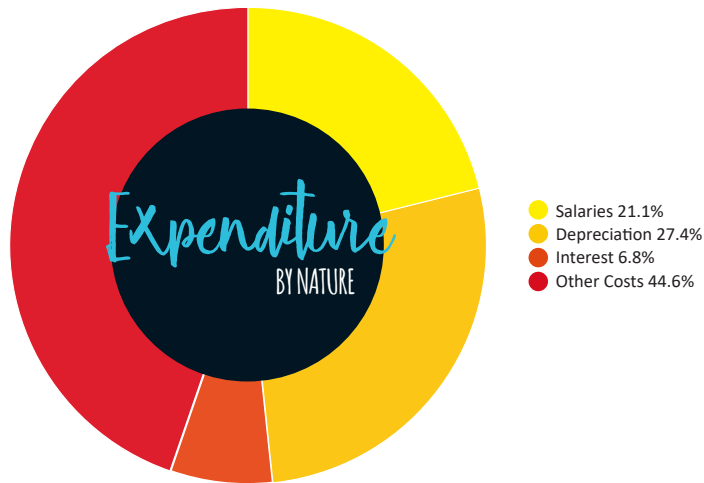


## FINANCIAL PERFORMANCE AND MOVEMENTS IN EQUITY

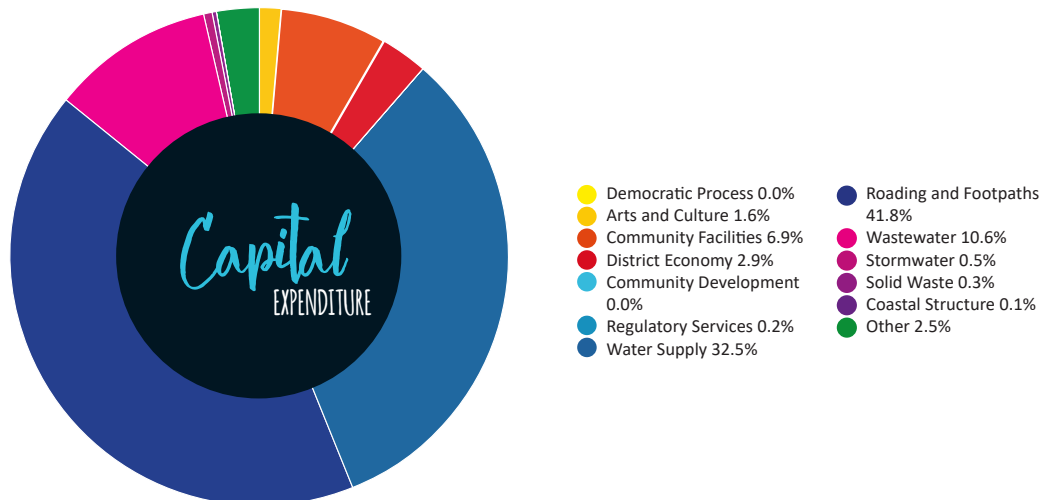
(\$ millions)	Actual 2020/21	Budget 2020/21	Actual 2019/20
Operating revenue	\$96.76m	\$69.46m	\$63.42m
Operating expenditure	\$70.26m	\$67.30m	\$67.37m
Net operating surplus/(deficit)	\$26.50m	\$2.16m	\$(3.94)m
Net Increase/(Decrease) in value of assets	\$17.93m	\$4.00m	\$3.02m
Total Movements in Equity	\$26.50m	\$(5.90)m	\$(4.42)m



# HE WHAKAMĀRAMATANGA PŪTEA



Other Costs include: Roothing operational projects, repairs and maintenance, insurance, elected members' remuneration, grants, loss on disposal of assets, loss on derivatives, LTIF management fees etc.



# STATEMENT OF COMPLIANCE AND RESPONSIBILITY

## COMPLIANCE

1. The Council and Management of the South Taranaki District Council confirm that all of the statutory requirements in relation to the Annual Report as required by the Local Government Act 2002 have been complied with.

## RESPONSIBILITY

2. The Council and Management of the South Taranaki District Council accept responsibility for the preparation of the annual financial statements and the judgements used in them.
3. The Council and Management of the South Taranaki District Council accept responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting.
4. In the opinion of the Council and Management of the South Taranaki District Council, the annual financial statements for the year ended 30 June 2021 fairly reflect the financial position and operations of the South Taranaki District Council.



**PHIL NIXON**  
Mayor  
1 November 2021



**WAID CROCKETT**  
Chief Executive  
1 November 2021

# INDEPENDENT AUDITOR'S REPORT

AUDIT NEW ZEALAND  
Mana Arotake Aotearoa



# INDEPENDENT AUDITOR'S REPORT

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# INDEPENDENT AUDITOR'S REPORT

AUDIT NEW ZEALAND  
Mana Arotake Aotearoa

# ABOUT THIS REPORT

Our reporting is comprehensive; for each activity group you will find:

- What we do
- Why we do it
- Whether we met our performance targets
- Whether we met budget

All of our work aims to contribute to the long term vision and the community outcomes we want for the District.

## PERFORMANCE MEASURES

The performance measures in this Annual Report were adopted by the Council as part of the 2018-28 Long Term Plan. We get performance information from a wide variety of sources: Council systems such as the complaints record management system, the finance system, databases for quality tests, satisfaction surveys and reports from external organisations (Taranaki Regional Council and District Health Board).

### Satisfaction Surveys

The Council commissions an independent resident satisfaction survey every year to find out what South Taranaki residents think of our District and the Council’s services and facilities. The survey for 2020/21 was conducted by Research First using a sample of 405 residents over the age of 18 years and representative of the population in terms of ward and gender. The maximum margin of error is +/- 4.9%.

The survey was mainly conducted by phone, with respondents being invited to take part using random sampling. An additional 185 responses were completed online, but the results focus on the telephone sample because the online survey should not be viewed as representative of the District’s population. These respondents are self-selecting and likely to have characteristics and opinions that are not consistent with the general population. However, the detailed results of the online survey are available on request.

The following scale was used for residents to rank their level of satisfaction:

- Very satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very dissatisfied; and
- Don’t know/unable to say.

The performance measure results in this Annual Report that use Research First survey results to gauge satisfaction utilise the combined responses “very satisfied”, “satisfied” and “neutral” unless otherwise stated.

In-house surveys are also conducted by various Groups in Council.

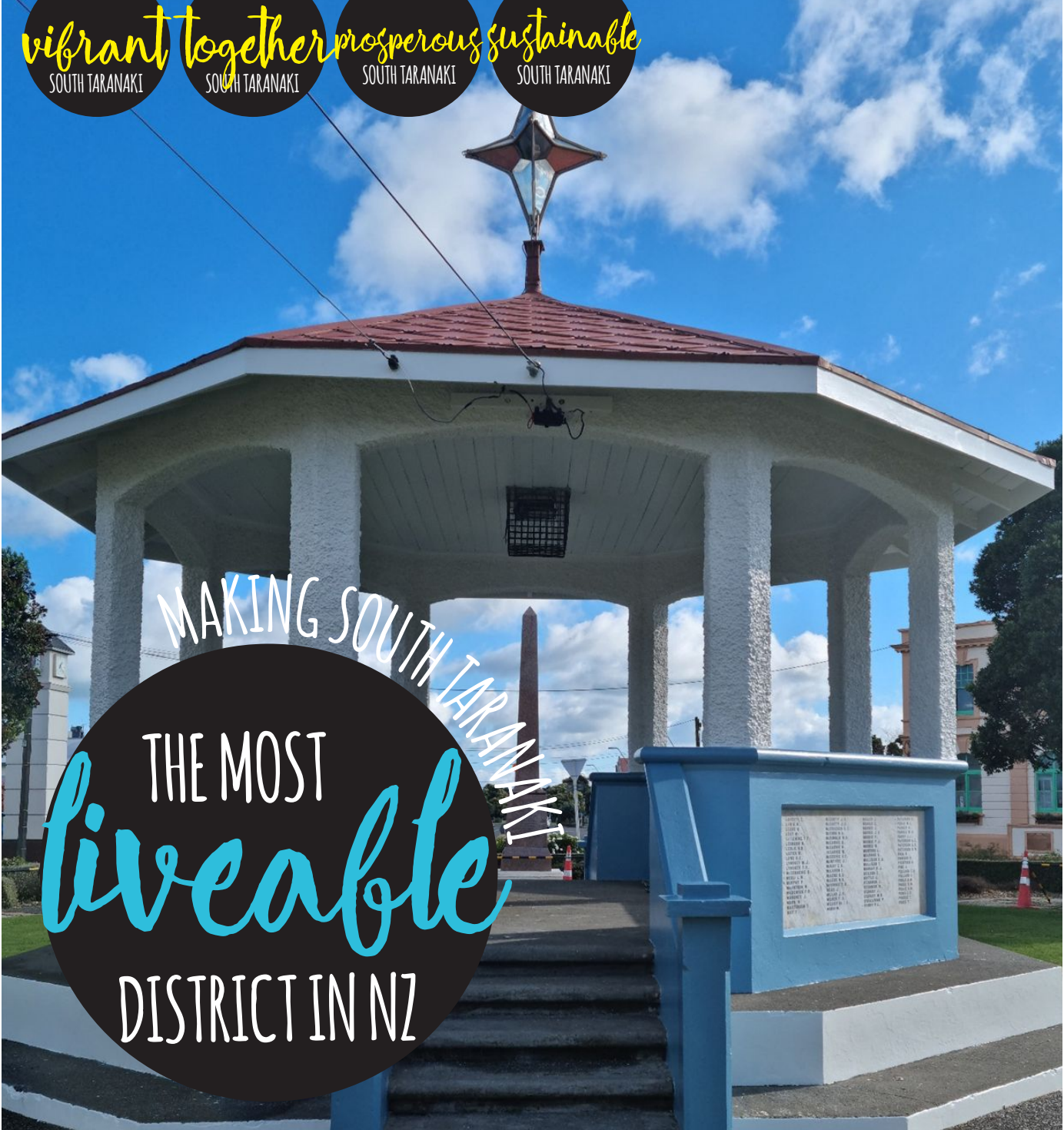
## NON-FINANCIAL PERFORMANCE MEASURES

	<b>Achieved</b>
	<b>At Risk</b>
	<b>Not Achieved</b>
<b>N/A</b>	<b>This measure is not applicable for this year</b>

# DEMOCRACY & LEADERSHIP TE POUMANUKURA



*vibrant together* SOUTH TARANAKI  
*prosperous* SOUTH TARANAKI  
*sustainable* SOUTH TARANAKI



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# DEMOCRACY & LEADERSHIP

## WHAT WE DO

The Council has a Mayor elected across the District and 12 Councillors elected from four wards – Taranaki Coastal, Eltham-Kaponga, Te Hāwera and Pātea. Each ward has a community board and there are four elected members per board.

The Council resolved in November 2020 to establish Māori wards and began a representation review early in 2021.

Councillors are the governing body for the Council and decide the levels and standards of the services it provides, determine policies for its activities, investment and borrowings, identify partnerships with other agencies and capacity building for Māori, set the rates and charges each year and approve the Long Term Plan and subsequent annual plans.

Community Board members are elected to ensure local people have a voice on local issues and provide a direct link between the community and the Council. Another representation forum is the Iwi Liaison Committee, which provides an opportunity for four members from each South Taranaki Iwi to discuss issues with the Mayor, Deputy Mayor, Chair of the Environment and Hearings Committee and Council staff and can make recommendations to the Council. The four Community Boards and the Iwi Liaison Committee all have discretionary funding for community projects and assistance, the amount determined by the Council.


The Environment and Hearings Committee hears all notified resource consent applications on behalf of the Council.

## WHY WE DO IT


Councils are statutory bodies given powers to exercise under legislation from central Government. As outlined in the Local Government Act 2002, one of their main purposes is to enable democratic local decision-making and action by, and on behalf of local communities in an open and transparent manner. This means we have a responsibility to consider how we are meeting the needs of our community and how we provide opportunities for all residents to participate in the decision-making process. To do this well we need to actively keep residents informed about what is happening at the Council, how decisions will affect them and clearly explain how they can be involved in decision-making.

## HOW WE PERFORMED

### Performance Measure 1 – Council is moving in the right direction


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
We make well informed decisions that support the current and future needs of the community, in an open and transparent manner.	(C) % of residents who feel that the Council is moving in the right direction.	Achieved 85%.	≥ 80%	 (83%). The Annual Residents' Survey showed that 83% of residents feel that the Council is moving in the right direction.

### Performance Measure 2 – Council decisions are made in best interest of the community


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
We make well informed decisions that support the current and future needs of the community, in an open and transparent manner.	(C) % of residents who agree decisions made by Council represent the best interests of the District.	Achieved. 72%	≥ 70%	 (65%). The Annual Residents' Survey showed that 65% of residents thought that decisions made by the Council represent the best interests of the District.

# TE POUMANUKURA

## Performance Measure 3 – Satisfaction with the opportunity to participate in Council decision-making processes

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
We engage with our community and provide opportunities for the community to participate in decision-making.	(C) % of residents who are satisfied or neutral with their opportunity to participate in Council decision-making processes.	Achieved. 82%	≥ 80%	 (86%). The Annual Residents' Survey showed that 86% of residents were satisfied with their opportunities to participate in Council decision-making processes.

## Performance Measure 4 – Residents who know where to access Council information

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
We keep residents informed of Council activities through a variety of media.	% of residents who know where to access Council information when they want it (website, newspaper, Libraries, Contact Centre).	Achieved. 86%	≥ 85%	 (89%). The Annual Residents' Survey showed that 89% of residents know how to get Council information if they want it.

## Performance Measure 5 – Iwi representatives appointed to Iwi Liaison Committee/Council's Standing Committees

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
We have strong relationships with local Iwi and work together in a range of ways so that their perspectives inform our decisions.	Iwi representatives are appointed to the Iwi Liaison Committee (ILC) and the Council's standing committees.	Achieved.  Iwi representatives have been appointed to the ILC by the relevant Iwi.	Achieved	 Iwi representatives have been appointed to the Iwi Liaison Committee by the relevant Iwi.
		Not achieved. The appointment of Iwi representatives onto Standing Committees is still a work in progress.		 Iwi representatives have been appointed to the Audit and Risk Committee and Environment and Hearings Committee.  We are waiting for nominations for the Community Services and Infrastructure Services Portfolio Groups.

# DEMOCRACY & LEADERSHIP

## **BUILDING MĀORI CAPACITY TO CONTRIBUTE TO COUNCIL DECISION-MAKING POLICY**

The Council is committed to upholding the mana of Māori by building strong relationships with Iwi and providing opportunities for Māori to contribute effectively and actively in decision-making processes that will affect the wider community.

The Iwi Liaison Committee is one forum the Council uses for sharing information, discussing and gaining an individual and collective perspective on matters affecting Māori and seeking recommendations on Iwi-related issues requiring a Council decision. Throughout the year the Committee receives updates on Council activities, discussion documents on requested items and briefings for the Long Term Plan consultation.

## **NGĀ KAWENGA Ā TE KAUNIHERA - COUNCIL'S ROLE AND RESPONSIBILITY**

- To build and maintain opportunities for Māori to contribute to decision-making processes within the South Taranaki District.
- To consider ways in which the Council will develop this process in the future.

## **TE KORONGA Ā TE KAUPAPA HERE - PURPOSE OF THE POLICY**

- To provide more opportunities for Māori to contribute to the South Taranaki District Council's decision-making. To assist Iwi and the Council to work collaboratively to meet the needs of Māori, by developing strong relationships through te reo Māori, Māori representation on committees and a Bi-lingual Policy.

## **NGĀ WHAINGA PAETAETAE - OBJECTIVES**

- To have direct appointments of Māori delegates to committees and portfolio groups which allow Māori to have a voice in Committee decisions.
- To employ an Iwi Liaison Advisor who will be the liaison between Council and Iwi.
- To develop a Te Reo Māori Policy that ensures the Council acknowledges and promotes the use of te reo Māori in everyday use throughout the organisation.
- To introduce a Bi-lingual Policy to the organisation.
- To provide a Te Reo Māori and Cultural workshop for all Councillors about the local rohe and the importance of Iwi engagement with the Council.
- To actively promote and participate in Māori activities within the region.
- To develop a Mana Whakahono-a-Rohe Agreement between local Iwi.
- To have biannual Iwi forums to present and discuss upcoming activities of importance to Iwi.
- To consult with Iwi in relation to Reserve Management Plans.
- To develop better communication by working with Iwi to produce articles and information to inform the Māori community.

## **KAUPAPA HERE - POLICY**

The Policy looks at building capacity for Māori to contribute to decision-making with the introduction of the following policies and initiatives:

### **HERENGA TŪTURU - DIRECT APPOINTMENTS**

- Appointment of Māori representatives to committees and portfolio groups. For example, the Environment and Hearings Committee. There will be between one and two appointees depending on the group.

### **KAITAKAWAENGA Ā-IWI – APPOINT AN IWI LIAISON ADVISOR**

- Provide direction, advice and support to the Council, Chief Executive and staff of the South Taranaki District Council on issues of significance to Iwi/Māori.
- Develop and maintain good relationships with Iwi/hapu.
- Provide advice and support for the development of Council policy and strategic partnerships with Iwi/hapu.
- Encourage Iwi/hapu participation by providing a point of contact, support and advice for the Iwi Liaison Committee members.

## **TE KAUPAPA HERE O TE REO MĀORI - TE REO MĀORI POLICY**

The introduction of a Te Reo Māori Policy to encourage and promote te reo Māori within the Council organisation and over time, the District. The use of te reo Māori within the main administration building. To promote active use of te reo Māori in conversations and acknowledgements.

# TE POUMANUKURA

## TE TOHU REORUA – BILINGUAL SIGNS

- The development of bilingual signage around the community and the Council organisation for the promotion and encouragement of the language to be used within South Taranaki.
- This will be a long term programme that will involve utilising Kaumatua and language experts of Taranaki to provide appropriate signage for the Iwi location.
- Replacement of old signs with new bi-lingual signs.

## MAHI-A-IWI - ACTIVE PARTICIPATION IN MĀORI EVENTS

- The development of Iwi activities with Council support. By providing advice and/or resources, such as Taranaki Tū Mai or Ngā Manu Kōrero-ā-Rohe Speech Competitions.
- To encourage Council to be actively participating in Iwi led activities. To promote positive relationships at Iwi events and give support.

## AWHEAWHE-A-IWI KI NGĀ KAIKAUNIHERA - ELECTED MEMBERS CULTURAL WORKSHOP

- Workshop to assist elected members to have a basic and informative introduction to working and engaging with Iwi in a positive environment. This will be run at the beginning of each year following the Local Government Elections and will focus on assisting elected members with pronunciation, local history, Iwi information and tikanga.

## MANA WHAKAHONO-A-ROHE

- To develop a Mana Whakahono-a-Rohe (MWR) agreement with local Iwi. This will encourage positive engagement with Iwi under the Resource Management Act 1991 and the 2017 amendments.

## HUI TŌPŪ-A-MĀRAMARUA - BIENNIAL IWI FORUMS

- Meet biannually with Iwi leaders for the discussion and recommendation of current issues pertinent to Māori. For example, the Iwi Chairs Forum. Presentation at Rūnanga hui by Iwi Liaison Advisor to deliver current activities being carried out by the Council which involve Iwi.
- Parihaka 18th and 19th Forum – Iwi Liaison Advisor to attend biennially to give feedback and information on activities relevant to Taranaki Iwi.
- Kaumatua Kaunihera Hui – Iwi Liaison Advisor to deliver information to Iwi Kaumatua on current actions undertaken by the Council in the District that have an impact upon Iwi. For example, Kaumatua Kaunihera o Ngāruahine.

## MAHERE KAITIAKI WHENUA - RESERVE MANAGEMENT PLAN

- Iwi hui to discuss activities of importance to Iwi in relation to specific reserves within their rohe.

## PARI KARANGARANGA – IWI COMMUNICATIONS

- The Iwi Liaison Advisor will work with Iwi to produce articles and information of activities the Council are involved in which affect relevant Iwi, to be shared with the Māori community.





# DEMOCRACY & LEADERSHIP

## PROGRESS ON THESE OBJECTIVES:

- *To have direct appointments of Māori delegates to Committees and Portfolio Groups which allow Māori to have a voice in Committee decisions. **Iwi representatives have been appointed to the Audit and Risk Committee and Environment and Hearings Committee. We are waiting for nominations from Iwi for the two Portfolio Groups.***
- *To employ an Iwi Liaison Advisor who will be the liaison between Council and Iwi. **This role was established many years ago and the Iwi Liaison Advisor has an ongoing commitment to liaising between Council and Iwi.***
- *To develop a Te Reo Māori Policy that ensures the Council acknowledges and promotes the use of te reo Māori in everyday use throughout the organisation. **This Policy was adopted in 2018/19 and the Iwi Liaison Advisor runs at least two te reo courses each year.***
- *To introduce a Bilingual Policy to the organisation. **This was incorporated into the Te Reo Māori Policy.***
- *To provide a Te Reo Māori and Cultural workshop for all Councillors about the local rohe and the importance of Iwi engagement with the Council. **This Workshop was held in March 2020.***
- *To actively promote and participate in Māori activities within the region. **Various activities have been attended and supported by the Iwi Liaison Advisor, staff and elected members and this will continue to be an ongoing focus.***
- *To develop a Mana Whakahono-a-Rohe Agreement between local Iwi. **This work has progressed during the year with all councils involved and the majority of Iwi.***
- *To have biannual Iwi forums to present and discuss upcoming activities of importance to Iwi. **Some forums have been held between Iwi and the Chief Executive.***
- *To consult with Iwi in relation to Reserve Management Plans. **Iwi have been consulted on the work done to date on reserve management plans and this consultation will continue as they are developed further.***
- *To develop better communication by working with Iwi to produce articles and information to inform the Māori community. **Council officers meet with Iwi after every second Iwi Liaison Committee meeting to discuss Council activities and projects and any potential issues that Iwi would like to discuss.***

# WATER SUPPLY NGĀ PUNA WAI

*prosperous sustainable*  
SOUTH TARANAKI SOUTH TARANAKI



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# WATER SUPPLY

## WHAT WE DO

The Council owns and manages 10 water production facilities, 37 reservoirs and 641km of water mains that deliver this service. The water supplies provide an average of over 30 million litres of drinking water each day to meet the demand of residential, agricultural and industrial customers. Water is available 24 hours a day, seven days a week and requires treatment to meet the quality standards defined by the Health Act 1956.

Water is sourced from the many streams that flow from Mount Taranaki and bores to ensure there is sufficient quantity and quality of water. Streams supply most of the water, but boreholes are preferred as they are more reliable in a drought, have less impact on the environment and compliance with drinking water standards generally costs less. Boreholes are used at Pātea, Waverley, Waverley Beach and Waiinu Beach, and supplement the supplies at the Kāpuni and Waimate West Water Treatment Plants.

The quantity of water taken from streams is regulated by the Taranaki Regional Council, who administers consents issued under the Resource Management Act 1991, to sustain and protect the environment. With the use of Water Outlook data management software, we can monitor daily water demand to ensure water is not leaking from our pipes or on customers' properties, so we can account for what is abstracted, as required by resource consent conditions.

In order to adequately operate the reticulation systems, a minimum storage capacity of 24 hours is desirable and all plants provide more than 24 hours storage capacity except Waimate West, which has a maximum storage capacity of 18 hours. High levels of storage capacity allow treatment plants to reduce water production when there is heavy rainfall, when water can become more difficult to treat. Storage also provides resilience in the event of natural disasters or emergencies that affect water supply.

## WHY WE DO IT


Water supply is the most critical infrastructure service the Council provides. It is essential for the health and wellbeing of the population and is required in large volumes to sustain domestic, agricultural and industrial customers. Having the ability to access additional water facilitates economic development in the District. The Local Government Act 2002 requires that we continue to provide water supply services and maintain their capacity. We need to manage water resources in an environmentally sustainable way, and this is achieved by reducing waste/water loss and encouraging appropriate water use.

## SIGNIFICANT NEGATIVE EFFECTS

As most of our drinking water is taken from river sources, reducing river flows can have a negative effect on the ecosystem of rivers. However, the Resource Management Act resource consent process recognises this and the Taranaki Regional Council applies the principles in the Regional Fresh Water Plan when considering permission to take water from streams and bores.


## HOW WE PERFORMED

### Performance Measure 2 – Duration of water outage to comply with the Health Drinking Water Amendment Act


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is accessible and reliable.	(T) Duration of water outage to comply with the Health Act.	Achieved.	≤ 8 hrs	 (0). No shutdowns lasted 8 hours or more for the year.

# NGĀ PUNA WAI


## Performance Measure 3 – Median response time for service personnel to attend urgent call-out - DIA Performance Measure 3a

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is accessible and reliable.	(T) Median response time for service personnel to attend urgent call-out. <i>DIA Performance Measure 3a</i>	Achieved. 49 mins	≤ 2 hrs	 (30 mins). The median response time for service personnel to attend urgent call-outs was 30 minutes for the year.


## Performance Measure 4 – Median response time for service personnel to resolve urgent call-out (P1 < 250 mm diameter main) - DIA Performance Measure 3b

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is accessible and reliable.	(T) Median response time for service personnel to resolve urgent call-out (P1 < 250 mm diameter main). <i>DIA Performance Measure 3b</i>	Achieved 2h/27min	≤ 5 hrs	 (3h/45m). The median time for service personnel to resolve urgent call-outs (< 250 mm diameter main) was 3 hours and 45 minutes for the year.

## Performance Measure 5 – Median response time for service personnel to resolve urgent call-out (P1 ≥ 250 mm diameter main) - DIA Performance Measure 3b


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is accessible and reliable.	(T) Median response time for service personnel to resolve urgent call-out (P1 ≥ 250 mm diameter main). <i>DIA Performance Measure 3b</i>	Achieved. No urgent call-outs were recorded for the year.	≤ 9 hrs	 (4h/19m). The median time for service personnel to resolve urgent call-outs (≥ 250 mm diameter main) was 4 hours and 19 minutes for the year.

## Performance Measure 6 – Median response time for service personnel to attend non-urgent call-out (P2) - DIA Performance Measure 3c


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is accessible and reliable.	(T) Median response time for service personnel to attend non-urgent call-out (P2). <i>DIA Performance Measure 3c</i>	Achieved. 1d/23h/31m	≤ 2 days	 (1d/1h/31m). The median response time for service personnel to attend non-urgent call-outs (P2) was 1 day, 1 hour and 31 minutes for the year.

# WATER SUPPLY


**Performance Measure 7 – Median response time for service personnel to attend non-urgent call-out (P3) - DIA Performance Measure 3c**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is accessible and reliable.	(T) Median response time for service personnel to attend non-urgent call-out (P3). <i>DIA Performance Measure 3c</i>	Achieved. 2d/23h/52m	≤ 5 days	 (2d/0h/57m). The median response time for service personnel to attend non-urgent call-outs (P3) was 2 days, 0 hours and 57 minutes for the year.

**Performance Measure 8 – Median response time for service personnel to resolve non-urgent call-out (P2) - DIA Performance Measure 3d**


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is accessible and reliable.	(T) Median response time for service personnel to resolve non-urgent call-out (P2). <i>DIA Performance Measure 3d</i>	Not achieved. 2d/21h/2m	≤ 2 days	 (1d/7h/51m). The median resolution time for non-urgent call-outs (P2) was 1 day, 7 hours and 51 minutes for the year.

**Performance Measure 9 – Median response time for service personnel to resolve non-urgent call-out (P3) - DIA Performance Measure 3d**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is accessible and reliable.	(T) Median response time for service personnel to resolve non-urgent call-out (P3). <i>DIA Performance Measure 3d</i>	Not achieved. 5d/10h	≤ 5 days	 (3d/2h/21m). The median resolution time for non-urgent call-outs (P3) was 3 days, 2 hours and 21 minutes for the year.

# NGĀ PUNA WAI

## Performance Measure 10 – Extent of compliance with current NZ Drinking Water Standards (for bacteria) - DIA Performance Measure 1a

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Water supplied is clean and healthy.	(T) Extent of compliance with current NZ Drinking Water Standards (for bacteria). <i>DIA Performance Measure 1a</i>	Not achieved. 9.75/10 Waverley had E.coli event in December 2019.	10/10	 (10/10). All reticulated networks and treatment plants complied.

## Performance Measure 11 – Extent of compliance with NZ Drinking Water Standards (for protozoa) - DIA Performance Measure 1b


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Water supplied is clean and healthy	(T) Extent of compliance with NZ Drinking Water Standards (for protozoa). <i>DIA Performance Measure 1b</i>	Not achieved. 8/10	10/10	 (10/10). All treatment plants complied.

## Performance Measure 12 – Water Safety Plans approved by DHB


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Water supplied is clean and healthy.	(T) Water Safety Plans approved by DHB.	Not achieved. 6/10	10/10	 (3/10). Large and medium supplies have previously approved plans. COVID-19 delayed the preparation of Ōpunakē, Eltham and Waimate West, these plans expired in June 2020. Ōpunakē’s first draft is in review, Eltham and Waimate West are in final preparation for review. Waverley’s is due for preparation in September 2021. The Pātea plan was submitted in December 2020 and approval was subject to STDC adopting a “safe water” policy and making minor changes to the O&M manual – this is in hand. Small supplies at Rāhotu, Waiinu and Waverley Beach will have plans created in 2022

# WATER SUPPLY


## Performance Measure 13 – Real water losses over all supplies - DIA Performance Measure 2

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is managed sustainably.	(T) % Water Losses <i>DIA Performance Measure 2</i>	Not achieved. 13.39% (target ≤ 10.5%)	≤ 10%	 (12.04%). Significant increase in water losses from Waverley due to flushing programme (36.8%, was previously 13.6%). Sustained high losses from Eltham (30.2%, was previously 32.3%). Increased losses in Inaha (15.8%, was previously 8.3%). Reduced losses in Kāpuni (14.6%, previously 20.8%).

## Performance Measure 14 – Average consumption of drinking water per day per resident - DIA Performance Measure 5


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is managed sustainably.	(T) Average consumption of drinking water per day per resident. <i>DIA Performance Measure 5</i>	Not achieved. 396 L/c/d (target ≤ 350 L/c/d)	≤ 340 L/c/d	 (351.4 L/c/d). Significant increase in water losses from Waverley due to flushing programme (36.8%, was previously 13.6%). Sustained high losses from Eltham (30.2%, was previously 32.3%). Reduced losses in Kāpuni (14.6%, previously 20.8%).

## Performance Measure 15 – Compliance with resource consents for abstraction


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is managed sustainably.	(T) Compliance with resource consents for abstraction.	Achieved. 100%	100%	 (88%). 11 discharge variances at Waimate West in a 91 day period, subject to TRC acceptance. Other sites were compliant.

# NGĀ PUNA WAI


## Performance Measure 16 – Number of complaints received about drinking water clarity (per 1,000 connections) - DIA Performance Measure 4a

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Consumers are satisfied with the Water Supply service.	(C) Number of complaints received about drinking water clarity (per 1,000 connections). <i>DIA Performance Measure 4a</i>	Achieved. 2.62 (target ≤ 3)	≤ 3	 (4.02). 4.02 complaints about drinking water clarity per 1,000 connections were received for the year. A large number of complaints were received from Waverley as a result of the startup of the new water treatment plant and resulting water clarity issues.

## Performance Measure 17 – Number of complaints received about drinking water taste (per 1,000 connections) - DIA Performance Measure 4a

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Consumers are satisfied with the Water Supply service.	(C) Number of complaints received about drinking water taste (per 1,000 connections). <i>DIA Performance Measure 4a</i>	Achieved. 1.59 (target ≤ 3)	≤ 3	 (3.55). 3.55 complaints about drinking water taste per 1,000 connections were received for the year. A large number of complaints were received from Waverley as a result of the startup of the new water treatment plant and resulting water taste issues.


## Performance Measure 18 – Number of complaints received about drinking water odour (per 1,000 connections) - DIA Performance Measure 4b

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Consumers are satisfied with the Water Supply service.	(C) Number of complaints received about drinking water odour (per 1,000 connections). <i>DIA Performance Measure 4b</i>	Achieved. 1.22 (target ≤ 3)	≤ 3	 (4.95). 4.95 complaints about drinking water odour per 1,000 connections were received for the year. A large number of complaints were received from Waverley as a result of the startup of the new water treatment plant and resulting water odour issues.




# WATER SUPPLY


**Performance Measure 19 – Number of complaints received about drinking water pressure or flow (per 1,000 connections) - DIA Performance Measure 4c**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Consumers are satisfied with the Water Supply service.	(C) Number of complaints received about drinking water pressure or flow (per 1,000 connections). DIA Performance Measure 4c	Not achieved. 4.11 (target ≤ 3)	≤ 3	 (4.77). 4.77 complaints about drinking water pressure per 1,000 connections were received for the year. Most pressure complaints were from the rural schemes Waimate West and Inaha, 30 complaints were received for the year.

**Performance Measure 1 – Number of complaints received about continuity of supply (per 1,000 connections) – DIA Performance Measure 4d**


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The water supply is accessible and reliable.	(C) Number of complaints received about continuity of supply (per 1,000 connections). DIA Performance Measure 4d	Achieved 5.98 complaints	≤ 10	 (8.51). 8.51 complaints per 1,000 connections were received for the year.

**Performance Measure 20 – Number of complaints received about response to the above (per 1,000 connections) - DIA Performance Measure 4e**


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Consumers are satisfied with the Water Supply service.	(C) Number of complaints received about response to the above (per 1,000 connections). DIA Performance Measure 4e	Achieved. 0 (target ≤ 2)	≤ 2	 (0). No reported complaints were received about response to the above for the year.

# NGĀ PUNA WAI

## Total of Performance Measures 16-20 – Total number of customer complaints received (per 1,000 connections) - DIA Performance Measures 4a-4e

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Consumers are satisfied with the Water Supply service.	(C) Number of complaints received (per 1,000 connections). <i>DIA Performance Measures 4a-4e</i>	Achieved. 15.52 (target ≤ 24)	≤ 24	 (25.80). 25.80 complaints per 1,000 connections were received for the year.

## Performance Measure 21 – Consumers are satisfied with the Water Supply overall

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Consumers are satisfied with the Water Supply service.	(C) % of consumers satisfied with the Water Supply overall.	Achieved. 83% (target 80%)	≥ 80%	 (78%). The Annual Residents' Satisfaction Survey showed that 78% of residents surveyed were satisfied with the Water Supply overall.

\* The times shown for “attendance” and “resolution” are reported by the service provider, Veolia as part of their contracted responsibilities. This includes travel time. The Council periodically monitors these timelines to verify accuracy on a sample basis.

\* The number of complaints may not include all complaints received through Council after –hours service. For events that result in multiple complaints, parent and child service requests are raised and relevant information is recorded against these. Officers are working with the after-hours call centre and DIA to resolve the current issue.



# STORMWATER TE WAI ĀWHIOWHIO ME ŌNA RĪTENGA



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# STORMWATER

## WHAT WE DO

The Council manages and maintains stormwater assets made up of culverts, channels, collectors and outfalls. Our 96 kilometres of stormwater reticulation network consists of manholes to effectively divert stormwater from roads to natural water courses, with all stormwater eventually exiting to the sea. We use our Stormwater Asset Management Plan to assess the changes in demand, levels of service and how the maintenance, renewal and replacement of assets will be undertaken.

The Council encourages residential properties to control stormwater internally via soakage and not through its stormwater system.

## WHY WE DO IT

Stormwater reticulation infrastructure is provided to avoid flooding of property and to avoid or reduce ponding on roads that could create safety hazards, except in extreme rainfall events. The use of detention areas and diversion such as at Allison Street in Ōpunakē assist in the management of stormwater, especially in a heavy rainfall event. The Council is also actively involved in the management of existing open drains.

With increasing development more demand will be placed on stormwater services and some extra stormwater assets may be needed if additional kerb and channel is constructed as part of the roading programme. Due to changing climatic conditions, extreme rainfall events are occurring more often, again placing more demand on stormwater assets.


## SIGNIFICANT NEGATIVE EFFECTS

The discharge of stormwater into watercourses can lead to flooding and/or erosion at points further downstream. Suitable designs incorporating detention ponds and/or diversion paths can mitigate these risks. Unmanaged and blocked open drains have the potential to cause upstream ponding and delayed releases of larger volumes of water.


Climate change effects are expected to result in more periods of intense rainfall and flooding, as our stormwater systems are not designed to cope with extreme events.

## HOW WE PERFORMED

### Performance Measure 1 – Number of reported flooding incidents of habitable properties - DIA Performance Measure 1a


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council provides a reliable stormwater system which prevents houses from flooding.	(C) Number of reported flooding incidents of habitable properties. <i>DIA Performance Measure 1a</i>	Achieved. 0	≤ 10	 (4). 4 flooding incidents of habitable properties were reported for the year.

### Performance Measure 2 – Number of habitable floors affected per 1,000 properties rated for stormwater for each flooding event - DIA Performance Measure 1b


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council provides a reliable stormwater system which prevents houses from flooding.	(T) For each flooding event, the number of habitable floors affected per 1000 properties rated for stormwater <i>DIA Performance Measure 1b</i>	Achieved. 0	≤ 1.0	 (0.28). During the year 0.28 habitable floors (rated for stormwater) were affected per 1000 properties.

# TE WAI ĀWHIOWHIO ME ŌNA RĪTENGA


**Performance Measure 3 – Number of abatement notices received by STDC for Stormwater discharges – DIA  
Performance Measure 2a**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The stormwater system is managed sustainably.	(T) Number of abatement notices received for stormwater discharges. <i>DIA Performance Measure 2a</i>	Achieved. 0	0	 (0) No abatement notices were received for the year.


**Performance Measure 4 – Number of infringement notices received by STDC for stormwater discharges - DIA  
Performance Measure 2b**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The stormwater system is managed sustainably.	(T) Number of infringement notices received for stormwater discharges. <i>DIA Performance Measure 2b</i>	Achieved. 0	0	 (0) No infringement notices were received for the year.

**Performance Measure 5 – Number of enforcement orders received by STDC for stormwater discharges - DIA  
Performance Measure 2c**


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The stormwater system is managed sustainably.	(T) Number of enforcement orders received for stormwater discharges. <i>DIA Performance Measure 2c</i>	Achieved. 0	0	 (0) No enforcement orders were received for the year.

**Performance Measure 6 – Number of successful prosecutions made against STDC for stormwater discharges - DIA  
Performance Measure 2d**


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The stormwater system is managed sustainably.	(T) Number of successful prosecutions made against the Council for stormwater discharges. <i>DIA Performance Measure 2d</i>	Achieved. 0	0	 (0) No prosecutions were made for the year.

# STORMWATER


## Performance Measure 7 – Median Response time for service personnel to attend flooding event - DIA Performance Measure 3

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council will respond to reports of flooding and customer requests.	(T) Median response time for service personnel to attend flooding event. <i>DIA Performance Measure 3</i>	Achieved.	≤ 2 hrs	 (11d/1h/20m). The median response time for service personnel to attend flooding events was 11 days, 1 hour and 20 minutes for the year. On all occasions, although contractors likely responded on time, the response times were not recorded and the CRM signoff/completion times were used to calculate this measure, resulting in a failure of the target.

## Performance Measure 8 – Number of complaints received about stormwater system and response to issues (per 1,000 connections) - DIA Performance Measure 4

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council will respond to reports of flooding and customer requests.	(C) Number of complaints received about stormwater system and response to issues (per 1,000 connections). <i>DIA Performance Measure 4</i>	Achieved. 0	≤ 1	 (0). No complaints were received about the stormwater system and response to issues for the year.

## Performance Measure 9 – Residents are satisfied with the Stormwater system

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Residents are satisfied with the Stormwater system.	(C) % of residents satisfied with the Stormwater system.	Achieved. 83% (target ≥ 80%)	≥ 80%	 (76%). 76% of residents surveyed were satisfied with the stormwater system overall.

\* The times shown for “attendance” and “resolution” are reported by the service provider, Veolia as part of their contracted responsibilities. This includes travel time. The Council periodically monitors these timelines to verify accuracy on a sample basis.

# WASTEWATER NGĀ PARAPARA



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ



# WASTEWATER

## WHAT WE DO

Wastewater services include the collection, piping, treatment and disposal of all wastewater from residences and businesses within the Council’s eight wastewater systems located in Hāwera/Normanby, Eltham, Pātea, Waverley, Ōpunakē, Manaia, Kāponga and Waiinu Beach. The treated wastewater is discharged to natural waters (streams, rivers or the ocean) or onto land, in accordance with resource consent conditions, to ensure public health standards are met. The treatment systems are via oxidation ponds (including anaerobic, two with wetlands) and septic tanks/sand filters.

The Council is presently conducting work to minimise storm water inflow and infiltration into the wastewater reticulation system. Smoke testing programmes are underway across urban parts of the District to detect points where stormwater inflows are occurring. Manhole inspections are programmed to ensure the integrity of the lids and chambers.

CCTV inspections are also undertaken inside wastewater pipes to assess the condition of the pipes and identify areas that require repairs. This programme helps to identify structural defects and show where cracks allow groundwater to infiltrate into the pipework. Repair works include trenchless “pipe relining” and the traditional “dig-up” pipe repairs and replacements. These capital programmes will continue to reduce the amount of inflow and infiltration, which in turn will increase the capacity of the wastewater system for new connections and compliance with resource consents.

The preventative maintenance of the sewer reticulation includes routine flushing of flat sections of sewer mains, pump station inspections and the monitoring of trunk main flows. The Council uses the Wastewater Asset Management Plan to assess changes to demand, level of service and how maintenance, renewal and replacement of assets will be undertaken.

The implementation of the Trade Waste Bylaw has provided a mechanism to ensure the quality control of wastewater from industrial and commercial operations.

## WHY WE DO IT

The safe management of waste is a core Council activity. By undertaking this activity, the Council ensures that sewage is managed and treated to minimise risk to public health and without affecting the quality of the environment and, in particular, our waterways. Ensuring the quality and adequacy of all existing wastewater services in the District is also a requirement under the Local Government Act 2002.


## SIGNIFICANT NEGATIVE EFFECTS

Overflows of untreated or partially treated wastewater from the wastewater network and treatment plants are a potential serious risk to the health, social and cultural wellbeing of the environment. The risk of harmful discharges from the wastewater systems is minimised through meeting resource consent conditions, regular monitoring and the reduction of the inflow and infiltration described above.

Odours produced from trade waste and domestic sewage can also create significant negative effects.


## HOW WE PERFORMED

### Performance Measure 1 – Sewage overflows into occupied buildings due to faults in the public wastewater system


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage is managed without risk to public health.	(C) Number of sewage overflows into occupied buildings due to faults in the public wastewater system.	Achieved. 0	0	 (0). No sewage overflows occurred into occupied buildings due to faults in the public wastewater system for the year.

# NGĀ PARAPARA


## Performance Measure 2 – Response time for service personnel to attend overflow – DIA Performance Measure 3a

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage is managed without risk to public health.	(T) Median response time for service personnel to attend overflow. <i>DIA Performance Measure 3a</i>	Achieved. 46m	≤ 2 hrs	 (33m). The median response time for service personnel to attend overflows for the year was 33 minutes.


## Performance Measure 3 – Response time for service personnel to resolve overflow – DIA Performance Measure 3b

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
*Sewage is managed without risk to public health.	(T) Median response time for service personnel to resolve overflow. <i>DIA Performance Measure 3b</i>	Achieved. 3h 21m	≤ 5 hrs	 (3h/20m). The median response time for service personnel to resolve overflows for the year was 3 hours 20 minutes.

## Performance Measure 4 – Number of customer complaints per year relating to odours from wastewater pump stations or treatment facilities (per 1,000 connections) - DIA Performance Measure 4a


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(C) Number of customer complaints per year relating to odours from wastewater pump stations or treatment facilities (per 1,000 connections). <i>DIA Performance Measure 4a</i>	Achieved. 0.63	≤ 1	 (0.38). 0.38 complaints per 1,000 connections were received about odours from wastewater pump stations and/or treatment facilities for the year.

## Performance Measure 5 – Number of customer complaints received about sewerage system faults (per 1,000 connections) - DIA Performance Measure 4b


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(C) Number of complaints received about sewerage system faults (per 1,000 connections). <i>DIA Performance Measure 4b</i>	Achieved. 7.73 (target ≤ 25)	≤ 24	 (12.42). 12.42 complaints per 1,000 connections were received about sewerage system faults for the year.

# WASTEWATER


**Performance Measure 6 – Number of customer complaints received about sewerage system blockages (per 1,000 connections) - DIA Performance Measure 4c**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(C) Number of complaints received about sewerage system blockages (per 1,000 connections). <i>DIA Performance Measure 4c</i>	Achieved. 8.37 (target ≤ 11)	≤ 11	 (7.99) 7.99 complaints per 1,000 connections were received for the year about sewerage system blockages.


**Performance Measure 7 – Number of customer complaints received about response to issues (per 1,000 connections) - DIA Performance Measure 4d**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(C) Number of complaints received about response to issues (per 1,000 connections). <i>DIA Performance Measure 4d</i>	Achieved. 0 (target ≤ 3)	≤ 3	 (0). No reported complaints were received about response to issues for the year (as per complaints register).

**Total of Performance Measures 4-7 – Total number of customer complaints received (per 1,000 connections) - DIA Performance Measures 4a-4d**


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(C) Number of complaints received (per 1,000 connections). <i>DIA Performance Measures 4a-4d</i>	Achieved. 16.73 (target ≤ 40)	≤ 39	 (20.79). 20.79 complaints per 1,000 connections were received for the year.

**Performance Measure 8 – Number of dry weather overflows per 1,000 connections - DIA Performance Measure 1**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(T) Number of dry weather overflows per 1,000 connections. <i>DIA Performance Measure 1</i>	Achieved. 0.25	≤ 1	 (0.76). 0.76 dry weather overflows were reported for the year

# NGĀ PARAPARA


## Performance Measure 9 – Compliance with discharge standards

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(T) % of compliance with discharge standards.	Not achieved 98.45% compliance with discharge standards.	100%	 (97%). 97% compliance was achieved for the year. One condition was not met in Q2 (Manaia outflow, due to rain) and three conditions were not met during Q1: Pātea WWTP discharge flow (rain), Waverley un-ionised ammonia and filtered BOD at 400m downstream of discharge.


## Performance Measure 10 – Number of abatement notices received for discharges - DIA Performance Measure 2a

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(T) Number of abatement notices received for discharges. <i>DIA Performance Measure 2a</i>	Achieved.	0	 (0). No abatement notices were received for the year.

## Performance Measure 11 – Number of infringement notices received for discharges - DIA Performance Measure 2b


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(T) Number of infringement notices received for discharges. <i>DIA Performance Measure 2b</i>	Achieved. 0	0	 (1). One infringement notice was received in Q4 for the Conway Road pump station, which was the only infringement notice received for the year.

## Performance Measure 12 – Number of enforcement orders received for discharges - DIA Performance Measure 2c


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(T) Number of enforcement orders received for discharges. <i>DIA Performance Measure 2c</i>	Achieved. 0	0	 (0). No enforcement orders were received for the year.

# WASTEWATER


## Performance Measure 13 – Number of convictions received for discharges - DIA Performance Measure 2d

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(T) Number of convictions received for discharges. <i>DIA Performance Measure 2d</i>	Achieved. 0	0	 (0) No convictions were received for the year.

## Performance Measure 14 – Annual rainfall-derived inflow and infiltration

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(T) Annual rainfall – derived inflow and infiltration.	Not achieved. 6.3% (target 5%)	4%	 (8.3%). Rainfall for the year was on average 24% higher than the previous year. This caused more water to enter the wastewater network.

## Performance Measure 15 – Consumers satisfied with the Wastewater services

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Sewage does not affect the quality of the environment.	(C) % of residents satisfied with the Wastewater services overall.	Achieved. 86%	≥ 80%	 (83%). 83% of consumers surveyed were satisfied with the Wastewater Services overall.

\* The times shown for “attendance” and “resolution” are reported by the service provider, Veolia as part of their contracted responsibilities. This includes travel time. The Council periodically monitors these timelines to verify accuracy on a sample basis.

# SOLID WASTE TE TUKUHANGA O NGĀ PARAPARA



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# SOLID WASTE

## WHAT WE DO

Solid Waste management involves providing a weekly refuse and recycling kerbside collection to urban residences along the main collection routes. Collections also include a voluntary green waste collection service (fortnightly), on a user pays basis. Residents are serviced by seven transfer stations throughout the District (Hāwera, Eltham, Manaia, Ōpunakē, Pātea, Waverley and Waitōtara) providing facilities to take refuse and recycling, with a 24-hour free recycling service at Ōpunakē, Eltham, Manaia and Waverley transfer stations. We also manage seven closed landfills.

The Council has no current operational landfills. It is now involved in a joint contract with the other Taranaki district councils to transport refuse to the Bonny Glen landfill near Marton. A key role is minimising the amount of refuse destined for landfills through better separation of reusable or recyclable refuse.

## WHY WE DO IT

The Council has a responsibility to protect the public health of the District and maintain environmental standards for the Region. The Health Act 1956 obliges us to deliver this activity to protect the environment and public health of its residents. It contributes to the health and wellbeing of the community and the environment by providing waste management infrastructure and services. It is involved in the collection of region-wide waste data to assist in formulating methods of waste reduction via its Waste Management and Minimisation Plan (WMMP). The WMMP makes provision for the collection of waste produced within the District and the reduction, reuse, recycling and disposal of waste.


## SIGNIFICANT NEGATIVE EFFECTS

The effects of gas emissions and leachate from our closed landfills are a potential serious contaminant of the environment. The risk of contamination is minimised through meeting resource consent conditions and regular monitoring.


Fly-tipping or illegal dumping of waste has detrimental effects on the environment and potentially on public health. It also attracts associated clean-up and disposal costs. The illegal dumping of waste is reduced by regular monitoring of known sites and areas, by erecting signage and through public education.

## HOW WE PERFORMED

### Performance Measure 1 – Complaints received for missed street collection that are not resolved.


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
A reliable weekly kerbside recycling and rubbish collection service is provided.	(T) Number of complaints received for missed street collection that are not resolved (average per month).	Achieved 0.9 (target 2)	2	 (1.67). An average of 1.67 complaints of missed collections that were not resolved were received per month for the year.

### Performance Measure 2 – Customers satisfied with the solid waste collection service.

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
A reliable weekly kerbside recycling and rubbish collection service is provided.	(C) % of customers satisfied with the solid waste collection service.	Achieved 94%	≥ 90%	 (92%). The Annual Residents' Survey found 92% of customers are satisfied with the Solid Waste collection service.

# TE TUKUHANGA O NGĀ PARAPARA

## Performance Measure 3 – Complaints received for genuine missed greenwaste bins (excluding non-compliant bins) per collection

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
A reliable, well managed (user pays) fortnightly kerbside greenwaste collection service is provided.	(C) Average number of complaints received for genuine missed greenwaste bins (excluding non-compliant bins) per collection.	Achieved 1.6 (target ≤ 6)	≤ 6	 (2.9). The average number of missed bins per collection was 2.9 for the year.

## Performance Measure 4 – Complaints received about poor maintenance, noise or smell for Transfer Stations.

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Transfer stations are safe and well maintained.	(C) Number of complaints received about poor maintenance, noise or smell for Transfer Stations.	Achieved 3	≤ 5	 (0). Zero complaints were received about poor maintenance, noise or smell at a transfer station for the year.

## Performance Measure 5 – Waste diverted from the landfill each year

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Recycling is encouraged and less waste is sent to the regional landfill.	(T) % of Council controlled waste diverted from the landfill each year.	Not achieved 26.39% (target ≥ 30%)	30%	 (27.16%). The total waste diversion from landfill, inclusive of recycling and green waste was 27.16% for the year. This includes some estimated residual waste figures from recycling. This was largely not achieved as a result of additional commercial general waste disposed of at the Hāwera Transfer Station that had been disposed of direct to landfill in the past. However, this waste is now accepted at the Hāwera Transfer Station for cartage to Bonny Glen.





# ROADING AND FOOTPATHS NGĀ HUARAHI ARA RAU



INCLUDES ROAD SAFETY AND PATHWAYS

MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# ROADING AND FOOTPATHS

## WHAT WE DO

The Council is a Road Controlling Authority and is legally responsible for control of the District’s roading network. The daily management, operation and maintenance of the network was returned to an in-house professional services model, with capital expenditure projects competitively tendered to ensure best value for money. Through the maintenance and annual improvement programme we aim to provide a sustainable roading system that allows for safe and efficient travel throughout the District at reasonable cost.

The Council aims, through its stormwater infrastructure, to avoid flooding of buildings except in extreme rainfall events, and to ensure ponding on roads does not create safety hazards. It delivers the Regional Community Road Safety Programme on behalf of the region with funding from New Plymouth and Stratford District Councils and subsidy from Waka Kotahi New Zealand Transport Agency.

Development of walkways and cycleways is an important factor in attracting and retaining skilled people in our District. That is why we have embarked on a Pathways Programme to provide a network of walkways and cycleways that link recreational spaces within urban centres and outlying attractions, improve walking and cycling access for employment and other regular travel needs, and which are accessible by a variety of means through multiple access points and are safe and attractive to a wide range of users including families.

Annual programmes for renewing the District roading network and footpaths include:

- Area wide pavement treatment (\$1.67million) - sections of roads (completed 7km) are re-metalled and sealed, resulting in a smoother more durable surface. Widening and minor safety improvements are included where appropriate.
- Resealing of 79 kilometres (408,232m<sup>2</sup>) of road for the year (\$2.15 million).
- Renewal of footpaths, kerb and channel (completed 734m costing \$489,000, with a balance carried over to 2019/20 of \$150,000) – the footpaths around the District are prioritised for renewing based on the footpath condition and use, stormwater needs, and the condition of the kerb and channel.
- Bridge maintenance, design and investigation – \$147k.
- Flood damage (minor events) for the year - \$458k.
- A pathway linking Hāwera to Normanby is under construction. Negotiations for land acquisition for the Nukumarū Station Road extension have continued and construction has started on the southern section.

## WHY WE DO IT

Ownership and control of the District’s roads (excluding state highways) are vested in Council through the Local Government Act 1974 and 2002. The Council is a “Road Controlling Authority” legally responsible for control of its road network. A safe and accessible roading infrastructure contributes to the District’s and Region’s community outcomes by allowing access to health services, supports new and existing businesses and the opportunity to travel for education and training. The Council maintains and develops a substantial roading network to meet the needs of residents, and road users within the South Taranaki District.

## SIGNIFICANT NEGATIVE EFFECTS

The provision of roads can have a negative effect on the environment such as air, noise and water pollution through exhaust gas and noise emissions from motor vehicles. The environmental effects of road construction and maintenance are minimised through conditions set by the Taranaki Regional Council Plans for Freshwater Quality and Air Quality. Dust generated by traffic on unsealed roads is mitigated through regular gravelling or sealing of the roads (the latter is subject to available funds).


Vehicle accidents have a significant effect on the social and economic wellbeing of the community. Road safety management is an on-going focus for the Council and minor improvement works are carried out at high risk areas to reduce crash incidents.

The Council’s Roding Bylaws support the protection of its roading infrastructure by regulating the behaviour of road users who would otherwise pose a risk of negative impacts for other road users.


# NGĀ HUARAHI ARA RAU

## HOW WE PERFORMED


### Performance Measure 1 – Roads meeting the roughness standard remains stable or improves - DIA Performance Measure 2

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council provides roads which are safe and comfortable to drive on.	(T) % of the quality of the Council's sealed local roads to provide smooth and comfortable ride for motorists measured by Smooth Travel Exposure. "Smooth Travel Exposure" measures the average ride quality experienced by motorists travelling on smooth, sealed roads. <i>DIA Performance Measure 2</i>	Not achieved 91% (target 92%)	92%	 (93%). The roading roughness condition rating generated from RAMM for all roads is 93%. When separated out, the result for urban streets is 84% and rural roads is 97%.

### Performance Measure 2 – Road users satisfied with the condition of Council roads


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council provides roads which are safe and comfortable to drive on.	(C) % of road users satisfied with the condition of Council roads.	Not achieved 69% (target ≥ 75%)	≥ 75%	 (59%). The Annual Residents' Survey results show 59% of people are satisfied with the condition of Council roads. Some dissatisfaction was noted by residents regarding issues on State Highways (these are not in our control) therefore, this may lead to higher dissatisfaction for this measure.

### Performance Measure 3 – Annual change in number of fatalities and serious injury crashes on local road network - DIA Performance Measure 1


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council provides roads which are safe and comfortable to drive on.	(T) Annual change in number of fatalities and serious injury crashes on local road network. <i>DIA Performance Measure 1</i>	Achieved. 14	Decrease by 1 or zero	 (11). The overall reported serious crashes for the year was 11, 3 less than the previous year.

# ROADING AND FOOTPATHS


## Performance Measure 4 – Sealed local road network resurfaced annually - DIA Performance Measure 3

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The roading network is maintained in good condition.	(T) % of sealed local road network resurfaced annually. <i>DIA Performance Measure 3</i>	Not achieved. 5.89% (target 6%)	6%	 (5.3%). Area sealed is 399,878m <sup>2</sup> out of the total sealed area of 7,574,810m <sup>2</sup> which equates to 5.3%. This is largely due to reseal cost increases and the need to do more two coat seals and less single coat seals than anticipated during the year.


## Performance Measure 5 – Footpaths with condition rating 1-4 - DIA Performance Measure 4

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Footpaths are maintained in good condition and are fit for purpose.	(T) % of footpaths with condition rating 1-4. <i>DIA Performance Measure 4</i>	Achieved. 99% (target 92%)	92%	 (99%). 99% of footpaths have a condition rating of 1-4.

## Performance Measure 6 – Urgent customer service requests relating to roads and footpaths responded to within 2 working days - DIA Performance Measure 5

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council will respond promptly to customer service requests for roads and footpaths.	(C) % of urgent customer service requests relating to roads and footpaths responded to within 2 working days. <i>DIA Performance Measure 5</i>	Achieved. 100% (target ≥ 95%)	≥ 95%	 (100%). For the year 100% (13 out of 13) of urgent customer service requests relating to roads and footpaths were responded to within two working days.

## Performance Measure 7 – Non-urgent customer service requests relating to roads and footpaths responded to within 5 working days - DIA Performance Measure 5

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council will respond promptly to customer service requests for roads and footpaths.	(C) % of non-urgent customer service requests relating to roads and footpaths responded to within 5 working days. <i>DIA Performance Measure 5</i>	Achieved. 91% (target ≥ 90%)	≥ 90%	 (92%). 1,218 out of 1,325 (92%) non-urgent CRMs relating to roads and footpaths were responded to within five working days for the year.

# COMMUNITY FACILITIES

## NGĀ HUHUA KAUNIHERA

*vibrant together prosperous sustainable*

SOUTH TARANAKI

SOUTH TARANAKI

SOUTH TARANAKI

SOUTH TARANAKI

MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# COMMUNITY FACILITIES

## WHAT WE DO

Community Facilities include Parks and Reserves, Public Spaces, Halls, Swimming Pools, Public Toilets, Holiday Parks, Cemeteries, Pensioner Housing, TSB Hub, Hāwera Cinemas and Corporate Property.

## PARKS AND RESERVES

The Council owns and maintains (approximately 168) parks and reserves across the entire District varying in size from neighbourhood ‘pocket parks’ and playgrounds, small roadside gardens and main street gardens to sports fields, premier parks and the large Lake Rotokare scenic reserve (457ha in total). Of these, 60 Council-owned parks and reserves across the District can be considered parks in their own right. South Taranaki has 2.45 hectares of actively maintained park land per 1,000 residents, the lowest of 33 peer local authorities. While many are owned in ‘fee simple’ by the Council, some are gazetted as reserves under the Reserves Act 1977, which creates specific legal responsibilities (for example, Crown owned land with management vested in the Council). In addition, the Council owns and maintains 38 playgrounds across the District.

## PUBLIC SPACES

The Council has a wide range of active and passive open spaces that make this District unique and which are not necessarily formal parks or reserve areas. Examples of these are places for quiet reflection, public gathering spaces, walkways, informal recreational areas and places set aside for the protection of flora, fauna and cultural heritage and some of the designated freedom camping areas. These open spaces are areas of land to which the public has a relatively free right of access. They can serve a variety of purposes from recreation, amenity and preservation to providing and being part of views, protecting significant landscapes and community identities, and providing a focal point for a local area. The different types of open space and the combination of these spaces make up the Public Spaces network.

The Council is not the sole provider of the open space in the District, but we play the main role to create, protect and improve accessibility to these special places that are valued by our communities and visitors.

## HALLS

Council-owned halls are provided in Ōpunakē, Manaia, Kaponga, Eltham, Normanby, Hāwera, Pātea and Waverley. Bookings are made through the Council Offices and LibraryPlus locations. We also assist rural halls throughout the District with an annual grant. The Eltham Town Hall has a “Friends of” community group that is a primary stakeholder in the running of this facility. The Council also owns the Sports Complex in Manaia, but the day-to-day operations, like the sports bookings, minor maintenance and applications for grants, are managed by the Manaia Sports Hall Society. This facility and the Manaia Town Hall are currently closed due to not meeting 34% of New Building Standards (NBS). The New Zealand Heritage-listed Hunter Shaw Hall in Pātea has undergone strengthening and restoration and has re-opened for community use.

The Council has a partnership and works closely with the Hāwera Memorial Theatre Trust. Formed in 2011, the Trust is able to seek external funding for specified projects including funding to allow school students the opportunity to be involved in experiencing the theatre environment through the school curriculum.

In Waverley, the community hall is jointly owned and operated by the Council and the Border Rugby Club. The Council makes an annual grant to the Ōpunakē Sports and Recreation Trust towards the cost of programmed renewals at the Sandford Events Centre.

## SWIMMING POOLS – RURAL POOLS AND AQUATIC CENTRE, HĀWERA

The Council owns and operates rural swimming pools in Kaponga, Manaia, Eltham, Rāwhitiroa, Pātea and Waverley, which are open to the public from mid-December through to Taranaki Anniversary Weekend in March. These pools have free access for the public and are staffed by qualified lifeguards. The Council also makes an annual contribution to the operation of the Ōpunakē Community Baths. The Aquatic Centre in Hāwera has an indoor complex that operates all year round and features a thermal pool, 25 metre pool, hydro-slide, learners’ pool and children’s splash park. The outdoor complex, which includes a 50-metre pool and children’s pool, is open from early December to the end of March. Swim and survive programmes for children are offered both privately and through the schools’ programme year-round at the Aquatic Centre. The Aquatic Centre is Poolsafe™ accredited and is a Gold Level AUSTSWIM recognised Swim Centre.

## PUBLIC TOILETS

The Council owns and maintains 37 public toilets at locations across the District. There are 8 in Hāwera, 11 in and north of Ōpunakē

# NGĀ HUHUA KAUNIHERA

(including a toilet at Rāhotu that is privately owned but managed by the Council so public access is guaranteed), 6 in the Eltham area, 1 in Kaponga, 4 in Manaia and 7 in the towns of Pātea, Waverley and Wai-inu Beach. Some toilets are cleaned by contractors while others are cleaned by Council staff. Toilets are generally serviced daily with the exception of coastal or remote toilets where use is limited during the winter season.

We provide six motorhome dump stations at Normanby, Ōpunakē, Ōpunakē Beach, Waiinu Beach, Waverley (Aotea Park) and Hāwera Holiday Park.

## HOLIDAY PARKS

We have seven holiday parks across the District: Ōpunakē Beach Holiday Park, Te Ngutu o Te Manu (Ahipaipa Road, Ōkaiawa), Hāwera Holiday Park, Pātea Beach Holiday Park, Waverley Beach, Waiinu Beach and Lake Rotorangi (Pātea Dam).

The management and operation of these holiday parks varies. The Ōpunakē Beach and Pātea Holiday Parks are leased to private operators; Te Ngutu o Te Manu, Waverley Beach, Waiinu Beach and the Hāwera Holiday Park are managed in-house (the Council employs a part time custodian at Waiinu over the summer period when demand is high). The Lake Rotorangi (Pātea Dam) campground is managed by a voluntary Trust in partnership with the Council.

## CEMETERIES

The Council actively manages ten cemeteries across the District, at Eltham, Hāwera, Kaponga, Manaia, Ōhawe Beach, Ōkaiawa, Ōpunakē, Otakeho, Pātea and Waihi (Normanby). It also owns the Armed Constabulary Cemetery on the bank of the Ōpunakē Lake, and the land at Rāhotu Cemetery which is managed by a Trust and provides an annual grant to the Waverley Cemetery Trust. As well as the land for cemeteries, the Council also manages the roading, car parks, toilet blocks, rubbish bins, concrete berms and lowering devices associated with the Cemetery activity.

## PENSIONER HOUSING

We have pensioner housing units in Ōpunakē, Eltham, Manaia, Kaponga, Hāwera, Pātea and Waverley. In addition to normal rental management services, we provide a support service that includes regular fortnightly visits to the residents and a first point of contact for maintenance requests.

## TSB HUB

The TSB Hub is the District's premier sports, leisure and recreation facility, based in Hāwera. It includes three indoor courts, a small-bore rifle range, ten changing rooms, three large high-quality function areas and a modern fitness centre. The expansive outdoor area includes sealed netball/tennis courts and provides for a range of turf based seasonal sports on Taranaki's largest field sports complex. A netball pavilion, public toilets and a cricket pavilion complement the stadium. The TSB Hub is capable of hosting conferences, expos, concerts and sports events that bring visitors to the District.

## HĀWERA CINEMA

The Council owns the Cinema 2 land, building and some chattels but the Cinema is managed by a charitable trust, Hāwera Cinema 2 Trust. The building is partly leased to the Trust for the Cinema and partly to The Local Sports Bar. The Council provides an annual operating grant (\$50,000) to the Cinema Trust to ensure it is able to continue operating, as well as having a representative on the Trust to provide support and accountability.

## CORPORATE PROPERTY

The Council owns or administers approximately 550 properties and the role of the Corporate Property Unit includes the provision of legal services and advice relating to those properties. The unit is responsible for compliance and safety for all Council buildings, ensuring Building Warrants of Fitness are current, appropriate Asbestos Management Plans are in place and co-ordinating the completion of Seismic Assessments and remedial work. The Unit manages approximately 100 leases and licences to generate an income stream for the Council and approximately 40 concessional agreements with not-for-profit groups located on Council owned land and public reserves. The Unit also oversees the management of Domains and Reserves administered by Domain Boards and Committees.

The Unit is responsible for the preparation and review of Asset Management Plans for the Sundry Property Portfolio and Pensioner Housing and capital work and maintenance plans for Council's Parks and Facilities.



# COMMUNITY FACILITIES


## WHY WE DO IT

The vision of our Open Space Strategy is to have accessible Open Spaces that are enjoyed by our people, support the health and wellbeing of our communities and enhance our environment. The activities and associated infrastructure in the Community Facilities grouping contribute to this Strategy and provide recreation and leisure opportunities for residents and visitors to the District.


## HOW WE PERFORMED

### PARKS AND RESERVES


#### Performance Measure 1 – Satisfaction with level of maintenance in Council Parks and Reserves

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Parks and reserves are tidy and well maintained.	(C) % of customers satisfied with the level of maintenance in Council parks and reserves.	Achieved. 97% (target ≥ 90%)	≥ 90%	 (97%). The Annual Residents' Survey results show that 97% of respondents were satisfied with the level of maintenance in our Parks and Reserves.

#### Performance Measure 2 – Number of incidents recorded due to poor maintenance or design

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Visitors feel safe and enjoy visiting our parks and reserves.	(C) Number of incidents recorded per annum due to poor maintenance or design.	Achieved. 2 (target ≤ 6)	≤ 6	 (0). There were no incidents reported for the year due to poor maintenance or design.


#### Performance Measure 3 – Customer complaints/requests for Parks and Properties managed within specified timeframe

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Visitors feel safe and enjoy visiting our parks and reserves.	(C) % of customers satisfied that the provided playgrounds meet the needs of users.	Achieved. 97% (target ≥ 80%)	≥ 80%	 (94%). The Annual Resident's Survey showed that 94% of residents were satisfied that Council playgrounds met user needs.

# NGĀ HUHUA KAUNIHERA


## PUBLIC SPACES

### Performance Measure 4 – Number of incidents reported due to poor maintenance or design.

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Visitors feel safe and enjoy visiting our public spaces.	(C) Number of incidents reported per annum due to poor maintenance or design.	Achieved. 0 (target ≤ 6)	≤ 6	 (2). Two incidents were reported at Council public spaces due to poor maintenance and design for the year.


## HALLS

### Performance Measure 5 – Satisfaction with maintenance and cleanliness of Halls

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Halls are well maintained and serviced.	(C) % of customers satisfied with the maintenance and cleanliness of Halls.	Achieved. 93% (target ≥ 90%)	≥ 90%	 (94%). The Annual Residents' Survey showed that 94% of residents were satisfied with the maintenance and cleanliness of our Halls.


## SWIMMING POOLS – RURAL POOLS

### Performance Measure 6 – Number of Rural Pool users is greater than 30,000


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021														
Rural Pools are attractive environments.	(C) Total number of users of rural pools is greater than 30,000.	Achieved. 37,629 (target ≥ 30,000)	≥ 30,000	 <table border="1" data-bbox="1089 1499 1349 1745"> <tbody> <tr> <td>Eltham</td> <td>6,089</td> </tr> <tr> <td>Rāwhitiroa</td> <td>7,745</td> </tr> <tr> <td>Kaponga</td> <td>3,582</td> </tr> <tr> <td>Manaia</td> <td>7,006</td> </tr> <tr> <td>Pātea</td> <td>6,643</td> </tr> <tr> <td>Waverley</td> <td>3,616</td> </tr> <tr> <td><b>Total</b></td> <td><b>35,347</b></td> </tr> </tbody> </table>	Eltham	6,089	Rāwhitiroa	7,745	Kaponga	3,582	Manaia	7,006	Pātea	6,643	Waverley	3,616	<b>Total</b>	<b>35,347</b>
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<b>Total</b>	<b>35,347</b>																	

# COMMUNITY FACILITIES


## Performance Measure 7 – Satisfaction with Rural Pool venues being well maintained

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Rural Pools are well maintained.	(C) % of customers satisfied with venues being well maintained.	Achieved. 91% (target 90%)	≥ 90%	 (91.8%). Online surveys were undertaken with an average satisfaction across all pools of 91%. Kaponga survey results recorded a satisfaction level of 86%. All other pools recorded over 90%.

## Performance Measure 8 – Satisfaction with services provided by Rural Pool staff


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Customers are satisfied with services.	(C) % of users satisfied with services provided by staff.	Achieved. 98% (target ≥ 90%)	≥ 90%	 (94.5%). Online surveys were undertaken and the average satisfaction across all pools was 94%. Kaponga survey results recorded a satisfaction level of 86%. All other pools recorded over 90%.

## Performance Measure 9 – Number of accidents at Rural Pools reported due to poor maintenance or design

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Rural Pools are safe environments.	(C) Number of accidents reported per annum due to poor maintenance or design.	Achieved. 0 (target ≤ 5)	≤ 5	 (0). No accidents were reported which have resulted from poor design or maintenance for the year.


# NGĀ HUHUA KAUNIHERA

## Performance Measure 10 – Compliance with NZS5826 through regular water quality tests at Rural Pools


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Rural Pools water quality is safe.	(T) % of compliance with NZS5826 through regular water quality tests.	Achieved. 93.7% (target ≥ 90%)	≥ 90%	 (76%). 76% compliance was recorded during the season. New testing equipment was introduced that took some time to get used to and a number of plant issues contributed to non-compliant test results occurring. Manual dosing was undertaken, and follow-up test results were not recorded in the data.

## SWIMMING POOLS - AQUATIC CENTRE, HĀWERA

### Performance Measure 11 – Number of users of the Aquatic Centre is equal to or greater than 90,000 per annum


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The Aquatic Centre is an attractive environment.	(C) Number of users of the Aquatic Centre is greater than 90,000 per annum.	Not achieved. 81,056 (target ≥ 90,000)	≥ 90,000	 (85,392). 85,392 users of the Aquatic Centre were recorded for the year. Attendance numbers were affected by COVID-19 alert level changes which restricted recreational use. Much lower numbers than usual were also seen in January due to the scheduled indoor complex repainting.

### Performance Measure 12 – Satisfaction with the Aquatic Centre venue being well maintained

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The Aquatic Centre is well maintained.	(C) % of users satisfied with the venue being well maintained.	Achieved. 91.5% (target ≥ 90%)	≥ 90%	 (97%). The online and in-house survey was undertaken with 97% of users feeling satisfied with the venue being well maintained.

# COMMUNITY FACILITIES


## Performance Measure 13 – Satisfaction with the Aquatic Centre services provided by staff

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Customers are satisfied with services.	(C) % of users satisfied with services provided by staff.	Achieved. 91.5% (target ≥ 90%)	≥ 90%	 (95%). The online and in-house survey was undertaken with 95% of users satisfied with the services provided by staff.


## Performance Measure 14 – Aquatic Centre holds a current national Poolsafe accreditation

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The Aquatic Centre is a safe environment.	(T) The Aquatic Centre holds a current national Poolsafe® accreditation.	Achieved - Held	Held	 (Held). Current accreditation held.

## Performance Measure 15 – Number of accidents reported at the Aquatic Centre due to poor design or maintenance

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The Aquatic Centre is a safe environment.	(C) Number of accidents reported per annum due to poor maintenance or design.	Not achieved. 7 (target ≤ 5)	≤ 5	 (3). Three incidences due to broken pool tiles and a sharp area on a Learn To Swim platform, which have since been repaired.


## Performance Measure 16 – Number of Learn to Swim enrolments is no less than 1,400 per annum

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Aquatic Centre actively promotes swim programmes.	(C) Number of Aqua School Learn to Swim enrolments are no less than 1,400 per annum.	Not achieved. 1,293 (target ≥ 1,400)	≥ 1,400	 (1232). There were 1232 enrolments recorded in Aqua school for the year. Numbers were down due to closure and restrictions following the COVID-19 outbreak, particularly in quarters one and three.


# NGĀ HUHUA KAUNIHERA

## PUBLIC TOILETS

### Performance Measure 17 – Satisfaction with cleanliness and maintenance of Public Toilets


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Toilets are safe, accessible and well maintained.	(C) % of residents satisfied with cleanliness and maintenance of Public Toilets.	Achieved. 84% (target ≥ 80%)	≥ 80%	 (79%). The Annual Residents' Survey results showed 79% of respondents were satisfied with the level of cleanliness and maintenance of public toilets.

### Performance Measure 18 – Satisfaction with Public Toilet opening hours

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Toilets are safe, accessible and well maintained.	(C) % of residents satisfied with Public Toilet opening hours.	Achieved. 89% (target ≥ 85%)	≥ 85%	 (89%). The Annual Residents' Survey showed that 89% of residents were satisfied with Public Toilet opening hours.

## CEMETERIES

### Performance Measure 19 – Satisfaction with tidiness and level of cemeteries maintenance

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Cemeteries are tidy and well maintained.	(C) % of visitors satisfied with the tidiness and level of maintenance at Cemeteries.	Achieved. 97% (target ≥ 95%)	≥ 95%	 (98%). The Annual Residents' Survey showed that 98% of residents were satisfied with the level of maintenance at Cemeteries.


### Performance Measure 20 – Number of complaints regarding interment processes

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Interments are managed with respect and sensitivity.	(C) Number of reported issues regarding interment processes.	Achieved. 0 (Target ≤ 3)	≤ 3	 (1). There was one reported complaint for the year.


# COMMUNITY FACILITIES

## PENSIONER HOUSING


### Performance Measure 21 – Pensioner Housing Units are rated good to very good

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council will provide well maintained and affordable Pensioner Housing.	(T) % of Pensioner Housing units are rated good to very good using the minimum standards included in the Pensioner Housing Policy.	Not achieved. 70% (target 71%)	76%	 (89%). Three refits were completed at Skittrup Court and Willowbrook, Eltham and Norfolk in Pātea. Ceiling insulation was confirmed in six units at Manaia and four at Willowbrook, Eltham. 56 Units (89%) are now rated good to very good.

### Performance Measure 22 – Tenants satisfied with the standard of maintenance of their accommodation

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council will provide well maintained and affordable Pensioner Housing.	(C) % of tenants satisfied with the standard of their accommodation.	Achieved. 97% (target ≥ 95%)	≥ 95%	 (94%). The annual Tenant Survey was completed in May 2021 with 35 of the 63 tenants responding to this question. 33 of those tenants (94%) were satisfied with the condition of their units.


### Performance Measure 23 – Tenants satisfied with the social support service provided

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Tenants are supported to remain independent in their communities of choice for as long as they are able.	(C) % of tenants satisfied with the social support service provided (or who rate the social support service good or above).	Achieved. 97% (target ≥ 90%)	≥ 90%	 (100%). The annual Tenant Survey was completed in May 2021 with 36 of the 63 tenants responding to this question. 26 rated the service excellent, 8 very good and 2 good.


# NGĀ HUHUA KAUNIHERA

## TSB HUB


### Performance Measure 24 – Number of users of TSB Hub is greater than or equal to 150,000 per annum

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
TSB Hub is an attractive, well maintained and well used venue.	(C) Number of visitors to TSB Hub.	Not achieved. 129,256 (target ≥ 150,000)	≥ 150,000	 (161,848). The total recorded visitors for the year were 161,848.

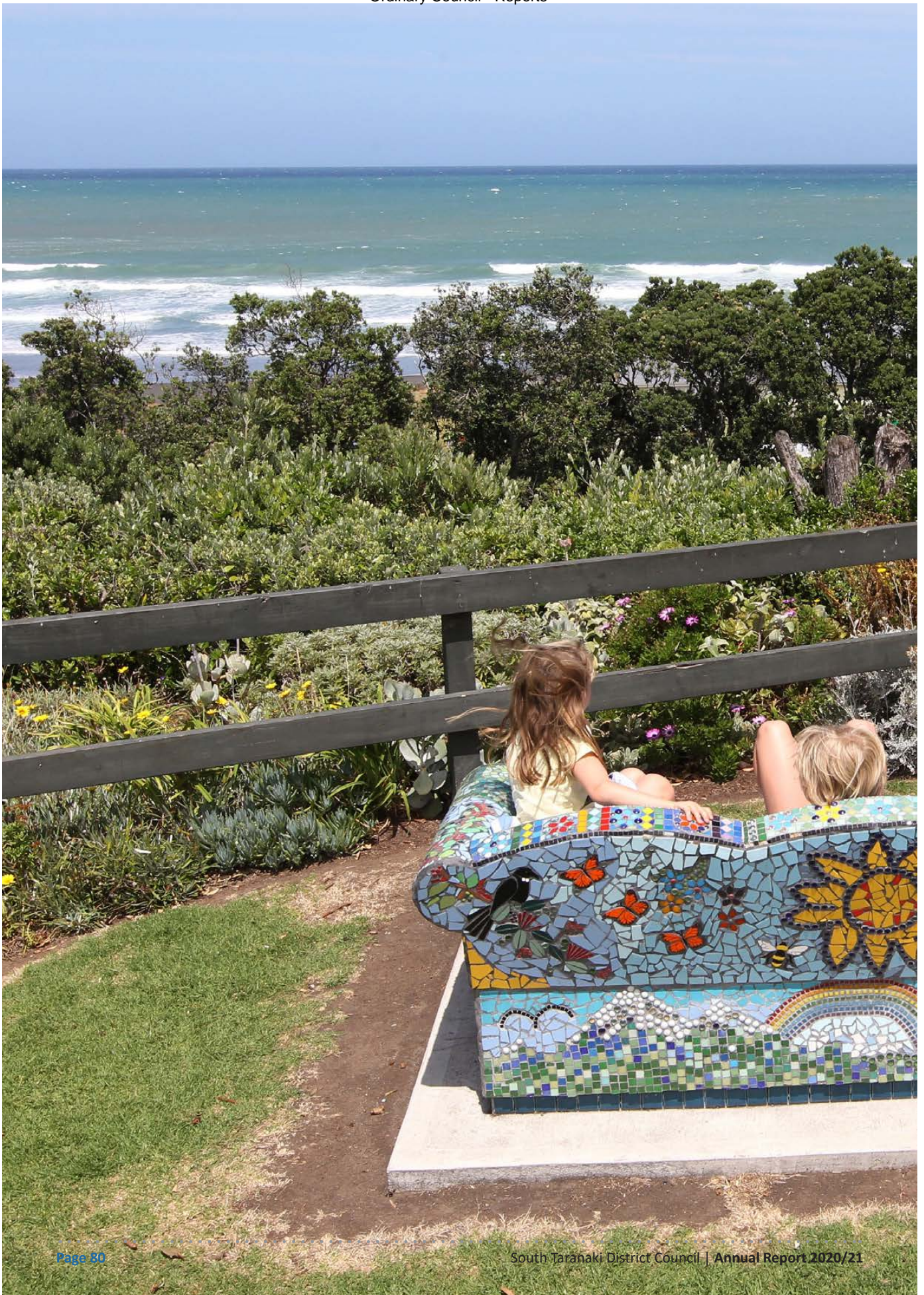
### Performance Measure 25 – Satisfaction with TSB Hub standard of service provided

Level of Service	Performance Measure	2018/19 Actuals	Target 2019/20	For the year ended 30 June 2020
TSB Hub is an attractive, well maintained and well used venue.	(C) % of users satisfied with the standard of service provided.	Achieved. 100% (target ≥ 90%)	≥ 90%	 (100%). Results showed that 100% of respondents were either satisfied or very satisfied with the standard of service they received.

### Performance Measure 26 – Number of accidents reported due to poor design or maintenance of TSB Hub

Level of Service	Performance Measure	2018/19 Actuals	Target 2019/20	For the year ended 30 June 2020
TSB Hub provides a safe environment.	(C) Number of accidents reported per annum due to poor design or maintenance.	Achieved. 0 (target ≤ 3)	≤ 3	 (1). One accident was reported that was attributed to poor design in Q4, which was the only one for the year. A student in the Hall of Fame tripped on a doorstep (these are at ground level).





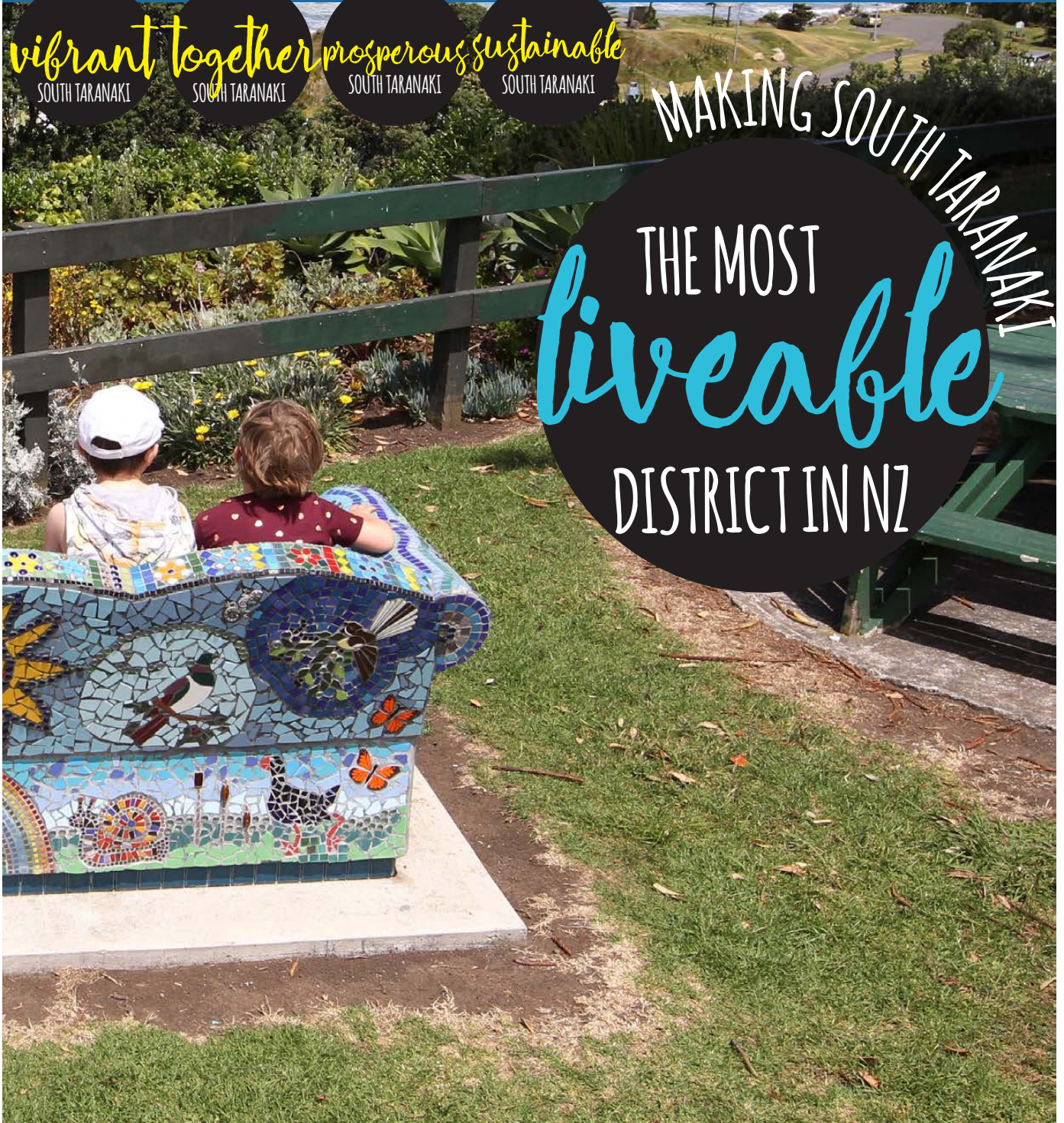
# ARTS AND CULTURE NGĀ MAHI Ā-TOI ME RĒHIA



*vibrant together* SOUTH TARANAKI  
*prosperous* SOUTH TARANAKI  
*sustainable* SOUTH TARANAKI

MAKING SOUTH TARANAKI

THE MOST  
*liveable*  
DISTRICT IN NZ



# ARTS AND CULTURE

## WHAT WE DO

Cultural services include the following Council activities – Arts, Heritage and Library services.

### ARTS

The Council’s Arts, Culture and Heritage Policy, adopted in 2006, provides the direction for this sub-activity. An Arts Co-ordinator facilitates and promotes community participation in creative activities by providing a point of coordination for the creative community, facilitating the increased visibility of the arts within the District and supporting creative activities and organisations.

### HERITAGE

The Council, in partnership with the South Taranaki District Museum Trust, provides District heritage services through the management of Aotea Utanganui – Museum of South Taranaki, providing support and advice to individuals and communities that wish to preserve their tāonga, objects and archives, as well as the promotion of the District’s heritage, the Museum and its activities.

### LIBRARYPLUS

The Council provides extensive combined library and Council services throughout the District, known as LibraryPlus, in Ōpunakē, Eltham, Hāwera, Kaponga, Manaia, Pātea and Waverley. LibraryPlus users have access to the entire District library stock and can also interloan items from throughout New Zealand. We provide a free lending service to the community and books are delivered free of charge to people who are housebound.

The libraries are committed to developing children’s literacy by providing a range of activities that promote children’s reading and story writing. Youth services have been developed to encourage their on-going use of the libraries. Access is provided to information technology with online databases, social media sites and eBooks plus free WiFi and public internet services available at each facility.

South Taranaki LibraryPlus provides a library management software solution for Stratford Library through a shared services agreement. Stratford and South Taranaki Libraries share a combined catalogue and patrons from both districts are able to request and borrow books from each library’s collection.

The Council services available at LibraryPlus facilities include payment of rates and accounts, enquiries about pensioner housing, burials, building consent applications, property file requests and community facility bookings. Six of the libraries act as agencies for the dissemination of visitor information and Eltham LibraryPlus provides New Zealand Postal Centre Services.


## WHY WE DO IT

We provide these services to honour and protect the past and invest in the cultural development of our communities.

## HOW WE PERFORMED

### ARTS


#### Performance Measure 1 – Number of programmes or projects facilitated or supported per annum

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Opportunities are provided to participate in arts activities.	(T) Number of programmes or projects facilitated or supported per annum.	Achieved. 10 (target 10)	10	 (16). 16 programmes or events were facilitated or supported for the year.


# NGĀ MAHI Ā-TOI ME RĒHIA

## HERITAGE – AOTEA UTANGANUI – MUSEUM OF SOUTH TARANAKI

### Performance Measure 2 – Customers satisfied with their visit


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Visitors feel welcome and enjoy the facility.	(C) % of customers are satisfied with their visit.	Achieved. 99% (target ≥ 95%)	≥ 95%	 (96%). The overall satisfaction rate of customer visits, from 413 comments, is 96% for the year.

### Performance Measure 3 – Number of collection items re-housed to Museum standards

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The collection of artefacts and archives is protected for future generations.	(T) Number of collection items re-housed to Museum standards.	Not achieved. 704 objects archived, 11 lineal metres rehoused.	Social History 400 objects archived  20 Linear metres	 628 social history objects and 20 linear meters rehoused. In addition, 75% of off-site agricultural machinery has been returned to the Museum.


## LIBRARYPLUS

### Performance Measure 4 – Satisfaction with facilities and customer service

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
LibraryPlus facilities are well resourced and have friendly, helpful staff.	(C) % of customers satisfied with facilities and customer service.	Achieved. 98% (target ≥ 95%)	≥ 95%	 (99%). The Annual Residents' Survey showed that 99% of residents were satisfied with the facilities and customer service of LibraryPlus Centres.

# ARTS AND CULTURE

## Performance Measure 5 – Satisfaction with materials, resources and information provided

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
LibraryPlus materials and resources are relevant to current information and leisure needs of the community.	(C) % of customers satisfied with materials, resources and information provided.	Achieved. 97% (target ≥ 95%)	≥ 95%	 (99%). The Annual Residents' Survey showed that 99% of residents were satisfied with the materials, resources and information provided.

# DISTRICT ECONOMY WHAKATIPURANGA O TE ROHE

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THE MOST  
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DISTRICT IN NZ

# DISTRICT ECONOMY

## WHAT WE DO

District Economy includes Economic Development, Tourism and Events.

The Council supports the delivery of Tapuae Roa Make Way for Taranaki Regional Economic Development Strategy. This is a collaborative effort between the South Taranaki, Stratford and New Plymouth District Councils, Taranaki Regional Council, Venture Taranaki, local business leaders, iwi and central government (MBIE). The strategy takes a whole-of-region approach, focusing on unlocking the best opportunities for regional economic growth and the on-going success of the region. The Tapuae Roa [Action Plan](#), which the Council has adopted, was released in April 2018.

The Council, in partnership with Venture Taranaki (the regional economic development and tourism agency), offers a business advisory service to assist both new and existing businesses wishing to expand or improve their competitiveness and businesses wishing to relocate to South Taranaki. This includes a support service to assist businesses to access Government agency funding for research and development, export and growth incentives and to act as a link to further professional services.

The Council has set aside a Digital Development Fund of \$1m to improve broadband and mobile blackspot connectivity across the District. A new Digital Strategy is under development to determine the best way to utilise this fund. We included \$100,000 in the 2020/21 Annual Plan for the development of a digital transformation strategy (DTS). The DTS will help us take advantage of 21st century tools to improve customer service. Phase one of the project is completed and the draft strategy is being prepared.

The Mayor's Task Force for Jobs projects are actions in the Council's Economic Development Strategy. The projects include the biennial Youth To Work Awards that celebrate young people who are achieving in their workplace or training environment, as well as the businesses, education and training providers who support them.

The Council also has a contract with Venture Taranaki to provide tourism development and promotion services.

There is a Council-operated centralised i-SITE visitor centre in the Hāwera Central Business District near the Water Tower, which has Qualmark accreditation and satellite information services from six of the LibraryPlus facilities around the District to promote tourism within the area. The i-SITE is open seven days per week including every public holiday except Christmas Day.

Events are undertaken and supported by the Council to provide the community with a range of recreational and cultural activities that bring communities together and add to the character and spirit of the community. The Council is involved in a range of events throughout the District and supports them in a variety of different ways. This may be financially through sponsorship, ticketing and bookings, facilitation of a local element of a regional/national event, promotions and marketing or the complete organisation of an event.


## WHY WE DO IT

The Council adopted an Economic Development Strategy in 2014 with a vision for a vibrant and thriving community that appeals to industry, business, entrepreneurs, visitors and our residents. The activities in the District Economy activity all contribute to this goal.

## HOW WE PERFORMED


### ECONOMIC DEVELOPMENT

#### Performance Measure 1 – Number of client interactions with the Business Advisory Service


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Existing or new businesses are supported and assisted to grow.	(C) Number of client interactions with the Business Advisory Service.	Achieved 1,353 (target ≥ 475)	≥ 475	 (2,084). The number of interactions for the year was 2,084 for the South Taranaki District. This is a 54% increase from the previous year.

# WHAKATIPURANGA O TE ROHE

## Performance Measure 2 – Dollar value of Capability Development vouchers distributed in South Taranaki

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Existing or new businesses are supported and assisted to grow.	(T) Dollar value of Capability Development vouchers distributed in South Taranaki.	Achieved. \$112,030 (target ≥ \$75,000)	≥ \$75,000	 (\$68,732). The total value of capability development vouchers for the year was \$68,732 across 27 allocations. This figure does not include any COVID-19 business support funding, which saw an additional \$110,730 of business support provided to 43 South Taranaki businesses for the year.

## Performance Measure 3 – Number of South Taranaki promotions per annum

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
South Taranaki is promoted as a great place to live, work and visit.	(T) Number of South Taranaki promotions per annum.	Not achieved. 4 (target ≥ 10)	≥ 10	 (11). Promotion of the Rebel Business School Taranaki event continued in Q4. The Council led the promotion for the trade show of the newly created businesses that took place in the Hāwera Memorial Lounge. In April, the Council launched a new employment initiative in partnership with the Taranaki Chamber of Commerce. An office (Chamber Hub South) was established in Hāwera and the staff connect employers and employees through training and employment opportunities. The Council contributed to a media release about the launch of the 250 section Longview Hāwera development. The adoption of the Long Term Plan in June was also an opportunity to promote Council's commitment to stimulating sustainable economic growth via a media release and various other marketing channels. 11 promotions were presented for the year.



# DISTRICT ECONOMY


## TOURISM

### Performance Measure 4 – Qualmark Accreditation is maintained


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Customers are satisfied with the level of service they received at the i-SITE.	(T) Qualmark accreditation is maintained.	Achieved. Qualmark held	Held	 (Held). Qualmark accreditation achieved 27/10/2020.

## EVENTS


### Performance Measure 5 – Number of events Council has provided or supported per annum

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council will provide, encourage and/or support events within the District.	(T) Minimum number of events Council has provided or supported per annum.	Achieved. 23 (target ≥ 10)	≥ 10	 (20). The total number of events provided or supported by the Council for the year was 20.

### Performance Measure 6 – Attendees satisfied with selected Council events

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council events are well organised, safe and well attended.	(C) % of attendees satisfied with selected Council events.	Not achieved. No surveys completed.	≥ 90%	 Measure not achieved as no measurable post-event surveys were undertaken during the year.

### Performance Measure 7 – Number of serious accidents due to poor event management

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Council events are well organised, safe and well attended.	(C) Number of incidents due to poor event management.	Achieved. 0 (target ≤ 3)	≤ 3	 (0). No incidents were recorded at events for the year.

# COMMUNITY DEVELOPMENT WHAKAWHANAKE HAPORI



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# COMMUNITY DEVELOPMENT

## WHAT WE DO

The Community Development activity is made up of services aimed at developing the partnership between the Council and the community, enabling the community to participate in the Council’s planning, development and implementation of initiatives. The activity also supports communities to undertake projects and achieve outcomes they desire for themselves.

Partnerships with regional stakeholders in initiatives of benefit to the District are also developed and maintained. The Council manages Roadsafe Taranaki on behalf of the three District Councils. It is a partner in initiatives such as the Regional Disability Strategy, Regional Public Transport Service and The Wheelhouse, a regional capacity building incubator.

The Council has a nominated budget within the Long Term Plan for grants and discretionary funding for the four Community Boards and the Iwi Liaison Committee. We administer the Rural Travel Fund on behalf of Sport and Recreation New Zealand and the Creative Communities Scheme on behalf of Creative New Zealand.


## WHY WE DO IT

This group of activities supports communities’ well-being by helping to build their capacity and implement projects and initiatives they have identified as priorities to enhance their communities, making them attractive places to live, do business, work and visit.


## HOW WE PERFORMED

### COMMUNITY DEVELOPMENT

#### Performance Measure 1 – Participants in workshops and training sessions find the training useful


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Communities and Groups are provided with the skills they need to support them to achieve their goals.	(C) % of participants in workshops and training sessions find the training useful.	Achieved. 98% (target ≥ 80%)	≥ 80%	 (100%). Six Wheelhouse training sessions were supported for the year, with 100% of the participants finding the training useful.

#### Performance Measure 2 – Cost of community led projects (supported by Council) funded from external sources

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Partnerships with community groups are developed to make the best use of resources.	(T) % of the cost of community led projects (supported by Council) funded from external sources.	Achieved. 50% (target ≥ 50%)	≥ 50%	 (100%). A successful funding application was made to the Tū Manawa Aotearoa Fund managed by Sport Taranaki for a basketball hoop and sports equipment for St Joseph’s School, Pātea which was 100% funded by the Fund. Community Development staff advised and helped prepare the application.

# WHAKAWHANAKE HAPORI

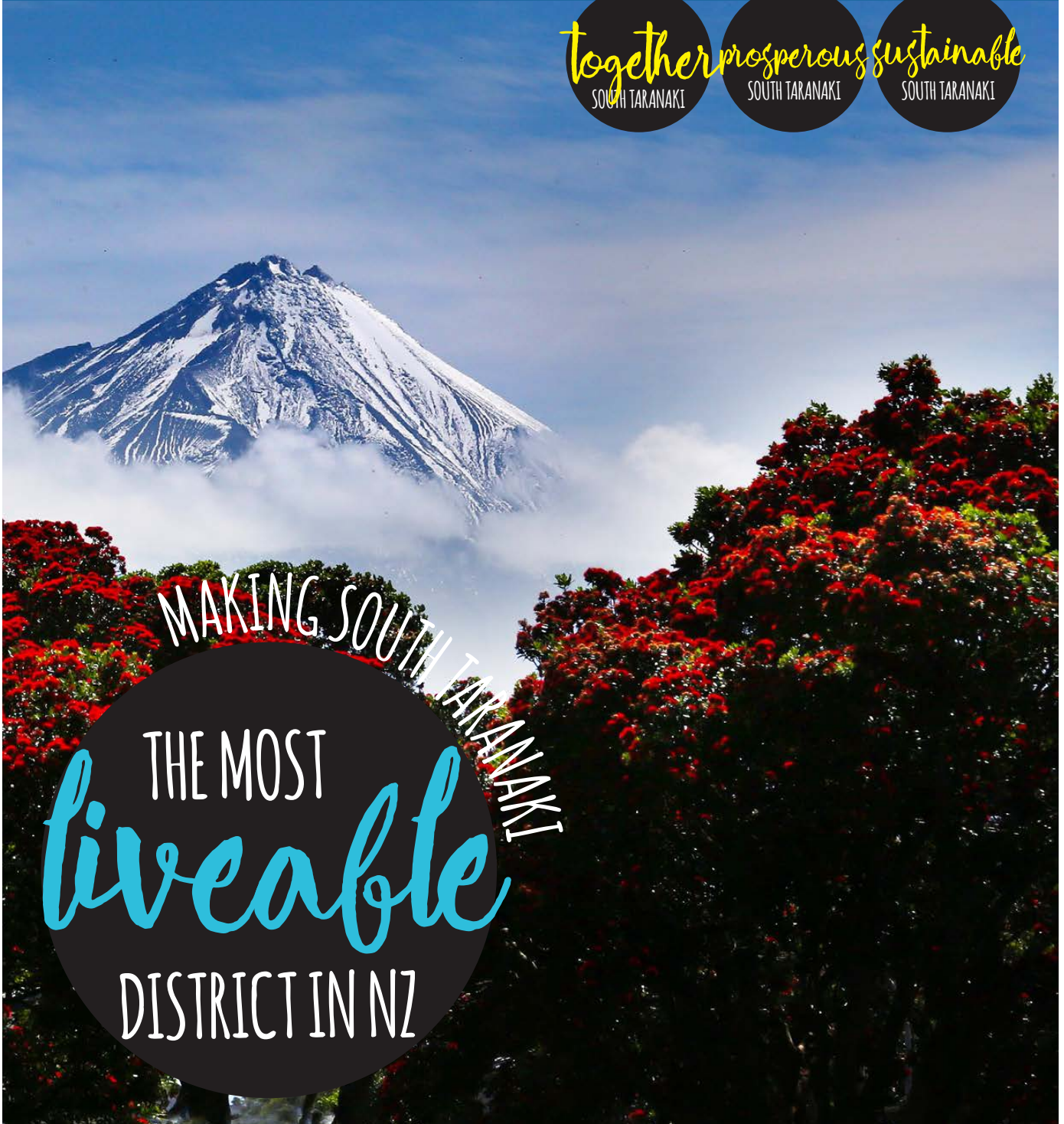
**Performance Measure 3 – Total cost of Council led projects (in community partnership) funded externally**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Partnerships with community groups are developed to make the best use of resources.	(T) % of the total cost of Council led projects (completed in partnership with the community) funded from external sources.	Achieved. 86% (target ≥ 33.3%)	≥ 33.3%	 (98%). The Waka Kotahi NZTA Innovating Streets fund will cover 90% of the cost of the Innovating Streets project. This is a continuing project which began in Q3 and will continue into the new year. A successful application to MTFJ for Work Exposure Funding meant two events for students to meet employers were held, one in Hāwera and the other at Ōpunakē. These events were both 100% funded. MTFJ provided a \$1,000 subsidy towards an ITO graduation barbecue and ceremony (2 June) which was also 100% funded. The Ministry of Social Development, through MTFJ, funded 100% of a trial of their COVID-19 Community Recovery Programme. This programme was successful and further funding will be provided to continue the programme for 2021/22.



vibrant  
COMMUNITIES

# ENVIRONMENTAL SUSTAINABILITY TOITŪ TE TAI AO



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THE MOST  
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DISTRICT IN NZ

# ENVIRONMENTAL SUSTAINABILITY

## WHAT WE DO

Environmental Sustainability activities include:

- Promoting sustainable management of the environment through the District Plan.
- Applying the provisions of the District Plan through the assessment and determination of land use and subdivision consents.

## PLANNING

Planning involves applying the provisions of the South Taranaki District Plan to meet the Council's obligations under the Resource Management Act 1991. As well as processing resource consents, this consists of providing advice to customers on subdivision and land use activities and monitoring compliance with the District Plan and resource consent conditions.

## ENVIRONMENTAL POLICY

The Environmental Policy activity involves promoting the sustainable management of the environment through the District Plan and providing funding assistance to people protecting areas of indigenous vegetation or habitats of indigenous fauna. The Council began reviewing the District Plan in 2013 and decisions on submissions were released in December 2016. Nine appeals were lodged and all have since been resolved, so the District Plan is now operative.


## WHY WE DO IT

Environmental Sustainability contributes to protecting and managing the natural and built environment for the benefit of the whole community.


## HOW WE PERFORMED

### PLANNING

#### Performance Measure 1 – Resource consent applications processed within specified timeframes

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Consents for subdivisions and development are processed in a timely manner.	(T) % of resource consent applications processed within statutory timeframes.	Not achieved. 98% (target 100%)	100%	 (99%). In the 2020/21 year, 208 consents were processed, with 206 (99.04%) processed within statutory timeframes.


#### Performance Measure 2 – Consents monitored by their due date

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Consent compliance is monitored by the Council.	(T) Consents are monitored by their due date.	Not achieved. 53% (target ≥ 90%)	≥ 90%	 (11%). In the 2020/21 year, 179 consents were monitored with 20 (11%) completed by their due date.


# TOITŪ TE TAIĀO

## ENVIRONMENTAL POLICY

### Performance Measure 3 – Plan Changes and Variations to the District Plan are undertaken in accordance with legislative timeframes

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Growth and development is planned while our natural and physical resources are managed in a sustainable manner.	(T) The Plan Changes and Variations to the District Plan are undertaken in accordance with legislative timeframes.	Not applicable.	Achieved	 <p>On track. Request for Proposal for Plan Change 1 under development.</p>

### Performance Measure 4 – Plan change projects that have dedicated periods of officer time set aside for consulting with Iwi

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Iwi are supported to contribute to local environmental issues.	(T) % of Plan Change projects that have dedicated periods of officer time set aside for consulting with Iwi.	Not applicable. There were no Plan Change projects	100%	 <p>On track. The Ngā Kaitiaki Group has been established for Plan Change 1.</p>





vibrant  
COMMUNITIES

# REGULATORY SERVICES RATONGA WHAKATURE

*sustainable*  
SOUTH TARANAKI



MAKING SOUTH TARANAKI

THE MOST  
*liveable*  
DISTRICT IN NZ

# REGULATORY SERVICES

## WHAT WE DO

Regulatory Services includes the following Council activities – Building Control, Environmental Health, Licensing - Alcohol and Gambling, Noise Control, Parking Control, Animal Services, Regulatory Monitoring, and Civil Defence and Emergency Management.

## BUILDING CONTROL

The Building Control activity involves regulating construction to ensure that buildings are safe for people to use, are designed and built in a manner that promotes sustainable development, and fulfil the purposes of the Building Act 2004. In doing so, approximately 590 building consents each year are received and processed and the building work inspected. In addition, our territorial authority responsibilities include maintaining a Building Warrant of Fitness register of buildings with specified safety systems, identifying, registering and monitoring earthquake-prone buildings and maintaining a register of properties with swimming pools.

## ENVIRONMENTAL HEALTH

Part of the Council's regulatory role is to promote, protect and improve public health in the District. There is a close relationship between people and the environment, as what happens in the environment can have adverse effects on our health. Our Environmental Health Officers actively identify issues and assess the health risks related to food businesses, hairdressers, camping grounds, funeral parlours, stock sales yards and many issues relating to the management of private properties and commercial activities to protect the health of the surrounding community.

## LICENSING – ALCOHOL AND GAMBLING

Alcohol licensing law in New Zealand is set by the Sale and Supply of Alcohol Act 2012. Applications for alcohol licences and managers' certificates are determined by the South Taranaki District Licensing Committee (DLC), an independent committee appointed by the Council. Council-appointed alcohol licensing inspectors report on all applications and monitor licensed premises for compliance with the Act and provide support to the DLC.

The Council's Gambling Venues Policy and Board Venues Policy were reviewed in 2019.

## NOISE CONTROL

The Council deals with specific noise problems. Some kinds of noise - such as noisy cars and workplace noise - are controlled by other organisations under different regulations. Our Environmental Health Officers deal with excessive noise complaints from:

- Loud parties and stereos
- House and building alarms
- Construction activity
- Buskers and bars
- Industry or commercial uses affecting residents

## ANIMAL MANAGEMENT

Animal management activities cover the registration of dogs, administration of the Dog Control Act 1996, our Dog Control Policy and Bylaws, plus the Impounding Act 1955. We register approximately 4,600 dogs each year. Considerable time is directed at dealing with dog control issues in the District, such as increasing owner awareness and education to reduce incidents of roaming and aggressive dogs.

The Animal Management Team responds to nearly 1,300 complaints each year, including:

- dogs attacking or threatening people, domestic animals, stock or poultry
- roaming dogs
- unregistered dogs
- dog nuisance, such as loud and excessive barking or howling
- wandering stock obstructing public roads
- keeping of goats, pigs and other stock within city boundaries

# RATONGA WHAKATURE

## REGULATION MONITORING

This activity enforces several Council bylaws. Key duties include licensing of street stalls, removing obstructions in public places, removing abandoned vehicles and responding to illegal waste/rubbish dumping.

## CIVIL DEFENCE AND EMERGENCY

The Council is involved in Civil Defence and Emergency Management to provide for the safety of the public and the protection of property in South Taranaki. It is a partner in the Taranaki Emergency Management Office (TEMO), which delivers Civil Defence and Emergency Management services throughout Taranaki on behalf of the councils in the region. The Council is obligated to plan and provide for Civil Defence and Emergency Management within South Taranaki and to ensure that it can function at the fullest possible extent during an emergency.


## WHY WE DO IT

The regulatory services activity covers a broad range of tasks – in all cases the Council performs a role because it is set by statute, and we do it because of our duty of care for the health and safety of the community and the environment, both natural and built.


## HOW WE PERFORMED

### BUILDING CONTROL

#### Performance Measure 1 – Building Consent applications processed within specified timeframe


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Building consents are processed efficiently.	(T) % of building consent applications processed within the statutory timeframe of 20 working days.	Not achieved. 90% (target 100%)	100%	 (62.5%). In the 2020/21 year, 637 consents were processed with 398 processed within the 20 working days statutory timeframe (62.5%).

#### Performance Measure 2 – Building inspections carried out within specified timeframe

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Customers receive industry recognised quality service.	(T) % of building inspections carried out within 2 working days of request.	Achieved. 100% (target ≥ 95%)	≥ 95%	 (100%). For the year, all 2,219 inspections were inspected within two working days of the request.


# REGULATORY SERVICES

## Performance Measure 3 – Accreditation as a Building Consent Authority is retained


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The Council retains authority to issue building consents.	(T) Accreditation as a Building Consent Authority is retained.	Achieved. Accreditation retained	Retained	 (Retained). IANZ visited in June 2021 and recommended the continuance of accreditation for the BCA subject to clearing the outstanding non-compliances within the required timeframes.

## ENVIRONMENTAL HEALTH

### Performance Measure 4 – New/renewal premises applications processed within specified timeframe


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
New food premises can open to the public quickly and existing food premises can continue to trade.	(T) % of new premises applications and renewal premises applications processed within 10 working days.	Achieved. 100% (target ≥ 95%)	≥ 95%	 (100%). For the year, all 75 applications were processed within 10 working days.

### Performance Measure 5 – Licensed premises that are audited within one month of the due date


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Food premises are hygienic, and food sold to the public is safe to eat.	(T) % of licensed premises that are audited within 1 month of the due date.	Achieved. 100% (target ≥ 95%)	≥ 95%	 (100%). All 73 premises were audited within one month for the year. Due to the new Food Act 2014, not all premises will be verified within a 12 month period. This is based on their Risk Base Measure.

# RATONGA WHAKATURE

## Performance Measure 6 – Number of complaints received from food premises operators about standard of service


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Food premises operators receive high quality service.	(C) The number of complaints received from food premises operators about standard of service per annum.	Achieved. 0 (target ≤ 5)	≤ 5	 (1). One food complaint was received during Q4. This complaint did not affect food safety and turned out to be a spice used by an operator. Only one complaint received for the 2020/21 year.

## Performance Measure 7 – Number of licensed premises that are inspected annually


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Hairdressers, camping grounds/holiday parks, funeral homes and offensive trade premises are hygienically safe.	(T) % of licensed premises that are inspected annually.	Achieved. 100% (target ≥ 95%)	≥ 95%	 (100%). For the year, all 55 (100%) health premises were inspected.

## LIQUOR LICENSING

### Performance Measure 8 – Number of Council facilitated workshops to encourage host responsibility


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Premises selling liquor to the public are licensed and are running their business responsibly.	(T) Number of workshops to encourage host responsibility that the Council is involved in facilitating per annum.	Not achieved. 0 (target 2)	2	 (0). No Council facilitated workshops have taken place this financial year due to workload, COVID-19 and staff vacancies. We are assessing an alternative to face-to-face workshops, for example a quarterly newsletter to all liquor premises.

### Performance Measure 9 – Licensed premises that are annually inspected

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Premises selling liquor to the public are licensed and are running their business responsibly.	(T) % of licensed premises that the Council has contact with or are inspected.	Achieved. 100% (target 100%)	95%	 (100%). All 89 (100%) licensed premises had a compliance visit during the financial year.


# REGULATORY SERVICES

## Performance Measure 10 – Unopposed Liquor Licence applications processed within specified timeframe

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Unopposed liquor licence applications are processed promptly.	(T) % of unopposed alcohol licence applications processed within 10 working days of receipt of all reports.	Achieved. 98% (target ≥ 95%)	≥ 95%	 (100%). For the year all of the 47 applications received were processed within 10 days.


## NOISE CONTROL

### Performance Measure 11 – Noise complaints responded to within specified timeframe


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Provide a prompt and reliable noise control service 24 hours a day, 7 days a week.	(T) % of noise complaints responded to within one hour.	Achieved. 91% (target ≥ 90%)	≥ 90%	 (92%). For the year, 741 (92%) out of the 804 reported complaints received were responded to within one hour.

## ANIMAL CONTROL

### Performance Measure 12 – Residents satisfied with the Animal Control service


Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
Residents are satisfied with the Animal Control service.	(C) % of residents satisfied with the Animal Control service.	Achieved. 78% (target ≥ 75%)	≥ 75%	 (76%). The Annual Residents' Survey showed that 76% of residents were satisfied with the Animal Control service.

### Performance Measure 13 – Reported serious dog or wandering stock incidents responded to within specified timeframe

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
A prompt and reliable animal control service will be provided 24 hours a day, 7 days a week for wandering stock and serious dog* incidents.	(T) % of reported serious dog or wandering stock incidents responded to within 4 hours.	Achieved. 95% (target ≥ 95%)	≥ 95%	 (95%). For the year, 386 (95%) of 408 incidents were responded to within 4 hours.

# RATONGA WHAKATURE

## Performance Measure 14 – Reported general dog incidents responded to within specified timeframe



Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
A reliable and responsive animal control service that investigates general dog** incidents.	(T) % of reported general dog incidents responded to within 1 working day.	Achieved. 98% ≥ 95%	≥ 95%	 (95%). For the year, 1650 (95%) of the 1739 incidents were responded to within 1 working day.

\* serious dog incidents – dog attacks, threatening or rushing dogs or continual barking.

\*\* general dog incidents – barking and roaming.

## CIVIL DEFENCE AND EMERGENCY MANAGEMENT

### Performance Measure 15 – Roles identified and staffed for 24 hour operations of the EOC and staff trained appropriately

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The Council is ready to respond to a Civil Defence Emergency and is able to function for as long as required during an emergency.	(T) Roles identified and staffed for 24 hour operations of the Emergency Operations Centre (EOC) and staff trained to the appropriate level agreed to by the Civil Defence and Emergency Management Group.	Not achieved. 99% (target 100% of roles filled)	100% of roles filled	 (100%). All EOC function manager roles are fully allocated (100%).
		45% (target 50% of staff trained)	65% of staff trained	 Not achieved (50%). Although only 50% of staff are trained, there has been a great response from new staff to undertake Emergency Management Training.

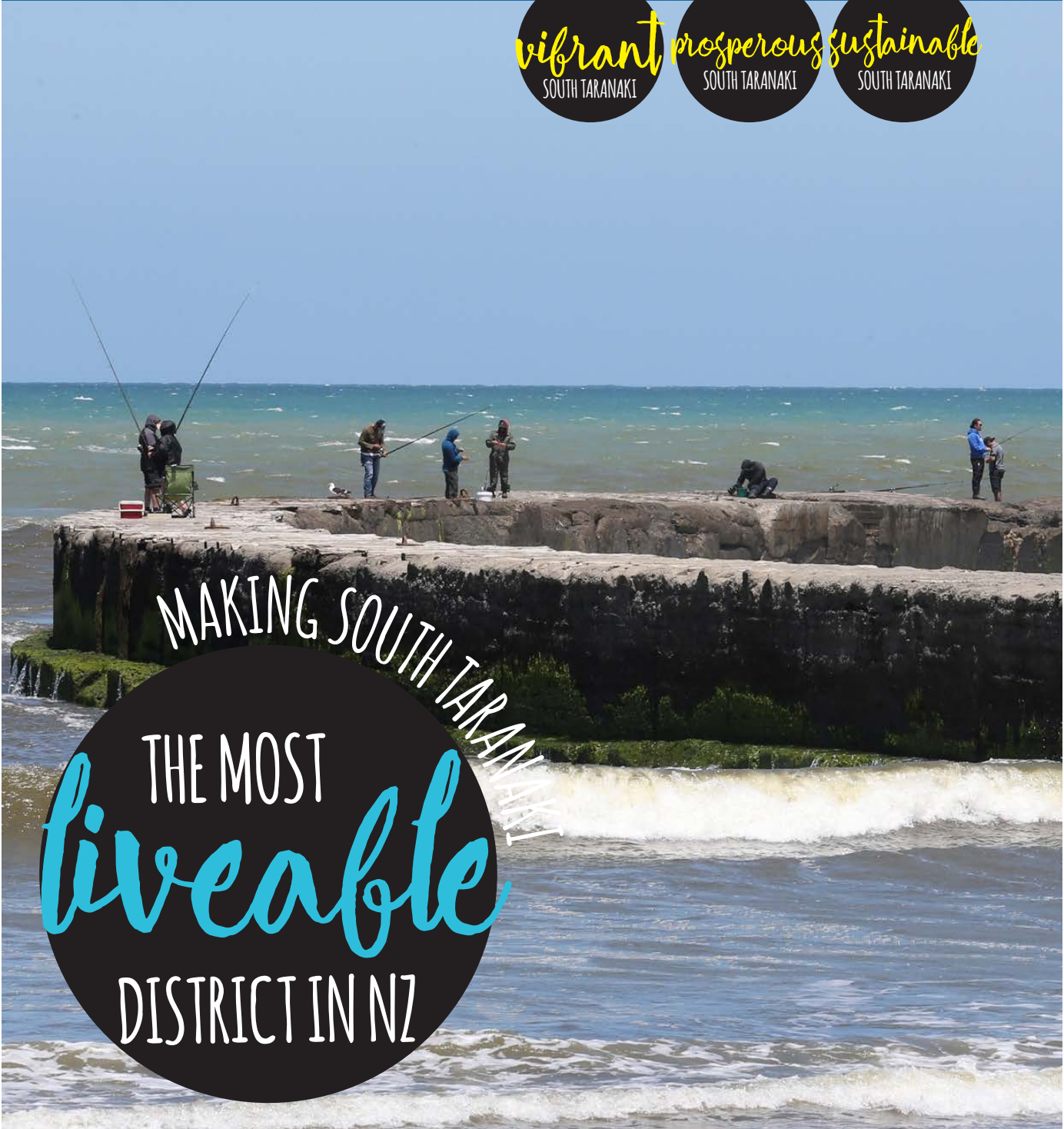


# REGULATORY SERVICES

**Performance Measure 16 – Community Action Plans are prepared and in place by 2026 for all 8 principal towns**

Level of Service	Performance Measure	2019/20 Actuals	Target 2020/21	For the year ended 30 June 2021
The Council actively engages with the wider community to increase the level of awareness, and understanding of, and preparation and readiness for emergencies and strengthening community resilience.	(C) Community Action Plans are prepared in conjunction with, and for, each town. By 2026 Community Action Plans are prepared and in place for all 8 principal towns in the South Taranaki District.	Not achieved. Nil (target one Community Action Plan prepared per year)	One Community Action Plan prepared per year	 (0). There is ongoing active engagement with the Ōpunakē Emergency Management Group to assist with co-developing a workable community plan. This Plan will identify the hazards in the Ōpunakē community and the appropriate response from the community. This model will be repeated throughout the District to assist other communities to complete Community Response and Recovery Plans.

# COASTAL STRUCTURES NGĀ MOMO HANGA KI TAI



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# COASTAL STRUCTURES

## WHAT WE DO

The Council provides access paths and steps to the sea and several boat ramps to allow recreational craft to access water bodies. It provides coastal protection in the form of revetments in a number of places and maintains a number of significant structures in the Pātea estuary such as the river moles. These concrete and stone walls guide the Pātea River out to sea. These and the associated structures in the Pātea estuary would cost over \$20 million to replace. Maintenance projects are in progress to preserve the levels of service for the moles and associated structures, to maintain the navigable channel of the river for as long as possible.

## WHY WE DO IT

The District has a beautiful marine and river environment and this activity ensures pedestrians can access the beaches and lakes, and boat users can access the water. Maintaining these facilities means the Council needs to protect erosion-prone areas close to existing infrastructure and maintain access to the sea. We have no flood protection and coastal works, as defined in the LGA 2012, so this activity is not a mandatory activity.


## SIGNIFICANT NEGATIVE EFFECTS

Infrastructure built in the marine environment is subject to dynamic and significant on-going natural forces (tides, currents, wave action, erosion and corrosion). This infrastructure therefore requires significantly more robust engineering and relatively expensive maintenance, when compared to similar land-based construction. The future effects of climate change may only exacerbate this situation.

There are ongoing difficulties with meeting health and safety standards when inspecting, repairing or maintaining coastal structures.

## HOW WE PERFORMED

### Performance Measure 1 – Compliance with Resource Consent conditions

Level of Service	Performance Measure	2018/19 Actuals	Target 2019/20	For the year ended 30 June 2020
Comply with the Taranaki Regional Council Resource Consent conditions for coastal structures.	(T) % of compliance with Resource Consent conditions.	Not achieved. 93% (target ≥ 100%)	≥ 100%	 (100%). 100% compliance has been achieved for the year.

# CORPORATE ACTIVITIES NGĀ MAHINGA MATAKITE Ā ROHE



(REALLOCATED OVERHEADS)



MAKING SOUTH TARANAKI  
THE MOST  
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DISTRICT IN NZ

# CORPORATE ACTIVITIES

Corporate Activities are the supporting services that are an essential part of ensuring the Council operates in an effective and efficient manner, meets its statutory obligations and is able to work towards the achievement of our community outcomes.

These activities are internally focused and do not have a direct output to the community; rather they are internal support systems for those activities that do. As the Support Services activities are internal services there are no Long Term Plan levels of service or performance measures; however, they have their own business plans.

This activity includes the following functions:

- Contact Centre
- Corporate Property
- Policy and Governance
- Finance and Business Services
- Information Management and Information Technology
- People and Capability
- Communications

# FINANCIAL STATEMENTS TE TAUĀKI PŪTEA



FOR THE YEAR ENDED 30 JUNE 2021



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# FUNDING IMPACT STATEMENTS

## SOUTH TARANAKI DISTRICT COUNCIL

### FUNDING IMPACT STATEMENT - DEMOCRACY and LEADERSHIP

TE POUMANUKURA for the year ended 30 June 2021

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
2,582	2,453	General rates, uniform annual general charges, rates penalties	2,562	2,512
0	0	Targeted rates	0	0
0	0	Subsidies and grants for operating purposes	0	0
0	0	Fees and charges	0	0
0	0	Internal charge and overheads recovered	0	0
537	519	Local authorities fuel tax, fines, infringement fees and other receipts	551	448
<b>3,119</b>	<b>2,972</b>	<b>Total operating funding (A)</b>	<b>3,113</b>	<b>2,960</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
1,216	1,016	Payments to staff and suppliers	1,227	959
2	0	Finance costs	2	0
1,946	1,949	Internal charges and overheads applied	2053	1,994
0	0	Other operating funding applications	3	0
<b>3,165</b>	<b>2,965</b>	<b>Total applications of operating funding (B)</b>	<b>3,285</b>	<b>2,953</b>
<b>(45)</b>	<b>7</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>(171)</b>	<b>7</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	0	0
0	0	Development and financial contributions	0	0
0	0	Increase (decrease) in debt	0	0
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>0</b>	<b>0</b>	<b>Total sources of capital funding (C)</b>	<b>0</b>	<b>0</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
0	0	- To improve the level of service	0	0
0	0	- To replace existing assets	0	0
(45)	7	Increase (decrease) in reserves	(171)	7
0	0	Increase (decrease) in investments	0	0
<b>(45)</b>	<b>7</b>	<b>Total applications of capital funding (D)</b>	<b>(171)</b>	<b>7</b>
<b>45</b>	<b>(7)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>171</b>	<b>(7)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
10	7	Excludes Depreciation of:	6	7

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## SOUTH TARANAKI DISTRICT COUNCIL FUNDING IMPACT STATEMENT - WATER SUPPLY NGĀ PUNA WAI for the year ended 30 June 2021

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
0	0	General rates, uniform annual general charges, rates penalties	0	0
13,732	13,150	Targeted rates	13,715	13,564
25	0	Subsidies and grants for operating purposes	0	0
83	85	Fees and charges	85	87
0	0	Internal charge and overheads recovered	0	0
290	384	Local authorities fuel tax, fines, infringement fees and other receipts	422	393
<b>14,130</b>	<b>13,619</b>	<b>Total operating funding (A)</b>	<b>14,223</b>	<b>14,043</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
3,169	3,281	Payments to staff and suppliers	3,593	3,382
2,199	2,829	Finance costs	1,971	2,838
2,337	2,101	Internal charges and overheads applied	2,558	2,148
0	0	Other operating funding applications	0	0
<b>7,705</b>	<b>8,211</b>	<b>Total applications of operating funding (B)</b>	<b>8,122</b>	<b>8,368</b>
<b>6,425</b>	<b>5,408</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>6,101</b>	<b>5,676</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	1,270	0
0	0	Development and financial contributions	0	0
535	(392)	Increase (decrease) in debt	(596)	(1,109)
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>535</b>	<b>(392)</b>	<b>Total sources of capital funding (C)</b>	<b>674</b>	<b>(1,109)</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
87	2,311	- To meet additional demand	170	95
2,218	632	- To improve the level of service	2,311	373
2,487	3,591	- To replace existing assets	5,055	4,658
2,168	(1,518)	Increase (decrease) in reserves	(761)	(558)
0	0	Increase (decrease) in investments	0	0
<b>6,960</b>	<b>5,016</b>	<b>Total applications of capital funding (D)</b>	<b>6,775</b>	<b>4,567</b>
<b>(6,425)</b>	<b>(5,408)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(6,101)</b>	<b>(5,676)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
4,566	4,699	Excludes Depreciation of:	5,039	5,146

The above Statement includes interest of \$333,772 and loan repayments of \$442,197 on internal borrowings. The outstanding balance of the internal loan is \$6,659,342.



# FUNDING IMPACT STATEMENTS

**SOUTH TARANAKI DISTRICT COUNCIL**  
**FUNDING IMPACT STATEMENT - STORMWATER**  
**TE WAI ĀWHIOWHIO ME ŌNA RĪTENGA**  
**for the year ended 30 June 2021**

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
890	945	General rates, uniform annual general charges, rates penalties	905	1,027
9	8	Targeted rates	8	8
0	0	Subsidies and grants for operating purposes	0	0
3	0	Fees and charges	14	0
0	0	Internal charge and overheads recovered	0	0
168	179	Local authorities fuel tax, fines, infringement fees and other receipts	192	183
<b>1,069</b>	<b>1,132</b>	<b>Total operating funding (A)</b>	<b>1,119</b>	<b>1,219</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
208	232	Payments to staff and suppliers	173	245
173	208	Finance costs	148	222
304	391	Internal charges and overheads applied	348	399
0	0	Other operating funding applications	0	0
<b>685</b>	<b>831</b>	<b>Total applications of operating funding (B)</b>	<b>669</b>	<b>866</b>
<b>384</b>	<b>301</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>450</b>	<b>353</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	0	0
0	0	Development and financial contributions	0	0
287	186	Increase (decrease) in debt	(183)	146
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>287</b>	<b>186</b>	<b>Total sources of capital funding (C)</b>	<b>(183)</b>	<b>146</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	3	0
119	400	- To improve the level of service	62	479
478	87	- To replace existing assets	41	19
74	0	Increase (decrease) in reserves	161	1
0	0	Increase (decrease) in investments	0	0
<b>671</b>	<b>487</b>	<b>Total applications of capital funding (D)</b>	<b>267</b>	<b>499</b>
<b>(384)</b>	<b>(301)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(450)</b>	<b>(353)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
418	463	<b>Excludes Depreciation of:</b>	683	503

The above Statement includes interest of \$55,956 and loan repayments of \$124,928 on internal borrowings. The outstanding balance of the internal loan is \$1,065,632.

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## SOUTH TARANAKI DISTRICT COUNCIL FUNDING IMPACT STATEMENT - WASTEWATER NGĀ PARAPARA for the year ended 30 June 2021

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
0	0	General rates, uniform annual general charges, rates penalties	0	0
4,773	4,877	Targeted rates	4,798	5,159
0	0	Subsidies and grants for operating purposes	0	0
585	1,057	Fees and charges	682	1,086
0	0	Internal charge and overheads recovered	14	0
4	0	Local authorities fuel tax, fines, infringement fees and other receipts	0	0
<b>5,362</b>	<b>5,934</b>	<b>Total operating funding (A)</b>	<b>5,494</b>	<b>6,246</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
2,731	2,647	Payments to staff and suppliers	2,733	2,645
1,294	1,614	Finance costs	1,304	1,662
636	627	Internal charges and overheads applied	778	640
0	0	Other operating funding applications	0	0
<b>4,661</b>	<b>4,888</b>	<b>Total applications of operating funding (B)</b>	<b>4,815</b>	<b>4,947</b>
<b>700</b>	<b>1,046</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>679</b>	<b>1,299</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	158	0
0	0	Development and financial contributions	0	0
830	1,421	Increase (decrease) in debt	3,057	76
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>830</b>	<b>1,421</b>	<b>Total sources of capital funding (C)</b>	<b>3,215</b>	<b>76</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
1,456	0	- To meet additional demand	6	0
436	916	- To improve the level of service	292	129
1,870	1,864	- To replace existing assets	2,162	1,598
(2,231)	(313)	Increase (decrease) in reserves	1,433	(352)
0	0	Increase (decrease) in investments	0	0
<b>1,531</b>	<b>2,467</b>	<b>Total applications of capital funding (D)</b>	<b>3,894</b>	<b>1,374</b>
<b>(700)</b>	<b>(1,046)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(679)</b>	<b>(1,299)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
1,298	1,365	Excludes Depreciation of:	1,674	1,474

The above Statement includes interest of \$270,987 and loan repayments of \$426,255 on internal borrowings. The outstanding balance of the internal loan is \$5,339,431.

# FUNDING IMPACT STATEMENTS

**SOUTH TARANAKI DISTRICT COUNCIL**  
**FUNDING IMPACT STATEMENT - SOLID WASTE**  
**TE TUKUHANGA O NGĀ PARAPARA**  
**for the year ended 30 June 2021**

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
639	680	General rates, uniform annual general charges, rates penalties	587	689
1,923	1,950	Targeted rates	1,936	1,950
0	0	Subsidies and grants for operating purposes	0	0
1,162	776	Fees and charges	1,590	791
0	0	Internal charge and overheads recovered	0	0
751	431	Local authorities fuel tax, fines, infringement fees and other receipts	743	435
<b>4,474</b>	<b>3,837</b>	<b>Total operating funding (A)</b>	<b>4,855</b>	<b>3,864</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
3,399	2,666	Payments to staff and suppliers	4,234	2,720
197	268	Finance costs	143	263
478	525	Internal charges and overheads applied	480	537
0	0	Other operating funding applications	0	0
<b>4,074</b>	<b>3,460</b>	<b>Total applications of operating funding (B)</b>	<b>4,857</b>	<b>3,519</b>
<b>400</b>	<b>377</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>(2)</b>	<b>345</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	0	0
0	0	Development and financial contributions	0	0
(2,170)	(114)	Increase (decrease) in debt	(121)	(188)
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>(2,170)</b>	<b>(114)</b>	<b>Total sources of capital funding (C)</b>	<b>(121)</b>	<b>(188)</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
2	32	- To improve the level of service	42	27
54	74	- To replace existing assets	37	5
(1,826)	158	Increase (decrease) in reserves	(202)	124
0	0	Increase (decrease) in investments	0	0
<b>(1,771)</b>	<b>263</b>	<b>Total applications of capital funding (D)</b>	<b>(123)</b>	<b>157</b>
<b>(400)</b>	<b>(377)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>2</b>	<b>(345)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
55	45	Excludes Depreciation of:	93	49

The above Statement includes interest of \$36,834 and loan repayments of \$114,016 on internal borrowings. The outstanding balance of the internal loan is \$669,677.

# TE TAUĀKI PŪTEA WHAKAPĀNGA

**SOUTH TARANAKI DISTRICT COUNCIL**  
**FUNDING IMPACT STATEMENT - ROADING and FOOTPATHS**  
 (INCLUDES ROAD SAFETY & PATHWAYS)  
**NGĀ HUARAHI ARA RAU**  
 for the year ended 30 June 2021

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
48	42	General rates, uniform annual general charges, rates penalties	42	42
6,815	6,815	Targeted rates	6,518	6,910
5,167	4,596	Subsidies and grants for operating purposes	6,077	4,694
161	109	Fees and charges	132	110
0	0	Internal charge and overheads recovered	0	0
1,887	1,658	Local authorities fuel tax, fines, infringement fees and other receipts	2,073	1,687
<b>14,078</b>	<b>13,220</b>	<b>Total operating funding (A)</b>	<b>14,842</b>	<b>13,443</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
8,346	8,910	Payments to staff and suppliers	9,263	9,140
267	270	Finance costs	224	266
265	299	Internal charges and overheads applied	262	306
0	0	Other operating funding applications	0	0
<b>8,878</b>	<b>9,479</b>	<b>Total applications of operating funding (B)</b>	<b>9,750</b>	<b>9,711</b>
<b>5,200</b>	<b>3,741</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>5,093</b>	<b>3,732</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
3,590	4,085	Subsidies and grants for capital expenditure	5,455	4,175
0	0	Development and financial contributions	0	0
(171)	(172)	Increase (decrease) in debt	(175)	(172)
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>3,418</b>	<b>3,913</b>	<b>Total sources of capital funding (C)</b>	<b>5,279</b>	<b>4,003</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
2,607	1,376	- To improve the level of service	3,552	1,401
4,754	6,565	- To replace existing assets	6,125	6,710
1,258	(287)	Increase (decrease) in reserves	695	(376)
0	0	Increase (decrease) in investments	0	0
<b>8,618</b>	<b>7,654</b>	<b>Total applications of capital funding (D)</b>	<b>10,372</b>	<b>7,735</b>
<b>(5,200)</b>	<b>(3,741)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(5,093)</b>	<b>(3,732)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
6,941	6,534	<b>Excludes Depreciation of:</b>	7,290	6,955

The above Statement includes interest of \$108,547 and loan repayments of \$103,137 on internal borrowings. The outstanding balance of the internal loan is \$2,206,372.

# FUNDING IMPACT STATEMENTS

**SOUTH TARANAKI DISTRICT COUNCIL**  
**FUNDING IMPACT STATEMENT - COMMUNITY FACILITIES**  
**NGĀ WHARE-Ā-HAPORI**  
**for the year ended 30 June 2021**

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
5,319	5,372	General rates, uniform annual general charges, rates penalties	5,627	6,102
0	0	Targeted rates	0	0
23	23	Subsidies and grants for operating purposes	38	7
1,990	2,012	Fees and charges	2,233	2,072
0	0	Internal charge and overheads recovered	1	0
3,124	3,101	Local authorities fuel tax, fines, infringement fees and other receipts	3,240	3,153
<b>10,455</b>	<b>10,508</b>	<b>Total operating funding (A)</b>	<b>11,138</b>	<b>11,334</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
5,772	5,805	Payments to staff and suppliers	6,142	6,338
1,263	1,595	Finance costs	1,094	1,637
1,289	1,200	Internal charges and overheads applied	1,420	1,232
61	0	Other operating funding applications	93	0
<b>8,385</b>	<b>8,600</b>	<b>Total applications of operating funding (B)</b>	<b>8,748</b>	<b>9,207</b>
<b>2,071</b>	<b>1,908</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>2,390</b>	<b>2,127</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	3	0
0	0	Development and financial contributions	0	0
(667)	(44)	Increase (decrease) in debt	(546)	497
0	0	Gross proceeds from sale of assets	0	0
121	13	Lump sum contributions	0	8
0	0	Other dedicated capital funding	0	0
<b>(545)</b>	<b>(31)</b>	<b>Total sources of capital funding (C)</b>	<b>(543)</b>	<b>505</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
240	416	- To improve the level of service	274	49
572	1,389	- To replace existing assets	1,329	2,031
714	72	Increase (decrease) in reserves	244	553
0	0	Increase (decrease) in investments	0	0
<b>1,525</b>	<b>1877</b>	<b>Total applications of capital funding (D)</b>	<b>1,847</b>	<b>2,632</b>
<b>(2,071)</b>	<b>(1,908)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(2,390)</b>	<b>(2,127)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>(0)</b>	<b>0</b>
2,593	3,034	<b>Excludes Depreciation of:</b>	2,992	3,288

The above Statement includes interest of \$17,334 and loan repayments of \$42,448 on internal borrowings. The outstanding balance of the internal loan is \$326,359.

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## SOUTH TARANAKI DISTRICT COUNCIL FUNDING IMPACT STATEMENT - ARTS and CULTURE NGĀ MAHI Ā-TOI ME RĒHIA for the year ended 30 June 2021

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
2,555	2,505	General rates, uniform annual general charges, rates penalties	2,593	2,584
0	0	Targeted rates	0	0
38	42	Subsidies and grants for operating purposes	109	43
84	39	Fees and charges	95	42
0	0	Internal charge and overheads recovered	0	0
496	544	Local authorities fuel tax, fines, infringement fees and other receipts	582	528
<b>3,173</b>	<b>3,130</b>	<b>Total operating funding (A)</b>	<b>3,379</b>	<b>3,197</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
1888	1,896	Payments to staff and suppliers	2,024	1,897
46	53	Finance costs	36	52
885	804	Internal charges and overheads applied	973	832
0	0	Other operating funding applications	0	0
<b>2,819</b>	<b>2,753</b>	<b>Total applications of operating funding (B)</b>	<b>3,033</b>	<b>2,781</b>
<b>354</b>	<b>376</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>346</b>	<b>416</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	0	0
0	0	Development and financial contributions	0	0
(45)	(49)	Increase (decrease) in debt	(48)	(19)
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>(45)</b>	<b>(49)</b>	<b>Total sources of capital funding (C)</b>	<b>(48)</b>	<b>(19)</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
0	0	- To improve the level of service	6	0
249	279	- To replace existing assets	356	391
60	48	Increase (decrease) in reserves	(64)	7
0	0	Increase (decrease) in investments	0	0
<b>309</b>	<b>327</b>	<b>Total applications of capital funding (D)</b>	<b>298</b>	<b>397</b>
<b>(354)</b>	<b>(376)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(346)</b>	<b>(416)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
522	484	<b>Excludes Depreciation of:</b>	435	503

The above Statement includes interest of \$11,029 and loan repayments of \$29,334 on internal borrowings. The outstanding balance of the internal loan is \$205,336.

# FUNDING IMPACT STATEMENTS

**SOUTH TARANAKI DISTRICT COUNCIL**  
**FUNDING IMPACT STATEMENT - DISTRICT ECONOMY**  
**WHAKATIPURANGA O TE ROHE**  
**for the year ended 30 June 2021**

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
930	843	General rates, uniform annual general charges, rates penalties	1,066	890
169	167	Targeted rates	168	169
20	13	Subsidies and grants for operating purposes	29	14
86	208	Fees and charges	65	130
36	0	Internal charge and overheads recovered	28	0
473	985	Local authorities fuel tax, fines, infringement fees and other receipts	906	1,187
<b>1,715</b>	<b>2,216</b>	<b>Total operating funding (A)</b>	<b>2,262</b>	<b>2,390</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
933	1,012	Payments to staff and suppliers	1,203	968
210	462	Finance costs	276	575
312	225	Internal charges and overheads applied	334	233
167	287	Other operating funding applications	167	289
<b>1,623</b>	<b>1,986</b>	<b>Total applications of operating funding (B)</b>	<b>1,980</b>	<b>2,065</b>
<b>92</b>	<b>230</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>282</b>	<b>325</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	3,200	0
0	0	Development and financial contributions	0	0
1,633	3,644	Increase (decrease) in debt	711	727
0	0	Gross proceeds from sale of assets	0	0
227	3,334	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>1,860</b>	<b>6,978</b>	<b>Total sources of capital funding (C)</b>	<b>3,911</b>	<b>727</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
1,821	7,016	- To improve the level of service	679	1,000
0	0	- To replace existing assets	0	0
132	193	Increase (decrease) in reserves	3,514	52
0	0	Increase (decrease) in investments	0	0
<b>1,953</b>	<b>7,208</b>	<b>Total applications of capital funding (D)</b>	<b>4,193</b>	<b>1,052</b>
<b>(92)</b>	<b>(230)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(282)</b>	<b>(325)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
<b>52</b>	<b>188</b>	<b>Excludes Depreciation of:</b>	<b>39</b>	<b>280</b>

The above Statement includes interest of \$1,837 and loan repayments of \$4,342 on internal borrowings. The outstanding balance of the internal loan is \$34,736.

# TE TAUĀKI PŪTEA WHAKAPĀNGA

**SOUTH TARANAKI DISTRICT COUNCIL  
FUNDING IMPACT STATEMENT - COMMUNITY DEVELOPMENT  
WHAKAWHANAKE HAPORI  
for the year ended 30 June 2021**

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
923	885	General rates, uniform annual general charges, rates penalties	1,006	886
0	0	Targeted rates	0	0
10	0	Subsidies and grants for operating purposes	273	0
0	0	Fees and charges	0	0
0	0	Internal charge and overheads recovered	0	0
247	245	Local authorities fuel tax, fines, infringement fees and other receipts	294	234
<b>1,180</b>	<b>1,129</b>	<b>Total operating funding (A)</b>	<b>1,573</b>	<b>1,120</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
397	367	Payments to staff and suppliers	633	373
60	63	Finance costs	52	63
262	211	Internal charges and overheads applied	264	217
511	575	Other operating funding applications	596	505
<b>1,230</b>	<b>1,216</b>	<b>Total applications of operating funding (B)</b>	<b>1,546</b>	<b>1,158</b>
<b>(49)</b>	<b>(87)</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>27</b>	<b>(38)</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	0	0
0	0	Development and financial contributions	0	0
(24)	(25)	Increase (decrease) in debt	(29)	(25)
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>(24)</b>	<b>(25)</b>	<b>Total sources of capital funding (C)</b>	<b>(29)</b>	<b>(25)</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
1	0	- To improve the level of service	0	0
0	0	- To replace existing assets	0	0
(74)	(112)	Increase (decrease) in reserves	(1)	(63)
0	0	Increase (decrease) in investments	0	0
<b>(73)</b>	<b>(112)</b>	<b>Total applications of capital funding (D)</b>	<b>(1)</b>	<b>(63)</b>
<b>49</b>	<b>87</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(27)</b>	<b>38</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
<b>2</b>	<b>2</b>	<b>Excludes Depreciation of:</b>	<b>1</b>	<b>1</b>



# FUNDING IMPACT STATEMENTS

## SOUTH TARANAKI DISTRICT COUNCIL FUNDING IMPACT STATEMENT - ENVIRONMENTAL SUSTAINABILITY TOITŪ TE TAIAO for the year ended 30 June 2021

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
728	790	General rates, uniform annual general charges, rates penalties	755	722
0	0	Targeted rates	0	0
0	0	Subsidies and grants for operating purposes	0	0
188	165	Fees and charges	215	169
0	0	Internal charge and overheads recovered	0	0
218	254	Local authorities fuel tax, fines, infringement fees and other receipts	251	235
<b>1,134</b>	<b>1,209</b>	<b>Total operating funding (A)</b>	<b>1,221</b>	<b>1,126</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
1,049	725	Payments to staff and suppliers	866	759
0	0	Finance costs	0	0
288	283	Internal charges and overheads applied	324	290
0	0	Other operating funding applications	0	0
<b>1,338</b>	<b>1,008</b>	<b>Total applications of operating funding (B)</b>	<b>1,190</b>	<b>1,049</b>
<b>(203)</b>	<b>201</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>31</b>	<b>77</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	0	0
0	0	Development and financial contributions	0	0
0	0	Increase (decrease) in debt	0	0
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>0</b>	<b>0</b>	<b>Total sources of capital funding (C)</b>	<b>0</b>	<b>0</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
0	0	- To improve the level of service	0	0
0	0	- To replace existing assets	0	0
(203)	201	Increase (decrease) in reserves	31	77
0	0	Increase (decrease) in investments	0	0
<b>(203)</b>	<b>201</b>	<b>Total applications of capital funding (D)</b>	<b>31</b>	<b>77</b>
<b>203</b>	<b>(201)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(31)</b>	<b>(77)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
<b>1</b>	<b>1</b>	<b>Excludes Depreciation of:</b>	<b>1</b>	<b>1</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## SOUTH TARANAKI DISTRICT COUNCIL FUNDING IMPACT STATEMENT - REGULATORY SERVICES RATONGA WHAKATURE for the year ended 30 June 2021

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
839	769	General rates, uniform annual general charges, rates penalties	908	817
0	0	Targeted rates	0	0
0	0	Subsidies and grants for operating purposes	0	0
1,584	1,617	Fees and charges	1,661	1,651
0	0	Internal charge and overheads recovered	0	0
193	154	Local authorities fuel tax, fines, infringement fees and other receipts	209	154
<b>2,616</b>	<b>2,540</b>	<b>Total operating funding (A)</b>	<b>2,777</b>	<b>2,622</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
1,893	1,675	Payments to staff and suppliers	2,350	1,737
19	8	Finance costs	13	9
836	823	Internal charges and overheads applied	924	845
0	0	Other operating funding applications	0	0
<b>2,749</b>	<b>2,506</b>	<b>Total applications of operating funding (B)</b>	<b>3,287</b>	<b>2,591</b>
<b>(133)</b>	<b>34</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>(510)</b>	<b>31</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	0	0
0	0	Development and financial contributions	0	0
27	20	Increase (decrease) in debt	11	(3)
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>27</b>	<b>20</b>	<b>Total sources of capital funding (C)</b>	<b>11</b>	<b>(3)</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
14	6	- To improve the level of service	40	0
32	33	- To replace existing assets	16	12
(152)	15	Increase (decrease) in reserves	(555)	16
0	0	Increase (decrease) in investments	0	0
<b>(106)</b>	<b>54</b>	<b>Total applications of capital funding (D)</b>	<b>(499)</b>	<b>28</b>
<b>133</b>	<b>(34)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>510</b>	<b>(31)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
<b>51</b>	<b>46</b>	<b>Excludes Depreciation of:</b>	<b>47</b>	<b>43</b>

# FUNDING IMPACT STATEMENTS

**SOUTH TARANAKI DISTRICT COUNCIL**  
**FUNDING IMPACT STATEMENT - COASTAL STRUCTURES**  
**NGĀ MOMO HANGA KI TAI**  
**for the year ended 30 June 2021**

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
53	104	General rates, uniform annual general charges, rates penalties	112	115
0	0	Targeted rates	0	0
0	0	Subsidies and grants for operating purposes	0	0
0	0	Fees and charges	0	0
0	0	Internal charge and overheads recovered	0	0
10	0	Local authorities fuel tax, fines, infringement fees and other receipts	24	0
<b>63</b>	<b>104</b>	<b>Total operating funding (A)</b>	<b>136</b>	<b>115</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
18	22	Payments to staff and suppliers	24	23
8	28	Finance costs	11	30
36	32	Internal charges and overheads applied	65	33
0	0	Other operating funding applications	0	0
<b>62</b>	<b>82</b>	<b>Total applications of operating funding (B)</b>	<b>100</b>	<b>86</b>
<b>1</b>	<b>21</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>36</b>	<b>29</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	0	0
0	0	Development and financial contributions	0	0
176	(16)	Increase (decrease) in debt	3	72
0	0	Gross proceeds from sale of assets	0	0
0	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>176</b>	<b>(16)</b>	<b>Total sources of capital funding (C)</b>	<b>3</b>	<b>72</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
51	158	- To improve the level of service	0	161
151	0	- To replace existing assets	22	107
(25)	(152)	Increase (decrease) in reserves	16	(168)
0	0	Increase (decrease) in investments	0	0
<b>177</b>	<b>5</b>	<b>Total applications of capital funding (D)</b>	<b>38</b>	<b>101</b>
<b>(1)</b>	<b>(21)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(36)</b>	<b>(29)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
<b>273</b>	<b>290</b>	<b>Excludes Depreciation of:</b>	<b>239</b>	<b>312</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

**SOUTH TARANAKI DISTRICT COUNCIL**  
**FUNDING IMPACT STATEMENT - CORPORATE ACTIVITIES (REALLOCATED ACTIVITY)**  
**NGĀ MAHINGA MATAKITE Ā ROHE**  
**for the year ended 30 June 2021**

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
177	298	General rates, uniform annual general charges, rates penalties	(149)	(71)
256	209	Targeted rates	278	209
0	0	Subsidies and grants for operating purposes	0	0
40	87	Fees and charges	50	93
13,665	13,599	Internal charge and overheads recovered	14,941	13,935
(1,501)	2,667	Local authorities fuel tax, fines, infringement fees and other receipts	14,234	2,570
<b>12,637</b>	<b>16,859</b>	<b>Total operating funding (A)</b>	<b>29,355</b>	<b>16,736</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
11,463	10,506	Payments to staff and suppliers	11,912	10,684
351	387	Finance costs	373	405
2,537	3,321	Internal charges and overheads applied	3,264	3,410
0	0	Other operating funding applications	62	0
<b>14,351</b>	<b>14,214</b>	<b>Total applications of operating funding (B)</b>	<b>15,612</b>	<b>14,499</b>
<b>(1,714)</b>	<b>2,645</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>13,743</b>	<b>2,237</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
0	0	Subsidies and grants for capital expenditure	(42)	0
92	0	Development and financial contributions	168	0
5,082	(388)	Increase (decrease) in debt	700	533
0	0	Gross proceeds from sale of assets	0	0
(266)	0	Lump sum contributions	0	0
0	0	Other dedicated capital funding	0	0
<b>4,908</b>	<b>(388)</b>	<b>Total sources of capital funding (C)</b>	<b>826</b>	<b>533</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
0	0	- To meet additional demand	0	0
735	107	- To improve the level of service	295	691
114	171	- To replace existing assets	289	699
2,344	1,980	Increase (decrease) in reserves	13,985	1,381
0	0	Increase (decrease) in investments	0	0
<b>3,194</b>	<b>2,258</b>	<b>Total applications of capital funding (D)</b>	<b>14,569</b>	<b>2,770</b>
<b>1,714</b>	<b>(2,645)</b>	<b>Surplus (deficit) of capital funding (C -D)</b>	<b>(13,743)</b>	<b>(2,237)</b>
<b>(0)</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
<b>717</b>	<b>564</b>	<b>Excludes Depreciation of:</b>	<b>741</b>	<b>665</b>

The above Statement includes interest of \$21,407 and loan repayments of \$50,608 on internal borrowings. The outstanding balance of the internal loan is \$404,860.

# FUNDING IMPACT STATEMENTS

## SOUTH TARANAKI DISTRICT COUNCIL FUNDING IMPACT STATEMENT - WHOLE OF COUNCIL for the year ended 30 June 2021

Actual 2020 (\$,000)	2018-28 LTP 2020 (\$,000)		Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>SOURCES OF OPERATING FUNDING</b>				
15,454	15,423	General rates, uniform annual general charges, rates penalties	15,780	15,720
27,151	26,204	Targeted Rates	26,882	26,326
5,283	4,984	Subsidies and grants for operating purposes	6,526	5,137
5,966	6,150	Fees and charges	6,820	6,744
3,261	7,692	Interest and dividends from investments	19,960	8,491
2,474	2,200	Local authorities fuel tax, fines, infringement fees and other receipts	2,509	1,435
<b>59,588</b>	<b>62,653</b>	<b>Total operating funding (A)***</b>	<b>78,477</b>	<b>63,853</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>				
40,149	38,998	Payments to staff and suppliers	44,271	41,923
5,217	6,072	Finance costs*	4,789	5,326
739	901	Other operating funding applications	922	970
<b>46,105</b>	<b>45,971</b>	<b>Total applications of operating funding (B)***</b>	<b>49,982</b>	<b>48,219</b>
<b>13,483</b>	<b>16,682</b>	<b>Surplus (deficit) of operating funding (A-B)</b>	<b>28,495</b>	<b>15,635</b>
<b>SOURCES OF CAPITAL FUNDING</b>				
3,590	4,599	Subsidies and grants for capital expenditure	<b>10,045</b>	4,580
92	0	Development and financial contributions	168	0
4,400	471	Increase (decrease) in debt**	<b>1,869</b>	8,606
0	0	Gross proceeds from sale of assets	0	0
82	3,349	Lump sum contributions	0	1,027
0	0	Other dedicated capital funding	0	0
<b>8,164</b>	<b>8,419</b>	<b>Total sources of capital funding (C)</b>	<b>12,082</b>	<b>14,213</b>
<b>APPLICATIONS OF CAPITAL FUNDING</b>				
1,542	45	- To meet additional demand	180	3,847
8,244	7,253	- To improve the level of service	7,555	8,363
10,760	10,564	- To replace existing assets	15,433	15,270
1,100	7,239	Increase (decrease) in reserves	17,410	2,367
0	0	Increase (decrease) in investments	0	0
<b>21,647</b>	<b>25,101</b>	<b>Total applications of capital funding (D)</b>	<b>40,577</b>	<b>29,847</b>
<b>(13,483)</b>	<b>(16,682)</b>	<b>Surplus (deficit) of capital funding (C-D)</b>	<b>(28,495)</b>	<b>(15,635)</b>
<b>0</b>	<b>0</b>	<b>Funding Balance ((A-B) + (C-D))</b>	<b>0</b>	<b>0</b>
<b>17,498</b>	<b>17,738</b>	<b>Excludes Depreciation of:</b>	<b>19,279</b>	<b>19,083</b>

\* The finance costs exclude interest of \$857,703 on internal borrowings.

\*\* The increase/decrease in debt excludes a loan repayment of \$1,337,265 on internal borrowings. The outstanding balance of the internal loan is \$16,911,744.

\*\*\*2020/21 Revenue and Expenditure amounts exclude internal charges of \$1.17 million such as Rates and Water by Meter (which the Council charges to itself).

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## SOUTH TARANAKI DISTRICT COUNCIL FUNDING IMPACT STATEMENT - WHOLE OF COUNCIL for the year ended 30 June 2021

	Actual 2021 (\$,000)	2018-28 LTP 2021 (\$,000)
<b>RECONCILIATION TO SURPLUS/(DEFICIT) BEFORE TAXATION</b>		
Surplus (deficit) of operating funding (A-B)	28,495	13,483
Subsidies and grants for capital expenditure	10,045	3,590
Development and financial contributions	168	92
Other Adjustments	0	0
Loss on disposal of assets	(1,186)	(355)
Vested assets	888	249
Lump sum Contributions	0	82
Other Dedicated Capital Funding	0	0
Gain/(Loss) on derivatives	7,364	(3,586)
Depreciation	(19,279)	(17,498)
<b>Surplus (Deficit) before taxation</b>	<b>26,495</b>	<b>(3,943)</b>

**SOUTH TARANAKI DISTRICT COUNCIL**

# STATEMENT OF FINANCIAL PERFORMANCE

For the year ended 30 June 2021

The Statement of Financial Performance details the revenue and expenditure relating to all Council activities. The supporting operating statements for each significant activity provide further detail as to the costs and revenue of each activity.

Council 2020 \$,000	Consolidated 2020 \$,000		Note	Council 2021 \$,000	Budget 2021 \$,000	Consolidated 2021 \$,000
<b>INCOME</b>						
<b>1</b>						
42,426	42,426	Rates Income		42,478	42,046	42,478
17,736	17,736	Other Income		34,319	18,924	34,319
3,260	3,260	Financial Income		19,960	8,491	19,960
0	0	Other Gains		0	0	0
<b>63,422</b>	<b>63,422</b>	<b>Total Income*</b>		<b>96,758</b>	<b>69,461</b>	<b>96,758</b>
<b>EXPENDITURE</b>						
<b>2</b>						
2,995	2,995	Democracy and Leadership		3,291	3,095	3,291
3,339	3,339	Arts and Culture		3,464	3,429	3,464
10,577	10,577	Community Facilities		11,397	11,595	11,397
1,623	1,623	District Economy		2,127	2,390	2,127
1,231	1,231	Community Development		1,547	1,271	1,547
2,800	2,800	Regulatory Services		3,333	2,922	3,333
11,616	11,616	Water Supply Service		12,348	11,863	12,348
15,683	15,683	Roading and Footpaths		16,932	16,436	16,932
982	982	Stormwater		1,238	1,129	1,238
5,550	5,550	Waste Water		6,075	6,176	6,075
4,060	4,060	Solid Waste		4,898	4,082	4,898
335	335	Coastal Structure		339	386	339
1,338	1,338	Environmental Sustainability		1,191	1,071	1,191
5,236	5,236	Reallocated Activity		2,083	1,458	2,083
<b>67,365</b>	<b>67,365</b>	<b>Total Expenditure*</b>		<b>70,263</b>	<b>67,302</b>	<b>70,263</b>
<b>(3,943)</b>	<b>(3,943)</b>	<b>Surplus Operating (Deficit) before Tax</b>		<b>26,495</b>	<b>2,159</b>	<b>26,495</b>
<b>0</b>	<b>0</b>	<b>Taxation</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>(3,943)</b>	<b>(3,943)</b>	<b>Surplus Operating (Deficit) after Tax</b>		<b>26,495</b>	<b>2,159</b>	<b>26,495</b>

**Explanation of Net Surplus**

The Council made a net operating surplus of \$26,495,000 against a budgeted surplus of \$2,159,000. An explanation of this variance is detailed in the financial commentary.

\*2020/21 Revenue and Expenditure amounts exclude internal charges of \$1.17 million such as Rates and Water by Meter (which the Council charges to itself).

The financial statements should be read in conjunction with the notes and policies and the financial commentary within this document.

## SOUTH TARANAKI DISTRICT COUNCIL

## STATEMENT OF FINANCIAL POSITION

As at 30 June 2021

Council Actual 2020 \$,000	Consolidated Actual 2020 \$,000	Description	Note	Council Actual 2021 \$,000	Council Budget 2021 \$,000	Consolidated Actual 2021 \$000
<b>CURRENT ASSETS</b>						
10,703	10,703	Cash and Cash Equivalents	4	16,778	5,097	16,778
7,930	7,930	Accounts Receivable	5	9,067	10,265	9,067
0	0	Derivative Financial Instruments	23	25	0	25
107,790	107,790	Current Portion of Investments	6	108,030	106,665	108,030
906	906	Prepayments		1,040	2,260	1,040
116	116	Stocks	7	57	207	57
<b>127,445</b>	<b>127,445</b>	<b>Total Current Assets</b>		<b>134,998</b>	<b>124,494</b>	<b>134,997</b>
<b>Non-Current Assets</b>						
30,669	30,669	Investments	6	37,670	30,232	37,670
906,429	906,429	Property, Plant and Equipment	8	909,533	908,716	909,533
1,268	1,268	Intangible Assets	9	1,542	511	1,542
<b>938,366</b>	<b>938,366</b>	<b>Total Non-Current Assets</b>		<b>948,745</b>	<b>939,459</b>	<b>948,745</b>
<b>1,065,811</b>	<b>1,065,811</b>	<b>Total Assets</b>		<b>1,083,742</b>	<b>1,063,953</b>	<b>1,083,742</b>
<b>CURRENT LIABILITIES</b>						
7,435	7,435	Accounts Payable	10	10,578	9,365	10,578
910	910	Employee Entitlements	11	1,020	910	1,020
379	379	Income Received in Advance		1,791	758	1,791
163	163	Derivative Financial Instruments	23	516	0	516
12,112	12,112	Current Portion of Term Liabilities	13	17,077	25,105	17,077
47	47	Current Landfill Aftercare Provision	12	39	0	39
<b>21,046</b>	<b>21,046</b>	<b>Total Current Liabilities</b>		<b>31,021</b>	<b>36,138</b>	<b>31,021</b>
<b>Non-Current Liabilities</b>						
107,109	107,109	Term Liabilities	13	96,231	102,889	96,231
17,395	17,395	Derivative Financial Instruments	23	9,703	13,870	9,703
321	321	Non-Current Landfill Aftercare Provision	12	348	350	348
<b>124,825</b>	<b>124,825</b>	<b>Total Non-Current Liabilities</b>		<b>106,282</b>	<b>117,109</b>	<b>106,282</b>
<b>919,940</b>	<b>919,940</b>	<b>Total Assets Less Liabilities</b>		<b>946,441</b>	<b>910,706</b>	<b>946,441</b>
458,545	458,545	Accumulated Balances	14	469,233	403,684	469,233
2,276	2,276	Restricted and Statutory Reserves	14	2,601	1,973	2,601
0	0	Investment Revaluation Reserves	14	6	36	6
10,357	10,357	Separate Operating Reserves	14	11,800	3,387	11,800
642	642	Capital Replacement Reserves	14	434	160	434
145,728	145,728	Council Created Reserves	14	159,976	150,764	159,976
302,391	302,391	Asset Revaluation Reserves	14	302,391	350,702	302,391
<b>919,940</b>	<b>919,940</b>	<b>Total Equity</b>		<b>946,441</b>	<b>910,706</b>	<b>946,441</b>

The Annual Report and associated Audit Report were considered and adopted at a meeting of the South Taranaki District Council on 1 November 2021.



PHIL NIXON  
Mayor



WAID CROCKETT  
Chief Executive

The financial statements should be read in conjunction with the notes and policies and the financial commentary within this document.



SOUTH TARANAKI DISTRICT COUNCIL

# STATEMENT OF CHANGES IN EQUITY

For the year ended 30 June 2021

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Budget 2021 \$,000	Consolidated 2021 \$,000
850,384	850,384	Opening Equity as at 1 July	919,940	908,547	919,940
(3,943)	(3,943)	Total comprehensive income	26,495	2,159	26,495
73,499	73,499	Total other comprehensive income	6	0	6
<b>919,940</b>	<b>919,940</b>	<b>Balance at 30 June</b>	<b>946,441</b>	<b>910,706</b>	<b>946,441</b>
		<b>Total comprehensive income attributable to:</b>			
69,556	69,556	South Taranaki District Council	26,495	2,159	26,495
69,556	69,556	Total comprehensive income	26,495	2,159	26,495

**SOUTH TARANAKI DISTRICT COUNCIL**

**STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE**

For the year ended 30 June 2021

<b>Council Actual 2020 \$,000</b>	<b>Consolidated Actual 2020 \$,000</b>		<b>Council Actual 2021 \$,000</b>	<b>Council Budget 2021 \$,000</b>	<b>Consolidated Actual 2021 \$,000</b>
<b>REVENUE</b>					
<b>REVENUE BY EXCHANGE TRANSACTIONS</b>					
9,133	9,133	Rates - Water by Meter	9,123	8,578	9,123
3,260	3,260	Financial Revenue	19,960	8,491	19,960
<b>Revenue from Non-Exchange Transactions</b>					
33,293	33,293	Rates	33,356	33,468	33,356
6,078	6,078	Fees and Charges	6,810	6,744	6,810
8,955	8,955	Subsidies and Grants	16,571	10,745	16,571
92	92	Development and Financial Contributions	168	0	168
2,610	2,610	Other Revenue	10,770	1,435	10,770
<b>63,422</b>	<b>63,422</b>	<b>Total Income</b>	<b>96,758</b>	<b>69,461</b>	<b>96,758</b>
<b>EXPENDITURE</b>					
13,893	13,893	Personnel Costs	14,852	14,828	14,852
17,498	17,498	Depreciation & Amortisation Expense	19,278	19,083	19,278
5,217	5,217	Finance Costs	4,789	5,326	4,789
30,757	30,757	Other Expenses	31,344	28,065	31,344
<b>67,365</b>	<b>67,365</b>	<b>Total Expenditure*</b>	<b>70,263</b>	<b>67,302</b>	<b>70,263</b>
<b>(3,943)</b>	<b>(3,943)</b>	<b>Surplus/(Deficit) Before Tax</b>	<b>26,495</b>	<b>2,159</b>	<b>26,495</b>
0	0	Tax	0	0	0
<b>(3,943)</b>	<b>(3,943)</b>	<b>Surplus/(Deficit) After Tax</b>	<b>26,495</b>	<b>2,159</b>	<b>26,495</b>
(92)	(92)	Increase/Decrease in Revaluation Reserves	0	0	0
73,591	73,591	Gain on Asset Revaluation	0	0	0
<b>69,556</b>	<b>69,556</b>	<b>Total Comprehensive Revenue and Expense for the Year</b>	<b>26,495</b>	<b>2,159</b>	<b>26,495</b>

The financial statements should be read in conjunction with the notes and policies and the financial commentary within this document.

\*2020/21 Revenue and Expenditure amounts exclude internal charges of \$1.17 million such as Rates and Water by Meter (which the Council charges to itself).

SOUTH TARANAKI DISTRICT COUNCIL

# STATEMENT OF CASHFLOW

For the year ended 30 June 2021

Council 2020 \$,000	Consolidated 2020 \$,000		Note	Council 2021 \$,000	Budget 2021 \$,000	Consolidated 2021 \$,000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>						
<b>CASH WAS PROVIDED FROM:</b>						
42,567	42,567	Rates		42,743	42,544	42,743
118	118	Dividends		4	0	4
2,907	2,907	Interest on Investments		3,605	2,090	3,605
17,780	17,780	Other Revenue		25,936	18,924	25,936
3,085	3,085	Regional Council Rates		3,109	2,250	3,109
<b>Cash was applied to:</b>						
<b>(38,823)</b>	<b>(38,823)</b>	Payments to Suppliers & Employees		(41,997)	(43,855)	(41,997)
(5,534)	(5,534)	Interest paid on Term Debt		(4,789)	(5,326)	(4,789)
211	211	Net GST paid to/from IRD		303	0	303
(3,085)	(3,085)	Rates paid to Regional Council		(3,109)	(2,250)	(3,109)
<b>19,226</b>	<b>19,226</b>	<b>Net Cash from Operating Activities</b>	<b>15</b>	<b>25,805</b>	<b>14,378</b>	<b>25,805</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>						
<b>CASH WAS PROVIDED FROM:</b>						
23	23	Proceeds from Sale of Property, Plant and Equipment		0	0	0
3,206	3,206	Net cash inflow from investment		9,110	4,668	9,110
<b>Cash was applied to:</b>						
0	0	Net cash outflow to investments		0	0	0
(6,000)	(6,000)	Net cash outflow to short term investment		0	0	0
(20,554)	(20,554)	Purchase of Property, Plant and Equipment		(22,954)	(30,395)	(22,954)
0	0	Miscellaneous – Prepayment for Landfill		0	0	0
<b>(23,325)</b>	<b>(23,325)</b>	<b>Net Cash from Investing Activities</b>		<b>(13,844)</b>	<b>(25,727)</b>	<b>(13,844)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>						
<b>CASH WAS PROVIDED FROM:</b>						
13,246	13,246	Loans Raised		6,550	12,337	6,550
25,000	25,000	Loan Raised - Current Portion		0	0	0
<b>Cash was applied to:</b>						
(9,011)	(9,011)	Repayment of Debt		(6,435)	(3,773)	(6,435)
(25,000)	(25,000)	Repayment Loans - Current Portion		(6,000)	0	(6,000)
<b>4,235</b>	<b>4,235</b>	<b>Net Cash from Financing Activities</b>		<b>(5,886)</b>	<b>(8,564)</b>	<b>(5,886)</b>
<b>136</b>	<b>136</b>	<b>Net Increase/(Decrease) In Cash Held</b>		<b>6,075</b>	<b>(2,785)</b>	<b>6,075</b>
<b>10,567</b>	<b>10,567</b>	<b>Total Cash Resources at 1 July</b>		<b>10,703</b>	<b>7,882</b>	<b>10,703</b>
<b>10,703</b>	<b>10,703</b>	<b>Total Cash Resources at 30 June</b>		<b>16,778</b>	<b>5,097</b>	<b>16,778</b>
<b>Made Up Of:</b>						
10,703	10,703	Cash and Cash Equivalents		16,778	5,097	16,778

The GST (net) component of operating activities reflects the net GST paid and received with the Inland Revenue Department. The GST (net) component has been presented on a net basis, as the gross amounts do not provide meaningful information for financial statement purposes.

The financial statements should be read in conjunction with the notes and policies and the financial commentary within this document.

# NOTES TO FINANCIAL STATEMENTS PITO KŌRERO KI TE TAUĀKI PŪTEA



FOR THE YEAR ENDED 30 JUNE 2021

MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# STATEMENT OF ACCOUNTING POLICIES

## ENTITY STATEMENT

The South Taranaki District Council is a territorial local authority governed by the Local Government Act 2002. The Council's primary objective is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, the Council has designated itself and the group as a public benefit entity. The consolidated financial statements are for the Council and its subsidiary, Novus Contracting Limited (100% owned). The Council and all related entities are domiciled and incorporated, in New Zealand. The financial statements are for the year ended 30 June 2021. The financial statements were authorised by the Council on 1 November 2021.

## STATEMENT OF COMPLIANCE AND BASIS OF PREPARATION

The financial statements have been prepared to comply with the requirements of Section 98 of the Local Government Act 2002 and Local Government Rating Act 2002. The Council is a public benefit entity (PBE) and complies with the PBE Accounting Standards Tier 1 issued by the External Reporting Board.

The financial statements have been prepared on the going concern basis, and the accounting policies have been applied consistently throughout the period.

## MEASUREMENT BASE

The financial statements have been prepared on a historical cost basis, modified by the revaluation of land and buildings, certain infrastructural assets, and certain financial instruments (including derivative instruments) except for assets and liabilities, which are recorded at fair value. These are detailed in the specific policies below.

## FUNCTIONAL AND PRESENTATION CURRENCY

The Financial Statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000) and as a result there may be some rounding errors. The functional currency of the Council and group is New Zealand dollars.

## CHANGES IN ACCOUNTING POLICIES

Land under roads was valued based on fair value provided by previous valuations in 2017. The valuation was carried out by Beca Projects NZ Limited. The Council has elected to use the fair value of Land under roads as at 30 June 2017 as the deemed cost. Land under roads is no longer revalued.

### Amendments to PBE IPSAS 34-38

In January 2017, the External Reporting Board (XRB) issued new standards for interests in other entities (PBE IPSAS 34-38). These new standards replace the existing standards for interests in other entities (PBE IPSAS 6-8). The new standards are effective for annual periods beginning on or after 1 January 2019, with early application permitted.

### Amendments to PBE IPSASs 21 and 26

In April 2017, the XRB issued Impairment of Revalued Assets, which now scopes in revalued property, plant and equipment into the impairment accounting standards PBE IPSASs 21 and 26, which will require Council to assess at each reporting date whether there is any indication that an asset may be impaired. However, where an impairment loss is recognised for an asset, or group of assets, that is revalued, an entity is not necessarily required to revalue the entire class of assets to which that impaired asset, or group of assets, belongs. This amendment is effective for periods beginning on or after 1 January 2019.

The Council has applied the new standards, which have no impact on the financial statements as at 30 June 2021.

## STANDARDS ISSUED AND NOT YET EFFECTIVE AND NOT EARLY ADOPTED

**Standards and amendments issued but not yet effective that have not been early adopted, and which are relevant to the Council and group are:**

### PBE IPSAS 41 Financial Instruments

In March 2019, the External Reporting Board (XRB) issued PBE IPSAS 41 Financial Instruments, which supersedes both PBE IFRS 9 Financial Instruments and PBE IPSAS 29 Financial Instruments: Recognition and Measurement. The Council has not early adopted PBE IPSAS 41 and the main changes between PBE IPSAS 29 and PBE IPSAS 41 are:

New financial asset classification requirements for determining whether an asset is measured at fair value or amortised cost.

# TE KAUPAPA HERE O NGĀ TAUĀKI PŪTEA

A new impairment model for financial assets based on expected credit losses, which may result in earlier recognition of impairment losses.

Revised hedge accounting requirements to better reflect the management of risks.

The Council plans to apply this standard in preparing its 30 June 2022 financial statements. The Council has not yet assessed the effects of the new standard.

#### ***Amendment to PBE IPSAS 2 Statement of Cash Flows***

An amendment to PBE IPSAS 2 Statement of Cash Flows requires entities to provide disclosures that enable users of financial statements to evaluate changes in liabilities arising from financing activities, including both changes arising from cash flows and non-cash changes. The amendment is effective for the year ending 30 June 2022, with early application permitted. The Council will not early adopt this amendment.

#### ***PBE FRS 48 Service Performance Reporting***

PBE FRS 48 replaces the service performance reporting requirements of PBE IPSAS 1 and is effective for the year ending 30 June 2023, with early application permitted. The Council has not yet determined how application of PBE FRS 48 will affect its statement of service performance.

# NOTES TO FINANCIAL STATEMENTS

## Note 1: Revenue Accounting policy

Revenue comprises rates, revenue from operating activities (fees and charges), investment revenue, grants and subsidies, capital contributions, gains, bequests and other revenue and is measured at the fair value of consideration received or receivable. Revenue may be derived from exchange and non-exchange transactions.

### Exchange Transactions

An exchange transaction occurs when the Council receives assets or services, or has liabilities extinguished, and directly gives approximately equal value to the other party in exchange.

### Non-Exchange Transactions

A non-exchange transaction is where the Council receives value from another party without giving approximately equal value in exchange.

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, and any related liability is also recognised in respect of the same inflow.

### Rates

Rates are set annually by a Council resolution and relate to a financial year. All ratepayers are invoiced within the financial year for which the rates have been set. Rates revenue is recognised at the start of the financial year to which the rates resolution relates.

Rates arising from late payment penalties are recognised as revenue when rates become overdue.

Rates remissions are recognised as a reduction of rates revenue when the Council receives an application that satisfies its rates remission policy.

Rates collected on behalf of the Taranaki Regional Council (TRC) are not recognised in the financial statement (except for statement of cashflow), as the Council is acting as an agent for the TRC.

Revenue from water rates by meter is recognised on an accrual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

Rate revenue is classified as non-exchange except for metered water rates which are classed as exchange revenue.

### Government grants and subsidies

Government grants and subsidies are recognised upon entitlement at their fair value, which is when conditions pertaining to eligible expenditure have been fulfilled. The Council receives government grants from Waka Kotahi New Zealand Transport Agency, which subsidises part of the costs of maintaining the local roading infrastructure. Grants and Subsidies are classified as non-exchange revenue.

### Fees and charges and sale of goods

Revenue from fees and charges is recognised from the rendering of services (for example, building consent fees) where the transaction is based on the actual service provided as a percentage of the total services to be provided. Under this method, revenue is recognised in the accounting periods in which the services are provided. Within rendering of services most activities are partially funded by rates and therefore classified as non-exchange revenue. Sale of goods is recognised when goods are delivered and is classified as exchange revenue.

### Investment revenue

Interest revenue is accrued on a time basis, by reference to the principal outstanding and the effective interest rate applicable. Interest revenue is classified as exchange revenue.

Dividends are recognised when the shareholders' rights to receive payment have been established and are recognised, net of imputation credits. Dividends are classified as exchange revenue.

### Other grants, bequests and vested assets

Other grants, bequests and assets vested in the Council are recognised when control over the asset is obtained. Vested assets are recognised as revenue at the fair value of the assets at the time of vesting. This is classified as non-exchange revenue.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Capital contributions

Capital contributions for assets are recognised as revenue when received and are classified as non-exchange revenue.

## Gains

Gains include additional earnings on the disposal of property, plant and equipment and movements in the fair value of financial assets and liabilities. Gains are classified as exchange revenue.

## Foreign currency - exchange differences

Foreign currency transactions are converted into New Zealand dollars at the rate of exchange at the date of the transaction. Gains or losses on exchange have been recognised in the Surplus/Deficit. Gains on foreign currency exchange are classified as exchange revenue.

### For the year ended 30 June 2021

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Budget 2021 \$,000	Consolidated 2021 \$,000
<b>RATES</b>					
15,267	15,267	General Rates	15,619	15,575	15,619
6,694	6,694	Targeted - Roading	6,404	6,379	6,404
4,317	4,317	Other Water Rates	4,290	4,730	4,290
9,132	9,132	Metered Water Rates	9,121	8,314	9,121
1,904	1,904	Targeted - Refuse	1,918	1,913	1,918
4,674	4,674	Targeted - Wastewater	4,700	4,686	4,700
256	256	Warmer Homes Scheme Rate	278	292	278
9	9	Eltham Drainage Board	8	9	8
165	165	Hāwera Business Rate	163	161	163
187	187	Rate Penalties	161	165	161
(179)	(179)	Remissions	(184)	(177)	(184)
<b>42,426</b>	<b>42,426</b>	<b>Total Rates</b>	<b>42,478</b>	<b>42,046</b>	<b>42,478</b>
<b>6,078</b>	<b>6,078</b>	<b>Fees and Charges</b>	<b>6,810</b>	<b>6,744</b>	<b>6,810</b>
<b>FINANCIAL REVENUE</b>					
118	118	Dividends - General	4	0	4
235	235	Interest - General	71	301	71
0	0	Dividends - Long Term Investment Fund	0	0	0
0	0	Earnings - Long Term Investment Fund	0	0	0
3,870	3,870	Capital Gains on Long Term Investment Fund	18,536	8,190	18,536
-963	-963	Foreign Exchange Gains (Losses) on LTIF	1,344	0	1,344
<b>3,260</b>	<b>3,260</b>	<b>Total Financial Revenue</b>	<b>19,960</b>	<b>8,491</b>	<b>19,960</b>
<b>92</b>	<b>92</b>	<b>Developmental Contributions</b>	<b>168</b>	<b>0</b>	<b>168</b>
<b>8,955</b>	<b>8,955</b>	<b>Subsidies &amp; Grants</b>	<b>16,571</b>	<b>5,137</b>	<b>16,571</b>
<b>2,610</b>	<b>2,610</b>	<b>Other Revenue</b>	<b>10,770</b>	<b>7,043</b>	<b>10,770</b>
<b>63,422</b>	<b>63,422</b>	<b>Total Revenue</b>	<b>96,758</b>	<b>69,461</b>	<b>96,758</b>
# Subsidies and Grants include significant grants as follows: \$2.8m from the TSB Community Trust for the Te Ramanui project; \$700k Provincial Growth Grant for Nukumarū Station Road and \$1.429m Government Grant for tranche 1 of the Three Waters Reform					



# NOTES TO FINANCIAL STATEMENTS

## Rates Remissions

Rates Remissions have been deducted from rates revenue above.

Councils Rate Remission Policy provides for rates to be remitted for the following purposes:

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Budget 2021 \$,000	Consolidated 2021 \$,000
22	22	Rates on community halls	20		20
77	77	Rates for sporting, games, branches of the arts, community care and volunteer organisations	84		84
20	20	Rates on land protected for natural, historical or cultural conservation purposes	27		27
42	42	Uniform annual general charges on non-contiguous units owned by the same owner	42		42
12	12	Remissions of rates for miscellaneous purposes	1		1
6	6	Water by meter rates remissions	10		10
187	187	Rates Penalties*	161		161
<b>366</b>	<b>366</b>	<b>Total Rates Remitted</b>	<b>345</b>		<b>345</b>

\* Rates penalty remissions include penalties remitted for those that have arranged to repay their outstanding rate debts through regular payments.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Note 2: Expenditure by Nature

### Accounting policy

Specific accounting policies for major categories of expenditures are outlined below:

#### Personnel Costs

Salaries and Wages are recognised as an expense as employees provide services.

#### Grants and sponsorships

Expenditure is classified as a grant or sponsorship if it results in a transfer of resources to another party in return for compliance with certain conditions relating to the operating activities of that party. It includes any expenditure arising from a funding arrangement with another party that has been entered into to achieve the Council objectives. Grants and sponsorships are distinct from donations, which are discretionary or charitable gifts. Where grants and sponsorships are discretionary until payment, the expense is recognised when the payment is made. Otherwise, the expense is recognised when the specific criteria have been fulfilled.

#### Finance expenses - interest

Interest expense is recognised using the effective interest rate method. All borrowing costs are expensed in the period in which they are incurred. The Council has not capitalised borrowing costs associated with funding capital works in progress.

#### Depreciation and amortisation

Depreciation of property, plant and equipment and amortisation of intangible assets are charged on a straight-line basis over the estimated useful life of the associated assets.

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Budget 2021 \$,000	Consolidated 2021 \$,000
13,746	13,746	Salary and Wages*	14,742	14,828	14,742
147	147	Increase/(decrease) in employee entitlements	109	0	109
13,893	13,893		14,852	14,828	14,852
<b>OTHER OPERATING EXPENSES</b>					
679	679	Remuneration to Elected Representatives**	716	654	716
134	134	Audit Fees for Annual Report	146	254	176
5	5	Audit Fees for Debenture Trust Deed	5	0	5
0	0	Audit Fees for Ten Year Plan	108	0	108
739	739	Grants	922	970	922
33	33	Impairment of receivables	121	0	121
17,498	17,498	Depreciation and amortisation expense	19,278	19,083	19,278
399	399	Fund Manager Fees	397	450	397
3,586	3,586	Loss on Derivatives	0	0	0
355	355	Loss on Disposal of Asset	1,186	0	1,186
64	64	Operating Lease payments	68	68	68
24,763	24,763	Other Operating Expenses	27,676	25,670	27,676
48,255	48,255		50,622	47,148	50,622
<b>FINANCE COSTS</b>					
5,217	5,217	Interest Expense	4,789	5,326	4,789
5,217	5,217		4,789	5,326	4,789
<b>67,365</b>	<b>67,365</b>	<b>Total Expenditure</b>	<b>70,263</b>	<b>67,302</b>	<b>70,263</b>

\*Salary and Wages include Council's contribution to Kiwisaver of \$363k (2020 \$340k).

\*\*Remuneration paid to the Elected Representatives include payments to Community Board members, Iwi Liaison Committee members and appointed members.

# NOTES TO FINANCIAL STATEMENTS

## Note 3: Tax Accounting policy

### Income tax

Income tax expense includes components relating to current tax and deferred tax. Current tax is the amount of income tax payable based on the taxable profit for the current year and any adjustments in respect of prior years.

### Deferred tax

Deferred taxation is the amount of taxes payable (or receivable) in future years in respect of temporary differences (that is, where the accounting treatment differs from the Inland Revenue Department's requirements). Deferred taxation is determined using the full provision method. Deferred tax assets are only recognised when recovery is probable.

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Budget 2021 \$,000	Consolidated 2021 \$,000
(3,943)	(3,943)	Net Surplus/(Deficit) before Taxation	26,495	2,159	26,495
(1,104)	(1,104)	Tax at 28%	7,419	605	7,419
		Plus/ (Less) Tax Effect of:			
1,104	1,104	Non-taxable income/expenditure	(7,419)	(605)	(7,719)
0	0	Tax Loss not recognised	0	0	0
0	0	Share of Associates Retained Surplus	0	0	0
0	0	Tax Expense for the Year	0	0	0
<b>COMPRISING:</b>					
0	0	Current Tax	0	0	0
0	0	Deferred tax	0	0	0
0	0	Deferred tax	0	0	0

The Council has unrecognised tax losses of \$720,427 (2020 \$715,602) with a tax effect of \$201,720 at 28% (2020 \$200,369) at 28% available to carry forward to future years.

## Note 4: Cash and Cash Equivalents Accounting policy

Cash and cash equivalents include cash on hand, deposits held at call with banks and other short-term highly liquid investments with the original maturities of three months or less. It includes all funds held for the day-to-day management of the Council and does not include funds set aside for specific purposes (for example, Reserve Funds).

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
5	5	Cash at bank and on hand	7	7
12,832	12,832	Westpac Current Account	16,771	16,771
(2,134)	(2,134)	Transfer to Long Term Investment Fund	0	0
0	0	Westpac On call account	0	0
0	0	TSB Hub account	0	0
10,703	10,703		16,778	16,778

The carrying value of cash at bank short-term deposits with maturity dates of three months or less approximates their fair value.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Note 5: Accounts Receivable

### Accounting policy

Accounts receivable are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

A provision for impairment of accounts receivable is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of the agreement. The amount of the provision is the difference between the assets' carrying amount and the present value of estimated future cash flows, discounted using the effective interest method.

Rates are "written off": when remitted in accordance with the Council's rates remission policy and in accordance with the write-off criteria of sections 90A (where rates cannot be reasonably recovered) and 90B (in relation to Maori freehold land) of the Local Government (Rating) Act 2002.

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
832	832	Accruals and Sundries	1,093	1,093
4,313	4,313	General Debtors (Incl. Water)	4,336	4,336
1,324	1,324	Rate Arrears	1,036	1,036
1,111	1,111	Waka Kotahi NZTA	2,074	2,074
675	675	Goods and Services Tax	975	975
(325)	(325)	Provision for Doubtful Debts	(446)	(446)
<b>7,930</b>	<b>7,930</b>		<b>9,067</b>	<b>9,067</b>

The above amount for accounts receivable includes exchange transactions of \$2.77m (2020 - \$2.66m) for water by meter charges and interest receivable.

### Fair Value

Debtors and other receivables are non-interest bearing and receipt is normally on 30-day terms; therefore the carrying value of debtors and other receivables approximate their fair value.

### Impairment

The Council regularly reviews all debts to identify any areas of impairment, making provision as necessary. The Council utilises a number of options to assist slow-paying debtors to fulfil their obligations and debts are only written off when all avenues are exhausted.

The status of receivables as at 30 June 2020 and 2021 are detailed below:

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
5,050	5,050	Not past due	6,966	6,966
518	518	Past due 1-60 days	413	413
221	221	Past due 61 - 90 days	244	244
2,140	2,140	Past due > 90 days	1,443	1,443
<b>7,930</b>	<b>7,930</b>		<b>9,067</b>	<b>9,067</b>

### Details of the Impairment Provision

The impairment provision has been calculated based on expected losses for the Council's pool of debtors.

Expected losses have been determined based on an analysis of the Council's losses in previous periods and the current provision has been estimated accordingly.

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
0	0	Individual Impairment	0	0
(325)	(325)	Collective Impairment	(446)	(446)
<b>(325)</b>	<b>(325)</b>	<b>Total provision for Impairment</b>	<b>(446)</b>	<b>(446)</b>

# NOTES TO FINANCIAL STATEMENTS

Movements in the provision for impairment of receivables are as follows:

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$000
(292)	(292)	<b>At 1 July</b>	(325)	(325)
(90)	(90)	(Addition)/Reduction in provisions made during the year	(326)	(326)
0	0	Provisions reversed during the year	0	0
57	57	Receivables written-off during the period	205	205
<b>(325)</b>	<b>(325)</b>	<b>At 30 June</b>	<b>(446)</b>	<b>(446)</b>

The Council holds no collateral as security or other credit enhancements over receivables that are either past due or impaired.

The Chief Executive approved the “write-off” of rates receivable during the year under the Local Government (Rating) Act 2002 as follows: Section 90A \$2,677 (2020 \$7,900) and Section 90B \$23,823 (2020 \$7,829).

## Note 6: Investments

### Accounting policy

#### Financial assets

Financial Assets are initially measured at fair value plus transaction costs unless they are carried at fair value through surplus or deficit, in which case the transaction costs are recognised in the Surplus/Deficit.

Purchases and sales of investments are recognised on trade-date, the date on which there is a commitment to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the transfer of substantial risks and rewards is completed.

Fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date. The quoted market price used is the current bid price.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. A variety of methods and assumptions is used based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long term debt instruments held. Other techniques, such as discounted cash flows, are used to determine fair value for the remaining financial instruments.

At year-end, the assets are assessed for indicators of impairment. Impairment is established when there is evidence that the Council and group will not be able to collect amounts due according to the original terms of the receivable. Significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership or liquidation and default in payments are indicators that the asset is impaired.

For shares, a significant or prolonged decline in the fair value of the shares below their cost is considered to be objective evidence of impairment. For listed bonds, significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership or liquidation and default in payments is considered to be objective evidence of impairment.

#### Financial assets are classified into four categories:

##### *Financial assets at fair value through surplus or deficit:*

A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. After initial recognition it is measured at its fair value. Gains or losses on re-measurement are recognised in the Surplus/Deficit.

##### *Loans and receivables:*

These are non-derivative financial assets with fixed or determined payments that are not quoted in an active market. After initial recognition they are measured at amortised cost using the effective interest method. Gains and losses when the asset is impaired or de-recognised are recognised in the Surplus/Deficit. Loans and receivables are classified as “trade and other receivables” in the Statement of Financial Position.

##### *Held to maturity investments:*

Held to maturity investments are assets with fixed or determinable payments and fixed maturities that the Council has the positive intention and ability to hold to maturity. After initial recognition they are measured at amortised cost using the effective interest rate method. Gains and losses when the asset is impaired or de-recognised are recognised in the Surplus/Deficit.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

Investments in this category include term deposits, investments in local authority and government stock.

*Financial assets at fair value through other comprehensive revenue and expense:*

Financial asset at fair value through equity are those that are designated as fair value through equity or are not classified in any of the other three categories above. This category includes investments held long term but may be realised before maturity and shareholdings held for strategic purposes. Investments in the Councils subsidiary are not included in this category as they are held at cost. Gains and losses are recognised directly in equity except for impairment, which are recognised in the Surplus/Deficit. In the event of impairment, any cumulative losses previously recognised in other comprehensive revenue and expense will be recognised in the Surplus/Deficit even though the asset has not been de-recognised. On de-recognition the cumulative gain or loss previously recognised in other comprehensive revenue and expense is recognised in the Surplus/Deficit.

Investments in bank deposits are recognised at cost plus accrued interest. This is considered fair value. Long term receivables and advances are recognised at cost plus accrued interest. Investments in associates are recognised at cost.

Investments and other shares are valued at fair value. Where there is an active market, fair value is determined by reference to published prices. Otherwise fair value is determined by using a variety of valuation techniques. Movements in fair value will be taken through equity.

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
<b>FINANCIAL ASSETS CURRENT PORTION</b>				
1,712	1,712	Bonds with maturities of less than 1 year	2,117	2,117
10,229	10,229	Cash and cash equivalents	7,404	7,404
2,134	2,134	Cash balance transferred from Current/Call Account for LTIF	0	0
6,000	6,000	Term Deposit	0	0
6,250	6,250	Property	8,236	8,236
6,874	6,874	Global Infrastructure	7,914	7,914
66,343	66,343	Equities	82,131	82,131
8,034	8,034	Hedge Fund	0	0
214	214	Warmer Home Scheme Loans and Nukumarū Loan	228	228
<b>107,790</b>	<b>107,790</b>	<b>Total Current Portion</b>	<b>108,030</b>	<b>108,030</b>
<b>NON-CURRENT PORTION</b>				
26,247	26,247	Bonds with maturities of greater than 1 year	34,020	34,020
832	832	Cash and cash equivalents	266	266
1,356	1,356	Warmer Home Scheme Loans and Nukumarū Loan	1,186	1,186
2,234	2,234	Other Shares and Notes	2,198	2,198
<b>30,669</b>	<b>30,669</b>	<b>Total Non-Current Portion</b>	<b>37,670</b>	<b>37,670</b>
<b>138,459</b>	<b>138,459</b>	<b>Total Financial Assets</b>	<b>145,700</b>	<b>145,700</b>

## Maturity of Financial Assets

Cash and cash equivalents portions of Council's investments are available immediately and represent funds held for liquidity or funds awaiting reinvestment in other asset classes. The carrying value approximates their fair value.

Property and equities are invested through units in investment funds and can be readily liquidated and are thus classified as current. These funds are invested for the longer term. The carrying value approximates their fair value and is determined as per current market rate.

Bonds with maturities of less than one year represent direct holdings of bonds that are to mature in this financial year and a portion of the global bond portfolio. The carrying value approximates their fair value and is determined as per current market rate.

# NOTES TO FINANCIAL STATEMENTS

## LTIF ALLOCATION

The total Long Term Investment Fund sector allocation at 30 June 2021 was as follows:

2020		2021
14%	Trans-Tasman Equities	13%
24%	Global Equities	31%
5%	Global Listed Infrastructure	5%
9%	New Zealand Cash	5%
10%	New Zealand Fixed Interest	9%
6%	Hedge Funds	0%
21%	Foreign Fixed Interest*	25%
7%	Low Volatility	7%
4%	Property	5%
<b>100%</b>		<b>100%</b>

\* Includes internal borrowing.

## RECONCILIATION OF INVESTMENTS

2020		2021
132,191	Opening Balance	128,655
	<b>Income</b>	
60	Interest	0
0	Dividends	0
(622)	Unrealised Gains/(Losses)	15,007
4,492	Realised Gains/(Losses)	3,528
(963)	Foreign Exchange Gains/(Losses)	1,344
	<b>Less</b>	
(3,854)	Subsidy Withdrawal	(3,760)
(399)	Management Fees	(397)
(2,250)	Other Transfers/adjustments	(2,291)
<b>128,655</b>	<b>Closing Balance</b>	<b>142,088</b>
<b>9,804</b>	<b>Other Investments</b>	<b>3,612</b>
<b>138,459</b>	<b>Total Investments</b>	<b>145,700</b>

\*The net subsidy withdrawal amount is calculated using all LTIF subsidies and was \$5.95m (2020 \$5.84m) less internal interest received of \$857k (2020 \$832k) and loan repayments of \$1,337k (2020 \$1,157k) from Internal Borrowings to the LTIF.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Note 7: Stocks

### Accounting policy

Inventories are valued at the lower of cost (determined on a first-in first-out basis) and net realisable value. This valuation includes allowances for slow moving and obsolete inventories.

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
<b>HELD FOR RESALE</b>				
16	16	Information Centre Stock	12	12
6	6	Aquatic Centre Stock	5	5
6	6	New Zealand Post Stock	4	4
<b>28</b>	<b>28</b>		<b>22</b>	<b>22</b>
<b>HELD FOR BUSINESS CONTINGENCY</b>				
88	88	Infrastructure Stock	36	36
<b>116</b>	<b>116</b>	<b>Total Financial Assets</b>	<b>57</b>	<b>57</b>

No stocks are pledged as security for liabilities (2020 \$nil). However, some stocks are subject to retention of title clause.

The carrying amount of stocks, which are measured at current replacement costs as at 30 June 2021, amounted to \$57,000 (2020 \$116,000).

The written down value of stocks held was \$46,470 (2020 \$25,113). Stocks held for resale turnover frequently while stocks held for business contingency are regularly assessed to ensure they are still fit and available for intended use should the need arise. Stocks are written down to fair value in the event of impairment.

## Note 8: Property, Plant and Equipment

### Accounting policy

Property, plant and equipment consist of operational assets, restricted assets and infrastructure assets.

All assets are recorded at cost/valuation less accumulated depreciation (with the exception of land, which is not depreciated).

All property, plant and equipment is classified as non-cash generating as these assets are not held with a primary objective of generating commercial return.

For those assets that are re-valued, the change in valuation is credited or debited to the asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed in the Statement of Financial Performance. Any subsequent increase on revaluation that offsets a previous decrease in value recognised in the Statement of Financial Performance will be recognised first in the Statement of Financial Performance up to the amount previously expensed, and then credited to the revaluation reserve for that class of asset. Additions subsequent to revaluations are recorded at cost.

### Disposals

An item of property, plant and equipment is de-recognised upon disposal or when no further future economic benefits or service potential are expected from its use or disposal.

Gains and losses on disposals are determined by comparing the disposal proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to accumulated funds.

### Operational assets

These include land, building, motor vehicles, plant and equipment and library books.

Land and buildings are valued at fair value, as determined from market based evidence, by Beca Projects NZ Limited, registered valuers, as at 30 June 2020. Valuations are generally carried out on a three-yearly cycle unless market conditions require otherwise. Motor vehicles, library books and plant and equipment are valued at cost less accumulated depreciation.



# NOTES TO FINANCIAL STATEMENTS

## Restricted assets

These are assets owned by the Council that cannot be disposed of because of legal or other restrictions and provide a benefit or service to the community.

Land and buildings are valued at fair value, as determined from market based evidence, by Beca Projects NZ Limited, as at 30 June 2020. Valuations are generally carried out on a three-yearly cycle unless market conditions require otherwise.

Parks and Recreation assets were valued at fair value by Beca Projects NZ Limited, as at 30 June 2020. Valuations are carried out on a three-yearly cycle.

Heritage and Cultural Assets were valued at fair value by Quotable Value New Zealand Limited, as at 1 July 2001. This is considered deemed cost.

## Infrastructural assets

These are the fixed utility systems owned by the Council. Each asset type includes all items that are required for the network to function.

Wastewater, water, stormwater, and roading infrastructural assets are valued using the depreciated replacement cost method. A number of estimates and assumptions are exercised when valuing infrastructural assets using the depreciated replacement cost method. These include:

- Estimating any obsolescence or surplus capacity of the asset.
- Estimating the replacement cost of the asset. The replacement cost is derived from recent construction contracts in the region for similar assets.

Estimates of the remaining useful life over which the asset will be depreciated. These estimates can be affected by the local conditions. For example, weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, the Council could be over-or-under-estimating the annual depreciation charge recognised as an expense in the statement of comprehensive revenue and expense. To minimise this risk, infrastructural assets' useful lives have been determined with reference to the New Zealand Infrastructural Asset Valuation and Depreciation Guidelines published by the National Asset Management Steering Group and have been adjusted for local conditions based on past experience. Asset inspections, deterioration, and condition-modelling are also carried out regularly as part of asset management planning activities, which provides further assurance over useful life estimates.

Infrastructural assets (excluding land) have all been valued at optimised depreciated replacement cost by Beca Projects NZ Limited, as at 30 June 2020. Valuations are generally carried out on a three-yearly cycle unless market conditions require otherwise. Infrastructural land under Roads are no longer revalued.

Certain infrastructural assets and land have been vested in the Council as part of the subdivision consent process. The vested asset has been valued at the latest appropriately certified government valuation or at a mutually agreed market value or at a value determined through arbitration. Vested infrastructural assets have been based on the actual quantities of infrastructural components vested and current "in the ground" cost of providing identical services. All other assets are valued at historical cost less accumulated depreciation.

## Depreciation

Depreciation rates for fixed assets are as follows:

### Operational assets

Depreciation rates for operational assets are based on a straight line basis.

Buildings .....	1.22%	-	33.33%
Motor Vehicles .....	4.00%	-	20.00%
Plant and Equipment .....	3.33%	-	33.33%
Information Systems Equipment .....	10.00%	-	50.00%
Library Books .....	10.00%	-	20.00%
Furniture and Fittings .....	5.00%	-	20.00%
Office Equipment .....	10.00%	-	25.00%

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Infrastructural assets

### Roading

Provision has been made for depreciation of significant components of the roading asset, based on their remaining lives.

The significant component depreciation rates are as follows:

Traffic Facilities, Signs and Markings .....	10 - 50 years	2.00%	-	10.00%
Bridges .....	50 - 100 years	1.00%	-	2.00%
Footpaths .....	25 - 60 years	1.67%	-	4.00%
Pavement Surfacing .....	2 - 16 years	6.25%	-	50.00%
Drainage and Culverts .....	45 - 80 years	1.25%	-	2.22%
Roading Base-course .....	40 - 80 years	1.25%	-	2.50%
Berms, Markings, Shoulder and Formation .....	Not depreciated			

### Water, Wastewater and Stormwater Reticulation Systems

Provision has been made for depreciation of components of the assets based on their remaining life.

Water Reticulation .....	4 - 143 years	0.70%	-	25.00%
Water Treatment Plants .....	5 - 100 years	1.00%	-	20.00%
Water Point .....	4 - 123 years	0.81%	-	25.00%
Wastewater Reticulation .....	10 - 178 years	0.57%	-	10.00%
Wastewater Treatment Plants .....	14 - 100 years	1.00%	-	7.14%
Wastewater Point .....	10 - 124 years	0.81%	-	10.00%
Wastewater Station .....	15 - 80 years	1.25%	-	6.67%
Stormwater Pipes .....	20 - 150 years	0.67%	-	5.00%
Stormwater Point .....	20 - 110 years	0.91%	-	5.00%

## Restricted assets

### Heritage and Cultural Assets

Provision has been made for depreciation of components of the assets based on their remaining life.

23 - 250 years	0.40%	-	4.35%
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### Parks and Recreation Assets

Provision has been made for depreciation of components of the assets based on their remaining life.

6 - 15 years	6.67%	-	16.67%
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## Assets under construction

Assets under construction are not depreciated. All costs are initially capitalised as work in progress. On completion, the cost is transferred to the relevant asset class and is then depreciated.

# NOTES TO FINANCIAL STATEMENTS

## Note 8: Property, Plant and Equipment

Council *	Cost/ Valuation 30/6/21 \$,000	Accumulated Depreciation 30/6/21 \$,000	Carrying Value 30/6/21 \$,000	Cost/ Valuation 30/6/20 \$,000	Accumulated Depreciation 30/6/20 \$,000	Carrying Value 30/6/20 \$,000
<b>OPERATIONAL ASSETS</b>						
Buildings	63,700	(2,513)	61,187	62,879	-	62,879
Land	9,622	-	9,622	9,433	-	9,433
Furniture and Fittings	1,208	(730)	478	1,156	(605)	551
Information Systems	3,194	(2,746)	449	3,124	(2,415)	710
Library Books	1,529	(813)	716	1,584	(887)	697
Office Equipment	302	(290)	13	302	(277)	26
Leased Office Equipment	323	(291)	32	323	(227)	96
Motor Vehicles	1,310	(644)	666	1,310	(565)	745
Plant and Equipment	2,811	(1,770)	1,041	2,505	(1,635)	870
<b>Restricted Assets</b>						
Parks and Recreation	11,788	(814)	10,974	11,716	-	11,716
Heritage and Cultural	1,592	(780)	811	1,592	(733)	858
Land	45,655	-	45,655	45,535	-	45,535
Work in Progress	4,386	-	4,386	3,712	-	3,712
<b>Total Operational &amp; Restricted Assets</b>	<b>147,420</b>	<b>(11,390)</b>	<b>136,030</b>	<b>145,171</b>	<b>(7,343)</b>	<b>137,828</b>
<b>INFRASTRUCTURAL ASSETS</b>						
Land Under Roads	104,141	-	104,141	104,141	-	104,141
<b>Network Assets</b>						
Roading	404,439	(7,280)	397,159	395,935	-	395,935
Wastewater - treatment plants	24,984	-	24,984	24,984	-	24,984
Wastewater - other assets	48,109	(1,672)	46,437	45,453	-	45,453
Water - treatment plants	47,299	-	47,299	47,299	-	47,299
Water - other assets	114,669	(5,035)	109,634	109,667	-	109,667
Stormwater	33,299	(683)	32,616	31,891	-	31,891
<b>Total Infrastructural &amp; Network Assets</b>	<b>762,272</b>	<b>(14,669)</b>	<b>762,272</b>	<b>759,372</b>	<b>-</b>	<b>759,372</b>
Work in progress	11,231	0	11,231	9,230	-	9,230
<b>Total Fixed Assets</b>	<b>920,923</b>	<b>(26,059)</b>	<b>909,533</b>	<b>913,773</b>	<b>(7,343)</b>	<b>906,430</b>

\* Note: Consolidated figures same as for Council.

As per the most recent revaluations at 30 June 2020 by Beca Limited, the replacement cost of the Council's network assets are as follows:

Water Supply – treatment plants and facilities	\$ 47.3 million
Water Supply – other assets	\$109.7 million
Wastewater – treatment plants and facilities	\$ 25.0 million
Wastewater – other assets	\$ 45.5 million
Stormwater	\$ 31.9 million
Roading and Footpaths	\$395.9 million

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Movements 2021

	Carrying Value 1/7/20 \$,000	Additions \$,000	Disposal \$,000	Accumulated Depreciation on Disposal	Vested Assets	Other Adj \$,000	Depreciation \$,000	Carrying Value 30/6/21 \$,000
<b>OPERATIONAL ASSETS</b>								
Buildings	62,879	1,321	(374)	32	-	(126)	(2,545)	61,187
Land	9,433	189	-	-	-	-	-	9,622
Furniture and Fittings	551	54	(2)	2	-	-	(127)	478
Information Systems	710	80	-	-	-	(10)	(331)	449
Library Books	697	263	(318)	305	-	-	(231)	716
Office Equipment	26	-	-	-	-	-	(13)	13
Leased Office Equipment	96	-	-	-	-	-	(64)	32
Motor Vehicles	745	78	(78)	66	-	-	(145)	666
Plant and Equipment	870	311	-	-	-	(5)	(135)	1,041
<b>Restricted Assets</b>								
Parks & Recreation	11,716	72	-	-	-	-	(814)	10,974
Heritage and Cultural	859	-	-	-	-	-	(47)	812
Land	45,535	120	-	-	-	-	-	45,655
Work in Progress	3,712	-	-	-	-	674	-	4,386
<b>Total Operational &amp; Restricted Assets</b>	<b>137,829</b>	<b>2,488</b>	<b>(772)</b>	<b>405</b>	<b>-</b>	<b>533</b>	<b>(4,452)</b>	<b>136,031</b>
<b>INFRASTRUCTURAL ASSETS</b>								
Land Under Roads	104,141	-	-	-	-	-	-	104,141
<b>Network Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Roading	395,935	8,504	-	-	-	-	(7,280)	397,159
Wastewater - treatment plants	24,984	-	-	-	-	-	-	24,984
Wastewater - other assets	45,453	2,810	(154)	-	-	-	(1,672)	46,437
Water - treatment plants	47,299	-	-	-	-	-	-	47,299
Water - other assets	109,667	5,602	(759)	-	-	158	(5,035)	109,634
Stormwater	31,891	634	-	-	774	-	(683)	32,616
<b>Total Infrastructural &amp; Network Assets</b>	<b>759,372</b>	<b>17,549</b>	<b>(913)</b>	<b>-</b>	<b>774</b>	<b>158</b>	<b>(14,669)</b>	<b>762,272</b>
Work in progress	9,230	-	-	-	-	2,001	-	11,231
<b>Total Fixed Assets</b>	<b>906,431</b>	<b>20,038</b>	<b>(1,685)</b>	<b>405</b>	<b>774</b>	<b>2,692</b>	<b>(19,121)</b>	<b>909,533</b>

# NOTES TO FINANCIAL STATEMENTS

## Movements 2020

	Carrying Value 1/7/19 \$,000	Additions \$,000	Disposal \$,000	Accumulated Depreciation on Disposal	Vested Assets	Other Adj \$,000	Depreciation \$,000	Carrying Value 30/6/20 \$,000
<b>OPERATIONAL ASSETS</b>								
Buildings	48,068	2,284	(77)	16	-	14,939	(2,351)	62,879
Land	9,733	-	-	-	-	(300)	-	9,433
Furniture and Fittings	588	75	(24)	21	-	-	(110)	551
Information Systems	530	534	-	-	-	-	(355)	710
Library Books	719	212	(136)	135	-	-	(232)	697
Office Equipment	29	10	-	-	-	-	(13)	26
Leased Office Equipment	161	-	-	-	-	-	(65)	96
Motor Vehicles	906	43	(43)	23	-	-	(184)	745
Plant and Equipment	795	214	(4)	2	-	-	(137)	870
<b>Restricted Assets</b>								
Parks & Recreation	12,149	360	-	-	-	(74)	(718)	11,716
Heritage and Cultural	855	55	(10)	4	-	-	(46)	859
Land	48,543	2	-	-	-	(3,010)	-	45,535
Work in Progress	3,920	-	-	-	-	(208)	-	3,712
<b>Total Operational &amp; Restricted Assets</b>	<b>126,994</b>	<b>3,790</b>	<b>(293)</b>	<b>200</b>	<b>-</b>	<b>11,347</b>	<b>(4,211)</b>	<b>137,829</b>
<b>INFRASTRUCTURAL ASSETS</b>								
Land Under Roads	104,151	-	(10)	-	-	-	-	104,141
<b>Network Assets</b>								
Roading	375,485	7,225	-	-	249	19,917	(6,941)	395,935
Wastewater - treatment plants	18,142	2,948	(27)	-	-	4,236	(316)	24,984
Wastewater - other assets	40,632	598	(81)	-	-	5,286	(982)	45,453
Water - treatment plants	40,742	740	(1)	-	-	7,960	(2,142)	47,299
Water - other assets	96,680	1,053	(123)	-	-	14,482	(2,425)	109,667
Stormwater	22,060	190	-	-	-	10,059	(418)	31,891
<b>Total Infrastructural &amp; Network Assets</b>	<b>697,894</b>	<b>12,754</b>	<b>(242)</b>	<b>-</b>	<b>249</b>	<b>61,940</b>	<b>(13,224)</b>	<b>759,370</b>
Work in progress	5,046	-	-	-	-	4,184	-	9,230
<b>Total Fixed Assets</b>	<b>829,934</b>	<b>16,544</b>	<b>(535)</b>	<b>200</b>	<b>249</b>	<b>77,471</b>	<b>(17,435)</b>	<b>906,429</b>

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Work in Progress\*

Property, plant and equipment in the course of construction by class of asset is detailed below.

	Council and Consolidated 2021 \$,000	2020 \$,000
Buildings	3,529	3,176
Land	-	20
Information Systems	95	253
Motor Vehicles	-	-
Plant and Equipment	423	26
Furniture and Fittings	15	2
Parks and Reserves	325	235
Stormwater	262	790
Water Supply	6,989	4,983
Wastewater	1,151	1,730
Roading	2,829	1,727
<b>Total work in progress</b>	<b>15,618</b>	<b>12,943</b>

## Note 9: Intangible Assets

### Accounting policy

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
<b>ACQUIRED COMPUTER SOFTWARE</b>				
<b>BALANCE 1 JULY</b>				
3,710	3,710	Cost	3,799	3,799
(2,468)	(2,468)	Accumulated amortisation and impairment	(2,531)	(2,531)
1,242	1,242	Carrying value 1 July	1,268	1,268
89	89	Additions	413	413
0	0	Disposals	(88)	(88)
0	0	Other Adjustments	8	8
(63)	(63)	Amortisation charge	(59)	(59)
<b>CLOSING BALANCE</b>				
3,799	3,799	Cost	4,132	4,132
(2,531)	(2,531)	Accumulated amortisation and impairment	(2,590)	(2,590)
1,268	1,268	Carrying value 30 June	1,542	1,542

# NOTES TO FINANCIAL STATEMENTS

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
<b>FONTERRA OUTFALL - USE RIGHTS</b>				
<b>BALANCE 1 JULY</b>				
0	0	Cost	0	0
0	0	Accumulated amortisation and impairment	0	0
0	0	Carrying value 1 July	0	0
0	0	Additions	0	0
0	0	Amortisation charge	0	0
<b>CLOSING BALANCE</b>				
0	0	Cost	0	0
0	0	Accumulated amortisation and impairment	0	0
0	0	Carrying value 30 June	0	0
1,268	1,268	<b>Total Intangible Assets</b>	1,542	1,542

## Note 10: Accounts Payable

### Accounting policy

Trade liabilities are non-interest bearing and are generally settled within a 30-day term. Therefore, the carrying value of trade liabilities approximates their fair value. Accrued expenses and other payables are amounts due as of year-end but not yet invoiced. Bonds and Deposits are amounts that the Council holds on behalf of third parties through various negotiated agency agreements. Bonds are generally classified as refundable and deposits are generally classified as non-refundable.

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
4,620	4,620	Trade Liabilities	6,861	6,861
885	885	Accrued expenses and other payables	1,745	1,745
493	493	Accrued salaries and wages	437	437
1,437	1,437	Bonds and Deposits	1,534	1,534
7,435	7,435		10,578	10,578

The above amounts for accounts payable are all exchange transactions.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Note 11: Employee Entitlements

### Accounting policy

Provision is made for employee benefits accumulating as a result of services rendered.

Provision is made in respect of the Council's liability for annual leave and sick leave. Annual leave has been calculated on an actual entitlement basis at current rates of pay, while other provisions have been calculated on an actuarial basis at current rates of pay.

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
859	859	Annual leave	967	967
51	51	Sick leave	52	52
<b>910</b>	<b>910</b>		<b>1,020</b>	<b>1,020</b>

## Note 12: Landfill Aftercare

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
397	397	Open Balance	367	367
(30)	(30)	Provision reassessed	19	19
0	0	Unwinding of discount	0	0
<b>367</b>	<b>367</b>	<b>Closing Balance</b>	<b>387</b>	<b>387</b>
<b>BEING:</b>				
46	46	Current Portion	39	39
321	321	Term Portion	348	348
<b>367</b>	<b>367</b>		<b>387</b>	<b>387</b>

The Council has a responsibility to provide ongoing maintenance and monitoring of closed landfill sites. There is an external liability where the landfill is not situated on Council-owned land.

There are closure and post-closure responsibilities such as:

#### Closure responsibilities:

- \* final cover application and vegetation
- \* incremental drainage control features
- \* completing facilities for leachate collection and monitoring
- \* completing facilities for water quality monitoring
- \* completing facilities for monitoring and recovery of gas

#### Post-closure responsibilities:

- \* treatment and monitoring of leachate
- \* ground water and surface monitoring
- \* gas monitoring and recovery
- \* implementation of remedial measures such as needed for cover and control systems
- \* ongoing maintenance of drainage systems

The cash outflows for landfill post-closure are expected to occur over the next 9 years and are based on current costs.

The provision has been estimated taking into account existing technology and is discounted using a discount rate of 3.23%.

The long-term nature of the liability means that there are inherent uncertainties in estimating costs that will be incurred.



# NOTES TO FINANCIAL STATEMENTS

## Note 13: Term Liabilities

### Accounting policy

Financial liabilities comprise trade and other payables and borrowings. Financial liabilities (creditors, revenue in advance, loans, bonds and deposits) are initially recognised at fair value. Financial liabilities with duration of more than 12 months are recognised initially at fair value plus transaction costs and subsequently measured at amortised cost using the effective interest rate method. Amortisation is recognised within surplus or deficit. Financial liabilities with duration of less than 12 months are recognised at their nominal value. On disposal any gains or losses are recognised within the Surplus/Deficit.

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
		<b>Financial Liabilities</b>		
17,000	17,000	Debt Securities - Commercial Paper	17,000	17,000
101,000	101,000	Debt Securities - Local Authority Stock	95,000	95,000
0	0	Bank Facilities - Line of Credit Facility	200	200
0	0	Water Consent	0	0
114	114	Finance Leases	40	40
1,107	1,107	Income in advance from Ministry of Education	1,069	1,069
<b>119,221</b>	<b>119,221</b>	<b>Total Financial Liabilities</b>	<b>113,309</b>	<b>113,309</b>
		<b>CURRENT LIABILITIES</b>		
17,000	17,000	Debt Securities - Commercial Paper	17,000	17,000
12,000	12,000	Debt Securities - Local Authority Stock	0	0
0	0	Bank Facilities - Line of Credit Facility	0	0
0	0	Water Consent	0	0
74	74	Finance Leases	40	40
38	38	Income in advance from MOE	38	38
<b>29,112</b>	<b>29,112</b>	<b>Total Current Liabilities</b>	<b>17,078</b>	<b>17,078</b>
		<b>NON-CURRENT LIABILITIES</b>		
89,000	89,000	Debt Securities - Local Authority Stock	95,000	95,000
0	0	Bank Facilities - Line of Credit Facility	200	200
0	0	Water Consent	0	0
40	40	Finance Leases	0	0
1,069	1,069	Income in advance from MOE	1,031	1,031
<b>90,109</b>	<b>90,109</b>	<b>Total Non-Current Liabilities</b>	<b>96,231</b>	<b>96,231</b>

### Secured loans

The Council currently has \$30m (2020 \$30m) of committed lines of credit. It used \$0.2m as at balance date and a further \$29.8m (2020 \$30m) under lines of credit facilities available. The lines of credit are subject to daily floating interest rates.

### Debt securities – local authority stock

The following is a summary of interest costs incurred in respect of Council's local authority stock, as well as a maturity analysis. Contractual maturity analysis of financial liabilities:

Reference Rate	Maturity	Amount \$,000
Floating BKBM FRA + 74bp	15/04/2023	5,000
Floating BKBM FRA + 73.25bp	17/04/2023	5,000
Floating BKBM FRA + 53bp	22/04/2022	10,000
Floating BKBM FRA + 55.25bp	15/04/2027	5,000
Floating BKBM FRA + 64bp	28/06/2022	7,000

# PITO KŌRERO KI TE TAUĀKI PŪTEA

Reference Rate	Maturity	Amount \$,000
Floating BKBM FRA + 73bp	15/04/2025	10,000
Floating BKBM FRA + 81.7bp	15/04/2027	5,000
Floating BKBM FRA + 60.25bp	15/04/2024	5,000
Floating BKBM FRA + 69.5bp	15/04/2026	5,000
Floating BKBM FRA + 77bp	15/04/2028	5,000
Floating BKBM FRA + 80bp	15/04/2029	5,000
Floating BKBM FRA + 83.5bp	15/04/2030	4,000
Floating BKBM FRA + 86.25bp	15/04/2030	4,000
Floating BKBM FRA + 68.25bp	15/04/2026	5,000
Floating BKBM FRA + 53bp	15/04/2024	5,000
Floating BKBM FRA + 64bp	20/04/2029	10,000
Floating BKBM FRA + 76bp	15/04/2028	5,000
Floating BKBM FRA + 98.6bp	15/04/2028	6,000
Floating BKBM FRA + 46.75bp	15/04/2024	3,000
Floating BKBM FRA + 53bp	15/04/2025	3,000
		112,000

## Security

Finance Lease is secured by a charge over the specific asset being financed. Loans are secured by pledging targeted rates on various parts of the District or the District as a whole through a deed of charge.

In December 2007 Trustees Executors Ltd were appointed as Trustee of the Debenture Trust Deed. All of the Council's secured loans including lines of credit are secured under the terms of the Debenture Trust Deed. Security is by charge over the Council's ability to levy rates in favour of the Trustee. Pursuant to the Debenture Trust Deed, the Council has issued security certificates of \$95m to secure the various bank loans facilities, lines of credit, guarantees issued on behalf of the Council and other general banking facilities. An additional \$14,420m of security certificates has been issued as part of the LGFA agreement to jointly secure debt issues with other shareholding councils.

## Line of credit expiration dates:

Council 2020 \$,000	Consolidated 2020 \$,000	Financial Institution - Expiry	Council 2021 \$,000	Consolidated 2021 \$,000
30,000	30,000	TSB - 20 July 2023	30,000	30,000
<b>30,000</b>	<b>30,000</b>		<b>30,000</b>	<b>30,000</b>

## Interest rate swaps

The following is a summary of interest rate swaps as at the end of June 2021

Fixed Rate	Start Date	Maturity	Amount
4.81%	15/04/2014	17/07/2023	4,000,000
4.74%	15/04/2014	16/01/2023	4,000,000
4.30%	20/03/2014	20/12/2023	2,000,000
5.55%	21/07/2014	21/10/2021	5,000,000
4.57%	15/06/2015	15/06/2024	4,000,000
4.76%	22/12/2014	22/12/2022	2,000,000
4.79%	23/12/2014	23/06/2022	5,000,000

# NOTES TO FINANCIAL STATEMENTS

Fixed Rate	Start Date	Maturity	Amount
4.82%	15/12/2014	15/06/2024	4,000,000
4.82%	15/08/2016	15/08/2024	3,000,000
4.90%	29/04/2016	29/04/2024	4,000,000
5.19%	20/02/2015	20/08/2024	5,000,000
3.65%	23/10/2018	23/01/2025	4,000,000
3.96%	20/06/2019	20/09/2025	2,000,000
3.80%	20/10/2017	20/01/2028	2,000,000
3.75%	21/10/2021	21/01/2028	5,000,000
3.34%	21/10/2021	21/04/2026	5,000,000
4.41%	20/02/2017	20/08/2021	5,000,000
4.14%	20/04/2017	25/10/2022	4,000,000
4.45%	22/05/2017	22/11/2021	1,000,000
4.20%	22/12/2022	22/12/2026	2,000,000
4.20%	15/01/2023	15/01/2027	4,000,000
4.18%	25/10/2022	25/10/2026	4,000,000
3.46%	17/09/2019	17/09/2021	4,000,000
3.41%	22/02/2019	22/02/2022	3,000,000
3.81%	23/10/2020	23/01/2029	1,000,000
3.81%	29/10/2020	23/01/2029	1,000,000
3.99%	17/07/2023	15/01/2029	4,000,000
3.98%	20/04/2024	29/01/2029	4,000,000
3.95%	15/06/2024	15/03/2029	4,000,000
3.89%	15/06/2024	15/06/2029	4,000,000
2.79%	23/10/2018	25/10/2022	2,000,000
2.75%	30/07/2019	31/01/2023	4,000,000
4.44%	20/08/2018	20/11/2029	4,000,000
1.93%	15/04/2019	15/01/2024	1,000,000
1.96%	22/08/2020	22/02/2024	5,000,000
1.99%	20/12/2019	22/09/2022	4,000,000
2.75%	29/01/2020	29/01/2025	4,000,000
1.45%	28/02/2023	28/02/2026	4,000,000
			133,000,000

**Marked to Market Valuation of Interest Rate Swaps**

The fair value (marked to market valuation) of interest rate swaps as at the balance date was -\$9,703,468.50 (2020 -\$17,394,830.06).

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Finance Leases

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
<b>TOTAL MINIMUM LEASE PAYMENTS PAYABLE</b>				
82	82	Not later than one year	41	41
41	41	Later than one year and not later than five years	0	0
0	0	Later than five years	0	0
123	123	Total minimum lease payments	41	41
(9)	(9)	<b>Future finance charges</b>	<b>(1)</b>	<b>(1)</b>
114	114	<b>Present value of minimum lease payments</b>	<b>40</b>	<b>40</b>
<b>PRESENT VALUE OF MINIMUM LEASE PAYMENTS PAYABLE</b>				
74	74	Not later than one year	40	40
40	40	Later than one year and not later than five years	0	0
0	0	Later than five years	0	0
114	114	<b>Total present value of minimum lease payments</b>	<b>40</b>	<b>40</b>
<b>REPRESENTED BY:</b>				
74	74	Current	40	40
40	40	Non-Current	0	0
114	114	<b>Total finance leases</b>	<b>40</b>	<b>40</b>

The Council has entered into a finance lease for office equipment. The net carrying amount of the leased item is shown in Note 8. There are no restrictions as a result of lease arrangements.

### Income in Advance – Ministry of Education

The Ministry of Education contributed \$1.5 million for the use of TSB Hub for the Hāwera High School for a 40 year period, of which 29 years remain. The current portion represents the amount of the contribution and will be recognised as revenue over the next 12 months.

### Other Borrowings

As at 30 June 2021, the Council had internally borrowed \$16,911,745 (2020 \$15,999,010) from its Special Fund Investments held with the Fund Managers.

### Note 14: Equity Accounting policy

Public equity is the community's interest in the Council, as measured by the value of total assets less total liabilities. Equity is dis-aggregated and classified to enable a clearer identification of the various components. Accumulated balances comprise accumulated surpluses over the years.

Restricted and Statutory Reserves are those funds subject to external restrictions accepted as binding by the Council, which may not be revised by the Council without reference to the courts or a third party. Investment Revaluation Reserves comprise accumulated valuation increments.

# NOTES TO FINANCIAL STATEMENTS

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
<b>PUBLIC EQUITY</b>				
458,545	458,545	Accumulated Balances	469,730	469,730
2,276	2,276	Restricted and Statutory Reserves	2,601	2,601
0	0	Investment Revaluation Reserves	6	6
302,391	302,391	Asset Revaluation Reserves	302,391	302,391
10,357	10,357	Separate Operating Reserves	11,800	11,800
145,728	145,728	Council Created Reserves	159,976	159,976
642	642	Capital Replacement Reserves	434	434
<b>919,940</b>	<b>919,940</b>	<b>Total Closing Public Equity</b>	<b>946,938</b>	<b>946,938</b>
<b>ACCUMULATED BALANCES</b>				
394,779	394,779	Opening Balance 1 July	458,545	458,545
(3,943)	(3,943)	Net Surplus (Deficit)	26,992	26,992
0	0	Adjustment	0	0
<b>LESS APPROPRIATION TO</b>				
(166)	(166)	Restricted Reserves	(146)	(146)
(102)	(102)	Statutory Reserves	(178)	(178)
(1,333)	(1,333)	Separate Operating Reserves	(1,444)	(1,444)
0	0	Council Created Reserves	(14,247)	(14,247)
(298)	(298)	Capital Replacement Reserves	208	208
<b>FUNDS APPLIED FROM</b>				
0	0	Restricted Reserves	0	0
0	0	Statutory Reserves	0	0
67,455	67,455	Asset Revaluation Reverses	0	0
0	0	Separate Operating Reserves	0	0
2,154	2,154	Council Created Reserves	0	0
0	0	Capital Replacement Reserves	0	0
<b>458,545</b>	<b>458,545</b>	<b>Closing Balance 30 June</b>	<b>469,730</b>	<b>469,730</b>
<b>RESTRICTED RESERVES</b>				
1,148	1,148	Opening Balance 1 July	1,315	1,315
235	235	Add Appropriation	186	186
(68)	(68)	Less Application of Funds	(40)	(40)
<b>1,315</b>	<b>1,315</b>	<b>Closing Balance 30 June</b>	<b>1,461</b>	<b>1,461</b>
<b>STATUTORY RESERVES</b>				
858	858	Opening Balance 1 July	961	961
118	118	Add Appropriation	179	179
(15)	(15)	Less Application of Funds	0	0
<b>961</b>	<b>961</b>	<b>Closing Balance 30 June</b>	<b>1,140</b>	<b>1,140</b>
<b>2,276</b>	<b>2,276</b>	<b>Total Closing Restricted and Statutory Reserves</b>	<b>2,601</b>	<b>2,601</b>

# PITO KŌRERO KI TE TAUĀKI PŪTEA

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
<b>INVESTMENT REVALUATION RESERVES</b>				
36	36	Opening Balance 1 July	0	0
0	0	Gain/(Loss) on Long Term Investment Fund	0	0
(92)	(92)	Gain/(Loss) on Shares and Notes	6	6
57	57	Less Loss Transferred to income statement	0	0
<b>0</b>	<b>0</b>	<b>Closing Balance 30 June</b>	<b>6</b>	<b>6</b>
<b>BEING:</b>				
0	0	Long Term Investment Fund	0	0
0	0	Shares and Notes	6	6
0	0	Transfers from Accumulated Balances	0	0
<b>0</b>	<b>0</b>		<b>6</b>	<b>6</b>
<b>ASSET REVALUATION RESERVES</b>				
296,313	296,313	Opening Balance 1 July	302,391	302,391
61,898	61,898	Revaluation of Infrastructural Assets	0	0
14,945	14,945	Revaluation of Operational Assets	0	0
(3,010)	(3,010)	Revaluation of Restricted Land	0	0
(300)	(300)	Revaluation of Operational Land	0	0
(67,455)	(67,455)	Less Revaluation Reserves Transferred to Equity*	0	0
<b>302,391</b>	<b>302,391</b>	<b>Closing Balance 30 June</b>	<b>302,391</b>	<b>302,391</b>
<b>BEING:</b>				
249,168	249,168	Infrastructural Assets	249,168	249,168
38,677	38,677	Operational Assets	38,677	38,677
9,968	9,968	Restricted Land	9,968	9,968
4,578	4,578	Operational Land	4,578	4,578
<b>302,391</b>	<b>302,391</b>		<b>302,391</b>	<b>302,391</b>
<b>SEPARATE OPERATING RESERVES</b>				
9,023	9,023	Opening Balance 1 July	10,357	10,357
22,845	22,845	Add Appropriation	26,049	26,049
(21,511)	(21,511)	Less Application of Funds	(24,605)	(24,605)
<b>10,357</b>	<b>10,357</b>	<b>Closing Balance 30 June</b>	<b>11,800</b>	<b>11,800</b>
<b>COUNCIL CREATED RESERVES</b>				
147,882	147,882	Opening Balance 1 July	145,728	145,728
7,812	7,812	Add Appropriation	24,566	24,566
(9,966)	(9,966)	Less Application of Funds	(10,319)	(10,319)
<b>145,728</b>	<b>145,728</b>	<b>Closing Balance 30 June</b>	<b>159,976</b>	<b>159,976</b>
<b>CAPITAL REPLACEMENT RESERVES</b>				
345	345	Opening Balance 1 July	642	642
9,026	9,026	Add Appropriation	5,090	5,090
(8,728)	(8,728)	Less Application of Funds	(5,298)	(5,298)
<b>642</b>	<b>642</b>	<b>Closing Balance 30 June</b>	<b>434</b>	<b>434</b>

# NOTES TO FINANCIAL STATEMENTS

## Separate Operating Reserves

Name	Activity to which the reserve relates	Balance 1 July 2020 \$,000	Transfers into fund \$,000	Transfers out of fund \$,000	Balance 30 June 2021 \$,000
Roading	Roading and Footpaths	2,493	10,537	(9,853)	3,177
Regional Road Safety	Roading and Footpaths	51	8	0	60
Water Supply Urban	Water Supply Services	1,452	4,909	(5,905)	457
Waste Water	Waste Water	(1,123)	5,632	(4,199)	311
Water Supply Inaha	Water Supply Services	0	0	0	0
Eltham Drainage	Stormwater	28	5	0	33
Water Supply Pope	Water Supply Services	0	0	0	0
Water Supply Waimate West	Water Supply Services	5,967	4,793	(4,549)	6,211
Solid Waste Collection	Solid Waste	1,487	73	0	1,559
Nukumarū	Water Supply Services	(20)	90	0	70
Cold Creek	Water Supply Services	0	0	(100)	(100)
Hāwera Town Coordinator	District Economy	23	2	0	24
<b>Total</b>		<b>10,357</b>	<b>26,049</b>	<b>(24,605)</b>	<b>11,800</b>

## Restricted Reserves

Name	Activity to which the reserve relates	Balance 1 July 2020 \$,000	Transfers into fund \$,000	Transfers out of fund \$,000	Balance 30 June 2021 \$,000
Eltham Property	Community Facilities	15	0	0	15
Hāwera Property	Community Facilities	0	0	0	0
Pool Plant	Community Facilities	36	0	0	36
Larcom Beq - Turuturu Mokai	Community Facilities	100	1	0	101
Pātea Property	Community Facilities	168	2	0	170
Wairoa Recreation Res	Community Facilities	569	61	0	630
Harbour Endowment	Community Facilities	321	100	(36)	387
Centennial Bursary	Community Development	66	1	(1)	66
Kaūpokonui Beach	Community Facilities	40	21	(3)	57
<b>Total</b>		<b>1,315</b>	<b>186</b>	<b>(40)</b>	<b>1,461</b>

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Statutory Reserves

Name	Activity to which the reserve relates	Balance 1 July 2020 \$,000	Transfers into fund \$,000	Transfers out of fund \$,000	Balance 30 June 2021 \$,000
Eltham Reserve Contributions	Community Facilities	43	1	0	44
Hāwera Reserve Contributions	Community Facilities	139	163	0	302
Pātea Reserve Contributions	Community Facilities	0	0	0	0
District Reserve Contributions	Community Facilities	405	5	0	411
Waimate Development Levy	Democracy and Leadership	295	3	0	298
Waverley Reserve Contributions	Community Facilities	0	0	0	0
Ōpunakē Reserve Contributions	Community Facilities	34	8	0	42
Manaia Reserve Contributions	Community Facilities	43	1	0	44
<b>Total</b>		<b>960</b>	<b>181</b>	<b>0</b>	<b>1,140</b>

## Council Created Reserves

Name	Activity to which the reserve relates	Balance 1 July 2020 \$,000	Transfers into fund \$,000	Transfers out of fund \$,000	Balance 30 June 2021 \$,000
Safer Communities	Community Development	2	0	0	2
Economic Development Fund	Community Facilities	63	0	(43)	20
Tangata Whenua Grant Fund	Community Development	54	50	(102)	2
Forestry	Community Facilities	177	2	(5)	174
Ōkōtuku Domain	Community Facilities	16	5	0	21
Centennial Close 1% Contribution	Community Facilities	6	3	0	10
Long Term Investment Fund	All Activities	128,656	21,783	(8,351)	142,088
Riparian/Indigenous	Environmental Sustainability	88	44	(78)	53
Urban Redevelopment	All Activities	1	0	0	1
Painting Reserve	All Activities	536	270	(322)	484
LTIF – Loan to Southcare	All Activities	15,999	2,250	(1,337)	16,912
Tourism Reserves	District Economy	127	80	0	207
Community Board Funding	Community Development	4	80	(81)	3
<b>Total</b>		<b>145,729</b>	<b>24,566</b>	<b>(10,318)</b>	<b>159,976</b>

### Purpose for Each Reserve

#### Separate Operating Reserves

All Separate Operating Reserves  
To keep surpluses/deficits in each activity separate from other activities.

#### Restricted Reserves

##### *Eltham-Kaponga Property*

To hold funds from property sold in the Eltham-Kaponga Ward for funding of various projects in the Eltham-Kaponga Ward.

##### *Te Hāwera Property*

To hold funds from property sold in the Te Hāwera Ward for funding of various projects in the Te Hāwera Ward.

##### *Pool Plant*

To provide funds for District pools.



# NOTES TO FINANCIAL STATEMENTS

*Larcom Bequest - Turuturu Mōkai*

To manage a bequest from Samuel Larcom to be used on Hāwera District parks.

*Pātea Property*

To hold funds from property sold in the Pātea ward for funding of various projects in the Pātea Ward.

*Wairoa Recreation Reserve*

To manage revenue from the leasing of Crown land vested in the Council and fees/charges from the campground for capital works on the Wairoa Recreation Reserve.

*Harbour Endowment*

To manage lease income from land formerly owned by the Pātea Harbour Board to be used for maintenance and improvement of endowment properties, maintenance and improvement of harbour facilities including harbour walls and expenditure on recreational and cultural facilities within the Pātea Ward.

*Centennial Bursary*

To provide grants of up to \$400 towards tertiary education for eligible applicants. Only interest income from the fund may be used.

*Kaūpokonui Beach*

To manage lease income from Crown land vested in the Council for capital works requested by the Kaūpokonui Beach Society.

**Statutory Reserves**

*Eltham-Kaponga Reserve Contributions*

To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Eltham-Kaponga ward.

*Te Hāwera Reserve Contributions*

To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Te Hāwera ward.

*Pātea Reserve Contributions*

To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Pātea Ward.

*District Reserve Contributions*

To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the District.

*Waimate Development Levy*

To hold funds derived from a levy on Kāpuni Petrochemical Development for the funding of projects on public assets located on Council-owned property or reserves within the boundaries of the former Waimate Plains District Council. The principal fund to remain at no less than \$260,000.

*Waverley Reserve Contributions*

To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Waverley area.

*Ōpunakē Reserve Contributions*

To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Ōpunakē area.

*Manaia Reserve Contributions*

To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Manaia area.

**Council Created Reserves**

*Safer Communities*

To manage the balance of funds from Safer Community grants to be used on youth programmes.

*Economic Development Fund*

The purpose of the reserve is to enable the Council to strategically intervene when required by practically supporting new business.

*Tangata Whenua Grant Fund*

To fund for the management of grants to Tangata Whenua.

*Forestry*

To manage income and expenditure relating to the joint venture forestry investment.

*Ōkōtuku Domain*

To manage revenue on behalf of the Ōkōtuku Domain Committee from the leasing of Crown land vested in the Council.

*Centennial Close 1% Contribution*

To manage the 1% contribution for the first 15 years from the deposit held for Centennial Close flats for the purpose of upgrading the units when they are vacated.

*Long Term Investment Fund (LTIF)*

To manage funds derived from the sale of the Council's shareholding in Egmont Electricity and to provide a rates subsidy.

*LTIF – Internally Invested*

Debt funding from LTIF.

*Riparian/Indigenous*

To fund Riparian planting throughout the District.

*Urban Redevelopment*

To fund various community projects throughout the District. Only Waverley has any allocation left.

*Painting Reserve*

To fund various painting projects.

*Tourism Fund*

To fund various tourism related projects.

*Community Board Funding*

A fund for the management of funding to the community boards

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Note 15: Reconciliation of Net Surplus to Cash Flow from Operating Activities

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
(3,943)	(3,943)	Reported Surplus (Deficit) after Taxation	26,495	26,495
		<b>Add (Deduct) Non-Cash Items</b>		
17,498	17,498	Depreciation and Amortisation	19,278	19,278
3,586	3,586	Movement in swaps revaluations	(7,364)	(7,364)
(249)	(249)	Vested assets	<b>(888)</b>	<b>(888)</b>
		<b>ADD /(LESS) ITEMS CLASSIFIED AS INVESTING OR FINANCING:</b>		
352	352	(Gain)/Loss on Disposal of Property, Plant and Equipment	1,186	1,186
0	0	(Gain)/Loss on Sale/disposal of Investments	0	0
0	0	(Gain)/Loss in fair value of financial assets	(16,351)	(16,351)
29	29	Movement in Landfill Aftercare Provision	(19)	(19)
0	0	Interest and gains direct to investment	0	0
<b>17,273</b>	<b>17,273</b>		<b>23,608</b>	<b>23,608</b>
		<b>ADD (LESS) MOVEMENTS IN OTHER WORKING CAPITAL ITEMS:</b>		
854	854	(Increase)/Decrease in Accounts Receivable	(1,162)	(1,162)
(264)	(264)	Increase/(Decrease) in Accounts Payable	3,182	3,182
147	147	Increase/(Decrease) in Employee Entitlements	110	110
41	41	(Increase)/Decrease in Inventory	59	59
(379)	(379)	Increase/(Decrease) Income Received in Advance	1,412	1,412
1,554	1,554	(Increase)/Decrease in Prepayments	(133)	(133)
<b>19,226</b>	<b>19,226</b>	<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>25,805</b>	<b>25,805</b>

## Note 16: Related Parties

### Accounting policy

#### Salaries and wages

Salaries and wages are recognised as an expense as employees provide services.

#### Superannuation schemes

##### Defined contribution schemes

Employer contributions to Kiwisaver are accounted for as defined contribution superannuation schemes and are expensed in the surplus or deficit as incurred.

#### Related Parties

No transactions were entered into between the Council and its 100%-owned subsidiary, Novus Contracting Limited.

All transactions were conducted under normal commercial terms.

#### Councillors and Appointed Members

During the year, the Council paid Beccard Motors \$3,332 (2020 \$9,607). Councillor A Beccard owns 50% of Beccard Motors.

During the year, the Council paid Sport Taranaki \$57,109 (2020 \$70,909). Sport Taranaki purchased goods and services from the Council of \$804 (2020 \$819). Deputy Mayor R Northcott is a Trustee.

During the year, the Council paid Taranaki Kiwi Trust \$23,000 (2020 nil). Councillor C Filbee is the Trust Manager.

During the year, the Council paid Rangiwahia Architectural \$6,279 (2020 \$9,649). Councillor J Rangiwahia is the Director.

During the year, the Council paid Eltham Community Development Group \$1,800 (2020 \$6,483). Councillor S Mackay is the Treasurer.

# NOTES TO FINANCIAL STATEMENTS

During the year, the Council paid Pātea Old Folk's Association \$40 (2020 \$190). Deputy Mayor R Northcott is the Deputy Chair.

During the year, Eltham Athletics purchased goods and services from the Council of \$265 (2020 \$264). Councillor S Mackay is a Committee Member.

During the year, the Council paid P&J Associates \$5,901 (2020 \$9,525) in consultancy fees. Audit and Risk Committee Chairperson P Jones (appointed 1 Feb 2021) is a Director.

Key Management Personnel	Council 2020	Council 2020	Council 2021	Council 2021
Salaries and other short-term benefits	967,401	967,401	958,608	958,608
Post-employment benefits	0	0	0	0
Other long-term benefits	0	0	0	0
Full-time equivalent members	4	4	4	4
<b>Total key management personnel compensation</b>	<b>967,401</b>	<b>967,401</b>	<b>958,608</b>	<b>958,608</b>

Key management personnel include the Chief Executive and three senior management personnel.

Apart from the normal customer relationships involving such items as payments of rates and water charges, there were no other significant transactions between Senior Management, Councillors and the Council during the financial year.

Remuneration Paid - Elected Members		Council 2020	Council 2021
Dunlop R J	Mayor (to Oct 2019)	35,295	0
Nixon P	Mayor (from Oct 2019)	89,474	124,373
Nixon P	Councillor (to Oct 2019)	12,094	0
Beccard A	Councillor	35,863	40,800
Bellringer M	Councillor (from Oct 2019)	23,717	34,329
Bigham B	Councillor (to Oct 2019)	9,869	0
Bourke K	Councillor (to Oct 2019)	8,422	0
Brown G	Councillor	34,708	37,245
Coxhead C	Councillor (to Oct 2019)	10,165	0
Filbee C	Councillor (from Oct 2019)	23,295	33,223
Langton A	Councillor (from Oct 2019)	25,205	41,624
Lawson G	Councillor (to Oct 2019)	9,611	0
Mackay S	Councillor	35,748	38,792
Northcott R	Councillor	45,487	55,431
Rangiwahia J	Councillor	33,900	36,450
Reid D	Councillor (from Oct 2019)	24,538	35,843
Roach B	Councillor	35,115	37,494
Rook B	Councillor (from Oct 2019)	24,813	37,584
Wards I	Councillor (to Oct 2019)	10,218	0
Young C	Councillor (from Oct 2019)	26,139	39,709
<b>Total</b>		<b>553,675</b>	<b>592,897</b>

# PITO KŌRERO KI TE TAUĀKI PŪTEA

Remuneration Paid - Elected Members	Council 2020	Council 2021
Full-time equivalent Councillors	13	13
<b>CAR ALLOWANCE FOR MAYOR</b>		
Car allowance for Ross Dunlop	1,226	0
Car allowance for Phil Nixon	2,667	4,055
	<b>3,893</b>	<b>4,055</b>

Due to the difficulty in determining the full-time equivalent for Councillors, the full-time equivalent figure is taken as the number of Councillors.

Chief Executive (Salary plus Kiwisaver)	Council 2020	Council 2021
Waid Crockett	326,259	314,916
<b>Total</b>	<b>326,259</b>	<b>314,916</b>

Council employees	Council 2020	Council 2021
<b>TOTAL ANNUAL REMUNERATION BY BAND FOR EMPLOYEES AS AT 30 JUNE:</b>		
< \$60,000	118	113
\$60,000 - \$79,999	49	53
\$80,000 - \$99,999	21	31
\$100,000 - \$119,999	13	16
\$120,000 - \$139,999	8	8
\$140,000 - \$219,999	6	6
\$220,000 - \$339,999	2	3
<b>Total</b>	<b>217</b>	<b>230</b>

At balance date, the Council employed 159 (2020 139) full-time employees, with the balance of staff representing 31 (2020 35) full-time equivalent employees. A full-time employee is determined on the basis of a 40 hour working week.

## Note 17: Severance Payments

For the year ended 30 June 2021, the Council made no (2020: 1) severance payment to employees. (2020 \$3,000).

## Note 18: Contingent Liabilities

The Council has provided guarantees to a few organisations. There is no indication that the organisations are unable to meet their obligations and therefore require the Council to contribute toward their loan. No provision for these has been made on the Balance Sheet.

Financial guarantees as at balance date:	Council 2020	Consolidated 2020	Council 2021	Consolidated 2021
Hāwera Cinema 2 Trust	30,000	30,000	30,000	30,000
	30,000	30,000	30,000	30,000
<b>OTHER CONTINGENT LIABILITIES:</b>				
Estimate of legal financial settlements	0	0	0	0
Fluoride High Court Judicial Review	0	0	0	0
Easement Dispute	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# NOTES TO FINANCIAL STATEMENTS

The Council's Liability Management Policy limits the total amount of financial guarantees to community and sporting organisations to \$500,000, with no one organisation having more than 10% (\$50,000) of the potential total guarantees given.

## Easement Dispute

The Council currently has no easement issues with private land owners relating to water pipelines.

## Note 19: Commitments

### Accounting policy

#### Leases

Leases where the lessor substantially retains all the risks and benefits of ownership of the leased items are classified as operating leases. Payments under these leases are charged as expenses in the periods in which they are incurred.

Leases which effectively transfer to the lessee substantially all the risks and benefits incidental to ownership of the leased item are classified as finance leases. These are capitalised at the lower of the fair value of the asset or the present value of the minimum lease payments. The leased assets and corresponding lease liabilities are recognised in the Statement of Financial Position. The leased assets are depreciated over the period the Council is expected to benefit from their use.

#### Operating Leases

The Council leases office equipment and vehicles in the normal course of business. The future aggregate minimum lease payments to be paid under non-cancellable operating leases are as follows:

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
7	7	Within 12 months	11	11
3	3	1 - 2 Years	11	11
3	3	2 - 5 Years	5	5
0	0	Over 5 Years	0	0
<b>13</b>	<b>13</b>		<b>27</b>	<b>27</b>

## Capital Commitments

The Council has the following capital commitments as at balance date:

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
1,809	1,809	Roading and Footpaths	9,084	9,084
363	363	Bridges	130	130
0	0	Community Facilities	157	157
1,700	1,700	Water	3,271	3,271
727	727	Wastewater	383	383
228	228	Stormwater	360	360
0	0	Solid Waste	0	0
475	475	District Economy	845	845
0	0	Coastal Structures	37	37
<b>5,302</b>	<b>5,302</b>		<b>14,267</b>	<b>14,267</b>

The above commitments represent expenditures on all contracts to which the Council is committed for at balance date for the future.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

A breakdown of the commitments in terms of time periods is outlined below:

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
4,982	4,982	Within 12 months	14,204	14,204
310	310	1 - 2 Years	63	63
10	10	2 - 5 Years	0	0
0	0	Over 5 Years	0	0
<b>5,302</b>	<b>5,302</b>		<b>14,267</b>	<b>14,267</b>

## Note 20: Capital Management

The Council's capital is its equity (or ratepayers' funds), which comprises accumulated balances and reserves. Equity is represented by net assets (total assets less total liabilities).

The Local Government Act 2002 requires the Council to manage its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently and in a manner that promotes the current and future interests of the community. Ratepayers' funds are largely managed as a by-product of managing these items.

The objective of managing them is to achieve intergenerational equity, which is a principle promoted in the Act and applied by the Council. Intergenerational equity requires today's ratepayers to meet the costs of utilising the Council's assets and not expecting them to meet the full cost of long-term assets that will benefit ratepayers in future generations. Additionally, the Council has in place Asset Management Plans for major classes of assets, detailing renewal and maintenance programmes to ensure ratepayers in future generations are not required to meet the costs of deferred renewals and maintenance.

The Act requires the Council to make adequate and effective provision in its Long Term Plan (LTP) and in its Annual Plan (where applicable) to meet the expenditure needs identified in those plans. The Act also sets out the factors the Council is required to consider when determining the most appropriate sources of funding for each of its activities. The sources and levels of funding are set out in the funding and financial policies in the LTP.

The Council's Accounting Policies detail the various components of Public Equity held and Note 14 shows movements during the year.

## Note 21: Significant Acquisitions

The Local Government Act 2002 requires the Council to report on significant acquisitions or replacement of assets. This Note only refers to acquisitions and replacements valued at \$500,000 or more.

During the year the following works were planned, undertaken or completed. Further information regarding these projects can be found within the relevant activity pages in this Annual Report.

Project #	Project	Activity	Actual	Budget	Comment on significant variances
08003	Waimate West new reservoir 2008	Water	62,404	3,752,800	Detailed design underway. The remaining budget will be carried forward.
15323	Kāpuni - Duplication Kāpuni - Hāwera 450 Trunk Main	Water	874,313	1,126,400	Project nearing completion. The remaining budget will be carried forward.
15910 to 15914	Hāwera Town Centre Development	Economic Development	605,067	3,195,700	The budget is under one project with separate projects created for specific expenditure, to enable ease of capitalisation when projects are completed. The remaining budget will be carried forward.
77502	Waimate West Water Treatment Plant Enhancements	Water	658,478	0	Project complete. The actuals were funded from carry-forward budget from previous years and CE approved additional funding during the year.

# NOTES TO FINANCIAL STATEMENTS

Project #	Project	Activity	Actual	Budget	Comment on significant variances
70006 to 70012	Renewals - Water Supply - Reticulation Urban	Water	816,281	1,469,798	The budget is under one project with separate projects created for specific expenditure, to enable ease of project management. The remaining budget will be carried-forward.
13121	Eltham WSTM - WTP to Cornwall Rd	Water	698,623	0	Project complete. The actuals were funded from carry-forward budget from previous years.
76003, 76005, 76011 to 76015	Renewals - Water Supply - Reticulation Waimate West	Water	2,133,834	2,831,001	The budget is under one project with separate projects created for specific expenditure, to enable ease of project management. The remaining budget will be carried-forward.
76007 to 76009	Renewals - Water Supply - Reticulation Waimate West	Water	670,911	0	The actuals were funded from Tranche One funding. The remaining budget will be carried-forward.
80003 to 80014, 84005	Renewals - Wastewater Reticulation	Wastewater	772,345	1,208,094	The budget is under one project with separate projects created for specific expenditure, to enable ease of project management. The remaining budget will be carried-forward.
10074	Hāwera-WW-Rata St replace & upgrade gravity main	Wastewater	866,945	0	Project complete. The actuals were funded from carry-forward budget from previous years. The remaining budget will be carried-forward for disposal of sludge costs still to come.
5212	Sealed Road Resurfacing	Roading	2,090,065	2,094,134	Project complete
5213	Drainage Renewals	Roading	737,624	649,818	Work tendered, contract yet to be complete. The actuals were partly funded from carry-forward budget from previous years. The remaining budget will be carried-forward.
5214	Pavement Rehabilitation	Roading	2,615,525	2,368,692	Work has been tendered and committed, yet to be completed. The actuals were partly funded from carry-forward budget from previous years. The remaining budget will be carried-forward.
5215	Structures Component Replacement	Roading	389,088	738,906	Some work completed, some design work underway for construction next year. The remaining budget will be carried-forward.
5225	Subsidised Footpath	Roading	1,111,142	682,240	Project complete. The actuals were partly funded from carry-forward budget from previous years.
5341	Minor Improvements	Roading	2,057,652	1,152,902	Design work being done this year in preparation for construction next year. The actuals were partly funded from carry-forward budget from previous years.
<b>Total</b>			<b>17,160,297</b>	<b>21,270,485</b>	

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Note 22: Financial Instruments

### Accounting policy

The Council undertakes financial instrument arrangements as part of normal operations. These include cash and bank balances, investments, receivables, payables and borrowings. All financial instruments are recognised in the Statement of Financial Position and all revenues and expenses in relation to financial instruments are recognised in the Surplus/Deficit. Interest rate swaps are entered into to hedge against and manage the Councils exposure to risk on debt.

Council 2020 \$,000	Consolidated 2020 \$,000	Financial Assets Fair Value through Surplus and Deficit	Council 2021 \$,000	Consolidated 2021 \$,000
0	0	Derivative Financial Instrument Assets	25	25
128,655	128,655	Long Term Investment Fund	142,087	142,087
<b>128,655</b>	<b>128,655</b>	<b>Total Fair Value through Surplus and Deficit</b>	<b>142,113</b>	<b>142,113</b>
<b>LOANS AND RECEIVABLES</b>				
10,703	10,703	Cash and Cash Equivalents	16,778	16,778
6,000	6,000	Short Term Deposit	0	0
7,930	7,930	Accounts Receivable	9,067	9,067
1,616	1,616	LGFA Floating Rate Notes	1,574	1,574
1,570	1,570	Warmer Home Scheme Loans and Nukumarū Loans	1,414	1,414
<b>27,819</b>	<b>27,819</b>	<b>Total Loans and Receivables</b>	<b>28,833</b>	<b>28,833</b>
<b>FAIR VALUE THROUGH OTHER COMPREHENSIVE REVENUE AND EXPENSES</b>				
377	377	Fonterra Shares	379	379
15	15	Ravensdown Shares	15	15
0	0	LIC Shares	0	0
100	100	LGFA Shares	100	100
126	126	The N.Z. Local Government Ins. Corporation Ltd.	130	130
0	0	Wanganui Forestry Committee	0	0
<b>618</b>	<b>618</b>	<b>Total Fair Value through Other Comprehensive Revenue and Expenses</b>	<b>624</b>	<b>624</b>
<b>FINANCIAL LIABILITIES FAIR VALUE THROUGH SURPLUS AND DEFICIT</b>				
17,558	17,558	Derivative Financial Instrument Liabilities	10,219	10,219
<b>17,558</b>	<b>17,558</b>	<b>Total Fair Value through Surplus and Deficit</b>	<b>10,219</b>	<b>10,219</b>
<b>FINANCIAL LIABILITIES AT AMORTISED COST</b>				
7,435	7,435	Creditors and other payables	10,578	10,578
<b>Borrowings</b>				
0	0	Secured Loans	200	200
118,000	118,000	Debentures	112,000	112,000
<b>125,435</b>	<b>125,435</b>	<b>Total Financial Liabilities and Amortised Costs</b>	<b>122,778</b>	<b>122,778</b>

### Liquidity Risk

Liquidity risk is the risk that the Council will not be able to raise funds to meet commitments as they fall due. This risk is managed by issuing debt when appropriate, use of uncommitted lines of credit facilities and the ability to liquidate investments. In accordance with the Liability Management Policy, the Council is required to have sufficient borrowings and uncommitted facilities to meet its projected debt forecast for the following 12 months to manage liquidity risk.



# NOTES TO FINANCIAL STATEMENTS

As at 30 June 2021 the Council had committed Line of Credit arrangements totalling \$30 million (2020 \$30 million) in place with TSB Bank. A total of \$0.2m (2020 \$0) was drawn down as at balance date. Interest rates are related to the official 30-day bank bill mid-rate as quoted on Reuters Screen page BKBM at the time of draw down and are dependent on current market conditions and the term of the draw down. Drawdowns can be for a term ranging from overnight up to the length of the term remaining of the applicable facility.

## Sensitivity Analysis

The following shows the impact of a 1% (100 basis point shift in interest rates) on the valuation of the swaps.

		Change in Surplus/Deficit
Fair Value	(10,194,180)	
Upwards Shift in Zero Rate (100bp)	(6,280,295)	3,913,885
Downwards Shift in Zero Rate (100bp)	(14,391,851)	(4,197,671)

## Interest Rate Risk

The amounts available as a draw down under the lines of credit and debt facilities are subject to changes in market interest rates. This risk is actively managed in conjunction with Price Waterhouse Coopers by transacting interest rate swaps in accordance with the Liability Management Policy. Interest rates are therefore converted to an effective fixed rate for amounts between 55% and 95% of projected debt.

## Currency Risk

The Council incurs currency risk for its overseas equities as a result of investment transactions entered into by the Fund Managers.

## Interest Rate Risk

The following investments of the Council are sensitive to changes in interest rates: bank balances, current term investments and securities held by the Fund Managers. The Council adopts a conservative risk profile, while aiming to maximise its returns. Note 6 and Note 13 document the interests for investments and borrowings.

The Council's Liability Management Policy limits financial guarantees to single organisations of no more than 10% of the total financial guarantees, which is capped at \$500,000. The Council departed from this policy for the Ōpunakē Sports Centre Trust as multiple sporting organisations are catered for by this facility.

## Market Risk

Market risk is the risk that the value of financial instruments will fluctuate as a result of changes in market prices. The Council is exposed to price risk through its equity securities, which are classified as financial assets held at fair value through equity. This price risk arose due to market movements in listed securities and is managed by the diversification of the Council's investment portfolio, which is managed by the Fund Managers in accordance with the agreed Statement of Investment Policy and Objectives and the Council's Investment Policy.

## Liquidity Risk

Liquidity risk is the risk that the Council will encounter difficulty in raising sufficient funds to meet financial commitments as they fall due. This risk is managed by maintaining adequate funds available to meet projected needs. This is managed in conjunction with loans raised for capital projects. Funds are managed in conjunction with the funding and financial policies, which include the Liability Management Policy and the Investment Policy.

## Credit Facilities

Other than day to day credit facilities with suppliers, the Council has credit facilities available through lines of credit and finance leases (see Note 13).

# PITO KŌRERO KI TE TAUĀKI PŪTEA

The following table analyses the basis of the valuation of classes of financial instruments measured at fair value in the Statement of Financial Position.

Council 2020 \$,000	Consolidated 2020 \$,000	Financial Assets Fair Value through Comprehensive Revenue and Expenses	Council 2021 \$,000	Consolidated 2021 \$,000
		<b>FINANCIAL ASSETS</b>		
		<b>DERIVATIVE FINANCIAL INSTRUMENTS</b>		
0	0	- Quoted Market Price	0	0
0	0	- Observable Inputs	25	25
0	0	- Significant Non-Observable Inputs	0	0
		<b>CASH FUNDS</b>		
0	0	- Quoted Market Price	0	0
13,195	13,195	- Observable Inputs	7,669	7,669
0	0	- Significant Non-Observable Inputs	0	0
		<b>SHORT TERM DEPOSIT</b>		
0	0	- Quoted Market Price	0	0
0	0	- Observable Inputs	0	0
0	0	- Significant Non-Observable Inputs	0	0
		<b>NZ BONDS</b>		
0	0	- Quoted Market Price	0	0
13,887	13,887	- Observable Inputs	13,775	13,775
0	0	- Significant Non-Observable Inputs	0	0
		<b>GLOBAL BONDS</b>		
0	0	- Quoted Market Price	0	0
14,072	14,072	- Observable Inputs	22,362	22,362
0	0	- Significant Non-Observable Inputs	0	0
		<b>TRANS-TASMAN EQUITIES</b>		
377	377	- Quoted Market Price	379	379
19,688	19,688	- Observable Inputs	19,897	19,897
241	241	- Significant Non-Observable Inputs	245	245
		<b>GLOBAL EQUITIES</b>		
0	0	- Quoted Market Price	0	0
36,607	36,607	- Observable Inputs	51,165	51,165
0	0	- Significant Non-Observable Inputs	0	0
		<b>LOW VOLATILITY EQUITIES</b>		
0	0	- Quoted Market Price	0	0
10,061	10,061	- Observable Inputs	11,069	11,069
0	0	- Significant Non-Observable Inputs	0	0
		<b>GLOBAL PROPERTY FUNDS</b>		
0	0	- Quoted Market Price	0	0
6,874	6,874	- Observable Inputs	7,914	7,914
0	0	- Significant Non-Observable Inputs	0	0

# NOTES TO FINANCIAL STATEMENTS

Council 2020 \$,000	Consolidated 2020 \$,000	Financial Assets Fair Value through Comprehensive Revenue and Expenses	Council 2021 \$,000	Consolidated 2021 \$,000
<b>HEDGE FUND</b>				
0	0	- Quoted Market Price	0	0
8,034	8,034	- Observable Inputs	0	0
0	0	- Significant Non-Observable Inputs	0	0
<b>GLOBAL LIST INFRASTRUCTURE</b>				
0	0	- Quoted Market Price	0	0
6,250	6,250	- Observable Inputs	8,236	8,236
0	0	- Significant Non-Observable Inputs	0	0
<b>FINANCIAL LIABILITIES DERIVATIVE FINANCIAL INSTRUMENTS</b>				
0	0	- Quoted Market Price	0	0
17,558	17,558	- Observable Inputs	10,219	10,219
0	0	- Significant Non-Observable Inputs	0	0

There were no transfers between the different levels of the fair value hierarchy.

#### Fair Value Hierarchy Disclosures

The table below provides a reconciliation from the opening balance to the closing balance for the level 3 fair value measurements:

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
1,602	1,602	Balance at 1 July	1,858	1,858
337	337	Purchase/(disposal) of New Investment	(42)	(42)
(81)	(81)	Gain and losses recognised in comprehensive income	4	4
0	0	Transfers out of level 3	0	0
<b>1,858</b>	<b>1,858</b>	<b>Balance at 30 June</b>	<b>1,820</b>	<b>1,820</b>

#### Financial Instrument Risk

The Council's maximum credit exposure for each class of financial asset (excluding equities) is as follows:

#### Credit Risks

To the extent another party has a payable to the Council, there is a credit risk in the event of non-performance by that counter party. No collateral or other security is required to support financial instruments.

The Council has no significant concentrations of credit risk as it has many customers, mainly ratepayers.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

Financial instruments that subject the Council to potential credit risk principally consist of the following bank balances, investments and receivables as at balance date:

Council 2020 \$,000	Consolidated 2020 \$,000	Financial Assets Fair Value through Comprehensive Revenue and Expenses	Council 2021 \$,000	Consolidated 2021 \$,000
11,061	11,061	Cash and Cash equivalents	7,669	7,669
6,000	6,000	Short Term Deposit	0	0
29,576	29,576	Bonds	37,711	37,711
1,570	1,570	Loans and Receivables	1,414	1,414
7,930	7,930	Accounts Receivable	9,067	9,067
<b>56,136</b>	<b>56,136</b>	<b>Total Financial Asset Credit Risk</b>	<b>55,861</b>	<b>55,861</b>
<b>BONDS</b>				
13,151	13,151	AAA, Government & Agency	19,493	19,493
7,157	7,157	AA+/AA/AA-	4,788	4,788
5,525	5,525	A+/A/A-	8,308	8,308
3,188	3,188	BBB+/BBB	4,420	4,420
555	555	Sub Prime Grade	702	702
<b>29,576</b>	<b>29,576</b>		<b>37,711</b>	<b>37,711</b>
<b>CASH &amp; SHORT-TERM DEPOSIT</b>				
0	0	AAA, Government and Agency	0	0
11,061	11,061	AA+/AA/AA-	7,669	7,669
0	0	A+/A/A-	0	0
0	0	BBB+/BBB	0	0
<b>11,061</b>	<b>11,061</b>		<b>7,669</b>	<b>7,669</b>
<b>EXISTING COUNTERPARTIES WITH NO DEFAULTS IN THE PAST</b>				
1,570	1,570	Loans and Receivables	1,414	1,414
36,607	36,607	Global Equities	51,165	51,165
6,874	6,874	Global Property	7,914	7,914
6,250	6,250	Global Listed Infrastructure	8,236	8,236
8,034	8,034	Hedge Fund	0	0
19,688	19,688	Trans-Tasman Equities	19,897	19,897
10,049	10,049	Low Volatility	11,069	11,069
618	618	Other shares and notes	624	624
<b>89,689</b>	<b>89,689</b>		<b>100,319</b>	<b>100,319</b>
<b>130,326</b>	<b>130,326</b>	<b>Total Financial Assets</b>	<b>141,713</b>	<b>141,713</b>

# NOTES TO FINANCIAL STATEMENTS

## Financial assets sensitivity analysis

### Cash and Cash Equivalents

As part of a diversified portfolio of investments the Council has an investment of \$7.67m in wholesale cash funds. It also has \$16.7m available in the Westpac cheque account. Additionally, the Council and its Investment managers maintain cash amounts (liquidity) to manage their day to day cash requirements. This ensures that sufficient funds are available for the Council and enables it to allocate funds between investment asset classes to maintain its risk profile. Accordingly, amounts can fluctuate significantly and affect the potential level of financial income earned.

### Interest Rate Risk

Both the wholesale cash fund and liquidity balances are subject to changes in market interest rates. This risk is actively managed by the fund managers and is spread across a range of investments and maturities. The amount of liquidity is managed between the Council and its investment managers and advisors. A 1% change in interest rates would have an impact of \$244,470 over a one-year period if balances remained unchanged.

### Credit Risk

Both the wholesale cash fund and liquidity balances are exposed to losses resulting from the failure of any bank or cash investment. This risk is managed by strict limits on the type and nature of permissible investments, and investments are spread across a range of counterparties and maturities. It is not practicable or possible to model the impact of a change in credit rating or default event.

### Liquidity Risk

There is a risk that funds do not have sufficient cash funds to meet a drawdown by the Council. This risk is not significant as sufficient liquidity is maintained through lines of credit facilities and units can be sold in the funds on demand.

### Bonds

As part of a diversified portfolio of investments the Council has an investment of \$37.71m in bonds.

This comprises an investment in Harbour Investments Bond Portfolio \$13.77m, PIMCO and Wellington portfolios managed by Fisher Funds \$22.36m and \$1.57m in LGFA FRNs.

### Interest Rate Risk

Both the global bond fund and NZ bond holdings to changes in market interest rates. This risk is managed by the fund managers and is spread across a range of investments and maturities. A 1% change in interest rates would have an impact of \$377,110 over a 1 year period if balances remained unchanged.

### Credit Risk

Both the wholesale cash fund and liquidity balances are exposed to losses resulting from the failure of any underlying investment. This risk is managed by strict limits on the type and nature of permissible investments and investments are spread across a range of counterparties and maturities. It is not practicable or possible to model the impact of a change in credit rating or default event.

### Currency Risk

The global bond portfolio is subject to changes in foreign currency. The largest non NZD exposure is to the US dollar, a 10% change in currency would result in an impact of \$941,965.

### Loans and Receivables

All loans and receivables due to the Council which are liable to earn interest are charged based on an agreed commercial schedule. Such items are intended to be held through to maturity with interest rates reviewed as required in the terms of the advance.

### Interest Rate Risk

All loans and receivables due to the Council are subject to changes in market interest rate. A 1% change in interest rate would result in an impact of \$14,140.

### Credit Risk

All loans and receivables are exposed to losses resulting from the failure of the entity to which a loan has been made. No formal credit monitoring procedures exist.

### Accounts Receivables

All counterparties within the accounts receivable mainly arise from the Council's statutory functions or a community development decision it makes. The Council has no significant concentration of credit risk in relation to debtors. It has power under the Local Government Rating Act 2002 to recover money from ratepayers.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Credit Risk

Other than standard internal credit monitoring procedures there are no cost-effective measures available to monitor the credit quality of such counterparties.

## Equities

As part of a diversified portfolio of investments the Council has an investment of \$82.13m in equity funds, Global Property of \$7.91m, Global Listed Infrastructure of \$8.23m.

## Market Price Risk

Equity investments are subject to equity price risk. A 1% change in the value of equities would have a maximum unhedged impact of \$821,309.

## Currency Risk

Trans-Tasman Equities are mainly held in New Zealand and Australian dollars. The currency risk of this portfolio is accepted as part of the overall investment strategy. The global equity portfolio is 72% hedged by foreign exchange contracts executed by the fund manager. Property investments are via New Zealand denominated indices.

## Foreign Currency Exposure

Total foreign currency exposure before hedging is as follows:

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
2,181	2,181	Australian Dollar	3,024	3,024
63	63	Brazilian Real	131	131
1,460	1,460	Canadian Dollar	1,982	1,982
2,617	2,617	Swiss Franc	3,561	3,561
17	17	Chilean Peso	16	16
1	1	Czech Koruna	21	21
12,105	12,105	Euro	15,241	15,241
8,534	8,534	British Pound	4,568	4,568
1,517	1,517	Hong Kong Dollar	2,087	2,087
0	0	Hungarian Forient	7	7
4,704	4,704	Japanese Yen	5,642	5,642
898	898	Denmark Krona	1,430	1,430
7	7	Polish Zloty	13	13
238	238	Mexican Peso	334	334
208	208	Norwegian Krone	97	97
46,842	46,842	New Zealand Dollar	39,460	39,460
650	650	Swedish Krona	896	896
233	233	Singapore Dollar	243	243
45,299	45,299	United States Dollar	59,877	59,877
347	347	Chinese Yuan	1,875	1,875
0	0	Indian Rupee	0	0
24	24	Indonesian Rupiah	39	39
178	178	South Korean Won	506	506
79	79	Thai Baht	62	62
55	55	Malaysian Ringgit	75	75
131	131	Taiwanese Dollar	215	215
4	4	South African Rand	23	23

# NOTES TO FINANCIAL STATEMENTS

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
10	10	Russian Ruble	15	15
2	2	Turkish Lira	23	23
69	69	Peruvian Sol	117	117
184	184	Israeli Shekel	498	498
0	0	Columbian Peso	10	10
<b>128,655</b>	<b>128,655</b>		<b>142,088</b>	<b>142,088</b>

## Financial Instrument Risk

The table below analyses the Council and group's financial liabilities into relevant maturity groupings based on the remaining period at balance date to the contractual maturity date. Future interest payments on floating rate debt are based on the floating rate on the instrument at balance date. The amounts disclosed are the contractual undiscounted cash flows and include interest payments.

Liabilities	Carrying Amount	Contractual Cash flows	Less than 1 Year	1 - 2 Years	2 - 5 Years	More than 5 Years
<b>COUNCIL 2021</b>						
Creditors and Other Payables	10,578	10,578	10,578	0	0	0
Secured Loans	0	150	75	75	0	0
Debentures	112,000	139,754	18,139	10,978	38,242	72,395
Finance Leases	1,101	1,110	79	38	113	881
Net Settled Derivative Liabilities	10,194	14,442	3,148	2,672	5,818	2,804
<b>Total</b>	<b>133,873</b>	<b>166,034</b>	<b>32,019</b>	<b>13,762</b>	<b>44,173</b>	<b>76,080</b>
<b>CONSOLIDATED 2021</b>						
Creditors and Other Payables	10,578	10,578	10,578	0	0	0
Secured Loans	0	150	75	75	0	0
Debentures	112,000	139,754	18,139	10,978	38,242	72,395
Finance Leases	1,101	1,110	79	38	113	881
Net Settled Derivative Liabilities	10,194	14,442	3,148	2,672	5,818	2,804
<b>Total</b>	<b>133,873</b>	<b>166,034</b>	<b>32,019</b>	<b>13,762</b>	<b>44,173</b>	<b>76,080</b>
<b>COUNCIL 2020</b>						
Creditors and Other Payables	7,435	7,435	7,435	0	0	0
Secured Loans	0	225	75	75	75	0
Debentures	118,000	136,682	13,288	18,164	32,683	72,546
Finance Leases	1,203	1,230	120	79	113	919
Net Settled Derivative Liabilities	17,558	17,438	3,560	3,157	6,752	3,969
<b>Total</b>	<b>144,196</b>	<b>163,010</b>	<b>24,478</b>	<b>21,475</b>	<b>39,623</b>	<b>77,434</b>
<b>CONSOLIDATED 2020</b>						
Creditors and Other Payables	7,435	7,435	7,435	0	0	0
Secured Loans	0	225	75	75	75	0
Debentures	118,000	136,682	13,288	18,164	32,683	72,546
Finance Leases	1,203	1,230	120	79	113	919
Net Settled Derivative Liabilities	17,558	17,438	3,560	3,157	6,752	3,969
<b>Total</b>	<b>144,196</b>	<b>163,010</b>	<b>24,478</b>	<b>21,475</b>	<b>39,623</b>	<b>77,434</b>

# PITO KŌRERO KI TE TAUĀKI PŪTEA

The table below analyses the Council and group's financial assets into relevant maturity groupings based on the remaining period at balance date to the contractual maturity date. The amounts disclosed are the contractual undiscounted cash flows and include interest receipts.

Assets	Carrying Amount	Contractual Cash flows	Less than 1 Year	1 - 2 Years	2 - 5 Years	More than 5 Years
<b>COUNCIL 2021</b>						
Cash and Cash equivalents	16,778	16,778	16,778	0	0	0
Loans and Receivables	1,414	2,097	389	280	645	783
Accounts Receivable	7,930	7,930	7,930	0	0	0
Net Settled Derivative Asset	25	156	0	17	138	0
<b>Total</b>	<b>26,147</b>	<b>26,961</b>	<b>25,097</b>	<b>297</b>	<b>783</b>	<b>783</b>
<b>CONSOLIDATED 2021</b>						
Cash and Cash equivalents	16,778	16,778	16,778	0	0	0
Loans and Receivables	1,414	2,097	389	280	645	783
Accounts Receivable	7,930	7,930	7,930	0	0	0
Net Settled Derivative Asset	25	156	0	17	138	0
<b>Total</b>	<b>26,147</b>	<b>26,961</b>	<b>25,097</b>	<b>297</b>	<b>783</b>	<b>783</b>
<b>COUNCIL 2020</b>						
Cash and Cash equivalents	10,703	10,703	10,703	0	0	0
Loans and Receivables	1,570	2,096	404	295	764	633
Accounts Receivable	7,930	7,930	7,930	0	0	0
Net Settled Derivative Asset	0	0	0	0	0	0
<b>Total</b>	<b>20,203</b>	<b>20,729</b>	<b>19,037</b>	<b>295</b>	<b>764</b>	<b>633</b>
<b>CONSOLIDATED 2020</b>						
Cash and Cash equivalents	10,703	10,703	10,703	0	0	0
Loans and Receivables	1,570	2,096	404	295	764	633
Accounts Receivable	7,930	7,930	7,930	0	0	0
Net Settled Derivative Asset	0	0	0	0	0	0
<b>Total</b>	<b>20,203</b>	<b>20,729</b>	<b>19,037</b>	<b>295</b>	<b>764</b>	<b>633</b>

## Maturity term of LTIF Bonds

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
1,712	1,712	Less than one year	2,117	2,117
9,310	9,310	One to five years	12,605	12,605
16,937	16,937	Greater than five years	21,415	21,415
<b>27,960</b>	<b>27,960</b>		<b>36,137</b>	<b>36,137</b>



# NOTES TO FINANCIAL STATEMENTS

## Note 23: Derivative Financial Instruments

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Consolidated 2021 \$,000
<b>CURRENT ASSET PORTION</b>				
0	0	Interest rate swaps	0	0
<b>0</b>	<b>0</b>	<b>Total current asset portion</b>	<b>0</b>	<b>0</b>
<b>NON-CURRENT ASSET PORTION</b>				
0	0	Interest rate swaps	25	25
0	0	Total non-current asset portion	25	25
<b>0</b>	<b>0</b>	<b>Total derivative financial instrument assets</b>	<b>25</b>	<b>25</b>
<b>CURRENT LIABILITY PORTION</b>				
163	163	Interest rate swaps	516	516
<b>163</b>	<b>163</b>	<b>Total current liability portion</b>	<b>516</b>	<b>516</b>
<b>NON-CURRENT LIABILITY PORTION</b>				
17,395	17,395	Interest rate swaps	9,703	9,703
17,395	17,395	Total non-current liability portion	9,703	9,703
<b>17,558</b>	<b>17,558</b>	<b>Total derivative financial instrument liabilities</b>	<b>10,219</b>	<b>10,219</b>

### Fair Value

#### Interest rate swaps

The fair value of interest rate swaps has been determined by calculating the expected cash flows under the terms of the swaps and discounting these values to present value.

#### Interest Rate swaps

The notional principal amounts of the outstanding interest rate swap contracts for the Council were \$133 million (2020 \$139 million). As at 30 June 2021, the fixed interest rates for interest rate swaps varied from 1.45% to 5.55% (2020 1.93% to 5.55%).

Interest rates have plummeted to record lows globally meaning that borrowers around the world have fixed interest rate positions that are significantly above prevailing rates. However, the Council maintains an interest rate policy framework to protect against all potential interest rate scenarios (that is, not simply a sharply declining environment), acting as a prudent financial manager, which requires a minimum level of interest rate fixing. It enters into interest rate hedging contracts on a regular basis to lock in interest rates on the debt portfolio. This is to support statutory and financial objectives, to achieve a level of certainty in interest costs over time. Having interest rate hedging contracts in place reduces the impact of changes in interest rates on interest expense, helping to provide certainty on rates and deliver to budgeted and planned expenditure.

Accounting standards require the reporting of the fair value (mark to market) of interest rate hedging contracts each financial year. Changes in fair values reflect movements in interest rates. This is a non-cash adjustment and the mark to market gains will not be realised as the interest rate hedging contracts are generally held to maturity.

## Note 24: New Zealand Local Government Funding Agency

The Council is a shareholder of the New Zealand Local Government Funding Agency Limited (NZLGFA), which was incorporated in December 2011 to provide debt funding to local authorities in New Zealand. It has a current credit rating from Standard and Poor's of AAA.

The Council is one of 31 shareholders and 24 local authority guarantors of the NZLGFA. In that regard it has uncalled capital of \$100k. When aggregated with the uncalled capital of other shareholders, \$20m is available if an imminent default is identified. Together with the other shareholders, the Council is also a guarantor of all NZLGFA's borrowings. At 30 June 2021, NZLGFA had borrowings totalling \$13.6093 billion (2020: \$11.6375 billion).

Financial reporting standards require the Council to recognise the guarantee liability at fair value. However, we have been unable to determine a sufficiently reliable fair value for the guarantee, and therefore have not recognised a liability. We consider the risk of NZLGFA defaulting on repayment of interest or capital to be very low on the basis that:

# PITO KŌRERO KI TE TAUĀKI PŪTEA

- \* We are not aware of any local authority debt default events in New Zealand; and
- \* Local government legislation would enable local authorities to levy a rate to recover enough funds to meet any debt obligations if further funds were required.

## Note 25: Depreciation and Amortisation expense by Group of Activity

Council 2020 \$,000	Consolidated 2020 \$,000		Council 2021 \$,000	Budget 2021 \$,000	Consolidated 2021 \$,000
717	717	Corporate Activities	741	773	741
10	10	Democratic Process	6	7	6
522	522	Arts and Culture	435	487	435
2,593	2,593	Community Facilities	2,992	2,839	2,992
52	52	District Economy	39	333	39
2	2	Community Development	1	1	1
51	51	Regulatory Services	47	63	47
4,566	4,566	Environmental Sustainability	5,039	4,995	5,039
6,941	6,941	Water Supply Service	7,290	7,266	7,290
418	418	Roading and Footpaths	683	468	683
1,298	1,298	Stormwater	1,674	1,528	1,674
55	55	Waste Water	93	49	93
273	273	Solid Waste	239	273	239
1	1	Coastal Structure	1	1	1
<b>17,498</b>	<b>17,498</b>		<b>19,278</b>	<b>19,083</b>	<b>19,278</b>

## Note 26: Explanations of Major Variances against budget

Explanations for major variations from the Council's budget figures in its 2020-21 Annual Plan are as follows:

### Statement of Comprehensive Revenue and Expense

- Financial Revenue is higher than budget by \$11.4 million mainly due to strong market conditions as a result of COVID-19 recovery.
- Subsidies and Grants are higher than budgeted by \$7.1 million mainly due to contributions from TSB Community Trust for the Te Ramanui Project and Tranche 1 Tree Waters funding.
- Other Revenue is higher than budget due to gain on derivative contract valuations of \$7.36 million which was unbudgeted. A full explanation is given under note 23 with regards to unrealised mark to market gains.
- Loss on disposal of assets of \$1,186k which was unbudgeted.
- Finance costs are lower than budgeted by \$537k due to delayed capital works programme and savings on Interest paid.

### Statement of Financial Position

- The Current Assets are higher than budgeted by \$10.5m due to more cash in the bank.
- The Current and Non-Current Term Liabilities are \$17.2m lower than budgeted mainly due to a lower than anticipated debt requirement as a result of delays in capital projects.

# NOTES TO FINANCIAL STATEMENTS

## Note 27: Insurance Information

	2020 \$,000	2021 \$,000
Total value of all assets covered by insurance contracts	233,179	315,881
Total value of all assets covered by financial risk sharing arrangements	355,782	382,466
<b>Total assets covered by insurance</b>	<b>588,961</b>	<b>698,347</b>

## Note 28: Rating Base Information

	30/06/2020	30/06/2021
Number of rating units	14,174	14,266
Total capital value of rating units	\$10,983,424,200	\$11,033,539,100
<b>Total land value of rating units</b>	<b>\$7,497,089,350</b>	<b>\$7,503,201,350</b>

## Note 29: Joint Committee – Central Landfill

During 2017/18 the Council agreed with the New Plymouth District Council (NPDC) and the Stratford District Council (SDC) to form a Joint Committee tasked with developing a new central landfill and operating it following the closure of the Colson Road Landfill.

Each council's share of capital contribution, distribution of any operating surplus or apportionment of any operating deficit was agreed as NPDC 66.4%, STDC 27.1% and SDC 6.5%.

In November 2018, the Joint Committee made the decision to suspend further development of the Central Landfill. Waste is now disposed of at Bonny Glen near Marton under a 35-year contract with Midwest Disposals Ltd who operate the landfill. As there is no alternative use for the central landfill, all capital costs incurred have been written off to surplus or deficit in 2018/19. In October 2019, Council received \$2.03 million of unspent contributions. There has been no activity during the 2020/21 financial year.

## Note 30: Items subsequent to Balance Date

We have no items subsequent to balance date currently.

# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Note 31: Financial Prudence Benchmarks

### Annual Report Disclosure Statement for year ending 30 June 2021

The purpose of this statement is to disclose the Council's financial performance in relation to various benchmarks to enable an assessment of whether the Council is prudently managing its revenue, expenses, assets, liabilities and general financial dealings.

The Council is required to include this statement in its Annual Report in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014. Refer to the Regulations for more information, including definitions of some of the terms used in this statement.

### Rates affordability benchmark

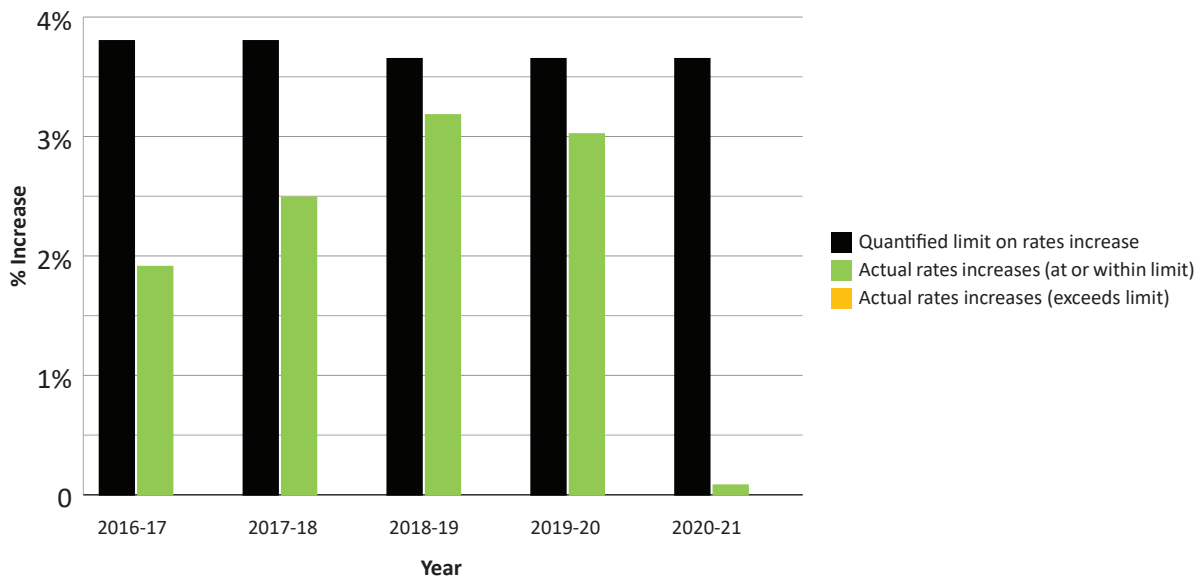
The Council meets the Rates Affordability Benchmark if –

- Its actual rates income equals or is less than each quantified limit on rates; and
- Its actual rate increases equal or are less than each quantified limit on rates increases.

### Rates (increase) Affordability

The following graph compares the Council's actual rates increases with a quantified limit on rates included in the Financial Strategy in the Council's Long Term Plan. The quantified limit is the Local Government Cost Index plus 1%.

### RATES (INCREASES) AFFORDABILITY BENCHMARK

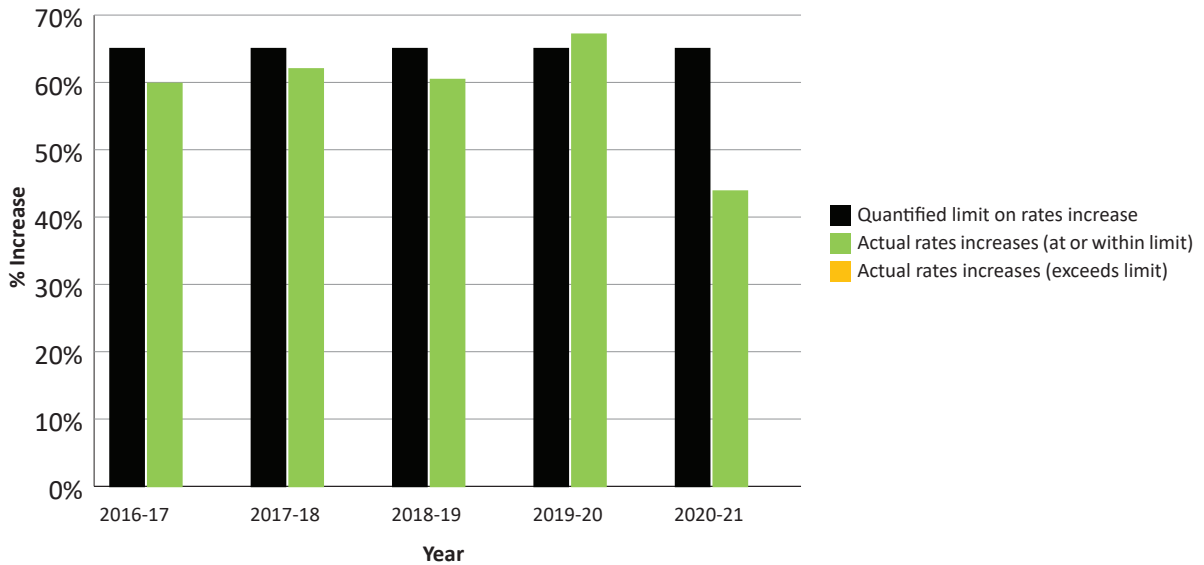


# NOTES TO FINANCIAL STATEMENTS

## Rates (Income) Affordability

The following graph compares the Council's actual rates income with a quantified limit on rates included in the Financial Strategy in the Long Term Plan. The quantified limit is rates income is 60-65% of total projected revenue.

### RATES (INCOME) AFFORDABILITY BENCHMARK

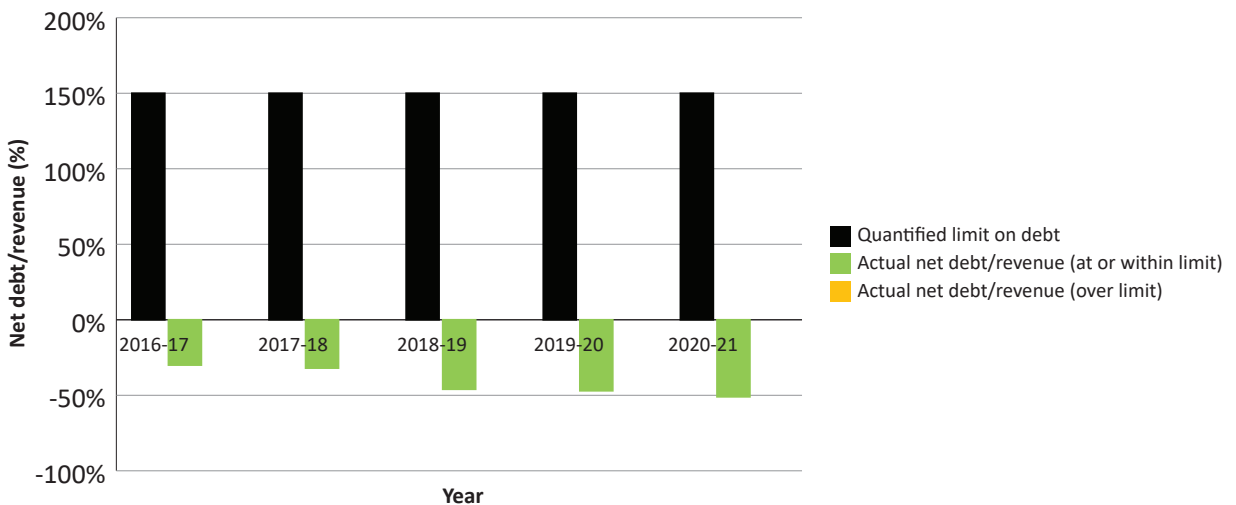


## Debt Affordability

The Council meets the debt affordability benchmark if its actual borrowing is within each quantified limit on borrowing. The following 5 graphs compares the Council's actual borrowing stated in the Financial Strategy included in the Council's Long Term Plan. These 5 graphs are based on the Council's definitions and not the legislation.

1 – The quantified limit is net debt less than 150% of revenue.

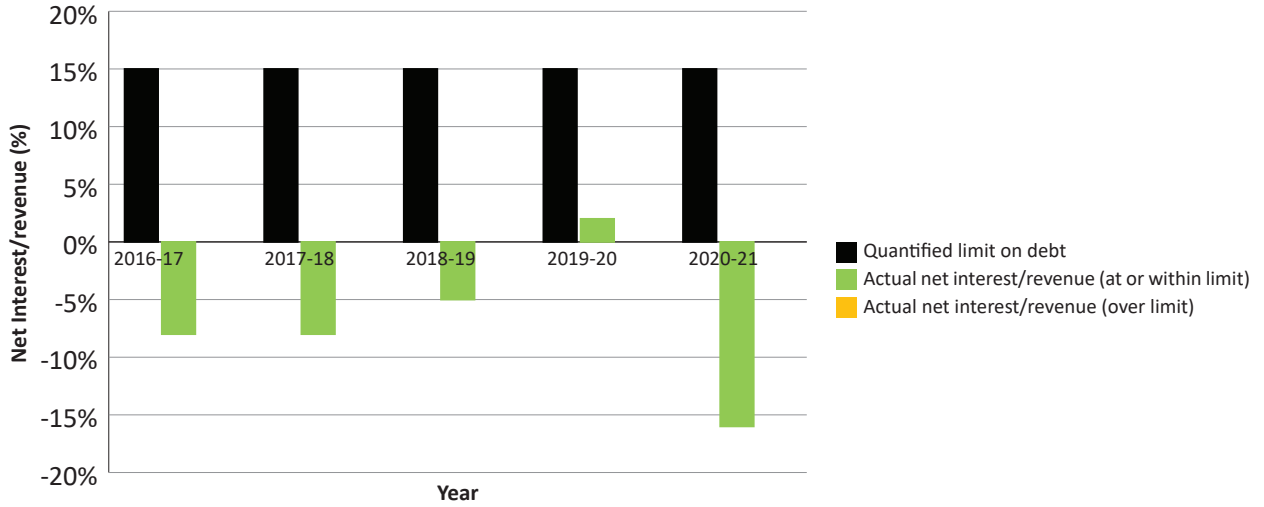
### DEBT AFFORDABILITY BENCHMARK



# PITO KŌRERO KI TE TAUĀKI PŪTEA

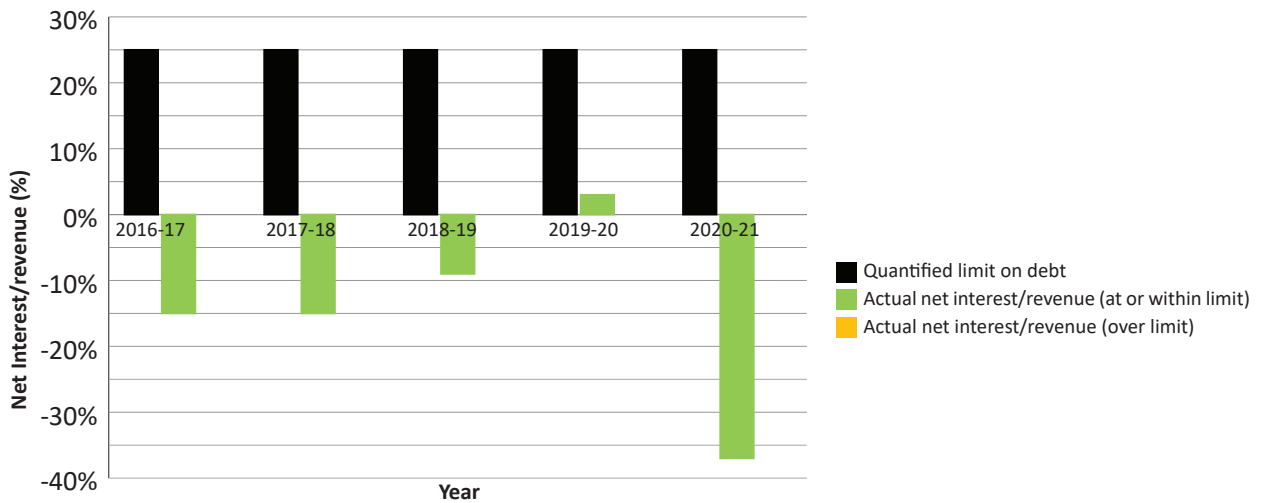
2 - Net interest expense as a percentage of total annual income of not more than 15%.

## DEBT AFFORDABILITY BENCHMARK



3 - Net interest expense as a percentage of total annual rates income of not more than 25%.

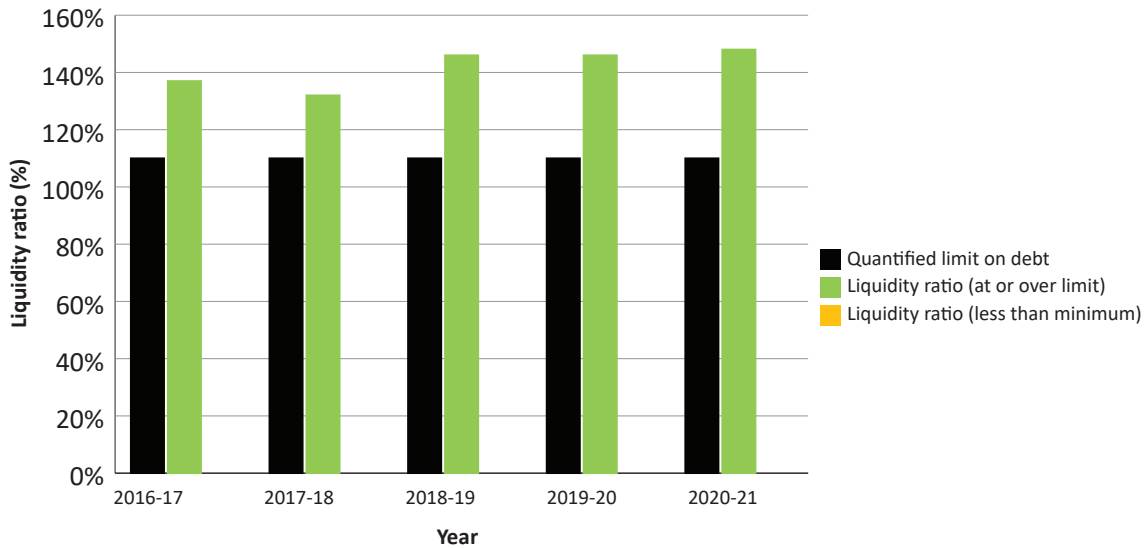
## DEBT AFFORDABILITY BENCHMARK



# NOTES TO FINANCIAL STATEMENTS

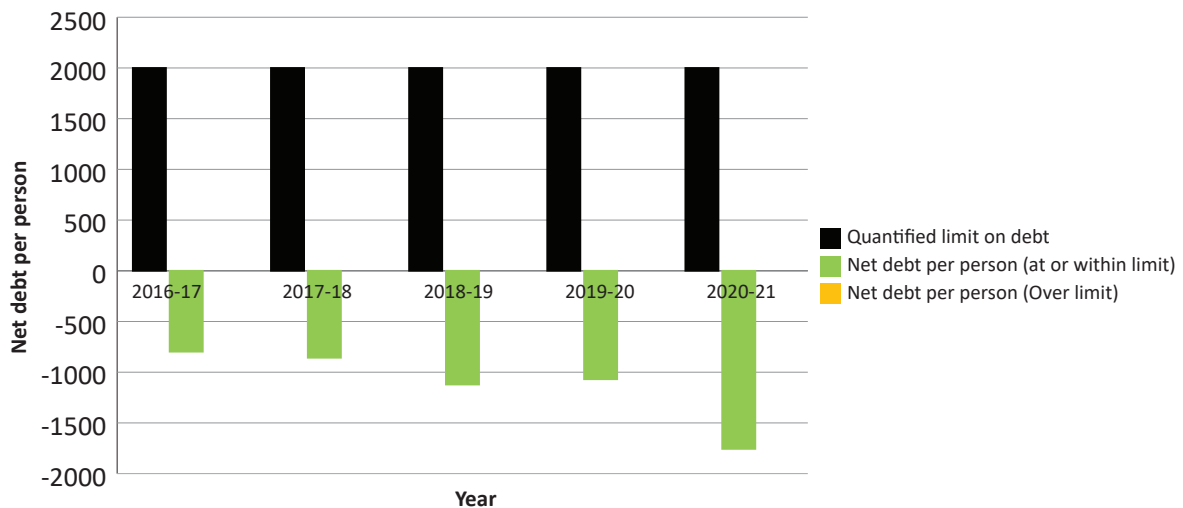
4 - Liquidity Ratio; external term debt plus committed bank loan facilities plus liquid assets/cash equivalents maintained at an amount of at least 110% over existing external debt.

## DEBT AFFORDABILITY BENCHMARK



5 - Net debt per capita is less than \$2,000 per person.

## DEBT AFFORDABILITY BENCHMARK

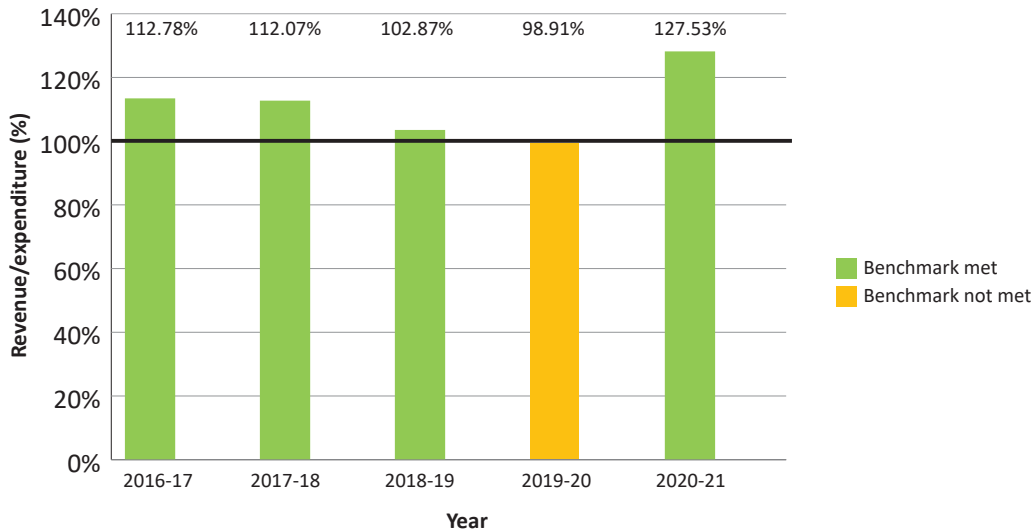


# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Balanced Budget Benchmark

The following graph displays the Council's revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment) as a proportion of operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment). The Council meets this benchmark if its revenue equals or is greater than its operating expenses.

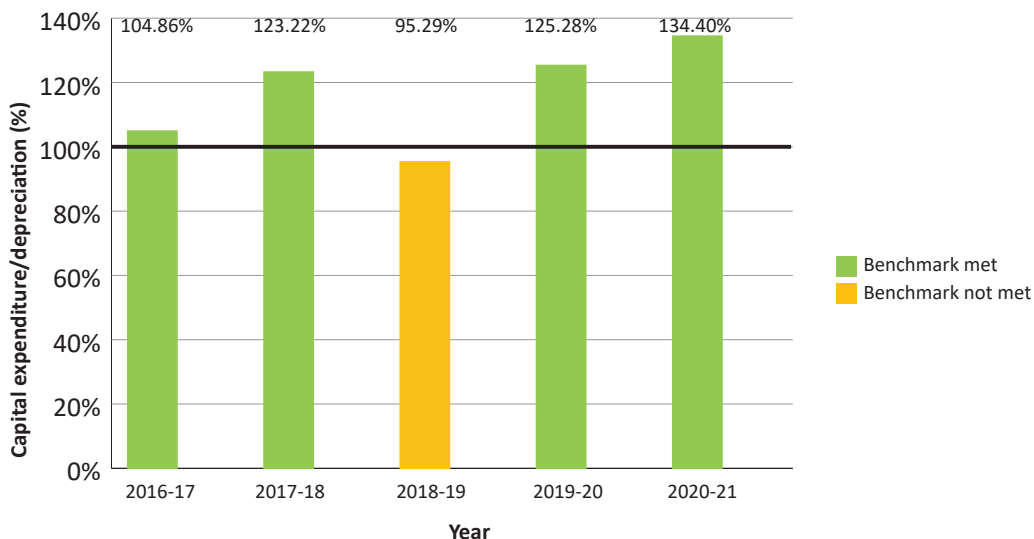
### BALANCED BUDGET BENCHMARK



## Essential Services Benchmark

The following graph displays the Council's Capital Expenditure on network services as a proportion of depreciation on network services. The Council meets this benchmark if it's capital expenditure on network services equals or is greater than depreciation on network services.

### ESSENTIAL SERVICES BENCHMARK



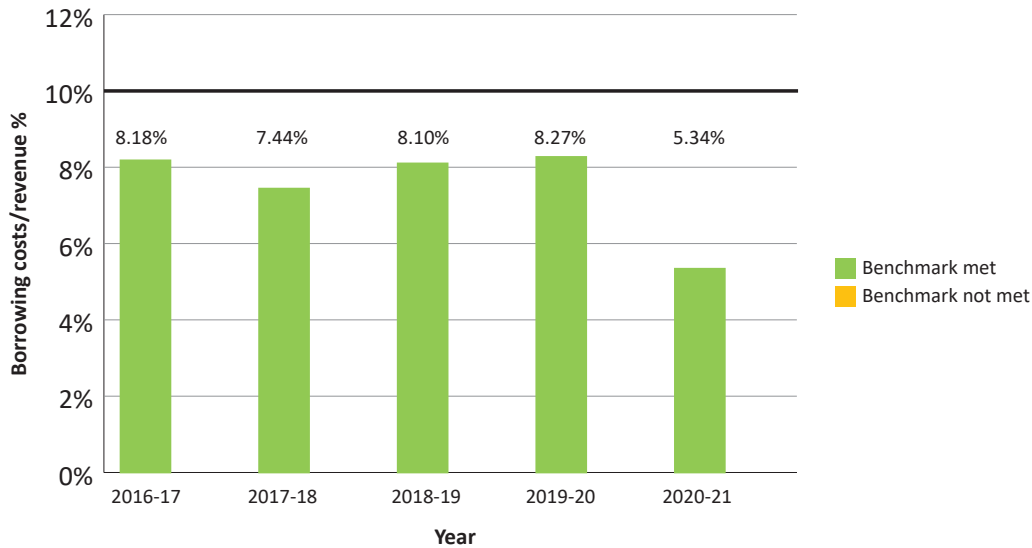


# NOTES TO FINANCIAL STATEMENTS

## Debt Servicing Benchmark

The following graph displays the Council's borrowing costs as a proportion of revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment). Because Statistics New Zealand projects the Council's population will grow more slowly than the national population growth rate, it meets the debt servicing benchmark if its borrowing costs are equal to or less than 10% of its revenue.

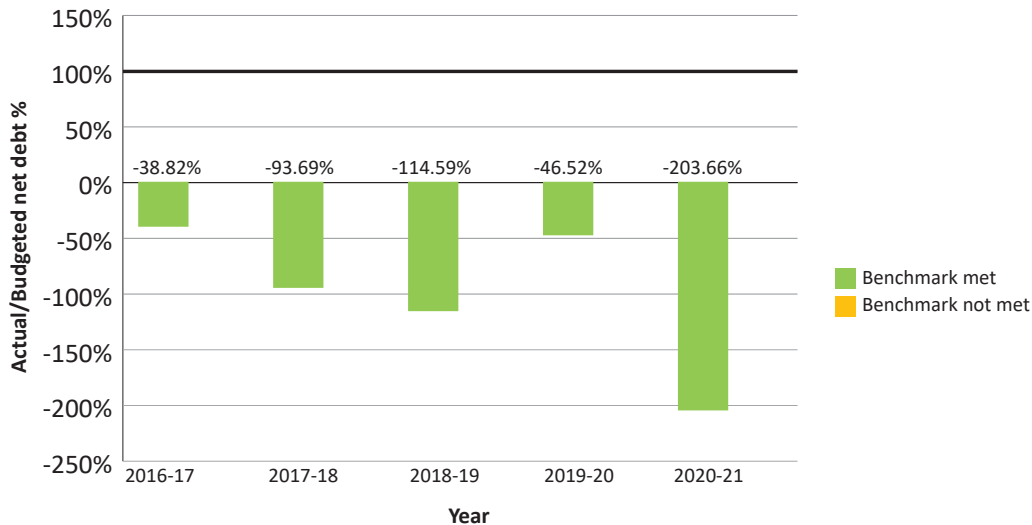
### DEBT SERVICING BENCHMARK



## Debt Control Benchmark

The following graph displays the Council's actual net debt as a proportion of planned net debt. In this statement, net debt means financial liabilities, less financial assets (excluding trade and other receivables). The Council meets the debt control benchmark if its actual net debt equals or is less than its planned net debt.

### DEBT CONTROL BENCHMARK

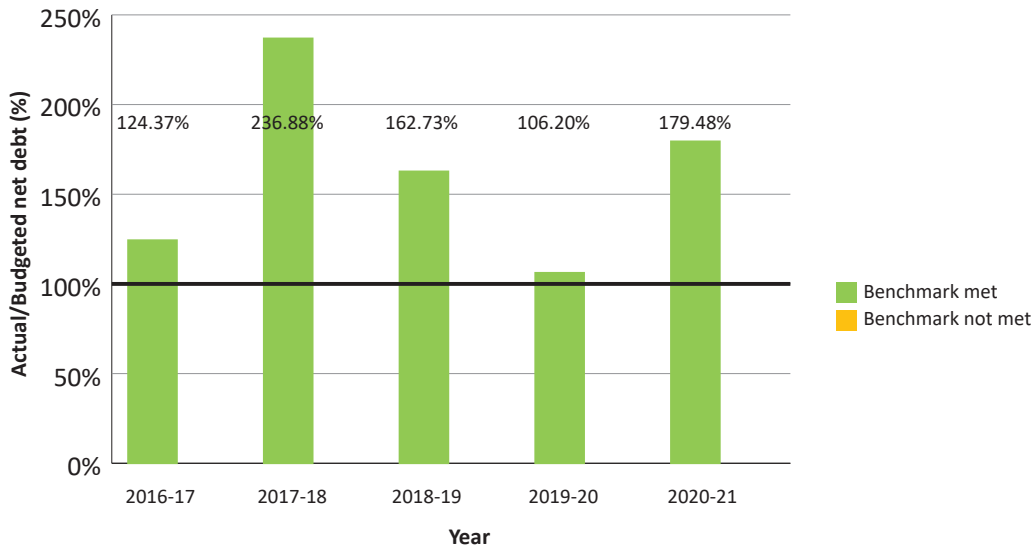


# PITO KŌRERO KI TE TAUĀKI PŪTEA

## Operations Control Benchmark

This graph displays the Council's actual net cash flow from operations as a proportion of its planned net cash flow from operations. The Council meets the operations control benchmark if its actual net cash flow from operations equals or is greater than its planned net cash flow from operations.

### OPERATIONS CONTROL BENCHMARK





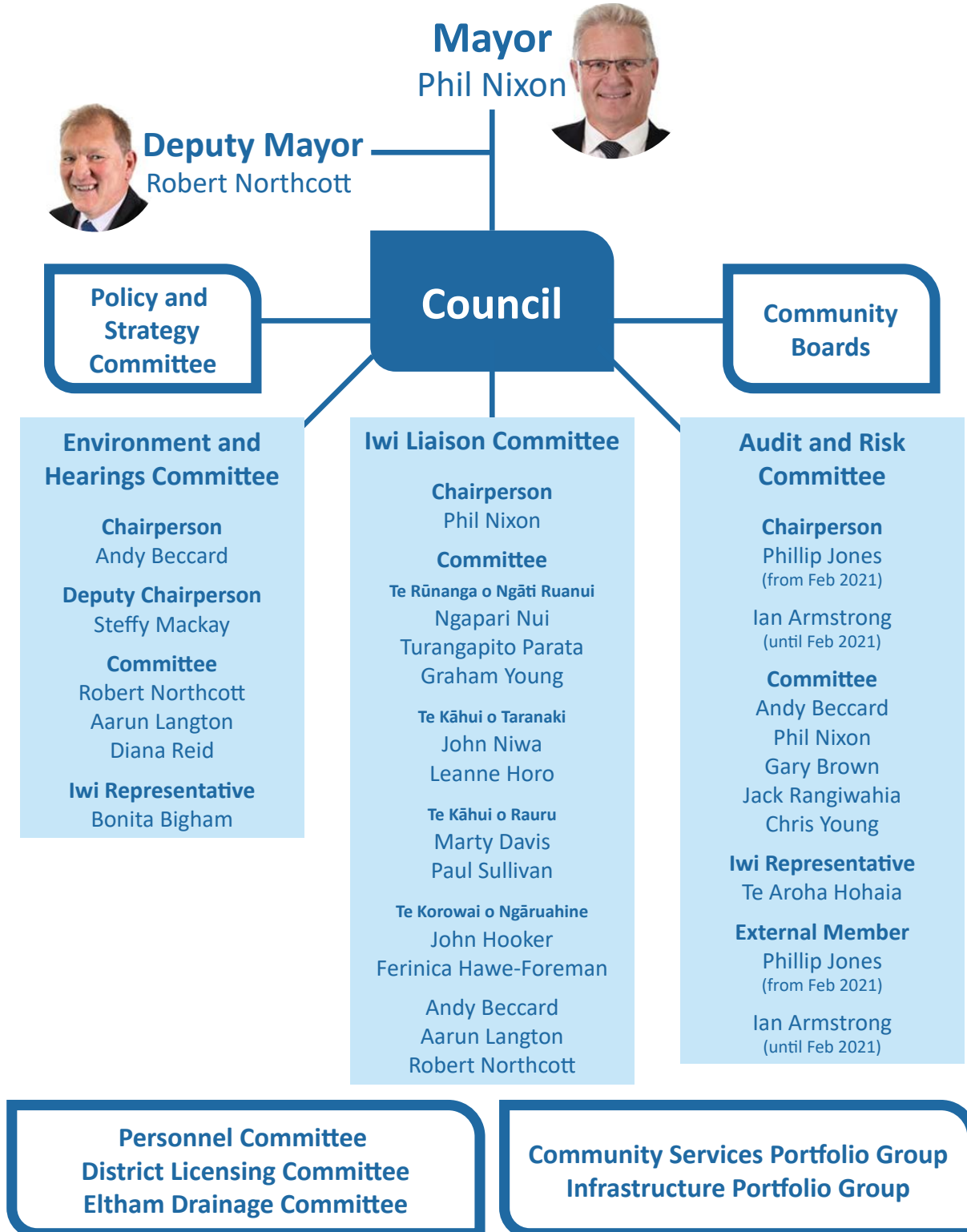
# POLITICAL STRUCTURE

## PITO KŌRERO KI TE TAUĀKI PŪTEA



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

# POLITICAL STRUCTURE



# ELECTED MEMBERS

The Mayor, Councillors and Community Board members listed below were elected in October 2019 for a three year term.

<b>Mayor</b>	Mr Phil Nixon
<b>Deputy Mayor</b>	Mr Rob Northcott
<b>Councillors</b>	
Mr Andy Beccard	Mr Mark Bellringer
Mr Gary Brown	Ms Celine Filbee
Mr Aaron Langton	Mrs Steffy Mackay
Mr Jack Rangiwahia	Mrs Diana Reid
Mr Bryan Roach	Mr Brian Rook
Mr Chris Young	
<b>Community Boards</b>	
<b>ELTHAM-KAPONGA COMMUNITY BOARD</b>	<b>TARANAKI COASTAL COMMUNITY BOARD</b>
Mrs Karen Cave (Chair)	Mr Andy Whitehead (Chair)
Ms Sonya Douds (Deputy Chair)	Ms Sharlee Mareikura (Deputy Chair)
Mr Alan Hawkes	Ms Bonita Bigham
Lindsay Maindonald	Ms Liz Sinclair
Councillor Steffy Mackay	Councillor Aaron Langton
<b>TE HĀWERA COMMUNITY BOARD</b>	<b>PĀTEA COMMUNITY BOARD</b>
Mr Wayne Bigham (Chair)	Mrs Jacq Dwyer (Chair)
Mr Russell Hockley (Deputy Chair)	Mrs Dianne Lance (Deputy Chair)
Mr Raymond Buckland	Ms Maria Ferris
Ms Nikki Watson	Ms Joanne Peacock
Councillor Diana Reid	Councillor Rob Northcott



# MANAGEMENT AND STAFF

## THE CHIEF EXECUTIVE’S ROLE AND RESPONSIBILITIES

The Council’s Governance Policies and legislation determine the role and responsibilities of the Chief Executive. All delegations are from the Council to the Chief Executive Officer except for certain provisions in the Resource Management Act 1991 where there is clear direction to delegate to the relevant staff member. The Chief Executive employs all staff and acts on the Council’s behalf.

The Chief Executive has approval to expend or commit the Council to any approved expenditure contained in the Long Term Plan or Annual Plan or over-expenditure within the following thresholds:

- Up to 15% above a budgeted expenditure item greater than \$1 million;
- Up to 20% above a budgeted expenditure item greater than \$250,000 but less than \$1 million,
- Up to 20% (maximum \$50,000) for items less than \$250,000;
- Up to \$100,000 for net unbudgeted expenditure (gross unbudgeted amount not to exceed \$1million);
- To all works necessary in the case of an emergency (with no financial limit).

### Monitoring of Chief Executive’s performance

The Personnel Committee’s primary function is to oversee the relationship between the Council and the Chief Executive and monitor his/her performance. The Committee consists of the Mayor, the Deputy Mayor, the Chairman of the Environment and Hearings Committee and two councillors.

### Senior Leadership Team

Mr Waid Crockett                      Chief Executive  
 Ms Fiona Aitken                      Group Manager Community and Infrastructure Services  
 Mr Liam Dagg                          Group Manager Environmental Services  
 Mrs Marianne Archibald          Group Manager Corporate Services

### Our staff

The table below shows changes in staff numbers across departments.

	2020			2021		
	Fulltime	Part-time	Fixed Term	Fulltime	Part-time	Fixed Term
Office of the Chief Executive	8	0	0	10	0	0
Community and Infrastructure	78	45	3	85	40	3
Environmental	20	1	2	24	2	0
Corporate	32	11	2	35	10	2
<b>Totals</b>	<b>139</b>	<b>57</b>	<b>7</b>	<b>154</b>	<b>52</b>	<b>5</b>

## COUNCIL CONTROLLED ORGANISATIONS

The Council has no council-controlled organisations. It owns 100% of Novus Contracting Ltd, a company that is exempt from being a Council Controlled Organisation under Section 7 (3) of the Local Government Act 2002.

## OFFICE LOCATIONS

The main Council Administration Building is in Albion Street, Hāwera and we provide an extensive combined library and Council service throughout the District, known as LibraryPlus centres in Ōpunakē, Eltham, Hāwera, Kaponga, Manaia, Pātea and Waverley. The Council services include payment of rates and accounts, enquiries for pensioner housing, burials, building consent applications, property file requests and community facility bookings. Six of the LibraryPlus centres are agencies for the dissemination of visitor information.

## LOCATIONS/DIRECTORY

<b>Hāwera Administration Centre</b>	105-111 Albion Street Hāwera 4610 Telephone Fax	06 278 0555/0800 111 323 06 278 8757
<b>Hāwera LibraryPlus</b>	High Street Hāwera Telephone Fax	0800 111 323 06 278 9407
<b>Eltham LibraryPlus</b>	High Street Eltham Telephone Fax	0800 111 323 06 764 8857
<b>Kaponga LibraryPlus</b>	Egmont Street Kaponga Telephone Fax	0800 111 323 06 764 6088
<b>Manaia LibraryPlus</b>	South Road Manaia Telephone Fax	0800 111 323 06 274 8374
<b>Ōpunakē LibraryPlus</b>	Napier Street Ōpunakē Telephone Fax	0800 111 323 06 761 7039





<b>Pātea LibraryPlus</b>	Egmont Street Pātea Telephone 0800 111 323 Fax 06 273 8340
<b>Waverley LibraryPlus</b>	Weraroa Road Waverley Telephone 0800 111 323 Fax 06 346 6052
<b>i-SITE</b>	High Street Hāwera Telephone 06 278 8599 Fax 06 278 6599
<b>TSB HUB</b>	Camberwell Road Hāwera 4610 Telephone 06 278 0646
<b>Hāwera Aquatic Centre</b>	Waihi Road Hāwera 4610 Telephone 06 278 0021 Fax 06 278 0022

## GENERAL INFORMATION

<b>Bankers</b>	Westpac Trust PO Box 83 Hāwera 4640
<b>Auditors</b>	Audit New Zealand, Palmerston North, on behalf of the Auditor General
<b>Solicitors</b>	Auld Brewer Mazengarb and McEwen 9 Vivian Street New Plymouth  C & M Legal – The Litigation Experts 9 Vivian Street New Plymouth  Simpson Grierson HSBC Tower 195 Lambton Quay Wellington 6011
<b>Postal Address</b>	South Taranaki District Council Private Bag 902 Hāwera 4640
<b>Website</b>	<a href="http://www.southtaranaki.com">www.southtaranaki.com</a>





**8. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public**

**THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 20 September 2021.  2. Receipt of minutes – Audit and Risk Committee 22 September 2021.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1 and 2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3. Receipt of minutes – Environment and Hearings Committee 13 October 2021.	To enable the Council to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4. Receipt of minutes – Policy and Strategy Committee 18 October 2021.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).