

SOUTH TARANAKI DISTRICT COUNCIL

Council Agenda

Monday 18 May 2020

Camberwell Lounge, TSB Hub, Hāwera 2.30 pm



South Taranaki
Alive with opportunity



Governance Information

Committee Members

Mayor Phil Nixon (Chairperson)

Councillor Andy Beccard
Councillor Mark Bellringer
Councillor Gary Brown
Councillor Celine Filbee
Councillor Aaron Langton
Councillor Steffy Mackay
Councillor Robert Northcott
Councillor Jack Rangiwahia
Councillor Diana Reid
Councillor Bryan Roach
Councillor Brian Rook
Councillor Chris Young

Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees.

It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
- (d) the power to adopt a long-term plan, annual plan or annual report
- (e) the power to appoint a chief executive
- (f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.
- (g) the power to adopt a remuneration and employment policy

Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

Ordinary Council Meeting 18 May 2020, 2.30 pm

- 1. Apologies**
- 2. Opening Remark – Councillor Gary Brown**
- 3. Open Forum and Presentations**
 - 3.1 Sport Taranaki
- 4. Confirmation of Minutes**
 - 4.1 [Extraordinary Council Minutes 6 April 2020](#) Page 8
- 5. Committee and Board Minutes**
 - 5.1 [Eltham-Kaponga Community Board 20 April 2020](#) Page 15
 - 5.2 [Te Hāwera Community Board 20 April 2020](#) Page 20
 - 5.3 [Taranaki Coastal Community Board 21 April 2020](#)..... Page 24
 - 5.4 [Pātea Community Board 22 April 2020](#) Page 29
 - 5.5 [Iwi Liaison Committee 29 April 2020](#) Page 35
 - 5.6 [Policy and Strategy Committee Meeting 4 May 2020](#)..... Page 41
- 6. Joint Committee Minutes**
 - 6.1 [Taranaki Solid Waste Committee 20 February 2020](#) Page 50
 - 6.2 [Taranaki Emergency Management Group Joint Committee 3 March 2020](#) Page 54
- 7. Resolution to Exclude the Public**
 - 7.1 [Extraordinary Council Minutes 6 April 2020](#) Page 61
 - 7.2 [Policy and Strategy Committee Minutes 4 May 2020](#) Page 64



1. Apologies

Leave of Absence

The Council may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.



2. Opening Remark – Councillor Gary Brown

The opening remark is an opportunity to comment on something positive or constructive that has happened in relation to the Council or the Community.



3. Open Forum

3.1 Sport Taranaki

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Council Minutes

To	Ordinary Council
Date	18 May 2020
Subject	Extraordinary Council – 6 April 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Council is being asked to adopt the Extraordinary Council minutes of the meeting held on Monday 6 April 2020 as a true and correct record.

Recommendation

THAT the Council adopts the minutes of the Extraordinary Council meeting held on 6 April 2020 as a true and correct record.

South Taranaki District Council

Minutes of the Extraordinary Meeting of the South Taranaki District Council held via audio visual link on Monday 6 April 2020, commencing at 1.00 pm.

PRESENT: Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Robert Northcott, Jack Rangiwahia, Diana Reid, Bryan Roach, Brian Rook and Chris Young.

IN ATTENDANCE: Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Darleena Christie (Governance and Support Team Leader), Sara Dymond (Governance Officer), Gerard Langford (Communications Manager), Vipul Mehta (Chief Financial Officer) and Becky Wolland (Policy and Governance Manager).

APOLOGIES: Nil.

The meeting was held in accordance with Amendment to Local Government Act 2002, 25B Modifications to clause 25A while epidemic notice in force for COVID-19:

- (1) *Subclauses (2) to (4) apply instead of clause 25A(1).*
- (2) *A member of a local authority, or of a committee of a local authority, has, unless lawfully excluded, the right to attend any meeting of the local authority or committee by means of audio link or audio-visual link.*
- (3) *To that end, a member may attend a meeting by means of audio link or audio-visual link despite—*
 - (a) *clause 27(5)(a); and*
 - (b) *any limitation or condition on the use of an audio link or audio-visual link that is contained in the local authority's standing orders; and*
 - (c) *anything else to the contrary in the local authority's standing orders.*
- (4) *For a Civil Defence Emergency Management Group, the reference in subclause (3) to a local authority's standing orders includes any standing orders that apply to the Group under section 19 of the Civil Defence Emergency Management Act 2002.*
- (5) *Subclause (6) applies instead of clause 25A(4).*
- (6) *A member of the local authority or committee who attends a meeting by means of audio link or audio-visual link, in accordance with this clause, is to be counted as present for the purposes of clause 23.*
- (7) *This clause is repealed when the Epidemic Preparedness (COVID-19) Notice 2020 expires or is revoked.*

1 Confirmation of Minutes

1.1 Ordinary Council Minutes 24 February 2020

RESOLUTION

(Cr Reid/Cr Filbee)

23/20 **THAT the Council adopts the minutes of the Ordinary Council meeting held on 24 February 2020 as a true and correct record.**

CARRIED

2 Committee and Board Minutes

2.1 Eltham Drainage Committee held on 26 February 2020

Councillor Bellringer acknowledged the presentation from Taranaki Regional Council's Land Management Officer, Claire Robertson. He also commended the farmers within the drainage area on the work they had undertaken to voluntarily plant the drains.

RESOLUTION (Cr Bellringer/Cr Mackay)

24/20 **THAT the Council receives the minutes of the Eltham Drainage Committee meeting held on 26 February 2020.**

CARRIED

2.2 Extraordinary Environment and Hearings Committee held on 2 March 2020

RESOLUTION (Cr Beccard/Cr Northcott)

25/20 **THAT the Council receives the minutes of the Extraordinary Environment and Hearings Committee meeting held on 2 March 2020.**

CARRIED

2.3 Eltham-Kaponga Community Board held on 10 March 2020

RESOLUTION (Cr Mackay/Cr Bellringer)

26/20 **THAT the Council receives the minutes of the Eltham-Kaponga Community Board held on 10 March 2020.**

CARRIED

2.4 Te Hāwera Community Board held on 10 March 2020

RESOLUTION (Cr Reid/Cr Filbee)

27/20 **THAT the Council receives the minutes of Te Hāwera Community Board held on 10 March 2020.**

CARRIED

2.5 Pātea Community Board held on 11 March 2020

It was highlighted that two resolutions within the Pātea Community Board minutes needed to be reconfirmed by the Board. Resolutions 07/20 PA and 10/20 PA were moved or seconded by Councillor Rook. In accordance with the Standing Orders a Councillor was unable to vote during a Board meeting, with the exception of the Mayor and the Councillor appointed back to the Board.

Councillor Rook pointed out that there had been 22 members of the public attend the Pātea Community Board meeting and said it was heart warming to know that the community were keen to be a part of what the Board was doing. The Mayor agreed and added that the majority of Board meetings have good attendance from the public and this was positive to see.

33

RESOLUTION**(Cr Rook/Cr Northcott)**

28/20 **THAT the Council receives the minutes of the Pātea Community Board excluding resolutions 07/20 PA and 10/20 PA held on 11 March 2020.**

CARRIED

2.6 Taranaki Coastal Community Board held on 12 March 2020

Councillor Langton referred to the concern raised regarding the overflow that ran from Farmlands into the Ōpunakē Lake and asked if there had been an investigation. Councillor Roach asked if the trees in the powerlines on Fox Street, Ōpunakē had been addressed. Ms Aiken would follow-up these matters and report back.

Councillor Langton reiterated Councillor Rook's comments earlier regarding the number of public in attendance at the Board meetings and said it was humbling that so many people give up their free time for their communities.

RESOLUTION**(Cr Langton/Cr Young)**

29/20 **THAT the Council receives the minutes of the Taranaki Coastal Community Board held on 12 March 2020.**

CARRIED

2.7 Iwi Liaison Committee held on 18 March 2020

Mr Crockett highlighted the recommendation from the Iwi Liaison Committee regarding the Road Naming Policy and the establishment of a Road Naming Policy Advisory Group. Councillors Reid, Filbee and Beccard indicated their interest in being part of the Advisory Group.

RESOLUTION**(Cr Beccard/Cr Northcott)**

30/20 **THAT the Council;**

- a) **Receives the minutes of the Iwi Liaison Committee held on 18 March 2020.**
- b) **Adopts recommendation 07/20 IL to approve the draft Terms of Reference for the Road Naming Policy (attached in Appendix I) and establish a Road Naming Policy Advisory Group.**

CARRIED

2.8 Environment and Hearings Committee held on 18 March 2020

Councillor Reid referred to the minutes in relation to the proposed accommodation on Grey Street, Hāwera and asked that the word transient be changed to temporary.

RESOLUTION**(Cr Beccard/Cr Mackay)**

31/20 **THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 18 March 2020.**

CARRIED

3 Report

3.1 Code of Conduct

The Local Government Act 2002 requires the Council to adopt a Code of Conduct as soon as practicable after the beginning of the triennium. The amended Code of Conduct was being presented to the Council for consideration and adoption.

Councillor Beccard pointed out that there were a number of changes he would like considered prior to the adoption of the Code of Conduct. He said given the circumstances he would rather have the debate within the Council Chamber and moved a motion to have the report lie on the table.

MOTION (Cr Beccard/)

THAT the Council lay the Code of Conduct report on the table until the debate could be held within the Council Chamber.

LOST

The motion was lost due for the want of a seconder.

Councillor Bellringer referred to section 4.2 regarding the Chief Executive's role in providing advice to all elected members. Mr Crockett replied that the Code of Conduct was being amended to reflect conduct matters and the responsibility to provide advice to elected members sits within the Local Government Act 2002.

Councillor Beccard sought clarification on section 5.3 in relation to elected member's representing the views of the community. The Mayor confirmed that it was to ensure elected member's report back on the community's views accurately rather than the elected member's personal opinions on a particular matter.

An amendment was requested to 5.3 bullet point four, local authority be changed to South Taranaki District Council.

Councillor Beccard raised a concern with section 8, conflicts of interest and the requirement to seek guidance from the Chief Executive. He noted that in many cases this could be difficult. Mr Crockett believed that the intention of this was for advice to be provided through the Chairperson, Group Manager and/or governance staff. He reminded the Councillors that it was their responsibility to declare a conflict of interest.

Councillor Beccard queried what complaints were referred to the Chief Executive as highlighted in section 12.2. Mr Crockett pointed out that depending on the nature of the complaint that there would need to be stringent processes. The Code of Conduct could be amended to include both the Chief Executive and/or the Mayor.

RESOLUTION (Cr Roach/Cr Northcott)

32/20

THAT the Council;

Adopts the amended Code of Conduct, including section 10.1 Undischarged Bankrupt attached as Appendix I, with the following further amendments:

a) **Section 5.3, bullet point four, change from local authority to South Taranaki District Council.**

b) **Section 12.2 that complaints be forwarded to the Chief Executive and/or Mayor.**

CARRIED

4 Information Report

4.1 Taranaki Regional Council – Notice of Motion

A Notice of Motion was presented by previous Councillor Ian Wards in August 2019 seeking that the Council review the contract with the Taranaki Regional Council (TRC) to collect their rates. A review was undertaken and the findings were presented to the Council.

Councillor Mackay suggested that the Council renegotiate their contract with TRC to only pay TRC the rates that were collected. Any debt unable to be recovered should not be paid to TRC.

Councillor Beccard believed that the TRC should be responsible for collecting their own rates. He pointed out that staff at the South Taranaki District Council had to manage complaints on behalf of TRC. He believed TRC to be too removed from their ratepayers. The Mayor understood Councillor Beccard’s concerns however pointed out that if TRC were to collect their own rates that this would impact South Taranaki ratepayers greatly.

Mr Mehta said that the contract could be renegotiated to ensure there was not a financial loss to the South Taranaki District Council.

Councillor Roach felt that this needed more discussion and consideration and was wary that any increase in costs would be passed onto South Taranaki ratepayers. The Mayor noted that the report at this stage was to simply receive the information provided.

RESOLUTION (Cr Filbee/Cr Beccard)

33/20 **THAT the Council receives the Taranaki Regional Council – Notice of Motion.**

CARRIED

5 Resolution to Exclude the Public

RESOLUTION (Cr Roach/Cr Rook)

34/20 **THAT the Council agrees that the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this
1. Confirmation of minutes – Ordinary Council 24 February 2020	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

2. Receipt of minutes – Environment and Hearings Committee 2 March 2020.		That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s. 48(1)(d)
3. Receipt of minutes – Environment and Hearings Committee 18 March 2020.		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

6 Resume Open Meeting

RESOLUTION

(Cr Mackay/Cr Young)

38/20 THAT the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 2.11 pm.

Dated this day of 2020.

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CHAIRPERSON



Board Minutes

To	Ordinary Council
Date	18 May 2020
Subject	Eltham-Kaponga Community Board – 20 April 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Eltham-Kaponga Community Board met on 20 April 2020. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 20 April 2020 for their information.
2. There was one recommendation within the minutes for the Council to consider from the Eltham-Kaponga Community Board minutes held on 10 March 2020 that were confirmed.
3. The Eltham-Kaponga Community Board moved a recommendation (12/20 EL) that the Council:
 - 1) Agrees to take ownership of the Eltham Town Clock on behalf of the Eltham Community; and
 - 2) Enter into a Memorandum of Understanding with the Eltham and District Community Health Trust regarding the power required to continue the operation of the clock for the future.

Recommendation

THAT the Council;

1. Receives the minutes of the Eltham-Kaponga Community Board held on 20 April 2020.
2. Adopts recommendation 12/20 EL from the Eltham-Kaponga Community Board:
That Council Agrees to take ownership of the Eltham Town Clock on behalf of the Eltham Community; and enter into a Memorandum of Understanding with the Eltham and District Community Health Trust regarding the power required to continue the operation of the clock for the future.

Eltham-Kaponga Community Board

Minutes of the Ordinary meeting of the Eltham-Kaponga Community Board held via audio visual link on Monday 20 April 2020, commencing at 10.30 am.

PRESENT: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

IN ATTENDANCE: Mayor Phil Nixon, Waid Crockett (Chief Executive), Liam Dagg (Group Manager Environmental Services), Claire Symes (Community Development Manager), Phil Waite (Recreation and Facilities Manager), Candice Kowalewski (Aquatic Services Team Leader), Darleena Christie (Governance and Support Team Leader) and Sara Dymond (Governance Officer).

APOLOGIES: Nil

The meeting was held in accordance with Amendment to Local Government Act 2002, 25B Modifications to clause 25A while epidemic notice in force for COVID-19:

- (1) *Subclauses (2) to (4) apply instead of clause 25A(1).*
- (2) *A member of a local authority, or of a committee of a local authority, has, unless lawfully excluded, the right to attend any meeting of the local authority or committee by means of audio link or audio-visual link.*
- (3) *To that end, a member may attend a meeting by means of audio link or audio-visual link despite—*
 - (a) *clause 27(5)(a); and*
 - (b) *any limitation or condition on the use of an audio link or audio-visual link that is contained in the local authority's standing orders; and*
 - (c) *anything else to the contrary in the local authority's standing orders.*
- (4) *For a Civil Defence Emergency Management Group, the reference in subclause (3) to a local authority's standing orders includes any standing orders that apply to the Group under section 19 of the Civil Defence Emergency Management Act 2002.*
- (5) *Subclause (6) applies instead of clause 25A(4).*
- (6) *A member of the local authority or committee who attends a meeting by means of audio link or audio-visual link, in accordance with this clause, is to be counted as present for the purposes of clause 23.*
- (7) *This clause is repealed when the Epidemic Preparedness (COVID-19) Notice 2020 expires or is revoked.*

1 Confirmation of Minutes

1.1 Eltham-Kaponga Community Board Meeting held on 10 March 2020.

The Eltham Hydras Community Gym had no representative speak at the meeting and Mr Mike Coils spoke on the under-veranda lights. It was requested that these amendments be made.

RESOLUTION

(Mrs Cave/Cr Mackay)

16/20 EL **THAT the Eltham-Kaponga Community Board adopts the minutes from the meeting held on 10 March 2020 as a true and correct record.**

CARRIED

2 Matters Arising

Under Veranda Lights

Mayor Nixon had followed this up however due to the circumstances had not obtained all the information around it. He would continue following this up.

Manhole on main street

Mr Maindonald thanked the Mayor for the prompt action taken to fix the manhole cover on the main street in Eltham. This was much appreciated especially by the residents who lived upstairs in the nearby building.

Soldiers Memorial Park

Mrs Cave was pleased to see progress being made with the walkway for Soldiers Memorial Park.

In response to the question from Councillor Mackay relating to plans that were to be drawn up showing the route of the walkway and what land it was on, Mrs Symes explained that the engineers had requested the Council engage with a consultant to develop plans as it would require a retaining wall and be significantly more expensive. The Ministry of Education had a high expectation of the work to be undertaken which had not been budgeted for. Further discussion was required moving forward.

3 Information Reports

3.1 Rural Swimming Pools – End of Season Report 2019/20

The report provided the Board with information on the 2019/20 rural swimming pools season.

In relation to vandalism at Rāwhitiroa Pool Mr Hawkes explained that when the Pool was managed by the District it remained open until 8pm accommodating families in the evening. He suggested this be reintroduced as he believed it might reduce vandalism. Mr Waite highlighted that vandalism occurred at all hours of the night and the extension of the rural pool hours would have costs associated with that.

Mr Waite explained that this season double lifeguarding was introduced to the rural swimming pools due to a change in legislation regarding breaks and the Council's Working Alone Policy. This proved challenging towards the end of the season as several staff were students and returned to university or school towards the end of January and start of February. The goal for next season was for members of the community to be encouraged to apply for those positions when advertised.

The Dog Swim Day held in Kaponga attracted just under 100 people which was slightly less than the previous year. This was potentially due to bad weather.

RESOLUTION

(Ms Douds/Cr Mackay)

17/20 EL THAT the Eltham-Kaponga Community Board receives the Rural Swimming Pools End of Season Report 2019/20.

CARRIED

3.2 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Mrs Symes commented that there would be a review of the Community Development Programme going forward as there had been several cancellations of events planned and supported. For the short term videos would be used to support events such as Youth Week and Puhanga.

Residents surrounding Taylor Park Dog Park were yet to be contacted due to the current circumstances. Mrs Cave noted that the Park had been well used and she looked forward to it being fully fenced.

RESOLUTION

(Mr Maindonald/Ms Douds)

18/20 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

3.3 District LibraryPlus Report – February and March 2020

The report covered the range of library activities and statistics across the District for February and March 2020.

Mr Maindonald commended LibraryPlus staff for the online services provided to children during the lockdown. These comments were supported by the Board who also commended LibraryPlus staff for their innovative approach and being proactive in supporting their communities.

Mayor Nixon had received positive feedback and thanked all Council staff for their work in keeping the essential services running.

RESOLUTION

(Cr Mackay/Ms Douds)

19/20 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report – February and March 2020.

CARRIED

3.4 Eltham-Kaponga Facilities Usage Report – 2019/20

The facility usage report summarised the total usage of a range of Council owned assets and services, within the Eltham-Kaponga ward.

Mr Crockett noted that facility usage numbers had decreased and expected this trend to continue in the foreseeable future. This had a reasonable impact on the Council's income which needed to be considered as the Council prepared for the Annual Plan.

RESOLUTION

(Ms Douds/Mr Hawkes)

20/20 EL THAT the Eltham-Kaponga Community Board receives the Eltham Facilities Usage Report – 2019/20.

CARRIED

17

The meeting concluded at 10.55 am.

Dated this day of 2020.

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CHAIRPERSON



Board Minutes

To	Ordinary Council
Date	18 May 2020
Subject	Te Hāwera Community Board – 20 April 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. Te Hāwera Community Board met on 20 April 2020. The Council is being asked to receive Te Hāwera Community Board minutes from 20 April 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board held on 20 April 2020.

Te Hāwera Community Board

Minutes of the Ordinary Meeting of the Te Hāwera Community Board held via audio visual link on Monday 20 April 2020, commencing at 1.30 pm.

PRESENT: Wayne Bigham (Chairperson), Raymond Buckland, Nikki Watson and Councillor Diana Reid.

IN ATTENDANCE: Mayor Phil Nixon, Councillor Gary Brown, Waid Crockett (Chief Executive), Liam Dagg (Group Manager Environmental Services), Ella Borrows (Community Development Advisor), Darleena Christie (Governance and Support Team Leader) and Sara Dymond (Governance Officer).

APOLOGIES: Russell Hockley.

RESOLUTION

(Mr Buckland/Mrs Watson)

14/20 HA **THAT** the apology from Mr Russell Hockley be received.

CARRIED

The meeting was held in accordance with Amendment to Local Government Act 2002, 25B Modifications to clause 25A while epidemic notice in force for COVID-19:

- (1) *Subclauses (2) to (4) apply instead of clause 25A(1).*
- (2) *A member of a local authority, or of a committee of a local authority, has, unless lawfully excluded, the right to attend any meeting of the local authority or committee by means of audio link or audio-visual link.*
- (3) *To that end, a member may attend a meeting by means of audio link or audio-visual link despite—*
 - (a) *clause 27(5)(a); and*
 - (b) *any limitation or condition on the use of an audio link or audio-visual link that is contained in the local authority's standing orders; and*
 - (c) *anything else to the contrary in the local authority's standing orders.*
- (4) *For a Civil Defence Emergency Management Group, the reference in subclause (3) to a local authority's standing orders includes any standing orders that apply to the Group under section 19 of the Civil Defence Emergency Management Act 2002.*
- (5) *Subclause (6) applies instead of clause 25A(4).*
- (6) *A member of the local authority or committee who attends a meeting by means of audio link or audio-visual link, in accordance with this clause, is to be counted as present for the purposes of clause 23.*
- (7) *This clause is repealed when the Epidemic Preparedness (COVID-19) Notice 2020 expires or is revoked.*

1 Confirmation of Minutes

1.1 Te Hāwera Community Board Meeting held on 10 March 2020.

Mrs Borrows updated the Board that the projects discussed in the minutes had been progressed as much as possible. The drinking fountains had been ordered and the sound dish project was close to being finalised but currently on hold due to COVID-19 restrictions.

RESOLUTION**(Mr Buckland/Cr Reid)**

15/20 HA **THAT the minutes of Te Hāwera Community Board meeting held on 10 March 2020 be confirmed as a true and correct record.**

CARRIED**3 Information Reports****3.1 Community Development Activity Report**

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Councillor Reid believed the Community Development Unit had risen to the COVID-19 cause and commended them for the new Facebook page.

Mayor Nixon was pleased to be able to recognise and celebrate the successful apprentices in their various fields at an event on 18 March 2020 at the Normanby Hall.

RESOLUTION**(Cr Reid/Mr Buckland)**

16/20 HA **THAT Te Hāwera Community Board receives the Community Development Activity Report.**

CARRIED**3.2 District LibraryPlus Report – February and March 2020**

The report covered the range of library activities and statistics across the District for February and March 2020.

The Board commended LibraryPlus staff for the fantastic work with being proactive and staying connected with the community.

Mr Dagg noted that Mrs Sheard was heavily involved in the Pandemic Response and her current focus was on library services during Alert Level 3 and achieving regional consistency around that.

RESOLUTION**(Mr Buckland/Mrs Watson)**

17/20 HA **THAT Hāwera Community Board receives the District LibraryPlus Report – February and March 2020.**

CARRIED**3.3 Te Hāwera Facilities Usage Report – 2019/20**

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Mr Crockett noted the decrease in usage facilities which would continue in the foreseeable future. This would have implications for the Council in terms of revenue received, which was already being considered by Council staff and Councillors would be required to make decisions on.

14

RESOLUTION

(Mr Buckland/Cr Reid)

18/20 HA **THAT** Te Hāwera Community Board receives the Te Hāwera Facilities Usage Report – 2019/20.

CARRIED

The meeting concluded at 1.46 pm.

Dated this day of 2020.

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CHAIRPERSON



Board Minutes

To	Ordinary Council
Date	18 May 2020
Subject	Taranaki Coastal Community Board – 21 April 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Taranaki Coastal Community Board met on 21 April 2020. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 21 April 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board held on 21 April 2020.

Taranaki Coastal Community Board

Minutes of the Ordinary Meeting of the Taranaki Coastal Community Board held via audio visual link on Tuesday 21 April 2020, commencing at 2.30 pm.

PRESENT: Andy Whitehead (Chairperson), Bonita Bigham, Sharlee Mareikura, Liz Sinclair and Councillor Aarun Langton.

IN ATTENDANCE: Mayor Phil Nixon, Waid Crockett (Chief Executive), Liam Dagg (Group Manager Environmental Services), Phil Waite (Recreation and Facilities Manager), Candice Kowalewski (Aquatic Services Team Leader), Masina Taulapapa (Community Development Advisor), Darleena Christie (Governance and Support Team Leader) and Sara Dymond (Governance Officer).

APOLOGIES: Nil.

The meeting was held in accordance with Amendment to Local Government Act 2002, 25B Modifications to clause 25A while epidemic notice in force for COVID-19:

- (1) *Subclauses (2) to (4) apply instead of clause 25A(1).*
- (2) *A member of a local authority, or of a committee of a local authority, has, unless lawfully excluded, the right to attend any meeting of the local authority or committee by means of audio link or audio-visual link.*
- (3) *To that end, a member may attend a meeting by means of audio link or audio-visual link despite—*
 - (a) *clause 27(5)(a); and*
 - (b) *any limitation or condition on the use of an audio link or audio-visual link that is contained in the local authority's standing orders; and*
 - (c) *anything else to the contrary in the local authority's standing orders.*
- (4) *For a Civil Defence Emergency Management Group, the reference in subclause (3) to a local authority's standing orders includes any standing orders that apply to the Group under section 19 of the Civil Defence Emergency Management Act 2002.*
- (5) *Subclause (6) applies instead of clause 25A(4).*
- (6) *A member of the local authority or committee who attends a meeting by means of audio link or audio-visual link, in accordance with this clause, is to be counted as present for the purposes of clause 23.*
- (7) *This clause is repealed when the Epidemic Preparedness (COVID-19) Notice 2020 expires or is revoked.*

1 Confirmation of Minutes

1.1 Taranaki Coastal Community Board Meeting held on 12 March 2020.

Confirmation was sought on the location of the trees protruding into the powerlines. It was confirmed that the location was at the end of Domett Street, Ōpunakē however there was also an issue with trees in the powerlines on Fox Street. This would be forwarded to Council staff to action.

In relation to the issue raised regarding the overflow that ran from Farmlands onto the Ōpunakē Lake, Mr Dagg reported that the Council's planning team were looking into the resource consent issued for Farmlands in terms of compliance with the conditions. Further investigation would be carried out if required, for example field inspections.

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Regarding the children's playground the Council had recently received proposals from playground providers to replace the playground on Bowen Crescent. The Council would be seeking feedback from the community. In response to a question on whether fencing was part of the design to manage children under 5, Mr Waite noted that this had not been planned or budgeted for, as parental supervision was assumed for the age range the playground was being designed for.

Mrs Bigham sought clarification on the Board's role in relation to the artificial reef in Ōpunakē. She understood that the Council had divested all responsibilities to the Taranaki Regional Council (TRC), so any questions needed to be directed to TRC. Mr Crockett believed the community board played an advocacy role and if the Board wanted an update directly from TRC this could be arranged.

Mr Whitehead explained that concerns had been raised in relation to the process that TRC had proposed for the removal of the sandbags, which was to cut them open and collect the waste as it washed onto the beach. Council staff would arrange for TRC to be invited to the next meeting to provide clarification around this.

RESOLUTION

(Ms Mareikura/Mr Whitehead)

15/20 TC **THAT the Taranaki Coastal Community Board adopts the minutes from the meeting held on 12 March 2020 as a true and correct record.**

CARRIED

2 Matters Arising

Overflowing Pipe

Councillor Langton commented that the pipe outside the supermarket in Ōpunakē had been overflowing and asked that this be investigated further. Council officers would follow this up.

Gardens in Manaia

Mrs Bigham commented that several shops in Manaia had raised issues with the rose bushes in the street gardens, as the petals blew into their shops. She asked that Council staff investigate this and hold further discussion with shop owners to remedy the issue.

3 Information Reports

3.1 Rural Swimming Pools – End of Seasons Report 2019-20

The report provided the Board with information on the 2019/20 rural swimming pools season.

The Manaia Pool was the only rural pool that had an increase in the number of attendances in the last season.

The designs, plans and consents had been completed for the Manaia pool upgrade. Some of the work would include refurbishment of the changerooms and office area, general repairs around the pool surrounds and solar heating. Contractors would be sought, and it was hoped the bulk of the work would be completed before the start of the 2020/21 season.

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Mr Waite explained that this season double lifeguarding was introduced to the rural swimming pools due to a change in legislation regarding breaks and the Council's Working Alone policy. This proved challenging towards the end of the season, as several staff were students and returned to university or school towards the end of January and start of February. The goal for next season was for members of the community to be encouraged to apply for those positions when advertised.

The Dog Swim Day held in Kaponga attracted almost 100 people with their dogs, even though the weather was bad.

In response to the query around how bad behaviour was dealt with Mrs Kowalewski explained that this was dealt with on a case by case basis and depended on the level of behaviour. Generally, removal for the rest of the day was enough to improve their behaviour and on some occasions the police were contacted.

RESOLUTION**(Mrs Bigham/Cr Langton)**

16/20 TC **THAT the Taranaki Coastal Community Board receives the Rural Swimming Pools – End of Season Report 2019-20.**

CARRIED

3.2 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Ms Mareikura highlighted that the amount of people who supported the opening of the Otahi Bridge and the blessing at the turning of the soil was well received by the community, in particular the number of elected members who attended.

Mayor Nixon was pleased to be able to recognise and celebrate the successful apprentices in their various fields at an event on 18 March 2020 at the Normanby Hall. A certificate was presented to a Diesel Mechanic apprentice from Ōpunakē on the night.

RESOLUTION**(Ms Mareikura/Ms Sinclair)**

17/20 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

3.3 District LibraryPlus Report

The report covered the range of library activities and statistics across the District for February and March 2020.

Mayor Nixon noted the rise in electronic attendance and congratulated LibraryPlus staff who had designed innovative projects for children in the holiday programme. This had been well received.

Mr Whitehead added that LibraryPlus Staff had phoned cardholders which had also been well received.

RESOLUTION**(Cr Langton/Ms Sinclair)**

18/20 TC **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report for February and March 2020.**

CARRIED

3.4 Taranaki Coastal Facilities Usage Report – 2019/20

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Mr Crockett noted that facility usage numbers had decreased, which would impact on income and budgets over a period of time. He did not see usage improving in the foreseeable future.

In response to the query on the dumping of unwanted goods in the District Mr Dagg noted that there had been some fly tipping reported. The Waste Minimisation Officer had reported an issue at the former metal waste receiving facility on Scott Street, Hāwera and a few other places; however, he was unsure whether this would translate to a spike due to the lockdown. He believed it was too early to tell.

Mr Whitehead asked what the Council’s policy was around the charge for charity shops to dispose of the unwanted goods that could not be sold. Mr Dagg would investigate this and report back to the Board.

Ms Sinclair had been asked by a member of the public if the transfer station was operating, as it had appeared to be open however when attempting to drop off bottles was told they could not. Mr Crockett noted that the Council was looking to resume normal service the following week. The facility might had been undertaking their own maintenance work on site however this would be followed up and reported back to the Board.

RESOLUTION **(Ms Sinclair/Cr Langton)**

19/20 TC **THAT the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report – 2019/20.**

CARRIED

The meeting concluded at 3.11 pm.

Dated this day of 2020.

.....
CHAIRPERSON



Board Minutes

To	Ordinary Council
Date	18 May 2020
Subject	Pātea Community Board – 22 April 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Pātea Community Board met on 22 April 2020. The Council is being asked to receive the Pātea Community Board minutes from 22 April 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Pātea Community Board held on 22 April 2020.

Pātea Community Board

Minutes of the Ordinary Meeting of the Pātea Community Board held via audio visual link on Wednesday 22 April 2020, commencing at 4.00 pm.

PRESENT: Jacq Dwyer (Chairperson), Dianne Lance, Maria Ferris, Joanne Peacock and Councillor Robert Northcott.

IN ATTENDANCE: Mayor Phil Nixon, Waid Crockett (Chief Executive), Liam Dagg (Group Manager Environmental Services), Phil Waite (Recreation and Facilities Manager), Janine Maruera (Community Development Advisor), Darleena Christie (Governance and Support Team Leader) and Sara Dymond (Governance Officer).

APOLOGIES: Nil

The meeting was held in accordance with Amendment to Local Government Act 2002, 25B Modifications to clause 25A while epidemic notice in force for COVID-19:

- (1) *Subclauses (2) to (4) apply instead of clause 25A(1).*
- (2) *A member of a local authority, or of a committee of a local authority, has, unless lawfully excluded, the right to attend any meeting of the local authority or committee by means of audio link or audio-visual link.*
- (3) *To that end, a member may attend a meeting by means of audio link or audio-visual link despite—*
 - (a) *clause 27(5)(a); and*
 - (b) *any limitation or condition on the use of an audio link or audio-visual link that is contained in the local authority's standing orders; and*
 - (c) *anything else to the contrary in the local authority's standing orders.*
- (4) *For a Civil Defence Emergency Management Group, the reference in subclause (3) to a local authority's standing orders includes any standing orders that apply to the Group under section 19 of the Civil Defence Emergency Management Act 2002.*
- (5) *Subclause (6) applies instead of clause 25A(4).*
- (6) *A member of the local authority or committee who attends a meeting by means of audio link or audio-visual link, in accordance with this clause, is to be counted as present for the purposes of clause 23.*
- (7) *This clause is repealed when the Epidemic Preparedness (COVID-19) Notice 2020 expires or is revoked.*

1 Open Forum and Presentations

1.1 Alan Caple – Pātea Community Patrol

Ms Dwyer spoke on behalf of Alan Caple who wished to provide his regular update to the Board. The community patrol was not currently patrolling the streets however an ongoing issue was roaming dogs in Pātea and Waverley which had resulted in the death of a sheep on the golf course. According to Constable Stilton a position was being advertised for a second policeman in Pātea.

2 Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 11 March 2020.

There were two resolutions within the Pātea Community Board minutes which required the Pātea Community Board to reconfirm.

RESOLUTION**(Mr Ferris/Ms Lance)**

13/20 PA **THAT the apologies from Ms Jacq Dwyer, Councillor Rob Northcott and Mayor Phil Nixon be reconfirmed.**

CARRIED**RESOLUTION****(Ms Ferris/Ms Peacock)**

14/20 PA **THAT the Pātea Community Board reconfirmed the receipt of the Community Development Activity Report.**

CARRIED

In relation to the issue with the paint lifting on the waka Mr Waite updated that options had been investigated, however sourcing a suitable product to seal the inside of the waka had not yet been sourced. In response to the suggestion to make strategically placed drain holes Mr Waite explained that there was currently drain holes in the top area of the waka with piping running down, however the water was escaping from a different area.

Regarding the issue with spraying in a no spray zone, Fulton Hogan had provided information on the sprays used and their regime. Fulton Hogan had also advised that wind monitors were used.

Ms Dwyer commented that the Pātea Golf Club were working with the Pātea Rugby Sports Club and continuing the discussion with interested parties to determine what facility best fits Pātea. The building of tennis courts was on hold until a decision was made. At a meeting in February with the Pātea Golf Club Ms Dwyer, Councillor Northcott and Mrs Maruera discussed the potential for the walkway to continue through the golf club area. This was well received and would be considered as a future project.

In relation to the directional sign project to be located at the Pātea Beach Lookout Ms Dwyer updated that the rock was with Mr Noel McColl and quotes for different signage ideas were being obtained. The sign would show the distance from the coastline to different locations such as Bluff and Kaitaia.

Councillor Northcott suggested Tilt as a potential funding source to assist with tidying up the lookout as it had direct views of the windfarm. He would raise this at Tilt's next meeting.

Regarding the issue raised relating to truck vibrations Mr Dagg explained that this was an NZTA issue, however the Council's Roading Team were investigating the history surrounding the issue.

RESOLUTION**(Ms Lance/Mrs Ferris)**

15/20 PA **THAT the Pātea Community Board adopts the minutes from the meeting held on 11 March 2020 as a true and correct record.**

CARRIED**3 Matters Arising****Paepae in the Park Sign**

The Paepae in the Park Committee would arrange for the sign to be removed.

Shading at Aotea Rotary Park in Waverley

Example of designs were being supplied to Mr Jack Rangiwahia who would obtain pricing for material so a project estimate could be established. The design would be similar to the shades at Mana Bay, as it was agreed that timber was more sustainable. The concept would be presented to the Board then funding would be applied for. Councillor Northcott added that the shades were built by Mr Mike Cole who knew about the construction of them.

Gardens on the Main Street in Waverley

Mr Waite updated that the Council maintained the parks and street trees along the main street. The inset gardens along the main street were planted as part of the Urban Development Project, and at the time the expectation was that they would be maintained by the property owners. The Council's gardens inventory was being developed and consultation with the Board would be carried out when their future was being considered. Ms Dwyer noted that the garden at the entrance of Waverley which was planted in daffodils was full of weeds.

Work on York Street, Pātea

Ms Dwyer had talked with Mr Colin Shrader who suggested that a walkway over the waka would not work. Once the area was cleared a designated spot would be made to launch the waka. A picnic table with bench seats and a bench with back and arms was discussed and considered appropriate for the area. This would likely be submitted as a Board project. The Pātea Area School were appreciative that the Council was establishing a safe area for launching the waka.

4 Information Reports**4.1 Rural Pools Report**

The report provided the Board with information on the 2019/20 rural swimming pools season.

The Board was disappointed that the pool had to be closed due to behavioural issues.

In response to the question relating to the Council's procedures to ensure the safety of staff and members of the public, Mr Waite commented that unacceptable behaviour had occurred at several pools across the district, not just Pātea. He explained that under the Council's Working Alone Policy they had engaged two lifeguards providing an element of safety and in the past had closed the pool. This behaviour also extended into the afterhours.

In relation to double staffing at rural pools it had proved challenging towards the end of the season as several staff were students and returned to university or school towards the end of January and start of February. The goal for next season was for members of the community to be encouraged to apply for those positions when advertised.

A project for tiered seating and extra shading on the northern side of the pool was planned. Contractors would be engaged to undertake the work and was expected to be completed in time for the start of the next season.

Regarding the security lighting at the pool Mr Waite was unsure if there was a security light however a surveillance camera was operating.

19

In response to the question around the completion of the customer survey Mr Waite explained that this was undertaken by staff. He would investigate if this was carried out verbally or recorded on paper.

Mr Dagg noted that at the previous meeting it was raised that there may be an appetite for the extension of the rural pool season to the end of March. He advised that further discussion was yet to be undertaken. Mr Crockett added that if there was a desire for a change then this needed to be brought to the Council's attention as soon as possible so it could be considered in the planning process.

RESOLUTION**(Ms Dwyer/Cr Northcott)**

16/20 PA THAT the Pātea Community Board receives the Rural Swimming Pools – End of Season Report 2019/20 Report.

CARRIED

4.2 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

The next steps for the Pātea Loop involved a walkthrough with the Pātea Golf Club members and board members, development of a Stage One plan and community consultation.

Mr Crockett explained that development projects such as the Pātea Loop and seating were being discussed with Councillors to potentially bring them forward from future years into the next annual plan in order to get work happening. This was about kick starting the economy in all areas due to COVID-19.

It was updated that Local Artist, Gabrielle Belz had completed the seat opposite the Pātea Four Square prior to lockdown, but was yet to start the seat outside the Pātea LibraryPlus.

RESOLUTION**(Cr Northcott/Ms Lance)**

17/20 PA THAT the Pātea Community Board receives the Community Development Activity Report.

CARRIED

4.3 District LibraryPlus Report – February and March 2020

The report covered the range of library activities and statistics across the District for February and March 2020.

Ms Dwyer noted that the Pātea LibraryPlus were doing a great job advertising books online.

Councillor Northcott congratulated staff for continuing to support the community by keeping them informed and to Mayor Nixon for his updates.

RESOLUTION**(Ms Dwyer/Mrs Ferris)**

18/20 PA THAT the Pātea Community Board receives the District LibraryPlus Report – February and March 2020.

CARRIED

4.4 Pātea Facilities Usage Report – 2019/2020

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Ms Dwyer/Ms Lance)

19/20 PA **THAT** the Pātea Community Board receives the Pātea Facilities Usage Report – 2019/2020.

CARRIED

The meeting concluded at 4.52 pm.

Dated this day of 2020.

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CHAIRPERSON



Committee Minutes

To	Ordinary Council
Date	18 May 2020
Subject	Iwi Liaison Committee – 29 April 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Iwi Liaison Committee met on 29 April 2020. The Council is being asked to receive the Iwi Liaison Committee minutes from 29 April 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Iwi Liaison Committee held on 29 April 2020.

Iwi Liaison Committee

Ngā mēniti o te Komiti Takawaenga-ā-Iwi I te Rūnanga o te Whare Matua o te Kaunihera, kei Te Hāwera i te Rāapa 29 Paenga-whā-whā 2020, ka tīmata i te 10.05 o te ata.

Minutes of the Iwi Liaison Committee meeting held via audio visual link on Wednesday 29 April 2020, commencing at 10.05 am.

NGĀ MEMA O TE KOMITI I KŌNEI / PRESENT:

Mayor Phil Nixon, Councillor Robert Northcott (Deputy Mayor), Councillor Aaron Langton, Puna Wano-Bryant (Te Kāhui o Taranaki), Marty Davis and Paul Sullivan (Te Kāhui o Rauru), John Hooker and Cheryl Luke-Maraki (Te Korowai o Ngāruahine), Sandy Parata and Graham Young (Te Rūnanga o Ngāti Ruanui).

I KONEI / IN ATTENDANCE:

Councillor Celine Filbee, Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Recreation and Facilities Manager (Phil Waite), Claude Shaw (Assets Engineer), Reg Korau (Iwi Liaison Advisor), Darleena Christie (Governance and Support Team Leader), Sara Dymond (Governance Officer) and two members of the public.

KĀORE I KONEI / APOLOGIES:

John Niwa (Te Kāhui o Taranaki) and Ngapari Nui (Te Rūnanga o Ngāti Ruanui).

MŌTINI / RESOLUTION

(Mr Hooker/Mr Parata)

13/20 IL **THAT** the apologies from John Niwa (Te Kāhui o Taranaki) and Ngapari Nui (Te Rūnanga o Ngāti Ruanui) be received .

TAUTOKO / CARRIED

The meeting was held in accordance with Amendment to Local Government Act 2002, 25B Modifications to clause 25A while epidemic notice in force for COVID-19:

- (1) *Subclauses (2) to (4) apply instead of clause 25A(1).*
- (2) *A member of a local authority, or of a committee of a local authority, has, unless lawfully excluded, the right to attend any meeting of the local authority or committee by means of audio link or audio-visual link.*
- (3) *To that end, a member may attend a meeting by means of audio link or audio-visual link despite—*
 - (a) *clause 27(5)(a); and*
 - (b) *any limitation or condition on the use of an audio link or audio-visual link that is contained in the local authority's standing orders; and*
 - (c) *anything else to the contrary in the local authority's standing orders.*

- (4) *For a Civil Defence Emergency Management Group, the reference in subclause (3) to a local authority's standing orders includes any standing orders that apply to the Group under section 19 of the Civil Defence Emergency Management Act 2002.*
- (5) *Subclause (6) applies instead of clause 25A(4).*
- (6) *A member of the local authority or committee who attends a meeting by means of audio link or audio-visual link, in accordance with this clause, is to be counted as present for the purposes of clause 23.*
- (7) *This clause is repealed when the Epidemic Preparedness (COVID-19) Notice 2020 expires or is revoked.*

The Mayor recognised how all parts of the community had supported each other through their various areas of responsibility. He acknowledged Council staff who continued to provide the essential services and the work undertaken behind the scenes to establish where to from here and how to get the District operating again. Iwi had supported their community which supported the whole community. Across the community whanau and loved ones had been lost and had been unable to be mourned the way that would normally be undertaken.

The Mayor acknowledged those who had passed; Rocky (Ronald Boyd) Hudson QSM was an Iwi radio announcer and hugely respected member of Ngāruahine. He was an advocate for Te Reo Māori and Māori Health throughout his life. He was an important member in the establishment of Te Rau Ora - formerly Te Rau Matatini; Dr Huirangi Eruera Waikarepuru was a Te Reo Māori advocate and Honorary doctorate from Waikato University. Huirangi was another great leader of South Taranaki and Ngāti Ruanui. He was recognised for his efforts to improve the number of Māori language programmes etc on radio and television. He was one of the original members to begin Te Reo o Taranaki; Whaea Diane Ratahi was a valued kuia of Orimupiko marae, stalwart of Ngāti Tamarongo Hapū and respected throughout Taranaki Iwi and beyond. She was recognised for her many years as a teacher and her involvement in the Ōpunakē area.

1 Mō Ngā Whānau Whānui / Open Forum and Presentations

1.1 Annual Plan Update

Mr Crockett provided the Committee with an update on the Annual Plan 2020/21. This was yet to be approved however had been thoroughly workshopped with the Councillors. He reinforced the unprecedented situation and the Council were looking at what life would look like for the next annual plan and beyond with long term discussions scheduled for the near future.

The Council was in a strong financial position due to prudent financial management and had a strong balance sheet and multiple assets. Along with the Council's Long Term Investment Fund (LTIF) this had provided the Council with an opportunity to look at the reduction in rates for the next annual plan.

The Council proposed a 0% rate increase which could be done with an additional LTIF subsidy. It was being suggested that all Water Supply, Wastewater, Kerbside Collection, Hāwera Business and Eltham Drainage rates remain the same as 2019/20.

The Council would assist ratepayers in various ways such as penalty remittance for ratepayers with payment plans, rate and water invoices assistance, payment plans, financial assistance through Central Government for projects coming up and rent freeze for Council's commercial tenants. Greenwaste stickers would be extended, library book fees waived, tradewaste charges reduced and fees and charges would remain unchanged. The Council had reviewed the Procurement Policy to look at the opportunity for projects to be bought forward that could be undertaken by local trades. Iwi organisations are asked to provide feedback to the Council on projects they had been considering that the Council could assist with.

The Council's key projects had been sent to Government that were believed to be the most shovel ready. The Council had allocated funds towards Te Ramanui o Ruapūtahanga however if the Council were successful in securing government funding then that money set aside could be used for another project that would assist with stimulating jobs and growth.

Mr Hooker congratulated the Council as he believed it was sending a visionary message to the community.

2 Whakaae o Ngā Mēniti / Confirmation of Minutes

2.1 Iwi Liaison Committee minutes held on 18 March 2020.

Mr Crockett highlighted that the establishment of the Road Naming Advisory Group was signed off by the Council. Representatives from the Committee on that group would be sought in the near future.

MŌTINI / RESOLUTION

(Cr Northcott/Cr Langton)

14/20 IL THAT the minutes of the Iwi Liaison Committee meeting held on 18 March 2020 be confirmed as a true and correct record.

TAUTOKO / CARRIED

3 Pūrongo-Whakamārama / Information Reports

3.1 Pātea Moles Repairs

The report was to advise the Committee of the maintenance repairs required on the Pātea Moles.

Mr Young asked how the project would progress with Iwi in partnership to ensure the work did not begin without Iwi involvement and engagement in terms of ensuring they were in line with timeframes, general understanding of the work and contractors so that Iwi could put the necessary tikanga in place around the project. He believed it was important to ensure Iwi were actively engaged with each step. Ms Aitken explained that Iwi would be liaised with in terms of the project.

MŌTINI / RESOLUTION

(Mr Parata/Ms Wano-Bryant)

15/20 IL THAT the Iwi Liaison Committee receives the Pātea Moles Repairs

TAUTOKO / CARRIED

3.2 Community Services Activity Report

The report updated the Committee on recent and current activities by the Community Services Group across the District and other items of interest.

In terms of Te Ramanui o Ruapūtahanga, Mr Young asked why a hearing was required and had it not been resolved through a prehearing. Mr Dagg explained that the Council received two submissions to the consent application, one from Heritage New Zealand and one from Fire and Emergency New Zealand. A prehearing took place which did not resolve the key issues between Heritage New Zealand and the Council. The hearing was scheduled to be held on 8 May 2020. The submission from Fire Emergency had now been resolved through a condition resulting in the submission being withdrawn.

In response to what issue was raised by Heritage New Zealand, Mr Dagg explained that this was around the preference of adaptive reuse of the current building's façade.

Mr Korau explained that there had been thought on how the story of Ruapūtahanga and the cultural reflection of the District would be told throughout the building. The Council proposed to establish a working party of nominated delegates from the four Iwi to discuss how their stories and connection with Ruapūtahanga would be told within the building.

MŌTINI / RESOLUTION

(Mr Young/Ms Luke-Maraki)

16/20 IL **THAT the Iwi Liaison Committee receives the Community Services Activity Report.**

TAUTOKO / CARRIED

3.3 Community Development Activity Report

The report updated the Committee on progress with community development projects and activities across the District and other items of interest.

Mayor Nixon was pleased to be able to recognise and celebrate the successful apprentices in their various fields at an event on 18 March 2020 at the Normanby Hall. He thanked Mr Korau who provided a personal and inspirational speech on *Beating the Odds*.

In terms of the Tangata Whenua Liaison Fund applications' deadline, it was supported that this be extended to 31 May 2020 and remaining funds be carried over into the next financial year.

MŌTINI / RESOLUTION

(Cr Northcott/Mr Hooker)

17/20 IL **THAT the Iwi Liaison Committee receives the Community Development Activity Report.**

TAUTOKO / CARRIED

3.4 Te Maruata Report

The report updated the Committee on Te Maruata activities at the request of the Committee. This was provided by Bonita Bigham.

Mrs Bigham had been confirmed as a representative on the New Zealand Geographic Board. Keeping South Taranaki at the forefront of that mahi.

MŌTINI / RESOLUTION (Mr Hooker/Mr Davis)

18/20 IL **THAT the Iwi Liaison Committee receives the Te Maruata Update Report.**

TAUTOKO / CARRIED

4 Umanga whanui / General Business

Mr Young requested an explanation on the Council’s Burial Policy that was updated in respect of urupa and the status of urupa under that Policy. Mr Korau explained that the focus was around providing the community with guidance on where they could be buried and what they could do and was not to encroach on marae or Iwi’s jurisdiction on urupa but to ensure people had options.

Mr Young believed it was around clarification that this was guidance rather than direction.

Mr Young expressed his disappointment with regard to obtaining staff to assist the community with traffic management at a check point site and instead staff had been soaked up by Civil Defence to manage traffic through takeaways. He considered the check points a higher priority. The Mayor’s understanding was that this was a directive from NZ Police to Civil Defence to ensure traffic control measures were in place around those two outlets because they were on a main road and in close proximity to the fire station. This was in place for 48 hours to ensure there was flow of traffic for essential services, safe services and the emergency services being in close proximity.

Karakia Whakamutunga / Closing Karakia

**Ko te wā whakamutunga 10.54 ō te ata.
Meeting closed at 10.54 am.**

(Ko te rangi / dated this) (te rā ō / day of) 2020.

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TIAMANA / CHAIRPERSON



Committee Minutes

To	Ordinary Council
Date	18 May 2020
Subject	Policy and Strategy Committee Minutes – 4 May 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Policy and Strategy Committee met on 4 May 2020. The Council is being asked to receive the Policy and Strategy Committee minutes from 4 May 2020 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation (13/30 PS) that:

Agrees that public notification of their intent to consider the application for an easement for an underground power supply over Part Section 338 Ōkotuku District, which is a part of the Ōkotuku Domain is not required; and

Approves the application from Powerco to grant an easement for the installation of an 11kV underground power cable over Part Section 338 Ōkotuku District.

Recommendation

THAT the Council;

1. Receives the minutes of the Policy and Strategy Committee held on Monday 4 May 2020.
2. Adopts recommendation 13/20 PS from the Policy and Strategy Committee:
That Council agrees that public notification of their intent to consider the application for an easement for an underground power supply over Part Section 338 Ōkotuku District, which is a part of the Ōkotuku Domain is not required; and approves the application from Powerco to grant an easement for the installation of an 11kV underground power cable over Part Section 338 Ōkotuku District.

Policy and Strategy Committee

Minutes of the Policy and Strategy Committee Meeting of the South Taranaki District Council held via audio visual link on Monday 4 May 2020 at 1.00 pm.

PRESENT: Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Robert Northcott, Jack Rangiwahia, Diana Reid, Bryan Roach, Brian Rook and Chris Young.

IN ATTENDANCE: Wayne Bigham (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Vipul Mehta (Chief Financial Officer), Herbert Denton (Works Delivery Manager), Gerard Langford (Communications Manager), Karen Mekalick (Corporate Property Manager), Scott Willson (Business Development Manager), Becky Wolland (Policy and Governance Manager), Sara Dymond (Governance Officer), Justine Gilliland, Michelle Jordan, Jennifer Patterson (Venture Taranaki Trust) and one media.

APOLOGIES: Bonita Bigham (Taranaki Coastal Community Board Representative)

RESOLUTION

(Cr Filbee/Cr Young)

07/20 PS THAT the apology from Mrs Bonita Bigham (Taranaki Coastal Community Board) be received.

CARRIED

The meeting was held in accordance with Amendment to Local Government Act 2002, 25B Modifications to clause 25A while epidemic notice in force for COVID-19:

- (1) *Subclauses (2) to (4) apply instead of clause 25A(1).*
- (2) *A member of a local authority, or of a committee of a local authority, has, unless lawfully excluded, the right to attend any meeting of the local authority or committee by means of audio link or audio-visual link.*
- (3) *To that end, a member may attend a meeting by means of audio link or audio-visual link despite—*
 - (a) *clause 27(5)(a); and*
 - (b) *any limitation or condition on the use of an audio link or audio-visual link that is contained in the local authority's standing orders; and*
 - (c) *anything else to the contrary in the local authority's standing orders.*
- (4) *For a Civil Defence Emergency Management Group, the reference in subclause (3) to a local authority's standing orders includes any standing orders that apply to the Group under section 19 of the Civil Defence Emergency Management Act 2002.*
- (5) *Subclause (6) applies instead of clause 25A(4).*
- (6) *A member of the local authority or committee who attends a meeting by means of audio link or audio-visual link, in accordance with this clause, is to be counted as present for the purposes of clause 23.*
- (7) *This clause is repealed when the Epidemic Preparedness (COVID-19) Notice 2020 expires or is revoked.*

1 Open Forum

1.1 Justine Gilliland, Michelle Jordan, Jennifer Patterson (Venture Taranaki Trust)

Mrs Gilliland provided an overview of the Venture Taranaki Trust Quarterly Report for the third quarter. She noted that the majority of the quarter was prior to Covid-19 however in the last few weeks it had made an impact. The majority of the quarter made progress on a lot of regional initiatives for example the Regional Events Strategy and the Investment Prospectus was near ready for launch and on other work such as the Taranaki 2050 Action Plans. Due to Covid-19 the Investment Prospectus was not launched and might need adjustments considering Covid-19. The Regional Events Strategy similarly required a section added to take it into a Covid-19 and post Covid-19 world.

The most relevant piece of the report was what had occurred since March. That work had been divided into two areas; response and recovery. In terms of response Venture Taranaki were up to 2,000 interactions with clients that were Covid-19 related. The Professional Service Advice Fund funded by the three local councils was nearly fully expended which included \$126,000 of support across 317 enterprises, 26 of those were in South Taranaki. There were also 58 partner advisory firms who were matching this with their own time for free. Funding from Central Government through the Regional Business Partner network was also being applied. The distinction between the two was the local fund was for queries about cash flow, business continuity, legal advice on contracts and support dealing with employees. The Regional Business Partner was used for those who required another level of advice which \$36,000 had been given out under that Fund to South Taranaki enterprises. Venture Taranaki had delivered a series of short webinars developed from feedback from businesses, for example how to operate in a digital world.

In terms of recovery Venture Taranaki had been working on pulling together the actions that sat in Tapuae Roa, Taranaki 2050 and those things they thought or received feedback on what they would like to see as a result of Covid-19 and developed an Impact Framework to sit over top of those actions. This had led to a prioritised selection of action areas that would be focussed on. This had been discussed with the Tapuae Roa Steering Group and the Taranaki 2050 Lead Group and would be socialised to gather feedback and would be presented to the Regional Recovery Manager. Essentially it was important that the longer term view was retained as some of the fundamentals of the region had not changed.

Venture Taranaki had released an Impacts Report commissioned from Infometrics about the projected economic impacts of Covid-19 on Taranaki. Infometrics projected the worst case scenario so the plan was to take the actions to try mitigating that and make it better than what that report painted. A fundamental that had not changed was around the food sector which would help lift the region and assist with recovery. There was a piece in Venture Taranaki's Quarterly Report on the branching out project for the food and fibre sector which would be progressed to ensure the benefits could be delivered and potentially be scaled up or accelerated faster than originally expected.

Ms Jordan commented that initially the support required, and conversations were distressed as people faced significant changes or closure of their businesses for the short term however over the past five working days a slight shift in those discussions was noticed. Clients and businesses were looking beyond the immediate future and were thinking about how to progress and reshape their businesses in the longer term. This was positive and showed how resilient and determined businesses were. Venture Taranaki would continue to work alongside to support and encourage them to achieve what they needed to do and make the decisions required.

Councillor Roach was aware of businesses in Ōpunakē who required assistance and asked if anyone had liaised with the Ōpunakē Business Association. Ms Jordan along with Mr Willson presented a webinar to the Ōpunakē Business Association and sent information to them. She had been in contact with some businesses in Ōpunakē and had furnished them with information in terms of what funding, advice and support was available.

Mr Crockett noted that there had been renewed pressure to move faster on these matters which was work that was in train that was to happen across the course of the next couple years. Mrs Gilliland added that this related to the actions from Tapuae Roa, Taranaki 2050 and thinking about particularly what a Covid-19 lens meant and what should be focused on and accelerated because of the need to make that impetus both from a recovery perspective but also because potentially the opportunity was there. She suspected that within the main budget the government would announce funding buckets that could be applied to. Venture Taranaki wanted to be ready with a strong case for the region around where they saw the priorities and needs. In terms of those priorities one key area was the energy transition and supporting the energy sector as it was a large area of the region's makeup and thinking about the food sector and underpinning smart connected communities in particular how to better support entrepreneur and innovators.

Regarding the Regional Business Partners Covid-19 Funding Councillor Beccard enquired how much Taranaki would receive and how it was planned to be spent. Mrs Gilliland explained that the initial \$4 million had already been spent of which \$166,000 was for Taranaki. The government announced an additional \$25 million of which \$13 million would be available through the Regional Business Partners and was being distributed in phases. Ms Jordan added that the funds came in tranches and the exact figure that Taranaki could secure was unknown however in the past funding had been secured when needed. Venture Taranaki would continue to advocate to ensure there was sufficient funds to meet the demand from Taranaki enterprises. Mrs Gilliland explained that Venture Taranaki were a mechanism for issuing vouchers to Taranaki businesses or enterprises that could be used at an approved Regional Business Partner provider who delivered professional consulting services (marketing, employment relations and business strategy).

Mayor Nixon noted that there was a lot of innovation in Taranaki businesses and asked if Venture Taranaki were aware of businesses changing to what was immediate. Mrs Gilliland was aware of businesses pivoting to provide things that supported Covid-19 for example hand sanitiser. There were a lot of enterprises thinking about the longer term with several exploring what they could add or how they could change their business. Several businesses had taken the opportunity to carry out research and development by using the R&D funding from Callaghan Innovation.

In relation to the types of businesses Venture Taranaki were liaising with Mrs Gilliland and Ms Jordan noted that the vast majority of businesses were smaller enterprises which included sole traders and those who employed one to five people. The structure of the business prior to Covid-19 had an impact on the state of the business largely due to cashflow and the sector they were in. Overall, they had seen business resilience as many were finding ways to navigate around the issues and working positively on a plan to get back to whatever their reality was going forward.

Councillor Northcott asked if Taranaki would need to be more aggressive with their tourism strategy to secure their share of tourists. Mrs Gilliland believed Taranaki was fortunate that the region's tourism sector was 80% domestic however everyone in New Zealand would be competing for that domestic tourism dollar and spend. Venture Taranaki were in the process of designing a campaign which targeted the kind of visitors wanted in the region and being more specific on what could be done which specifically targeted that audience. This was an opportunity to potentially shift the perceptions of Taranaki and take a daring approach in marketing to set up the region for the future.

2 Information Report

2.1 Quarterly Economic Development and Tourism Report to 31 March 2020

The report provided a combined update of activities of the Economic Development and Tourism units and presented the quarterly report from Venture Taranaki.

RECOMMENDATION

(Cr Rook/Cr Northcott)

08/20 PS THAT the Policy and Strategy Committee receives the Quarterly Economic Development and Tourism Report to 31 March 2020.

CARRIED

3 Confirmation of Minutes

3.1 Policy and Strategy Committee held on 10 February 2020.

RESOLUTION

(Cr Filbee/Mrs Reid)

09/20 PS THAT the Policy and Strategy Committee confirms the ordinary and public excluded minutes from the meeting held on 10 February 2020 as a true and correct record.

CARRIED

Councillor Filbee sought clarification on what a decision making mode was. Mrs Wolland explained that this was permissive under the delegated authority that the Policy and Strategy Committee had. When the Committee was established a delegated authority was that a decision could be made if moving into decision mode. In terms of this decision it was allowable.

RESOLUTION

(Cr Beccard/Cr Rook)

10/20 PS THAT the Policy and Strategy Committee move into decision-making mode for; the Changes to foundation documents for Local Government Funding Agency report. Due to timing constraints the decisions are required to be resolved.

CARRIED

4 Decision Making Report

4.1 Changes to foundation documents for Local Government Funding Agency

The Local Government Funding Authority approved changes to its foundation documents at its last Annual General Meeting on 21 November 2019. To implement these changes, documentation for the borrowing programme needed to be amended and then the documents signed by the Chief Executive and two elected members.

In terms of the Council's vulnerability Mr Mehta believed this would not create additional risk because currently the councils borrowed on behalf of council-controlled organisations (CCOs). The assessment would be undertaken at a group level not at a CCO level. Mrs Archibald added that the Council were required to be guarantor for the CCOs which was another layer of protection.

Regarding the borrowers notes Mr Mehta clarified that there would be a marginal increase.

RESOLUTION

(Cr Brown/Cr Mackay)

11/20 PS THAT the Policy and Strategy Committee approves that the Chief Executive, Mayor Phil Nixon and Deputy Mayor Robert Northcott be delegated authority to executive documents associated with the Council's participation in Local Government Funding Authority.

CARRIED

RESOLUTION

(Cr Beccard/Cr Northcott)

12/20 PS THAT the Policy and Strategy Committee move out of decision-making mode and resume the meeting.

CARRIED

5 Report

5.1 Easement for Electricity Supply on Reserve Land

The report presented an application from Powerco requesting the Council grant an electricity easement.

Mayor Nixon believed it would not detract any amenity but improve. This would have no affects on anyone within the community. As the easement involved the rail corridor Mayor Nixon sought clarification on if consultation with KiwiRail had been carried out. Mrs Mekalick explained that there were no issues with KiwiRail as an easement already existed down the rail corridor to restore the power supply.

In terms of the proposed line route Councillor Roach was concerned with the close proximity to the trees and road as it had potential to restrict someone from building in the future. Mrs Mekalick clarified that the route of the underground line would run as closely to the boundary fence as possible however enough distance to ensure it would not be damaged if a fence post was replaced. As it was a Powerco line they were responsible for where it was installed.

Clarification was sought on why the powerlines around Waverley were unable to be laid underground. Mrs Mecalick clarified that the line being ungrounded was not a Tilt transmission line the issues was that their transmission line crossed an existing low voltage line. It was the low voltage line that supplied a Council property that was being undergrounded. All transmission lines were above ground as they could not be undergrounded.

RECOMMENDATION

(Cr Nixon/Cr Beccard)

13/20 PS THAT the Policy and Strategy Committee;

Agrees that public notification of their intent to consider the application for an easement for an underground power supply over Part Section 338 Ōkotuku District, which is a part of the Ōkotuku Domain is not required; and

Approves the application from Powerco to grant an easement for the installation of an 11kV underground power cable over Part Section 338 Ōkotuku District.

CARRIED

6 Resolution to Exclude the Public

RESOLUTION

(Cr Filbee/Cr Northcott)

14/20 PS THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under section 48(1) for the passing of this resolution
1. Report – Taranaki Bio Extracts Water Account - Proposed	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1.	Enable any local authority holding the information to carry on, without prejudice of disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

14

7 Resume Open Meeting

RESOLUTION

(Cr Roach/Cr Northcott)

16/20 PS THAT the Policy and Strategy Committee resumes in open meeting.

CARRIED

The meeting concluded at 2.11 pm.

Dated this day of 2020.

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CHAIRPERSON



Minutes

To	Ordinary Council
Date	18 May 2020
Subject	Taranaki Regional Council Joint Committee Minutes

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Council is being asked to receive the Taranaki Solid Waste Management Committee and Taranaki Emergency Management Group Joint Committee minutes for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Taranaki Solid Waste Committee held on 20 February 2020 and the Taranaki Emergency Management Group Joint Committee held on 3 March 2020.



Date 20 February 2020, 10.30am
Venue: Taranaki Regional Council chambers, 47 Cloten Road, Stratford
Document: 2430273

Members	Councillors	N W Walker R Handley B Roach A Jamieson	Taranaki Regional Council New Plymouth District Council South Taranaki District Council Stratford District Council
Attending	Councillor Mr Mrs Ms Mrs Mr Mrs Ms Ms Ms	D McIntyre G Bedford H Gerrard J Mack K Hope D Miller V Araba T Jensen J Dearden T Rankin	(Taranaki Regional Council) (Taranaki Regional Council) (Taranaki Regional Council) (Taranaki Regional Council) (New Plymouth District Council) (South Taranaki District Council) (Stratford District Council) (EnviroWaste) (New Plymouth District Council) (Kellogg Rural Leadership Programme)

Apologies Apologies were received from Councillor M Bellringer, South Taranaki District Council and Mr M Oien, Stratford District Council.
Jamieson/Roach

Notification of There were no late items.

Late items

1. Appointment of Chairperson and Deputy Chairperson

1.1 Mr G K Bedford, Director Environment Quality, Taranaki Regional Council, called for nominations for Chairperson of the Taranaki Solid Waste Management Committee.

Nominated: Councillor N W Walker Roach/Handley

1.2 There being no further nominations, Councillor N W Walker (Taranaki Regional Council) was elected Chairperson of the Taranaki Solid Waste Management Committee.

- 1.3 Mr G K Bedford, Taranaki Regional Council, vacated the Chair to Councillor N W Walker.
- 1.4 Councillor N W Walker, Chairperson, called for nominations for Deputy Chairperson of the Taranaki Solid Waste Management Committee.

Nominated: Councillor A Jamieson Roach/Handley

- 1.5 There being no further nominations, Councillor A Jamieson (Stratford District Council) was elected Deputy Chairperson of the Taranaki Solid Waste Management Committee.

Resolves

That the Taranaki Solid Waste Management Committee:

- a) receives this memorandum *Appointment of Taranaki Solid Waste Management Committee Chairperson and Deputy Chairperson*
- b) appoints Councillor N W Walker, Taranaki Regional Council, as Chairperson of the Taranaki Solid Waste Management (Joint) Committee
- c) considers the appointment of a Deputy Chairperson of the Taranaki Solid Waste Management (Joint) Committee if required and appoints Councillor A Jamieson, Stratford District Council as Deputy Chairperson of the Taranaki Solid Waste Management (Joint) Committee
- d) agrees that the term of the appointment of the Chairperson and Deputy Chairperson of the Taranaki Solid Waste Management (Joint) Committee be until the October 2022 local authority elections unless resolved otherwise or section 30(9) of the Local Government Act 2002 applies.

Roach/Handley

2. Confirmation of Minutes - 22 August 2019

Resolves

That the Taranaki Solid Waste Management Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held at NPDC Materials Recovery Facility, Colson Road Landfill, New Plymouth on Thursday 22 August 2019 at 10.35am
- b) notes that the minutes of the Taranaki Solid Waste Management Committee meeting held at NPDC Materials Recovery Facility, Colson Road Landfill, New Plymouth on Thursday 22 August 2019 at 10.35am were authenticated by the Taranaki Solid Waste Management Committee Chairperson, N W Walker and the Taranaki Regional Council Chief Executive, B G Chamberlain, pursuant to standing orders.
- c) notes that the unconfirmed minutes of the Taranaki Solid Waste Management Committee meeting held at the NPDC Materials Recovery Facility, Colson Road Landfill, New Plymouth on Thursday 22 August 2019 at 10.35am, have been circulated to the Taranaki Regional Council, New Plymouth District Council,

Stratford District Council and South Taranaki District Council for their receipt and information.

Roach/Jamieson

3. Regional Waste Minimisation Officer Report

- 3.1 Ms J Dearden, New Plymouth District Council, spoke to the memorandum on significant activities undertaken by the RMO in collaboration with the district council officers, waste minimisation activities in the wider community and other matters of potential interest to the Committee.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum Regional Waste Minimisation Officer's Report and notes the activities of the Regional Waste Minimisation Officer.

Jamieson/Handley

4. Kellogg Rural Leadership

- 4.1 Mrs Trish Rankin, gave a presentation on an overview of the research that she has undertaken relating to farm waste and the circular economy.

Recommended

That the Taranaki Regional Council:

- a) receives the presentation by Trish Rankin "What a Waste! - My Story" Improve Farm Waste & Journey towards a Circular Economy.

Walker/Roach

Mrs Rankin left the meeting at 11.35am

5. TSWMC Regional Submission on Landfill Levy February 2020

- 5.1 Mrs K Hope, New Plymouth District Council, spoke to the memorandum to advise Members that the Ministry for the Environment (MfE) had released a consultation document, Reducing waste: a more effective landfill levy. Submissions were open up until 3 February 2020.

Recommended

That the Taranaki Regional Council:

- a) receives and notes the final submission to MfE on behalf of the TSWMC.

Handley/Roach

6. Update on NPDC Kerbside Foodscraps and Landfill Collection Service

- 6.1 Mrs K Hope, New Plymouth District Council, spoke to the memorandum to update members on NPDC's Kerbside collection of foodscraps as well as the landfill collection service.
- 6.2 It was noted that one of the tables has been updated since the agenda was compiled. Mrs K Hope, will circulate this to members.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum Update on NPDC Kerbside Foodscraps and Landfill Collection Service.
Handley/Roach

There being no further business, Committee Chairperson, Councillor N W Walker declared the meeting of the Taranaki Solid Waste Management Committee closed at 12noon.

Confirmed

Chairperson _____

N W Walker

21 May 2020



Committee Taranaki Emergency Management Group Joint Committee
Date 3 March 2020, 1.30pm
Venue: Taranaki Regional Council chambers, 47 Cloten Road, Stratford
Document: 2441793

Members:	Councillors	M Cloke P Nixon N Volzke	Taranaki Regional Council South Taranaki District Council Stratford District Council
Attending	Messrs	M Nield S Hanne C Campbell-Smart T Velvin A Hickey	Taranaki Regional Council <i>(part meeting - left 3.17pm)</i> Stratford District Council Taranaki Emergency Management Taranaki Emergency Management
	Ms Councillor	M Meads C Littlewood	Consultancy Services Taranaki Regional Council <i>(part meeting - left 3.30pm)</i>

Apologies Apologies from Mayor N Holdom and Mr C Stevenson from New Plymouth District Council and Mr W Crockett from South Taranaki District Council were received and sustained.

Notification of Late Items There were no late items.

1. Appointment of Chairperson

1.1 Mr M Nield, Director - Corporate Services, Taranaki Regional Council, took the Chair for the Appointment of the Chairperson.

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Appointment of Taranaki Civil Defence Emergency Management Group Joint Committee Chairperson.*
- b) appoints Tom Cloke as Chairperson of the Taranaki Civil Defence Emergency Management Group Joint Committee
- c) agrees that the term of the appointment of the Chairperson of the Taranaki Civil Defence Emergency Management Group Joint Committee be until the October

2022 local authority elections unless resolved otherwise or section 30(9) of the Local Government Act 2002 applies.

Volzke/Nixon

2. Confirmation of Minutes – 17 September 2019

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford, on Tuesday 17 September 2019 at 10.30am
- b) notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford, on Tuesday 17 September 2019 at 10.30am have been circulated to the Taranaki Regional Council, New Plymouth District Council, Stratford District Council and South Taranaki District Council for their receipt and information.

Cloke/Volzke

Matters Arising

- 2.1 Concerns around attendance at advisory group meetings were raised a letter will be sent to representative organisations by Mr C Campbell-Smart.
- 2.2 The \$260,031 underspend redistribution to Councils has been actioned an update will be provided later in the agenda under Annual Budget.
- 2.3 There has been nothing formal received in regards to the Group Submission which was made.
- 2.4 TEMO have moved to their temporary accommodation in Terminal 2 at the New Plymouth Airport. Pitch roof repairs have been delayed by 4-6 weeks.

3. Taranaki Civil Defence Emergency Management Co-ordinating Group Minutes – 27 February 2020

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the minutes of the Taranaki Civil Defence Emergency Management Coordinating Executive Group meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 15 27 February 2020 at 10.36 am.
- b) adopts the recommendations therein.

Cloke/Volzke

Matters Arising

- 3.1 Some of the agenda papers for today's meeting refer back to the agenda papers from CEG however, there was no time to put this information in to the agenda before it needed to be made publicly available, these updates will be made verbally.

4. Taranaki Civil Defence Advisory Group Minutes

That the Taranaki Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the meeting of the Readiness & Response Advisory Group (RARAG) held on 20 November 2019
- b) receives the unconfirmed minutes of the Taranaki Seismic and Volcanic Advisory Group held on 27 November 2019
- c) receives the unconfirmed minutes of the meeting of the Taranaki HAZMAT Coordination Committee Meeting held on 4 February 2020
- d) receives the unconfirmed minutes of the meeting of the Risk Reduction Advisory Group (RRAG) held on 5 February 2020

Cloke/Nixon

5. Quarter Two Performance Report

- 5.1 Mr C Campbell-Smart, spoke to the memorandum presenting the 2019/20 Quarter Two Performance Report for the Taranaki Civil Defence Emergency Management Group.
- 5.2 Concerns were raised around the lack of statutory roles that are being filled and the availability of people to fill these roles. It would be helpful if there could be some people in these roles from other areas that could step in if required. Mr A Hickey, informed that this would open up for these people would be able to spend Council money.

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the Memorandum, *Quarter Two Performance Report 2019/20*.
- b) approves that Craig Campbell-Smart approach neighbouring Emergency Management organisations to obtain people in statutory roles that can be pre-approved to respond to an event in Taranaki if required.

Cloke/Nixon

6. Capability Assessment Report for Taranaki CDEM Group from the Monitoring & Evaluation Process

- 6.1 Ms M Mead, Consultancy Services, spoke to the memorandum presenting the Capability Assessment Report 2020 for Taranaki Civil Defence Emergency Management Group.

- 6.2 Taranaki Emergency Management will be reviewing the recommendations and comparing against their current work plan and then look at reprioritisation.

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Capability Assessment Report for Taranaki CDEM Group from the Monitoring & Evaluation Process*
- b) approves the recommendation presented verbally as determined at the Coordinating Executive Group meeting held 27 February 2020.
- c) instructs the Taranaki Emergency Management Office (TEMO) to facilitate a workshop reviewing the roles and responsibilities for CDEM local delivery and regional coordination, and Council CDEM statutory responsibilities.

Cloke/Nixon

7. Annual Budget 2020-2021

- 7.1 Mr C Campbell Smart, CDEM Regional Manager, spoke to the memorandum presenting the draft Annual Plan 2020-21 budget for the CDEM Group Office with consideration of actual Council budgeted amounts.
- 7.2 This budget has been prepared based on year three of the long term plans and included some other decisions that the joint committee has approved.
- 7.3 Mr C Campbell-Smart will draft a letter to the Ministry to inform of the struggle with our ability to fund the improvements and changes that are sought and the timelines in which those recommendations are expected to be completed.

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the Memorandum, *TEMO Annual Plan Budget 2020-21*
- b) notes the budget development notes contained within the report, and draft budget options A through D, attached to this report
- c) approves the recommended budget option C.

Volzke/Nixon

8. Group Financial Policy including Reserve Policy

- 8.1 Mr C Campbell Smart, CDEM Regional Manager, spoke to the memorandum presenting Group Financial and Operational Reserve Policy for the Taranaki Civil Defence Emergency Management Group and answered questions arising.

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the Memorandum, *Group Financial Policy, including Reserve Policy*

- b) approves the Group Financial Policy, including the Reserve Policy, and that the maximum operational reserve is \$200,000 as the any amendments presented verbally as determined by the Coordinating Executive Group meeting held 27 February 2020.

Cloke/Nixon

9. Elected Member Briefing

- 9.1 Mr C Campbell Smart, CDEM Regional Manager, spoke to the memorandum and gave a presentation regarding elected members roles in emergencies and response.

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the report and presentation *Elected Member Briefing*

Cloke/Nixon

10. Resignation of Matthew Parkinson as Group Recovery Manager

- 10.1 Mr C Campbell Smart, CDEM Regional Manager, spoke to the memorandum advising the Taranaki CDEM Group of the resignation of the Mr Matthew Parkinson as Taranaki Group Recovery Manager and to outline a process for replacement of this statutory position.

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Resignation of Matthew Parkinson as Group Recovery Manager*.
- b) records the resignation of Mr Matthew Parkinson as Taranaki CDEM Group Recovery Manager
- c) determines that a letter of appreciation be sent to Mr Matthew Parkinson
- d) approves the options presented verbally
- I. Taranaki Councils nominate an existing senior and suitable qualified staff member for appointment to the role of Primary Group Recovery Manager;
 - II. TEMO investigate options for the funding and appointment of a primary Group Recovery Manager employed through the Group Office;
 - III. The interim appointment of Kelvin Wright as Primary Group Recovery Manager to the end of June 2020.

Cloke/Volzke

11. Appointment of Todd Velvin as Alternative Group Controller and Retirement of David Leask

- 11.1 Mr C Campbell Smart, CDEM Regional Manager, spoke to the memorandum recommending the appointment of Mr Todd Velvin to the role of Alternative Group Controller by the Taranaki Civil Defence Emergency Management (CDEM) Group and

to acknowledge the retirement of Mr David Leask from his role of Alternative Group Controller.

Recommended

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Appointment of Todd Velvin as Alternative Group Controller and retirement of David Leask*
- b) appoints Mr Todd Velvin to the role of Alternate Group Controller, to the Taranaki CDEM Group Joint Committee
- c) records the of Mr David Leask has provided for the Taranaki CDEM Group in his time as alternative Group Controller
- d) determines that a letter of appreciation be send to Mr David Leask.
Cloke/Volzke

12. General Business

12.1 Coronavirus

An update was provided on Corona virus and the preparation work that TEMO are doing in the event a pandemic is declared. There are currently over 100,000 confirmed cases worldwide. They have lost the ability to trace the source so it is now out in the communities. If there is an outbreak within the region it would be handled by the Ministry of Health then the Taranaki District Health Board. Emergency Management are currently working with both agencies around what needs to be done in the event Taranaki gets cases.

There being no further business the Group Chairperson Tom Cloke thanked attendees and declared the Taranaki Civil Defence Emergency Management Group Joint Committee Meeting closed at 3.59pm.

Confirmed

Chairperson _____

**M J Cloke
2 June 2020**

7. Resolution to Exclude the Public

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Extraordinary Council 6 April 2020	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Policy and Strategy Committee 4 May 2020.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).