

**SOUTH TARANAKI DISTRICT COUNCIL**

# **Council Agenda**

**Monday 29 June 2020**

**Council Chamber, Albion Street, Hāwera 7.00 pm**



**South Taranaki**  
Alive with opportunity



# Governance Information

## Committee Members

Mayor Phil Nixon (Chairperson)

Councillor Andy Beccard  
Councillor Mark Bellringer  
Councillor Gary Brown  
Councillor Celine Filbee  
Councillor Aaron Langton  
Councillor Steffy Mackay  
Councillor Robert Northcott  
Councillor Jack Rangiwahia  
Councillor Diana Reid  
Councillor Bryan Roach  
Councillor Brian Rook  
Councillor Chris Young

## Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees.

It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
- (d) the power to adopt a long-term plan, annual plan or annual report
- (e) the power to appoint a chief executive
- (f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.
- (g) the power to adopt a remuneration and employment policy

### **Health and Safety Message**

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

### **Conflicts of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

## Ordinary Council Meeting – 29 June 2020, 7.00 pm

- 1. Apologies**
- 2. Opening Remark – Councillor Celine Filbee**
- 3. Open Forum and Presentations**
  - 3.1 Shellay Kingi - Cattle on the Waitōtara Valley Road
  - 3.2 Wayne Chapman – Gregory Road, Rāhotu
- 4. Confirmation of Minutes**
  - 4.1 [Ordinary Council Minutes 18 May 2020](#) ..... Page 8
- 5. Committee and Board Minutes**
  - 5.1 [Audit and Risk Committee 20 May 2020](#) ..... Page 14
  - 5.2 [Eltham-Kaponga Community Board 2 June 2020](#) ..... Page 20
  - 5.3 [Te Hāwera Community Board 2 June 2020](#) ..... Page 26
  - 5.4 [Pātea Community Board 3 June 2020](#) ..... Page 30
  - 5.5 [Taranaki Coastal Community Board 4 June 2020](#) ..... Page 36
  - 5.6 [Iwi Liaison Committee 10 June 2020](#) ..... Page 41
  - 5.7 [Policy and Strategy Committee Meeting 15 June 2020](#) ..... Page 48
- 6. Reports**
  - 6.1 [Annual Plan Adoption Report](#)..... Page 60
  - 6.2 [District Licensing Committee Report](#)..... Page 180
- 7. Resolution to Exclude the Public**
  - 7.1 [Ordinary Council Minutes 18 May 2020](#) ..... Page 185
  - 7.2 [Audit and Risk Committee Minutes 20 May 2020](#)..... Page 188
  - 7.3 [Policy and Strategy Committee Minutes 15 June 2020](#) ..... Page 191
  - 7.4 [Cinema 2 Hāwera Funding Report](#)..... Page 194



## 1. Apologies

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### **Leave of Absence**

*The Council may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



## 2. Opening Remark – Councillor Celine Filbee

*The opening remark is an opportunity to comment on something positive or constructive that has happened in relation to the Council or the Community.*



### 3. Open Forum

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*The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.*



# Council Minutes

To	Ordinary Council
Date	29 June 2020
Subject	<b>Ordinary Council – 18 May 2020</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. The Council is being asked to adopt the Ordinary Council minutes of the meeting held on Monday 18 May 2020 as a true and correct record.

## Recommendation

THAT the Council adopts the minutes of the Ordinary Council meeting held on 18 May 2020 as a true and correct record.



# South Taranaki District Council

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Minutes of the Ordinary Meeting of the South Taranaki District Council held in the Camberwell Lounge, TSB Hub on Monday 18 May 2020, commencing at 2.30 pm.

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**PRESENT:** Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Robert Northcott, Jack Rangiwahia, Diana Reid, Bryan Roach, Brian Rook and Chris Young.

**IN ATTENDANCE:** Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Gerard Langford (Communications Manager), Becky Wolland (Policy and Governance Manager), Darleena Christie (Governance and Support Team Leader).

**APOLOGIES:** Nil.

Mayor Nixon welcomed everyone to the meeting and gave a huge thank you starting with Councillors for dealing with technology and the way they handled the meetings. A huge thank you to Mr Crockett and all the staff for the way work continued through unprecedented times. It had been a very challenging time for all senior leadership and staff as they worked remotely and kept all vital infrastructure running, continued business as usual work and then travelled to New Plymouth to assist with Taranaki Emergency Management Operations (TEMO).

## 1 Opening Remark

Councillor Brown talked about “how to survive COVID-19” a journey in a seaside village. He provided background on the Ōhawe walkway and how it was developed by some local residents. The walkway runs 1km from the playground through the trees and then through Ross Dunlop’s land past the cemetery and encompassing the river view. Both Sue and Gary Brown had commissioned a picnic table by a local business to enhance the experience. The total cost of the walkway to Council was zero, the maintenance would be carried out by a group of people that had established the walkway. He noted that favourable feedback had been received from many people who had been on the walkway and he then presented a video.

Mayor Nixon suggested the Council visit Ōhawe walkway and have Councillor Brown and Ross Dunlop give a tour.

## 2 Open Forum and Presentations

### 2.1 Sport Taranaki

Chief Executive Michael Carr provided an update on what Sport Taranaki had been doing during COVID-19 Level 4 lockdown and the impact it had on sporting clubs and organisations. Sport Taranaki was committed to inspiring Taranaki to build a thriving, innovative community through physical activity using three phases. The three phases being; Reset and Rebuild; Strengthen and Adapt; Different and Better.

Sport Taranaki altered their business as usual operations and were now working on building relationships with a wider group in the sector. He advised that there was a Community Resilience Fund available to assist regional and local organisations with applications to close in June. Information regarding the Fund could be found on the Sport Taranaki website, there were a few technicalities, but there was a dedicated team of five to assist with any enquiries.

Mr Carr highlighted some of the success stories in South Taranaki; Sport Taranaki staff worked with the Pātea Area School for a year spending a total of 100 hours working with the children on a wide variety of activities; the Tough Kids Challenge was held in Hāwera at the show grounds, 1,650 children took part from 38 schools and 15 of those schools were from South Taranaki. The event will not be held at the end of the year, however there were plans to return and hold it in Hāwera again in the future.

### **3 Confirmation of Minutes**

3.1 Extraordinary Council Minutes 6 April 2020

**RESOLUTION** (Cr Mackay/Cr Beccard)

**39/20** **THAT the Council adopts the minutes of the Extraordinary Council meeting held on 6 April 2020 as a true and correct record.**

**CARRIED**

### **4 Committee and Board Minutes**

4.1 Eltham-Kaponga Community Board held on 20 April 2020

**RESOLUTION** (Cr Mackay/Cr Brown)

**40/20** **THAT the Council receives the minutes of the Eltham-Kaponga Community Board held on 20 April 2020.**

**CARRIED**

Mayor Nixon advised that most councillors would not have background information about the Eltham Town Clock. He requested that the item be left to lie on the table until the next meeting to make a more considered decision.

In response to the request for a breakdown of costs, the \$4,000 was for the rewiring of the clock as it was faulty. The other expenditure was for separating the power as it was hooked up to the chemist power supply and coincided with their refurbishment.

**RESOLUTION** (Mayor Nixon/Cr Northcott)

**41/20** **THAT the adoption of recommendation 12/20 EL from the Eltham-Kaponga Community Board be left to lie on the table and requested a report with further information.**

**CARRIED**

4.3 Te Hāwera Community Board held on 20 April 2020

**RESOLUTION**

**(Cr Rangiwahia/Cr Reid)**

**42/20** **THAT the Council receives the minutes of the Te Hāwera Community Board held on 20 April 2020.**

**CARRIED**

4.4 Taranaki Coastal Community Board held on 21 April 2020

Councillor Brown asked what the outcome was regarding the overflow from Farmlands to the Ōpunakē lake. Mr Dagg replied that Council officers were looking at the issue through the resource consent conditions as it could not be done remotely.

In response to a question for an update on the artificial reef, one had been included from Fred McLay of Taranaki Regional Council within the matters arising.

**RESOLUTION**

**(Cr Langton/Cr Young)**

**43/20** **THAT the Council receives the minutes of the Taranaki Coastal Community Board held on 21 April 2020.**

**CARRIED**

4.5 Pātea Community Board held on 22 April 2020

In response to a question regarding behavioural issues at the Pātea pool, the event involved two young people threatening lifeguards prior to the pool opening and the police were contacted to deal with the incident.

It was noted that the suggestion to extend the rural pool season was to be raised through the Annual Plan process.

**RESOLUTION**

**(Cr Northcott/Cr Filbee)**

**44/20** **THAT the Council receives the minutes of the Pātea Community Board held on 22 April 2020.**

**CARRIED**

4.6 Iwi Liaison Committee held on 29 April 2020

**RESOLUTION**

**(Cr Filbee/Cr Beccard)**

**45/20** **THAT the Council receives the minutes of the Iwi Liaison Committee held on 29 April 2020.**

**CARRIED**

4.7 Policy and Strategy Committee held on 4 May 2020

**RESOLUTION**

(Cr Young/Cr Bellringer)

46/20

**THAT the Council;**

a) **Receives the minutes of the Policy and Strategy Committee held on 4 May 2020.**

b) **Adopts recommendation 13/20 PS from the Policy and Strategy Committee:**

**That Council agrees that public notification of their intent to consider the application for an easement for an underground power supply over Part Section 338 Ōkōtuku District, which is a part of the Ōkōtuku Domain is not required; and approves the application from Powerco to grant an easement for the installation of an 11kV underground power cable over Part Section 338 Ōkōtuku District.**

**CARRIED**

## **5 Joint Committee Minutes**

5.1 Taranaki Solid Waste Committee 20 February 2020

Councillor Roach advised that Trish Rankin (Kellogg Rural Leadership Programme) gave a presentation with information that could be circulated to Councillors in the near future. The Council would have to address some of the issues in the presentation at some point.

Councillor Filbee endorsed having the presentation as it would be interesting and fit in with Council's sustainability work. She asked whether those elected members attending the committee meeting could provide a verbal report so everyone else was better informed.

Mr Crockett advised that Rebecca Martin was undertaking work on the Environment and Sustainability Strategy. A workshop was scheduled to be held with the Councillors in June 2020.

Councillor Young referred to a recycling seminar held, and he wondered what the uptake of that was. Mr Dagg responded that he would follow up with Rebecca Martin and get back with the information.

**RESOLUTION**

(Cr Roach/Cr Brown)

47/20

**THAT the Council receives the minutes of the Taranaki Solid Waste Committee held on 20 February 2020.**

**CARRIED**

5.2 Taranaki Civil Defence Emergency Management Committee 3 March 2020

**RESOLUTION**

(Cr Mackay/Cr Young)

48/20

**THAT the Council receives the minutes of the Taranaki Emergency Management Group Joint Committee held on 3 March 2020.**

**CARRIED**

**6 Resolution to Exclude the Public**

**RESOLUTION**

**(Cr Beccard/Cr Roach)**

**49/20** **THAT the Council agrees that the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Extraordinary Council 6 April 2020	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Policy and Strategy Committee 4 May 2020		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

**CARRIED**

**7 Resume Open Meeting**

**RESOLUTION**

**(Cr Beccard/Cr Mackay)**

**52/20** **THAT the South Taranaki District Council resumes in open meeting.**

**CARRIED**

**The meeting concluded at 3.25 pm.**

**Dated this            day of            2020.**

.....  
**CHAIRPERSON**



# Committee Minutes

To	Ordinary Council
Date	29 June 2020
Subject	<b>Audit and Risk Committee – 20 May 2020</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. The Audit and Risk Committee met on 20 May 2020. The Council is being asked to receive the Audit and Risk Committee minutes from 20 May 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

## Recommendation

THAT the Council receives the minutes of the Audit and Risk Committee held on 20 May 2020.

# Audit and Risk Committee Meeting

Minutes of the Audit and Risk Committee Meeting of the South Taranaki District Council held in the Camberwell Lounge, TSB Hub, Hāwera on Wednesday 20 May 2020 at 11.00 am.

**PRESENT:** Mr Ian Armstrong (Chairperson), Mayor Phil Nixon, Councillors Andy Beccard, Gary Brown, Jack Rangiwahia and Chris Young.

**IN ATTENDANCE:** Waid Crockett (Chief Executive), Fiona Aitken, (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Vipul Mehta (Finance Manager), Ahmed Mohamed (Risk and Internal Audit Manager) *online*, Garry Morris (Financial Accountant), Simon Walkinshaw (People and Capability Manager), Garth Gregory, Brodie Catterick, Bill Muysken (Mercer) *online*, Councillor Celine Filbee, Darleena Christie (Governance and Support Team Leader) and no members of the public.

**APOLOGIES:** Nil

## 1. Open Forum and Presentations

Nil

## 2. Confirmation of Minutes

2.1 Audit and Risk Committee 12 February 2020

### RESOLUTION

(Cr Young/Cr Rangiwahia)

16/20 AR **THAT the Audit and Risk Committee adopts the minutes of the meeting held on 12 February 2020 as a true and correct record.**

**CARRIED**

## 3. Quarterly Financial Report

3.1 Quarterly Financial Report for period ending 31 March 2020

This report contains the Financial Variance Report and the Performance Measures Report for the third quarter of the financial year to 31 March 2020. The report contains Council officer's commentary on variances for the Council's activities and support centres, and management comments on variances have also been included where relevant. Mr Mehta advised that COVID-19 had an impact on a lot of investment funds. The LTIF fund showed a loss due to weak market conditions and he noted that most of the losses had been recovered in April.

Councillor Beccard referred to the Nelson Street development as it appeared the development had doubled in cost. Mr Mehta responded that one was up and one was down and requested a note to be included in the report in future.

Mayor Nixon referred to page 33 and queried the repayment of \$46,000 to Taranaki Iwi. Mrs Archibald responded that it was lease land at Ōpunakē headlands that the Office of Treaty Settlement handed back to Iwi without advising the Council. The Council were still collecting lease money and this had now been returned.

Councillor Young referred to page 39 and asked for more information on the appeal costs in relation to the District Plan and what was the major reason for the overspend. Mr Dagg replied that the District Plan appeal was at the last stage of filing and due to be presented in court on 6 July 2020. The costs had been legal fees and consultant fees, the last appeal being Taranaki Energy Watch.

Mr Armstrong asked if there had been a reallocation of overheads as many of them were over quite substantially. Mr Mehta responded that most of that was due to timing and how they were spread, they should all be in line by the end of the year.

Councillor Young referred to page 91 regarding the building consent target not being met. He asked if it was related to a staffing issue or COVID-19. Mr Dagg replied that over the last 12 months an audit was undertaken by IANZ where some issues were identified with the way decisions were recorded. This led to a review of the way business was undertaken and although year to date figures looked average, compliance was coming back up quarter by quarter.

Mr Armstrong requested a report be presented at the next meeting on the COVID-19 impacts.

Councillor Filbee referred to page 68 and asked if there had been any follow up with regards to the low uptake for Iwi representation on standing committees. Mr Crockett responded that this was being discussed through the Iwi Liaison Committee an extension was given and continues to be followed up. Through the COVID period the local Iwi priorities changed and they worked tirelessly in the welfare space.

Councillor Filbee referred to page 89 and asked why the target of partnerships figure with community groups was so low. Ms Aitken responded that the target was about how much external funding could be obtained and the percentage cost of community led projects that were funded from external sources. She noted that 50% was quite high.

It was noted that the Council's response to dealing with the pandemic was very good. The question was asked whether there was enough capacity to fill the Civil Defence emergency management roles. Mr Crockett responded that it was an ongoing issue for the Council to make sure staff were trained. A review would be undertaken in relation to the COVID-19 emergency. The Council responded well with the Pandemic Response Team (PRT) being set up quickly, business continuity plans were referred to and staff resource was provided to the Taranaki Emergency Management Office (TEMO) where needed.

Regarding the pandemic the recovery phase would be longer than the response. The Pandemic Recovery team was being led by Mrs Symes and some of the projects they were working on included; caring for the communities, creating networks of various groups and organisations to become more closely connected.

Mayor Nixon commended the great involvement from staff during the lockdown period. Mr Dagg and his team kept business as usual running in the consents area and everyone stepped up.

**RESOLUTION**

**(Cr Beccard/Mayor Nixon)**

**17/20 AR THAT the Audit and Risk Committee receives the Third Quarter Financial Report for the period ending 31 March 2020.**

**CARRIED**

*Mr Dagg and Ms Aitken left the meeting at 11.31am.*



## 4. Reports

### 4.1 Committee Terms of Reference

Mr Crockett went through the report with the committee and noted that it was to tidy up items in the Terms of Reference such as tenure and the role of independent external representative. Having the chair role reviewed every three years in the middle of a term rather than having a new independent chair come on board at the same time as a new Council.

#### **RECOMMENDED**

**(Mayor Nixon/Cr Rangiwahia)**

#### **18/20 AR THAT the Audit and Risk Committee**

- a) **Agrees to the suggested changes in the Terms of Reference to update the Committee's representation; update the frequency of meetings to six-weekly; and update the agreed tenure of the external member to be reviewed 18 months after the Local Body Elections.**

**CARRIED**

## 5. Information Reports

### 5.1 Health and Safety Report

Mr Walkinshaw gave an update on health and safety issues. Through the last quarter a health and safety assessor was consulted to provide a check on processes and systems. Further information would be provided for the next stage of the health and safety plan. The recruitment process for the Health and Safety Advisor role was being progressed. He referred to page 104 worker event and trends and noted the number of staff being abused was on the rise and that was what the corrective action related to. Abuse came from telephone contact and the parking warden or dog control officers carrying out their respective roles. The Health and Safety team was looking at training for staff to be able to deal with these situations. He referred to page 108 and advised that the Audit and Risk Committee roles and responsibilities was being worked on.

Councillor Brown asked how many staff wore body cameras. Mr Walkinshaw responded that the traffic warden wore one all the times, the dog control officers could access the cameras if required. The risk mitigation for wearing body cameras was to modify people's behaviour.

#### **RESOLUTION**

**(Cr Brown/Cr Young)**

#### **19/20 AR THAT the Audit and Risk Committee receives the Health and Safety Report for the period 1 January – 31 March 2020.**

**CARRIED**

### 5.2 Audit and Risk Committee Work Plan

It was noted that the Work Plan was to be tabled at each meeting. Going forward the Work Plan would link to items in the LTP and there would be a standard report included for overdue debtors.

**RESOLUTION**

**(Cr Beccard/Cr Rangiwahia)**

**20/20 AR** **THAT** the Audit and Risk Committee receives the Work Plan for the period 2019-2020.

**CARRIED**

5.3 Mercer Investment Report

Mr Gregory advised that Mercer were continuing to work from home. He provided an update on the quarterly report and noted that it had been a difficult quarter with March being one of the worst months and well behind the benchmark with the Fund finishing at -9.4%. The month of April was positive with a 4.8% return. The fall was quick, but the rebounds were not and it might take some time to recover.

**RESOLUTION**

**(Cr Beccard/Cr Young)**

**21/20 AR** **THAT** the Audit and Risk Committee receives the Quarterly Investment Monitoring Report March 2020.

**CARRIED**

**6. Matters Referred**

6.1 List Printed 14 May 2020

The Chairman asked whether the Senior Leadership Team had discussions on historic matters. Mr Crockett responded that they continued to discuss procurement and contract management. The Procurement Policy had been reviewed which allowed flexibility to use local contractors and get the economy going.

Councillor Rangiwahia referred to shovel ready projects and suggested that Council could look at speeding up some of the processes so projects could get underway. Mr Crockett responded that the government was yet to decide about fast tracking some processes like resource consents.

*The Committee Meeting adjourned at 12.09pm and reconvened at 12.45pm.*

**7. Resolution to Exclude the Public**

**RESOLUTION**

**(Cr Rangiwahia/Cr Brown)**

**22/20 AR** **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes 12 February 2020	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Presentation – Mercer Fund Manager Bill Muysken		
3. Mercer Alternative Hedge Funds Report		
4. Mercer Quarterly Investment Monitoring Report		
5. Internal Audit Report		
6. Committee Discussion (without Council officers)		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3, 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
5, 6	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).

**CARRIED**

## 8 Resume Open Meeting

### **RESOLUTION**

**(Cr Rangiwahia/Mayor Nixon)**

**27/20 AR THAT the Audit and Risk Committee resumes in open meeting.**

**CARRIED**

**The meeting concluded at 3.05 pm**

**Dated this                      day of                      2020**

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**CHAIRPERSON**



# Board Minutes

To	Ordinary Council
Date	29 June 2020
Subject	<b>Eltham-Kaponga Community Board – 2 June 2020</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. The Eltham-Kaponga Community Board met on 2 June 2020. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 2 June 2020 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. The Eltham-Kaponga Community Board moved a recommendation (23/20 EL) that the Council agrees there was no further use for the Eltham Municipal Building and recommends it be declared surplus and disposed of, offered for sale for a nominal sum and agrees should no purchaser be found within twelve months it be demolished and the site reinstated.
4. A report was being presented to the Policy and Strategy Committee held on Monday 15 June 2020.
5. A copy of the report that went to the Eltham-Kaponga Community Board is included as an [attachment](#).

## Recommendation

THAT the Council;

1. Receives the minutes of the Eltham-Kaponga Community Board held on 2 June 2020.
2. Adopts recommendation 23/20 EL from the Eltham-Kaponga Community Board:
  - a) Agrees there is no further use for the Eltham Municipal Building that would justify the expenditure for seismic strengthening, upgrading and ongoing operating costs.
  - b) Recommends that the Eltham Municipal Building be declared surplus and disposed of.
  - c) Recommends the Eltham Municipal Building is offered for sale for a nominal sum, subject to confirmation that the purchaser has the means and intent to complete the required seismic strengthening, repairs and maintenance; and
  - d) Agrees should no purchaser be found within twelve (12) months of the Council's decision to dispose of the Eltham Municipal Building that the Building be demolished and the site reinstated.

# Eltham-Kaponga Community Board

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Minutes of the Ordinary Meeting of the Eltham-Kaponga Community Board held in the Taumata Recreation Centre, Preston Street, Eltham on Tuesday 2 June 2020, commencing at 10.33 am.

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**PRESENT:** Karen Cave (Chairperson), Sonya Douds, Lindsay Maindonald and Councillor Steffy Mackay.

**IN ATTENDANCE:** Mayor Phil Nixon (*arrived at 10.35 am*), Liam Dagg (Group Manager Environmental Services), Claire Symes (Community Development Manager), Karen Mekalick (Corporate Property Manager), Darleena Christie (Governance and Support Team Leader), five members of the public and three media.

**APOLOGIES:** Nil

## 1 Open Forum and Presentations

### 1.1 Malcolm Pease – Eltham Community Care

Mr Pease represented the Eltham Community Care (EEC) and wanted to advise the Community Board that EEC would be making an application in the near future for funding. EEC had been affected by COVID-19 with a few unexpected running/maintenance costs. They had sought quotes for some of the work to be undertaken so they could continue to accept donations and put together food parcels for the community.

### 1.2 Jenny Mack – Eltham and Districts Historical Society

Mrs Mack attended on behalf of the Eltham and Districts Historical Society (the Society) to thank the Community Board for the funding received earlier this year. The Society was able to finally replace their 17 year old computer.

### 1.3 Allan Baikie – Rubbish

Mr Baikie raised the issue of rubbish around the Eltham township. He felt that nothing seemed to be happening with regards to it being picked up. He noted that there was rubbish everywhere on the roads and he had observed some farmers cleaning it up. However there was no deterrent for people who were littering and suggested that fines be introduced like other countries overseas to deter people.

### 1.4 Joe Menzies – Eltham Municipal Building

Mr Menzies advised that he would like to see the building retained in some shape or form for the Eltham community. He asked whether criteria could be included in the contract should the building be sold to ensure something was done and not left to deteriorate further.

## 2 Confirmation of Minutes

### 2.1 Eltham-Kaponga Community Board Meeting held on 20 April 2020.

Mrs Symes provided an update on the under veranda lights. There was no confirmation yet on when the under veranda would be replaced and although the lights were in disrepair they could not be fixed until the under veranda was replaced. The contractor collected the under veranda lighting and disconnected the lights.

**RESOLUTION**

**(Mr Hawkes/Cr Mackay)**

**21/20 EL** **THAT the Eltham-Kaponga Community Board adopts the minutes from the meeting held on 20 April 2020 as a true and correct record.**

**CARRIED**

**3 Funding Application**

3.1 Eltham-Kaponga Community Board – Kaponga Town Hall Heat Pump Installation in Supper Room

Mr Hawkes sought clarification on the Local Discretionary Fund balance. He suggested using the higher of the two quotes provided if there was any unspent funds. The heat pump with the higher kilowatt would be more beneficial and of a better quality.

Mrs Symes advised that the Eltham Business Association would be returning the \$2,000 due to the COVID-19 lockdown as the 'Music in the Park' event did not go ahead.

The Board supported the application as they believed it would enhance the Kaponga Town Hall.

**RESOLUTION**

**(Mr Hawkes/Cr Mackay)**

**22/20 EL** **THAT the Eltham-Kaponga Community Board allocates up to \$7,000 from their Discretionary Fund for the installation of a heat pump at the Kaponga Town Hall.**

**CARRIED**

**4 Report**

4.1 Ex-Eltham Municipal Building – Future Options

The purpose of the report was for the Community Board to consider future options for the Municipal Building located on Stanners Street, Eltham.

Councillor Mackay provided some history of what had happened with the building since the Council vacated. Historically the building had been underutilised and put up for sale with no interest received. The building was then used as a service centre, it was leased to Thomson O'Neill Lawyers for one year as their building burnt down. Since then several users have occupied the building for minimal rent. She noted that the Community Board was entrusted to make good decisions with ratepayers' money. The building was a grand old lady and she would like to see it put up for sale as she believed there were people who saw potential in this type of building. She felt that there was no group around here able to do the seismic work and the building should be offered for sale on the condition that it was brought back up to a reasonable condition. Councillor Mackay supported the recommendations.

Mayor Nixon agreed with the comments from Councillor Mackay as he disliked seeing historical buildings destroyed. Offering the building up for sale provided an opportunity to see what could happen.

Mr Hawkes referred to the Taumata Recreation Centre which cost approximately \$500,000. He noted that kind of money could be spent elsewhere in the Eltham community. Although the building was a grand old lady, if the community wanted to do it up there was now an opportunity.

Mr Maindonald expressed his personal view which was that the community should be brought into the discussions when considering the future of the building. He noted that he was not happy, if the building did not sell within 12 months that it would be demolished. There were four grand old buildings in the community and once the municipal building was gone there was no replacing it. He had concerns around the legality of the criteria imposed on the purchaser.

Mayor Nixon was happy to support the community should they wish to come together and have a meeting to discuss whether they had the means to do something with the building. However, it would be organised by those parties.

Mrs Mekalick advised that the community board members attended a site visit on 4 March 2020, since then the building had deteriorated significantly. There was a suggestion to hold an open day to the community, but there was serious concern due to the earthquake status of the building. The longer the decision was delayed, the more deterioration the building would sustain.

Mrs Douds noted that no one wanted the building to be demolished, the reality was that somebody had to pay for the work to be done and were there any people willing to take up the opportunity. There was an option for the community to respond by purchasing the building. She noted that holding a meeting with the community did not solve the financial issue.

Mr Dagg advised that a report was going to the Policy and Strategy Committee meeting in June for consideration.

**RECOMMENDATION**

**(Mr Hawkes/Mrs Douds)**

**23/20 EL THAT the Eltham-Kaponga Community Board recommends the Council:**

- a) Agrees there is no further use for the Eltham Municipal Building that would justify the expenditure for seismic strengthening, upgrading and ongoing operating costs.**
- b) Recommends that the Eltham Municipal Building be declared surplus and disposed of.**
- c) Recommends the Eltham Municipal Building is offered for sale for a nominal sum, subject to confirmation that the purchaser has the means and intent to complete the required seismic strengthening, repairs and maintenance; and**
- d) Agrees should no purchaser be found within twelve (12) months of the Council's decision to dispose of the Eltham Municipal Building that the Building be demolished and the site reinstated.**

**CARRIED**

*Lindsay Maindonald asked that his vote against the motion be recorded.*

**5 Matters Arising**

**5.1 Bridger Park Project**

It was noted that the pavers were being laid shortly at Bridger Park and the Eltham Community Development Group were grateful for the funding from the Board. A meeting was held with the Council's Park Curator (Mr Bruce), the area had been sprayed and the grass ready to sow. A planting plan had been prepared and a copy was to be given to Councillor Mackay. A discussion was going to be had with Eltham Lions Club regarding significant trees. The park was blessed on Friday 29 May by Jim Turahui.

5.2 Eltham Town Clock

Mr Hawkes asked for an update on the Eltham Town Clock. Mayor Nixon responded that the recommendation came to the Council to take over ownership. A request was made for a report to provide councillors with further information to make an informed decision.

It was noted that money was spent on the clock mechanism. Further maintenance work was required at a cost of \$1,500 to replace the perspex on the clock face. Other than that, the clock was structurally sound.

5.2 Eltham CCTV Cameras

The Community Board were waiting on a response from Danny Bates about the security cameras and whether the Central Taranaki Safe Community Trust were still undertaking patrols in Eltham.

Mr Hawkes noted that incidents within Eltham were not being reported to the Police and urged the community to report anything going on. If the Police do not know about the issues, then they were unable to deal with the crime.

**6 Information Reports**

6.1 End of Year 2019/20 Local Discretionary Fund Report

The purpose of the report was to provide the Community Board with an update on their Discretionary Fund balance for the 2019/20 financial year.

The Board agreed that it was interesting to view what other community boards were funding in their respective areas. There was a balanced spread of activities across the community boards.

**RESOLUTION**

**(Mrs Douds/Cr Mackay)**

**24/20 EL THAT the Eltham-Kaponga Community Board receives the End of Year 2019/20 Discretionary Fund Report.**

**CARRIED**

6.2 Community Development Activity Report

The report updated the Board on progress with community development projects, activities across the District and other items of interest.

Mrs Symes noted that people in the community had attended these meetings to express their concerns about speed. She gave an update on the application that was submitted to the NZTA Waka Kotahi Innovating Streets Pilot Fund for the codesign of temporary street treatments in Eltham and Waverley. The structures could also be moved to other areas for testing key issues for example speed and noise.

Councillor Mackay commended the Community Development Team for the Un-COVID Facebook page that was set up with innovative ideas.



**RESOLUTION**

**(Mrs Douds/Mr Maindonald)**

**25/20 EL** **THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.**

**CARRIED**

**6.3 District LibraryPlus Report – January 2020**

The report covered the range of library activities and statistics across the District for April 2020.

Mayor Nixon congratulated the Library team for the innovative ways they had worked with the community. It started with a holiday programme that was developed and well attended by local children as well as others from around the country and one from Australia.

Mr Maindonald thanked the library staff for assisting the older generation with technology through the COVID-19 lockdown either through delivered programmes or online coffee sessions.

Mrs Cave attended a casual cuppa online and one participant was from Australia. There were many people from the Eltham community that were on their own through the lockdown period. The casual cuppa provided an opportunity for them to meet with others and discuss anything.

**RESOLUTION**

**(Mr Hawkes/Mrs Douds)**

**26/20 EL** **THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report – April 2020.**

**CARRIED**

**6.4 Eltham-Kaponga Facilities Usage Report – 2019/20**

The facility usage report summarised the total usage of a range of Council owned assets and services, within the Eltham-Kaponga ward.

Council staff were to be congratulated as the facilities were kept up and running during the unprecedented lockdown. They had done a wonderful job working remotely.

**RESOLUTION**

**(Cr Mackay/Mrs Douds)**

**27/20 EL** **THAT the Eltham-Kaponga Community Board receives the Eltham Facilities Usage Report – 2019/20.**

**CARRIED**

**The meeting concluded at 11.29 am.**

**Dated this                      day of                      2020.**

.....  
**CHAIRPERSON**



# Board Minutes

To	Ordinary Council
Date	29 June 2020
Subject	<b>Te Hāwera Community Board – 2 June 2020</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. Te Hāwera Community Board met on 2 June 2020. The Council is being asked to receive Te Hāwera Community Board minutes from 2 June 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

## Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board held on 2 June 2020.

# Te Hāwera Community Board

Minutes of the Ordinary Meeting of the Te Hāwera Community Board held in the Camberwell Lounge TSB Hub, Camberwell Road, Hāwera on Tuesday 2 June 2020, commencing at 1.30 pm.

**PRESENT:** Wayne Bigham (Chairperson), Russell Hockley, Nikki Watson and Councillor Diana Reid.

**IN ATTENDANCE:** Mayor Phil Nixon, Councillor Gary Brown, Liam Dagg (Group Manager Environmental Services), Ella Borrows (Community Development Advisor), Darleena Christie (Governance and Support Team Leader) and there were no members of the public.

**APOLOGIES:** Raymond Buckland.

## **RESOLUTION**

(Mr Hockley/Cr Reid)

19/20 HA **THAT the apology from Raymond Buckland be received.**

**CARRIED**

## **1 Confirmation of Minutes**

1.1 Te Hāwera Community Board Meeting held on 20 April 2020.

## **RESOLUTION**

(Mrs Watson/Cr Reid)

20/20 HA **THAT Te Hāwera Community Board adopts the minutes from the meeting held on 20 April 2020 as a true and correct record.**

**CARRIED**

## **3 Funding Applications**

3.1 Te Hāwera Community Board – Normanby Skatepark

Mr Bigham suggested that a public meeting be held so that there was input from the community on what they wanted at the skatepark.

Councillor Reid asked how much work was achievable with the funds allocated. Mrs Borrows responded that the funds would allow for several projects to be completed in stages such as the netball hoops and concrete pad. If further money was required, the Board could apply in the next financial year.

## **RESOLUTION**

(Cr Reid/Mrs Watson)

21/20 HA **THAT Te Hāwera Community Board allocates \$9,815 from their Discretionary Fund to assist with the Normanby Skatepark.**

**CARRIED**

3.2 Te Hāwera Community Board – Manawapou/Puawai Cycleway

Mr Bigham advised that he had discussions with Noels Lake Trust about the cycleway and asked whether there had been any progress. Mrs Borrowes responded that this would be followed up. The plan was still to have a park at the Manawapou site however they were awaiting on the outcome of negotiations with Fonterra as the site links with Noels Lakes.

**RESOLUTION**

**(Mrs Watson/Mr Hockley)**

**22/20 HA THAT Te Hāwera Community Board allocates \$5,000 from their Discretionary Fund to assist with the Manawapou/Puawai Cycleway.**

**CARRIED**

**4 Matters Arising**

4.1 Hawera Town Centre Strategy Project

Mr Dagg provided an update and advised that there was a hold up with the consent process for Te Ramanui o Ruapūtahanga. There were two submitters, one was resolved and the other was ongoing. The hearing had recently been postponed and the new date was scheduled for 30 June 2020.

It was noted that Te Ramanui o Ruapūtahanga was one of three South Taranaki District Council projects put forward to the Shovel Ready Projects Fund. Other than a resource consent the project was well within what the government deemed to be shovel ready.

The government decision had not been made yet and there was no indication of when that was going to occur.

**5 Information Reports**

5.1 End of Year 2019/20 Local Discretionary Fund Report

The purpose of the report was to provide the Community Board with an update on their Discretionary Fund balance for the 2019/20 financial year.

**RESOLUTION**

**(Mrs Watson/Cr Reid)**

**23/20 HA THAT Te Hāwera Community Board receives the End of Year 2019/20 Local Discretionary Fund Report.**

**CARRIED**

5.2 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

It was noted that six entries had been received for the Youth Week video challenge. Youth were asked to create a video sharing about themselves, their town and how they could contribute towards a vibrant District. Mayor Nixon congratulated the Community Development Team with the way they had conducted business and shown innovative ideas through the COVID-19 period.

**RESOLUTION** (Mrs Watson/Mr Hockley)  
**24/20 HA** **THAT** Te Hāwera Community Board receives the Community Development Activity Report April 2020.

**CARRIED**

5.3 District LibraryPlus Report – April 2020

The report covered the range of library activities and statistics across the District for April 2020.

Mr Bigham advised that he had received positive feedback regarding the library staff for the innovative way they used technology and for continuing the online access to genealogy during the lockdown.

**RESOLUTION** (Cr Reid/Mrs Watson)  
**25/20 HA** **THAT** Te Hāwera Community Board receives the District LibraryPlus Report – April 2020.

**CARRIED**

5.4 Te Hāwera Facilities Usage Report – 2019/20

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Mayor Nixon congratulated the staff who kept infrastructure and other services running during the lockdown period.

Mr Bigham noted that the lockdown period had relaxed the restrictions a little more and now would be a great time to get some momentum in the hire of facilities again.

Councillor Brown thanked the contact centre for doing a fantastic job as they were placed in different locations around the building during the lockdown period.

**RESOLUTION** (Mr Hockley/Mrs Watson)  
**26/20 HA** **THAT** Te Hāwera Community Board receives the Te Hāwera Facilities Usage Report – 2019/20.

**CARRIED**

The meeting concluded at 1.48 pm.

Dated this            day of            2020.

.....  
**CHAIRPERSON**



# Board Minutes

To	Ordinary Council
Date	29 June 2020
Subject	<b>Pātea Community Board – 3 June 2020</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. The Pātea Community Board met on 3 June 2020. The Council is being asked to receive the Pātea Community Board minutes from 3 June 2020 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. The Pātea Community Board moved a recommendation 25/20 PA that the Council approve the use of up to \$26,250 from the Pātea Property Reserve Fund to clean up vacant Council land at York Street, Pātea. [Attached](#) is the copy of the report.

## Recommendation

THAT the Council;

1. Receives the minutes of the Pātea Community Board held on 3 June 2020.
2. Adopts recommendation 25/20 PA from the Pātea Community Board:  
To approve the use of up to \$26,250 from the Pātea Property Reserve Fund to clean up vacant Council land at York Street, Pātea to enhance the area and improve access to the Pātea River.

# Pātea Community Board

Minutes of the Ordinary Meeting of the Pātea Community Board held at the Waitōtara and District Hall, Kaipo Street, Waitōtara on Wednesday 3 June 2020, commencing at 4.00 pm.

**PRESENT:** Jacq Dwyer (Chairperson), Dianne Lance, Joanne Peacock and Councillor Rob Northcott.

**IN ATTENDANCE:** Mayor Phil Nixon, Councillor Brian Rook, Liam Dagg (Group Manager Environmental Services), Claire Symes (Community Development Manager), Janine Maruera (Community Development Advisor), Sara Dymond (Governance Officer) and seven members of the public.

**APOLOGIES:** Maria Ferris.

**RESOLUTION**

**(Ms Peacock/Cr Northcott)**

**20/20 PA THAT the apology from Ms Maria Ferris be received.**

**CARRIED**

**1 Open Forum and Presentations**

**1.1 Allan Caple – Pātea Community Patrol**

Patrolling was postponed during Level 3 and 4 of the COVID-19 lockdown however resumed in Level 2. School patrolling would be introduced with Whenuakura already on board and discussions with other schools yet to be scheduled. Information from the patrols would be reported back to the police.

**1.2 Laurie Mildenhall – Pātea Surf Club, Waka and Town Clock**

Work on the waka to seal the inside and repaint the exterior had not progressed. A suggestion was made to use an industrial company who dealt with waterproofing products. It was suggested that a spitter pipe could be installed to allow easier drainage of the waka. Mr Dagg responded that an update had been provided at a previous meeting which explained that a product was being sourced.

The Pātea Town Clock was not keeping the correct time. This would be followed up by Council staff.

The condition of the roof on the Pātea Surf Club was in disrepair and concerns were raised that it was asbestos. Councillor Northcott confirmed the roof was butynol and highlighted that two enthusiastic members had recently joined the club who were looking at seeking funding to make improvements to the building.

**1.3 Cheryl Rook – Waiinu Beach Directional Sign**

The Waitōtara Community Group were a newly formed not for profit organisation with funds being raised through raffles and markets. Their project was to enhance Waitōtara and Wai-inu Beach by installing a directional sign which they believed would be a tourist attraction and a talking point for visitors to the area.

Funding would cover the cost of a powder coated rustproof pole with directional signs to various places throughout the world. Funding applied for from the Waverley Lions Club was pending.

The positioning of the sign was yet to be decided however Iwi had given their full support and once installed would carry out a blessing.

1.4 Councillor Robert Northcott – Roaming Dogs

Several complaints had been received regarding roaming dogs in Pātea with many advising they did not feel comfortable walking the streets. There had been an ongoing issue with roosters and chickens at the end of Victoria Street. It was felt that the response from animal control had been inadequate and these issues needed to be addressed.

The roaming dog issue in Waverley was primarily at night.

1.5 Ms Jacq Dwyer – Pātea Beach warning sign

The installation of a warning sign at the Pātea Beach river mouth was instigated by the drownings that had occurred. The sign would be located at the Mana Bay carpark and it was intended that it would be seen by anyone visiting or swimming at the beach to remind them of the dangerous currents.

1.6 Ms Jacq Dwyer – Riverside seating on York Street, Pātea

The installation of seating at the riverside on York Street, Pātea would assist with the tidying up of the area making it more attractive and usable. Work would involve earthworks, regrassing and outdoor seating to be undertaken by a local contractor. Completed works would make the river accessible for the Pātea Area School and Waka Ama to launch their waka into the river.

The ongoing annual maintenance costs were estimated at \$3,500 to mow and maintain the site and this would need to be budgeted for through the Long Term Plan.

The initiative was supported by the Board.

**2 Confirmation of Minutes**

2.1 Pātea Community Board Meeting held on 22 April 2020.

**RESOLUTION**

**(Ms Dwyer/Cr Northcott)**

21/20 PA

**THAT the Pātea Community Board adopts the minutes from the meeting held on 22 April 2020 as a true and correct record.**

**CARRIED**

**3 Funding Applications**

3.1 Waitōtara Community Group – Waiinu Beach Directional Sign

*Ms Peacock declared a conflict of interest as she was associated with the Waitōtara Community Group.*

The Waitōtara Community Group requested funding for a directional sign at Wai-inu Beach.

The Board supported this as they believed it would enhance the area.



**RESOLUTION**

**(Cr Northcott/Ms Lance)**

**22/20 PA** **THAT** the Pātea Community Board allocates \$600.00 from their Discretionary Fund to the Waitōtara Community Group for a directional sign at Waiinu Beach.

**CARRIED**

3.2 Pātea Community Board – Pātea Beach Warning Sign

The Pātea Community Board requested funding for a warning sign at Pātea Beach.

The project had the full support of the Board.

**RESOLUTION**

**(Ms Dwyer/Ms Peacock)**

**23/20 PA** **THAT** the Pātea Community Board allocates \$402.50 from their Discretionary Fund for a beach warning sign at Pātea Beach.

**CARRIED**

3.3 Pātea Community Board – Riverside seating on York Street

The Pātea Community Board requested funding for the riverside seating on York Street.

The project had the full support of the Board.

**RESOLUTION**

**(Ms Lance/Cr Northcott)**

**24/20 PA** **THAT** the Pātea Community Board allocates \$1,782.15 from their Discretionary Fund for riverside seating on York Street, Pātea.

**CARRIED**

**4 Report**

4.1 York Street Access - Pātea

The Pātea Community Board were asked to consider recommending that the Council approve the use of the Pātea Property Reserve Fund to clean up vacant Council land at York Street, Pātea to enhance the area and improve access to the Pātea River.

The project was fully endorsed by the Board as it was a great spot and was an opportunity to enhance the town.

**RECOMMENDATION**

**(Ms Dwyer/Ms Lance)**

**25/20 PA** **THAT** the Pātea Community Board recommends that the Council approve the use of up to \$26,250 from the Pātea Property Reserve Fund to clean up vacant Council land at York Street, Pātea to enhance the area and improve access to the Pātea River.

**CARRIED**

**5 Matters Arising**

5.1 Rocket Lookout Directional Sign Project

The Board would carry out a site visit to decide on the best location for the directional sign. Councillor Northcott's recommendation was near the concrete slab as this had the best view of the windmills. He was yet to discuss potential funding with Tilt.

**6 Information Reports**

6.1 End of Year 2019/20 – Local Discretionary Fund Report

The report updated the Community Boards on the 2019/20 end of year Discretionary Fund balances and each Community Board's carryovers for the 2020/21 financial year.

**RESOLUTION** (Ms Dwyer/Ms Peacock)

**26/20 PA** **THAT the Pātea Community Board receives the End of Year 2019/20 – Local Discretionary Fund Report.**

**CARRIED**

6.2 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

The Council were awaiting a decision on the application submitted to NZTA Waka Kotahi Innovating Streets Pilot Fund. The fund was for the co-design and implementation of temporary street treatments in Eltham and Waverley. The town centre masterplans which were developed identified speed, noise, safety, amenity and sense of place which were all impacted and compromised by the design standards of the State Highway network.

Community board member, Ms Peacock would receive nominations for the *Super Heroes Don't Wear Capes*.

Mayor Nixon congratulated the Community Development Unit for their innovative ideas in keeping the community involved during lockdown.

**RESOLUTION** (Ms Dwyer/Ms Peacock)

**27/20 PA** **THAT the Pātea Community Board receives the Community Development Activity Report.**

**CARRIED**

6.3 District LibraryPlus Report – April 2020

The report covered the range of library activities and statistics across the District for April 2020.

Mayor Nixon congratulated Council staff for creating and delivering events and activities online which had not only children from throughout the District but also from throughout New Zealand and Australia. Staff provided training to librarians throughout New Zealand on running virtual book clubs via ZOOM. The webinar was hosted by LIANZA (Library and Information Association New Zealand Aotearoa) and attended by over 100 people.

**RESOLUTION**

**(Ms Dwyer/Ms Lance)**

**28/20 PA THAT the Pātea Community Board receives the District LibraryPlus Report – April 2020.**

**CARRIED**

**6.4 Pātea Facilities Usage Report – 2019/2020**

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Mayor Nixon commended staff for their continued efforts to ensure essential services were provided to the District during lockdown.

**RESOLUTION**

**(Cr Northcott/Ms Peacock)**

**29/20 PA THAT the Pātea Community Board receives the Pātea Facilities Usage Report – 2019/2020.**

**CARRIED**

**The meeting concluded at 4.51 pm.**

**Dated this            day of            2020.**

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**CHAIRPERSON**



# Board Minutes

To	Ordinary Council
Date	29 June 2020
Subject	<b>Taranaki Coastal Community Board – 4 June 2020</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. The Taranaki Coastal Community Board met on 4 June 2020. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 4 June 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

## Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board held on 4 June 2020.

# Taranaki Coastal Community Board

Minutes of the Ordinary Meeting of the Taranaki Coastal Community Board held at Sandfords Event Centre, 156 Tasman Street, Ōpunakē on Thursday 4 June 2020, commencing at 2.39 pm.

**PRESENT:** Andy Whitehead (Chairperson), Sharlee Mareikura (*arrived at 2.41 pm*), Bonita Bigham and Councillor Aarun Langton.

**IN ATTENDANCE:** Mayor Phil Nixon, Councillor Chris Young, Liam Dagg (Group Manager Environmental Services), Darleena Christie (Governance and Support Team Leader), no members of the public and one media.

**APOLOGIES:** Liz Sinclair.

## RESOLUTION

(Mr Whitehead/Ms Bigham)

20/20 TC THAT the apologies from Liz Sinclair be received.

CARRIED

## 1 Open Forum and Presentations

### 1.1 Ōpunakē Walkway Community Meeting

Mr Whitehead referred to a successful meeting initiated to discuss the Ōpunakē Walkway with all the community organisations and groups. He asked if the Council could assist with holding other community meetings on specific topics to provide updates to the community on what was happening in the area.

Councillor Langton noted that it would be good to hold a meeting with stakeholders to get some discussion going on further developments at Ōpunakē Lake.

Mrs Bigham suggested bringing the community groups together to share what was being undertaken and then move the mahi on at those forums.

### 1.2 Next Meeting Venue - Parihaka

Mr Whitehead raised that the next meeting was scheduled to take place at Parihaka. He wanted to ensure that all protocols were in place for those attending regarding advertising, arrival time and welcome. Mrs Christie advised that Parihaka had been contacted and was awaiting confirmation.

## 2 Confirmation of Minutes

### 2.1 Taranaki Coastal Community Board Meeting held on 21 April 2020.

In response to a question regarding the trees at the end of Domett Street, Ōpunakē Mr Dagg would follow this up as no update had been received.

Mr Dagg provided an update on the overflow outside the Four Square. The Compliance Officer checked the pipe discharge and a Notice to Fix was in progress.

Regarding the proposed playground on Bowen Crescent, it was noted that a meeting was to be organised to discuss the costs.

**RESOLUTION**

**(Cr Langton/Mrs Mareikura)**

**21/20 TC** **THAT the Taranaki Coastal Community Board adopts the minutes from the meeting held on 21 April 2020 as a true and correct record.**

**CARRIED**

**3 Funding Application**

3.1 Taranaki Coastal Community Board – Installation of drinking fountains at Ōpunakē Lake and Beach

Mrs Mareikura advised that the application was made because there was no access to drinking water for people on the walkway or at the beach. Some were accessing water from the basin taps in the toilets or buying soda drinks and leaving behind plastic on the beach.

It was noted that a drinking fountain was being investigated for Manaia who were reviewing suitable locations either by the community pool or the skatepark.

**RESOLUTION**

**(Mrs Mareikura/Cr Langton)**

**22/20 TC** **THAT the Taranaki Coastal Community Board allocates \$11,432 from their Discretionary Fund for the installation of drinking fountains at the Ōpunakē Lake and Beach.**

**CARRIED**

**4 Matters Arising**

4.1 Voluntary Work Register

Ms Bigham asked whether there was criteria on what was deemed to be volunteer work and how the register was being kept up-to-date and by who. Mr Whitehead responded that Masina Taulapapa was responsible for the register who collated information forwarded to her.

The Community Board agreed that keeping a register of what work was occurring in the community would assist with recognising people and monitoring works being undertaken. It was important to know who the volunteers were as there were many not recognised.

Mayor Nixon advised that people could submit nominations to the Community Development Team for 'Superheroes' to be recognised in the community.

4.2 Ōpunakē Artificial Reef

Mr Dagg updated that a representative from the Taranaki Regional Council would attend the next meeting to provide an update on the Ōpunakē Artificial Reef.

**5 Information Reports**

5.1 End of Year 2019/20 Local Discretionary Fund Report

The purpose of the report was to provide the Community Board with an update on their Discretionary Fund balance for the 2019/20 financial year.

There are no funds from this community board to be carried over.

**RESOLUTION**

**(Mrs Mareikura/Ms Bigham)**

23/20 TC

**THAT the Taranaki Coastal Community Board receives the End of Year 2019/20 Local Discretionary Fund Report.**

**CARRIED**

5.2 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Mr Whitehead referred to COVID-19 and congratulated the Community Development Team on the initiatives during the lockdown with activities for youth week, recognising volunteers through 'Superheroes' and many other great ideas.

Mr Dagg provided an update on the initiative by NZTA – Innovating Street Pilot Project. There was an opportunity to put forward the two towns Eltham and Waverley because they were hit the worst with speed, noise and safety. There were good learnings to come from the trial that would be rolled out to other towns.

**RESOLUTION**

**(Cr Langton/Mrs Mareikura)**

24/20 TC

**THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

**CARRIED**

5.3 District LibraryPlus Report

The report covered the range of library activities and statistics across the District for April 2020.

Mr Whitehead noted that great feedback had been received with regards to the personal touch when the library staff contacted library card holders to see how they were getting on. He said it was very much appreciated.

Mayor Nixon acknowledged the fantastic job by staff during lockdown and agreed that the personal touch was greatly appreciated by the community. He referred to the positive feedback received from the webinar that was hosted by the Library and Information Association New Zealand Aotearoa (LIANZA) for our library staff to teach other librarians about running virtual programmes.

Ms Bigham referred to membership and asked how this compared nationally. She noted that the membership used to be high in comparison to others and was interested to see whether this was still the case. She requested a breakdown on the statistics of those who used online services into ward or district as this would influence the number of visits to libraries. Mr Dagg responded that statistics were kept on how many people took up the Jumpstart Programme run by the government. Data was collated to provide civil defence with statistics and he would follow up what those statistics were.







# Committee Minutes

To	Ordinary Council
Date	29 June 2020
Subject	<b>Iwi Liaison Committee – 10 June 2020</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. The Iwi Liaison Committee met on 10 June 2020. The Council is being asked to receive the Iwi Liaison Committee minutes from 10 June 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

## Recommendation

THAT the Council receives the minutes of the Iwi Liaison Committee held on 10 June 2020.

# Iwi Liaison Committee

Ngā mēniti o te Komiti Takawaenga-ā i te Kopa o Camberwell, kei te Whare o Ruapūtahanga. I te Rāapa 10 o Pipiri 2020, ka timata i te 10 atamai.

Minutes of the Iwi Liaison Committee meeting held in the Camberwell Lounge, TSB Hub on Wednesday 10 June 2020, commencing at 10.00 am.

## NGĀ MEMA O TE KOMITI I KŌNEI / PRESENT:

Mayor Phil Nixon, Councillor Robert Northcott (Deputy Mayor), Councillor Aarun Langton, Councillor Beccard (*arrived at 10.16am*), Puna Wano-Bryant (Te Kāhui o Taranaki), Marty Davis and Paul Sullivan (Te Kāhui o Rauru), John Hooker and Cheryl Luke-Maraki (Te Korowai o Ngāruahine), Sandy Parata and Graham Young (Te Rūnanga o Ngāti Ruanui).

## I KŌNEI / IN ATTENDANCE:

Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Reg Korau (Iwi Liaison Advisor), Phil Waite (Recreation and Facilities Manager), Darleena Christie (Governance and Support Team Leader) and one member of the public.

## KĀORE I KŌNEI / APOLOGIES:

John Niwa (Te Kāhui o Taranaki), Ngapari Nui (Te Rūanaga o Ngāti Ruanui).

## MŌTINI / RESOLUTION

(Mr Hooker/Mr Young)

18/20 IL **THAT the apologies from John Niwa (Te Kāhui o Taranaki) and Ngapari Nui (Te Rūanaga o Ngāti Ruanui) be received.**

## TAUTOKO / CARRIED

Mayor Nixon welcomed members Marty Davis and Paul Sullivan who joined the meeting online and Marie Mckay as an observer. Regarding the lockdown everyone had learnt a lot about the different technology for meetings.

Matua Ray passed away and he was acknowledged for the work he did in the community and for being a wonderful person.

## 1 Mō Ngā Whānau Whānui / Open Forum and Presentations

### 1.1 Te Ramanui o Ruapūtahanga

Mr Korau advised that the process had already started and some queries had been received from other Iwi members around Te Ramanui o Ruapūtahanga and how they could have input or contribute to the cultural design. Discussions had started by taking a lead from Te Rūnanga o Ngāti Ruanui and today was an opportunity to ask what involvement other Iwi would like in the process in terms of contribution, connection to the building, to the site with the support of our own kainga.

Mr Waite referred to the different areas surrounding where the sculpture was positioned off Regent Street to the right. He noted that it would be a prominent sculpture and potentially people would want to take photos with it. To prevent people from congregating near the road, he talked to the design team about locating the sculpture in from the street. It was noted that the point of significance was that the sculpture would be positioned on the corner where the original building was situated.

Mr Waite noted that the artist had been asked to put some prices together about what it would cost, there was still more design work around what the plinth would look like. The sculpture was quite significant weighing approximately 800kgs of glass and would require substantial support underneath. There was also the challenge of getting light underneath it, perhaps using LEDs to have different colours for significant events and coincide with the lighting of the water tower.

The Committee were being asked to provide guidance on what approach or next steps for inside the building and how things were going to be acknowledged. Mr Korau suggested having a representative from each Iwi to form a working party to look at the cultural aspects.

Mr Hooker advised that Ngaruahine tautoko the whakairo of our Iwi taketake of Ngāti Ruanui, Ruapūtahanga was a lady of mana, not just at hapū level, but also Iwi level and waka. He noted that she saved her fifth husband for last in the case of Ngaruahine. On behalf of Nga Ruahine Rangī, they would like to be involved and of course guided by our Iwi taketake Ngāti Ruanui.

Mr Parata suggested involving Rangatapu as well, hearing that Kuia Aroha said that was where the old tauhou was and for him he always thought it was the old hospital grounds as that was what he was brought up to believe. He advised that kōrero would need to take place with Rangatapu.

Mr Waite suggested that next steps be to contact each of the Iwi and have a hui . Each Iwi was asked to nominate a representative and Mr Waite would contact Rangatapu.

Mr Crockett noted that the Council were at some key points in the project and the hearing was scheduled for 30 June 2020. Now was a great opportunity to tell the story both inside and outside the building and Iwi's involvement was critical towards how well the project went.

## **2 Whakaae i Ngā Mēniti / Confirmation of Minutes**

2.1 Iwi Liaison Committee minutes held on 29 April 2020.

### **MŌTINI / RESOLUTION**

**(Mr Hooker/Cr Northcott)**

**19/20 IL THAT the minutes of the Iwi Liaison Committee meeting held on 29 April 2020 be confirmed as a true and correct record.**

**TAUTOKO / CARRIED**

*Mr Waite left the meeting at 10.16 am.*

## **3 Pūrongo-Ā-Pitopito Kōrero i Muri Mai / Matters Arising**

3.1 Māori Representation – Council Committee Appointments

Mayor Nixon advised that one nomination had been received and a decision would be made on this very soon. There was a request for an extension to the closing date as everyone had been busy.

Mr Young noted that they had a nomination but was unsure if it had been received and would follow up after today's meeting.

**MŌTINI / RESOLUTION**

**(Mr Hooker/Mr Young)**

**20/20 IL** **THAT the date to receive nominations from each of the Iwi for a representative on Council Committees be extended to 19 June 2020.**

**TAUTOKO / CARRIED**

**4 Pūrongo-Whakamārama / Information Reports**

**3.1 Pātea Harbour Endowment Committee**

The purpose of this report was to provide the Committee with background information on the Pātea Harbour Endowment Committee and its terms of reference.

In response to clarification sought about the minimum balance of \$200,000 to be available in the fund, Mayor Nixon said if the balance gets below the \$200,000 minimum then nothing would be approved until it returns to the minimum balance.

Mr Crockett advised when the report was put together some research was done on passed resolutions made by the Council as far back as 1997. Back in 2015 the Iwi Liaison Committee made a recommendation and appointed specific Iwi representatives to this committee. It might need to come back to this Committee as there had been many changes within Iwi.

It was suggested that the Iwi Liaison Committee to have a representative from each of the Iwi's; Te Kāhui o Rauru, Te Korowai o Ngāruahine and Te Rūnanga o Ngāti Ruanui. A review of Iwi representatives to be held every three years.

Councillor Beccard sought clarification on the three criteria where the income from the fund could be allocated on whether these criteria were the only areas money could be spent. He noted that in the past funds had been allocated to community projects. Ms Aitken confirmed this and referred to the update criteria in paragraph seven that provided further information on community projects.

**MŌTINI / RESOLUTION**

**(Cr Northcott/Mr Parata)**

**21/20 IL** **THAT the Iwi Liaison Committee receives the Pātea Harbour Endowment Committee Report.**

**TAUTOKO / CARRIED**

**MŌTINI / RESOLUTION**

**(Mr Hooker/Mr Davis)**

**22/20 IL** **THAT each of the Iwis; Te Kāhui o Rauru, Te Korowai o Ngāruahine and Te Rūnanga o Ngāti Ruanui provide a representative to the Pātea Harbour Endowment Fund Committee. With a review of the representatives to be undertaken every three years.**

**TAUTOKO / CARRIED**

### 3.2 Poutakawaenga-ā-lwi/lwi Liaison Advisor Activity Report

The report updated the Committee on progress with Poutakawaenga-ā-lwi / lwi Liaison Advisor Activity Report projects and activities across the District and other items of interest.

Mayor Nixon acknowledged the tremendous amount of work that Mr Korau had undertaken at TEMO during the COVID-19 lockdown.

Mr Hooker referred to the blessing with Kaumatua Mr Parata at the Hāwera Wastewater Treatment Plant and expressed his pleasure at being involved with the proceedings.

#### **MŌTINI / RESOLUTION**

**(Mrs Luke-Maraki/Mrs Wano-Bryant)**

**23/20 IL THAT the lwi Liaison Committee receives the Poutakawaenga-ā-lwi Activity Report.**

**TAUTOKO / CARRIED**

### 3.3 Environmental Services Activity Report

The report updated the Committee on recent and current activities by the Environmental Services Group across the District and other items of interest.

Mr Dagg provided an update on the three big issues in the report which were: moving from COVID response to COVID recovery; Environment and Sustainability Strategy and the District Plan appeal which he noted that the filing date with the court was 6 July.

Mr Crockett noted that the other significant piece of work occurring was the environment and sustainability work. Officers had begun to socialise the draft strategy with Councillors to get their thoughts around these matters. The strategy would come back to this Committee in the future as a presentation on the Council's response to environmental sustainability and what the strategy might contain going forward.

Mrs Wano-Bryant raised something for the Committee to consider, she was thinking in terms of tangata whenua and lwi around the table and asked what they were liaising with the Council about and what was the effect of that liaison. Prior to the meeting she was approached about a couple of environmental issues that they were working on with the Council which were important for them. In terms of engagement between lwi and the Council the Environmental Services Activity Report was for information and she suggested a section in each of the information reports for lwi to report back on important issues. This would provide education awareness and everyone would know what lwi were doing on a monthly basis.

Mayor Nixon responded that it was good idea, the suggestion needed to be two ways. If lwi want to talk about anything at these meetings, then it needed to be put on the agenda to be discussed and there was room for improvement both ways and communication was key.

Mr Young noted that he supported what had been said by Mrs Wano-Bryant, there was too long a gap between the Environmental Services activity reports with the last one received in November 2019. He referred to the District Plan in paragraph five and asked for clarification on the certification process for production facilities.

Mr Dagg responded that there was a risk contour put around these high hazard facilities, and part of the appeal from Taranaki Energy was a question around the ability of that reliance based on those contours to determine loss of life or property if anything were to occur in those facilities. Quality assurance was now being undertaken of these areas/contours by an independent third party site-by-site, Kāpuni was next (a significant asset in the District).

In response to whether any cultural assessment plan had been undertaken on the structure plans, Mr Dagg said no, currently working out the framework to do this and would bring it back to the committee.

Mr Young advised that there was a high potential of cultural impact in terms of the site. He suggested that it would be better to capture this at the front end of the structural planning, rather than when it was about to be developed.

**MŌTINI / RESOLUTION**

**(Mr Parata/Cr Beccard)**

**24/20 IL** **THAT the Iwi Liaison Committee receives the Environmental Services Activity Report.**

**TAUTOKO / CARRIED**

**3.4 Community Development Activity Report**

The report updated the Committee on recent and current activities by the Community Development team across the District and other items of interest.

Mayor Nixon noted that the report did not highlight the amount of work that had been done. He noted that Mrs Symes was leading the work on the COVID recovery plan which was a real unknown. He commended the Community Development team for the wonderful work they continued to do in lockdown. The innovation they showed by connecting our communities was great.

Mrs Wano-Bryant referred to her point she made earlier, that it was not for separate agenda items, but a spotlight in each of the activity information reports for Iwi to provide feedback on the work that they had done in these areas. She asked for an opportunity to be given by providing deadlines to Iwi on when information was required for reports.

**MŌTINI / RESOLUTION**

**(Mr Hooker/Mr Davis)**

**25/20 IL** **THAT the Iwi Liaison Committee receives the Community Development Activity Report.**

**TAUTOKO / CARRIED**

**5 Umanga whanui / General Business**

Councillor Northcott said he was approached by the Pātea Fire Brigade and they were consistently attending fires being lit in the old cool stores. People were fly tipping massive amounts of rubbish and then it was being lit. He raised the issue because it fits into the environmental space of health and safety.

Mr Crockett responded that the fly tipping could be addressed from a regulatory point of view and Council officers would follow up.

**Karakia Whakamutunga / Closing Karakia**

**Ko te wā whakamutunga 10.56 o te ata.  
Meeting closed at 10.56 am.**

**(Ko te rangi / dated this)**

**(te rā o / day of)**

**2020.**

.....  
**TIAMANA / CHAIRPERSON**



# Committee Minutes

To	Ordinary Council
Date	29 June 2020
Subject	<b>Policy and Strategy Committee Minutes – 15 June 2020</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. The Policy and Strategy Committee met on 15 June 2020. The Council is being asked to receive the Policy and Strategy Committee minutes from 15 June 2020 for their information.
2. There are three recommendations within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation (19/20 PS) that: the Council take ownership of the Eltham Town Clock; and enters into a Memorandum of Understanding with the Eltham and District Health Trust to confirm the Council's ownership and commitment to ongoing maintenance.
4. The Policy and Strategy Committee moved a recommendation (20/20 PS) that: Council approve a budget increase of up to \$610,000 for the Waiinu Wastewater Treatment Plant project; and approves a budget increase of up to \$300,000 for the Waverley Water Treatment Plant project.
5. The Policy and Strategy Committee moved a recommendation (21/20 PS) that:
  - a) Agrees that there is no further use for the ex-Municipal Building that would justify the expenditure for seismic strengthening, upgrading and ongoing operating costs.
  - b) Approve that the ex-Municipal Building be declared surplus and disposed of.
  - c) Authorises that the Chief Executive offer the ex-Municipal Building for sale, subject to confirmation that the purchaser has the means and intent to complete the required seismic strengthening, repairs and maintenance; and
  - d) Agrees that should no purchaser be found within twelve (12) months of this decision, a report be provided to the Council for a final decision be made on the future of the building.



## Recommendation

THAT the Council;

1. Receives the minutes of the Policy and Strategy Committee held on 15 June 2020.
2. Adopts recommendation 19/20 PS from the Policy and Strategy Committee:  
That the Council
  - a) Agrees to take over ownership of the Eltham Town Clock on behalf of the Eltham community; and
  - b) Enters into a Memorandum of Understanding with the Eltham and District Community Health Trust to confirm the Council's ownership and commitment to ongoing maintenance of the Clock.
3. Adopts recommendation 20/20 PS from the Policy and Strategy Committee:  
That the Council
  - a) Approves a budget increase of up to \$610,000 for the Wainu Wastewater Treatment Plant project; and
  - b) Approves a budget increase of up to \$300,000 for the Waverley Water Treatment Plant project.
4. Adopts recommendation 21/20 PS from the Policy and Strategy Committee:  
That the Council;
  - a) Agrees that there is no further use for the ex-Municipal Building that would justify the expenditure for seismic strengthening, upgrading and ongoing operating costs.
  - b) Approve that the ex-Municipal Building be declared surplus and disposed of.
  - c) Authorises that the Chief Executive offer the ex-Municipal Building for sale, subject to confirmation that the purchaser has the means and intent to complete the required seismic strengthening, repairs and maintenance; and
  - d) Agrees that should no purchaser be found within twelve (12) months of this decision, a report be provided to the Council for a final decision be made on the future of the building.

# Policy and Strategy Committee

Minutes of the Policy and Strategy Committee Meeting of the South Taranaki District Council held in the Council Chamber on Monday 15 June 2020 at 1.00 pm.

**PRESENT:** Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Robert Northcott, Diana Reid, Bryan Roach, Brian Rook and Chris Young.

**IN ATTENDANCE:** Bonita Bigham (Taranaki Coastal Community Board Representative), Wayne Bigham (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative via audio-visual link), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Gerard Langford (Communications Manager), Karen Mekalick (Corporate Property Manager), Claire Symes (Community Development Manager), Kobus van der Merwe (Projects Manager), Phil Waite (Recreation and Facilities Manager), Becky Wolland (Policy and Governance Manager), Sara Dymond (Governance Officer), 11 members of the public and one media.

**APOLOGIES:** Councillor Jack Rangiwahia.

**RESOLUTION**

**(Cr Roach/Cr Northcott)**

**17/20 PS THAT the apology from Councillor Jack Rangiwahia be received.**

**CARRIED**

## **1 Open Forum**

1.1 Ōpunakē Trail Loop Committee (the Committee) – Gloria Kahupukoro, Claire Hunn and Alika Hunn

The Ōpunakē Lions Club (the Club) had contributed substantial labour, use of machinery and funding to enable the Ōpunakē Loop to be developed to this point. The Committee thanked the Council for their assistance and wanted the relationship formalised with an agreement and an annual budget so that future improvements could be undertaken.

A regular user of the Ōpunakē Loop and Committee member, Ms Alika Hunn was thankful for the initiative and enjoyed watching it being developed although could not believe people had volunteered their time. The positive effects on the community were instantaneous. Local schools were involved in plantings, rubbish cleaning and weeding sessions. The Club continued to improve and enhance sections of the Ōpunakē Loop with regular weekend working bees. The Ōpunakē Loophad community gardens, pest trapping lines, art and sculptures, mosaic seating and a cliff top library.

Ms Claire Hunn expressed their gratitude to the Council for funding and the officer assistance already provided. As part of their submission to the 2020/21 Annual Plan they were requesting \$20,000 for maintenance and improvements. The Committee were registering as a charitable trust as they had recognised the need to be transparent and prudent with their funding. This would allow them to apply for grants and other forms of funding that they acknowledged would be essential for them realising their vision going forward.

The Committee had wide representation from interested parties in the community. Sub-committees were established to ensure no area was neglected; planting, publicity, development, maintenance and the construction of Hurst Park. A strong relationship was being built with Taranaki Iwi and the Committee looked forward to telling their rich Māori and European history as part of the Trail experience. They believed the Trail encompassed all four pillars of the Councils vision for the people; cultural, environmental, social and economic wellbeing.

The Trail was already on the top five “walks you could not miss in South Taranaki” not surprisingly as it was the longest formed walk in South Taranaki. Her dream was for it to become a must do.

It was clarified that the intentions for the additional \$20,000 was to assist with the extension through Hurst Park and to enhance and make improvements to areas of the Trail to eventually make it wheelchair accessible.

In response to the query around the total number of users it was explained that no surveys had been undertaken however noted that it was well utilised.

#### 1.2 Ōpunakē Sport and Recreation Trust – John Kensington

The Ōpunakē Sport and Recreation Trust (the Trust) made a submission to the Annual Plan for an additional \$20,000 which reflected rising costs the Trust had absorbed. The Trust had a three year partnership with the Council and the Ōpunakē Community Baths Society which they would like to re-establish allowing them to continue providing administration support. The Trust also provided administrative support to the Annual Taranaki National Art Awards which incurred costs.

Regarding funding Mr Kensington explained that in the past funding from TSB Community Trust had been used for the recoating of surfaces.

Councillor Roach highlighted that the \$40,000 had not been adjusted since initiated in 2002. He believed inflation proofing should had been applied along the way. The Trust had fundraised to contribute towards the cost of a new roof however Covid-19 resulted in this being used.

#### 1.3 Taranaki National Art Awards Committee – Bert Treffers, Bob Clark and Monica Willson

The Taranaki National Art Awards Committee (the Committee) made a submission to the Annual Plan requesting \$7,500 towards staging the 19<sup>th</sup> Taranaki National Art Awards. The Council had supported them previously however, this was extraordinary times and there were challenges in setting the exhibition up this year.

Many of the funding sources relied on were pub charity organisations who were not accepting applications or not guarantying the same funding would be available. Sufficient funding was required to ensure this was a premier event which was not only for Ōpunakē but for Taranaki. The awards' ceremony was held to run in alignment with the Taranaki Fringe Garden Festival, Powerco Garden Festival and the Great Ōpunakē Yarn Bomb which together brought alot of visitors to Ōpunakē. It had grown to be a fixture on the National Arts Events Calendar.

Mrs Willson was interested to establishing an online catalogue of artworks so that it could be purchased by people around the country and the world.

Mr Clark briefly commented on an environmental scan he believed was pertinent with what was happening in New Zealand (NZ). The NZ economy faced up to two years of consolidation following the Covid-19 pandemic and even with massive government intervention there was no way the economy could bounce back but instead establish a new normal. Mr Clark highlighted some statistics provided by Venture Taranaki on the impact to the economy including job losses.

Ōpunakē were preparing for a number of events which were event specific and occurred the same time each year. Ōpunakē was motorhome friendly, had the best beach, the Ōpunakē Loop Trail and remembering the comments made from the Lonely Planet, he believed that Ōpunakē was the jewel of the South. The challenge he saw for South Taranaki was being tourism ready which he believed Ōpunakē was. The Taranaki National Art Awards was an essential part and was a wonderful treasure for the area that needed to continue.

In response to the query around the amount requested Mrs Willson explained that the \$7,500 was the deficit of the funding expected for this year. Creative New Zealand had focussed their funding only on Covid-19 recovery initiatives that would have longevity and would help promote the arts. The funding criteria was restrictive however they had applied to assist them to digitalise their catalogue and create an online website for people to purchase art from. The TSB Bank was suggested as a funding source to consider.

Councillor Filbee asked how much of an impact would reducing the prize money have in their opinion on the entrants based on prizes being received by only 14 people. Mrs Willson explained that the Committee wished to retain the prizes as it helped with the quality of artwork received. This had been discussed and would be considered as a last resort.

It was confirmed that the advertising budget had been reduced and their focus this year was on digital marketing strategies which they anticipated would increase sales. The event was promoted through the national magazine to ensure this was a premier event.

Mrs Bigham noted that the Council had supported the Taranaki National Art Awards in the past with a significant investment to assist with building the show to where it was today. She reminded that the Taranaki National Art Awards attracted art from all over the country from significant artists and was highly regarded on the arts' calendar.

Councillor Bellringer had participated in this event and personally would consider paying a higher entry fee and would also accept the Trust taking a higher commission rate. He asked if this had been considered and voiced within the arts community. Mrs Willson noted that the entry fee had been discussed however it was about ensuring that the event was inclusive and accessible.

In relation to the venue hire costs Mr Treffers confirmed that a proposal had been submitted to Sandfords Event Centre for a discounted price however highlighted that Sandfords Event Centre staff provided administrative support to the Committee.

#### 1.4 Ex-Municipal Building – Lindsay Maindonald

Mr Maindonald spoke on behalf of the residents of Eltham who asked why a public meeting was not arranged to discuss the future of the building. He expressed his disappointment in the decision making process which he believed was not inclusive. He stood alone as a community board member voting with the proposal for the recommendation stating that it was on the proviso that a public meeting was held. He did not agree with the recommendation as he believed there were several points that needed to be questioned on the validity of the statements.

Eltham, because of its historic buildings had been used for major film sets chosen against all other towns in NZ. The municipal building was an iconic historic 2 rated building in Taranaki and was designed by a major designer in Taranaki with many of his plans being kept at the Puke Ariki Museum. The municipal building was a beautiful example of his masterful architecture, complemented by the Town Hall that stood beside it and was the central building for Eltham for all shows and major events.

The Council had undertaken extensive ongoing work for its continued preservation and according to residents a substantial amount was set aside to reroof the building. He believed if this had been undertaken it would not be in the condition it was today. He challenged the figures quoted for restoration as he believed there were restoration companies who transformed buildings in a matter of time at a fraction of the quoted price.

Mr Maindonald supported the Ex-Municipal Building being restored so future generations could have the pleasure of its grandeur.

#### 1.5 Ex-Municipal Building – Mike Coils

Mr Coils thanked the Council for the placement of safety barriers outside the Eltham Museum as he awaited access to builders to repair a large plate glass window.

As a spokesperson for consortium of interested persons for a community project he requested the Council's report for earthquake strengthening. He had obtained all building plans drafted by the designer however required a visual inspection of the entire structure. The considered plan included the Edwards' property on the corner of Bridge and Stanners Streets however asked if the Council proposed to enforce any clean up action or rates recovery for this section.

#### 1.6 Ex-Municipal Building – Gordon Lawson

Mr Lawson had a strong connection to the building having worked in it for 40 years. Spending the estimated \$1.8 million in his opinion was unnecessary and an unwarranted cost for the District's ratepayers. As an iconic building he would like to see it remain however strongly believed that from the Council's position it was past its use by date and endorsed the recommendations from the Community Board. He believed this created a bigger picture to consider.

Councillor Lawson believed the Eltham LibraryPlus was no longer fit for purpose which created an opportunity to consider a new library community lounge somewhere on Bridge Street. This would create the heart of the town where locals and visitors would be drawn increasing the possibility of commercial growth and building upgrades. The location would alleviate traffic congestion from the King Edward Street intersection and increased safety around the pedestrian crossing. The existing location would become an ideal site for establishing the relocation of the cheese bar.

In 2015 the Council resolved to upgrade the Municipal Building to 67% of the building cost at which stage was \$800,000 and in doing so confirmed a commitment for the future of Eltham. Monies from the sale of the Municipal Building under the 1905 Act must be applied to a like community facility and the \$800,000 committed in principal along with the sale of the existing library established reasonable seed funding. He suggested a further recommendation that the Council request the Chief Executive to investigate the proposed concept for consideration for possible inclusion into the Long Term Plan currently under review.

Councillor Bellringer did not support recommendation “d” relating to demolition proposed by the community board however endorsed the Council’s recommendation that if in 12 months there was not a commercial reality for the building it would be brought back to the Council for discussion. He believed the building needed to be retained as colonial heritage and if not the entire building then the facade.

In response to the question around if the Council was to spend \$1.8 million what Mr Maindonald proposed for the building, he believed that as it stood beside the town hall that there was potential for it to be used in conjunction with the town hall.

Ms Bonita Bigham noted that heavy investment of this amount in one project in Eltham could significantly impact major projects in other parts of the District that had been waiting, for example Manaia being without a town hall for five years. If looking at a District wide consideration she asked if Mr Maindonald had considered other projects. Mr Maindonald commented that money was being spent on new things in other areas of the District however believed that this was an iconic building that should not be demolished.

## 2 Confirmation of Minutes

2.1 Policy and Strategy Committee held on 4 May 2020.

### RESOLUTION

(Cr Mackay/Cr Brown)

**18/20 PS** **THAT the Policy and Strategy Committee adopts the minutes from the meeting held on 4 May 2020 as a true and correct record.**

**CARRIED**

## 3 Reports

3.1 Eltham Town Clock Proposal

The Council at a previous meeting considered a recommendation from the Eltham-Kaponga Community Board however agreed that it lie on the table until further information was obtained. This report asked that the Council to consider taking over ownership of the Eltham Town Clock (the Clock) on behalf of the Eltham community and enter into a Memorandum of Understanding with the Eltham and District Community Health Trust to confirm the Council’s ownership and commitment to ongoing maintenance of the Clock.

Mrs Cave explained that in the past the Community Board had funded repairs to the Clock and saw it as a feature for the town for the main road especially at night with the changing colours.

The Clock was confirmed as a standalone clock that was structurally sound and was not an earthquake risk.

**RECOMMENDATION**

**(Cr Mackay/Cr Bellringer)**

**19/20 PS THAT the Policy and Strategy Committee recommends the Council;**

- a) Agrees to take over ownership of the Eltham Town Clock on behalf of the Eltham community; and**
- b) Enters into a Memorandum of Understanding with the Eltham and District Community Health Trust to confirm the Council's ownership and commitment to ongoing maintenance of the Clock.**

**CARRIED**

**3.2 Waiinu Wastewater Treatment Plant and Waverley Water Treatment Plant – Increase in Budget**

The report asked the Committee to consider an increase in budget for the Waiinu Wastewater Treatment Plant and Waverley Water Treatment Plant.

The Waiinu Wastewater Treatment Plant was working well however Councillor Rook was disappointed in the percentage difference in price and believed at this price could had been moved away from the village.

Concerns with the over budget was shared by Councillors who felt that some elements should had been considered and budgeted for during the initial phases of the project. It was queried whether the process needed review to ensure substantial overbudgets did not occur in the future.

Councillor Filbee asked what the standard contingency percentage was budgeted for projects. Mr Crockett explained that this varied depending on the estimates received which in the early phases could be plus or minus 40% or higher until more detailed designs were carried out. The Council would continue to work on improving preparation for projects prior to setting budgets.

Ms Bigham commented that on a national scale the Council were doing well in terms of water infrastructure.

Councillor Roach believed the Council had done well with a considerable number of projects coming under budget.

**RECOMMENDATION**

**(Cr Northcott/Cr Roach)**

**20/20 PS THAT the Policy and Strategy Committee recommends the Council;**

- a) Approves a budget increase of up to \$610,000 for the Waiinu Wastewater Treatment Plant project; and**
- b) Approves a budget increase of up to \$300,000 for the Waverley Water Treatment Plant project.**

**CARRIED**

**3.3 Ex-Eltham Municipal Building – Future Options**

The report presented issues and options for the future of the building for consideration along with the recommendations from the Eltham-Kaponga Community Board.

Councillor Mackay acknowledged there was serious interest for historical buildings and was confident that if advertised in the metropolitan area or tendered would be purchased by a property investor. The money from the sale would go to the Eltham Property Reserve Fund which could then lend to the suggestion made by Mr Lawson to investigate a further development on Bridge Street.

Councillor Bellringer endorsed the recommendations from the Council and agreed with the comments made by Councillor Mackay that the future of the building was dependant on an out of the District investor. He reiterated that all discussions had been open to the public and he did not believe further public meetings were required.

Regarding the purchase of the building Councillor Beccard queried whether enforcement measures could be applied to ensure the building would be restored. Mr Crockett advised that conditions and timeframes could be included in the sale and purchase agreement.

It was considered that the suggestion from Mr Lawson would be captured through recommendation "d" and would become part of the town centre master plan.

Mrs Mekalick confirmed the building was category 2 and explained that a resource consent would be required prior demolition. A conservation architect report and consultation were also part of that process.

Councillor Bellringer asked if the building could be ventilated whilst going through this process to create a better environment inside. Mr Crockett would investigate this.

In terms of Ngāti Ruanui Ms Bigham believed it was courtesy to pass this through them for indication.

**RECOMMENDATION**

**(Cr Beccard/Cr Mackay)**

**21/20 PS THAT the Policy and Strategy Committee recommends the Council;**

- a) Agrees that there is no further use for the ex-Municipal Building that would justify the expenditure for seismic strengthening, upgrading and ongoing operating costs.**
- b) Approve that the ex-Municipal Building be declared surplus and disposed of.**
- c) Authorises that the Chief Executive offer the ex-Municipal Building for sale, subject to confirmation that the purchaser has the means and intent to complete the required seismic strengthening, repairs and maintenance; and**
- d) Agrees that should no purchaser be found within twelve (12) months of this decision, a report be provided to the Council for a final decision be made on the future of the building.**

**CARRIED**

**3.4 Feedback on the 2020/21 Annual Plan and Draft Fees and Charges Schedule 2020/21**

The report presented the written feedback received from nine individuals and organisations. The Council was being asked to consider the management comments and draft Fees and Charges.



It was confirmed that by funding these projects it would impact the 0% rate increase proposed. The exception was the Taranaki National Art Awards as there was \$5,000 budgeted for an event that was postponed therefore was being proposed to be reallocated to this.

Councillor Beccard noted that a 0% rate increase considering the circumstances was a noble thing to propose and would be positive for the residents this year however would not like to see this continue in the future. He agreed on supporting the Taranaki National Art Awards by the proposed funding source.

Councillor Roach believed additional funding should be made available from the Long Term Investment Fund (LTIF) because in his opinion in times of hardship communities needed to continue to function.

Councillor Filbee referred to the alternative funding process noting that there was an opportunity to make a change and tag funding to ensure the next rate strike the Council made they were not faced with a similar problem. She supported the idea made by Councillor Roach to use the LTIF to fund projects.

Councillor Beccard did not support using the LTIF as it was being used to keep the rates where they were however believed residents were aware the Council did not have the funds like in the past. He did not suggest instructing Council staff to investigate funding for these projects. Ms Bigham agreed with Councillor Beccard's sentiments as she believed the 0% rate increase was a bold and brave move by the Council which had a benefit to the whole District.

**RESOLUTION**

**(Cr Filbee/Cr Young)**

**22/20 PS THAT the Policy and Strategy Committee;**

- a) Considers the written feedback to the 2020/21 Annual Plan (attached).**
- b) Considers the management comments in this report in response to feedback received from the Ōpunakē and Districts Business Association, Federated Farmers, Sandy Tosland, Bizlink Hāwera and the Taranaki District Health Board.**
- c) Considers the management response in relation to funding requests submitted by the Ōpunakē and Districts Business Association; Ōpunakē Trail Loop group; Ōpunakē Sports and Recreation Trust; and the Taranaki National Arts Awards.**
- d) Considers the management response in relation to the request for works submitted by the Rāwhitiroa Primary School.**
- e) Considers the Fees and Charges Schedule 2020/21 that will be adopted on 29 June 2020.**

**CARRIED**

**4 Information Report**

**4.1 2019/20 Residents' Satisfaction Survey Results**

The report presented the results of the Annual Residents' Satisfaction Survey.

Mayor Nixon commented that overall the satisfaction report was positive and gave credit to Council staff for the work undertaken in looking after the District to achieve these results.

It was highlighted that roading and footpaths remained an area which consistently received feedback for improvement. There was discussion regarding the public's perceptions of the State Highways and confusion as to which organisation was responsible for road maintenance. It was acknowledged that the areas the community wanted to see improved were already on the table being addressed.

Ms Bigham was concerned with the 19% dissatisfaction for animal control and asked if there was potential in developing a better understanding with the residents on what they could do. She asked if there was a better mechanism by which people could improve their faith in Council processes with roaming dogs. Mr Crockett responded that these were issues that the Council continued to improve on with additional resources in that space. The percentage for roading had improved from the previous survey.

Discussion was held on the way the survey was conducted and the data collected. The survey although undertaken at random met the statistics of the democratic population. Through the random sampling it was statistically accurate.

**RESOLUTION** **(Cr Young/Cr Reid)**

**23/20 PS THAT the Policy and Strategy Committee receives the Residents' Satisfaction Survey Results.**

**CARRIED**

**5 Resolution to Exclude the Public**

**RESOLUTION** **(Cr Beccard/Cr Brown)**

**24/20 PS THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes – Policy and Strategy Committee – 4 May 2020	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Report – Land Purchase – Naumai Park		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:





# Report

To	Ordinary Council
From	Vipul Mehta, Chief Financial Officer and Becky Wolland, Policy and Governance Manager
Date	29 June 2020
Subject	<b>Adopt Annual Plan 2020/21, Fees and Charges Schedule 2020/21 and Rate Setting for 2020/21 Financial Year</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. The purpose of this report is to present the Council's Annual Plan 2020/21 for adoption as well as the Fees and Charges Schedule 2020/21. The Dog Registration Fees are presented for adoption in a separate resolution. The report also sets the rates for adoption for the 2020/21 financial year.
2. In response to COVID-19 the Council agreed to a 0% rate increase and a freeze on all fees and charges. The due date for dog registrations to be paid has been extended from 1 August 2020 to 1 October 2020. Penalties for unpaid registrations are normally applied on 1 August however penalties will now be applied from 1 October 2020.
3. Funding requests were received from the Ōpunakē and Districts Business Association, the Ōpunakē Trail Loop group, the Ōpunakē Sport and Recreation Trust and the Taranaki National Art Awards. A request was also received from the Rāwhitiroa Primary School to provide a carpark along the school's boundary. Given the Council's commitment to a 0% rate increase the report recommends the funding requests received be declined and a Community Funding Policy be developed.
4. The Local Government Act 2002 (LGA) requires the adoption of an Annual Plan prior to the start of each financial year, on or before 30 June 2020. The Council were presented with the [proposed management comments](#) on 15 June 2020 and are being asked to adopt the recommendations below:

## Recommendations

- (1) THAT the Council:
  - a) **Adopts** the Annual Plan 2020/21 as attached to this report in [Appendix 1](#), in accordance with section 95 of the Local Government Act 2002.
  - b) **Adopts** the Fees and Charges Schedule 2020/21 in [Appendix 2](#), to come into effect on 1 July 2020.
  - c) **Declines** the funding requests received from the Ōpunakē and Districts Business Association, the Ōpunakē Trail Loop group and the Ōpunakē Sport and Recreation Trust.

- d) **Refers** the request from the Rāwhitiroa School to provide a sealed carpark along the School's boundary to the Eltham-Kaponga Community Board Discretionary Fund.
  - e) **Agrees** that the Taranaki National Art Awards' request is referred to the Council's events' team for assistance and funding.
  - f) **Agrees** that a Community Funding Policy be developed.
  - g) **Accepts** the management comments as presented in the Annual Plan report presented at the Council's Policy and Strategy meeting on 15 June 2020.
- (2) THAT the Council:
- a) **Sets** the following rates (all GST inclusive) under the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2020 and ending on 30 June 2021.
  - b) **Resolves** in accordance with the 2020-21 Annual Plan to raise up to \$12,337,000 of debt which will be secured by a charge over rates or rates revenue as per the Council's Liability Management Policy.
  - c) **Delegates** to the Chief Executive and approved signatories, authority to negotiate terms and conditions of the said debt and to use any of the approved debt and interest rate management instruments for the period ending 30 June 2021.
  - d) **Notes** that officers will seek advice from PricewaterhouseCoopers to ensure the best terms and conditions for the required debt are obtained.
- (3) THAT the Council:
- a) **Sets** the following rates (all GST inclusive) under the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2020 and ending on 30 June 2021.
    - (i) *General Rate*

A general rate of **0.08783** cents in the dollar of capital value on every rateable rating unit set under Section 13 of the Local Government (Rating) Act 2002.
    - (ii) *Uniform Annual General Charge*

A uniform annual general charge of **\$604.00** for each separately used or inhabited part of a rateable rating unit, set under Section 15 of the Local Government (Rating) Act 2002.
    - (iii) *Roading Rate*

A targeted rate for roading of **0.06789** cents in the dollar of capital value on every rateable rating unit set under Section 16 of the Local Government (Rating) Act 2002.
    - (iv) *Hāwera Business Rate*

A targeted rate set under Section 16 of the Local Government (Rating) Act 2002 of **0.08968** cents in the dollar on capital value on all rateable rating units used for commercial or industrial purposes located within a defined area of Hāwera and including areas of the former Hāwera County that are located within 1,500 metres of the former Hāwera Borough boundary.

(v) *Warmer Homes Scheme Rate – Voluntary Targeted Rate*

Pursuant to Section 16 of the Act a voluntary targeted rate for the South Taranaki District Council's Home Heating Scheme per separately used or inhabited part of a rating unit which has been granted funding assistance for the installation of a home heating product. The rate is calculated as a percentage of the service amount (the cost of installation) until the service amount and the costs of servicing the serviced amount are recovered. For 2020/21 the rate will be 15%.

(vi) *Water Supply Rates*

A targeted rate for water supply, set under Section 16 of the Local Government (Rating) Act 2002 of:

- **\$624.45** for each separately used or inhabited part of a rating unit connected to a Council operated waterworks for urban water supply schemes.
- **\$312.23** for each serviceable separately used or inhabited part of a rating unit (ie, that is not connected to the Council operated waterworks, but is within 100 metres of such waterworks).

A targeted rate for water meter servicing on each urban and rural metered connection within the Council's Water Billing System set under Section 16 of the Local Government (Rating) Act 2002 of:

- **\$150** per connection for water meters that provide <= 32mm connection
- **\$260** per connection for water meters that provide <= 32mm connection with backflow
- **\$175** per connection for water meters that provide <= 40mm connection
- **\$325** per connection for water meters that provide <= 40mm connection with backflow
- **\$460** per connection for water meters that provide <= 50mm connection with backflow
- **\$630** for per connection for water meters that provide > 50mm connection with backflow

Targeted rates for water supply set under Section 19 of the Local Government (Rating) Act 2002 based on a fixed charge per cubic metre of water provided as follows:

- **\$2.62** per cubic metre for urban supplies - Town
- **\$2.62** per cubic metre for urban supplies – High Users
- **\$2.84** per cubic metre for urban supplies – Extra High Users
- **\$1.08** per cubic metre for Waimate West rural supply metered consumers (Inaha is now included within the Waimate West water supply scheme)

(vii) *Wastewater Disposal Rate*

A targeted rate for sewage disposal set under Section 16 of the Local Government (Rating) Act 2002 of:

- **\$678.50** for each separately used or inhabited part of a rating unit connected to a public wastewater drain.
- **\$339.25** for each serviceable separately used or inhabited part of a rating unit (ie, that is not connected to a public wastewater drain but is within 30 metres of such a drain).

(viii) *Eltham Drainage Area*

Targeted rates for drainage maintenance works set under Section 16 of the Local Government (Rating) Act 2002 on differing classes of land as follows:

- All land classified Class A – Differential 1.00.  
A targeted rate of **0.01079** cents in the dollar of land value.
- All land classified Class B – Differential 0.65.  
A targeted rate of **0.00702** cents in the dollar of land value.
- All land classified Class C – Differential 0.35.  
A targeted rate of **0.00376** cents in the dollar of land value.

(ix) *Kerbside Collection Rate*

A targeted rate for kerbside collection on the following basis:

- Urban – **\$264.50** for each set of bins (refuse and recycling) on every rating unit situated within the urban areas of Pungarehu, Rāhotu, Ōpunakē, Kaponga, Eltham, Manaia, Ōhawe, Hāwera, Normanby, Pātea Waverley and Waverley Beach to where the service is available.
- Rural – **\$264.50** for each set of bins on every rating unit situated within the rural area where the service is available and to which the Council is prepared to provide the service.

(4) THAT the Council:

- a) **Resolves** that all rates (except for water by meter and water meter services) be payable in four instalments, due on or by:

(i) *Due Dates for Payment of Rates*

1st Instalment	26 August 2020
2nd Instalment	25 November 2020
3rd Instalment	24 February 2021
4th Instalment	26 May 2021

(ii) *Water By Meter (and Water Meter Servicing) Rate Due Dates*

<u>Invoice Month</u>	<u>Due Dates</u>
July 2020	20 August 2020
August 2020	21 September 2020
September 2020	20 October 2020
October 2020	20 November 2020
November 2020	21 December 2020
December 2020	20 January 2021
January 2021	22 February 2021
February 2021	22 March 2021
March 2021	20 April 2021
April 2021	20 May 2021
May 2021	21 June 2021
June 2021	20 July 2021

If an invoice includes consumption over the period spanning two financial years this will be pro-rated (ie per cubic metre rate will be charged at the relevant year's applicable rate).

(5) THAT the Council:

- a) **Resolves** that penalties be charged at a rate of **10%** to be added on so much of any instalment (excluding water by meter rates) which remains unpaid after the due date, to be added on the following dates;

*Dates when penalties will be added*

1st Instalment	27 August 2020
2nd Instalment	26 November 2020
3rd Instalment	25 February 2021
4th Instalment	27 May 2021

(6) THAT the Council:

- a) **Resolves** that an early payment discount of **3%** can be applied where a ratepayer pays the year's rates in full (except for water by meter rates) on or before the due date of the first instalment for the year. This will be 26 August 2020.

(7) THAT the Council:

- a) **Approves** that the rates shall be payable during normal business hours at any of the following locations:

Ōpunakē LibraryPlus, Napier Street, Ōpunakē  
Eltham LibraryPlus, High Street, Eltham  
Kaponga LibraryPlus, Egmont Street, Kaponga  
Hāwera Administration Building, Albion Street, Hāwera  
Hāwera LibraryPlus, High Street, Hāwera  
Manaia LibraryPlus, South Road, Manaia  
Pātea LibraryPlus, Egmont Street, Pātea  
Waverley LibraryPlus, Weraroa Road, Waverley

## Background – Annual Plan

5. The Local Government Act 2002 (LGA) requires the adoption of an Annual Plan prior to the start of each financial year i.e. on or before 30 June 2020. If the Council does not adopt an Annual Plan, it may not set rates for that year. There is no requirement for the Annual Plan to be audited. The Annual Plan must be made publicly available within one month after adoption.
6. Presentations by staff were made to elected members at a workshop on 24 February 2020 followed by an additional presentation on 20 April 2020 as a result of COVID-19. At the Council workshop on 20 April 2020 the Council agreed to a proposed rate increase of 0%, a nil increase to fees and charges and continue with any ongoing economic recovery measures. For example, extending the due date for Dog Registrations to be paid and the application of penalties.

## Background – Rates Resolution

7. Section 23 of the Local Government (Rating) Act 2002 requires the Council to resolve the rates annually. Before the Council resolves to set rates for 2020/21 it must have adopted the Annual Plan.



**Local Government Purpose**

- 8. Adopting the Annual Plan is consistent with the purpose of Local Government 2002 to enable democratic local decision-making and action by, and on behalf of communities.

**Option(s) available**

- a. Approve the Annual Plan 2020/21 in Appendix 1 and the Fees and Charges Schedule 2020/21 in Appendix 2 and set the rates for the 2020/21 financial year.
- b. Approve the Annual Plan 2020/21 in Appendix 1 and the Fees and Charges Schedule 2020/21 in Appendix 2 with changes. Note this will require amendments to the rates resolution for the 2020/21 financial year.

**Assessment of Significance and Engagement**

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	All residents and ratepayers are affected by this decision.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long-Term Plan 2018-2028.	There are no changes proposed to the levels of service.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	It is unlikely that this decision will generate wide public interest.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	The Annual Plan 2020/21 includes budget information and capital projects for 2020/21.
Reversible	The degree to which the decision or proposal is reversible.	There is no ability to reverse the information in Year 3 of the LTP if there have been no significant or material changes.

- 9. In terms of the Council's Significance and Engagement Policy this matter is of low significance.
- 10. The Council has informed the public of the contents of the Annual Plan 2020/21 and the Fees and Charges Schedule 2020/21.

**Legislative Considerations**

- 11. The Local Government Act 2002 (LGA) requires the adoption of an Annual Plan prior to the start of each financial year i.e. on or before 30 June 2020. If the Council does not adopt an Annual Plan, it may not set rates for that year.
- 12. In terms of section 95(2A) of Local Government Act 2002 (LGA) there are no significant or material differences in the Annual Plan 2020/21 document from Year 3 of the Long Term Plan 2018-28. Therefore, section 82A (3) of the LGA does not apply and no formal consultation document was prepared, and no formal consultation process was undertaken, however community feedback was sought and considered by the Council.

### Financial/Budget Considerations

13. The Annual Plan 2020/21 is required to be adopted before 1 July 2020 and must be adopted before the rates are set. The Annual Plan is an annual budgeting document that notes any proposed variations from the LTP. The Fees and Charges Schedule 2020/21 sets the fees and charges for the financial year.

### Consistency with Plans/Policies/Community Outcomes

14. The Annual Plan 2020/21 and the Fees and Charges Schedule 2020/21 are consistent with the Council's LTP 2018-28. There are no major changes proposed to Year 3 of the LTP.
15. These documents are consistent with all of the Council's community outcomes; Vibrant South Taranaki; Together South Taranaki; Prosperous South Taranaki; and Sustainable Taranaki.

### Impact on Māori/Iwi

16. There will be a positive impact on Māori and Iwi/hapū as a result of the Council's proposal to have a 0% rate increase and extend the period for Dog Registrations to be paid for the 2020/21 financial year.

### Conclusion

17. The LGA requires the adoption of an Annual Plan prior to the start of each financial year ie. on or before 30 June 2020. If the Council does not adopt an Annual Plan, it may not set rates for that year. In response to COVID-19 the Council has proposed a 0% rate increase and a freeze on all fees and charges, along with any other economic recovery measures. There are no significant or material differences for the 2020/21 year from that stated in Year 3 of the LTP.

Vipul Mehta  
**Chief Financial Officer**

[Seen by]  
Marianne Archibald  
**Group Manager Corporate Services**

Becky Wolland  
**Policy and Governance Manager**

Attachments to this report:

- [Appendix 1 – Annual Plan 2020/21](#)
- [Appendix 2 – Fees and Charges Schedule 2020/21](#)

# SOUTH TARANAKI DISTRICT COUNCIL'S ANNUAL PLAN 2020/21

MAKING SOUTH TARANAKI

THE MOST  
*liveable*  
DISTRICT IN NZ





Ko Taranaki kei runga.  
Ko Aotea, ko Kurahaupo e urunga mai ki uta.  
Ko Turi, ko Ruatea ngā tūpuna,  
Tihei mauri tū ki runga!

Mai i Okurukuru ki Rāwa o Turi,  
Rāwa o Turi ki Waingongoro,  
Waingōngoro ki Whenuakura,  
Whenuakura ki Waitōtara.

Ko wai tērā, ko Taranaki ki te Tonga.

E ngā tini wairua, kua whetūrangihia, koutou e  
korowaitia ana te tauheke rā, ko Pukehaupapa, ko  
Pukeonaki, e moe. Haere I raro I te kahu kōrako ki tua  
whakarere. Ki te kāinga o tāua te tangata.

Hoki atu rā koutou ki Hawaiki nui, Hawaiki roa,  
Hawaiki pāmamao.

Ki a tātou ngā uri o Tiki, ki ngā kanohi kitea. Tātou mā  
e kawea nei ngā kete matauranga o te ao tūroa, o te  
ao hurihuri. Tihei mouri ora.

Ko te kaupapa e anga atu nei, ko te Hōtaka o te wā,  
hei tirohanga ki mua mā tātou ki te Tonga. Kia whai  
nei I ngā wawata kia pākari ai te rohe.

Kāti rā, ki a koutou, ki a tātou, rire, rire Hau Pai  
marire!

*So stands Taranaki above  
Aotea and Kurahaupo are anchored ashore,  
Turi and Ruatea are our ancestors.  
So, we share the breath of life!*

*From Okurukuru to Rāwa o Turi,  
From Rāwa o Turi to the Waingongoro River,  
From the Waingōngoro to the Whenuakura River,  
From the Whenuakura to the Waitōtara River.*

*Who are we, South Taranaki.*

*To those spirits, who have passed beyond, you who  
cloak our mountain, Pukehaupapa, Pukeonaki, rest in  
peace. Go beyond the veil with the protection of peace.  
To the ancestral home of us, the people.*

*Return to Hawaiki nui, Hawaiki roa and Hawaiki  
pāmamao.*

*To those of us who remain, the descendants of Tiki,  
the living. We, the bearers of the baskets of knowledge  
from the past and present. So, the breath of life.*

*So, the focus for this is the Long Term Plan, to look  
forward for us the people of South Taranaki. To achieve  
the hopes and dreams to enhance our region.*

*In conclusion, to you and us all, Peace flow across us!*





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# MAYOR & CE'S MESSAGE

## TE REO MAIOHA TĀ TE KOROMATUA ME TE TUMU PAETAKI

### MAKING SOUTH TARANAKI THE MOST LIVEABLE DISTRICT IN NEW ZEALAND KIA EKE A TARANAKI KI TE TONGA HEI TE TAKIWĀ HĪHIRI I AOTEAROA

When we started preparing our 2020-2021 Annual Plan late last year COVID-19 was something few of us had even heard about. In the months since, the world has experienced social and economic disruption on a scale not seen in most of our lifetimes and it will be felt for some time. Consequently, our focus for the next year will be on ways we can support our community through the recovery and undertake activities to stimulate economic growth using, where possible, local businesses and contractors.

This Annual Plan contains a range of measures aimed at bringing relief to residents and businesses, some of which can be actioned immediately while others are more long term and will require additional planning before being implemented.

The key measure is to have a zero % rate increase for the 2020 – 2021 financial year. As part of the Council's 2018 – 2028 Long Term Plan, rates were projected to increase in 2020/21 by around 3.36%. However, given the financial burden COVID-19 will place on many families and businesses we have applied a zero % rate rise. In addition, the Council has put a freeze on fees and charges and is offering payment plans and remission of rate penalties for those experiencing financial hardship.

Council is able to achieve the zero rate's rise due to the prudent and effective financial management of the organisation by staff and elected members over many years. Accordingly, this Council is in a sound financial position and we are able to take an additional one-off (\$722,500) contribution from our Long Term Investment Fund to realise this measure. There are no changes in levels of service, and we will continue to meet our current and future infrastructure needs

without compromising future plans or our overall financial position.

**Key Relief Measures** the Council is implementing include:

- Zero % rate increase
- Nil increase to Fees and Charges
- Payment Plans and Rate Penalty Remissions for those experiencing financial hardship
- Ongoing **Economic Recovery Measures**: We will look at how we can support longer term economic recovery by:
  - ◊ Seeking Government financial assistance for and undertaking six significant 'shovel ready' projects. These are: Nukumaru Station Road, Te Ramanui o Ruapūtahanga, Waimate West water mains replacement, desludging the Hāwera WWTP Anaerobic Lagoon, Hāwera Business Park infrastructure and Waimate West Reservoir
  - ◊ Proceeding with projects such as the Manaia Community Facility and Swimming Pool upgrade
  - ◊ Bringing some of our capital projects and other development initiatives forward in our 2021-2031 Long Term Plan (such as the Hāwera Business Park and associated infrastructure work and the Eltham, Manaia, Ōpunakē, Pātea and Waverley Town Centre upgrades)

These are just the first of several initiatives the Council will consider over the coming year. We will look to work closely with businesses, Iwi and other partners to develop further measures that will support the ongoing welfare of our District. At the same time we will continue to focus on revitalizing the Hāwera Central Business District, (primarily through the development of Te Ramanui o

Ruapūtahanga – the new library culture and arts centre), developing town centre strategies for Eltham, Manaia, Ōpunakē, Pātea and Waverley, implementing the District Pathways Programme, building a new Manaia Community Facility and making further improvements to our roading, stormwater, water and wastewater infrastructure including new Reservoir for Waimate-West water supply.

Our total operational expenditure across all activities in 2020/2021 is \$67.3 million and capital expenditure \$27.5 million. Of this we will spend approximately \$25 million on our District roads' activity (operational and capital expenditure), including around \$700,000 on footpaths.

The road to recovery for our communities will not be an easy one. However, our sound financial position, has enabled our Council to implement measures that will support and hasten that process.



**PHIL NIXON**  
South Taranaki Mayor



**WAID CROCKETT**  
South Taranaki  
Chief Executive

# VISION

COUNCIL WILL LEAD WITH FAIRNESS AND INTEGRITY, AND WORK TO INSPIRE A VIBRANT AND CARING SPIRIT OF COMMUNITY, WHILE REMAINING AN EFFICIENT AND SENSITIVE PROVIDER OF SERVICES AND FACILITIES.

**SOUTH TARANAKI IS THE MOST LIVEABLE DISTRICT IN NZ;** WITH AN ATTRACTIVE AND AFFORDABLE LIFESTYLE, CONNECTED PEOPLE, IN SUSTAINABLE AND VIBRANT COMMUNITIES

# YOUR COUNCILLORS

Ō KOUTOU KAİKAUNIHĒRA



**MAYOR PHIL NIXON**  
South Taranaki District



**ANDY BECCARD**



**MARK BELLRINGER**



**GARY BROWN**



**CELINE FILBEE**



**AARUN LANGTON**



**STEFFY MACKAY**



**ROBERT NORTHCOTT**



**JACK RANGIWAHIA**



**DIANA REID**



**BRYAN ROACH**

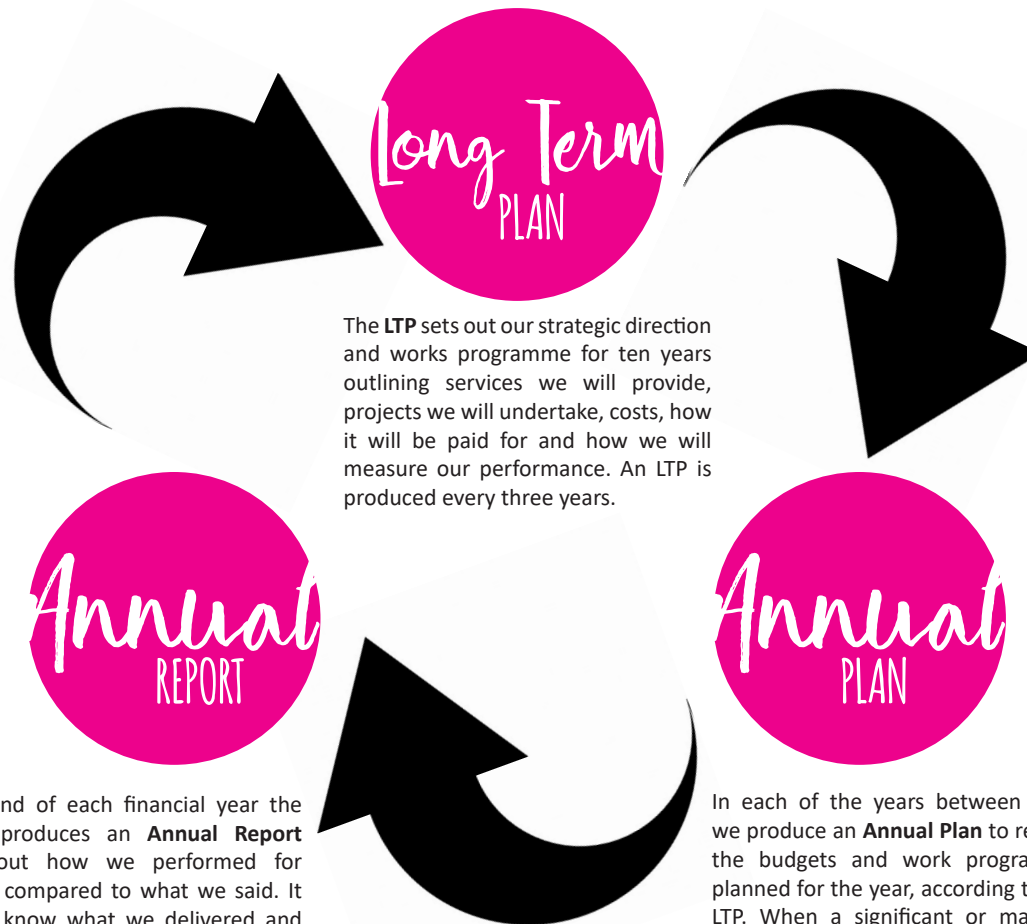


**BRIAN ROOK**



**CHRIS YOUNG**

# ABOUT THE LTP, ANNUAL PLAN & ANNUAL REPORT



The **LTP** sets out our strategic direction and works programme for ten years outlining services we will provide, projects we will undertake, costs, how it will be paid for and how we will measure our performance. An LTP is produced every three years.

Every three years the Council must develop a **Long Term Plan** which outlines the projects and services the Council intends to carry out in the District over the next ten years. The Council adopted its most recent Long Term Plan in 2018.

Each year the Council also must develop an **Annual Plan** which highlights the Council's programme for the upcoming year and sets the rates by determining how much the Council's activities will cost and how they will be funded.

The Annual Plan for 2020/21 represents Year 3 of the Council's Long Term Plan 2018-28 (LTP).

Because there are **no significant changes** between the proposed 2020/21 Annual Plan and the corresponding third year of the Long Term Plan, there is no requirement for undertaking formal public consultation. However the Council decided to seek feedback from the community and nine individuals and businesses took the opportunity to provide comments.

At the end of each financial year the Council produces an **Annual Report** setting out how we performed for the year compared to what we said. It lets you know what we delivered and analyses whether we met our budgets and performance targets.

In each of the years between LTPs, we produce an **Annual Plan** to review the budgets and work programme planned for the year, according to the LTP. When a significant or material change from the LTP is proposed, the community will be consulted.



# COMMUNITY OUTCOMES



# COMMUNITY OUTCOMES

The purpose of local government as outlined in the Local Government Act 2002 is to meet the current and future needs of communities for good quality local infrastructure, local public services and the performance of regulatory functions in a way that is most cost effective for households and businesses.

The South Taranaki District Council works towards this purpose through our Mission Statement and Community Outcomes and uses these to guide us when making decisions, developing policies, strategies or determining priorities regarding the activities and services we provide.

These outcomes fall under four main headings:



A District that provides a high quality and diverse cultural and recreational experience and encourages independence and creativity.



A District that leads with care, works together, advocates for its people and enables people to have a strong and distinctive sense of identity.



A District that boasts a sustainable, resilient and innovative economy, has accessible and integrated infrastructure, community services and open space that prosper within the natural and social environment.



A District that appreciates its natural environment and its physical and human resources in planning, delivery and protection.

# WHAKATAUNGA HAPORI

## Vibrant SOUTH TARANAKI

The elements of a **Vibrant South Taranaki** are:

1. People have access to and are encouraged to participate in a wide range of high quality recreational, sport, leisure, art and cultural activities.
2. The District has high-quality public amenities and facilities that all people have access to.
3. Individual responsibility, independence and creativity are encouraged.
4. A supportive and responsive learning environment exists where people are encouraged to participate and success is celebrated.
5. High quality education and training opportunities exist with strong links between businesses, schools and training institutions and there are excellent pre-schools, primary and secondary education providers.

## Together SOUTH TARANAKI

The elements of a **Together South Taranaki** are:

1. All people feel valued and supported within a caring community and have a sense of equality and belonging.
2. A cohesive, united community exists based on strong relationships between people from different cultures, communities and organisations. Multi-ethnic diversity is celebrated and different cultural values are respected.
3. The place of Māori is recognised and respected. Relationships that are mutually beneficial are built between Māori and the wider community.
4. People from all sectors of the community are able and encouraged to contribute to their communities and opportunities to participate are enhanced.
5. South Taranaki people have a strong sense of place. The special significance of Mount Taranaki to the people of South Taranaki and its role in South Taranaki's identity is recognised and provided for.

## Prosperous SOUTH TARANAKI

The elements of a **Prosperous South Taranaki** are:

1. South Taranaki is an attractive place to work, do business and to visit where the workforce has the skills to meet the needs of the District's employers.
2. The District is a birthplace of innovation, ideas and training opportunities, where technological developments and opportunities for added value are capitalised on.
3. South Taranaki's strengths are recognised and diversification of business and industry is valued and encouraged.
4. There is a high level of employment and adequate incomes where learning and the creation of knowledge is valued.
5. Development and population growth in the District is encouraged but managed in a manner that does not compromise our natural or social environment.
6. People are confident and are happy to invest in the future.
7. Effective, efficient, safe and reliable infrastructure is provided and maintained.

## Sustainable SOUTH TARANAKI

The elements of a **Sustainable South Taranaki** are:

1. There is sustainable use, development and protection of resources. South Taranaki's land and soil, water, air and coast, its biodiversity and its natural features and landscapes are understood, valued, maintained and enhanced for future generations.
2. South Taranaki's historic heritage is identified, recognised and protected.
3. Built environments and environmental amenities are of a high standard and contribute significantly to the wellbeing of people and communities.
4. People are valued and their contribution to the economic, social, cultural and environmental wellbeing of the District is recognised and supported.

# OUR VISION



MAKING SOUTH TARANAKI  
THE MOST  
*liveable*  
DISTRICT IN NZ

WITH AN ATTRACTIVE AND AFFORDABLE  
LIFESTYLE, CONNECTED PEOPLE IN  
SUSTAINABLE AND VIBRANT COMMUNITIES

# OUR PRIORITIES FOR 2020/21



## KEY PROJECTS & PRIORITIES TO SUPPORT OUR VISION

- Start work on the new **Manaia Community Facility**.
- Complete upgrades to the **Manaia Swimming Pool** (year 3 of a 3 year \$623,000 programme) .
- Reclad the **Eltham Town Hall** (\$220,000).
- Continue the **District Pathways Programme** (\$250,000).
- Support the **Rotokare Scenic Reserve Trust** with a (\$50,000) grant.
- Replace **toilets at Ōpunakē** recreation ground (\$212,000).



## KEY PROJECTS & PRIORITIES TO SUPPORT OUR VISION

- Continue the **Hāwera Town Centre Revitalisation Strategy** with construction of the new Library, Culture and Arts Centre (Te Ramanui o Ruapūtahanga).
- Continue planning of **Town Centre Upgrades** for Eltham, Manaia, Ōpunakē, Pātea and Waverley.



# OUR PRIORITIES FOR 2020/21



## KEY PROJECTS & PRIORITIES TO SUPPORT OUR VISION

- Implement Council's **Waste Management and Minimisation Plan** and investigate further options for reducing waste going to landfill.
- Develop an **Environment and Sustainability Strategy** for the Long Term Plan.



## KEY PROJECTS & PRIORITIES TO SUPPORT OUR VISION

- Develop a **Digital Transformation Strategy** to improve Council's effectiveness and provide better digital access for the community to Council services.
- Spend approximately \$25 million (operational and capital expenditure) on our **District's Road Network**, including \$700,000 on footpaths.
- Build the new **Nukumarū Station Road Extension**.



## KEY PROJECTS & PRIORITIES TO SUPPORT OUR VISION

- **Economic relief and recovery measures.**
- Capital Works spending of around \$9.85 million on **District Water Infrastructure** improvements, including **reservoir for Waimate West** water supply (\$3.75 million) and renewal of District water pipes.
- Budget \$475,000 on District **Stormwater improvements** and \$1.5 million on **Wastewater infrastructure** upgrades and renewals.
- **Subsidise rates** by \$5.5 million using earnings from the Long Term Investment Fund (LTIF). In addition Council is proposing taking a one-off subsidy of \$722,500 from the LTIF to **reduce** the average rate increase **from 3.36% to zero**.
- Use **debt to fund key infrastructural projects**.
- **Debt repayments of \$5.1 million** (including \$1.34 million of internal debt repayment).



# WHAT WE DO / Ā MĀTOU MAHI

We do all of this in a District with a population of approximately **28,000** (around 14,800 rateable properties) in **7 small towns** spread over a large geographic area (**362,000 hectares**).



<sup>1</sup>plus financial support to 34 rural halls

<sup>2</sup>support financially

<sup>3</sup>have a partnership with

<sup>4</sup>and nine Tenant Contribution units

<sup>5</sup>roads we construct and maintain(81% sealed)





# CAPITAL PROJECTS PROGRAMME

The table on the following pages sets out the Capital Projects Programme planned for the period of this Annual Plan. This may include portions of projects which span multiple years. For more information on project timing and total costs, refer to Capital Projects List in the Long Term Plan 2018-28.



# CAPITAL PROJECTS PROGRAMME

## CAPITAL PROJECTS PROGRAMME / TE IHIRANGI TAKE WHAIRAWA

ACTIVITY	LTP 2020/21	LTP Capital Works Programme 2020/21	Comments
Economic Development	1,000,000	3,195,700	Deferred projects from 2019/20 – Te Ramanui and professional fees
Pensioner Housing	17,172	153,300	Deferred budget from previous years
Support Services	1,389,441	748,378	As planned (reduced expenditure on IT hardware due to deferred projects; Electronic Signature and TechOne Ci Anywhere, due to Digital Strategy), (one additional project – Records Back Capture), (a number of changes to small projects)
Licensing	6,384	6,390	As planned
Animal Services	5,500	112,420	As planned plus one additional project – Pound upgrade due to Animal Welfare Act changes
Campgrounds	10,388	46,774	As planned – plus deferred project from 2018/19 – Ōpunakē Beach Holiday Park (garage and storage facilities)
Cemeteries	21,200	125,665	As planned plus deferred project from 2019/20 – Hāwera Cemetery extension
LibraryPlus	390,838	366,504	As planned with reduced expenditure
Halls	1,235,883	832,489	As planned with less two projects
Parks and Reserves	202,460	202,620	As planned
Rural Pools	218,360	255,970	As planned plus one additional project – Eltham Swimming Pool
TSB Hub	53,000	53,042	As planned
Public Toilets	215,710	215,880	As planned
Cinema 2	-	207,019	Deferred project from 2019/20 (replacement of roof)
Building Control	-	30,660	New project – Digitisation of Building Consent Authority



# TE IHIRANGI TAKE WHAIRAWA

## CAPITAL PROJECTS PROGRAMME / TE IHIRANGI TAKE WHAIRAWA

ACTIVITY	LTP 2020/21	LTP Capital Works Programme 2020/21	Comments
Aquatic Centre	74,719	74,779	As planned
Corporate Property	30,580	149,585	As planned plus two deferred projects from previous years and increased budget for Fencing and Centennial Close renewals
Coastal Structures	268,500	268,800	As planned
Urban Water Supply	2,208,144	3,315,507	As planned – plus one brought forward project from 2021/22 – Duplication Kāpuni to Hāwera Trunk Main
Waimate West Water Supply	2,916,825	6,672,885	As planned – one deferred project from 2019/20 (new reservoir)
Stormwater	497,756	498,312	As planned
Solid Waste	32,220	32,256	As planned
Wastewater	1,726,562	1,704,837	As planned
Roading	8,110,604	8,210,110	As planned plus increased spend on traffic services and footpaths
<b>Total Capital</b>	<b>20,632,247</b>	<b>27,479,880</b>	
Carry-overs from 2017/18 and 2018/19		2,916,289	Carry-over projects from prior years.

# ALL ABOUT RATES

## HOW RATES WORK

This section of the Annual Budget Update provides a brief overview of how our rating system works and examples of what your rates might look like for the 2020/21 year. The Funding Impact Statement - includes more information about rates including due dates and rate examples. This lets you see how we calculate your rates, and the services that you might be paying for in 2020/21. It sets out the total rating impacts of the work programme contained in this Annual Budget Update. Your rates are determined by a number of key factors, which are set out here.

The combined District Rate (which includes the general rate, roading rate and uniform annual general charge (UAGC)) has increased by 0.00%. This is less than the increase projected in the Long Term Plan (LTP) of 3.25%. The water by meter rates for Urban High User was scheduled to match Town water by meter rate in 2020/21. However, as a result of keeping the rate increase to zero percent, we were unable to increase Town water by meter to match Urban High User water by meter rate and therefore decided to reduce Urban High User water by meter rate to match Town water by meter rate. There are no changes in the other targeted rates for water, wastewater and kerbside collection. The total collection of the separate targeted rate for Hāwera businesses in the commercial/industrial zone also remains at the same amount as 2019/20.

Below is a summary of the rate changes with the types of rates explained. Several different property value examples for urban and rural ratepayers follow on the next few pages to show the effect on your total rates.

## OUR BUDGET SETTING PROCESS IMPACTS RATES AFFORDABILITY

As we developed the LTP and subsequently refined the budget through this Annual Budget Update, we made choices about the projects and services that will be delivered. The amount that we spend and how we spread these costs over time (such as through loan funding) has a direct impact on rates.

## THE AMOUNT OF FUNDING WE ARE ABLE TO GET FROM OTHER SOURCES IMPACTS RATES AFFORDABILITY

Not all of Council's spending is paid for by rates. In fact, 40% will come from other sources in the 2020/21 year such as the subsidy from the Council's Long Term Investment Fund, New Zealand Transport Agency, User Fees and Charges, local partnerships and other grants and subsidies.

## OUR SYSTEM OF RATING IMPACTS RATES AFFORDABILITY

There are 14,057 rateable properties in our District. Certain types of properties like schools, churches and recreation reserves are not rateable, but do pay service charges. Our total rates requirement is divided amongst these properties. The amount of rates charged differs from one to the next. These differences are based on a balance between the capital value of each property, and the services property owners can access or are likely to benefit from. Our rating philosophy and system determines that balance, and is set out in our Revenue and Financing Policy.

## OUR DAY TO DAY FINANCIAL MANAGEMENT IMPACTS RATES AFFORDABILITY

Staying within the budgets that have been set for any given year is a key part of rates affordability. This is because cost overruns in one year can cause a rating deficit which would need to be recovered in the following year or years.

# NGĀ TAKE KAUNIHERA KATOĀ

## ONE YEAR PROJECTION FOR GENERAL AND TARGETED RATES (INCLUDES AN ALLOWANCE OF INFLATION)

<i>For the year ended 30 June</i>	2019/20	LTP 2020/21	Revised Annual Plan 2020/21 (\$,000)
<b>RATE</b>			
District Rate*	3.02%	3.25%	0.00%
General Rate – Cents per \$	0.08503	0.09456	0.08783
Roading Rate – Cents per \$	0.07129	0.07742	0.06789
UAGC	\$605	\$634	\$604
<b>TARGETED RATES**</b>			
Water Targeted Rate	\$624	\$639	\$624
Wastewater Targeted Rate	\$679	\$736	\$679
Kerbside Collection Rate	\$265	\$270	\$265
Water meter only charge <= 32mm	\$150	\$150	\$150
Water meter and backflow charge <= 32mm	\$260	\$260	\$260
Water meter only <= 40mm	\$175	\$175	\$175
Water meter and backflow charge <= 40mm	\$325	\$325	\$325
Water meter and backflow charge <= 50mm	\$460	\$460	\$460
Water meter and backflow charge >50mm	\$630	\$630	\$630
<b>WATER BY METER RATES PER CUBIC METRE</b>			
Town	\$2.62	\$2.76	\$2.62
Urban Water High User	\$2.76	\$2.76	\$2.62
Urban Water Extra High User	\$2.84	\$2.94	\$2.84
Waimate West	\$1.08	\$1.12	\$1.08
Inaha Water	Now included in Waimate West		

\* The District rate includes the UAGC, general rate and roading rate. The general and roading rates are calculated on the capital value of the property, so each property pays a different amount.

\*\*Targeted rates are uniform charges (every property pays the same amount) with the exception of the water by meter charges which are volumetric (you pay for what you use).

# RATING EXAMPLES

## RATING EXAMPLES (INCLUDING GST)

On this page there are property examples to show the impact of the rates increases for 2020/21.



### HÄWERA COMMERCIAL/INDUSTRIAL

Capital Value	\$600,000	\$600,00
	2019/20	2020/21
General	\$510.16	\$527.00
Roading	\$427.74	\$407.36
UAGC	\$605.39	\$604.00
Water	\$624.45	\$624.45
Wastewater	\$678.50	\$678.50
Häwera Business Rate	\$549.22	\$538.11
<b>Total Rates</b>	<b>\$3,395.46</b>	<b>\$3,379.42</b>
<b>Increase each year</b>		<b>(\$16.04)</b>
<b>% decrease</b>		<b>(0.47%)</b>



### URBAN

Capital Value	\$150,000	\$150,000	\$200,000	\$200,000	\$320,000	\$320,000	\$480,000	\$480,000
	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21
General	\$127.54	\$131.75	\$170.05	\$175.67	\$272.09	\$281.07	\$408.13	\$421.60
Roading	\$106.93	\$101.84	\$142.58	\$135.79	\$228.13	\$217.26	\$342.19	\$325.89
UAGC	\$605.39	\$604.00	\$605.39	\$604.00	\$605.39	\$604.00	\$605.39	\$604.00
Water	\$624.45	\$624.45	\$624.45	\$624.45	\$624.45	\$624.45	\$624.45	\$624.45
Wastewater	\$678.50	\$678.50	\$678.50	\$678.50	\$678.50	\$678.50	\$678.50	\$678.50
Kerbside Collection	\$264.50	\$264.50	\$264.50	\$264.50	\$264.50	\$264.50	\$264.50	\$264.50
<b>Total Rates</b>	<b>\$2,407.31</b>	<b>\$2,405.04</b>	<b>\$2,485.47</b>	<b>\$2,482.91</b>	<b>\$2,673.06</b>	<b>\$2,669.78</b>	<b>\$2,923.16</b>	<b>\$2,918.94</b>
<b>Increase each year</b>		<b>(\$2.27)</b>		<b>(\$2.56)</b>		<b>(\$3.28)</b>		<b>(\$4.22)</b>
<b>% increase</b>		<b>(0.09%)</b>		<b>(0.10%)</b>		<b>(0.12%)</b>		<b>(0.14%)</b>

This does not include all rate examples so if you require further explanation please feel free to contact the Rates Department.



### RURAL

Capital Value	\$5,300,000	\$5,300,000	\$8,000,000	\$8,000,000
	2019/20	2020/21	2019/20	2020/21
General	\$4,506.45	\$4,655.15	\$6,802.19	\$7,026.64
Roading	\$3,778.35	\$3,598.33	\$5,703.16	\$5,431.44
UAGC	\$605.39	\$604.00	\$605.39	\$604.00
<b>Total Rates</b>	<b>\$8,890.19</b>	<b>\$8,857.48</b>	<b>\$13,110.74</b>	<b>\$13,062.08</b>
<b>Increase each year</b>		<b>(\$32.71)</b>		<b>(\$48.66)</b>
<b>% decrease</b>		<b>(0.37%)</b>		<b>(0.37%)</b>

# FINANCIAL COMMENTARY

The development and review of Council's Annual Budgets are guided by our Financial Strategy. The Strategy supports the delivery of Council activities and services in a manner which addresses rates affordability and ensures that the Council remains in a stable, long-term financial position. The

Council's Annual Plan for the 2020/21 year is in keeping with the financial parameters and intent of the Strategy. It delivers a budget that keeps rates increases and debt within the limits of the Strategy and maintains a stable financial position. The following pages provide an overview of the Financial Strategy

as it applies to the coming 2020/21 financial year. The full Financial Strategy can be found on pages 18-28 of the Long Term Plan 2018-28.



# FINANCIAL COMMENTARY

## BALANCED BUDGET

Under Section 100 of the Local Government Act 2002 (LGA02), a council is required to deliver a balanced budget and explain those areas where projected operating expenditure needs are not met from operating revenues.

The Council's policy for funding depreciation for its non-strategic assets is, rather than fund the depreciation for the replacement of the non-strategic assets, the Council will fund a proportion that allows for the renewal of components.

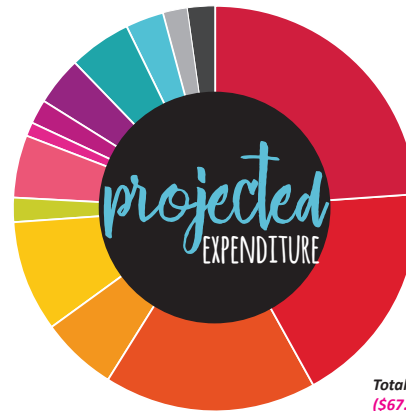
The Council has this policy as it is not considered prudent to build up reserves (by increasing rates from current ratepayers) for the future replacement of these assets, when it is unknown what will be wanted or needed. The Council has considered the current global economic climate and its significant debt programme when considering the funding of depreciation.

## COUNCIL'S FORECAST FINANCIAL POSITION

The projected financial position shows what the Council owns (assets) and what it owes (liabilities) and the difference between them, (equity) is effectively the net value belonging to the Council. In 2020/21 it is forecast that the Council's equity will grow to \$911 million. The projected increase in the value of the Council's fixed assets, predominantly water, wastewater, stormwater and roading assets clearly reflects the revaluation and investment made in prior years.

## COUNCIL'S FORECAST EXPENDITURE AND INCOME

The projected expenditure shows what the Council intends to spend on each group of activities. Total expenditure including overheads, depreciation and financing costs is increasing by \$3,594,000 (\$2,798,000 predicted in the LTP) to \$67.3 million.



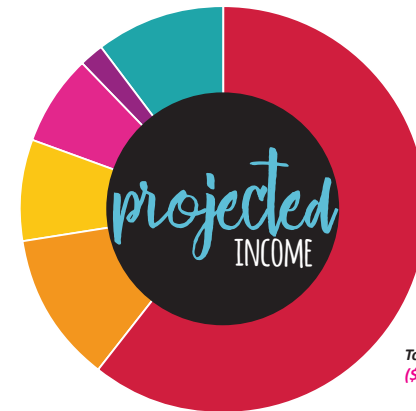
- Roading - \$16.4m
- Water - \$11.9m
- Community Facilities - \$11.6m
- Solid Waste - \$4.1m
- Wastewater - \$6.2m
- Community Development - \$1.3m
- Arts & Culture - \$3.4m
- Coastal Structures - \$0.4m
- Environmental Sustainability - \$1.1m
- Regulatory Services - \$2.9m
- Democracy and Leadership - \$3.1m
- Economic Development - \$2.4m
- Stormwater - \$1.1m
- Other - \$1.4m

**Direct Costs** – Increase by \$2,995,000 compared to an increase of \$1,010,000 projected in the LTP.

**Finance costs** – Decrease by \$746,000 compared to an increase

of \$281,000 projected in the LTP. Finance costs are calculated at a weighted average rate of 4.2% for external debt.

**Depreciation** – Total depreciation increases by \$1,345,000 compared to \$1,505,000 projected in the LTP.



- Rates - \$42.1m
- LTIF & Interest - \$8.5m
- Capital Contribution - \$5.6m
- Operational Subsidy - \$5.1m
- Sundry Revenue - \$1.4m
- User Fees & Charges - \$6.8m

Our total revenue from rates is projected to increase by \$53,000 (as per Funding Impact Statement for Ratings) which is lower than the \$1,407,000 predicted in the LTP. The reason for this increase is due to a small number of changes in our rating database. The balance of our income is projected to decrease by \$1,560,000 compared to the \$2,961,000 decrease predicted in the LTP. This is mainly due to a reduction in sundry revenue and capital contributions.



# PŪRONGO PŪTEA

## COUNCIL DEBT AND LONG TERM INVESTMENT FUND (LTIF)

Our debt is projected to rise to \$143.91 million (including internal borrowings of \$16.91 million) by the end of 2020/21, as a result of anticipated spending of \$27.48 million on capital projects in the coming year. Projected loan repayments of \$5.11 million include repayments on internal borrowings of \$1.34 million for 2020/21. The Council believes the forecasted debt levels are sustainable as they are within its Liability Management Policy limits. The Policy limits are set on the net debt level ratio as this is a sector norm.

The LTIF is projected to be at \$150.24 million including internal borrowings of \$16.91 million. The projected return on the LTIF is \$9.05 million including \$0.86 million interest on internal borrowings at 4.70% return for 2020/21. It is prudent to highlight the risk associated with the LTIF and as a result the net debt position can go up or down depending on the LTIF's performance. It is subject to market movements so there is a potential risk (albeit low) that the Fund could suffer erosion in value. To manage this risk, the Council's Audit and Risk Committee meets on a quarterly basis to review and monitor the performance of its investment strategy. The LTIF is a perpetual fund and the Council are confident its strategy is prudent, sustainable and appropriate for the long term.

## RATES FOR 2020/21

Our total rates income will increase to \$42.05 million compared to \$43.15 million projected in the LTP.

### District Rates - (General Rate, UAGC and Roading Rate)

In 2020/21 the District Rate will increase by 0.00%. The Council has decided on a zero percent rate increase by using a one-off contribution of \$0.73 million from its Long-Term Investment Fund.

### Targeted Rates

All targeted rates except for urban high user water by meter rate (other Water Targeted Rate for Urban Water Supply, other Water by meter rates for Urban Water Supply and Waimate West Water Supply, Wastewater Rate, Kerbside Collection Rate and Eltham Drainage) will remain at the 2019/20 levels. The total collection of the Hāwera Business Rate will also at the 2019/20 levels.

### Limits on Rates and Rate Increases

The Council is required by legislation to include a statement on quantified limits on rates. In preparing the Annual Plan, the Council has considered costs to the ratepayers through efficiency gains and increasing revenue from other sources to reduce dependence on rate income.

Projected income for 2020/21 comprises 60% from rates, 12% investment income and the remaining 28% from subsidies, capital contributions, sundry revenue and user fees and charges. We are endeavouring to ensure income from rates stays within 65% of the total projected revenue while continuing to operate within our Revenue and Finance Policy.

The Council provides services to many diverse communities in the District and uses several rating tools to reflect the costs associated with these services. It endeavours to ensure that the rate increases in any year are no more than the forecast

percentage increase of the Local Government Cost Index (LGCI) plus 1%.

	LTP 2020/21	Annual Plan 2020/21
<b>Total Rate Cap</b>	<b>3.65%</b>	<b>3.65%</b>
Average Rate Increases	3.36%	0.08%
<b>Difference</b>	<b>0.29%</b>	<b>3.57%</b>

### Explanation:

**Total Rates** - The total limit on the overall rate collection is on average 3.65% for 2020/21. The rate increase for 2020/21 is 0.08% on average.

# FINANCIAL PRUDENCE BENCHMARKS

## ANNUAL PLAN DISCLOSURE STATEMENT

The purpose of this statement is to disclose the Council's planned financial performance in relation to various benchmarks to enable the assessment of whether we are prudently managing revenue, expenses, assets, liabilities and general financial dealings.

The Council is required to include this statement in its LTP in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

Benchmark	Limit	Planned	Met
Rates Affordability	Rate Income – \$43.15 million	\$42.05 million	Yes
	Rate Increase – 3.65%	0.08%	Yes
Debt Affordability – Net Debt	150% of Revenue	(20%)	Yes
Debt Affordability – Net Interest Expense	15% of Annual Income	(4%)	Yes
Debt Affordability – Net Interest Expense	25% of Annual Rates Income	(6%)	Yes
Debt Affordability – Net debt per capita	\$2,000	(\$500)	Yes
Balance Budget	Planned Revenue equals or is greater than its planned expenses	103%	Yes
Essential Services	Planned Expenditure on network services is equal or greater than expected depreciation on network services	143%	Yes
Debt Servicing	10% of Revenue	7.66%	Yes

# STATEMENT OF ACCOUNTING POLICIES



# STATEMENT OF ACCOUNTING POLICIES

## REPORTING ENTITY

The South Taranaki District Council (the Council) is a territorial local authority governed by the Local Government Act 2002. The primary objective of the Council is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, the Council has designated itself and the Group as a public benefit entity. The prospective financial statements are for the Council as a separate legal entity. Consolidated prospective statements comprising the Council and its subsidiaries have not been prepared.

## STATEMENT OF COMPLIANCE AND BASIS OF PREPARATION

The prospective financial statements have been prepared to comply with the requirements of Section 95 of the Local Government Act 2002 and Local Government Rating Act 2002. The Council is a public benefit entity (PBE) and complies with the PBE Accounting Standards Tier 1 issued by the External Reporting Board.

The prospective financial statements have been prepared on the going concern basis, and the accounting policies have been applied consistently throughout the period.

## MEASUREMENT BASE

The prospective financial statements have been prepared on a historical cost basis, modified by the revaluation of land and buildings, certain infrastructural assets, and certain financial instruments (including derivative instruments) except for assets and liabilities which are recorded at fair value. These

are detailed in the specific policies below.

## FUNCTIONAL AND PRESENTATION CURRENCY

The prospective financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000) and as a result there may be some rounding errors. The functional currency of the Council and Group is New Zealand dollars.

## SPECIFIC ACCOUNTING POLICIES

The following accounting policies, which materially affect the measurement of results and financial position, have been applied.

### 1. CONSOLIDATION OF SUBSIDIARIES

Subsidiaries are entities over which the Council has the power to govern financial and operating policies, generally with more than fifty percent of voting rights. Novus Contracting Limited is inactive and has been consolidated using the purchase method which is used to consolidate subsidiaries and controlled entities. This method involves adding together corresponding assets, liabilities, revenues and expenses on a line-by-line basis. All significant inter-entity transactions have been eliminated.

### 2. REVENUE

Revenue comprises rates, fees and charges from operating activities, investment revenue, grants and subsidies, capital contributions, gains, bequests and other revenue which is measured at the fair value of consideration

received or receivable. Revenue may be derived from exchange and non-exchange transactions.

### Exchange Transactions

An exchange transaction is where the Council receives assets or services, or has liabilities extinguished, and directly gives approximately equal value to the other party in exchange.

### Non-Exchange Transactions

A non-exchange transaction is where the Council receives value from another party without giving approximately equal value in exchange.

An inflow of resources recognised as an asset from a non-exchange transaction is treated as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

### a. RATES

Rates are set annually by a Council resolution and relate to a financial year. Ratepayers are invoiced within the financial year for which the rates have been set. Rates revenue is recognised when payable. Rates revenue collected on behalf of the Taranaki Regional Council is not recognised in the financial statements, apart from the statement of cash flows, as the South Taranaki District Council acts as a collection agent for the Regional Council.

Rates arising from late payment penalties are recognised as revenue when rates become overdue.

Rates remissions are recognised as a reduction of rates revenue when the Council receives an application that meets the criteria of the Rates Remission Policy.

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Revenue from water rates by meter is recognised on an accrual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

Rate revenue is classified as non-exchange except for metered water rates which are classed as exchange revenue.

## **b. GOVERNMENT GRANTS AND SUBSIDIES**

Government grants and subsidies are recognised upon entitlement at their fair value, which is when conditions pertaining to eligible expenditure have been fulfilled. The Council receives government grants from the New Zealand Transport Agency, which subsidises part of the costs in maintaining the local roading infrastructure. Grants and subsidies are classified as non-exchange revenue.

## **c. FEES AND CHARGES AND SALE OF GOODS**

Revenue from fees and charges is recognised from the rendering of services (e.g. building consent fees) where the transaction is based on the actual service provided as a percentage of the total services to be provided. Under this method, revenue is recognised in the accounting periods in which the services are provided. Within rendering of services most activities are partially funded by rates and therefore classified as non-exchange revenue.

Sale of goods is recognised when goods are delivered and is classified as exchange revenue.

## **d. INVESTMENT REVENUE**

Interest revenue is accrued on a time basis, by reference to the principal outstanding and the effective interest rate applicable. Interest revenue is classified as exchange

revenue.

Dividends are recognised when the shareholders' rights to receive payment have been established and are recognised, net of imputation credits. Dividends are classified as exchange revenue.

## **e. OTHER GRANTS, BEQUESTS AND VESTED ASSETS**

Other grants, bequests and assets vested in the Council are recognised when control over the assets are obtained. Vested assets are recognised as revenue at the fair value of the assets at the time of vesting. This is classified as non-exchange revenue.

## **f. CAPITAL CONTRIBUTIONS**

Capital contributions for assets are recognised as revenue when received and are classified as non-exchange revenue.

## **g. GAINS**

Gains include additional earnings on the disposal of property, plant and equipment and movements in the fair value of financial assets and liabilities. Gains are classified as exchange revenue.

## **h. FOREIGN CURRENCY - EXCHANGE DIFFERENCES**

Foreign currency transactions have been converted into New Zealand dollars at the rate of exchange at the date of the transaction. Gains or losses on exchange have been recognised in the surplus/deficit. Gains on foreign currency exchange are classified as exchange revenue.

## **3. EXPENSES**

Specific accounting policies for major categories of

expenditures are outlined below:

### **a. GRANTS AND SPONSORSHIPS**

Expenditure is classified as a grant or sponsorship if it results in a transfer of resources to another party in return for compliance with certain conditions relating to the operating activities of that party. It includes any expenditure arising from a funding arrangement with another party that has been entered into to achieve the Council's objectives. Grants and sponsorships are distinct from donations which are discretionary or charitable gifts. Where grants and sponsorships are discretionary until payment, the expense is recognised when the payment is made. Otherwise, the expense is recognised when the specific criteria have been fulfilled.

### **b. FINANCE EXPENSES - INTEREST**

Interest costs are recognised using the effective interest rate method. All borrowing costs are expended in the period which they are incurred. The Council has not capitalised borrowing costs associated with funding capital works in progress.

### **c. DEPRECIATION AND AMORTISATION**

Depreciation of property, plant and equipment and amortisation of intangible assets are charged on a straight-line basis over the estimated useful life of the associated assets.

## **4. TAXATION**

### **a. GOODS AND SERVICES TAX (GST)**

GST has been excluded from all items in the financial statements except accounts receivable and accounts

# STATEMENT OF ACCOUNTING POLICIES

payable. Where GST is not recoverable as an input tax it is recognised as part of the related asset or expense.

## b. TAX

Tax expense is charged in the Statement of Financial Performance in respect of the current year's surplus after allowance for permanent differences.

Deferred taxation is the amount of taxes payable or receivable in future years in respect of temporary differences (that is, where the accounting treatment differs from the Inland Revenue Department's requirements). Deferred taxation is determined using the full provision method. Deferred tax assets are only recognised when recovery is probable.

## 5. FINANCIAL INSTRUMENTS

The Council undertakes financial instrument arrangements as part of normal operations. These financial instruments include cash and bank balances, investments, receivables, payables and borrowings. All financial instruments are recognised in the Statement of Financial Position and all revenues and expenses in relation to financial instruments are recognised in the surplus/deficit. Interest rate swaps are entered into to hedge against and manage exposure to risk on debt.

### a. FINANCIAL ASSETS

Financial assets are initially measured at fair value plus transaction costs unless they are carried at fair value through profit or loss, in which case the transaction costs are recognised in the surplus/deficit.

Purchases and sales of investments are recognised on trade-date, the date on which there is a commitment

to purchase or sell the asset. Financial assets are de-recognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the transfer of substantial risks and rewards is completed.

Fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date. The quoted market price is the current bid price.

The fair value of financial instruments that are not traded in an active market are determined using valuation techniques. A variety of methods and assumptions are used based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long term debt instruments held. Other techniques, such as discounted cash flows, are used to determine fair value for the remaining financial instruments.

#### Financial assets are classified into four categories:

##### *Financial assets at fair value through profit or loss:*

A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. After initial recognition it is measured at its fair value. Gains or losses on re-measurement are recognised in the surplus/deficit.

##### *Loans and receivables:*

These are non-derivative financial assets with fixed or determined payments that are not quoted in an active market. After initial recognition they are measured at amortised cost using the effective interest method. Gains and losses when the assets are impaired or de-recognised are recognised in the surplus/deficit. Loans and receivables are classified as "trade and other receivables"

in the Statement of Financial Position.

##### *Held to maturity investments:*

Held to maturity investments are assets with fixed or determinable payments and fixed maturities that the Council has the positive intention and ability to hold to maturity. After initial recognition they are measured at amortised cost using the effective interest rate method. Gains and losses when the assets are impaired or de-recognised are recognised in the surplus/deficit.

Investments in this category include term deposits, investments in local authority and government stock.

##### *Financial assets at fair value through equity:*

Financial assets at fair value through equity are those designated as fair value through equity or not classified in any of the other three categories. This category includes investments held long term but may be realised before maturity along with shareholdings held for strategic purposes. Investments in its subsidiary are not included in this category as they are held at cost. Gains and losses are recognised directly in equity except for impairment, and are recognised in the surplus/deficit. In the event of impairment, any cumulative losses previously recognised in other comprehensive revenue and expenditure will be recognised in the surplus/deficit even though the asset has not been de-recognised. On de-recognition the cumulative gain or loss previously recognised in other comprehensive revenue and expenditure is recognised in the surplus/deficit.

# TE KAUPAPA HERE O NGĀ TAUĀKI PŪTEA

## 6. FINANCIAL LIABILITIES

Financial liabilities comprise trade and other payables and borrowings. Financial liabilities (creditors, revenue in advance, loans, bonds and deposits) are initially recognised at fair value. Financial liabilities with a duration of more than 12 months are recognised initially at fair value plus transaction costs and subsequently measured at amortised cost using the effective interest rate method. Amortisation is recognised within surplus or deficit. Financial liabilities with a duration of less than 12 months are recognised at their nominal value. On disposal any gains or losses are recognised within surplus or deficit.

### a. IMPAIRMENT OF FINANCIAL ASSETS

At each balance date the Council assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired. Any impairment losses are recognised in the surplus/deficit.

### b. DERIVATIVE FINANCIAL INSTRUMENTS AND HEDGING ACTIVITIES

The Council uses derivative financial instruments to hedge its exposure to interest rate risks arising from operational, financing and investment activities. In accordance with the treasury policies of the respective group entities, the Council does not hold or issue derivative financial instruments for trading purposes. However, derivatives are accounted for as trading instruments. Derivative financial instruments are recognised initially at fair value and subsequently at fair value. The gain or loss on re-measurement to fair value is recognised immediately in the surplus/deficit. The fair value of interest rate swaps is

the estimated amount that would be received or would be paid to terminate the swap at the balance sheet date, taking into account current interest rates and the current creditworthiness of the swap counterparties.

## 7. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less. It includes all funds held for the day-to-day management of the Council and does not include funds set aside for specific purposes (e.g. Reserve Funds).

## 8. ACCOUNTS RECEIVABLE

Accounts receivable are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

A provision for impairment of accounts receivable is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of the agreement. The amount of the provision is the difference between the assets' carrying amount and the present value of estimated future cash flows, discounted using the effective interest method.

## 9. INVENTORIES

Inventories are valued at the lower of cost (determined on a first-in, first-out basis) and net realisable value. This valuation includes allowances for slow moving and obsolete inventories.

## 10. INVESTMENTS

Investments in bank deposits and long term receivables and advances are recognised at cost plus accrued interest, which is considered fair value. Investments in associates are recognised at cost.

Investments and other shares are valued at fair value. Where there is an active market, fair value is determined by reference to published prices. Otherwise fair value is determined by using a variety of valuation techniques. Movements in fair value will be taken through equity.

## 11. PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment consist of operational assets, restricted assets and infrastructure assets. Assets are recorded at cost/valuation less accumulated depreciation (except for land which is not depreciated). Property, plant and equipment are classified as non-cash generating as these assets are not held with a primary objective of generating a commercial return.

For those assets that are re-valued, the change in valuation is credited or debited to the asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is expended in the Statement of Financial Performance. Any subsequent increase on revaluation that offsets a previous decrease in value recognised in the Statement of Financial Performance will be recognised first in the Statement of Financial Performance up to the amount previously expended, and then credited to the revaluation reserve for that class of asset. Additions subsequent to revaluations are recorded at cost.

# STATEMENT OF ACCOUNTING POLICIES

## Disposals

An item of property, plant and equipment is de-recognised upon disposal or when no further future economic benefits or service potential are expected from its use or disposal.

Gains and losses on disposals are determined by comparing the disposal proceeds with the carrying amount of the asset and are reported net in the surplus or deficit. When revalued assets are sold the amounts included in asset revaluation reserves, in respect of those assets, are transferred to accumulated funds.

## Operational Assets

Operational assets include land, building, motor vehicles, plant and equipment and library books.

Land and buildings are valued at fair value, as determined from market-based evidence by Beca Projects NZ Limited Registered Valuers, as at 30 June 2017. Valuations are generally carried out on a three-yearly cycle unless market conditions require otherwise. Motor vehicles, library books and plant and equipment are valued at cost less accumulated depreciation.

## Restricted Assets

These are assets owned by the Council that provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.

Land and buildings and parks and recreation assets are valued at fair value, as determined from market-based evidence by Beca Projects NZ Limited Registered Valuers, as at 30 June 2017. Valuations are generally carried out

on a three-yearly cycle unless market conditions require otherwise.

Heritage and cultural assets were valued at fair value by Registered Valuer Quotable Value New Zealand Limited, as at 1 July 2001. This is considered deemed cost.

## Infrastructural Assets

Infrastructural assets are fixed utility systems owned by the Council. Each asset type includes all items that are required for the network to function.

Sewerage, water, drainage and roading infrastructural assets are valued using the depreciated replacement cost method. A number of estimates and assumptions exercised when valuing infrastructural assets using the depreciated replacement cost method. These include:

- Estimating any obsolescence or surplus capacity of the asset.
- Estimating the replacement cost of the asset, which can be derived from recent construction contracts in the region for similar assets.
- Estimates of the remaining useful life over which the asset will be depreciated. These estimates can be affected by the local conditions, for example, weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, the Council could be over-or-under-estimating the annual depreciation charge recognised as an expense in the statement of comprehensive revenue and expenditure. To minimise this risk, infrastructural asset useful lives have been determined with reference to the New Zealand Infrastructural Asset Valuation and Depreciation Guidelines published

by the National Asset Management Steering Group and have been adjusted for local conditions based on experience. Asset inspections, deterioration and condition-modelling are also carried out regularly as part of asset management planning activities, which provides further assurance for useful life estimates.

Infrastructural assets (excluding land) have all been valued at optimised depreciated replacement cost by Beca Projects NZ Limited and Calibre Consulting, Registered Valuers as at 30 June 2017. Valuations are generally carried out on a three-yearly cycle unless market conditions require otherwise. Infrastructural land under roads was valued at market value by Beca Projects NZ Limited, as at 30 June 2017. Valuations are generally carried out on a three-yearly cycle unless market conditions require otherwise.

Certain infrastructural assets and land have been vested in the Council as part of the subdivision consent process. The vested asset has been valued at the appropriately certified government valuation or at a mutually agreed market value or at a value determined through arbitration. Vested infrastructural assets have been based on the actual quantities of infrastructural components vested and current "in the ground" cost of providing identical services.

All other assets are valued at historical cost less accumulated depreciation.



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## 12. DEPRECIATION

Depreciation rates for fixed assets are as follows:

### Operational Assets

Depreciation rates for operational assets are based on a straight line basis.

Buildings	1.43%	-	33.33%
Motor Vehicles	15.55%	-	20.00%
Plant and Equipment	3.33%	-	20.00%
Information Systems Equipment	10.00%	-	33.00%
Library Books	10.00%	-	20.00%
Furniture and Fittings	5.00%	-	20.00%
Office Equipment	10.00%	-	33.33%

### Infrastructural Assets

#### Roading

Provision has been made for depreciation of those significant components of the roading asset, based on their remaining lives.

The significant component depreciation rates are as follows:

Traffic Facilities, Signs and Markings	10 - 50 yrs	2.00%	-	10.00%
Bridges	50 -100 yrs	1.00%	-	2.00%
Footpaths	25 - 60 yrs	1.67%	-	4.00%
Pavement Surfacing	2 - 16 yrs	6.25%	-	50.00%
Drainage and Culverts	45 - 80 yrs	1.25%	-	2.22%
Roading Base-course	40 - 80 yrs	1.25%	-	2.50%

Berms, Markings, Shoulder & Formation	Not depreciated
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*Water, Sewerage and Stormwater Reticulation Systems*  
Provision has been made for depreciation of components of the assets based on their remaining life.

Water Reticulation	15 - 100 yrs	1.00%	-	6.67%
Water Treatment Plants	9 - 100 yrs	1.11%	-	10.00%
Sewerage Reticulation	50 - 174 yrs	0.57%	-	2.00%
Sewerage Treatment Plants	15 - 100 yrs	1.00%	-	6.67%
Stormwater Pipes	36 - 150 yrs	0.67%	-	2.78%

### Restricted Assets

#### Heritage and Cultural Assets

Provision has been made for depreciation of components of the assets based on their remaining life.

	23 - 250 yrs	0.40%	-	4.35%
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#### Parks and recreation assets

Provision has been made for depreciation of components of the assets based on their remaining life.

	3 - 200 yrs	0.50%	-	33.33%
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### Assets under Construction

Assets under construction are not depreciated. All costs are initially capitalised as work in progress. On completion, the cost is transferred to the relevant asset class and is then depreciated.

## 13. INTANGIBLE ASSETS

Software licences are recognised at cost and amortised on a straight line basis over the life of the licence (3 to 25 years) - a range of 4% to 33.33% per annum.

## 14. IMPAIRMENT OF ASSETS

At each balance date the Council assesses whether there is any objective evidence that any asset has been impaired. Any impairment losses are recognised in the surplus/deficit.

## 15. EMPLOYEE ENTITLEMENTS

Provision is made for employee benefits accumulating as a result of services rendered and in respect of the Council's liability for annual leave and sick leave. Annual leave is calculated on an actual entitlement basis at current rates of pay, while other provisions have been calculated on an actuarial basis at current rates of pay.

## 16. LANDFILL POST-CLOSURE COSTS

As operator of the District's closed landfills, the Council has a legal obligation to provide on-going maintenance and monitoring services at the landfill site after closure. A provision for post-closure costs is recognised as a liability when the obligation for post-closure arises. This is measured based on the present value of future cash flows expected to be incurred, considering future events including legal requirements, known improvements in technology and all other costs associated with landfills post-closure.

Amounts provided for landfill post-closure are capitalised to the landfill asset where they give rise to future economic benefits to be obtained. Components of the capitalised

# STATEMENT OF ACCOUNTING POLICIES

landfill asset are depreciated over their useful lives. The discount rate used reflects current market assessments of the time value of money and the risks specific to the Council. The time needed for post-closure care is as per the resource consents issued by TRC.

## 17. COMMUNITY LOANS

The Council has acted as guarantor for loans to several sports clubs. These are valued in the Council's financial statements at fair value, considering the likelihood of the Council being required to make payment on these loans.

## 18. PUBLIC EQUITY

Public equity is the community's interest in the Council, as measured by the value of total assets less total liabilities. Equity is dis-aggregated and classified to enable a clearer identification of the various components. Accumulated balances comprise accumulated surpluses over the years.

Restricted and Statutory Reserves are those funds subject to external restrictions accepted as binding by the Council, which may not be revised without reference to the courts or a third party. Investment Revaluation Reserves comprise accumulated valuation increments.

## 19. LEASES

Leases where the lessor substantially retains all the risks and benefits of ownership of the leased items are classified as operating leases. Payments under these leases are charged as expenses in the periods in which they are incurred.

Leases that substantially transfer all the risks and benefits incidental to ownership of the leased item, to the lessee, are classified as finance leases. These are capitalised at the lower of the fair value of the asset or the present

value of the minimum lease payments. The leased assets and corresponding lease liabilities are recognised in the Statement of Financial Position. The leased assets are depreciated over the period the Council is expected to benefit from their use.

## 20. STATEMENT OF CASH FLOWS

Cash means cash balances on hand, held in bank accounts, deposits on demand and other highly liquid investments in which the Council invests as part of its day-to-day cash management.

Operating Activities include cash received from all revenue sources and record the payments made for the supply of goods and services. Agency transactions (for example, the collection of regional council rates) are recognised as receipts and payments in the Statement of Cash Flows given that they flow through the Council's main bank account.

Investing Activities are those activities relating to the acquisition and disposal of non-current assets.

Financing Activities comprise activities that change the Council's equity and debt capital structure.

## 21. ALLOCATION OF OVERHEADS

All support centre costs are passed onto activity centres as overheads. The method of recovery is usage based on the step method.

## 22. CRITICAL ACCOUNTING ESTIMATES AND ASSUMPTIONS

In preparing these financial statements the Council has made estimates and assumptions concerning the future. These may differ from the subsequent actual results.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are detailed below:

### Infrastructural assets

Assumptions and estimates used when performing the depreciated replacement cost valuation include:

- The physical deterioration and condition of an asset, which is mainly the assets that are not visible, for example underground utilities;
- Estimating any obsolescence or surplus capacity of any asset; and
- Estimates are made determining the remaining useful lives over which the assets will be depreciated.

*There are on-going physical inspections and condition modelling assessments to improve information on these assets. Published guidelines, component design lives and local conditions have been used to assist with the estimation of the remaining useful lives.*

# FUNDING IMPACT STATEMENTS

The 'Indicative Funding Impact Statement' (FIS) table on the next pages provides an overview of what it costs to provide Council services and activities and how they will be funded. The FIS breaks down costs and funds at 'operational' and 'capital' levels. Operational costs include the ongoing maintenance and delivery of our services, while capital costs relate to constructing new assets or extending or renewing existing assets. Capital expenditure is generally 'one-off' in nature, whereas operational costs are ongoing. Taking all this information into account, we can then see how much will be received, how much will be spent, and whether or not we will have a surplus or deficit at the end of the year.



# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR DEMOCRACY & LEADERSHIP / TE POUMANUKURA

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	2,577	2,512	2,553
Targeted Rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	550	448	548
<b>Total operating funding (A)</b>	<b>3,128</b>	<b>2,960</b>	<b>3,101</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	1,054	959	1,008
Finance Costs	3	0	2
Internal Charges and Overheads applied	2,062	1,994	2,079
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>3,118</b>	<b>2,953</b>	<b>3,089</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>10</b>	<b>7</b>	<b>12</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	22	0	-5
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>22</b>	<b>0</b>	<b>-5</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR DEMOCRACY & LEADERSHIP / TE POUMANUKURA

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	25	0	0
- To replace existing assets	0	0	0
Increase (decrease) in reserves	7	7	7
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>32</b>	<b>7</b>	<b>7</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-10</b>	<b>-7</b>	<b>-12</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	10	7	7

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR WATER SUPPLY / NGĀ PUNA WAI

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted Rates	13,138	13,564	13,153
Subsidies and grants for operating purposes	0	0	0
Fees and charges	87	87	87
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	390	393	641
<b>Total operating funding (A)</b>	<b>13,615</b>	<b>14,043</b>	<b>13,882</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	3,287	3,382	3,517
Finance Costs	2,458	2,838	2,060
Internal Charges and Overheads applied	1,774	2,148	2,365
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>7,520</b>	<b>8,368</b>	<b>7,942</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>6,095</b>	<b>5,676</b>	<b>5,939</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	-1,190	-1,109	1,345
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>-1,190</b>	<b>-1,109</b>	<b>1,345</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR WATER SUPPLY / NGĀ PUNA WAI

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	45	95	3,847
- To improve the level of service	232	373	1,478
- To replace existing assets	907	4,658	4,663
Increase (decrease) in reserves	3,722	-558	-2,704
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>4,905</b>	<b>4,567</b>	<b>7,285</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-6,095</b>	<b>-5,676</b>	<b>-5,939</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	4,935	5,146	4,995

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR STORMWATER / TE WAI ĀWHIOWHIO ME ŌNA RĪTENGA

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	887	1,027	901
Targeted Rates	8	8	9
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	171	183	194
<b>Total operating funding (A)</b>	<b>1,066</b>	<b>1,219</b>	<b>1,104</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	241	245	251
Finance Costs	198	222	183
Internal Charges and Overheads applied	341	399	340
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>780</b>	<b>866</b>	<b>774</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>286</b>	<b>353</b>	<b>330</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	202	146	171
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>202</b>	<b>146</b>	<b>171</b>



# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR STORMWATER / TE WAI ĀWHIOWHIO ME ŌNA RĪTENGA

<i>For the years ended 30 June</i>	<i>2019/20 (\$,000)</i>	<i>2020/21 (\$,000)</i>	<i>Revised Annual Plan 2020/21 (\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	401	479	480
- To replace existing assets	87	19	19
Increase (decrease) in reserves	0	1	2
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>488</b>	<b>499</b>	<b>501</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-286</b>	<b>-353</b>	<b>-330</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	<b>440</b>	<b>503</b>	<b>468</b>

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR WASTEWATER / NGĀ PARAPARA

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted Rates	4,770	5,159	4,781
Subsidies and grants for operating purposes	0	0	0
Fees and charges	1,060	1,086	1,042
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	0	0	0
<b>Total operating funding (A)</b>	<b>5,830</b>	<b>6,246</b>	<b>5,822</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	2,657	2,645	2,805
Finance Costs	1,539	1,662	1,365
Internal Charges and Overheads applied	738	640	895
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>4,933</b>	<b>4,947</b>	<b>5,065</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>897</b>	<b>1,299</b>	<b>758</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	886	76	890
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>886</b>	<b>76</b>	<b>890</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR WASTEWATER / NGĀ PARAPARA

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	552	129	129
- To replace existing assets	1,586	1,598	1,576
Increase (decrease) in reserves	-354	-352	-57
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>1,783</b>	<b>1,374</b>	<b>1,648</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-897</b>	<b>-1,299</b>	<b>-758</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	1,429	1,474	1,528

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR SOLID WASTE / TE TUKUHANGA O NGĀ PARAPARA

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	636	689	583
Targeted Rates	1,924	1,950	1,931
Subsidies and grants for operating purposes	0	0	0
Fees and charges	669	791	1,118
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	693	435	718
<b>Total operating funding (A)</b>	<b>3,923</b>	<b>3,864</b>	<b>4,350</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	2,984	2,720	3,444
Finance Costs	181	263	146
Internal Charges and Overheads applied	458	537	496
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>3,623</b>	<b>3,519</b>	<b>4,086</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>300</b>	<b>345</b>	<b>264</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	-73	-188	-117
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>-73</b>	<b>-188</b>	<b>-117</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR SOLID WASTE / TE TUKUHANGA O NGĀ PARAPARA

<i>For the years ended 30 June</i>	<i>2019/20 (\$,000)</i>	<i>2020/21 (\$,000)</i>	<i>Revised Annual Plan 2020/21 (\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	32	27	27
- To replace existing assets	74	5	5
Increase (decrease) in reserves	121	124	115
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>227</b>	<b>157</b>	<b>147</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-300</b>	<b>-345</b>	<b>-264</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	<b>49</b>	<b>49</b>	<b>49</b>

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR ROADING & FOOTPATHS (INCL ROAD SAFETY & PATHWAYS)/NGĀ HUARAHI ARA RAU

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	39	42	40
Targeted Rates	6,801	6,910	6,502
Subsidies and grants for operating purposes	4,907	4,694	5,022
Fees and charges	112	110	187
Internal Charge and Overheads Recovered	743	0	1,268
Local authorities fuel tax, fines, infringement fees and other receipts	1,273	1,687	1,195
<b>Total operating funding (A)</b>	<b>13,875</b>	<b>13,443</b>	<b>14,214</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	9,147	9,140	9,863
Finance Costs	233	266	283
Internal Charges and Overheads applied	519	306	401
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>9,899</b>	<b>9,711</b>	<b>10,547</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>3,976</b>	<b>3,732</b>	<b>3,667</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	4,599	4,175	4,580
Development and financial contributions	0	0	0
Increase (decrease) in debt	97	-172	1,070
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>4,696</b>	<b>4,003</b>	<b>5,650</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR ROADING & FOOTPATHS (INCL ROAD SAFETY & PATHWAYS)/NGĀ HUARAHI ARA RAU

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	2,127	1,401	2,091
- To replace existing assets	6,202	6,710	6,119
Increase (decrease) in reserves	343	-376	1,108
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>8,672</b>	<b>7,735</b>	<b>9,318</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-3,976</b>	<b>-3,732</b>	<b>-3,667</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	6,438	6,955	7,266

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR COMMUNITY FACILITIES / NGĀ WHARE-Ā-HAPORI

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	5,301	6,102	5,605
Targeted Rates	0	0	0
Subsidies and grants for operating purposes	21	7	23
Fees and charges	2,034	2,072	2,153
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	3,051	3,153	3,281
<b>Total operating funding (A)</b>	<b>10,407</b>	<b>11,334</b>	<b>11,062</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	5,843	6,338	6,494
Finance Costs	1,516	1,637	1,257
Internal Charges and Overheads applied	1,214	1,232	1,383
Operating funding applications	40	0	40
<b>Total applications of operating funding (B)</b>	<b>8,613</b>	<b>9,207</b>	<b>9,174</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>1,794</b>	<b>2,127</b>	<b>1,888</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	-93	497	1,663
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	10	8	5
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>-83</b>	<b>505</b>	<b>1,668</b>



# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR COMMUNITY FACILITIES / NGĀ WHARE-Ā-HAPORI

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	428	49	340
- To replace existing assets	1,283	2,031	1,977
Increase (decrease) in reserves	0	553	1,240
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>1,711</b>	<b>2,632</b>	<b>3,557</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-1,794</b>	<b>-2,127</b>	<b>-1,888</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	2,902	3,288	2,839

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR ARTS & CULTURE / NGĀ MAHI Ā-TOI ME RĒHIA

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	2,550	2,584	2,584
Targeted Rates	0	0	0
Subsidies and grants for operating purposes	42	43	43
Fees and charges	34	42	35
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	571	528	643
<b>Total operating funding (A)</b>	<b>3,197</b>	<b>3,197</b>	<b>3,305</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	1,970	1,897	1,963
Finance Costs	53	52	36
Internal Charges and Overheads applied	814	832	959
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>2,837</b>	<b>2,781</b>	<b>2,958</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>360</b>	<b>416</b>	<b>347</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	-44	-19	-45
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>-44</b>	<b>-19</b>	<b>-45</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR ARTS & CULTURE / NGĀ MAHI Ā-TOI ME RĒHIA

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	0	0	0
- To replace existing assets	280	391	367
Increase (decrease) in reserves	36	7	-65
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>316</b>	<b>397</b>	<b>302</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-360</b>	<b>-416</b>	<b>-347</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	453	503	487

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR DISTRICT ECONOMY / WHAKATIPURANGA O TE ROHE

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	929	890	1,063
Targeted Rates	166	169	166
Subsidies and grants for operating purposes	13	14	24
Fees and charges	242	130	91
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	693	1,187	1,094
<b>Total operating funding (A)</b>	<b>2,043</b>	<b>2,390</b>	<b>2,438</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	1,025	968	1,048
Finance Costs	347	575	399
Internal Charges and Overheads applied	247	233	330
Operating funding applications	287	289	289
<b>Total applications of operating funding (B)</b>	<b>1,906</b>	<b>2,065</b>	<b>2,067</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>137</b>	<b>325</b>	<b>371</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	-115	727	2,020
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	3,339	0	1,022
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>3,224</b>	<b>727</b>	<b>3,042</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR DISTRICT ECONOMY / WHAKATIPURANGA O TE ROHE

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	3,166	1,000	3,196
- To replace existing assets	0	0	0
Increase (decrease) in reserves	195	52	217
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>3,361</b>	<b>1,052</b>	<b>3,413</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-137</b>	<b>-325</b>	<b>-371</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	105	280	333

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR COMMUNITY DEVELOPMENT / WHAKAWHANAKE HAPORI

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	921	886	1,003
Targeted Rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	250	234	293
<b>Total operating funding (A)</b>	<b>1,171</b>	<b>1,120</b>	<b>1,296</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	269	373	371
Finance Costs	63	63	52
Internal Charges and Overheads applied	242	217	269
Operating funding applications	575	505	578
<b>Total applications of operating funding (B)</b>	<b>1,149</b>	<b>1,158</b>	<b>1,270</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>22</b>	<b>-38</b>	<b>26</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	-28	-25	-28
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>-28</b>	<b>-25</b>	<b>-28</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR COMMUNITY DEVELOPMENT / WHAKAWHANAKE HAPORI

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	0	0	0
- To replace existing assets	0	0	0
Increase (decrease) in reserves	-6	-63	-2
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>-6</b>	<b>-63</b>	<b>-2</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-22</b>	<b>38</b>	<b>-26</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	<b>2</b>	<b>1</b>	<b>1</b>

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR ENVIRONMENTAL SUSTAINABILITY / TOITŪ TE TAIAO

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	742	722	753
Targeted Rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	166	169	180
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	247	235	268
<b>Total operating funding (A)</b>	<b>1,156</b>	<b>1,126</b>	<b>1,201</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	669	729	758
Finance Costs	0	0	0
Internal Charges and Overheads applied	286	290	312
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>955</b>	<b>1,049</b>	<b>1,070</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>201</b>	<b>77</b>	<b>131</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>0</b>	<b>0</b>	<b>0</b>



# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR ENVIRONMENTAL SUSTAINABILITY / TOITŪ TE TAI AO

<i>For the years ended 30 June</i>	<i>2019/20 (\$,000)</i>	<i>2020/21 (\$,000)</i>	<i>Revised Annual Plan 2020/21 (\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	0	0	3
- To replace existing assets	0	0	0
Increase (decrease) in reserves	201	77	128
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>201</b>	<b>77</b>	<b>131</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-201</b>	<b>-77</b>	<b>-131</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
Excludes depreciation of:	1	1	1

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR REGULATORY SERVICES / RATONGA WHAKATURE

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	837	817	905
Targeted Rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	1,656	1,651	1,794
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	167	154	203
<b>Total operating funding (A)</b>	<b>2,660</b>	<b>2,622</b>	<b>2,902</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	1,771	1,737	1,944
Finance Costs	19	9	19
Internal Charges and Overheads applied	825	845	896
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>2,615</b>	<b>2,591</b>	<b>2,859</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>46</b>	<b>31</b>	<b>43</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	48	-3	105
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>48</b>	<b>-3</b>	<b>105</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR REGULATORY SERVICES / RATONGA WHAKATURE

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	31	0	133
- To replace existing assets	34	12	17
Increase (decrease) in reserves	28	16	-1
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>93</b>	<b>28</b>	<b>149</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-46</b>	<b>-31</b>	<b>-43</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	46	43	63

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR COASTAL STRUCTURES / NGĀ MOMO HANGA KI TAI

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	54	115	112
Targeted Rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal Charge and Overheads Recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	10	0	24
<b>Total operating funding (A)</b>	<b>64</b>	<b>115</b>	<b>135</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	22	23	23
Finance Costs	27	30	30
Internal Charges and Overheads applied	0	33	60
Operating funding applications	0	0	0
<b>Total applications of operating funding (B)</b>	<b>49</b>	<b>86</b>	<b>113</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>15</b>	<b>29</b>	<b>23</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	-57	72	245
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>-57</b>	<b>72</b>	<b>245</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR COASTAL STRUCTURES / NGĀ MOMO HANGA KI TAI

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	0	161	161
- To replace existing assets	0	107	108
Increase (decrease) in reserves	-42	-168	-1
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>-42</b>	<b>101</b>	<b>268</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-15</b>	<b>-29</b>	<b>-23</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	296	312	273

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR CORPORATE ACTIVITIES / NGĀ MAHINGA MATAKITE Ā ROHE

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	187	-71	-143
Targeted Rates	280	209	292
Subsidies and grants for operating purposes	0	0	25
Fees and charges	90	93	57
Internal Charge and Overheads Recovered	13,685	13,935	15,034
Local authorities fuel tax, fines, infringement fees and other receipts	2,727	2,570	2,318
<b>Total operating funding (A)</b>	<b>16,969</b>	<b>16,736</b>	<b>17,583</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	11,017	10,684	12,012
Finance Costs	338	405	352
Internal Charges and Overheads applied	3,069	3,410	3,323
Operating funding applications	0	0	62
<b>Total applications of operating funding (B)</b>	<b>14,424</b>	<b>14,499</b>	<b>15,750</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>2,545</b>	<b>2,237</b>	<b>1,833</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	-342	533	-46
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>-342</b>	<b>533</b>	<b>-46</b>

# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR CORPORATE ACTIVITIES / NGĀ MAHINGA MATAKITE Ā ROHE

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	0	0	0
- To improve the level of service	261	691	325
- To replace existing assets	113	699	421
Increase (decrease) in reserves	1,829	1,381	1,042
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>2,203</b>	<b>2,770</b>	<b>1,788</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-2,545</b>	<b>-2,237</b>	<b>-1,833</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	632	665	773

# FUNDING IMPACT STATEMENTS

## FUNDING IMPACT STATEMENT FOR WHOLE OF COUNCIL

<i>For the years ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>SOURCES OF OPERATING FUNDING</b>			
General rates, uniform annual general charges, rates penalties	15,423	16,077	15,720
Targeted Rates	26,204	27,070	26,326
Subsidies and grants for operating purposes	4,984	4,758	5,137
Fees and charges	6,150	6,230	6,744
Interest and dividends from investments	7,692	8,502	8,491
Local authorities fuel tax, fines, infringement fees and other receipts	2,200	2,165	1,435
<b>Total operating funding (A)</b>	<b>62,653</b>	<b>64,801</b>	<b>63,853</b>
<b>APPLICATIONS OF OPERATING FUNDING</b>			
Payments to staff and suppliers	38,998	39,909	41,923
Finance Costs	6,072	7,485	5,326
Operating funding applications	901	795	970
<b>Total applications of operating funding (B)</b>	<b>45,971</b>	<b>48,189</b>	<b>48,219</b>
<b>Surplus (deficit) of operating funding (A-B)</b>	<b>16,682</b>	<b>16,613</b>	<b>15,635</b>
<b>SOURCES OF CAPITAL FUNDING</b>			
Subsidies and grants for capital expenditure	4,599	4,175	4,580
Development and financial contributions	0	0	0
Increase (decrease) in debt	471	1,511	8,606
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	3,349	9	1,027
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding (C)</b>	<b>8,419</b>	<b>5,695</b>	<b>14,213</b>



# TE TAUĀKI PŪTEA WHAKAPĀNGA

## FUNDING IMPACT STATEMENT FOR WHOLE OF COUNCIL

<i>For the years ended 30 June</i>	<i>2019/20 (\$,000)</i>	<i>2020/21 (\$,000)</i>	<i>Revised Annual Plan 2020/21 (\$,000)</i>
<b>APPLICATIONS OF CAPITAL FUNDING</b>			
- To meet additional demand	45	95	3,847
- To improve the level of service	7,253	4,309	8,363
- To replace existing assets	10,564	16,229	15,270
Increase (decrease) in reserves	7,239	1,675	2,367
Increase (decrease) in investments	0	0	0
<b>Total applications of capital funding (D)</b>	<b>25,101</b>	<b>22,307</b>	<b>29,847</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-16,682</b>	<b>-16,613</b>	<b>-15,635</b>
<b>Funding Balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excludes depreciation of:</b>	17,738	19,227	19,083

# FUNDING IMPACT STATEMENT - RATING

## FUNDING IMPACT STATEMENT - RATING

				2019/20 (\$,000)	2020/21 (\$,000)	Revised Annual Plan 2020/21 (\$,000)
				<i>For the years ended 30 June</i>		
				<b>Rating Amount 2020/21 (inclusive of GST)</b>		<b>(exclusive of GST)</b>
<b>RATE</b>						
General rates	Capital Value Rating		0.08783c per \$ of capital value	8,112	8,441	8,411
Uniform Annual General Charge (UAGC)	A fixed amount per separately used or inhabited part (SUIP) of a rating unit - <i>see definition below</i>		\$604.00 per portion of rating unit	7,383	7,711	7,383
<b>Total General and Uniform Annual General Charge Rates</b>				<b>15,495</b>	<b>16,152</b>	<b>15,794</b>
	<b>RATING MATTER (Schedule 2)</b>	<b>RATING FACTOR (Schedule 3)</b>				
<b>TARGETED RATE</b>						
Roading	All rating units	Capital Value	0.06789c per \$ of capital value	6,801	6,910	6,502
<b>Total Rooding Targeted Rate</b>				<b>6,801</b>	<b>6,910</b>	<b>6,502</b>
<b>Total General, UAGC and Rooding Rates</b>				<b>22,296</b>	<b>23,062</b>	<b>22,296</b>
<b>URBAN WATER</b>						
Connected rating unit	All properties connected to Council's water supply	The number of connections from the land within each rating unit to the Council's water scheme	\$624.45 on each SUIP* of a rating unit	4,309	4,415	4,311
Water meter charge up to <=32mm connection	All properties connected to Council's water supply	The number of connections from the land within each rating unit to the Council's water scheme	\$150 per connection	62	62	62
Water meter charge up to <=32mm connection with backflow			\$260 per connection	79	79	79
Water meter charge up to <=40mm connection			\$175 per connection	3	3	3
Water meter charge up to <=40mm connection with backflow			\$325 per connection	5	5	5
Water meter charge up to <=50mm connection with backflow			\$460 per connection	9	9	9
Water meter charge up to > 50mm connection with backflow			\$630 per connection	10	10	10

# PŪRONGO PŪTEA WHAKAPĀNGA – TĀKE KAUNIHERA

## FUNDING IMPACT STATEMENT - RATING

				<i>For the years ended 30 June</i>	2019/20 (\$,000)	2020/21 (\$,000)	Revised Annual Plan 2020/21 (\$,000)
Serviceable rating unit	All properties that have a connection available to Council's water supply	Extent of provision of service	\$312.23 per serviceable SUIP* of a rating unit	78	80	82	
Metered consumers - Town	Not required		\$2.62 per cubic metre	570	624	570	
Metered consumers - High User			\$2.62 per cubic metre	1,560	1,584	1,560	
Metered consumers - Extra High User			\$2.84 per cubic metre	1,606	1,690	1,606	
<b>Total Urban Water Rates</b>				<b>8,291</b>	<b>8,559</b>	<b>8,297</b>	
<b>OTHER WATER SCHEMES</b>							
Waimate West Metered Consumers	Not required		\$1.08 per cubic metre	4,611	4,768	4,620	
Water meter charge up to <=32mm connection	All properties connected to Council's water supply and where land is situated	The number and nature of connections from the land within each rating unit to the Council's water scheme	\$150 per connection	2	2	2	
Water meter charge up to <=32mm connection with backflow			\$260 per connection	189	189	189	
Water meter charge up to <=40mm connection			\$175 per connection	0	0	0	
Water meter charge up to <=40mm connection with backflow			\$325 per connection	37	37	37	
Water meter charge up to <=50mm connection with backflow			\$460 per connection	2	2	2	
Water meter charge up to >50mm connection with backflow			\$630 per connection	7	7	7	
<b>Total Water</b>				<b>13,138</b>	<b>13,564</b>	<b>13,153</b>	

# FUNDING IMPACT STATEMENT - RATING

## FUNDING IMPACT STATEMENT - RATING

				<i>For the years ended 30 June</i>		<i>Revised Annual Plan 2020/21</i>
				<i>2019/20</i>	<i>2020/21</i>	<i>(\$,000)</i>
				<i>(\$,000)</i>	<i>(\$,000)</i>	<i>(\$,000)</i>
<b>WASTEWATER</b>						
Connected rating unit	All properties connected to Council's wastewater supply	The number of connections from the land within each rating unit to the Council's wastewater scheme	\$678.50 on each SUIP* of a rating unit	4,683	5,066	4,693
Serviceable rating unit	All properties that have a connection available to Council's wastewater supply	Extent of provision of service	\$339.25 per serviceable SUIP* of a rating unit	88	93	87
<b>Total Wastewater Rates</b>				<b>4,771</b>	<b>5,159</b>	<b>4,781</b>
Kerbside Collection Targeted Rate - Urban	The number of rating unit where the service is available	The number of bins provided to the property (extent of provision of service)	\$264.50 per set of bins per rating unit	1,635	1,662	1,638
Kerbside Collection Targeted Rate - Rural	The number of rating unit where the service is available	The number of bins provided to the property (extent of provision of service)	\$264.50 per set of bins per rating unit	289	288	293
Eltham Drainage Rate	Class A Land	Capital Value	0.01079c per \$ of land value	6	6	6
	Class B Land	Capital Value	0.00702c per \$ of land value	1	1	1
	Class C Land	Capital Value	0.00376c per \$ of land value	1	2	2
Hāwera Business Rate	All Rating Unit	Capital Value	0.08968c per \$ of capital value	166	169	166

# PŪRONGO PŪTEA WHAKAPĀNGA – TĀKE KAUNIHERA

## FUNDING IMPACT STATEMENT - RATING

				2019/20 (\$,000)	2020/21 (\$,000)	Revised Annual Plan 2020/21 (\$,000)
				<i>For the years ended 30 June</i>		
Warmer Homes Scheme Rate	All properties that have a warmer homes scheme funding	The value of the service provided	VTR - 15% of the service amount	280	209	299
<b>Total Targeted Rates</b>				<b>20,288</b>	<b>21,062</b>	<b>20,341</b>
<b>Total Rates Levied</b>				<b>42,584</b>	<b>44,124</b>	<b>42,637</b>

## OTHER FUNDING MECHANISMS

	2019/20 (\$,000)	2020/21 (\$,000)	Revised Annual Plan 2020/21 (\$,000)
	<i>For the years ended 30 June</i>		
User fees and charges	6,150	6,230	6,744
General Interest	190	286	301
Earnings Long Term Investment Fund	7,502	8,216	8,190
Operational grants and subsidies	4,984	4,758	5,137
Capital contributions, grants and subsidies	7,949	4,184	5,608
Sundry Revenue	2,200	2,165	1,435
Loans Raised	3,849	5,413	12,337
Number of Rating Units	14,165	14,217	14,057

\*SUIP - Separately used or uninhabited part of a rating unit

\*As at 30 June of the preceding year, e.g. 2030/21 = as at 30 June 2020.

# FUNDING IMPACT STATEMENT - RATING

## GENERAL RATES

The Council will set a general rate based on the capital value rating system. The capital value rating system for general rates was preferred over land value and more targeted rates because of its greater tendency to match the “ability to pay”.

## UNIFORM ANNUAL GENERAL CHARGE

The Council will set a uniform general charge (UAGC) which is a fixed amount assessed on every separately used or inhabited part (SUIP) of a rating unit in the District. It is calculated according to the Council’s judgement on the proper balance between the fixed and variable parts of the general rate and any consequential impacts on individuals and groups of ratepayers.

## ROADING RATE

The roading rate is based on capital value, assessed on all rateable rating units in the District to fund the maintenance and development of the roading network.

## TARGETED RATES

The Council will charge the following targeted rates:

- > Water (not-metered and metered)
- > Wastewater
- > Kerbside collection services
- > Hāwera Business Rate for town promotion
- > Eltham Drainage Rate
- > Warmer Homes Scheme

## WATER SUPPLY

The water supply rate funds treatment and distribution of water supply. The Council has the following mechanism of payment for water supply:

### NOT METERED

- > A fixed charge being a uniform targeted rate for each SUIP that is connected to an urban water supply and not metered.

### WATER DIFFERENTIALS

The differential categories for the uniform water supply rate are:

- > Connected – any rating unit connected to a Council operated water supply; and
- > Serviceable – any rating unit not connected to a Council operated water supply but is within 100 metres of a water main. A half charge of the connected water supply is assessed for serviceable rating units.

### METERED

- > A rate per cubic metre of water supplied to each rating unit that is metered and connected to an urban or rural water supply; and
- > An amount per connection, based on connection size and backflow prevention availability.

## WATER BY METER RATE – URBAN WATER SUPPLY

In 2011/12, the Council proposed that the urban water per cubic metre rate be increased by 25% per annum. The majority of urban residents who pay the urban water per cubic metre rate do not use large amounts of water, so the increase was not excessive. However bulk water users on the urban water metered system faced a major cost increase at the time. For this reason and based on feedback received during the 2011/12 Annual Plan consultation phase, the Council introduced three urban water per cubic metre rate categories. Customers using less than 4 cubic metres per day would be on a town rate, those using more than 4 cubic metres a day would be on a high user rate and the District’s two largest consumers, Silver Fern Farms and Riverlands (now ANZCO) would be on an extra high user rate.

The Council identified different types of users at the time and wrote to each customer affected by these different categories to explain its intention to smooth the rate by charging 10% per annum for the high and extra high users until the rates were all the same, which would then be called the town rate. The categories only apply to the customers identified in 2011/12. Any new connections that fall within these different categories after 2011/12 would automatically be on the town rate.

# PŪRONGO PŪTEA WHAKAPĀNGA – TĀKE KAUNIHERA

## WASTEWATER

The wastewater rate funds treatment and disposal of wastewater as a fixed amount per separately used or inhabited part of a rating unit.

### WASTEWATER DIFFERENTIALS

The differential categories for the wastewater disposal rate are:

- > Connected – any rating unit connected to a public wastewater drain; and
- > Serviceable – any rating unit not connected to a public wastewater drain but is within 30 metres of such a drain. A half charge of the connected wastewater is assessed for serviceable rating units.

## KERBSIDE COLLECTION SERVICES

The kerbside collection targeted rate is charged for the number of sets of bins each rating unit uses. For example a property that has two sets of bins (for refuse and recycling) will be charged two targeted kerbside collection rates.

The targeted rates for kerbside collection are:

- > Urban - \$264.50 for each set of bins (refuse and recycling) on every rating unit situated within the urban areas of Pungarehu, Rāhotu, Ōpunakē, Kaponga, Eltham, Manaia, Ōhawe, Hāwera, Normanby, Pātea, Waverley and Waverley Beach where the service is available.
- > Rural - \$264.50 for each set of bins (refuse and recycling) on every rating unit situated within the rural area where the service is available and where the Council is prepared to provide the service.

## HĀWERA BUSINESS RATE

The Hāwera business differential is applied to properties used for commercial and industrial purposes within a defined area of Hāwera including areas of the former Hāwera County located within 1,500 metres of the former Hāwera Borough boundary. The rate is an amount per dollar of capital value.

## ELTHAM DRAINAGE RATE

The Council has a targeted rate for drainage maintenance work in the Eltham drainage area on differing classes of land as follows:

- > Class A Land Swamp land within 600m of an improved main drain.
- > Class B Land Swamp land between 600m and 1000m of an improved main drain.

Swamp land within 400m of a main drain not improved in this scheme but maintained by the Eltham Drainage Board

Where foreign waters (that is, from catchments outside the drainage district) are discharged into main drains via subsidiary drains, a strip 200m wide through the Class “C” land zone is to be placed in Class “B” land

- > Class C Land Swamp land over 1000m from and draining into a main drain.

Hill country that drains into a main drain provided that the area of hill country in Class “C” does not exceed three times the area of swamp in classes “A”, “B” and “C” on the property.

# FUNDING IMPACT STATEMENT - RATING

## **VOLUNTARY TARGETED RATE - WARMER HOMES SCHEME**

The Warmer Homes Scheme rate is a targeted rate set on properties that benefit from the installation of insulation and approved heating products provided by the Council. The rate is calculated as a percentage of the service amount (the cost of the installation) until the service amount and the costs of servicing the service amount are recovered.

## **LUMP SUM CONTRIBUTIONS**

The Council may accept lump sum contributions in respect of any targeted rates.

## **DEFINITION OF SUIP:**

A SUIP is defined as a separately used or inhabited part of a rating unit and includes any part that is used or inhabited by any person, other than the ratepayer or any part or parts of a rating unit that are used or inhabited by the ratepayer for more than one single use.

## **GUIDELINES**

Any part of a rating unit means:

- > A residential property that contains two or more separately inhabited units/flats/houses that would each be separately assessed for uniform charges;
- > A rural property/farm with multiple dwellings (for example, a house used by a farm worker) would be each separately assessed for uniform charges; and
- > Where a number of different businesses are located in one rating unit (for example, two retail shops) then each separate business would be assessed for uniform charges.

An exception is made for motels/hotels as these are treated as one business even if each accommodation unit may be capable of separate habitation.

## **EXAMPLES OF RATING IMPACT**

The examples on page 20 show the impact of the rating proposals on low, medium and high valued urban and rural properties as well as one example of commercial property in Hāwera. They are required to be provided under clause 15(5) of Schedule 10 of the Local Government Act 2002 and are indicative only. The examples exclude water by metre rates and Warmer Homes Scheme rates.



# PŪRONGO PŪTEA WHAKAPĀNGA – TĀKE KAUNIHERA

## RATING BASE INFORMATION

	2020/21
The projected number of rating units	14,080
The projected total capital value rating units	\$11,013,000,000
The projected land value rating units	\$7,500,500,000

## RATES DUE DATES

There will be four equal rates instalments for the 2020/21 rating year. The due dates are as follows:

Instalment	Due Date
Instalment 1	26 August 2020
Instalment 2	25 November 2020
Instalment 3	24 February 2021
Instalment 4	26 May 2021

A 10% instalment penalty will be charged on any instalment which remains unpaid after the due date, to be added at the following dates:

Instalment	Due Date
Instalment 1	27 August 2020
Instalment 2	26 November 2020
Instalment 3	25 February 2021
Instalment 4	27 May 2021

## WATER RATES DUE DATES

The following are the due dates for water by meter (and water meter Servicing) rates invoices:

Invoice Month	Due Date
July 2020	20 August 2020
August 2020	21 September 2020
September 2020	20 October 2020
October 2020	20 November 2020
November 2020	21 December 2020
December 2020	20 January 2021
January 2021	22 February 2021
February 2021	22 March 2021
March 2021	20 April 2021
April 2021	20 May 2021
May 2021	21 June 2021
June 2021	20 July 2021

If an invoice includes consumption over the period spanning two financial years this will be pro-rated (i.e. per cubic meter rate will be charged at the relevant year's applicable rate).

# FUNDING IMPACT STATEMENT - RATING

## PAYMENTS

Rates are payable at the following locations:

	Address
Eltham LibraryPlus	High Street, Eltham
Hāwera Administration Building	Albion Street, Hāwera
Hāwera LibraryPlus	High Street, Hāwera
Kaponga LibraryPlus	Egmont Street, Kaponga
Manaia LibraryPlus	South Road, Manaia
Ōpunakē LibraryPlus	Napier Street, Ōpunakē
Pātea LibraryPlus	Egmont Street, Pātea
Waverley Libraryplus	Weraroa Road, Waverley

The payment facilities available at the Council offices include cash, cheque and EFTPOS. The Council also accepts payment of rates by credit card via our online facility. Alternatively, the Council offers the option of paying rates by direct debit, on a weekly, fortnightly, monthly, quarterly, or annual basis. Rates can also be paid by phone or internet banking and automatic payments. Please contact Customer Services on 06 278 0555 or 0800 111 323 for further information, or refer to [www.southtaranaki.com](http://www.southtaranaki.com).

## DISCOUNTS FOR PROMPT PAYMENTS

The Council offers a discount for ratepayers who pay their total annual rates assessment by the due date for the first instalment. The discount rate for 2020/21 is 3%.

## RATES RELIEF IN SPECIAL CIRCUMSTANCES

The Council provides for the remission and postponement of rates in some special circumstances, as defined in our Rates Remissions and Postponement Policies (available from the Council offices or online at [www.southtaranaki.com](http://www.southtaranaki.com)).

# PROSPECTIVE FINANCIAL STATEMENTS



# PROSPECTIVE FINANCIAL STATEMENTS

## PROSPECTIVE STATEMENT OF FINANCIAL PERFORMANCE / TE TAUĀKI PŪTEA TAWHITIROA

<i>For the year ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised</b> <b>Annual Plan</b> <b>2020/21</b> <i>(\$,000)</i>
<b>REVENUE</b>			
<b>Revenue from exchange transactions</b>			
- Water by meter rate	8,207	9,155	8,578
- LTIF Income	7,502	8,216	8,190
- Interest Income	190	286	301
<b>Revenue from non-exchange transactions</b>			
- Rates	33,420	33,992	33,468
- Fees and charges	6,150	6,230	6,744
- Sundry revenue	2,200	2,165	1,435
- Operational grants and subsidies	4,984	4,758	5,137
- Capital Contributions, grants and subsidies	7,949	4,184	5,608
<b>Total Revenue</b>	<b>70,602</b>	<b>68,985</b>	<b>69,461</b>
<b>EXPENDITURE</b>			
Community Development	1,151	1,158	1,271
Arts and Culture	3,268	3,263	3,429
Democracy and Leadership	3,128	2,960	3,095
District Economy	2,002	2,345	2,390
Environmental Sustainability	956	1,050	1,071
Regulatory Services	2,660	2,634	2,922
Community Facilities	11,072	12,044	11,595
Roading and Footpaths	15,464	16,534	16,436
Solid Waste	3,605	3,505	4,082
Stormwater	1,097	1,248	1,129

# TE TAUĀKI PŪTEA TAWHITIROA

## PROSPECTIVE STATEMENT OF FINANCIAL PERFORMANCE / TE TAUĀKI PŪTEA TAWHITIROA

	2019/20 (\$,000)	2020/21 (\$,000)	Revised Annual Plan 2020/21 (\$,000)
<i>For the year ended 30 June</i>			
Wastewater	5,927	6,136	6,176
Waster Supply Services	11,795	12,946	11,863
Coastal Structures	344	398	386
Corporate Actlvities	1,239	1,196	1,458
<b>Total Expenditure</b>	<b>63,708</b>	<b>67,415</b>	<b>67,302</b>
Net cost of services - Surplus/(Deficit)	6,894	1,570	2,159
Taxation	0	0	0
<b>Surplus/(Deficit) after taxation</b>	<b>6,894</b>	<b>1,570</b>	<b>2,159</b>
Disclosures			
Total expenditure includes:			
Direct Costs	39,898	40,702	42,893
Interest	6,072	7,485	5,326
Amortisation and Depreciation	17,738	19,227	19,083

*\*The Council surplus represents the capital contributions, grants, roading subsidies and LTIF income and contributions towards loans and to pay for capital expenditure. All other expenditure includes a management fee on the LTIF and is funded by income from the LTIF.*

# PROSPECTIVE FINANCIAL STATEMENTS

## PROSPECTIVE STATEMENT OF COMPREHENSIVE REVENUE AND EXPENDITURE

<i>For the year ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised</b> <b>Annual Plan</b> <b>2020/21</b> <i>(\$,000)</i>
<b>REVENUE</b>			
<b>Revenue from exchange transactions</b>			
- Water by meter rate	8,207	9,155	8,578
- LTIF Income	7,502	8,216	8,190
- Interest Income	190	286	301
<b>Revenue form non-exchange transactions</b>			
- Rates	33,420	33,992	33,468
- Fees and charges	6,150	6,230	6,744
- Sundry revenue	2,200	2,165	1,435
- Operational grants and subsidies	4,984	4,758	5,137
- Capital Contributions, grants and subsidies	7,949	4,184	5,608
<b>Total Revenue</b>	<b>70,602</b>	<b>68,985</b>	<b>69,462</b>
<b>EXPENDITURE</b>			
Other costs	39,898	40,702	42,893
Interests	6,072	7,485	5,326
Depreciation	17,738	19,227	19,083
<b>Total Expenditure</b>	<b>63,708</b>	<b>67,415</b>	<b>67,302</b>
<b>Net cost of service - Surplus (Deficit)</b>	<b>6,894</b>	<b>1,570</b>	<b>2,159</b>
Gains on assets revaluations	56,572	-	-
<b>Total comprehensive income for the year</b>	<b>63,466</b>	<b>1,570</b>	<b>2,159</b>

# TE TAUĀKI PŪTEA TAWHITIROA

## PROSPECTIVE STATEMENT OF CHANGES IN EQUITY

<i>For the year ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>EQUITY AT THE START OF THE YEAR</b>	<b>853,140</b>	<b>910,623</b>	<b>908,547</b>
Gain on asset revaluations	56,572	0	0
Net income recognised directly in equity			
Surplus/(Deficit) for the year	6,894	1,570	2,159
Total recognised income and expenses	6,894	1,570	2,159
<b>EQUITY AT THE END OF THE YEAR</b>	<b>916,606</b>	<b>912,194</b>	<b>910,706</b>

# PROSPECTIVE FINANCIAL STATEMENTS

## PROSPECTIVE STATEMENT OF FINANCIAL POSITION

<i>For the year ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised</b> <b>Annual Plan</b> <b>2020/21</b> <i>(\$,000)</i>
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	6,957	3,616	5,097
Accounts Receivable	12,000	10,123	10,265
Stocks	160	148	207
Prepayments	3,318	641	2,260
Long Term Investment Fund	101,100	109,870	106,665
<b>Total Current Assets</b>	<b>123,535</b>	<b>124,397</b>	<b>124,494</b>
<b>NON CURRENT ASSETS</b>			
Long Term Investment Fund	25,275	27,467	26,666
Intangible Assets	511	611	511
Property, Plant and Equipment	907,732	916,164	908,716
Other Investments	3,150	7,609	3,566
Other Assets	0	171	0
<b>Total Non Current Assets</b>	<b>936,668</b>	<b>952,023</b>	<b>939,459</b>
<b>Total Assets</b>	<b>1,060,203</b>	<b>1,076,420</b>	<b>1,063,953</b>
<b>CURRENT LIABILITIES</b>			
Other Current Liabilities	1,111	1,082	910
Accounts Payable	9,729	10,428	9,365
Income Received in Advance	864	1,076	758
Current Portion of Term Liabilities	20,098	93	25,105
<b>Total Current Liabilities</b>	<b>31,802</b>	<b>12,679</b>	<b>36,138</b>



# TE TAUĀKI PŪTEA TAWHITIROA

## PROSPECTIVE STATEMENT OF FINANCIAL POSITION

<i>For the year ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised</b> <b>Annual Plan</b> <b>2020/21</b> <i>(\$,000)</i>
<b>NON CURRENT LIABILITIES</b>			
Term Liabilities	101,481	143,379	102,889
Landfill Aftercare Provision & Other Liabilities	10,314	8,168	14,220
<b>Total Non Current Liabilities</b>	<b>111,795</b>	<b>151,547</b>	<b>117,109</b>
<b>Total Liabilities</b>	<b>143,597</b>	<b>164,226</b>	<b>153,247</b>
<b>Net Assets</b>	<b>916,606</b>	<b>912,194</b>	<b>910,706</b>
<b>REPRESENTED BY:</b>			
Accumulated Balances	425,737	422,507	403,684
Restricted and Statutory Reserves	1,617	1,436	1,973
Investment Revaluation Reserves	196	120	36
Separate Operating Reserves	8,682	2,233	3,387
Capital Replacement Reserves	622	638	160
Council Created Reserves	126,867	137,827	150,764
Asset Revaluation Reserves	352,885	347,433	350,702
<b>Total Equity</b>	<b>916,606</b>	<b>912,194</b>	<b>910,706</b>

# PROSPECTIVE FINANCIAL STATEMENTS

## PROSPECTIVE STATEMENT OF CASH FLOWS

<i>For the year ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
<b>Cash will be provided from:</b>			
Rates	40,673	43,465	42,544
Dividends	0	0	0
Interest on Investments	1,841	2,093	2,090
Other Revenue	21,283	17,336	18,924
Regional Council Rates	2,250	2,300	2,250
	<b>66,047</b>	<b>65,195</b>	<b>65,809</b>
<b>Cash will be applied to</b>			
Payments to Suppliers & Employees	39,622	39,762	43,855
Agency Rates paid over	2,250	2,300	2,250
Interest Paid on Loans	6,072	7,485	5,326
	<b>47,944</b>	<b>49,547</b>	<b>51,431</b>
<b>Net Cash from Operating Activities</b>	<b>18,103</b>	<b>15,648</b>	<b>14,378</b>
<b>Cash will be provided from:</b>			
Net cash inflow from Investments	6,891	3,301	4,668
<b>Total Investing cash provided</b>	<b>6,891</b>	<b>3,301</b>	<b>4,668</b>
<b>Cash will be applied to:</b>			
Purchase and Development of Fixed Assets	17,862	20,632	30,395
Purchase of Investments	0	0	0
<b>Total Investing Cash Applied</b>	<b>17,862</b>	<b>20,632</b>	<b>30,395</b>
<b>Net Cash From Investing Activities</b>	<b>-10,971</b>	<b>-17,331</b>	<b>-25,727</b>

# TE TAUAĀKI PŪTEA TAWHITIROA

## PROSPECTIVE STATEMENT OF CASH FLOWS

<i>For the year ended 30 June</i>	<b>2019/20</b> <i>(\$,000)</i>	<b>2020/21</b> <i>(\$,000)</i>	<b>Revised Annual Plan 2020/21</b> <i>(\$,000)</i>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<b>Cash will be provided from:</b>			
Loans Raised	3,849	5,413	12,337
Loans Raised - Current Portion	25,000	0	0
<b>Total Financing Cash Provided</b>	<b>28,849</b>	<b>5,413</b>	<b>12,337</b>
<b>Cash will be applied to:</b>			
Repayment of Loans	7,878	3,902	3,773
Repayment of Loans - Current Portion	25,000	0	0
<b>Total Financing Cash Applied</b>	<b>32,878</b>	<b>3,902</b>	<b>3,773</b>
<b>Net Cash from Financing Activities</b>	<b>-4,029</b>	<b>1,511</b>	<b>8,564</b>
<b>Net Increase/(Decrease) in Cash Held</b>	<b>3,102</b>	<b>-172</b>	<b>-2,785</b>
<b>Total Cash Resources at 1 July</b>	<b>3,855</b>	<b>3,788</b>	<b>7,882</b>
<b>Total Cash Resources at 30 June</b>	<b>6,957</b>	<b>3,616</b>	<b>5,097</b>

# STATEMENT OF SPECIAL RESERVES FUNDS

The following Statement of Special Reserves Funds concerns the created reserves component of the Council's equity. The Council has an obligation to manage its revenue, expenses, assets, liabilities, investments and general financial dealings prudently and in a manner that promotes the current and future interests of the community, and to act in the best interest of its ratepayers as a whole and in part.

There are several types of Council created reserves, which are monies set aside for a specific purpose, and these are disaggregated into the following categories:

- > Separate Rate Reserves
- > Council Created Reserves
- > Restricted Reserves and Statutory Reserves
- > Capital Replacement Reserves

## SEPARATE RATE RESERVES

Separate Rate Reserves are maintained for targeted rates charged for a specific purpose. A Separate Rate Reserves is maintained for each targeted rate to ensure that the funds are held and used for the specific purpose intended.

## SEPARATE OPERATING RESERVES

	Opening balance \$000	Income \$000	Expenditure \$000	Other Adj \$000	Closing balance \$000	Purpose of funds
Roading	1,624	17,214	-16,234	-2,210	394	To keep surpluses/deficits in each activity separate from other activities.
Regional Road Safety	28	312	-311	0	29	To keep surpluses/deficits in each activity separate from other activities.
Water Supply Urban	263	8,783	-8,223	0	823	To keep surpluses/deficits in each activity separate from other activities.
Wastewater	-516	6,122	-6,593	0	-987	To keep surpluses/deficits in each activity separate from other activities.
Eltham Drainage	26	9	-6	0	29	To keep surpluses/deficits in each activity separate from other activities.
Water Supply Waimate West/Inaha	4,527	5,092	-4,614	-3,497	1,508	To keep surpluses/deficits in each activity separate from other activities.
Solid Waste Collection	1,469	2,168	-2,066	0	1,571	To keep surpluses/deficits in each activity separate from other activities.
Water Supply - Nukumarua	-21	0	0	21	0	To keep surpluses/deficits in each activity separate from other activities.
Hāwera Town Co-ordinator	20	166	-166	0	20	To keep surpluses/deficits in each activity separate from other activities.
	<b>7,420</b>	<b>39,866</b>	<b>-38,213</b>	<b>-5,686</b>	<b>3,387</b>	

The other adjustment column includes capital expenditure, loan repayments, new loans and depreciation.

# TE PŪTEA PENAPENA MOTUHAKE

## COUNCIL CREATED RESERVES

	Opening balance \$000	Income \$000	Expenditure \$000	Other Adj \$000	Closing balance \$000	Purpose of funds
Safer Communities	6	0	0	0	6	To manage the balance of funds from Safer Community grants to be used on youth programmes.
Economic Development Fund	78	2	0	0	80	The purpose of the reserve is to enable the Council to strategically intervene when required by practically supporting new business.
Painting Reserves	300	270	-560	0	10	To fund various painting projects.
Forestry	171	5	0	0	176	To manage income and expenditure relating the to joint venture forestry investment.
Ōkōtuku Domain	16	6	0	0	22	To manage revenue from the leasing of Crown land which has been vested in the Council on behalf of the Ōkōtuku Domain committee.
Centennial Close 1% Contribution	4	3	-3	0	4	To manage the 1% contribution for the first 15 years from the deposit held for Centennial Close flats for the purpose of upgrading the units when they are vacated.
Long Term Investment Fund	130,741	9,047	-7,794	1,337	133,331	To manage funds derived from the sale of the Council's shareholding in Egmont Electricity and to provide a rates subsidy.
Riparian/Indigenous	60	40	-38	0	62	To fund riparian planting throughout the District.
Urban Redevelopment	51,040.85	(34,989.77)	36,521.00		52,572.07	To fund riparian planting throughout the District.
LTIF Internally Invested Fund	18,249	0	0	-1,337	16,912	Debt funding from the LTIF
Tourism Reserves	120	80	-40	0	160	To fund various tourism related projects.
	<b>149,746</b>	<b>9,453</b>	<b>-8,435</b>	<b>0</b>	<b>150,764</b>	

\* Excludes internal borrowing

## CAPITAL REPLACEMENT RESERVES

	Opening balance \$000	Income \$000	Expenditure \$000	Other Adj \$000	Closing balance \$000	Purpose of funds
	171	0	0	-11	160	To manage funds derived from funded depreciation for funding of capital expenditure on selective activities.

# STATEMENT OF SPECIAL RESERVES FUNDS

## RESTRICTED RESERVES

	Opening balance \$000	Income \$000	Expenditure \$000	Other Adj \$000	Closing balance \$000	Purpose of funds
Eltham Property	15	1	0	0	16	To hold funds from property sold in the Eltham ward for funding of various projects in the Eltham ward.
Pool Plant	36	1	0	0	37	To provide funds for District pools.
Larcom Bequest - Turuturu Mokai	99	3	0	0	102	To manage a bequest from Samuel Larcom which was divided into four parts, 1/4 for Parks and Reserves, 1/4 for Turuturu Mokai Reserve, 1/4 for Egmont A & P Association and 1/4 for the Pukeiti Rhododendron Trust.
Pātea Property	140	4	0	0	144	To hold funds from property sold in the Pātea ward for funding of various projects in the Pātea ward.
Wairoa Recreation Reserve	562	17	0	39	619	To manage revenue from the leasing of Crown land which has been vested in the Council and fees/charges from the campground for capital works on the Wairoa Recreation Reserve.
Harbour Endowment	272	9	-5	54	330	To manage lease income from land formerly owned by the Pātea Harbour Board to be used for (a) maintenance and improvement of endowment properties (b) maintenance and improvement of harbour facilities, including harbour walls, and (c) on recreational and cultural facilities within the Pātea ward.
Centennial Bursary	67	4	0	-4	67	To provide grants of up to \$400 towards tertiary education for eligible applicants. Only interest income from the fund may be used.
Kaūpokonui Beach	58	22	-10	0	70	To manage lease income from Crown land vested in the Council for capital works requested by the Kaūpokonui Beach Society.
	<b>1,249</b>	<b>61</b>	<b>-15</b>	<b>89</b>	<b>1,384</b>	

# TE PŪTEA PENAPENA MOTUHAKÉ

## STATUTORY RESERVES

	Opening balance \$000	Income \$000	Expenditure \$000	Other Adj \$000	Closing balance \$000	Purpose of funds
Eltham Reserve Contributions	44	1	0	0	48	To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Eltham ward.
District Reserve Contributions	237	5	-113	0	129	To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the District.
Hāwera Reserves Contributions	58	2	0	0	60	To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Hāwera ward.
Waimate Development Levy	286	14	-14	0	286	To hold funds derived from a levy on Kāpuni Petrochemical Development for the funding of projects on public assets on Council-owned property or reserves located within the boundaries of the old Waimate Plains District Council. The principal fund to remain at no less than \$260,000.
Ōpunakē Reserve Contributions	23	1	0	0	24	To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Ōpunakē ward.
Manaia Reserve Contributions	44	1	0	0	45	To manage reserve contributions collected under the RMA to be used for acquisition or development of reserves in the Manaia ward.
	<b>692</b>	<b>24</b>	<b>-127</b>	<b>0</b>	<b>589</b>	

# FEEES AND CHARGES SCHEDULE 2020/21

MAKING SOUTH TARANAKI

THE MOST  
*liveable*  
DISTRICT IN NZ







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# FEES & CHARGES / CEMETERIES

## CEMETERIES

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>PLOT PURCHASES</b>			
Lawn Burial	\$1,449.00	\$1,594.00	\$1,449.00
Cremation	\$1,023.00	\$1,126.00	\$1,023.00
RSA	\$0.00	\$0.00	\$0.00
Infant (0 - 2 years)	\$1,023.00	\$1,126.00	\$1,023.00
<b>INTERMENT COSTS - ASHES</b>			
Ashes	\$410.00	\$451.00	\$410.00
Ashes (double)	\$446.00	\$491.00	\$446.00
<b>INTERMENT COSTS - BURIAL</b>			
Infant (0 - 2 years) (single)	\$930.00	\$1,023.00	\$930.00
Child (2 - 11 years) (single)	\$1,152.00	\$1,268.00	\$1,152.00
Adult (single depth)	\$1,592.00	\$1,752.00	\$1,592.00
Adult (double)	\$1,796.00	\$1,976.00	\$1,796.00
Probe	\$131.00	\$145.00	\$131.00
<b>MEMORIAL SPACES</b>			
Manaia Memorial Wall (plaque and space)	\$121.00		\$121.00
Other memorial walls - spaces only (where available)	\$36.00		\$36.00
<b>MONUMENT PERMIT FEE</b>			
Headstone Installation	\$104.00	\$115.00	\$104.00

# FEES & CHARGES / HALL HIRE

## HALL HIRE - HĀWERA COMMUNITY HALL COMPLEX

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ALL HALLS - BOND</b>			
Refundable Bond for Events/Functions with alcohol and food (following inspection)	\$300.00	\$300.00	\$300.00
<b>HĀWERA THEATRE LOUNGE - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$15.00	\$16.00	\$15.00
12-24 hours (per hour or half hour splits)	\$11.00	\$15.00	\$11.00
24 hours plus (per hour or half hour splits)	\$7.50	\$13.00	\$7.50
<b>HĀWERA THEATRE LOUNGE - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$20.00	\$21.00	\$20.00
12-24 hours (per hour or half hour splits)	\$15.00	\$18.00	\$15.00
24 hours plus (per hour or half hour splits)	\$10.00	\$16.00	\$10.00
<b>HĀWERA HALL LOUNGE - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$15.00	\$16.00	\$15.00
12-24 hours (per hour or half hour splits)	\$11.00	\$15.00	\$11.00
24 hours plus (per hour or half hour splits)	\$7.50	\$13.00	\$7.50
<b>HĀWERA HALL LOUNGE - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$20.00	\$21.00	\$20.00
12-24 hours (per hour or half hour splits)	\$15.00	\$18.00	\$15.00
24 hours plus (per hour or half hour splits)	\$10.00	\$16.00	\$10.00
<b>HĀWERA COMMUNITY HALL - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$25.00	\$26.50	\$25.00
12-24 hours (per hour or half hour splits)	\$18.00	\$25.50	\$18.00
24 hours plus (per hour or half hour splits)	\$12.50	\$23.00	\$12.50

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>HĀWERA COMMUNITY HALL - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$35.00	\$37.00	\$35.00
12-24 hours (per hour or half hour splits)	\$26.00	\$35.00	\$26.00
24 hours plus (per hour or half hour splits)	\$17.50	\$32.00	\$17.50
<b>HĀWERA MEMORIAL THEATRE - COMMUNITY USER</b>			
Per ticket sold	\$2.00	\$2.20	\$2.00
1-12 hours (per hour or half hour splits)	\$25.00	\$26.50	\$25.00
12 hours Plus (per hour or half hour splits)	\$18.00	\$23.00	\$18.00
Rehearsals / Set up- day OR night	\$55.00	\$58.00	\$55.00
1-12 hours Performing Arts and School rate (hourly)	\$21.00	\$21.00	\$21.00
12-24 hours Performing Arts and School rate (hourly)	\$15.00		\$15.00
Over 24 hours Performing Arts and School rate (hourly)	\$10.50		\$10.50
Set of tickets	\$29.00	\$31.00	\$29.00
<b>HĀWERA MEMORIAL THEATRE - STANDARD RATE</b>			
Per ticket sold	\$3.00	\$3.50	\$3.00
1-12 hours (per hour or half hour splits)	\$34.00	\$36.00	\$34.00
12 hours Plus (per hour or half hour splits)	\$25.50	\$32.00	\$25.50
Rehearsals /Setup- day OR night	\$82.00	\$87.00	\$82.00
Set of tickets	\$29.00	\$31.00	\$29.00
<b>SET-UP FEE</b>			
Hāwera and Normanby Only. Includes packing away after hire (optional)	\$140.00	\$148.00	\$140.00

# FEES & CHARGES / HALL HIRE

## HALL HIRE - NORMANBY RECREATION CENTRE

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ALL HALLS - BOND</b>			
Refundable Bond for Events/Functions with alcohol and food (following inspection)	\$300.00	\$300.00	\$300.00
<b>NORMANBY HALL MAIN HALL - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$20.00	\$21.00	\$20.00
12-24 hours (per hour or half hour splits)	\$15.00	\$19.00	\$15.00
24 hours plus (per hour or half hour splits)	\$10.00	\$16.00	\$10.00
<b>NORMANBY HALL MAIN HALL - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$30.00	\$32.00	\$30.00
12-24 hours (per hour or half hour splits)	\$22.50	\$29.00	\$22.50
24 hours plus (per hour or half hour splits)	\$15.00	\$27.00	\$15.00
<b>NORMANBY HALL SUPPER ROOM - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$10.00	\$11.00	\$10.00
12-24 hours (per hour or half hour splits)	\$7.50	\$8.50	\$7.50
24 hours plus (per hour or half hour splits)	\$5.00	\$7.50	\$5.00
<b>NORMANBY HALL SUPPER ROOM - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$20.00	\$21.00	\$20.00
12-24 hours (per hour or half hour splits)	\$15.00	\$16.00	\$15.00
24 hours plus (per hour or half hour splits)	\$10.00	\$13.00	\$10.00
<b>SET-UP FEE</b>			
Hāwera and Normanby Only. Includes packing away after hire (optional)	\$140.00	\$148.00	\$140.00
<b>SHOWER USAGE</b>			
1 - 12 hours	\$35.00		\$35.00
12 - 24 hours	\$70.00		\$70.00

## HALL HIRE - ELTHAM COMMUNITY BUILDING

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ELTHAM COMMUNITY BUILDING BOARD ROOM - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)			Currently closed pending further decision
12-24 hours (per hour or half hour splits)			
24 hours plus (per hour or half hour splits)			
<b>ELTHAM COMMUNITY BUILDING BOARD ROOM - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)			Currently closed pending further decision
12-24 hours (per hour or half hour splits)			
24 hours plus (per hour or half hour splits)			

## HALL HIRE - ELTHAM TOWN HALL

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ALL HALLS - BOND</b>			
Refundable Bond for Events/Functions with alcohol and food (following inspection)	\$300.00	\$300.00	\$300.00
<b>ELTHAM TOWN HALL SUPPER ROOM - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$7.00	\$7.50	\$7.00
12-24 hours (per hour or half hour splits)	\$5.00	\$7.00	\$5.00
24 hours plus (per hour or half hour splits)	\$3.50	\$6.50	\$3.50
<b>ELTHAM TOWN HALL SUPPER ROOM - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$15.00	\$16.00	\$15.00
12-24 hours (per hour or half hour splits)	\$11.00	\$13.00	\$11.00
24 hours plus (per hour or half hour splits)	\$7.50	\$11.00	\$7.50

# FEES & CHARGES / HALL HIRE

## HALL HIRE - ELTHAM TOWN HALL

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ELTHAM TOWN HALL - COMMUNITY USER</b>			
Per ticket sold - per hour	\$2.00	\$2.50	\$2.00
1-12 hours (per hour or half hour splits)	\$22.00	\$23.00	\$22.00
12-24 hours (per hour or half hour splits)	\$16.50	\$20.00	\$16.50
24 hours plus (per hour or half hour splits)	\$11.00	\$17.00	\$11.00
1-12 hours Performing Arts and School rate (hourly)	\$21.00		\$21.00
12-24 hours Performing Arts and School rate (hourly)	\$15.00		\$15.00
24 hours Plus Performing Arts and School rate (hourly)	\$10.50		\$10.50
Rehearsals /Setup- day OR night	\$55.00		\$55.00
<b>ELTHAM TOWN HALL - STANDARD RATE</b>			
Per ticket sold - per hour	\$3.00	\$3.50	\$3.00
1-12 hours (per hour or half hour splits)	\$33.00	\$35.00	\$33.00
12-24 hours (per hour or half hour splits)	\$24.50	\$32.00	\$24.50
24 hours plus (per hour or half hour splits)	\$16.50	\$30.00	\$16.50
Rehearsals /Setup- day OR night	\$82.00		\$82.00

## HALL HIRE - KAPONGA

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ALL HALLS - BOND</b>			
Refundable Bond for Events/Functions with alcohol and food (following inspection)	\$300.00	\$300.00	\$300.00
<b>KAPONGA MAIN HALL - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$10.00	\$11.00	\$10.00
12-24 hours (per hour or half hour splits)	\$8.00	\$9.00	\$8.00
24 hours plus (per hour or half hour splits)	\$5.00	\$8.00	\$5.00
<b>KAPONGA MAIN HALL - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$26.00	\$27.50	\$26.00
12-24 hours (per hour or half hour splits)	\$19.50	\$23.00	\$19.50
24 hours plus (per hour or half hour splits)	\$13.00	\$21.00	\$13.00
<b>KAPONGA SUPPER ROOM - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$7.00	\$7.50	\$7.00
12-24 hours (per hour or half hour splits)	\$5.00	\$6.50	\$5.00
24 hours plus (per hour or half hour splits)	\$3.50	\$5.50	\$3.50
<b>KAPONGA SUPPER ROOM - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$10.00	\$11.00	\$10.00
12-24 hours (per hour or half hour splits)	\$8.00	\$8.50	\$8.00
24 hours plus (per hour or half hour splits)	\$5.00	\$7.50	\$5.00

# FEES & CHARGES / HALL HIRE

## HALL HIRE - MANAIA HALL

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ALL HALLS - BOND</b>			
Refundable Bond for Events/Functions with alcohol and food (following inspection)	\$300.00	\$300.00	\$300.00
<b>MANAIA TOWN HALL MAIN HALL - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	Currently closed pending further decision		
12-24 hours (per hour or half hour splits)			
24 hours plus (per hour or half hour splits)			
<b>MANAIA TOWN HALL MAIN HALL - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	Currently closed pending further decision		
12-24 hours (per hour or half hour splits)			
24 hours plus (per hour or half hour splits)			
<b>MANAIA TOWN HALL SUPPER ROOM - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	Currently closed pending further decision		
2-24 hours (per hour or half hour splits)			
24 hours plus (per hour or half hour splits)			
<b>MANAIA TOWN HALL SUPPER ROOM - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	Currently closed pending further decision		
2-24 hours (per hour or half hour splits)			
24 hours plus (per hour or half hour splits)			

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>MANAIA TOWN HALL LOUNGE ONLY - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	Currently closed pending further decision		
2-24 hours (per hour or half hour splits)			
24 hours plus (per hour or half hour splits)			
<b>MANAIA TOWN HALL LOUNGE ONLY - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	Currently closed pending further decision		
2-24 hours (per hour or half hour splits)			
24 hours plus (per hour or half hour splits)			

## ŌPUNAKĒ MAIN HALL

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ALL HALLS - BOND</b>			
Refundable Bond for Events/Functions with alcohol and food (following inspection)	\$300.00	\$300.00	\$300.00
<b>ŌPUNAKĒ TOWN HALL - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$10.00	\$11.00	\$10.00
12-24 hours (per hour or half hour splits)	\$8.00	\$9.00	\$8.00
24 hours plus (per hour or half hour splits)	\$5.00	\$8.00	\$5.00
<b>ŌPUNAKĒ TOWN HALL - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$27.00	\$28.00	\$27.00
12-24 hours (per hour or half hour splits)	\$20.00	\$26.50	\$20.00
24 hours plus (per hour or half hour splits)	\$13.50	\$22.00	\$13.50

# FEES & CHARGES / HALL HIRE

## HALL HIRE - PĀTEA HUNTER SHAW BUILDING

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ALL HALLS - BOND</b>			
Refundable Bond for Events/Functions with alcohol and food (following inspection)	\$300.00	\$300.00	\$300.00
<b>PĀTEA HUNTER SHAW BUILDING - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$7.00	\$7.50	\$7.00
12-24 hours (per hour or half hour splits)	\$5.00	\$6.50	\$5.00
24 hours plus (per hour or half hour splits)	\$3.50	\$5.50	\$3.50
<b>PĀTEA HUNTER SHAW BUILDING - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$10.00	\$11.00	\$10.00
12-24 hours (per hour or half hour splits)	\$7.50	\$8.00	\$7.50
24 hours plus (per hour or half hour splits)	\$5.00	\$7.00	\$5.00

## HALL HIRE - TAUMATA RECREATION CENTRE

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ALL HALLS - BOND</b>			
Refundable Bond for Events/Functions with alcohol and food (following inspection)	\$300.00	\$300.00	\$300.00
<b>TAUMATA RECREATION CENTRE - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$20.00	\$21.00	\$20.00
12-24 hours (per hour or half hour splits)	\$15.00	\$16.00	\$15.00
24 hours plus (per hour or half hour splits)	\$10.00	\$11.00	\$10.00
<b>TAUMATA RECREATION CENTRE - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$30.00	\$32.00	\$30.00
12-24 hours (per hour or half hour splits)	\$22.50	\$24.00	\$22.50
24 hours plus (per hour or half hour splits)	\$15.00	\$16.00	\$15.00
<b>SET-UP FEE</b>			
Set up and put away Fee	\$134.00	\$142.00	\$134.00

# FEES & CHARGES / HALL HIRE

## HALL HIRE - WAVERLEY COMMUNITY CENTRE

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ALL HALLS - BOND</b>			
Refundable Bond for Events/Functions with alcohol and food (following inspection)	\$300.00	\$300.00	\$300.00
<b>RUGBY HALL - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$14.00	\$15.00	\$14.00
12-24 hours (per hour or half hour splits)	\$10.50	\$13.00	\$10.50
24 hours plus (per hour or half hour splits)	\$7.00	\$12.00	\$7.00
<b>RUGBY HALL - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$20.00	\$21.00	\$20.00
12-24 hours (per hour or half hour splits)	\$15.00	\$16.00	\$15.00
24 hours plus (per hour or half hour splits)	\$10.00	\$14.00	\$10.00
<b>MEETING ROOM - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$7.00	\$7.50	\$7.00
12-24 hours (per hour or half hour splits)	\$5.00	\$6.50	\$5.00
24 hours plus (per hour or half hour splits)	\$3.50	\$5.50	\$3.50
<b>MEETING ROOM - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$10.00	\$11.00	\$10.00
12-24 hours (per hour or half hour splits)	\$7.50	\$9.00	\$7.50
24 hours plus (per hour or half hour splits)	\$5.00	\$8.00	\$5.00

## HALL HIRE - WAVERLEY COMMUNITY CENTRE

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>NEW HALL - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$14.00	\$15.00	\$14.00
12-24 hours (per hour or half hour splits)	\$10.50	\$14.00	\$10.50
24 hours plus (per hour or half hour splits)	\$7.00	\$12.00	\$7.00
<b>NEW HALL - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$20.00	\$21.00	\$20.00
12-24 hours (per hour or half hour splits)	\$17.00	\$18.00	\$15.00
24 hours plus (per hour or half hour splits)	\$15.00	\$16.00	\$11.00
<b>WHOLE BUILDING - COMMUNITY USER</b>			
1-12 hours (per hour or half hour splits)	\$27.00	\$29.00	\$27.00
12-24 hours (per hour or half hour splits)	\$20.00	\$29.00	\$20.00
24 hours plus (per hour or half hour splits)	\$13.50	\$25.00	\$13.50
<b>WHOLE BUILDING - STANDARD RATE</b>			
1-12 hours (per hour or half hour splits)	\$40.00	\$42.00	\$40.00
12-24 hours (per hour or half hour splits)	\$30.00	\$37.00	\$30.00
24 hours plus (per hour or half hour splits)	\$20.00	\$32.00	\$20.00



# FEES & CHARGES / HOLIDAY PARKS

## HOLIDAY PARKS

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>HĀWERA HOLIDAY PARK</b>			
Cabin per night (up to 2 people)	\$40 - \$60	\$40 - \$60	\$40 - \$60
Extra person per night	\$15 - \$20	\$15 - \$20	\$15 - \$20
Powered Site per night (up to 2 people)	\$20 - \$30	\$20 - \$30	\$20 - \$30
Extra person per night	\$10 - \$15	\$10 - \$15	\$10 - \$15
Non-powered Site per night (up to 2 people)	\$15 - \$20	\$15 - \$20	\$15 - \$20
Extra person per night	\$10 - \$15	\$10 - \$15	\$10 - \$15
Ensuite Units per night	\$70 - \$100	\$70 - \$100	\$70 - \$100
Extra person per night (excluding ensuited cabins)	\$15.00	\$15.00	\$15.00
<b>TE NGUTU O TE MANU</b>			
Non-powered Site per night (up to 2 people)	By donation		
Extra person per night	By donation		
<b>LAKE ROTORANGI (PĀTEA)</b>			
Per Site per night (unpowered)	\$10.00	\$10.00	\$10.00
<b>WAI-INU BEACH</b>			
Per Site per night from 1 Mar to 30 Nov	\$10.00	\$10.00	\$10.00
Per Site per night from 1 Dec to last day of Feb	\$15.00	\$15.00	\$15.00
<b>WAVERLEY BEACH</b>			
Powered Site per night	\$15.00	\$15.00	\$15.00
Non-powered Site per night	\$10.00	\$10.00	\$10.00

# FEES & CHARGES / I-SITE

## I-SITE

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>WATER TOWER FEES</b>			
Adults	\$2.50	\$2.50	\$2.50
Children	\$1.00	\$1.00	\$1.00
Families	\$6.00	\$6.00	\$6.00
<b>TICKET SALES</b>			
Commission (per ticket sold)	\$1.50	\$2.00	\$1.50
Fee for cancelled show	\$20-\$50	\$20-\$50	\$20-\$50
Credit Card payments via phone (per ticket)	\$1.50	\$2.00	\$1.50
<b>MOBILE DEVICE RECHARGING</b>			
Per time	\$2.00	\$2.00	\$2.00

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>FAXES</b>			
Local - per page	\$0.20	\$0.20	\$0.20
National - first page	\$3.50	\$3.50	\$3.50
National - extra pages	\$0.60	\$0.30	\$0.60
International - first page	\$3.60	\$3.60	\$3.60
International - extra pages	\$1.50	\$1.50	\$1.50
Received faxes - per page	\$1.20	\$1.20	\$1.20
Internet (per 15 minutes)	\$1.00	\$1.00	\$1.00

# FEES & CHARGES / LIBRARYPLUS

## LIBRARYPLUS

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
Interloan requests	\$8.00	\$8.50	\$8.50
Interloan requests with Super Gold Card	\$7.00	\$7.00	\$7.00
Lost or damaged items replacement	Cost + \$5.00	Cost + \$5.00	Cost
Membership card replacement	\$6.50	\$6.50	\$6.50
Printing via internet /word processing – p/page	\$0.50	\$0.50	\$0.50
Sale of withdrawn stock - per book (hardcover)	\$0.50	\$0.50	\$0.50
Per magazine or paperback	\$0.20	\$0.20	\$0.20
Adult Cards – Overdue Charges	\$0.30	\$0.30	\$0.30
Junior Cards – Overdue Charges	\$0.00	\$0.00	\$0.00

## HOME DELIVERY COURIER SERVICE

New service to be provided for able bodied people who choose to have books couriered to their homes.  
\*Note: The service for home bound people is free.

New Actual and Reasonable Costs

## PHOTOCOPYING FEES

A4 single black and white	\$0.50	\$0.50	\$0.50
A4 double black and white	\$0.70	\$0.70	\$0.70
A3 single black and white	\$0.70	\$0.70	\$0.70
A3 double black and white	\$1.00	\$1.00	\$1.00
A4 single colour	\$1.00	\$1.00	\$1.00
A4 double colour	\$1.50	\$1.50	\$1.50
A3 single colour	\$1.50	\$1.50	\$1.50
A3 double colour	\$2.00	\$2.00	\$2.00

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>SCANNING FEES</b>			
A4 per page	\$0.50	\$0.50	\$0.50
A4 double	\$0.70		\$0.70
A3 per page	\$0.70	\$0.70	\$0.70
A3 double	\$1.00		\$1.00
<b>3D PRINTING</b>			
3D Printing per gram	\$0.25	\$0.30	\$0.25

# FEES & CHARGES / PENSIONER HOUSING

## PENSIONER HOUSING

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>WEEKLY RENTAL (RANGE)</b>			
Ōpunakē	\$88 - \$123	\$103 - \$127	\$88 - \$123
Manaia	\$103 - \$111	\$106 - \$114	\$103 - \$111
Kaponga	\$94 - \$100	\$94 - \$103	\$94 - \$100
Eltham	\$98 - \$121	\$100 - \$124	\$98 - \$121
Hāwera	\$127 - \$143	\$127 - \$147	\$127 - \$143
Pātea	\$96 - \$117	\$98 - \$119	\$96 - \$117
Waverley	\$103 - \$111	\$103 - \$114	\$103 - \$111

# FEES & CHARGES / POOLS

## POOLS

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>RURAL POOLS</b>			
Entry	Free	Free	Free
School Lesson (per session of up to 3 hours) plus the cost of lifeguard/s	\$15.00	\$15.00	\$15.00
Private Hire (per session of up to 3 hours) plus the cost of lifeguard/s	\$66.00 or \$22 hourly pro-rata		
Lifeguard Charge-out rate per hour	\$26.00	\$27.00	\$26.00
<b>AQUATIC CENTRE</b>			
Adults	\$4.50	\$4.50	\$4.50
Children (5 - 16 years)	\$3.70	\$3.70	\$3.70
Preschoolers	\$1.70	\$1.70	\$1.70
Spectators	\$1.20	\$1.20	\$1.20
Family pass (2 adults plus 2 children)	\$12.20	\$12.20	\$12.20
Groups (12 or more persons)	\$3.20	\$3.20	\$3.20
Hydroslide (plus admission)	\$3.70	\$3.70	\$3.70
Swim squad	\$3.20	\$3.20	\$3.20
<b>PRICE IS INCLUSIVE OF POOL ENTRY</b>			
Learn to swim 4 yrs + (per lesson)	\$8.50	\$8.50	\$9.00
Learn to swim AquaTots (per lesson)	\$7.50	\$7.50	\$7.50
Learn to swim 1 on 1 lesson (30min)	\$30.00	\$30.00	\$30.00
Learn to swim 1 on 2 lesson (30min)	\$40.00	\$40.00	\$40.00

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>PRICE IS INCLUSIVE OF POOL ENTRY</b>			
Access & Inclusion (special needs) private lesson 1 on 1	\$12.50	\$12.50	\$12.50
School Swim and Survive with instructors (40min - cost per head)	\$4.00	\$4.00	\$4.00
AquaFit normal pool admission (nominally \$4.50 per head)	\$4.50	\$4.50	\$4.50
BBQ Hire	\$7.50	\$7.50	\$7.50
Shower (without Pool use)	\$3.00	\$3.00	\$3.00
Green Prescription (Adult) (20% off full price)	20% off	20% off	20% off
Green Prescription (Child) (20% off full price)	20% off	20% off	20% off
Cancellation fee (no shows without 24hrs notice)	Cost of instructors		Discretionary
<b>SWIM TICKETS</b>			
Preschooler 11 Swim ticket	\$15.00		\$15.00
Child 11 Swim ticket	\$32.50	\$32.50	\$32.50
Child 22 Swim ticket	\$60.00	\$60.00	\$60.00
Child 50 Swim ticket	\$130.00	\$130.00	\$130.00
Adult 11 Swim ticket	\$40.00	\$40.00	\$40.00
Adult 22 Swim ticket	\$75.00	\$75.00	\$75.00
Adult 50 Swim ticket	\$160.00	\$160.00	\$160.00

# FEES & CHARGES / POOLS

## POOLS

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>SWIM TICKETS</b>			
Gold Card customers (20% off full adult price)	\$3.60	\$3.60	\$3.60
Gold Card 11 Swim Ticket (20% off)	\$32.50	\$32.50	\$32.50
Gold Card 22 Swim Ticket (20% off)	\$60.00	\$60.00	\$60.00
Gold Card 50 Swim Ticket (20% off)	\$128.00	\$128.00	\$128.00
School Swimming Sports per hour	\$100.00	\$100.00	\$100.00
<b>EXCLUSIVE USE</b>			
Exclusive: use per hour 25m facility (excluding hydroslide)			\$130.00
Exclusive: private use per hour learners pool only	\$125.00	\$130.00	\$46.00
Exclusive: private use per hour 25m only	\$104.00	\$108.00	\$100.00
Exclusive: private use per hour 50m (with outdoor change rooms)	\$124.00	\$126.00	\$124.00
Exclusive: Hydroslide per hour	\$74.00	\$76.00	\$74.00
Exclusive: Thermal Pool per hour (additional to indoor pool)	\$44.00	\$46.00	\$44.00
Exclusive: Toddlers Splash park per hour	\$44.00	\$46.00	\$44.00
Exclusive: 25m only Swim Clubs (per hour)	\$74.00	\$76.00	\$74.00
Exclusive: Lane Hire (per hour)	\$22.00	\$22.00	\$22.00
Exclusive: Inflatable (per hour) additional to normal entry fees or hire charges	\$26.00	\$28.00	\$26.00

# FEES & CHARGES / TSB HUB

## TSB HUB\*

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>STADIUM - 1 COURT HIRE</b>			
Community per hour	\$39.00	\$40.00	\$39.00
Commercial per hour	\$78.00	\$80.00	\$78.00
<b>PROGRAMMES</b>			
Casual Courts 1 & 2 only - up to 2 hours (no lights) per person	\$8.00	\$8.00	\$8.00
<b>SOUTHERN LOUNGE</b>			
Community per hour	\$30.00	\$32.00	\$30.00
Commercial per hour	\$42.00	\$44.00	\$42.00
<b>FUNCTION/CONFERENCE AREA (CAMBERWELL LOUNGE)</b>			
Community per hour	\$34.00	\$36.00	\$34.00
Commercial per hour	\$52.00	\$56.00	\$52.00
<b>WEST LOUNGE</b>			
Community per hour	\$26.00	\$28.00	\$26.00
Commercial per hour	\$36.00	\$38.00	\$36.00
<b>EAST LOUNGE CAFE</b>			
Community per hour	\$26.00	\$28.00	\$26.00
Commercial per hour	\$38.00	\$40.00	\$38.00
<b>SMALLBORE ANTE ROOM / BOARDROOM</b>			
Per hour	\$18.00	\$20.00	\$18.00
<b>OUTDOOR COURT AREA</b>			
Casual hire/court/hour (includes toilets and pavilion)	\$40.00	\$42.00	\$40.00
Outdoor netball court lights (up to 2 hours)	\$26.00	\$28.00	\$26.00

\*Additional charges may apply for public holidays

\* Prices for hireage of multiple spaces or for periods of more than 24 hours are negotiated with the hirer

## TSB HUB\*

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>CRICKET PAVILION HIRE</b>			
Community per hour	\$32.00	\$34.00	\$32.00
Commercial per hour	\$42.00	\$44.00	\$42.00
<b>CHANGE ROOM HIRE</b>			
Per use	\$38.00	\$40.00	\$38.00
<b>PLAYING FIELD LIGHTS</b>			
Per field per hour	\$10.00	\$12.00	\$10.00
Number 1 Field game lights per hour	\$55.00	\$60.00	\$55.00
<b>FLOOR COVERINGS</b>			
Setup/clean dismantle (per court)	\$575.00	\$590.00	\$575.00
<b>STAFF FUNCTION SUPPORT</b>			
Was per event/function but now an hourly rate	\$38.00	\$40.00	\$38.00
<b>WI-FI (CASUAL USAGE)</b>			
2 hours	\$3.00	\$3.00	\$3.00
4 hours	\$4.00	\$4.00	\$4.00
6 hours	\$5.00	\$5.00	\$5.00
8 hours	\$6.00	\$6.00	\$6.00
24 hours	\$10.00	\$10.00	\$10.00
<b>MARKING A SPORTSFIELD</b>			
Per Field - Marking field for the first time - includes measuring the dimensions of the field	\$255.00	\$260.00	\$255.00
Per Field - Re-marking an existing field	\$150.00	\$170.00	\$150.00
<b>SPORTS PROGRAMMES</b>			
Cost per team	\$125.00	\$130.00	\$125.00

\*A fee may be charged for hirers making a tentative booking of the facility as a back-up venue – but not using it.

# FEES & CHARGES / ANIMAL CONTROL

## ANIMAL CONTROL

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>DOG IMPOUNDING FEES</b>			
Dog Impounding (1st)	\$90.00	\$90.00	\$90.00
Dog Impounding (2nd)	\$135.00	\$135.00	\$135.00
Dog Impounding (3rd)	\$180.00	\$180.00	\$180.00
Sustenance per day (payable on impound and every 24 hours thereafter)	\$15.00	\$15.00	\$15.00
Destruction of Dog	\$65.00	\$65.00	\$65.00
Dog Re-Housing Fee	\$35.00	\$35.00	\$35.00
<b>OTHER ANIMAL IMPOUNDING FEES</b>			
Stock Impoundment (excluding Sheep and Goats)	\$115 plus \$10 per animal	\$150 plus \$10 per animal	\$115 plus \$10 per animal
Sustenance (Stock) per day	\$12.00	\$12.00	\$12.00
Impoundment of Other Animals	\$75 plus \$10 per animal	\$90 plus \$10 per animal	\$75 plus \$10 per animal
Sustenance per day (Other Animals)	\$12.00	\$12.00	\$12.00
Notification by Advertising	Actual Cost	Actual Cost	Actual Cost
Driving and/or cartage, plus related costs	Actual Cost	Actual Cost	Actual Cost
<b>OTHER CHARGES</b>			
Grazing Permit - Urban Area	\$50.00	\$60.00	\$50.00
Call out	Actual Cost	Actual Cost	Actual Cost
<b>OTHER DOG CHARGES</b>			
Microchipping (at the Pound)	\$50.00	\$55.00	\$50.00
Microchipping (by arrangement)	\$70.00	\$80.00	\$70.00

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
Bark Collar Hire (2 weeks)	\$54.00	\$60.00	\$54.00
<b>DOG REGISTRATION FEES IF PAID BEFORE 1 OCTOBER*</b>			
Urban	\$150.00	\$153.00	\$150.00
Rural (1st 2 dogs) (per dog)	\$59.00	\$60.00	\$59.00
Rural (3 or more) (per dog)	\$49.00	\$50.00	\$49.00
Urban Spayed/Neutered	\$123.00	\$126.00	\$123.00
Selected Owner Policy	\$92.00	\$94.00	\$92.00
Selected Owner Policy – Spayed/Neutered	\$71.00	\$73.00	\$71.00
Disability Assist Dog	Free	Free	Free
Dangerous Dog	Base Fee plus 50%	Base Fee plus 50%	Base Fee plus 50%
More than 2 Dogs Permit (application fee per property)	\$80.00	\$80.00	\$80.00
<b>DOG REGISTRATION FEES IF PAID ON OR AFTER 1 OCTOBER</b>			
Urban	\$225.00	\$229.50	\$225.00
Rural (1st 2 dogs) (per dog)	\$88.50	\$90.00	\$88.50
Rural (3 or more) (per dog)	\$73.50	\$75.00	\$73.50
Urban Spayed/Neutered	\$184.50	\$189.00	\$184.50
Selected Owner Policy			
Disability Assist Dog	Free	Free	Free
Dangerous Dog	Plus 50%	Plus 50%	Plus 50%

When the animal control enforcement and related processes exceeds the stated fee (minimum charge), the Council may recover all additional costs on a time and cost basis.

\*Note: Dogs must be registered by three months of age.



# FEES & CHARGES / ANIMAL CONTROL

## ANIMAL CONTROL OFFENCES AND FEES

	Fee	
<b>INFRINGEMENT (SET BY LEGISLATION)</b>		
Wilful obstruction of dog control officer or ranger	\$750.00	\$750 (subject to no legislation changes)
Failure or refusal to supply information or wilfully providing false particulars	\$750.00	\$750 (subject to no legislation changes)
Failure to supply information or wilfully providing false particulars about dog	\$750.00	\$750 (subject to no legislation changes)
Failure to comply with any bylaw authorised by the section	\$300.00	\$750 (subject to no legislation changes)
Failure to undertake dog owner education programme or dog obedience course (or both)	\$300.00	\$750 (subject to no legislation changes)
Failure to comply with obligations of probationary owner	\$750.00	\$750 (subject to no legislation changes)
Failure to comply with effects of disqualification	\$750.00	\$750 (subject to no legislation changes)
Failure to comply with effects of classification of dog as dangerous dog	\$300.00	\$300 (subject to no legislation changes)
Fraudulent sale or transfer of dangerous dog	\$500.00	\$500 (subject to no legislation changes)
Failure to comply with effects of classification of dog as menacing dog	\$300.00	\$300 (subject to no legislation changes)
Failure to advise person of muzzle and leashing requirements	\$100.00	\$100 (subject to no legislation changes)
Failure to implant microchip transponder in dog	\$300.00	\$300 (subject to no legislation changes)
False statement relating to dog registration	\$750.00	\$750 (subject to no legislation changes)

	Fee	
<b>INFRINGEMENT (SET BY LEGISLATION)</b>		
Falsely notifying death of dog	\$750.00	\$750 (subject to no legislation changes)
Failure to register dog	\$300.00	\$300 (subject to no legislation changes)
Fraudulent procurement or attempt to procure replacement dog registration label or disc	\$500.00	\$500 (subject to no legislation changes)
Failure to advise change of dog ownership	\$100.00	\$100 (subject to no legislation changes)
Failure to advise change of address	\$100.00	\$100 (subject to no legislation changes)
Removal, swapping, or counterfeiting of registration label or disc	\$500.00	\$500 (subject to no legislation changes)
Failure to keep dog controlled or confined	\$200.00	\$200 (subject to no legislation changes)
Failure to keep dog under control	\$200.00	\$200 (subject to no legislation changes)
Failure to provide proper care and attention, to supply proper and sufficient food, water and shelter, and to provide adequate exercise	\$300.00	\$300 (subject to no legislation changes)
Failure to carry leash in public	\$100.00	\$100 (subject to no legislation changes)
Failure to comply with barking dog abatement notice	\$200.00	\$200 (subject to no legislation changes)
Allowing dog known to be dangerous to be at large un-muzzled or un-leashed	\$300.00	\$300 (subject to no legislation changes)
Releasing dog from custody	\$750.00	\$750 (subject to no legislation changes)

# FEES & CHARGES / BUILDING & PLANNING

## BUILDING AND PLANNING

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>BUILDING/PROJECT INFORMATION MEMORANDUM (PIM)</b>			
Inspection Fee (per required inspection)	\$168.00	\$168.00	\$168.00
Processing Fee (per hour)	\$168.00	\$168.00	\$168.00
Administration Fee (per hour)	\$151.00	\$151.00	\$151.00
Code Compliance Certificate Fee	\$127.00	\$127.00	\$127.00
Building WOF Renewal (annual filing fee)	\$75.50	\$75.50	\$75.50
Compliance Schedule Audits/Processing	\$168.00	\$168.00	\$168.00
Certificate of Acceptance (Existing)	\$1,000.00	\$668.00	\$1,000.00
Certificate of Acceptance (Minor Works)	\$750.00	\$750.00	\$750.00
Producer Statement	not used	not used	not used
Consultants or Engineers Fees (cost + admin)	Cost + 10%	Cost + 10%	Cost + 10%
<b>INDEPENDENT QUALIFIED PERSON (IQP)</b>			
Registration Fee	\$255.00	\$255.00	\$255.00
Renewal Fee	\$195.00	\$195.00	\$195.00
<b>PLANNING AND PRIVATE PLAN CHANGES</b>			
Time and Processing Fee (per hour)	\$150.00	\$150.00	\$150.00
Administration Fee	\$22.00	\$22.00	\$22.00
Resource Consent Monitoring (per hour plus disbursements)	\$150.00	\$150.00	\$150.00
Consultancy Charges (recovered at cost plus 10% administration)	Actual Cost + 10%	Actual Cost + 10%	Actual Cost + 10%
Hearings Committee Chairperson (per hour)	\$100.00	\$100.00	\$100.00
Hearings Committee Member (per hour)	\$80.00	\$80.00	\$80.00
Independent Hearing Commissioner	Actual Cost	Actual Cost	Actual Cost

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
District Plan (hard copy)	\$310.00	\$310.00	\$310.00
District Plan (USB)	\$15.50	\$15.50	\$15.50

All fees stated are a **minimum** fee. When the cost of receiving and processing an application and/or related processes exceeds the stated fee (minimum charge) the Council may recover all additional costs on a time and cost basis. Time in excess of that covered by minimum fees will be charged in 30 minute increments to the nearest half hour. Costs incurred by the Council, such as materials and consultants, are charged at cost plus 10% admin. All building fees have been set in accordance with the Building Amendment Act 2012.

The Council may elect not to charge a deposit for any particular planning application or service however we reserve the right to request payment in advance at the Council's discretion, before performing any particular service.

# FEES & CHARGES / INFRINGEMENTS

## INFRINGEMENTS

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>LITTER INFRINGEMENTS</b>			
Less than 1 litre	\$100.00	\$100.00	\$100.00
1 to 20 litres	\$200.00	\$200.00	\$200.00
20 to 120 litres (or any litter in a Council Reserve)	\$300.00	\$300.00	\$300.00
More than 120 litres (or hazardous waste)	\$400.00	\$400.00	\$400.00
Removal of litter, illegal dumping, cleaning of graffiti, hourly charge (+ actual clean-up costs)	\$135.00	\$135.00	\$135.00
<b>NOISE INFRINGEMENTS</b>			
Breach of END Notice	\$500.00	\$500.00	\$500.00
Breach of Abatement Notice	\$750.00	\$750.00	\$750.00
<b>FREEDOM CAMPING</b>			
Non-compliance of Freedom Camping Bylaw (Under S43 of the Freedom Camping Act 2011)	\$200.00	\$200.00	\$200.00

## INFRINGEMENTS

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>PARKING FEES (SET BY LEGISLATION)</b>			
Less than 30 minutes	\$12.00	\$12.00	\$12.00
30 - 60 minutes	\$15.00	\$15.00	\$15.00
60 - 120 minutes	\$21.00	\$21.00	\$21.00
120 - 240 minutes	\$30.00	\$30.00	\$30.00
240 - 360 minutes	\$42.00	\$42.00	\$42.00
Over 360 minutes	\$57.00	\$57.00	\$57.00
Taxi Stand	\$60.00	\$60.00	\$60.00
Bus Stop	\$40.00	\$40.00	\$40.00
Disabled	\$150.00	\$150.00	\$150.00
Across entrance	\$40.00	\$40.00	\$40.00
Yellow Lines	\$60.00	\$60.00	\$60.00
Double Parked	\$60.00	\$60.00	\$60.00
Inconsiderate	\$60.00	\$60.00	\$60.00
Footpath	\$40.00	\$40.00	\$40.00
Wrong way	\$40.00	\$40.00	\$40.00
Reversed into park	\$40.00	\$40.00	\$40.00

# FEES & CHARGES / LICENSING FEES

## LICENSING FEES - ABANDONED VEHICLES

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ABANDONED VEHICLES</b>			
Removal of abandoned vehicles plus actual and reasonable costs	\$200.00	\$200.00	\$200.00

## LICENSING FEES - FOOD LICENCES

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>FOOD LICENCES</b>			
High Risk	\$850.00	\$850.00	\$850.00
Low Risk	\$500.00	\$500.00	\$500.00
Occasional Food Premises	\$150.00	\$150.00	\$150.00
Inspections, minimum hourly charge plus actual and reasonable costs	\$150.00	\$150.00	\$150.00
<b>FOOD CONTROL PLANS &amp; NATIONAL PROGRAMMES</b>			
Administration and receipt of Food Control Plans	\$500.00	\$500.00	\$500.00
Administration and receipt of National Programmes	\$334.00	\$350.00	\$334.00
Audit/Verification/Inspections - minimum hourly charge + actual and reasonable costs incl consultants	\$150.00	\$150.00	\$150.00
<b>AMENDMENT TO REGISTRATION OF FOOD CONTROL PLANS/PROGRAMMES</b>			
Administration and receipt of second sites and other amendments	\$150.00	\$150.00	\$150.00

## LICENSING FEES - LIQUOR LICENSING

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>LIQUOR LICENSING FEES (SET BY LEGISLATION)</b>			
Liquor Licence Application - Very Low	\$368.00	\$368.00	\$368.00
Liquor Licence Application - Low	\$609.50	\$609.50	\$609.50
Liquor Licence Application - Medium	\$816.50	\$816.50	\$816.50
Liquor Licence Application - High	\$1,023.50	\$1,023.50	\$1,023.50
Liquor Licence Application - Very High	\$1,207.50	\$1,207.50	\$1,207.50
Liquor Licence Annual Fee - Very Low	\$161.00	\$161.00	\$161.00
Liquor Licence Annual Fee - Low	\$391.00	\$391.00	\$391.00
Liquor Licence Annual Fee - Medium	\$632.50	\$632.50	\$632.50
Liquor Licence Annual Fee - High	\$1,035.00	\$1,035.00	\$1,035.00
Liquor Licence Annual Fee - Very High	\$1,437.50	\$1,437.50	\$1,437.50
Special Licence Application - Small	\$63.25	\$63.25	\$63.25
Special Licence Application - Medium	\$207.00	\$207.00	\$207.00
Special Licence Application - Large	\$575.00	\$575.00	\$575.00
Managers Certificate Application	\$316.25	\$316.25	\$316.25
Temporary Authority	\$296.70	\$296.70	\$296.70
Temporary Licence	\$296.70	\$296.70	\$296.70
Extract of DLC Register	\$57.50	\$57.50	\$57.50

# FEES & CHARGES / LICENSING FEES

## LICENSING FEES - OTHER

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>OTHER LICENCE CHARGES</b>			
Amusement Device Inspections (1st device)	\$11.50	\$11.50	\$11.50
Amusement Device Inspections (2nd + device)	\$2.30	\$2.30	\$2.30
Hairdressers	\$195.00	\$195.00	\$195.00
Camping Grounds	\$200.00	\$200.00	\$200.00
Funeral Directors	\$195.00	\$195.00	\$195.00
Offensive Trades	\$225.00	\$225.00	\$225.00
Transfer of Licence	\$70.00	\$70.00	\$70.00
Mobile Shops	\$200.00	\$200.00	\$200.00
Hawkers	\$70.00	\$70.00	\$70.00
Street Cafe Permits	\$250.00	\$250.00	\$250.00
Gambling Act Consent Fee	\$350.00	\$350.00	\$350.00
Stereo Seizure Return Fee (if approved)	\$200.00	\$220.00	\$200.00
Stereo Seizure Return Fee Second Offence (if approved)	\$550.00	\$550.00	\$550.00
Skateboard Seizure Return Fee (if approved)	\$50.00	\$50.00	\$50.00
Removal of non-complying ad signs/footpath obstructions per item + actual and reasonable costs	\$150.00	\$150.00	\$150.00
<b>TATTOOISTS, BEAUTICIANS AND BODY PIERCERS</b>			
Registration	\$195.00	\$200.00	\$195.00
Inspections, minimum hourly charge plus actual and reasonable costs	\$150.00	\$150.00	\$150.00

## LICENSING FEES - SWIMMING POOL FENCES

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>SWIMMING POOL FENCE COMPLIANCE</b>			
Registration and audit inspect (every 3 years)	\$150.00	\$150.00	\$150.00
Re-Inspection	\$95.00	\$95.00	\$95.00

# FEES & CHARGES / ROADING

## ROADING

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>VEHICLE CROSSING APPLICATION FEE</b>			
Application Fee per vehicle crossing	\$205.50	\$172.50	\$172.50
<b>CORRIDOR ACCESS REQUEST (CAR) SYSTEM - APPLICATION FEES</b>			
Excavation >10 m <sup>2</sup> or any CAR in carriageway	\$190.00	\$200.00	\$190.00
Excavation <10 m <sup>2</sup> in berm	\$120.00	\$125.00	\$120.00
CAR additional inspection	\$90.00	\$100.00	\$90.00
Traffic Management Plan Approval	\$90.00	\$100.00	\$90.00
Generic Traffic Management Plan Approval	\$420.00	\$500.00	\$420.00
Generic Traffic Management Plan Approval - Marae	\$210.00		\$210.00
Investigation into Road Opening that has not been advised	\$350.00	\$400.00	\$350.00
<b>OVERWEIGHT/ DIMENSION APPLICATION FOR:</b>			
Generic Overweight/Dimension	\$125.00	\$150.00	\$125.00
HPMV – Specific Route	\$125.00	\$150.00	\$125.00
HPMV – District-wide – 50 max	\$125.00	\$150.00	\$125.00

# FEES & CHARGES / TRADE WASTE

## TRADE WASTE

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>WWTP</b>			
Tanker Septage (per m <sup>3</sup> )	\$55.00	\$60.00	\$55.00
Septage Clean up Fee	\$725.00		\$725.00
Toxicity	\$294.00		\$294.00
<b>PROPOSED BYLAW</b>			
Controlled Industries	\$137.00		\$116.00
Conditional Industries	\$137.00		\$116.00
<b>PROPOSED BYLAW - CONDITIONAL/TEMPORARY INDUSTRIES - ELTHAM</b>			
Flow \$/m <sup>3</sup>	\$1.03		\$1.03
Effluent Quality \$/kg - TSS	\$2.26		\$2.26
Effluent Quality \$/kg – COD	\$0.53		\$0.53
<b>PROPOSED BYLAW - CONDITIONAL INDUSTRIES - HÄWERA</b>			
Flow \$/m <sup>3</sup>	\$0.48		\$0.48
Effluent Quality \$/kg - TSS	\$1.16		\$1.16
Effluent Quality \$/kg – COD	\$0.30		\$0.30
<b>PROPOSED BYLAW - CONDITIONAL INDUSTRIES - OTHER AREAS</b>			
Flow \$/m <sup>3</sup>	\$1.08		\$1.08
Effluent Quality \$/kg - TSS	\$0.44		\$0.44
Effluent Quality \$/kg – COD	\$0.29		\$0.29
Re-inspection	\$158.00		\$158.00
Extra Inspections – Controlled	\$420.00		\$420.00
Extra Inspections – Conditional	\$661.00		\$661.00

## TRADE WASTE

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ADMINISTRATIVE CHARGES</b>			
Compliance Monitoring	\$371.00		\$371.00
Connection/Disconnection Fee	\$189.00		\$189.00
Application Fee	\$210.00		\$210.00
Inspection/Re-inspection Fee	\$158.00		\$158.00
Screenable Solids (per kg)	\$0.67		\$0.67

# FEES & CHARGES / WASTE SERVICES

## WASTE SERVICES

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>TRANSFER STATION - GENERAL REFUSE</b>			
Wheelie bin (at transfer station) - 120L	\$8.00	\$8.00	\$8.00
Wheelie bin (at transfer station) - 240L	\$15.00	\$16.00	\$15.00
Large bag (60L)	\$4.00	\$4.00	\$4.00
Cars and Station Wagons	\$28.00	\$28.00	\$28.00
Standard Single Axle Trailer	\$46.00	\$47.00	\$46.00
Standard Single Axle Trailer (raised sides)	\$158.00	\$162.00	\$158.00
Vans, Utes and 4WDs	\$68.00	\$70.00	\$68.00
Tandem Trailers/tonne	\$175.50	\$179.00	\$175.50
Whiteware	\$13.00	\$13.00	\$13.00
Others per tonne	\$175.50	\$179.00	\$175.50
Car tyres – each (up to 10)	\$15.00	\$15.00	\$15.00
Light truck tyres – each (up to 10)	\$23.00	\$23.00	\$23.00
Tractor tyre – each (up to 10)	\$39.00	\$39.00	\$39.00
Fluorescent tubes	\$4.00	\$4.00	\$4.00
Recyclables	free	free	free
Oil (per litre)	\$2.00	\$2.00	\$2.00
Public weighbridge (Hāwera only)	\$31.00	\$31.00	\$31.00
Empty 9kg gas bottle	\$15.00	\$15.00	\$15.00
<b>TRANSFER STATION - E-WASTE (PER ITEM)</b>			
Computer Monitor - CRT Screen	\$21.00	\$21.00	\$21.00
Computer Monitor - Flat Screen	\$16.00	\$16.00	\$16.00
Desktop and Laptop Computers	\$6.00	\$6.00	\$6.00
TVs - CRT	\$21.00	\$21.00	\$21.00

## WASTE SERVICES

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>TRANSFER STATION - E-WASTE (PER ITEM)</b>			
TVs - Flat Screen	\$16.00	\$16.00	\$16.00
DVD and Video Players	\$8.00	\$8.00	\$8.00
Fax Machines	\$15.00	\$15.00	\$15.00
Microwaves	\$13.00	\$13.00	\$13.00
Printer (Domestic)	\$16.00	\$16.00	\$16.00
Commercial/Office Printer (Depending on Size)	\$50-\$70	\$50-\$70	\$50-\$70
Servers	\$6.00	\$6.00	\$6.00
Stereos	\$8.00	\$8.00	\$8.00
Small Appliances (Drills, Alarm Clocks, Jugs, Cameras, Toasters, Phones)	\$8.00	\$8.00	\$8.00
Heaters	\$13.00	\$13.00	\$13.00
Vacuum Cleaners	\$13.00	\$13.00	\$13.00
Miscellaneous (per kg)	\$4.00	\$4.00	\$4.00
<b>TRANSFER STATION - GREENWASTE</b>			
Wheelie bin (at transfer station) - 120L	\$4.00	\$4.00	\$4.00
Wheelie bin (at transfer station) - 240L	\$8.00	\$8.00	\$8.00
Large bag	\$2.00	\$2.00	\$2.00
Cars and Station Wagons	\$14.00	\$14.00	\$14.00
Standard Single Axle Trailer	\$25.00	\$24.00	\$25.00
Standard Single Axle Trailer (raised sides)	\$83.00	\$81.00	\$83.00
Vans, Utes and 4WDs	\$35.00	\$35.00	\$35.00
Tandem Trailers/tonne	\$88.00	\$90.00	\$88.00
Others per tonne	\$88.00	\$90.00	\$88.00



# FEES & CHARGES / WASTE SERVICES

## WASTE SERVICES

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>GREENWASTE KERBSIDE COLLECTION</b>			
Annual Fee	\$126.00	\$129.00	\$110.00
<b>KERBSIDE COLLECTION SERVICE</b>			
Annual Fee Kerbside Collection per set of bins (opt in/ additional set)	\$270.25	\$270.25	\$264.50
General Waste bin replacement charge	\$69.50	\$70.83	\$69.50
Recycling bin replacement charge	\$74.45	\$75.87	\$74.45
Glass Crate replacement charge	\$6.59	\$6.72	\$6.59
Greenwaste bin replacement charge - 240L (if paid for current sticker)	\$75.00	\$75.00	\$75.00
Bin delivery fee or removal	\$33.20	\$33.84	\$33.20

# FEES & CHARGES / WASTEWATER / WATER

## WASTEWATER

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>CONNECTION</b>			
Administration Fee	\$180.00	\$180.00	\$180.00

## WATER

	2019/20 <i>GST incl</i>	LTP Yr 3 <i>GST incl</i>	2020/21 <i>GST incl</i>
<b>THROUGHOUT THE DISTRICT</b>			
User Fee for Bulk Water Supply at filling points	\$6.53 per m <sup>3</sup>	\$6.53 per m <sup>3</sup>	\$6.53 per m <sup>3</sup>
<b>CONNECTION</b>			
Administration Fee	\$180.00	\$180.00	\$180.00
<b>CONTRIBUTION TO JOIN COUNCIL WATER MAIN</b>			
Turuturu Road Hāwera water supply extension from Haowhenua Place	\$2,000		\$2,000

# FEES & CHARGES / GENERAL

## PHOTOCOPYING AND SCANNING FEES

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>PHOTOCOPYING FEES</b>			
A4 single black and white	\$0.50	\$0.50	\$0.50
A4 double black and white	\$0.70	\$0.70	\$0.70
A3 single black and white	\$0.70	\$0.70	\$0.70
A3 double black and white	\$1.00	\$1.00	\$1.00
A4 single colour	\$1.00	\$1.00	\$1.00
A4 double colour	\$1.50	\$1.50	\$1.50
A3 single colour	\$1.50	\$1.50	\$1.50
A3 double colour	\$2.00	\$2.00	\$2.00
<b>SCANNING FEES</b>			
A4 per page	\$0.50	\$0.50	\$0.50
A4 double sided	\$0.70		\$0.70
A3 per page	\$0.70	\$0.70	\$0.70
A3 double sided	\$1.00		\$1.00

## PROPERTY FILES

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>ELECTRONIC PROPERTY FILES**</b>			
Standard Property Files - emailed	\$20.00		\$20.00
Standard Property Files on USB*	\$28.00		\$28.00
Large Property Files (over 1000 documents) - emailed	\$80.00		\$80.00
Large Property Files on USB*	\$96.00		\$96.00

\*plus courier fee if required

\*\* Hard copy Property Files available - see photocopying fees above

Note: Free service for viewing property files available at all LibraryPlus and Hāwera Administration Kiosks

## LGOIMA<sup>1</sup>

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
<b>OFFICIAL INFORMATION REQUESTS</b>			
Per hour (first hour free) - photocopying fees as per photocopying charges (first 50 pages free)	\$50.00	\$50.00	\$50.00

<sup>1</sup>Local Government Official Information and Meetings Act 1987

## LAND INFORMATION MEMORANDUM (LIM)

	2019/20 GST incl	LTP Yr 3 GST incl	2020/21 GST incl
Residential/Rural (minimum charge plus any additional actual and reasonable costs)	\$235.00	\$250.00	\$235.00
Commercial/Industrial (minimum charge plus any additional actual and reasonable costs)	\$295.00	\$310.00	\$295.00

All fees stated are a minimum fee. When the cost of receiving and processing a LIM exceeds the stated fee (minimum charge) the Council may recover all additional costs on a time and cost basis. Time in excess of that covered by minimum fees will be charged in 30 minute increments to the nearest half hour.



# Report

To	Mayor and Councillors
From	Governance and Support Team Leader, Darleena Christie
Date	29 June 2020
Subject	<b>District Licensing Committee Appointment</b>

(This report shall not be construed as policy until adopted by full Council)

## Executive Summary

1. In September 2019 the Council resolved to appoint Ian Wards as a Commissioner to undertake the powers and duties of the District Licensing Committee (DLC) until 4 November 2019 and extended that appointment until 9 December 2019.
2. This report recommends that Ian Wards be appointed as a Commissioner for the 2019-2022 triennium to undertake the powers and duties of the District Licensing Committee.

## Recommendation

THAT the Council:

- a) Appoints Ian Wards as a Commissioner to undertake the powers and duties of the District Licensing Committee for the 2019-2022 period, in accordance with the Sale and Supply of Liquor Act 2012 Section 104 (1) and (2).

## Background

3. As a committee established under Clause 30, Schedule 7 of the LGA 2002, the Council's District Licensing Committee is deemed to be discharged at the coming into office of the newly elected members. In September 2019 the Council resolved to appoint Ian Wards as a Commissioner until 4 November 2019. The Council then resolved to extend the appointment of Ian Wards to the District Licensing Committee until 9 December 2019. This was to allow sufficient time for new appointees to the Committee to undertake the training necessary to consider applications under the Sale and Supply of Liquor Act 2012.
4. It is proposed that Ian Wards be appointed as a Commissioner in accordance with the Sale and Supply of Liquor Act 2012 Section 104 (1) and (2) for the 2019-2022 triennium period.

## Local Government Purpose

5. The appointment of a Commissioner to the District Licensing Committee fits with the purpose of local government to continue to enable democratic local decision making and will enhance the social, economic, environmental and cultural wellbeing of the South Taranaki Community.

## Considerations and Assessments

### Assessment of Significance and Engagement

6. South Taranaki District Council's general approach to determining level of "significance" will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	There will be minimal impact on residents and ratepayers of the South Taranaki District.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long-Term Plan 2018-2028.	There is no impact on levels of service.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	The issue is unlikely to generate wide public interest.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	There is no impact on the LTP budget.
Reversible	The degree to which the decision or proposal is reversible.	The Mayor has the power to set appointments to committees throughout the 2019-2022 triennium.

7. In terms of the Council's Significance and Engagement Policy this matter is of low Significance.
8. The level to which the Council will engage will align with the significance of the decision to be made and will be to inform.

Level	Goal	Outcome
Inform	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions.	The Council will advise the public through the minutes.

### Legislative Considerations

9. Under Section 41A (3)(b) and (c) of the Local Government Act 2002 the Mayor has the power to establish committees for the territorial authority, appoint a chairperson of each committee and appoint members to each committee.

### Financial/Budget Considerations

10. The fees for District Licensing Committee members are set according to Cabinet fees framework. The DLC Chairperson is entitled to \$78 per hour or a maximum of \$624 per day and members are entitled to \$51 per hour or \$408 per day.

### **Consistency with Plans/Policies/Community Outcomes**


11. Nothing in this report is inconsistent with any Council policy, plan or strategy.
12. This matter contributes to the following community outcomes as detailed below:
  - Together South Taranaki
  - Prosperous South Taranaki

### **Impact on Māori/Iwi**

13. The appointment to the District Licensing Committee will enable democratic local decision making which will have a positive impact on Māori together with other members of the public.

### **Conclusion**

14. The Mayor has the power to establish committees for the territorial authority, appoint a chairperson of each committee and appoint members to each committee. The Council is being asked to confirm the political structure and appointments set out within this report.



Darleena Christie  
**Governance and Support  
Team Leader**



[Seen by]  
Becky Wolland  
**Policy and Governance Manager**

## 7. Resolution to Exclude the Public

**THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. <a href="#">Confirmation of minutes – Ordinary Council 18 May 2020</a>	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. <a href="#">Receipt of minutes – Audit and Risk Committee 20 May 2020.</a>	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
3. <a href="#">Receipt of minutes – Policy and Strategy Committee 15 June 2020.</a>	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
4. <a href="#">Cinema 2 Hawera Funding Report</a>	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).