

SOUTH TARANAKI DISTRICT COUNCIL

Council Agenda

Monday 21 September 2020
Camberwell Lounge, TSB Hub, Hāwera 7.00 pm



South Taranaki
Alive with opportunity



Governance Information

Committee Members

Mayor Phil Nixon (Chairperson)
Deputy Mayor Robert Northcott

Councillor Andy Beccard
Councillor Mark Bellringer
Councillor Gary Brown
Councillor Celine Filbee
Councillor Aaron Langton
Councillor Steffy Mackay
Councillor Jack Rangiwahia
Councillor Diana Reid
Councillor Bryan Roach
Councillor Brian Rook
Councillor Chris Young

Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees.

It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
- (d) the power to adopt a long-term plan, annual plan or annual report
- (e) the power to appoint a chief executive
- (f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.
- (g) the power to adopt a remuneration and employment policy

Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.

Ordinary Council Meeting 21 September 2020 at 7.00 pm

1. Apologies

2. Opening Remark – Councillor Steffy Mackay

3. Open Forum and Presentations

- 3.1 Sport Taranaki - Michael Carr
- 3.2 Miranda Wells – Bylaw (Keeping of bees)

4. Confirmation of Minutes

- 4.1 [Ordinary Council 10 August 2020](#) Page 8
- 4.2 [Extraordinary Council 24 August 2020](#) Page 15

5. Committee and Board Minutes

- 5.1 [Audit and Risk Committee 19 August 2020](#) Page 19
- 5.2 [Eltham-Kaponga Community Board 24 August 2020](#) Page 33
- 5.3 [Te Hāwera Community Board 24 August 2020](#) Page 38
- 5.4 [Taranaki Coastal Community Board 25 August 2020](#) Page 42
- 5.5 [Pātea Community Board 26 August 2020](#) Page 48
- 5.6 [Iwi Liaison Committee 2 September 2020](#) Page 53
- 5.7 [Environment and Hearings Committee 2 September 2020](#) Page 62
- 5.8 [Policy and Strategy Committee Meeting 7 September 2020](#) Page 67

6. Reports

- 6.1 [Annual Dog Control Policy and Practices](#) Page 81
- 6.2 [Annual Liquor Licensing Report](#) Page 90
- 6.3 [Nukumaru Station Road – Increase in Budget](#) Page 98
- 6.4 [Interim Year End – Quarterly Report](#) Page 103
- 6.5 [Delegations Register update – Resource Management Act 1991](#) Page 204

7. Resolution to Exclude the Public

- 7.1 [Ordinary Council 10 August 2020](#) Page 211
- 7.2 [Audit and Risk Committee 19 August 2020](#) Page 214
- 7.3 [Environment and Hearings Committee 2 September 2020](#) Page 217
- 7.4 [Policy and Strategy Committee Minutes 7 September 2020](#) Page 219
- 7.5 [Personnel Committee Minutes 3 August 2020](#) Page 221



1. Apologies

Leave of Absence

The Council may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.



2. Opening Remark – Councillor Steffy Mackay

The opening remark is an opportunity to comment on something positive or constructive that has happened in relation to the Council or the Community.



3. Open Forum

- 3.1 Sport Taranaki - Michael Carr
- 3.2 Miranda Wells – Bylaw (Keeping of bees)

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Council Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Ordinary Council – 10 August 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Council is being asked to adopt the Ordinary Council minutes of the meeting held on Monday 10 August 2020 as a true and correct record.

Recommendation

THAT the Council adopts the minutes of the Ordinary Council meeting held on 10 August 2020 as a true and correct record.

South Taranaki District Council

Minutes of the Ordinary Meeting of the South Taranaki District Council held in the Council Chamber, Albion Street, Hāwera on Monday 10 August 2020, commencing at 7.00 pm.

PRESENT: Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Robert Northcott, Jack Rangiwahia, Diana Reid, Bryan Roach, Brian Rook and Chris Young.

IN ATTENDANCE: Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services) *online*, Gerard Langford (Communications Manager), Darleena Christie (Governance and Support Team Leader) and one media.

APOLOGIES: Nil.

OPENING REMARK – COUNCILLOR AARUN LANGTON

Councillor Langton gave a background of the Ōpunakē Golf Club (the Club) and the challenges that had arisen over the last five years. He noted that the land was freehold and debt free, 20 acres was leased to a neighbour, there were 300 breeding ewes run on the land, membership subscriptions were \$300 and had not changed for 15 years. In the last two years there had been an increase in membership to approximately 80. It was noted that pine trees were planted on 15 holes throughout the golf course, five years prior a storm knocked 50 - 100 pine trees over the fairways which was cleaned up. A cyclone knocked over another 150 pine trees and at that stage a logging company collected the trees resulting in the Club receiving \$60,000. The Club was now at year two of development. A highlight was a tournament that was held in January for the third year and over 200 people participated. This was one of the biggest one day golf tournaments in New Zealand.

CONFLICTS OF INTEREST

Councillor Rangiwahia declared a conflict of interest with Items 2 and 3 of the Environment and Hearings Committee minutes, including the public excluded item 3.

1 Open Forum and Presentations

There were no presentations or members of the public for open forum.

2 Confirmation of Minutes

2.1 Ordinary Council Minutes 29 June 2020

RESOLUTION

(Cr Brown/Cr Beccard)

69/20 **THAT the Council adopts the minutes of the Ordinary Council meeting held on 29 June 2020 as a true and correct record.**

CARRIED

3 Committee and Board Minutes

3.1 Audit and Risk Committee held on 1 July 2020

Councillor Filbee referred to the Health and Safety Report where the comments by Mr Walkinshaw and Mr Crockett contradicted each other in terms of the effect COVID-19 had on figures reported not being significant. Mr Crockett advised that there were issues with ergonomics around workstation set up for employees working at home compared to what was raised in an office work environment.

Councillor Northcott referred to the outstanding balance of rates which had increased more than expected and asked what was expected and how much more was it. Mayor Nixon responded that it was an unknown of what it was going to be from COVID-19. Mr Crockett agreed, and further detail would be sought and sent to Councillors.

Councillor Northcott referred to the percentages of indebtedness and asked for an overview of what that meant. Ms Archibald responded that it related to money that the Council borrowed sitting within a timeframe of 1 - 3 years. Usually the Council would borrow long term, however if a renewal was required there was a short term market based on interest rates. The Council could acquire up to 60%, however this did not usually happen, a lot of that was the arrangement with TSB Bank to borrow from them. The advice from PwC was that it was a good amount to keep. The Liability Management Policy was to be tabled at the next Audit and Risk Committee.

RESOLUTION

(Cr Rangiwahia/Cr Beccard)

70/20 **THAT the Council receives the minutes of the Audit and Risk Committee held on 1 July 2020.**

CARRIED

3.2 Eltham-Kaponga Community Board held on 13 July 2020

RESOLUTION

(Cr Mackay/Cr Bellringer)

71/20 **THAT the Council receives the minutes of the Eltham-Kaponga Community Board held on 13 July 2020.**

CARRIED

3.3 Te Hāwera Community Board held on 13 July 2020

RESOLUTION

(Cr Reid/Cr Brown)

72/20 **THAT the Council receives the minutes of Te Hāwera Community Board held on 13 July 2020.**

CARRIED

3.4 Taranaki Coastal Community Board held on 14 July 2020

RESOLUTION

(Cr Langton/Cr Young)

73/20

THAT the Council receives the minutes of the Taranaki Coastal Community Board held on 14 July 2020.

CARRIED

3.5 Pātea Community Board held on 15 July 2020

Refer page 44, under Open Forum, change Sherman to Shimmin.

RESOLUTION

(Cr Northcott/Cr Beccard)

74/20

THAT the Council receives the minutes of the Pātea Community Board held on 15 July 2020.

CARRIED

3.6 Iwi Liaison Committee held on 22 July 2020

Councillor Filbee referred to Turuturu Mokai and asked if a 10 metre buffer was enough around the reserve. Mayor Nixon responded that he did not want to see any buildings that detract from the look and feel of the national heritage site. The site was one of the better reserved Pa in New Zealand. Councillor Filbee asked whether the 10 metre buffer could be changed as part of a District Plan review. Councillor Beccard advised that the amount of subdivision occurring might not be enough although it was a reasonable set back.

In response to whether the Council could engage with Iwi prior to public consultation on the Long Term Plan, Mr Crockett responded that the Council made a commitment through our committees to engage with Iwi when drafting the strategic documents which the Long Term Plan was one of those.

Mayor Nixon referred to the Council appointments, Te Aroha Hohaia on Audit and Risk Committee and Bonita Bigham on Environment and Hearings Committee. It was great to now have that representation and the ability of four Iwi representatives to have input into the decision making for the Council.

RESOLUTION

(Cr Langton/Cr Beccard)

75/20

THAT the Council receives the minutes of the Iwi Liaison Committee held on 22 July 2020.

CARRIED

3.7 Environment and Hearings Committee held on 22 July 2020

Councillor Rangiwahia declared a conflict of interest.

RESOLUTION

(Cr Beccard/Cr Reid)

76/20

THAT the Council receives the minutes of the Environment and Hearings Committee held on 22 July 2020.

CARRIED

Councillor Rangiwahia abstained from voting.

3.8 Policy and Strategy Committee held on 27 July 2020

RESOLUTION

(Cr Mackay/Cr Young)

77/20

THAT the Council;

1. **Receives the minutes of the Policy and Strategy Committee held on 27 July 2020.**
2. **Adopts recommendation 31/20 PS from the Policy and Strategy Committee:**
 - a) **Approves Option 2 to limit collection of plastic containers to Types 1, 2, and 5 only. This will mean changes to the types of plastic recycling accepted by the Council kerbside collection service, whereby plastic Types 3, 4, 6 and 7 will no longer be accepted in kerbside recycling bins from September 2020. This resolution will be publicly notified in the newspaper, to meet legislative requirements under the Solid Waste Bylaw 2013.**
 - b) **Acknowledges the disposal of the existing bales of mixed plastics currently stockpiled at the New Plymouth Materials Recycling Facility (MRF), due to the loss of recycling markets, at an approved landfill. The cost and decision-making for this action are covered by the New Plymouth District Council as the owners of the MRF, as per the regional Solid Waste Services contract.**
 - b) **Notes that the definition of “recyclables” and therefore the types of plastic products collected under the Contract 15/SW01 will need to be amended. This will be done by notification in writing to the contractor.**
 - d) **Notes there will be a District wide and regionally aligned communications plan to reflect the changes to plastic container Types 1, 2 and 5 only, and to educate the public on how to manage this change.**
3. **Adopts recommendation 32/20 PS from the Policy and Strategy Committee:**
 - a) **Approves the Governance Statement for the 2019–2022 Electoral Term and authorises its publication.**
 - b) **Notes that the contents will be updated from time to time as changes are made to structure, processes and policies.**

CARRIED

4 Joint Committee Minutes

Councillor Roach provided an update on the Solid Waste contamination rate and how it went straight up after COVID-19. A submission was sent to the Ministry for the Environment to limit the storage of tyres and he advised that plastics were no longer accepted to be recycled overseas.

In response as to whether the proposal was going to limit the storage of tyres to individuals or companies, Councillor Roach advised that it was to limit the number of tyres stored on one site. There did not appear to be a fix and no doubt more fly tipping would eventuate.

RESOLUTION (Cr Northcott/Cr Filbee)

78/20 **THAT** the Council receives the minutes of the Taranaki Emergency Management Group Joint Committee held on 21 May 2020, the Taranaki Solid Waste Committee held on 21 May 2020 and the Taranaki Regional Transport Committee held on 17 June 2020.

CARRIED

5 Election Systems Report

The report updated the Council on the two electoral system options available, including important differences and some commonly identified advantages and disadvantages of each electoral system. The report also outlined the option of the Council holding a poll and the public's right to demand a poll to be held on the electoral system.

Councillor Northcott felt that the First Past the Post option was the fairest system given the Council's current ward system.

RESOLUTION (Mayor Nixon/Cr Northcott)

79/20 **THAT** under Section 27 of the Local Electoral Act 2001 the Council;

- a) Retains the First Past the Post Electoral System for the 2022 Council election.
- b) Notes that public notice must be given by 19 September 2020 of the decision and of the right of electors to demand a poll on the electoral system to be used.

CARRIED

6 Resolution to Exclude the Public

RESOLUTION (Cr Filbee/Cr Roach)

80/20 **THAT** the Council agrees that the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this
1. Confirmation of minutes – Ordinary Council 29 June 2020.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Audit and Risk Committee 1 July 2020.		
3. Receipt of minutes – Environment and Hearings Committee 22 July 2020.		
4. Receipt of minutes – Policy and Strategy Committee 27 July 2020.		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 3 and 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

7 Resume Open Meeting

RESOLUTION

(Cr Rangiwahia/Cr Mackay)

85/20 THAT the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 7.45 pm.

Dated this day of 2020.

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CHAIRPERSON



Council Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Extraordinary Council – 24 August 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Council is being asked to adopt the Extraordinary Council minutes of the meeting held on Monday 24 August 2020 as a true and correct record.

Recommendation

THAT the Council adopts the minutes of the Extraordinary Council meeting held on 24 August 2020 as a true and correct record.

South Taranaki District Council

Minutes of the Extraordinary Meeting of the South Taranaki District Council held in the Camberwell Lounge, TSB Hub on Monday 24 August 2020, commencing at 5.00 pm.

PRESENT: Mayor Phil Nixon, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Robert Northcott, Diana Reid, Bryan Roach, Brian Rook and Chris Young.

IN ATTENDANCE: Fiona Aitken (Acting Chief Executive), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Darleena Christie (Governance and Support Team Leader) and five members of the public.

APOLOGIES: Nil

1 Report

1.1 Three Waters Reform Programme and Memorandum of Understanding

Ms Aitken noted that the report was focused on the Government's Three Waters Reform Programme which had been discussed for some time. The new water regulator Taumata Arowai was one of the first steps to be established and was the entity that would regulate the Drinking Water Standards, wastewater and stormwater discharges going forward. The core focus of the first stage was particularly around two waters; water and wastewater. The Government had recognised that stormwater would be something they would continue to investigate, but it sits slightly separate to the other two waters as it was closely related to roading infrastructure.

Ms Aitken advised that by agreeing to sign the Memorandum of Understanding (MoU) and be part of the first stage of the water reform process, the Council would be able to access funding that the government announced with a direct allocation of \$2.7 million. Then there was the potential for a further allocation from the regional allocation which was a separate pool that the Government had set up. The MoU commits the Council to being part of the first stage of investigation and reform programme in good faith, however it did not commit the Council to anything more than that and was only valid until 30 June 2021. She noted at that stage the Council would be given a further opportunity to decide whether to opt out or to continue in the reform programme.

The first stage was about initial investigations, providing the Department of Internal Affairs (DIA) and the Steering Committee with information on the Council's infrastructure and being part of the discussions in good faith.

Councillor Northcott noted that if the Council opt into the Three Waters Programme they would receive \$2.7 million directly. He asked how the Council was to access the \$2.7 million in the regional allocation fund. Ms Aitken responded that the regional allocation only became effective if two thirds of the councils in the region signed the MoU (effectively two councils within Taranaki needed to commit). How the regional allocation would be split was agreed by the Mayoral Forum, then a letter was required from the Chair to be sent to the DIA about how the region had agreed to the allocation.

Councillor Brown noted that there were some costs associated with signing the MoU and he asked what those were. Ms Aitken responded that there would be some staff time required to extract data and any other information requested. Essentially if there was no staff time available it might mean engaging an external consultant to undertake that work and some of the allocation from the Government could be used for this. The DIA had indicated that they would be looking at assisting with resourcing, therefore the impact should be low.

Councillor Filbee asked whether there would be any risk associated with providing information at this stage as it was not clearly articulated what was required. Ms Aitken responded that it was expected that the information required was either readily available through public documents such as the Annual Plan, Annual Report, reports to Council or through Asset Management Plans.

In response to whether the Council could support economic recovery through job creation with the projects proposed to be undertaken with the funding, Ms Aitken noted that the DIA were prepared to be relatively flexible on the allocation of the funding. The Council was to come up with a Delivery Plan and DIA review this to ensure that the plan meets their basic criteria. The Council were fortunate that for some of the project work the funding could be used on, pipes were purchased in advance which meant there were projects ready to go.

Councillor Mackay referred to the term and termination clause 4.3(c) and asked what would happen with the expenditure programme if it had not commenced by 31 March 2021. Ms Aitken responded that examples of the types of projects given were initially selected as they were ready to go.

Councillor Young referred to the GST offset on page 39 and asked what the implications for the Council were. Ms Aitken responded that from an infrastructure perspective there was no issue. It was also noted that the \$2.7 million was GST exclusive.

Councillor Bellringer asked whether there was any way the Council would not be able to spend the money allocated. Ms Aitken responded that the DIA were flexible around the completion date, it was more a concern around the start date, as long as the Council provided progress and report updates of when the work would be undertaken.

RESOLUTION (Mayor Nixon /Cr Brown)

86/20 THAT the Council

- a) **Agrees to sign the Memorandum of Understanding Three Waters Service Reform at Appendix I and Funding Agreement at Appendix II;**
- b) **Agrees to nominate Fiona Aitken, Council’s Group Manager Community and Infrastructure Services as the primary point of communication for the purposes of the Memorandum of Understanding Three Waters Service Reform and reform programme.**
- c) **Agrees that the regional funding be allocated to the district councils in the same manner as the direct allocation;**
- d) **Approves any water infrastructure project that is budgeted in future years of the Long Term Plan be brought forward if it is included in the final Delivery Plan;**

- e) **Notes that the Memorandum of Understanding Three Waters Service Reform and Funding Agreement cannot be amended or modified by either party, and doing so would void these documents;**
- f) **Notes that participation in this initial stage is to be undertaken in good faith, but this is a non-binding approach, and the Council can opt out of the reform process at the end of the term of the agreement (as provided for on page 5 of the Memorandum of Understanding Three Waters Service Reform);**
- g) **Notes that the Council has been directly allocated \$2.7 million of funding, which will be received as a grant as soon as practicable once the signed Memorandum of Understanding Three Waters Service Reform and Funding Agreement are returned to the Department of Internal Affairs, and a Delivery Plan has been supplied and approved (as described on page 5 of the Memorandum of Understanding Three Waters Service Reform).**
- h) **Notes that the Delivery Plan must show that the funding is to be applied to operating and/or capital expenditure relating to three waters infrastructure and service delivery, and which supports economic recovery through job creation; and maintains, increases, and/or accelerates investment in core water infrastructure renewal and maintenance.**

CARRIED

The meeting concluded at 5.18 pm.

Dated this day of 2020.

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CHAIRPERSON



Committee Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Audit and Risk Committee – 19 August 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Audit and Risk Committee met on 19 August 2020. The Council is being asked to receive the Audit and Risk Committee minutes from 19 August 2020 for their information.
2. There were three recommendations confirmed by the Audit and Risk Committee for the Council to approve; 41/20 AR to approve the Protected Disclosures Policy and 42/20 AR to approve the Liability Management Policy including the Committee's suggested amendments.
3. The Audit and Risk Committee received a report from Council's Long Term Investment Fund (LTIF) advisor, Mercer, including strategic asset allocation modelling – recommendation 43/20 AR. It was recommended the Committee approve Mercer's recommendation of reducing the net real return target for the LTIF to 3.5% per annum.
4. Council's Chief Financial Officer noted the report from Mercer did not take into account Council's internal borrowing for global bonds and Mercer was asked to review their advice to include internal borrowing in their probability. This work was completed following the meeting and raised the probability of continuing to achieve the current net real return of 4% on the LTIF from 61% to 64%. That means there is a 64% likelihood that Mercer will achieve a 4% net real return on investment. Mercer's proposal for 3.5% was based on a 67% probability, which modelling changed to a 70.8% probability with internal borrowing included. The LTIF has returned 7.5% net real return for the past 12 years up to 30 June 2020. Mercer's Strategic Asset Allocation presentation, including modelling and is attached as [Appendix 1](#).
5. The impact of return objectives on Council budgets for the next ten years equates to approximately \$750,000 pa for every 0.5%.
6. The Audit and Risk Committee agreed the LTIF funds allocated to the Hedge Fund be reallocated to the Trans-Tasman Equity (+0.5%) and Global Equity Sectors (+6.0%). This is broadly in line with changes Mercer has recently made to their own diversified funds.
7. The Audit and Risk Committee agreed to reduce the allocation for Cash and Term Deposits to NZ Cash to 5% and increasing the allocation to Global Bonds to 26%.

Recommendation

THAT the Council;

- 1) Approves recommendation 41/20 AR:
 - a) Approves the draft Protected Disclosures Policy.
- 2) Approves recommendation 42/20 AR:
 - a) Inclusion of policy framework for the borrowing activity of Council Controlled Organisations (CCOs), (including Council Controlled Trading Organisations (CCTOs));
 - b) Changes to the borrowing limits and definitions;
 - c) Changes to the funding risk control limits to provide more flexibility in Council's funding arrangements; and
 - d) Changes to the interest rate risk management framework to provide greater flexibility in the medium term management of interest rates.
- 3) Amends recommendation 43/20 AR:
 - a) Agrees to keep the Long Term Investment Fund net real return target at 4.0%.
 - b) Agrees the Fund of Hedge Fund mandate be reallocated to the Trans-Tasman Equity (+0.5%) and Global Equity Sectors (+6.0%) in line with changes Mercer has recently made to its own diversified funds.
 - c) Agrees to reduce the allocation for Cash and Term Deposits to NZ Cash to 5% and increasing the allocation to Global Bonds to 26%.
- 4) Receives the minutes of the Audit and Risk Committee held on 19 August 2020.

Audit and Risk Committee Meeting

Minutes of the Audit and Risk Committee Meeting of the South Taranaki District Council held at the Camberwell Lounge, TSB Hub, Camberwell Road, Hāwera on Wednesday 19 August 2020 at 11.05 am.

5

PRESENT: Mr Ian Armstrong (Chairperson), Deputy Mayor Robert Northcott, Councillors Andy Beccard, Gary Brown, Jack Rangiwahia, Chris Young and Te Aroha Hohaia (Iwi Representative).

IN ATTENDANCE: Waid Crockett (Chief Executive), Marianne Archibald (Group Manager Corporate Services), Cath Sheard (Acting Group Manager Community and Infrastructure Services), Vipul Mehta (Chief Financial Officer), Ahmed Mohamed (Risk and Internal Audit Manager), Garry Morris (Financial Accountant), Garth Gregory and Brodie Catterick (Mercers) *online* and Darleena Christie (Governance and Support Team Leader).

APOLOGIES: Mayor Phil Nixon.

RESOLUTION

(Cr Brown/Cr Young)

39/20 AR **THAT the apology from Mayor Phil Nixon be received.**

CARRIED

The Chairperson welcomed Te Aroha Hohaia to the Audit and Risk Committee and advised that her appointment as the Iwi Representative was going to add value and he looked forward to her contribution.

1. Confirmation of Minutes

1.1 Audit and Risk Committee held on 1 July 2020

Councillor Brown referred to the outstanding balance in rates increase and the 150 responses for payment arrangements, he asked how that was going and whether there had been any more. Mr Mehta responded that the number was now less.

RESOLUTION

(Cr Rangiwahia/Cr Brown)

40/20 AR **THAT the Audit and Risk Committee adopts the minutes of the meeting held on 1 July 2020 as a true and correct record.**

CARRIED

2. Reports

2.1 Protected Disclosures Policy

The report presented a review of the Protected Disclosures Policy (the Policy) to address the deficiencies in the current Policy that the Risk and Internal Audit Manager identified.

Ms Archibald advised that the Committee asked for the Protected Disclosures Policy to be reviewed alongside the Fraud Policy to ensure that they aligned. The reviewed Policy showed the track changes that were made.

<https://orion.stdc.govt.nz/p/doc/dempro/1/Governance/Meeting/arc/Audit and Risk Committee Minutes 2020-08-19.docx>

In response to whether false accusations were included in the Policy, Mr Crockett advised that this would be covered off in an investigation process, the Policy itself would not necessarily cover off that level of detail. It was also noted that the Protected Disclosure Officer referred to in the Policy was the Chief Executive.

RECOMMENDATION

(Cr Northcott/Cr Brown)

41/20 AR **THAT the Audit and Risk Committee recommends the Council approves the draft Protected Disclosures Policy.**

CARRIED

2.2 Liability Management Policy

The Liability Management Policy was last reviewed as part of the 2018-2028 Long Term Plan (LTP) process. The report seeks the Committee's consideration of the amendments made.

Mr Mehta advised that at the last meeting it was requested to bring a 1 - 3 year timeframe for debt maturity and policy limits (minimum and maximum). He suggested retaining the 1 - 3 year timeframe with the maximum level being 60%.

Councillor Beccard noted that the fixed rate hedge with a maturity beyond the maximum Local Government Funding Agency (LGFA) bond maturity must be approved by the Council and asked whether there was a time limit or if the bond was held for a certain time. Mr Mehta responded that the LGFA keep extending their maturities beyond 15 years and the change would allow the Council to enter into a long dated maturity bond if it was offered.

Mr Armstrong asked that the Corporate Portfolio Group be corrected on page 40 as it was still included in the Policy.

Councillor Young referred to the delegated authorities and asked if the annual review had taken place for all delegated authorities and signatories. Mr Crockett responded that the delegations to the Chief Executive had already been completed as part of the induction at the first Ordinary Council meeting. He noted that internal delegations were reviewed regularly with one to be presented to the Council for the Acting Chief Executive to include regulatory delegations.

RECOMMENDATION

(Cr Beccard/Cr Young)

42/20 AR **THAT the Audit and Risk Committee recommends that the Council approve the following amendments to the Council's Liability Management Policy:**

- a) **Inclusion of policy framework for the borrowing activity of Council Controlled Organisations (CCOs), (including Council Controlled Trading Organisations (CCTOs));**
- b) **Changes to the borrowing limits and definitions;**
- c) **Changes to the funding risk control limits to provide more flexibility in Council's funding arrangements; and**
- d) **Changes to the interest rate risk management framework to provide greater flexibility in the medium term management of interest rates.**

CARRIED

2.3 Mercer Strategic Asset Allocation

Mr Gregory noted that the report on Strategic Asset Allocation review followed on from previous conversations at the last meeting. There were three key critical items to consider; first was the net real return objective for the investment funds still applicable, secondly, the Mercer Hedge Fund, and the third was to consider cash allocation. Mr Gregory noted that it was fair to say that cash did not give a great return at the moment. For example, the bank was only paying 1.5% or 1.6% interest, which was not a good outcome for the Council who was looking to generate a reasonable return on investment.

The existing net real return target of 4% was more of a challenge to achieve, as it was anticipated that investment returns in the future were expected to be lower for longer. In particular interest rates globally had come down quite markedly. In New Zealand, the Reserve Bank had increased their bond buying programme to \$100 billion and advised banks to expect to see negative interest rates next year. While the customer would not be penalised or get a negative interest rate for holding a term deposit, it meant that the wholesale funding mechanism of the Reserve Bank would go below zero for the first time in New Zealand's history.

Mr Gregory provided an update of the review that Mercer completed following the conclusions of their modelling. In the first recommendation Mercer did not believe that the Council's current allocation of 60% growth assets could achieve 4% net real return with a reasonable probability. A more applicable net real return objective would be 3.5%. He noted that the second recommendation was around the Hedge Fund mandate and that there was no real like-for-like or any other hedge fund available. Mercer had let that Hedge Fund go from its own investments, as they were disappointed with the return and they would do the same for the Council. He noted that Mercer intended on putting their own fund into global equities as there was no other suitable fund. The third recommendation was about cash. Traditionally balanced funds held approximately 10% allocation to cash to enable some liquidity. The Council's fund was fully liquid and there was no need to hold 10% allocation to cash, Mercer proposed reducing that to 5% to be in line with the diversified fund for example; hold 5% in cash and allocate the other 5% to global bonds.

It was noted that "Alpha" meant excess return up and above the benchmark. Every asset class within a portfolio had a benchmark. For example, there was a benchmark index and Mercer used this to compare its fund managers with the expectation that they could achieve better than the benchmark. If the benchmark for the month was 12-13% then it would be expected that the fund manager achieve an extra 1-2%.

Councillor Beccard noted that the net real return target had been discussed in the past, he felt that Mercer had been over cautious about the net real return and asked whether they were doing that this time. Mr Gregory responded yes. There had been a real good run with equities but now there was a real concern around bond return. Globally bond returns had gone down significantly and in effect the Council's bond return would only deliver about 2%, so being cautious but not changing the strategy was about being realistic on what those returns would be.

Mr Crockett's view was that some of the performance had not quite happened in some of the investments the Council had. He asked whether the Financial Strategy workshop held had factored this into the calculations presented to the Audit and Risk Committee. Mr Mehta responded that the paper from Mercer was received last week and the presentation was prepared prior to that. He noted that the realistic impact on the LTP was going to be 0.5% going forward, it would not affect the actual performance of the LTP directly. The budget going forward would be a more conservative level.

Councillor Beccard asked if the extra 6% was put into global equities would that help the Council remain with the 4% net real return. Mr Gregory responded that it would improve a little bit by having that global equity, however the underlying crux was when

Mercer looked at the model assumptions from three years ago the return assumptions had gone down a lot over that period.

In response to a question regarding the Council's net real return target and what was achieved, Mr Gregory confirmed that the current net real return target was 4% and 7.5% was achieved over the past 12 years to 30 June 2020. This was an excellent return, despite the effects of COVID-19.

Mr Mehta asked whether consideration had been given to the global bonds funded through internal borrowing, as it appeared this had not been included in the modelling. Mr Gregory confirmed this had not been taken into account and that it would provide more of a cushion and as the margin increased and the likelihood of it doing well, around 5.3% would provide a buffer. Mr Mehta referred to the 4% net real return and the probability of it being 58-60%, the Council would like to see the probability at 66%.

Mr Armstrong noted that it was unusual times and in terms of working out the probability, it did mean a lot in terms of budgeting.

In response to what the implications were if the recommendation was changed to 4%, Mr Mehta advised that the Committee needed to explain why they disagreed with the advisors and also be able to explain what the risk would be.

AMENDMENT TO MOTION (Cr Beccard/)

THAT the Audit and Risk Committee recommends the Council:

- a) Approve Mercer's reducing the net real return target to 4.0% per annum.
- b) Agree the Fund of Hedge Fund mandate be reallocated to the Trans-Tasman Equity (+0.5%) and Global Equity Sectors (+6.0%). This is broadly in line with changes Mercer's has recently made to their own diversified funds.
- c) Agree to reduce the allocation for Cash and Term Deposits to NZ Cash to 5% and increasing the allocation to Global Bonds to 26%.

LOST

RECOMMENDATION (Ms Hohaia/Cr Rangiwahia)

43/20 AR **THAT the Audit and Risk Committee recommends the Council:**

- a) Approve Mercer's reducing the net real return target to 3.5% per annum.
- b) Agree the Fund of Hedge Fund mandate be reallocated to the Trans-Tasman Equity (+0.5%) and Global Equity Sectors (+6.0%). This is broadly in line with changes Mercer's has recently made to their own diversified funds.
- c) Agree to reduce the allocation for Cash and Term Deposits to NZ Cash to 5% and increasing the allocation to Global Bonds to 26%.

CARRIED

Councillor Beccard requested his vote against the motion be record.

3. Information Reports

3.1 Interim Year End Report Quarter 4 2019/20

This report contained the Financial Variance Report and the Performance Measures Report for the fourth quarter of the financial year to 30 June 2020. The report contained Council Officer's commentary on variances for the Council's activities and support centres, and management comments on variances have been included where relevant.

Mr Mehta advised that the asset revaluation report was being finalised and there might be some additional disclosures relating to COVID-19. He noted that overall the Council's Consolidated Operating Expenditure Statement showed a deficit of \$145,855 against a budgeted surplus of \$6,895,801 before accounting adjustments of loss on derivative contracts (\$3,586,290) and loss on disposal of assets (\$848,856).

In response to what the bulk of the requests received were, Mr Crockett advised that the majority related to the capital works programme. They had been looked at and there was some big chunks of work that were planned and consents were now being granted and funding was put in place from external sourcing. There was a reasonable carryover from last year and trying to keep this year's current budget down by consolidating, getting designs done, plans ready and that would be continued over the next 12 months.

RESOLUTION

(Cr Rangiwahia/Cr Brown)

44/20 AR THAT the Audit and Risk Committee receives the Interim Year End Report Quarter 4 for the period ending 30 June 2020.

CARRIED

3.2 Mercer Quarterly Investment Monitoring Report

Mr Catterick provided an update on the quarterly returns for June, things were positive with a good return of 7.8% for the quarter, being just above the benchmark. The Asset Allocations at the end of the quarter showed the fund was slightly overweight growth assets 61% versus 60%. Trans-Tasman equities were slightly overweight and global bonds were slightly underweight. The assets were sitting at \$143.6 million and this was a rebound from March, at the end of December the assets were sitting at \$152 million. The reserving position, which was in Appendix A had bounced back, the investment fluctuation reserved dropped quite a bit in March and was almost back to where it was.

Mr Armstrong noted that the Council were in a lot better position now than he thought they would be from three months ago.

RESOLUTION

(Ms Hohaia/Cr Beccard)

45/20 AR THAT the Audit and Risk Committee receives Mercer Quarterly Investment Report to June 2020.

CARRIED

3.3 Audit and Risk Committee Work Plan

Mrs Archibald advised at the last meeting there was discussion about having the internal audit and risk at one meeting and Mercer on a different meeting to get some balance between items. She noted that an initial report was presented to the Committee on the effects of COVID-19 and Mr Mohamad was working on a follow-up report to be presented at the next meeting. The Plan had been updated to show the

new financial year and workshops had been included so it was clear when they were scheduled.

RESOLUTION

(Ms Hohaia/Cr Young)

46/20 AR **THAT** the Audit and Risk Committee receives the Work Plan for the period 2020-2021.

CARRIED

4. Matters Arising

4.1 Procurement and Contract Management

Mr Crockett noted that the Health and Safety Workshop was scheduled to be held in September and the Council had recently appointed Jill Manaia to the Health and Safety Advisor position.

5. Resolution to Exclude the Public

RESOLUTION

(Deputy Mayor Northcott/Cr Brown)

47/20 AR **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes 1 July 2020	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Mercer Quarterly Investment Monitoring Report		
3. Committee Discussion (without Council officers)		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

8 Resume Open Meeting

RESOLUTION

(Cr Rangiwahia/Deputy Mayor Northcott)

50/20 AR THAT the Audit and Risk Committee resumes in open meeting.

CARRIED

5

The meeting concluded at 12.35 pm

Dated this day of 2020

.....
CHAIRPERSON



Strategic Asset Allocation

South Taranaki District Council

Long Term Investment Fund

August 2020

Garth Gregory
Senior Associate, Wellington

welcome to brighter

SAA Benchmarks

Asset Class	Current LTIF Benchmark %	Mercer %	Proposed LTIF v2%	Proposed LTIF v2% with Internal Loan
Trans-Tasman Equities	12.0	12.5	12.5	12.5
Global Equities - Developed	25.0	25.5	31.0	31.0
Global Equities – Developed Low Volatility	6.5	3.6	6.5	6.5
Global Equities – Small Cap/Emerging Markets	-	6.4	-	-
Alternatives (Fund of Hedge Funds)	6.5	-	0	0
Listed Real Assets: Infrastructure & Property	5.0 & 5.0	3.0 & 3.0	5.0 & 5.0	5.0 & 5.0
Unlisted Real Assets: Infrastructure & Property	-	3.0 & 3.0	-	-
New Zealand Bonds	9.0	10.0	9.0	9.0
International Bonds	22.0	19.0	26.0	10.4
Internal Loan	-	-	-	15.6
Other Bonds (Absolute Return Bonds)	-	7.0	-	-
Cash	9.0	4.0	5.0	5.0
Total Growth Assets	60%	60%	60%	60%
Total Defensive Assets	40%	40%	40%	40%



Alternative Strategic Asset Allocations Modelling Outcomes (Steady State with Alpha)

10 yr Steady State Analysis	Current LTIF	Mercer	Proposed LTIF v2	Proposed LTIF v2 with Internal Loan
Expected Return (pa)	6.6%	6.9%	6.6%	6.8%
Expected Volatility (pa)	9.0%	9.2%	9.6%	9.6%
Probability of Annual Loss	19.0%	18.3%	19.9%	19.9%
Number of Negative Years every 10 years	1.9	1.8	2.0	2.0
CVaR: Expected Annual Loss over 10 years from worst 5% of outcomes	-15.5%	-15.4%	-16.4%	-16.4%
Probability of achieving 4.5% real return objective	52.7%	57.9%	53.3%	56.8%
Probability of achieving 4.0% real return objective	60.7%	65.6%	61.0%	64.0%
Probability of achieving 3.5% real return objective	67.7%	72.5%	67.9%	70.8%
Probability of achieving 3.25% real return objective	70.9%	75.8%	71.3%	73.9%



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Board Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Eltham-Kaponga Community Board – 24 August 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Eltham-Kaponga Community Board met on 24 August 2020. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 24 August 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board held on 24 August 2020.

Eltham-Kaponga Community Board

Minutes of the Ordinary Meeting of the Eltham-Kaponga Community Board held in the Taumata Recreation Centre, Preston Street, Eltham on Monday 24 August 2020, commencing at 10.30 am.

PRESENT: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

IN ATTENDANCE: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Liam Dagg (Group Manager Environmental Services), Claire Symes (Community Development Manager), Sara Dymond (Governance Officer) and two members of the public.

APOLOGIES: Nil.

1 Open Forum and Presentations

1.1 Joyce Lawrence and Allan Beck – Eltham Lions Club (the Club)

The Club were celebrating their 50th Charter Anniversary on 10 October 2020. Over the 50 years the Club had raised and donated between \$25,000 - \$30,000 per year equating to approximately \$1.5 million. The Club had not only helped youth but purchased a tanker for the fire brigade, pledged \$5,000 to the Eltham and Districts Historical Society and were involved in the Bridger Park garden. The Club were active in the town and this was their way of encouraging youth to join the Club. Several dignitaries and ex-members including some ex-charter members would be attending the anniversary.

The Club had reserve funding however, it was preferred that this be retained for the purchase of the next fire engine or for someone to attend Outward Bound New Zealand (NZ).

Mayor Nixon commended the Club for their service over the 50 years.

1.2 Lindsay Maindonald – Scrap Metal

Mr Maindonald was contacted by a community member in Kaponga who identified the need for a scrap metal bin for the disposal of batteries and metal. This would assist with those residents who wished to tidy up their sections. Deputy Mayor Northcott explained that batteries could be taken to a local automotive garage which was then collected a battery recycling company.

1.3 Lindsay Maindonald – St John New Zealand (NZ)

Concerns were raised with the operation of the St John NZ alarm system and the lack of information provided to medical facilities and members of the public on the Emergency Paramedics for afterhours.

Mayor Nixon was currently working with the District Health Board (DHB) on that matter. He suggested that Mr Maindonald contact the DHB to report the incident as he believed the DHB needed to hear from those within the community as well. It was important that the correct process be followed.

2 Confirmation of Minutes

2.1 Eltham-Kaponga Community Board Meeting held on 13 July 2020

RESOLUTION (Mr Hawkes/Cr Mackay)

33/20 EL **THAT the Eltham-Kaponga Community Board adopts the minutes from the meeting held on 13 July 2020 as a true and correct record.**

CARRIED

3 Funding Applications

3.1 Eltham Community Development Group – Artwork for Bridger Park

An application was received from the Eltham Community Development Group (the Group) for artwork for Bridger Park.

Councillor Mackay and Mrs Cave declared a Conflict of Interest as members of the group.

Mr Maindonald pointed out that the Board had received several funding requests for this project.

Although the project was supported it was agreed that the application be declined until all current work had been completed. The Group should then be encouraged to reapply for funding for artwork. The Board asked that the response letter reflect the comments made.

RESOLUTION (Mr Hawkes/Mrs Douds)

34/20 EL **THAT the Eltham-Kaponga Community Board decline the funding application from the Eltham Community Development Group for artwork for Bridger Park.**

CARRIED

3.2 Eltham Lions Club – Eltham Lions Club 50th Charter Anniversary

An application was received from the Eltham Lions Club (the Club) for the Eltham Lions Club 50th Charter Anniversary.

Mrs Cave commented on the amount of work undertaken by the Club in the community. Councillor Mackay had witnessed the support provided to youth of the town. It was good to have a strong organisation supporting Eltham’s upcoming citizens.

Mrs Cave noted that the Board did not fund food or catering.

RESOLUTION (Mrs Cave/Cr Mackay)

35/20 EL **THAT the Eltham-Kaponga Community Board allocates up to \$1,200 from their Discretionary Fund to the Eltham Lions Club for the Eltham Lions 50th Charter Anniversary.**

CARRIED

Mayor Nixon noted that there were other options for the Board to show their support such as funding travel costs for Outward Bound NZ.

4 Matters Arising

4.1 Property Review

An update was requested on progress with the Property Review as it had been removed from the matters arising list.

4.2 Eltham Municipal Building

The Board sought an update on the Eltham Municipal Building. Councillor Mackay suggested that a metropolitan real estate agency be engaged, as that was the likely source of where that buyer would be found. Mr Dagg would seek an update on this and report back to the Board.

4.3 Local Security Cameras

The Central Taranaki Safe Community Trust were looking at applying for funding for the cameras. Internet usage would be covered by Primo and in terms of maintenance costs a request had been made to review the current policy as it did not reflect modern pricing.

4.4 Soldiers Memorial Park

A site visit took place where a loop track was considered the preferred option. This would not cross over Ministry of Education land or the Eltham Golf Club land. The requirement for an easement was not necessary as the track would be on Council land. An update was presented to the Policy and Strategy Committee on Monday 7 September.

The Board would send a letter to the Ministry of Education thanking them for their assistance and express their expectation for their land to be maintained.

5 Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

A meeting was scheduled for Tuesday 8 September with the co design team to begin the design process for the Innovating Streets Pilot Projects. Council staff would be at the LibraryPlus on Wednesday 2 September and Thursday 3 September to talk about the project and would be visiting businesses in the towns. Ideas and feedback could be provided in various ways.

The slippery pavers in the Eltham town centre would be reported back for further investigation.

RESOLUTION

(Cr Mackay/Mr Hawkes)

36/20 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – July 2020

The report covered a range of library activities and statistics across the District for July 2020.

The Board thanked former Eltham LibraryPlus Librarian, Liz Marrow for her service and recognition for her innovativeness, passion and enthusiasm in encouraging youth to become readers and use the library service.

Mayor Nixon commented on the fantastic feedback received from schools who participated in the author visit via zoom. This innovation provided rural schools and those more remote with access to these services.

RESOLUTION

(Mrs Douds/Mr Maindonald)

37/20 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report – July 2020.

CARRIED

5.3 Eltham-Kaponga Facilities Usage Report – 2020/21

The facility usage report summarised the total usage of a range of Council owned assets and services within the Eltham-Kaponga ward.

RESOLUTION

(Mrs Cave/Mr Hawkes)

38/20 EL THAT the Eltham-Kaponga Community Board receives the Eltham Facilities Usage Report – 2020/21.

CARRIED

The meeting concluded at 11.06 am.

Dated this day of 2020.

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CHAIRPERSON



Board Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Te Hāwera Community Board – 24 August 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. Te Hāwera Community Board met on 24 August 2020. The Council is being asked to receive Te Hāwera Community Board minutes from 24 August 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board held on 24 August 2020.

Te Hāwera Community Board

Minutes of the Ordinary Meeting of the Te Hāwera Community Board held in the Ōhawe Hall, Ōhawe Terrace, Hāwera on Monday 24 August 2020, commencing at 1.30 pm.

PRESENT: Russell Hockley (Deputy Chairperson), Raymond Buckland, Nikki Watson and Councillor Diana Reid.

IN ATTENDANCE: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Gary Brown and Celine Filbee, Liam Dagg (Group Manager Environmental Services), Claire Symes (Community Development Manager), Sara Dymond (Governance Officer) and two members of the public.

APOLOGIES: Wayne Bigham.

RESOLUTION

(Mr Buckland/Mrs Watson)

32/20 HA THAT the apology from Wayne Bigham be received.

CARRIED

1 Open Forum

1.1 Jeanette Kahu and Sylvia Thompson

Ms Kahu and Ms Thompson were residents of Ōhawe attending the meeting to hear more about what was happening within the community. Councillor Brown recognised the work undertaken by Ms Thompson for the Ōhawe community.

2 Confirmation of Minutes

2.1 Te Hāwera Community Board Meeting held on 13 July 2020.

Menzshed Hāwera (the Shed) had purchased the machinery and expressed their appreciation for the funding received from the Board. It was explained that the Shed welcomed men and women of all ages to get together to work on community or individual projects and was located in the Expo Hall of the A and P Showgrounds.

RESOLUTION

(Mrs Watson/Cr Reid)

33/20 HA THAT Te Hāwera Community Board adopts the minutes from the meeting held on 13 July 2020 as a true and correct record.

CARRIED

3 Matters Arising

3.1 Hāwera Town Centre Strategy Project

No appeals were received through the appeal phase for the resource consent for Te Ramanui o Ruapūtahanga.

Mayor Nixon commented that approximately 40 contractors attended the Contractors Information Session for Te Ramanui o Ruapūtahanga. There were several questions and a lot of interest in the potential opportunities.

4 Information Reports

4.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

The Network of Trades Meeting was held on Tuesday 18 August which was a specific networking group that meet on a monthly basis and was organised by the Taranaki Chamber of Commerce. Mr Hockley had been directly involved with this through The Warehouse. He believed this was positive for youth in the community.

RESOLUTION

(Mr Watson/Mr Buckland)

34/20 HA THAT Te Hāwera Community Board receives the Community Development Activity Report.

CARRIED

4.2 District LibraryPlus Report – July 2020

The report covered a range of library activities and statistics across the District for May and June 2020.

Mayor Nixon commented on the fantastic feedback received from schools who participated in the author visit via zoom. This innovation provided rural schools and those more remote with access to these services.

Mr Hockley represented Te Hāwera Community Board at the LibraryPlus on Saturday morning. LibraryPlus staff provided a tour around the library explaining the services they provided. It was great to hear their knowledge and to see how passionate they were about their jobs. He looked forward to meeting and greeting people in the future, discussing what they would like to see in their community.

RESOLUTION

(Mrs Watson/Cr Reid)

35/20 HA THAT Te Hāwera Community Board receives the District LibraryPlus Report – July 2020.

CARRIED

4.3 Te Hāwera Facilities Usage Report – 2020/21

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Mr Buckland/Mrs Watson)

36/20 HA **THAT** Te Hāwera Community Board receives the Te Hāwera Facilities Usage Report – 2020/21.

CARRIED

The meeting concluded at 1.49 pm.

Dated this day of 2020.

.....
CHAIRPERSON



Board Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Taranaki Coastal Community Board – 25 August 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Taranaki Coastal Community Board met on 25 August 2020. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 25 August 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board held on 25 August 2020.

Taranaki Coastal Community Board

Minutes of the Ordinary Meeting of the Taranaki Coastal Community Board held at the Sandfords Event Centre, 156 Tasman Street Ōpunakē on Tuesday 25 August 2020, commencing at 2.30 pm.

- PRESENT:** Andy Whitehead (Chairperson), Bonita Bigham, Sharlee Mareikura, Liz Sinclair and Councillor Aarun Langton.
- IN ATTENDANCE:** Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Masina Taulapapa (Community Development Advisor), Sara Dymond (Governance Officer), four members of the public and one media.
- APOLOGIES:** Nil.

1 Open Forum and Presentations

1.1 Craig Dingle - Ōpunakē Volunteer Fire Brigade

The upgrade to the Ōpunakē Volunteer Fire Brigade kitchen cost more than expected and took longer resulting in the loss of their TSB grant. The Ōpunakē Volunteer Fire Brigade now had a shortfall to cover the cost of a commercial display fridge which would not only be used by the fire brigade but for community events. Fire and Emergency New Zealand (FENZ) did not support funding the entire project.

Sinclair Electrical and Refrigeration were the preferred supplier and although slightly more expensive had looked after the Ōpunakē Volunteer Fire Brigade with servicing and breakdowns in the past.

In terms of how often the Ōpunakē Volunteer Fire Brigade would be used for functions Mr Dingle explained there would be approximately 10 to 15 big events held per year. However, it was suitable for a small function which could sometimes attract fundraising.

1.2 Bob Clarke, Bert Treffers and Natasha Sefton-Zachan - Taranaki National Art Awards Trust (the Trust)

The onset of COVID-19 had affected the Trust's application for funding and while there were concerns about the Annual Art Awards being held the decision was made to proceed. This was the 19th consecutive year and in 2021 would be their 20th anniversary of the national event.

The Trust were successful in seeking support from the Council and the Ōpunakē community had responded positively to supporting the artist awards. Their application to the TSB Community Funding Trust was being considered and now hotels were open, an application had been made to NZCT for support for venue hire and operating expenses. However, the outcome on these were uncertain.

If the Trust were successful with other funding any unused money from the Board could be returned.

In terms of increasing the entry fee as a source of revenue Mr Treffers explained that \$2 was a nominal amount to encourage people to attend. The Trust would like the fee to remain at \$2 however this might have to be reconsidered.

In terms of the prize pool it was suggested that there be recognition for artists however the financial prize awards be reduced. Mr Treffers clarified that prizes were sponsored by local businesses.

It was clarified that the event was being held at the Sandfords Event Centre over 23 days which the Board considered to be a considerable expense. Ms Sefton-Zachan noted that there was 350 volunteer hours to create the event.

Ms Bigham asked if a contingency plan had been projected in terms of managing visitor numbers and potential impacts; at what point might the event become unviable and if there was a Friends of the Art Awards. She believed there were supporters who would sign up an amount for the year like other galleries did to attract more funding. Mr Treffers confirmed that the Trust had discussed their COVID-19 plan. At Level 2 the event could run with a smaller opening night and social distancing during the exhibition. The stadium was a large space and the Trust were confident that social distancing could be achieved. Further discussion on the awards evening was required.

2 Confirmation of Minutes

2.1 Taranaki Coastal Community Board Meeting held on 14 July 2020.

RESOLUTION

(Ms Bigham/Mr Mareikura)

32/20 TC **THAT the Taranaki Coastal Community Board adopts the minutes from the meeting held on 14 July 2020 as a true and correct record.**

CARRIED

3 Funding Applications

3.1 Ōpunakē Volunteer Fire Brigade – Kitchen upgrade – Fridge purchase

An application was received from the Ōpunakē Volunteer Fire Brigade for the purchase of a commercial display fridge.

The Board considered the Ōpunakē Volunteer Fire Brigade as a vital part of the community and recognised the need for a fridge however, deemed a display fridge to be unnecessary. It was factored in that FENZ were hesitant in funding the entire project.

MOTION

(Mr Whitehead/)

THAT the Taranaki Coastal Community Board allocate \$1,500 from their Discretionary Fund to the Ōpunakē Volunteer Fire Brigade to purchase a commercial display fridge.

LOST

The motion was lost as it was believed a suitable fridge could be purchased for a lessor amount.

RESOLUTION**(Ms Bigham/Ms Mareikura)**

- 33/20 TC** **THAT the Taranaki Coastal Community Board allocate \$1,200 from their Discretionary Fund to the Ōpunakē Volunteer Fire Brigade to purchase a commercial display fridge.**

CARRIED

Comments were made regarding this being the first funding round of the year with a potentially tough year ahead. Councillor Langton was conscious of ensuring the Board supported all areas as they represented the Taranaki Coastal ward not just Ōpunakē.

- 3.2 Taranaki National Art Awards – Taranaki National Art Awards competition and exhibition

An application was received from the Taranaki National Art Awards for venue hire for the Taranaki National Art Awards competition and exhibition.

The Board considered the event to be an asset to the community which brought people to Ōpunakē. It was suggested that if the Board was to allocate funding then it be for something specific and if the Trust were successful in securing funds elsewhere then the Board would gratefully receive the funds back to be spent in other parts of the community.

RESOLUTION**(Mr Whitehead/Cr Langton)**

- 34/20 TC** **THAT the Taranaki Coastal Community Board allocate \$1,200 from their Discretionary Fund to the Taranaki National Art Awards for venue hire for the Taranaki National Art Awards competition and exhibition.**

CARRIED**4 Matters Arising**

- 4.1 Voluntary Work Register

The 2020 Community Awards were postponed due to COVID-19.

The development of a voluntary work register was underway. Ms Sefton-Zachan from the Taranaki National Art Awards Trust would hold a list of volunteers that could be included on the register.

- 4.2 Ōpunakē Walkway Community Meeting

A meeting would be scheduled for early October. Ms Taulapapa would circulate an email to the Board with a proposed date.

5 Information Reports

- 5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

In terms of the distribution of daffodils Ms Taulapapa explained that groups who requested them were on a waiting list otherwise they were split between each of the four wards. The daffodils were procured by the Council's Parks Team and was part of the Council's beautification project.

Mayor Nixon commented on the great work undertaken through the Mayor's Taskforce for Jobs with businesses, students, training providers and schools however would like to see more businesses involved outside of Hāwera. Feedback from the work was allowing young people to see what was happening in a business.

Mr Whitehead commented on the over subscribed Sport NZ Rural Travel Fund as he was aware the cost of travel was impeding rural school participation. Mayor Nixon commented that funding was a lot more limited this year than usual.

RESOLUTION

(Mrs Mareikura/Ms Bigham)

35/20 TC THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – July 2020

The report covered a range of library activities and statistics across the District for July 2020.

In terms of the lack of schools taking up the opportunity to participate in the Ronald Hugh Morrieson Awards research article workshops Ms Bigham asked if that translated to lower than normal entries. Mayor Nixon commented that there was a positive turnout of schools on the day with Sacred Heart Year 9s taking it out.

Ms Bigham suggested an anthology of award winning entries in the sections as a future project. Mayor Nixon commented that Ronald Hugh Morrieson started in 2008 run by Pam Jones and would now be taken over by Katherine Bosworth who was the first winner of the Youth to Work Awards.

RESOLUTION

(Cr Langton/Mrs Mareikura)

36/20 TC THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report - July 2020.

CARRIED

5.3 Taranaki Coastal Facilities Usage Report – 2020/21

The facility usage report summarised the total usage of a range of Council owned assets and services, within the Taranaki Coastal ward.

RESOLUTION

(Ms Bigham/Mrs Mareikura)

37/20 TC THAT the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report – 2020/21.

CARRIED

29

The meeting concluded at 3.20 pm.

Dated this day of 2020.

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CHAIRPERSON

5



Board Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Pātea Community Board – 26 August 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Pātea Community Board met on 26 August 2020. The Council is being asked to receive the Pātea Community Board minutes from 26 August 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Pātea Community Board held on 26 August 2020.

Pātea Community Board

Minutes of the Ordinary Meeting of the Pātea Community Board held at the Hunter Shaw Building, Egmont Street, Pātea on Wednesday 26 August 2020, commencing at 4.00 pm.

PRESENT: Dianne Lance (Deputy Chairperson), Maria Ferris, Joanne Peacock and Deputy Mayor Robert Northcott.

IN ATTENDANCE: Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Janine Maruera (Community Development Advisor), Sara Dymond (Governance Officer) and 11 members of the public.

APOLOGIES: Jacq Dwyer.

RESOLUTION

(Mrs Ferris/Deputy Mayor Northcott)

37/20 PA THAT the apology from Ms Jacq Dwyer be received.

CARRIED

1 Open Forum and Presentations

1.1 Allan Caple - Pātea Community Patrol

The Pātea Community Patrol had seen a reduction in dogs recording only four or five in the last couple of weeks. There was several youth congregating in town at night however were not causing any major issues. Sergeant Andrew Stilton forwarded his apology for the meeting.

1.2 Doug Rosewarne - Security Cameras at Dallison Park

Mr Rosewarne asked the Board to consider installing security cameras at Dallison Park (the Park) to reduce damage being made to the grandstand and the Waverley Bowling Club. This area had been targeted numerous times and was an ongoing issue. He believed that if there were security cameras at each gate of the Park then this would deter people from causing damage.

Deputy Mayor Northcott explained that the Council's Security Camera Policy was being reviewed as these issues had been raised at other community board meetings. He added that Pātea and Waverley did not have huge police presence which meant that security cameras was the only option. He suggested that the Waverley Bowling Club could apply for funding to install their own security cameras.

1.3 Olivia Shimmin - Fluoridation

Mrs Shimmin thanked the Board for reading her statement at the last meeting. The Board were reminded that submissions sent to the Council a few years prior indicated that Pātea and Waverley were overwhelmingly against fluoridation in their water. She believed there was anecdotal evidence that showed this amount of support for non-fluoridation was still current. It was about people having the choice.

Those people who did not support fluoridation would be happy for the Council to go back to the communities to determine where people sat on this. If the community overwhelmingly changed their mind and wanted fluoridation, then majority ruled. However, if the statistics were the same then this was another reason the Council may wish to relook at that decision.

Ms Peacock was directly affected as she lived in Waverley. She provided reassurance that Mrs Shimmin was being heard.

Mayor Nixon explained that this was a decision of Council and any further discussion would need to be directed to the Council.

1.4 Steph Lewis - Labour Candidate

Ms Lewis was the Labour candidate for this area and grew up in Waverley on a beef and sheep farm with her parents. The issues they faced she believed gave her a great grounding in rural community issues. After attending the University of Wellington, she experienced first hand what it was like to return to a provincial town with a degree and struggle to find suitable work.

Ms Lewis chaired Labours Economic Development Policy Committee and believed connectivity was a big indicator in terms of poverty, access to health services and education and the connection to small businesses in rural towns. These were the issues she wanted to champion however she did want to hear directly from the community if there were any other issues.

1.5 Laurie Mildenhall - Waka

In response to the request for an update on the waka Mr Dagg explained that work had commenced with tracing and curbing the leak inside the waka. However, challenges remained around identifying the source. A local person would be repainting the people inside the waka so edge protection and scaffolding should be seen over the next couple of weeks. Further maintenance work was scheduled to be undertaken.

1.6 Kelvin Watson - Beach Lookouts

The beach lookouts in Pātea had magnificent views of both the north and south and was regularly visited by campers. The Waverley Wind Farm was a further enhancement and attracted a lot of people taking photos. He encouraged money to be spent on the lookouts eg. BBQ tables and an information board as it would enhance both visitors to the town and the locals.

Deputy Mayor Northcott noted that this was on his agenda to discuss with Tilt Renewables. The Board were currently erecting a directional signpost to enhance one area.

1.7 Maria Ferris - Letter from Robert Carrick

Mr Carrick asked the Board to consider funding and installing a basketball backboard and hoop at the Waverley Turf. He was aware of several children who live in and near Waverley who would like the chance to play basketball together. The cost for a permanent socketed heavy duty basketball hoop was approximately \$1,600 on sale and a socketed ultra heavy duty basketball unit suitable for parks was around \$4,500. He would endeavour to attend the next Board meeting when held in Waverley.

Mrs Ferris noted that this was a great idea being that Aotea Park in Waverley was well used for Hockey and Tennis. She would work on the project with the Community Development Advisor and Mr Carrick as it would be an asset to the community.

2 Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 15 July 2020.

In terms of the incident raised by Bill Rosewarne, Mr Dagg gave an update that the prosecution hearing had been postponed until 15 September. Another dog attack occurred on Sunday which was attended by Allied Security staff and would most likely result in a prosecution. A lot of resources had been committed to the Pātea area over the last six weeks with a change being seen particularly through a reduction in calls lodged.

Mr Dagg had been made aware of an issue with feral roosters on Bedford Street, Pātea which he would follow up on.

It was confirmed that Mr Broughton was referring to the drainage pipe on the driveway opposite the children’s park at Pātea Beach.

RESOLUTION

(Deputy Mayor Northcott/Mrs Ferris)

38/20 PA

THAT the Pātea Community Board adopts the minutes from the meeting held on 15 July 2020 as a true and correct record.

CARRIED

3 Matters Arising

3.1 Beach Lookout Directional Sign Project

A robust discussion was held around what the sign would look like in terms of ensuring it would last being so close to the sea and that it stood out to visitors. A meeting with Iwi was scheduled to discuss the potential names to go on the sign. The best placement for the sign was yet to be decided. The project included a board with information.

4 Information Reports

4.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

A meeting was scheduled for Tuesday 8 September with the co design team to begin the design process for the Innovating Streets Pilot Projects. Council staff would be at the LibraryPlus on Wednesday 2 September and Thursday 3 September to talk about the project and would be visiting businesses in the towns. Ideas and feedback could be provided in various ways.

The Board encouraged the community especially those on mobility scooters to provide feedback on way to make improvement in the town. Mr Rosewarne identified the step in the main street as an issue.

Ms Lance commented on the daffodils in Pātea highlighting that it would be nice to see them on Waverleys south entrance.

RESOLUTION

(Mrs Ferris/Ms Peacock)

39/20 PA **THAT** the Pātea Community Board receives the Community Development Activity Report.

CARRIED

4.2 District LibraryPlus Report – July 2020

The report covered a range of library activities and statistics across the District for May and June 2020.

RESOLUTION

(Deputy Mayor Northcott/Mrs Ferris)

40/20 PA **THAT** the Pātea Community Board receives the District LibraryPlus Report – July 2020.

CARRIED

4.3 Pātea Facilities Usage Report – 2020/21

The facility usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Mrs Ferris/Ms Peacock)

41/20 PA **THAT** the Pātea Community Board receives the Pātea Facilities Usage Report – 2020/21.

CARRIED

The meeting concluded at 4.34 pm.

Dated this day of 2020.

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CHAIRPERSON



Committee Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Iwi Liaison Committee – 2 September 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Iwi Liaison Committee met on 2 September 2020. The Council is being asked to receive the Iwi Liaison Committee minutes from 2 September 2020 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. Recommendation 35/20 IL was asking the Council to confirm that an Iwi-Council Partnership Strategy be developed; that the Strategy be developed in alignment with the 2021-2031 Long Term Plan; that the Building Māori Capacity to Contribute to Decision-making Policy be presented back to the Iwi Liaison Committee for inclusion in the 2021-2031 Long Term Plan; and Iwi Liaison Committee members and Iwi representatives be remunerated \$400 per day.

Recommendation

THAT the Council receives the minutes of the Iwi Liaison Committee held on 2 September 2020 and adopts the following recommendations:

- a) Confirms that an Iwi-Council Partnership Strategy be developed between South Taranaki Iwi and the South Taranaki District Council.
- b) Confirms the development of an Iwi-Council Partnership Strategy be undertaken in alignment with the 2021-2031 Long Term Plan.
- c) The Building Māori Capacity to Contribute to Decision-making Policy be presented to the Committee to be included in the 2021-2031 Long Term Plan.
- d) Confirms each member of the Iwi Liaison Committee and Iwi representatives on Council committees and portfolio groups be remunerated \$400 per day.

Iwi Liaison Committee

Ngā mēniti o te Komiti Takawaenga-ā-Iwi i te Whare Hapori o Te Hāwera, ki te Tiriti o Albion. I te Rāapa 2 o Mahura 2020, ka timata i te 10 atamai.

Minutes of the Iwi Liaison Committee meeting held in the Community Centre Hall, Albion Street on Wednesday 2 September 2020, commencing at 10.00 am.

NGĀ MEMA O TE KOMITI I KŌNEI / PRESENT:

Deputy Mayor Robert Northcott, Councillors Aarun Langton, Andy Beccard, Marty Davis, Paul Sullivan (Te Kāhui o Rauru) *online*, Graham Young (Te Rūnanga o Ngāti Ruanui), John Niwa, Puna Wano-Bryant (Te Kāhui o Taranaki), John Hooker (Te Korowai o Ngāruahine)

I KŌNEI / IN ATTENDANCE:

Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Gordon Campbell (Policy Advisor), Rebecca Martin (Environment and Sustainability Manager), Jessica Sorensen (Planning Manager), Phil Waite (Recreation and Facilities Manager), Becky Wolland (Policy and Governance Manager), Darleena Christie (Governance and Support Team Leader) and six members of the public.

KĀORE I KŌNEI / APOLOGIES:

Mayor Phil Nixon and Sandy Parata.

MŌTINI / RESOLUTION

(Ms Wano-Bryant/Cr Beccard)

32/20 IL **THAT** the apologies from Mayor Phil Nixon and Sandy Parata (Te Rūnanga o Ngāti Ruanui) be received.

TAUTOKO / CARRIED

The Deputy Mayor advised that today was Jane Hewitt's last Iwi Liaison Committee as she was retiring. Ms Wano-Bryant acknowledged Jane Hewitt and thanked her for all the hard work she had put in over the years. On behalf of Te Kāhui o Taranaki and the Iwi Liaison Committee, she noted that as Māori manaakitanga was important, which was hospitality, kindness and caring for others. Ms Wano-Bryant noted that every time she attended a meeting Jane was everything that represented manaakitanga and wished Jane all the best on her retirement.

1 Mō Ngā Whānau Whānui / Open Forum and Presentations

1.1 Tracks and Trails Update – Ian Armstrong, Stacey Hitchcock and Darryl Nicholas

The Tracks and Trails Trust (the Trust) updated the Iwi Liaison Committee on the tracks and trails project around the Region with the intention to continue providing updates of the Trust's progress. Since the last update Tracks and Trails had become an approved registered Charitable Trust and were getting their framework in place.

The hardest task was obtaining maps of existing tracks and trails, the Trust had gained a sponsor for the creation of a website to show all the trails and tracks that were known

in Taranaki. There was a gap in records of tracks and trails for the Taranaki Region and the Trust was working with councils to connect all the GPS maps.

The NZ Walking Access Commission website was a national framework for trails. This website would be used for Taranaki where the current trails would be uploaded onto the "find my adventure" tab. All councils were onboard and the GPS maps were to be uploaded with all current trails. Anyone visiting the website could see Taranaki trails, which ones could be used, what grade they were, where people visiting could stay and include the stories of the trails. As the stories were not the Trust's, to put them on the website they would need people to get in contact with them to share those stories.

Mrs Hitchcock advised that the Trust were working with the Regional Land Transport Plan (RLTP) which was being developed and was reviewed every six years. If trails were included in the RLTP then the Trust would be able to apply for funding through New Zealand Transport Authority (NZTA), up to 51%. Over the next 2-3 months the Trust would like to map all the current trails, proposed trails and the visionary trails for the next 50 years. The RLTP had adopted the Trust to work in partnership with them, hence they were given the job of going out to all the people to get the right trails, the right place and the right stories by connecting communities. The Trust had copies of all the Iwi environmental plans that had been adopted and those were an integral part of what work was required to look after the trails.

Mr Armstrong advised that post-Christmas the Trust would be going around the mountain to GPS map a draft walkway/cycleway trail. There were several issues around doing that now and getting into the National Park, for example there were areas or old tracks that the Trust should not go. He was aware that Iwi settlement negotiations were taking place, discussions had been held with Iwi about what the Trust would like to do and they were advised to bring Iwi something concrete to talk about.

In response to whether there was an Engagement Officer working with the councils and how that was working, Mrs Hitchcock noted that they were working at an officer level to get all the GPS mapping. The support received so far had been very good with the Parks and Transport teams. She advised that there were two positions on the Trust for Iwi representation to come from the Iwi Chairs forum and she encouraged representation from the North and South.

Mr Crockett advised that the Council had internal teams working on pathways. The Council had the LTP process coming up and if some of these projects were to be included in the LTP it would be useful for the Trust to have discussions with those teams.

Mr Hooker commended the Trust for touching base with Mr Young, he noted that the Trust need to have a korero with Te Korowai o Ngāruahine and other Iwi around and/or on the maunga as it was most important to get that part right first and to do at the front end rather than later.

Ms Wano-Bryant thanked the Trust for connecting our people to the maunga which was positive. Te Kāhui o Taranaki Iwi responded to a few tracks and trails recently over what was known as the National Park and was soon to be Papakura o Taranaki. The Iwi had been in a holding pattern because of pending maunga negotiations, the funding the Taranaki Regional Council were injecting into Predator Free 2050 and the vision of Project Taranaki Maunga to eradicate pests was where a lot of their effort and support had been targeted. Their stance had been taken from the Iwi Environmental Management Plan, which was that no development, subdivision or major clearance of vegetation to occur within 5km of the National Park. If the tracks and trails go ahead Te Kāhui o Taranaki Iwi want to be involved and certainly in terms of what the stories were. As there was no established governance framework for Taranaki maunga, the Iwi could not approve any consent applications and were neutral until something was in place.

In response to what were visionary trails and what work would be undertaken in the next three months, Mrs Hitchcock advised that she would send through what the visionary

trails were to the Committee and noted they would be linked into the likes of Ōpunakē, the Forgotten World Highway in Stratford and the Waitara Walkway Extension. She noted that the three month timeframe was to get the RLTP completed, then provide it for full consultation next year and the Trust wanted to make sure that there was input up front and were trying to get that right.

2 Whakaae i Ngā Mēniti / Confirmation of Minutes

2.1 Iwi Liaison Committee minutes held on 22 July 2020.

Mr Niwa asked that the minutes be amended to include his apology.

MŌTINI / RESOLUTION (Mr Young/Ms Wano-Bryant)

33/20 IL **THAT the minutes of the Iwi Liaison Committee meeting held on 22 July 2020 be confirmed as a true and correct record.**

TAUTOKO / CARRIED

3 Pūrongo / Reports

3.1 Tangata Whenua Liaison Fund 2019/20 Allocations

Ms Aitken advised that she just required confirmation of allocations from Nga Rauru. Mr Davis responded that \$3,000 be allocated to each of the four nominations and \$500 to the Paepae in the Park.

Ms Aitken noted that there had been a change to the Tangata Whenua Liaison Fund process. Instead of retrospectively funding the allocations when the project had been completed, the allocation would be made available to the groups immediately and they would be advised of the process by email.

MŌTINI / RESOLUTION (Cr Beccard/Cr Langton)

34/20 IL **THAT the Iwi Liaison Committee;**

- a) **Receives the 18 applications requesting funding assistance from the Tangata Whenua Liaison Fund 2019/20; and**
- b) **Approves the allocation of funds from the Tangata Whenua Liaison Fund 2019/20 as presented by each Iwi.**
- c) **Notes that due to a change in process, 2019/20 allocations can be uplifted from the time of allocation and this will be conveyed to applicants via email in addition to the notification of their funding application outcome.**

TAUTOKO / CARRIED

3.2 Building Māori Capacity to Contribute to Decision Making

Mr Young sought clarification on the proposed timeline and queried if the Committee were being asked provide guidance on the timeline. Mrs Wolland confirmed this and noted that this was an example of how a timeline could work to start a strategy. Mr Young noted that it was very general having 2021-2022, he asked what 2022 aligned too. Mrs Wolland advised that it would take some time to develop the Strategy with a proposed timeframe of 12 months to two years.

Mr Young noted that the 2022 timeline was too long, he would like to see it developed for 2021 otherwise it became very distant from the workshop held in 2020. If it was not going to make an impact on the draft LTP that was currently being developed, then Iwi

needed to look at what type of strategy it had on that LTP if there was no impact on that version. There might be two strands that Iwi would need to look at in terms of how it affected change in the up and coming LTP versus the overall Strategy.

Mr Davis gave his apology for not being at the Workshop and asked whether the first action should be to confirm the nature of the relationship between the Council and each Iwi. He advised that a letter was sent from Nga Rauru to all the councils in the Region approximately 17 years ago about the nature of the relationship that was encouraged. He noted that the report sought confirmation from the Committee that an Iwi-Council Partnership Strategy be developed alongside South Taranaki Iwi. He noted that Nga Rauru could do this but there were some fundamentals when reviewing the options and the nature of the relationship needed to be right and all the settlements had this information included in them.

Mr Davis believed the statement in the report regarding “consultation within the wider community” was a contradiction. Mrs Wolland responded that the wording would be articulated better as any strategy once developed by the Council had to be consulted on with the community.

Mr Crockett noted that at the workshop Iwi were advised that the Building Māori Capacity to Contribute to Decision-making Policy was up for review as part of the Council's legislative requirements. It was agreed at the workshop to that the Policy be looked at in more depth and an Iwi-Council Partnership Strategy be developed. Going that step further and having a Strategy was far more meaningful than what was currently in place.

Mr Young advised that the workshop certainly supported a wider strategy development. However, the point he raised was that the Council had a legislative strand out of the Local Government Act with the LTP, plus the timing of the Strategy was not going to align. He assumed there would still be a Building Māori Capacity Policy in the upcoming LTP being developed in 2021 and Iwi need to be cognisant of the fact that it would be dealing with a wider strategy that might be implemented into the future.

It was noted that when developing the LTP and workshoping issues, the themes that started to come out of the Iwi-Council Partnership Strategy were kept front of mind so that no key factors were missed. It was agreed to move as quickly as possible with the Strategy to assist with aligning it to the LTP.

Mr Crockett referred to the recommendation regarding remuneration and asked the Committee for feedback on the options presented at the Workshop. Mr Hooker responded \$400 per day which tied in with the daily cabinet rate. Mr Davis had consultation with the hapū and concurred with Mr Hooker that the rate be \$400 per day.

Ms Wano-Bryant referred to the recommendation regarding timing of the Strategy and noted that quicker was better. It would be great through the LTP process for there to be some clear leadership from the Iwi Liaison Committee on what the Strategy would look like and what was expected from representation. Mr Crockett responded no, that the Council had a clear steer to move quicker and would bring back a confirmed timeframe to the Committee.

In response to whether nominations had been received for the Road Naming Advisory Group, Mrs Wolland advised that confirmed representatives had been received from the Council, the four community boards, just waiting on Iwi representatives from the Committee. It was noted that at this stage Iwi representatives were; Cheryl Luke-Maraki (Te Korowai o Ngāruahine), Graham Young (Te Rūnanga o Ngāti Ruanui). Te Kāhui o Rauru and Te Kāhui o Taranaki would confirm their representatives.

MŌTINI / RECOMMENDATION**(Mr Hooker/Cr Beccard)****35/20 IL****THAT the Iwi Liaison Committee recommends to the Council:**

- a) **Confirms that an Iwi-Council Partnership Strategy be developed between South Taranaki Iwi and the South Taranaki District Council.**
- b) **Confirms the development of an Iwi-Council Partnership Strategy be undertaken in alignment with the 2021-2031 Long Term Plan.**
- c) **The Building Māori Capacity to Contribute to Decision-making Policy be presented to the Committee to be included in the 2021-2031 Long Term Plan.**
- d) **Confirms each member of the Iwi Liaison Committee and Iwi representatives on Council committees and portfolio groups be remunerated \$400 per day.**

TAUTOKO / CARRIED**3.3 Death, Funerals, Burials and Cremation Consultation**

The Ministry of Health (MoH) was proposing changes to the law and regulation relating to death, funeral services, burials and cremations. Mr Campbell advised that what the MoH were proposing was going to affect councils because of the responsibilities they were proposing to hand over. Some of which was accepted, but the Council might also need to push back and voice concerns. He noted that urupā was specifically excluded from the consultation. He noted that there was a suggestion to leave funeral services the way they were, even though there were a few issues in terms of how the service was operated, they were considered minor. There was a change to cemetery management where community cemeteries were now able to be set up. The Council had several community cemeteries for example; Pihama and Waverley which were managed by trusts. The concern was that it opened the door for anyone to start up a cemetery and if they cannot follow through then it would become councils' responsibility to maintain. The MoH were allowing for new methods of body disposal and at the moment they would leave things as they were until there becomes a demand for alternative methods.

MŌTINI / RESOLUTION**(Ms Wano-Bryant/Cr Langton)****36/20 IL****THAT the Iwi Liaison Committee;**

- a) **Receives the Death, Funerals, Burial and Cremation Consultation Report.**
- b) **Considers whether Iwi/Hapū/Whānau wish to submit on the Ministry of Health's proposed changes to the regulation of death certification, funeral services, burials and cremations or provide comments to the Council to include in its submission to the Ministry by the next Iwi Liaison Committee meeting on 14 October 2020.**

TAUTOKO / CARRIED**4 Pūrongo-Ā-Pitopito Kōrero i Muri Mai / Matters Arising****4.1 Activity Information Reports to Iwi Liaison Committee**

Mr Crockett noted that the item was about information exchange and communication and was more of a comment than a matter arising. Ms Wano-Bryant was happy for it to be removed from Matters Arising.

4.2 Te Ramanui o te Ruapūtahanga

It was noted that Ngāti Ruanui had taken the lead in terms of cultural development design aspects associated with the building. All Iwi had been invited to be involved in telling the story of Ruapūtahanga. Mr Waite noted that two hui had taken place. He noted that the discussions had expanded in terms of whether Ruapūtahanga or another significant tīpuna was the appropriate person to have in front of Te Ramanui. The other discussion was around how to tell the story of Iwi and their relationship to any of the tīpuna that might be acknowledged. In relation to concepts, how do we build a concept of what was trying to be achieved in Te Ramanui and how does that fit with Iwi. He noted that one outcome was for some of the artists to pull together their ideas for a wānanga with the intent to bring back ideas to the wider group.

It was suggested that rather than focus on individuals for the statue, that the main concept be potentiality. The building would be a library for the District, what does mātauranga look like, how do we build on the potential of the people that were using the library and incorporate the whole of the community. The potentiality was about having a place of learning, a repository for our stories, the whole theme could be based around what was good for all of us, making our library the best that there was.

Mr Hooker noted that he was unaware that Ruapūtahanga was going to be a focus of that building until quite late. He referred to earlier discussions about the tracks in that korero needed to occur up front earlier rather than later. A little reminder Ruapūtahanga was an important Kuia and her mana pertained to a range of Iwi in our rohe. Mr Crockett advised that the name of the new facility was gifted through this Committee, at that time the Iwi talked about Ngāti Ruanui being mana whenua in the area and effectively handed over naming with a few other components. When the design was being investigated, Ruapūtahanga had a connection with all Iwi across Taranaki and then the idea was how to bring that whole story into the building. He noted that the beckon of light concept was still an opportunity to do within the development of the site and if so, then how do we go about doing it.

5 Pūrongo-Whakamārama / Information Reports

5.1 Pouherenga-ā-Iwi/Iwi Liaison Advisor Activity Report

Mr Crockett advised that a whakatau process had been implemented recently for new staff to ensure they were welcomed into the organisation appropriately with tikanga.

MŌTINI / RESOLUTION

(Mr Young/Cr Beccard)

37/20 IL THAT the Iwi Liaison Committee receives the Pouherenga-ā-Iwi/Iwi Liaison Advisor Activity Report.

TAUTOKO / CARRIED

5.2 Environmental Services Activity Report – July/August 2020

Mr Dagg highlighted the close of the District Plan appeal on 31 August and noted work was being completed this week. Both Jessica Sorensen and Rebecca Martin were in attendance to take questions for the planning and waste minimisation activities within the report.

MŌTINI / RESOLUTION

(Cr Beccard/Ms Wano-Bryant)

38/20 IL THAT Iwi Liaison Committee receives the Environmental Services Activity Report – July/August 2020.

TAUTOKO / CARRIED

5.3 Infrastructure Services Activity Report

In response to what was happening with the Waverley water supply, Ms Aitken noted that the Council were continuing to investigate other options for flushing out the residue in the pipes within the reticulation system. She advised that a piece of pipe had been taken out and sent away for testing. Council officers were talking to experts to try and resolve the issue quickly.

It was noted that the timeframe for repairing the Pātea moles was for this financial year, however Council were waiting on the consultant to provide a tender document with the costs to decide whether it would be a staged approach.

MŌTINI / RESOLUTION

(Cr Langton/Cr Beccard)

39/20 IL THAT the Iwi Liaison Committee receives the Infrastructure Services Activity Report.

TAUTOKO / CARRIED

5.4 Te Maruata

Ms Bigham provided a verbal update on Te Maruata. She noted that Local Government NZ (LGNZ) had appointed a new CEO Susan Freeman-Green. The next issue that had arisen was Māori wards and she acknowledged the New Plymouth District Council for taking the lead in this space. Ms Bigham noted that South Taranaki was due to review their representation in the next few years. There had been disappointment at Taranaki Regional Council's decision not to pursue a Māori ward. She noted that Tauranga recently voted for the establishment of Māori wards and it indicated a shift in the sector. As LGNZ's representative on the National Geographic Board, a remit went through the LGNZ AGM around including macrons on Māori words. The remit was 100% supported by all councils and Waipā District Council had been in touch already with the National Geographic Board about formalising their macron.

There was ongoing work between LGNZ and Creative NZ in terms of space making and place making for telling our stories and showing who we were to the world for example; having iwi faces and stories appearing in our communities so as people travel around Aotearoa were easily able to identify with te reo māori. She advised that there was to be another hui in the new year for Te Maruata whanui and she was working on having it held in Taranaki.

Ms Bigham noted that Dave Culls tenure as LGNZ President had come to an end and would be replaced by Stuart Crosby, former Mayor of Tauranga. The new LGNZ Vice President was Whanganui Mayor Hamish McDouall, so there was a shift in the LGNZ sector and good things were anticipated. She suggested that this Committee invite Mayor McDouall to a hui.

MŌTINI / RESOLUTION

(Ms Wano-Bryant/Mr Niwa)

40/20 IL THAT the Iwi Liaison Committee receives the Te Maruata Report.

TAUTOKO / CARRIED

6 Take whānui / General Business

There was no general business.

Karakia Whakamutunga / Closing Karakia

**Ko te wā whakamutunga 11.36 o te ata.
Meeting closed at 11.36 am.**

(Ko te rangi / dated this)

(te rā o / day of)

2020.

.....
TIAMANA / CHAIRPERSON



Committee Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Environment and Hearings Committee – 2 September 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Environment and Hearings Committee met on 2 September 2020. The Council is being asked to receive the Environment and Hearings Committee minutes from 2 September 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Recommendation

THAT the Council receives the minutes of the Environment and Hearings Committee held on Wednesday 2 September 2020.

Environment and Hearings Committee

Minutes of the Environment and Hearings Committee Meeting held in the Camberwell Lounge, TSB Hub, Camberwell Road, Hāwera on Wednesday 2 September 2020 commencing at 4.00 pm.

- PRESENT:** Deputy Mayor Robert Northcott, Councillor Andy Beccard (Chairperson), Ms Bonita Bigham (Iwi Representative), Councillors Aaron Langton, Steffy Mackay and Diana Reid.
- IN ATTENDANCE:** Liam Dagg (Group Manager Environmental Services), Jess Sorensen (Planning Manager), Sara Dymond (Governance Officer) and one member of the public
- APOLOGIES:** Nil.

1 Open Forum and Presentations

1.1 Pat Powell – Manawapou Subdivision

Mr Powell spoke on his recently granted 15 lot subdivision on Manawaopu Road, Hāwera. He believed it did not achieve what was initially set out, which was affordable housing in town and providing available land for those travelling out of town to live. In his opinion the subdivision granted did not achieve the original intent and the layout of infrastructure and site design had made it too costly. He believed that the increase in the lots accessing the new road versus off the existing Manawapou Road was unreasonable in terms of the safety concerns that were raised by the Council.

Mr Powell believed the Council needed to be mindful of the land being used in rural areas for residential houses.

The Committee had not been briefed on this however Deputy Mayor Northcott commented that the new District Plan discouraged subdividing in rural areas. Mr Powell had been advised beforehand that his appearance in open forum did not constitute a formal objection process that the Committee could then make a determination on.

1.2 Life Beyond the Resource Management Act (RMA) Presentation – Jess Sorensen

The Planning Manager provided a brief overview of the recently released recommendations of the Resource Management Review Panel. If implemented, it would see the Resource Management Act repealed and replaced with a number of other statutory instruments. It is expected there will further clarity post the election.

A key implication for the Council may be the recommendation to combine regional plans and district plans. The Council may be required to start again with the review of the District Plan.

Deputy Mayor Northcott's believed combining the regional and district plans into one per region made sense.

Regarding the timeframe for implementation Mrs Sorensen explained that certain aspects were recommended to be implemented by 2025; however, there was no timeframe for subsequent phases.

With not all councils having an Environment and Hearings Committee Deputy Mayor Northcott asked if there was any indication that government would want to go one way or another. Mrs Sorensen explained that government had not delved into the specifics on how councils would operate however, the combining of plans would result in there being joint committees.

2 Confirmation of Minutes

2.1 Environment and Hearings Committee 22 July 2020.

RESOLUTION

(Cr Mackay/Deputy Mayor Northcott)

27/20 EH THAT the Environment and Hearings Committee confirms the minutes from the meeting held on 22 July 2020 as a true and correct record.

CARRIED

3 Information Reports

3.1 Resource Consents (Land Use and Subdivision) Granted Under Delegated Authority

This report provided an update to the Environment and Hearings Committee on the resource consents granted year to date (from 1 July 2020).

In terms of the resource consent for Kodesign Builder Limited (RMS20010) the Council had worked collaboratively with the agent and other groups to develop a scheme plan that could be granted. However, the applicant disagreed with the scheme plan. The Council were now waiting for the applicant to provide evidence from traffic engineers that either identified a solution or objected to the condition.

Ms Bigham believed this was an issue between the applicant and his agent and any issues needed to be discussed with the agent. She suggested all three parties meet so there were clear delineations.

In terms of the resource consent for Bulk Liquid Solutions Ltd (RML19058) Councillor Beccard noted that this was a retrospective resource consent and asked whether it should have been considered by the Committee. Mr Dagg explained that when the resource consent was lodged it triggered concerns with vehicle access on the State Highway. The application was put on hold for additional information around storm water design particularly given the proximity of the sump for milk discharge into streams. Several matters were resolved between the applicant and Council officers and consent was granted under delegated authority.

Councillor Beccard was informed that Taranaki Iwi were not accepting subdivisions within 5 km of the mountain. He was unsure when this would start however believed this would cause some issues. Mrs Sorensen explained that there were two applications to be presented to the Committee which would be in that radius. Iwi had submitted on both applications.

Ms Bigham was surprised with the number of rural subdivisions as she believed this had been tightened up through the District Plan review. Mr Dagg had seen a trend in rural subdivision activity however would report back with further information around this. This was concerning for Ms Bigham as the Council went through the District Plan review with the intent of managing these activities.

RESOLUTION**(Deputy Mayor Northcott/Cr Mackay)****28/20 EH THAT the Environment and Hearings Committee receives the Resource Consents (Land Use and Subdivision) Granted Under Delegated Authority.****CARRIED****3.1 Environmental Services Activity Report – July/August 2020**

The report updated the Environment and Hearings committee on recent and current activities by the Environmental Services Group across the District and other items of interest.

Regarding the cost for removing abandoned vehicles Mr Dagg explained that this was occurring anywhere along the roading network with 20 cars being removed over the last six months. The Local Government Act 1974 specified the process to be taken and there was an expectation to the community that this be managed. In his opinion this was something that needed to be considered further through the Long Term Plan and investigate ways to be proactive on this issue. Councillor Reid wondered if the community were aware of the cost to remove abandoned vehicles which Mr Dagg believed could be a starting point.

Councillor Reid was approached by a couple fishing on the walkway side of the Pātea River who were concerned to see debris float past from the cool stores. After further examination it was found that the building was full of rubbish. Mr Dagg commented that Council was investigating the matter and had the ability to address this under various pieces of legislation.

If the Council were to facilitate a multi-agency approach Deputy Mayor Northcott would like to be involved in that.

In terms of wandering stock at Waitōtara Mr Dagg explained that the Council had a destruction order in place and had informed property owners up the valley that they were required to fix their fencing. The Council were bound by the Act where if there was another option for safely securing stock then that would be undertaken.

The Council's Regulatory Services Team undertook a joint operation with Ministry of Primary Industries in Waitōtara undertaking NAIT tagging and fence surveying. Manaia also had issues with wandering stock where an accident occurred between the stock and a truck. This was under investigation.

In terms of Building Compliance, the Council had issued a dangerous building notice for a fire damaged building on Princes Street, Hāwera which was due to expire on the 22 September. This would result in an infringement as well as an escalation from notice to affects to dangerous building. A notice to fix for a verandah and window on Bridge Street, Eltham and a dangerous building notice on the corner of Bridge and Stanners Street had also been issued.

Councillor Mackay raised safety concerns with a partly Council owned fence that was missing boards. She suggested iron be placed in front of the boards. This would be investigated and addressed.

RESOLUTION**(Deputy Mayor Northcott/Cr Mackay)****29/20 EH THAT the Environment and Hearings Committee receives the Environmental Services Activity Report.****CARRIED**

4. Items to be Considered with the Public Excluded

RESOLUTION

(Cr Reid/Cr Langton)

30/20 EH THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes 22 July 2020.	To Enable the Committee to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings.

CARRIED

5. Resume to Open Meeting

RESOLUTION

(Ms Bigham/Cr Langton)

32/20 EH THAT the Environment and Hearings Committee resumes in open meeting.

CARRIED

The meeting concluded at 5.09 pm.

Dated this day of 2020.

.....
CHAIRPERSON



Committee Minutes

To	Ordinary Council
Date	21 September 2020
Subject	Policy and Strategy Committee Minutes – 7 September 2020

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Policy and Strategy Committee met on 7 September 2020. The Council is being asked to receive the Policy and Strategy Committee minutes from 7 September 2020 for their information.
2. There are four recommendations within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation (38/20 PS) that: the Council agrees there is no further use for the Oxygen Building and approves it be declared surplus and disposed of by way of sale by tender; Authorises that the Chief Executive be given approval to offer the Oxygen Building for sale; and agrees that if the Oxygen Building was not sold then a report of options be reported back to the Council.
4. The Policy and Strategy Committee moved a recommendation (39/20 PS) that: the Council approves up to \$3 million for the Waihi Road mixed use area and funding it from the Long Term Investment Fund; noted that this would enable the establishment of the South Taranaki Business Park and that the budget for the remainder of the cost would be included in the Long Term Plan and budgeted over several years.
5. The Policy and Strategy Committee moved a recommendation (41/20 PS) that: the Council confirms the Council's Vision Statement, Outcomes and Community Priorities be included in the draft 2021-2031 Long Term Plan.
6. The Policy and Strategy Committee moved a recommendation (40/20 PS) that: the Council adopts the Council's Groups of Activities, Activity Statements to be included in the draft 2021-2031 Long Term Plan.
7. The Policy and Strategy Committee moved a recommendation (40/20 PS) that: the Council agrees to amend Resolution 171/19(a) and agrees to commit the gross amount of up to \$1 million to assist with the costs of developing a pathway from Normanby to Hāwera via Ketemarae Road and Glover Road.

Recommendations

THAT the Council;

1. Receives the minutes of the Policy and Strategy Committee held on 7 September 2020.

2. Adopts recommendation 38/20 PS from the Policy and Strategy Committee:

THAT the Council;

- a) Agrees that there is no further use for the Oxygen Building that would justify the expenditure for seismic strengthening and upgrading costs.
- b) Approves the Oxygen Building be declared surplus and disposed of by way of sale by tender.
- c) Authorises that the Chief Executive be given approval to offer the Oxygen Building for sale, subject to confirmation that the purchaser has the means and intent to complete the required seismic strengthening, repairs and maintenance in a timely manner.
- d) Agrees that if the Oxygen Building was not sold within the 12 month period a further report of options available be reported back to the Council.

3. Adopts recommendation 39/20 PS from the Policy and Strategy Committee:

THAT the Council;

- a) Approves up to \$3 million for detailed design and installation of infrastructure, including water supply, roading and initial stormwater infrastructure, for the Waihi Road mixed use area.
- b) Agrees to fund the \$3 million by way of funds from the Long Term Investment Fund.
- c) Notes that in addition to providing essential infrastructure to the Waihi Road mixed use area, this work would enable the establishment of the South Taranaki Business Park.
- d) Notes that the budget for the remainder of the required South Taranaki Business Park infrastructure will be included in the Long Term Plan and budgeted over several years.

4. Adopts recommendation 40/20 PS from the Policy and Strategy Committee:

THAT the Council;

- a) Confirms the Council's Vision Statement to be included in the draft 2021-2031 Long Term Plan: "*South Taranaki the most liveable District*".
- b) Confirms the Council's Outcomes to be included in the draft 2021-2031 Long Term Plan:
 - *Vibrant South Taranaki – Cultural Well-being – A vibrant and creative District with strong connections with iwi/hapū that celebrates diversity.*
 - *Together South Taranaki – Social Well-being – A together District with healthy, safe, resilient, informed and connected people.*
 - *Prosperous South Taranaki – Economic Well-being – A prosperous District with a sustainable economy, innovative businesses and high quality infrastructure.*
 - *Sustainable South Taranaki – Environmental Well-being – A sustainable District that measures its resources in a way that preserves the environment for future generations.*

c) Confirms the Community Priorities to be included in the draft 2021-2031 Long Term Plan:

- *Strong relationships with Iwi and Hapū*
- *Improve and maintain Roads and Footpaths*
- *Reliable and safe water supply, wastewater and stormwater systems*
- *Stronger economic growth with more innovation, ideas, training opportunities and jobs*
- *Revitalise our towns*
- *Actively engage with the community including youth*
- *Our environment and most valued landscape features are protected*
- *Community and cultural events, activities and entertainment particularly for our young people*
- *Cycleways and pathways for residents and visitors*
- *Innovative and updated community facilities and services across the District*

5. Adopts recommendation 41/20 PS from the Policy and Strategy Committee:

THAT the Council;

d) Adopts the Council's Groups of Activities, Activity Statements to be included in the draft 2021-2031 Long Term Plan:

- *Democracy and Leadership*
- *Water Supply*
- *Stormwater*
- *Wastewater*
- *Solid Waste*
- *Roading and Footpaths*
- *Community Facilities*
- *Arts and Culture*
- *District Economy*
- *Community Development*
- *Environmental Management*
- *Regulatory Services*
- *Coastal Structures*
- *Corporate Services*

6. Adopts recommendation 42/20 PS from the Policy and Strategy Committee:

THAT the Council;

a) Agrees to amend Resolution 171/19(a):

And replaces it with;

THAT the Policy and Strategy Committee recommends the Council;

b) Agrees to commit the gross amount of up to \$1 million to assist with the costs of developing a pathway from Normanby to Hāwera via Ketemarae Road and Glover Road.

Policy and Strategy Committee

Minutes of the Policy and Strategy Committee Meeting of the South Taranaki District Council held at the Camberwell Lounge, TSB Hub, Camberwell Road, Hāwera on Monday 7 September 2020 at 1.00 pm.

5

PRESENT: Deputy Mayor Robert Northcott (Chairperson), Mayor Phil Nixon (via video link), Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aarun Langton, Steffy Mackay, Jack Rangiwahia, Diana Reid, Brian Rook, Bryan Roach and Chris Young.

IN ATTENDANCE: Bonita Bigham (Taranaki Coastal Community Board) arrived at 1.06 pm, Wayne Bigham (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Gerard Langford (Communications Manager), Kobus van der Merwe (Projects Manager), Becky Wolland (Policy and Governance Manager), Scott Willson (Business Development Manager), Sara Dymond (Governance Officer) and two members of the public.

APOLOGIES: Jacq Dwyer (Pātea Community Board Representative).

RESOLUTION

(Cr Mackay/Cr Langton)

36/20 PS THAT the apology from Jacq Dwyer be received.

CARRIED

1 Open Forum

1.1 Wayne Chapman

Mr Chapman was a local Rāhotu resident who lived at the Rāhotu Dairy Factory. Accessibility to town had been an issue for him due to using a wheelchair and their being no footpaths on SH45. With the increase in traffic and larger vehicles travelling on SH45 this had become a health and safety risk. A proposal for a footpath was presented to the Council some years prior however was considered not viable.

Gregory Lane was an adjoining lane with seven residents and the Rāhotu Primary School (the School) who had a role of 160 students. The Rāhotu Community and Districts were petitioning for the gravel road on Gregory Lane to be sealed for the health and safety of the children attending the School and the residents on Gregory Lane. The strip of road had been used by speeding vehicles making it a risk to children and causing clouds of dust which was a health concern.

The area was frequently used by busses dropping children of at the School and for cross country training every year.

Ms Bigham arrived at the meeting at 1.06 pm.

Mr Chapman would prefer sealing the road as it was much safer than a footpath alongside SH45 and it provided an opportunity for development and the growth of Rāhotu.

2 Confirmation of Minutes

2.1 Policy and Strategy Committee held on 27 July 2020.

RESOLUTION

(Cr Beccard/Cr Young)

37/20 PS THAT the Policy and Strategy Committee adopts the minutes from the meeting held on 27 July 2020 as a true and correct record.

CARRIED

3 Reports

3.1 Oxygen Building – Future Options

The purpose of this report was to present the issues and options for the future of the Oxygen Building (the Building) for consideration.

An additional recommendation was included to ensure that if the property was sold the purchaser had the means and intent to complete the required seismic strengthening, repairs and maintenance in a timely manner.

MOTION

(Cr Brown/Cr Filbee)

THAT the Policy and Strategy Committee recommends the Council;

- a) **Agrees that there is no further use for the Oxygen Building that would justify the expenditure for seismic strengthening and upgrading costs.**
- b) **Approves the Oxygen Building be declared surplus and disposed of by way of sale by tender.**
- c) **Authorises that the Chief Executive be given approval to offer the Oxygen Building for sale, subject to confirmation that the purchaser has the means and intent to complete the required seismic strengthening, repairs and maintenance in a timely manner.**

It was clarified that the Building did not have a heritage rating however was listed on the Council's inventory for historical buildings.

Councillor Rangiwahia sought additional information on the cost of demolition prior to approving the recommendations as he believed it might be better to offer as a cleared site given the purchase of another green space in that area.

Councillor Beccard understood not all heritage buildings could be retained however considered this building to be worth investigating. He did not want to see the Building purchased by a developer who promised the world however not be successful and compared this with the Pātea hospital site. He would support the Council providing funding to improve the appearance and functionality of the Building similar to what was undertaken with the Hunter Shaw Building in Pātea.

Councillor Brown would prefer the site to become a green space to compliment Te Ramanui o Ruaputāhanga.

Deputy Mayor Northcott believed that if there was a purchaser who was willing to abide by the additional recommendation then this was a good heritage asset for the town.

Councillor Roach suggested that a 12 month timeframe be attached to the recommendation so that if the Building was not sold then a report on options including demolition be brought back to the Council.

ADMENDMENT TO MOTION

(Cr Roach/Cr Young)

THAT the Policy and Strategy Committee recommends the Council;

- a) **Agrees that there is no further use for the Oxygen Building that would justify the expenditure for seismic strengthening and upgrading costs.**
- b) **Approves the Oxygen Building be declared surplus and disposed of by way of sale by tender.**
- c) **Authorises that the Chief Executive be given approval to offer the Oxygen Building for sale, subject to confirmation that the purchaser has the means and intent to complete the required seismic strengthening, repairs and maintenance in a timely manner.**
- d) **Agrees that if the Oxygen Building was not sold within the 12 month period a further report of options available be reported back to the Council.**

It clarified that the 12 month timeframe started when the recommendation was made unless specified otherwise.

In terms of the potential purchaser and their intent Mr Waite explained that a purchaser had expressed interest however would be required to go through the tendering process along with other interested parties. The interested party had indicated they would like to renovate the Building however had not indicated what that might look like.

Mayor Nixon supported the addition of recommendation (d) in terms of a report being brought back to the Council with options after the proposed timeframe. He would like to see it tested on the market first for the potential for it to be restored. He supported the motion as it stood.

Councillor Filbee presumed that through the tendering process the Council had the right to accept or deny any tender. The Council were not obligated to take the highest tender.

RECOMMENDATION

(Cr Roach/Cr Young)

38/20 PS THAT the Policy and Strategy Committee recommends the Council;

- a) **Agrees that there is no further use for the Oxygen Building that would justify the expenditure for seismic strengthening and upgrading costs.**
- b) **Approves the Oxygen Building be declared surplus and disposed of by way of sale by tender.**
- c) **Authorises that the Chief Executive be given approval to offer the Oxygen Building for sale, subject to confirmation that the purchaser has the means and intent to complete the required seismic strengthening, repairs and maintenance in a timely manner.**

- d) **Agrees that if the Oxygen Building was not sold within the 12 month period a further report of options available be reported back to the Council.**

CARRIED

3.2 Infrastructure for the Waihi Road mixed use area

The purpose of this report was to present the issues and options for installing infrastructure in the Waihi Road mixed use area to enable further development of the Business Park.

MOTION

(Mayor Nixon/Cr Beccard)

THAT the Policy and Strategy Committee recommends the Council;

- a) **Approves up to \$3 million for detailed design and installation of infrastructure, including water supply, roading and initial stormwater infrastructure, for the Waihi Road mixed use area.**
- b) **Agrees to fund the \$3 million by way of funds from the Long Term Investment Fund.**
- c) **Notes that in addition to providing essential infrastructure to the Waihi Road mixed use area, this work would enable the establishment of the South Taranaki Business Park.**
- d) **Notes that the budget for the remainder of the required South Taranaki Business Park infrastructure will be included in the Long Term Plan and budgeted over several years.**

Mayor Nixon saw value in a Business Park in the area however would like the infrastructure to be established as it would provide surety to businesses. In the current term with wanting to get the economy moving and the effects of COVID-19 he did not want to put additional stress on the ratepayers. Discussions at the Audit and Risk Committee prior to COVID-19 were around using funds for projects rather than creating additional debt. He believed this was an ideal opportunity to move forward without putting further debt on the ratepayers.

Mayor Nixon had questions around wastewater as it was not mentioned amongst the infrastructure and the upgrade of water supply to Normanby. He understood that these were Stage 2 which also included opening Little Waihi Road. Mr Crockett confirmed that if the Council were to develop the second stages further to the west then further infrastructure would be required. It clearly showed in the Long Term Plan the intention to provide more water security in Normanby in the future.

Councillor Beccard agreed that by establishing this area it would provide a place for businesses to set up. Businesses had already expressed their interest. The Business Park was a benefit to the whole District in terms of providing additional job opportunities. He supported using the Long Term Investment Fund (LTIF).

In terms of the junction at Kerry Lane to Waihi Road Councillor Rangiwahia asked if there had been any discussion with New Zealand Transport Authority (NZTA) to install a roundabout at the same time. Mr Willson explained that these were the continuing conversations being held with NZTA around making that piece of road safe. Mayor Nixon explained that this had been pushed through several avenues.

Councillor Filbee identified risk around the business park and questioned whether this was the right site. Mr Crockett explained that a feasibility study was presented to the previous Council that identified zoned areas where industrial park activities could occur. This would require a plan change in the future however could be actioned quickly because infrastructure was already in place.

In terms of the availability of land Mr Crockett confirmed that the conversations taking place were positive. The intention was to put infrastructure activities in the areas that could be activated and prepare for Stage 2 further down the track.

Ms Bigham was concerned with the lack of financial information around what impact using \$3 million now would have on future revenue verses funding by loan. From a small community perspective, this was a lot of money to be spent when potentially there were many projects in other communities that were also needed and, in some cases, had been waiting years. While Hāwera had the biggest concentration of population it only made up one third of the District. Mr Crockett explained that the recommendation agreed to fund the \$3 million from the LTIF. This meant investigations for the best mechanism to do that would be undertaken and might not result in the complete sum of \$3 million being uplifted at once.

In terms of developer's contributions Councillor Mackay asked if this would offset the \$3 million in the LTIF. She asked if the anchor tenant was guaranteed. Ms Aitken confirmed that the tenant had purchased the property and was now working with the team.

Councillor Mackay was pleased with the reasonable contingency allowance made in the \$3 million and that the Council were talking about connecting potential utilities for a coordinated approach in installation.

Councillor Reid believed there was a significant risk with an insufficient water supply to enable firefighting in the area surrounding Waihi Road. She hoped the proposed infrastructure would mitigate that.

Councillor Roach supported the Business Park in the proposed area however did not agree with funding it through the LTIF. He asked if the \$3 million would be paid back to the LTIF through the sale of properties and developer contributions. Mr Crockett believed that the money from the sale of property would go into a different bucket however he would investigate this and report back. Councillor Roach supported this being funded by loan as he believed that a portion of this needed to be user pays.

AMENDMENT TO THE MOTION

(Cr Roach/Cr Bellringer)

THAT the Policy and Strategy Committee recommends the Council;

- a) Approves up to \$3 million for detailed design and installation of infrastructure, including water supply, roading and initial stormwater infrastructure, for the Waihi Road mixed use area.**
- b) Agrees to fund the \$3 million by way of loan from the Long Term Investment Fund.**
- c) Notes that in addition to providing essential infrastructure to the Waihi Road mixed use area, this work would enable the establishment of the South Taranaki Business Park.**

- d) **Notes that the budget for the remainder of the required South Taranaki Business Park infrastructure will be included in the Long Term Plan and budgeted over several years.**

LOST

Councillor Rook acknowledged the risk involved however believed there was no gain without risk. Businesses were already expressing their interest to develop in Hāwera and he believed the Council needed to provide those opportunities. He felt 0.5% was a not a big amount to increase the overall rates by. He believed the LTIF should be used for development and this was an important opportunity for Hāwera to be a driving force within Taranaki.

Councillor Beccard commented that the recommendation in the officer's report provided flexibility on how to fund the project however this did not. It would be advantageous for the project to go ahead without some flexibility on how the infrastructure was funded.

Mayor Nixon reiterated the comment from Mr Crockett that the Council would look at the best way to fund the project from the LTIF. Feedback through the Council survey indicated there were several locals who would expand their businesses in the next five years if there was somewhere available. A business had already purchased a property in the area with another strongly interested. He believed any money would be well offset in future rates. He supported using the LTIF for an investment like this into the future.

In terms of the fluctuation fund Mr Crockett considered there to be no risk.

RECOMMENDATION

(Mayor Nixon/Cr Beccard)

39/20 PS THAT the Policy and Strategy Committee recommends the Council;

- a) **Approves up to \$3 million for detailed design and installation of infrastructure, including water supply, roading and initial stormwater infrastructure, for the Waihi Road mixed use area.**
- b) **Agrees to fund the \$3 million by way of funds from the Long Term Investment Fund.**
- c) **Notes that in addition to providing essential infrastructure to the Waihi Road mixed use area, this work would enable the establishment of the South Taranaki Business Park.**
- d) **Notes that the budget for the remainder of the required South Taranaki Business Park infrastructure will be included in the Long Term Plan and budgeted over several years.**

CARRIED

3.3 Long Term Plan 2021/2031 – Vision, Outcomes, Community Priorities and Groups of Activities

The purpose of this report was to present the following information for approval to be included in the draft 2021-2031 LTP; Vision Statement; Outcomes; Community Priorities; and Groups of Activities.

Mr Crockett commented that the Vision, Outcomes, Community Priorities had been presented to the Council through workshops and the Iwi Liaison Committee. However, understood that Iwi would like further conversations around what those community outcomes and priorities meant. He suggested that the Council consider confirming recommendations a, b and c and adopting them once further conversations with key stakeholders had taken place.

Discussion was undertaken on the Council's Vision Statement and it was agreed that it be called *South Taranaki the Most Liveable District*.

RECOMMENDATION

(Cr Beccard/Cr Mackay)

40/20 PS THAT the Policy and Strategy Committee recommends the Council;

- a) **Confirms the Council's Vision Statement to be included in the draft 2021-2031 Long Term Plan: "*South Taranaki the most liveable District*".**
- b) **Confirms the Council's Outcomes to be included in the draft 2021-2031 Long Term Plan:**
 - ***Vibrant South Taranaki – Cultural Well-being – A vibrant and creative District with strong connections with Iwi/hapū that celebrates diversity.***
 - ***Together South Taranaki – Social Well-being – A together District with healthy, safe, resilient, informed and connected people.***
 - ***Prosperous South Taranaki – Economic Well-being – A prosperous District with a sustainable economy, innovative businesses and high quality infrastructure.***
 - ***Sustainable South Taranaki – Environmental Well-being – A sustainable District that measures its resources in a way that preserves the environment for future generations.***
- c) **Confirms the Community Priorities to be included in the draft 2021-2031 Long Term Plan:**
 - ***Strong relationships with Iwi and Hapū***
 - ***Improve and maintain Roads and Footpaths***
 - ***Reliable and safe water supply, wastewater and stormwater systems***
 - ***Stronger economic growth with more innovation, ideas, training opportunities and jobs***
 - ***Revitalise our towns***
 - ***Actively engage with the community including youth***
 - ***Our environment and most valued landscape features are protected***
 - ***Community and cultural events, activities and entertainment particularly for our young people***
 - ***Cycleways and pathways for residents and visitors***
 - ***Innovative and updated community facilities and services across the District***

CARRIED

RECOMMENDATION

(Cr Filbee/Cr Mackay)

41/20 PS THAT the Policy and Strategy Committee recommends the Council;**d) Adopts the Council's Groups of Activities, Activity Statements to be included in the draft 2021-2031 Long Term Plan:**

- *Democracy and Leadership*
- *Water Supply*
- *Stormwater*
- *Wastewater*
- *Solid Waste*
- *Roading and Footpaths*
- *Community Facilities*
- *Arts and Culture*
- *District Economy*
- *Community Development*
- *Environmental Management*
- *Regulatory Services*
- *Coastal Structures*
- *Corporate Services*

CARRIED**3.4 Normanby to Hāwera Pathway**

The purpose of this report was to present a request to rescind Resolution 171/19(a) which was to approve expenditure for a pathway along the rail corridor from Normanby to Hāwera and to replace this with a new resolution to install an alternative pathway via Ketemarae Road and Glover Road.

Councillor Beccard felt that although the pathway along the rail corridor was proving difficult it was by far the best and most efficient option. Although it might take a while, he believed the Council would be successful in proceeding with this project. Ketemarae Road had boxthorn hedging and was a high speed narrow road making it not suitable for a pathway. He disagreed with any other option.

Ms Aitken explained that the original proposal was not achievable due to the number of crossing points needed, which increased both costs and safety issues. A proposal to cross the Ōhangai Road intersection also raised safety concerns. Council officers along with the Pathways Committee (the Committee) had investigated numerous options however each presented their own roadblocks. In addition, the NZTA subsidy would no longer be available if the project was not undertaken this financial year. A community meeting was held to discuss the options. This indicated that there was not a preferred alternative option however what was clear was people wanted a pathway between Normanby and Hāwera.

Councillor Filbee originally opposed a pathway along Ketemarae Road and agreed that the railway corridor was the best option. However, it would require additional funds to complete the project whereas Ketemarae Road could be done quickly using the NZTA subsidy.

Councillor Reid attended the community meeting and spoke to residents. She believed people would prefer to walk the quickest way and regardless would continue to walk down Waihi Road.

Mr Bigham chaired the community meeting and his overall feeling of the meeting was people were concerned about delay and just wanted something to happen. People also expressed the desire for an underpass to the Normanby School.

Ms Bigham believed not going ahead with the project was an option that had not be considered. This project had been on the radar for four years and she wondered if it was time to put a timeframe on the project recognising that if NZTA funding was returned then there were other districts in the country that could use it.

Mayor Nixon firmly believed the railway corridor pathway was the only option as it was the most direct route however understood the issues around the project. The pathway would be on railway reserve which was of concern as they maintained the right to use it. He did not always support the Ketemarae Road pathway however believed a pathway between Normanby and Hāwera was essential as a commuter route and for recreation. Recreationally people preferred a loop rather than a one way. He asked that this be considered as a bigger picture and supported the Ketemarae Road pathway. Discussions with Waka Kotahi would be around a coordinated approach for the installation of a pathway and the pipeline to Normanby. He saw speed restrictions being put in place reducing the speed making it safer.

Whilst Ketemarae Road pathway was not the Mayor's preferred option he saw it as a step towards long term. He believed that a loop would be used recreationally as well as in the future the SH3 option would be a more direct commuter loop.

Councillor Mackay supported the comments made by the Mayor noting that the future vision was lacking in some of the statements made. She believed a footpath would likely be along Ketemarae Road as a result of the Business Park. Ketemarae Road was a safer avenue than along the state highway and it could lead to future residential development. She saw Hāwera expanding in that direction and Normanby becoming a suburb of Hāwera in the future.

Councillor Beccard commented that Normanby already had an existing railway crossing and highlighted that it did not seem difficult to cross a railway line in other parts of the country accept this area.

Councillor Roach supported continuing with the railway corridor pathway.

Councillor Langton agreed that recreationally users preferred a loop. In terms of the Business Park this would raise health and safety concerns with the increase of large vehicles using the area.

Deputy Mayor Northcott believed it was clear that Normanby residents wanted a pathway of some form from Normanby to Hāwera.

Councillor Young believed hedge trimming would cause an issue and result in cycling being impossible. This would need to be reviewed. Mr van der Merwe commented that boxthorn was not ideal however the contractor undertook proper sweeping.

Mayor Nixon added that there were already a lot of developments occurring and suggested that a pathway would be well used by those people and as that grew it would be utilised.

Clarification around the funding was sought and it was explained that the full budget which the Council was required to approve was \$1 million which was the gross amount and included NZTA funding.

RECOMMENDATION

(Cr Filbee/Cr Mackay)

42/20 PS THAT the Policy and Strategy Committee recommends the Council;

a) Agrees to amend Resolution 171/19(a):

And replaces it with;

THAT the Policy and Strategy Committee recommends the Council;

b) Agrees to commit the gross amount of up to \$1 million to assist with the costs of developing a pathway from Normanby to Hāwera via Ketemarae Road and Glover Road.

CARRIED

4 Resolution to Exclude the Public

RESOLUTION

(Cr Young/Cr Mackay)

43/20 PS THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes – Policy and Strategy Committee – 27 July 2020	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1.	Enable any local authority holding the information to carry on, without prejudice of disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

5 Resume Open Meeting

RESOLUTION

(Cr Mackay/Cr Langton)

45/20 PS THAT the Policy and Strategy Committee resumes in open meeting.

CARRIED

The meeting concluded at 2.37 pm.

Dated this day of 2020.

.....
CHAIRPERSON

5



Report

To	Mayor and Councillors
From	Regulatory Services Manager, Chantelle Denton
Date	21 September 2020
Subject	Annual Dog Control Policy and Practices Report - 2019/20

(This report shall not be construed as policy until adopted by full Council)

6

Executive Summary

1. The Council is required under the Dog Control Act 1996 (the Act) to provide a report for the financial year on the administration of the Dog Control Policy (the Policy) and dog control practices along with a range of statistical data. This report recommends the adoption of the Annual Dog Control Report which will allow it to be publicly notified as required by the Act.

Recommendation(s)

THAT the Council;

- a) Approves the South Taranaki District Council 2019/20 Annual Dog Control Report in accordance with Section 10A of the Dog Control Act 1996.
- b) Notes that approval will trigger public notification of the report and that a copy will be provided to the Secretary for Local Government.

Background

2. Every year the Council is required, under the Act, to report on the administration of its Dog Control Policy and practices for the financial year. A recent legislative change requires the report to be published on the Council website. The Act is specific on the scope of the report and how it is publicised (see Legislative Considerations).

Local Government Purpose

3. Under the Local Government Act 2002, the Council's purpose is to "*promote the social, economic, environmental and cultural well-being of communities in the present and for the future*". The purpose of the LGA 2002 Section 10 aligns with the considerations under section 10A of the Dog Control Act 1996.

Considerations and Assessments

4. In terms of the Council's Significance and Engagement Policy the decision to adopt and release the Annual Dog Control Report (the Report) is of low significance. In terms of engagement, it should be noted that the Section 10A of the Act requires public notification of the report following adoption and from 2019 the report must be published online.

Legislative Considerations

5. Under Section 10A of the Act the Council must, in respect of each financial year, report on the administration of its Policy (as adopted under Section 10) and its Dog Control Practices. The Report is required to include the following for each financial year:
 - “(a) the number of registered dogs in the territorial authority district*
 - (b) the number of probationary owners and disqualified owners in the territorial authority district*
 - (c) the number of dogs in the territorial authority district classified dangerous under Section 31 and the relevant provision under which the classification is made*
 - (d) the number of dogs in the territorial authority district classified as menacing under Section 33A or 33C and the relevant provision under which the classification is made*
 - (e) the number of infringement notices issued by the territorial authority*
 - (f) the number of dog related complaints received by the territorial authority in the previous year and the nature of those complaints; and*
 - (g) the number of prosecutions taken by the territorial authority under this Act.”*

6. The Act is specific regarding the requirements for advertising the Report and that the report must be provided to the Government as specified below:
 - “3) The territorial authority must give public notice of the report -*
 - (a) by means of a notice published in –*
 - (i) One or more daily newspapers circulating in the territorial authority district;*
 - or*
 - (ii) One or more other newspapers that have at least an equivalent circulation in that district to the daily newspapers circulating in that district; and*
 - (b) by any means that the territorial authority thinks desirable in the circumstances.*
 - 4) The territorial authority must also, within one month after adopting the report, send a copy of it to the Secretary for Local Government.”*

Financial/Budget Considerations

7. There are no financial or budget considerations regarding this report.

Consistency with Plans/Policies/Community Outcomes

8. Nothing in this report is inconsistent with any Council policy, plan or strategy.
9. This matter contributes to our District’s community outcome namely:

- Together South Taranaki

Impact on Māori/Iwi

10. Māori equally benefit from the enforcement of the Act, which provides a safe environment within the District. All dog owners and the greater public benefit from the regulation of dog ownership and education.

Affected Parties Consultation

11. No formal consultation on the document is required, as it is reporting on the activities of the previous year. The Act requires that the public are notified of the Report via notification in a newspaper that is circulating in the District. It is standard practice that the Report is also available online on the Council's website.

Conclusion

12. This report seeks to obtain the approval of the attached Annual Dog Control Report which provides information on the administration and enforcement of the Act and Policy for the 2019/20 financial year.



Chantelle Denton
Regulatory Services Manager



[Seen by]
Liam Dagg
Group Manager
Environmental Services

South Taranaki District Council 2019/20 Annual Dog Control Report



Dog Control Policy and Practices

1.0 The Dog Control Act 1996

The Dog Control Act 1996 (the Act) requires territorial authorities to publicly report on Dog Control Policies and Practices as outlined under Section 10A. This report contains information and statistics on the South Taranaki District Council's Dog Control activity for the year 1 July 2019 to 30 June 2020.

2.0 Dog Control Policy and Bylaw

A comprehensive review was undertaken of the Council's Dog Control Policy (the Policy) and Dog Control Bylaw (the Bylaw) in 2019. Within the Bylaw, new dog control areas were added and redundant areas were removed and new provisions came into effect and in force during this reporting round.

2.1 Dog Control Areas

Dogs must be on a leash at all times within the South Taranaki District's public urban areas, with the exception of designated unleashed dog exercise areas. The Council has also designated prohibited dog areas. These provisions are the subject of the revised Dog Control Bylaw which took effect mid-November 2019.

3.0 Administration

3.1 Personnel

Two Animal Management Officers, 1 Animal Management Cadet and an after-hours contractor, ensure 24 hours, seven days a week coverage of dog control activities.

3.2 Hours of Operations

Animal Management Officers work 8.00am to 4.30pm, five days a week and respond to all animal complaints. After-hours contractors are available from 4.30pm to 8.00am during weekdays and 24 hours a day on weekends and statutory holidays and respond to complaints other than roaming dogs and dog barking complaints which are referred to the Animal Management Officers to be actioned. Collectively, the Officers and Contractors provide the South Taranaki District with a 24-hour dog control service.

3.3 Dog Pound

The Council's Dog Pound is open to the public from 1.00pm to 2.00pm Monday to Friday, excluding public holidays.

Within the Pound there are 21 kennels and two exercise areas. Of these, 16 are general kennels, three are used for puppies or isolation and two are for dangerous dogs. When dogs are impounded, owners have seven days in which to claim their dogs. Any dogs not claimed within seven days are either re-homed or euthanized. Each dog is assessed by Officers and the SPCA for suitability for re-homing.

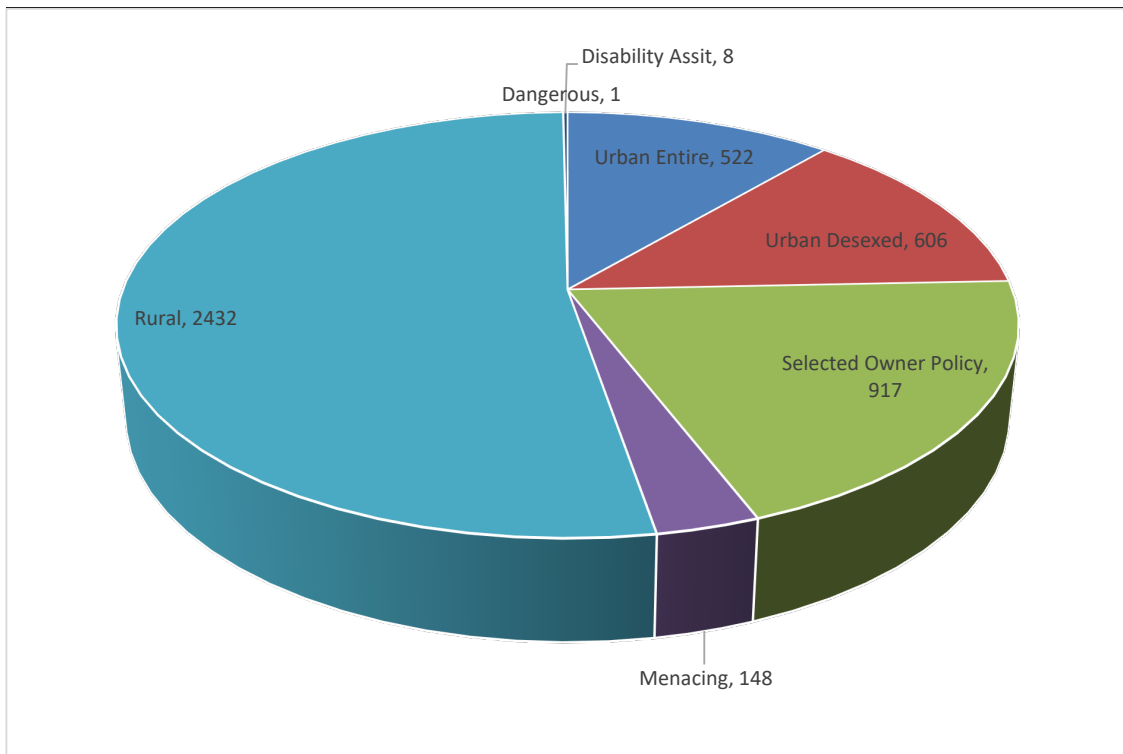
4.0 Fees and Charges

The following table provides the fees and charges associated with running the Council's Animal Control service for the 2019/20 year.

Charges	Fee for 2019/20 year (GST inclusive)
Urban	\$150.00
Urban (spayed/neutered)	\$123.00
Selected Owner Policy (SOP)	\$92.00
Selected Owner Policy (SOP) – Spayed/Neutered	\$71.00
Rural – first two dogs (each)	\$59.00
Rural – third and subsequent dogs (each)	\$49.00
Seeing Eye Dog/ Hearing Dog	Free
Dangerous Dogs	Base fee + 50%
Dog impounding (1 st)	\$90.00
Dog impounding (2 nd)	\$135.00
Dog impounding (3 rd)	\$180.00
3+ Dog Permit	\$75.00
Sustenance per day (payable on impound and every 24 hours thereafter)	\$15.00
Destruction of Dog	\$65.00
Dog Re-homing fee	\$35.00
Microchipping (at the Pound)	\$50.00
Microchipping (by arrangement)	\$70.00

5.0 Dog Population Analysis

The chart below shows the different classes of dogs which make up the 4,634 registered dog population in the District.



6

6.0 Enforcement

6.1 Complaints

A total of 1,245 complaints were received during the 2019/20 year and is compared to previous years as follows:

Type of Complaint Received	2016/17	2017/18	2018/19	2019/20
Dog Attack	65	67	47	56
Rushing/Threatening	32	49	46	26
Roaming	563	615	623	570
Barking	506	595	403	431
Welfare	12	16	3	2
General Dog Complaints	473	348	202	160
Total	1,651	1,690	1,324	1,245

6.2 Impounding

A total of 189 dogs (203 in 2018/19) were impounded during the year of which 124 were either returned or re-homed, and 65 euthanized. The total dogs impounded decreased significantly over this period, this could be due to the active involvement and education in the community from the Animal Management Team. During Covid-19 lockdown a significant decline in dog activity was observed.

6.3 Classification of Dog Owners

The Council did not classify any dog owners as “disqualified from owning a dog” in the 2019/20 year. The South Taranaki District has a total of seven disqualified dog owners. There are currently no probationary owners in the District.

	Total for 2019/20	Total in District
Probationary Owner	0	0
Disqualified Owner	0	7

6.4 Classification of Dogs

Dogs can be classified in three different ways:

- Menacing classifications under Section 33A of the Act are applied to a dog which the Council considers may pose a threat to any person, stock, poultry, domestic animal or protected wildlife due to observed or reported behaviour; or any characteristic associated with the dog (their behaviour);
- Menacing classifications under Section 33C of the Act are applied to a dog which belongs wholly or predominantly to one or more breeds or types listed in Schedule 4 of the Act (their breed); or
- Dangerous dogs under Section 31 of the Act are applied to a dog if the owner is convicted under 57A(2), if there is evidence that the dog is aggressive or the owner admits that the dog is aggressive.

Under the Council’s Policy, all dogs classified as menacing are required to be de-sexed and to be muzzled in public.

	Total for 2019/20	Total in District
Menacing classification under section 33A – by behaviour	4	34
Menacing classification under section 33C – by breed	17	114
Dangerous classification under section 31	0	1

6.5 Infringements

A total of 379 infringement notices were issued for the following offences:

Infringement Offences	2016/17	2017/18	2018/19	2019/20
Failure to provide care and attention	0	0	0	0
Failure to register a dog	348	305	311	366
Falsely notifying of death of dog	0	0	0	0
Failure to comply with class as menacing dog	1	0	0	0
Wilfully obstructed dog control officer or ranger	1	4	0	0
Provided false particulars relating to dog owner	0	0	0	0
Owner failed or refused to supply information relating to their dog	1	0	0	0
Had possession of a counterfeited dog registration label or disc	0	0	0	0
Failed to keep dog controlled or confined	44	49	38	12
Failed to keep dog under control	14	2	3	1
Owner failed to carry or use leash in public place	0	0	0	0
Failed to muzzle dog classified as menacing	3	0	0	0
Failed to neuter dog classified as menacing	0	0	0	0
Owner failed to have dog implanted with microchip transponder	106	102	119	0
TOTAL	518	462	471	379

6.6 Court Proceedings

There were no prosecutions undertaken for offences under the Act, for the 2019/20 year.

7.0 Other Services

7.1 Multiple Dog Permits (3+ Permit)

A permit is required to keep more than two dogs in an urban area and the decision to issue this permit is based on the suitability of the owner, their property and a survey carried out with potentially affected neighbours. A total of 9 permits were issued for the 2019/20 year.

7.2 Selected Owner Policy (SOP) Status

SOP status provides a discounted rate on dog registration as an incentive to good dog owners, who meet the specified criteria under the Policy. The requirements to meet SOP status is that the dog/s are well cared for (this includes feeding, housing, exercise and a secure section) and have a current vaccination certificate. The owner must be present during the inspection. If the person owns a menacing or dangerous dog, they cannot apply for SOP status.

An owner must have resided in the District and have owned the dog for 12 months and have no history of dog control issues. Owners transferring into the District can apply if they have held SOP status in their previous district, with no reported dog control issues for the previous 12 months.

	2018/19	2019/20
Dogs on Selected Owner Policy	922	917



Report

To	Mayor and Councillors
From	Regulatory Services Manager, Chantelle Denton
Date	21 September 2020
Subject	Annual Alcohol Licensing Report – 2019/20

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Council is required under the Sale and Supply of Alcohol Act 2012 (the Act) to provide a report for each financial year, on the proceedings and operations of its District Licensing Committee (DLC). This report recommends that the Annual Alcohol Licensing Report (the Report) be adopted, a copy provided to the Alcohol Regulatory and Licensing Authority (ARLA) and also be made available to the public.

Recommendations

THAT the Council;

- a) Adopts the South Taranaki District Council Annual Alcohol Licensing Report – 2019/20 in accordance with Section 199 of the Sale and Supply of Alcohol Act 2012.
- b) Notes that adoption will trigger public notification of the report and that a copy will be provided to the Alcohol Regulatory and Licensing Authority (ARLA).

Background

2. Every territorial authority is required under the Act to provide an annual report to the ARLA on the proceedings and operations on its DLC for every financial year.

Local Government Purpose

3. Under the Local Government Act 2002, the Council’s purpose is to “*promote the social, economic, environmental and cultural well-being of communities in the present and for the future*”.
4. The Council provides a regulatory function in regards to alcohol licensing, which includes the enforcement of compliance with the Act and administration support to the DLC for the issuing of alcohol licences and holding DLC hearings.

Analysis

5. The table in the annual report provides an analysis of the alcohol licence applications received in the 2019/20 year and compares this to the previous year's statistics.

Considerations and Assessments

Assessment of Significance and Engagement

6. In terms of the Council's Significance and Engagement Policy the adoption of the Report is of low significance. It should be noted that the Council is required to make a copy of the report publicly available and also publish it online on its website.

Legislative Considerations

7. Section 199 of the Act requires that:
 - 1) *Within three months after the end of every financial year, every territorial authority must prepare and send to the licensing authority a report of the proceedings and operations of its licensing committees during the year.*
 - 2) *The licensing authority may specify the form of the annual report and the matters to be included in the report.*
 - 3) *The licensing authority or the licensing committee must, on payment of any reasonable fee it may prescribe, provide a copy of each report to any person who asks for one.*
 - 4) *Every annual report required to be prepared under this section is a public record for the purposes of this Act.*
 - 5) *A copy of every annual report must be made available by the territorial authority for inspection free of charge and be made available on an Internet site maintained by or on behalf of the territorial authority for a period of not less than five years."*

Financial/Budget Considerations

8. There are no financial or budget implications regarding this report.

Consistency with Plans/Policies/Community Outcomes

9. Nothing in this report is inconsistent with any Council policy, plan or strategy.
10. This matter contributes to our District's community outcome namely:

- Together South Taranaki

Impact on Māori/Iwi

11. The community, including Māori and Iwi, will equally benefit from the Council providing a regulatory function for alcohol licensing within the District.

Affected Parties Consultation

12. Under the Act the Council must ensure that the adopted report is publicly available.

Conclusion

13. The attached Annual Alcohol Licensing Report 2019/20 has been compiled to formally record the operations of the South Taranaki DLC during the 2019/20 financial year. It is recommended that the Council formally adopt the report, after which the report will be forwarded to the ARLA. This will meet the Council's legal obligations under the Act.



Chantelle Denton
Regulatory Services Manager



[seen by]
Liam Dagg
Group Manager
Environmental Services

**South Taranaki District Council
Annual Alcohol Licensing Report 2018/19**



1.0 Overview of the South Taranaki District Licensing Committee Workload

District Licensing Committee (DLC) Structure and Personnel

The DLC consists of three members: a Chairperson and Deputy Chair from elected members of the Council; and one appointed Councillor.

Any Staff Training Undertaken Relating to the Sale and Supply of Alcohol Act 2012 (the Act)

Licensing Inspectors

Both the Councils Inspectors have informal training with the Chief Inspector on a regular basis and attend the New Zealand Institute of Liquor Licencing Inspectors annual training workshops.

DLC Meetings or Hearings

In the 2019/20 year the South Taranaki DLC held no hearings.

The DLC has held several informal meetings to keep members informed of relevant matters, and for the Chair to discuss operational matters.

2.0 District Licensing Committee Initiatives

Alcohol Industry Workshop Programme

The DLC Inspectors in conjunction with the Medical Officer of Health, Police and Fire and Emergency NZ planned a workshop with people from the hospitality industry to discuss trends and issues. However, due to Covid-19 this did not take place this financial year.

Liaison with Other Agency Groups

The Combined Agency Agreement has been a successful approach to Alcohol Licensing between the Licensing Inspector, the Police and the District Health Board. It has led to greater communication and co-ordination between the reporting agencies with an increased level of monitoring of licensed premises within the District.

3.0 Local Alcohol Policy (LAP)

The South Taranaki District Council (the Council) does not have a Local Alcohol Policy.

4.0 Current Legislation

There is no comment on the current legislation.

5.0 Other Matters

The Council would like to raise the matter of ARLA providing guidance or advice for Inspectors. At present each Territorial Authority is advised to obtain its own legal advice. It would be helpful to gain advice or guidance from the ARLA, which would provide national consistency.

6.0 Statistical Information

The South Taranaki DLC Annual Return 1 July 2019 to 30 June 2020 showing payments made to the ARLA are tabled below:

On Licence, Off Licence and Club Licence Applications Received

Application Type	Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
On licence new	0	0	4	0	0
On licence variation	0	0	0	0	0
On licence renewal	0	3	4	0	0
Off licence new	0	1	4	0	0
Off licence variation	0	0	0	0	0
Off licence renewal	0	0	7	1	0
Club licence new	0	0	0	0	0
Club licence variation	0	0	0	0	0
Club licence renewal	8	1	1	0	0
Total number	8	5	20	1	0
Total Fee paid to ARLA (GST incl)	\$138	\$172.50	\$1,086.75	\$86.25	\$0.00

Annual Fee for Existing Licences Received

Licence type	Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
On licence	0	3	23	0	0
Off licence	0	0	24	0	0
Club	26	3	2	0	0
Total number	26	6	50	0	0
Total Fee paid to ARLA (GST incl)	\$414.00	\$207.00	\$2,484.00	\$0.00	\$0.00

Manager's Certificate Applications Received

	Number received
Manager's certificate new	46
Manager's certificate renewal	55
Total Number	101
Total Fee paid to ARLA (GST incl)	\$2,875.00

Special Licence Applications Received

	Number received in category: Class 1 (Small)	Number received in category: Class 2 (Medium)	Number received in category: Class 3 (Large)
Special Licence	23	29	1

Temporary Authority Applications Received

	Number received
Temporary Authorities	9

Permanent Club Charter Payments Received

	Number received
Permanent Club Charters	1

6.1 Current Listing of Licensed Premises

On Licence

Off Licence

Kākaramea Hotel	Ōpunakē Surf Inn
Café Turquoise	Black Bull (Pangotra Holdings)
Ōpunakē Surf Inn	Waverley Liquormart
Waimate Hotel	Black Bull (DA Hospitality)
Waitōtara Hotel (2008) Limited	Waimate Hotel
White Hart Hotel	Waitōtara Hotel (2008) Limited
Morrieson's Café Bar	Pātea Liquor Centre
Town Takeaways	Waverley Four Square
Upside Down Eatery	Rāhotu Four Square
Tairoa Lodge and Cottage	Manaia Four Square
Kaponga Hotel	Pātea Four Square
Ōkaiawa Hotel	Big Barrel Hāwera
Coronation Hotel	Ōpunakē Four Square
Headlands Indian Restaurant	Super Liquor Hāwera
Touchpoint	Highway 45 Four Square
Soul Kitchen	Black Bull Liquor Eltham
@Ōhangai Limited	South Taranaki Club Incorporated
Indian Zaika	Rāhotu Tavern Limited
Hub Catering	Club Hotel
Milan	Kaponga Four Square
The Local TAB and Sports Bar	Countdown Hāwera
Clarendon Hotel	Clarendon Hotel
Rāhotu Tavern Limited	Black Bull (Shree Sai Holdings)
Club Hotel	Kaponga Hotel
Rough Habits	Eltham Four Square
Marracbo Café	Pak n Save
Sugar Juice Café	Calligraphy Pour Toi
Someday Cafe	
The Furlong	
The Main Street Cafe	

Club Licence

- South Taranaki RSA
- South Taranaki Club
- Tower Bowling Club
- Pātea Bowling Club
- Eltham Squash Racquets Club Incorporated
- South Taranaki Darts Association Incorporated
- Waverley Golf Club
- Pātea Golf Club Incorporated
- Kaponga Rugby Football Club
- Manaia Golf Club Incorporated
- Rāhotu Bowling Club Incorporated
- Hāwera Park Bowling Club Incorporated
- Southern Rugby Football Club (Taranaki) Incorporated
- Border Rugby & Sports Club
- Pungarehu Golf Club Incorporated
- Ōkaiawa Rugby Football Club Incorporated
- Masse Hāwera
- Hāwera Soccer Club Incorporated
- Hāwera Golf Club Incorporated
- Hāwera Lawn Tennis & Squash Club
- Ōpunakē Bowling Club Incorporated
- Waverley Bowling Club (North Island) Incorporated
- Ōpunakē Golf Club Incorporated
- Cape Egmont Boat Club Incorporated
- Eltham Golf Club Incorporated
- Rāhotu Community & Sports Club Incorporated
- Manaia Bowling Club Incorporated
- Pihama Cricket Club Incorporated
- Te Ngutu Golf Club Incorporated



Report

6

To	Ordinary Council
From	Group Manager Community and Infrastructure Services, Fiona Aitken
Date	21 September 2020
Subject	Nukumarū Station Road – Increase in Budget

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The project to build a new road linking State Highway 3 (SH3) and the Waiinu Beach community is an approved project in the 2018-28 Long Term Plan. This project will ensure continuity of access to the Waiinu Beach settlement after flooding in 2015 compromised the Limeworks Bridge across the Waitōtara River, just north of the Waiinu Silver Fern Farms plant and cut off access to the plant and Waiinu Beach residents. The approved budget for this project was \$5,821,744 which was based on rough order costs off a concept design only.
2. The bridge was reinstated at the time with an expected life of only five years. Although the five years is an estimate only, it was based on components such as the piles that are held in place with friction only as the “rock bed” is very deep. Four years have passed since then, leaving us with very little time to build the road as a permanent solution.
3. This project is expected to be completed at an overall cost of \$10,140,303 which is \$4,318,559 over the existing approved budget. This includes a contingency for the construction of the road. The Council’s contribution does not increase as this project received \$7 million of funding from central government as a ‘shovel ready’ project.

Recommendation(s)

THAT the Council;

- a) Approves a budget increase of up to \$4,318,559 for the Nukumarū Station Road Extension project for an overall budget of \$10,140,303;
- b) Notes the additional funding has been approved by central government as a *shovel ready* project for COVID-19 recovery and will not impact on Council’s budgets or rates.

Background

4. A flood event in June 2015 resulted in damage to the Limeworks Bridge on Waiinu Beach Road. It was decided at the time to temporarily repair the bridge to provide access, while alternative access options were investigated; during this time the extension to the existing Nukumarū Station Road was approved by the Council. A detailed business case for the alternative access was completed in 2016 and approved by both the New Zealand Transport Agency (NZTA) and the Council. The approved estimate for the project at that time was \$2,150,000, based on very rough order costs without any design drawings.

5. The proposed route uses an existing road (Nukumarū Station Road), on the District boundary with Whanganui District Council, traverses railway land, private land and a Coastal Protection Zone including Nukumarū Reserve before coming out onto the Waiinu Beach Road near the coast and Waiinu Beach settlement. This route will not cross the Waitōtara River, making it more desirable than the present access.
6. In September 2017, the estimated project cost increased to \$5,254,000 due to scope changes which included an upgraded State Highway intersection, new access over private property, upgraded level crossing, upgraded intersection with Waiinu Beach Road, severance of private property, archaeological authority plus monitoring and Notice of Requirement for road designation. The Council received a briefing on the changes at a workshop held on 15 May 2017.
7. The overall project cost estimate has increased since 2017, allowing for costs associated with the Environment Court hearing (conducted 2018), and increases in land acquisition costs. It was then estimated that the costs would be \$5,821,744 (Council's approved contribution is maximum of \$2 million).
8. The original plan was to tender a contract for the design and build of the road with five contractors chosen for a selected tender process. However, when the design and build contract was tendered, all five contractors withdrew from the tender due to the high level of risk involved in a design and build contract.
9. There will now be two separate contracts, one for the design portion of the project which has been tendered and a second contract will be tendered for the construction of the road. The contract to complete the detailed design for the road is nearing completion.
10. Since then negotiations with landowners for the land required to build the road have been ongoing. The final detailed design is largely completed and requires final approval from NZTA and representatives of the organic farmer impacted by the construction of the new road. The tender process is expected to be completed by December 2020, at which time construction can commence at the beach end of the new road site.

Local Government Purpose

11. The project will provide access to the Waiinu Beach community, Waiinu Silver Fern Farms plant and for forestry which is due to be harvested in the area. The road is critical to the wellbeing of the Waiinu community and industries in the area.

Options – Identification and analysis

Option 1: Approve the increased budget to complete the project

Option 2: Do not approve the increased budget to complete the project

12. If the Council does not approve the increase in budget for this project, the additional funding being offered by central government will have to be declined and the project cannot proceed.
13. If the project does not proceed this will pose a number of risks to the Council.
14. Access to the Waiinu community, Waitōtara Silver Fern Farms plant and a number of forestry plots in the area that are due for harvesting will be compromised and this will have an adverse impact on the wellbeing of the residents and the economy of that area as well as the wider South Taranaki community.

- Public perception of the Council will also be impacted as there have been ‘promises’ that this road will proceed over a number of years.

Considerations and Assessments

Assessment of Significance and Engagement

- South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	All residents who travel to and from Waiinu Beach to live, work or play are affected by this project being able to be completed.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan 2018-2028.	The new road is a critical project to ensure that there is ongoing access for all residents of Waiinu, the Waitōtara Silver Fern Farms plant and other industries in the area and anyone who wishes to visit Waiinu Beach.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	The new access road to Waiinu has generated a lot of interest in the Waiinu and Waitōtara communities and local residents and industries are very keen to see the project proceed.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	There will be no additional impact on rates from the increase in budget as it is being funded by central government.
Reversible	The degree to which the decision or proposal is reversible.	The decision is irreversible once work commences.

- In terms of the Council’s Significance and Engagement Policy this matter is of Low Significance.
- Consultation and engagement with the Waiinu community has been ongoing throughout the planning for this project. All local landowners impacted by the construction of the new road have been consulted with, land acquisitions negotiated and signed agreements are already in place or being finalised. This decision is to increase the budget for this project, this will not impact on rates so has no impact on the wider community.

Legislative Considerations

19. The South Taranaki District Council is a road controlling authority and is legally responsible for control of its road network. At present, with the access to Waiinu Beach from Waitōtara crossing the river at the Limeworks Bridge, the Council finds it very hard to maintain this level of service to the community. The Bridge is no longer a reliable option and the new road will provide the required access to the Beach and will also give reliable access to the Waitōtara Silver Fern Farms plant.
20. Under the Public Works Act, the Council can acquire land, either by agreement with the landowner or through compulsory acquisition to allow for public works including roads. The Property Group is working through the process of acquisition by agreement with several landowners whose land is required either temporarily during the construction of the road or permanently as the road will cross their land.
21. This project has already been approved in concept by New Zealand Transport Authority and a Notice of Requirement (designation) for the proposed road alignment is in place. The Council has a maximum five year timeframe to enact the designation (ie. start and complete the works). Council also has a separate Archaeological Authority from Heritage New Zealand included as an associated condition within the designation and requiring affected landowner sign-off before undertaking any earthworks.
22. Two years of the five year timeframe the Council had to complete the works to construct the new road have already passed. It is imperative that progress is maintained with land acquisition and the design of the road so that construction can begin as soon as possible.

Financial/Budget Considerations

23. The project is now expected to be completed at an overall cost of \$10.1 million which is an increase of \$4.3 million over the existing budget. The Council has secured \$7 million central government (shovel ready project) funding for this project. In addition to this NZTA have already contributed \$1.23 million to the project. The net costs to Council will remain unchanged as previously approved of up to \$2 million.

Consistency with Plans/Policies/Community Outcomes

24. The extension of Nukumarū Station Road is a project identified in the Long Term Plan 2018-28 and has been in the planning phase since 2016 after flooding in June 2015 compromised the existing access to Waiinu Beach. The project is also identified in the current Regional Land Transport Plan.
25. This matter contributes to the Prosperous South Taranaki community outcome *Effective, efficient, safe and reliable infrastructure is provided and maintained*.
26. If the budget increase is not approved and the road does not get constructed, a number of businesses would be negatively impacted. The viability of the Silver Fern Farms plant at Waiinu would be compromised and the plant could close permanently. There is also forestry due for harvest in the area which cannot be transported across the existing bridge due to weight limits and a quarry due to open in the area intends to gain access from the proposed new road.

Impact on Māori/Iwi

27. Māori will benefit from both these projects along with all residents that access Waiinu Beach to live, work and play. The local hapū has been a part of the project planning throughout the process and will provide cultural supervision of the site during construction. Iwi have been invited to recommend an appropriate name for the new piece of road and as part of the road designation, contractors and staff will spend time at the

local marae prior to construction commencing in order to understand the significance of the area to local Māori.

Affected Parties Consultation

28. The Waiinu community and affected businesses have been kept informed on the progress of the project through regular communication, although due to recent delays there have not been many updates provided.
29. Negotiations with affected landowners have been ongoing and are largely completed, however negotiations with one landowner are yet to be resolved.

Conclusion

30. This report seeks the approval of the Council to increase the budget for the Nukumarū Station Road Extension. The bulk of the funding for this project is being provided by central government (\$7 million), NZTA (\$1.2 million) so the contribution from Council does not need increasing and there will be no impact on rates due to this increase in costs.



Fiona Aitken
**Group Manager Community
and Infrastructure Services**



[Seen by]
Waid Crockett
Chief Executive



Report

To	Ordinary Council
From	Chief Financial Officer, Vipul Mehta
Date	21 September 2020
Subject	Interim Year End Report Quarter 4 Report 2019/20

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. This report contains the Financial Variance Report and the Performance Measures Report for the fourth quarter of the financial year to 30 June 2020. The report contains Council officer's commentary on variances for the Council's activities and support centres, and management comments on variances have also been included where relevant.
2. Overall the Council's Consolidated Operating Expenditure Statement shows a deficit of \$145,855 against a budgeted surplus of \$6,895,801 before accounting adjustments of loss on derivative contracts (\$3,586,290) and loss on disposal of assets (\$848,856).
3. The Council revalues its operational and infrastructure assets every three years. The results of the revaluations undertaken as at 30 June 2020 are yet to be finalised, therefore the final results will change.
4. The result may change due to final checking and audit adjustments.

Recommendation

THAT the Council approves the Interim Year End Report for Quarter 4 for the period ending 30 June 2020.

Expenditure

5. Total operational expenditure is \$1,334,103 under budget. Direct Costs are \$172,299 or 0.45% under budget.
6. Interest paid is \$993,364 or 14% underspent due to timing and delays with capital projects and savings in borrowing costs due to lower interest rates.
7. Depreciation is \$237,348 under budget due to a timing and delays with capital projects.
8. Personnel costs are \$68,909 overspent mainly due to unbudgeted salaries costs for the cadets. The costs are recovered from WINZ and are included in sundry revenue.

Income

9. Total income is under budget by \$7,894,204. The Long Term Investment Fund (LTIF) loss was below budget by \$4,605,150 due to weak market conditions as a result of COVID-19. The User Fees and Charges income was down by \$240,734 mainly due to

the impact of covid-19. The Grants and Subsidies income was under budget by \$708,945 mainly due to NZTA subsidies as a result of the timing of roading projects. Capital contributions were \$3,174,649 or 95% under budget as a result of Town Centre external funding yet to come to fruition over the next three years instead of this financial year.

Additional Disclosure, COVID-19

10. Audit NZ has released guidance on key issues in relation to service performance reporting such as:
 - Disclosure on the impacts of the COVID-19 emergency in their service performance reporting.
 - If services have been significantly affected by the COVID-19 emergency, how should this be reported in the service performance report?
 - What are the consequences and disclosure expectations when entities have not measured (or cannot measure) their performance against planned performance measures?

We are currently going through this guidance and the final Annual Report will include relevant disclosures as per the guidance.

Accounting Adjustments

11. The accounting adjustment relates to a loss on derivative (swaps) contracts of \$3,586,290 and loss on disposal of assets \$848,856.

Long Term Investment Fund (LTIF)

12. As at 30 June 2020, the invested assets of the LTIF totalled \$144.65million. The performance is shown below with the summary extracted from Mercer’s quarterly investment report.
13. The total income from the LTIF is \$3.80million against budget income of \$8.40million due to weak market conditions as a result of COVID-19.

Sector	Manager	Assets \$m	Allocation %
Trans-Tasman Equities	Nikko	19.69	13.7%
Global Equities	ANZ	36.61	25.3%
Alternatives	Mercer	8.03	5.6%
Low Volatility	Mercer	10.05	6.9%
Listed Infrastructure	First state	6.87	4.7%
Global Property	Mercer	6.25	4.3%

Sector	Manager	Assets \$m	Allocation %
NZ Fixed Interest	Harbour	13.89	9.6%
Cash	ANZ	11.06	7.6%
Global Fixed Interest	Tower	14.07	9.8%
Sub-total		126.52	87.5%
Internal Borrowings	STDC	16.00	11.0%
WPC Term Deposit	STDC	2.13	1.5%
Total LTIF		144.65	100.00%

- 14. The gross time weighted return for the quarter to 30 June 2020 was 7.8%, 0.2% above the benchmark.

Carryover Requests

- 15. The carryovers for various projects as at 30 June 2020 are included in the capital report and total \$18.67million which are spread over the next two years.
- 16. Carryovers occur every year and reflect the fact that many projects are not completed within a single year. In some instances, projects have been delayed or deferred for a number of reasons listed on the Capital Expenditure Report.
- 17. The carryovers will have minor or no impact on rates as the projects were budgeted for in the 2019/20 year or before. The Annual Plan 2020/21 projections in terms of debt and interest expenses will be slightly under budget due to the carryovers being spread over two years.

Borrowing

- 18. Total borrowing is \$128million as at 30 June 2020 including external borrowing of \$112million and internal borrowing of \$16million.
- 19. The weighted average interest rate on external debt for the year ending 30 June 2020 is 4.70%.

Vipul Mehta
Chief Financial Officer

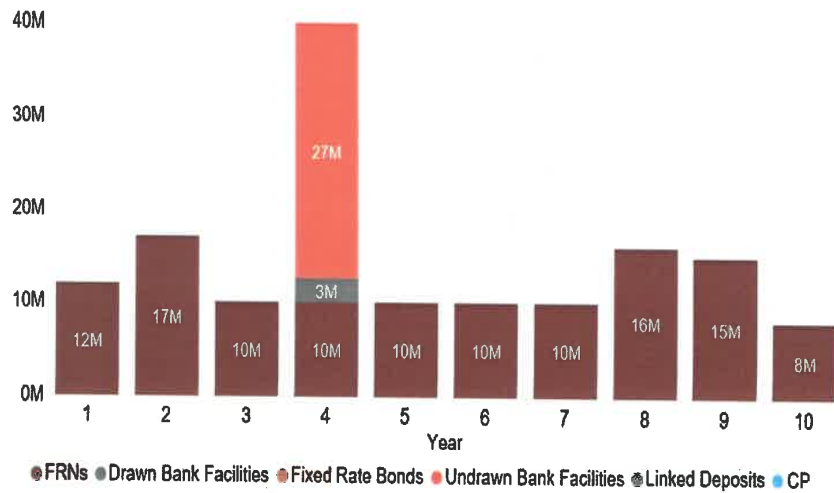
[Approved by]
 Marianne Archibald
Group Manager Corporate Services

DRAFT

Statement of Financial Position as at 30 June 2020

Council Actual 2019 \$000	Consolidated Actual 2019 \$000	Description	Note	Council Actual 2020 \$000	Council Budget 2020 \$000
		Current Assets			
10,567	10,567	Cash and Cash Equivalents		16,704	6,957
8,782	8,782	Accounts Receivable		8,555	12,000
103,977	103,977	Current Portion of Investments		101,790	101,100
2,460	2,460	Prepayments		1,762	3,318
157	157	Stocks		116	160
125,942	125,942	Total Current Assets		128,926	123,535
		Non Current Assets			
31,780	31,780	Investments		30,669	25,275
829,934	829,934	Property, Plant and Equipment		832,220	910,882
1,242	1,242	Intangible Assets		1,179	511
862,956	862,956	Total Non Current Assets		864,068	936,668
988,899	988,899	Total Assets		992,994	1,060,203
		Current Liabilities			
7,699	7,699	Accounts Payable		8,513	9,729
763	763	Employee Entitlements		916	1,111
758	758	Income Received in Advance		708	864
102	102	Derivative Financial Instruments		163	0
25,105	25,105	Current Portion of Term Liabilities		12,112	20,098
45	45	Current Landfill Aftercare Provision		47	0
34,472	34,472	Total Current Liabilities		22,459	31,802
		Non Current Liabilities			
89,820	89,820	Term Liabilities		107,109	101,481
13,870	13,870	Derivative Financial Instruments		17,395	10,002
352	352	Non-Current Landfill Aftercare Provision		321	312
104,042	104,042	Total Non Current Liabilities		124,824	111,795
850,385	850,385	Total Assets Less Liabilities		845,711	916,606
850,385	850,385	Total Accumulated Balances		845,711	916,606
850,385	850,385	Total Equity		845,711	916,606

Debt Maturity Profile

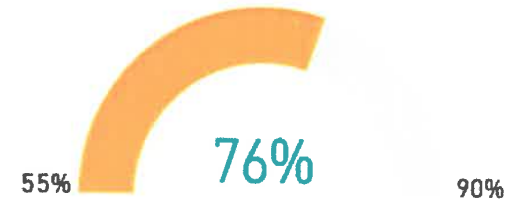
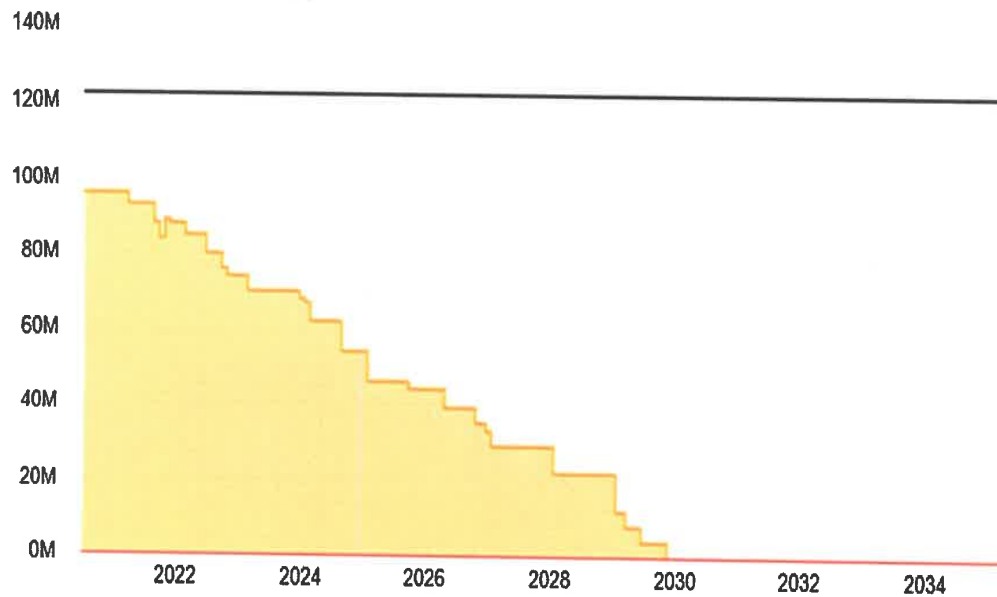


Funding summary

Bucket (years)	Maturing in period	Policy	Actual
0 - 3	39,000,000	15% - 60%	26%
3 - 5	50,000,000	15% - 60%	34%
5 - 15	59,000,000	15% - 60%	40%
Total	148,000,000		100%

Interest Rate Risk Position

● Debt Forecast ● Total Fixed Rate Hedging ● Fixed Rate Bonds



Maturity sub-limit compliance

Start month	End month	Min (%)	Max (%)	Actual (%)
12	36	15%	60%	29%
36	60	15%	60%	24%
60	180	10%	60%	47%



**Consolidated Operating Expenditure Statement
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	38,145,318	38,317,617	172,299	0%	37,830,623	38,317,617
Interest Paid	6,089,078	7,082,442	993,364	14%	7,082,442	7,082,442
Depreciation	17,498,199	17,735,547	237,348	1%	17,735,547	17,735,547
Personnel Costs	14,578,046	14,509,137	(68,909)	(0%)	14,514,581	14,509,137
Total Operational Expenditure	76,310,641	77,644,744	1,334,103	2%	77,163,193	77,644,744
Income						
User Fees and Charges	5,909,450	6,150,184	(240,734)	(4%)	6,150,184	6,150,184
Interest Received	215,509	180,052	35,457	20%	180,052	180,052
Grants and Subsidies	8,872,969	9,581,915	(708,945)	(7%)	9,581,915	9,581,915
Overhead Recoveries	10,822,715	10,610,441	212,274	2%	10,610,444	10,610,441
Targeted Rates	27,676,627	27,088,017	588,610	2%	27,088,017	27,088,017
LTIF Income	3,798,601	8,403,751	(4,605,150)	(55%)	8,403,751	8,403,751
Sundry Revenue	2,612,480	2,560,952	51,528	2%	2,560,952	2,560,952
General Rates & Revenue	15,950,065	15,990,938	(40,873)	(0%)	15,990,938	15,990,938
Capital Contribution	174,817	3,349,466	(3,174,649)	(95%)	3,349,466	3,349,466
Total Income	76,164,787	84,058,991	(7,894,204)	(9%)	84,058,994	84,058,991
Net Cost of Service - Surplus/(Deficit)	(145,855)	6,414,246	(6,560,101)		6,895,801	6,414,246
Accounting Adjustments:						
Loss on Derivative Contracts	(3,586,290)	0	(3,586,290)	100%	0	0
Loss on Disposal of Fixed Assets	(848,856)	0	(848,856)	100%	0	0
Net cost of Service - Surplus/(Deficit)	(4,581,001)	6,414,246	(10,995,247)		6,895,801	6,414,246

Expenditure

Interest Paid : Below budget as a result of delays in the capital works programme.

Income

Grants and Subsidies : Lower than anticipated NZTA claims year to date.

LTIF Income: LTIF income showed a loss year to date due to recent world events and resulted in an unfavourable variance to budget. Markets are still volatile and likely to be so for the foreseeable future.

Capital Contributions: Capital contributions relating to Town Centre Development yet to come to fruition.



**Consolidated Operating Expenditure Statement
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Corporate Activities	12,216,964	11,959,341	(257,623)	(2%)	11,979,692	11,959,341
Democracy and Leadership	3,171,467	3,127,751	(43,715)	(1%)	3,127,751	3,127,751
Arts and Culture	3,358,624	3,290,408	(68,216)	(2%)	3,290,408	3,290,408
Community Facilities	11,028,153	11,624,749	596,597	5%	11,549,731	11,624,749
District Economy	1,674,351	2,066,692	392,341	19%	2,057,943	2,066,692
Community Development	1,231,436	1,152,217	(79,219)	(7%)	1,150,667	1,152,217
Regulatory Services	2,799,700	2,660,360	(139,341)	(5%)	2,660,360	2,660,360
Water Supply Service	12,271,323	12,726,925	455,603	4%	12,454,175	12,726,925
Roading and Footpaths	15,780,481	16,359,913	579,432	4%	16,337,090	16,359,913
Stormwater	1,102,919	1,243,341	140,422	11%	1,219,828	1,243,341
Waste Water	5,958,792	6,456,862	498,070	8%	6,362,810	6,456,862
Solid Waste	4,043,177	3,621,032	(422,145)	(12%)	3,672,587	3,621,032
Coastal Structure	334,830	344,348	9,518	3%	344,348	344,348
Environmental Sustainability	1,338,424	1,010,804	(327,620)	(32%)	955,804	1,010,804
Total Operational Expenditure	76,310,641	77,644,744	1,334,104	2%	77,163,193	77,644,744
Income						
Corporate Activities	9,659,832	13,894,791	(4,234,959)	(30%)	13,894,794	13,894,791
Democracy and Leadership	3,116,359	3,127,751	(11,393)	(0%)	3,127,751	3,127,751
Arts and Culture	3,173,362	3,197,092	(23,730)	(1%)	3,197,092	3,197,092
Community Facilities	10,576,590	10,452,180	124,410	1%	10,452,180	10,452,180
District Economy	1,942,337	5,429,080	(3,486,742)	(64%)	5,429,080	5,429,080
Community Development	1,180,363	1,171,268	9,095	1%	1,171,268	1,171,268
Regulatory Services	2,615,961	2,660,359	(44,398)	(2%)	2,660,359	2,660,359
Water Supply Service	14,130,299	13,614,640	515,659	4%	13,614,640	13,614,640
Roading and Footpaths	17,668,034	18,472,851	(804,817)	(4%)	18,472,851	18,472,851
Stormwater	1,069,058	1,066,295	2,763	0%	1,066,295	1,066,295
Waste Water	5,361,565	5,830,191	(468,626)	(8%)	5,830,191	5,830,191
Solid Waste	4,474,089	3,922,738	551,350	14%	3,922,738	3,922,738
Coastal Structure	62,814	63,950	(1,137)	(2%)	63,950	63,950
Environmental Sustainability	1,134,124	1,155,804	(21,680)	(2%)	1,155,804	1,155,804
Total Income	76,164,786	84,058,991	(7,894,204)	(9%)	84,058,994	84,058,991
Net Cost of Service - Surplus/(Deficit)	(145,855)	6,414,246	(6,560,101)		6,895,801	6,414,246
Accounting Adjustments:						
Loss on Derivative Contracts	(3,586,290)	0	(3,586,290)	100%	0	0
Loss on Disposal of Fixed Assets	(848,856)	0	(848,856)	100%	0	0
Net cost of Service - Surplus/(Deficit)	(4,581,001)	6,414,246	(10,995,247)		6,895,801	6,414,246

Expenditure

Corporate Activities: The adverse variance is primarily caused by the loss on disposal of assets.

District Economy: Budgeted depreciation, interest and contractor costs for the Town Centre upgrade yet to be incurred.

Environmental Sustainability: Includes unbudgeted consultant and legal costs relating to the District Plan appeals.

Income

Corporate Activities: LTIF income showed a loss year to date due to recent world events and resulted in an unfavourable variance to budget. Markets are still volatile and likely to be so for the foreseeable future.

District Economy: Capital contributions relating to Town Centre external funding yet to come to fruition.

Solid Waste: Fees and charges relating to Transfer station gate charging ahead of budget due to additional income from Midwest disposal.



Operational Expenditure For Arts and Culture
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	431,167	445,675	14,508	3%	445,675	445,675
Interest Paid	45,782	53,436	7,653	14%	53,436	53,436
Depreciation	522,371	452,671	(69,701)	(15%)	452,671	452,671
Personnel Costs	1,433,955	1,480,232	46,277	3%	1,480,232	1,480,232
NZ Post COGS	39,969	43,946	3,977	9%	43,946	43,946
Overheads	885,380	814,448	(70,932)	(9%)	814,448	814,448
Total Operational Expenditure	3,358,624	3,290,408	(68,216)	(2%)	3,290,408	3,290,408
Income						
User Fees and Charges	28,021	34,429	(6,408)	(19%)	34,429	34,429
Grants and Subsidies	38,080	42,197	(4,117)	(10%)	42,197	42,197
Sundry Revenue	14,390	18,203	(3,814)	(21%)	18,203	18,203
General Rates & Revenue	3,036,770	3,040,647	(3,876)	(0%)	3,040,647	3,040,647
NZ Post Sales & Commission	56,100	61,615	(5,515)	(9%)	61,615	61,615
Total Income	3,173,362	3,197,092	(23,730)	(1%)	3,197,092	3,197,092
Net Cost of Service - Surplus/(Deficit)	(185,262)	(93,316)	(91,946)		(93,316)	(93,316)



**Income and Expenditure Report for LibraryPlus
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	363,355	365,288	1,934	1%	365,288	365,288
202 - Interest Paid	45,145	52,798	7,653	14%	52,798	52,798
203 - Depreciation	519,632	449,931	(69,701)	(15%)	449,931	449,931
204 - Personnel Costs	1,204,396	1,228,149	23,754	2%	1,228,149	1,228,149
206 - NZ Post COGS	39,969	43,946	3,977	9%	43,946	43,946
301 - Overheads	724,367	658,963	(65,405)	(10%)	658,963	658,963
Total Operational Expenditure	2,896,863	2,799,075	(97,787)	(3%)	2,799,075	2,799,075
Income						
101 - User Fees and Charges	27,847	34,327	(6,480)	(19%)	34,327	34,327
103 - Grants and Subsidies	13,080	16,111	(3,031)	(19%)	16,111	16,111
105 - Sundry Revenue	7,622	12,276	(4,654)	(38%)	12,276	12,276
106 - General Rates & Revenue	2,578,027	2,581,430	(3,404)	(0%)	2,581,430	2,581,430
110 - NZ Post Sales & Commission	56,100	61,615	(5,515)	(9%)	61,615	61,615
Total Income	2,682,676	2,705,759	(23,084)	(1%)	2,705,759	2,705,759
Net Cost of Service - Surplus/(Deficit)	(214,187)	(93,316)	(120,871)		(93,316)	(93,316)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	No use of casuals during lockdown
206 - NZ Post COGS	Reduced costs while shut during lockdown

Income:

101 - User Fees and Charges	Reduced income/no fines during lockdown
103 - Grants and Subsidies	
105 - Sundry Revenue	
106 - General Rates & Revenue	
110 - NZ Post Sales & Commission	Reduced income due to decrease in sales from COVID-19



South Taranaki District Council

Income and Expenditure Report for Arts and Culture For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	7,609	13,128	5,518	42%	13,128	13,128
204 - Personnel Costs	54,246	57,601	3,355	6%	57,601	57,601
301 - Overheads	45,188	42,225	(2,963)	(7%)	42,225	42,225
Total Operational Expenditure	107,043	112,954	5,910	5%	112,954	112,954
Income						
106 - General Rates & Revenue	112,834	112,954	(120)	(0%)	112,954	112,954
Total Income	112,834	112,954	(120)	(0%)	112,954	112,954
Net Cost of Service - Surplus/(Deficit)	5,791	(0)	5,791		(0)	(0)

Comments:

Expenditure:

201 - Direct Costs	Underspent - reduced activity due to COVID-19
204 - Personnel Costs	

Income:

106 - General Rates & Revenue	
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Income and Expenditure Report for Heritage Services
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	60,203	67,259	7,057	10%	67,259	67,259
202 - Interest Paid	638	638	0	0%	638	638
203 - Depreciation	2,740	2,740	0	0%	2,740	2,740
204 - Personnel Costs	175,313	194,481	19,168	10%	194,481	194,481
301 - Overheads	115,825	113,261	(2,564)	(2%)	113,261	113,261
Total Operational Expenditure	354,718	378,379	23,661	6%	378,379	378,379
Income						
101 - User Fees and Charges	174	102	72	71%	102	102
103 - Grants and Subsidies	25,000	26,087	(1,087)	(4%)	26,087	26,087
105 - Sundry Revenue	6,768	5,928	841	14%	5,928	5,928
106 - General Rates & Revenue	345,910	346,263	(353)	(0%)	346,263	346,263
Total Income	377,852	378,379	(527)	(0%)	378,379	378,379
Net Cost of Service - Surplus/(Deficit)	23,134	0	23,134		0	0

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Underspent due to staff changes

Income:

101 - User Fees and Charges	
103 - Grants and Subsidies	Grant from TRC
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Coastal Structures
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	18,418	21,403	2,985	14%	21,403	21,403
202 - Interest Paid	7,542	27,321	19,780	72%	27,321	27,321
203 - Depreciation	272,909	295,624	22,715	8%	295,624	295,624
301 - Overheads	35,961	0	(35,961)	(100%)	0	0
Total Operational Expenditure	334,830	344,348	9,518	3%	344,348	344,348
Income						
106 - General Rates & Revenue	62,814	63,950	(1,137)	(2%)	63,950	63,950
Total Income	62,814	63,950	(1,137)	(2%)	63,950	63,950
Net Cost of Service - Surplus/(Deficit)	(272,016)	(280,398)	8,382		(280,398)	(280,398)

Comments:

Expenditure:

201 - Direct Costs
 202 - Interest Paid
 203 - Depreciation

Income:

106 - General Rates & Revenue



**Operational Expenditure For Community Development
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	591,561	595,412	3,852	1%	595,412	595,412
Interest Paid	59,940	64,173	4,233	7%	64,173	64,173
Depreciation	1,930	1,916	(14)	(1%)	1,916	1,916
Personnel Costs	316,169	248,732	(67,438)	(27%)	247,182	248,732
Overheads	261,835	241,984	(19,851)	(8%)	241,984	241,984
Total Operational Expenditure	1,231,436	1,152,217	(79,219)	(7%)	1,150,667	1,152,217
Income						
Grants and Subsidies	10,048	0	10,048	100%	0	0
General Rates & Revenue	1,170,315	1,171,268	(953)	(0%)	1,171,268	1,171,268
Total Income	1,180,363	1,171,268	9,095	1%	1,171,268	1,171,268
Net Cost of Service - Surplus/(Deficit)	(51,073)	19,051	(70,124)		20,601	19,051



**Income and Expenditure Report for Community Development
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	74,694	20,646	(54,048)	(262%)	20,646	20,646
202 - Interest Paid	59,940	64,173	4,233	7%	64,173	64,173
203 - Depreciation	1,930	1,916	(14)	(1%)	1,916	1,916
204 - Personnel Costs	316,169	248,732	(67,438)	(27%)	247,182	248,732
301 - Overheads	261,835	241,984	(19,851)	(8%)	241,984	241,984
Total Operational Expenditure	714,569	577,451	(137,118)	(24%)	575,901	577,451
Income						
103 - Grants and Subsidies	10,048	0	10,048	100%	0	0
106 - General Rates & Revenue	611,819	603,002	8,818	1%	603,002	603,002
Total Income	621,867	603,002	18,865	3%	603,002	603,002
Net Cost of Service - Surplus/(Deficit)	(92,702)	25,551	(118,253)		27,101	25,551

Comments:

Expenditure:

201 - Direct Costs	Overspent due to costs of Subway mural, funded from external sources and tourism reserve
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Overspent due to increased staff numbers

Income:

103 - Grants and Subsidies	HCB grant for Subway mural
106 - General Rates & Revenue	



Income and Expenditure Report for Community Support
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	516,866	574,766	57,900	10%	574,766	574,766
Total Operational Expenditure	516,866	574,766	57,900	10%	574,766	574,766
Income						
106 - General Rates & Revenue	558,495	568,266	(9,771)	(2%)	568,266	568,266
Total Income	558,495	568,266	(9,771)	(2%)	568,266	568,266
Net Cost of Service - Surplus/(Deficit)	41,629	(6,500)	48,129		(6,500)	(6,500)

Comments:

Expenditure:

201 - Direct Costs Tangata Whenua Liaison Fund delayed due to COVID-19

Income:

106 - General Rates & Revenue



South Taranaki District Council

Operational Expenditure For Community Facilities For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	4,035,977	4,008,228	(27,749)	(1%)	4,002,785	4,008,228
Interest Paid	1,262,972	1,542,875	279,902	18%	1,542,875	1,542,875
Depreciation	2,592,608	2,901,804	309,196	11%	2,901,804	2,901,804
Personnel Costs	1,847,535	1,889,788	42,253	2%	1,853,131	1,889,788
Overheads	1,289,060	1,282,054	(7,005)	(1%)	1,249,136	1,282,054
Total Operational Expenditure	11,028,153	11,624,749	596,597	5%	11,549,731	11,624,749
Income						
User Fees and Charges	1,989,789	2,033,926	(44,137)	(2%)	2,033,926	2,033,926
Grants and Subsidies	22,818	21,423	1,395	7%	21,423	21,423
Sundry Revenue	188,858	97,144	91,713	94%	97,144	97,144
General Rates & Revenue	8,253,748	8,254,293	(545)	(0%)	8,254,293	8,254,293
Capital Contribution	121,378	10,394	110,985	1068%	10,394	10,394
Overhead Recoveries	0	35,000	(35,000)	(100%)	35,000	35,000
Total Income	10,576,590	10,452,180	124,410	1%	10,452,180	10,452,180
Net Cost of Service - Surplus/(Deficit)	(451,562)	(1,172,569)	721,007		(1,097,551)	(1,172,569)



Income and Expenditure Report for Cemeteries
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	359,971	360,551	580	0%	360,551	360,551
202 - Interest Paid	25,507	52,268	26,761	51%	52,268	52,268
203 - Depreciation	19,039	24,110	5,072	21%	24,110	24,110
301 - Overheads	120,447	123,796	3,349	3%	119,093	123,796
Total Operational Expenditure	524,963	560,724	35,761	6%	556,022	560,724
Income						
101 - User Fees and Charges	233,626	274,676	(41,049)	(15%)	274,676	274,676
103 - Grants and Subsidies	6,591	5,071	1,520	30%	5,071	5,071
105 - Sundry Revenue	9,642	0	9,642	100%	0	0
106 - General Rates & Revenue	282,132	281,970	161	0%	281,970	281,970
107 - Capital Contributions	3,062	0	3,062	100%	0	0
Total Income	535,054	561,717	(26,664)	(5%)	561,717	561,717
Net Cost of Service - Surplus/(Deficit)	10,090	993	9,097		5,695	993

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	Lower than anticipated burials/cremations
103 - Grants and Subsidies	
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Halls
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	147,542	165,980	18,438	11%	165,980	165,980
202 - Interest Paid	80,819	94,790	13,971	15%	94,790	94,790
203 - Depreciation	335,129	336,465	1,336	0%	336,465	336,465
204 - Personnel Costs	25,391	32,427	7,036	22%	32,427	32,427
301 - Overheads	134,592	141,074	6,482	5%	136,372	141,074
Total Operational Expenditure	723,474	770,736	47,263	6%	766,034	770,736
Income						
101 - User Fees and Charges	46,815	60,145	(13,329)	(22%)	60,145	60,145
105 - Sundry Revenue	962	1,482	(520)	(35%)	1,482	1,482
106 - General Rates & Revenue	445,675	444,697	977	0%	444,697	444,697
107 - Capital Contributions	2,550	0	2,550	100%	0	0
Total Income	496,002	506,324	(10,322)	(2%)	506,324	506,324
Net Cost of Service - Surplus/(Deficit)	(227,472)	(264,412)	36,940		(259,710)	(264,412)

Comments:

Expenditure:

201 - Direct Costs	Underspent primarily due to maintenance not carried out during COVID-19 lockdown and AL3
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Lower than anticipated additional hours required

Income:

101 - User Fees and Charges	Less income due to hall closures during COVID-19 lockdown and AL3
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Parks and Reserves
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	1,273,208	1,290,151	16,943	1%	1,290,151	1,290,151
202 - Interest Paid	121,885	191,503	69,618	36%	191,503	191,503
203 - Depreciation	515,994	791,311	275,317	35%	791,311	791,311
204 - Personnel Costs	493,947	507,197	13,250	3%	465,097	507,197
301 - Overheads	369,078	376,230	7,152	2%	371,528	376,230
Total Operational Expenditure	2,774,112	3,156,393	382,281	12%	3,109,590	3,156,393
Income						
101 - User Fees and Charges	20,108	0	20,108	100%	0	0
105 - Sundry Revenue	93,682	3,014	90,668	3008%	3,014	3,014
106 - General Rates & Revenue	2,627,686	2,627,752	(66)	(0%)	2,627,752	2,627,752
107 - Capital Contribution	75,228	10,394	64,835	624%	10,394	10,394
Total Income	2,816,704	2,641,159	175,545	7%	2,641,159	2,641,159
Net Cost of Service - Surplus/(Deficit)	42,592	(515,233)	557,826		(468,431)	(515,233)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Underspent due to staff vacancies

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	Contribution for cadet programme from MSD and forestry income
106 - General Rates & Revenue	
107 - Capital Contribution	Contributions to Sound Mirrors in KEP and parks furniture



Income and Expenditure Report for Rural Swimming Pools
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	200,713	202,437	1,724	1%	202,437	202,437
202 - Interest Paid	101,099	124,887	23,788	19%	124,887	124,887
203 - Depreciation	144,560	167,777	23,216	14%	167,777	167,777
204 - Personnel Costs	137,964	174,841	36,877	21%	175,502	174,841
301 - Overheads	65,249	61,420	(3,828)	(6%)	56,718	61,420
Total Operational Expenditure	649,585	731,363	81,778	11%	727,321	731,363
Income						
101 - User Fees and Charges	6,150	4,617	1,532	33%	4,617	4,617
103 - Grants and Subsidies	35	0	35	100%	0	0
106 - General Rates & Revenue	661,238	660,949	288	0%	660,949	660,949
Total Income	667,422	665,567	1,855	0%	665,567	665,567
Net Cost of Service - Surplus/(Deficit)	17,837	(65,796)	83,633		(61,754)	(65,796)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Underspent due to change in staff structure

Income:

101 - User Fees and Charges	
103 - Grants and Subsidies	
106 - General Rates & Revenue	



**Income and Expenditure Report for TSB Hub
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	363,443	347,760	(15,684)	(5%)	347,760	347,760
202 - Interest Paid	609,779	667,392	57,613	9%	667,392	667,392
203 - Depreciation	624,283	619,306	(4,977)	(1%)	619,306	619,306
204 - Personnel Costs	222,529	216,430	(6,099)	(3%)	216,430	216,430
301 - Overheads	163,624	176,938	13,314	8%	172,235	176,938
Total Operational Expenditure	1,983,658	2,027,826	44,168	2%	2,023,123	2,027,826
Income						
101 - User Fees and Charges	257,040	268,683	(11,643)	(4%)	268,683	268,683
106 - General Rates & Revenue	1,793,708	1,794,955	(1,247)	(0%)	1,794,955	1,794,955
107 - Capital Contributions	9,634		9,634	100%		
Total Income	2,060,382	2,063,638	(3,256)	(0%)	2,063,638	2,063,638
Net Cost of Service - Surplus/(Deficit)	76,724	35,811	40,912		40,514	35,811

Comments:

Expenditure:

201 - Direct Costs	Overspent due to increased insurance costs
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Under due to COVID-19
106 - General Rates & Revenue	



**Income and Expenditure Report for Public Toilets
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	232,832	233,015	183	0%	233,015	233,015
202 - Interest Paid	44,998	61,621	16,623	27%	61,621	61,621
203 - Depreciation	68,810	74,981	6,171	8%	74,981	74,981
204 - Personnel Costs	35,212	26,355	(8,857)	(34%)	26,355	26,355
301 - Overheads	95,000	101,235	6,235	6%	96,532	101,235
Total Operational Expenditure	476,852	497,208	20,356	4%	492,505	497,208
Income						
106 - General Rates & Revenue	468,122	468,581	(459)	(0%)	468,581	468,581
Total Income	468,122	468,581	(459)	(0%)	468,581	468,581
Net Cost of Service - Surplus/(Deficit)	(8,730)	(28,627)	19,897		(23,924)	(28,627)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Additional cleaning undertaken during COVID-19 lockdown and AL3

Income:

106 - General Rates & Revenue	
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**Income and Expenditure Report for Cinema 2
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	88,564	100,627	12,063	12%	100,627	100,627
202 - Interest Paid	34,464	39,758	5,295	13%	39,758	39,758
203 - Depreciation	81,618	77,302	(4,316)	(6%)	77,302	77,302
301 - Overheads	31,383	23,404	(7,979)	(34%)	23,404	23,404
Total Operational Expenditure	236,029	241,091	5,063	2%	241,091	241,091
Income						
101 - User Fees and Charges	33,535	60,500	(26,965)	(45%)	60,500	60,500
105 - Sundry Revenue	25,100	38,977	(13,877)	(36%)	38,977	38,977
106 - General Rates & Revenue	143,049	141,614	1,434	1%	141,614	141,614
Total Income	201,684	241,091	(39,407)	(16%)	241,091	241,091
Net Cost of Service - Surplus/(Deficit)	(34,344)	0	(34,345)		0	0

Comments:

Expenditure:

201 - Direct Costs	Reactive maintenace lower - better management of heating and lockdown
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	Total Annual Rent \$54k. Rent holidays - Local \$3,809. Cinema \$8k. Income should still be approx \$42k.
105 - Sundry Revenue	
106 - General Rates & Revenue	



**Income and Expenditure Report for Pensioner Housing
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	313,269	333,938	20,669	6%	333,938	333,938
202 - Interest Paid	50,151	59,845	9,694	16%	59,845	59,845
203 - Depreciation	187,599	174,563	(13,036)	(7%)	174,563	174,563
204 - Personnel Costs	69,442	68,949	(493)	(1%)	68,949	68,949
301 - Overheads	45,269	40,535	(4,734)	(12%)	40,535	40,535
Total Operational Expenditure	665,730	677,830	12,101	2%	677,830	677,830
Income						
101 - User Fees and Charges	367,792	356,869	10,923	3%	356,869	356,869
105 - Sundry Revenue	(1,652)	0	(1,652)	100%	0	0
106 - General Rates & Revenue	268,374	268,592	(218)	(0%)	268,592	268,592
Total Income	634,515	625,461	9,054	1%	625,461	625,461
Net Cost of Service - Surplus/(Deficit)	(31,215)	(52,369)	21,154		(52,369)	(52,369)

Comments:

Expenditure:

201 - Direct Costs	Expenditure is down on budgeted due to lower turnover of tenants. (repainting and retenancing costs). Small increase in greenspace contract.
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Rental income higher than budgeted due to higher tenancy rates.
105 - Sundry Revenue	
106 - General Rates & Revenue	



**Income and Expenditure Report for Campgrounds
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	191,523	121,951	(69,572)	(57%)	121,951	121,951
202 - Interest Paid	25,075	34,859	9,783	28%	34,859	34,859
203 - Depreciation	99,910	119,939	20,029	17%	119,939	119,939
204 - Personnel Costs	14,536	12,491	(2,045)	(16%)	12,491	12,491
301 - Overheads	10,299	15,826	5,527	35%	15,826	15,826
Total Operational Expenditure	341,342	305,066	(36,276)	(12%)	305,066	305,066
Income						
101 - User Fees and Charges	171,280	173,894	(2,614)	(2%)	173,894	173,894
103 - Grants and Subsidies	192	0	192	100%	0	0
105 - Sundry Revenue	1,089	0	1,089	100%	0	0
106 - General Rates & Revenue	41,095	40,271	824	2%	40,271	40,271
Total Income	213,656	214,165	(510)	(0%)	214,165	214,165
Net Cost of Service - Surplus/(Deficit)	(127,687)	(90,901)	(36,786)		(90,901)	(90,901)

Comments:

Expenditure:

201 - Direct Costs	Overspent primarily due to additional maintenance at Opunake Holiday Park and increase in insurance costs
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Whilst rental holiday applied at leased campgrounds, additional income at other campgrounds offset this
103 - Grants and Subsidies	
105 - Sundry Revenue	
106 - General Rates & Revenue	



**Income and Expenditure Report for Aquatic Centre
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	422,756	474,414	51,659	11%	474,414	474,414
202 - Interest Paid	154,952	172,463	17,511	10%	172,463	172,463
203 - Depreciation	257,041	259,675	2,634	1%	259,675	259,675
204 - Personnel Costs	836,669	837,491	822	0%	836,830	837,491
301 - Overheads	224,540	210,304	(14,236)	(7%)	205,601	210,304
Total Operational Expenditure	1,895,957	1,954,347	58,390	3%	1,948,983	1,954,347
Income						
101 - User Fees and Charges	303,764	402,564	(98,800)	(25%)	402,564	402,564
103 - Grants and Subsidies	16,000	16,352	(352)	(2%)	16,352	16,352
105 - Sundry Revenue	25,048	2,044	23,004	1125%	2,044	2,044
106 - General Rates & Revenue	1,430,211	1,432,152	(1,942)	(0%)	1,432,152	1,432,152
111 - Overhead Recoveries	0	35,000	(35,000)	(100%)	35,000	35,000
Total Income	1,775,022	1,888,112	(113,090)	(6%)	1,888,112	1,888,112
Net Cost of Service - Surplus/(Deficit)	(120,935)	(66,234)	(54,700)		(60,871)	(66,234)

Comments:

Expenditure:

201 - Direct Costs	Underspent primarily due to decreased maintenance and electricity costs while pool was closed during lockdown
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Income down due to COVID-19
103 - Grants and Subsidies	
105 - Sundry Revenue	Contribution for cadet scheme from MSD
106 - General Rates & Revenue	
111 - Overhead Recoveries	



Income and Expenditure Report for Centennial Close
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	34,700	60,093	25,394	42%	60,093	60,093
202 - Interest Paid	2,812	3,032	220	7%	3,032	3,032
203 - Depreciation	40,900	40,732	(168)	(0%)	40,732	40,732
301 - Overheads	4,419	4,840	420	9%	4,840	4,840
Total Operational Expenditure	82,831	108,696	25,866	24%	108,696	108,696
Income						
101 - User Fees and Charges	59,490	50,000	9,490	19%	50,000	50,000
105 - Sundry Revenue	11,235	9,602	1,633	17%	9,602	9,602
106 - General Rates & Revenue	8,400	8,366	34	0%	8,366	8,366
Total Income	79,125	67,967	11,157	16%	67,967	67,967
Net Cost of Service - Surplus/(Deficit)	(3,706)	(40,729)	37,023		(40,729)	(40,729)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Corporate Property
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	307,701	173,129	(134,572)	(78%)	173,129	173,129
202 - Interest Paid	11,432	40,457	29,025	72%	40,457	40,457
203 - Depreciation	217,726	215,642	(2,084)	(1%)	215,642	215,642
Total Operational Expenditure	536,858	429,227	(107,631)	(25%)	429,227	429,227
Income						
101 - User Fees and Charges	490,188	381,979	108,209	28%	381,979	381,979
105 - Sundry Revenue	23,752	42,026	(18,274)	(43%)	42,026	42,026
106 - General Rates & Revenue	(79,015)	(79,849)	834	(1%)	(79,849)	(79,849)
107 - Capital Contribution	30,904	0	30,904	100%	0	0
Total Income	465,828	344,155	121,673	35%	344,155	344,155
Net Cost of Service - Surplus/(Deficit)	(71,029)	(85,072)	14,043		(85,072)	(85,072)

Comments:

Expenditure:

- 201 - Direct Costs
- 202 - Interest Paid
- 203 - Depreciation

\$87k Unbudgeted expenditure for repairs on watertower brought forward \$51k reimbursement of rent to Taranaki Iwi for handover of settlement land.

Income:

- 101 - User Fees and Charges
- 105 - Sundry Revenue
- 106 - General Rates & Revenue
- 107 - Capital Contribution



**Income and Expenditure Report for Democracy and Leadership
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	535,221	439,632	(95,589)	(22%)	439,632	439,632
202 - Interest Paid	2,197	2,713	516	19%	2,713	2,713
203 - Depreciation	9,741	9,585	(156)	(2%)	9,585	9,585
204 - Personnel Costs	677,995	614,245	(63,751)	(10%)	614,245	614,245
301 - Overheads	1,946,313	2,061,576	115,263	6%	2,061,576	2,061,576
Total Operational Expenditure	3,171,467	3,127,751	(43,715)	(1%)	3,127,751	3,127,751
Income						
105 - Sundry Revenue	47,881	54,047	(6,167)	(11%)	54,047	54,047
106 - General Rates & Revenue	3,068,478	3,073,704	(5,226)	(0%)	3,073,704	3,073,704
Total Income	3,116,359	3,127,751	(11,393)	(0%)	3,127,751	3,127,751
Net Cost of Service - Surplus/(Deficit)	(55,108)	0	(55,108)		0	0

Comments:

Expenditure:

- 201 - Direct Costs
- 202 - Interest Paid
- 203 - Depreciation
- 204 - Personnel Costs

Election related expenditure more accurately allocated show over expenditure in 270, 322 and 342 and underspend in 362. Subscriptions overspend is increased Dilligent licences for Community Boards. Civic functions underspent due to Covid-19 lockdown. 328 shows the remuneration authority increase in elected members' remuneration.

Income:

- 105 - Sundry Revenue
- 106 - General Rates & Revenue



Operational Expenditure For District Economy
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	798,664	1,035,107	236,444	23%	1,023,807	1,035,107
Interest Paid	209,958	352,943	142,986	41%	352,943	352,943
Depreciation	51,632	105,498	53,867	51%	105,498	105,498
Personnel Costs	302,164	279,075	(23,088)	(8%)	281,626	279,075
Overheads	311,935	294,068	(17,867)	(6%)	294,068	294,068
Total Operational Expenditure	1,674,351	2,066,692	392,341	19%	2,057,943	2,066,692
Income						
User Fees and Charges	86,177	241,810	(155,633)	(64%)	241,810	241,810
Grants and Subsidies	20,000	13,286	6,714	51%	13,286	13,286
Targeted Rates	169,488	166,385	3,104	2%	166,385	166,385
Sundry Revenue	52,303	23,514	28,790	122%	23,514	23,514
General Rates & Revenue	1,351,116	1,598,353	(247,237)	(15%)	1,598,353	1,598,353
Capital Contribution	227,413	3,339,072	(3,111,659)	(93%)	3,339,072	3,339,072
Overhead Recoveries	35,840	46,660	(10,820)	(23%)	46,660	46,660
Total Income	1,942,337	5,429,080	(3,486,742)	(64%)	5,429,080	5,429,080
Net Cost of Service - Surplus/(Deficit)	267,986	3,362,388	(3,094,402)		3,371,137	3,362,388



Income and Expenditure Report for Economic Development
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	294,262	248,660	(45,602)	(18%)	242,660	248,660
202 - Interest Paid	77,075	90,887	13,813	15%	90,887	90,887
203 - Depreciation	2,787	6,702	3,915	58%	6,702	6,702
204 - Personnel Costs	29,219	28,705	(514)	(2%)	29,566	28,705
301 - Overheads	62,382	67,051	4,669	7%	67,051	67,051
Total Operational Expenditure	465,724	442,004	(23,720)	(5%)	436,865	442,004
Income						
101 - User Fees and Charges	(26)	0	(26)	100%	0	0
105 - Sundry Revenue	8,870	8,184	686	8%	8,184	8,184
106 - General Rates & Revenue	459,158	459,749	(591)	(0%)	459,749	459,749
Total Income	468,002	467,933	68	0%	467,933	467,933
Net Cost of Service - Surplus/(Deficit)	2,278	25,929	(23,652)		31,068	25,929

Comments:

Expenditure:

201 - Direct Costs	Overspent due to additional cost of undertaking 5 masterplans at once
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	MTFJ sponsorship for YTW Awards
106 - General Rates & Revenue	



Income and Expenditure Report for Hawera Town Coordinator
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	166,385	166,548	163	0%	166,548	166,548
Total Operational Expenditure	166,385	166,548	163	0%	166,548	166,548
Income						
104 - Targeted Rates	169,488	166,385	3,104	2%	166,385	166,385
Total Income	169,488	166,385	3,104	2%	166,385	166,385
Net Cost of Service - Surplus/(Deficit)	3,104	(163)	3,267		(163)	(163)

Comments:

Expenditure:

201 - Direct Costs

Income:

104 - Targeted Rates



Income and Expenditure Report for Tourism
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	209,771	260,491	50,719	19%	260,491	260,491
202 - Interest Paid	8,939	9,306	367	4%	9,306	9,306
203 - Depreciation	9,296	9,217	(80)	(1%)	9,217	9,217
204 - Personnel Costs	142,590	126,894	(15,696)	(12%)	125,968	126,894
301 - Overheads	116,803	102,810	(13,993)	(14%)	102,810	102,810
Total Operational Expenditure	487,400	508,718	21,318	4%	507,791	508,718
Income						
101 - User Fees and Charges	41,449	51,625	(10,176)	(20%)	51,625	51,625
105 - Sundry Revenue	10,434	0	10,434	100%	0	0
106 - General Rates & Revenue	458,435	458,207	227	0%	458,207	458,207
Total Income	510,317	509,833	485	0%	509,833	509,833
Net Cost of Service - Surplus/(Deficit)	22,917	1,115	21,802		2,041	1,115

Comments:

Expenditure:

201 - Direct Costs	Underspent primarily due to limited tourism related Tapuae Roa actions
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Overspent due to staff changes

Income:

101 - User Fees and Charges	Under due to COVID-19
105 - Sundry Revenue	Income from 2019 i-SITE conference
106 - General Rates & Revenue	



Income and Expenditure Report for Events
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	91,539	216,607	125,067	58%	211,307	216,607
204 - Personnel Costs	41,002	36,283	(4,719)	(13%)	36,283	36,283
301 - Overheads	87,632	86,775	(856)	(1%)	86,775	86,775
Total Operational Expenditure	220,173	339,665	119,492	35%	334,365	339,665
Income						
101 - User Fees and Charges	12,371	123,179	(110,807)	(90%)	123,179	123,179
103 - Grants and Subsidies	20,000	13,286	6,714	51%	13,286	13,286
105 - Sundry Revenue	13,000	15,330	(2,330)	(15%)	15,330	15,330
106 - General Rates & Revenue	181,120	182,571	(1,451)	(1%)	182,571	182,571
Total Income	226,491	334,365	(107,874)	(32%)	334,365	334,365
Net Cost of Service - Surplus/(Deficit)	6,318	(5,300)	11,618		0	(5,300)

Comments:

Expenditure:

201 - Direct Costs	Underspent due to cancellation of events during lockdown and subsequent gathering restrictions
204 - Personnel Costs	Overspent due to increase in staff levels

Income:

101 - User Fees and Charges	Under due to COVID-19 event cancellations
103 - Grants and Subsidies	TSBCT event grants
105 - Sundry Revenue	TVET grant for AmeriCARna
106 - General Rates & Revenue	



**Income and Expenditure Report for Town Centre Strategy Fiscal Envelope
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	36,706	142,802	106,096	74%	142,802	142,802
202 - Interest Paid	123,944	252,749	128,806	51%	252,749	252,749
203 - Depreciation	39,549	89,580	50,032	56%	89,580	89,580
204 - Personnel Costs	89,352	87,193	(2,159)	(2%)	89,809	87,193
301 - Overheads	45,119	37,432	(7,686)	(21%)	37,432	37,432
Total Operational Expenditure	334,669	609,757	275,088	45%	612,373	609,757
Income						
101 - User Fees and Charges	32,383	67,006	(34,623)	(52%)	67,006	67,006
105 - Sundry Revenue	20,000	0	20,000	100%	0	0
106 - General Rates & Revenue	252,403	497,826	(245,423)	(49%)	497,826	497,826
107 - Capital Contribution	227,413	3,339,072	(3,111,659)	(93%)	3,339,072	3,339,072
111 - Overhead Recoveries	35,840	46,660	(10,820)	(23%)	46,660	46,660
Total Income	568,039	3,950,564	(3,382,525)	(86%)	3,950,564	3,950,564
Net Cost of Service - Surplus/(Deficit)	233,369	3,340,806	(3,107,437)		3,338,191	3,340,806

Comments:

Expenditure:

201 - Direct Costs	Underspent due to limited takeup of Commercial Assistance Package
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Tenants vacated, no further rental income
105 - Sundry Revenue	part of grant from Beach Energy
106 - General Rates & Revenue	
107 - Capital Contribution	Initial payment from TSBCT budgeted but delayed due to Covid-19
111 - Overhead Recoveries	



**Operational Expenditure For Environmental Sustainability
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	577,750	209,094	(368,656)	(176%)	209,094	209,094
Interest Paid	208	208	0	0%	208	208
Depreciation	893	893	0	0%	893	893
Personnel Costs	471,651	514,864	43,213	8%	459,864	514,864
Overheads	287,922	285,745	(2,178)	(1%)	285,745	285,745
Total Operational Expenditure	1,338,424	1,010,804	(327,620)	(32%)	955,804	1,010,804
Income						
User Fees and Charges	188,082	166,126	21,956	13%	166,126	166,126
Sundry Revenue	78,593	104,346	(25,753)	(25%)	104,346	104,346
General Rates & Revenue	867,449	885,332	(17,883)	(2%)	885,332	885,332
Total Income	1,134,124	1,155,804	(21,679)	(2%)	1,155,804	1,155,804
Net Cost of Service - Surplus/(Deficit)	(204,300)	145,000	(349,300)		200,000	145,000

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Income and Expenditure Report for Environmental Policy
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	310,413	77,618	(232,795)	(300%)	77,618	77,618
204 - Personnel Costs	18,784	40,008	21,223	53%	40,008	40,008
301 - Overheads	96,577	95,001	(1,576)	(2%)	95,001	95,001
Total Operational Expenditure	425,774	212,627	(213,147)	(100%)	212,627	212,627
Income						
106 - General Rates & Revenue	397,654	412,627	(14,973)	(4%)	412,627	412,627
Total Income	397,654	412,627	(14,973)	(4%)	412,627	412,627
Net Cost of Service - Surplus/(Deficit)	(28,120)	200,000	(228,120)		200,000	200,000

Comments:

Expenditure:

201 - Direct Costs	legal and consulting costs associated with the district plan review the main reasons for overexpenditure
204 - Personnel Costs	

Income:

106 - General Rates & Revenue	
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**Income and Expenditure Report for Planning
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	267,337	131,476	(135,861)	(103%)	131,476	131,476
202 - Interest Paid	208	208	0	0%	208	208
203 - Depreciation	893	893	0	0%	893	893
204 - Personnel Costs	452,866	474,856	21,990	5%	419,856	474,856
301 - Overheads	191,346	190,744	(602)	(0%)	190,744	190,744
Total Operational Expenditure	912,650	798,177	(114,473)	(14%)	743,177	798,177
Income						
101 - User Fees and Charges	188,082	166,126	21,956	13%	166,126	166,126
105 - Sundry Revenue	78,593	104,346	(25,753)	(25%)	104,346	104,346
106 - General Rates & Revenue	469,795	472,705	(2,910)	(1%)	472,705	472,705
Total Income	736,471	743,177	(6,706)	(1%)	743,177	743,177
Net Cost of Service - Surplus/(Deficit)	(176,179)	(55,000)	(121,179)		(0)	(55,000)

Comments:

Expenditure:

201 - Direct Costs	overspend due to contracted service cover for development engineering vacancy, and legal costs for legal prosecution
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Increase in revenue due to minor increase in consent volume particularly subdivision/titling
105 - Sundry Revenue	
106 - General Rates & Revenue	



**Operational Expenditure For Regulatory Services
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	827,116	652,501	(174,616)	(27%)	652,501	652,501
Interest Paid	19,356	19,515	159	1%	19,515	19,515
Depreciation	51,088	45,746	(5,341)	(12%)	45,746	45,746
Personnel Costs	1,066,214	1,117,919	51,705	5%	1,117,919	1,117,919
Overheads	835,926	824,679	(11,247)	(1%)	824,679	824,679
Total Operational Expenditure	2,799,700	2,660,360	(139,341)	(5%)	2,660,360	2,660,360
Income						
User Fees and Charges	1,584,106	1,656,154	(72,048)	(4%)	1,656,154	1,656,154
Sundry Revenue	34,921	6,138	28,783	469%	6,138	6,138
General Rates & Revenue	996,934	998,067	(1,133)	(0%)	998,067	998,067
Total Income	2,615,961	2,660,359	(44,398)	(2%)	2,660,359	2,660,359
Net Cost of Service - Surplus/(Deficit)	(183,739)	(0)	(183,739)		(0)	(0)



**Income and Expenditure Report for Licensing
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	200,042	205,870	5,828	3%	205,870	205,870
202 - Interest Paid	1,888	1,894	6	0%	1,894	1,894
203 - Depreciation	9,239	5,580	(3,659)	(66%)	5,580	5,580
204 - Personnel Costs	297,465	354,357	56,892	16%	354,357	354,357
301 - Overheads	205,237	201,158	(4,079)	(2%)	201,158	201,158
Total Operational Expenditure	713,871	768,860	54,989	7%	768,860	768,860
Income						
101 - User Fees and Charges	362,872	421,957	(59,085)	(14%)	421,957	421,957
105 - Sundry Revenue	4,198	0	4,198	100%	0	0
106 - General Rates & Revenue	346,504	346,903	(399)	(0%)	346,903	346,903
Total Income	713,575	768,860	(55,285)	(7%)	768,860	768,860
Net Cost of Service - Surplus/(Deficit)	(296)	(0)	(296)		(0)	(0)

Comments:

Expenditure:

201 - Direct Costs	while slightly under-budget, the cost of abandoned vehicles is an area for focus
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	savings through unfilled vacancies

Income:

101 - User Fees and Charges	loss of income due to reduced activity during COVID alert levels 4 and 3 in particular
105 - Sundry Revenue	
106 - General Rates & Revenue	



**Income and Expenditure Report for Civil Defence
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	225,291	213,518	(11,773)	(6%)	213,518	213,518
202 - Interest Paid	11	0	(11)	(100%)	0	0
203 - Depreciation	412	0	(412)	(100%)	0	0
204 - Personnel Costs	62,020	36,283	(25,737)	(71%)	36,283	36,283
Total Operational Expenditure	287,735	249,801	(37,934)	(15%)	249,801	249,801
Income						
106 - General Rates & Revenue	248,704	249,801	(1,096)	(0%)	249,801	249,801
Total Income	248,704	249,801	(1,096)	(0%)	249,801	249,801
Net Cost of Service - Surplus/(Deficit)	(39,031)	0	(39,031)		0	0

Comments:

Expenditure:

201 - Direct Costs	Covid related material costs the main reason for overspend
202 - Interest Paid	
204 - Personnel Costs	overspend due to position going from 0.5 FTE to 1.0 FTE

Income:

106 - General Rates & Revenue	
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Income and Expenditure Report for Animal Services
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	124,758	124,618	(140)	(0%)	124,618	124,618
202 - Interest Paid	10,977	11,104	128	1%	11,104	11,104
203 - Depreciation	26,414	26,628	214	1%	26,628	26,628
204 - Personnel Costs	257,970	267,956	9,986	4%	267,956	267,956
301 - Overheads	276,999	273,408	(3,591)	(1%)	273,408	273,408
Total Operational Expenditure	697,117	703,714	6,597	1%	703,714	703,714
Income						
101 - User Fees and Charges	425,943	481,861	(55,917)	(12%)	481,861	481,861
105 - Sundry Revenue	27,277	0	27,277	100%	0	0
106 - General Rates & Revenue	221,766	221,854	(88)	(0%)	221,854	221,854
Total Income	674,986	703,715	(28,728)	(4%)	703,714	703,715
Net Cost of Service - Surplus/(Deficit)	(22,131)	0	(22,131)		0	0

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Forecast revised down, vacancy not filled

Income:

101 - User Fees and Charges	the reduction in income is attributable to COVID in the main and reduced activity during lockdown
105 - Sundry Revenue	
106 - General Rates & Revenue	



**Income and Expenditure Report for Building Control
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	277,025	108,494	(168,531)	(155%)	108,494	108,494
202 - Interest Paid	6,480	6,516	36	1%	6,516	6,516
203 - Depreciation	15,023	13,538	(1,484)	(11%)	13,538	13,538
204 - Personnel Costs	448,760	459,323	10,563	2%	459,323	459,323
301 - Overheads	353,690	350,113	(3,577)	(1%)	350,113	350,113
Total Operational Expenditure	1,100,977	937,984	(162,993)	(17%)	937,984	937,984
Income						
101 - User Fees and Charges	795,290	752,337	42,954	6%	752,337	752,337
105 - Sundry Revenue	3,446	6,138	(2,692)	(44%)	6,138	6,138
106 - General Rates & Revenue	179,960	179,509	450	0%	179,509	179,509
Total Income	978,696	937,984	40,712	4%	937,984	937,984
Net Cost of Service - Surplus/(Deficit)	(122,281)	(0)	(122,281)		(0)	(0)

Comments:

Expenditure:

201 - Direct Costs	Significant overspend on Recoverable works due to BC Processing contractors to assist in achieving processing statutory timeframes. BC Accreditation overspend due to re-assessment which took place in June 2019
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Increased revenue due to minor increase in consent volume
105 - Sundry Revenue	
106 - General Rates & Revenue	



South Taranaki District Council

Operational Expenditure For Roothing and Footpaths For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	7,749,694	8,567,044	817,350	10%	8,567,044	8,567,044
Interest Paid	266,987	234,486	(32,501)	(14%)	234,486	234,486
Depreciation	6,941,359	6,438,335	(503,024)	(8%)	6,438,335	6,438,335
Personnel Costs	557,334	577,083	19,749	3%	577,772	577,083
Overheads	265,107	(199,835)	(464,943)	233%	(223,348)	(199,835)
Total Operational Expenditure	15,780,481	15,617,112	(163,369)	(1%)	15,594,289	15,617,112
Income						
User Fees and Charges	161,079	111,665	49,413	44%	111,665	111,665
Grants and Subsidies	8,757,024	9,505,009	(747,985)	(8%)	9,505,009	9,505,009
Targeted Rates	6,814,720	6,801,268	13,451	0%	6,801,268	6,801,268
Sundry Revenue	903,705	280,814	622,890	222%	280,814	280,814
General Rates & Revenue	1,031,508	1,031,294	214	0%	1,031,294	1,031,294
Total Income	17,668,034	17,730,050	(62,016)	(0%)	17,730,050	17,730,050
Net Cost of Service - Surplus/(Deficit)	1,887,553	2,112,938	(225,385)		2,135,762	2,112,938



Income and Expenditure Report for Roothing
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	7,577,257	8,408,264	831,008	10%	8,408,264	8,408,264
202 - Interest Paid	266,987	234,486	(32,501)	(14%)	234,486	234,486
203 - Depreciation	6,941,359	6,438,335	(503,024)	(8%)	6,438,335	6,438,335
204 - Personnel Costs	447,466	475,392	27,926	6%	475,392	475,392
301 - Overheads	265,107	542,965	277,858	51%	519,452	542,965
Total Operational Expenditure	15,498,176	16,099,442	601,267	4%	16,075,929	16,099,442
Income						
101 - User Fees and Charges	161,079	111,665	49,413	44%	111,665	111,665
103 - Grants and Subsidies	8,451,765	9,246,762	(794,997)	(9%)	9,246,762	9,246,762
104 - Targeted Rates	6,814,720	6,801,268	13,451	0%	6,801,268	6,801,268
105 - Sundry Revenue	903,705	1,021,001	(117,297)	(11%)	1,021,001	1,021,001
106 - General Rates & Revenue	1,031,508	1,031,294	214	0%	1,031,294	1,031,294
Total Income	17,362,775	18,211,990	(849,215)	(5%)	18,211,990	18,211,990
Net Cost of Service - Surplus/(Deficit)	1,864,600	2,112,548	(247,949)		2,136,061	2,112,548

Comments:

Expenditure:

201 - Direct Costs	Savings from bringing Roothing in-house and no bridge inspections or traffic counts undertaken
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Underspent due to staff vacancies

Income:

101 - User Fees and Charges	ECCA funding for EV charging points
103 - Grants and Subsidies	Lower subsidy received due to lower total Roothing expenditure
104 - Targeted Rates	
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Regional Road Safety
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	172,437	158,779	(13,658)	(9%)	158,779	158,779
204 - Personnel Costs	109,869	101,691	(8,177)	(8%)	102,380	101,691
Total Operational Expenditure	282,306	260,471	(21,835)	(8%)	261,160	260,471
Income						
103 - Grants and Subsidies	305,259	258,247	47,012	18%	258,247	258,247
105 - Sundry Revenue	0	2,614	(2,614)	(100%)	2,614	2,614
Total Income	305,259	260,861	44,398	17%	260,861	260,861
Net Cost of Service - Surplus/(Deficit)	22,953	390	22,563		(299)	390

Comments:

Expenditure:

201 - Direct Costs	
204 - Personnel Costs	

Income:

103 - Grants and Subsidies	
105 - Sundry Revenue	



Operational Expenditure For Solid Waste
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	3,299,166	2,907,103	(392,063)	(13%)	2,907,103	2,907,103
Interest Paid	197,050	183,121	(13,929)	(8%)	183,121	183,121
Depreciation	55,052	49,477	(5,576)	(11%)	49,477	49,477
Personnel Costs	13,896	0	(13,896)	(100%)	75,067	0
Overheads	478,014	481,332	3,318	1%	457,819	481,332
Total Operational Expenditure	4,043,177	3,621,032	(422,145)	(12%)	3,672,587	3,621,032
Income						
User Fees and Charges	1,161,966	669,310	492,656	74%	669,310	669,310
Targeted Rates	1,922,680	1,923,720	(1,040)	(0%)	1,923,720	1,923,720
Sundry Revenue	657,811	599,924	57,887	10%	599,924	599,924
General Rates & Revenue	731,632	729,784	1,847	0%	729,784	729,784
Total Income	4,474,089	3,922,738	551,350	14%	3,922,738	3,922,738
Net Cost of Service - Surplus/(Deficit)	430,911	301,706	129,205		250,152	301,706



**Income and Expenditure Report for Solid Waste Collection
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	1,707,989	1,673,264	(34,725)	(2%)	1,673,264	1,673,264
204 - Personnel Costs	3,434	1,093	(2,341)	(214%)	37,534	1,093
301 - Overheads	313,510	324,231	10,721	3%	324,231	324,231
Total Operational Expenditure	2,024,933	1,998,588	(26,345)	(1%)	2,035,029	1,998,588
Income						
101 - User Fees and Charges	23,325	5,263	18,062	343%	5,263	5,263
104 - Targeted Rates	1,922,680	1,923,720	(1,040)	(0%)	1,923,720	1,923,720
105 - Sundry Revenue	233,198	227,377	5,820	3%	227,377	227,377
Total Income	2,179,203	2,156,361	22,842	1%	2,156,361	2,156,361
Net Cost of Service - Surplus/(Deficit)	154,270	157,772	(3,503)		121,332	157,772

Comments:

Expenditure:

201 - Direct Costs	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	
104 - Targeted Rates	
105 - Sundry Revenue	



Income and Expenditure Report for Solid Waste Disposal
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	1,591,176	1,233,839	(357,338)	(29%)	1,233,839	1,233,839
202 - Interest Paid	197,050	183,121	(13,929)	(8%)	183,121	183,121
203 - Depreciation	55,052	49,477	(5,576)	(11%)	49,477	49,477
204 - Personnel Costs	10,462	(1,093)	(11,555)	1057%	37,534	(1,093)
301 - Overheads	164,504	157,101	(7,403)	(5%)	133,588	157,101
Total Operational Expenditure	2,018,244	1,622,444	(395,800)	(24%)	1,637,558	1,622,444
Income						
101 - User Fees and Charges	1,138,641	664,047	474,594	71%	664,047	664,047
105 - Sundry Revenue	424,613	372,547	52,066	14%	372,547	372,547
106 - General Rates & Revenue	731,632	729,784	1,847	0%	729,784	729,784
Total Income	2,294,886	1,766,378	528,508	30%	1,766,378	1,766,378
Net Cost of Service - Surplus/(Deficit)	276,642	143,934	132,708		128,820	143,934

Comments:

Expenditure:

201 - Direct Costs	Increased disposal cost, offset by increased income
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Increased income at transfer stations for commercial operations and SDC waste
105 - Sundry Revenue	Higher than anticipated income from farm operation
106 - General Rates & Revenue	



**Operational Expenditure For Stormwater
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	207,152	237,378	30,226	13%	237,378	237,378
Interest Paid	173,013	200,351	27,338	14%	200,351	200,351
Depreciation	417,703	439,787	22,084	5%	439,787	439,787
Personnel Costs	600	1,295	695	54%	1,295	1,295
Overheads	304,449	364,529	60,080	16%	341,016	364,529
Total Operational Expenditure	1,102,919	1,243,341	140,422	11%	1,219,828	1,243,341
Income						
User Fees and Charges	2,575	0	2,575	100%	0	0
Targeted Rates	8,503	8,241	262	3%	8,241	8,241
General Rates & Revenue	1,057,980	1,058,054	(74)	(0%)	1,058,054	1,058,054
Total Income	1,069,058	1,066,295	2,763	0%	1,066,295	1,066,295
Net Cost of Service - Surplus/(Deficit)	(33,861)	(177,046)	143,186		(153,533)	(177,046)

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Income and Expenditure Report for Stormwater
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	204,152	233,060	28,908	12%	233,060	233,060
202 - Interest Paid	173,013	200,351	27,338	14%	200,351	200,351
203 - Depreciation	417,703	439,787	22,084	5%	439,787	439,787
301 - Overheads	303,206	362,294	59,088	16%	338,781	362,294
Total Operational Expenditure	1,098,075	1,235,492	137,418	11%	1,211,979	1,235,492
Income						
101 - User Fees and Charges	2,575	0	2,575	100%	0	0
106 - General Rates & Revenue	1,057,980	1,058,054	(74)	(0%)	1,058,054	1,058,054
Total Income	1,060,555	1,058,054	2,501	0%	1,058,054	1,058,054
Net Cost of Service - Surplus/(Deficit)	(37,520)	(177,439)	139,919		(153,926)	(177,439)

Comments:

Expenditure:

201 - Direct Costs	Underspent primarily due to lower than anticipated reactive maintenance costs
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	
106 - General Rates & Revenue	



Income and Expenditure Report for Eltham Drainage
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	3,000	4,318	1,318	31%	4,318	4,318
204 - Personnel Costs	600	1,295	695	54%	1,295	1,295
301 - Overheads	1,244	2,236	992	44%	2,236	2,236
Total Operational Expenditure	4,844	7,849	3,005	38%	7,849	7,849
Income						
104 - Targeted Rates	8,503	8,241	262	3%	8,241	8,241
Total Income	8,503	8,241	262	3%	8,241	8,241
Net Cost of Service - Surplus/(Deficit)	3,659	392	3,267		392	392

Comments:

Expenditure:

201 - Direct Costs _____
 204 - Personnel Costs _____

Income:

104 - Targeted Rates _____



**Income and Expenditure Report for Wastewater
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	2,552,859	2,634,940	82,081	3%	2,634,940	2,634,940
202 - Interest Paid	1,294,432	1,560,301	265,869	17%	1,560,301	1,560,301
203 - Depreciation	1,297,639	1,429,371	131,732	9%	1,429,371	1,429,371
204 - Personnel Costs	178,243	0	(178,243)	(100%)	0	0
301 - Overheads	635,619	832,250	196,631	24%	738,198	832,250
Total Operational Expenditure	5,958,792	6,456,862	498,070	8%	6,362,810	6,456,862
Income						
101 - User Fees and Charges	584,677	1,059,746	(475,069)	(45%)	1,059,746	1,059,746
104 - Targeted Rates	4,773,328	4,770,445	2,883	0%	4,770,445	4,770,445
105 - Sundry Revenue	3,560	0	3,560	100%	0	0
Total Income	5,361,565	5,830,191	(468,626)	(8%)	5,830,191	5,830,191
Net Cost of Service - Surplus/(Deficit)	(597,228)	(626,671)	29,444		(532,619)	(626,671)

Comments:

Expenditure:

201 - Direct Costs	Trade waste charges between Eltham and Hawera not charged, reflected in reduced income.
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Staff costs budgeted in overheads but charged here

Income:

101 - User Fees and Charges	Trade waste charges between Eltham and Hawera WWTP not charged, reflected in reduced expenditure
104 - Targeted Rates	
105 - Sundry Revenue	



Operational Expenditure For Water Supply Service
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	3,167,227	3,247,718	80,491	2%	3,247,718	3,247,718
Interest Paid	2,199,091	2,498,001	298,910	12%	2,498,001	2,498,001
Depreciation	4,566,191	4,934,636	368,445	7%	4,934,636	4,934,636
Personnel Costs	1,443	0	(1,443)	(100%)	0	0
Overheads	2,337,371	2,046,570	(290,801)	(14%)	1,773,820	2,046,570
Total Operational Expenditure	12,271,323	12,726,925	455,603	4%	12,454,175	12,726,925
Income						
User Fees and Charges	83,048	87,125	(4,077)	(5%)	87,125	87,125
Interest Received	0	6,052	(6,052)	(100%)	6,052	6,052
Grants and Subsidies	25,000	0	25,000	100%	0	0
Targeted Rates	13,731,917	13,137,958	593,959	5%	13,137,958	13,137,958
Sundry Revenue	290,334	383,506	(93,172)	(24%)	383,506	383,506
Total Income	14,130,299	13,614,640	515,659	4%	13,614,640	13,614,640
Net Cost of Service - Surplus/(Deficit)	1,858,977	887,715	971,262		1,160,465	887,715



Income and Expenditure Report for Urban Water Supply Schemes
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	2,251,341	2,070,591	(180,750)	(9%)	2,070,591	2,070,591
202 - Interest Paid	1,619,526	1,889,232	269,706	14%	1,889,232	1,889,232
203 - Depreciation	2,717,537	2,884,647	167,110	6%	2,884,647	2,884,647
204 - Personnel Costs	1,443	0	(1,443)	(100%)	0	0
301 - Overheads	1,568,992	1,379,091	(189,901)	(14%)	1,186,284	1,379,091
Total Operational Expenditure	8,158,838	8,223,560	64,722	1%	8,030,754	8,223,560
Income						
101 - User Fees and Charges	60,970	77,177	(16,207)	(21%)	77,177	77,177
103 - Grants and Subsidies	25,000	0	25,000	100%	0	0
104 - Targeted Rates	8,483,861	8,290,650	193,211	2%	8,290,650	8,290,650
105 - Sundry Revenue	62,666	183,498	(120,832)	(66%)	183,498	183,498
Total Income	8,632,498	8,551,325	81,172	1%	8,551,325	8,551,325
Net Cost of Service - Surplus/(Deficit)	473,659	327,765	145,894		520,572	327,765

Comments:

Expenditure:

201 - Direct Costs	Overspent primarily due to costs associated with Eltham Water Supply taste and odour issue
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Fewer new connections than anticipated
103 - Grants and Subsidies	Contribution towards alterations at Waverley WTP
104 - Targeted Rates	
105 - Sundry Revenue	Less water supplied to Waimate West water supply than anticipated



**Income and Expenditure Report for Waimate West/Inaha Water Supply
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	912,062	1,173,500	261,438	22%	1,173,500	1,173,500
202 - Interest Paid	579,565	608,769	29,205	5%	608,769	608,769
203 - Depreciation	1,848,654	1,964,179	115,525	6%	1,964,179	1,964,179
301 - Overheads	763,708	666,673	(97,036)	(15%)	586,729	666,673
Total Operational Expenditure	4,103,990	4,413,122	309,132	7%	4,333,178	4,413,122
Income						
101 - User Fees and Charges	22,079	9,948	12,130	122%	9,948	9,948
104 - Targeted Rates	5,248,056	4,847,307	400,748	8%	4,847,307	4,847,307
105 - Sundry Revenue	227,667	200,008	27,660	14%	200,008	200,008
Total Income	5,497,802	5,057,263	440,539	9%	5,057,263	5,057,263
Net Cost of Service - Surplus/(Deficit)	1,393,812	644,142	749,671		724,086	644,142

Comments:

Expenditure:

201 - Direct Costs	Underspent primarily due to less water purchased from Kapuni Water Supply
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	More new connections than anticipated
104 - Targeted Rates	
105 - Sundry Revenue	Sale of water to Manaia and Kaponga water supplies



Income and Expenditure Report for Cold Creek and Nukumarū Water Supply
For the period ending June 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
201 - Direct Costs	3,824	3,627	(198)	(5%)	3,627	3,627
203 - Depreciation	0	85,810	85,810	100%	85,810	85,810
301 - Overheads	4,671	807	(3,864)	(479%)	807	807
Total Operational Expenditure	8,495	90,244	81,749	91%	90,244	90,244
Income						
102 - Interest Received	0	6,052	(6,052)	(100%)	6,052	6,052
Total Income	0	6,052	(6,052)	(100%)	6,052	6,052
Net Cost of Service - Surplus/(Deficit)	(8,495)	(84,192)	75,697		(84,192)	(84,192)

Comments:

Expenditure:

201 - Direct Costs

203 - Depreciation

Income:

102 - Interest Received



South Taranaki District Council

**Operational Expenditure For Corporate Activities
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud
Expenditure						
Direct Costs	3,438,487	3,200,236	(238,251)	(7%)	3,200,244	3,200,236
Interest Paid	350,550	342,997	(7,552)	(2%)	342,997	342,997
Depreciation	717,082	630,203	(86,879)	(14%)	630,203	630,203
Personnel Costs	7,710,846	7,785,904	75,058	1%	7,806,248	7,785,904
Total Operational Expenditure	12,216,964	11,959,341	(257,623)	(2%)	11,979,692	11,959,341
Income						
User Fees and Charges	39,930	89,892	(49,962)	(56%)	89,892	89,892
Interest Received	215,509	174,000	41,509	24%	174,000	174,000
LTIF Income	3,798,601	8,403,751	(4,605,150)	(55%)	8,403,751	8,403,751
Targeted Rates	255,991	280,000	(24,009)	(9%)	280,000	280,000
Overhead Recoveries	10,822,715	10,610,441	212,274	2%	10,610,444	10,610,441
Sundry Revenue	340,125	250,514	89,612	36%	250,514	250,514
General Rates & Revenue	(5,678,678)	(5,913,807)	235,129	(4%)	(5,913,807)	(5,913,807)
Capital Contribution	(173,975)	0	(173,975)	100%	0	0
Overhead Recoveries	39,613	0	39,613	100%	0	0
Total Income	9,659,832	13,894,791	(4,234,959)	(30%)	13,894,794	13,894,791
Net Cost of Service - Surplus/(Deficit)	(2,557,133)	1,935,450	(4,492,582)		1,915,102	1,935,450



**Consolidated Capital Expenditure Statement
For the period ending June 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance \$	YTD Act v YTD Rev Bud %	Full Year Budget	Full Year Rev. Bud	CARRY FORWARDS			
							2020/21	2021/22	2022/23	2023/24 and onwards
14 - Corporate Activities	849,540	942,113	92,573	90%	373,333	942,113	263,165	24,815		0
17 - Arts and Culture	249,270	304,555	55,285	82%	279,555	304,555	54,161	0		0
18 - Community Facilities	811,885	2,774,146	1,962,261	29%	1,710,947	2,774,146	1,804,333	115,035		0
19 - District Economy	1,821,205	7,135,074	5,313,869	26%	3,165,652	7,135,074	3,502,412	1,742,952		0
20 - Community Development	1,476	0	(1,476)		0	0	0	0		0
21 - Regulatory Services	45,760	82,901	37,141	55%	64,983	82,901	13,336	0		0
22 - Water Supply Service	4,790,490	7,433,498	2,643,008	64%	1,083,450	7,433,498	2,653,157	0		0
24 - Stormwater	596,849	1,005,476	408,628	59%	487,871	1,005,476	409,852	0		0
25 - Waste Water	3,761,343	5,261,577	1,500,234	71%	1,353,173	5,261,577	1,501,459	0		0
26 - Solid Waste	55,401	158,307	102,906	35%	105,267	158,307	88,488	0		0
27 - Coastal Structure	201,532	446,581	245,049	45%	0	446,581	246,274	0		0
23 - Roading and Footpaths	7,399,565	13,654,869	6,255,304	54%	8,328,527	13,654,869	5,252,028	1,000,000		0
Total Capital Expenditure	20,584,317	39,199,097	18,614,780	53%	16,952,758	39,199,097	15,788,665	2,882,802	0	0



Combined Capital June 2020

Capital Projects for Arts and Culture
For the period ending June 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	CARRY FORWARD				Reason	Comments	
								2020/21	2021/22	2022/23	2023 on			
LibraryPlus														
15275 - Patea roof replacement	Patea	23,844	25,000	1,156	5%	0	25,000							
15280 - Patea replace exterior cladding and spouting	Patea	32	0	(32)	(100%)	0	0							Project complete
19448 - LibraryPlus Furniture - District Wide	District	13,167	20,787	7,621	37%	20,787	20,787	7,621						Project complete
02201 - Adults Non Fiction	District	44,059	59,750	15,691	28%	59,750	59,750							Project complete
02202 - Adults Fiction	District	63,286	88,312	23,028	27%	88,312	88,312							Project complete
02203 - Large Print	District	25,956	38,647	10,691	20%	38,647	38,647							Project complete
02204 - Childrens	District	38,351	60,124	21,773	36%	60,124	60,124							Project complete
02205 - Graphics	District	8,010	0	(8,010)	(100%)	0	0							Project complete
02211 - E-books	District	32,585	15,934	(16,631)	(104%)	15,934	15,934	46,540						Extra budget in preparation for Te Ramanui not spent due to delays with Resource Consent etc
Total Expenditure for LibraryPlus		249,270	304,555	55,285	18%	279,555	304,555	54,161	0	0	0	0		
Total Capital Projects for Arts and Culture		249,270	304,555	55,285	18%	279,555	304,555	54,161	0	0	0	0		

Capital Projects for Coastal Structure
For the period ending June 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	CARRY FORWARD				Reason	Comments	
								2020/21	2021/22	2022/23	2023 on			
Coastal Structures														
14037 - Pungerahu - Bayley Road Revetment	Rahotu	17,350	0	(17,350)	(100%)	0	0							
15341 - Patea Moles Assessment & LOS Review	Patea	33,485	177,348	143,863	81%	0	177,348	143,863						Reports received, Project brief to be provided to Projects Team by Assets.
15342 - Coastal Structures Assets Renewals	District	129,383	93,310	(36,053)	(39%)	0	93,310							Final Opunake Beach Hazard Assessment report has been received and is currently being reviewed. Mana Bay rockwall repairs are complete. The contract for Middleton's Bay rockwall has been awarded. Bayly Road-TCCL has been contracted to repair rock wall (approx \$15K).
16427 - Waihi Beach Access Improvements	Hawera	21,333	175,923	154,590	88%	0	175,923	102,411						Require project brief to determine long term design. Need TRC consultation
Total Expenditure for Coastal Structures		201,532	446,581	245,049	55%	0	446,581	246,274	0	0	0	0		
Total Capital Projects for Coastal Structure		201,532	446,581	245,049	55%	0	446,581	246,274	0	0	0	0		

Capital Projects for Community Development
For the period ending June 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	CARRY FORWARD				Reason	Comments	
								2020/21	2021/22	2022/23	2023 on			
Community Development														
16454 - Community Walkway Improvements	Opunake	1,476	0	(1,476)	(100%)	0	0	0	0	0	0	0	0	Used for Puswai St legal fees - to be funded from Reserves
Total Expenditure for Community Development		1,476	0	(1,476)	(100%)	0	0	0	0	0	0	0	0	
Total Capital Projects for Community Development		1,476	0	(1,476)	(100%)	0	0	0	0	0	0	0	0	

Capital Projects for Community Facilities
For the period ending June 2020

CARRY FORWARD

Ordinary Council - Reports

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Cemeteries													
13223 - Hawera cemetery - design extension, roadworks & drainage	Hawera	0	102,200	102,200	100%	102,200	102,200	102,200					Majority of physical works to start 2020/2021
14001 - Hawera Cemetery Land Purchase	Hawera	0	30,000	30,000	100%	0	30,000						Land purchase not required
15223 - Opunake Cemetery Development	Patea	5,402	5,197	(205)	(4%)	5,197	5,197						Project complete
15224 - Patea Cemetery Development	Patea	8,840	20,000	13,160	66%	0	20,000						Project complete
19381 - Eltham Cemetery - Tree removal, fencing, retaining wall	Eltham	(1,111)	2,000	2,111	106%	0	2,000						Review of project determined it is not now required. Credit is costs incorrectly coded in 2018/19 - moved by finance
19383 - Kaponga Cemetery - Remove Trees - Install Fencing	Kaponga	39,533	32,544	(6,989)	(3%)	0	32,544						Project complete
19390 - Waiki Cemetery - Investigation to enable future expansion	Hawera	0	10,170	10,170	100%	0	10,170	10,170					Archeologist engaged- awaiting site inspection and report
19392 - Hawera Cemetery - Storage repair, insurance claim	Hawera	13,990	0	(13,990)	(100%)	0	0						Project complete
Total Expenditure for Cemeteries		59,655	202,111	142,456	70%	107,397	202,111	112,370	0	0	0		
Halls													
13258 - Replace carpet & vinyl - Waverley Community Centre	Waverley	0	57,477	57,477	100%	57,477	57,477	57,477					Work to start early 2020/2021
15190 - Mania Hall - Refurbishment	Mania	0	30,000	30,000	100%	30,000	30,000	30,000					Initial design work underway
15195 - Hawera Community centre - Roof	Hawera	0	124,725	124,725	100%	124,725	124,725	124,725					Deferred due to current condition of roof.
19411 - Hawera Community Centre - Replace Portable Staging	Hawera	(466)	0	466	(100%)	0	0						Coat incorrectly coded in 2018/19 - moved to operational expenditure.
Total Expenditure for Halls		(466)	212,202	212,068	100%	212,202	212,202	212,202	0	0	0		
Parks and Reserves													
13980 - King Edward Park, Hawera - Playground upgrade - (14/15)	Hawera	370	3,000	2,630	88%	0	3,000						Project complete
14230 - Centennial Close LEASED CAPEX	District	20,145	7,597	(12,548)	(165%)	0	7,597						Heatpump installation for 6 units - brought forward to 19/20. Offset by reduction in renewals expenditure
15094 - Te Manu Pa Opunake - New Bridge	Opunake	81,045	88,892	7,847	9%	0	88,892						Project complete
15101 - Soldiera Park - Waterfall bridge & lookout - Design & seed	Eltham	844	17,277	16,433	95%	0	17,277	16,433					Planning underway with Projects team and Community Development team. Some community and school consultation needed, delayed due to COVID 19
15103 - Goodson Dell Bridge Replacement	Hawera	2,817	27,587	24,750	90%	0	27,587	3,000					In-house project in progress. Completion held up due to covid19
15112 - All Playgrounds - Sofffall	District	12,818	150,926	138,108	92%	208,835	150,926	138,108					Sofffall ordered. Delivery delayed due to COVID-19
15189 - Horticultural Renewals	Opunake	12,434	20,787	8,354	40%	20,787	20,787						Project complete - new budget in 2020/2021
17010 - Consultant - Building Audit, Components & Asbestos	District	150	36,033	35,883	100%	0	36,033	8,033	30,000				Asbestos testing and removal
19440 - Parks Furniture - District Wide	District	5,298	5,197	(99)	(2%)	5,197	5,197						Project complete
19480 - Bin Replacements 2018-2028 District Wide	District	3,329	19,038	15,709	83%	3,118	19,038						Project complete
19470 - Playground Upgrades - District Wide	District	33,125	101,700	68,575	67%	0	101,700	68,575					Mcollum Park and Charles Major Place equipment ordered and due for installation July/August
19480 - Fence Replacement - District Wide	District	4,191	15,315	11,124	73%	8,315	15,315						Project complete
19485 - District Park Signage Replacement and Refurbishment	District	0	3,118	3,118	100%	3,118	3,118						Budget not required 2019/2020
19488 - Taylor Park - Dog leash free fencing	Eltham	181	20,787	20,606	99%	20,787	20,787	20,606					New fence and gateway at main entrance to be completed. Other fencing dependant on coat sharing of neighbouring fences. Delayed due to Covid19
19491 - Hawera Self Contained Camper - Dump Site	Hawera	0	5,197	5,197	100%	5,197	5,197		5,197				No suitable site found. Proposal to investigate including dump station on Te Ramanui site
19758 - Kaponga Victoria Park Fountain	Kaponga	891	0	(891)	(100%)	0	0						Project complete. Funded by Eltham Kaponga Community Board
20002 - Naumai Park lights renewal	Hawera	8,818	8,178	(642)	(8%)	8,178	8,178						Project complete
20009 - Naumai Park land purchase	Hawera	3,124	0	(3,124)	(100%)	0	0						Project underway - to be completed in 2020/21.
20013 - Sound Mirrors for King Edward Park	Hawera	25,229	0	(25,229)	(100%)	0	0						Approved by the Council and funded by reserves.
20018 - Normanby Domain drinking fountain	Normanby	2,398	0	(2,398)	(100%)	0	0						Project complete. Funded by external sources
20017 - Beech Pl dog park drinking fountain	Hawera	2,398	0	(2,398)	(100%)	0	0						Project complete, installation costs to be paid. Funded by Te Hawera Community Board
20019 - York St, Patea - clean up vacant land to improve river access	Patea	0	28,250	28,250	100%	0	28,250	28,250					Council approved funding. Work to start 2020/2021
Total Expenditure for Parks and Reserves		219,404	556,858	337,455	61%	281,531	556,858	279,005	35,197	0	0		Funded from Patea Property Reserve

Ordinary Council - Reports

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Rural Swimming Pools													
15041 - Rural Pools Eltham - Research Water Flow Issues within main	Eltham	0	2,357	2,357	100%	0	2,357	2,357				Investigations underway to determine source of leak	
15043 - Rural Pools Eltham - Replace external wall cladding on	Eltham	2,027	14,725	12,698	86%	0	14,725	12,698				New design/ plan required for office building for compliance. New budget approved for 2020/2021 - \$36,500	Consent issued for retrospective work completed. Additional securing of plant room roof completed.
15048 - Rural Pools Rawhitiroa - Replace filter tank/s & pipework	Eltham	100,626	100,819	194	0%	100,819	100,819						Project complete
15050 - Rural Pools Rawhitiroa - Upgrade change rooms and	Eltham	0	3,854	3,854	100%	0	3,854						Project complete
15064 - Rural Pools Patea - Shade for north side of main pool	Patea	5,089	32,215	27,126	84%	32,215	32,215	27,126				Design complete and consents obtained. Physical work to start early 2020/2021 in conjunction with PJ 15065	
15065 - Rural Pools Patea - Tiered seating for main pool	Patea	2,299	10,724	8,424	79%	10,724	10,724	8,425				Design complete and consents obtained. Physical work to start early 2020/2021 in conjunction with PJ 15064	
15071 - Rural Pools Manaia - Staged major upgrade over 3 years	Manaia	5,511	205,422	199,911	97%	205,422	205,422	199,911				Project to start Q1 2020/2021. Delays caused by Covid19 lockdown	
15288 - Rawhitiroa Pool - Small pool replacement	Eltham	16,435	18,560	2,125	11%	18,560	18,560						Project complete
20006 - Eltham Pool- replace pipe bridge over Mangawharawhara	Eltham	13,710	5,000	(8,710)	(174%)	0	5,000						Unbudgeted project. Alternate plans drawn and estimate completed (\$63,200). Request for unbudgeted expenditure approved CE. Costs YTD for plans and Project team fees.
Total Expenditure for Rural Swimming Pools		145,697	393,678	247,679	63%	367,740	393,676	250,517	0	0	0		
TSB Hub													
19489 - The TSB Hub LTP18-28 Capital Renewals	Hawera	44,822	58,969	14,147	24%	51,969	58,969	14,147				For renewals as required. Carry over balance unspent to contribute to roof replacement over Southern Lounge area	
19484 - TSB Hub Roof over Gym and Court THREE	Hawera	9,581	3,000	(6,581)	(219%)	0	3,000						Project complete
Total Expenditure for TSB Hub		54,383	61,969	7,565	12%	51,969	61,969	14,147	0	0	0		
Public Toilets													
12255 - Concept plans for High St, Hawera, toilets	Hawera	(2,000)	0	2,000	(100%)	0	0						Prior year actuals transferred to Town Centre Strategy project.
19596 - Waihi Beach - New Toilets	Hawera	0	29,121	29,121	100%	0	29,121						Project changed to ablation pods.
19759 - Ablution Pods - Hawera	Hawera	20,520	3,000	(17,520)	(584%)	0	3,000						Project complete
19760 - Ablution Pods - Opunake	Opunake	12,059	23,000	10,941	48%	0	23,000	10,941				Cape Egmont Boat Club location. Expected to be complete Q1 2020/2021. Delayed due to Covid19. Funding from TIF to assist with costs	
19798 - Ablution Pods - 2 Relocatable Pods	District	29,197	45,851	16,654	36%	0	45,851	28,255					Costs for pods 3 & 4. Project delayed due to COVID19
Total Expenditure for Public Toilets		59,776	109,972	41,196	41%	0	100,972	39,196	0	0	0		
Cinema 2													
15251 - Cinema2 - Carpet foyer passage ways	Hawera	0	30,027	30,027	100%	30,027	30,027		30,027			Originally deferred to complete in conjunction with Cinema3 construct- may not proceed	
19422 - Cinema 2 - Replace Exterior & Emergency Lighting	Hawera	(934)	0	934	(100%)	0	0						Cost incorrectly coded in 2018/19 - moved to operational expenditure.
19423 - Cinema 2 Replace Hot Water Cylinder	Hawera	8,904	7,278	(1,626)	(22%)	7,278	7,278						Project Complete
19425 - Cinema 2 Handryers	Hawera	0	1,663	1,663	100%	1,663	1,663						Completed by Cinema2 Trust
19428 - Cinema 2 Roof Replacement	Hawera	0	166,300	166,300	100%	166,300	166,300	166,300				Deferred to complete in conjunction with HVAC replacement	
19429 - Cinema2 - The Local - Ceiling Tile Replacement	Hawera	0	6,236	6,236	100%	6,236	6,236	6,236				Negotiating replacemnt in Yr 3 in conjunction with Bar upgrade	
19430 - Cinema 2 - The Local - Lighting Replacement	Hawera	0	4,158	4,158	100%	4,158	4,158	4,158				Negotiating replacemnt in Yr 3 in conjunction with Bar upgrade	
Total Expenditure for Cinema 2		7,970	215,859	207,689	96%	215,859	215,859	176,694	30,027	0	0		
Pensloner Housing													
13401 - Pensloner housing upgrades	Patea	44,987	224,133	179,166	80%	224,133	224,133	178,846				1 refit in progress, 1 refit & 1 roof deferred to year 3.	

Ordinary Council - Reports

Description	Location	YTD Actuals	YTD Rev. Bud	Variance in \$	Variance In %	Full Year Budget	Full Year Rev. Bud	2020/21	2021/22	2022/23	2023 on	Reason	Comments	
Total Expenditure for Pensioner Housing		44,867	224,133	179,166	80%	224,133	224,133	178,848	0	0	0			
Campgrounds														
15234 - Power outlets - Opunake Holiday Park	Opunake	0	22,098	22,098	100%	0	22,098	22,098					Requesting carryover of all budgets for Opunake Beach Camp - garage and storage urgently need replacement - require resource consent - deferred awaiting outcome of Coastal Hazard report. Likely to exceed budget and will need to fund drainage and rock fall protection once have engineering plan.	
19272 - Hawera Holiday Park - furniture and chattels renewals	Hawera	2,643	3,118	476	15%	3,118	3,118						Project complete.	
18471 - Opunake Beach Holiday Park - Gas Infinity Unit Replacements	Opunake	0	8,181	8,181	100%	2,079	8,181	8,181					All units still operating - deferred to year 3	
18472 - Opunake Beach Holiday Park - Replace Vinyl In	Opunake	0	6,756	6,756	100%	6,756	6,756	6,756					See above request for reallocation of funds	
19477 - Opunake Beach Holiday Park - Garages & Storage Facilities	Opunake	0	35,595	35,595	100%	0	35,595	35,595					See above request for reallocation of funds	
19481 - Opunake Beach Holiday Park - Drainage	Opunake	0	18,749	18,749	100%	0	18,749	18,749					To complete as soon as engineering plan complete	
19494 - Waiinu Beach - New Drainage	Waiinu Beach	0	20,340	20,340	100%	0	20,340	20,340					Project deferred - Awaiting start of Nukumanu Station road project	
20003 - Hawera Holiday Park-house upgrades re tenancy laws	Hawera	70,498	20,000	(50,498)	(252%)	20,000	20,000						Project complete. Unbudgeted expenditure approved by CE for kitchen and bathroom renewals due to historic water leaks.	
Total Expenditure for Campgrounds		73,141	134,837	61,697	46%	31,953	134,837	111,719	0	0	0			
Aquatic Centre														
13459 - PowerCo AC Plant renewals	Hawera	6,845	25,759	18,914	73%	0	25,759						Project complete	
13460 - PowerCo AC Plant renewals	Hawera	14,353	67,029	52,676	79%	67,029	67,029	20,000					To contribute towards cost of alterations to canopy over old entranceway. Offset costs will be recovered from insurance payout (\$8,000)	
15081 - Aquatic Centre - Remove old & install new plaster/tile	Hawera	0	49,811	49,811	100%	0	49,811		49,811				Minimal renewals required 2019/2020	
15090 - Aquatic Centre - Replace UV Irradiation Tubes in PR3 plant	Hawera	12,368	12,368	0	0%	12,368	12,368						Alternative solution planned and being costed. To be undertaken early 2020/2021.	
Total Expenditure for Aquatic Centre		33,566	154,967	121,401	78%	79,397	154,967	20,000	49,811	0	0		Project complete	
Public Spaces														
19769 - Doggy Do Bins	Hawera	7,825	0	(7,825)	(100%)	0	0						Project complete. Part funded by THCB	
20011 - Hawera Town Square - Re-roof covered walkways	Hawera	33,448	77,000	43,552	57%	0	77,000	43,552					Work started March. Delayed progress due to Covid19 lockdown. Unbudgeted expenditure approved by CE for safety improvements	
Total Expenditure for Public Spaces		41,272	77,000	35,728	46%	0	77,000	43,552	0	0	0			
Corporate Property														
14231 - Centennial Close Rentals - Renewals	District	0	66,105	66,105	100%	45,765	66,105	53,657					1 scheduled unit upgrade not required. Balance for roof replacement deferred to year 3	
15154 - Opunake Beach Master Plan - Maintain stability of cliff face	Opunake	0	75,190	75,190	100%	0	75,190	75,190					Deferred awaiting engineers plan	
15156 - Opunake Beach Master Plan - Improved access for 'Goat Track'	Opunake	0	168,533	168,533	100%	17,288	168,533	168,533					To assess based on Strategic Assets investigations. Consolidated list of projects from Opunake Beach master plan	
15159 - Opunake Beach Master Plan - Zig Zag track requires upgrade a	Opunake	0	0	0	0%	34,751	0							
16207 - EPB - ISAs - other buildings	District	0	25,500	25,500	100%	10,500	25,500	25,500					Deferred to year 3. Capacity and contractor availability	
19564 - Water Tower - Lighting Replacement	Hawera	54,289	40,107	(14,182)	(35%)	0	40,107						Project complete	
19558 - Sundry Property District Wide Fencing Replacement	District	14,022	28,560	12,538	47%	39,660	28,560	12,538					Scheduled work delayed due to lockdown	
19593 - Earthquake Prone Buildings - DSA	District	0	30,765	30,765	100%	0	30,765	30,765					Deferred to year 3. Capacity and contractor availability	
19756 - Purchase/development of 183 High St, Eltham	Eltham	(2,792)	0	2,792	(100%)	0	0						Costs were incurred in prior years - the purchase did not go ahead, moved to operational expenditure.	
20005 - Water Tower - replace spotlights around tower	Hawera	2,901	2,901	0	0%	0	2,901						Project complete	
20008 - Fencing-Patea Oxidation Ponds	Patea	4,100	4,100	0	0%	0	4,100						Project complete	

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Description	Location	YTD Actuals	YTD Rev. Bud.	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud.	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Total Expenditure for Corporate Property		72,521	439,781	367,240	84%	138,985	439,781	366,083	0	0	0		
Total Capital Projects for Community Facilities		811,885	2,774,148	1,962,280	71%	1,710,947	2,774,148	1,804,333	115,035	0	0		
Capital Projects for Corporate Activities													
For the period ending June 2020													
Description	Location	YTD Actuals	YTD Rev. Bud.	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud.	CARRY FORWARD				Reason	Comments
Support Services													
11205 - Records Management & Compliance	District	14,005	11,234	(2,771)	(25%)	11,234	11,234					Unbudgeted expenditure due to needing record keeping process for Microsoft Teams during lockdown.	
12234 - Website design	District	0	10,368	10,368	100%	0	10,368					Two web items were amalgamated projects and finished. Moved carryover into below project.	
13477 - New Website Development	District	25,356	64,618	39,262	61%	0	64,618	24,815	24,815				
13478 - Aerial Photos 16/17	District	0	46,030	46,030	100%	0	46,030	46,030				Allocated to lidar project from Regional development fund initiative	
13483 - Records: Electronic Document Capture -back capture	District	2,935	1,739	(1,196)	(69%)	1,739	1,739						Project finished, only QA to finish
13556 - IT Hardware	District	493,570	339,800	(153,770)	(45%)	30,347	339,800						Project finished but has an ongoing allotment for replacement of assets. Staff time added to this project and costs are offset by unbudgeted income in operational IT budget.
13557 - IT Software	District	507	9,400	8,893	95%	0	9,400	9,400				Pending the IS helpdesk tool review after embedding new framework and workflow	
14028 - STDC Disaster Recovery site - out of district	Hawera	2,654	54,694	52,140	95%	0	54,694	54,694				Project pending on evaluation of proof of concept	
14029 - STDC Property File Scanning	Hawera	85,594	0	(85,594)	(100%)	0	0					Ongoing QA as approved by SLT	
14218 - Hawera CCTV Video Recorder	Hawera	0	7,750	7,750	100%	0	7,750	7,750				Will be done at same time as with project 19604	
14225 - Records Management System Upgrade	District	57,800	61,125	3,325	5%	0	61,125					Project complete	
15034 - Fleet Vehicles	District	43,005	46,035	3,030	7%	46,035	46,035					Project complete	
18214 - Aircon/Heat Pump Renewal	Hawera	4,753	0	(4,753)	(100%)	0	0					Project complete, approved by CE - office renovations	
17021 - Aircon Unit scanning unit	Hawera	0	12,276	12,276	100%	12,276	12,276						
18559 - Headquarters Ceiling Tile Replacement	Hawera	33,524	14,400	(19,124)	(133%)	14,400	14,400						Project complete - include Finance unit renovation - the project brought forward; approved by CE
19604 - CBD Cameras - Upgrade Cameras Phase TWO	Hawera	0	52,173	52,173	100%	52,173	52,173	52,173				Replacement project on the go waiting for quote in collaboration with police and community services	
19608 - Windows 10/Office Microsoft update to Cloud	District	4,881	0	(4,881)	(100%)	0	0					Project complete	
19613 - Video Conferencing	District	8,435	41,738	33,303	80%	41,738	41,738	33,303				Project delayed due to covid	
19614 - Antenna (Public Address System)	District	5,000	7,304	2,304	32%	7,304	7,304					Project complete	
19615 - Nintex Enterprise and Forms	District	0	26,067	26,067	100%	26,067	26,067	35,000				Project delayed but will be restarted shortly, slightly more money needed due to delays and integration with newly rolled out systems.	
19764 - Fleet Vehicles-New	District	0	130,000	130,000	100%	130,000	130,000					Project complete - vehicles were purchased prior year	
20007 - Fire Escape Ladder - Headquarters South end	Hawera	6,639	5,343	(1,297)	(24%)	0	5,343					Project complete - One off expenditure approved by CE	
20012 - Upper floor office alterations	Hawera	21,410	0	(21,410)	(100%)	0	0					Project complete - Office renovation GM Corporate - approved by CE	
20014 - IT Hardware - pandemic related	District	35,046	0	(35,046)	(100%)	0	0	0				Project complete	
20018 - Finance office renovations	Hawera	4,524	0	(4,524)	(100%)	0	0					Project complete	
Total Expenditure for Support Services		849,540	942,113	92,573	10%	373,333	942,113	263,165	24,815	0	0		
Total Capital Projects for Corporate Activities		849,540	942,113	92,573	10%	373,333	942,113	263,165	24,815	0	0		

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Description	Location	YTD Actuals	YTD Rev. Bud.	Variance in \$	Variance in %	Full Year Budget	Full Year Rev. Bud.	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Capital Projects for District Economy													
For the period ending June 2020													
CARRY FORWARD													
Description	Location	YTD Actuals	YTD Rev. Bud.	Variance in \$	Variance in %	Full Year Budget	Full Year Rev. Bud.	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Economic Development													
15028 - District Town Entrance Signage	District	8,852	45,300	36,648	81%	15,652	45,300	36,648					Carried forward to be included in Hawera Town Centre Strategy project
15904 - Hawera Town Centre Victoria Street Carpark	Hawera	189,764	80,000	(109,764)	(145%)	0	80,000	5,000					Physical works complete. Some legal costs still expected to finish of various agreements under Tripartite agreement.
15905 - Nelson/Union Streets Development	Hawera	428,814	200,000	(228,814)	(113%)	0	200,000						Project Complete. Contribution from UT Developments towards this project.
15910 - Hawera Library, Arts, Culture & Heritage Centre	Hawera	729,582	3,472,534	2,742,952	79%	1,850,000	3,472,534	1,000,000	1,742,952				Balance unspent at 30 June 2020 to carry over to 2020/2021 when construction due to be fully underway
15911 - Hawera Town Centre Development	Hawera	17,973	1,242,785	1,224,792	99%	1,000,000	1,242,785	828,749					Detailed design underway completed March 2020. Majority of costs in current year to be professional fees and consents.
15914 - Hawera Town Centre Projects Professional Fees	Hawera	0	1,769,475	1,769,475	100%	500,000	1,769,475	1,769,475					Budget to be journalled to individual projects where professional fees are being charged.
15917 - Hawera Town Centre - Regent Street Carpark	Hawera	187,160	0	(187,160)	(100%)	0	0	50,000					Development costs for carpark extension
20020 - Development of Digital Business Hub	District	12,460	25,000	12,540	50%	0	25,000	12,540					
Total Expenditure for Economic Development		1,572,497	6,835,074	5,262,687	77%	3,185,652	6,835,074	3,502,412	1,742,952	0	0		
Town Centre Strategy Fiscal Envelope													
16201 - EPB - Hunter Shaw	District	248,798	300,000	51,202	17%	0	300,000						Project complete
Total Expenditure for Town Centre Strategy Fiscal Envelope		248,798	300,000	51,202	17%	0	300,000	0	0	0	0		
Total Capital Projects for District Economy		1,821,295	7,135,074	5,313,889	74%	3,185,652	7,135,074	3,502,412	1,742,952	0	0		
Capital Projects for Regulatory Services													
For the period ending June 2020													
CARRY FORWARD													
Description	Location	YTD Actuals	YTD Rev. Bud.	Variance in \$	Variance in %	Full Year Budget	Full Year Rev. Bud.	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Licensing													
18001 - Signage - Licensing (Skate Parks)	District	2,086	6,367	4,301	68%	0	6,367	4,301					Signage replacement carried over to new financial year
19120 - Cameras - Licensing	District	1,195	2,132	937	44%	2,132	2,132						Project complete
Total Expenditure for Licensing		3,281	8,499	5,238	62%	2,132	8,499	4,301	0	0	0		
Civil Defence													
20004 - Civil Defence equipment	District	2,576	25,000	22,424	90%	25,000	25,000						Project complete
Total Expenditure for Civil Defence		2,576	25,000	22,424	90%	25,000	25,000	0	0	0	0		
Animal Services													
15038 - Animal Control - Firearm Replacement	District	0	1,535	1,535	100%	1,535	1,535	1,535					To be determined
15037 - Hawera Pound - Reseal of Driveway	Hawera	31,781	32,225	444	1%	32,225	32,225						Project complete
18000 - Signage - Animal Control	District	6,143	11,551	3,408	30%	0	11,551	3,408					Signage replacement carried over to new financial year
19122 - Animal Control - Cameras	District	0	4,092	4,092	100%	4,092	4,092	4,092					Camera replacement carried over to new financial year
Total Expenditure for Animal Services		39,923	49,402	9,479	19%	37,851	49,402	9,035	0	0	0		
Total Capital Projects for Regulatory Services		45,780	82,901	37,141	45%	64,983	82,901	13,336	0	0	0		

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Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Capital Projects For Roading													
For the period ending June 2020													
Description	Project Type	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	CARRY FORWARD				Reason	Comments
								2020/21	2021/22	2022/23	2023 onwards		
19765 - Office Furniture-new Roading team	Hawera	3,437	22,000	18,563	84%	22,000	22,000	-					Project complete
19766 - Roading Equipment	Hawera	18,159	33,000	14,841	45%	33,000	33,000	-					Project complete
19767 - GPS - Roading Team	Hawera	55,199	25,000	(30,199)	(121%)	25,000	25,000	-					Project complete
5212 - 5212 Sealed Road Resurfacing	Yes - Subsidised	2,287,403	2,255,000	(32,403)	(1%)	2,255,000	2,255,000						Project complete, overspend approved by CE
5213 - 5213 Drainage Renewals	Yes - Subsidised	335,082	636,746	301,665	47%	636,746	636,746	301,665					Project complete
													Committed work not completed due to Covid-19. Additional drainage work required on Denby Rd following pathway and road construction.
5214 - 5214 Pavement Rehabilitation	Yes - Subsidised	1,602,771	3,018,770	1,416,000	47%	2,318,770	3,018,770	1,416,000					Committed work not completed due to Covid-19
5215 - 5215 Structures Component Replacement	Yes - Subsidised	286,638	1,716,603	1,429,968	83%	723,333	1,716,603	328,998	1,000,000				Funding required for bridge replacement in future year and committed work not completed due to Covid 19
5222 - 5222 Traffic Services Renewal	Yes - Subsidised	241,821	198,840	(42,981)	(22%)	198,840	198,840						Project complete, overspend offset by savings in other projects
5225 - Subsidised Footpath Renewal	Yes - Subsidised	287,985	666,250	398,265	60%	666,250	666,250	398,265					Committed work not completed due to Covid-19
5323 - 5323 New Roads and structures	Yes - Subsidised	478,972	2,338,056	1,861,084	80%	0	2,338,056	1,861,084					Committed work not completed due to Covid-19
5324 - 5324 LED street light conversion	Yes - Subsidised	29,233	0	(29,233)	(100%)	0	0						Land purchase and legal fees. Construction cost largely being covered by PGF.
5325 - 5325 Rotokare Road Int upgrade	No - Non-Subsidised	39,376	0	(39,376)	(100%)	0	0						85% subsidy received, net cost is only \$4,385. Cost covered under 6111.
5341 - 5341 Minor Improvements	Yes - Subsidised	1,399,407	1,473,815	74,408	5%	1,129,710	1,473,815						Cost recovered from landfill project.
5452 - 5452 Walking & Cycling Facilities -	No - Non-Subsidised	14,681	177,974	163,294	92%	0	177,974	163,294					Project complete
6012 - 6012 CBD - Open Space Project - Capex	No - Non-Subsidised	341,402	299,912	(41,490)	(14%)	0	299,912						For future pathway projects
6030 - 6030 Footpaths	No - Non-Subsidised	0	75,000	75,000	100%	0	75,000						Project complete - over expenditure as approved by GM
6033 - 6033 Walking & Cycling Facilities -	No - Non-Subsidised	0	438,645	438,645	100%	250,805	438,645	438,645					For future pathway projects
6040 - 6040 Kerb and Chanel	No - Non-Subsidised	0	90,000	90,000	100%	0	90,000	90,000					For future pathway projects
6081 - 6081 Professional Services Renewals	No - Non-Subsidised	0	178,080	178,080	100%	58,085	178,080	178,080					For future pathway projects
6111 - 6111 Street Lighting Renewals	No - Non-Subsidised	0	11,177	11,177	100%	11,177	11,177						For future pathway projects
6141 - 6141 Vehicle Crossings Capex	No - Non-Subsidised	0	0	0	100%	0	0						
Total Capital Expenditure For Roading		7,399,565	13,654,869	6,255,304	46%	8,328,527	13,654,869	5,252,028	1,000,000	0	0		

Capital Projects for Solid Waste
For the period ending June 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	CARRY FORWARD				Reason	Comments
								2020/21	2021/22	2022/23	2023 on		
Solid Waste Disposal													
10153 - Hawera Transfer Station Renewals	Hawera	0	47,813	47,813	100%	21,053	47,813	47,813					Signage for all Transfer Stations to be installed
19240 - Pit Gates at Hawera Transfer Station	Hawera	1,825	42,500	40,675	96%	31,580	42,500	40,675					Adjustable gates to be installed at some transfer stations now that trial of gates are complete.
19241 - Concrete Replacement - Hawera Transfer Station	Hawera	43,733	52,634	8,900	17%	52,634	52,634						Project complete
19245 - Hazardous Goods Shed Upgrade - Hawera	Hawera	9,843	15,360	5,517	38%	0	15,360						Project complete
Total Expenditure for Solid Waste Disposal		55,401	158,307	102,908	65%	105,267	158,307	88,488	0	0	0		
Total Capital Projects for Solid Waste		55,401	158,307	102,908	65%	105,267	158,307	88,488	0	0	0		

Capital Projects for Stormwater
For the period ending June 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	CARRY FORWARD				Reason	Comments
								2020/21	2021/22	2022/23	2023 on		

Ordinary Council - Reports

Description	Location	YTD Actuals	YTD Rev. Budg	Variance in \$	Variance in %	Full Year Budget	Full Year Rev. Budg	CARRY FORWARD				Reason	Comments	
								2020/21	2021/22	2022/23	2023 on			
Stormwater														
13007 - District SW Upgrade	District	13,014	0	(13,014)	(100%)	0	0							
13018 - District stormwater renewals	District	20,008	11,000	(9,008)	(45%)	0	11,000							Project complete. Renewals completed as needed, additional funding in PJ 92001 below
15340 - Stormwater Reticulation CCTV	District	0	10,383	10,383	100%	5,283	10,383	10,383						Substantial CCTV programme in new financial year
90001 - Stormwater Network -Reticulation Rehabilitation	District	0	0	0	0%	86,783	0							
90003 - Stormwater - Glover Rd Hawera	Hawera	1,537	0	(1,537)	(100%)	0	0							Project complete, late invoice
90004 - Normanby Stormwater	Normanby	1,293	10,000	8,707	87%	0	10,000	8,700						Study in progress
90005 - Drieffenbach Street Culvert	Opunake	104,422	250,000	145,578	58%	0	250,000	145,578						Work currently underway
90006 - 104 Glover Road Storm Water	Hawera	12,497	50,000	37,503	75%	0	50,000							Work deferred until next LTP
90007 - 49 Fox Street Storm Water	Opunake	85,710	80,000	(4,290)	(5%)	0	80,000							Project complete
90008 - Wilson Road Stormwater	Opunake	372,934	305,000	(67,934)	(18%)	0	305,000							Project complete
90009 - Tai Road Stormwater - renewal/rehabilitation	Opunake	5,435	120,783	115,348	96%	0	120,783	96,191						Contract awarded, work to start in new financial year
92001 - District Stormwater Renewals and Improvements	District	0	19,310	19,310	100%	395,825	19,310							See PJ 13018 above
92002 - Tai Road Stormwater - capital	District	0	149,000	149,000	100%	0	149,000	149,000						Contract awarded, work to start in new financial year
Total Expenditure for Stormwater		596,840	1,005,476	408,628	41%	487,871	1,005,476	409,852	0	0	0	0		
Total Capital Projects for Stormwater		596,840	1,005,476	408,628	41%	487,871	1,005,476	409,852	0	0	0	0		

**Capital Projects for Waste Water
For the period ending June 2020**

Description	Location	YTD Actuals	YTD Rev. Budg	Variance in \$	Variance in %	Full Year Budget	Full Year Rev. Budg	CARRY FORWARD				Reason	Comments	
								2020/21	2021/22	2022/23	2023 on			
Wastewater														
10074 - Hawera WWTP - Desludge Anaerobic Lagoon	Hawera	309,085	931,085	622,000	67%	0	931,085	622,000						Work currently underway
13022 - Hawera Inflow and Infiltration	Hawera	419,869	280,000	(159,869)	(57%)	0	280,000							Project complete
13030 - Wastewater PS Renewals	Hawera	113,505	119,917	6,412	5%	26,317	119,917							Project complete for the year
13077 - Wai itu WWTP plant relocation	Wai itu	1,455,570	1,464,954	9,384	1%	0	1,464,954							Project complete.
13078 - Hawera benthic survey	Hawera	0	68,713	68,713	100%	0	68,713	68,713						Delays with stakeholder engagement for consents
13564 - New Aararora	District	1,187	0	(1,187)	(100%)	0	0							Project complete - late claim
15381 - Hawera septic tanker disposal	Hawera	0	541,340	541,340	100%	50,000	541,340	355,669						Being used for desludging of anaerobic lagoon at Hawera WWTP.
16382 - WWTP screen replacement	Kaponga	85,000	85,000	0	0%	0	85,000							Project complete - Budget brought forward from 21/22 financial year
15377 - Fonterra cliff access track improvements	Hawera	0	47,370	47,370	100%	47,370	47,370	47,370						Awaiting Fonterra feedback.
15381 - Fonterra outfall use agreement renewal	Hawera	115,712	163,527	47,815	29%	0	163,527							Project complete for the year
15386 - CCTV Condition Inspection	Hawera	19,456	121,587	102,131	84%	211,587	121,587	101,587						Substantial CCTV programme in new financial year
15402 - Maniaia wwp wetland renewal	Maniaia	9,923	10,527	603	6%	10,527	10,527							Project complete
15410 - Wastewater treatment plant Renewals	District	165,913	81,739	(84,174)	(103%)	54,739	81,739							Used as needed
80003 - Wastewater Reticulation Rehabilitation (place holder only)	District	20,833	102,107	81,274	80%	42,107	102,107	52,699						Waverley WWTP renewal ongoing.
80005 - Milmoe Street - Replace Sewer Main	Hawera	29,782	89,000	59,218	67%	900,000	89,000							Budget holder
80006 - Resident Street - Replace Sewer Main	Hawera	360,125	285,000	(75,125)	(26%)	0	285,000							Project complete.
80007 - Puriri Street - Replace Sewer Main	Hawera	52,829	100,000	47,171	47%	0	100,000	47,371						Work currently underway
80008 - Tahiti Rd waste water pipe bridge	Hawera	0	100,000	100,000	100%	0	100,000	100,000						Work currently underway
80009 - Waverley Wastewater CCTV	Waverley	23,950	100,000	76,050	76%	0	100,000	76,050						Project awarded. Work will start in November.
84002 - Scott St Transfer Station Flow Meter	Hawera	56,812	90,000	34,188	38%	0	90,000							Project complete
86001 - Oxidation Pond Desludging and Sludge Survey	District	2,756	20,000	17,244	86%	0	20,000							Project complete
86002 - WWTP Majflow Meter Installation	District	42,523	100,000	57,477	57%	0	100,000							Project complete Patea Bugs dosing - went online 10 February to 11 August 2020
86003 - WWTP Majflow Meter Installation	Kaponga	2,000	0	(2,000)	(100%)	0	0							Project complete - late claim
86003 - WWTP Waveband - Waverley	Waverley	33,795	40,895	7,100	17%	0	40,895							Project complete
86005 - Patea Waste Water Treatment Plant - Outlet Weir	Patea	0	3,219	3,219	100%	0	3,219							Not needed
86006 - Patea WWTP - Waveband	Patea	29,250	30,000	750	3%	0	30,000							Project complete
87001 - Standby Electrical Generation	District	369,041	280,071	(108,970)	(42%)	0	280,071							Project complete
87002 - Wastewater Treatment Plant Capacity	District	54,381	55,000	619	1%	0	55,000							Project complete
87003 - Wastewater Health and Safety Improvements	District	9,446	10,527	1,081	10%	10,527	10,527							Project complete
Total Expenditure for Wastewater		3,761,343	5,281,577	1,500,234	29%	1,353,173	5,261,577	1,591,459	0	0	0	0		

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Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Total Capital Projects for Waste Water		3,761,343	5,261,577	1,500,234	29%	1,353,173	5,261,577	1,501,459	0	0	0		
Capital Projects for Water Supply Service													
For the period ending June 2020													
Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	CARRY FORWARD				Reason	Comments
								2020/21	2021/22	2022/23	2023 on		
Urban Water Supply Schemes													
10032 - Wai-inu DWSNZ2005 compliance	Wai inu	71,815	98,374	26,559	27%	0	98,374	5,000				Proxi switches yet to be connected	
10034 - Waverley Beach DWSNZ2005 compliance	Waverley Beach	88,557	110,441	41,884	38%	0	110,441	41,884				Connect second bore to WTP	
13107 - Additional Water Source	Hawera	8,160	50,980	42,800	84%	20,000	50,960	42,600				More investigation required	
13121 - Eltham WSTM - WTP to Cornwall Rd	Eltham	1,156,673	2,032,100	875,427	43%	0	2,032,100	875,427				Project largely complete, to be completed in 2021 - delayed due to COVID-19	
13125 - Resource Consent Renewals - Urban	District	29,819	292,637	202,818	87%	152,637	232,637	205,268				Kepuni & Eltham consent renewals ongoing, hold-up with TRC	
15310 - Scott St Reservoir Upgrade	Hawera	20,430	204,984	184,555	90%	194,744	204,984	184,555				Work awarded, delayed due to COVID-19	
15323 - Kaitiuni - WSTM - Duplication Kaitiuni - Hawera 450 Trunk Main	KAPUNI	51,264	45,000	(6,264)	(14%)	0	45,000					Design currently in progress, additional budget available in 2021 year.	
16328 - Rahoitu - WTP - Clarifier replacement	Rahoitu	24,881	110,354	85,474	77%	0	110,354	85,474				funding, available in new financial year.	
15329 - Urban Water Supply Network - Pressure Improvements to Eltham	District	2,698	0	(2,698)	(100%)	0	0					Project on hold until water supply agreements can be negotiated	
70004 - Kaponga water main renewal 17/18	District	1,800	0	(1,800)	(100%)	0	0					Project complete - late claim	
70005 - Ponderosa Place watermain renewal Opunake	District	5,714	0	(5,714)	(100%)	0	0					Project complete - late claim	
70006 - Renewals - Water Supply - Reticulation - Urban	District	430,107	430,000	(107)	(0%)	150,000	430,000					Work is completed for this year, \$235k brought forward from 2020/21	
70008 - Hawera Hospital water rinj main	Hawera	55,816	55,000	(816)	(1%)	0	55,000					Project complete - As-builts to do	
70009 - Wirihana Road water main renewal	Hawera	8,518	0	(8,518)	(100%)	0	0					Design fees, to be tendered with budget available in 20/21 year	
71001 - Water Demand Management - Additional water metering & other	District	73,650	200,000	126,450	63%	0	200,000	126,450				Work currently underway	
71003 - Waverley Second Reservoir	Waverley	1,935	0	(1,935)	(100%)	0	0					Funds in LTP year 22/23	
72001 - Ohanjui Road Water Main Extension	District	39,370	50,000	10,630	21%	0	50,000					Project complete	
73001 - Water Treatment Plant Renewals	District	188,653	208,214	19,261	9%	157,901	208,214					Project complete for the year	
74001 - Eltham WTP Backwash Water Recycling	Eltham	7,141	82,180	75,019	91%	0	82,180	75,019				This work will run into year 20/21	
74002 - Health and Safety Improvements Urban WTP	District	13,121	21,053	7,933	38%	21,053	21,053					Work currently underway	
74003 - Urban Water Treatment - Pipe Spare Store	District	60,435	261,734	201,299	77%	210,534	261,734	201,299				Project complete for the year	
74004 - Patea WTP	Patea	15,740	115,000	99,251	86%	0	115,000	99,251				More investigation required at Patea WTP	Project complete but investigating issues with chlorination.
74005 - Waverley WTP	Waverley	1,694,906	1,855,395	(139,511)	(7%)	0	1,655,395					Construction underway, increase in budget to \$2.1million approved by Council	
Total Expenditure for Urban Water Supply Schemes		4,031,411	5,963,407	1,931,996	32%	906,870	5,963,407	1,942,427	0	0	0		
Waimate West Water Supply													
08003 - Waimate West new reservoir 2008	Waimate West	78,722	200,128	121,405	61%	25,000	200,128	121,405				Budget for design only - work currently underway (BECA).	
15332 - Waimate West WTP - Renewals	Waimate West	35,950	15,790	(20,160)	(128%)	15,790	15,790					As required	
76002 - Rama and Manala Roads watermain renewal	Waimate West	9,100	20,000	10,900	55%	0	20,000	10,900				Design underway	
76003 - Renewals - Water Supply Reticulation - Waimate West	Waimate West	52,581	160,001	107,419	67%	120,001	160,001	81,909				Design underway	
76004 - Frost Cover Renewals	Waimate West	320,709	320,360	(349)	(0%)	0	320,360					Work is completed for this year, \$160k brought forward from 2020/21	
76005 - Waimate West various roads	Waimate West	58,515	50,000	(8,515)	(13%)	0	50,000					Project complete for the year	
76008 - Kaiti St Pipe Renewal	Waimate West	38,488	40,000	1,512	4%	0	40,000					Project complete	
77502 - Waimate West Water Treatment Plant Enhancements	Waimate West	101,507	598,023	496,516	83%	0	598,023	496,516				Work currently underway	
Total Expenditure for Waimate West Water Supply		693,572	1,494,302	710,729	51%	180,791	1,404,302	710,730	0	0	0		
Inaha Water Supply													
10029 - Inaha WTP DWSNZ2005 compliance	Inaha	16,141	0	(16,141)	(100%)	0	0					Project complete, late claim	
15320 - Inaha WTP - Resource Consent Renewal	Inaha	0	10,527	10,527	100%	10,527	10,527					Not Needed	
78001 - Renewals - Water Supply/Treatment Plant - Inaha	Inaha	45,257	5,263	(39,994)	(760%)	5,263	5,263					Larger number of renewals required than budgeted	
78003 - Inaha PRV 03 renewal	Inaha	4,109	50,000	45,891	92%	0	50,000					Currently out to tender	
Total Expenditure for Inaha Water Supply		65,508	65,790	282	0%	15,790	65,790	0	0	0	0		

Ordinary Council - Reports

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	2020/21	2021/22	2022/23	2023 on	Reason	Comments
Total Capital Projects for Water Supply Service		4,790,490	7,433,498	2,643,008	36%	1,083,450	7,433,498	2,653,157	0	0	0		
Total Capital Projects at June 2020		20,584,316	39,199,097	18,614,780	47%	16,852,758	39,199,097	15,788,685	2,882,802	0	0		

Non-Financial Performance Measures for Quarter Four as at 30 June 2020



Achieved/On Track



At Risk



Not Achieved/Not on Target







Q#

This measure can only be reported on in a certain quarter






N/A





This measure is not applicable for this year





Democracy & Leadership








Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
We make well informed decisions that support the current and future needs of the community, in an open and transparent manner.	(C) % of residents who feel that the Council is moving in the right direction.	≥ 80%	85%		The Annual Residents' survey reported that 85% of residents felt the Council was moving in the right direction.
	(C) % of residents who agree decisions made by Council represent the best interests of the District.	≥ 70%	72%		The Annual Residents' survey reported that 72% of residents believed decisions made by the Council represented the best interests of the District.
We engage with our community and provide opportunities for the community to participate in decision-making.	(C) % of residents who are satisfied or neutral with their opportunity to participate in Council decision- making processes.	≥ 80%	82%		The Annual Residents' survey reported that 82% of residents were satisfied with the opportunities provided to participate in Council decision-making processes.
We keep residents informed of Council activities through a variety of media.	(C) % of residents who know where to access Council information when they want it (website, newspaper, Libraries, Contact Centre).	≥ 85%	86%		The Annual Resident's Survey was undertaken in Q3 with the results published in Q4.
We have strong relationships with local Iwi and work together in a range of ways so that their perspectives inform our decisions.	Iwi representatives are appointed to the Iwi Liaison Committee and the Council's standing committees.	Achieved	1. Achieved 2. Not achieved	 	1. Iwi representatives have been appointed to the Iwi Liaison Committee by the relevant Iwi. 2. Representatives have been appointed to the Environment and Hearings Committee, Audit and Risk Committee and Infrastructure Portfolio Group. There is still an appointment to be made to the Community Services Portfolio Group.



Water Supply

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
The water supply is accessible and reliable.	(C) Number of complaints received about continuity of supply (per 1,000 connections). <i>DIA Performance Measure 4d</i>	≤ 10	5.98		0.84 complaints per 1,000 connections were received in Q4. 5.98 complaints per 1,000 connections were received for the year to date.
	(T) Duration of water outage to comply with the Health Drinking Water Amendment Act.	≤ 8 hrs	0		There were no shutdowns lasting 8 hours or more for Q4, nor the year to date.
	(T) Median response time for service personnel to attend urgent call-out. <i>DIA Performance Measure 3a</i>	≤ 2 hrs	49 min		The median response time for service personnel to attend urgent callouts was 43 minutes in Q4. The median response time for service personnel to attend urgent callouts was 49 minutes for the year to date.
	(T) Median response time for service personnel to resolve urgent call-out (P1 < 250 mm diameter main). <i>DIA Performance Measure 3b</i>	≤ 5 hrs	2 hr. 27 min		The median time for service personnel to resolve urgent callouts (< 250 mm diameter main) was 2 days 16 hour and 16 minutes in Q4. The median time for service personnel to resolve urgent callouts (< 250 mm diameter main) was 2 hour and 27 minute for the year to date.
	(T) Median response time for service personnel to resolve urgent call-out (P1 ≥ 250 mm diameter main). <i>DIA Performance Measure 3b</i>	≤ 9 hrs	N/A		There have been no urgent callouts recorded for mains ≥ 250 mm diameter in Q4, nor in the year to date.




Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
	(T) Median response time for service personnel to attend non-urgent call-out (P2). <i>DIA Performance Measure 3c</i>	≤ 2 days	1d/23h/31m		The median response time for service personnel to attend non-urgent callouts (P2) was 1 day, 2 hours and 43 minutes in Q4. The median response time for service personnel to attend non-urgent callouts (P2) was 1 day, 23 hours and 31 minutes for the year to date.
The water supply is accessible and reliable.	(T) Median response time for service personnel to attend non-urgent call-out (P3). <i>DIA Performance Measure 3c</i>	≤ 5 days	2d/23h/52m		The median response time for service personnel to attend non-urgent callouts (P3) was 6 days, 19 hours and 3 minutes for Q4. The median response time for service personnel to attend non-urgent callouts (P3) was 2 days, 23 hours and 52 minutes for the year to date.
	(T) Median response time for service personnel to resolve non-urgent call-out (P2). <i>DIA Performance Measure 3d</i>	≤ 2 days	2d/21h/18m		The median resolution time for non-urgent callouts (P2) was 1 day, 15 hours and 1 minute for Q4. The median resolution time for non-urgent callouts (P2) was 2 days, 21 hours and 18 minutes for the year. The target was not achieved due to late contractor job closures and completions in the first two quarters as well as DIA measure calculations that reflect weekdays (7 days) whereas the performance measurement in the contract is based on working days (5 days).
	(T) Median response time for service personnel to resolve non-urgent call-out (P3). <i>DIA Performance Measure 3d</i>	≤ 5 days	5d/10h/00m		The median resolution time for non-urgent callouts (P3) was 11 days, 3 hours and 10 minutes in Q4. This was above the target largely due to COVID-19 interruptions and DIA measure calculations that reflect weekdays (7 days) whereas the performance measurement in the contract is based on working days (5 days).







Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
					The median resolution time for non-urgent callouts (P3) was 5 days, 10 hours and 00 minutes for the year. The target was not achieved due to late contractor job closures and completions in the second and fourth quarters as well as COVID-19 interruptions and DIA measure calculations that reflect weekdays (7 days) whereas the performance measurement in the contract is based on working days (5 days).
Water supplied is clean and healthy.	(T) Extent of compliance with current NZ Drinking Water Standards (for bacteria). <i>DIA Performance Measure 1a</i>	10/10	9.75/10		All plants and reticulated networks complied with Drinking Water Standards NZ in Q4. Waverley had E.coli event in Dec 2019, compliance or not is subject DWA confirmation.
	(T) Extent of compliance with NZ Drinking Water Standards (for protozoa). <i>DIA Performance Measure 1b</i>	10/10	8/10		All but two 'small supplies' complied in Q4. Waiinu and Waverley Beach do not comply, <i>they are upgraded to comply in 2020/21.</i>
	(T) Water Safety Plans approved by DHB.	10/10	6/10		'Large and medium' supplies have approved Plans as required by the Health Act. Plans for the 'small supplies'; Waverley Beach and Waiinu are currently in draft, Rahoitu is to be updated and Inaha's was approved. <i>Small supplies plans are not a requirement of the Health Act, although desirable.</i> The Pātea Plan expired and will now be reviewed.
The water supply is managed sustainably.	(T) % Water Losses. <i>DIA Performance Measure 2</i>	≤ 10.5%	13.39%		Overall this measure is similar to previous years. Eltham losses are the highest in the district. However, the new trunk main will be commissioned within a few months. Few other loss reduction and non-revenue water reduction projects are in progress.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
	(T) Average consumption of drinking water per day per resident. <i>DIA Performance Measure 5</i>	≤ 350 L/c/d	396 L/c/d		The calculation is being reviewed since it was found that previous reports were not separating residential and non-residential connections correctly. This will be corrected for future reporting.
	(T) % of compliance with resource consents for abstraction.	100%	100%		100% compliance for Q4. 100% compliance across the full year.
Consumers are satisfied with the Water Supply service.	Number of complaints received about drinking water clarity (per 1,000 connections). <i>DIA Performance Measure 4a</i>	≤ 3	2.62		0.56 complaints about drinking water clarity per 1,000 connections were received in Q4. 2.62 complaints about drinking water clarity per 1,000 connections were received in the year.
	Number of complaints received about drinking water taste (per 1,000 connections). <i>DIA Performance Measure 4a</i>	≤ 3	1.59		0.75 complaints about drinking water taste per 1,000 connections were received in Q4. 1.59 complaints about drinking water taste per 1,000 connections were received in the year.
	Number of complaints received about drinking water odour (per 1,000 connections). <i>DIA Performance Measure 4b</i>	≤ 3	1.22		0.75 complaints about drinking water odour per 1,000 connections were received in Q4. 1.22 complaints about drinking water odour per 1,000 connections were received in the year.
	Number of complaints received about drinking water pressure or flow (per 1,000 connections). <i>DIA Performance Measure 4c</i>	≤ 3	4.11		1.03 complaints about drinking water pressure per 1,000 connections were received in Q4. 4.11 complaints about drinking water pressure per 1,000 connections were received in the year.
	Number of complaints received about response to the above (per 1,000 connections). <i>DIA Performance Measure 4e</i>	≤ 2	0		No reported complaints were received about response to the above in the year.







Level of Service	Performance Measure C=customer measure T=technical measure	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
	(C) Total number of complaints (per 1000 connections). <i>DIA Performance Measures 4a-4e</i>	≤ 24	15.52		3.93 complaints per 1,000 connections were received in Q4. 15.52 complaints per 1,000 connections were received in the year.
	(C) % of consumers are satisfied with the Water Supply overall.	≥ 80%	83		83% of residents indicated that they were satisfied with the water supply in the District.







Stormwater





Level of Service	Performance Measure C=customer measure T=technical measure	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Council provides a reliable stormwater system which prevents houses from flooding.	(C) Number of reported flooding incidents of habitable properties. <i>DIA Performance Measure 1a</i>	<10	0		No flooding incidents of habitable properties were received for Q4, nor for the year to date.
	(T) For each flooding event, the number of habitable floors affected per 1,000 properties rated for stormwater. <i>DIA Performance Measure 1b</i>	≤ 1.0	N/A		No flooding incidents of habitable properties were received for Q4, nor for the year to date.
The stormwater system is managed sustainably.	(T) Number of abatement notices received by STDC for stormwater discharges. <i>DIA Performance Measure 2a</i>	0	0		No abatement notices were received for Q4, nor for the year to date.

	(T) Number of infringement notices received by STDC for stormwater discharges. <i>DIA Performance Measure 2b</i>	0	0		No infringement notices were received for Q4, nor for the year to date.
	(T) Number of enforcement orders received by STDC for stormwater discharges. <i>DIA Performance Measure 2c</i>	0	0		No enforcement orders were received for Q4, nor for the year to date.
	(T) Number of successful prosecutions made against STDC for stormwater discharges. <i>DIA Performance Measure 2d</i>	0	0		No prosecutions were made against STDC in Q4, nor for the year to date.
Council will respond promptly to reports of flooding and customer requests.	(C) Number of complaints received about stormwater system and response to issues (per 1,000 connections). <i>DIA Performance Measure 4</i>	≤ 1	0		No complaints were received about the stormwater system or response to issues in Q4, nor for the year to date.
	(T) Median response time for service personnel to attend flooding event. <i>DIA Performance Measure 3</i>	≤ 2 hrs	N/A		No flooding events were reported for Q4, nor for the year to date.
Residents are satisfied with the Stormwater system.	(C) % of residents satisfied with the stormwater system.	≥ 80%	83%		83% of residents stated that they were satisfied with the stormwater system in the Annual Resident Survey.






Wastewater

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Sewage is managed without risk to public health.	(C) Number of sewerage overflows into occupied buildings due to faults in the public wastewater system.	0	0		No sewage overflows occurred into occupied buildings due to faults in the public wastewater system for Q4 or the year.
	(T) Median response time for service personnel to attend overflow. <i>DIA Performance Measure 3a</i>	≤ 2 hrs	46 min		The median response time for Q4 was 24 minutes. The median response time for service personnel to attend overflows for the year was 46 minutes.
	(T) Median response time for service personnel to resolve overflow. <i>DIA Performance Measure 3b</i>	≤ 5 hrs	3h/21m		The median response time for Q4 was 3 hours and 18 minutes. The median response time for service personnel to resolve overflows for the year was 3 hours and 21 minutes.
	(C) Number of customer complaints per year relating to odours from wastewater pump stations or treatment facilities (per 1,000 connections). <i>DIA Performance Measure 4a</i>	≤ 1	0.63		0.13 complaints per 1,000 connections were received about odours from wastewater pump stations and/or treatment facilities for Q4. 0.63 complaints per 1,000 connections were received about odours from wastewater pump stations and/or treatment facilities for the year.
	(C) Number of complaints received about sewerage system faults (per 1,000 connections). <i>DIA Performance Measure 4b</i>	≤ 25	7.73		2.41 complaints per 1,000 connections were received about sewerage system faults for Q4. 7.73 complaints per 1,000 connections were received about sewerage system faults for the year.
	(C) Number of complaints received about sewerage system blockages (per 1,000 connections).	≤ 11	8.37		0.76 complaints per 1,000 connections were received about sewerage system blockages in Q4.

Level of Service	Performance Measure C=customer measure T=technical measure	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
	<i>DIA Performance Measure 4c</i>				8.37 complaints per 1,000 connections were received about sewerage system blockages in the year.
Sewage is managed without risk to public health.	(C) Number of complaints received about response to issues (per 1,000 connections). <i>DIA Performance Measure 4d</i>	≤ 3	0		No reported complaints were received about response to issues in Q4 or the year.
	(C) Total number of complaints (per 1000 connections). <i>DIA Performance Measure 4a-4d</i>	≤ 40	16.73		3.30 complaints per 1,000 connections were received in Q4. 16.73 complaints per 1,000 connections were received in the year.
	(T) Number of dry weather overflows per 1,000 connections. <i>DIA Performance Measure 1</i>	≤ 1	0.25		No dry weather overflows per 1,000 connections were reported for Q4. 0.25 dry weather overflows per 1,000 connections were reported for the year.
	(T) % of compliance with discharge standards.	100%	98.45%		98.96% (2 of 193 consent conditions were not met – high outlet flows at Pātea WWTP and unionized ammonia levels in Waverley WWTP discharge) in Q4. 98.45% was achieved for the year.
	(T) Number of abatement notices received for discharges. <i>DIA Performance Measure 2a</i>	0	0		No abatement notices were received for discharges in Q4 nor for the year.
Sewage does not affect the quality of the environment.	(T) Number of infringement notices received for discharges. <i>DIA Performance Measure 2b</i>	0	0		No infringement notices were received in Q4 nor for the year.






Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
	(T) Number of enforcement orders received for discharges. <i>DIA Performance Measure 2c</i>	0	0		No enforcement orders were received in Q4 nor for the year.
	(T) Number of convictions received for discharges. <i>DIA Performance Measure 2d</i>	0	0		No convictions were received in Q4, nor for the year.
	(T) Annual rainfall – derived inflow and infiltration.	5%	6.3%		Inflow and infiltration has increased from 5.8% in the previous financial year and sits at 6.3% for this financial year.
Residents are satisfied with Wastewater services overall.	(C) % of consumers satisfied with the Wastewater services overall.	≥ 80%	86%		86% of residents stated that they were satisfied with the sewerage system.



Solid Waste

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
A reliable weekly kerbside recycling and rubbish collection service is provided.	(T) Number of complaints received for genuine missed collection that are not resolved (average per month).	2	0.9		An average of 0.3 complaints per month were received during Q4 for a missed collection that was not resolved within 48 hours. An average of 0.9 complaints per month were received during the year for a missed collection that was not resolved within 48 hours.
	(C) % of customers satisfied with the Solid Waste collection service.	≥ 90%	94%		The Annual Resident's Survey found 94% of customers are satisfied with the Solid Waste collection service.
A reliable, well managed (user pays) fortnightly kerbside greenwaste collection service is provided.	(C) Average number of complaints received for genuine missed greenwaste bins (excluding non-compliant bins) per collection.	≤ 6	1.6		The average number of missed bins per collection was 0.5 for Q4 and 1.6 for the year to date.
Transfer stations are safe and well maintained.	(C) Number of complaints received about poor maintenance, noise or smell for Transfer Stations.	≤ 5	3		0 complaints were received in Q4. One complaint was received about poor maintenance, noise or smell at a transfer station in each of the first three quarters, thus a total of 3 complaints for the year. All three were for overfull recycling bins at the 24-hour recycling area at Ōpunakē transfer station.
Recycling is encouraged and less waste is sent to the regional landfill.	(T) % of Council controlled waste diverted from landfill each year.	30%	25.14%		The total waste diversion from landfill, inclusive of recycling and green waste was 26.69% for Q4 and 26.39% for the year. This includes some estimated residual waste figures from recycling. Since the closure of the Colson Rd landfill in New Plymouth, additional volumes of general waste have been taken by contractors to the Hāwera transfer station, reducing the diversion figure.

					Q4 includes a period during COVID-19 Alert Level 4 when recycling facilities (including green waste) were closed. During this period, we could not process recycling and stopped collecting it. General waste continued to be collected, further decreasing the diversion figure.
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Roading and Footpaths (includes Road Safety and Pathways)


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Council provides roads which are safe and comfortable to drive on.	(T) % of roads meeting the roughness standard (deviation of true plane) remains stable or improves. <i>DIA Performance Measure 2</i>	92%	91%		Overall 91% achieved over all roads. The average roughness for urban roads has dropped to 79% while the rural roads remain stable at 96%. Our focus in the future is to identify and upgrade rough streets in the urban area.
	(C) % of road users satisfied with the condition of Council roads.	≥ 75%	69%		A lot of the dissatisfaction was related to potholes. Therefore, we intend to focus on pothole issues in the future. (Some of the dissatisfaction is related to State Highways which are not in our control).
	(T) Annual change in number of fatalities and serious injury crashes on local road network. <i>DIA Performance Measure 1</i>	Decrease by 1 or zero	-1		There were 3 reported crashes for Q4 – 2 serious & 1 fatal. The average last year was 1 fatal and 3 serious crashes per quarter. The overall reported crashes for the year is 14 – 12 serious & 2 fatal compared to 15 last year - 11 serious and 4 fatal.
The roading network is maintained in good condition.	(T) % of sealed local road network resurfaced annually. <i>DIA Performance Measure 3</i>	6%	5.89%		Only 5.89% of the planned reseal programme for the year was completed due to budget constraints.
Footpaths are maintained in good condition and are fit for purpose.	(T) % of footpaths with condition rating 1-4. <i>DIA Performance Measure 4</i>	92%	99%		99% rating was achieved for the year.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Council will respond promptly to customer service requests for roads and footpaths.	(T) % of urgent customer service requests relating to roads and footpaths responded to within 2 working days. <i>DIA Performance Measure 5</i>	≥ 95%	100%		3 out of 3 urgent requests for Q4 were responded to within 2 days. Overall for the year 11 out of 11 urgent requests were responded to within 2 days – 100%.
	(T) % of non-urgent customer service requests relating to roads and footpaths responded to within 5 working days. <i>DIA Performance Measure 5</i>	≥ 90%	91%		210 out of 230 non-urgent customer requests were responded to within 5 days during Q4 - 91%. Overall for the year 1066 out of 1173 non-urgent customer requests were responded to within 5 days - 91%.


Community Facilities

Parks and Reserves


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Parks and reserves are tidy and well maintained.	(C) % of customers satisfied with the level of maintenance in Council parks and reserves.	≥ 90%	97%		The Annual Resident's Survey results show that 97% of respondents are satisfied with the level of maintenance in Council Parks and Reserves.
Visitors feel safe and enjoy visiting our parks and reserves.	(C) Number of incidents recorded per annum due to poor maintenance or design.	≤ 6	2		There have been two reports of incidents at Council Parks and Reserves in the last year: 1. A scratch on a little girl's leg due to rough bit of splashed concrete on a slide at King Edward Park Child cut finger while swinging on an unsecured gate at Lake Rotokare

	(C) % of customers satisfied that the provided playgrounds meet the needs of users.	≥ 80%	97%		The Annual Resident's Survey results show that 97% of respondents are satisfied that the playgrounds provide by the Council meet user needs.
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Public Spaces








Level of Service	Performance Measure C=customer measure T=technical measure	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Visitors feel safe and enjoy visiting our public spaces.	(C) Number of incidents reported per annum due to poor maintenance or design.	≤ 6	0		There were no reported incidents at Council Public Spaces due to poor maintenance and design for the year.




Halls

Level of Service	Performance Measure C=customer measure T=technical measure	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Halls are well maintained and serviced.	(C) % of customers satisfied with the maintenance and cleanliness of Halls.	≥ 90%	93%		The Annual Resident's Survey results showed that 93% of respondents were satisfied with the cleanliness and maintenance of Halls.



Swimming Pools

Level of Service	Performance Measure C=customer measure T=technical measure	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Rural Pools are attractive environments.	(C) Total number of users of rural pools is greater than 30,000.	30,000+	37,629		37,629 attendances to the rural pools over the season. Kaponga had the lowest 4,331 and Manaia the highest 8,133.



Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Rural Pools are well maintained.	(C) % of customers satisfied with venues being well maintained.	≥ 90%	91%		On average, 91% of customers agree that the pools and facilities were well maintained, a 5% increase on the previous year.
Customers are satisfied with services.	(C) % of users satisfied with services provided by staff.	≥ 90%	98%		98% of customers were satisfied with services provided, a 3% increase on last year.
Rural Pools are safe environments.	(C) Number of accidents reported per annum due to poor maintenance or design.	≤ 5	0		No accidents due to poor maintenance and design.
Rural Pools water quality is safe.	(T) % of compliance with NZ5826 through regular water quality tests.	≥ 90%	93.7%		93.7% compliant average across all pools for the season.
The Aquatic Centre is an attractive environment.	(C) Number of users of the Aquatic Centre is greater than 90,000 per annum.	≥ 90,000	81,056		The number of users of the Aquatic Centre was 4031 for Q4. The facility was closed for 51 days and restricted for a further 26 days due to Covid-19 outbreak. 81,056 users of the Aquatic Centre were recorded for the 2019/2020 year.
The Aquatic Centre is well maintained.	(C) % of users satisfied with the venue being well maintained.	≥ 90%	91.5%		According to the User Survey results 91.5% of users were satisfied with the venue being well maintained.
Customers are satisfied with services.	(C) % of users satisfied with services provided by staff.	≥ 90%	91.5%		According to the User Survey 91.5% of users were satisfied with services provided by staff.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
The Aquatic Centre is a safe environment.	(T) The Aquatic Centre holds current national Poolsafe™ accreditation.	Held	Held		Current accreditation held.
	(C) Number of accidents reported per annum due to poor maintenance or design.	≤ 5	7		Five incidences due to broken pool tiles, which have since been repaired. Two due to 50m pool grating – to be replaced before reopening December 2020.
The Aquatic Centre actively promotes swim programmes.	(C) Number of Aqua School Learn to Swim enrolments are no less than 1,400 per annum.	≥ 1,400	1293		There were 78 enrolments in Q4. 1293 enrolments in Aqua school at the end of Q4. Numbers are down due to closure and restrictions following Covid-19 outbreak.




Public Toilets

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Toilets are safe, accessible and well maintained.	(C) % of residents satisfied with cleanliness and maintenance of Public Toilets.	≥ 80%	84%		The Annual Resident's Survey results showed 84% of respondents were satisfied with the level of cleanliness and maintenance of public toilets.
	(C) % of residents satisfied with Public Toilet opening hours.	≥ 85%	89%		The Annual Resident's Survey results showed 89% of respondents were satisfied with the opening hours of public toilets.




Cemeteries

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Cemeteries are tidy and well maintained.	(C)% of customers satisfied with the tidiness and level of maintenance at Cemeteries.	≥ 95%	97%		The Annual Resident's Survey showed that 97% of respondents were satisfied with the level of maintenance at Cemeteries.
Interments are managed with respect and sensitivity.	(C) Number of complaints regarding interment processes.	≤ 3	0		There were no reported complaints or issues for the year.

Pensioner Housing


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Council will provide well maintained and affordable Pensioner Housing.	(T) % of Pensioner Housing units are rated good to very good using the minimum standards included in the Pensioner Housing Policy.	71%	70%		One refit has been completed at Camellia Court, Hāwera and interior painting and flooring of Unit 7 Tainui, Hāwera. 44 Units are now rated good to very good. <i>A further 10 units with inaccessible ceiling cavities will meet the criteria when ceiling insulation is installed in conjunction with roof replacements, bringing the total to 86%.</i>
	(C) % of tenants satisfied with the standard of their accommodation.	≥ 95%	97%		The Annual Tenants Survey was completed in March 2020 and 34 of the 63 tenants responded to this question. 33 of those tenants (97%) were satisfied with the condition of their units.
Tenants are supported to remain independent in their communities of choice for as long as they are able.	(C) % of tenants satisfied with the social support service provided (or who rate the social service good or above).	≥ 90%	97%		33 Tenants responded to this question in the Annual Tenant Survey. 27 rated the service excellent, 4 very good and 1 good.

TSB Hub



Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
TSB Hub is an attractive, well maintained and well used venue.	(C) Numbers of users of TSB Hub.	≥ 150,000	129,256		Target was not achieved with 129,256 visits recorded for the year. The facility was closed due to COVID-19 Level 4 lockdown, and subsequent Level 3 and Level 2 restrictions saw reduced visitors to the facility.
	(C) % of users satisfied with standard of service provided.	≥ 90%	100%		The Annual User Survey was sent out Q2 & Q3, however no survey was sent out Q4 due to COVID-19 as the facility was closed for a large period of Q4. Results showed that 100% of respondents were either satisfied or very satisfied with the standard of service they received in previous surveys.
TSB Hub provides a safe environment.	(C) Number of accidents reported per annum due to poor maintenance or design.	≤ 3	0		No accidents reported that are attributed to poor maintenance or design during the year.

Arts & Culture



Arts

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Opportunities are provided to participate in arts activities.	(C) Number of programmes or projects facilitated or supported per annum.	10	10		In Q4 the Pātea Pou project was completed and the Arts Coordinator worked with children at four of the LibraryPlus during the school holidays. 10 programmes or events were facilitated or supported for the year.

Heritage – Aotea Utanganui – Museum of South Taranaki

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Visitors feel welcome and enjoy the Museum.	(C) % of customers satisfied with their visit.	≥ 95%	99%		In Q4 there were no dissatisfied customers. The overall satisfaction rate of customer visits is 99% for the year.
The collection of artefacts and archives is protected for future generations.	(C) Number of collection items re-housed to Museum standards.	Social history 400 objects archived 20 linear metres	Social History 704 objects archived 11 linear metres housed		In Q4 an additional 432 objects were completed including condition reporting and entry into the database. 704 Social History objects have been archived (exceeding target), however only 11 linear metres of archival materials have been rehoused for the year.

LibraryPlus


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
LibraryPlus facilities are well resourced and have friendly, helpful staff.	(C) % of customers satisfied with facilities and customer service.	≥ 95%	98%		The Annual Resident's Survey found that 98% of customers are satisfied with facilities and customer service.
LibraryPlus materials and resources are relevant to current information and leisure needs of the community.	(C) % of customers satisfied with materials, resources and information provided.	≥ 95%	97%		The Annual Resident's Survey found that 97% of customers are satisfied with materials, resources and information provided.

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District Economy

Economic Development




Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Existing or new businesses are supported and assisted to grow.	(C) Number of client interactions with the Business Advisory Service.	≥ 475	818		There were 288 South Taranaki client interactions with the business advisory service (provided by Venture Taranaki) for Q3 and 818 for the year to date.
	(C) Dollar value of Capability Development vouchers distributed in South Taranaki.	≥ \$75,000	\$86,089		The dollar value of the Capability Voucher Scheme for South Taranaki for Q3 was \$30,085 and \$86,089 for the year to date.

<p>South Taranaki is promoted as a great place to live, work and visit.</p>	<p>(C) Number of South Taranaki promotions per annum.</p>	<p>≥ 10</p>	<p>4</p>		<p>4 promotions for South Taranaki have been undertaken for the year to date.</p> <p>Q2</p> <ol style="list-style-type: none"> 1. Work began on updating the South Taranaki Lifestyle Booklet. 2. The Council also launched a new website <p>Q1</p> <ol style="list-style-type: none"> 3. Advertisements were taken in the AA Must Dos NZ Walks and Must Dos Regional Guides. 4. MTFJ Youth to Work Awards held in August acknowledged youth, business, Iwi and educators doing good things in South Taranaki with a full page advertisement in the South Taranaki Star. <p>The visit from the agricultural students and tutors from the Council's sister city Harbin, China did not take place as planned in February. Our focus is on working through the uncertainties caused by COVID-19 and leading and supporting initiatives that assist with response and recovery.</p>
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Tourism

<p>Level of Service</p>	<p>Performance Measure <i>C=customer measure</i> <i>T=technical measure</i></p>	<p>Target 2019/20</p>	<p>Actual</p>	<p>Status</p>	<p>For Quarter Four as at 30 June 2020</p>
<p>Customers are satisfied with the level of service they received at the i-SITE.</p>	<p>(T) Qualmark accreditation is maintained.</p>	<p>Held</p>	<p>Held</p>		<p>Due to Covid-19 all Qualmark licenses have been extended for 12 months (so are valid for 2 years)</p>



Events


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Council will provide, encourage and/or support events within the District.	(C) Minimum number of events Council has provided or supported per annum.	≥ 10	23		Five Lockdown Local concerts were held online during Q4 showcasing local talent during the Alert Level 4 Covid-19 lockdown. This brings the total for the year to 23.
Council events are well organised, safe and well attended.	(C) % of attendees satisfied with selected Council events.	≥ 90%	N/A		No customer surveys were completed during the 2019/2020 year for events due to staff changes and some events not happening due to COVID-19.
Council events are well organised, safe and well attended.	(C) Number of serious incidents due to poor event management.	≤ 3	0		No reported serious incidents reported at events in Q4 nor for the entire year.

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Community Development


Community Development


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Communities and groups are provided with the skills they need to support them to achieve their own goals.	(C) % of participants in workshops and training sessions find the training useful.	≥ 80%	98%		In Q4 98% of participants for the year found the capacity building workshops and training useful.
Partnerships with community groups are developed to make the best use of resources.	(C) % of the cost of community-led projects (supported by Council) funded from external sources.	≥ 50%	50%		Support was provided for the Paepae in the Park funding applications with 50% of their funding coming from non-Council sources.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Partnerships with community groups are developed to make the best use of resources.	(C) % of the total cost of Council-led projects (completed in partnership with the community) funded from external sources.	≥ 33.3%	86%		<p>The Youth To Work Awards are supported with sponsorship from a number of local businesses with 75% of the funding obtained from external sources.</p> <p>The Sound Mirror installation costs have been secured with 98% of this project externally funded. Staff assisted with the installation through existing budgets. The Sound Mirrors were donated to the community by a Hāwera company with fabrication costs covered by a number of supporters. The mirrors have been installed in King Edward Park.</p> <p>86% of funding has been provided externally for Council-led project for the year.</p>

Environmental Sustainability

Planning

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Consents for subdivision and development are processed in a timely manner.	(T) % of resource consent applications processed within statutory timeframes.	100%	98%		<p>31 out of 31 applications for resource consent were processed within the statutory timeframe during Q4.</p> <p>146 applications have been processed for the year to date with 143 (98%) processed within the statutory timeframe.</p> <p>The most recent non-compliance appears to be an administration error but is still recorded as being over the timeframe.</p>




<p>Consent compliance is monitored by the Council.</p>	<p>(T) Consents are monitored by their due date.</p>	<p>≥ 90%</p>	<p>53%</p>		<p>11 consents were monitored in Q3, 6 were due to be monitored while 5 were from previous quarters.</p> <p>The 6 consents that were scheduled for monitoring in Q3 were either monitored by their target date or within the quarter.</p> <p>Of the 32 consents monitored for the year to date, 17 (53%) were monitored by their due date. This is an improvement from Q2 as the outstanding monitoring has been completed.</p>
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Environmental Policy





Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
<p>Growth and development is planned while our natural and physical resources are managed in a sustainable manner.</p>	<p>(T) The Plan Changes and Variations to the District Plan are undertaken in accordance with legislative timeframes.</p>	<p>Achieved</p>	<p>N/A</p>	<p>N/A</p>	<p>This performance measure is not applicable whilst the proposed district plan remains in appeal phase.</p>
<p>Iwi are supported to contribute to local environmental issues.</p>	<p>(T) % of Plan Change projects that have dedicated periods of officer time set aside for consulting with Iwi.</p>	<p>100%</p>	<p>N/A</p>	<p>N/A</p>	<p>There have been no Plan Change projects during Q3, with this primarily due to the proposed district plan remaining in appeal phase.</p>

Regulatory Services




Building Control

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Building consents are processed efficiently.	(T) % of building consent applications are processed within the statutory timeframe of 20 working days.	100%	90%		150 building consents were processed in Q4 with 139 (93%) processed within the statutory timeframe. 616 building consents have been processed for the year to date with 552 (90%) processed within the statutory timeframe. The result is not satisfactory but it demonstrates some improvement from the previous financial year, where only 74% of building consents were processed within 20 working days. This remains an area of focus.
Customers receive industry recognised quality service.	(T) % of building inspections are carried out within 2 working days of request.	≥ 95%	100%		All 432 inspections were carried out within 2 working days of request in Q4 with all 1791 being carried out within 2 working days for the full year. Note that inspections were ceased on Monday 23 March 2020 when Alert Level 3 was enforced due to COVID-19 and resumed on Tuesday 28 April 2020 when the Alert Level was reduced to Level 3.
The Council retains authority to issue building consents.	(T) Accreditation as a Building Consent Authority is retained.	Retained	Retained		Accreditation as a Building Consent Authority was retained from 19 July 2019 for a period of two years.


Environmental Health

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
New food premises can open to the public quickly and existing food premises can continue to trade.	(T) % of New Premises Applications and Renewal Premises Applications processed within 10 working days.	≥ 95%	100%		All 12 premises applications were processed within 10 working days for Q4 and all 183 were processed within 10 working days.
Food premises are hygienic and food sold to the public is safe to eat.	(T) % of licensed premises that are audited within 1 month of the due date.	≥ 95%	100%		Three premises were audited within 1 month of the due date for Q4 and all 88 were audited within 1 month for the year to date. Due to Covid-19, the majority of the scheduled verifications for this quarter were rescheduled for a later date in the year. Compliance inspections were more focussed on other health premises during this time.
Food premises operators receive high quality service.	(C) The number of complaints received from food premises operators about standard of service per annum.	≤ 5	0		No complaints were received for Q4, nor for the year to date.
Hairdressers, camping grounds/holiday parks, funeral homes & offensive trade premises are hygienically safe.	(T) % of licensed premises that are inspected annually.	≥ 95%	100%		All 53 (100%) health premises were inspected.




Licensing – Alcohol and Gambling

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Premises selling alcohol to the public are licensed and are running their business responsibly.	(C) Number of Council facilitated workshops to encourage host responsibility per annum.	2	0		No Council facilitated workshops have taken place this financial year due to workload, COVID-19 and staff vacancies.
	(T) % of licensed premises that are annually inspected.	≥ 95%	100%		34 licensed premises were inspected during Q4. All 89 (100%) licensed premises have had a compliance visit for the financial year.
Unopposed Liquor Licence Applications are processed promptly.	(T) % of unopposed Liquor Licence Applications processed within 10 working days of receipt of all reports.	≥ 95%	98%		All 7 applications were processed within 10 working days during Q4 with 57 (98%) of the 58 applications processed for the financial year.




Noise Control

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Provide a prompt and reliable noise control service 24 hours a day, 7 days a week.	(T) % of noise complaints responded to within one hour.	≥ 90%	91%		186 (93%) of the 199 noise complaints received were responded to within 1 hour during Q4. 646 (91%) of 707 reported for the year were responded to within one hour.

Animal Services - * serious dog incidents – dog attacks, threatening or rushing dogs or continual barking. ** general dog incidents – barking and roaming.


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Residents are satisfied with the Animal Control service.	(C) % of residents satisfied with the Animal Control service.	≥ 75%	78%		The Annual Resident's Survey reflected that 78% of residents were satisfied with the Animal Control service provided by Council.
A prompt and reliable animal control service will be provided 24 hours a day, 7 days a week for wandering stock and serious dog incidents*.	(C) % of reported serious dog or wandering stock incidents responded to within 4 hours.	≥ 95%	95%		86 of the 90 serious incidents reported were responded to within 4 hours during Q4. In total, 334 (95%) of 351 were responded to for the 2019/20 year within 4 hours.
A reliable and responsive animal control service that investigates general dog incidents**.	(C) % of reported general dog incidents responded to within 1 working day.	≥ 95%	98%		247 of the 250 general dog incidents reported were responded to within 1 working day during Q4 with 1200 (98%) of the 1227 having been responded to for the 2019/20 year.

Civil Defence and Emergency Management

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
The Council is ready to respond to a Civil Defence Emergency and is able to function for as long as required during an emergency.	(C) Roles identified and staffed for 24 hour operations of the Emergency Operations Centre (EOC) and staff trained to the appropriate level agreed to by the Civil Defence and Emergency Management Group.	100% of roles filled	99%		The unassigned role will be filled in the very near future.
		50% of staff trained	45%		Staff undertook Foundation Training on line during Alert Level 4. This resulted in an 11% increase.
The Council actively engages with the wider community to increase the level of awareness, and understanding of, and	(C) Community Action Plans are prepared in conjunction with, and for, each town. By 2026 Community Action Plans are	One Community Action Plan prepared per year	Nil plans completed this Quarter		COVID-19 has not assisted, but nor has some confusion across the sector on what a Community Action Plan should comprise. The

preparation and readiness for emergencies and strengthening community resilience.	prepared and in place for all 8 principal towns in the South Taranaki District.				feasibility of this measure is under review as part of LTP 2021-2031 preparation.
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Coastal Structures

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2019/20	Actual	Status	For Quarter Four as at 30 June 2020
Comply with the Taranaki Regional Council Resource Consent conditions for coastal structures.	(C) % of compliance with Resource Consent conditions.	100%	93%		We received a letter from TRC highlighting three non-compliance issues with some coastal structures in Q1. We have resolved two of these three issues, with the remaining issue awaiting repair in Q4. This project was delayed due to supply issues for suitable rock and the lockdown. This will be resolved in July 2020.



Report

6

To	Mayor and Councillors
From	Policy Advisor – Adrienne Cook
Date	21 September 2020
Subject	Delegations Register update – Resource Management Act 1991

(This report shall not be construed as policy until adopted by full Council)

Executive Summary

1. The Delegations Register is a living document which requires regular updates to ensure that it is current and correct. The Delegations Register (the Register) provides a clear transfer of delegation of authority from the Council to the Chief Executive (CE), and from the CE on to the appropriate officers (specific to their position). An exception to this is delegations under the Resource Management Act (RMA) 1991, which are directly conferred by the Council to officers.
2. This report proposes an update of the Register to incorporate changes made to the delegations listed in Appendix I of this report. The report proposes that the powers and functions be delegated from the Council to the Development Engineer ([highlighted in track changes](#)).

Recommendation

THAT the Council

- a) Approves the delegations contained within Appendix I of the report, transferring powers under the Resource Management Act 1991 to the Development Engineer (as highlighted in the track changes), as per its powers under section 34A of the Resource Management Act 1991.

Background

3. A Register is a formal document which effects the daily operation of the Council and as such, it is important in providing a legal foundation to decision-making and exercising of authority provided for by legislation, regulations, bylaws and policies. It provides evidence showing how particular functions are authorised.
4. The Register is considered a living document which requires regular updates to ensure that:
 - a) The document reflects changes to legislation, regulations, Council bylaws, and policies;
 - b) Changes to the operation of the Council are incorporated into the document; and
 - c) Officers are provided with the correct delegation to undertake specific tasks.

5. To ensure that the Council operates at an efficient and effective manner, the powers provided to the Council under legislation can be divided into the following:

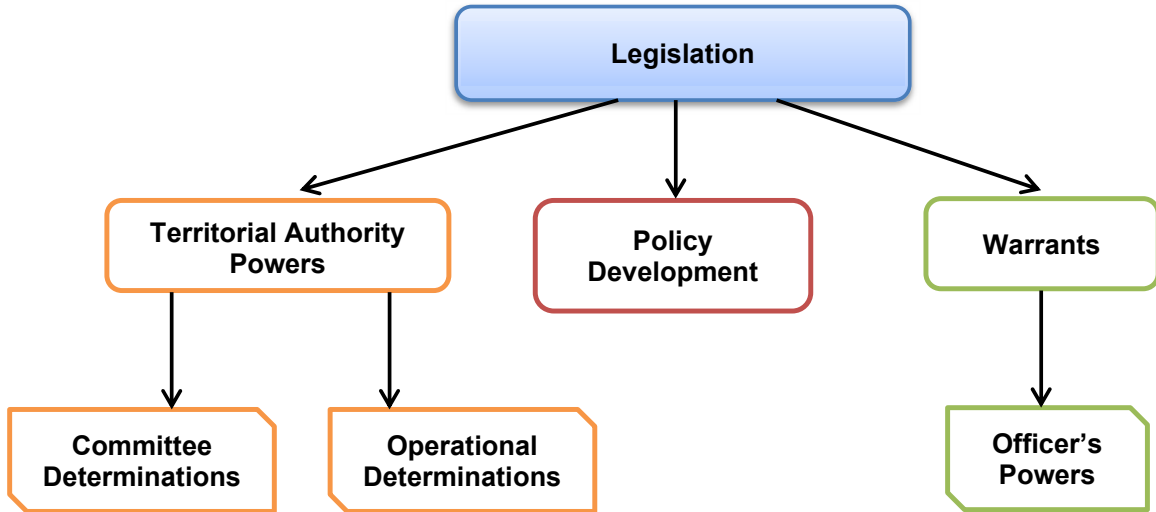


Figure 1: powers provided under legislation.

Local Government Purpose

6. Under the LGA 2002, the Council's purpose is to “*promote the social, economic, environmental and cultural well-being of communities in the present and for the future.*” It is important to be able to balance the regulatory aspect of enforcing the bylaws to maintain the health and safety of the public (to promote well-being of communities), with the rights of individuals within the community. Therefore, it is important that officers are warranted and authorised to undertake their delegated functions; and be able to legally provide that regulatory function.

Options – Identification and analysis

7. Reviews on the existing Register are undertaken on a regular basis to ensure that the Council has delegated powers to enable council officers to make operational decisions and act on behalf of the Council.
8. In this case, the role of Development Engineer did not exist (the role title was different and was located in another unit), and delegations are required to be inserted into the Register, to ensure that the officer can make operational decisions as part of their role.

Risks

9. The following points provide a risk analysis associated with this decision:

a) Political

A Register provides transparency to the general public on how the Council operates and who is delegated with the power to make decisions under specific legislation, policies and bylaws. This provides certainty that the Council is undertaking its obligations with the required legal authority.

b) Legal

This is the most important risk that the Council needs to consider when analysing the impact of this decision. The Register provides assurance that the authority to act under the Act, Regulation, Bylaw or Policy has been correctly transferred from the Council directly to officers (such as required under the RMA 1991), or to the CE and then on-delegated from the CE to officers. This reduces the risk of legal challenge.

Options available

Adopt the Proposed Recommendation

- 10. Adopting the recommendation would ensure that the Development Engineer role is included in the Register, so that daily operational matters under the Resource Management Act 1991 can be undertaken by that role (along with the existing delegations to other officers).

Amend the Proposed Delegations

- 11. The Council may wish to amend the proposed delegations.

Considerations and Assessments

Assessment of Significance and Engagement

- 12. South Taranaki District Council's general approach to determining the level of "significance" will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Low: Residents and ratepayers would not be affected by this decision.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long-Term Plan 2018-2028.	Low: No effect on the Long Term Plan.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	Low: This is an internal function.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	Low: The incorporation of delegations within the Delegations Register has been absorbed into existing budgets and will ensure officers are delegated to undertake operational matters.
Reversible	The degree to which the decision or proposal is reversible.	Medium: The Council may revoke delegated authority by resolution.

- 13. In terms of the Council's Significance and Engagement Policy, this matter is of Low Significance. Consultation is not required for delegations, as it is an internal legislative requirement.

Legislative Considerations

14. Under Schedule 7 of the LGA 2002, section 32 states that:
“for the purposes of efficiency and effectiveness in the conduct of a local authority's business, a local authority may delegate to[an] officer of the local authority, any of its responsibilities, duties, or powers except
 (a) *The power to make a rate; or*
 (b) *The power to make a bylaw; or*
 (c) *the power to borrow money, or purchase or dispose of assets, other than in accordance with the long term plan; or*
 (d) *the power to adopt a long term plan, annual plan, or annual report; or*
 (e) *the power to appoint a chief executive; or*
 (f) *the power to adopt policies required to be adopted and consulted on under this Act in association with the long term plan or developed for the purpose of the local governance statement; or*
 (g) *the power to adopt a remuneration and employment policy.”*

Financial/Budget Considerations

15. The costs relating to the review and amendment of the Register have been, and will continue to be, derived from existing budgets.

Consistency with Plans/Policies/Community Outcomes

16. Transferring the daily operational powers and functions within the legislation and policies (listed in Appendix I of this report), to Council officers, would provide a consistent approach for RMA 1991 delegations contained within the Register.

Impact on Māori/Iwi

17. Māori will benefit from the Council undertaking its operational functions, as will all the South Taranaki community. This is a statutory process.

Affected Parties Consultation

18. External consultation is not required for additions or amendments to the Delegations Register. This is a statutory process.

Conclusion

19. This report proposes that the Council adopts the amendments as attached in Appendix I of this report, and transfers powers to the Development Control Engineer (as highlighted by track changes in the document).

Adrienne Cook
Policy Advisor

[Seen by]
 Becky Wolland
Policy and Governance Manager

Appendix I – Delegations for Development Engineer under the Resource Management Act 1991

Resource Management Act 1991	Description	Delegated to
RMA 4	<p>Section 35 – Gathering Information, monitoring and keeping records Power to gather such information, and undertake or commission such research, as is necessary to carry out effectively its functions under this Act or regulations under this Act.</p>	1) Planning Administration Officer 2) Environmental Monitoring Officer 2) Development Engineer 3) Planner 4) Planning Manager 5) Group Manager Environmental Services
RMA 5 a	<p>Section 36 – Administrative Charges 3.) Power to impose additional charges within the policies set by the Council.</p>	1) Planning Administration Officer 2) Environmental Monitoring Officer 2) Development Engineer 3) Planner 4) Planning Manager 5) Group Manager Environmental Services
RMA 5 b	<p>Section 36 – Administrative Charges 7.) Power to not commence or continue processing resource consent applications if insufficient money has been paid as required by the Council's Fees and Charges policy.</p> <p>Note: When using this provision the application effectively remains “on hold” until the correct payment is made.</p>	1) Group Manager Environmental Services 2) Planning Manager 3) Planner 4) Development Engineer 4) Environmental Monitoring Officer
RMA 12	<p>Section 87F – Consent authority’s subsequent processing Providing a report on applications that are to be determined by the Environment Court and attending relevant hearings.</p>	1) Planner 2) Environmental Monitoring Officer 2) Development Engineer 3) Planning Manager 4) Group Manager Environmental Services
RMA 13	<p>Section 87G – Documentation for Environment Court hearing Power to, without delay, provide the Environment Court with— (a) the application to which the notice of motion relates; and (b) the authority's report on the application; and (c) all the submissions on the application that the authority received; and</p>	1) Environmental Monitoring Officer 1) Development Engineer 2) Planner 3) Planning Manager 4) Group Manager Environmental Services

	(d) all the information and reports on the application that the authority was supplied with.	
RMA 18 a	Section 92 – Further information may be required To require any applicant for resource consent to provide further information relating to the application and power to set a time limit for further information.	1) Planner 2) Environmental Monitoring Officer <u>2) Development Engineer</u> 3) Planning Manager 4) Group Manager Environmental Services
RMA 18 b	Section 92 – Commissioning a Report To commission a report on any matters raised in relation to the application.	1) Planner 2) Environmental Monitoring Officer <u>2) Development Engineer</u> 3) Planning Manager 4) Group Manager Environmental Services
RMA 96	Section 332 – Power of entry for inspection Enforcement Officer may go onto, into, under or over (excluding a dwelling house) to inspect.	1) Environmental Monitoring Officer <u>1) Development Engineer</u> 1) Planner 1) Environmental Health Officer 1) Environmental Health Technician 1) Contracted Staff 2) Planning Manager 2) Regulatory Services Manager 3) Group Manager Environmental Services
RMA 97	Section 333 - Power of entry for survey Power of entry for survey.	1) Environmental Monitoring Officer <u>1) Development Engineer</u> 1) Enforcement Officer appointed under s38 1) Planner 2) Planning Manager 3) Group Manager Environmental Services

8. Resolution to Exclude the Public

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 10 August 2020	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Audit and Risk Committee 19 August 2020.		
3. Receipt of minutes – Environment and Hearings Committee 2 September 2020.		
4. Receipt of minutes – Policy and Strategy Committee 7 September 2020.		
5. Receipt of the Personnel Committee Minutes – 3 August 2020.		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3, 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
5	To protect the Privacy of natural persons, including that of deceased natural person (Schedule 7(2)(a)).