

Rārangitake take Kaunihera

Council Agenda

Monday 22 February 2021, 7pm
Council Chambers, Albion Street, Hāwera





Pūrongo Whaitikanga Governance Information

Ngā Mema o te Komiti / Committee Members



Phil Nixon
Mayor



Robert Northcott
Deputy Mayor



Andy Beccard
Councillor



Mark Bellringer
Councillor



Gary Brown
Councillor



Celine Filbee
Councillor



Aaron Langton
Councillor



Steffy Mackay
Councillor



Jack Rangiwahia
Councillor



Diana Reid
Councillor



Bryan Roach
Councillor



Brian Rook
Councillor



Chris Young
Councillor

Apatono / Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees. It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or dispose

He Karere Haumaru / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.
If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

- of assets, other than in accordance with the long-term plan
- (d) the power to adopt a long-term plan, annual plan or annual report
- (e) the power to appoint a chief executive
- (f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.
- (g) the power to adopt a remuneration and employment policy

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



Rārangi Agenda

Ordinary Council Meeting Monday 22 February 2021 at 7.00 pm

- 1. Matakore / Apologies**
- 2. Tīmatanga Kōrero / Opening Remark**
 - 2.1 Councillor Bryan Roach
- 3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
 - 3.1 Tourist Attraction in Taranaki - Richard Woodd
- 4. Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 4.1 [Ordinary Council held on 14 December 2020](#)..... Page 8
- 5. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes**
 - 5.1 [Novus Contracting Annual General held on 9 December 2020](#)Page 17
 - 5.2 [Eltham-Kaponga Community Board held on 25 January 2021](#)Page 21
 - 5.3 [Te Hāwera Community Board held on 25 January 2021](#)Page 25
 - 5.4 [Taranaki Coastal Community Board held on 26 January 2021](#).....Page 29
 - 5.5 [Pātea Community Board held on 27 January 2021](#)Page 37
 - 5.6 [Policy and Strategy Committee held on 1 February 2021](#).....Page 44
 - 5.7 [Iwi Liaison Committee held on 3 February 2021](#).....Page 55
 - 5.8 [Environment and Hearings Committee held on 3 February 2021](#)Page 62
 - 5.9 [Audit and Risk Committee held on 10 February 2021](#).....Page 69
- 6. Ngā Menīti o ngā Komiti Herenga o Taranaki / Joint Committee Minutes**
 - 6.1 [Taranaki Solid Waste Joint Committee held on 19 November 2020](#).....Page 77
 - 6.2 [Taranaki Regional Transport Committee held on 2 December 2020](#)Page 80
 - 6.3 [Taranaki Emergency Management Committee held on 3 December 2020](#)Page 87

Next Meeting Date: Wednesday 7 April 2021 – Council Chamber, Albion Street, Hāwera
Elected Members’ Deadline: Monday 22 March 2021

7. Pūrongo / Reports

- 7.1 Submission to the Health Select Committee on the Water Services Bill Page 94
- 7.2 Dairy Trust Taranaki – 2021 Appointment..... Page 101
- 7.3 Quarterly Financial Report for period ending 31 December 2020.....Page 105

8. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

- 8.1 Ordinary Council held on 14 December 2020Page 205
- 8.2 Policy and Strategy Committee held on 1 February 2021.....Page 208
- 8.3 Environment and Hearings Committee held on 3 February 2021 Page 210
- 8.4 Audit and Risk Committee held on 10 February 2021.....Page 214



Matakore Apologies

1. Matakore / Apologies

Apologies was received from Councillor Diana Reid and Gary Brown for non-attendance.

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Tīmatanga Kōrero

Opening Remark

2. Opening Remark – Councillor Bryan Roach

The opening remark is an opportunity to comment on something positive or constructive that has happened in relation to the Council or the Community.

Next Opening Remark: Wednesday 7 April 2021 – Councillor Diana Reid



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

1. Whakatakoto Kaupapa Whānui Whakaaturanga hoki / Open Forum and Presentations

1.1 Tourist Attraction – Richard Woodd

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Kaunihera

Council Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Ordinary Council – 14 December 2020

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Ordinary Council minutes of the meeting held on Monday 14 December 2020.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Ordinary Council meeting held on 14 December 2020 as a true and correct record.



Menīti Minutes

Ngā Menīti take Kaunihera Ordinary Council Meeting

Council Chambers, Albion Street, Hāwera on Monday 14 December 2020 at 7.00 pm

Kanohi Kitea / Present: Mayor Phil Nixon (Chairperson), Deputy Mayor Robert Northcott, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Aaron Langton, Steffy Mackay, Diana Reid, Bryan Roach, Brian Rook and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services) and Samantha Greenhill (Governance and Support Officer).

Matakore / Apologies: Celine Filbee and Jack Rangiwahia.

RESOLUTION

(Cr Roach/Cr Young)

134/20 **THAT the apologies from Councillors Celine Filbee and Jack Rangiwahia be received.**

CARRIED

1. Tīmatanga Kōrero / Opening Remark

Deputy Mayor Northcott noted that it had been a difficult year and while staff had been thanked, he commended the Councillors for their efforts too.

Mayor Nixon agreed it had been a tough year and wanted to thank the staff for their continued efforts during COVID-19. It was noted that when Mayor Nixon and Mr Crockett visited the outer areas of the District the libraries were doing amazing activities with the children. He commended the Senior Leadership Team for continuing to do their job while working in New Plymouth with Civil Defence.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Ordinary Council meeting held on 2 November 2020

RESOLUTION

(Cr Mackay/Cr Young)

135/20 **THAT the Council adopts the minutes of the Ordinary Council meeting held on 2 November 2020 as a true and correct record.**

CARRIED

2.2 Extraordinary Council meeting held on 11 November 2020

It was noted that the Extraordinary meeting held in November witnessed a milestone occasion with a unanimous decision to introduce Māori representation.

RESOLUTION

(Cr Beccard/Cr Bellringer)

136/20

THAT the Council adopts the minutes of the Extraordinary Council meeting held on 11 November 2020 to consider Māori representation via Māori wards for the 2022 and 2025 triennial elections and lobby Central Government to review the Local Electoral Act including removing the ability for Māori wards to be subject to a demand for a poll.

CARRIED

3. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes

3.1 Eltham Drainage Committee meeting held on 28 October 2020

RESOLUTION

(Cr Bellringer/Cr Brown)

137/20

THAT the Council receives the minutes of the Eltham Drainage Committee meeting held on 28 October 2020.

CARRIED

3.2 Eltham-Kaponga Community Board meeting held on 16 November 2020

RESOLUTION

(Cr Mackay/Cr Bellringer)

138/20

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 16 November 2020.

CARRIED

3.3 Te Hāwera Community Board meeting held on 16 November 2020

RESOLUTION

(Cr Reid/Cr Brown)

139/20

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 16 November 2020.

CARRIED

3.4 Taranaki Coastal Community Board meeting held on 17 November 2020

RESOLUTION (Cr Langton/Cr Young)

140/20 **THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 17 November 2020.**

CARRIED

3.5 Pātea Community Board meeting held on 18 November 2020

Councillor Rook provided an update on the funding application for a basketball hoop in Waverley. Funding had moved outside of the community board with funding being sourced from Sport Taranaki. The applicant was commended for his efforts and the outcome.

Mr Dagg sought a correction on page 49, that the location of the meeting be amended to read Alton Coronation Hall.

RESOLUTION (Cr Rook/Deputy Mayor Northcott)

141/20 **THAT the Council receives the minutes of the Pātea Community Board meeting held on 18 November 2020.**

CARRIED

3.6 Audit and Risk Committee meeting held on 23 November 2020

Councillor Beccard noted that Mr Armstrong had attended his final Audit and Risk Committee meeting as chairperson. He was thanked for his efforts and the outstanding job he had performed while in the role.

Mayor Nixon advised that in recognition of Mr Armstrong's efforts it was intended to invite him to either the next meeting or the whakatau for the new chairperson.

RESOLUTION (Cr Beccard/Cr Young)

142/20 **THAT the Council;**

- 1. Receives the minutes of the Audit and Risk Committee meeting held on 23 November 2020.**
- 2. Adopts the recommendation 64/20 AR from the Audit and Risk Committee:**

THAT the Audit and Risk Committee recommends that the Council approve the following amendments to the Investment Policy:

 - a) Inclusion of a policy framework for the borrowing activity to the Council Controlled Organisations (CCOs), (including Council Controlled Trading Organisations (CCTOs));**
 - b) Changes to the approved limits to align with the Council's Liability Management Policy.**

3. Adopts the recommendation 65/20 AR from the Audit and Risk Committee:
THAT the Audit and Risk Committee recommends that the Council approve the following:
- a) The Disaster Recovery Reserve (separate from the roading activity) is established with an annual contribution of \$50,000 per annum and an increase of \$20,000 per annum, thereafter, capped at \$100,000 per annum; and
 - b) The Insurance Framework be approved by the Committee.

CARRIED

3.7 Iwi Liaison Committee meeting held on 25 November 2020

RESOLUTION (Deputy Mayor Northcott/Cr Beccard)

143/20 **THAT** the Council receives the minutes of the Iwi Liaison Committee meeting held on 25 November 2020.

CARRIED

3.8 Environment and Hearings Committee meeting held on 25 November 2020

RESOLUTION (Cr Beccard/Cr Langton)

144/20 **THAT** the Council receives the minutes of the Environment and Hearings Committee meeting held on 25 November 2020.

CARRIED

3.9 Policy and Strategy Committee meeting held on 30 November 2020

RESOLUTION (Cr Beccard/Cr Mackay)

145/20 **THAT** the Council;

1. Receives the minutes of the Policy and Strategy Committee meeting held on 30 November 2020.
2. Adopts recommendation 51/20 PS from the Policy and Strategy Committee:
THAT the Council;
 - (a) Authorises officers to obtain detailed designs for strengthening the Eltham Town Hall to 67% of the New Building Standard, to be funded from the existing Earthquake Prone Building's budget.
 - (b) Notes that once detailed designs and costings have been obtained a further report will be presented to the Council outlining these costs so a decision can be made on whether to proceed with bringing the Hall up to 67% of the New Building Standard.

3. Adopts recommendation 52/20 PS from the Policy and Strategy Committee:
THAT the Council;
(a) Receives the draft Environment and Sustainability Strategy.
(b) Approves the inclusion of the draft Environment and Sustainability Strategy in the public consultation process for the draft 2021-2031 Long Term Plan.
(c) Notes that some of the work programmes within the draft Environment and Sustainability Strategy will require new funding through the 2021-2031 Long Term Plan.
4. That the Council releases the decision 55/20 PS, to move into decision making mode, into the public meeting.

CARRIED

3.10 Extraordinary Council meeting held on 30 November 2020

A correction was sought on page 84, to amend 11.55pm to 11.55am.

RESOLUTION

(Mayor Nixon/Deputy Mayor Northcott)

- 146/20 **THAT the Council adopts the minutes of the Extraordinary Council meeting held on 30 November 2020 to adopt the 2019/2020 Annual Report.**

CARRIED

4. Pūrongo / Reports

- 4.1 Delegations Register Update – Resource Management Act 1991, Realignment of the Environmental Services Group

The Delegations Register was a living document which required regular updates to ensure that it was current and correct. Mr Dagg explained that there had been a reorganisation in the Environmental Services department which resulted in role name changes. The report allowed the Delegations Register to reflect the new role names.

RESOLUTION

(Cr Beccard/Cr Langton)

- 147/20 **THAT the Council approves the delegations contained within Appendix I of the report, transferring the powers under the Resource Management Act 1991, to the officers listed (as highlighted in track changes); and updating current delegations to reflect role title changes, as per its powers under Section 34A of the Resource Management Act 1991.**

CARRIED

- 4.2 Delegations Register Update – Acting Delegations

The Delegations Register was a living document which required regular updates to ensure that it was current and correct. The report proposed to delegate the same powers which the Chief Executive (CE) holds, to an additional role of Acting Chief Executive.

Mayor Nixon explained that in the absence of Mr Crockett, the Acting Chief Executive would then have full delegations. Councillor Roach enquired whether the delegated powers were to be completed annually. Mr Crockett explained that this was a onetime task and would only need to be approved again if the Chief Executive was to change.

RESOLUTION

(Cr Mackay/Cr Brown)

148/20

THAT the Council;

- 1) Approves the delegation of powers under the Resource Management Act 1991 (contained within Appendix I of the report – but excluding appointments to the Environment and Hearings Committee or any duly appointed Hearings Commissioner(s), and Environment and Hearings Committee Chair), to “vacant Acting” positions for each officer role.**
- 2) Notes that the “vacant Acting” positions will be contained within the delegations register and will only be used when the Chief Executive or Acting Chief Executive appoints an “Acting” position on a as required basis to fulfil operational requirements.**
- 3) Approves the delegation of powers under the Resource Management Act 1991 (listed in Appendix 1 of this report - but excluding appointments to the Environment and Hearings Committee or any duly appointed Hearings Commissioner(s), and Environment and Hearings Committee Chair), to apply to the Chief Executive and Acting Chief Executive.**

CARRIED

4.3 Making the Proposed District Plan Operative

The report sought the Council’s approval and an associated formal resolution to make the Proposed South Taranaki District Plan operative.

Mr Dagg acknowledged past and present key staff who had been heavily involved with the District Plan. The cost for the District Plan process was approximately \$3.2 million and excluded salaries. A breakdown of the costs between the appeal and getting the District Plan operative had not been completed. The District Plan would not become operative until 22 January 2021 to allow time for administrative work to be completed.

Mayor Nixon expressed his thanks to previous councillors and the Policy and Governance Manager, Mrs Wolland for a fantastic job contributing to the process.

As the Chairperson of the Environment and Hearings Committee, Councillor Beccard explained that it had been an interesting journey. The Committee had worked hard, had responded to the difficult questions and he was proud of them.

RESOLUTION

(Cr Reid/Cr Beccard)

149/20

THAT the Council;

- 1) Approves the Proposed District Plan to be made operative, as set out in Appendices 1 and 2 to this report.**

- 2) Authorises the Common Seal be affixed to the Proposed District Plan to affect its approval of the Plan as the new Operative District Plan 2021, and His Worship the Mayor, and the Chief Executive sign the Plan.
- 3) Approves 22 January 2021 as the operative date for the Plan.

CARRIED

4.4 2021-2031 Long Term Plan

The report presented the Forecast and Assumptions for approval to be included in the Draft 2021-2031 Long Term Plan (LTP).

RESOLUTION (Deputy Mayor Northcott/Cr Langton)

150/20 THAT the Council approves the forecasts and assumptions for inclusion in the Draft 2021-2031 Long Term Plan.

CARRIED

5. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION (Deputy Mayor Northcott/Cr Brown)

151/20 THAT the public be excluded from the following parts of the proceedings of this meeting namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 2 November 2020.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Audit and Risk Committee 23 November 2020.		
3. Receipt of minutes – Environment and Hearings Committee 25 November 2020.		
4. Receipt of minutes – Policy and Strategy Committee 30 November 2020		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by

section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3, 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

6. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Young/Cr Roach)

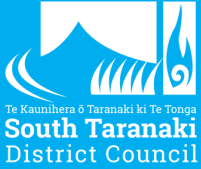
156/20

THAT the South Taranaki District Council resumes in open meeting.

The meeting concluded at 7.40 pm.

Dated this day of 2020.

.....
CHAIRPERSON



Menīti Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Novus Contracting Annual General Meeting – 9 December 2020

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Novus Contracting Limited met on 9 December 2020. The Council is being asked to receive the Novus Contracting Annual General meeting minutes from 9 December 2020 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Novus Contracting Limited meeting held on 9 December 2020.



Menīti Minutes

Rārangi take Komiti Kaikirimana o Novus Novus Contracting Annual General Meeting

Committee Room, Albion Street, Hāwera on Wednesday 9 December 2020 at 9.32 am

Kanohi Kitea / Present: Simon Shera (Director) and Neil Taylor, Councillor Chris Young (South Taranaki District Council).

Ngā Taenga-Ā-Tinana / In Attendance: Marianne Archibald (Group Manager Corporate Services), Vipul Mehta (Chief Financial Officer) and Sara Dymond (Senior Governance Officer).

Matakore / Apologies: Nil

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Novus Contracting Annual General held on 25 November 2019

RESOLUTION (Mr Shera/Cr Young)

THAT Novus Contracting Limited adopts the minutes from the meeting held on 25 November 2019 as a true and correct record.

CARRIED

2. Pūrongo / Report

2.1 2019/20 Annual Report

The Annual Report was approved and signed by the Board of Directors on 2 December 2020.

RESOLUTION (Mr Shera/Mr Taylor)

THAT Novus Contracting Limited adopts the audited Annual Report for the South Taranaki District Council for the year ended 30 June 2020.

CARRIED

3. Pūrongo-Whakamārama / Information Report

3.1 Audit Opinion

The Independent Auditor's Report provided audit opinion on the financial statements of Novus Contracting Limited for the year ended 30 June 2020. Audit NZ had issued an unmodified opinion on the financial statements.

RESOLUTION

(Mr Shera/Cr Young)

THAT Novus Contracting Limited receives the Independent Audit Report.

CARRIED

4. Moni Hua / Dividend

4.1 Dividend

RESOLUTION

(Mr Taylor/Mr Shera)

THAT Novus Contracting Limited approves that no dividend would be paid.

CARRIED

5. Utu Kaiwhakahaere / Directors' Fees

5.1 Directors' Fees

RESOLUTION

(Cr Young/Mr Mehta)

THAT Novus Contracting Limited approves that the Directors' Fees remain at \$250 per annum.

CARRIED

6. Whakatūranga Kaiarotake / Appointment of Auditor

6.1 Appointment of Auditor

RESOLUTION

(Mr Taylor/Mr Shera)

THAT Novus Contracting Limited approves that Audit New Zealand be appointed as the company's auditors.

CARRIED

The meeting concluded at 9.37 am.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Eltham-Kaponga Community Board – 25 January 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 25 January 2021. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 25 January 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 25 January 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Kaponga Memorial Hall, Victoria Street, Kaponga on Tuesday 25 January 2021 at 10.43 am

Kanohi Kītea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Councillor Mark Bellringer, Waid Crockett (Chief Executive), Claire Symes (Community Development Manager), Sam Greenhill (Governance and Support Officer) and one member of the public.

Matakore / Apologies: Nil

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Mark Bellringer – CRM process and scheduled maintenance.

Councillor Bellringer raised concerns regarding the CRM process and regularly scheduled maintenance for the District. CRM and Antenna complaints had been made and when resolved only the specified drain was looked at. One example given was Bridge Street, Eltham. Mr Crockett advised that when a CRM was placed the work was done where specified, for example if one drain was mentioned then one drain would be checked. It was explained that requests needed to be loaded to escalate issues and raised where issues were consistent. Mr Maindonald supported Councillor Bellringer's comments regarding the CRM process and scheduled maintenance.

1.2 Gary Lewis – CRM process and scheduled maintenance.

Mr Lewis supported Councillor Bellringer's comments stating that he too had experience displeasure towards the CRM process. He noted that bins were not being emptied by contractors as per their scheduled maintenance plan and were overflowing on the weekends.

Mayor Nixon thanked Mr Lewis for raising his concerns and noted that if the issue was not reported then it could not be addressed. Mr Crockett clarified that the bin were cleared four times a week and if this was required to increase then there would be a change to the Level of Service provided.

1.3 Lindsay Maindonald – Rotokare Scenic Reserve Toilets

Mr Maindonald raised a concern that all toilets at Rotokare Scenic Reserve had been marked as out of order. Mayor Nixon noted that in order for immediate action to be taken then the Council needed to be aware. Without a CRM submitted action could not be undertaken to resolve the issue.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board Meeting held on 16 November 2020

RESOLUTION

(Cr Mackay/Ms Douds)

01/21 EL **THAT the Eltham-Kaponga Community Board adopts the minutes from the meeting held on 16 November 2020 as a true and correct record.**

CARRIED

3. Ngā Take Kawea / Items for Action

3.1 Security Cameras

Funding for the Eltham security cameras has been confirmed and installation was hoped to be carried out in March 2021. The Kaponga funding was initially declined pending more information.

3.2 Eltham Municipal Building

For sale signs had been put up in the Eltham Municipal Building. There had been some interest and an update would be provided at the next meeting.

4. Pūrongo-Whakamārama / Information Report

4.1 Community Development Activity Report

The safety audit of the plans for the Eltham and Waverley Innovating Streets pilot projects had been received. A meeting had been organised to discuss the safety report. There might be delays the installation however work must be completed by 30 June.

RESOLUTION

(Mr Hawkes/Cr Mackay)

02/21 EL **THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.**

CARRIED



Ngā Menīti Poari Board Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Te Hāwera Community Board – 25 January 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Hāwera Community Board met on 25 January 2021. The Council is being asked to receive Te Hāwera Community Board minutes from 25 January 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 25 January 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Ōhawe Hall, Ōhawe Terrace, Hāwera on Monday 25 January 2021 at 1.30 pm

Kanohi Kitea / Present: Wayne Bigham (Chairperson), Raymond Buckland, Russell Hockley, Nikki Watson, and Councillor Diana Reid.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Councillor Gary Brown, Waid Crockett (Chief Executive), Ella Borrows (Community Development Advisor), Sam Greenhill (Governance and Support Officer) and three members of the public.

Matakore / Apologies: Nil

The Board acknowledged the passing of Daisy Nobel, and the efforts of the emergency services team during a recent incident in Hāwera.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Ross Dunlop – Ōhawe Projects

Mr Dunlop began by acknowledging the passing of Daisy Nobel and Steven Frost with both having connections to Ōhawe.

Mr Dunlop noted he had an interest in putting measures in place to decrease the rate of erosion of the cliffs at Ōhawe beach. There had been similar work done in Urenui which had seen great improvement. Local Iwi were also interested in the idea and initial discussions with Ngāuahine were underway.

During lockdown Mr Dunlop began cutting a track from their family farm through. Along with some local help Mr Dunlop had created approximately 2km of track. The track was partially on privately owned property and partially on Council Road Reserve.

1.2 Neighbourhood Support – Family Fun Day

Neighbourhood Support ran an event in 2020 and were preparing to run the event again in 2021. A food festival had been included after feedback showed a desire for more food options. The funding application was to cover the fee to use the toilets at the TSB Hub where the event was being held.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Hāwera Community Board Meeting held on 16 November 2020

RESOLUTION

(Cr Reid/Ms Watson)

01/21 HA **THAT Te Hāwera Community Board adopts the minutes from the meeting held on 16 November 2020 as a true and correct record.**

CARRIED

3. Ngā Tono Pūtea / Funding Applications

3.1 Neighbourhood Support

The Board's feedback was that the Family Fun Day held by the Neighbourhood Support Group was a great success last year. Mayor Nixon attended and noted that many attended and there was a lot of positive feedback.

RESOLUTION

(Mr Bigham/Mr Buckland)

02/21 HA **THAT Te Hāwera Community Board allocates \$140 from their Discretionary Fund to Neighbourhood Support for the Community Family Fun Day.**

CARRIED

3.2 Te Hāwera Community Board

At the community meeting it was highlighted that the community wanted lights in the foyer at the Normanby Hall to increase safety. A quote had been obtained in compliance with the policy.

RESOLUTION

(Mr Buckland/Ms Watson)

03/21 **THAT Te Hāwera Community Board allocates \$1,253.96 from their Discretionary Fund to the Te Hāwera Community Board for the sensor lighting at the Normanby Hall.**

CARRIED

4. Ngā Take Putaina / Matters Arising

4.1 Te Ramanui o Ruapūtahanga

Mr Crockett noted that there had been issues with the party wall aspect of the project. It was considered that the asbestos removal contract be made separate from the rest of the contract to allow work to begin.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

It was noted that the Mayors' Taskforce for Jobs received funding which was to be used on a "speed meet" as part of Youth Week. Other events would still be held. Ms Watson was thanked for her work at the A&P show in Hāwera. There was positive feedback regarding the Arts in the Park event.

RESOLUTION (Mr Hockley/Mr Buckland)

04/21 HA **THAT Te Hāwera Community Board receives the Community Development Activity Report.**

CARRIED

5.2 District Library and Cultural Services Report – November and December 2020

The feedback provided by the Board regarding the Summer Blast Program was positive.

RESOLUTION (Ms Watson/Mr Hockley)

06/21 HA **THAT Te Hāwera Community Board receives the District LibraryPlus Report for November and December 2020.**

CARRIED

5.3 Te Hāwera Facilities Usage Report – 2020/21

It was noted that usage had been down due to COVID-19. However Mr Hockley noted that this decrease in usage had begun before COVID-19.

RESOLUTION (Ms Watson/Mr Hockley)

06/21 HA **THAT Te Hāwera Community Board receives the Te Hāwera Facilities Usage Report – 2020/21.**

CARRIED

The meeting concluded at 1.57 pm.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Taranaki Coastal Community Board – 26 January 2021

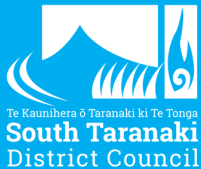
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Taranaki Coastal Community Board met on 26 January 2021. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 26 January 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 26 January 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Taranaki ki Tai Taranaki Coastal Community Board Meeting

Waiokura Marae, 27 Winks Road, Manaia on Tuesday 26 January 2021 at 2.30 pm

Kanohi Kitea / Present: Andy Whitehead (Chairperson), Bonita Bigham, Sharlee Mareikura, Liz Sinclair and Councillor Aaron Langton.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Councillor Chris Young, Liam Dagg (Group Manager Environmental Services), Fran Levings (Community Development Advisor), Masina Taulapapa (Community Development Advisor), Sara Dymond (Senior Governance Officer), 18 members of the public and one media.

Matakore / Apologies: Nil.

The meeting commenced with a pōwhiri.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Lavinia (Laila) Kivell, Manaia School Principal – Proposed Manaia Combined Facility

Ms Kivell was an active member of a community group formed due to their mutual concerns regarding the plans the Council had in place for Manaia. Manaia was the sixth largest suburb in South Taranaki which had grown considerably over the past few years and the current trends indicated this would continue. In response to growth, facilities that adequately provided for the community were required.

Currently two of Manaia's main facilities needed repair, both serving different purposes and were vital to the heart and growth of Manaia. Ms Kivell acknowledged that Ms Bigham had said on various occasions that the community were only asking for what was already there and the proposed facility would not replace, but already existed. The community were concerned that they were being forced to consider an option that did not meet or replace the two facilities.

Ms Kivell had been advised that detailed figures were presented to a Council workshop with a total of repair for the Manaia Sports Complex (the Complex) of \$250,000 and \$750,000 for the Manaia Town Hall (the Hall). She believed the Council could contribute more funding as it was understood that \$600,000 of the \$1 million allocated by the Council was an insurance claim for the Hall that had already been paid to the Council.

The Manaia community had suffered greatly from the imposition created with no fault of their own due to the closure of their most important assets. The community would fight for what was right and were asking that their Council representatives and Community Board support them.

Ms Kivell was aware of the government funding specifically targeting memorial halls and was confused by why the Council applied for funding for the combined facility instead of the Hall that had not yet been consulted on and at the time was included in the Long Term Plan (LTP). This would have allowed for the \$1 million to be allocated to the Complex.

Mayor Nixon concurred that the Hall was included in the LTP however the Council then learnt that the Complex was an earthquake risk. The Council considered various options, consulting the community on what was preference with the majority preferring one facility however there was not a clear message from the community as there was a close to 50/50 split. The Council then developed a design based on the ideas and the budget of \$1 million which was being consulted on. Ms Kivell noted that 93% of the people she had asked wanted to keep both facilities. She was advised that there was only 50 submissions through the Council consultation process which she believed was not a fair voice of Manaia when there was more than 1,500 people in the community.

Ms Bigham clarified that the Community Board lobbied on behalf of the community and Councillor Aaron Langton was the councillor appointed to the Board. The Board were there to hear what the community wanted and advocate for them at the Council.

In response to the query around how the Manaia School (the School) would utilise both facilities Ms Kivell explained that what the School was lacking was the ability to host because the School hall did not have the capacity to hold more than the students. In her opinion the opportunities to embrace the local curriculum within the community would become more and more of a challenge. Due to COVID-19 the community realised how strong the community was and how they wanted to fold back to those tight small community events.

1.2 Mary Moore, Administrator of the Manaia Community Noticeboard - Proposed Manaia Combined Facility

Ms Moore spoke on behalf of the community in terms of the facilities needed in Manaia. Currently there were several children without programmes besides what was offered at the School and parents were interested in providing for their children.

Age Concern New Zealand had recommended that Manaia provide programmes for elderly such as an exercise programme to help prevent falls. This was an opportunity that needed to be taken by Manaia to be able to grow the community. Manaia required these amenities and facilities to be able to do the things they wanted to do.

The School hall could be used however had limited capacity and could not be used if it was required by the School. The hireage fee for the Gibson Hall was prohibitive. She believed Manaia needed its own dedicated community facility at the current location which was a centralised location.

1.3 Bruce Salisbury - Manaia

The size of the proposed combined facility was considered inadequate for what was required in Manaia and it was suggested that the Council revisit this option. The Council had plans for the Manaia Swimming Pool to be heated which in his opinion was not required however additional seating and shading was.

The recent closure of the river mouth at Kaūpokonui Beach due to e-coli identified the need for better communication between the Council and the community. A small sign was erected on the river edge which was easily missed. It was suggested that signage be placed heading out of Manaia warning people of its closure and a notice erected in the Manaia Four Square or on the community notice board.

Mr Whitehead explained that Ōpunakē held a community group hui to improve the communication with one another and suggested this for Manaia.

1.4 John Kahu - Manaia

As a long term resident of Manaia Mr Kahu cared about the community and wanted to see Manaia vibrant how it once was. He supported moving forward with fixing the Manaia facilities bringing the community back together moving in the same direction for the same causes.

The condition of the road on Tauhuri Street, Manaia between the freezers and Yarrows was highlighted as an ongoing issue which required remedy. It was reminded that issues could be reported to the Council through the Contact Centre or Antenno.

Ms Bigham felt that since the closure of the Hall, the community no longer knew each. The Hall provided opportunities to bring the community together. Members of the Manaia community agreed with this comment.

1.5 Zina Katene - Proposed Manaia Combined Facility

It was suggested that the Manaia community be given the opportunity to independently own the Complex allowing the Council to concentrate on the Hall.

1.6 George Katene - Proposed Manaia Combined Facility

Mr Katene had been involved in many developments in Manaia and explained that with the Manaia Pool Upgrade an independent committee was developed who managed the project and lobbied for funding. He supported the community setting up a committee to undertake the work to achieve their aspirations.

The Hall held history that needed to be kept at this central location to enable them to hold ANZAC Day. He supported two separate facilities because they served different purposes. Due to the closure of the Complex, Manaia had been unable to host the Ngarere Rugby League which was held annually.

Councillor Langton asked if there was a group that was solely focused on the Hall and the Complex who were collating the ideas of the community and developing their dream concept. Mr Katene would look to resurrect the group formed for the Manaia Pool Upgrade and invite other community members to join them.

Mayor Nixon explained that a Council owned building was required to meet 67% of New Building Standard (NBS) because it was a public facility. A private building owner did not need to meet the same standard and were allowed a longer period for work to be undertaken.

Mr Katene's agreed with Ms Bigham's comments around the cohesion of the Manaia community commenting that once upon a time community events and activities were well attended. He believed Manaia needed a new boost of life.

Ms Bigham highlighted that there was an obvious desire to come together and talk and suggested that the community hold a community discussion and present to the Council with a strong Manaia voice.

1.7 Alison Ranui - Proposed Manaia Combined Facility

Ms Ranui lived in Manaia all her life and supported coming together as a community with one voice in favour of saving the Hall. The Hall had been used by Matua Whangai for over 35 years and stored some of their equipment.

In terms of a heated Pool Ms Ranui believed the Manaia Pools was unique and although not heated were beautiful. The pool had a deep end that children were educated to be safe, however it could be brought up to a better standard.

1.8 Scott Stechman – Manaia

The Board were made aware of the severe road conditions outside Yarrows where the road was becoming more undulating. A suggestion was made that the road be concrete similar to what had occurred in Eltham. As this road was an essential area of town it affected a lot of people.

The Manaia community was now made up of smaller family units compared to 40 years prior which altered the view due to the different complexities of the society making it more fragmented and loss of communication. He suggested using the Manaia Community Notice Board to keep the community informed. Mayor Nixon commented that Council meetings were advertised as part of Southlink in the South Taranaki Star.

Furniture outside the park was removed four years prior to be painted and was never returned. He would like to hear back from the Council, keeping the community informed about what was happening and what the community could do to encourage that and help facilitate those things.

1.9 Patricia Green - Proposed Manaia Combined Facility

The Council's responsibility was to fix and maintain the buildings in Manaia however this had not happened for the last 30 years. The buildings were left dilapidated. Ms Green undertook some research about the NBS which she believed came about due to what had occurred in the South however in her opinion the ground and rules were different here. She supported a community committee managing the project using the \$1 million contribution from the Council.

1.10 Raniera Toa - Proposed Manaia Combined Facility

Mr Toa shared memories of his childhood regularly using the Hall and Complex. He was involved in a youth group who fundraised for their own BMX track and t-shirts for their touch team. Folk dancing was popular event that took place at the Hall and his desire was to bring this back to the community.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Taranaki Coastal Community Board Meeting held on 17 November 2021.

RESOLUTION

(Ms Mareikura/Cr Langton)

01/21 TC

THAT the Taranaki Coastal Community Board adopts the minutes from the meeting held on 17 November 2021 as a true and correct record.

CARRIED

3. Ngā Tono Pūtea / Funding Application

3.1 Cape Egmont Lighthouse Trust – Reseal and repair the carpark and assembly area

An application was received from the Cape Egmont Lighthouse Trust (Trust) for funding to reseal and repair the carpark and assembly area. The application was deferred from the previous meeting to allow further investigation to take place.

Based on their current bank balance Ms Mareikura supported funding a lesser amount of \$2,000. The Trust had contributed \$500 which she considered was not sufficient.

The Trust had indicated there were funds earmarked for signage and water connection.

Ms Bigham encouraged the Trust to revisit their funding model and undertake some research with others who had similar facilities to bring in more revenue.

RESOLUTION

(Ms Mareikura/Cr Langton)

02/21 TC **THAT the Taranaki Coastal Community Board allocate \$2,000 from their Discretionary Fund to the Cape Egmont Lighthouse Trust to reseal and repair the carpark and assembly area.**

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Manaia Community Meeting

It was suggested that the Manaia community be asked if they would like assistance in facilitating a hui in Manaia. Ms Bigham was happy to assist with this.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

The Innovating Streets Pilot Project would be delayed by a month to allow for further investigation into the material used for the speed bumps.

The drinking fountains for Ōpunakē Beach and Ōpunakē Lake had been delivered and would be installed in a few weeks once Sounds in the Sand was finished. The fountain at the beach would be wheelchair accessible.

RESOLUTION

(Ms Mareikura/Ms Bigham)

03/21 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

5.2 District LibraryPlus Report – November and December 2020

The report covered a range of library activities and statistics across the District for November and December 2020.

The Summer Blast programme had been successful with over 300 registrations across the District. Children worked hard on the five different aspects of the Summer Blast programme.

RESOLUTION

(Cr Langton/Ms Bigham)

04/21 TC **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report – November and December 2020.**

CARRIED

5.3 Taranaki Coastal Facilities Usage Report – 2020/21

The facilities usage report summarised the total usage of a range of Council owned assets and services, within the Taranaki Coastal ward.

RESOLUTION

(Ms Sinclair/Ms Mareikura)

05/21 TC **THAT the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report – 2020/21.**

CARRIED

The meeting concluded at 4.55 pm.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Pātea Community Board – 27 January 2021

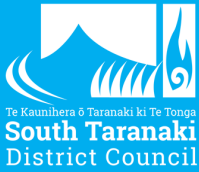
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Pātea Community Board met on 27 January 2021. The Council is being asked to receive the Pātea Community Board minutes from 27 January 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Pātea Community Board meeting held on 27 January 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Pātea Pātea Community Board Meeting

Waitōtara and Districts Hall, 12 Kaipo Street, Waitōtara on Wednesday 27 January 2021 at 4 pm

Kanohi Kitea / Present: Jacq Dwyer (Chairperson), Maria Ferris, Dianne Lance, Joanne Peacock and Deputy Mayor Robert Northcott.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Nixon, Councillor Brian Rook, Liam Dagg (Group Manager Environmental Services), Janine Maruera (Community Development Advisor), Sara Dymond (Senior Governance Officer) and eleven members of the public.

Matakore / Apologies: Nil.

The meeting commenced with a Karakia.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Melva Tucker, Chairperson – Paepae in the Park Festival

Ms Tucker shared their plans for the Paepae in the Park Festival 2021 which included; a wide range of bands catering for all; Kapa Haka and the implementation of COVID, health areas. She was thankful for the continuous funding support provided to run hopefully another successful event. The Board commended them for their hard work and were privileged to be able to support this event.

Deputy Mayor Northcott commented that this was a considerable project to continue to run every year. He asked if all other revenue streams were still were continuing to provide funding. Ms Tucker was humble with the continued support provided by all funders.

1.2 David Pearce – Nukumarū Station Road

Mr Pearce was encouraged to recently see contractors looking at tendering for the Nukumarū Station Road extension. He hoped that when the tender came in there was no excuse for procrastination because it was time for action. It was not a satisfactory situation to have the meat company, farms, forestry and the Waverley Beach hanging on this access. Mayor Nixon responded that this had been a frustrating process for the Council and thanked Mr Pearce for his support through this process. The project was nearing starting at the southern end which was exciting.

Mr Pearce again reported wandering stock on the Waitōtara Valley Road.

1.3 Laurie Mildenhall – Pātea

Mr Mildenhall raised several items which included; request for an update on the painting of the waka; markings and unlevel holes due to recent optic fibre cable laying; request for a modern netting seat at the whale bone structure; taps removed at the Pātea Pools; lifebuoy at the Pātea Beach inappropriately used; and a hole in the road on the corner of Hadfield and Egmont Streets.

Deputy Mayor Northcott stressed the importance that incidents be reported to the police and issues reported to the Council through a CRM or Antenno.

1.4 Tina Fisher – Manchester Street Park

Manchester Street playground was in need of additional playground equipment. Community Development Advisor, Janine Maruera would work with Ms Fisher on this project and advice support in terms of applying for funding.

1.5 Joan MacBeth, Secretary/Treasurer and Tom Matiaha, President – Pātea RSA

Due to some confusion around who was responsible for the road closure the cost was not included in their application to TSB Community Trust and was the reason why this application was submitted late. Their application was to cover the cost of the road closure for 6 March centennial celebrations. The approval for the road closure had just been confirmed and the cost surprised them.

An application was submitted to the National RSA unfortunately applications had already closed.

Ms Ferris queried if the big screen was a safety requirement for the road closure. Mr Matiaha confirmed that this was a normal cost as part of closing the road.

1.6 Maria Ferris – Southern Entrance of Waverley

An update was requested on the planting of the small garden on the southern end of Waverley. This was originally discussed 12 months prior when it was advised that planting was scheduled. This was considered as the gateway to South Taranaki and currently the gardens were full of weeds.

1.7 Community Board Members – Waverley Beach / Campground

Community board members were concerned with speeding traffic on Coleman Avenue, Waverley. During the holiday season the campgrounds were well utilised and for the safety of the holiday makers, action needed to be taken. Assistance was requested on the correct process to follow for the speed to be reduced in this area. The speed drop from 100 km to 30 km was considered inappropriate for this area.

A question around the limit for occupancy at the campground was asked in terms of the amenity's facilities available eg toilets. Deputy Mayor Northcott explained that the Waverley campground was a voluntary site.

Safety concerns were also identified for the users of the accessway between the far toilet and the playground due to quad bikes using it. A suggestion was made to erect signage or bollards to mitigate this.

1.8 Councillor Brian Rook – Waitōtara Entrance

There was an area identified at the entrance of Waitōtara that was untidy. This would be investigated and remedied.

1.9 Vicki Koubaridas – Innovating Streets Pilot Project for Waverley

In response to an update on the Innovating Streets Pilot Project Mayor Nixon explained there would be a delay by a month to allow for further investigation into the material used for the speed bumps.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 18 November 2020.

RESOLUTION

(Ms Dwyer/Ms Lance)

01/21 PA **THAT** the Pātea Community Board adopts the minutes from the meeting held on 7 October 2020 as a true and correct record.

CARRIED

3. Ngā Tono Pūtea / Funding Application

3.1 Paepae in the Park – Paepae in the Park Festival

An application was received from Paepae in the Park for funding towards the Paepae in the festival 2021.

RESOLUTION

(Ms Lance/Deputy Mayor Northcott)

02/21 PA **THAT** the Pātea Community Board allocate \$1,000 from their Discretionary Fund to Paepae in the Park for the Paepae in the Park Festival 2021.

CARRIED

4. Take Tōmuri / Late Item

Ms Dwyer explained that the late funding application could not be delayed due to its extenuating circumstances and time restraints. The Pātea Community Board resolved to agree to consider the late funding application as a one off.

RESOLUTION

(Ms Peacock/Deputy Mayor Northcott)

03/21 PA **THAT** the Pātea Community Board agrees to accept the late funding application from the Pātea RSA to be considered as part of the agenda.

CARRIED

5. Ngā Tono Pūtea / Funding Application

5.1 Pātea RSA – Road Closure for RSA Centennial Military Parade

An application was received from the Pātea RSA for funding the road closure for the RSA Centennial Military Parade.

Ms Dwyer declared a conflict of interest and stood aside as chairperson. Ms Lance chaired this part of the meeting that considered this application.

The Pātea RSA had applied for \$2,645 due to an oversight of the road closure and all that was involved. The Pātea RSA would be providing a centennial display at the domain with a march from the cenotaph to commemorate the people who had gone to war to give people freedom, a historic re-enactment of 40 people, military vehicles on display, air force would be participating and a flyover of a replica spit fire (3/4 size) weather permitting.

The Board were in favour of supporting this one off event of 100 years. Ms Ferris believed this was an event that tamariki would not get to see again.

RESOLUTION

(Ms Lance/Deputy Mayor Northcott)

04/21 PA **THAT the Pātea Community Board allocate \$2,645 from their Discretionary Fund to the Pātea RSA for the road closure for the RSA Centennial Military Parade.**

CARRIED

6. Ngā Take Kawea / Items for Action

6.1 Beach Lookout Directional Sign

A second site visit would take place to ensure all parties were confident moving forward with the project. Deputy Mayor Northcott received correspondence from TILT Renewables who also wished to erect an information board. A meeting was scheduled for 4 February which he would endeavour to attend to express the Board's desire for an information board ensuring that these tied in together. He would seek funding assistance.

6.2 Roaming Dogs

Deputy Mayor Northcott was contacted by an extremely distressed Waverley resident whose sheep were attacked and some killed by a repeat offender. His concerns were that the Council's Animal Control were not hard enough and suggested that the Council be more proactive with the victims of the dog attacks. He had been told that there were mixed messages to the community on how dog issues should be dealt with. Ms Ferris felt that through a few miscommunications of CRMs the community had lost faith in the system. She wondered if there was scope to put additional resources or initiatives to get the community's trust back. People were taking things into their own hands and not reporting incidents to the Council.

Ms Ferris commented that at the previous meeting it was mentioned that there would be additional resources for the summer period to undertake spot checking of unregistered dogs for December, January and February and asked if this was underway. Mr Dagg commented that since the last meeting there had been an increase in CRMs which included two dog attacks. In terms of the increased resourcing a restructure had occurred and a student had been undertaking spot checks however there was no data on where those resources were deployed. Roaming dogs had been an issue across the townships.

In terms of wandering stock up the Waitōtara Valley Road additional resources had been provided to get on top of this issue, but deployment had been delayed due to unforeseen staff unavailability.

7. Pūrongo-Whakamārama / Information Reports

7.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

A site meeting was held to finalise the details around the installation of the basketball hoop. The hoop would now be ordered then installation would occur. Ms Ferris would like to see some media coverage around this project.

RESOLUTION

(Ms Dwyer/Ms Lance)

05/21 PA THAT the Pātea Community Board receives the Community Development Activity Report.

CARRIED

7.2 District Library and Cultural Services Report – November and December 2020

The report covered a range of library activities and statistics across the District for November and December 2020.

RESOLUTION

(Ms Dwyer/Deputy Mayor Northcott)

06/21 PA THAT the Pātea Community Board receives the District LibraryPLUS Report – November and December 2020.

CARRIED

7.3 Pātea Facilities Usage Report – 2020/21

The facilities usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Ms Dwyer/Ms Ferris)

07/21 PA THAT the Pātea Community Board receives the Pātea Facilities Usage Report – 2020/21.

CARRIED

The meeting concluded at 5.23 pm.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Komiti Committee Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Policy and Strategy Committee – 1 February 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 1 February 2021. The Council is being asked to receive the Policy and Strategy Committee minutes from 1 February 2021 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation (03/21 PS) that the Council agrees to provide a report with further details on the Manaia Town Hall and the Manaia Sports Complex and further engagement take place.

Taunakitanga / Recommendation

THAT the Council;

1. Receives the minutes of the Policy and Strategy Committee meeting held on 1 February 2021.
2. Adopts recommendation 03/21 PS from the Policy and Strategy Committee:

THAT the Council;

- (a) Option 1 Status Quo
- (b) The Council be provided a report including further detailed assessments of costs for strengthening and refurbishments of the Manaia Town Hall and the Manaia Sports Complex; and
- (c) Further engagement take place with the community groups identified and the wider community around this project.



Menīti Minutes

Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Council Chamber, Albion Street, Hāwera on Monday 1 February 2021 at 1.00 pm

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Jack Rangiwahia, Diana Reid, Brian Rook, Bryan Roach and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Bonita Bigham (Taranaki Coastal Community Board Representative), Sonya Douds (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Sara Dymond (Senior Governance Officer), Sam Greenhill (Governance and Support Officer), Rachael Harris (Senior Communications Officer), Phil Waite (Recreation and Facilities Manager), Scott Willson (Business Development Manager), 16 members of the public and one media.

Matakore / Apologies: Nil.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Justine Gilliland, Jennifer Patterson and Jane Moffit – Venture Taranaki Trust (VTT)

Ms Gilliland highlighted some key points from the last quarter and what was currently happening. The Attraction and Go Local campaign showed South Taranaki bucking the trend with visitor spend up 1.26% which was huge compared to the rest of the country. Retail spend was up by 4.8%; and job listings were up by 17% again bucking the national trend up on the last quarter opposed to the quarter following lockdown.

The Branching Out Project was about food, fibre, value chain and diversification looking at complementary opportunities that could sit alongside Taranaki's existing strengths in dairy, red meat and poultry etc. A land and climate assessment released highlighted that avocados were an opportunity for South Taranaki and walnuts were a suitable opportunity for all of Taranaki. VTT were aiming to hold an information evening on avocados in March 2021. A successful kiwifruit information evening was held last year and kiwifruit were already being planted in South Taranaki.

The Offshore Wind Forum purpose was to take forward the discussion that arose when VTT released their discussion paper in April 2020. There had been significant interest particularly from international developers and investors who wanted to invest in something at scale. This was a big energy opportunity for Taranaki in particular South Taranaki who were highlighted as the area with the most prospect in terms of fixed offshore wind. The Forum highlighted a strong need for a bespoke renewable energy regulatory framework for ready offshore renewables. VTT would continue to hold discussions with the Ministry of Energy and Ministry of Business, Innovation and Employment.

South Taranaki vendors attended the Auckland Food Show in November 2020. This was the only food show in the country where buyers from the supermarket chain and big catering companies were present. Positive connections resulted from this for our vendors.

As people emerged from lockdown there was an exponential growth for small to medium enterprises seeking advice and support. In South Taranaki the numbers were well up from where it was expected to be, VTT would introduce some tools to help manage that demand. At least half of that demand was about businesses who wanted to invest and grow and undertake significant Research and Development (R&D). VTT had processed \$4 million in Callaghan Innovation R&D grants in the past six months which was twice than in a normal year. VTT had a strong belief that entrepreneurship in both existing and new firms had helped create jobs and if there were strong entrepreneurs across all sectors this would help continue to grow and develop sustainably as a Region. To support this VTT launched their PowerUp programme which was about powering up that entrepreneurship ecosystem. There had been the most student experience grants over summer, 35 students this summer including five from South Taranaki.

For the current quarter and the next quarter VTT were focused on the COVID-19 Return to Better Recovery Plan which guided their work for this financial year. This included the Strategic Tourism Asset Protection Programme; PowerUp; Branching Out and Taranaki 2050.

Ms Gilliland explained that the Just Around the Corner, national campaign was the domestic tourism campaign with the concept that Taranaki was just around the corner and was run across several platforms

In terms of the Offshore Windfarming Ms Gilliland explained that an area off South Taranaki was identified as being potentially suitable for fixed turbines because of the continental shelf not dropping away like in other areas. Floating turbines could go right around Taranaki. Further work was required in terms of geological understanding and gathering wind data.

Ms Bigham asked if the environmental impacts had been considered and if Iwi consultation would take place. Ms Gilliland confirmed this and explained that Iwi were engaged with prior to the first discussion paper being released and any development considered was undertaken in a partnership approach with Iwi.

2. Pūrongo-Whakamārama / Information Reports

2.1 Quarterly Economic Development and Tourism, Report to 31 December 2020

The report provided a combined update of activities of the Economic Development and Tourism units and presented the quarterly report from Venture Taranaki.

RESOLUTION

(Deputy Mayor Northcott/Cr Brown)

01/21 PS **THAT the Policy and Strategy Committee receives the Quarterly Economic Development and Tourism Report to 31 December 2020.**

CARRIED

3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

3.1 Lavinia (Laila) Kivell, Manaia School Principal – Proposed Manaia Facility

Ms Kivell spoke as both the Manaia School Principal and as an active member of the Manaia Community Group (the Group). The Group was formed due to the mutual concerns about the future plans the Council had developed for Manaia. The feedback gained through consultation strongly suggested that the Council was not meeting the needs and aspirations of the community. The people of Manaia and the surrounding area wanted and expected nothing less than what they had before.

A thorough breakdown of their concerns would be provided after the meeting however Ms Kivell highlighted the following concerns and recommendations. The community were dissatisfied with the 54 submissions received to determine their fate. Many supported the concept however also provided significant feedback for changes that needed to happen which contradicted their initial response and as a result highly skewed the data. Overall it was believed that there was not enough qualitative or quantitative data to make an informed decision. In response to their concerns the group undertook further consultation to ensure as many voices were heard, 100 people provided feedback and there were many who preferred to share their feedback verbally and did so at the recent Taranaki Coastal Community Board meeting. The survey asked if the community believed there was a need for both the Hall and Complex, of which 91% believed that this was the case. The information used the 2013 census however the population had increased over 50% since then equating to an additional 600 people. As a result of the influx the dynamics of the town changed considerably and there were more people wanting to contribute to the local community and share their expertise.

The COVID-19 lockdown enabled residents to reflect on who they were as a community and to build new aspirations for the town. Having a separate hall and sports facility was a notable part of this vision for many residents in Manaia. They believed they were an important part of South Taranaki and contributed a large amount of income to the South Taranaki District and deserved to get back nothing less than they had before.

It had been six years and all other earthquake strengthening projects had been completed.

The residents of Manaia deserved to see some of their rates contribution invested into their local community in a meaningful and responsive manner. Manaia did have a clear vision for their future and were not prepared to give up and stood united.

On behalf of the Manaia community she asked the Committee to recommend to the Council that they dismiss the plans for the combined facility at the Manaia complex. She asked that enough funding be provided to strengthen and refurbish the Hall and Complex and that a member of Council work in consultation with the Group to ensure that the future plans of Manaia meet their genuine needs and aspirations for their town.

In response to why there was a change in the feedback received, Ms Kivell explained that this was due to several things; the opportunity to provide feedback on a digital form and many people were uncomfortable attending community meetings. There were also several conversations around COVID-19 and the importance of these facilities to Manaia.

In terms of how the facilities would benefit the Manaia Primary School, Ms Kivell explained that the School was lacking the ability to host events because the School Hall did not have the capacity to hold more than the students. The current roll was between 80 and 120.

Councillor Filbee raised concern around the accuracy of the data being presented. Ms Kivell explained that the part she was referencing was when feedback supported the design however in the comments, suggestions were made to make it better.

Councillor Filbee thought it was fantastic the community were working together and had developed an organisation as this sent a clear message that the community were heading in the same direction. She was involved with the building of the Pātea Swimming Pool, at the time the Council allocated some money towards it and the Pātea community raised a considerable amount of money to ensure it met their needs. She asked if Ms Kivell could foresee the Group being able to assist with additional funding to support getting what the community wanted. Ms Kivell commented that in the initial discussion with the Council, if there were more funds needed then they would work alongside the Council to approach agencies to obtain funding. There were businesses that had offered sponsorship and their trade to assist with this.

1.2 John Graham – Proposed Manaia Facility

Mr Graham was a long time resident of Manaia, a life member of the Manaia and Districts RSA and once played sports in Manaia regularly using the Complex. The Manaia and District RSA alongside the Manaia community raised approximately \$30,000 towards the rebuild of the Hall after it burnt down making it special to Manaia. He would like to see it remain at its existing location. He considered the Complex to be a strong structure that would not fall down and the maturity of Manaia had suffered due to the Complex being closed.

Councillor Rook interpreted the comments that the Manaia community preferred the existing Hall be renovated to earthquake standards and asked if this was correct. Mr Graham confirmed this.

1.3 Lola Katene – Proposed Manaia Facility

Ms Katene spoke on why she believed the Hall and Complex were important facilities for Manaia. In 1998 she volunteered for the Ngāruahine Iwi Matua Whaea roopu working for their Iwi. The Hall was their main base to run kaumātua rangatahi whānau programmes and these continued until its closure in 2015. Prior to then she remembered the Hall as being the centre facility for many celebrations, sports, events etc as it was able to hold the largest capacity. Equally at a smaller scale the Complex served well for celebrations and outdoor sports at a larger scale as it had fields and courts available. The loss of the Complex meant the loss of hosting annual events.

Ms Katene explained that the numbers proved the Hall was used frequently. Over the past five years the Hall was used 37 times in 2015 prior to its closure in June, 108 in 2014, 104 in 2013, 124 in 2012 and 234 in 2011 totalling 607 in the past five years. These numbers showed the Hall was used on average twice per week which she believed was good for a small community. In conclusion she reiterated the importance of both facilities as they served different purposes and catered for different sizes. The Complex catered for outdoor activities, events and sports at larger scales while the Hall was the hub of the community, it was central, catered for larger capacities inside, multifunctional and was affordable.

In terms of the equipment stored in the Hall Ms Katene explained that this remained in an off room provided to them by the Committee. This highlighted that the Hall was multifunctional as each group had areas where they could store their equipment.

Ms Bigham noted that the current plans for the proposed combined facility at the domain only had space for rugby, touch rugby, cricket and tennis yet several other groups had been identified as utilising this space. She asked for Ms Katene's opinion in terms of the lack of space. Ms Katene commented that the new concept did not cater for indoor sports. Ms Bigham highlighted that at the time when the Council put the markings down for Ki o Rahi the South Taranaki District Council were the first council in the country that had catered for Ki o Rahi and had an indoor court where the sport could be played regularly.

In response to the query around if there was a shortfall whether the community would be prepared to fundraise, Ms Katene would put her name down to fundraise and commented that when the Manaia Pool needed upgrading a lot of the work was undertaken voluntarily by the community and she was confident this would happen again.

1.4 Bonnie McIntee – Proposed Manaia Facility

Ms McIntee moved to Manaia with her two children four years prior and had not seen any money spent in Manaia. Ratepayers money was not being brought back into the community but were being spent on other areas of the District. She expressed her concerns that facilities such as the tennis courts, park and the gardens were not being maintained and believed the least the Council could do was upgrade both the Hall and the Complex using the rates the Manaia residents had paid.

Mayor Nixon noted that a considerable amount of money had been spent on a skatepark, foothpaths and was to be spent on the Manaia Swimming Pool. He was disappointed to hear that a table had been removed from the park and not returned which was currently being investigated. He expressed the importance of reporting issues to the Council.

Mayor Nixon explained that it was not unusual for fundraising to be undertaken for Council projects throughout the District.

1.5 Dion Luke – Proposed Manaia Facility

Mr Luke worked as an advisor of Iwi Development for Te Korowai Ngāruahine Trust (the Trust). The Trust did not speak for hapū or presume to represent their values, interests or content, however did provide support where there were issues that affected their wellbeing or were important to their sense of place which Manaia was one of those places.

The Trust supported the concerns and aspirations of their whānau living in Manaia and its surrounding area. The consultation process early on had been less than satisfactory particularly in arriving at a decision to combine the two facilities. He had heard from unhappy aunties who had not participated in the consultation process due to the negative past experiences. He noted the importance of the two separate facilities specific to the cultural interests of the Trust for example; Tribal sports and Taranaki Tū Mai Festival. The recent engagements at Waiokura Marae would bring more positive results.

The Trust supported the recommendation in the report of the Manaia Community Group. The Trust hoped the Council would bring both the Hall and Complex up to the appropriate earthquake strengthening standards. The Trust agreed to the Council's Recreation and Facilities Manager working with the Manaia Community Group to ensure future plans for Manaia meet the genuine needs and aspirations of the community. If there were financial restraints that made this unachievable, he requested that the Council provide estimates on what further funding was required to enable the two facilities to be retained.

In terms of consultation Mr Luke believed the best place to start was to consult with the community and marae in their space where they felt more comfortable.

1.6 Patricia Green – Proposed Manaia Facility

Ms Green believed that the Council had an obligation to ensure the buildings were upgraded not leaving them to become dilapidated. Although the community had been told that the building could not be entered, she had observed chattels being removed from the building that belonged to the Hall. She wanted people to be held accountable.

Ms Green was disappointed that the Christmas lights installed every year had decreased and now there was only one going. She would like them fixed for the children in the community.

4. Whakaae i Ngā Mēniti / Confirmation of Minutes

4.1 Policy and Strategy Committee held on 30 November 2020.

RESOLUTION

(Cr Rook/Cr Mackay)

02/21 PS **THAT the Policy and Strategy Committee adopts the minutes from the meeting held on 30 November 2020 as a true and correct record.**

CARRIED

5. Pūrongo / Report

5.1 Feedback on Proposal for Manaia Combined Facility

A concept design was prepared and presented to the community for their feedback over November and December 2020. This report provided the results of the feedback and recommendations for the next steps.

Councillor Rangiwahia declared a conflict of interest.

Mr Crockett explained that the previous Council had made a decision instructing Council officers to consult with the community on a concept at the site showing one complex. Council officers undertook the work requested of them.

Given what was heard in open forum Deputy Mayor Northcott did not believe the recommendations in the report were fit for purpose. It was clear from the delegation today and with internal discussions in Manaia that the community supported retaining the existing facilities provided the buildings were upgraded. In terms of costings for the Hall Mr Waite explained that in 2018 the estimated cost for earthquake strengthening and building repairs was \$900,000.

Ms Bigham explained that from a Community Board perspective there was strong attendance at the last hui which was an indication again of the strength and feeling of the community. She was heartened to see that the community had turned up to start engaging and activating in a conversation. Something highlighted at the Community Board meeting was the lack of adequate facilities so the community could come together and it was believed to have seriously affected community cohesion. The result of this had engaged a younger generation of community residents who wanted to see history held onto for the future. She proposed that the report lay on the table to allow Council staff, councillors and community board members to sit together and come back with a community proposal that could potentially work. She believed it would be a disservice to Manaia to not engage with them when they were so ready to do so.

Councillor Filbee asked if the 27 community groups named in the Council survey as previous users or potential users were bona fide organisations. Ms Bigham commented that this had been impacted by the lack of space for those groups. Matua Whaea had taken a huge hit and they were the active group for the District. However, there were a lot of latent groups that would be rejuvenated with having a new facility. The cost for alternative halls were prohibitive. The 455sqm proposed facility was not much bigger than her house.

In terms of the Hall usage figures, Councillor Filbee asked if all users were encompassed in that data. Mr Crockett believed there had been plenty of opportunities afforded for people to get engaged in the process. The Council had a list of users based off previous bookings however it was evident, as a result of speakers in the open forum there were a number of keys held within the community.

Councillor Filbee acknowledged that the māori community had far larger gatherings as a generalisation than the pākehā community. She believed this needed to be kept in the forefront of their minds during the decision making process.

In response to clarification around funding, Ms Aitken explained the previous Council committed \$1 million towards the new facility. There was some money previously budgeted for painting, however \$1 million was the committed amount. Councillor Beccard supported doing more work and considering the option to repair it.

Councillor Roach heard today that the community wanted two facilities and were willing to fundraise. He supported officers undertaking further consultation with a focus of fixing both facilities in consultation with the Manaia Community Group.

Ms Bigham commented that it was critical to remember the message from Manaia was they wanted nothing less than what had been available. There was interest expressed as the community might want to take over the Complex at the domain that would allow the Council to focus on the Hall facility on the current site. This was an option that could be explored. Mr Waite clarified that the Complex was owned by the Council but was being run by the Sports Complex Trust, which several groups were involved with.

Councillor Filbee asked how the Council could streamline the public consultation to ensure the Council received the feedback in order to make the best decision for the community. Mayor Nixon noted that this was difficult because everyone was different however lessons learnt would be considered before further engagement was undertaken.

Ms Bigham left the meeting at 2.50 pm.

RECOMMENDATION

(Cr Roach/Cr Young)

03/21 PS THAT the Policy and Strategy Committee recommends the Council agrees to:

- a) Option 1 Status Quo.**
- b) The Council be provided a report including further detailed assessments of costs for strengthening and refurbishments of the Manaia Town Hall and the Manaia Sports Complex; and**
- c) Further engagement take place with the community groups identified and the wider community around this project.**

CARRIED

Councillor Rangiwahia abstained from voting.

Mayor Nixon left the meeting at 3.00 pm and Deputy Mayor Northcott assumed as Chairperson.

6 Pūrongo-Whakamārama / Information Reports

6.1 Geomorphological Assessment, Hazard and Risk Assessment and Mitigation Management Options for Ōpunakē Beach

The purpose of this report was to inform the Council of the Geomorphological assessment, hazard and risk assessments and mitigation management options noted in the Ōpunakē Bay Report.

Councillor Roach commented on the area in front of the Ōpunakē Surf Club as there were a line of power poles buried in the sand dunes. The Egmont Council skimmed the sand with a huff weekly however this ceased in late 1996 and this was an ongoing issue. He noted that the plants saved the Ōpunakē Surf Club.

The Geomorphological Assessment Report prepared by Coastal Systems Ltd and presented to the Council was intended to contain sufficient information and predictions to inform future maintenance or developmental plans for the Ōpunakē Bay. There were recommendations in the report that had not been taken on board yet, some would require a new resource consent.

Mr Crockett explained that the key reason in presenting this report was to raise awareness of the implications on our infrastructure as a result of sea level rise. The Council would look to add that the report be reviewed at periodic intervals because at some point in time the Council would need to consider their options in this space. There was no immediate work required but in the next ten years considerations for the campground would be required.

In response to whether there was any major expenditure planned for the campground, Ms Archibald explained that the Council were in the process of installing a barrier wall to stop rocks falling into the campground. Ms Aitken advised that money was set aside in Years 2 and 3 of the proposed Long Term Plan to fix the front retaining wall.

RESOLUTION

(Cr Roach/Cr Filbee)

04/21 PS **THAT the Policy and Strategy Committee receives the Geomorphological assessment, hazard and risk assessment and mitigation management options for Ōpunakē Bay Report from Coastal Systems Ltd.**

CARRIED

7. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Langton/Cr Beccard)

05/21 PS **THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Policy and Strategy Committee held on 30 November 2020.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1.	Enable any local authority holding the information to carry on, without prejudice of disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

8. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Rangiwahia/Cr Mackay)

07/21 PS **THAT** the Policy and Strategy Committee resumes in open meeting.

CARRIED

The meeting concluded at 3.11 pm.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Iwi Liaison Committee – 3 February 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Iwi Liaison Committee met on 3 February 2021. The Council is being asked to receive the Iwi Liaison Committee minutes from 3 February 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Iwi Liaison Committee held on 3 February 2021.



Meniti Minutes

Ngā mēniti Take o te Komiti Takawaenga-ā-Iwi Iwi Liaison Committee Meeting

Council Chambers, Albion Street, Hāwera on Wednesday 3 January 2021 at 10.01 am

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillor Andy Beccard, Marty Davis (Te Kāhui o Rauru), Ngapari Nui *online 10.14am*, Graham Young, Sandy Parata (Te Rūnanga o Ngāti Ruanui), Ferinica Hawe-Foreman, (Te Korowai o Ngāruahine), Leanne Horo, John Niwa *arrived 10.11am* (Te Kāhui o Taranaki)

Ngā Taenga-Ā-Tinana / In Attendance: Allie Hemara-Wahanui, Te Aorangi Dillon (Te Korowai o Ngāruahine), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Reg Korau (Iwi Liaison Advisor), Bonita Bigham (Te Maruata Representative), Sam Greenhill (Governance and Support Officer) and two members of the public.

Matakore / Apologies: Councillor Aaron Langton, Paul Sullivan (Te Kāhui o Rauru) and John Hooker (Te Korowai o Ngāruahine)

MŌTINI / RESOLUTION

(Mr Davis/Mr Young)

01/21 IL **THAT** the apologies from Councillor Aaron Langton, Paul Sullivan and John Hooker be received.

TAUTOKO / CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Three Waters Reform – Group Manager Community and Infrastructure Services

An update was provided on the Three Waters Reform, Taumata Arowai, the Water Services Bill (the Bill) and the General Reform Program.

The Bill was passed in August 2020 which allowed for the establishment of Taumata Arowai. The main focus of Taumata Arowai was primarily drinking water with wastewater and stormwater to become a focus in 2023.

Currently the Taranaki District Health Board (TDHB) has assessors that assess the drinking water standards. The new entity would now complete the assessments with a stronger audit and enforcement role. It was noted that audits carried out would be done at the site rather than desktop auditing.

The proposed Bill was out for submission and would apply to anyone other than a Domestic Self-Supplier. It was noted that Marae were not considered as a self-supplier therefore The Bill would apply.

Mr John Niwa arrived at 10.11am.

A Water Safety Plan would be required for every supply and larger supplies would be required to comply within 12 months.

Submissions for the Bill closed on 2 March 2021 and the Council would consider making a submission.

Mr Ngapari Nui joined the meeting via MS Teams at 10.14am.

The Three Waters Reform program was moving at pace and every deadline the Government set had been met so far. The stage one report was now available. The Council had opted into stage one of the reform from which they received \$5.4million funding for water projects and those projects were underway.

Councils had to decide about participation in the reform by the end of 2021. The opt in or out option was for councils not smaller entities.

Mr Davis requested the PowerPoint Presentation be distributed after the meeting.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Iwi Liaison Committee minutes held on 25 November 2020.

MŌTINI / RESOLUTION

(Cr Northcott/Mr Young)

02/21 IL

THAT the minutes of the Iwi Liaison Committee meeting held on 25 November 2020 be confirmed as a true and correct record.

TAUTOKO / CARRIED

3. Ngā Take Kawea / Items for Action

3.1 Iwi representatives to Portfolio Groups

It was noted that another discussion would be had as it was important to fill the iwi representative on the Infrastructure and Community Portfolio groups.

3.2 Manutahi Marae

A letter was sent advising Manutahi Marae of other funding sources and it was agreed that this item could be removed.

3.3 Road Naming

Another meeting of the Road Naming Advisory Group was to be held in February 2021. The focus of the Advisory Group was naming of new roads and renaming of existing roads.

3.4 Mana Whakahono ā Rohe

A meeting was held in January 2021 where positive feedback was given after a well facilitated hui. Tina Porou from Ngati Porou would be working with Council staff and Iwi representatives on the consenting frameworks. It was noted by multiple Iwi representatives that there had been a focus shift due to the changes to the Resource Management Act.

4. Pūrongo-Whakamārama / Information Reports

4.1 Draft Elected Members' Childcare Policy

The report presented the draft Elected Members' Childcare Policy (the Policy) which clarified the conditions for payment of childcare allowances and set out the Council's expectations regarding the presence of elected members' children during Council business.

It was noted that the draft elected members' childcare policy officially belonged to the elected members. Although the policy would be extended to the Iwi Liaison Committee on a case by case basis.

MŌTINI / RESOLUTION

(Cr Beccard/Cr Northcott)

03/21 IL **THAT Iwi Liaison Committee receives the Draft Elected Members' Childcare Policy.**

TAUTOKO / CARRIED

4.2 Community Development

This report updated the Iwi Liaison Committee on progress with community development projects and activities across the District and other items of interest.

There had been a delay in designs for the innovating streets project due a safety audit stating that the proposed speed humps might not be long-term enough.

Mr Young queried how this fed into a plan. The innovating streets project tied in well with the small-town revitalisation plans. It was noted that feedback to the community after the projects were completed would be useful.

Mr Niwa noted the short timeframe to prepare for the Mayors' Taskforce for Jobs speed meet. It was advised that the event was in May 2020 as part of Youth Week and had been successful when held previously at local high schools.

MŌTINI / RESOLUTION

(Mr Davis/Mr Niwa)

04/21 IL **THAT the Iwi Liaison Committee receives the Community Services Activity Report.**

TAUTOKO / CARRIED

4.3 Infrastructure Services Activity Report

This report updated the Iwi Liaison Committee on recent and current activities by the Infrastructure Services Group (the Group) across the District and other items of interest.

Severe weather events had caused significant damage to roads mainly Waitōtara Valley Road and Tangahoe Valley Road which resulted in large repair costs.

Mr Davis noted the delays being experienced with Nukumarū Station Road. It was advised that work would begin at the Waiinu end of the road while negotiations continued. Tenders for the work were still open however two of the tenderers had withdrawn due to workload and resources.

Mr Niwa clarified whether stormwater and wastewater were two separate systems. This was confirmed however it was noted that inflow and infiltration on these systems occurred if there was any illegal connections or leaks in pipes.

It was noted that the drone footage of the Ōpunakē Clifftop dump had been shared with the Taranaki Regional Council.

MŌTINI / RESOLUTION

(Mr Young/Mr Parata)

05/21 IL **THAT the Iwi Liaison Committee receives the Infrastructure Services Activity Report.**

TAUTOKO / CARRIED

4.4 Environmental Services Activity Report

This report updated the Iwi Liaison Committee on activities relating to the Environmental Services Group (the Group) for the months of November and December 2020.

Building consent activity had remained high which along with a combination of decreased staff had increased processing times. Of the 98 consent applications received 20 were new homes.

Mayor Nixon noted that it was exciting for the District with new dwellings across the District. Mr Young commended the operative District Plan (the Plan) and requested that Iwi be included in the distribution list for a hard copy of the Plan.

The amount of building consent applications received in November and December were lower than the numbers issued, which was due to a back log of consents that had been received in prior months.

There was no cap on growth within the District and it was noted that at this stage the growth was not occurring at a concerning rate. Ms Dillon raised concern that building consents were not always obtainable due to cost.

The Council was aware of Papkainga and what was required for this way of living and understood that there was pressure on housing in smaller centres.

It was noted that this report was written before recent climate change announcements. An application had been received from Te Korowai o Ngāruahine and a response was being drafted. Mr Dagg recognised that the report was a work in progress and suggestions given were being worked on.

MŌTINI / RESOLUTION

(Cr Beccard/Mr Niwa)

06/21 IL THAT the Iwi Liaison Committee receives the Environmental Services Activity Report.

TAUTOKO / CARRIED

4.5 Te Maruata Update

The verbal report updated the Iwi Liaison Committee on recent and current activities by Te Maruata and other items of interest.

Ms Bigham commended the announcement from Government regarding the change in legislation for the Māori wards and commended the Council on their unanimous decision to introduce Māori Wards. The next Te Maruata Hui would be held in July 2021.

Te Maruata had been part of conversations with the Department of Internal Affairs (DIA) and were slowing them down to ensure the sector was included. Names had been put forward for the board and advisory group and had signalled that Te Maruata should always have a representative on one of those committees.

Te Maruata would be ramping up information around candidacy and voting as it was critical that Māori were fully informed to make the best decisions.

Ms Bigham noted it was great to see the childcare arrangements being extended to Iwi. She also noted that the meeting payment for Iwi should be reviewed as it only encompasses representatives who can attend the meeting on the day. It was highlighted that the advocacy of Papakainga was wonderful.

5. Take whānui / General Issues

5.1 Resource Consents

Mr Young acknowledged the intent of the Council to engage with Iwi regarding the queries around resource consents.

5.2 Ministry of Education Review

Mayor Nixon provided an update on the Ministry of Education review of Hāwera High School and Hāwera intermediate School. It was proposed for the schools to become one school ranging from year seven to year thirteen. The site for the school was proposed to be the Hāwera High School site. A new curriculum would be formed as part of the new school.

Karakia Whakamutunga / Closing Karakia

**Ko te wā whakamutunga 11.24 o te ata.
Meeting closed at 11.24 am.**

(Ko te rangi / dated this)

(te rā o / day of)

2021.

.....
TIAMANA / CHAIRPERSON



Ngā Menīti Komiti Committee Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Environment and Hearings Committee – 3 February 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Environment and Hearings Committee met on 3 February 2021. The Council is being asked to receive the Environment and Hearings Committee minutes from 3 February 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 3 February 2021.



Menīti Minutes

Ngā Menīti take o te Komiti Taiao me ngā Whakawā Environment and Hearings Committee

Council Chamber, Albion Street, Hāwera on Wednesday 3 February 2021 at 4.00 pm

Kanohi Kītea / Present: Councillors Andy Beccard (Chairperson), Steffy Mackay, Diana Reid and Bonita Bigham (Iwi Representative).

Ngā Taenga-Ā-Tinana / In Attendance: Liam Dagg (Group Manager Environmental Services), Chantelle Denton (Regulatory Services Manager), Rebecca Martin (Environment and Sustainability Manager), Sara Dymond (Senior Governance Officer) and one member of the public.

Matakore / Apologies: Deputy Mayor Robert Northcott and Councillor Aaron Langton.

RESOLUTION

(Ms Bigham/Cr Mackay)

01/21 EH **THAT** the apologies received from Deputy Mayor Northcott and Councillor Langton be received.

CARRIED

1. Pūrongo / Report

1.1 Objection to Dog being Classified as Menacing – Ms Dora Lillian Baker

Mrs Denton highlighted that the menacing classification was issued to Coco being the dog owned by Ms Baker following a dog attack on 29 October 2020 near a property in Pātea. The Council received a CRM regarding the dog attack which resulted in the victim being bitten requiring medical assistance. Further investigation was undertaken and a recommendation was made for the dog to be classified as menacing following the behaviour that occurred. The process followed standard procedures for an incident like this.

Councillor Beccard sought clarification on whether the dog was on a lead, Ms Baker confirmed that Coco was on a retractable lead.

Councillor Reid asked if the incident occurred on public or private property, Ms Baker explained that she had parked on the side of the road and the complainant was on the footpath.

Ms Baker referred to the statement in the report, that Coco was not under direct control of her owner by means of a tether when let out of the vehicle. She highlighted that this was incorrect as Coco was always on a lead and never out of the car without being on a lead especially in a public place. At the time of the incident Coco was on a lead under her control however Ms Baker did not realise the complainant moved into the car area. Coco was excited to see Ms Baker's grandson and ran out towards him.

Ms Baker was upset that Coco had bitten and wished she had not, Ms Baker also expressed this to the complainant at the time.

Ms Baker explained that there were longstanding issues with the complainant entering her property, damaging items, leaving the gate open, all of which she had reported to the police. She did not encourage Coco to be aggressive however, Coco detected Ms Bakers nervousness and/or concern and reacted if someone was to get into her personal space. This had been misinterpreted wrong in the report.

In response to whether the attack was unprovoked or provoked, Ms Baker believed it was borderline provoked because the complainant returned to the car which she believed was to confront her.

Ms Baker explained that Coco had been unsettled and aggressive with people who encroached her space. However, when introduced to people she calmed down.

Councillor Mackay sought further clarification on the type of lead Coco was on at the time of the incident, why the stop mechanism was not used and if Ms Baker understood what it meant to have a dog under control. Ms Baker explained that Coco was on a retractable lead and she frequently used the stop mechanism to ensure Coco remained close however, on this particular day she was rushed, and her mind was on other matters. If she had realised the complainant had walked back towards the car she would have had the stop mechanism on.

Councillor Reid asked Ms Baker what her objection was to the classification as she would have thought this would put her mind at ease knowing that it could not happen again. Ms Baker did not agree with the blanket classification and did not believe Coco was menacing. However due to her protectiveness it was possible for this to occur again if she was being threatened. She was mindful that while Coco was unsettled, she be kept on a tight lead around people and never let her around children. She had purchased a muzzle however, she had been unsuccessful in making Coco wear it. She considered the incident a reaction to aggravation.

Ms Bigham thanked Ms Baker for providing context around what had occurred as this helped the Committee to understand her bond with Coco. She noted that the footpath where the incident occurred was a public place and while she felt threatened the complainant had every right to be there. She asked how Ms Baker would feel if this had been a child. Ms Baker explained that she always checked before letting Coco out of the car. Ms Bigham added that it would be difficult to foresee that when Coco was in public that Ms Baker would be cognisant on what was going on in those places. Every owner did not believe their dog was a threat.

In terms of the retractable lead, Ms Bigham highlighted that it was a single lapse in concentration that led to this and asked that due to the circumstances Coco had been in, if there was a possibility that it could occur again. Ms Baker would not make the same mistake and would never let Coco out without double checking that the lock was on.

Ms Baker believed that the rules for different dog behaviour was inconsistent and there were several people who were disappointed in the lack of animal control.

2. Whakaae i Ngā Mēniti / Confirmation of Minutes

2.1 Environment and Hearings Committee held on 25 November 2020.

RESOLUTION

(Cr Reid/Cr Mackay)

02/21 EH **THAT the Environment and Hearings Committee confirms the minutes including public excluded from the meeting held on 25 November 2020 as a true and correct record.**

CARRIED

2.2 Extraordinary Environment and Hearings Committee held on 14 December 2020.

RESOLUTION

(Cr Reid/Cr Mackay)

03/21 EH **THAT the Environment and Hearings Committee confirms the minutes from their extraordinary meeting to consider a Land Use Consent Report for 40 Cameron Street, Hāwera held on 14 December 2020 as a true and correct record.**

CARRIED

3. Pūrongo / Report

3.1 Significant Natural Areas Fund Application – Taranaki Kiwi Trust Omoana Kiwi Protection Expansion Project

The report presented an application for co-funding for the Taranaki Kiwi Trust Community Trapping Project, which supported threatened native species' habitat protection work in the Omoana area surrounding the Lake Rotokare predator proof sanctuary. The applicants asked that the Committee contribute \$20,000 towards the cost of large scale predator control for the Omoana Expansion area. This would assist with the protection of many "At Risk" species and their habitats.

Councillor Reid asked if the project was in collaboration with Predator Free Taranaki. Ms Martin commented that Predator Free Taranaki would assist with how it was run and where traps would be set. Taranaki Kiwi Trust would be the lead group undertaking the trap checking and liaising with landowners however Predator Free Taranaki, Taranaki Regional Council, Department of Conservation, Rotokare and QEII would also contribute to that.

In terms of employment Ms Martin explained that there would be at least one full time ranger and while undertaking the trap network there would be employment opportunities for the cutting of tracks and laying of traps. This would be a huge undertaking.

RESOLUTION

(Ms Bigham/Cr Mackay)

04/21 EH **THAT** the Environment and Hearings Committee approves a grant of funding to the Taranaki Kiwi Trust for a maximum of \$20,000 (plus GST). The grant to be drawn down before 30 June 2021, for costs associated with an intensive predator control network to be placed and operated in the Omoana Expansion area complimenting the Rotokare Halo Project, with a long term vision to create a contiguous project between the two sites.

For the following reasons:

1. The proposal meets the criteria in the Significant Natural Area Fund Guidelines.
2. The Council will be assisting with the protection and enhancement of a significant habitat for threatened native flora and fauna species.

Subject to the following conditions:

1. That the funding of \$20,000 per annum is uplifted from the Council by 30 June 2021. The Taranaki Kiwi Trust will need to invoice Council, referencing the Significant Natural Areas Fund, in order to uplift the funding.
2. That the Council is able to promote the funding approval and the project in relation to the Significant Natural Areas Fund.
3. That the Taranaki Kiwi Trust provide Council with annual reports detailing the outcomes of the project.

CARRIED

4. Pūrongo-Whakamārama / Information Report

4.1 Significant Natural Areas Fund Activity Report for 1 July to 31 December 2020

The report updated the Environment and Hearings Committee on activities relating to the Significant Natural Areas Fund for the period from 1 July to 31 December 2020.

RESOLUTION

(Ms Bigham/Cr Reid)

05/21 EH **THAT** the Environment and Hearings Committee receives the Significant Natural Areas Fund Activity Report for 1 July to 31 December 2020.

CARRIED

3.2 Environmental Services Activity Report – November to December 2020

The report updated the Environment and Hearings Committee on activities relating to the Environmental Services Group (the Group) for the months of November and December 2020.

Regarding the burnt property on Princes Street, Hāwera Mr Dagg explained that once the property had gone unconditional then there would be a discussion with the new owner about who would be undertaking the remediation work. This would come down to cost recovery mechanisms. He continued to explain that the new owner was aware of the issue that needed to be resolved. The marketplace for contractors that specialised in the removal was not big so the Council had indicated that they were happy to share the procurement exercise undertaken and transfer the contract.

In terms of relocated buildings Ms Bigham asked if these were considered as new dwellings. Mr Dagg explained that relocated buildings were not classified as new dwellings. These would be considered relocates and second hand which could be reported on and provided to the Committee.

On behalf of the Eltham residents Councillor Mackay thanked Mr Dagg and his team for cleansing the property on the corner of Bridge and Stanners Streets, Eltham.

RESOLUTION

(Cr Mackay/Ms Bigham)

06/21 EH THAT the Environment and Hearings Committee receives the Environmental Services Activity Report – November to December 2020.

CARRIED

5. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Mackay/Cr Reid)

07/21 EH THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes 14 December 2020.	To Enable the Committee to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings.
2. Objection to Dog being Classified as Menacing Deliberations		That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s. 48(1)(d)

CARRIED

4. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Mackay/Cr Reid)

10/21 EH THAT the Environment and Hearings Committee resumes in open meeting and agrees that the decision be released to the public once the applicant has been notified of the decision.

CARRIED

The meeting concluded at 4.23 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Audit and Risk Committee – 10 February 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Audit and Risk Committee met on 10 February 2021. The Council is being asked to receive the Audit and Risk Committee minutes from 10 February 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Audit and Risk Committee meeting held on 10 February 2021.



Menīti Minutes

Ngā Menīti take o te Komiti Arotake me te Haumaru Audit and Risk Committee Meeting

Council Chambers, Albion Street, Hāwera on Wednesday 10 February 2021 at 11.00 am

Kanohi Kitea / Present: Mr Philip Jones (Chairperson), Mayor Phil Nixon, Councillors Andy Beccard, Gary Brown, Jack Rangiwhahia, Chris Young and Te Aroha Hohaia (Iwi Representative).

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Councillor Celine Filbee, Vipul Mehta (Chief Financial Officer), Ahmed Mohamed (Risk and Internal Audit Manager), Garth Gregory and Brodie Catterick (Mercer) from 11.34 am, Sam Greenhill (Governance and Support Officer).

Matakore / Apologies: Nil.

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Audit and Risk Committee 23 November 2020

There was a typo in the minutes where Mr Gregory was recorded as Mr Garth.

RESOLUTION (Ms Hohaia/Cr Beccard)

01/21 AR **THAT** the Audit and Risk Committee adopt the minutes of their meeting held on 23 November 2020 as a true and correct record.

CARRIED

2. Pūrongo-Whakamārama / Information Report

2.1 Quarterly Financial Report 31 December 2020

The report contained the Financial Variance Report and the Performance Measures Report for the second quarter of the financial year to 31 December 2020.

It was noted that the surplus at the end of December was significant. This was attributed to by the Department of Internal Affairs and TSB Community Trust funding.

In response to a concern raised by Councillor Young high income for user fees and charges on page 57 of the report was due to timing of showing the income compared to the budget.

A concern was raised that the money from TSB Community Trust might be lost due to a delay in the start of the construction of Te Ramanui o Ruapūtahanga. It was noted that this was not the case as the funding was received up front and the criteria required for the funding had been met.

It was noted on page 16 of the agenda that the underspent personnel costs was due to staff vacancies.

In response to the query about the year to date capital expenditure revised budgets on page 17 of the agenda it was explained that now significant infrastructure projects were underway which required a large portion of the funding and roading expenditure would be seen in the quarter three report after the summer months. It was noted that on pages 74-78 there was a list of projects which identified some likely to be carried forward into upcoming years. The Council was working to get designs and plans ahead of schedule to help carry forward as little as possible.

It was raised that more detail in the quarterly financial report could lead to lost information. It was noted that it was important to have a good executive summary however it was also important to have extra understanding as different people picked out different points of interest.

It was suggested that the quarterly financial report show consolidated accounts at a group level.

It was noted that one of the main reasons the Council was able to continue with projects was due to engineers ordering pipe during lockdown. Companies were now experiencing a shortage of material and staff.

In response to a concern regarding completing projects on time it was explained that staggering projects allowed for consent and build time delays.

Mr Garth Gregory and Mr Brodie Catterick arrived at 11.34am.

It was noted that due to the increase in building activity throughout the District there would be more consents lodged and a query was raised if there was capacity to manage the extra workload. In response Mr Dagg noted that new staff were being recruited however some training would be required.

Ms Aitken and Mr Dagg left the meeting 11.40am

RESOLUTION

(Mayor Nixon/Cr Young)

02/21 AR **THAT the Audit and Risk Committee receives the Second Quarter Financial and Non-Financial Performance Measures Report for the period ending 31 December 2020.**

CARRIED

2.2 Mercer's Quarterly Investment Monitoring Report – Long Term Investment Fund (the Fund)

Mr Gregory explained that interest rates were at a historical low and had been impacted by the US election and rollout of COVID-19 vaccines.

It had been an overall positive quarter with the total Fund return for the quarter being 0.3% above benchmark.

Mr Jones queried why fees from previous years had been listed as estimated when they should be known figures. Mr Gregory explained he could get final fees and update the wording.

It was noted that work had been done in December 2020 to even out the funding portfolios.

Fund portfolio managers had been compared to a benchmark to see how they had performed. Managers had mostly reported a positive return however in some areas the return after fees was below the benchmark. It was noted that benchmarks should be monitored if they were met.

There had been a drop in the Fund which was caused by COVID-19 however the Fund had fully recovered. There was a healthy fluctuation reserve and a discussion was to be had regarding resetting the Fund and utilising some of funds for community projects.

In regards to a concern raised by Ms Archibald it was noted that the global property benchmark was not only affected by office space but also retail and commercial property. The drop was likely caused by the COVID-19 lockdown.

RESOLUTION

(Cr Beccard/Cr Young)

03/21 AR THAT the Audit and Risk Committee receives Mercer's Quarterly Investment Monitoring Report to 31 December 2020.

CARRIED

2.3 Mercer's Social Media to Social Markets

Mr Gregory and Mr Catterick provided an overview of the investment market and how this was being affected by social media. GameStop was used as an example of how it was discussed on a social media page and suddenly went viral. It was explained that this scenario with a different company was likely to happen again.

RESOLUTION

(Mayor Nixon/Ms Hohaia)

04/21 AR THAT the Audit and Risk Committee receives Mercer's Social Media to Social Markets update report

CARRIED

2.4 2021-2031 Long Term Plan Update

The report provided the Audit and Risk Committee (the Committee) with an update on strategies and policies to be included in the 2021-2031 Long Term Plan.

It was noted that policies scheduled to be presented at the Ordinary Council meeting on Monday 22 February 2021 were now going to the Extraordinary Council meeting on Monday 1 March 2021.

Documents were sent to Audit New Zealand however these had not been received back. In response to Mr Jones' concerns it was noted that there had been issues raised with the capacity of Audit New Zealand to respond. Some councils had experienced adoption dates being delayed due to extensions requested by Audit New Zealand.

RESOLUTION

(Mr Jones/Mayor Nixon)

05/21 AR **THAT the Audit and Risk Committee receives the 2021-2031 Long Term Plan Update Report.**

CARRIED

2.5 Outstanding Debtors Report – 31 December 2020

The report contained financial variance information relating to age trial balances for all debtors and the variance of outstanding debt for rates up to 31 December 2020. Figures for December 2019 were unavailable for comparison due to a system fault at that time.

In response to Mr Jones it was noted that the overall increase in trial balances was due to timing with water invoicing and payments being due.

RESOLUTION

(Ms Hohaia/Cr Young)

06/21 AR **THAT the Audit and Risk Committee receives the outstanding debt report as at 31 December 2020.**

CARRIED

2.6 Audit and Risk Committee Workplan

There had been no changes to the workplan since the prior meeting.

In response to concerns raised by Mr Jones it was noted that officers were comfortable remaining items for the audit needed would be received for the 17 March Audit and Risk Committee meeting.

RESOLUTION

(Mr Jones/Cr Beccard)

07/21 AR **THAT the Audit and Risk Committee receives the workplan for the period 2020/2021.**

CARRIED

The meeting adjourned at 12.35pm.

The meeting reconvened at 1.03pm.

3. Ngā Take Putaina / Matters Arising

Items marked as complete could now be removed.

4. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Beccard/Cr Young)

08/21 AR **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes 23 November 2020	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Mercer’s Quarterly Investment Monitoring Report as at 31 December 2020		
3. Mercer’s Environmental, Social and Governance (ESG) ratings		
4. Committee Discussion		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
4	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).

CARRIED

7 Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Mayor Nixon/Cr Brown)

12/21 AR THAT the Audit and Risk Committee resumes in open meeting.

CARRIED

The meeting concluded at 1.55 pm

Dated this day of 2021

.....
CHAIRPERSON



Ngā Menīti o nga Komiti Herenga o Taranaki Joint Committee Minutes

To	Ordinary Council
Date	22 February 2021
Subject	Taranaki Regional Council Joint Committee Minutes

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to receive the Taranaki Solid Waste Committee, the Taranaki Regional Transport Committee and the Taranaki Emergency Management Group Joint Committee minutes for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Solid Waste Management Committee held on 19 November 2020, the Taranaki Regional Transport Committee held on 2 December 2020 and the Taranaki Emergency Management Group Joint Committee held on 3 December 2020.



Date: 19 November 2020, 10.30am
Venue: Taranaki Regional Council, 47 Cloten Road, Stratford
Document: 2643059

Present	Councillors	N W Walker B Roach A Jamieson	Taranaki Regional Council (Chairman) South Taranaki District Council Stratford District Council
Attending	Councillor	D McIntyre Mr G Bedford Mrs H Gerrard Miss L Davidson Ms L Jones Ms J Dearden Mr M Oien Mr H Denton Ms R Martin	Taranaki Regional Council Taranaki Regional Council Taranaki Regional Council Taranaki Regional Council Taranaki Regional Council New Plymouth District Council Stratford District Council South Taranaki District Council South Taranaki District Council

Apologies Apologies were received from Victoria Araba (SDC), Louise Campbell (SDC), David Langford (NPDC) and Kimberley Hope (NPDC).
Jamieson/Roach

Notification of Late Items There were no late items.

1. Confirmation of Minutes - 20 August 2020

Resolved

That the Taranaki Solid Waste Joint Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford on Thursday 20 August at 10.30am
- b) notes that the unconfirmed minutes of the Taranaki Solid Waste Management Committee held at the Taranaki Regional Council on Thursday 20 August 2020 at 10.30am, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Jamieson/Walker

Matters arising

Plastics in road surfacing trial – No update to provide. Ms J Dearden will request an update from Ms K Hope.

2. Regional Waste Minimisation Officer's Activity Report

- 2.1 Ms J Dearden, New Plymouth District Council, spoke to the memorandum informing Committee members of significant activities undertaken by the Regional Waste Minimisation Officer, in collaboration with the district council officers of New Plymouth District Council, Stratford District Council and South Taranaki District Council.
- 2.2 Ag-Recovery workshops have been scheduled for May 2021. Fonterra have indicated that they could assist with advertising via a letter drop from their tankers or advertising in their newsletter.
- 2.3 It was noted that farmers won't all book so the programme needs to have a contingency plan in place for people who will just turn up and don't turn them away.
- 2.3 There has been a reduction in recycling this year. This is due to the smaller range of plastics being accepted by the plant. The response to publicity over the change has been positive and the Zero Waste Taranaki website has been getting a lot more traffic as Councils have been pushing it out through advertising.
- 2.4 Menstrual workshops have been well received. Jess attended the New Plymouth workshops and noted the number of parents, teachers and students that took an interest. Everyone was appreciative of the education and product knowledge they received. Jess wants to look at expanding on this to work with charities to be able to provide products.

Recommended

That the Taranaki Solid Waste Committee:

- a) receives the memorandum and notes the activities of the Regional Waste Minimisation Officer.

Roach/Walker

3. Waste Management and Minimisation Plan Regional Annual KPI Summary

- 3.1 Ms J Dearden, New Plymouth District Council, spoke to the memorandum providing a summary of NPDC, SDC and STDC's progress towards the five-year targets outlined in the Waste Management and Minimisation Plans. The district council officers spoke to their own sections of the KPI Summary.

Recommended

That the Taranaki Solid Waste Committee of the Taranaki Regional Council:

- a) receives the memorandum and notes the progress towards meeting selected KPIs for the councils' Waste Management and Minimisation Plans.

Roach/Jamieson

4. Submission on Reducing the Impact of Plastic on our environment

- 4.1 Ms J Dearden, New Plymouth District Council, spoke to the memorandum presenting for Members information, a draft submission on The Ministry for the Environment's (MfE's) proposal to reduce the impact of plastic on our environment. The submission has been compiled by the RWMO in line with WasteMINZ Territorial Authority Officers Forum views and panel discussions.
- 4.2 If Committee members had any specifics they would like changed in the submission, they were invited to get in touch with Jessica Dearden and she would be able to go over changes. A final submission will be emailed out to the Committee.

Recommended

That the Taranaki Solid Waste Joint Committee of the Taranaki Regional Council:

- a) receives the memorandum entitled Ministry for the Environment consultation (MfE) – submission on reducing the impact of plastic on our environment.
- b) receives the draft submission entitled *Submission on reducing the impact of plastic on our environment*
- c) approves the draft submission.

Walker/Jamieson

5. General Business

- 5.1 It was noted that there has been a lack of attendance from NPDC for the last two meetings. If the representative is unable to attend then their alternate should be sent.

There being no further business, Committee Chairperson, Councillor N W Walker declared the meeting of the Taranaki Solid Waste Management Committee closed at 11.32am.

Confirmed

Chairperson _____

N W Walker

25 February 2021



Date 2 December 2020, 11am
Venue: Taranaki Regional Council, 47 Cloten Road, Stratford
Document: 2653732

Present	Councillors	M McDonald	Taranaki Regional Council (Chairperson)
		T Cloke	Taranaki Regional Council
	Mayors	N Volzke	Stratford District Council
		P Nixon	South Taranaki District Council
	Ms	E Speight	Waka Kotahi NZ Transport Agency
Attending	Messrs	M Nield	Taranaki Regional Council
		C Clarke	Taranaki Regional Council
	Ms	F Ritson	Taranaki Regional Council
	Miss	L Davidson	Taranaki Regional Council
	Messrs	R I'Anson	Waka Kotahi NZ Transport Agency
		S Bowden	Stratford District Council
		V Lim	South Taranaki District Council
		P Ledingham	Taranaki Regional Council
		R Arber	National Road Carriers Assoc.
	Ms	C Symes	South Taranaki District Council
	Ms	K Smith	New Plymouth District Council
	Councillor	C Littlewood	Taranaki Trails Trust
Senior Sgt	R O'Keefe	NZ Police	
Inspector	A Gurney	NZ Police	

One member of the media, Mr Mike Watson, Taranaki Daily News.

Apologies Apologies were received from Councillors H Duynhoven and C Johnston from New Plymouth District Council.

McDonald/Cloke

Notification of Late Items There were no late items.

1. Confirmation of Minutes - 17 June 2020

Resolved

That the Taranaki Regional Transport Committee:

- a) takes as read and confirms the minutes and resolutions of the Regional Transport Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Wednesday 9 September 2020 at 11am
- b) notes that the unconfirmed minutes of the Regional Transport Committee meeting held at the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Wednesday 9 September 2020 at 11am were circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Nixon/Cloke

Matters arising

There were no matters arising.

2. Minutes of the Regional Transport Advisory Group

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the unconfirmed minutes of the Taranaki Regional Transport Advisory Group Meeting held on Wednesday 21 October 2020.

Volzke/Speight

Matters arising

- 2.1 Taranaki Trails Trust Presentation - It was clarified that land on the railway corridor between Kaponga and Ōpuanke is now a combination of KiwiRail land and privately owned land and using this rail corridor and accessing the land will be an issue.

4. State Highway 3 Working Party Minutes

Resolved

That the Taranaki Regional Transport Committee:

- a) receives the unconfirmed minutes of the State Highway 3 Working Party meeting held on 10 September 2020 via audio-visual link (zoom).

Speight/McDonald

Matters arising

- 3.1 Ahititi Stock Truck Effluent Facility – Waka Kotahi are currently working on design, have been speaking with the Taranaki Regional Council regarding decommissioning the ponds.

4. RLTP Annual Monitoring Report for 2019/20

- 4.1 Mr M J Nield, Taranaki Regional Council, spoke to the memorandum updating Members on delays in the preparation of the *Regional Land Transport Plan for Taranaki 2015/16-2020/21: Annual Monitoring Report for 2019/20*.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum, *RLTP Annual Monitoring Report for 2019/20*
- b) notes that the *Regional Land Transport Plan for Taranaki 2015/16-2020/21: Annual Monitoring Report for 2019/20* will now be brought to the first meeting of the Regional Transport Committee in 2021.

Cloke/Nixon

5. Developing the Regional Land Transport Plan 2021

- 5.1 Mr M J Nield, Taranaki Regional Council, spoke to the memorandum to:
- update the Committee on development of the *Regional Land Transport Plan 2021* including challenges and the planned way forward
 - advise of the release of the final *Government Policy Statement on Land Transport 2021* and Ministry of Transport portfolio changes following the General Election
 - provide the *Waka Kotahi Investment Proposal 2021-31* for which feedback is being sought.
- 5.2 Ms E Speight, Waka Kotahi NZ Transport Agency, provided clarification on the timeframes and delays. Conversations have been had with RTAG members regarding support that can be provided to assist with TIO.
- 5.3 It was suggested that an invitation be extended for a delegate to meet with the new Minister. Ms E Speight was happy to assist with connections and a strategy for meeting with the Minister.
- 5.4 It was clarified that with the delays we will still be able to meet the deadline of 30 June 2021 for the RLTP it will be very tight but is achievable.
- 5.5 The absence of NPDC was noted and will ensure they have an NPDC representative for the workshops and the March meeting as decisions need to be made.

Recommended

That the Taranaki Regional Council:

- a) receives the Memorandum, *Developing the Regional Land Transport Plan 2021* and notes the challenges that have resulted in delays in drafting sections of the Plan

- b) receives and notes for information purposes the update provided on the release of the final *Government Policy Statement on Land Transport 2021*
- c) receives and notes for information purposes the update provided on Ministry of Transport portfolio changes
- d) receives and notes the release of the *Waka Kotahi Investment Proposal 2021-31* including the regional summary for Taranaki
- e) notes that a workshop with the Committee will be scheduled for mid-February 2021 to work through aspects of the draft RLTP in detail prior to the Committee's 3 March 2021 meeting receiving the full draft to approve for public consultation.

Cloke/Nixon

6. Waka Kotahi New Zealand Transport Agency Update

- 6.1 Ms E Speight, Waka Kotahi NZ Transport Agency, provided an update on the Waka Kotahi NZ Transport Agency's activities nationally and regionally and answered questions arising.
- 6.2 The High Court has dismissed the appeal against the Mt Messenger bypass. Now awaiting the Environment Court decision which will have a number of further conditions on the project and possible appeal on those conditions.
- 6.3 Movements in regards to the purchase of land can not be made until a decision from the Environment Court has been confirmed.
- 6.4 Credit was given to the Waka Kotahi NZ Transport Agency team who are working on the Mt Messenger project. They have continued to be persistent in getting good information and have pushed through to get the project up and running. It was suggested this be communicated appropriately with the team.
- 6.5 Mayor P Nixon, South Taranaki District Council, expressed his gratitude regarding the Innovating Streets programme. South Taranaki have two towns on State Highway 3, Eltham and Waverley, which are lucky enough to be benefiting from the programme to assist with traffic and pedestrians.
- 6.6 It was requested that Waka Kotahi NZ Transport Agency ensure clear communications are shared with the public about where repairs on the highway are at there is a lot of frustration. Communications have started and people are encouraged to use the 0800 4 HIGHWAYS number to report faults on the network.
- 6.7 Mr R I'Anson, Waka Kotahi NZ Transport Agency, provided an update on upcoming repair works for the Taranaki network.

Recommended

That the Taranaki Regional Council:

- a) receives with thanks the presentation provided by waka Kotahi New Zealand Transport Agency.

McDonald/Cloke

7. Development of Active Modes (walking and Cycling)

- 7.1 Ms K Smith, New Plymouth District Council, provided a presentation updating on active modes in the New Plymouth District.
- 7.2 Mr S Bowden, Stratford District Council, provided a presentation updating on active modes in the Stratford District.
- 7.3 Mrs C Symes, South Taranaki District Council, provided a presentation updating on active modes in the South Taranaki District.
- 7.4 Ms C Littlewood, Taranaki Trails Trust, provided an update on activities undertaken by the Taranaki Trails Trust and a draft map was provided for discussion purposes.
- 7.5 It was noted that the proposed tracks and trails shown on the map are very high-level indications for strategic planning purposes only. There have been no conversations with land owners and iwi.

Recommended

That the Taranaki Regional Council:

- a) receives with thanks the update provided by the New Plymouth District Council on walking and cycling activities in their district
- b) receives with thanks the update provided by the Stratford District Council on walking and cycling activities in their district
- c) receives with thanks the update provided by the South Taranaki District Council on walking and cycling activities in their district
- d) receives with thanks the verbal update provided by the Taranaki Trails Trust on their activities
- e) receives and notes the draft Taranaki Trails Vision Map presented at the meeting for discussion.

McDonald/Cloke

8. Updates from Approved Organisations

- 8.1 The updates were attached to the agenda for members.

Recommended

That the Taranaki Regional Council:

- a) receives the update provided by the New Plymouth District Council on its transport activities
- b) receives the update provided by the Stratford District Council on its transport activities
- c) receives the update provided by the New Plymouth District Council on its transport activities.

Cloke/Nixon

9. Public Transport Operational Update for the quarter ending 30 September 2020

- 9.1 Mr C Clarke, Taranaki Regional Council, spoke to the memorandum providing members with an operational report on public transport services for the quarter ending 30 September 2020.

Recommended

That the Taranaki Regional Council:

- a) receives and notes the operational report of the public transport services for the quarter ending 30 September 2020.

Cloke/Speight

10. Correspondence and Information Items

- 10.1 Mr M J Nield, Taranaki Regional Council, spoke to the memorandum updating the Committee on correspondence and information items since their last meeting and to:

- Seek formal endorsement of the regional submission on the *Proposed Approach to Speed Management – Land Transport Rule: Setting of Speed Limits*; and
- Update the Committee on correspondence and information items on changes sought to speed limits, state highway maintenance and KiwiRail activities and seek guidance on responses where appropriate.

Recommended

That the Taranaki Regional Council:

- a) adopt the submission on the *Proposed Approach to Speed Management – Land Transport Rule: Setting of Speed Limits*
- b) receives and notes for information purposes the correspondence from Waka Kotahi NZ Transport Agency regarding the confirmed speed limit changes for State Highway 3 Waitara to Bell Block
- c) receives and notes for information purposes the correspondence to and from Waka Kotahi NZ Transport Agency regarding concerns about the level of maintenance on state highways throughout the region
- d) receives and notes the update that efforts to connect with KiwiRail continue but are yet to translate into improved engagement.

McDonald/Volzke

11. General Business

- 11.1 Mr M J Nield, gave acknowledgement to the work of Mr C Clarke, Taranaki Regional Council, who has resigned from his position as Transport Manager after 13 years. Chris has put a lot of effort in to the public transport for the region and the Regional Transport Committee meetings.
- 11.2 NZ Police provided a brief update on activities around the Police network.

11.3 Meeting times for the Regional Transport Committee meetings will be 10.30am starts for 2021.

There being no further business the Committee Chairperson, Councillor M J McDonald, declared the Regional Transport Committee meeting closed at 1.12pm.

Confirmed

**Taranaki Regional Transport
Committee Chairperson:** _____

M J McDonald

Wednesday 3 March 2021



Committee: Taranaki Emergency Management Group Joint Committee

Date: 3 December 2020, 10.30am

Venue: Taranaki Regional Council, 47 Cloten Road, Stratford

Document: 2654969

Present

Councillor	M Cloke	Taranaki Regional Council (<i>Chairman</i>)
Mayors	P Nixon	South Taranaki District Council
	N Volzke	Stratford District Council
	N Holdom	New Plymouth District Council

Attending

Messrs	S Ruru	Taranaki Regional Council
	G Bedford	Taranaki Regional Council
	S Hanne	Stratford District Council
	C Stevenson	New Plymouth District Council
	C Campbell-Smart	Taranaki Emergency Management
Ms	M Meads	National Emergency Management Agency
Miss	L Davidson	Taranaki Regional Council
	One member of the media, Mr M Watson, Taranaki Daily News.	

Apologies There were no apologies.

Notification of Group Recovery Role moving forward.

Late Items

1. Confirmation of Minutes

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held Taranaki Regional Council, 47 Cloten Road, Stratford on Thursday 10 September 2020 at 10.30am
- b) notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group Joint Committee meeting held on Thursday 10 September 2020 were circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Volzke/Nixon

Matters arising

There were no matters arising.

2. Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Minutes - 26 November 2020

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group meeting held in the Taranaki Regional Council chambers, 47 Cloten road, Stratford on Thursday 26 November 2020 at 9am
- b) adopts the recommendations therein or as amended and passed at this Joint Committee meeting
Clope/Volzke

Matters arising

There were no matters arising.

3. Advisory Group Minutes

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the unconfirmed minutes of the meeting of the Rural Advisory Group (WCG) held on 21 September 2020
- b) receives the unconfirmed minutes of the meeting of the Welfare Coordination Group (WCG) held on 7 October 2020
- c) receives the unconfirmed minutes of the meeting of the Lifelines Advisory Group (LAG) held on 14 October 2020
- d) receives the unconfirmed minutes of the meeting of the Readiness & Response Advisory Group (RARAG) held on 4 November 2020
Clope/Holdom

Matters arising

Focus on re-targeting the advisory groups post the COVID-19 response. There is a common theme throughout the groups around further training.

4. Quarter One Performance Report 2020/21

- 4.1 Mr C Campbell-Smart, Taranaki Civil Defence Emergency Management, spoke to the memorandum presenting the 2020/21 Quarter One Performance Report for the Taranaki Civil Defence Emergency Management Group and answered questions arising.
- 4.2 It was noted that there needs to be some clear procedures around messaging to communities during events.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives memorandum, *Quarter One Performance Report 2020/21 and Appendix 1*
Volzke/Holdom

5. Iwi Representation in CDEM Governance and Oversight

- 5.1 Mr C Campbell-Smart, Taranaki Civil Defence Emergency Management, spoke to the memorandum updating the Taranaki Emergency Management Group Joint Committee with progress towards Group Plan Objective Seven - to review local CDEM governance arrangements regarding the involvement and representation of Māori. Recommendations for improving and formalising Iwi representation and involvement in decision making were presented.
- 5.2 It was clarified that the Taranaki Civil Defence Emergency Management Group Joint Committee can co-opt members on to the Co-ordinating Executive Group Committee with full voting rights; membership of the Joint Committee is governed by the legislation so cannot co-opt anyone on. The Joint Committee meets publicly and anyone can attend.
- 5.3 Mayor P Nixon, South Taranaki District Council, moved the recommendation, noting it is a move in the right direction to have Iwi involved, but expressed that there needs to be clear communications around what their roles on the committees are. He was comfortable with the suggestion of one from each Waka.
- 5.4 Chairman Mr M Cloke, wanted clarification on what benefits having the three representatives would bring to the two committees. Other members felt that having the three iwi representatives at these meetings would help with better alignment between Civil Defence and tangata whenua. It was noted that the Māori community is often most affected in terms of vulnerability especially during health events such as COVID-19.
- 5.5 Chairman, Mr M Cloke, proposed that the representation would be most effective at the Co-ordinating Executive Group Committee level.
- 5.6 Mayor N Holdom, NPDC, seconded the recommendations, as providing better alignment across all governance and leadership levels.
- 5.7 Mr S J Ruru, Taranaki Regional Council, suggested Officers could investigate whether a sub-committee of the Taranaki Civil Defence Joint Committee can be formed to provide 3 Iwi representatives on that sub-committee with full voting rights, and then the Joint Committee could confirm those minutes and decisions. Ms Meads (NEMA) was going to look in to this and see if it is possible through the Act.
- 5.8 Mayor N Volzke, Stratford District Council, supported having Iwi representation on the Co-ordinating Executive Group Committee
- 5.9 Mayors N Volzke and P Nixon, and Councillor M Cloke were not in favour of remunerating the representatives as no other representatives are remunerated by Civil Defence to attend either the Co-ordinating Executive Group or Joint Committee meetings. Each representative attended in the capacity of their role with an organisation.
- 5.10 Mayor N Holdom felt that the Iwi representatives should be remunerated on an attendance basis, as with iwi representatives on other council committees.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum *Iwi representation in CDEM governance and oversight*
Carried
- b) approves the co-opting of three Iwi representatives (one from each of the "three waka") to the Taranaki CDEM Coordinating Executive Group with voting rights
Carried
- c) invites three Iwi representatives (one from each of the "three waka") to attend the Taranaki CDEM Joint Committee meetings on a regular basis as non-voting participants
Carried
- d) approves the funding of meeting remuneration fees for iwi representatives on both the Joint committee and Coordinating Executive Group
For 1 (Mayor N Holdom) Against 3
Motion lost
- f) submits in support of iwi representatives as voting members of the Joint Committee during the central government legislative processes
Carried
- g) approves the increase to TEMO budget of \$10,000 for meeting remuneration fees as recommended by the Coordinating Executive Group as the meeting of the 26 November 2020
For - 1 (Mayor N Holdom) Against - 3
Motion lost
- h) notes that budget increase will be incorporated into the TEMO LTP budget 2021/2031
Carried
- i) recommends staff investigate the functions and powers of a subcommittee of the Joint Committee.
Carried
Nixon/Holdom

Summary of resolutions:

The decisions made by the Taranaki Civil Defence Emergency Management Committee are:

- a) receives the memorandum *Iwi representation in CDEM governance and oversight*
- b) approves the co-opting of three Iwi representatives (one from each of the "three waka") to the Taranaki CDEM Coordinating Executive Group with voting rights

- c) invites three Iwi representatives (one from each of the "three waka") to attend the Taranaki CDEM Joint Committee meetings on a regular basis as non-voting participants
- d) submits in support of iwi representatives as voting members of the Joint Committee during the central government legislative processes
- e) notes that budget increase will be incorporated into the TEMO LTP budget 2021/2031
- f) recommends staff investigate the functions and powers of a subcommittee of the Joint Committee.
Nixon/Holdom

6. ECC Development Project Update and Contract Award

- 6.1 Mr C Campbell-Smart, Taranaki Civil Defence Emergency Management, spoke to the memorandum updating the Taranaki Emergency Management Group Joint Committee with further project and budget information, and to seek approval to award a contract for the construction works.
- 6.1 Acknowledgement was given to Mayor N Volkze and Mr S Hanne, Stratford District Council, for leading the work on re-visiting the initial contracting process
- 6.2 An amendment to recommendation c was suggested and agreed to by the Committee.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives memorandum, *ECC Development Project Update and Contract Award*
- b) notes and endorses the content of the memorandum
- c) approves the awarding of a construction contract to Southcoast Construction Ltd, for the sum of \$568,626.
Clope/Holdom

7. Group Office (TEMO) Long Term Plan budget 2021-2031 and Service Level Improvement options

- 7.1 Mr C Campbell-Smart, spoke to the memorandum presenting the Taranaki Emergency Management Office (TEMO) Long-Term Plan budget options, considering levels of service improvements to address capability risks, and setting out budget options for consultation.
- 7.2 Following discussions noting the significant improvements in regional CDEM delivery that had already been achieved, members were in agreement that a conservative budget was needed. There was overall agreement that option 3 was the best option going forward.

Resolved

That the Taranaki Civil Defence Emergency Management Group Joint Committee:

- a) receives the memorandum Group Office (TEMO) Long Term Plan budget 2021-2031 and service level improvement options

- b) notes and endorses the content of the memorandum
- c) notes the capability gaps, risks and consequences presented in the memorandum
- d) determines the TEMO level of service and LTP budget option for consultation, from the following:
 - I. Option 1 - LTP 'baseline' budget, contained in Appendix A of this report, and accept the capability risk;
 - II. Option 2 - LTP 'baseline' budget, contained in Appendix A of this report, and commit to a reprioritisation of Group Plan objectives, and accept the capability risk;
 - III. Option 3 - LTP 'baseline' budget, contained in Appendix A of this report with an increase of \$125,000 per annum and 1.00 FTE;
 - IV. Option 4 - Adopt the LTP 'baseline' budget, contained in Appendix A of this report with an increase of \$546,750 per annum and 5.00 FTE;
 - V. Option 5 - Adopt the LTP 'baseline' budget, contained in Appendix A of this report with an increase of \$772,575 per annum and 7.50 FTE.
- e) approves the TEMO LTP budget option 3, and any subsequent increase to the level of service, for consultation through respective Council member budget approval processes.

Holdom/Volzke

Against - 1 (Councillor M Cloke)

Motion carried

8. Appointment of Ms Karen Lawson as Group Welfare Manager

- 8.1 Mr C Campbell-Smart, Taranaki Civil Defence Emergency Management, spoke to the memorandum noting the appointment of Ms Karen Lawson as Group Welfare Manager

Resolved

That the Taranaki Emergency Management Group Joint Committee:

- a) receives the Memorandum *Appointment of Ms Karen Lawson as Group Welfare Manager*
- b) endorses the appointment of Ms Karen Lawson, Taranaki Emergency Management Office to role of Taranaki Group Welfare Manager

Holdom/Cloke

9. Verbal NEMA Update

- 9.1 Ms M Meads, National Emergency Management Agency, offered to provide a presentation on changes at national level at the March 2021 meeting if there is interest.
- 9.2 The new Minister for Emergency Management, Kiri Allen, has been appointed.
- 9.3 The current director Sarah Stuart-Black is moving on to a new role, David Coetzee remains as National Controller, and Roger Ball is the acting Director CDEM
- 9.4 COVID Resurgence planning at Central Government is still ongoing.

- 9.5 In 2021 there will be a series of workshops on Strategic Recovery Planning tailored to specific recovery roles. Regionally there will be some half day workshops that will include wider stakeholder groups.

10. General Business

10.1 Recovery Manager Role

Mr K Wright was appointed as the CDEM Recovery Manager, for a fixed period to 31 December 2020. As this is about to lapse, Mr C Campbell-Smart as the Alternate Recovery Manager will automatically fill that position until a new Recovery Manager is appointed. The Committee were comfortable having only one Recovery Manager in this role until the next meeting in the new year. Ms M Meads, National Emergency Management Agency, clarified that only having one appointment to the Recovery Manager role is a risk, however, it still meets the statutory requirements.

Resolved

That the Taranaki Emergency Management Group Joint Committee:

- a) agrees to continue with one Group Recovery Manager until an appointment can be confirmed at the next meeting in March 2021.

Cloke/Nixon

There being no further business the Group Chairperson Tom Cloke thanked attendees and declared the Taranaki Civil Defence Emergency Management Group Joint Committee Meeting closed at 12.32pm.

Confirmed

Chairperson _____

M J Cloke

4 March 2021



Pūrongo Report

To	Ordinary Council
From	Kaiārahi Whaitikanga me ngā Kaitautoko / Governance and Support Team Leader, Darleena Christie
Date	22 February 2021
Subject	Submission to the Health Select Committee on the Water Services Bill

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Submissions are now being accepted on the Water Services Bill (the Bill) which is one part of a broader package of reforms to address drinking water regulatory issues. The Bill follows on from the introduction of the Taumata Arowai - Water Services Regulator Act which passed into law in July 2020 and allows for the establishment of a new regulator to administer and enforce the new drinking water regulatory framework the Bill will impose.
2. With the proposed changes in the Bill there would be financial and resourcing implications for the Council. The Council have the opportunity to make a submission to the Health Select Committee (the Select Committee), with submissions closing on 2 March 2021.

Taunakitanga / Recommendation(s)

THAT the Council;

- a) Receives the submission to the Health Select Committee on the Water Services Bill.
- b) Approves the contents of the submission to the Health Select Committee on the Water Services Bill.

Kupu Whakamārama / Background

3. The Bill will implement the Government's decision to comprehensively reform the drinking water regulatory system by repealing Part 2A of the Health Act 1956 and replacing it with a stand-alone Act.
4. There are a number of challenges presented within New Zealand's drinking water regulatory system for example; the lack of compliance and enforcement activity and the significant variance in the size and capability of suppliers. There is little support for suppliers to comply with regulatory requirements.

5. The Bill will impose duties on drinking water suppliers (except domestic self-suppliers), including local authorities, to undertake the following:
 - *provide safe drinking water and meet drinking water standards, along with clear obligations to act when drinking water is not safe or fails to meet standards;*
 - *ensure that there is a sufficient quantity of drinking water to support the ordinary needs of consumers, with clear obligations to act where supply is interrupted or restricted for any reason;*
 - *register drinking water supplies with Taumata Arowai, and keep essential details relating to supplies updated each year;*
 - *have a drinking water safety plan that contains a multi-barrier approach to drinking water safety; and*
 - *notify Taumata Arowai and take action where there are risks to public health arising from drinking water, breaches of drinking water standards, or other significant risk events.*
6. The Bill also imposes a duty on officers, employees and agents of drinking water suppliers to exercise professional due diligence. This duty is based on similar requirements in the Health and Safety at Work Act 2015.
7. The Bill is also proposing new arrangements relating to drinking water sources:
 - *drinking water suppliers must have a source water risk management plan, which identifies the risks to a source of drinking water and manages, controls, or eliminates those risks as part of a drinking water safety plan;*
 - *local authorities must contribute to source water risk management plans by sharing information about risks and undertaking actions to address them on behalf of a drinking water supplier;*
 - *drinking water suppliers must monitor source water quality, and regional councils must assess the effectiveness of regulatory and non-regulatory interventions relating to source water every 3 years; and*
 - *a new provision in the Resource Management Act 1991 to require consent authorities to have regard to risks, or potential risks, to source water when considering applications for resource consents.*
8. A submission on the Bill has been prepared and outlines the Council's concerns about the impacts of implementing the requirements proposed in the Bill and the affordability of these changes. The submission asks that the Select Committee considers how these additional costs will impact ratepayers and residents. This report seeks that the Council reviews and adopts the submission to be presented to the Select Committee.

Local Government Purpose

9. A submission to the Select Committee in relation to the Bill is consistent with the purpose of Local Government as it promotes the economic and environmental well-beings of the community in the present and for the future.

Ngā Kōwhiringa / Options – Identification and analysis

10. The Council has the following options:
 - a) Approve the submission in [Appendix 1](#); or
 - b) Approve the submission in [Appendix 1](#) with changes; or
 - c) Withhold the opportunity to present a submission.
11. This report recommends that a submission is made on the Bill to the Select Committee by 2 March 2021, with or without changes.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

12. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Presenting a submission on the Bill has no direct impact on residents and ratepayers.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long-Term Plan 2018-2028.	Presenting a submission on the Bill will not have an impact on our ability to achieve LOS.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	The decision to present a submission does not have any history of generating wide public interest.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	The submission has no financial impact.
Reversible	The degree to which the decision or proposal is reversible.	The decision to present a submission is not reversible once the submission has been submitted.

13. In terms of the Council’s Significance and Engagement Policy the decision to submit on the Bill is of low significance. However, the implementation of the Bill will have financial implications on the Council’s overall budget and long term planning to carry out the proposed functions and activities for providing safe drinking water in the future.

Financial/Budget Considerations

14. There are no costs associated with the recommendations in this report.
15. However, as noted earlier the implementation of the Bill will have financial implications on the Council to ensure it meets its regulatory obligation to provide safe drinking water for the District in the future.

Consistency with Plans/Policies/Community Outcomes

16. The submission is consistent with the Council's plans or policies and aligns with the following community outcomes:

Prosperous South Taranaki – *Effective, efficient, safe and reliable infrastructure is provided and maintained;* and

Sustainable South Taranaki – *There is sustainable use, development and protection of resources. South Taranaki's land and soil, water, air and coast, its biodiversity and its natural features and landscapes are understood, valued, maintained and enhanced for future generations.*

Impact on Māori/Iwi

17. The submission highlights the concerns the Council has regarding the affordability of complying with the Bill which would have an impact on all residents including Māori/Iwi.
18. Officers provided information on the Bill to the Iwi Liaison Committee and encouraged Iwi to consider submitting on the Bill. The Bill will have implications for marae with their own water supply, as they will need to comply with the regulations (they do not meet the definition of a domestic self-supplier).

Affected Parties Consultation

19. The Council decision to make a submission on legislation does not require consultation with the public. The public can make submissions independently to the Select Committee.

Whakakapia / Conclusion

20. The proposed Bill is out for public submissions. The main objective being to comprehensively reform the drinking water regulatory system to improve regulation and performance of drinking water in New Zealand.
21. This report recommends that a submission on the Bill be sent to the Select Committee by 2 March 2021.



Darleena Christie

**Kaiārahi Whaitikanga me ngā Kaitautoko /
Governance and Support Team Leader**



[Seen by]

Fiona Aitken

**Kaiarataki Ratonga Hapori me te Pūhanga /
Group Manager Community and Infrastructure Services**

22 February 2021

The Chairperson
Health Select Committee
Parliament Buildings
Private Bag 18041
Wellington 6160

Dear Ms Craig

Water Services Bill – submission from South Taranaki District Council

The Council thanks the Select Committee for this opportunity to make a submission on the Water Services Bill.

The Council supports the view that all New Zealanders should have access to safe drinking water and the need for us to continue to improve and to have standards that are consistent with internationally accepted best practice when it comes to the delivery of drinking water. However, we have several significant concerns about the Bill.

Meeting the aesthetic values that Taumata Arowai impose on water suppliers could be a technically difficult and expensive exercise that adds no real benefit to the safety of drinking water. For example, the water supplied from our Eltham Water Treatment Plant meets all current Drinking Water Standards (DWS), however at times the Council receives complaints regarding the taste and odour of the water. This is primarily due to the lower river levels and warmer water during the summer months and whilst this makes the water less pleasant to drink, it does not impact on the water meeting the DWS. Rectifying this taste issue, which potentially only occurs every few years, would be a costly exercise for the Council.

The Council is concerned that the requirement to protect against the risk of backflow may mean that prevention devices must be installed on every point of supply in the future. This would place a significant financial burden on our ratepayers when the risk of backflow on a standard residential property is low. We already have a programme to install backflow preventers on high risk connections and we believe that requiring this across all properties would be using a 'hammer to crack a nut'.

The Council agrees in principle with the requirement for all water and wastewater operators to be authorised but notes with concern that this is likely to result in increased training and qualification requirements. This will add cost to the operations of water supplies and wastewater networks but of greater concern is the availability or lack thereof, of suitably qualified people.

Attracting qualified people to smaller rural areas is already difficult and with higher training requirements, this will become even more difficult.

The Council is concerned about the effects the Bill will have on small supplies such as rural community halls and marae. These facilities will need to install treatment or comply with an acceptable solution, be authorised, have qualified operators, water safety plans including source water risk management plans, carry out monitoring and meet reporting requirements. The Council notes that if they find it too onerous to meet these requirements, these supplies will become the responsibility of a water supplier (in our case, the likelihood would be the Council). How does the Council resource and fund these additional supplies? The additional costs of complying with the legislation will also apply to Council-owned facilities currently on individual supplies (for example campgrounds and public toilets not on reticulated supplies).

The Bill makes it clear that affordability will not be a justification for non-compliance and the Council is concerned that if work required to comply with this legislation becomes unaffordable and the water supplier is not able to meet the timeframes set to comply, Taumata Arowai can have the work undertaken and charge the supplier. It is still the same residents that will have to pay, whether the work is done voluntarily or by enforced action from Taumata Arowai.

In summary, the Council is deeply concerned about the additional costs these changes will impose on our community with relatively short timeframes to comply. The Council urges the Select Committee to carefully consider how these additional costs will adversely impact ratepayers and residents, particularly in more remote and rural communities.

The Council would like to be heard in support of this submission.

Regards

Phil Nixon
Mayor, South Taranaki

phil.nixon@stdc.govt.nz

cc. waid.crockett@stdc.govt.nz



Pūrongo Report

To	Ordinary Council
From	Mayor Phil Nixon, Koromatura o Taranaki ki te Tonga
Date	22 February 2021
Subject	Dairy Trust Taranaki – 2021 Appointment

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The South Taranaki District Council (the Council) owns the land situated at 984 Normanby Road, Manaia, in 'Trust as a demonstration farm for education purposes'.
2. As an Appointing Entity of Dairy Trust Taranaki (DTT), the Council is entitled to appoint one Trustee on an annual basis in December. Councillor Steffy Mackay was the Council's representative for 2019 however has decided to resign from this position.
3. The purpose of this report is to confirm the appointment of Councillor Chris Young as a Trustee to DTT.

Taunakitanga / Recommendation(s)

THAT the Council confirms Councillor Chris Young as Trustee of Dairy Trust Taranaki to December 2021.

Kupu Whakamārama / Background

4. The land at 984 Normanby Road, Manaia, is held in 'Trust as a demonstration farm for education purposes'. The Trustees Act 1956 therefore applies to Council's management and retention of the land.
5. The Deed of Trust for DTT states:
 - a. The South Taranaki District Council is an "Appointing Entity";
 - b. An Appointing Entity is entitled to appoint one Trustee, and remove that Trustee;
 - c. An Appointing Entity's decision not to appoint a Trustee at any time does not waive their right to appoint a Trustee at a later date; and
 - d. The Term of the Trustee appointed must be no more than twelve (12) months and is limited to twelve (12) terms.

Local Government Purpose

6. Appointing a representative to the DTT ensures that Council is a part of the decision-making process. The DTT contributes to the economic and environmental well-being of the community in the present and for the future.

Ngā Kōwhiringa / Options – Identification and analysis

7. Within the Deed of Trust, the Council does not have to appoint a Trustee, but is afforded the option to do so. The Council therefore has two options, which are to either appoint a Trustee or decline to appoint a Trustee.
8. By appointing a Trustee, the Council will be made aware of the activities taking place on the Council owned land, and will therefore be aware if the objectives of the land status was being met, or not as the case may be.
9. The objectives of DTT have an impact on Taranaki's farming community, and the Council should be seen to be taking an active part in this community. If the Council did not appoint a Trustee, it could be construed by the Trust and the public at large that the Council are not interested in, nor supportive of, the research and education that the Trust provides to Taranaki and its farming communities.
10. The Deed of Trust for DTT sets out areas of expertise to be considered by the Trust when appointing a Trustee. This is not applicable to the Council as an Appointing Entity; however this can be used as a guide.
11. Areas of expertise recommended to be assessed include:
 - a. Dairy Farming
 - b. Farming in general
 - c. Business
 - d. Management
 - e. Governance and Policy
 - f. Marketing
 - g. Sponsorship and Fundraising
 - h. Finance and/or Accounting
 - i. Law
12. The Council's appointed Trustee will be required to attend all meetings of DTT, be an active Trustee of DTT, and report back to the Council as appropriate.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

13. South Taranaki District Council's general approach to determining the level of "significance" will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	No perceived impact on residents and ratepayers.
LOS	The achievement of, or ability to achieve, the Council's stated levels of service as set out in the Long-Term Plan 2018-2028.	N/A
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	No evidence of this.
Financial	The impact of the decision or proposal on the Council's overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	This decision will not impact Council's ability to carry out its functions.
Reversible	The degree to which the decision or proposal is reversible.	The Deed of Trust allows for an Appointing Entity to withdraw its appointed Trustee at any time. The Deed allows for an Appointing Entity to appoint a Trustee at any time.

14. In terms of the Council's Significance and Engagement Policy this matter is of Low Significance
15. The level to which the Council will engage with the public will align with the significance of the decision to be made; therefore engagement with the public will be to 'inform'.

Level	Goal	Outcome
Inform	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions.	This information is publicly available through Council records.

Legislative Considerations

16. The land held by the Council is held in 'Trust as a demonstration farm for education purposes'. The land and Council's management thereof is therefore subject to the Trustee Act 1956.

Financial/Budget Considerations

17. No actual costs are involved in the appointment of a Trustee.

Consistency with Plans/Policies/Community Outcomes

18. Nothing in this report is inconsistent with any Council policy, plan or strategy.
19. This matter contributes to the following community outcomes as detailed below:

- Vibrant South Taranaki
- Together South Taranaki
- Prosperous South Taranaki
- Sustainable South Taranaki

Impact on Māori/Iwi

20. The discussions in this report are relevant to the entire District as a whole and it is considered that this will have a positive impact on the entire community including Māori and Iwi.

Whakakapia / Conclusion

21. It is preferred that the Council appoint a person to act as Trustee for DTT to meet its obligations under the Trustee Act 1956.



Phil Nixon

Koromatua o Taranaki ki te Tonga / Mayor



Pūrongo Report

To	Ordinary Council
From	Kaihautū Pūtea / Chief Financial Officer, Vipul Mehta
Date	22 February 2021
Subject	Quarterly Financial Report for period ending 31 December 2020

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report contains the Financial Variance Report and the Performance Measures Report for the second quarter of the financial year to 31 December 2020. The report contains Council officers' commentary on variances for the Council's activities and support centres, and management comments on variances have also been included where relevant.
2. Overall, the Council's Consolidated Operating Expenditure Statement shows a surplus of \$13,554,892 against a budgeted surplus of \$3,199,693 before accounting adjustments of gains on derivative contracts (\$2,242,024).

Taunakitanga / Recommendation

THAT the Ordinary Council approves the Second Quarter Financial Report for the period ending 31 December 2020.

Kupu Whakamārama / Background

Expenditure

3. Total operational expenditure is \$2,273,281 under budget. Direct Costs are \$1,614,725 or 8% under budget. The main reasons for the difference relates to some of the roading works programme being slightly behind schedule and maintenance yet to be done in some activities.
4. Interest paid is \$332,869 or 10% underspent due to timing and delays with capital projects and savings in borrowing costs due to lower interest rates.
5. Depreciation is \$40,525 over budget as a result of asset revaluation completed as at 30 June 2020. Overall, the depreciation has increased as a result of the revaluation.
6. Personnel costs are \$366,212 underspent mainly due to staff vacancy.

Income

7. Total income is over budget by \$8,081,917. The Long-Term Investment Fund (LTIF) income was above budget by \$7,580,669 due to strong market conditions. The User Fees and Charges income was down by \$407,293 mainly due to the internal charges related to trade waste yet to be charged between Hawera and Eltham Wastewater Treatment. The interest received is below budget by \$147,191 mainly due to some of the journals relating to interest received yet to be processed. The interest received will be below budget at the year-end due to lower interest rates. The Grants and Subsidies income was under budget by \$1,143,673 mainly due to NZTA subsidies as a result of the timing of roading projects. The Sundry Revenue is over budget by \$2,440,353 mainly due to a contribution received from the TSB Community Trust.
8. The total year to date capital expenditure is \$9.38 million against a year to date revised budget of \$25.34 million. The total revised budget for the year is \$56.67m, we are forecasting to spend \$44 million (78%) by the year end.

Accounting Adjustments

9. The accounting adjustment relates to a gain on derivative (swaps) contracts of \$2,242,024.

Long Term Investment Fund (LTIF)

10. As at 31 December 2020, the invested assets of the LTIF totalled \$153.94 million after withdrawing \$2m for the LTIF subsidy in December. The performance is shown below with the summary extracted from Mercer’s quarterly investment report.
11. The total income from the LTIF is \$12.10 million against budget income of \$4.52 million due to strong market conditions.

Sector	Manager	Assets \$m	Allocation %
Trans-Tasman Equities	Nikko	19.93	12.9%
Global Equities	ANZ	48.46	31.5%
Low Volatility	Mercer	9.84	6.4%
Listed Infrastructure	First state	7.29	4.7%
Global Property	Mercer	7.16	4.7%
NZ Fixed Interest	Harbour	14.09	9.2%
Cash	ANZ	7.78	5.1%
Global Fixed Interest	Tower	21.14	13.73%
Sub-total		135.69	88.23%
Internal Borrowings	STDC	18.25	11.77%
Total LTIF		153.94	100.00%

12. The gross time weighted return for the quarter to 31 December 2020 was 5.0%, 0.3% above the benchmark.

Borrowing

13. Total borrowing remained unchanged since Q1 to \$130.45million as at 31 December 2020, including external borrowing of \$112.2million and internal borrowing of \$18.25million.
14. The weighted average interest rate on external debt for the quarter ending 31 December 2020 is 3.88%.



Vipul Mehta
**Kaihautū Pūtea /
Chief Financial Officer**



[Approved by]
Marianne Archibald
**Kaiarataki Tōpūranga
Group Manager Corporate Services**



**Consolidated Operating Expenditure Statement
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	19,456,536	21,071,261	1,614,725	8%	41,582,910	41,567,910	42,462,319
Interest Paid	2,855,102	3,187,971	332,869	10%	6,374,147	6,374,147	5,713,661
Depreciation	9,581,856	9,541,331	(40,525)	(0%)	19,082,661	19,082,661	19,163,552
Personnel Costs	7,337,613	7,703,825	366,212	5%	15,482,532	15,473,756	15,411,406
Total Operational Expenditure	39,231,108	41,504,388	2,273,281	5%	82,522,249	82,498,474	82,750,938
Income							
User Fees and Charges	3,044,129	3,451,422	(407,293)	(12%)	6,954,923	6,954,923	6,712,965
Interest Received	3,402	150,593	(147,191)	(98%)	301,185	301,185	103,805
Grants and Subsidies	3,718,125	4,861,799	(1,143,673)	(24%)	9,717,125	9,717,125	10,124,934
Overheads Recovered	5,617,924	5,810,141	(192,217)	(3%)	11,559,866	11,559,866	11,953,775
Targeted Rates	12,821,150	13,416,635	(595,485)	(4%)	26,833,271	26,833,271	26,833,271
LTIF Income	12,104,284	4,523,615	7,580,669	168%	9,047,230	9,047,230	8,992,483
Sundry Revenue	3,915,643	1,475,290	2,440,353	165%	2,950,581	2,950,581	5,505,381
General Rates & Revenue	8,156,262	8,145,271	10,991	0%	16,290,541	16,290,541	16,059,634
Capital Contribution	3,405,079	2,869,317	535,762	19%	1,027,304	4,807,304	10,491,025
Total Income	52,785,999	44,704,082	8,081,917	18%	84,682,026	88,462,026	96,777,272
Net Cost of Service - Surplus/(Deficit)	13,554,892	3,199,693	10,355,199		2,159,777	5,963,552	14,026,334
Accounting Adjustments:							
Gain on Derivative Contracts	2,242,024	0	2,242,024	100%	0	0	2,242,024
Net cost of Service - Surplus/(Deficit)	15,796,916	3,199,693	12,597,222		2,159,777	5,963,552	16,268,358

Expenditure

Interest Paid : Below budget as a result of timings and delays in the capital works programme.

Income

User Fees and Charges : Lower than budget mainly due to internal charges related to trade waste charged between Hawera and Eltham Wastewater Treatment.

Grants and Subsidies : Lower than anticipated primarily due to lower than expected NZTA claims year to date.

LTIF Income : LTIF income showed a gain year to date as a result of favourable market conditions.

Sundry Revenue : Above budget mainly due to a contribution received from the TSB Community Trust.

Capital Contributions : Over budget largely as a result of the timing of tranche 1 funding for 3 Waters.



**Consolidated Operating Expenditure Statement
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Corporate Activities	6,174,076	6,641,787	467,711	7%	13,199,872	13,101,337	13,044,582
Democracy and Leadership	1,691,892	1,636,218	(55,674)	(3%)	3,095,338	3,095,338	3,102,981
Arts and Culture	1,632,168	1,726,939	94,772	5%	3,444,869	3,444,869	3,393,865
Community Facilities	5,565,938	5,938,777	372,839	6%	12,012,993	12,004,217	11,875,585
District Economy	867,958	1,175,514	307,556	26%	2,400,397	2,400,397	1,934,834
Community Development	721,337	635,739	(85,598)	(13%)	1,270,703	1,270,703	1,711,380
Regulatory Services	1,300,501	1,465,956	165,455	11%	2,922,338	2,922,338	2,904,275
Water Supply	6,484,150	6,515,469	31,320	0%	12,936,779	12,936,779	13,267,659
Roading and Footpaths	7,966,752	8,957,006	990,255	11%	17,812,968	17,911,503	17,734,440
Stormwater	688,605	653,996	(34,608)	(5%)	1,241,706	1,241,706	1,435,043
Wastewater	3,206,203	3,358,439	152,237	5%	6,593,093	6,593,093	6,465,389
Solid Waste	2,136,688	2,069,796	(66,891)	(3%)	4,134,717	4,119,717	4,317,583
Coastal Structures	166,616	192,827	26,210	14%	385,653	385,653	337,988
Environmental Management	628,227	535,925	(92,301)	(17%)	1,070,824	1,070,824	1,225,334
Total Operational Expenditure	39,231,107	41,504,388	2,273,281	5%	82,522,249	82,498,474	82,750,938
Income							
Corporate Activities	14,801,073	7,167,002	7,634,071	107%	14,260,861	14,267,046	14,867,495
Democracy and Leadership	1,560,393	1,550,401	9,991	1%	3,100,802	3,100,802	3,113,184
Arts and Culture	1,639,801	1,652,701	(12,900)	(1%)	3,305,402	3,305,402	3,324,947
Community Facilities	5,459,935	5,509,249	(49,314)	(1%)	11,068,568	11,068,568	10,919,594
District Economy	3,576,920	1,219,182	2,357,738	193%	3,460,364	3,460,364	4,731,925
Community Development	648,512	647,838	674	0%	1,295,676	1,295,676	1,739,703
Regulatory Services	1,469,184	1,450,131	19,053	1%	2,902,340	2,902,340	2,905,407
Water Supply	7,986,261	8,687,624	(701,363)	(8%)	13,881,433	15,975,248	15,841,298
Roading and Footpaths	8,648,901	9,397,269	(748,368)	(8%)	18,794,540	18,794,540	24,965,392
Stormwater	561,813	551,732	10,081	2%	1,103,463	1,103,463	1,115,657
Wastewater	3,469,007	4,027,807	(558,800)	(14%)	5,822,283	7,502,283	7,506,835
Solid Waste	2,268,008	2,174,599	93,409	4%	4,349,199	4,349,199	4,408,600
Coastal Structures	67,797	68,135	(338)	(0%)	136,270	136,270	135,594
Environmental Management	628,395	600,412	27,983	5%	1,200,824	1,200,824	1,201,642
Total Income	52,785,999	44,704,082	8,081,917	18%	84,682,026	88,462,026	96,777,272
Net Cost of Service - Surplus/(Deficit)	13,554,892	3,199,693	10,355,198		2,159,777	5,963,552	14,026,334
Accounting Adjustments:							
Gain on Derivative Contracts	2,242,024	0	2,242,024	100%	0	0	2,242,024
Net cost of Service - Surplus/(Deficit)	15,796,916	3,199,693	12,597,222		2,159,777	5,963,552	16,268,358



Operational Expenditure For Arts and Culture
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	184,755	227,669	42,914	19%	448,862	448,862	447,133
Interest Paid	18,768	18,743	(25)	(0%)	36,862	36,862	37,536
Depreciation	217,930	243,404	25,474	10%	486,808	486,808	435,860
Personnel Costs	719,191	733,717	14,526	2%	1,465,525	1,465,525	1,430,710
NZ Post COGS	17,879	23,736	5,857	25%	47,472	47,472	38,000
Overheads	473,644	479,670	6,027	1%	959,341	959,341	1,004,626
Total Operational Expenditure	1,632,168	1,726,939	94,772	5%	3,444,869	3,444,869	3,393,865
Income							
User Fees and Charges	12,072	17,715	(5,643)	(32%)	35,431	35,431	24,305
Grants and Subsidies	12,175	21,533	(9,358)	(43%)	43,066	43,066	76,443
Sundry Revenue	9,130	14,009	(4,878)	(35%)	28,017	28,017	19,165
General Rates & Revenue	1,571,849	1,569,423	2,426	0%	3,138,845	3,138,845	3,143,698
NZ Post Sales & Commission	34,574	30,021	4,553	15%	60,043	60,043	61,336
Total Income	1,639,801	1,652,701	(12,900)	(1%)	3,305,402	3,305,402	3,324,947
Net Cost of Service - Surplus/(Deficit)	7,633	(74,239)	81,872		(139,467)	(139,467)	(68,918)



**Income and Expenditure Report for LibraryPlus
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	162,543	185,586	23,043	12%	366,869	366,869	363,244
202 - Interest Paid	18,559	18,533	(25)	(0%)	36,521	36,521	37,117
203 - Depreciation	216,560	242,034	25,474	11%	484,068	484,068	433,121
204 - Personnel Costs	602,098	608,728	6,631	1%	1,214,928	1,214,928	1,212,230
206 - NZ Post COGS	17,879	23,736	5,857	25%	47,472	47,472	38,000
301 - Overheads	385,248	390,604	5,356	1%	781,209	781,209	819,179
Total Operational Expenditure	1,402,888	1,469,222	66,334	5%	2,931,067	2,931,067	2,902,890
Income							
101 - User Fees and Charges	11,850	17,603	(5,753)	(33%)	35,206	35,206	24,005
103 - Grants and Subsidies	12,175	8,221	3,954	48%	16,443	16,443	56,443
105 - Sundry Revenue	4,098	5,833	(1,735)	(30%)	11,665	11,665	11,665
106 - General Rates & Revenue	1,336,150	1,334,122	2,028	0%	2,668,244	2,668,244	2,672,300
110 - NZ Post Sales & Commission	34,574	30,021	4,553	15%	60,043	60,043	61,336
Total Income	1,398,847	1,395,800	3,047	0%	2,791,600	2,791,600	2,832,085
Net Cost of Service - Surplus/(Deficit)	(4,040)	(73,422)	69,381		(139,467)	(139,467)	(70,805)

Comments:

Expenditure:

201 - Direct Costs	Underbudget YTD primarily due to decreased subscription costs
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	
206 - NZ Post COGS	

Income:

101 - User Fees and Charges	Underbudget YTD due to less people using services such as printing and fines suspended due to COVID
103 - Grants and Subsidies	
105 - Sundry Revenue	
106 - General Rates & Revenue	
110 - NZ Post Sales & Commission	



Income and Expenditure Report for Arts and Culture
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	2,997	7,273	4,277	59%	12,372	12,372	10,335
204 - Personnel Costs	27,969	27,488	(481)	(2%)	54,881	54,881	54,880
301 - Overheads	26,015	25,495	(520)	(2%)	50,990	50,990	53,409
Total Operational Expenditure	56,981	60,256	3,275	5%	118,242	118,242	118,624
Income							
106 - General Rates & Revenue	59,212	59,121	91	0%	118,242	118,242	118,424
Total Income	59,212	59,121	91	0%	118,242	118,242	118,424
Net Cost of Service - Surplus/(Deficit)	2,231	(1,135)	3,366		0	0	(199)

Comments:

Expenditure:

201 - Direct Costs Underbudget YTD due to lower than anticipated programme costs

204 - Personnel Costs

Income:

106 - General Rates & Revenue



Income and Expenditure Report for Heritage Services
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	19,215	34,810	15,595	45%	69,621	69,621	73,554
202 - Interest Paid	209	209	0	0%	341	341	419
203 - Depreciation	1,370	1,370	0	0%	2,740	2,740	2,740
204 - Personnel Costs	89,124	97,501	8,377	9%	195,716	195,716	163,600
301 - Overheads	62,380	63,571	1,191	2%	127,142	127,142	132,038
Total Operational Expenditure	172,299	197,461	25,162	13%	395,559	395,559	372,351
Income							
101 - User Fees and Charges	222	112	110	98%	225	225	300
103 - Grants and Subsidies	0	13,312	(13,312)	(100%)	26,623	26,623	20,000
105 - Sundry Revenue	5,033	8,176	(3,143)	(38%)	16,352	16,352	7,500
106 - General Rates & Revenue	176,487	176,180	307	0%	352,359	352,359	352,973
Total Income	181,742	197,780	(16,038)	(8%)	395,559	395,559	380,773
Net Cost of Service - Surplus/(Deficit)	9,442	318	9,124		0	0	8,423

Comments:

Expenditure:

201 - Direct Costs	Underbudget YTD primarily due to delays with new exhibition
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Underbudget due to staff changes

Income:

101 - User Fees and Charges	
103 - Grants and Subsidies	Grant from TRC yet to be received (and expected to be less due to COVID)
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Coastal Structures
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	10,567	10,928	361	3%	21,856	21,856	21,856
202 - Interest Paid	5,731	15,357	9,626	63%	30,714	30,714	11,463
203 - Depreciation	119,406	136,455	17,048	12%	272,909	272,909	238,812
301 - Overheads	30,912	30,087	(825)	(3%)	60,174	60,174	65,857
Total Operational Expenditure	166,616	192,827	26,210	14%	385,653	385,653	337,988
Income							
106 - General Rates & Revenue	67,797	68,135	(338)	(0%)	136,270	136,270	135,594
Total Income	67,797	68,135	(338)	(0%)	136,270	136,270	135,594
Net Cost of Service - Surplus/(Deficit)	(98,819)	(124,692)	25,872		(249,383)	(249,383)	(202,394)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	

Income:

106 - General Rates & Revenue	
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**Operational Expenditure For Community Development
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	395,013	301,505	(93,508)	(31%)	603,010	603,010	1,045,297
Interest Paid	27,350	26,873	(477)	(2%)	53,721	53,721	54,700
Depreciation	447	451	4	1%	902	902	893
Personnel Costs	168,934	172,568	3,634	2%	344,387	344,387	341,100
Overheads	129,593	134,341	4,748	4%	268,683	268,683	269,390
Total Operational Expenditure	721,337	635,739	(85,598)	(13%)	1,270,703	1,270,703	1,711,380
Income							
Grants and Subsidies	8	0	8	100%	0	0	442,695
General Rates & Revenue	648,504	647,838	666	0%	1,295,676	1,295,676	1,297,008
Total Income	648,512	647,838	674	0%	1,295,676	1,295,676	1,739,703
Net Cost of Service - Surplus/(Deficit)	(72,825)	12,099	(84,924)		24,973	24,973	28,323



**Income and Expenditure Report for Community Development
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	27,349	12,552	(14,796)	(118%)	25,104	25,104	467,391
202 - Interest Paid	27,350	26,873	(477)	(2%)	53,721	53,721	54,700
203 - Depreciation	447	451	4	1%	902	902	893
204 - Personnel Costs	168,934	172,568	3,634	2%	344,387	344,387	341,100
301 - Overheads	129,593	134,341	4,748	4%	268,683	268,683	269,390
Total Operational Expenditure	353,672	346,786	(6,887)	(2%)	692,797	692,797	1,133,474
Income							
103 - Grants and Subsidies	8	0	8	100%	0	0	442,695
106 - General Rates & Revenue	362,229	360,135	2,094	1%	720,270	720,270	724,458
Total Income	362,237	360,135	2,102	1%	720,270	720,270	1,167,153
Net Cost of Service - Surplus/(Deficit)	8,565	13,349	(4,784)		27,473	27,473	33,679

Comments:

Expenditure:

201 - Direct Costs	Overbudget due to Innovating Streets project, offset by grant from NZTA yet to be received
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

103 - Grants and Subsidies	Innovating Streets funding yet to be received
106 - General Rates & Revenue	



Income and Expenditure Report for Community Support
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	367,660	288,953	(78,707)	(27%)	577,906	577,906	577,906
Total Operational Expenditure	367,660	288,953	(78,707)	(27%)	577,906	577,906	577,906
Income							
106 - General Rates & Revenue	286,275	287,703	(1,428)	(0%)	575,406	575,406	572,550
Total Income	286,275	287,703	(1,428)	(0%)	575,406	575,406	572,550
Net Cost of Service - Surplus/(Deficit)	(81,385)	(1,250)	(80,135)		(2,500)	(2,500)	(5,356)

Comments:

Expenditure:

201 - Direct Costs Overbudget YTD due to timing of grants paid out

Income:

106 - General Rates & Revenue



Operational Expenditure For Community Facilities
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	1,904,784	2,266,785	362,001	16%	4,566,422	4,566,422	4,396,301
Interest Paid	559,607	650,967	91,360	14%	1,301,744	1,301,744	1,117,760
Depreciation	1,490,688	1,419,527	(71,160)	(5%)	2,839,054	2,839,054	2,981,375
Personnel Costs	911,832	910,242	(1,590)	(0%)	1,923,263	1,914,487	1,904,497
Overheads	699,028	691,255	(7,773)	(1%)	1,382,511	1,382,511	1,475,652
Total Operational Expenditure	5,565,938	5,938,777	372,839	6%	12,012,993	12,004,217	11,875,585
Income							
User Fees and Charges	993,230	1,048,302	(55,072)	(5%)	2,153,146	2,153,146	2,027,422
Grants and Subsidies	37,658	14,828	22,830	154%	23,184	23,184	6,779
Sundry Revenue	33,285	52,621	(19,336)	(37%)	105,243	105,243	87,280
General Rates & Revenue	4,396,404	4,390,845	5,558	0%	8,781,691	8,781,691	8,792,808
Capital Contribution	(642)	2,652	(3,294)	(124%)	5,304	5,304	5,304
Total Income	5,459,935	5,509,249	(49,314)	(1%)	11,068,568	11,068,568	10,919,594
Net Cost of Service - Surplus/(Deficit)	(106,003)	(429,527)	323,524		(944,425)	(935,649)	(955,991)



Income and Expenditure Report for Cemeteries
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	186,380	185,281	(1,100)	(1%)	371,583	371,583	372,018
202 - Interest Paid	11,748	18,710	6,962	37%	37,421	37,421	23,496
203 - Depreciation	10,590	11,156	565	5%	22,311	22,311	21,181
301 - Overheads	72,792	69,344	(3,448)	(5%)	138,687	138,687	150,082
Total Operational Expenditure	281,511	284,490	2,980	1%	570,002	570,002	566,776
Income							
101 - User Fees and Charges	145,913	145,975	(62)	(0%)	291,951	291,951	291,951
103 - Grants and Subsidies	6,208	6,472	(264)	(4%)	6,472	6,472	6,204
105 - Sundry Revenue	235	0	235	100%	0	0	235
106 - General Rates & Revenue	136,000	135,646	354	0%	271,291	271,291	272,000
Total Income	288,356	288,093	263	0%	569,714	569,714	570,390
Net Cost of Service - Surplus/(Deficit)	6,845	3,603	3,242		(288)	(288)	3,614

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	
103 - Grants and Subsidies	
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Halls
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	85,507	70,050	(15,456)	(22%)	240,867	240,867	228,433
202 - Interest Paid	36,033	72,391	36,357	50%	144,782	144,782	72,067
203 - Depreciation	180,608	178,659	(1,949)	(1%)	357,318	357,318	361,217
204 - Personnel Costs	13,319	22,298	8,979	40%	44,496	44,496	28,750
301 - Overheads	78,086	75,719	(2,368)	(3%)	151,438	151,438	162,803
Total Operational Expenditure	393,553	419,117	25,563	6%	938,900	938,900	853,269
Income							
101 - User Fees and Charges	22,523	32,173	(9,650)	(30%)	64,345	64,345	45,000
105 - Sundry Revenue	0	1,226	(1,226)	(100%)	2,453	2,453	0
106 - General Rates & Revenue	307,206	307,003	203	0%	614,006	614,006	614,411
Total Income	329,728	340,402	(10,674)	(3%)	680,804	680,804	659,411
Net Cost of Service - Surplus/(Deficit)	(63,825)	(78,714)	14,889		(258,096)	(258,096)	(193,858)

Comments:

Expenditure:

201 - Direct Costs	Overbudget YTD due to maintenance required at Eltham
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Underbudget due to change in staffing hours

Income:

101 - User Fees and Charges	Underbudget YTD due to lower than anticipated hireage
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Parks and Reserves
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	628,129	700,021	71,892	10%	1,359,971	1,359,971	1,380,521
202 - Interest Paid	52,492	60,310	7,818	13%	120,575	120,575	104,985
203 - Depreciation	349,755	356,084	6,329	2%	712,168	712,168	699,509
204 - Personnel Costs	239,611	263,475	23,865	9%	526,712	526,712	526,712
301 - Overheads	140,051	140,053	3	0%	280,106	280,106	294,973
Total Operational Expenditure	1,410,038	1,519,944	109,906	7%	2,999,532	2,999,532	3,006,700
Income							
101 - User Fees and Charges	1,803	0	1,803	100%	26,000	26,000	26,000
105 - Sundry Revenue	2,111	1,538	573	37%	3,076	3,076	3,076
106 - General Rates & Revenue	1,270,799	1,267,753	3,046	0%	2,535,506	2,535,506	2,541,597
107 - Capital Contribution	(529)	2,652	(3,181)	(120%)	5,304	5,304	5,304
Total Income	1,274,183	1,271,943	2,240	0%	2,569,887	2,569,887	2,575,978
Net Cost of Service - Surplus/(Deficit)	(135,855)	(248,001)	112,146		(429,645)	(429,645)	(430,722)

Comments:

Expenditure:

201 - Direct Costs	Underbudget primarily due to lower than anticipated maintenance costs YTD
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Underbudget YTD due to staff vacancies (now filled)

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	
107 - Capital Contribution	



Income and Expenditure Report for Rural Swimming Pools
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	36,263	79,648	43,385	54%	274,171	274,171	267,823
202 - Interest Paid	46,861	59,977	13,116	22%	119,954	119,954	93,722
203 - Depreciation	89,177	85,164	(4,014)	(5%)	170,327	170,327	178,355
204 - Personnel Costs	63,116	72,012	8,897	12%	232,262	232,262	232,262
301 - Overheads	35,483	34,079	(1,405)	(4%)	68,157	68,157	72,918
Total Operational Expenditure	270,900	330,880	59,979	18%	864,871	864,871	845,080
Income							
101 - User Fees and Charges	117	653	(536)	(82%)	4,496	4,496	4,496
106 - General Rates & Revenue	403,397	402,990	407	0%	805,979	805,979	806,794
Total Income	403,514	403,642	(128)	(0%)	810,475	810,475	811,290
Net Cost of Service - Surplus/(Deficit)	132,614	72,763	59,851		(54,396)	(54,396)	(33,789)

Comments:

Expenditure:

201 - Direct Costs	Rural Pool season starts mid December, majority of costs fall in Q3
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	
106 - General Rates & Revenue	



Income and Expenditure Report for TSB Hub
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	151,754	208,204	56,450	27%	414,133	414,133	367,927
202 - Interest Paid	267,529	263,278	(4,250)	(2%)	526,478	526,478	535,057
203 - Depreciation	311,394	308,261	(3,134)	(1%)	616,521	616,521	622,789
204 - Personnel Costs	114,159	110,635	(3,524)	(3%)	220,880	220,880	220,880
301 - Overheads	96,244	96,656	412	0%	193,312	193,312	204,812
Total Operational Expenditure	941,080	987,034	45,954	5%	1,971,324	1,971,324	1,951,465
Income							
101 - User Fees and Charges	101,284	126,165	(24,881)	(20%)	264,651	264,651	248,555
106 - General Rates & Revenue	873,980	873,948	32	0%	1,747,895	1,747,895	1,747,959
Total Income	975,264	1,000,113	(24,849)	(2%)	2,012,546	2,012,546	1,996,514
Net Cost of Service - Surplus/(Deficit)	34,184	13,079	21,105		41,222	41,222	45,049

Comments:

Expenditure:

201 - Direct Costs	Underbudget primarily due to lower than anticipated maintenance costs YTD
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Underbudget YTD due to rental income still to come
106 - General Rates & Revenue	



**Income and Expenditure Report for Public Toilets
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	118,392	131,413	13,021	10%	352,872	352,872	323,089
202 - Interest Paid	19,781	30,277	10,496	35%	60,554	60,554	39,563
203 - Depreciation	34,304	36,826	2,522	7%	73,652	73,652	68,608
204 - Personnel Costs	21,856	16,411	(5,445)	(33%)	33,328	33,328	38,985
301 - Overheads	59,461	57,361	(2,100)	(4%)	114,722	114,722	125,036
Total Operational Expenditure	253,793	272,287	18,494	7%	635,128	635,128	595,281
Income							
105 - Sundry Revenue	100	0	100	100%	0	0	100
106 - General Rates & Revenue	304,741	304,675	66	0%	609,350	609,350	609,483
Total Income	304,841	304,675	166	0%	609,350	609,350	609,583
Net Cost of Service - Surplus/(Deficit)	51,048	32,388	18,660		(25,778)	(25,778)	14,302

Comments:

Expenditure:

201 - Direct Costs	Underbudget due to lower than anticipated contractor costs YTD
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Overbudget due to increased cleaning of some facilities due to COVID

Income:

105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Cinema 2
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	48,172	59,081	10,909	18%	113,456	113,456	102,569
202 - Interest Paid	15,367	20,385	5,019	25%	40,770	40,770	30,733
203 - Depreciation	36,808	39,169	2,361	6%	78,339	78,339	73,617
301 - Overheads	14,534	13,176	(1,358)	(10%)	26,351	26,351	29,217
Total Operational Expenditure	114,881	131,812	16,931	13%	258,916	258,916	236,136
Income							
101 - User Fees and Charges	15,000	28,000	(13,000)	(46%)	56,000	56,000	39,000
105 - Sundry Revenue	9,673	20,312	(10,639)	(52%)	40,625	40,625	30,625
106 - General Rates & Revenue	82,078	81,146	933	1%	162,291	162,291	164,156
Total Income	106,751	129,458	(22,707)	(18%)	258,916	258,916	233,781
Net Cost of Service - Surplus/(Deficit)	(8,129)	(2,354)	(5,776)		0	0	(2,355)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Pensioner Housing
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	240,510	240,034	(476)	(0%)	313,888	313,888	306,224
202 - Interest Paid	23,208	36,050	12,842	36%	72,100	72,100	46,416
203 - Depreciation	137,510	99,222	(38,288)	(39%)	198,444	198,444	275,021
204 - Personnel Costs	34,317	34,241	(75)	(0%)	68,339	68,339	68,339
301 - Overheads	23,167	21,556	(1,611)	(7%)	43,112	43,112	46,101
Total Operational Expenditure	458,712	431,103	(27,608)	(6%)	695,883	695,883	742,100
Income							
101 - User Fees and Charges	189,504	181,085	8,419	5%	362,169	362,169	383,000
105 - Sundry Revenue	44	0	44	100%	0	0	44
106 - General Rates & Revenue	142,274	142,052	223	0%	284,104	284,104	284,549
Total Income	331,822	323,136	8,686	3%	646,273	646,273	667,593
Net Cost of Service - Surplus/(Deficit)	(126,890)	(107,967)	(18,923)		(49,611)	(49,611)	(74,507)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	Interest lower than budgeted
203 - Depreciation	Depreciation higher than budgeted
204 - Personnel Costs	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	



**Income and Expenditure Report for Campgrounds
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	59,764	118,346	58,582	50%	242,293	242,293	243,858
202 - Interest Paid	11,169	14,274	3,106	22%	28,549	28,549	22,337
203 - Depreciation	55,675	54,902	(773)	(1%)	109,804	109,804	111,350
204 - Personnel Costs	6,355	5,604	(751)	(13%)	20,097	11,322	11,322
301 - Overheads	8,189	8,521	332	4%	17,042	17,042	18,668
Total Operational Expenditure	141,151	201,648	60,497	30%	417,785	409,010	407,535
Income							
101 - User Fees and Charges	102,703	95,642	7,061	7%	191,283	191,283	198,260
103 - Grants and Subsidies	575	0	575	100%	0	0	575
105 - Sundry Revenue	314	0	314	100%	0	0	600
106 - General Rates & Revenue	74,770	74,828	(58)	(0%)	149,657	149,657	149,541
Total Income	178,363	170,470	7,892	5%	340,940	340,940	348,976
Net Cost of Service - Surplus/(Deficit)	37,211	(31,178)	68,389		(76,845)	(68,069)	(58,559)

Comments:

Expenditure:

201 - Direct Costs	Underbudget YTD due to painting at Hawera Holiday Park yet to be completed
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Increased income due to more domestic tourism occurring
103 - Grants and Subsidies	
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Aquatic Centre
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	177,039	250,812	73,773	29%	501,266	501,266	450,903
202 - Interest Paid	67,552	69,121	1,569	2%	138,175	138,175	135,104
203 - Depreciation	144,404	126,857	(17,547)	(14%)	253,713	253,713	288,807
204 - Personnel Costs	414,091	377,635	(36,456)	(10%)	754,238	754,238	754,238
301 - Overheads	132,931	136,114	3,183	2%	272,227	272,227	285,031
Total Operational Expenditure	936,016	960,538	24,522	3%	1,919,619	1,919,619	1,914,083
Income							
101 - User Fees and Charges	141,251	203,805	(62,553)	(31%)	407,609	407,609	282,502
103 - Grants and Subsidies	0	8,356	(8,356)	(100%)	16,712	16,712	0
105 - Sundry Revenue	9,256	1,510	7,747	513%	3,019	3,019	9,256
106 - General Rates & Revenue	723,880	723,134	746	0%	1,446,269	1,446,269	1,447,760
Total Income	874,388	936,804	(62,417)	(7%)	1,873,609	1,873,609	1,739,518
Net Cost of Service - Surplus/(Deficit)	(61,628)	(23,733)	(37,895)		(46,010)	(46,010)	(174,565)

Comments:

Expenditure:

201 - Direct Costs	Underbudget YTD primarily due to decreased energy costs
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Over budget due to general and legislative wage increases as well as contractual holiday payout for retiring employee and additional time related to training.

Income:

101 - User Fees and Charges	Lower income due to impact of COVID
103 - Grants and Subsidies	TSBCT not funding Swim & Survive
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Centennial Close
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	42,925	46,252	3,327	7%	69,695	69,695	63,721
202 - Interest Paid	1,254	1,250	(4)	(0%)	2,500	2,500	2,508
203 - Depreciation	23,558	20,502	(3,056)	(15%)	41,004	41,004	47,115
301 - Overheads	2,861	2,274	(587)	(26%)	4,548	4,548	5,176
Total Operational Expenditure	70,597	70,278	(320)	(0%)	117,747	117,747	118,520
Income							
101 - User Fees and Charges	32,604	30,000	2,604	9%	60,000	60,000	64,000
105 - Sundry Revenue	5,411	5,672	(261)	(5%)	11,344	11,344	11,344
106 - General Rates & Revenue	18,023	18,076	(52)	(0%)	36,152	36,152	36,047
Total Income	56,039	53,748	2,291	4%	107,496	107,496	111,391
Net Cost of Service - Surplus/(Deficit)	(14,559)	(16,530)	1,971		(10,251)	(10,251)	(7,129)

Comments:

Expenditure:

201 - Direct Costs	Exterior cladding completed under budget
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Public Spaces
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	46,570	50,027	3,457	7%	113,781	113,781	114,051
202 - Interest Paid	727	0	(727)	(100%)	0	0	1,454
204 - Personnel Costs	5,010	7,930	2,920	37%	22,909	22,909	23,009
301 - Overheads	35,229	36,404	1,175	3%	72,809	72,809	80,836
Total Operational Expenditure	87,536	94,361	6,825	7%	209,499	209,499	219,350
Income							
103 - Grants and Subsidies	30,875	0	30,875	100%	0	0	30,875
105 - Sundry Revenue	2,087	0	2,087	100%	0	0	2,087
106 - General Rates & Revenue	104,586	104,750	(163)	(0%)	209,499	209,499	209,173
Total Income	137,548	104,750	32,799	31%	209,499	209,499	242,135
Net Cost of Service - Surplus/(Deficit)	50,012	10,389	39,623		(0)	(0)	22,785

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
204 - Personnel Costs	

Income:

103 - Grants and Subsidies	MBIE funding for freedom camping
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Corporate Property
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	83,104	127,616	44,512	35%	198,447	198,447	175,163
202 - Interest Paid	5,887	4,943	(944)	(19%)	9,886	9,886	11,773
203 - Depreciation	116,904	102,726	(14,177)	(14%)	205,452	205,452	233,807
Total Operational Expenditure	205,894	235,285	29,391	12%	413,785	413,785	420,743
Income							
101 - User Fees and Charges	240,530	204,806	35,724	17%	424,641	424,641	444,658
105 - Sundry Revenue	4,054	22,363	(18,309)	(82%)	44,726	44,726	32,100
106 - General Rates & Revenue	(45,332)	(45,154)	(177)	0%	(90,309)	(90,309)	(90,663)
107 - Capital Contribution	(113)	0	(113)	100%	0	0	0
Total Income	199,139	182,014	17,125	9%	379,058	379,058	386,095
Net Cost of Service - Surplus/(Deficit)	(6,756)	(53,271)	46,515		(34,727)	(34,727)	(34,648)

Comments:

Expenditure:

201 - Direct Costs	Underbudget YTD due to painting and programmed maintenance
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	Income from demonstration farm (will be repaid as grant) plus compensation for windfarm easement
106 - General Rates & Revenue	
107 - Capital Contribution	



Income and Expenditure Report for Democracy and Leadership
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	329,896	265,966	(63,930)	(24%)	354,835	354,835	391,443
202 - Interest Paid	1,116	965	(150)	(16%)	1,931	1,931	2,232
203 - Depreciation	3,252	3,273	21	1%	6,546	6,546	6,504
204 - Personnel Costs	356,115	326,586	(29,529)	(9%)	653,172	653,172	653,172
301 - Overheads	1,001,514	1,039,427	37,913	4%	2,078,854	2,078,854	2,049,630
Total Operational Expenditure	1,691,892	1,636,218	(55,674)	(3%)	3,095,338	3,095,338	3,102,981
Income							
105 - Sundry Revenue	7,602	0	7,602	100%	0	0	7,602
106 - General Rates & Revenue	1,552,791	1,550,401	2,390	0%	3,100,802	3,100,802	3,105,582
Total Income	1,560,393	1,550,401	9,991	1%	3,100,802	3,100,802	3,113,184
Net Cost of Service - Surplus/(Deficit)	(131,500)	(85,817)	(45,683)		5,464	5,464	10,203

Comments:

Expenditure:

201 - Direct Costs	Increase relates to advertising, unbudgeted write offs and increased rates remissions
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	Unbudgeted increase in remuneration through the Remuneration Authority

Income:

105 - Sundry Revenue	
106 - General Rates & Revenue	



**Operational Expenditure For District Economy
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	366,647	450,210	83,564	19%	949,646	949,646	906,194
Interest Paid	138,605	204,821	66,216	32%	409,542	409,542	277,211
Depreciation	15,041	166,577	151,535	91%	333,153	333,153	30,083
Personnel Costs	185,935	188,806	2,871	2%	377,857	377,857	380,234
Overheads	161,729	165,099	3,370	2%	330,198	330,198	341,114
Total Operational Expenditure	867,958	1,175,514	307,556	26%	2,400,397	2,400,397	1,934,834
Income							
User Fees and Charges	45,836	45,518	318	1%	91,036	91,036	65,304
Grants and Subsidies	0	11,753	(11,753)	(100%)	23,506	23,506	18,000
Targeted Rates	83,901	83,192	709	1%	166,385	166,385	166,385
Sundry Revenue	2,800,200	0	2,800,200	100%	0	0	2,800,000
General Rates & Revenue	641,118	1,078,719	(437,600)	(41%)	2,157,437	2,157,437	1,282,237
Capital Contributions	0	0	0	0%	1,022,000	1,022,000	400,000
Overhead Recoveries	5,865	0	5,865	100%	0	0	0
Total Income	3,576,920	1,219,182	2,357,738	193%	3,460,364	3,460,364	4,731,925
Net Cost of Service - Surplus/(Deficit)	2,708,963	43,668	2,665,294		1,059,968	1,059,968	2,797,091



Income and Expenditure Report for Economic Development
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	124,786	122,234	(2,553)	(2%)	244,467	244,467	304,093
202 - Interest Paid	34,710	35,152	442	1%	70,304	70,304	69,419
203 - Depreciation	1,476	3,347	1,871	56%	6,695	6,695	2,952
204 - Personnel Costs	53,451	54,711	1,260	2%	109,177	109,177	109,177
301 - Overheads	37,290	36,771	(519)	(1%)	73,541	73,541	78,454
Total Operational Expenditure	251,713	252,214	502	0%	504,184	504,184	564,095
Income							
105 - Sundry Revenue	200	0	200	100%	0	0	200
106 - General Rates & Revenue	271,770	271,512	258	0%	543,025	543,025	543,541
Total Income	271,970	271,512	458	0%	543,025	543,025	543,741
Net Cost of Service - Surplus/(Deficit)	20,258	19,298	959		38,841	38,841	(20,354)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Hawera Town Coordinator
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	83,192	84,606	1,414	2%	169,213	169,213	169,213
Total Operational Expenditure	83,192	84,606	1,414	2%	169,213	169,213	169,213
Income							
104 - Targeted Rates	83,901	83,192	709	1%	166,385	166,385	166,385
Total Income	83,901	83,192	709	1%	166,385	166,385	166,385
Net Cost of Service - Surplus/(Deficit)	709	(1,414)	2,123		(2,828)	(2,828)	(2,828)

Comments:

Expenditure:

201 - Direct Costs

Income:

104 - Targeted Rates



Income and Expenditure Report for Tourism
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	75,206	134,463	59,258	44%	265,085	265,085	242,772
202 - Interest Paid	3,728	3,725	(4)	(0%)	7,350	7,350	7,457
203 - Depreciation	5,399	4,601	(798)	(17%)	9,201	9,201	10,797
204 - Personnel Costs	67,822	70,145	2,324	3%	140,924	140,924	140,923
301 - Overheads	55,038	56,571	1,533	3%	113,143	113,143	117,193
Total Operational Expenditure	207,192	269,505	62,313	23%	535,702	535,702	519,142
Income							
101 - User Fees and Charges	18,132	25,026	(6,894)	(28%)	50,052	50,052	37,600
106 - General Rates & Revenue	244,298	243,803	495	0%	487,605	487,605	488,596
Total Income	262,430	268,828	(6,398)	(2%)	537,657	537,657	526,196
Net Cost of Service - Surplus/(Deficit)	55,238	(677)	55,914		1,955	1,955	7,054

Comments:

Expenditure:

201 - Direct Costs	Underbudget YTD due to additional tourism promotion/activities not being undertaken
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Underbudget due to loss of international visitors from COVID
106 - General Rates & Revenue	



Income and Expenditure Report for Events
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	64,641	42,212	(22,429)	(53%)	144,186	144,186	141,426
204 - Personnel Costs	39,447	39,961	514	1%	79,777	79,777	79,684
301 - Overheads	45,426	45,570	145	0%	91,141	91,141	94,137
Total Operational Expenditure	149,513	127,743	(21,770)	(17%)	315,104	315,104	315,247
Income							
101 - User Fees and Charges	24,913	20,492	4,421	22%	40,984	40,984	24,913
103 - Grants and Subsidies	0	11,753	(11,753)	(100%)	23,506	23,506	18,000
106 - General Rates & Revenue	125,050	125,307	(257)	(0%)	250,613	250,613	250,100
Total Income	149,963	157,552	(7,589)	(5%)	315,104	315,104	293,013
Net Cost of Service - Surplus/(Deficit)	450	29,808	(29,359)		0	0	(22,234)

Comments:

Expenditure:

201 - Direct Costs Most high cost events held in Q1 and 2

204 - Personnel Costs

Income:

101 - User Fees and Charges

103 - Grants and Subsidies Grants for specific events yet to be received

106 - General Rates & Revenue



**Income and Expenditure Report for Town Centre Strategy Fiscal Envelope
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	18,821	66,695	47,874	72%	126,695	126,695	48,690
202 - Interest Paid	100,167	165,944	65,777	40%	331,889	331,889	200,335
203 - Depreciation	8,167	158,629	150,462	95%	317,258	317,258	16,333
204 - Personnel Costs	25,216	23,990	(1,227)	(5%)	47,980	47,980	50,450
301 - Overheads	23,975	26,187	2,211	8%	52,373	52,373	51,330
Total Operational Expenditure	176,347	441,444	265,097	60%	876,194	876,194	367,138
Income							
101 - User Fees and Charges	2,791	0	2,791	100%	0	0	2,791
105 - Sundry Revenue	2,800,000	0	2,800,000	100%	0	0	2,800,000
106 - General Rates & Revenue	0	438,097	(438,097)	(100%)	876,194	876,194	0
107 - Capital Contribution	0	0	0	0%	1,022,000	1,022,000	400,000
111 - Overhead Recoveries	5,865	0	5,865	100%	0	0	0
Total Income	2,808,656	438,097	2,370,559	541%	1,898,194	1,898,194	3,202,791
Net Cost of Service - Surplus/(Deficit)	2,632,309	(3,348)	2,635,657		1,022,000	1,022,000	2,835,653

Comments:

Expenditure:

201 - Direct Costs	Underbudget due to Commercial Assistance Package not being used
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	Funding from TSBCT for Te Ramanui
106 - General Rates & Revenue	
107 - Capital Contribution	
111 - Overhead Recoveries	



**Operational Expenditure For Environmental Management
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	279,641	116,127	(163,514)	(141%)	232,253	232,253	376,813
Interest Paid	68	68	0	0%	111	111	137
Depreciation	447	447	0	0%	893	893	893
Personnel Costs	191,556	263,252	71,696	27%	525,503	525,503	525,503
Overheads	156,515	156,032	(483)	(0%)	312,064	312,064	321,988
Total Operational Expenditure	628,227	535,925	(92,301)	(17%)	1,070,824	1,070,824	1,225,334
Income							
User Fees and Charges	154,676	89,999	64,676	72%	179,999	179,999	179,999
Sundry Revenue	16,144	53,246	(37,102)	(70%)	106,492	106,492	106,492
General Rates & Revenue	457,575	457,166	409	0%	914,333	914,333	915,151
Total Income	628,395	600,412	27,983	5%	1,200,824	1,200,824	1,201,642
Net Cost of Service - Surplus/(Deficit)	168	64,487	(64,319)		130,000	130,000	(23,692)



Income and Expenditure Report for Environmental Policy
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	68,191	41,294	(26,897)	(65%)	82,588	82,588	152,587
204 - Personnel Costs	6,075	6,646	571	9%	13,292	13,292	13,292
301 - Overheads	53,460	52,208	(1,253)	(2%)	104,415	104,415	108,070
Total Operational Expenditure	127,727	100,148	(27,579)	(28%)	200,295	200,295	273,950
Income							
106 - General Rates & Revenue	165,396	165,148	248	0%	330,295	330,295	330,792
Total Income	165,396	165,148	248	0%	330,295	330,295	330,792
Net Cost of Service - Surplus/(Deficit)	37,669	65,000	(27,331)		130,000	130,000	56,842

Comments:

Expenditure:

201 - Direct Costs	overspend due to district plan review and making plan operative post the closeout of the appeal phase
204 - Personnel Costs	

Income:

106 - General Rates & Revenue	
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Income and Expenditure Report for Planning
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	210,637	74,833	(135,804)	(181%)	149,665	149,665	224,225
202 - Interest Paid	68	68	0	0%	111	111	137
203 - Depreciation	447	447	0	0%	893	893	893
204 - Personnel Costs	183,760	256,606	72,846	28%	512,211	512,211	512,211
301 - Overheads	103,054	103,824	770	1%	207,648	207,648	213,918
Total Operational Expenditure	497,966	435,778	(62,189)	(14%)	870,529	870,529	951,384
Income							
101 - User Fees and Charges	154,676	89,999	64,676	72%	179,999	179,999	179,999
105 - Sundry Revenue	16,144	53,246	(37,102)	(70%)	106,492	106,492	106,492
106 - General Rates & Revenue	292,180	292,019	161	0%	584,038	584,038	584,359
Total Income	462,999	435,264	27,735	6%	870,529	870,529	870,850
Net Cost of Service - Surplus/(Deficit)	(34,968)	(513)	(34,454)		0	0	(80,533)

Comments:

Expenditure:

201 - Direct Costs	overspend in consultants (to offset staff shortages) and legal costs (prosecution)
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	fees and charges on track to be higher than forecast, sundry income low; fees and charges being driven by increase in subdivision
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Environment & Sustainability
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	812	0	(812)	(100%)	0	0	0
204 - Personnel Costs	1,721	0	(1,721)	(100%)	0	0	0
Total Operational Expenditure	2,533	0	(2,533)	(100%)	0	0	0

Income

Total Income	0	0	0	0%	0	0	0
Net Cost of Service - Surplus/(Deficit)	(2,533)	0	(2,533)		0	0	0

Comments:

Expenditure:

201 - Direct Costs	
204 - Personnel Costs	



**Operational Expenditure For Regulatory Services
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	316,025	392,396	76,371	19%	784,686	784,686	801,749
Interest Paid	6,734	9,932	3,198	32%	19,789	19,789	18,379
Depreciation	23,325	31,688	8,363	26%	63,376	63,376	46,490
Personnel Costs	505,928	583,907	77,979	13%	1,158,422	1,158,422	1,128,279
Overheads	448,488	448,033	(455)	(0%)	896,065	896,065	909,379
Total Operational Expenditure	1,300,501	1,465,956	165,455	11%	2,922,338	2,922,338	2,904,275
Income							
User Fees and Charges	911,615	895,830	15,785	2%	1,793,740	1,793,740	1,793,740
Sundry Revenue	7,286	4,672	2,615	56%	9,343	9,343	13,993
General Rates & Revenue	550,282	549,629	654	0%	1,099,257	1,099,257	1,097,674
Total Income	1,469,184	1,450,131	19,053	1%	2,902,340	2,902,340	2,905,407
Net Cost of Service - Surplus/(Deficit)	168,683	(15,826)	184,508		(19,998)	(19,998)	1,131



Income and Expenditure Report for Licensing
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	68,423	110,771	42,348	38%	221,543	221,543	225,806
202 - Interest Paid	969	1,065	96	9%	2,105	2,105	1,938
203 - Depreciation	4,769	4,426	(343)	(8%)	8,852	8,852	9,537
204 - Personnel Costs	126,037	206,060	80,023	39%	412,613	412,613	412,613
301 - Overheads	112,413	110,790	(1,623)	(1%)	221,580	221,580	230,643
Total Operational Expenditure	312,611	433,112	120,501	28%	866,693	866,693	880,537
Income							
101 - User Fees and Charges	164,879	202,936	(38,057)	(19%)	405,872	405,872	405,872
105 - Sundry Revenue	5,404	0	5,404	100%	0	0	5,404
106 - General Rates & Revenue	230,441	230,410	31	0%	460,820	460,820	460,882
Total Income	400,724	433,346	(32,623)	(8%)	866,693	866,693	872,158
Net Cost of Service - Surplus/(Deficit)	88,113	234	87,879		(0)	(0)	(8,379)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Emergency Management
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	114,485	114,948	462	0%	229,890	229,890	238,869
202 - Interest Paid	55	0	(55)	(100%)	0	0	110
203 - Depreciation	352	1,042	690	66%	2,084	2,084	704
204 - Personnel Costs	35,899	36,124	225	1%	72,086	72,086	72,086
Total Operational Expenditure	150,791	152,113	1,322	1%	304,060	304,060	311,770
Income							
106 - General Rates & Revenue	142,006	142,030	(24)	(0%)	284,059	284,059	284,011
Total Income	142,006	142,030	(24)	(0%)	284,059	284,059	284,011
Net Cost of Service - Surplus/(Deficit)	(8,786)	(10,083)	1,298		(20,001)	(20,001)	(27,758)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

106 - General Rates & Revenue	
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Income and Expenditure Report for Animal Services
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	41,729	62,756	21,027	34%	125,512	125,512	125,535
202 - Interest Paid	3,727	6,795	3,068	45%	13,564	13,564	7,454
203 - Depreciation	11,312	12,379	1,067	9%	24,758	24,758	22,624
204 - Personnel Costs	126,081	104,342	(21,739)	(21%)	201,294	201,294	201,294
301 - Overheads	147,630	147,694	64	0%	295,387	295,387	303,770
Total Operational Expenditure	330,478	333,965	3,487	1%	660,515	660,515	660,677
Income							
101 - User Fees and Charges	355,294	241,181	114,113	47%	482,362	482,362	482,362
105 - Sundry Revenue	0	1,606	(1,606)	(100%)	3,211	3,211	0
106 - General Rates & Revenue	87,823	87,472	351	0%	174,945	174,945	175,647
Total Income	443,118	330,259	112,859	34%	660,517	660,517	658,008
Net Cost of Service - Surplus/(Deficit)	112,639	(3,706)	116,345		3	3	(2,669)

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	



Income and Expenditure Report for Building Control
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	91,388	103,922	12,534	12%	207,741	207,741	185,950
202 - Interest Paid	1,983	2,072	89	4%	4,119	4,119	3,966
203 - Depreciation	6,893	13,842	6,949	50%	27,683	27,683	13,785
204 - Personnel Costs	217,911	237,381	19,470	8%	472,429	472,429	472,429
301 - Overheads	188,445	189,549	1,104	1%	379,098	379,098	387,408
Total Operational Expenditure	506,620	546,766	40,146	7%	1,091,071	1,091,071	1,063,539
Income							
101 - User Fees and Charges	391,442	451,714	(60,272)	(13%)	905,506	905,506	905,506
105 - Sundry Revenue	1,883	3,066	(1,184)	(39%)	6,132	6,132	6,132
106 - General Rates & Revenue	90,012	89,716	296	0%	179,432	179,432	180,025
Total Income	483,337	544,496	(61,159)	(11%)	1,091,071	1,091,071	1,091,663
Net Cost of Service - Surplus/(Deficit)	(23,284)	(2,270)	(21,014)		0	0	28,124

Comments:

Expenditure:

201 - Direct Costs	reliance on consultants decreasing with increased staffing
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	building consent volumes on track to stay high
105 - Sundry Revenue	
106 - General Rates & Revenue	



Operational Expenditure For Roothing and Footpaths
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	3,764,396	4,643,490	879,094	19%	9,285,919	9,285,919	9,272,296
Interest Paid	114,381	143,712	29,331	20%	287,424	287,424	228,762
Depreciation	3,644,875	3,632,972	(11,903)	(0%)	7,265,944	7,265,944	7,289,750
Personnel Costs	312,935	336,200	23,265	7%	572,413	670,948	680,949
Overheads	130,165	200,633	70,468	35%	401,266	401,266	262,683
Total Operational Expenditure	7,966,752	8,957,006	990,255	11%	17,812,968	17,911,503	17,734,440
Income							
User Fees and Charges	35,730	93,594	(57,864)	(62%)	187,187	187,187	187,187
Grants and Subsidies	3,668,284	4,801,183	(1,132,899)	(24%)	9,602,367	9,602,367	9,581,017
Targeted Rates	3,259,505	3,250,832	8,673	0%	6,501,664	6,501,664	6,501,664
Sundry Revenue	371,321	633,906	(262,585)	(41%)	1,267,813	1,267,813	1,167,400
General Rates & Revenue	614,062	617,754	(3,693)	(1%)	1,235,509	1,235,509	1,228,123
Capital Contribution	700,000	0	700,000	100%	0	0	6,300,000
Total Income	8,648,901	9,397,269	(748,368)	(8%)	18,794,540	18,794,540	24,965,392
Net Cost of Service - Surplus/(Deficit)	682,150	440,263	241,887		981,573	883,038	7,230,952



Income and Expenditure Report for Roading
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	3,695,268	4,535,693	840,425	19%	9,070,324	9,070,324	9,065,278
202 - Interest Paid	114,381	143,712	29,331	20%	287,424	287,424	228,762
203 - Depreciation	3,644,875	3,632,972	(11,903)	(0%)	7,265,944	7,265,944	7,289,750
204 - Personnel Costs	264,463	288,472	24,010	8%	477,120	575,655	575,655
301 - Overheads	130,165	200,633	70,468	35%	401,266	401,266	262,683
Total Operational Expenditure	7,849,152	8,801,482	952,330	11%	17,502,079	17,600,614	17,422,128
Income							
101 - User Fees and Charges	35,730	93,594	(57,864)	(62%)	187,187	187,187	187,187
103 - Grants and Subsidies	3,624,589	4,644,983	(1,020,393)	(22%)	9,289,965	9,289,965	9,289,965
104 - Targeted Rates	3,259,505	3,250,832	8,673	0%	6,501,664	6,501,664	6,501,664
105 - Sundry Revenue	370,921	633,906	(262,985)	(41%)	1,267,813	1,267,813	1,167,000
106 - General Rates & Revenue	614,062	617,754	(3,693)	(1%)	1,235,509	1,235,509	1,228,123
107 - Capital Contribution	700,000	0	700,000	100%	0	0	6,300,000
Total Income	8,604,806	9,241,069	(636,262)	(7%)	18,482,138	18,482,138	24,673,940
Net Cost of Service - Surplus/(Deficit)	755,655	439,587	316,068		980,059	881,524	7,251,812

Comments:

Expenditure:

201 - Direct Costs	Underbudget primarily due to operational projects being slightly behind schedule YTD
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Underbudget due to lower than anticipated income from TMPs and CARs YTD
103 - Grants and Subsidies	NZTA subsidy underbudget YTD due to timing of some larger projects
104 - Targeted Rates	
105 - Sundry Revenue	
106 - General Rates & Revenue	
107 - Capital Contribution	First installment of central government funding for Nukumaruru Station Rd



Income and Expenditure Report for Regional Road Safety
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	69,127	107,797	38,669	36%	215,594	215,594	207,018
204 - Personnel Costs	48,473	47,728	(745)	(2%)	95,294	95,294	105,294
Total Operational Expenditure	117,600	155,524	37,924	24%	310,888	310,888	312,312
Income							
103 - Grants and Subsidies	43,695	156,201	(112,506)	(72%)	312,402	312,402	291,052
105 - Sundry Revenue	400	0	400	100%	0	0	400
Total Income	44,095	156,201	(112,106)	(72%)	312,402	312,402	291,452
Net Cost of Service - Surplus/(Deficit)	(73,505)	676	(74,181)		1,514	1,514	(20,860)

Comments:

Expenditure:

201 - Direct Costs Underbudget YTD due to timing of programmes and activities

204 - Personnel Costs

Income:

103 - Grants and Subsidies

105 - Sundry Revenue



Operational Expenditure For Solid Waste
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	1,771,495	1,715,736	(55,759)	(3%)	3,429,370	3,414,370	3,567,404
Interest Paid	72,226	74,907	2,681	4%	149,814	149,814	144,453
Depreciation	46,524	24,671	(21,853)	(89%)	49,342	49,342	93,048
Personnel Costs	10,385	5,035	(5,350)	(106%)	10,070	10,070	29,931
Overheads	236,058	249,448	13,390	5%	496,121	496,121	482,747
Total Operational Expenditure	2,136,688	2,069,796	(66,891)	(3%)	4,134,717	4,119,717	4,317,583
Income							
User Fees and Charges	601,260	558,900	42,361	8%	1,117,800	1,117,800	1,196,798
Targeted Rates	967,495	965,310	2,185	0%	1,930,620	1,930,620	1,930,620
Sundry Revenue	357,832	310,292	47,540	15%	620,583	620,583	598,340
General Rates & Revenue	341,421	340,098	1,323	0%	680,196	680,196	682,842
Total Income	2,268,008	2,174,599	93,409	4%	4,349,199	4,349,199	4,408,600
Net Cost of Service - Surplus/(Deficit)	131,321	104,803	26,518		214,481	229,481	91,017



Income and Expenditure Report for Solid Waste Collection
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	887,108	874,403	(12,705)	(1%)	1,748,806	1,748,806	1,770,680
204 - Personnel Costs	470	5,035	4,565	91%	10,070	10,070	10,070
301 - Overheads	156,206	153,736	(2,470)	(2%)	307,472	307,472	318,816
Total Operational Expenditure	1,043,784	1,033,175	(10,610)	(1%)	2,066,349	2,066,349	2,099,566
Income							
101 - User Fees and Charges	10,361	2,688	7,673	285%	5,376	5,376	15,000
104 - Targeted Rates	967,495	965,310	2,185	0%	1,930,620	1,930,620	1,930,620
105 - Sundry Revenue	199,291	116,122	83,170	72%	232,243	232,243	210,000
Total Income	1,177,148	1,084,120	93,028	9%	2,168,239	2,168,239	2,155,620
Net Cost of Service - Surplus/(Deficit)	133,364	50,945	82,419		101,890	101,890	56,054

Comments:

Expenditure:

201 - Direct Costs	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	
104 - Targeted Rates	
105 - Sundry Revenue	Income from greenwaste sticker sales reduced due to COVID



Income and Expenditure Report for Solid Waste Disposal
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	884,387	841,332	(43,054)	(5%)	1,680,563	1,665,563	1,796,724
202 - Interest Paid	72,226	74,907	2,681	4%	149,814	149,814	144,453
203 - Depreciation	46,524	24,671	(21,853)	(89%)	49,342	49,342	93,048
204 - Personnel Costs	9,915	0	(9,915)	(100%)	0	0	19,861
301 - Overheads	79,852	95,711	15,860	17%	188,649	188,649	163,932
Total Operational Expenditure	1,092,903	1,036,622	(56,281)	(5%)	2,068,369	2,053,369	2,218,017
Income							
101 - User Fees and Charges	590,899	556,212	34,687	6%	1,112,424	1,112,424	1,181,798
105 - Sundry Revenue	158,541	194,170	(35,629)	(18%)	388,340	388,340	388,340
106 - General Rates & Revenue	341,421	340,098	1,323	0%	680,196	680,196	682,842
Total Income	1,090,860	1,090,480	381	0%	2,180,960	2,180,960	2,252,980
Net Cost of Service - Surplus/(Deficit)	(2,043)	53,858	(55,901)		112,591	127,591	34,963

Comments:

Expenditure:

201 - Direct Costs	
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	
105 - Sundry Revenue	
106 - General Rates & Revenue	



**Operational Expenditure For Stormwater
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	102,455	155,602	53,147	34%	244,918	244,918	252,187
Interest Paid	76,461	93,997	17,536	19%	187,994	187,994	152,922
Depreciation	338,031	233,965	(104,066)	(44%)	467,930	467,930	676,061
Personnel Costs	0	645	645	100%	1,290	1,290	1,290
Overheads	171,658	169,787	(1,871)	(1%)	339,574	339,574	352,583
Total Operational Expenditure	688,605	653,996	(34,608)	(5%)	1,241,706	1,241,706	1,435,043
Income							
User Fees and Charges	9,010	0	9,010	100%	0	0	10,000
Targeted Rates	4,224	4,250	(26)	(1%)	8,501	8,501	8,501
General Rates & Revenue	548,578	547,481	1,097	0%	1,094,962	1,094,962	1,097,157
Total Income	561,813	551,732	10,081	2%	1,103,463	1,103,463	1,115,657
Net Cost of Service - Surplus/(Deficit)	(126,792)	(102,265)	(24,527)		(138,242)	(138,242)	(319,386)



**Income and Expenditure Report for Stormwater
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	102,455	153,452	50,997	33%	240,617	240,617	247,886
202 - Interest Paid	76,461	93,997	17,536	19%	187,994	187,994	152,922
203 - Depreciation	338,031	233,965	(104,066)	(44%)	467,930	467,930	676,061
301 - Overheads	171,269	169,401	(1,869)	(1%)	338,801	338,801	351,726
Total Operational Expenditure	688,216	650,814	(37,402)	(6%)	1,235,341	1,235,341	1,428,595
Income							
101 - User Fees and Charges	9,010	0	9,010	100%	0	0	10,000
106 - General Rates & Revenue	548,578	547,481	1,097	0%	1,094,962	1,094,962	1,097,157
Total Income	557,588	547,481	10,107	2%	1,094,962	1,094,962	1,107,157
Net Cost of Service - Surplus/(Deficit)	(130,628)	(103,333)	(27,295)		(140,379)	(140,379)	(321,439)

Comments:

Expenditure:

201 - Direct Costs	Underbudget due to lower than anticipated contractor costs YTD
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	
106 - General Rates & Revenue	



Income and Expenditure Report for Eltham Drainage
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	0	2,150	2,150	100%	4,301	4,301	4,301
204 - Personnel Costs	0	645	645	100%	1,290	1,290	1,290
301 - Overheads	389	387	(2)	(0%)	773	773	857
Total Operational Expenditure	389	3,182	2,794	88%	6,364	6,364	6,448
Income							
104 - Targeted Rates	4,224	4,250	(26)	(1%)	8,501	8,501	8,501
Total Income	4,224	4,250	(26)	(1%)	8,501	8,501	8,501
Net Cost of Service - Surplus/(Deficit)	3,836	1,068	2,767		2,137	2,137	2,053

Comments:

Expenditure:

201 - Direct Costs

204 - Personnel Costs

Income:

104 - Targeted Rates



**Income and Expenditure Report for Wastewater
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	1,338,549	1,444,464	105,915	7%	2,765,187	2,765,187	2,872,962
202 - Interest Paid	640,713	702,430	61,716	9%	1,404,814	1,404,814	1,281,427
203 - Depreciation	770,030	764,134	(5,896)	(1%)	1,528,268	1,528,268	1,540,061
204 - Personnel Costs	87,277	0	(87,277)	(100%)	0	0	174,510
301 - Overheads	369,633	447,412	77,779	17%	894,823	894,823	596,430
Total Operational Expenditure	3,206,203	3,358,439	152,237	5%	6,593,093	6,593,093	6,465,389
Income							
101 - User Fees and Charges	156,071	520,757	(364,686)	(70%)	1,041,513	1,041,513	1,041,513
104 - Targeted Rates	2,398,384	2,390,385	7,999	0%	4,780,770	4,780,770	4,780,770
107 - Capital Contribution	910,000	1,116,665	(206,665)	(19%)	0	1,680,000	1,680,000
111 - Overhead Recoveries	4,552	0	4,552	100%	0	0	4,552
Total Income	3,469,007	4,027,807	(558,800)	(14%)	5,822,283	7,502,283	7,506,835
Net Cost of Service - Surplus/(Deficit)	262,804	669,367	(406,563)		(770,810)	909,190	1,041,446

Comments:

Expenditure:

201 - Direct Costs	Underbudget due to billing between Hawera and Eltham WWTPs not yet done, offset by reduction in income
202 - Interest Paid	
203 - Depreciation	
204 - Personnel Costs	

Income:

101 - User Fees and Charges	Underbudget due to billing between Hawera and Eltham WWTPs not yet done, offset by reduction in costs
104 - Targeted Rates	
107 - Capital Contribution	
111 - Overhead Recoveries	



**Operational Expenditure For Water Supply
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	1,710,009	1,773,774	63,765	4%	3,453,469	3,453,469	3,658,703
Interest Paid	1,005,536	1,061,946	56,410	5%	2,123,815	2,123,815	2,011,072
Depreciation	2,544,108	2,497,330	(46,778)	(2%)	4,994,660	4,994,660	5,088,217
Overheads	1,224,496	1,182,419	(42,077)	(4%)	2,364,836	2,364,836	2,509,666
Total Operational Expenditure	6,484,150	6,515,469	31,320	0%	12,936,779	12,936,779	13,267,659
Income							
User Fees and Charges	32,639	43,519	(10,879)	(25%)	87,037	87,037	62,688
Interest Received	0	0	0	0%	6,185	0	0
Targeted Rates	5,968,524	6,576,665	(608,141)	(9%)	13,153,331	13,153,331	13,153,331
Sundry Revenue	195,097	317,440	(122,343)	(39%)	634,880	634,880	525,280
Capital Contribution	1,790,000	1,750,000	40,000	2%	0	2,100,000	2,100,000
Total Income	7,986,261	8,687,624	(701,363)	(8%)	13,881,433	15,975,248	15,841,298
Net Cost of Service - Surplus/(Deficit)	1,502,111	2,172,155	(670,043)		944,654	3,038,469	2,573,640



Income and Expenditure Report for Urban Water Supply Schemes
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	1,167,618	1,059,443	(108,175)	(10%)	2,064,103	2,064,103	2,272,721
202 - Interest Paid	745,720	801,126	55,407	7%	1,602,175	1,602,175	1,491,439
203 - Depreciation	1,508,651	1,481,063	(27,588)	(2%)	2,962,125	2,962,125	3,017,302
301 - Overheads	823,944	797,347	(26,597)	(3%)	1,594,693	1,594,693	1,687,739
Total Operational Expenditure	4,245,933	4,138,979	(106,953)	(3%)	8,223,097	8,223,097	8,469,201
Income							
101 - User Fees and Charges	26,817	38,438	(11,622)	(30%)	76,877	76,877	50,000
104 - Targeted Rates	3,877,619	4,148,312	(270,693)	(7%)	8,296,623	8,296,623	8,296,623
105 - Sundry Revenue	86,960	204,800	(117,840)	(58%)	409,600	409,600	300,000
107 - Capital Contribution	500,000	350,000	150,000	43%	0	500,000	500,000
Total Income	4,491,396	4,741,550	(250,154)	(5%)	8,783,100	9,283,100	9,146,623
Net Cost of Service - Surplus/(Deficit)	245,463	602,571	(357,108)		560,003	1,060,003	677,422

Comments:

Expenditure:

201 - Direct Costs	Overbudget primarily due to maintenance costs being higher than anticipated YTD
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	Less new connections YTD than expected
104 - Targeted Rates	
105 - Sundry Revenue	
107 - Capital Contribution	



Income and Expenditure Report for Waimate West/Inaha Water Supply
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	538,613	710,297	171,684	24%	1,385,332	1,385,332	1,382,389
202 - Interest Paid	259,817	260,799	982	0%	521,597	521,597	519,633
203 - Depreciation	989,899	971,553	(18,346)	(2%)	1,943,107	1,943,107	1,979,799
301 - Overheads	398,179	382,143	(16,037)	(4%)	764,283	764,283	815,406
Total Operational Expenditure	2,186,508	2,324,792	138,284	6%	4,614,320	4,614,320	4,697,226
Income							
101 - User Fees and Charges	5,823	5,080	743	15%	10,161	10,161	12,688
104 - Targeted Rates	2,090,905	2,428,354	(337,449)	(14%)	4,856,707	4,856,707	4,856,707
105 - Sundry Revenue	108,137	112,640	(4,503)	(4%)	225,280	225,280	225,280
107 - Capital Contribution	1,290,000	1,400,000	(110,000)	(8%)	0	1,600,000	1,600,000
Total Income	3,494,865	3,946,074	(451,209)	(11%)	5,092,148	6,692,148	6,694,675
Net Cost of Service - Surplus/(Deficit)	1,308,357	1,621,282	(312,925)		477,828	2,077,828	1,997,449

Comments:

Expenditure:

201 - Direct Costs	Underbudget primarily due to lower than expected water purchases from Kapuni YTD
202 - Interest Paid	
203 - Depreciation	

Income:

101 - User Fees and Charges	
104 - Targeted Rates	
105 - Sundry Revenue	
107 - Capital Contribution	



Income and Expenditure Report for Nukumaru Water Supply
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
201 - Direct Costs	3,593	4,033	440	11%	4,033	4,033	3,593
203 - Depreciation	45,558	44,714	(844)	(2%)	89,428	89,428	91,116
301 - Overheads	2,373	2,930	556	19%	5,860	5,860	6,522
Total Operational Expenditure	51,524	51,677	152	0%	99,321	99,321	101,231
Income							
102 - Interest Received	0	0	0	0%	6,185	0	0
Total Income	0	0	0	0%	6,185	0	0
Net Cost of Service - Surplus/(Deficit)	(51,524)	(51,677)	152		(93,136)	(99,321)	(101,231)

Comments:

Expenditure:

201 - Direct Costs

203 - Depreciation

Income:

102 - Interest Received



**Operational Expenditure For Corporate Activities
For the period ending December 2020**

Description	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast
Expenditure							
Direct Costs	1,730,996	1,889,230	158,234	8%	3,610,494	3,610,494	3,772,236
Interest Paid	187,805	183,253	(4,552)	(2%)	365,873	365,873	375,610
Depreciation	367,753	386,438	18,685	5%	772,875	772,875	735,505
Personnel Costs	3,887,523	4,182,866	295,343	7%	8,450,630	8,352,095	8,161,231
Total Operational Expenditure	6,174,076	6,641,787	467,710	7%	13,199,872	13,101,337	13,044,582
Income							
User Fees and Charges	26,371	28,616	(2,245)	(8%)	57,232	57,232	58,122
Interest Received	3,402	150,593	(147,191)	(98%)	295,000	301,185	103,805
LTIF income	12,104,284	4,523,615	7,580,669	168%	9,047,230	9,047,230	8,992,483
Grants and Subsidies	0	12,501	(12,501)	(100%)	25,002	25,002	0
Overheads Recovered	5,617,924	5,810,141	(192,217)	(3%)	11,559,866	11,559,866	11,953,775
Targeted Rates	139,116	146,000	(6,884)	(5%)	292,000	292,000	292,000
Sundry Revenue	117,746	89,105	28,641	32%	178,210	178,210	179,828
General Rates & Revenue	(3,234,119)	(3,672,219)	438,100	(12%)	(7,344,438)	(7,344,438)	(6,718,239)
Capital Contribution	5,721	0	5,721	100%	0	0	5,721
Overhead Recoveries	20,628	78,651	(58,023)	(74%)	150,760	150,760	0
Total Income	14,801,073	7,167,002	7,634,070	107%	14,260,861	14,267,046	14,867,495
Net Cost of Service - Surplus/(Deficit)	8,626,996	525,216	8,101,781		1,060,989	1,165,709	1,822,913
Gain on Derivative Contract	2,242,024	0	(2,242,024)	(100%)	0	0	2,242,024
Net Cost of Service - Surplus/(Deficit)	10,869,020	525,216	10,343,804		1,060,989	1,165,709	4,064,937



Consolidated Capital Expenditure Statement
For the period ending December 2020

Description	YTD Actuals	YTD Rev. Bud	Variance \$	YTD Act v YTD Rev Bud %	Full Year Budget	Full Year Rev. Bud	Forecast	CARRY FORWARDS			
								2021/22	2022/23	2023/24	2024 and onwards
14 - Corporate Activities	104,615	561,635	457,019	19%	748,378	1,075,043	795,350	101,530	0	0	0
17 - Arts and Culture	159,001	210,332	51,332	76%	366,504	420,665	413,190	0	0	0	0
18 - Community Facilities	548,134	2,618,971	2,070,837	21%	2,317,122	5,507,931	2,905,326	1,687,865	12,023	30,688	0
19 - District Economy	492,283	3,349,056	2,856,773	15%	3,195,700	6,698,112	3,624,977	3,075,097	0	0	0
21 - Regulatory Services	15,934	86,513	70,579	18%	149,469	162,806	145,702	0	0	0	0
22 - Water Supply	3,779,580	7,429,461	3,649,881	51%	9,988,392	19,057,977	10,966,123	7,261,623	0	1,053,600	0
24 - Stormwater	64,321	628,339	564,018	10%	498,312	1,527,999	728,164	799,835	0	0	0
25 - Wastewater	1,171,346	2,118,650	947,304	55%	1,704,837	5,335,118	4,577,861	743,272	0	0	0
26 - Solid Waste	15,805	76,848	61,043	21%	32,256	137,220	136,549	0	0	0	0
27 - Coastal Structures	10,374	260,039	249,665	4%	268,800	517,576	517,759	0	0	0	0
23 - Roading and Footpaths	3,016,551	8,004,744	4,988,193	38%	8,210,110	16,232,629	18,917,337	0	0	0	0
Total Capital Expenditure	9,377,945	25,344,588	15,966,643	37%	27,479,880	56,673,074	43,728,337	13,669,222	12,023	1,084,288	0

Ordinary Council - Reports

South Taranaki District Council

Capital Projects for Arts and Culture
For the period ending December 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments	
									2021/22	2022/23	2023/24	2024 on			
LibraryPlus															
13273 - Opunake Library - replace veranda roof	Opunake	0	12,067	12,067	100%	24,134	24,134	24,134							Project will be done in Q4
15269 - Eltham driveway and carpark	Eltham	6,080	23,869	17,789	75%	47,738	47,738	47,738							Project underway
15275 - Patea roof replacement	Patea	(3,293)	0	3,293	(100%)	0	0	(3,293)							Project complete
19441 - Replacement of large TV screen	District	0	10,608	10,608	100%	21,217	21,217	21,217							Project will be done in Q4
19448 - LibraryPlus Furniture - District Wide	District	24,656	14,419	(10,238)	(71%)	21,217	28,838	24,656							Almost complete
19449 - LibraryPlus Signage - District Wide	District	0	6,365	6,365	100%	12,730	12,730	12,730							Design approved and signs ordered
62201 - Adults Non Fiction	District	21,252	27,106	5,854	22%	54,212	54,212	54,212							On track
62202 - Adults Fiction	District	39,099	41,979	2,880	7%	83,957	83,957	75,459							On track
62203 - Large Print	District	9,855	15,831	5,976	38%	31,683	31,683	31,683							On track
62204 - Childrens	District	27,267	24,289	(2,978)	(12%)	48,578	48,578	48,578							On track
62205 - Graphics	District	4,835	0	(4,835)	(100%)	0	0	4,835							On track
62206 - Adult Graphic Novels	District	2,912	0	(2,912)	(100%)	0	0	2,912							On track
62211 - E-books	District	25,587	33,799	8,213	24%	21,058	67,598	67,598							On track
62212 - Te Ramanui book purchases	District	751	0	(751)	(100%)	0	0	751							On track
Total Expenditure for LibraryPlus		159,001	210,332	51,332	24%	366,504	420,665	413,190	0	0	0	0			
Total Capital Projects for Arts and Culture		159,001	210,332	51,332	24%	366,504	420,665	413,190	0	0	0	0			

Capital Projects for Coastal Structures
For the period ending December 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments	
									2021/22	2022/23	2023/24	2024 on			
Coastal Structures															
14037 - Pungerehu - Bayley Road Revetment	Rahotu	183	0	(183)	(100%)	0	0	183							Project complete, late invoice
15341 - Patea Moles Renewals	Patea	6,111	152,571	146,460	96%	161,280	305,143	305,143							Design currently underway, work to occur over summer period
15342 - Coastal Structures Assets Renewals	District	1,578	53,780	52,182	97%	107,520	107,520	107,520							For renewals as required by consent monitoring
15427 - Wahi Beach Access Improvements	Hawera	0	51,206	51,206	100%	0	102,411	102,411							Planning and design underway
21009 - Replace emergency phone Mana Bay, Patea	Patea	2,502	2,502	0	0%	0	2,502	2,502							Work complete.
Total Expenditure for Coastal Structures		10,374	280,039	249,665	96%	268,800	517,576	517,759	0	0	0	0			
Total Capital Projects for Coastal Structures		10,374	280,039	249,665	96%	268,800	517,576	517,759	0	0	0	0			

Capital Projects for Community Facilities
For the period ending December 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments	
									2021/22	2022/23	2023/24	2024 on			
Cemeteries															
13223 - Hawera cemetery - design extension, roadworks & drainage	Hawera	8,879	103,324	94,445	91%	104,448	206,648	104,448							Work underway. Do not anticipate using full budget
14001 - Hawera Cemetery Land Purchase	Hawera	0	35,000	35,000	100%	0	70,000	0							Land purchase no longer required
19382 - Hawera Cemetery - Replace concrete driveway on East Side	Hawera	0	10,608	10,608	100%	21,217	21,217	21,217							Work will be done in conjunction with cemetery extension
19390 - Wahi Cemetery - Investigation to enable future expansion	Hawera	1,320	5,065	3,765	74%	0	10,170	10,170							Survey complete. Archaeological Authority to be sought from Heritage NZ and ground investigations to be undertaken. Meeting with Ngati Ruahui held. Site meeting to be arranged early 2021.
Total Expenditure for Cemeteries		10,199	154,018	143,818	93%	125,665	398,635	135,835	0	0	0	0			
Halls															
13248 - Replace vinyl & carpet - Eltham Town Hall	Eltham	0	25,480	25,480	100%	50,920	50,920	50,920							Assessing whether still required in current year
13249 - Replace vinyl in toilets - Kaponga Town Hall	Kaponga	0	6,206	6,206	100%	12,412	12,412	12,412							Assessing whether still required in current year. Physical works in 2021/22
13258 - Replace carpet & vinyl - Waverley Community Centre	Waverley	0	58,109	58,109	100%	58,742	116,219	58,742							Full budget not required. To be completed in January.
15190 - Mania Hall - Refurbishment	Mania	2,280	252,888	250,428	99%	475,375	505,375	20,000	485,375						Community engagement completed in December. Report to Council in January. Design and consents to be completed in current year. Physical works in 2021/22
15191 - Mania Town Hall Vinyl and Carpet	Mania	0	6,450	6,450	100%	0	12,900	0							Not required - Hall closed
15192 - Mania Town Hall Roof	Mania	0	91,376	91,376	100%	0	182,751	0							Not required - Hall closed
15195 - Hawera Community centre Roof	Hawera	0	62,363	62,363	100%	0	124,725	124,725							Drone survey completed. Work to be undertaken in current year. Planning with Projects team

Ordinary Council - Reports

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	2021/22	2022/23	2023/24	2024 on	Reason	Comments
15215 - Eltham Town Hall Replace Cladding and Scaffolding	Eltham	0	111,388	111,388	100%	222,776	222,776	20,000	202,776				Defer Project to 2021/2022. Further investigation and report to Council on Stage 2 earthquake strengthening to be included	Design and consents in current year
21002 - Theatre Lounge - replace two gas heaters	Hawera	8,747	12,264	3,517	29%	12,264	12,264	8,747						Project Complete
Total Expenditure for Halls		11,007	626,303	615,296	98%	832,489	1,240,342	295,546	688,151	0	0	0		
Parks and Reserves														
13354 - Fence replacement - Reactive Hawera Ward 17/18	Hawera	94	0	(94)	(100%)	0	0	94						
14230 - Centennial Close LEASED CAPEX	District	0	3,000	3,000	100%	0	6,000	6,000						Flooring replacement when unit vacated
15094 - Te Namu Pa Opunake - New Bridge	Opunake	276	0	(276)	(100%)	0	0	276						Project Complete. Late invoice received
15101 - Soldiers Park - Waterfall bridge & lookout - Design & seed	Eltham	1,350	8,217	6,867	84%	0	16,433	16,433						Project underway. Discussion and onsite meeting with community group and Ngati Ruamui to set out track and planting
15103 - Goodson Dell Bridge Replacement	Hawera	0	1,500	1,500	100%	0	3,000	3,000						Minor finishing required. Awaiting horticultural team resourcing availability
15112 - All Playgrounds - Soffall	District	70,043	69,054	(989)	(1%)	0	138,108	138,108						Project underway to be completed progressively over the year
15189 - Horticultural Renewals	Opunake	8,344	10,608	2,264	21%	21,217	21,217	21,217						Project underway to be completed progressively over the year
19440 - Parks Furniture - District Wide	District	0	2,652	2,652	100%	5,304	5,304	5,304						As required during the year
19480 - Bin Replacements 2018-2028 District Wide	District	510	1,591	1,081	68%	3,183	3,183	3,183						As required during the year
19470 - Playground Upgrades - District Wide	District	52,696	87,329	34,633	40%	106,084	174,659	174,659						Project underway. \$50k set aside for Bowen Cres. Site meeting held in December. Attempt to raise community funding for refurbishment of concrete mountain underway.
19480 - Fence Replacement - District Wide	District	(58)	4,243	4,301	101%	8,487	8,487	8,487						As required during the year
19485 - District Park Signage Replacement and Refurbishment	District	750	0	(750)	(100%)	3,183	3,183	3,183						As required during the year
19486 - Bridge Park - Mobility Access to lower park area	Eltham	0	0	0	0%	21,217	21,217	21,217						Plans complete and agreed with Community Board. Initial contract price over available budget. Alternative estimate being sought
19488 - Taylor Park - Dog leash free fencing	Eltham	0	10,303	10,303	100%	10,608	31,214	31,214						New fence to be installed on Taylor Street frontage. Awaiting contractor start. Neighbouring property owners contacted regards interest in half share cost of fences that need replacing.
19493 - Stan Lay Entrance Driveway Re-seal	Hawera	851	0	(851)	(100%)	23,338	23,338	23,338						Project team design and tendering underway
20009 - Naumai Park land purchase	Hawera	10,366	0	(10,366)	(100%)	0	0	115,000						Purchase Complete - awaiting title and final invoices
20017 - Beech Pl dog park drinking fountain	Hawera	3,320	0	(3,320)	(100%)	0	0	3,320						Funded by Te Hawera Community Board
20019 - York St, Patea - clean up vacant land to improve river access	Patea	7,512	13,125	5,613	43%	0	26,250	26,250						Earthworks completed, boundary fence constructed. Awaiting accounts
Total Expenditure for Parks and Reserves		196,053	211,623	55,569	26%	202,620	481,592	606,283	0	0	0	0		
Rural Swimming Pools														
15038 - Rural Pools Eltham - Replace Shade Cloths on 0 yearly cycle	Eltham	0	3,250	3,250	100%	6,500	6,500	6,500						Shades to be replaced as needed. Assessment at end of season
15041 - Rural Pools Eltham - Research Water Flow Issues within main	Eltham	2,131	1,179	(952)	(81%)	0	2,357	2,357						Some exploration and repairs done. Other repairs completed under OPEX budgets. Ongoing water consumption needs further investigation
15043 - Rural Pools Eltham - Replace external wall cladding on	Eltham	851	6,349	5,499	87%	37,303	50,001	50,001						Plans completed. Projects team managing. Work to start at end of season
15064 - Rural Pools Patea - Shade for north side of main pool	Patea	4,651	13,583	8,932	66%	0	27,126	4,651						Project complete. In conjunction with PJ 15065
15065 - Rural Pools Patea - Tiered seating for main pool	Patea	33,011	4,212	(28,799)	(694%)	0	8,425	33,011						Project complete. In conjunction with PJ 15064
15071 - Rural Pools Mania - Staged major upgrade over 3 years	Mania	6,543	286,950	280,407	96%	212,167	573,869	250,000	323,899					Buildings refurbishment, new dive board and small pool surrounds work to start end of season. Contractor engaged.
20006 - Eltham Pool-replace pipe bridge over Mangaharawhara	Eltham	22,195	0	(22,195)	(100%)	0	0	93,200						Project complete - unbudgeted expenditure approved. Awaiting invoices
Total Expenditure for Rural Swimming Pools		69,382	315,503	246,121	78%	255,970	668,308	439,720	323,899	0	0	0		
TSB Hub														
19483 - The TSB Hub LTP18-28 Capital Renewals	Hawera	24,765	33,594	8,829	26%	53,042	67,189	67,189						For renewals as required during the year.
Total Expenditure for TSB Hub		24,765	33,594	8,829	26%	53,042	67,189	67,189	0	0	0	0		
Public Toilets														
14205 - Hawera Toilets - High SKibbin Street Upgrade	Hawera	0	109,426	109,426	100%	0	218,852		218,852					Project part of Te Ramanui
15259 - Eltham Cemetery Toilet - resurface roof	Eltham	0	1,859	1,859	100%	3,713	3,713	3,713						
15581 - Opunake Recreation Ground - Replace Toilets	Hawera	0	106,084	106,084	100%	212,167	212,167	212,167						Detailed design underway
15790 - Ablution Pools - Opunake	Opunake	2,279	5,471	3,192	58%	0	10,941	10,941						Ablution pool installed at Cape Egmont
19798 - Ablution Pools - 2 Relocatable Pools	District	15,617	14,127	(1,490)	(11%)	0	28,255	28,255						Ablution pool installed at Cape Egmont
Total Expenditure for Public Toilets		17,895	236,964	219,069	92%	215,880	473,928	254,475	218,852	0	0	0		
Cinema 2														
15251 - Cinema2 - Carpet four passage ways	Hawera	0	0	0	0%	30,688	30,688	0			30,688			Deferred to next LTP - year TBC. Carpet still fit for purpose
19428 - Cinema 2 Roof Replacement	Hawera	0	83,150	83,150	100%	169,959	339,259	0	339,259					Deferred to 2021/22 to complete in conjunction with HVAC replacement
19429 - Cinema2 - The Local - Ceiling Tile Replacement	Hawera	0	6,305	6,305	100%	6,373	12,609	12,609						Planning in progress - awaiting quotes

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Description	Location	YTD Actuals	YTD Rev. Bud	Variance in \$	Variance in %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	2021/22	2022/23	2023/24	2024 on	Reason	Comments
19430 - Cinema 2 - The Local - Lighting Replacement	Hawera	0	2,079	2,079	100%	0	4,158	4,158						Planning in progress - awaiting quotes
Total Expenditure for Cinema 2		0	91,534	91,534	100%	207,019	383,713	16,767	336,259	0	30,688	0		
Pensioner Housing														
13421 - Pensioner housing renewals	Patea	158,113	396,642	238,528	60%	153,300	793,283	350,000						refits and new build deferred due to low turnover
Total Expenditure for Pensioner Housing		158,113	396,642	238,528	60%	153,300	793,283	350,000	0	0	0	0		
Campgrounds														
15234 - Power outlets - Opunake Holiday Park	Opunake	0	11,049	11,049	100%	0	22,098	0						Approved project savings allocated to garage and storage build. Urgently needs replacement. Quotes and resource consent costs exceed budget.
19272 - Hawera Holiday Park - furniture and chattels renewals	Hawera	744	1,591	847	53%	3,183	3,183	3,183						Renewals undertaken as required during the year.
19471 - Opunake Beach Holiday Park - Gas Infinity Unit Replacements	Opunake	915	5,151	4,237	82%	2,122	10,303	10,303						
19472 - Opunake Beach Holiday Park - Replace Vinyl in	Opunake	0	3,378	3,378	100%	0	6,756	0						See comments PJ 15234
19473 - Opunake Beach Holiday Park - Replace Stove in	Opunake	0	2,546	2,546	100%	0	5,092	0						See comments PJ 15234
19477 - Opunake Beach Holiday Park - Garage & Storage Facilities	Opunake	0	35,987	35,987	100%	38,378	71,973	0	71,973					Resource consent required in Coastal Protection area
19481 - Opunake Beach Holiday Park - Drainage	Opunake	0	9,375	9,375	100%	0	18,749	18,749						Engineers working on plans to improve drainage
19494 - Waiinu Beach - New Drainage	Wai Inu Beach	0	10,170	10,170	100%	0	20,340	20,340						In conjunction with new road project
Total Expenditure for Campgrounds		1,659	79,247	77,587	98%	46,774	156,493	52,575	71,973	0	0	0		
Aquatic Centre														
13460 - Power/Co AC Plant renewals	Hawera	0	10,000	10,000	100%	0	20,000	20,000						For contribution towards redesign of front canopy following accidental damage. Offset covered by insurance payout (\$5000)
13461 - Power/Co AC Plant renewals	Hawera	6,599	34,207	27,608	81%	68,414	68,414	68,414						For plant renewals as required
15081 - Aquatic Centre - Remove old & install new plaster/tile	Hawera	40,178	49,811	9,633	19%	0	49,811	49,178						Project complete
15083 - Aquatic Centre - Replace UV irradiation tubes in 25m	Hawera	0	3,183	3,183	100%	0	6,365	6,365						Project still to be started
Total Expenditure for Aquatic Centre		46,777	97,200	50,424	52%	74,779	144,590	134,957	0	0	0	0		
Public Spaces														
20011 - Hawera Town Square - Re-roof covered walkways	Hawera	45,430	21,776	(23,654)	(109%)	0	43,552	45,430						Project complete
Total Expenditure for Public Spaces		45,430	21,776	(23,654)	(109%)	0	43,552	45,430	0	0	0	0		
Corporate Property														
14231 - Centennial Close Rentals - Renewals	District	1,291	42,819	41,528	97%	67,452	121,009	121,009						Awaiting quotes for roof replacement - Units e & F and garages
15154 - Opunake Beach Master Plan - Maintain stability of cliff face	Opunake	2,923	0	(2,923)	(100%)	0	0	2,923						To be used for rockfall barriers, being installed in February
15156 - Opunake Beach Master Plan - Improved access for 'Goat Track'	Opunake	2,069	121,862	119,793	98%	0	243,723	243,723						Deferred to 2023 after site relocated to Te Ramanui
15188 - Hawera I Site - replace carpet	Hawera	0	6,012	6,012	100%	0	12,023	0	12,023					no further remedial work scheduled in current year
16200 - Council Owned Property - EPB Remedial Work	Hawera	0	87,264	87,264	100%	0	174,528	0						Deferred to 2020/21
16207 - EPB - ISAs - other buildings	District	0	22,459	22,459	100%	19,418	44,918	0	44,918					Includes \$17,643 removal of asbestos roof, Opunake Depot workshop prior to demolition
17010 - Testing & Removal of Asbestos	District	0	13,844	13,844	100%	0	27,688	23,875	3,813					
19558 - Sundry Property District Wide Fencing Replacement	District	0	21,906	21,906	100%	31,273	43,811	43,811						
19563 - Earthquake Prone Buildings - DSA	District	0	38,603	38,603	100%	31,442	77,207	77,207						Includes HQ DSA
Total Expenditure for Corporate Property		6,853	354,588	347,716	98%	149,585	744,907	512,548	48,731	12,023	0	0		
Total Capital Projects for Community Facilities		546,134	2,616,971	2,070,837	79%	2,317,122	5,597,931	2,995,326	1,687,865	12,023	30,688	0		

Capital Projects for Corporate Activities
For the period ending December 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance in \$	Variance in %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments
									2021/22	2022/23	2023/24	2024 on		
Support Services														
11205 - Records Management & Compliancy	District	0	6,132	6,132	100%	12,264	12,264	12,264						Shelving for photos, environmental monitoring
13477 - New Website Development	District	0	12,408	12,408	100%	0	24,815	0						Incorporated as part of the digital transformation strategy
13478 - Aerial Photos 16/17	District	0	23,015	23,015	100%	0	46,030	0	46,030					Project likely delayed
13483 - Records: Electronic Document Capture -back capture	District	1,987	43,934	41,947	95%	84,016	84,016	84,016						Property file QA, cleansing and storage
13556 - IT Hardware	District	0,642	51,278	41,636	81%	102,555	100,000	100,000						Replacement of end points and wireless network point/and disaster recovery environment
13557 - IT Software	District	0	4,700	4,700	100%	0	9,400	9,400						Used as contingency for small applications to manage infrastructure
14028 - STDC Disaster Recovery site - out of district	Hawera	1,032	27,347	26,315	96%	0	54,694	54,694						Risk of being delayed into next fin year due to vacancy
15034 - Fleet Vehicles	District	0	55,188	55,188	100%	110,376	110,376	30,000						Replace 11. Optimised replacement - keep pool vehicle 12 for 2023
15178 - Hawera HQ - Replace Carpet	Hawera	0	3,727	3,727	100%	7,454	7,454	7,454						
16214 - Aircon/Heat Pump Renewal	Hawera	0	2,429	2,429	100%	4,858	4,858	4,858						
18007 - Hawera Admin - Dishwasher	Hawera	1,078	0	(1,078)	(100%)	0	0	1,078						

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Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	2021/22	2022/23	2023/24	2024 on	Reason	Comments
19550 - Headquarters Ceiling Tile Replacement	Hawera	1,436	19,123	17,687	92%	31,871	31,871	1,436	30,000					Deferred to 2020/21
19604 - CBD Cameras - Upgrade Cameras Phase TWO	Hawera	38,057	56,585	18,528	33%	53,246	113,199	113,199						Upgrade CBD cameras
19609 - Sharepoint - Moving Sharepoint to Cloud	District	715	106,492	105,777	99%	212,985	212,985	212,985						Uplift sharepoint in the cloud, to reduce information management risk and BAU expenditure in the technology team
19612 - Public Consultation Software for Corporate Support	District	0	14,376	14,376	100%	28,753	28,753	0						DTS
19613 - Video Conferencing	District	4,975	16,652	11,677	70%	0	33,303	33,303						TSB hub/ Libraries expand video conf capability across district.
19615 - Nintex Enterprise and Forms	District	0	17,500	17,500	100%	0	35,000	35,000						HR on boarding process and workflow to reduce errors made during onboarding and reduce the use of paper.
19621 - HR Process System	District	0	12,750	12,750	100%	0	25,500	0	25,500					paperless
19764 - Fleet Vehicles-New	District	41,273	38,000	(3,273)	(9%)	0	38,000	41,273						Complete
20010 - IT Strategy & new ERP system	District	0	50,000	50,000	100%	100,000	100,000	50,000						DTS development
20012 - Upper floor office alterations	Hawera	920	0	(920)	(100%)	0	0	920						Under IT hardware
21003 - Surface Pro x2 for Env & Sust unit	District	0	0	0	0%	0	2,555	0						
21012 - Office Partitions - Finance	Hawera	3,500	0	(3,500)	(100%)	0	0	3,500						Complete
Total Expenditure for Support Services		104,615	561,635	457,020	81%	748,378	1,075,043	795,350	101,530	0	0	0		
Total Capital Projects for Corporate Activities		104,615	561,635	457,020	81%	748,378	1,075,043	795,350	101,530	0	0	0		

Capital Projects for District Economy
For the period ending December 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments	
									2021/22	2022/23	2023/24	2024 on			
Economic Development															
19028 - District Town Entrance Signage	District	0	18,324	18,324	100%	0	36,648	25,000	11,648						Looking at replacing Hawera town directional sign, Patea Beach and Eltham signs
19904 - Hawera Town Centre Victoria Street Carpark	Hawera	1,270	2,500	1,230	49%	0	5,000	5,000						Forecast to complete final assessments and legal fees.	
19910 - Hawera Library, Arts, Culture & Heritage Centre	Hawera	422,423	1,467,350	1,044,927	71%	1,934,700	2,934,700	1,000,000	1,934,700					Demolition expected to be completed in current year. Main construction to start 2021/22	
19911 - Hawera Town Centre Development	Hawera	4,088	680,374	685,287	99%	750,000	1,378,749	250,000	1,128,749					Demolition expected to be completed in current year. Main construction to start 2021/22	
19914 - Hawera Town Centre Projects Professional Fees	Hawera	0	1,140,238	1,140,238	100%	511,000	2,280,475	2,280,475						Expected to be complete in this financial year	
19917 - Hawera Town Centre - Regent Street Carpark	Hawera	52,042	25,000	(27,042)	(108%)	0	50,000	52,042						Project complete	
20020 - Development of Digital Business Hub	District	12,460	6,270	(6,190)	(99%)	0	12,540	12,460							
Total Expenditure for Economic Development		482,283	3,348,656	2,856,773	85%	3,195,700	6,688,112	3,624,977	3,075,087	0	0	0			
Total Capital Projects for District Economy		482,283	3,348,656	2,856,773	85%	3,195,700	6,688,112	3,624,977	3,075,087	0	0	0			

Capital Projects for Regulatory Services
For the period ending December 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments	
									2021/22	2022/23	2023/24	2024 on			
Licensing															
12222 - Electronic Parking Tickets	District	0	3,195	3,195	100%	6,390	6,390	0						Not required	
18001 - Signage - Licensing (Skate Parks & Liquor)	District	0	2,151	2,151	100%	0	4,301	0						Not required	
Total Expenditure for Licensing		0	5,345	5,345	100%	6,390	10,691	0	0	0	0	0			
Animal Services															
15036 - Animal Control - Firearm Replacement	District	0	768	768	100%	0	1,535	0						Not required	
18000 - Signage - Animal Control	District	0	1,704	1,704	100%	0	3,408	0						Not required	
19122 - Animal Control - Cameras	District	0	2,046	2,046	100%	0	4,092	0						Not required	
19123 - Animal Services - Fencing	District	12,842	10,220	(2,622)	(26%)	10,220	10,220	12,842						Complete	
21001 - Hawera Pound upgrade re Animal Welfare Act changes	Hawera	2,008	51,100	49,092	96%	102,200	102,200	102,200						On track - Designs will go out soon for RFQ process	
Total Expenditure for Animal Services		14,850	65,837	50,988	77%	112,420	121,455	115,042	0	0	0	0			
Building Control															
21005 - Digitisation of Building Consent Authority	District	1,084	15,330	14,246	93%	30,660	30,660	30,660						On Track	
Total Expenditure for Building Control		1,084	15,330	14,246	93%	30,660	30,660	30,660	0	0	0	0			
Total Capital Projects for Regulatory Services		15,934	86,913	70,579	82%	149,480	162,806	145,702	0	0	0	0			

Capital Projects For Roading
For the period ending December 2020

Description	Project Type	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments
									2021/22	2022/23	2023/24	2024 on		

Ordinary Council - Reports

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	2021/22	2022/23	2023/24	2024 on	Reason	Comments
5212 - 5212 Sealed Road Resurfacing	Yes - Subsidised	705,145	1,047,097	341,922	33%	2,094,134	2,094,134	2,094,134						
5213 - 5213 Drainage Renewals	Yes - Subsidised	184,520	475,742	291,222	61%	649,818	951,483	951,483						physical work starting Nov-Mar Work being programmed. Some with pavement rehab work and some to improve fish passage
5214 - 5214 Pavement Rehabilitation	Yes - Subsidised	822,184	1,892,348	1,070,162	57%	2,398,692	3,784,692	3,784,692						First package of work to be tendered in early Nov WSP is collating and preparing quote for design/tendering bridge work
5215 - 5215 Structures Component Replacement	Yes - Subsidised	54,882	534,451	479,569	90%	738,906	1,088,902	1,088,902						
5222 - 5222 Traffic Services Renewal	Yes - Subsidised	158,746	128,000	(30,746)	(24%)	256,000	256,000	256,000						
5225 - Subsidised Footpath Renewal	Yes - Subsidised	392,846	540,252	147,406	27%	682,240	1,080,505	1,080,505						Work to be tendered by December
5323 - 5323 New Roads and structures	Yes - Subsidised	182,033	2,092,846	1,910,814	91%	0	4,185,293	6,870,000						\$7million of full project cost funded from central govt
5324 - 5324 LED street light conversion	Yes - Subsidised	11,825	0	(11,825)	(100%)	0	0	0						Cover under 6111.
5325 - 5325 Rotokare Road Int upgrade	No - Non-Subsidised	3,044	0	(3,044)	(100%)	0	0	0						All cost should go to the landfill project cost
5341 - 5341 Minor Improvements	Yes - Subsidised	500,268	576,451	76,185	13%	1,152,902	1,152,902	2,800,202						\$1.2m of unsubsidised budget is equivalent to \$2.8m when subsidy from NZTA is applied. However, we have only \$3.4m in the NZTA approved budget. The proposed increase will allow to do the Hawera to Normanby pathway and possibly the roading upgrade required for the business park.
5452 - 5452 Walking & Cycling Facilities -	No - Non-Subsidised	976	81,647	80,671	99%	0	163,294	0						to transfer to minor improvement for pathway etc
6012 - 6012 CBD - Open Space Project - Capex	No - Non-Subsidised	85	0	(85)	(100%)	0	0	0						to transfer to minor improvement for pathway etc
6013 - 6013 South Taranaki Business Park Roading	No - Non-Subsidised	0	111,570	111,570	100%	0	446,281	0						to transfer to minor improvement for pathway etc
6030 - 6030 Footpaths	No - Non-Subsidised	0	37,500	37,500	100%	0	75,000	0						to transfer to minor improvement for pathway etc
6033 - 6033 Walking & Cycling Facilities -	No - Non-Subsidised	0	347,322	347,322	100%	256,000	694,645	0						to transfer to minor improvement for pathway etc
6040 - 6040 Kerb and Channel	No - Non-Subsidised	0	45,000	45,000	100%	0	90,000	0						to transfer to minor improvement for pathway etc
6081 - 6081 Professional Services Renewals	No - Non-Subsidised	0	89,040	89,040	100%	0	178,080	0						to transfer to minor improvement for pathway etc
6111 - 6111 Street Lighting Renewals	No - Non-Subsidised	0	5,709	5,709	100%	11,418	11,418	11,418						Renewals of streetlights as required
6901 - 6901 Urban Growth Strategy - Hawera	No - Non-Subsidised	0	0	0	100%	0	0	0						
6902 - 6902 Urban Growth Strategy - Normanby	No - Non-Subsidised	0	0	0	100%	0	0	0						
Total Capital Expenditure For Roading		3,016,551	8,004,744	4,988,193	62%	8,210,119	16,232,629	18,917,337	0	0	0	0		

Capital Projects for Solid Waste
For the period ending December 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments
									2021/22	2022/23	2023/24	2024 on		
Solid Waste Disposal														
10153 - Hawera Transfer Station Renewals	Hawera	0	26,595	26,595	100%	5,376	53,189	53,189						Used as required throughout the year
19240 - Pit Gates at Hawera Transfer Station	Hawera	0	20,337	20,337	100%	0	40,675	40,675						Some gates have been built, waiting on installation
19242 - Storage Shed - Hawera Transfer Station	Hawera	0	13,440	13,440	100%	26,880	26,880	26,880						Planning underway
21007 - Milk chiller for Rotokare Farm	Eiham	11,753	11,753	0	0%	0	11,753	11,753						Work complete
21010 - Rotokare Boundary Replacement Fence	Eiham	4,052	4,723	671	14%	0	4,723	4,052						Work complete
Total Expenditure for Solid Waste Disposal		15,805	76,848	61,043	79%	32,256	137,220	136,549	0	0	0	0		
Total Capital Projects for Solid Waste		15,805	76,848	61,043	79%	32,256	137,220	136,549	0	0	0	0		

Capital Projects for Stormwater
For the period ending December 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments
									2021/22	2022/23	2023/24	2024 on		
Stormwater														
15340 - Stormwater Reticulation CCTV	District	529	7,880	7,350	93%	5,376	15,759	15,759						Existing contractor being engaged to undertake this work
90001 - Stormwater Network -Reticulation Rehabilitation	District	0	9,332	9,332	100%	18,663	18,663	18,663						As required for small projects throughout the year
90004 - Normanby Stormwater	Normanby	507	4,350	3,843	88%	0	8,700	8,700						Design only, investigation underway
90005 - Diefenbach Street Culvert	Opunake	57,710	53,499	(4,211)	(7%)	0	106,991	106,991						Project complete. Awaiting final claim
90008 - Wilson Road Stormwater	Opunake	0	38,587	38,587	100%	0	38,587	38,587						
90009 - Tai Road Stormwater - renewal/rehabilitation	Opunake	4,995	48,090	43,101	90%	0	96,181	16,191						80,000 Delayed due to land owner negotiations
92001 - District Stormwater Renewals and Improvements	District	0	237,136	237,136	100%	474,273	474,273	274,273						200,000 Glover Rd stormwater, tender prepared
92002 - Tai Road Stormwater - capital	District	590	74,500	73,920	99%	0	149,000	49,000						Delayed due to land owner negotiations
92015 - South Taranaki Business Park stormwater	Hawera	0	154,960	154,960	100%	0	619,835	200,000						419,835 Planning underway
Total Expenditure for Stormwater		64,321	628,339	564,018	90%	498,312	1,527,999	728,164	799,835	0	0	0		
Total Capital Projects for Stormwater		64,321	628,339	564,018	90%	498,312	1,527,999	728,164	799,835	0	0	0		

Capital Projects for Wastewater
For the period ending December 2020

Description	Location	YTD Actuals	YTD Rev. Bud	Variance In \$	Variance In %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	CARRY FORWARD				Reason	Comments
									2021/22	2022/23	2023/24	2024 on		

Ordinary Council - Reports

Description	Location	YTD Actuals	YTD Rev. Bud	Variance in \$	Variance in %	Full Year Budget	Full Year Rev. Bud	Forecast 2020/21	2021/22	2022/23	2023/24	2024 on	Reason	Comments
78009 - Rama Rd (Tranche 1)	Waimate West	5,743	0	(5,743)	(100%)	0	759,000	359,000	400,000					Tenders close 15 February 2021
77502 - Waimate West Water Treatment Plant Enhancements	Waimate West	634,199	248,258	(385,941)	(155%)	0	496,516	635,000						Work complete
Total Expenditure for Waimate West Water Supply		1,566,239	3,283,080	1,696,841	52%	6,425,425	9,754,155	5,068,435	4,824,205	0	0	0		
Inaha Water Supply														
10029 - Inaha WTP DWISNZ2005 compliance	Inaha	8,510	0	(8,510)	(100%)	0	0	8,510						Project complete, late invoice
15320 - Inaha WTP - Resource Consent Renewal	Inaha	0	10,752	10,752	100%	21,504	21,504	21,504						Ongoing
78001 - Renewals - Water Supply/Treatment Plant - Inaha	Inaha	3,652	2,688	(964)	(36%)	5,376	5,376	5,376						Used as required throughout the year
78003 - Inaha PRV G3 renewal	Inaha	67,284	0	(67,284)	(100%)	0	0	68,000						Work complete. Late invoice.
79002 - Inaha WTP Ongoing renewal of water supply reticulation	Inaha	3,630	11,290	7,659	66%	22,579	22,579	22,579						Sampling station renewed. Balance to be used as required throughout the year.
Total Expenditure for Inaha Water Supply		83,076	24,730	(58,346)	(23%)	49,459	49,459	125,969	0	0	0	0		
Total Capital Projects for Water Supply		3,779,580	7,429,461	3,649,881	49%	9,988,392	19,057,977	10,966,123	7,261,623	0	1,053,600	0		
Total Capital Projects		9,377,945	25,344,588	15,966,644	63%	27,479,880	56,673,075	43,728,337	13,669,222	12,023	1,054,288	0		

Non-Financial Performance Measures for Quarter Two as at 31 December 2020



Achieved/On Track



At Risk



Not Achieved/Not on Target



Q#

This measure can only be reported on in a certain quarter

N/A




This measure is not applicable for this year





Democracy & Leadership




Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
We make well informed decisions that support the current and future needs of the community, in an open and transparent manner.	(C) % of residents who feel that the Council is moving in the right direction.	≥ 80%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
	(C) % of residents who agree decisions made by Council represent the best interests of the District.	≥ 70%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
We engage with our community and provide opportunities for the community to participate in decision-making.	(C) % of residents who are satisfied or neutral with their opportunity to participate in Council decision- making processes.	≥ 80%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
We keep residents informed of Council activities through a variety of media.	(C) % of residents who know where to access Council information when they want it (website, newspaper, Libraries, Contact Centre).	≥ 85%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
We have strong relationships with local Iwi and work together in a range of ways so that their perspectives inform our decisions.	Iwi representatives are appointed to the Iwi Liaison Committee and the Council's standing committees.	Achieved	1. Achieved 2. Achieved	 	1. Iwi representatives have been appointed to the Iwi Liaison Committee by the relevant Iwi. 2. Iwi representatives have been confirmed for the Audit and Risk



Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
					Committee and Environment and Hearings Committee. We are waiting for nominations for the Community Services and Infrastructure Services Portfolio Groups.





Water Supply




Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
The water supply is accessible and reliable.	(C) Number of complaints received about continuity of supply (per 1,000 connections). <i>DIA Performance Measure 4d</i>	≤ 10	3.36		Achieved. 1.40 complaints per 1,000 connections were received in Q2. 3.36 complaints per 1,000 connections were received for the year to date.
	(T) Duration of water outage to comply with the Health Drinking Water Amendment Act.	≤ 8 hrs	0		Achieved. There were no shutdowns lasting 8 hours or more for Q2, nor the year to date.
	(T) Median response time for service personnel to attend urgent call-out. <i>DIA Performance Measure 3a</i>	≤ 2 hrs	31 min		Achieved. The median response time for service personnel to attend urgent callouts was 24 minutes in Q2. The median response time for service personnel to attend urgent callouts was 31 minutes for the year to date.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
	(T) Median response time for service personnel to resolve urgent call-out (P1 < 250 mm diameter main). <i>DIA Performance Measure 3b</i>	≤ 5 hrs	4h/9m		Achieved. The median time for service personnel to resolve urgent callouts (< 250 mm diameter main) was 3 hour and 7 minutes in Q2. The median time for service personnel to resolve urgent callouts (< 250 mm diameter main) was 4 hours and 9 minutes for the year to date.
	(T) Median response time for service personnel to resolve urgent call-out (P1 ≥ 250 mm diameter main). <i>DIA Performance Measure 3b</i>	≤ 9 hrs	N/A		Achieved. There have been no urgent callouts recorded for mains ≥ 250 mm diameter in Q2, nor in the year to date.
	(T) Median response time for service personnel to attend non-urgent call-out (P2). <i>DIA Performance Measure 3c</i>	≤ 2 days	23h/49m		Achieved. The median response time for service personnel to attend non-urgent callouts (P2) was 1 day and 2 hours in Q2. The median response time for service personnel to attend non-urgent callouts (P2) was 23 hours and 49 minutes for the year to date.
The water supply is accessible and reliable.	(T) Median response time for service personnel to attend non-urgent call-out (P3). <i>DIA Performance Measure 3c</i>	≤ 5 days	3d/1h/40m		Achieved. The median response time for service personnel to attend non-urgent callouts (P3) was 8 days, 20 hours and 39 minutes for Q2. The median response time for service personnel to attend non-urgent callouts (P3)






Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
					was 3 days, 1 hour and 40 minutes for the year to date.
	(T) Median response time for service personnel to resolve non-urgent call-out (P2). <i>DIA Performance Measure 3d</i>	≤ 2 days	1d/3h/37m		Achieved. The median resolution time for non-urgent callouts (P2) was 1 day, 3 hours and 36 minutes for Q2. The median resolution time for non-urgent callouts (P2) was 1 day, 3 hours and 37 minutes for the year to date. Reporting incorrectly includes CRMs raised by Council officers, which include preventative maintenance. This will be corrected next quarter.
	(T) Median response time for service personnel to resolve non-urgent call-out (P3). <i>DIA Performance Measure 3d</i>	≤ 5 days	3d/4h/30m		Achieved. The median resolution time for non-urgent callouts (P3) was 16 days, 9 hours and 38 minutes in Q2. The median resolution time for non-urgent callouts (P3) was 3 days, 4 hours and 30 minutes for the year to date. Reporting incorrectly includes CRMs raised by Council officers, which include preventative maintenance. This will be corrected next quarter.
Water supplied is clean and healthy.	(T) Extent of compliance with current NZ Drinking Water Standards (for bacteria). <i>DIA Performance Measure 1a</i>	10/10	7/10		All reticulated networks complied with Drinking Water Standards NZ in Q2. Some minor variances with disinfection at Eltham, Inaha and Kāpuni water treatment




Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
					plants are subject to Drinking-water Assessor acceptance.
	(T) Extent of compliance with NZ Drinking Water Standards (for protozoa). <i>DIA Performance Measure 1b</i>	10/10	9/10		A variance with membrane testing at Kāpuni is subject to Drinking-water Assessor acceptance. All other plants comply with NZ Drinking Water Standards for protozoa removal.
Water supplied is clean and healthy.	(T) Water Safety Plans approved by DHB.	10/10	3/10		Large and medium supplies have previously approved plans however, due to COVID-19 Ōpunakē, Eltham, Waverley and Waimate West are under extended renewal until mid-2021 - their plans expired in June 2020 and require renewal. The Pātea plan was submitted in December - approval is now subject to Council adopting a “safe water” policy and minor changes to the Operations & Maintenance manual. Small supplies at Rāhotu, Waiinu and Waverley Beach will have plans created under a new model in late 2021 to early 2022.
The water supply is managed sustainably.	(T) % Water Losses. <i>DIA Performance Measure 2</i>	≤ 10%	Q4	Q4	Annual measure to be calculated in Q4.
	(T) Average consumption of drinking water per day per resident. <i>DIA Performance Measure 5</i>	≤ 340 L/c/d	Q4	Q4	Annual measure to be calculated in Q4.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
	(T) % of compliance with resource consents for abstraction.	100%	52%		Not achieved. There were discharge volume variances at Waimate West on 17 days and Ōpunakē on 27 days – these 44 out of 92 days for the quarter are subject to TRC consideration, typically at year’s end. The variances were due to bad weather.
Consumers are satisfied with the Water Supply service.	Number of complaints received about drinking water clarity (per 1,000 connections). <i>DIA Performance Measure 4a</i>	≤ 3	2.06		Achieved. 0.65 complaints about drinking water clarity per 1,000 connections were received in Q2. 2.06 complaints about drinking water clarity per 1,000 connections were received in the year to date.
	Number of complaints received about drinking water taste (per 1,000 connections). <i>DIA Performance Measure 4a</i>	≤ 3	2.06		Achieved. 0.65 complaints about drinking water taste per 1,000 connections were received in Q2. 2.06 complaints about drinking water taste per 1,000 connections were received in the year to date.
Consumers are satisfied with the Water Supply service.	Number of complaints received about drinking water odour (per 1,000 connections). <i>DIA Performance Measure 4b</i>	≤ 3	2.99		Achieved. 1.50 complaints about drinking water odour per 1,000 connections were received in Q2. 2.99 complaints about drinking water odour per 1,000 connections were received in the year to date.


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
	Number of complaints received about drinking water pressure or flow (per 1,000 connections). <i>DIA Performance Measure 4c</i>	≤ 3	1.59		Achieved. 0.84 complaints about drinking water pressure per 1,000 connections were received in Q2. 1.59 complaints about drinking water pressure per 1,000 connections were received in the year to date.
	Number of complaints received about response to the above (per 1,000 connections). <i>DIA Performance Measure 4e</i>	≤ 2	0		Achieved. No reported complaints were received about response to the above in Q2, nor in the year to date.
	(C) Total number of complaints (per 1000 connections). <i>DIA Performance Measures 4a-4e</i>	≤ 24	12.06		Achieved. 5.05 complaints about drinking water pressure per 1,000 connections were received in Q2. 12.06 complaints about drinking water pressure per 1,000 connections were received in the year to date.
	(C) % of consumers are satisfied with the Water Supply overall.	≥ 80%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.





Stormwater






Level of Service	Performance Measure C=customer measure T=technical measure	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Council provides a reliable stormwater system which prevents houses from flooding.	(C) Number of reported flooding incidents of habitable properties. <i>DIA Performance Measure 1a</i>	<10	0		No flooding incidents of habitable properties were received for Q2, nor for the year to date.
	(T) For each flooding event, the number of habitable floors affected per 1,000 properties rated for stormwater. <i>DIA Performance Measure 1b</i>	≤ 1.0	0		No flooding incidents of habitable properties were received for Q2, nor for the year to date.
The stormwater system is managed sustainably.	(T) Number of abatement notices received by STDC for stormwater discharges. <i>DIA Performance Measure 2a</i>	0	0		No abatement notices were received for Q2, nor for the year to date.
	(T) Number of infringement notices received by STDC for stormwater discharges. <i>DIA Performance Measure 2b</i>	0	0		No infringement notices were received for Q2, nor for the year to date.
	(T) Number of enforcement orders received by STDC for stormwater discharges. <i>DIA Performance Measure 2c</i>	0	0		No enforcement orders were received for Q2, nor for the year to date.





	(T) Number of successful prosecutions made against STDC for stormwater discharges. <i>DIA Performance Measure 2d</i>	0	0		No prosecutions were made against STDC in Q2, nor for the year to date
Council will respond promptly to reports of flooding and customer requests.	(C) Number of complaints received about stormwater system and response to issues (per 1,000 connections). <i>DIA Performance Measure 4</i>	≤ 1	0		No complaints were received about the stormwater system or response to issues in Q2, nor for the year to date.
	(T) Median response time for service personnel to attend flooding event. <i>DIA Performance Measure 3</i>	≤ 2 hrs	N/A		No flooding events were reported for Q2, nor for the year to date.
Residents are satisfied with the Stormwater system.	(C) % of residents satisfied with the stormwater system.	≥ 80%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

Wastewater





Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Sewage is managed without risk to public health.	(C) Number of sewerage overflows into occupied buildings due to faults in the public wastewater system.	0	0		Achieved. No sewage overflows occurred into occupied buildings due to faults in the public wastewater system for Q2, nor the year to date.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
	(T) Median response time for service personnel to attend overflow. <i>DIA Performance Measure 3a</i>	≤ 2 hrs	36 min		Achieved. The median response time for Q2 was 44 minutes. The median response time for service personnel to attend overflows for the year to date was 36 minutes.
	(T) Median response time for service personnel to resolve overflow. <i>DIA Performance Measure 3b</i>	≤ 5 hrs	9h/6m		Not achieved. The median response time for Q2 was 11 hours and 39 minutes. The median response time for service personnel to resolve overflows for the year to date was 9 hours and 6 minutes.
	(C) Number of customer complaints per year relating to odours from wastewater pump stations or treatment facilities (per 1,000 connections). <i>DIA Performance Measure 4a</i>	≤ 1	0		Achieved. Zero complaints were received for Q2. Zero complaints per 1,000 connections were received about odours from wastewater pump stations and/or treatment facilities for the year to date.
	(C) Number of complaints received about sewerage system faults (per 1,000 connections). <i>DIA Performance Measure 4b</i>	≤ 24	4.69		Achieved. 2.92 complaints per 1,000 connections were received about sewerage system faults for Q2. 4.69 complaints per 1,000 connections were received about sewerage system faults for the year to date. Reporting incorrectly includes CRMs raised by Council officers, which include

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
					preventative maintenance. This will be corrected next quarter.
	(C) Number of complaints received about sewerage system blockages (per 1,000 connections). <i>DIA Performance Measure 4c</i>	≤ 11	2.79		Achieved. 1.14 complaints per 1,000 connections were received about sewerage system blockages in Q2. 2.79 complaints per 1,000 connections were received about sewerage system blockages in the year to date.
Sewage is managed without risk to public health.	(C) Number of complaints received about response to issues (per 1,000 connections). <i>DIA Performance Measure 4d</i>	≤ 3	0		Achieved. No reported complaints were received about response to issues in Q2, nor the year to date.
	(C) Total number of complaints (per 1000 connections). <i>DIA Performance Measure 4a-4d</i>	≤ 39	7.48		Achieved. 4.06 complaints per 1,000 connections were received in Q2. 7.48 complaints per 1,000 connections were received in the year to date.
	(T) Number of dry weather overflows per 1,000 connections. <i>DIA Performance Measure 1</i>	≤ 1	0		Achieved. No dry weather overflows per 1,000 connections were reported for Q2. No dry weather overflows per 1,000 connections were reported for the year to date.
	(T) % of compliance with discharge standards.	100%	99.36%		Not achieved. In Q2 one condition (Manaiia outflow, due to rain) was not met. Three conditions were not met during Q1. Pātea WWTP discharge flow (rain), Waverley

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
					unionized ammonia and filtered BOD at 400m downstream of discharge.
	(T) Number of abatement notices received for discharges. <i>DIA Performance Measure 2a</i>	0	0		Achieved. No abatement notices were received for discharges in Q2, nor the year to date.
Sewage does not affect the quality of the environment.	(T) Number of infringement notices received for discharges. <i>DIA Performance Measure 2b</i>	0	0		Achieved. No infringement notices were received in Q2, nor the year to date.
	(T) Number of enforcement orders received for discharges. <i>DIA Performance Measure 2c</i>	0	0		Achieved. No enforcement orders were received in Q2, nor the year to date.
	(T) Number of convictions received for discharges. <i>DIA Performance Measure 2d</i>	0	0		Achieved. No convictions were received in Q2, nor the year to date.
Sewage does not affect the quality of the environment.	(T) Annual rainfall – derived inflow and infiltration.	4%	Q4	Q4	This will be reported on in Q4.
Residents are satisfied with Wastewater services overall.	(C) % of consumers satisfied with the Wastewater services overall.	≥ 80%	Q4	Q4	The Annual Resident’s Survey will be undertaken in Q3 with the results published in Q4.



Solid Waste

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
A reliable weekly kerbside recycling and rubbish collection service is provided.	(T) Number of complaints received for genuine missed collection that are not resolved (average per month).	2	1.33		Achieved. An average of 1.67 complaints per month were received during Q2 for a missed collection that were not resolved. An average of 1.33 complaints per month were received for the year to date.
	(C) % of customers satisfied with the Solid Waste collection service.	≥ 90%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
A reliable, well managed (user pays) fortnightly kerbside greenwaste collection service is provided.	(C) Average number of complaints received for genuine missed greenwaste bins (excluding non-compliant bins) per collection.	≤ 6	2.5		Achieved. The average number of missed bins per collection was 3.2 for Q2 and 2.5 for the year to date.
Transfer stations are safe and well maintained.	(C) Number of complaints received about poor maintenance, noise or smell for Transfer Stations.	≤ 5	0		Achieved. No complaints were received about poor maintenance, noise or smell at a transfer station for Q2, nor the year to date.
Recycling is encouraged and less waste is sent to the regional landfill.	(T) % of Council controlled waste diverted from landfill each year.	30%	27.68%		Not achieved. The total waste diversion from landfill, inclusive of recycling and green waste was 28.91% for Q2 and 27.68% for the year to date. This includes some estimated residual waste figures from recycling. This was largely not achieved as a result of additional commercial general waste being disposed of at the Hāwera Transfer Station

					which was disposed of direct to landfill in the past. However, this waste is now accepted at the Hāwera Transfer Station for cartage to Bonny Glen.
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Roading and Footpaths (includes Road Safety and Pathways)


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Council provides roads which are safe and comfortable to drive on.	(T) % of roads meeting the roughness standard (deviation of true plane) remains stable or improves. <i>DIA Performance Measure 2</i>	92%	Q4	Q4	The roughness survey will be undertaken in Q3 (February to March) with the results reported in Q4.
	(C) % of road users satisfied with the condition of Council roads.	≥ 75%	Q4	Q4	The Annual Resident’s Survey will be undertaken in Q3 with the results published in Q4.
	(T) Annual change in number of fatalities and serious injury crashes on local road network. <i>DIA Performance Measure 1</i>	Decrease by 1 or zero	Q4	Q4	Three serious injury crashes were reported in Q1. Two were reported in this quarter in the previous year. Final numbers will be reported on in Q4.
The roading network is maintained in good condition.	(T) % of sealed local road network resurfaced annually. <i>DIA Performance Measure 3</i>	6%	Q4	Q4	We have programmed to seal 6%. Actual achievement will be reported in Q4 when the programmed is completed. Final numbers will be reported on in Q4.
Footpaths are maintained in good	(T) % of footpaths with condition rating 1-4. <i>DIA Performance Measure 4</i>	92%	Q4	Q4	The roughness survey will be undertaken in Q3 (February to March) with the results reported in Q4.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
condition and are fit for purpose.					
Council will respond promptly to customer service requests for roads and footpaths.	(T) % of urgent customer service requests relating to roads and footpaths responded to within 2 working days. <i>DIA Performance Measure 5</i>	≥ 95%	100%		Achieved. Six urgent CRMs were received in Q2 and were responded to within 2 working days. Ten urgent CRMs have been received for the year to date and all were responded to within 2 working days.
	(T) % of non-urgent customer service requests relating to roads and footpaths responded to within 5 working days. <i>DIA Performance Measure 5</i>	≥ 90%	92.60%		Achieved. 390 out of 421 CRM were responded to within 5 working days in Q2. 92.60% of non-urgent CRM were responded to within 5 working days for the year to date.


Community Facilities

Parks and Reserves

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Parks and reserves are tidy and well maintained.	(C) % of customers satisfied with the level of maintenance in Council parks and reserves.	≥ 90%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

Visitors feel safe and enjoy visiting our parks and reserves.	(C) Number of incidents recorded per annum due to poor maintenance or design.	≤ 6	0		Achieved. There were no incidents reported in Q2, nor any incidents for the year to date.
	(C) % of customers satisfied that the provided playgrounds meet the needs of users.	≥ 80%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

Public Spaces



Level of Service	Performance Measure C=customer measure T=technical measure	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Visitors feel safe and enjoy visiting our public spaces.	(C) Number of incidents reported per annum due to poor maintenance or design.	≤ 6	0		Achieved. There were no incidents reported in Q2, nor any incidents for the year to date.

Halls

Level of Service	Performance Measure C=customer measure T=technical measure	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Halls are well maintained and serviced.	(C) % of customers satisfied with the maintenance and cleanliness of Halls.	≥ 90%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.

Swimming Pools


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Rural Pools are attractive environments.	(C) Total number of users of rural pools is greater than 30,000.	30,000+	Q3	Q3	No results to report in Q1. Pool season runs from 12 December 2020 to 11 March 2021.
Rural Pools are well maintained.	(C) % of customers satisfied with venues being well maintained.	≥ 90%	Q3	Q3	No results to report in Q1 or Q2. Pool season runs from 12 December 2020 to 11 March 2021.
Customers are satisfied with services.	(C) % of users satisfied with services provided by staff.	≥ 90%	Q3	Q3	No results to report in Q1 or Q2. Pool season runs from 12 December 2020 to 11 March 2021.
Rural Pools are safe environments.	(C) Number of accidents reported per annum due to poor maintenance or design.	≤ 5	Q3	Q3	No results to report in Q1 or Q2. Pool season runs from 12 December 2020 to 11 March 2021.
Rural Pools water quality is safe.	(T) % of compliance with NZ5826 through regular water quality tests.	≥ 90%	Q3	Q3	No results to report in Q1 or Q2. Pool season runs from 12 December 2020 to 11 March 2021.
The Aquatic Centre is an attractive environment.	(C) Number of users of the Aquatic Centre is greater than 90,000 per annum.	≥ 90,000	Q4	Q4	24,053 users were recorded in Q2. 39,038 users of the Aquatic Centre were recorded for the year to date. The total numbers are less than for the same period last year by approx. 5%. Numbers may be down due to the effect of COVID-19.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
The Aquatic Centre is well maintained.	(C) % of users satisfied with the venue being well maintained.	≥ 90%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
Customers are satisfied with services.	(C) % of users satisfied with services provided by staff.	≥ 90%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
The Aquatic Centre is a safe environment.	(T) The Aquatic Centre holds current national Poolsafe™ accreditation.	Held	Held		Achieved. Poolsafe™ accreditation has been held in Q2. The annual audit is scheduled for Q3.
	(C) Number of accidents reported per annum due to poor maintenance or design.	≤ 5	0		Achieved. No incidents have been reported during Q2 or for the year to date.
The Aquatic Centre actively promotes swim programmes.	(C) Number of Aqua School Learn to Swim enrolments are no less than 1,400 per annum.	≥ 1,400	Q4	Q4	There were 325 enrolments for Learn to Swim in Q2. 541 enrolments have been received for Learn to Swim for the year to date, which is 20% less than for the same period last year. Numbers may still be down overall due to COVID-19.


Public Toilets

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Toilets are safe, accessible and well maintained.	(C) % of residents satisfied with cleanliness and maintenance of Public Toilets.	≥ 80%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
	(C) % of residents satisfied with Public Toilet opening hours.	≥ 85%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.



Cemeteries


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Cemeteries are tidy and well maintained.	(C)% of customers satisfied with the tidiness and level of maintenance at Cemeteries.	≥ 95%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
Interments are managed with respect and sensitivity.	(C) Number of complaints regarding interment processes.	≤ 3	1		Achieved. There have been no complaints received in Q2. One complaint has been received for the year to date. A wrong plot was dug; the contractor had an updated amended interment and map; however, it had not been passed onto the relevant person working on the site.

Pensioner Housing

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Council will provide well maintained and affordable Pensioner Housing.	(T) % of Pensioner Housing units are rated good to very good using the minimum standards included in the Pensioner Housing Policy.	76%	86%		Achieved. 1 refit completed at Skittrup Court, Eltham and 1 in progress at Willowbrook, Eltham. Ceiling insulation confirmed in 6 Units at Manaia and 4 at Willowbrook Eltham. 54 Units (86%) are now rated good to very good.
	(C) % of tenants satisfied with the standard of their accommodation.	≥ 95%	Q4	Q4	The Annual Tenants' Survey will be completed in Q4.
Tenants are supported to remain independent in their communities of choice for as long as they are able.	(C) % of tenants satisfied with the social support service provided (or who rate the social service good or above).	≥ 90%	Q4	Q4	The Annual Tenants' Survey will be completed in Q4.


TSB Hub

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
TSB Hub is an attractive, well maintained and well used venue.	(C) Numbers of users of TSB Hub.	≥ 150,000	78,213		Achieved. 40,267 visits were recorded for Q2, which is still slightly higher than for the same period in 2019. The total recorded visitors for the year to date are 78,213.
	(C) % of users satisfied with standard of service provided.	≥ 90%	100%		Achieved. 100% of respondents were either satisfied or very satisfied with the standard of service they received in Q2.

					100% of respondent were satisfied with the service provided for the year to date.
TSB Hub provides a safe environment.	(C) Number of accidents reported per annum due to poor maintenance or design.	≤ 3	0		Achieved. No accidents reported that are attributed to poor maintenance or design in Q2, nor for the year to date.



Arts & Culture

Arts

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Opportunities are provided to participate in arts activities.	(C) Number of programmes or projects facilitated or supported per annum.	10	9		<p>Six programmes/projects were facilitated in Q2.</p> <p><i>Arts Fest South Taranaki</i> 28 Oct – 7 November. Assisted artists, 36 listings throughout the region. Included website, print & social media platforms.</p> <p><i>Taranaki National Art Awards</i> – Developed new website and online entry procedure. Records number of entries, visitors & art sales.</p> <p><i>STDC Arts Lease</i> programme – works selected and hung. 39 submissions by 14 artists.</p> <p><i>Arts in the Park</i>, December 2020. Printmaking using imagery from Extinction Rebellion Aotearoa.</p> <p>Supported <i>Ōpunakē Galleries & Studios</i> – design and print advertising brochure.</p> <p>Hosted <i>Homeschool Taranaki</i> group for art activities at Hāwera LibraryPlus.</p>

					Nine programmes/projects have been facilitated for the year to date.
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Heritage – Aotea Utanganui – Museum of South Taranaki


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Visitors feel welcome and enjoy the Museum.	(C) % of customers satisfied with their visit.	≥ 95%	100%		Achieved. There were 114 comments in Q2, of which 100% were positive. The average percentage of satisfied customers is 100% for the year to date.
The collection of artefacts and archives is protected for future generations.	(C) Number of collection items re-housed to Museum standards.	Social history 400 objects archived 20 linear metres	372 Social history objects archived.		Achieved. For Q2, 287 Social History objects have been stored and catalogued into Past Perfect. 38 individual Pictorial records and 25 individual Archival records have been entered into temporary databases. Archive has received a full audit and has been entered at box and subject level into a spreadsheet format database.



LibraryPlus

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
LibraryPlus facilities are well resourced and have friendly, helpful staff.	(C) % of customers satisfied with facilities and customer service.	≥ 95%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
LibraryPlus materials and resources are relevant to current information and leisure needs of the community.	(C) % of customers satisfied with materials, resources and information provided.	≥ 95%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.


District Economy

Economic Development



Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Existing or new businesses are supported and assisted to grow.	(C) Number of client interactions with the Business Advisory Service.	≥ 475	1227		Achieved. The number of South Taranaki client interactions with the business advisory service (provided by Venture Taranaki) for Q2 was 819. The number of interactions for the year to date is 1227 for South Taranaki district.

	(C) Dollar value of Capability Development vouchers distributed in South Taranaki.	≥ \$75,000	\$53,021		<p>Achieved. Nine development vouchers were distributed in South Taranaki in Q2. The dollar value of the Capability Voucher Scheme for South Taranaki was \$23,625.</p> <p>The total for the year to date is \$53,021.</p> <p>This figure doesn't include any COVID-19 business support funding, which is detailed separately in the Venture Taranaki quarterly report.</p>
South Taranaki is promoted as a great place to live, work and visit.	(C) Number of South Taranaki promotions per annum.	≥ 10	5		<p>Achieved. In October, STDC became a Key Regional Partner of the Taranaki Chamber of Commerce for an initial term of 12 months. The partnership provides a range of marketing, networking, and event hosting opportunities.</p> <p>Also in October, STDC exhibited at the Taranaki Chamber of Commerce Business Showcase. The event was an opportunity to promote the District as an attractive place to live and work.</p> <p>Shop South Taranaki was launched in December. The new website, an initiative led by STDC and developed in collaboration with the District's business associations, is designed to create an online marketplace to help businesses attract new customers.</p> <p>Advertisements showcasing several local attractions have been placed in three AA visitor guides published for 2021.</p> <p>Five promotions have completed for the year to date.</p>

Tourism




Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Customers are satisfied with the level of service they received at the i-SITE.	(T) Qualmark accreditation is maintained.	Held	Held		Achieved. Qualmark accreditation passed 27/10/2020.

Events

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Council will provide, encourage and/or support events within the District.	(C) Minimum number of events Council has provided or supported per annum.	≥ 10	8		Achieved. Four events were held in Q2. One School Holiday Programme was held in September, Elektra in October, Xmas Dinner and Dance in November and Arts in the Park in December. Eight events have been provided by Council for the year to date.
Council events are well organised, safe and well attended.	(C) % of attendees satisfied with selected Council events.	≥ 90%	Q4	Q4	The Annual Resident's Survey will be undertaken in Q3 with the results published in Q4.
Council events are well organised, safe and well attended.	(C) Number of serious incidents due to poor event management.	≤ 3	0		Achieved. No reported serious incidents occurred at events in Q2, nor for the year to date.



Community Development

Community Development

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Communities and groups are provided with the skills they need to support them to achieve their own goals.	(C) % of participants in workshops and training sessions find the training useful.	≥ 80%	100%		Achieved. One Wheelhouse training session was supported in Q2. 100% of participants stated that it was very useful. Three Wheelhouse training sessions were supported for the year to date with 100% of participants finding the training useful.
Partnerships with community groups are developed to make the best use of resources.	(C) % of the cost of community-led projects (supported by Council) funded from external sources.	≥ 50%	<50%		Achieved. Support is being provided for the Paepae in the Park Waitangi Day Music Festival funding applications. 50% of their funding comes from non-Council sources, thus 50% for the year to date.
Partnerships with community groups are developed to make the best use of resources.	(C) % of the total cost of Council-led projects (completed in partnership with the community) funded from external sources.	≥ 33.3%	97%		Achieved. A successful funding application was made to the Tu Manawa Aotearoa Fund managed by Sport Taranaki for a basketball hoop at Aotea Park Waverley. This was requested by a Waverley youth and will be 100% funded by the fund. Funding of \$3,000 was secured from the MTFJ Work Exposure Fund which will be used to present a speed meet for business owners and high school students in May. This will fund around 100% of the costs for this event. 97% of funding has been provided externally for the three Council-led projects for the year to date.

Environmental Sustainability

Planning



Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Consents for subdivision and development are processed in a timely manner.	(T) % of resource consent applications processed within statutory timeframes.	100%	97.8%		Not achieved. 46 of 47 applications for resource consent were processed within the statutory timeframes.
Consent compliance is monitored by the Council.	(T) Consents are monitored by their due date.	≥ 90%	21.4%		Not achieved. 3 of 14 consents scheduled for monitoring in Q2 were completed.

Environmental Policy


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Growth and development is planned while our natural and physical resources are managed in a sustainable manner.	(T) The Plan Changes and Variations to the District Plan are undertaken in accordance with legislative timeframes.	Achieved	N/A	N/A	This performance measure is not applicable whilst the proposed district plan remains in appeal phase.
Iwi are supported to contribute to local environmental issues.	(T) % of Plan Change projects that have dedicated periods of officer time set aside for consulting with Iwi.	100%	N/A	N/A	There have been no Plan Change projects during Q2, with this primarily due to the proposed district plan remaining in appeal phase.



Regulatory Services

Building Control

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Building consents are processed efficiently.	(T) % of building consent applications are processed within the statutory timeframe of 20 working days.	100%	55.6%		Not Achieved. 153 consents were processed in Q2, of these 85 (55.6%) were processed within 20 working days
Customers receive industry recognised quality service.	(T) % of building inspections are carried out within 2 working days of request.	≥ 95%	100%		Achieved. 520 inspections were carried out in Q2, all within 2 days of the requested date.
The Council retains authority to issue building consents.	(T) Accreditation as a Building Consent Authority is retained.	Retained	Retained	Q4	Next IANZ Assessment due in June 2021 (Q4).


Environmental Health

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
New food premises can open to the public quickly and existing food premises can continue to trade.	(T) % of New Premises Applications and Renewal Premises Applications processed within 10 working days.	≥ 95%	100%		Achieved. All 38 premises applications were processed within 10 working days for Q2 and all 71 were processed within 10 working days for the year to date.


Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Food premises are hygienic and food sold to the public is safe to eat.	(T) % of licensed premises that are audited within 1 month of the due date.	≥ 95%	100%		Achieved. All 21 of the food premises were audited within 1 month of the due date for Q2 and all 30 premises were audited within 1 month for the year to date.
Food premises operators receive high quality service.	(C) The number of complaints received from food premises operators about standard of service per annum.	≤ 5	0		Achieved. No complaints were received for Q1 or Q2.
Hairdressers, camping grounds/holiday parks, funeral homes & offensive trade premises are hygienically safe.	(T) % of licensed premises that are inspected annually.	≥ 95%	On target	Q4	30 of the 50 (60%) health premises have been inspected in Q2 and we are on target. Final numbers will be reported on in Q4.

Licensing – Alcohol and Gambling

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Premises selling alcohol to the public are licensed and are running their business responsibly.	(C) Number of Council facilitated workshops to encourage host responsibility per annum.	2	0	Q4	Council facilitated workshops have been programmed for Q3. The final number of workshops will be reported in Q4.
	(T) % of licensed premises that are annually inspected.	≥ 95%	On target	Q4	47 of the 89 (53%) licensed premises were inspected in Q1 and we are on target.



					Final numbers will be reported on in Q4.
Unopposed Liquor Licence Applications are processed promptly.	(T) % of unopposed Liquor Licence Applications processed within 10 working days of receipt of all reports.	≥ 95%	100%		Achieved. All 14 applications were processed within 10 working days during Q2 with 18 (100%) out of the 18 applications having been processed for the year to date.

Noise Control



Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Provide a prompt and reliable noise control service 24 hours a day, 7 days a week.	(T) % of noise complaints responded to within one hour.	≥ 90%	88%		Not achieved. 207 (96%) of the 215 noise complaints received were responded to within 1 hour during Q2 with 359 (88%) out of the 407 having been responded to for the year to date. This is mainly due to staff vacancies in the department and timing not allowing staff to attend during daylight hours due to workload.


Animal Services - * serious dog incidents – dog attacks, threatening or rushing dogs or continual barking. ** general dog incidents – barking and roaming.

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Residents are satisfied with the Animal Control service.	(C) % of residents satisfied with the Animal Control service.	≥ 75%	Q4	Q4	The Annual Resident’s Survey will be undertaken in Q3 with the results published in Q4.


A prompt and reliable animal control service will be provided 24 hours a day, 7 days a week for wandering stock and serious dog incidents*.	(C) % of reported serious dog or wandering stock incidents responded to within 4 hours.	≥ 95%	95%		Achieved. 82 of the 96 (85%) serious incidents reported were responded to within 4 hours during Q2 with 192 (95%) of 202 having been responded to for the year to date.
A reliable and responsive animal control service that investigates general dog incidents**.	(C) % of reported general dog incidents responded to within 1 working day.	≥ 95%	93%		Not achieved. 338 of the 370 (91%) general dog incidents reported were responded to within 1 working day during Q2 with 740 (93%) of the 796 having been responded to for the year to date.

Civil Defence and Emergency Management

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
The Council is ready to respond to a Civil Defence Emergency and is able to function for as long as required during an emergency.	(C) Roles identified and staffed for 24 hour operations of the Emergency Operations Centre (EOC) and staff trained to the appropriate level agreed to by the Civil Defence and Emergency Management Group.	100% of roles filled	86% of EOC roles filled		EOC vacancies are being addressed through SLT. The Lifelines Utilities Manager has not been replaced after previous staff member left. There are also 2 vacancies for Operations Managers
		50% of staff trained	50% of staff trained		There has been a good uptake of Emergency Management training opportunities from STDC staff. A number of staff have completed the Foundation Course on line, and some staff have also completed the 2 day Intermediate Course.

The Council actively engages with the wider community to increase the level of awareness, and understanding of, and preparation and readiness for emergencies and strengthening community resilience.	(C) Community Action Plans are prepared in conjunction with, and for, each town. By 2026 Community Action Plans are prepared and in place for all 8 principal towns in the South Taranaki District.	One Community Action Plan prepared per year	Nil Plans completed this quarter		Not achieved. STDC and TEMO are working together to roll out one of these plans before June 2021.

Coastal Structures

Level of Service	Performance Measure <i>C=customer measure</i> <i>T=technical measure</i>	Target 2020/21	Actual	Status	For Quarter Two as at 31 December 2020
Comply with the Taranaki Regional Council Resource Consent conditions for coastal structures.	(C) % of compliance with Resource Consent conditions.	100%	100%		100% compliance has been achieved in Q2 and for the year to date.

7. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 14 December 2020.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Policy and Strategy Committee 1 February 2021.		
3. Receipt of minutes – Environment and Hearings Committee 3 February 2021.		
4. Receipt of minutes – Audit and Risk Committee 10 February 2021.		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3, 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).