

Rārangitake take Kaunihera

Council Agenda

Wednesday 7 April 2021, 7pm
Council Chambers, Albion Street, Hāwera





Pūrongo Whaitikanga Governance Information

Ngā Mema o te Komiti / Committee Members



Phil Nixon
Mayor



Robert Northcott
Deputy Mayor



Andy Beccard
Councillor



Mark Bellringer
Councillor



Gary Brown
Councillor



Celine Filbee
Councillor



Aaron Langton
Councillor



Steffy Mackay
Councillor



Jack Rangiwahia
Councillor



Diana Reid
Councillor



Bryan Roach
Councillor



Brian Rook
Councillor



Chris Young
Councillor

Apatono / Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees. It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or dispose

He Karere Haumaruru / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

of assets, other than in accordance with the long-term plan

(d) the power to adopt a long-term plan, annual plan or annual report

(e) the power to appoint a chief executive

(f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.

(g) the power to adopt a remuneration and employment policy

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



Rārangi Agenda

Ordinary Council Meeting Wednesday 7 April 2021 at 7pm

- 1. Matakore / Apologies**
- 2. Tīmatanga Kōrero / Opening Remark**
 - 2.1 Councillor Diana Reid
- 3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
 - 3.1 Fluoride – Adam Fraser
 - 3.2 Sport Taranaki – Michael Carr
- 4. Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 4.1 [Ordinary Council held on 22 February 2021](#) Page 8
 - 4.2 [Extraordinary Council held on 1 March 2021](#) Page 17
 - 4.3 [Extraordinary Council held on 22 March 2021](#) Page 23
- 5. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes**
 - 5.1 [Eltham-Kaponga Community Board held on 9 March 2021](#) Page 27
 - 5.2 [Te Hāwera Community Board held on 9 March 2021](#) Page 32
 - 5.3 [Pātea Community Board held on 10 March 2021](#)..... Page 36
 - 5.4 [Taranaki Coastal Community Board held on 15 March 2021](#) Page 42
 - 5.5 [Iwi Liaison Committee held on 17 March 2021](#) Page 47
 - 5.6 [Audit and Risk Committee held on 17 March 2021](#) Page 56
 - 5.7 [Environment and Hearings Committee held on 17 March 2021](#)..... Page 64
 - 5.8 [Policy and Strategy Committee held on 22 March 2021](#) Page 69
- 6. Pūrongo / Report**
 - 6.1 [Venture Taranaki Trust – Contract Review](#) Page 76

Next Meeting Date: Monday 17 May 2021 – Council Chamber, Albion Street, Hāwera
Elected Members’ Deadline: Monday 3 May 2021

7. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

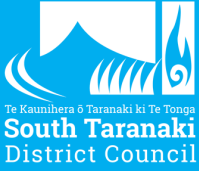
7.1	Ordinary Council held on 22 February 2021	Page 82
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Matakore Apologies

1. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Tīmatanga Kōrero

Opening Remark

2. Opening Remark – Councillor Diana Reid

The opening remark is an opportunity to comment on something positive or constructive that has happened in relation to the Council or the Community.

Next Opening Remark: Monday 17 May 2021 – Councillor Brian Rook



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

1. Whakatakoto Kaupapa Whānui Whakaaturanga hoki / Open Forum and Presentations

- 1.1 Fluoride – Adam Fraser
- 1.2 Sport Taranaki – Michael Carr

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Kaunihera

Council Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Ordinary Council – 22 February 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Ordinary Council minutes of the meeting held on 22 February 2021.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Ordinary Council meeting held on 22 February 2021 as a true and correct record.



Menīti Minutes

Ngā Menīti take Kaunihera Ordinary Council Meeting

Council Chambers, Albion Street, Hāwera on Monday 22 February 2021 at 7.00 pm

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Rob Northcott and Councillors Andy Beccard, Mark Bellringer, Celine Filbee, Aarun Langton, Jack Rangiwahia, Brian Rook, Bryan Roach and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Fiona Aitken (Acting Chief Executive), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Sam Greenhill (Governance and Support Officer) and three members of the public.

Matakore / Apologies: Councillors Gary Brown, Diana Reid and Steffy Mackay.

RESOLUTION

(Cr Langton/Cr Young)

01/21 **THAT the apologies from Councillors Gary Brown, Diana Reid and Steffy Mackay be received.**

CARRIED

Mayor Nixon opened the meeting with an acknowledgment to the 10 year anniversary of the Christchurch earthquakes. A moment of silence was had for those lives lost.

1. Tīmatanga Kōrero / Opening Remark

1.1 Councillor Bryan Roach

Before 1975 basketball was not widely played in Ōpunakē. There was no court or gym, however with efforts from the community along with help from the Government a half gym was funded. Councillor Roach had been chairperson of the Ōpunakē Basketball Association. Children could start playing basketball from age five with games not being scored at this age. Due to COVID-19, 2020 was a difficult year for games however basketball remained popular. All games were played at the Sandford’s Events Centre from 3.30pm until approximately 9.30pm two nights a week. Currently the Association had four students on scholarships in America.

2. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

2.1 Tourist Attraction – Richard Woodd

Mr Woodd noted that although there might be no interest to South Taranaki he was seeking support for the creation of a bike track along the Forgotten World Rail. Currently the rail was leased by Forgotten World Adventures (FWA) and the operator was planning to implement a cycle trail beside the rail with bridge clip-ons however could not get public funding for a private business. Therefore users of the cycle trail would be charged. If the trail was to be publicly owned and operated it would be free to use. Mr Woodd noted that the trail could see up to 10,000 visitors using the track per year using the Otago Central bike trail as an example for figures.

Mayor Nixon noted that there was potential for a cycle track and commented that he would like to see a cycle trail operate alongside FWA.

Mr Woodd was to present his idea to New Plymouth District Council, Stratford District Council and Taranaki Regional Council. In response to whether Mr Wood had been on the rail carts himself, he advised no. He clarified that the cycle trail was an idea and he was wanting the Council to be a part of the conversation. He noted that Venture Taranaki Trust and the Taranaki Trails Trust were aware of his idea.

The land belonged to KiwiRail and would forever be KiwiRail land. There had been no public consultation before the land was leased for 30 years to FWA. Mr Woodd had submitted a LGOIMA and KiwiRail had not considered public consultation.

There had been no discussions with Iwi yet.

2.2 Manaia Picnic Table and Chairs – Lola Katene

Ms Katene thanked the Council for getting the picnic table returned to the park next to the Manaia Pool.

3. Whakaaetia ngā Menīti / Confirmation of Minutes

3.1 Ordinary Council held on 14 December 2020

RESOLUTION

(Cr Rook/Cr Beccard)

02/21

THAT the Council adopts the minutes of the Ordinary Council meeting held on 14 December 2020 as a true and correct record.

CARRIED

4. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes

4.1 Novus Contracting Annual General Meeting held on 9 December 2020

In response to a concern regarding the Novus Contracting Annual Report not being made available, Councillor Young explained that it was an historical Council-owned organisation.

Councillor Beccard queried if the money held could be used. It was noted that Novus Contracting was retained as a shelf organisation so the tax credits could potentially be accessed in the future.

RESOLUTION

(Cr Young/Cr Rangiwahia)

03/21 **THAT the Council receives the minutes of the Novus Contracting Limited meeting held on 9 December 2020.**

CARRIED

4.2 Eltham-Kaponga Community Board held on 25 January 2021

It was queried why an item in open forum had not been raised via a CRM prior to the meeting. Councillor Bellringer noted that after the meeting a CRM was submitted, however the issue had not been rectified and the drains were still blocked. A concern was raised that the regular sweeping and checking of the streets was not being carried out in Eltham.

RESOLUTION

(Cr Bellringer/Cr Filbee)

04/21 **THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 25 January 2021.**

CARRIED

4.3 Te Hāwera Community Board held on 25 January 2021

It was identified that the spelling of Daisy Noble's name was incorrect.

RESOLUTION

(Cr Filbee/Cr Rangiwahia)

05/21 **THAT the Council receives the minutes of the Te Hāwera Community Board meeting held on 25 January 2021.**

CARRIED

4.4 Taranaki Coastal Community Board held on 26 January 2021

In response to a query about the condition of the road outside the Yarrow's building it was noted that there had been delays however discussions were underway again.

Councillor Langton thanked the Councillors for their support with the Manaia Facility and noted that the community appreciated the meeting held in Manaia.

RESOLUTION

(Cr Langton/Cr Young)

06/21 **THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 26 January 2021.**

CARRIED

4.5 Pātea Community Board held on 27 January 2021

Both Deputy Mayor Northcott and Mayor Nixon complimented the Committee who ran the Paepae in the Park this year for the great job they did.

In response to another query about an open forum item Councillor Rook explained that the area specified in Waitōtara might not be Council property as it was a transit that came off the State Highway.

RESOLUTION

(Deputy Mayor Northcott/Cr Rook)

07/21 **THAT the Council receives the minutes of the Pātea Community Board meeting held on 27 January 2021.**

CARRIED

4.6 Policy and Strategy Committee held on 1 February 2021

In response to a query about the timeframe for the proposed Manaia Facility it was noted that it could take up to a year to gather the information required however communication had been continued with the representatives of the group on how long this would take.

There had been good discussion at the public meeting however there had been concerns raised around community consultation. There had been a strong message from the community that having two separate buildings was the desired option.

RESOLUTION

(Cr Roach/Deputy Mayor Northcott)

08/21 **THAT the Council;**

- 1. Receives the minutes of the Policy and Strategy Committee meeting held on 1 February 2021.**
- 2. Adopts recommendation 03/21 PS from the Policy and Strategy Committee:**

THAT the Council;

- a) Requests a report including further detailed assessments of costs for strengthening and refurbishments of the Manaia Town Hall and the Manaia Sports Complex; and**
- b) Requests officers undertake further engagement with the community groups identified and the wider community around this project.**

CARRIED

4.7 Iwi Liaison Committee held on 3 February 2021

RESOLUTION

(Cr Beccard/Deputy Mayor Northcott)

09/21 **THAT the Council receives the minutes of the Iwi Liaison Committee meeting held on 3 February 2021.**

CARRIED

4.8 Environment and Hearings Committee held on 3 February 2021

RESOLUTION

(Cr Beccard/Cr Langton)

10/21 **THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 3 February 2021.**

CARRIED

4.9 Audit and Risk Committee held on 10 February 2021

Councillor Beccard noted that at the Audit and Risk Committee meeting Mr Jones raised concern about the capacity of Audit New Zealand. In response it was explained that Audit New Zealand were not onsite last week due to a staffing shortage however they had begun the audit process and they would be onsite the following week.

RESOLUTION

(Cr Young/Cr Filbee)

11/21 **THAT the Council receives the minutes of the Audit and Risk Committee meeting held on 10 February 2021.**

CARRIED

5. Ngā Menīti o nga Komiti Herenga o Taranaki / Joint Committee Minutes

5.1 Taranaki Regional Council Joint Committee Meetings November/December 2020

A query was raised where a motion was lost however the following paragraph stated that the budget increase would be incorporated. It was explained that the overall budget was increasing however the motion lost was not adding to this increase.

It was clarified that the contract for the Emergency Coordination Centre (ECC) Development project had taken longer than expected due to transparency issues within the contract.

RESOLUTION

(Cr Rook/Cr Bellringer)

12/21

THAT the Council receives the minutes of the Taranaki Solid Waste Management Committee held on 19 November 2020, the Taranaki Regional Transport Committee held on 2 December 2020 and the Taranaki Civil Defence Emergency Management Group Joint Committee held on 3 December 2020.

CARRIED

6. Pūrongo / Report

6.1 Submission to the Health Select Committee on the Water Services Bill

Submissions were now being accepted on the Water Services Bill (the Bill) which was one part of a broader package of reforms to address drinking water regulatory issues. The Bill followed on from the introduction of the Taumata Arowai - Water Services Regulator Act which passed into law in July 2020 and allowed for the establishment of a new regulator to administer and enforce the new drinking water regulatory framework the Bill will impose. The Council had the opportunity to make a submission to the Health Select Committee (the Select Committee), with submissions closing on 2 March 2021.

RESOLUTION

(Deputy Mayor Northcott/Cr Filbee)

13/21

THAT the Council;

- a) Receives the submission to the Health Select Committee on the Water Services Bill.**
- b) Approves the contents of the submission to the Health Select Committee**

CARRIED

6.2 Dairy Trust Taranaki – 2021 Appointment

The South Taranaki District Council (the Council) owned the land situated at 984 Normanby Road, Manaia, in 'trust as a demonstration farm for education purposes'. As an Appointing Entity of Dairy Trust Taranaki (DTT), the Council was entitled to appoint one Trustee on an annual basis in December. Councillor Steffy Mackay was the Council's representative for 2019 however has decided to resign from this position. The purpose of this report was to confirm the appointment of Councillor Chris Young as a Trustee to DTT.

In response to a query about the land in the DTT that was Council owned from Councillor Filbee it was explained that part of the land in the Dairy Trust Taranaki plan is owned by the Council this was not the case for all the land. The land owned by the Council was gifted for the purpose of education.

RESOLUTION

(Cr Beccard/Cr Rangiwahia)

- 14/21** **THAT the Council confirms Councillor Chris Young as Trustee of Dairy Trust Taranaki to December 2021.**

CARRIED

6.3 Quarterly Financial Report for period ending 31 December 2020

This report contained the Financial Variance Report and the Performance Measures Report for the second quarter of the financial year to 31 December 2020. The report contained Council officers' commentary on variances for the Council's activities and support centres, and management comments on variances have also been included where relevant.

In response to a query about the Long Term Investment Fund (LTIF), it was noted that the LTIF was a bit unstable and had been fluctuating.

In response to where the income for arts and culture came from, Ms Aitken advised that this was mainly from rates, however there was a breakdown of the income on the subsequent pages of the report. It was noted that all activities were grouped together in a logical manner.

Councillor Filbee noted that in the non-financial performance measures explanations were only given for certain instances and suggested that it would be useful for all measures to have an explanation.

The questions raised by the Councillors highlighted that some training was required on the information included within the report.

RESOLUTION

(Cr Beccard/Cr Young)

- 15/21** **THAT the Council approves the Second Quarter Financial Report for the period ending 31 December 2020.**

CARRIED

7. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Langton/Deputy Mayor Northcott)

- 16/21** **THAT the public be excluded from the following parts of the proceedings of this meeting namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 14 December 2020.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Policy and Strategy Committee 1 February 2021.		
3. Receipt of minutes – Environment and Hearings Committee 3 February 2021.		
4. Receipt of minutes – Audit and Risk Committee 10 February 2021.		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3, 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

8. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Beccard/Cr Rook)

21/21

THAT the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 8.17 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Kaunihera

Council Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Extraordinary Council – 1 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Extraordinary Council minutes of the meeting held on 1 March 2021.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Extraordinary Council meeting held on 1 March 2021 as a true and correct record.



Menīti Minutes

Ngā Menīti Kaunihera Whanokē Extraordinary Council Meeting

Purpose to adopt information for the 2021-2031 Long Term Plan

Community Centre Hall, Albion Street, Hāwera on Monday 1 March 2021 at 1 pm

Kanohi Kitea / Present: Mayor Phil Nixon (Chairperson), Deputy Mayor Robert Northcott, Councillors Andy Beccard, Brian Rook, Bryan Roach, Celine Filbee, Chris Young, Diana Reid, Mark Bellringer and Steffy Mackay.

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Liam Dagg (Group Manager Environmental Services), Marianne Archibald (Group Manager Corporate Services), Gordon Campbell (Corporate Planner), Gerard Langford (Communications Manager), Vipul Mehta (Chief Financial Officer), Becky Wolland (Policy and Governance Manager), Sara Dymond (Senior Governance Officer) and one media.

Matakore / Apologies: Councillors Gary Brown, Aaron Langton and Jack Rangiwahia.

RESOLUTION

(Cr Roach/Deputy Mayor Northcott)

22/21 **THAT** the apologies from Councillors Gary Brown, Aaron Langton and Jack Rangiwahia be received.

CARRIED

1 Pūrongo / Report

1.1 2021-2031 Long Term Plan (LTP)

The purpose of the report was to present the following information for approval to be included in the Draft LTP: Vision, Outcomes, Community Priorities; Financial Strategy; Infrastructure Strategy; Revenue and Financing Policy; Non-Financial Performance Measures; and Forecasting Assumptions.

Mayor Nixon commented that the Council's projected rates of 4.73% for the first year and 3.99% averaged over the ten years was a positive result. He believed this was an excellent goal considering the Council were maintaining the levels of service to the community, increasing it in some areas and putting in place positive things for the future. He commended Council staff for their hard work and councillors for their commitment.

Deputy Mayor Northcott reiterated the comments made by Mayor Nixon adding that this was setting goals for the future. He highlighted that there had been some challenges however these had been identified. The Council were continuing to provide a good level of service and keeping the rates down to an acceptable level was a bonus.

Councillor Rook was pleased with the forecasted level of rates however was keeping in mind the potential for there to be major expenditure in the future in terms of Three Waters. He considered being conservative was a sound measure.

Councillor Beccard also commended staff for their excellent work. He was happy that the Council had kept the rates affordable while also being able to undertake development for infrastructure particularly around bringing more people into the towns. This was something that had to occur to move forward.

Councillor Roach reminded everyone to be mindful that it was becoming more difficult for the rates to be kept low.

In response to the query around environmental consideration being included in the significant engagement policy for each report, Mr Crockett explained that from 1 July this would become part of the report template.

In reference to the Community Outcomes it was agreed that the word measure should be changed to manage.

Councillor Filbee referred to the ten community priorities commenting that the LTP, in her opinion had not articulated how the Council intended to engage with youth. She did not believe the LTP demonstrated what the Council intended to do with youth compared with the way the Council had comprehensively documented their intended relationship between Iwi and hapū. She would like to see this flagged for three years' time with a focus on engaging youth in the process with Local Government. Councillor Reid mentioned the Mayors' Taskforce for Jobs adding that she anticipated that the Hāwera High School would be included in the LTP consultation. Mayor Nixon noted that this had been in the intention however due to the circumstances with COVID-19 had not come to fruition. Conversations would be undertaken with the various high school to enable students to sit around the table.

Overall Councillor Mackay considered this to be a great balance between the community's needs and desires. This had been undertaken in an affordable way and although everything could not be achieved this was making a good effort to get there.

Mayor Nixon sought clarification around the forecasted income as the figures did not match the graph. Ms Archibald explained that it was the majority of where the forecasted income would be from however wording could be amended to say "includes" instead of "made up of".

Mayor Nixon disagreed with the statement that a decrease in economic growth was expected of up to 8.5% for South Taranaki during the first two years. He believed it was already evident how well spend was ahead and he would expect to see an increase not a decrease.

Councillor Filbee commented that in 2010 the Council proposed some rationalisation of duplicated facilities and consulted the public on the possibility of reducing the level of service or discontinuing some services. However, during the consultation process the public soundly rejected these proposals. Councillor Filbee suggested revisiting the rationalisation project as a way to balance keeping the rates down versus the levels of service. Councillor Beccard commented that the smaller towns in the District required the existing services. He supported this being reconsidered at some stage however noted that this had not been in favour with the rate payers and the councillors in the past.

Mrs Wolland recommended some minor wording changes to the key outcomes to read as follows:

- Vibrant South Taranaki – Cultural Well-being – A vibrant and creative District that celebrates diversity and has strong relationships with iwi/hapū;
- Together South Taranaki – Social Well-being – A District with healthy, safe, resilient, informed and connected people;
- Prosperous South Taranaki – Economic Well-being – A prosperous District with a sustainable economy, innovative businesses and high quality infrastructure; and
- Sustainable South Taranaki – Environmental Well-being – A sustainable District that manages its resources in a way that preserves the environment for future generations.

RESOLUTION

(Deputy Mayor Northcott/Cr Young)

23/21

THAT the Council;

- Approves the Vision, Outcomes and Community Priorities to be included in the 2021-2031 Long Term Plan working document.**
- Approves the Financial Strategy to be included in the 2021-2031 Long Term Plan working document.**
- Approves the Infrastructure Strategy to be included in the 2021-2031 Long Term Plan working document.**
- Approves the Revenue and Financing Policy to be included in the 2021-2031 Long Term Plan working document.**
- Approves the Non-Financial Performance Measures to be included in the 2021-2031 Long Term Plan working document.**
- Approves the Forecasting Assumptions to be included in the 2021-2031 Long Term Plan working document.**

CARRIED

1.2 Building Māori Capacity to Contribute to Council Decision-Making Policy

The report presented the draft Building Māori Capacity to Contribute to Council Decision Making Policy that would be included in the Council's 2021-2031 Long Term Plan.

In relation to the Elected Members' Cultural Workshop held at the beginning of each term Councillor Filbee considered this to be insufficient and suggested this be held annually. Councillor Reid suggested rewording this to hold workshops increasing the diversity and variety of workshops. There was consensus from all councillors that workshops would be presented to the elected members annually.

In terms of co-governance opportunities with Iwi, Councillor Bellringer commented that if the Council was to introduce a Bilingual Policy a considerable amount of education would be required. He questioned whether an interpreter was required to ensure all understood what was being said. Mayor Nixon noted that this was a work in progress and was already being implemented in Council documents and facilities throughout the District. Mr Crockett noted that the Te Reo Policy was currently in place and that there was always a written translation of teo reo Maori in any council documents. He took on board the comments made and would look at how they could be implemented.

Mayor Nixon considered the document to be a two way relationship between Iwi and the Council. In terms of the recommendation from Iwi that the Chief Executive and Group Managers be added to the contacts list he suggested that Iwi contacts also be added however all contacts be included as the names of the positions and links to the relevant websites, rather than individual names. This would ensure the most up to date contacts were available.

RESOLUTION

(Cr Mackay/Cr Reid)

24/21

THAT the Council;

- a) Approves the draft Building Māori Capacity to Contribute to Council Decision-Making Policy to be included in the Draft 2021-2031 Long Term Plan.**
- b) Notes that the draft 2021-2031 Long Term Plan will be provided to the community for consultation from 31 March 2021 to 7 May 2021.**

CARRIED

1.3 Rates Discount, Postponement and Remission Policies

The purpose of this report was to seek approval for the Council's Rates Discount, Rates Postponement, Rates Remission and Remission and Postponement of Rates on Māori Freehold Land Policies to be included as part of the 2021-2031 Long Term Plan (LTP) consultation.

Mayor Nixon noted that one of the recommended changes was reducing the rates discount from 3% to 2%. This was in recognition of the fact that the interest rate had remained low over the last couple of years and it was anticipated to remain lower for longer.

Councillor Filbee asked if a certificate of incorporation or a charity commission registration should be included in the documentation required when organisations made an application for a rates remission. Mr Mehta commented that the remissions were reviewed by the Council annually however this could be included as a requirement. Councillor Filbee also commented on remission of water rates and proof of repairs being required from farmers. These comments would be followed up.

RESOLUTION

(Cr Young/Cr Beccard)

25/21 **THAT the Council approves the draft Rates Discount Policy, Rates Postponement Policy, Rates Remission Policy and Remission and Postponement of Rates on Māori Freehold Land Policy to be included in the 2021-2031 Long Term Plan consultation.**

CARRIED

2 Pūrongo-Whakamārama / Information Report

2.1 2021-2031 Long Term Plan – Proposed Fees and Charges

The purpose of this report was to present the proposed fees and charges for Years 1 to 3 of the LTP for the Council to consider. The fees and charges were not required to be adopted until June 2021.

In response to the queries around the increase in cost per night for Waiinu and Waverley Beach Campsites; why Waiinu Beach only had one fee and if there could be an on/off season rate. Ms Aitken explained that campground fees were being aligned however this could be looked at. She would seek clarification around on and off season fees.

RESOLUTION

(Cr Filbee/Cr Roach)

26/21 **THAT the Council considers the proposed fees and charges for Years 1 and 3 of the 2021-2031 Long Term Plan.**

CARRIED

The meeting concluded at 1:32 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Kaunihera

Council Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Extraordinary Council – 22 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Extraordinary Council minutes of the meeting held on 22 March 2021.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Extraordinary Council meeting held on 22 March 2021 as a true and correct record.



Menīti Minutes

Ngā Menīti Kaunihera Whanokē Extraordinary Council Meeting Purpose to adopt the Consultation Document for the 2021-2031 Long Term Plan

Council Chamber, Albion Street, Hāwera on Monday 22 March 2021 at 4 pm.

Kanohi Kitea / Present: Mayor Phil Nixon (Chairperson), Deputy Mayor Robert Northcott, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Jack Rangiwahia, Diana Reid, Brian Rook, Bryan Roach and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Claire Bourke (Assistant Accountant), Sara Dymond (Senior Governance Officer), Cecilia Hunt (Finance Systems and Payroll Team Leader), Gerard Langford (Communications Manager), Vipul Mehta (Chief Financial Officer), Chris Webby (Audit New Zealand), Becky Wolland (Policy and Governance Manager) and one media.

Matakore / Apologies: Nil.

1 Pūrongo / Report

1.1 Adopt 2021-2031 Long Term Plan Working Document and Consultation Document

The purpose of the report was to present the 2021-2031 Long Term Plan (LTP) working document and Consultation Document (CD) for adoption. Before adopting the CD, the Council must adopt the information that the CD relied on. The report also provided an outline of the next steps for the LTP consultation.

Since the agenda was produced Audit NZ had recommended additional changes which had been circulated to the Council. The changes included:

- Forecasting assumptions - wording changes to Inflation and Three Waters; added assumptions on the impact and recovery of COVID-19, Currency Movements, Life Cycle of Significant Assets, Funding Replacement of Assets and Asset Values and Depreciation; a sensitivity analysis was added to Major Capital Works as it was considered high risk.
- Infrastructure Strategy a section was added around how the Council planned to undertake the capital works programme.

Clarification was sought around whether the proposed changes would have an impact on the finances. Mrs Wolland explained that the forecasting assumptions were what the Council based the infrastructure and financial data on. Mr Webby added that one of the key things for a Long Term Plan was the assumptions which was one of the key areas of focus for Audit NZ. It did not change the numbers but was to ensure the reader could review the assumptions and understand the basis for the information contained within the CD.

Mrs Wolland noted that Infrastructure Strategy had been updated to reflect the changes to the assumptions. There were two paragraphs at the end of the Infrastructure Strategy that were inadvertently left out and had now been added back in.

There was a discussion around the readability of the document. It was highlighted that acronyms were used throughout the document which the public would not understand. It was agreed that a glossary be included to assist the public reading the document.

Mr Webby commented that there were two Emphasis of Matters (EOM) that would be included in the Auditors' Opinion, one for the Three Waters Reform and one for capital do-ability. The EOM would refer the readers to the disclosure in the CD that the Council were still budgeting and planning for three waters however acknowledged that it could change in the future. The capital do-ability referred the reader to a note in the CD on the risk around not completing the capital works programme.

Mr Langford noted that the CD was the version going out to the public which would be inserted in the Taranaki Star on 8 April which was the widest distribution for the community. Throughout the CD it noted that the supporting information would be available on the website and at LibraryPlus. For those areas that it did not reach it would be delivered by rural delivery. The public meetings had been advertised in Southlink, website, Facebook and posters. Hard copies would be available at the public meetings and at LibraryPlus.

In response to the query around the public having a full understanding of the CD prior to the public meetings Mr Langford explained that the presentation provided an overview of the CD. The consultation period was open from 31 March until 7 May allowing sufficient time for the public to submit.

Councillor Roach queried the use of Te Reo throughout the document and suggested that Te Reo was placed prior to the English translation.. He was pleased to see there was money budgeted for bridges.

In terms of the spikes in Year 0, 6 and 7 in the financial forecasts by cost type and financial forecasts by activity Mr Crockett explained that roading and wastewater plants were the main drivers for this. This tended to be one off big projects showing in the forecast.

Mayor Nixon thanked staff, Councillors and Audit NZ for their contribution and effort put into what was a large undertaking for Councillors.

Mr Webby advised that this LTP round had been one of the toughest with COVID-19 and the Three Waters Reform utilising staff resources. This had made the process harder for councils and for Audit NZ given the extended statutory deadline for Annual Reports. The five key areas of focus that came from the Office of the Auditor-General (OAG) were COVID-19, climate change, condition of assets, capital do-ability and the CD. Audit NZ were happy with all those aspects but with capital do-ability an Emphasis of Matter (EOM) was included in the opinion directing the reader to that part of the CD and Infrastructure Strategy. There were other councils with an EOM on capital do-ability as this had been a major focus in the sector. Every council had received an EOM in relation to the Three Waters Reform.

In terms of capital do-ability Deputy Mayor Northcott asked if contractor availability was an issue across New Zealand. Mr Webby noted that this had been identified as a problem across the sector. This was a key reason why this was emphasised in the Audit NZ opinion. What they had seen with the shovel ready projects was these projects were taking contractors away from work the councils wanted to undertake. COVID-19 had made it difficult to obtain material from overseas.

Mayor Nixon highlighted that the result had been good with an average 3.99% rate increase for the next ten years. This was a credit to everyone for all the work done to get it to this stage. He looked forward to hearing what the public had to say.

RESOLUTION (Mayor Nixon/Deputy Mayor Northcott)

27/21 **THAT the Council adopts the supporting information for the 2021-2031 Long Term Plan (working document – Appendix 2) including any amendments, to be publicly available during the Special Consultative Procedure in accordance with Sections 93G, 101A, 101B, 102 and Schedule 10 of the Local Government Act 2002.**

CARRIED

RESOLUTION (Mayor Nixon/Deputy Mayor Northcott)

28/21 **THAT the Council adopts the Consultation Document (Appendix 1) including any amendments, in accordance with Sections 83, 93 and 93A of the Local Government Act 2002, as the basis for public consultation on the 2021-2031 Long Term Plan.**

CARRIED

The meeting concluded at 4:42 pm.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Eltham-Kaponga Community Board – 9 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 9 March 2021. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 9 March 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 9 March 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Taumata Recreation Centre, Preston Street, Eltham on Tuesday 9 March 2021 at 10.30 am

Kanohi Kitea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes and Lindsay Maindonald.

Ngā Taenga-Ā-Tinana / In Attendance: Liam Dagg (Group Manager Environmental Services), Claire Symes (Community Development Manager), Sam Greenhill (Governance and Support Officer), Vanessa Bowles (Support Services Officer).

Matakore / Apologies: Councillor Steffy Mackay

RESOLUTION

(Mr Hawkes/Ms Douds)

05/21 EL **THAT** the apology from Councillor Steffy Mackay be received.

CARRIED

1. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**

1.1 Lisa Bartley – Eltham Pony Club

The Eltham Pony Club (the Club) held a fundraiser in February to raise funds for the Club. The Club were wanting to upgrade their infrastructure including new jumps, fencing and an all-weather arena. Money collected from membership fees was allocated to the main pony club to pay New Zealand Pony Club and Taranaki Pony club levies. The Club had seen a steady increase in enrolment over the years.

The Club had one club pony and all other ponies on site were privately owned. The Club provided the basic supplies for the grazing horses including supplements and water which was covered by a grazing fee.

2. **Whakaaetia ngā Menīti / Confirmation of Minutes**

2.1 Eltham-Kaponga Community Board Meeting held on 25 January 2021

RESOLUTION

(Ms Douds/Mr Hawkes)

06/21 EL **THAT** the Eltham-Kaponga Community Board adopts the minutes from the meeting held on 25 January 2021 as a true and correct record.

CARRIED

3. Ngā Tono Pūtea / Funding Application

- 3.1 Eltham Pony Club – To purchase poles to construct cross country jumps for the annual fundraising event

It was noted that the amount requested was small and was going to a good community group. The Board supported the Eltham Pony Club and the organisation they were running.

RESOLUTION

(Mr Hawkes/Ms Douds)

- 07/21 EL **THAT Eltham-Kaponga Community Board allocates \$488.75 from their Discretionary Fund to Eltham Pony Club for the purchase of poles to construct cross jumps.**

CARRIED

4. Ngā Take Kawea / Items for Action

- 4.1 Security Cameras

Funding for the security cameras in Eltham had been accepted however the application for Kaponga had been declined due to a request for more community consultation. It was suggested that the community meeting in Kaponga for the Long Term Plan could be a good opportunity for community consultation to begin.

It was noted that the Eltham Security Camera item could now be removed.

- 4.2 Soldiers Park, Eltham

A meeting had been held with hapū and they had indicated their support for the Soldiers Park Pathway project. Hapū had also been asked to provide name suggestions for the pathway and they were blessing the site before work begun.

- 4.3 Eltham Municipal Building

Negotiations were under way with the tenderer who had submitted their tender to act on behalf of the Council to sell the Eltham Municipal Building.

5. Pūrongo-Whakamārama / Information Reports

- 5.1 Community Development Activity Report

A meeting was being held with Blue Marble to get a timeline for the Innovating Streets Project. Discussions with contractors had begun and the project would be for invited tenderers.

There were 31 images presented to the Board for the new design of the Eltham welcome signs. The Board narrowed the options down to five plus the existing design. These designs were up in Eltham LibraryPlus for the community to provide feedback.

It was suggested that the lower attendance numbers at the “Movies in the Park” event might be due to the event being held on a Sunday night which was not a preferred night for school aged children. The day of the event was partially chosen due to the availability of the truck and screen equipment required for the movies to be shown.

Fundraising for the statue of Kiwi the Racehorse in Waverley had not begun as the committee was still working through the logistics with the artist. There was funding in year one of the Long Term Plan for public art in Waverley.

RESOLUTION

(Ms Douds/Mr Hawkes)

08/21 EL **THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.**

CARRIED

5.2 District Library and Cultural Services Report – January 2021

There had been positive feedback about the whale bone replicas being used for seating at the Eltham LibraryPlus.

Mrs Cave attended some of the final gatherings in Eltham and Kaponga for the Summer Blast program. There was an activity run by the Kaponga LibraryPlus staff conducting a bear hunt around the library. Mrs Cave noted that the librarians had done an amazing job and the bubble event had received positive feedback.

RESOLUTION

(Ms Douds/Mr Hawkes)

09/21 EL **THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report – January 2021.**

CARRIED

5.3 Eltham-Kaponga Facilities Usage Report – 2020/21

It was noted that there was one empty Willowbrook flat.

It was noted that the Policy and Strategy Committee meeting highlighted how little some of the town halls were used. It was noted that the school in Kaponga had previously used the town hall for badminton. People were deterred from using the town halls due to the increase in cost to use the facilities. The Board members agreed that a submission could be put forward to the Long Term Plan to review the fees and charges of town halls. Halls were costing money to be maintained despite if they were used or not.

RESOLUTION

(Mr Hawkes/Mrs Cave)

10/21 EL **THAT the Eltham-Kaponga Community Board receives the Eltham Facilities Usage Report – 2020/21.**

CARRIED

The meeting concluded at 10.55 am.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Te Hāwera Community Board – 9 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Hāwera Community Board met on 9 March 2021. The Council is being asked to receive Te Hāwera Community Board minutes from 9 March 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 9 March 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Council Chamber , Albion Street, Hāwera on Tuesday 9 March 2021 at 1.30 pm

Kanohi Kitea / Present: Wayne Bigham (Chairperson), Russell Hockley, Nikki Watson, and Councillor Diana Reid.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Ella Borrowes (Community Development Advisor), Sam Greenhill (Governance and Support Officer) and Vanessa Bowles (Support Services Officer)

Matakore / Apologies: Raymond Buckland

RESOLUTION

(Mr Hockley/Cr Reid)

07/21 HA **THAT** the apology from Raymond Buckland be received.

CARRIED

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Te Hāwera Community Board Meeting held on 25 January 2021

RESOLUTION

(Ms Watson/Mr Bigham)

08/21 HA **THAT** Te Hāwera Community Board adopts the minutes from the meeting held on 25 January 2021 as a true and correct record.

CARRIED

2. Ngā Take Kawea / Items for Action

2.1 Te Ramanui o Ruapūtahanga

Mr Dagg confirmed that the subdivision consent application for a minor boundary adjustment had been received for Te Ramanui o Ruapūtahanga. The building consent application for demolition had also been received.

3. Pūrongo-Whakamārama / Information Reports

3.1 Community Development Activity Report

Positive feedback was received that there were great events going on in the community. It was noted that the Multicultural event was to be held on the weekend and there would be nine food and beverage stalls on site. Many performances from different cultures would be on show in 15 minute slots and NZ entertainer Frankie Stevens would be closing the night with a 50 minute performance.

Mayor Nixon noted it had been an exciting start to the year with great events being run by both the Council and by other organisers. He also mentioned the Multicultural event and commended the organisers for the amount of time they had spent organising the event.

RESOLUTION

(Ms Watson/Mr Hockley)

09/21 HA THAT Te Hāwera Community Board receives the Community Development Activity Report.

CARRIED

3.2 District Library and Cultural Services Report – January 2021

Mayor Nixon reiterated previous comments on how successful the Summer Blast programme was and commended LibraryPlus staff for their efforts.

It was noted that there had been a drop in logins and minutes used for the wifi at the libraries. Year to date for some rural libraries, issues were marginally above however this was not the case for every library. Apart from the issue of eBooks there had been a decline in issuing. It was noted that the drop in wifi use and logins could be caused by the finer weather and the free wifi available in town.

RESOLUTION

(Mr Bigham/Mr Hockley)

10/21 HA THAT Te Hāwera Community Board receives the District LibraryPlus Report for January 2021.

CARRIED

3.3 Te Hāwera Facilities Usage Report – 2020/21

In response to a query about the bus service in Manaia it was noted that the service was still provided between Ōpunakē and Hāwera so it was likely that that bus was still able to stop in Manaia, however this would need to be checked. It was also noted that the Manaia bus service statistics might not be separately recorded and might be included as part of the Ōpunakē statistics, however this would also need to be confirmed.

RESOLUTION

(Mr Hockley/Ms Watson)

11/21 HA **THAT** Te Hāwera Community Board receives the Te Hāwera Facilities Usage Report – 2020/21.

CARRIED

The meeting concluded at 1.40 pm.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Pātea Community Board – 10 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Pātea Community Board met on 10 March 2021. The Council is being asked to receive the Pātea Community Board minutes from 10 March 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Pātea Community Board meeting held on 10 March 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Pātea Pātea Community Board Meeting

Ngamatapouri Hall, 4325 Waitōtara Valley Road, Ngamatapouri
on Wednesday 10 March 2021 at 4.04 pm

Kanohi Kitea / Present: Jacq Dwyer (Chairperson), Maria Ferris, Dianne Lance, Joanne Peacock and Deputy Mayor Robert Northcott.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Nixon, Liam Dagg (Group Manager Environmental Services), Janine Maruera (Community Development Advisor), Sara Dymond (Senior Governance Officer) and seven members of the public.

Matakore / Apologies: Nil.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 David Welch - Waitōtara District Hall Society Inc.

Due to an administration error the Waitōtara District Hall Society Inc. did not receive their annual hall grant. The Hall was sitting on a flat and was prone to flooding which was the reason why their insurance was high. A total of \$140,000 of insurance claims had been received to date due to environmental events.

Mr Welch intended on submitting to the Long Term Plan in support of a funding increase for rural halls. Insurance was a necessity for halls to enable them to be used by the community for events.

1.2 Juliet Larsen - St Hilda's in the Wood Ngamatapouri Church

The St Hilda's in the Wood Ngamatapouri Church exterior was in desperate need of painting. A quote was received for repairs and painting which came in at \$27,000. The community would call on locals to help and fundraising would be undertaken to assist with the cost. As a result of the change to the TSB Community boundaries Ngamatapouri was now eligible for funding. Ms Dwyer encouraged Ms Larsen to apply to the Community Board Discretionary Fund. Ms Maruera would provide support around funding options.

1.3 Tracey Wigzell - Ngamatapouri School Principal

The Ngamatapouri School (the School) student roll was currently at 11 with a new entrant attending in September. At the beginning of 2021 the School was awarded a silver enviroschool. Discussions were underway on their next stage of development for a wetland area.

The Long-tailed bats had been identified in the area and half a dozen monitoring sites had been set up to capture their activity. With their positive numbers the Thompson family had put their hand up to utilise their property for additional monitoring sites. The School wanted to celebrate the uniqueness of their location and embrace this with new signage making it all about the valley and what they had here moving into an enviroschool and environment.

The School won a Taranaki Regional Council Environmental Award for their river monitoring project and Mr and Mrs Thompson, Ngamatapouri Land Company Ltd received the Environmental leadership in land management award. They had several other projects in conjunction with the School on their property and with the Wild for Taranaki Trust.

1.4 Julayne and Scott Thompson – Community Issues

The community continued to have issues with cattle on the road with approximately 10 to 20 cattle on the road each day which on a moonlit night was extremely hazardous. The solutions this far to remedy the issue had no real impact. Mr Dagg acknowledged the time taken for action on this matter and explained that in terms of prosecution for the quality of fencing the Council were currently in the process of going through a legal process. Further information around this would be shared with the wider community in due course.

Another area of concern for the community was around the safety of children attending the Ngamatapouri School resulting from the increase in logging activity up the Waitōtara Valley Road. Mr Thompson believed speed humps on either side of the School was the best option to slow down traffic. As a result of the increase in heavy traffic the road was also deteriorating.

Mayor Nixon acknowledged that these roads were not built to withstand this type of activity. This was an issue that councils faced throughout the country and he welcomed suggestions for safety mitigation around this matter. Mr Thompson would be satisfied if the road was repaired to a reasonable state for the short term while logging was occurring, then once logging had finished the road be tidied up.

There was discussion around who was responsible for the clean-up of trees that had fallen and were hanging onto the road. There were several trees on this side of the fence that were at risk of falling when the ground was softened by the rain. Mayor Nixon encouraged the community to contact the Taranaki Regional Council who were responsible for this.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 27 January 2021.

There was a correction highlighted in the discussion around the Nukumarū Station Road where it should read Waiinu Beach not Waverley Beach.

RESOLUTION

(Ms Dwyer/Ms Lance)

08/21 PA **THAT the Pātea Community Board adopts the minutes from the meeting held on 27 January 2021 as a true and correct record.**

CARRIED

3. Ngā Tono Pūtea / Funding Application

3.1 Waitōtara District Hall Society Inc. - Insurance

An application was received from the Waitōtara District Hall Society Inc. for insurance costs.

The Board took the circumstances around the application into consideration and agreed to allocate the amount requested as a one off to support the Waitōtara District Hall Society Inc.

RESOLUTION

(Deputy Mayor Northcott/Ms Ferris)

09/21 PA

THAT the Pātea Community Board allocate \$1,600 as a one off from their discretionary fund to the Waitōtara District Hall Society Inc. for insurance costs.

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Directional Sign

Conversation would continue with local hapū to progress this project further. The Deputy Mayor Northcott met with TILT Renewables who indicated that they would support tar sealing the road to the lookout platform. A site visit was undertaken looking at where TILT proposed to erect information boards. He was yet to hear back from them on a further update regarding this. A local day was being discussed.

4.1 Freezing Works Memorial

This project was in the early stages of development. Ms Dwyer was assisting with the information for the Board and a site visit was undertaken to determine its appropriate position.

4.1 Roaming Dogs

Mr Dagg updated that there would be a full complement of staff in the Animal Control team next month. There were three prosecutions underway however the hearing dates had been postponed which meant it could be 12 months before going before the courts, this had been frustrating for the Council. Roaming Dogs had been an issue across the District which had been challenging over the past four to five weeks.

Deputy Mayor Northcott was concerned with the lack of feedback going back to the victims of an attack.

There was discussion around the cost and welfare of those dogs that their prosecution dates had been postponed. Mr Dagg explained that if the dogs were not surrendered then they remained at the pound until their prosecution date. The costs incurred during this time were difficult to recover. Regular vet checks and walks were undertaken however the Council were looking at developing a green space for the dogs.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

In terms of the Kiwi Statue a group of Waverley residents had established a committee to consult with the community and to raise the funds required. Further discussion was being held around the possibility of a bridal being included as part of the Kiwi Statue.

Mayor Nixon acknowledged another successful AmeriCarna event which was well received particularly in Manaia. Ms Lance queried if there was scope for AmeriCarna to travel through to Waverley for the schools.

RESOLUTION

(Ms Dwyer/Ms Lance)

10/21 PA THAT the Pātea Community Board receives the Community Development Activity Report.

CARRIED

5.2 District Library and Cultural Services Report – January 2021

The report covered a range of library activities and statistics across the District for January 2021.

Ms Peacock attended the finale for the Waverley Summer Blast Literacy programme and thoroughly enjoyed being a part of the event. She was pleased to see the enthusiasm and community spirit.

RESOLUTION

(Ms Dwyer/Deputy Mayor Northcott)

11/21 PA THAT the Pātea Community Board receives the District LibraryPLUS Report – January 2021.

CARRIED

5.3 Pātea Facilities Usage Report – 2020/21

The facilities usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

Ms Peacock highlighted the increase in usage of the rural pools during the summer season noting that it was unfortunate the rural pools were closed early due to COVID-19.

RESOLUTION

(Ms Dwyer/Ms Ferris)

12/21 PA THAT the Pātea Community Board receives the Pātea Facilities Usage Report – 2020/21.

CARRIED

The meeting concluded at 5.14 pm.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Taranaki Coastal Community Board – 15 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Taranaki Coastal Community Board met on 15 March 2021. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 15 March 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 15 March 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Taranaki ki Tai Taranaki Coastal Community Board Meeting

Ōpunakē Town Hall, Domett Street, Ōpunakē on Monday 15 March 2021 at 2.30 pm

Kanohi Kitea / Present: Andy Whitehead (Chairperson), Bonita Bigham, Sharlee Mareikura, Liz Sinclair and Councillor Aarun Langton.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Fran Levings (Community Development Advisor), Sara Dymond (Senior Governance Officer), one member of the public and one media.

Matakore / Apologies: Nil.

The meeting commenced with a pōwhiri.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

- 1.1 Sergeant Kayanna Holley, Central and South Taranaki Māori Liaison Officer and Constable Kylie Brohpy – New Zealand (NZ) Police

The EDGE programme stood for Educate, Develop, Grow and Empower supporting Blue Light South Taranaki with empowering young people to be the best that they could be. Children were referred to them through different pathways and was not just for children who misbehaved, but for those who were victims of offending, witnessed family harm and required a boost to become the best version of themselves.

Children were provided with a range of youth programmes such as the EDGE Programme, Life Skills and Leadership Camps. Some experiential learning activities were undertaken testing their character pushing themselves and building resilience for life. This was about providing experiences so that wherever they were in the world they could join those conversations.

Constable Kylie Brohpy led the EDGE programme in Ōpunakē. In his opinion it was about breaking down the barriers, boundaries and changing the view of rangatahi that police were approachable and were there for them. It was about building positive memories with police, so they were a safe place for children to go.

Mr Whitehead noted the significant cost to enable children to attend the programmes and activities. He acknowledged that out of the \$8,000 for staff resources the NZ Police had contributed \$7,000. Sergeant Holley explained that Blue Light South Taranaki was very much in partnership with NZ Police who had signed a memorandum of understanding with Blue Light.

Ms Bigham noted that the application referred to Ōpunakē High School students and asked how this application would be able to influence the other communities in the Taranaki Coastal ward. In terms of Ōpunakē High School, Sergeant Holley explained that it was for the EDGE Programme partnership there, however they covered rangatahi across the ward who were out of education, undertaking Te Kura correspondence or were not in education. Blue Light received referrals from many different pathways.

Ms Bigham asked what the impact would be on their ability to deliver if the Board were unable to allocate the full amount requested. Sergeant Holley explained that fundraising would be undertaken to cover any shortfall, however they would work with what they had.

1.2 Mr Whitehead – Letter of thanks

A letter of acknowledgement was received from the Ōpunakē Beach Carnival Committee thanking the Board for their support. The Committee were pleased with how successful the event was and it was noted that a formal thank you was posted on Facebook.

Mr Whitehead explained that there had been discussion in the community around the possibility for the Ōpunakē Beach Carnival and Sounds on the Sand to be run on the same weekend. Further discussion would be had in the future.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Taranaki Coastal Community Board Meeting held on 26 January 2021.

Ms Bigham explained that the Manaia community were appreciative of the opportunity to be able to present not only to the Board but to a Council meeting. She queried whether the Council had formally responded to the community group and the community on the results of the meeting, what it meant and the implications of that decision as she had received several phone calls wanting to know the result of the meeting.

RESOLUTION

(Ms Bigham/Ms Mareikura)

06/21 TC

THAT the Taranaki Coastal Community Board adopts the minutes from the meeting held on 26 January 2021 as a true and correct record.

CARRIED

3. Ngā Tono Pūtea / Funding Application

3.1 Blue Light South Taranaki – Blue Light Life Skills and Blue Light Leadership Camps

An application was received from the Blue Light South Taranaki for the Blue Light Life Skills and Blue Light Leadership Camps.

The Board supported allocating funding for the Life Skills and Leadership Camps. It was suggested the response letter include a thank you to Blue Light South Taranaki for having a wide approach to working with youth across the Taranaki Coastal ward and be commended for their work undertaken in the communities.

RESOLUTION

(Ms Mareikura/Cr Langton)

07/21 TC **THAT the Taranaki Coastal Community Board allocate \$2,500 from their Discretionary Fund to the Blue Light South Taranaki for the Life Skills Camp and the Leadership Camp.**

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Ōkaiawa Community Meeting

Several posters were erected promoting the Ōkaiawa Community group's meeting that was being held on 8 April. No community groups had confirmed that they would like to speak however Mrs Levings would contact all community groups closer to the time.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Mayor Nixon commented that the Taste of the World multicultural food and music festival held on Friday 12 March was successful. This was a fantastic event with a huge turnout of people throughout the evening. He commended the Community Development unit on work for this to happen.

RESOLUTION

(Ms Mareikura/Cr Langton)

08/21 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

5.2 District LibraryPlus Report –January 2021

The report covered a range of library activities and statistics across the District for January 2021.

Ms Sinclair asked why the opening hours at the Ōpunakē LibraryPlus had reduced on a Saturday. Council officers would report back to the Board on this.

There was discussion around the possibility of there being shared advertising of businesses in local newspapers.

RESOLUTION

(Cr Langton/Ms Bigham)

09/21 TC **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report – January 2021.**

CARRIED

5.3 Taranaki Coastal Facilities Usage Report – 2020/21

The facilities usage report summarised the total usage of a range of Council owned assets and services within the Taranaki Coastal ward.

Ms Mareikura queried who was responsible for the gardens outside the Ōpunakē Town Hall as they were in poor quality. Mr Dagg would review the maintenance contract and report back to the Board.

RESOLUTION

(Ms Bigham/Cr Langton)

10/21 TC **THAT the Taranaki Coastal Community Board receives the Taranaki Coastal Facilities Usage Report – 2020/21.**

CARRIED

The meeting concluded at 3.10 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Iwi Liaison Committee – 17 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Iwi Liaison Committee met on 17 March 2021. The Council is being asked to receive the Iwi Liaison Committee minutes from 17 March 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Iwi Liaison Committee held on 17 March 2021.



Menīti Minutes

Ngā mēniti Take o te Komiti Takawaenga-ā-Iwi Iwi Liaison Committee Meeting

Council Chambers, Albion Street, Hāwera on Wednesday 17 March 2021 at 10.04 am

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard, Aaron Langton, Graham Young, Sandy Parata (Te Rūnanga o Ngāti Ruanui), John Hooker, Allie Hemara-Wahanui (Te Korowai o Ngāruahine), Leanne Horo 10.07am (Te Kāhui o Taranaki).

Ngā Taenga-Ā-Tinana / In Attendance: Councillor Brown, Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Darleena Christie (Governance and Support Team Leader), Reg Korau (Iwi Liaison Advisor), Bonita Bigham (Te Maruata Representative) 10.05 am and one member of the public.

Matakore / Apologies: Marty Davis (Te Kāhui o Rauru), Ngapari Nui (Te Rūnanga o Ngāti Ruanui).

MŌTINI / RESOLUTION

(Mr Hooker/Cr Beccard)

07/21 IL **THAT the apologies from Marty Davis and Ngapari Nui be received.**

TAUTOKO / CARRIED

1. **Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**

1.1 Electoral Seats - Gordon Sole

Mr Sole wanted to speak about Māori seats on the Council as he personally felt that New Zealand should be one nation. He felt that people should be elected onto the Council on their own merits and not their race.

Mayor Nixon thanked Mr Sole for attending the meeting and giving his view.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Iwi Liaison Committee minutes held on 3 February 2021.

In response to the support by Te Korowai o Ngāruahine for a papakāinga policy and the request to have input into the design of such a policy, Mayor Nixon advised that going forward the Council would be looking at options to discuss with Iwi.

Mr Crockett noted that recently Dion Luke from Ngāruahine travelled with councillors and staff to Palmerston North for a workshop on the Three Waters Reform. Mr Crockett was happy to provide the Committee with an update on what was happening in that space, and he encouraged all Iwi partners to get their heads around the fast moving issue that would impact everyone greatly. The Council would continue to provide updates as they were available.

In response to whether any Iwi representatives had been appointed to the Portfolio Groups, Mayor Nixon advised that no appointments had been made.

In response to whether Mr Young's request for a hardcopy of the District Plan had been followed up, Mr Dagg advised that the District Plan went live in January and a roll out of hard copies of the document had begun.

Ms Horo noted the Te Maruata Update and asked whether there had been any follow up on the review of meeting payments to Iwi representatives. Ms Archibald advised that the meeting allowance was only reviewed in the last couple of months and the Committee did not raise anything at that time.

Ms Horo advised that from the Ministry of Education Review discussion, she recalled talking about whether there would be a review of education in Hāwera and the District, including WITT, and requested that it be noted in the minutes.

MŌTINI / RESOLUTION

(Deputy Mayor Northcott/Mr Young)

08/21 IL **THAT the minutes of the Iwi Liaison Committee meeting held on 3 February 2021 be confirmed as a true and correct record.**

TAUTOKO / CARRIED

3. Ngā Take Kawea / Items for Action

3.1 Update on Portfolio Representatives

Mayor Nixon commented that there had been discussions over the last 12 months regarding Iwi representation on the Infrastructure and Community Portfolio groups. Mr Korau advised that correspondence had been sent to Iwi requesting nominations be put forward for the Groups. Ms Horo advised that Iwi were quite stretched at the moment and receiving an update would be more preferable.

Mr Crockett noted that the Huinga-ā-Iwi forum was held after every second Iwi Liaison Committee meeting and the information presented was very similar to the portfolio groups.

He suggested that forum might be a better option. The invitation would continue to be open to Iwi for representation on those two portfolio groups.

The Portfolio Representatives was to be removed from the Items for Action list at this time. It was suggested that it be included in the Iwi Liaison Advisor's report as a reminder and/or signal that there was an open invitation for Iwi at portfolio groups.

3.2 Te Ramanui o Ruapūtahanga

Mr Hooker sought clarification on what Rangatapu were being contacted for with regards to nominating a representative. Mr Korau advised that it was with regard to the connection to Rangatapu. It was noted that Rangatapu do have hapū in that area.

3.3 Road Naming Policy

In response to whom the Te Kāhui o Taranaki Representative was on the Road Naming Advisory Group, Ms Archibald confirmed that the Iwi appointment was Fran Davies. She also noted that the four Iwi representatives were Graham Young, Fran Davies, Bonita Bigham and Cheryl Luke.

It was noted that a draft policy was being pulled together and a meeting of the Road Naming Advisory Group was scheduled for April. The meeting was to review the policy and ensure it was right before it was presented to the Council.

The notes from the recent two Road Naming Policy workshops held would be circulated to Ms Horo.

4. Pūrongo-Whakamārama / Information Reports

4.1 Pouherenga-a-Iwi Activity Report

Mr Korau commented that he and Miss Hokopaura recently attended the Māori Housing Conference in Hastings. He noted that there were a lot of Iwi looking at papakāinga for the future and it was a very rewarding experience. It was very beneficial to be able to look at other areas' policies around the development of papakāinga.

Mr Hooker advised that four people attended the same conference from Iwi and at hapū level there was a good contingent from Ngāruahine that attended so they could look at what opportunities exist for papakāinga housing or any type of new housing. It was noted that Te Korowai o Ngāruahine Board had moved housing to one of its four key focus areas for the next three to five year planning period. They were keen to engage, liaise and co-construct with the Council as they investigate what was in front of them.

It was noted that Mayoress Sandra Hazlehurst gave an excellent address on the way the Hastings District Council had integrated a lot of their long term planning, compliance, staffing infrastructure and policies. When asked, she was willing to present here to the Committee as there were many similarities between South Taranaki and Hastings.

Deputy Mayor Northcott sought clarification on whether the work and reporting on papakāinga would be done by Iwi, then brought back to the Council. He asked whether the District Plan was too restrictive for future planning for Māori housing. Mr Dagg advised that Miss Hokopaura attended the conference to gain that planning insight.

It was noted that papakāinga housing was traditionally seen to be at marae, however in Hastings there were whānau trusts utilising different options. Ms Horo suggested when addressing the definition of papakāinga, it would be good to talk about the options. It was not just Māori land, as Iwi were in a different position now in terms of ownership of land.

It was noted that housing was also included in the Taranaki Regional Recovery Plan.

It was noted that to get some momentum or progress on the issue that the Committee recommend papakāinga housing be further investigated and a report to come back to the Committee.

Mayor Nixon believed that housing sat with Central Government and he commented that it was great that Iwi and the Council could work together on this into the future.

Mayor Nixon advised that recently Central Government had asked for help from local government to assist with housing and that covered all types of housing. He had put his hand up to be on the working party as Local Government were the ones who knew their community, he was not keen to input ratepayer money and it would be good to work together by getting input from Iwi.

Mr Hooker commented that the subdivision that was undertaken by Stratford District Council was successful where they planned to sell sections over three to four years. However, all sections were sold within nine months.

MŌTINI / RESOLUTION

(Ms Horo/Mr Hooker)

09/21 IL THAT Iwi Liaison Committee receives the Pouherenga-a-Iwi Activity Report.

THAT further investigation be completed on papakāinga housing and a report be presented back to the Iwi Liaison Committee to start discussions on the development now and for the future.

TAUTOKO / CARRIED

4.2 Community Development Activity Report

Ms Hemara-Wahanui congratulated the Council for the multi-cultural event that was held last Friday. A big thank you to the Community Development team, the kai and entertainment was well received.

Ms Horo sought clarification on whether there was an impact on the multi-cultural event due to Iron Māori being held on the same day. Ms Aitken noted that feedback was complimentary that both events could be attended, however future such event clashes would hopefully be avoided.

In response to how many of the eight attendees at the Wheelhouse Training were Māori, Ms Aitken noted that she would find out and advise Ms Horo.

MŌTINI / RESOLUTION

(Cr Beccard/Mr Parata)

10/21 IL **THAT the Iwi Liaison Committee receives the Community Development Activity Report.**

TAUTOKO / CARRIED

4.3 Community Services Activity Report

Ms Aitken explained that the Community Development Activity report was one unit within the Community and Infrastructure Services Group that provide a six weekly report to the community boards and the Iwi Liaison Committee. This report covered the other units' activities within Community Services.

Ms Aitken advised that due to COVID-19 the rural pools closed earlier and could not be extended as staff were no longer available as many had returned to university.

Ms Horo commented that there was historical information in the report and it was preferable to receive up-to-date information going forward.

In response to whether there had been feedback from the community regarding the Banking Hub in Ōpunakē, Ms Aitken noted that feedback received was from those actually using the facility. She noted that the banking hub was a bank initiative and there would be an opportunity to provide feedback in the future through the host bank.

It was noted that the Community Development team had worthy projects on the go, however Iwi were being given short notice to provide a blessing. It was suggested that more planning go into how this was being managed. Mr Korau noted that he would look to address this in the future by liaising sooner.

MŌTINI / RESOLUTION

(Cr Langton/Deputy Mayor Northcott)

11/21 IL **THAT the Iwi Liaison Committee receives the Community Services Activity Report.**

TAUTOKO / CARRIED

4.4 Environmental Services Activity Report – January to February 2021

Mr Dagg advised that a Kaitiaki Group was being established for the South Taranaki Business Park and Terms of Reference were currently being developed. He noted that if there was an appetite to explore papakāinga, to place some urgency on it he suggested incorporating that into this Kaitiaki Group rather than setting up something else.

Mr Dagg provided a heads up that there would be a consultation exercise for the proposed removal of trees outside of the South Taranaki RSA on the land belonging to the Council. The pre consultation would be with Ngāti Ruanui, however there would be a public consultation stage.

In response to whether the trees being removed would be put somewhere else, it was noted that the trees might not transplant well as they were large specimens. The request for removal was received via the RSA due to them being a health and safety hazard, for example; slippages from the fronds leaving a mess on the paths. It was noted that the trees were not native.

In response to whether the building consents for Puri Hall, Rāhotu fall under Ōpunakē in the table under item 5, Mr Dagg advised yes, in particular the new dwellings. Although there was building activity in Hāwera, Ōpunakē too were experiencing a growth spurt. Ms Horo suggested that it would be good to have another column for “other” to get some distinction between Ōpunakē and further around the coast.

Mr Hooker commented on the kerbside recycling collection under item 22. He sought clarification on whether the bins that were red stickered could still be emptied. He was in favour of educating those who were red stickered and asked what the strategy was once the red sticker was on their rubbish bin. In response to whether a letter was sent to a landlord of a rental property or to the occupier, Mayor Nixon went through the process in the lead up to a bin being red stickered.

It was noted that bins had been removed from marae as they were classed as commercial. A skip bin is then brought in and there was no sorting of recyclables, food scraps and general waste.

Ms Hemara-Wahanui requested further information regarding the prosecution of a property owner near Stoney River. Mr Dagg advised that the prosecution was in regards to the removal of a significant area of indigenous vegetation. Taranaki Iwi have been involved and a restorative justice meeting was being held with Mr Dagg, Mayor Nixon, Taranaki Iwi and the offender to close out that part of the process.

Councillor Beccard noted that the Environment and Hearings Committee had been involved in this matter and it was a sad situation given the lack of indigenous vegetation that was around the maunga.

Ms Horo requested that the issue of encroachment on Council land adjacent to land that has been returned to Taranaki Iwi at settlement, be a standing item on the Environmental Services Activity report. It was noted that this would be regularly reported in the Infrastructure Services Activity report in case there were other situations that were similar or for those who were not aware of the encroachments.

Ms Horo asked whether there was an update on the Emergency Management meeting recently held in Ōpunakē. Ms Aitken advised that she would ask relevant staff to email out an update and whether Iwi were in attendance. Ms Horo also asked about using marae for emergency management. Mr Korau advised that he was working with the Council’s Environmental Risk Management Officer around civil defence centres. Ms Hemara-Wahanui said it would be good to get an update at the next meeting, in terms of what the thinking was around marae as potential civil defence centres.

MŌTINI / RESOLUTION

(Cr Beccard/Mr Hooker)

12/21 IL **THAT the Iwi Liaison Committee receives the Environmental Services Activity Report – January to February 2021.**

TAUTOKO / CARRIED

4.5 Te Maruata Update

The verbal report updated the Iwi Liaison Committee on recent and current activities by Te Maruata and other items of interest.

Ms Bigham noted the change in legislation around Māori wards and she was looking forward to the discussion evolving further around Māori wards in South Taranaki.

Te Maruata held a meeting where there was interesting discussion around the Three Waters Reform programme and representation. The three waters hui in Palmerston North last week had not been well advised and Department of Internal Affairs (DIA) representatives had indicated that they were happy to come and have more conversations with iwi in Taranaki and she would liaise with DIA to get some dates sorted for this.

Another discussion in the sector currently was what the future of Local Government looked like. That conversation was happening with both the Resource Management Act (RMA) reforms and Three Water reforms, more Māori participation and what that was going to look like going forward.

A wananga for Māori candidates running in the next local body elections was to be held with knowledgeable people to share their success. The aim is to prepare people to stand as candidates.

Ms Bigham commented that it was interesting to hear all the kōrero on papakāinga this morning. She was keen to work with Mayor Nixon and for Taranaki to become the west coast example of how things could be done well. In terms of the local District Plan in South Taranaki, Ms Bigham noted the discussions at the time around papakāinga had been about them being on Māori land and no wider consideration had been given to clusters that could happen on general land.

Ms Bigham also reminded the Committee about the next Te Maruata hui in July and suggested the Council could send some representatives to the Te Maruata hui and they could stay on for the national conference.

Ms Hemara-Wahanui noted that Iwi were not happy that Taranaki was not a venue for one of the Three Waters workshops and queried how Te Arawhiti (Office for Māori Crown Relations) was providing a lens over this kaupapa. Ms Bigham said that she would direct that query to Minister Mahuta.

Mr Crockett advised that he attended the session specific to Iwi at the recent workshop and there was a clear message to the DIA that the government had not engaged appropriately with Iwi on the Three Waters matter.

In regards to the conversation around housing and Local Government's future role, Ms Horo asked Mayor Nixon who he would be representing if he was on the working group. He advised he would be strongly representing South Taranaki, but he was also happy to represent Taranaki as a whole.

Karakia Whakamutunga / Closing Karakia

**Ko te wā whakamutunga 11.39 o te ata.
Meeting closed at 11.39 am.**

(Ko te rangi / dated this)

(te rā o / day of)

2021.

.....
TIAMANA / CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Audit and Risk Committee – 17 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Audit and Risk Committee met on 17 March 2021. The Council is being asked to receive the Audit and Risk Committee minutes from 17 March 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Audit and Risk Committee meeting held on 17 March 2021.



Menīti Minutes

Ngā Menīti take o te Komiti Arotake me te Haumaru Audit and Risk Committee Meeting

Council Chambers, Albion Street, Hāwera on Wednesday 17 March 2021 at 1.01 pm

Kanohi Kitea / Present: Philip Jones (Chairperson), Mayor Phil Nixon and Councillors Andy Beccard, Gary Brown, Jack Rangiwahia and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Councillor Aarun Langton, Waid Crockett (Chief Executive), Marianne Archibald (Group Manager Corporate Services), Liam Dagg arrived 1.48 pm (Group Manager Environmental Services), Sam Greenhill (Governance and Support Officer), Jill Manaia (Health and Safety Advisor), Vipul Mehta (Chief Financial Officer), Ahmed Mohamed (Risk and Internal Audit Manager), Simon Walkinshaw (People and Capability Manager), and Becky Wolland (Governance and Policy Manager).

Matakore / Apologies: Te Aroha Hohaia (Iwi Representative).

RESOLUTION

(Cr Brown/Cr Young)

13/21 AR THAT the apology from Te Aroha Hohaia be received.

CARRIED

1. Whakaaetia ngā Menīti / Open Forum

Mrs Wolland provided an update on the Long Term Plan (LTP) and noted that the Council vision included within the LTP was put in front of the Councillors at every workshop. The audit review raised concern around capital 'do-ability' and asset condition and statements were added around how these issues would be mitigated. In particular there was concern around the lack of knowledge about the stormwater pipes. CCTV footage was being collected to get a better understanding of the stormwater pipe system.

The next steps were to move into consultation following the adoption of the Consultation Document for the 2021-2031 Long Term Plan. Meetings had been organised to carry out community consultation around the District.

Wording of options within the LTP had been modified to be less leading towards a particular option. It was noted that compliance with new legislation and standards was important as it was not possible to comply with all aspects of changes to legislation and standards immediately, however complying with Department of Internal Affairs (DIA) set standards was important.

An Emphasis of Matter (EOM) was when the auditors looked at a particular part of the LTP and highlighted it to direct readers to that section. There would be an EOM for the Three Waters Reform and capital 'do ability' sections of the LTP.

The Council had long discussions regarding the ability to deliver the capital works programme in the first few years of the LTP. There was an EOM for capital 'do-ability' however there had been significant work carried out by engineers and the audit team.

It was noted that recent tenders received did not reflect the expected inflation, at which tenders were significantly lower than what engineers had anticipated.

It was suggested that strategic risks be reported back to the Audit and Risk Committee by including them as part of the internal audit report. Ms Archibald noted that quarterly reports on what had been completed and what had been spent were provided. It was noted that an update on what was budgeted and what was already spent was useful. The update should also outline the risks involved with not being able to deliver key capital projects.

2. Confirmation of Minutes

2.1 Audit and Risk Committee 10 February 2021.

RESOLUTION

(Cr Brown/Cr Rangiwahia)

14/21 AR **THAT the Audit and Risk Committee adopt the minutes of their meeting held on 10 February 2021 as a true and correct record.**

CARRIED

3. Pūrongo / Report

3.1 Risk Management Framework

There had been changes made to the Risk Management Framework (the Framework) to simplify it. A key change to the Framework was including a clearer expression for risk appetite. There was an update to the Three Line Model which was previously the Three Lines of Defence. More scenarios had been added to the framework for the risk likelihood and impact definitions.

It was noted that on page three of Appendix A that 'in NZ' needed to be removed from the mission statement. In regards to 2.1, the introduction, Mr Jones sought clarification about how the policy would be applied to volunteers and contractors and this was to be followed up. Mr Mohamed noted that safety risks were covered by the Health and Safety Manual and that engineering sites had risk checklists on site. Clarification was sought on what this looked like in terms of procurement.

Mr Jones highlighted that the first sentence of 2.2 Risk Management Objectives and Principles was correct. It might not be possible to manage all risks however proactively assessing and appropriately managing risks was achievable. It was suggested that the diagram on page six of the Framework be changed to represent the Council's role as the Governing body together with the Audit and Risk Committee.

The risk appetite was beginning to be defined. It was queried if the word 'lead' in point four on page seven of the Framework, 'We have No Appetite for practises or behaviour that could be expected to lead to staff being harmed while at work', could be replaced with better wording out of the Act to set the standard higher. In response it was noted that the legislation would be looked at to help identify better wording.

On page nine of the Framework the difference between Council and Elected Members was queried. It was noted that the reference to Council included councillors, and the reference to Elected Member included councillors and community board members, and because of this there was a cross over where a Councillor was also an Elected Member. It was suggested that the wording be reviewed and that Committee members such as the Audit and Risk Committee Chairperson be included.

It was noted that the Audit and Risk Committee endorsed the risk appetite as part of the Framework however it was highlighted that this should be set by the Council. Mr Crockett clarified that retaining the wording 'of endorses' was correct as the Council would still have the opportunity to adopt the recommendation. The Senior Leadership Team was responsible for preparing the report for approval and enforcing the risk appetite and tolerance levels.

In response to a query regarding the Senior Leadership Team recommending the risk appetite to the Council it was noted that the Audit and Risk Committee recommend the risk appetite as part of the process.

It was suggested that the bullet point regarding reporting to the Council on a regular basis be removed as work was still to be done around preparing the reports. It was noted that if the Audit and Risk Committee was to recommend the risk appetite to the Council then it was the responsibility of the Senior Leadership Team to apply the risk appetite.

On page ten of the Framework it was noted that the Risk and Internal Audit Manager was to prepare reports for the Audit and Risk Committee no less than six monthly.

It was noted that there was a formatting issue on page 14 of the Framework.

Mr Jones referred to page 15 of the Framework and noted the Audit and Risk Committee received a good level of reporting. It was suggested that if there was a change which was extreme or higher that an additional report on this should be provided to the Audit and Risk Committee. It was noted that this was covered by the 'As required' statement. Once the Senior Leadership Team had agreed in the change then a report should subsequently go to the Audit and Risk Committee. Only Strategic Risks were required to be reported to the Audit and Risk Committee.

It was noted that from page 18 onwards there had been significant changes made. Under the financial section for moderate and above the qualified audit report was an unmodified audit opinion. It was recommended that there be better metrics for identifying a

catastrophic event. How the information was presented was also important for example when a project deadline could not be achieved due to unforeseen circumstances.

Mr Liam Dagg arrived at 1.48 pm.

In response to a query about what risk was greater it was noted that the Framework was not the risk, it was used to measure the risk.

On page 24 of the Framework it was queried if committee members and officers were comfortable with three extreme likelihoods and six low likelihoods in terms of balance. It was noted that this was the Council's risk appetite.

In response to a query regarding the escalation of extreme strategic risks to the Audit and Risk Committee with meetings held six weekly it was noted that the Audit and Risk Committee members would be contacted directly. It was noted that catastrophic risks were typically dealt with early on.

Mr Jones suggested enforcing a policy that once an extreme risk was identified the Audit and Risk Committee Chairman be contacted immediately. It was noted that this type of policy might not be required however some formalisation was important. When an extreme risk was identified there might not be enough time to call an extraordinary meeting to form a resolution.

RESOLUTION

(Mr Jones/Mayor Nixon)

15/21 AR **THAT the Audit and Risk Committee approves the amendments to the Risk Management Framework, Policy and Process.**

CARRIED

3.2 Internal Audit Charter

It was queried if the Audit and Risk committee needed to be included in item 10.7 when the Chief Executive determined not to implement an Internal Audit recommendation.

It was noted that cover reports had been added to the minutes in the agenda to provide the Council with further information on the minutes to make an informed decision.

Mr Mohamed was commended for his good work on the Internal Audit Charter.

RESOLUTION

(Cr Young/Mayor Nixon)

16/21 AR **THAT the Audit and Risk Committee approves the amendments to the Internal Audit Charter.**

CARRIED

4. Pūrongo-Whakamārama / Information Reports

4.1 Health and Safety Quarterly Report 1 October to 31 December 2020

It was noted that the information in the Health and Safety quarterly report applied to yearly trends and was a section of the Health and Safety Summary Report. A review of the Health and Safety Matrix (the matrix) had been completed, examples within the matrix were reviewed as part of the overall review.

Critical operational risks such as lone workers were identified, and the policy was reviewed to be more streamlined and specific. There had been a critical instance where an engineer had fallen while working alone and the incident could not be identified at the time. Work had been completed to mitigate the risks of work-related health issues due to hazardous substance in the horticulture and wastewater departments. Extensive work had been carried out to update hazardous substance inventory data and increase Personal Protective Equipment (PPE) controls. A vaccination program for Hepatitis A and B had also been established.

A review of the Permit to Work was being carried out and site audits had been conducted as part of this. There had also been a review of the Vault system and the usage of the system. There had been a significant number of staff off work due to injury and sickness.

In response to a concern raised regarding a permit to work delaying start times for projects it was noted that this was not the case and the permit to work would have no effect of project start dates.

It was noted that there was a risk for Local Government in ensuring their contractors were following their Health and Safety plans, and this was an issue that was seen across many industries not just Local Government. Work with engineers had begun to carry out onsite audits of the contractors work and was also being done to gain access to tools to better enable these audits. Of the five audits carried out to date one did not pass and this was followed up. The failed audit was due to a series of minor breaches.

RESOLUTION

(Cr Rangiwhahia/Cr Brown)

17/21 AR **THAT the Audit and Risk Committee receives the Health and Safety Quarterly Report 1 October to 31 December 2020.**

CARRIED

4.2 Health and Safety Summary Report January to December 2020.

South Taranaki District Council continued to make steady progress around managing Health and Safety including implementing the recommendations of the SafePlus Audit carried out.

RESOLUTION

(Cr Rangiwhahia/Cr Brown)

18/21 AR **THAT the Audit and Risk Committee receives the Health and Safety Summary Report January to December 2020.**

CARRIED

Mrs Jill Manaia and Mr Simon Walkinshaw left at 2.19 pm.

4.3 Audit and Risk Committee Workplan.

There had been no changes to the workplan since the prior meeting.

RESOLUTION

(Mayor Nixon/Cr Beccard)

19/21 AR **THAT the Audit and Risk Committee receives the workplan for the period 2020/2021.**

CARRIED

4.4 Regional Recovery Update

Mr Crockett provided a verbal update on Regional Recovery for COVID-19. A regional leadership group was established and made up of The Mayors of Taranaki and the Taranaki Regional Council Chair as well as three Waka Iwi representatives. Under the leadership group there was also a regional executive group which Mr Crockett was part of. The regional executive group was a working group formed to provide advice for regional recovery.

A regional economic strategy was signed off in 2019. A project known as Taranaki 2050 was established to develop programs and a body of work. There was a push to move the Region away from fossil fuels and become more environmentally friendly.

The plan provided to the Committee was a combination of work put together by the Iwi across the Region. It was noted that projects that were beneficial to the Iwi were likely to be beneficial to the rest of the community. In the plan there were high level statements which were outcome focussed. Resources were being pulled together to form business cases. The Council was providing monetary contributions for the recovery.

5. Ngā Take Kawea / Items for Action

5.1 Procurement and Contract Management

Ms Archibald noted than an internal audit of the procurement process had begun. Once the audit was completed the Procurement Policy would be put in front of the Audit and Risk committee.

6. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Young/Cr Rangiwahia)

20/21 AR **THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes 10 February 2021	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Risk Management and Quarterly Status Report		
3. Internal Audit Function Report		
4. Committee Discussion		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
2, 3, 4	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).

CARRIED

7 Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Mayor Nixon/Cr Rangiwahia)

24/21 AR **THAT** the Audit and Risk Committee resumes in open meeting.

CARRIED

The meeting concluded at 2.49 pm

Dated this day of 2021

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Environment and Hearings Committee – 17 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Environment and Hearings Committee met on 17 March 2021. The Council is being asked to receive the Environment and Hearings Committee minutes from 17 March 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 17 March 2021.



Menīti Minutes

Ngā Menīti take o te Komiti Taiao me ngā Whakawā Environment and Hearings Committee

Council Chamber, Albion Street, Hāwera on Wednesday 17 March 2021 at 4.00 pm

Kanohi Kītea / Present: Deputy Mayor Robert Northcott, Councillors Andy Beccard (Chairperson), Aaron Langton, Diana Reid and Bonita Bigham (Iwi Representative).

Ngā Taenga-Ā-Tinana / In Attendance: Liam Dagg (Group Manager Environmental Services), Sara Dymond (Senior Governance Officer) and two members of the public.

Matakore / Apologies: Councillor Steffy Mackay.

RESOLUTION

(Cr Reid/Deputy Mayor Northcott)

11/21 EH **THAT the apology from Councillor Steffy Mackay be received.**

CARRIED

1. Whakaae i Ngā Mēniti / Confirmation of Minutes

1.1 Environment and Hearings Committee 3 February 2021

In relation to the decision around the Significant Natural Areas Fund Application and the amount uplifted, a correction was required under the conditions to remove the wording per annum.

RESOLUTION

(Ms Bigham/Cr Mackay)

12/21 EH **THAT the Environment and Hearings Committee confirms the minutes from the meeting held on 3 February 2021 as a true and correct record.**

CARRIED

2. Pūrongo-Whakamārama / Information Report

2.1 Environmental Services Activity Report – January to February 2021

The report updated the Environment and Hearings Committee on activities relating to the Environmental Services Group (the Group) for the months of January to February 2021.

Papakāinga was an item of discussion at the Iwi Liaison Committee meeting. There were conversations around the potential for it to be developed as a District Plan change proposal and whether it could be added to the rezoning work being undertaken for the South Taranaki Business Park. A terms of reference would be looked at for a kaitiaki group to take this forward in the future.

In terms of the resource consent data it was evident by the number of extraordinary hearings being scheduled that there were several subdivisions coming through that required hearings. The main reason was because of the departure from various District Plan provisions both in the rural and residential context. There was a flavour for smaller lots or out of the zone suburb places.

Councillor Reid commented on the large number of dog attacks in Hāwera and wondered what was the circumstance around this. Mr Dagg explained that there were hot spots in the Hāwera urban area that the Council were managing.

In terms of what was included in the Council's submission to the Climate Change Commission, Mr Dagg summarised that the Council supported it, however identified that South Taranaki would carry the burden of some of the changes being proposed given South Taranaki's economic platform around oil, gas and dairy. It was noted that the Council and community would support going on this journey, however it needed to be funded. Decarbonising transport options would be difficult for a province of this nature that was dependant on all forms of transport.

Councillor Reid asked if there was any comment included around job losses due to the move away from oil and gas. Mr Dagg confirmed that this was captured in the financial impacts.

Deputy Mayor Northcott was concerned with the length of time being taken for dog prosecutions to go before the court. It was his understanding that the dogs were retained at the Pound incurring costs that the Council would unlikely be able to recoup. He asked what was stalling the process. Mr Dagg explained that the delay happened once the documents had been filed. In terms of the welfare of the animals, Mr Dagg explained that the dogs had routine vet checks and were exercised regularly. As a result of a recent audit from the Ministry of Primary Industries (MPI) who assessed the conditions of the Pound, it was recommended that a grassed area be provided for exercise for those long staying animals.

Ms Bigham queried the statistics for Building Consents in January to February 2021 compared to November to December 2020. Mr Dagg explained that the November to December building works value was determined by three significant projects.

In response to the reason for the amount of notices to fix and dangerous building notices, Mr Dagg noted that this was due to the Council being able to attend to complaints. Resources were available at that time to enable follow up and enforcement.

Ms Bigham was concerned with the number of 2 lot subdivisions after all their work with trying not to let this happen through the District Plan process, however it was good to know that a lot of those would go before the Committee to decide on rather than setting precedent on other decisions that had been made.

There was discussion around the lack of feedback in response to a complaint made on roaming dogs particularly in Manaia and Ōpunakē. From a personal experience Ms Bigham had made a complaint about a problem rooster and received no response. She noted that Manaia had an issue with roaming dogs and people felt unsafe on the streets. Mr Dagg noted that this was being addressed.

Ms Bigham raised concerns around stock being grazed on berms in Manaia. This had become a real issue for some people who worried about the safety of children and traffic.

Councillor Reid asked if there was any action on the Pātea Freezing Works. Mr Dagg explained that the Council's Monitoring Officer was actively working in this space. This was driven by the proposal for a memorial at the Pātea Freezing Works. He was concerned that with bringing people to be part of the memorial that the fly tipping and dangerous building notices would be escalated. Due to the amount of entry points into the structure it was difficult to secure the site.

In response to resourcing in the Animal Control team, Mr Dagg noted that there would be a full complement of staff by Easter.

In terms of the increase of infringements for January and February, Mr Dagg explained that this was a reflection of more time being spent on parking patrols, but this was not anticipated to continue at this level.

In terms of the online portal for compliance, Councillor Beccard asked if this would save staff time. Mr Dagg noted that this was the intent however he had not seen a noticeable decline in administrative maintenance. This was benefitting the Building Control Officers in processing the consents. He had not seen any change in the hours invested in the administrative support side of things and would be monitoring that.

RESOLUTION

(Ms Bigham/Cr Langton)

13/21 EH THAT the Environment and Hearings Committee receives the Environmental Services Activity Report for January to February 2021.

CARRIED

3. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

14/21 EH THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes 3 February 2021.	To Enable the Committee to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings.

CARRIED

4. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Reid/Deputy Mayor Northcott)

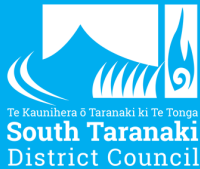
16/21 EH THAT the Environment and Hearings Committee resumes in open meeting.

CARRIED

The meeting concluded at 4.45 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	7 April 2021
Subject	Policy and Strategy Committee – 22 March 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 22 March 2021. The Council is being asked to receive the Policy and Strategy Committee minutes from 22 March 2021 for their information.
2. There were two recommendations within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation (13/21 PS) that the Council approves the Community Funding Policy and agreed that the full Council would make allocation decisions on the Community Initiatives Fund.
4. The Policy and Strategy Committee moved a recommendation (15/21 PS) that the Council approves the Elected Members' Childcare Policy.

Taunakitanga / Recommendation

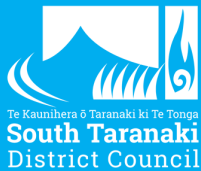
THAT the Council;

1. Receives the minutes of the Policy and Strategy Committee meeting held on 22 March 2021.
2. Adopts recommendation 13/21 PS from the Policy and Strategy Committee:

THAT the Council approves the Community Funding Policy and agreed that the full Council would make allocation decisions on the Community Initiatives Fund.

3. Adopts recommendation 15/21 PS from the Policy and Strategy Committee:

THAT the Council approves the Elected members' Childcare Policy.



Menīti Minutes

Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Council Chamber, Albion Street, Hāwera on Monday 22 March 2021 at 1.00 pm

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Jack Rangiwahia, Diana Reid, Brian Rook, Bryan Roach and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Wayne Bigham (Te Hāwera Community board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Adrienne Cook (Policy and Privacy Officer), Sara Dymond (Senior Governance Officer), Rebecca Martin (Environment and Sustainability Manager), two members of the public and one media.

Matakore / Apologies: Councillor Andy Beccard and Bonita Bigham (Taranaki Coastal Community Board Representative).

RESOLUTION

(Deputy Mayor Northcott/Cr Young)

08/21 PS THAT the apologies from Councillor Andy Beccard and Bonita Bigham (Taranaki Coastal Community Board representative) be received.

CARRIED

Mayor Nixon acknowledged the passing of Mr Simon Collins with a moment's silence.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Vicki Meijer and Paul Roberts – Beach Energy Presentation

Beach Energy were acknowledged for their contribution of \$60,000 towards Te Ramanui o Rutapūtahanga.

A presentation was provided to the Committee from Beach Energy which provided a brief overview of who they were and highlighted the below:

- Update on Kupe's Production Station and its operations;

- Although 2020 was a unique and challenging year for the business and community, Beach Energy had made a number of achievements;
- Due to various factors the business made the decision to surrender the permit for the Wherry Project;
- Looking ahead Beach Energy were committed to a lower carbon future; were evaluating development opportunities and possible field explorations. Kupe Inlet Compression Project was well underway and the next major shutdown had been scheduled;
- Beach Energy were developing their indigenous relationships and were engaging with an open door policy. The company were being proactive in developing their own cultural awareness in house and had developed a draft indigenous policy;
- Beach Energy were committed to playing an active role in the communities where they operated and as part of this recognised the importance of supporting environmental initiatives and the health, safety and wellbeing of the people living in these areas. This included investing in community-led projects that promoted resilience, empowerment and positive change. Beach Energy had supported Rotokare and were heavily involved with the Kiwi release programme and more recently a new bush classroom and learning station; and
- Their Engagement with local landowners and the wider community was proactive and transparent; acknowledging issues, sharing information and delivering upon agreed commitments.

Discussion was held around Beach Energy's designated route for trucks as it appeared that some had deviated off that route. Mr Roberts noted that GPS were installed in all vehicles and if there was a minor deviation off the route this would be reported. However, LPG sales were undertaken at the plant and there was no contractable relationship with any of those contracting companies. He committed to discussing this with those companies.

There were rumours that Local Government were looking to reduce petrol vehicles by 2025 and natural gas would no longer be available for home heating. Councillor Rook asked if from their perspective if the Council should be concerned. Mr Roberts explained that Beach Energy would be producing until its end of field life in 2034. From an industry point of view gas supply was reducing and no exploration licenses were being issued outside of Taranaki as a result of the Government's decision to not grant or renew exploration licenses. The largest gas field was rapidly declining.

In response to the query around where the gas produced was used Mr Roberts advised that the gas produced was used domestically and was sold to Genesis Energy.

Councillor Filbee thanked Beach Energy for their contribution to Te Ramanui o Ruaputāhanga and their support to Rotokare working closely with Mr Collins and his team on the Kiwi project. In terms of the reduction in supply and gas being phased out she asked what their projections were around the cost increase for the next ten years and how this would impact customers and rate payers. Mr Roberts could not comment on this.

2. Whakaae i Ngā Mēniti / Confirmation of Minutes

2.1 Policy and Strategy Committee held on 1 February 2021.

RESOLUTION

(Cr Reid/Cr Mackay)

09/21 PS **THAT** the Policy and Strategy Committee adopts the minutes from the meeting including public excluded held on 1 February 2021 as a true and correct record.

CARRIED

RESOLUTION

(Deputy Mayor Northcott/Cr Young)

10/21 PS **THAT** the Policy and Strategy Committee moves into decision-making mode for the approval of the delegations register. Due to timing constraints the decision was required to be resolved.

CARRIED

Councillor Roach left the meeting at 1.42 pm.

3. Pūrongo Whakataunga / Decision Making Report

3.1 Delegations Register Update – Resource Management Act 1991

The report proposed an update of the Resource Management Act (RMA) 1991 delegations contained within the Council's Register to assign powers to the Environmental Health Technician.

RESOLUTION

(Cr Mackay/Cr Rangiwahia)

11/21 PS **THAT** the Policy and Strategy Committee approves the delegations, transferring powers under the Resource Management Act 1991, to the officer; as per its powers under section 34A of the Resource Management Act 1991.

CARRIED

RESOLUTION

(Deputy Mayor Northcott/Cr Brown)

12/21 PS **THAT** the Policy and Strategy Committee moves out of decision-making mode and resume the meeting.

CARRIED

4 Pūrongo / Reports

4.1 Community Funding Policy

The report presented the Community Funding Policy which collated all community funding pools into one document to provide simple and transparent information to members of the public who might wish to apply for funds. This also allowed the Council to ensure consistency on how funds and applications were assessed, distributed and used. The report proposed that the draft Community Funding Policy (the Policy) be adopted.

Ms Aitken commented that the Policy was a result of workshops held with the Council, Community Boards and the Iwi Liaison Committee over the past 12 months. She noted that the Mayor had identified that the Policy read like the Community Initiatives Fund was open the entire year and suggested the addition of a closing date for applications of 31 July allowing people a month to submit applications. This meant that the decision on the fund would likely be around September each year.

Councillor Roach returned to the meeting at 1.48 pm.

In terms of the Local Discretionary Fund Ms Aitken noted that there was no mention of the Chair's Discretion however an additional piece would be added on how that worked.

Ms Aitken noted that an additional recommendation was required around who would make the decision on the Community Initiatives Fund. The recommendation from staff was that the full Council consider applications and allocate the funding. In terms of the minimum amount of \$6,000 per application Ms Aitken explained that this figure was based on the smallest amount previously allocated.

There was discussion around who would be responsible for making the decision on the allocation of funding and consensus was that the full Council would make the decision. An assessment would be carried out that the Community Board could provide input into prior to being presented to the Council. It was considered that the Community Board had more local knowledge in their areas.

Mr Bigham asked if the review of the Community Board criteria needed to be included within the Policy. Ms Aitken explained that the criteria formed part of the appendices which could be updated at any time without the Council having to review the whole policy.

RECOMMENDATION

(Cr Filbee/Cr Reid)

13/21 PS

THAT the Policy and Strategy Committee recommends the Council approves the Community Funding Policy and agreed that the full Council would make allocation decisions on the Community Initiatives Fund.

CARRIED

4.2 Submission to the Climate Change Commission on the draft Aotearoa NZ emissions budgets and advice package to the Government

The purpose of the report was to present the Committee with the Council's draft submission to the Climate Change Commission (CCC) on their draft Aotearoa New Zealand (NZ) emissions budgets and advice package to the Government.

Ms Martin presented text for inclusion in the Climate Change Commission submission relating to farming and carbon emissions.

Councillor Young queried the comments around regenerative farming as he recently attended a Dairy Trust meeting where the trials on such schemes were discussed. He highlighted that research centres were also unclear what regenerative farming meant. He considered there to be wide discrepancies on what it meant, and media comments were diverse to how a farming operation would interpret this. Ms Martin noted that the Council were not trying to define it but were recommending that when science progressed and there was clarity around what it meant for different farms the Council would support it if there were environmental benefits on emissions. A suggestion was made that the word 'huge' be removed as there was no proven science to support this statement.

Ms Martin provided clarification that the evidence used was New Zealand based.

Councillor Langton supported the Council advocating for the Climate Change Commission to recommend that the Government enable measuring the carbon capture of small scale plantings and blocks on farms as all farms were different. Farmers were testing carbon in soil and were getting more carbon all the time.

Councillor Bellringer questioned whether the Council knew what they were supporting noting that New Zealand produced just 0.15% of the world's total carbon emissions. He did not know how New Zealand was going to afford this policy, let alone contribute to the world's dilemma as it was seen now. He did not think the Council should be supporting these recommendations whole heartedly.

Ms Martin said although New Zealand was a very small contributor to the global emissions and there would be a cost to the economy nationally to change our emissions, there was discussion that the Government would provide a support package to counteract the cost and open up alternative opportunities. If the emissions were not reduced there was danger of not being able to trade with countries around the world. It was important to act along with its trading partners.

Mr Crockett noted that the Council's submission was consistent with several other councils across the country who socialised their submission to the commission and Local Government. Although what the Council was doing might be a miniscule part of the overall change it was the cumulative impact of all the councils working in this space. Environmental Sustainability was a theme in their Long Term Plan.

Councillor Reid asked how closely the Council's Environment and Sustainability Policy mirrored what the Climate Change Commission proposed. Ms Martin commented that the Policy was broadly in line with what was being proposed. There was no detail yet around how this would be rolled out for Local Government to implement. When the document was formalised in June a report would be presented back to the Council on what this meant for South Taranaki.

As a global citizen Councillor Reid believed everyone needed to do their best for the integrity of their grandchildren and great-grandchildren, despite being a small percentage in the world.

Deputy Mayor Northcott considered it to be time for countries to take heed of climate change. He believed that this could be an opportunity for our sector to develop systems that could be of benefit to the whole planet.

Councillor Roach commented that the new superpower of the world was electricity supplies. The biggest problem was getting electricity to the end user. The cleanest power to make was nuclear however this could not be used in New Zealand. There were limited options, for example wind generation offshore however there were days with no wind.

RESOLUTION

(Cr Mackay/Cr Langton)

14/21 PS **THAT the Policy and Strategy Committee:**

- a) Receives the Council’s submission to the Climate Change Commission on their draft emissions budget and advice package to the government.**
- b) Approves the content of the submission to the Climate Change Commission on their draft emissions budget and advice package to the Government.**
- c) Notes the Mayor and Chief Executive under delegated authority will send the submission to the Climate Change Commission by 28 March 2021, subject to any amendments.**

CARRIED

4.3 Draft Elected Members’ Childcare Policy

The report presented the draft Elected Members’ Childcare Policy (the Policy) which clarified the conditions for payment of childcare allowances and set out the Council’s expectations regarding the presence of elected members’ children during Council business.

Mrs Cave supported the Policy as it enabled those members of the community who had children to put forward their name to participate as a Community Board member or on the Council. Deputy Mayor Northcott endorsed these comments and reiterated that this opened the door for more diversity in the Council and the Policy set out clear rules around this. Mayor Nixon noted that the Policy allowed for the flexibility to consider on a case by case basis. He supported encouraging young people to be present around the table and their influence was critical.

RECOMMENDATION

(Deputy Mayor Northcott/Cr Roach)

15/21 PS **THAT the Policy and Strategy Committee recommends the Council approves the Elected Members’ Childcare Policy.**

CARRIED

The meeting concluded at 14.14 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Pūrongo Report

To	Ordinary Council
From	Kaiarataki Ratonga Hapori me te Pūhanga / Group Manager Community and Infrastructure Services, Fiona Aitken
Date	7 April 2021
Subject	Venture Taranaki Trust – Contract Review

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Venture Taranaki Trust (VTT) is the recognised regional economic development agency for Taranaki. They provide a range of economic development services including business development and growth, tourism development and promotion and lead the implementation of the Region's economic development strategy Tapuae Roa and the Taranaki 2050 Just Transition.
2. The Council has a three yearly agreement with VTT to provide specific economic development services to businesses on behalf of the Council. They also provide the Council with regional intelligence activities such as a regional business survey and economic profile publications.
3. The current agreement with VTT expires on 30 June 2021 and if the Council do not wish to extend this agreement, three months' notice from the expiry date must be given to VTT. This report recommends that given the specialised expertise provided by VTT, that the cost of undertaking a Section 17A review outweighs the benefits such a review would provide and recommends the agreement is extended from 1 July 2021 to 30 June 2024.

Taunakitanga / Recommendation(s)

THAT the Council approves the extension of the Partnership Agreement: Business Support and Economic Development Services Delivery for three years from 1 July 2021.

Kupu Whakamārama / Background

4. VTT is a council-controlled organisation of the New Plymouth District Council. VTT provides a range of economic development services to that council and also Stratford and South Taranaki councils under their own individual agreements.
5. The South Taranaki District Council has two separate agreements for service delivery with VTT and this report is specifically in regards to the partnership agreement between the Council and VTT for Business Support and Economic Development Services Delivery. The contract for the delivery of regional tourism promotion and development is a separate agreement.

6. VTT have supplied economic development services to the South Taranaki District since 2011. Services provided include:
 - Business advisory and guidance service;
 - Business mentoring programme;
 - Business start-up clinics;
 - Facilitation of regional partners research and development and capability programmes; and
 - Export support.
7. A key benefit of the relationship with VTT is that it provides the Council and the businesses of South Taranaki with access to various funding streams and capacity building initiatives that are only available through VTT. These services would be incredibly difficult for the Council to access if they were not part of a regional economic development agency.
8. The other benefit of the agreement is that the whole of the Taranaki region are contributing to a regional approach to the delivery of economic development services. If the Council chose not to renew the Partnership Agreement, we would effectively be 'going it alone' and would need to provide all these services to our business community through another means.

Local Government Purpose

9. The services provided by VTT enable the Council to meet the purpose of Local Government by promoting the social and economic well-being of the South Taranaki community in the present and for the future.

Ngā Kōwhiringa / Options – Identification and analysis

Option(s) available

Option 1 - Renew the contract with VTT for three years from 1 July 2021.

Option 2 - Undertake a full Section 17A review of the services delivered by VTT.

Option 3 - Decline to renew the contract with VTT.

10. Option 1 would mean that the current arrangements and associated costs would continue for a further three years and allows a seamless continuation of the services VTT deliver on the Council's behalf.
11. If the Council decide that a full review of the delivery of the services currently provided by VTT is required, this would take some time to undertake and the cost of such a review has not been budgeted. There is not another organisation currently in existence that would be able to easily deliver the services VTT provide within South Taranaki due to the expertise and relationships that VTT has at a regional and national level. It is not considered that the potential benefits of a review justify the costs of undertaking one.
12. If the Council declined to renew the agreement with VTT, we would have no other entity in place to deliver the services from 1 July 2021 and we would therefore not be able to meet our stated levels of service in the 2018-2028 Long Term Plan.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

13. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	All residents are able to access the economic development services currently provided by VTT, if the contract is extended there is no impact on ratepayers.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan 2018-2028.	If VTT remain the service provider for the Council there will be no changes to the stated levels of service in the 2018-28 LTP.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	It is unlikely that engaging VTT to provide these services to the Council would generate wide public interest.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	If a full Section 17A review is not undertaken there will be no impact on the Council’s overall budget.
Reversible	The degree to which the decision or proposal is reversible.	Once the contract has been signed with VTT the Council will be obliged to meet the requirements of the contract.

14. In terms of the Council’s Significance and Engagement Policy this matter is of low significance.
15. The level to which the Council will engage will align with the significance of the decision to be made will be to inform the community of the decision.

Level	Goal	Outcome
Inform	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions.	The community will be informed via the agenda and minutes.

Legislative Considerations

16. Section 17A of the Local Government Act requires local authorities to review the cost effectiveness of current service arrangements. However, Section 17A also states that local authorities are not required to undertake a review if the local authority is satisfied that the potential benefits of undertaking the review do not justify the costs of a review.
17. VTT provide specialist services specifically related to economic development and business support. VTT also provide this service to the New Plymouth and Stratford district councils. It is highly unlikely that there would be another provider within the Taranaki region that could deliver the services received from VTT. Therefore, the costs associated with a Section 17A review would not benefit the South Taranaki District Council.

Financial/Budget Considerations

18. The costs associated with undertaking a full Section 17A review would not justify the benefits. Costs associated with engaging VTT to carry out economic development and business support services for South Taranaki are already budgeted for. There is no impact on budgets if an extension is agreed to.

Consistency with Plans/Policies/Community Outcomes

19. The services provided by VTT contribute to the vibrant, together and prosperous community outcomes.

Impact on Māori/Iwi

20. The data and services provided by VTT has had a positive impact on Māori and will continue to have a positive impact on Māori in the future. VTT has provided advice for businesses established by Iwi within South Taranaki and VTT provide data and statistics to enable the Council to support Māori in the future.

Whakakapia / Conclusion

21. VTT have been the service provider of economic development and business support to South Taranaki businesses since 2011. Under Section 17A of the Local Government Act, the Council is not required to undertake a review of any agreement that is due to expire if the potential benefits do not justify the cost of such a review. In this case it is not considered that the cost of undertaking a review of this agreement with VTT would provide any benefits or cost efficiencies to the Council.
22. By extending VTT's current agreement for another three years, this will allow for the continuation of these economic development services throughout the District and ensure that the Council is delivering its stated levels of service.



Fiona Aitken

Fiona Aitken

**Kaiarataki Ratonga Hapori me te Pūhanga /
Group Manager Community and Infrastructure Services**



[Seen by]

Waid Crockett

**Tumu Whakahaere /
Chief Executive**

7. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 22 February 2021.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Audit and Risk Committee 17 March 2021.		
3. Receipt of minutes – Policy and Strategy Committee 22 March 2021.		
4. Receipt of minutes – Personnel Committee 4 March 2021.		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3, 4	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).