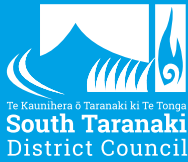


Rārangitake take Kaunihera

Council Agenda

Monday 9 August 2021, 7pm
Council Chamber, Albion Street, Hāwera





Pūrongo Whaitikanga Governance Information

Ngā Mema o te Komiti / Committee Members



Phil Nixon
Mayor



Robert Northcott
Deputy Mayor



Andy Beccard
Councillor



Mark Bellringer
Councillor



Gary Brown
Councillor



Celine Filbee
Councillor



Aaron Langton
Councillor



Steffy Mackay
Councillor



Jack Rangiwahia
Councillor



Diana Reid
Councillor



Bryan Roach
Councillor



Brian Rook
Councillor



Chris Young
Councillor

Apatono / Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees. It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or dispose

of assets, other than in accordance with the long-term plan

- (d) the power to adopt a long-term plan, annual plan or annual report
- (e) the power to appoint a chief executive
- (f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.
- (g) the power to adopt a remuneration and employment policy

He Karere Haumarū / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

He Pānga Whakararu / Conflicts of Interest

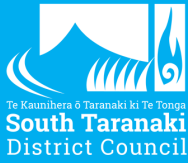
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



Rārangi Agenda

Ordinary Council Meeting Monday 9 August 2021 at 7pm

- 1. Matakore / Apologies**
- 2. Tīmatanga Kōrero / Opening Remark**
 - 2.1 Councillor Andy Beccard
- 3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
- 4. Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 4.1 [Ordinary Council held on 28 June 2021](#) Page 7
 - 4.2 [Extraordinary Council – Representation Review held on 26 July 2021](#) Page 22
- 5. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes**
 - 5.1 [Extraordinary Environment and Hearings Committee on 21 June 2021](#) Page 31
 - 5.2 [Audit and Risk Committee on 23 June 2021](#) Page 40
 - 5.3 [Eltham-Kaponga Community Board held on 12 July 2021](#)..... Page 48
 - 5.4 [Te Hāwera Community Board held on 12 July 2021](#) Page 53
 - 5.5 [Taranaki Coastal Community Board held on 13 July 2021](#)..... Page 58
 - 5.6 [Pātea Community Board held on 14 July 2021](#) Page 62
 - 5.7 [Iwi Liaison Committee held on 21 July 2021](#)..... Page 66
 - 5.8 [Environment and Hearings Committee held on 21 July 2021](#) Page 74
 - 5.9 [Policy and Strategy Committee held on 26 July 2021](#)..... Page 79
- 6. Pūrongo / Report**
 - 6.1 [Department of Internal Affairs Consultation on Māori Wards Processes](#) Page 88
- 7. Pūrongo-Whakamārama / Information Report**
 - 7.1 [Summary of Councillor recommendations from workshop on the future focus Areas for waste minimisation in South Taranaki](#) Page 113
- 8. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public**
 - 8.1 [Ordinary Council held on 28 June 2021](#) Page 119
 - 8.2 [Extraordinary Environment and Hearings Committee on 21 June 2021](#) Page 122
 - 8.3 [Audit and Risk Committee on 23 June 2021](#) Page 132
 - 8.4 [Environment and Hearings Committee held on 21 July 2021](#) Page 135



Matakore Apologies

1. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Tīmatanga Kōrero

Opening Remark

2. Opening Remark – Councillor Andy Beccard

The opening remark is an opportunity to comment on something positive or constructive that has happened in relation to the Council or the Community.

Next Opening Remark: Monday 20 September 2021 – Councillor Gary Brown



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki **Open Forum and Presentations**

1. Whakatakoto Kaupapa Whānui Whakaaturanga hoki / Open Forum and Presentations

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Kaunihera Council Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Ordinary Council – 28 May 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Ordinary Council minutes of the meeting held on 28 June 2021.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Ordinary Council meeting held on 28 June 2021 as a true and correct record.



Menīti Minutes

Ngā Menīti take Kaunihera Ordinary Council Meeting

Council Chamber, Albion Street, Hāwera on Monday 28 June 2021 at 7.00 pm

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott and Councillors Andy Beccard, Mark Bellringer, Aaron Langton, Steffy Mackay, Jack Rangiwahia, Diana Reid, Brian Rook and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Chris Webby (Audit NZ), Waid Crockett (Chief Executive Officer), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Cath Sheard (Acting Group Manager Community and Infrastructure Services), Sara Dymond (Senior Governance Officer), Vipul Mehta (Chief Financial Officer) and Becky Wolland (Policy and Governance Team Leader).

Matakore / Apologies: Councillors Gary Brown, Celine Filbee and Bryan Roach.

RESOLUTION

(Deputy Mayor Northcott/Cr Rangiwahia)

69/21 **THAT the apologies from Councillors Gary Brown, Celine Filbee and Bryan Roach be received.**

CARRIED

1. **Tīmatanga Kōrero / Opening Remark**

1.1 Councillor Chris Young

The Everybody's Theatre in Ōpunakē celebrated their centennial this year. Over the years the Theatre had been used for a variety of things from boxing tournaments, quiz shows, ballots to Irish concerts. The Theatre had several private owners in its early years but with the possibility of closure in 1980 a group of locals set up a trust and with donations, debentures and a small loan the Theatre became a community asset. In 2012 the building was closed due to earthquake structure issues however the trust refused to concede and secured a grant from Pub Charities to ensure the strengthening occurred. Between 2011 and 2014 more than \$800,000 was raised to complete the strengthening and refit. The strengthening happened in time for the building to reopen in December 2013, the refit included an upgrade to a digital projector, shop, kitchen and toilets along with a full repaint and carpet. The trust was run by a team of 11 trustees assisted by 30 volunteers showing four to five movies per week along with several private and public events including a monthly boutique night. Although COVID-19 made it more difficult a wonderful community asset continued to deliver towards the vision The Most Liveable District.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Ordinary Council held on 17 May 2021

RESOLUTION

(Cr Reid/Cr Bellringer)

70/21 **THAT the Council adopts the minutes of the Ordinary Council meeting held on 17 May 2021 as a true and correct record.**

CARRIED

2.2 Extraordinary Council – Long Term Plan Hearing held on 26 May 2021

RESOLUTION

(Cr Beccard/Cr Mackay)

71/21 **THAT the Council adopts the minutes of the Extraordinary Council – Long Term Plan Hearing meeting held on 26 May 2021 as a true and correct record.**

CARRIED

2.3 Extraordinary Council – Long Term Plan Deliberations held on 26 May 2021

RESOLUTION

(Cr Young/Cr Langton)

72/21 **THAT the Council adopts the minutes of the Extraordinary Council – Long Term Plan Deliberations meeting held on 26 May 2021 as a true and correct record.**

CARRIED

3. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes

3.1 Audit and Risk Committee held on 19 May 2021.

RESOLUTION

(Cr Beccard/Cr Young)

73/21 **THAT the Council receives the minutes of the Audit and Risk Committee meeting held on 19 May 2021.**

CARRIED

3.2 Eltham-Kaponga Community Board held on 31 May 2021.

Councillor Steffy Mackay and Ms Karen Cave had declared a conflict of interest at the meeting regarding the Eltham Community Development Group and asked that this be recorded.

A correction was required regarding the discussion around the extension of rural swimming pools as it read schools.

A correction was made to the discussion regarding to the Rāhotu Pool hours as Mr Hawkes was referring to the Rāwhitiroa Pool hours.

RESOLUTION

(Cr Mackay/Cr Bellringer)

74/21 **THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 31 May 2021.**

CARRIED

3.3 Te Hāwera Community Board held on 31 May 2021.

RESOLUTION

(Cr Reid/Cr Rangiwahia)

75/21 **THAT the Council receives the minutes of the Te Hāwera Community Board meeting held on 31 May 2021.**

CARRIED

3.4 Taranaki Coastal Community Board held on 1 June 2021.

A correction was required in the open forum as it was Gordon Chisnall who spoke not Brian Chisnall.

RESOLUTION

(Cr Langton/Cr Young)

76/21 **THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 1 June 2021.**

CARRIED

3.5 Pātea Community Board held on 2 June 2021.

RESOLUTION

(Deputy Mayor Northcott/Cr Reid)

77/21 **THAT the Council receives the minutes of the Pātea Community Board meeting held on 2 June 2021.**

CARRIED

3.6 Iwi Liaison Committee held on 9 June 2021.

An amendment was made to recommendation 2.2 that the Council delegates to the Chief Executive Officer to finalise the depictions of these tūpuna for use in Te Ramanui o Ruapūtahanga with the appropriate Iwi representatives.

RESOLUTION

(Cr Beccard/Cr Langton)

78/21 **THAT the Council**

- 1. Receives the minutes of the Iwi Liaison Committee meeting held on 9 June 2021.**
- 2. Adopt recommendation 20/21 IL from the Iwi Liaison Committee;**

- 1) Approves in principle that the eight tūpuna (two from each Iwi) listed below are acknowledged through artworks on the windows of Te Ramanui o Ruapūtahanga:
 - a) Ngāti Ruanui – Tū Raukawa Poroa and Tito Te Hanataua
 - b) Nga Ruahine - Te Ua Haumene and Titokowaru
 - c) Taranaki - Tohu And Te Whiti
 - d) Nga Rauru - TW Ratana and Rima Wakarua

- 2) Authorises the Chief Executive Officer to finalise the depictions of these tūpuna for use in Te Ramanui o Ruapūtahanga with the appropriate Iwi representatives.

CARRIED

3.7 Environment and Hearings Committee held on 9 June 2021.

Councillor Beccard commented that BTW had asked to present in open forum to discuss types of subdivisions that might be acceptable. There was some general discussion held and the Committee provided some broad guidelines. He considered it a way to help those people who needed it. Mr Crockett would work with the Committee around the best use of open forum and to find the appropriate mechanism to achieve what was trying to be achieved. This was ensuring that the Committee were operating within its terms of reference appropriately.

Councillor Beccard noted that the Committee had received the National Policy Urban Development report and recommended to the Council that planning staff implement Policy 11 of the National Policy Statement in advance of the District Plan being updated. He explained that Policy 11 related to carparks and at present there were some resource consents that required carparks and in the short time they would not be needed. The Committee felt that this should not be an imposed condition now when the Council were aware that it would be removed in the near future.

RESOLUTION

(Cr Beccard/Cr Reid)

79/21 **THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 9 June 2021.**

CARRIED

3.8 Policy and Strategy Committee held on 14 June 2021.

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

80/21 **THAT the Council;**

1. **Receives the minutes of the Policy and Strategy Committee meeting held on 14 June 2021.**
2. **Adopt recommendation 25/21 PS from the Policy and Strategy Committee;**
 - a) **Approves the new Central Landfill Joint Committee Agreement (Appendix 1) to incorporate a Holding Period while waste is disposed of at an out of region landfill;**

- b) **Agrees to re-establish the Central Landfill Joint Committee;**
 - c) **Delegates authority to the Chief Executive to sign the Central Landfill Joint Committee Agreement;**
 - d) **And subject to the execution of the Agreement, notes that the Mayor:**
 - i) **will be South Taranaki District Council's appointee (in line with s41A(5) of the LGA);**
 - ii) **will call for expressions of interest for South Taranaki District Council's alternate appointee;**
 - e) **Adopts the Central Landfill Joint Committee Terms of Reference (Appendix 2);**
 - f) **Delegates authority to the Central Landfill Joint Committee to:**
 - 1. **Oversee the initial development, operation, closure and aftercare of the Central Landfill;**
 - 2. **Approve the annual budget and business plan for the Central Landfill;**
 - 3. **Determine the prices to be charged for depositing solid waste at the Central Landfill;**
 - 4. **Determine (subject to any consent conditions) the types of solid waste that will be accepted at the Central Landfill;**
 - 5. **Determine the date of permanent closure of the Central Landfill;**
 - 6. **Determine during the Holding Period:**
 - **An annual review of activities and approval of the budget;**
 - **The viability of Central Landfill;**
 - **Whether the Central Landfill would need to accept waste on 1 July 2024 and if so, ensure timelines to facilitate this are met.**
 - g) **Resolves that the Central Landfill Joint Committee is not discharged at the Triennial election (Schedule 7 (Clause 30(7)) of the Local Government Act).**
3. **Adopt recommendation 26/21 PS from the Policy and Strategy Committee;**
- a) **Notes the content of the Waste Management and Minimisation Plan mid-term Review and that any amendments arising from the workshop scheduled for 14 June 2021 will be reflected in a revised document. The document will be submitted for approval at an upcoming meeting of the Ordinary Council on 28 June 2021.**
 - b) **Notes the significant changes occurring to the waste management framework and legislation at a national level, which will have cost and service delivery implications for the Council's Waste Management and Minimisation work programmes.**
 - c) **Approves the content of the Waste Management and Minimisation Plan mid-term Review being shared as an agenda item at the next quarterly meeting of the Taranaki Solid Waste Management Joint Committee on 12 August 2021.**
 - d) **Approves the start date for the Council's next Waste Management and Minimisation Plan to be 1 July 2023, to allow better alignment with New Plymouth and Stratford District Councils.**
-

4. Adopt recommendation 27/21 PS from the Policy and Strategy Committee;

Approves the Third Quarter Financial and Non-Financial Performance Report for the period ending 31 March 2021.

CARRIED

4. Ngā Menīti o nga Komiti Herenga o Taranaki / Joint Committee Minutes

4.1 Taranaki Regional Council Joint Committee Meetings

RESOLUTION

(Cr Mackay/Cr Beccard)

81/21 THAT the Council receives the minutes of the Taranaki Solid Waste Management Committee held on 20 May 2021, the Taranaki Regional Transport Committee held on 2 June 2021 and the Taranaki Emergency Management Group Joint Committee held on 3 June 2021.

CARRIED

5. Pūrongo / Reports

5.1 South Taranaki District Museum Trust Stage II

The Council was being asked to approve underwriting the current shortfall of \$23,000 so that the fixed price construction contract could proceed before further cost escalations occurred. This underwrite was subject to the South Taranaki District Museum Trust agreeing to repay all such funds as a priority.

The Trust were commended for their hard work and exceptional job in securing the funds they had received.

RESOLUTION

(Deputy Mayor Northcott/Cr Rangiwahia)

82/21 THAT the Council;

- 1) Agrees to underwrite the current shortfall of up to \$23,000 for the Stage II build at Aotea Utanganui – Museum of South Taranaki.
- 2) Notes the South Taranaki District Museum Trust will sign an agreement that requires them to pay back any of this shortfall that they access as a priority.

CARRIED

5.2 Adoption of 2021/31 Long Term Plan and Supporting Documents and Rate Setting for 2021/22

The purpose of this report was to present the Council's 2021-2031 Long Term Plan (LTP) and supporting documents for adoption including the Fees and Charges Schedule 2021/22. The report sets the rates for adoption for the 2021/22 financial year. The report also sought that the Environment and Sustainability Strategy was formally adopted prior to the adoption of the LTP.

A memo was distributed to the councillors that outlined the changes since the agenda was published. Mr Mehta explained that the changes were of a minor nature and related to the following; carry overs that were increased from the last time the Council adopted the Consultation Document; capital works programme and the suggestion from Audit NZ for each individual activity to have its own total; new disclosures relating to the new account standard; wording changes relating to the non-financial performance measures; and fees and charges as three had been inadvertently missed.

Mr Webby explained that the Council under the Local Government Act 2002 was required to adopt the LTP as of today which was the key reason for the changes. He thanked the Council management and staff for their massive effort which started 18 months plus prior and was during the time of COVID-19 and proposed changes in the Local Government sector. If the Council adopted the LTP then he was in the position to issue an unmodified audit opinion on the LTP however would include an emphasis of matter with regards to the Three Waters Reform referring the reader to the disclosure in the LTP. There was also an emphasis of matter which was included in the Consultation Document around capital do ability referring readers to the disclosures around do ability and what was put in place to achieve the capital works.

RESOLUTION

(Cr Mackay/Cr Beccard)

83/21

THAT the Council;

- a) **Adopts the content of the Environment and Sustainability Strategy attached in Appendix 3.**

CARRIED

Councillor Beccard was pleased the Council was moving in this direction with this Strategy and undertaking it in a way that was enhancing the District. Mayor Nixon agreed with these comments and commended the Council's Environment and Sustainability Team for their hard work in developing this.

Mr Crockett was pleased to see the Council move into this space. He explained that the Council had consulted on the mapping of Significant Natural Areas (SNAs) however given the Government's pause around policy on SNAs the Council would wait for further guidance from Government prior to progressing that part of the strategy.

RESOLUTION

(Mayor Nixon/Deputy Mayor Northcott)

84/21

THAT the Council;

- a) **Approve the inclusion of the Vehicle Crossing Application Fees for years 1, 2 and 3 of \$172.50, Water Connection Administration Fee for years 1, 2 and 3 of \$180.00, and Wastewater Connection Administration Fee for years 1, 2 and 3 of \$180.00**
- b) **Adopts the 2021-2031 Long Term Plan, as attached to this report in Appendix 1, in accordance with section 95 of the Local Government Act 2002.**
- c) **Adopts the Fees and Charges Schedule 2021/22 as attached to this report in Appendix 2 with the changes noted above, to come into effect on 1 July 2021, in accordance with section 150 of the Local Government Act 2002 and other enactments as referenced in the document.**

CARRIED

Mayor Nixon commented that this was a robust and affordable LTP which was generally well received by the community. Overall, there was good community engagement throughout the process. He noted that do ability would need to be monitored however the three major projects Waimate West reservoir, Te Ramanui o Ruapūtahanga and Nukumarū Station Road were already well in hand.

This LTP had been a lot of work for Council staff alongside the Three Water Reform, Representation Review and business as usual and he commended staff for the work that had been undertaken. The comments made by Audit NZ was a reflection on staff starting from the Chief Executive. He also thanked the Councillors for the extensive workload and for their support at consultation meetings and through the entire process. Through the process there were robust discussions, the deliberations were well versed, and the outcomes showed they had listened to the community. The Council had done well to keep an average 3.99% rate increase for the next ten years however also being able to undertake the things that were being done.

Deputy Mayor Northcott thanked Council staff and Councillors for their efforts. He considered this to be the best LTP he had been involved which was potentially due to the growth being experienced and the Council recognising this and moving with it. He was pleased with Council had committed to investing in the small towns which would only see them get brighter. The challenge in the future was to move with the growth wave and keep up with the infrastructure like the business park.

Councillor Beccard would particularly like to see the development in the infrastructure which allowed more businesses to come to South Taranaki which meant more people, more housing, more growth and more rates. This was a great plan and agreed that this was the best LTP he had seen. He congratulated everyone that had been involved.

RESOLUTION

(Deputy Mayor Northcott/Cr Rangiwahia)

85/21

THAT the Council;

- a) **Resolves in accordance with the 2021-2031 Long Term Plan and requirements of the 2021/22 Financial Year to raise up to \$26,855,000 of debt which will be secured by a charge over rates or rates revenue as per the Council's Liability Management Policy.**

- b) Delegates to the Chief Executive and approved signatories, authority to negotiate terms and conditions of the said debt and to use any of the approved debt and interest rate management instruments for the period ending 30 June 2022.
- c) Notes that officers will seek advice from PriceWaterhouseCoopers to ensure the best terms and conditions for the required debt are obtained.

CARRIED

RESOLUTION

(Mayor Nixon/Cr Beccard)

86/21

THAT the Council;

- a) Sets the following rates (all GST inclusive) under the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2021 and ending on 30 June 2022.
 - (vi) *General Rate*
A general rate of 0.09225 cents in the dollar of capital value on every rateable rating unit set under Section 13 of the Local Government (Rating) Act 2002.
 - (ii) *Uniform Annual General Charge*
A uniform annual general charge of \$663.16 for each separately used or inhabited part of a rateable rating unit, set under Section 15 of the Local Government (Rating) Act 2002.
 - (iii) *Roading Rate*
A targeted rate for roading of 0.06372 cents in the dollar of capital value on every rateable rating unit set under Section 16 of the Local Government (Rating) Act 2002.
 - (iv) *Hāwera Business Rate*
A targeted rate set under Section 16 of the Local Government (Rating) Act 2002 of 0.09034 cents in the dollar on capital value on all rateable rating units used for commercial or industrial purposes located within a defined area of Hāwera and including areas of the former Hāwera County that are located within 1,500 metres of the former Hāwera Borough boundary.
 - (v) *Warmer Homes Scheme Rate – Voluntary Targeted Rate*
Pursuant to Section 16 of the Act a voluntary targeted rate for the South Taranaki District Council's Home Heating Scheme of a rating unit which has been granted funding assistance for the installation of insulation or approved heating product. The rate is calculated as a percentage of the service amount (the cost of installation plus any accrued interest before added to the First Year rates) until the service amount and the costs of servicing the serviced amount are recovered. For 2021/22 the rate will be charged as follows;

First Year Rated*	Percentage Paid This Year
2013/14	14.57
2014/15	14.37
2015/16	14.18
2016/17	13.99
2017/18	13.81
2018/19	13.64
2019/20	13.47
2020/21	13.33
2021/22	13.25

*this refers to the first year the targeted rate is added to the property.

(vi) Water Supply Rates

A targeted rate for water supply, set under Section 16 of the Local Government (Rating) Act 2002 of:

- \$661.25 for each separately used or inhabited part of a rating unit connected to a Council operated waterworks for urban water supply schemes.
- \$330.63 for each serviceable separately used or inhabited part of a rating unit (ie, that is not connected to the Council operated waterworks, but is within 100 metres of such waterworks).

An amount per water by meter connection, based on connection size and backflow prevention availability set under Section 16 of the Local Government (Rating) Act 2002 of:

- \$150 per connection for water meters that provide <= 32mm connection
- \$260 per connection for water meters that provide <= 32mm connection with backflow
- \$175 per connection for water meters that provide <= 40mm connection
- \$325 per connection for water meters that provide <= 40mm connection with backflow
- \$460 per connection for water meters that provide <= 50mm connection with backflow
- \$630 for per connection for water meters that provide > 50mm connection with backflow

Targeted rates for water supply set under Section 19 of the Local Government (Rating) Act 2002 based on a fixed charge per cubic metre of water provided as follows:

- \$2.75 per cubic metre for urban supplies – Town
- \$2.97 per cubic metre for urban supplies – Extra High Users
- \$1.10 per cubic metre for Waimate West rural supply metered consumers (Inaha is now included within the Waimate West water supply scheme)

(vii) Wastewater Disposal Rate

A targeted rate for sewage disposal set under Section 16 of the Local Government (Rating) Act 2002 of:

- \$759.00 for each separately used or inhabited part of a rating unit connected to a public wastewater drain.
- \$379.50 for each serviceable separately used or inhabited part of a rating unit (ie, that is not connected to a public wastewater drain but is within 30 metres of such a drain).

(viii) Eltham Drainage Area

Targeted rates for drainage maintenance works set under Section 16 of the Local Government (Rating) Act 2002 on differing classes of land within Eltham Drainage Area as follows:

- All land classified Class A – Differential 1.00.
A targeted rate of 0.01107 cents in the dollar of land value.
- All land classified Class B – Differential 0.65.
A targeted rate of 0.00720 cents in the dollar of land value.
- All land classified Class C – Differential 0.35.
A targeted rate of 0.00386 cents in the dollar of land value.

(ix) Kerbside Collection Rate

A targeted rate for kerbside collection on the following basis:

- Urban – \$218.50 for each set of bins (refuse and recycling) on every rating unit situated within the urban areas of Pungarehu, Rāhotu, Ōpunakē, Kaponga, Eltham, Manaia, Ōhawe, Hāwera, Normanby, Pātea Waverley and Waverley Beach to where the service is available.
- Rural – \$218.50 for each set of bins (refuse and recycling) on rating units that are situated within the rural area, where the customer requests the service and where the Council is prepared to provide the service.

CARRIED

Mayor Nixon was pleased that the Council were able to keep the rates at 3.99% following a zero rate the previous year due to COVID-19. Deputy Mayor Northcott added that all Council staff and Councillors had worked hard to keep the rate low.

RESOLUTION

(Cr Langton/Cr Young)

87/21

THAT the Council;

- a) Resolves that all rates (except for water by meter and water meter services) be payable in four instalments, due on or by:

(i) Due Dates for Payment of Rates

1st Instalment	25 August 2021
2nd Instalment	24 November 2021
3rd Instalment	23 February 2022
4th Instalment	25 May 2022

(ii) **Water By Meter (and Water Meter Servicing) Rate Due Dates**

<u>Invoice Month</u>	<u>Due Dates</u>
July 2021	20 August 2021
August 2021	20 September 2021
September 2021	20 October 2021
October 2021	22 November 2021
November 2021	20 December 2021
December 2021	20 January 2022
January 2022	21 February 2022
February 2022	21 March 2022
March 2022	20 April 2022
April 2022	20 May 2022
May 2022	20 June 2022
June 2022	20 July 2022

If an invoice includes consumption over the period spanning two financial years this will be pro-rated (ie per cubic metre rate will be charged at the relevant year's applicable rate).

CARRIED

RESOLUTION

(Cr Rangiwahia/Cr Bellringer)

88/21

THAT the Council;

- a) Resolves that penalties be charged at a rate of 10% to be added on so much of any instalment (excluding water by meter rates) which remains unpaid after the due date, to be added on the following dates;

Dates when penalties will be added

1st Instalment	26 August 2021
2nd Instalment	25 November 2021
3rd Instalment	24 February 2022
4th Instalment	26 May 2022

CARRIED

RESOLUTION

(Cr Mackay/Cr Beccard)

89/21

THAT the Council;

- a) Resolves that an early payment discount of 2% can be applied where a ratepayer pays the year's rates in full (except for water by meter rates) on or before the due date of the first instalment for the year. This will be 25 August 2021.

CARRIED

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

90/21 **THAT the Council;**

- a) Approves that the rates shall be payable during normal business hours at any of the following locations:

Ōpunakē LibraryPlus, Napier Street, Ōpunakē
 Eltham LibraryPlus, High Street, Eltham
 Kaponga LibraryPlus, Egmont Street, Kaponga
 Hāwera Administration Building, Albion Street, Hāwera
 Hāwera LibraryPlus, High Street, Hāwera
 Manaia LibraryPlus, South Road, Manaia
 Pātea LibraryPlus, Egmont Street, Pātea
 Waverley LibraryPlus, Weraroa Road, Waverley

CARRIED

6. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Beccard/Cr Langton)

91/21 **THAT the public be excluded from the following parts of the proceedings of this meeting namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 17 May 2021. 2. Receipt of minutes – Audit and Risk Committee 19 May 2021. 3. Receipt of minutes – Policy and Strategy Committee 14 June 2021.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a).

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3,	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4. Receipt of minutes – Environment and Hearings Committee 9 June 2021.	To enable the Council to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)

CARRIED

7. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Langton/Cr Young)

96/21 THAT the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 7.43 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Kaunihera

Council Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Extraordinary Council –To determine an initial proposal for the Representation Review formal consultation – 26 July 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the Extraordinary Council minutes of the meeting held on 26 July 2021.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Extraordinary Council meeting regarding the initial proposal for the Representation Review formal consultation held on 26 July 2021 as a true and correct record.



Menīti Minutes

Ngā Menīti Kaunihera Whanokē Extraordinary Council Meeting To determine an initial proposal for the Representation Review formal consultation

Council Chamber, Albion Street, Hāwera on Monday 26 July 2021 at 2.00 pm.

Kanohi Kitea / Present: Mayor Phil Nixon (Chairperson), Deputy Mayor Robert Northcott, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Diana Reid, Brian Rook, Bryan Roach and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Bonita Bigham (Taranaki Coastal Community Board representative), Wayne Bigham (Te Hāwera Community Board Representative), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Gordon Campbell (Corporate Planner), Sara Dymond (Senior Governance Officer), Becky Wolland (Policy and Governance Manager), two members of two public and one media.

Matakore / Apologies: Jack Rangiwahia.

RESOLUTION

(Cr Roach/Cr Brown)

97/21 **THAT** the apology from Councillor Jack Rangiwahia be received.

CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Mary Moore

Ms Moore commented in her opinion Manaia's community of interest aligned better with the small towns of the coastal District rather than with Te Hawera Ward. She felt that Manaia would be lost with such a small population compared to Hāwera.

2 Pūrongo / Report

2.1 2021 Representation Review – Adopt Initial Proposal for Consultation

The report provided an update on the Representation Review process and a summary of the feedback received through the pre-consultation phase. The Local Electoral Act 2001 requires local authorities to adopt an initial proposal for formal consultation by 31 August 2021.

The purpose of this meeting was for the Council to consider the feedback and adopt an initial proposal for public notification and consultation.

The Council received notification from the Department of Internal Affairs (DIA) requesting that the boundaries be articulated better. The new resolution had been reviewed by Dale Ofoske.

Māori Wards Discussion

At a meeting with Iwi, Te Korowai o Ngāruahine and Ngāti Ruanui were adamant that the boundary between the East and West Māori wards divide Eltham, Hāwera and Normanby but with changes, however, neither were compliant. The Council believed that sufficient consultation had been undertaken so this option would likely be considered favourable by the Local Government Commission.

There was clarification that the split for Eltham, Hāwera and Normanby was along state highway 3.

Councillor Beccard considered it appropriate to take the advice provided by Iwi. He supported the motion.

Regarding the naming of the Māori wards Mrs Wolland explained that this form part of the formal consultation process. The Council had already indicated to Iwi that names were required for the East and West wards.

Councillor Rook queried whether there was a unanimous consensus from Iwi on what they wanted. Mayor Nixon explained that the decision was left with Te Korowai o Ngāruahine and Ngāti Ruanui because they were the two Iwi that were affected with these boundaries. After discussion with both Iwi they were happy with the alternate boundaries proposed for Option B.

RESOLUTION

(Cr Roach/Cr Mackay)

98/21

THAT the Council

Resolves, in accordance with sections 19H and 19J and clauses 1 and 2 of Schedule 1A of the Local Electoral Act 2001, to adopt the following as its initial proposal for the review of representation arrangements for the 2022 and 2025 triennial elections:

The South Taranaki District Council to comprise the mayor elected at large and twelve (12) councillors elected under a ward system, specifically ten (10) general ward councillors and two (2) Māori ward councillors;

South Taranaki District Council be divided into two Māori wards, these being:

Ward and number of councillors	Communities of interest	Geographic Description
East Māori Ward One Māori ward	Ngāti Ruanui and Ngaa Rauru Iwi	The boundary between the West and East Māori Wards following State Highway 3 from the northern boundary of the District through Eltham to the intersection with Mountain

councillor		Road; Mountain Road to its intersection with Ketemarae Road; Ketemarae Road to its intersection with State Highway 3; State Highway 3 south to South Road; west along South Road to the Waihi Stream and south along the Stream to the coast.
West Māori Ward One Māori ward councillor	Ngāruahine and Taranaki Iwi	The boundary between the West and East Māori Wards following State Highway 3 from the northern boundary of the District through Eltham to the intersection with Mountain Road; Mountain Road to its intersection with Ketemarae Road; Ketemarae Road to its intersection with State Highway 3; State Highway 3 south to South Road; west along South Road to the Waihi Stream and south along the Stream to the coast.

CARRIED

General Wards Discussion

Councillor Roach’s preference was Option 2. He liked Option 1 however considered that two councillors from an area provided multiple knowledge and better feedback than being reliant on one councillor. It also resulted in the loss of a councillor for Hāwera.

Councillor Beccard supported Option 1 as it was the most compliant. He considered that if water was removed then there might not be a need for the current number of councillors. He noted that Option 2 did not comply in a number of wards and he did not believe there was a need for any higher number of councillors.

Councillor Brown supported Option 1 as it was most compliant.

Councillor Bellringer considered this to be about representation and ensuring there was a good representation from all over the community. His preference was Option 2.

Councillor Mackay commented that feedback on Option 1 showed it had the least support. Feedback received through the community consultation needed to be part of the consideration. Options 2 and 3 had similar feedback however her preference was Option 2 for the reasons that if there was an even number of councillors then they ran the risk of a hung jury because the Mayor would not have the dividing vote.

Councillor Rook did not support Option 1 as he considered the workload on one councillor per ward to be huge given the geographical area for example in the Pātea ward. His preference was Option 2.

Councillor Langton’s preference was Option 2 and agreed that one councillor in a ward was a huge workload.

Councillor Reid queried where the emphasis should be, whether it be on compliance, public feedback or representation. She favoured Option 3.

Councillor Filbee was strongly opposed to Option 2 as it did not give fair representation to towns in Te Hāwera ward as it had three times the number of people compared with the Pātea ward and only double the councillors. It undermined the representation of people in Te Hāwera ward. She strongly favoured Option 1 because of the fairness and equitable situation where every ward would lose one councillor. She acknowledged the public feedback that it was not a popular option however despite this feedback she did not think Option 2 gave fair representation to Te Hāwera ward.

Councillor Young's main concern was around the issue with compliance and although it was not the public's wish Option 1 was the only compliant option. He queried what the emphasis was on compliance. Mr Crockett explained that the Local Government Commission (the Commission) would look at the amount of public consultation undertaken in result of preparing a proposal for them to make a decision on. Whatever decision the councillors made it was the Council's job to present a case that ensured it would get across the line. No matter how much consultation was undertaken the Commission could still go with the most compliant option. Mrs Wolland explained that Commission would be looking for legislative compliance, robustness of consultation, robustness of decision-making (including consideration of submissions/feedback) and a clearly articulated rationale which included communities of interest. Mr Campbell pointed out that in favouring two Māori wards the proposal was already non-compliant.

Deputy Mayor Northcott commented that when considering communities of interest Pātea, Waverley and Waitōtara had separate communities and believed they needed their own representation. It had been considerable time since Pātea, Waverley and Waitōtara had effective representation. He supported Option 2, he understood Councillor Filbee's concerns about Te Hāwera however four councillors around the table and Hāwera being the main centre it always attracted focus.

Councillor Filbee had researched the boundary into Manaia and she said that in principle it was not the worst idea because Manaia people did have a community of interest Hāwera more so than Ōpunakē however it was more difficult for a Manaia person to get elected as part of the Hāwera ward.

Mayor Nixon believed that in terms of communities of interest a lot of Manaia identified themselves more with Hāwera than Ōpunakē, however there were far more secondary school students attend schooling in Ōpunakē rather than Hāwera. He queried how non-compliant Pātea was at present. Mr Campbell explained that it was non-compliant by a considerable amount last time.

Mayor Nixon noted that when looking at the non-compliance they were not that far out. He was confident that there would be a good argument for the Commission to consider and supported Option 2.

Councillor Filbee commented that what concerned her about the public consultation was for the large part there was not much reasoning documented in the decision making. There was some good feedback however she did not consider that to be the majority that quality information could be taken from. Given that there would be a Māori councillor from the two wards if Option 1 was chosen then the wards with one councillor would have another.

Councillor Beccard was concerned with the amount of non-compliance within Option 2. Although councillors were being assured that the small amount of feedback would assist, he did not believe it would. He envisaged there being queries from the Commission who might come back with an alternative option for the District. He would be voting against Option 2.

Deputy Mayor Northcott believed that the Government were happy that the Council expressed the desire to introduce Māori wards and he did not think that the anomaly would be a big issue and he did not think the Commission would force the Council into a situation that there was no option.

RESOLUTION

(Cr Roach/Deputy Mayor Northcott)

99/21 **THAT the Council;**

Resolves, in accordance with sections 19H and 19J and clauses 1 and 2 of Schedule 1A of the Local Electoral Act 2001, to adopt the following as its initial proposal for the review of representation arrangements for the 2022 and 2025 triennial elections:

The South Taranaki District Council to comprise the mayor elected at large and twelve (12) councillors elected under a ward system, specifically ten (10) general ward councillors and two (2) Māori ward councillors;

South Taranaki District Council be divided into four general wards, these being:

Ward and number of councillors	Communities of interest	Geographic Description
Eltham-Kaponga General Ward two (2) general ward councillors	Eltham, Kaponga, Mangamingi	The Eltham-Kaponga Ward bounded to the west by Auroa Road; to the north by the District boundary; to the south by a line south of Skeet Road, Tempsky, Ōmahuru, Onewhaia and Austin Roads, the Mangemange Stream and the current ward boundary to the south and east of Moeroa and north to the District boundary.
Pātea General Ward two (2) general ward councillors	Pātea, Kākaramea, Waverley, Waitōtara, Ngamatapouri	The Pātea Ward bounded by the current ward boundaries from the coast at the Manawapou River northeast to the Moeawatea Stream and north to the District boundary, to the east by the District boundary and to the south by the coast.
Taranaki-Coastal General Ward two (2) general ward councillors	Ōpunakē, Manaia, Kaūpokonui Rāhotu, Warea, Pungarehu	The Taranaki Coastal Ward bounded to the north by the District boundary, to the east by Auroa Road, a line south of Skeet Road and Inaha Road to the coast, and to the south and west by the coast.

<p>Te Hāwera General Ward four (4) general ward councillors</p>	<p>Hāwera, Normanby, Ōkaiawa, Ōhawe, Ōhangai, Tāngāhoe Valley</p>	<p>Te Hāwera Ward bounded to the west by Inaha Road; to the north by Tempsky, Ōmahuru, Onewhaia and Austin Roads, the Mangemange Stream and the current ward boundary to the Moeawatea Stream and south west to the Manawapou River and the coast, and to the south by the coast.</p>
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CARRIED

Councillors Filbee, Beccard, Brown and Reid voted against the motion and asked that this be recorded.

Councillor Becard noted that the current population would be very different to the 2018 census figures. Mrs Wolland noted that the Council had received advice from the Commission and it was clear that the 2018 census were the figures to use for this process.

RESOLUTION

(Cr Mackay/Cr Filbee)

100/21 THAT the Council confirms the population that each ward member represents (based on the 2018 Census populations) are as follows, noting that:

The population that each general ward councillor represents will be determined based on the decision by Council and may not comply with section 19V(2) of the Local Electoral Act 2001;

Ward	Population Estimate (2018 Census)	Number of Councillors	Population per Councillor	Variation from +/- 10% tolerance
East Māori Ward	2,529	1	2,529	+7.6%
West Māori Ward	1,743	1	1,743	-9.3%
Eltham-Kaponga General Ward	3,723	2	1,862	-10.1%
Pātea General Ward	3,120	2	1,560	-24.7%
Taranaki Coastal General Ward	4,944	2	2,472	Compliant
Te Hāwera General Ward	11,226	4	2,807	+10.9%

CARRIED

There was discussion around representation on the community boards and the possibility for an Iwi ward councillor to sit on those boards. Concerns were raised around the workload for that representative as there were two community boards in each Māori ward.

There was a suggestion for Iwi representatives to be appointed. Mrs Wolland noted that during the election process the Mayor had the opportunity to review the political structure. It could be done through the same process used to identify Iwi representatives for the other committees of Council.

It was noted that currently there was good Māori representation on the community boards.

There was consensus for there being one appointed member being a general ward councillor or Māori ward councillor.

RESOLUTION

(Cr Rook/Cr Filbee)

101/21 **THAT the Council retains four (4) community boards representing four (4) communities, these being:**

Community Board and number of members	Communities	Geographic Description
Eltham-Kaponga Community Board Four (4) elected members and one appointed member, being an Eltham-Kaponga general ward councillor or Māori ward councillor.	Eltham, Kaponga, Mangamingi	The Eltham-Kaponga Ward bounded to the west by Auroa Road; to the north by the District boundary; to the south by a line south of Skeet Road, Tempsky, Ōmahuru, Onewhaia and Austin Roads, the Mangemange Stream and the current ward boundary to the south and east of Moeroa and north to the District boundary.
Pātea Community Board Four (4) elected members and one appointed member, being a Pātea general ward councillor or Māori ward councillor.	Pātea, Kākaramea, Waverley, Waitōtara, Ngamatapouri	The Pātea Ward bounded by the current ward boundaries from the coast at the Manawapou River northeast to the Moeawatea Stream and north to the District boundary, to the east by the District boundary and to the south by the coast.
Taranaki Coastal Community Board Four (4) elected members and one appointed member, being a Taranaki Coastal general ward councillor or Māori ward councillor.	Ōpunakē, Manaia, Kaūpokonui Rāhotu, Warea, Pungarehu	The Taranaki Coastal Ward bounded to the north by the District boundary, to the east by Auroa Road, a line south of Skeet Road and Inaha Road to the coast, and to the south and west by the coast.

<p>Te Hāwera Community Board Four (4) elected members and one appointed member, being a Te Hāwera general ward councillor or Māori ward councillor.</p>	<p>Hāwera, Normanby, Ōkaiawa, Ōhawe, Ōhangai, Tāngāhoe</p>	<p>Te Hāwera Ward bounded to the west by Inaha Road; to the north by Tempsky, Ōmahuru, Onewhaia and Austin Roads, the Mangemange Stream and the current ward boundary to the Moeawatea Stream and south west to the Manawapou River and the coast, and to the south by the coast.</p>
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CARRIED

RESOLUTION

(Cr Mackay/Deputy Mayor Northcott)

102/21 **THAT** the Council in accordance with section 19K(2) of the Local Electoral Act, the Council resolves that the reasons for the proposed changes to the current representation arrangements are:

- i. To reflect the establishment of one or more Māori wards in accordance with Council’s resolution on 11 November 2020;
- ii. To provide effective and accessible representation to all communities of interest within the District;
- iii. To reflect the feedback received through the pre-consultation undertaken from 9 June to 9 July 2021.

CARRIED

RESOLUTION

(Cr Young/Cr Filbee)

103/21 **THAT** the Council adopts the South Taranaki District Council’s Representation Review 2021 Initial Proposal for consultation starting 29 July 2021 and closing 9 September 2021 and a public notice is published to that effect, in accordance with the Local Electoral Act 2001.

CARRIED

The meeting concluded at 3:05 pm.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Extraordinary Environment and Hearings Committee – To consider two limited-notified and a public-notified Resource Consents – 21 June 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Environment and Hearings Committee met on 21 June 2021. The Council is being asked to receive the Extraordinary Environment and Hearings Committee minutes from 21 June 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Extraordinary Environment and Hearings Committee meeting to consider two limited-notified and a public-notified resource consent held on 21 June 2021.



Menīti Minutes

Ngā Menīti take o te Komiti Taiao me ngā Whakawā Extraordinary Environment and Hearings Committee

Council Chamber, Albion Street, Hāwera on Monday 21 June 2021 at 4.00 pm

Kanohi Kitea / Present: Deputy Mayor Robert Northcott, Councillors Andy Beccard (Chairperson), Aarun Langton, Steffy Mackay and Diana Reid.

**Ngā Taenga-Ā-Tinana /
In Attendance:**

Liam Dagg (Group Manager Environmental Services), Sara Dymond (Senior Governance Officer), Maria Hokopaura (Planner), Connor Marner (Planning Team Leader), Dhruva Suresh (Development Engineer), Ethan Taswell (Environmental Planner), Giles Boundy, Lily Conradie and Kim Wölper (GMD Consultants) and 13 members of the public.

Matakore / Apologies: Bonita Bigham (Iwi Representative).

RESOLUTION

(C Mackay/Cr Northcott)

44/21 EH THAT the apology from Bonita Bigham be received.

CARRIED

1. Whakaaetanga Rawa Taiao / Resource Consent

1.1 Land Use Consent Report – 284 Tai Road, Ōaonui, Ms Kim Wölper (GMD Consultant Planner)

This was a retrospective consent for two existing buildings and a new structure with yard dispensation in the coastal protective area in a rural zone. The site was approximately 8 km north of Ōpunakē within an existing subdivision with residential sized lots and was next to Sandy Bay Beach and Tai Road.

The consent was being sought for an unconsented garage, which was proposed to be relocated and extended to a minimum of 2.5 m from the road boundary and attached to the existing dwelling with a carport which also sought consent. There was also an unconsented existing water tank to be located 1.5 m from the road boundary and 1.5 m from the southern boundary. The applicant had proposed mitigation planting to shield buildings and structures and the further structure on the site would be removed.

In the Coastal Protection Area, all new buildings and structures required resource consent. The proposed buildings did not exceed 50 m², therefore the application required a resource consent as a Restricted Discretionary Activity. The garage was proposed to be relocated, extended and connected to the existing dwelling with a carport, the proposal was further considered a Restricted Discretionary Activity.

This application was limited notified to the landowners 286, 285 and 287 Tai Road, the Department of Conservation and Taranaki Iwi. One submission was received by the Trustee for the property at 286 Tai Road located to the south of the subject site. In summary the submitter supported mitigation planting, the additional single carport and the removal of the lean to shed however opposed the construction of any structure within 5 m which required setback and the addition of the garage to the east of the proposed carport. The submitter requested that the garage be removed and the tank be removed or buried as there were concerns that this might have affect to the structural integrity of future buildings on that side of the boundary.

Overall, she considered the effects of the proposal assessed with regard to landscape, natural character, amenity of the area to be minor and could be mitigated through appropriate conditions of the consent. She recommended that the consent be granted subject to the conditions and advice notes.

Deputy Mayor Northcott noted that the submitter was against the tank being buried in its original site because he was concerned that it would impair the structural soundness of his side. He sought clarification that if this was the case and if it was found unstable would the applicant be responsible. Ms Wölper confirmed this commenting that she had recommended that the tank be partially buried flush with the fence.

Deputy Mayor Northcott further queried the recommendation for a surveyor to check the heights where the tank was buried to ensure it was level with the fence as he wondered if it was necessary. Ms Wölper noted that it was in response to the request from the submitter if relevant to the final decision.

1.2 Land Use Consent Report – 288 Tai Road, Ms Lily Conradie (GMD Consultant Planner)

The application was for a resource consent to construct a shed in the coastal protection area and subsequently the relocation of a water tank already located on the site. The location of the proposed shed infringed both front and side boundary setbacks under the rural zone rules and exceeded the 50 m² rule which meant it was considered a discretionary activity. The proposed location of the water tank would be permitted under the rural zone rules with a setback of 10 m from the road and 5 m from the side boundary however as it was located in the coastal protection area any new structure up to 50 m² required a consent as a restricted discretionary activity.

Notification was issued on 15 March 2021 and three submissions were received from the property owners at 291 and 293 Tai Road and the South Taranaki District Council (the Council). The Council were neutral and requested that the shed and water tank be located not less than 1.5 m from the southern boundary for the purpose of a stormwater reticulation upgrade that needed to be undertaken. This concern was addressed through the amendment of the site plan which originally showed the water tank 5 m from the side boundary. The two submissions received from neighbouring properties were concerned with the loss of coastal views for 291 Tai Road.

Further, granting an application of this nature would set a precedent for future development which might compromise the natural character of the coastal area. When considering the concerns around the loss of views the assessment matters under 20.5 of the District Plan identified that the loss of views was to be considered when assessing the effects on streetscape from reduced setbacks. It was noted that views in this case were a consideration however were not protected under the objective and policies of the District Plan. She noted that the District Plan did not protect particular view shafts either.

In regards to the alternative locations proposed for the shed by a submitter the applicant had considered them and it was concluded that any alternative location would likely incur the same nature of setback infringements just along a different boundary. This would have resulted in the site plan needing to be amended and re-notified. Overall, she considered that the proposed location would reflect a similar balance of built form to open space amenity consistent with already developed sites along Tai Road. It was further considered that the proposal was not inconsistent with the objectives and policies of the District Plan.

It was recommended that the application be granted subject to conditions which included providing a landscaping plan and notifying the Council prior to the construction of the shed to allow for the stormwater upgrades to occur.

The Planner's opinion was sought around if the mitigation of planting to a maximum of 3 m would reduce the sea views from the houses behind. Ms Conradie considered that the property at 291 Tai Road was elevated so any planting proposed would not infringe on their views from their elevated location.

Councillor Beccard referred to the second bullet point in the recommendation which stated that the shed be located 3 m from the southern boundary and 0.5 m from the eastern boundary and queried whether 0.5 m from the front boundary was sufficient. Ms Conradie commented that this was consistent with development on Tai Road and as it was largely a residential subdivision in a rural zone it was difficult for any development within Tai Road to comply with the setbacks. She considered that although 0.5 m was close, she did not consider it would be out of character with any other developments on Tai Road.

Applicant – Mr Merv Dudley (Naki Builders Limited – Agent Mr Shane West)

The area was a development of a small coastal settlement so it was believed that a garage would be expected to house vehicles and those things that belonged in a shed. The applicant had proposed some landscaping to screen the garage keeping with the streetscape. The reasoning that the alternative location suggested would not work was because it blocked any vehicle access to the back of the property and blocked any sun trapped in the main living areas which was the reason the house was positioned in that way.

Mr Dudley referred to the 0.5 m setback to the front boundary and noted that although it was 0.5 m off the boundary there was some distance (3 to 5 m boom/drain) before reaching the tar seal. The corner boundary peg was in the tar seal and when he discussed erecting a post for a fence to the Council Planners he was advised not to because of the proposal for drainage. The applicant had already applied for resource consent prior to the drainage work being proposed. However, the tender for the drainage work expired prior to any work being undertaken.

The original plans were for the house to be built on a concrete pad with an internal garage however in a coastal protection zone the requirement was for it to be built on piles and brought back 5 m. This resulted in the shed not being attached to the house. The proposal for the shed was in the same location but moved back 500 m.

In relation to the water tank, its location was where the Council approved Signature Homes to put the water tank. There was no concern with the tank being moved closer to the house as the Council had already advised that it would be carried out at their cost. The water tank was in the way of the work for the drain and the Council needed room for machinery, the fence was being removed and replaced by the Council.

Submitter – Frank and Judith Snowden

Mr Snowden considered that he was not in a position to determine whether his neighbours should have a shed however in terms of the location he had yet to receive professional plans showing measurements so that he was fully informed of the proposal. Plans showed that the shed would be located 1.5 m from the boundary however this meant there was only a narrow angled boundary which was not what they were looking for. He acknowledged their property was raised however believed anything that went into that area affected their view.

When looking at the plans he considered there to be sufficient room for the shed to be built off the end of the house and there still being room for vehicles to manoeuvre. All parts of the application in his opinion had negatives affects to them. He would like to be in a position to make an informed decision based on professional plans.

Mr Snowden explained that when his property was built eight years prior, he was required to have 5 m either side of the boundary due to their being a lack of water in the rural area in case of a fire. He noted that this was not mentioned in the report.

In terms of the shed's location Mr Snowden was not concerned with the distance from the road or the screening of shrubs as he did not believe 0.5 m was sufficient room to plant shrubs as a shelter without it encroaching on Council land. He supported the shed being moved closer to the northern boundary then they would be happier.

Ms Marner explained that a site plan was provided with the application which had been provided as part of the notification process. She noted that the plan provided was hand drawn however there was no requirement that it could not be provided in that manner so long as the relevant information was provided. At this stage the plans provided were indicative only because most applicants wanted a degree of certainty prior to obtaining more detailed designs.

Mr Snowden was a great believer that owners could do what they wanted on their own property however the shaft was 3 m from the boundary and as it got closer to the road side it narrowed to 1.5 m resulting in their view being blocked. He queried whether this could be done with regard to water requirements in case of a fire.

Deputy Mayor Northcott queried whether there was a reason why the shed could not be moved closer to the house to give a 3 m setback from the boundary. Mr West had reviewed the measurements to make the shed parallel to the house however this pushed the shed closer to the road boundary. The only way for it to work would be to reduce the size of the shed however this was then not fit for purpose.

Ms Conradie spoke to the submitters' concerns around fire and explained that under the operative District Plan the setback requirements did not pertain to fire, there were setback rules in place for the rural zoning. It was difficult with the residential component of Tai Road and subdivisions, this was the reason for the setbacks being large not due to fire risks. In terms of the wall encroaching on the boundary Ms Marnier explained that under the Building Act the front boundary had the potential to need a fire rated wall, the 1.5 m separation from the side boundary complied with the fire rating.

1.3 Land Use Consent Report – Chute Street, Normanby, Giles Boundy (Consultant Planner)

Mr Boundy acknowledged an error to the condition relating to wastewater as it should have been written to require wastewater connections for each lot. This was in line with the District Plan and the Council's consistent approach.

The application for a resource consent was to subdivide the property at Chute Street, Normanby creating six lots 1,011 m² and two larger lots. The proposal was considered as a Discretionary Activity as there were four allotments that would not meet the minimum allotment size or the required balance area of 20 ha. The proposal was further considered a Discretionary Activity as the rural crossing standards could not be achieved. The applicant further applied for reduced setbacks on future developments on lots consistent with those of the Residential Zone. This consent would be required as a Restricted Discretionary Activity.

The application was limited notified, submissions closed on 7 May and there were no submissions received. The main effects related to the undersized lots, effects on landscape, character and amenity in regards to rural land and the impacts on use of surrounding rural land. There were no submitters speaking to this.

It was recommended that the consent be granted primarily based on the residential use along the frontage of Chute Street was appropriate given a number of unique situations. The area had an established urban character and street network, and the subject site was both bound and bisected by unformed legal roads. The landscape and Visual Impact Assessment concluded that the character and amenity of the area was predominantly urban.

The applicant had sought that the matter of the vehicle crossing be addressed via consent notice and for consideration at the time of building consent for any dwellings. He concurred with the Council's Development Engineer's view that given the width of proposed Lots 1 to 6 and there not being many locations for compliant crossings, that the vehicle crossings should be constructed through this subdivision. He considered the reduction in setbacks consistent with those in the residential zone and that the surrounding residential zone sites typically achieved these standards.

Clarification was sought with regard to wastewater, Mr Boundy clarified that the new lots could be connected to reticulated wastewater and water supply with some limited extension to services. The costs of extending infrastructure would be borne by the developer.

In terms of the vehicle crossing the Council's Development Engineer, Mr Suresh explained that the District Plan provided the Council with the discretion to request the applicant construct the vehicle crossings now. As there was no compliant location for a vehicle crossing he considered it to be appropriate to undertake this now.

Andrea Rowe, Client's Planner, Mr Vernan Clever and Mr Mark Lawrence - Jufferman Surveyors Ltd

Mrs Rowe explained that the nature of this subdivision was to establish six residential sections in the context of Normanby. The underlying historic titles showed that this parcel of land was always intended for residential development.

There were several conditions that had been reviewed. Regarding Condition 11 Mrs Rowe considered there to be potential for additional consent conditions around how those contributions might look and they looked forward to receiving this in due course.

Regarding vehicle crossings, these lots were large sections with a 25 m road frontage. There was the ability to provide multiple vehicle crossing locations noting that as it was in a 50km/h area and if it was residential it could be split into three. She asked that the Committee consider the ongoing conditions for vehicle crossings as they felt there would be a burden by predetermining the location at the time of issuing the titles. In reference to conditions 14 and 15 the predetermined crossing was constructed proximate to the eastern boundaries for Lots 1 to 6 and western boundary for Lot 5. For lots 4 and 5, Mrs Rowe stated that if the unformed portion of Kate Street was formed, then the crossings could be provided from either Kate Street or Chute Street. The crossings for Lots 4 and 5 would be directly opposite the intersection with Kate Street which may be unsafe.

With regards to Condition 18 and the 6 m height restriction Mrs Rowe explained that the Landscape Visual Impact Assessment provided specified that the 6 m height restriction was to ensure that there was a non-dominance of height. However, after further discussion with the architects and potential designers it was highlighted that this might create limited build options. It was requested that this condition be amended to 7 m which was more applicable and practical for a two storey build. It was stated that this was an urban development and in this context the District Plan height restriction for both residential and townships zones had a maximum height restriction of 8 m. She did not consider going above 6 m would have a detrimental effect on the openness space of what was an urban area.

Mr Cleaver was the landowner and developer who was committed to developing a nice subdivision that would enhance the Normanby township. Regarding the future of Lots 7 and 8 he explained that at this stage there were no plans to progress these however this was a potential option in the future.

Mr Lawrence was pleased to see growth and had noticed in Normanby that there was land zoned at similar sized residential lots that could be subdivided as per this development with no different affects to that proposed. He believed consideration should be made regarding aligning the height restriction with the residential setbacks given the locality and the future of the site. He suspected that when the District Plan was reviewed this would be rezoned which was a consideration for allowing the heights as proposed.

In terms of the view of the mountain Councillor Reid queried if this was achievable from this location. Mr Cleaver confirmed that a mountain view could be obtained from the sections to the west and he did not consider a two story house to be a huge impact on the neighbouring properties as this was keeping with the nature of the street. Mrs Rowe clarified that the 6 m height was proposed as a potential mitigation and was not part of their application.

In terms of the vehicle crossings Mr Suresh explained that the reason for his recommendation was predominately due to site visibility coming off Kate Street.

The meeting was adjourned at 5.09 pm and was reconvened at 5.15 pm.

2. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Langton/Cr Reid)

45/21 EH THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Land Use Consent Report	To Enable the Committee to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)

CARRIED

3. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

49/21 EH **THAT** the Environment and Hearings Committee resumes in open meeting and agrees that the decision be released to the public once the applicants have been notified of the decision.

CARRIED

The meeting concluded at 6.28 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Audit and Risk Committee –23 June 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Audit and Risk Committee met on 23 June 2021. The Council is being asked to receive the Audit and Risk Committee minutes from 23 June 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Audit and Risk Committee Meeting held on 23 June 2021.



Menīti Minutes

Ngā Menīti take o te Komiti Arotake me te Haumarū Audit and Risk Committee Meeting

Council Chamber, Albion Street, Hāwera on Wednesday 23 June 2021 at 1.00 pm

Kanohi Kitea / Present: Philip Jones (Chairperson), Mayor Phil Nixon and Councillors Andy Beccard, Gary Brown, Jack Rangiwahia, Chris Young and Te Aroha Hohaia (Iwi Representative).

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Marianne Archibald (Group Manager Corporate Services), Vipul Mehta (Chief Financial Officer), Ahmed Mohamed (Risk and Internal Audit Manager), Garry Morris (Management Accountant), Claire Bourke (Assistant Accountant), Darleena Christie (Governance and Support Team Leader) and Chris Webby (Audit New Zealand) *online from 1.15pm.*

Matakore / Apologies: Nil

1. Whakaaetia ngā Menīti / Open Forum

There was no one in open forum.

2. Confirmation of Minutes

2.1 Audit and Risk Committee 19 May 2021.

RESOLUTION

(Mayor Nixon/Cr Young)

37/21 AR **THAT the Audit and Risk Committee adopt the minutes of their meeting held on 19 May 2021 as a true and correct record.**

CARRIED

3. Ngā Take Kawea / Items for Action

No items for action required any discussion.

4. Pūrongo-Whakamārama / Information Reports

4.1 Insurance Renewal Programme 2021/22

The report provided the Committee with an update on the Council's insurance programme that was due for renewal.

Mr Mehta commented that it was more difficult to obtain insurance. The premiums were projected to increase by around 5% except, Public Liability / Professional Indemnity and Environmental Liability which was projected to increase by 25% (approximately \$16,000). Officers were trying to modify the insurance renewal programme for the Council with a different type of excess to lower the premium and manage the risk. As part of the Long Term Plan budgets had been put in place to cover high excesses inhouse. There had been difficulty trying to secure a provider for Cyber Risk Insurance.

In response to the \$50,000 premium and what that actually covers for the Council should there be a cyber event, Mr Mehta advised that they were investigating the same cover the Council had in place. He also added that if we failed to secure a cover, he would work with the Chief Information Officer to determine whether this was something we would cover in-house, as insurance companies were now refusing to pay any ransom or provide a cover for this type of insurance.

Mr Webby arrived at the meeting via MS Teams at 1.15pm.

In response to whether the Council was comfortable with the LAPP Disaster Fund on the ability for it to cover for such a major event, Mr Mehta advised that the LAPP cover was with AON. All those that were part of the LAPP fund made a special contribution to build up the fund again following the Christchurch event.

It was noted that in the next 12 months all councils who had cyber security insurance would not have that going forward. Of the four councils in Taranaki, two had insurance cover and two did not. A solution was required with mutual agreement for the future should no insurance be able to be obtained.

The Chairman requested that Cyber Security be added to the Committee workplan for a workshop to be held on what the current processes were, what the risks were and how was that going to be managed.

RESOLUTION

(Mr Jones/Ms Hohaia)

38/21 AR **THAT the Audit and Risk Committee receives the Insurance Renewal Programme 2021/22 report.**

CARRIED

4.2 Report to the Council on the Audit of the South Taranaki District Council for the Year ended 30 June 2020

Mr Webby highlighted some key points; one being the modified audit opinion for the Council. This was for a number of councils regarding the afterhours service, he commented that there was currently a work group going through this with Department of Internal Affairs (DIA). Mr Webby also noted that last year was difficult with revaluations due and COVID which held up the audit process, however this was not expected going forward.

In the report Audit NZ made a number of recommendations regarding the asset revaluation for roading. The Chairman sought clarification on the rationale for materiality and the ability to obtain valuations of berms, road markings and shoulder information as a specific component when there were no installation dates. He asked if this was a high priority or low priority. Mr Webby advised that it was a low priority as it was not material, otherwise he would not be able to issue an opinion.

In response to a request for a report to be presented to the Committee on a list of the actions from the Audit opinion which showed the risks and the timeframe in which they would be completed, Mr Crockett advised that it would be similar to what was undertaken in the past. The recommendations from Audit NZ would be reviewed and management would provide comment and proposed actions regarding identified risks. He suggested that these be added to the Items for Action list for the Committee to review progress throughout the year.

Clarification was sought on why there was a delay in providing information to Audit NZ to complete the audit, resulting in a significant cost overrun. Mr Mehta advised that it was COVID at the time when the Council was trying to revalue assets. As a result, there were issues with the revaluations and there were other delays for example working on Three Waters Reform at the same time.

It was noted that the valuer for the Council was based in Auckland and they were trying to complete a revaluation in COVID Alert Level 3 remotely. This was a major contributing factor for the delay in getting information.

Ms Archibald noted that the process had been revised, a revaluation would be undertaken next year instead of in three years, then asset management plans would be done followed by the Long Term Plan. She advised that there would be a tight timeframe in the first year for revaluations, however the workload would be spread giving a more strategic approach.

In response to what technologies were available for the Council valuer to remotely access Council information, Ms Archibald commented that remote access was provided, however they were not able to be physically in their office, it was disjointed and hard to access information. It was suggested that in future, best use of technologies be included as part of the criteria for selecting a valuer.

RESOLUTION

(Cr Rangiwhia/Mayor Nixon)

39/21 AR **THAT the Audit and Risk Committee receives the report to the Council on the Audit of South Taranaki District Council for the year ended 30 June 2020.**

CARRIED

4.3 Report to the Council on the Audit of the South Taranaki District Council's consultation document for its 2021-2031 Long Term Plan

Mr Webby advised that the opinion included two emphasis of matters; one was the uncertainty around the Three Waters Reform of which all councils were affected, the other matter was around capital do-ability. These items would be classed as an emphasis matter in the Long Term Plan (LTP), with regards to capital it was about monitoring it and trying to ensure items were complete. In this environment with contractors and suppliers it was very difficult, however Audit NZ were trying to refer the reader to the potential risk. A major focus from the Office of the Auditor General (OAG) was around data quality and this was for the Council to continue to make improvements in these areas, especially with underground assets.

Concern was expressed about the do-ability of capital works items, however Management was satisfied that this could be achieved. Mayor Nixon commented that he would like a regular update on where capital expenditure was at and asked that it be added to the Committee Work Plan. He felt it was important that the Committee were aware earlier if there was a possibility of any holdups or issues where the Council were not going to be able to deliver.

Councillor Brown commented that the Waipipi Windfarm was looking at a 40% increase on most materials such as aluminium and steel for their next project. He noted that it must have an effect on the Council further down the track as well when purchasing materials for projects. Mr Webby advised that some clients had gone out to tender for a million dollar project and had not received any tenders.

The Chairman agreed with the suggestion for an update to be added to the Committee's Work Plan on the capital works programme. The update might not necessarily be on major projects, it could include community interest projects where there was significant interest, or potentially on some of the DIA funding where the Council had to spend it by a specific date.

Mr Crockett commented that the percentages provided in the report were based on the financial numbers and was not what had actually been delivered. There were three projects from that totalled \$20million on their own for example; Te Ramanui o Ruapūtuhanga, Nukumarū Station Road and the Waimate West Reservoir. With the support of the teams the Council would make sure to put the right resources in place and provide an opportunity to deliver what we said we were going to do.

RESOLUTION

(Mr Jones/Cr Young)

40/21 AR **THAT the Audit and Risk Committee receives the report to the Council on the Audit of the South Taranaki District Council's consultation document for its 2021-2031 Long Term Plan.**

CARRIED

4.4 2021-2031 Long Term Plan Update

The report provided the Audit and Risk Committee (the Committee) with an update on the 2021-2031 Long Term Plan.

Ms Archibald commented that everything going well the final Plan was scheduled to be adopted next Monday 28 June 2021.

RESOLUTION

(Ms Hohaia/Cr Brown)

41/21 AR **THAT the Audit and Risk Committee receive the 2021-2031 Long Term Plan Update report.**

CARRIED

Mr Webby left the meeting at 1.43pm.

Mr Walkinshaw and Ms Manaia arrived at the meeting at 1.48pm.

4.5 Audit and Risk Committee – Draft Workplan 2021/2022

The Draft Workplan for 2021/2022 was presented for the Audit and Risk Committee to discuss what projects they wanted to oversee going forward.

It was requested that a reasonable and functionable report be added on the do-ability of where the Council were at with capital works projects and any significant projects. The report was to include the key risks and the implications should the Council not be meeting the deadlines for example; overrun costs and short supply of contractors.

Mr Crockett commented that the report format would be tested at the next meeting and then a full report would be presented to align with the Audit and Risk Committee at a non Mercer meeting.

RESOLUTION

(Mr Jones/Mayor Nixon)

42/21 AR THAT the Audit and Risk Committee receives the current workplan for the period 2021/2022.

CARRIED

4.6 Health and Safety Quarterly Report 1 January to 31 March 2021

The report provided the Committee with information on Health and Safety matters for the South Taranaki District Council. The report reflected on the first period quarter of the calendar year and in some respect, it was a long retrospective look back given that it was now June.

Ms Manaia commented that there had been quite a period of activity over the last six months. The themes which had particular emphasis placed on them were around risk; the policies and procedure review for example, Lone Worker, Working at Home, Contact Centre Security. Lone Worker Safety was reviewed by the Senior Leadership Team and this had progressed with devices purchased and now rolled out across the organisation. A wellbeing programme was carried out with Active April and Wellbeing Week, the Council participated in a national health and wellbeing survey and had the top participation rate. She noted that the information in the report would be worked on for the next meeting to make it more contemporary.

In response to what were the lone worker devices, Ms Manaia advised that there were two types of devices purchased. It was two way communication with the devices to assess what assistance might be required for example; broken down or need the Police. There were many places throughout the Region without cellphone coverage therefore the devices were satellite based and monitored 24 hours. The devices also had a man down alarm and a no movement notification which would be responded to accordingly.

Wellbeing Week was currently in progress and staff had been offered a range of sessions to attend for example; meditation, yoga, māori herbal healing, cardiovascular health. This was well established as part of the overall wellbeing programme and held every two years.

In response to the number of workstation reviews completed, Mr Walkinshaw noted that there were over 200 staff and workstation reviews used to be undertaken. However, there was a programme in place now for undertaking these and 69 had been completed since Ms Manaia had been appointed.

In response to the four roading sites on page 74, with one site having risks, Ms Manaia noted that those risks were around traffic management. She went to the site to observe the standards of the new contractor who had a reputation for being quite safety wise, however on this particular visit there were a number of technical requirements that were not met.

The Chairman requested that at the next meeting it would be useful to have an update on what the top five risks were in health and safety, where we were now, where we wanted to be and what were the roadblocks.

RESOLUTION

(Ms Hohaia/Mayor Nixon)

43/21 AR **THAT** the Audit and Risk Committee receives the Health and Safety Quarterly Report 1 January 2021 to 31 March 2021.

CARRIED

Mr Walkinshaw and Ms Manaia left the meeting at 2.11 pm.

5. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Rangiwahia/Cr Beccard)

44/21 AR **THAT** the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes 19 May 2021	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Risk Management and Quarterly Status Report		
3. Internal Audit Function Report		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
2, 3	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).

CARRIED

7 Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Cr Brown/Cr Young)

48/21 AR THAT the Audit and Risk Committee resumes in open meeting.

CARRIED

The meeting concluded at 2.31 pm

Dated this day of 2021

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CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Eltham-Kaponga Community Board –12 July 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 12 July 2021. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 12 July 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 12 July 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Kaponga Hall, Victoria Street, Kaponga on Monday 12 July 2021 at 10.43 am

Kanohi Kitea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

Ngā Taenga-Ā-Tinana / In Attendance: Deputy Mayor Robert Northcott, Liam Dagg (Group Manager Environmental Services), Ella Borrows (Community Development Manager), Vanessa Bowles (Governance and Support Officer) and one member of the public.

Matakore / Apologies: There were no apologies.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

No items were presented for open forum.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board Meeting held on 31 May 2021

RESOLUTION

(Mr Maindonald/Ms Douds)

30/21 EL THAT the Eltham-Kaponga Community Board;

a) Adopts the minutes from their meeting held on 31 May 2021 as a true and correct record.

b) The Board amends the funding allocation for Eltham Community Development Group:

THAT Eltham-Kaponga Community Board allocates \$1,800.00 from their discretionary fund to the Eltham Community Development Group application to replace and renew Heritage Trail Signs.

c) The Board amends the funding allocation for Blue Light Te Ara Tika:

THAT Eltham-Kaponga Community Board allocates \$1,300.00 from their discretionary fund to Blue Light Te Ara Tika for their Youth Driver Licensing Programme.

CARRIED

3. Ngā Take Kawea / Items for Action

3.1 Soldiers Memorial Park

Mrs Borrowes advised that the walkway around the track was complete. There had been a lot of wash outs, lime in the lakes, channelling had been made with nova flow in certain places to address the issue and strips of plywood had been used to line the path. A quote had been received for the pavers and seating and another quote for the spraying required in the difficult to access areas. The Eltham property reserve fund was to be used for these maintenance projects, however there might be some funds available to cover costs from the pathway's budget.

3.2 Bridger Park Project

A picture of the completed Central Pou had been viewed by Mrs Borrowes, the next step was to secure funding for the installation. The preference was for the Pou to be installed above ground to prevent rot and a grand opening was to be planned with the Mayor and local Iwi present. The mosaic pavers would also be installed at the same time.

3.3 Local Security Cameras – Kaponga

Ms Douds advised that there was a meeting to discuss security cameras for Kaponga scheduled for 19 July and following that she would provide an update.

3.4 Eltham Field Gun

Discussion was had around the German field gun artillery and the working components of the gun that might include the firing mechanism; Mrs Borrowes advised this would be followed up. Initially ITM had advised they would be happy to supply a shelter for the gun. Mayor Nixon commented that consideration was required on whether the field gun was to be undercover, noting that extra maintenance would be required due to the salt air and potentially it would need a washdown two to three times a year. Mr Maindonald advised that the gun was previously a view only item and not accessible to touch by the public.

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

A discussion was had around several issues highlighted by the public regarding the appearance of the yellow troughs and limited access to parking spaces in the main street of Eltham. Mrs Borrowes confirmed that the road marking was still to take place and the Council was in discussion with one business to get this completed with minimal disruption to local businesses. The current trial was for one year and to be reviewed after three months. There was potential for the troughs to be made more visually appealing.

Feedback was to be collated once the road marking had been completed. Mayor Nixon advised they were making a positive impact with traffic safety by slowing traffic down, the appearance could be altered at a later date. He advised that the limited parking was a temporary issue until the trial was completed.

The Great Eltham comedy night was held on 13 July with 200 people in attendance and a good night was had by all. With the event being such a success there was potential for more comedy shows in the future.

RESOLUTION

(Cr Mackay/Ms Douds)

31/21 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

4.2 District Library and Cultural Services Report – May and June 2021

The report covered a range of library activities and statistics across the District for May and June 2021.

Ms Douds commented that it was awesome to have the libraries providing the digital support for the community with regards to the changes in the banking area.

Councillor Mackay was pleased with the support provided by the Eltham LibraryPlus staff during Eltham book week with the primary school. The staff dressed in costume as “Where’s Wally”, the community was able to see the growing and meaningful connection between the library and school.

RESOLUTION

(Ms Douds/Mr Maindonald)

32/21 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report – May and June 2021.

CARRIED

4.3 Environmental Services Activity Report – May 2021

The report updated the Eltham-Kaponga Community Board on activities relating to the Environmental Services Group for the month of May 2021.

It was noted that the Building consent numbers remained steady with ten new housing consents per month. Hāwera had the highest number of building consents, with growth in the Manaia and Pātea areas.

Notices to fix were currently a focus for the team with the next steps being taken in most cases. Resource consents and subdivision numbers were high with Waverley being a focus for the last month or so and LIM enquiries had increased.

Consistently high numbers were being experienced for dogs roaming, resources were being reviewed and there was concern still with Hāwera having high numbers and not decreasing. The Environment and Sustainability Strategy as part of the Long Term Plan (LTP) had been adopted and a lot was happening in this area with waste minimisation and the reforestation project.

In response to a query regarding subdivisions, Mr Dagg advised that land availability would form part of the District Plan review. Now that the LTP was adopted, over the next month town buildings and subdivisions would be a focus, along with the plan change for the South Taranaki Business Park.

Mr Dagg commented that the accreditation audit had been completed, where no serious violations were raised, and he provided an update on the statutory timeframes. A new staff member had been appointed and two more staff/contractors had started last week.

Mr Dagg explained it could take an officer two or three days to clear a house, due to the large volume of work. There would be an increase in resource consents for the first stage with 40 new lots coming on stream at once in about six months' time.

Mayor Nixon noted that he had a concern with one of the graphs relating to housing consent numbers for Ōpunakē where it appeared the figures were out of sync, Mr Dagg advised he would follow this up and provide an update.

RESOLUTION

(Ms Cave/Cr Mackay)

33/21 EL THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report – May 2021.

CARRIED

4.4 Eltham-Kaponga Facilities Usage Report – 2020/21

The facilities usage report summarised the total usage of a range of Council owned assets and services within the Eltham-Kaponga ward.

Discussion on the potential cause for the downturn in numbers using the Southlink bus service and the impact on cost recovery. Mayor Nixon advised potential COVID related change, including issues over the time, and connector was free for retirees. It was noted that the Regional Council was completing a review however no details were available at this time.

Numbers for the Eltham town hall usage had increased and was well utilised in June. It was suggested that more promotion of local venues could be undertaken.

RESOLUTION

(Mr Maindonald/Cr Mackay)

34/21 EL THAT the Eltham-Kaponga Community Board receives the Eltham Facilities Usage Report.

CARRIED

The meeting concluded at 11.24 am.

Dated this day of 2021.

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CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Te Hāwera Community Board –12 July 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Hāwera Community Board met on 12 July 2021. The Council is being asked to receive Te Hāwera Community Board minutes from 12 July 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 12 July 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Council Chamber, Albion Street, Hāwera on Monday 12 July 2021 at 1.30 pm

Kanohi Kitea / Present: Wayne Bigham (Chairperson), Nikki Watson, Raymond Buckland, Russell Hockley (arrived 1.50 pm) and Councillor Diana Reid

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Ella Borrows (Community Development Manager), Vanessa Bowles (Governance and Support Officer) and three members of the public.

Matakore / Apologies: Russell Hockley for lateness.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Menzshed Hāwera – Peter Gulliver, Alison Cadwaller and Ken Barnes

Mr Gulliver provided some background on the Menzshed organisation, the opening hours and that the fees were used for the day to day running costs. There was a shortfall in funding after costs and tools or other items which were unable to be upgraded.

New tools were required to be able to complete work in a professional manner. A previous application for funding to the Board was successful and enabled improvements to be made to the Club's facilities.

Most of the equipment the Club owned had been donated to them and was of an age that no longer met the safety requirements for undertaking work. The application for funding was for the upgrade and maintenance of equipment to meet the health and safety regulations.

In response to a query regarding alternative funding options, Ms Cadwaller commented that they had applied to Freedom Trust and the Toi Foundation (formerly TSB Community Trust) for funding. They were currently awaiting a response from the New Zealand Community Trust on their funding application.

Ms Watson commented that the Group had made a positive impact on the community. Ms Cadwaller advised that the Group had a Facebook page, however most items were commissioned and there was no fixed prices as each job was done on a project by project basis.

In response to a query regarding dust extraction, Mr Barnes advised that all the tools to be purchased had the same dust extraction abilities.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Hāwera Community Board Meeting held on 31 May 2021

It was advised that there had been a mis-communication between Mr Bigham and the Athletics group regarding their application, and this was why there was no representative present at the Community Board meeting.

RESOLUTION

(Cr Reid/Ms Watson)

30/21 HA **THAT** Te Hāwera Community Board adopts the minutes from the meeting held on 31 May 2021 as a true and correct record.

CARRIED

3. Ngā Tono Pūtea / Funding Applications

3.1 Menzshed Hāwera

Mr Bigham declared a conflict of interest, stood down from the Chair and abstained from voting. Mr Hockley assumed the Chair.

An application was received from the Menzshed Hāwera for funding of new equipment.

In response to a query regarding the amount requested by Menzshed as they had received funding earlier in the year, it was clarified that the amount granted was at the Board's discretion and there was no limit to the number of applications a group could make.

Mr Hockley noted that the results being produced by the group were seen as positive, for example the tables completed for a school and the work on a trailer for the Riding for the Disabled.

RESOLUTION

(Cr Reid/Ms Watson)

31/21 HA **THAT** Te Hāwera Community Board allocate \$4,742.55 from their Discretionary Fund to Menzshed Hāwera for the purchase of tools and dust extraction equipment.

CARRIED

Mr Hockley stood down from the Chair and Mr Bigham assumed the Chair.

4. Ngā Take Kawea / Items for Action

4.1 Te Ramanui o Ruapūtahanga

The building consent for Te Ramanui o Ruapūtahanga was on its last stages and the transition would lead straight in should there be no delay between phase one and phase two.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

The Board congratulated the Community Development Advisor Fran Levings for all the work that was completed for the volunteer's day and dealing with the no chairs situation at Pihama Lavender Gardens. Mrs Borrowes advised that they were waiting for an updated quote for the work on the Railway Bridge.

RESOLUTION

(Ms Watson/Mr Hockley)

32/21 HA **THAT Te Hāwera Community Board receives the Community Development Activity Report.**

CARRIED

5.2 District Library and Cultural Services Report – May and June 2021.

The report covered a range of library activities and statistics across the District for May and June 2021.

Mayor Nixon noted the fantastic job that Eileen Kolai-Tuala undertook with Puanga and connecting to over 900 children the outreach was fantastic. He commended the library staff for all the work they were doing.

RESOLUTION

(Ms Watson/Cr Reid)

33/21 HA **THAT Te Hāwera Community Board receives the District LibraryPlus Report for April 2021.**

CARRIED

5.3 Environmental Services Activity Report – May 2021

The report updated the Te Hāwera Community Board on activities relating to the Environmental Services Group for the month of May 2021.

Mr Dagg advised that the building consent numbers remained high with 70 consents per month and new house consents were between eight to ten per month. Statutory compliance remained a focus with a compliance target of 80%.

The new Building Compliance Officer had been appointed and commenced work on 26 July 2021. There were two contractors that started last week to address the ongoing workload in this area. Ōpunakē and Hāwera were the current growth areas. Roaming dogs in Hāwera were consistently high month on month. Since the Long Term Plan was adopted several new initiatives had commenced and there was a lot of talk in the media across commercial composting.

RESOLUTION

(Mr Hockley/Mr Bigham)

34/21 HA **THAT Te Hāwera Community Board receives the Environmental Services Activity Report April 2021.**

CARRIED

5.4 Te Hāwera Facility Usage Report

The facilities usage report summarised the total usage of a range of Council owned assets and services within the Te Hāwera ward.

Councillor Reid noted that it was good to see the community hall was being well utilised by community groups.

RESOLUTION

(Mr Bigham/Ms Watson)

35/21 HA **THAT Te Hāwera Community Board receives the Te Hāwera Facility Usage Report.**

CARRIED

The meeting concluded at 2.05 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Taranaki Coastal Community Board –13 July 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Taranaki Coastal Community Board met on 13 July 2021. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 13 July 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 13 July 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Taranaki ki Tai Taranaki Coastal Community Board Meeting

Ōkaiawa Town Hall on Tuesday 13 July 2021 at 2.30 pm

Kanohi Kitea / Present: Andy Whitehead (Chairperson), Sharlee Mareikura, Liz Sinclair and Councillor Aaron Langton.

Ngā Taenga-Ā-Tinana / In Attendance: Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Fran Levings (Community Development Advisor), Vanessa Bowles (Governance and Support Officer), one member of the public and one media.

Matakore / Apologies: Bonita Bigham

RESOLUTION

(Cr Langton/Ms Mareikura)

27/21 TC **THAT the apology from Bonita Bigham be received.**

CARRIED

The meeting commenced with a pōwhiri.

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Ōpunakē Township

There was a suggestion that a large surfboard be positioned at a point in the township similar to the bread monument in Manaia. A request had also been received for the Council to plant non-native trees. It was noted that the Women's Institute were planting Kōwhai trees at the Manaia walkway.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Taranaki Coastal Community Board Meeting held on 1 June 2021.

In response to whether any contact had been provided from Kaūpokonui District Society for their application, Ms Levings advised no.

RESOLUTION

(Ms Mareikura/Ms Sinclair)

28/21 TC **THAT the Taranaki Coastal Community Board adopts the minutes from the meeting held on 1 June 2021 as a true and correct record.**

CARRIED

3. Ngā Take Kawea / Items for Action

3.1 Community Meetings

The community hui held in Ōkaiawa was a success, therefore would potentially look to host these in other areas.

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Mayor Nixon thanked the Community Development Advisor, Fran Levings for all her work on the volunteer's day at Pihama Lavender Gardens.

The Innovating Streets Pilot Project was underway. Waverley had been completed and there was some road marking to take place in Eltham. Feedback had been received about the yellow troughs, however there had been an improvement with the slowing of traffic. Further feedback would be captured via the street surveys and library feedback forms once the trial was complete. Ms Borrows advised that the road marking in Eltham was to be completed on Sunday 25 July 2021.

The mountain bike track was currently being reviewed due to an update around the significance of the land that was being proposed. A new location had been suggested and enquiries were underway. Concerns had been raised around the safety of youth in the area following some issues that had been reported.

RESOLUTION

(Ms Mareikura/Deputy Mayor Northcott)

29/21 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

4.2 District LibraryPlus Report – May and June 2021

The report covered a range of library activities and statistics across the District for May and June 2021.

Mayor Nixon commented that there had been some great work undertaken from the libraries. Of particular note was Eileen Kolai-Tuala who had ran the Puanga programme with over 900 school students attending in a short timeframe.

RESOLUTION

(Cr Langton/Ms Sinclair)

30/21 TC **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report – May and June 2021.**

CARRIED



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Pātea Community Board –14 July 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Pātea Community Board met on 14 July 2021. The Council is being asked to receive the Pātea Community Board minutes from 14 July 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Pātea Community Board meeting held on 14 July 2021.



Menīti Minutes

Ngā Menīti take Poari Hapori o Pātea

Pātea Community Board Meeting

Hunter Shaw Building, Egmont Street, Pātea on Wednesday 14 July 2021 at 4.18 pm

Kanohi Kitea / Present: Jacq Dwyer (Chairperson), Maria Ferris and Dianne Lance.

Ngā Taenga-Ā-Tinana / In Attendance: Liam Dagg (Group Manager Environmental Services), Vanessa Bowles (Support Services Officer), Janine Maruera (Community Development Manager) and no members of the public.

Matakore / Apologies: Mayor Phil Nixon, Deputy Mayor Robert Northcott and Joanne Peacock

RESOLUTION

(Ms Dwyer/Ms Lance)

31/21 EL **THAT the apologies from Mayor Phil Nixon, Deputy Mayor Robert Northcott and Joanne Peacock be received.**

CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

No items were presented for open forum.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 2 June 2021.

It was noted that the Kiwi Trust had received two volunteers from the advertising through the newspaper article.

RESOLUTION

(Ms Dwyer/Ms Ferris)

32/21 PA **THAT the Pātea Community Board adopts the minutes from the meeting held on 2 June 2021 as a true and correct record.**

CARRIED

3. Ngā Take Kawea / Items for Action

3.1 Beach Lookout Directional Sign Project

The concept design had been reviewed and approved by the Board. Mr Korau was checking the spelling of the signs' names with Cape Kidnappers and Raglan being added to the sign.

It was noted that someone had been located that could make the sign. The sign would be welded on and the cost was just over \$3,000 with the colour scheme to remain blue and white. Previously TILT had indicated they might pay \$20,000 for the Blue Marble layout, however this might no longer be an option. TILT were providing an information sign with a shelter.

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report updated the Board on activities relating to the Community Development Activity Report.

With regard to the Aotea Park Mural, it was noted that artist Jenni Corbett had indicated that she might utilise the local children to assist with the mural. The design would be bright with Tui and Kererū to link with the blue and green scheme.

The Innovating Streets Pilot Project had been completed in Pātea with the feedback coming through ranging from the appearance of the troughs, to tankers having difficulty manoeuvring over the centre of the road, and issues with access to parking spaces. It was noted that there had been an improvement with the slowing down of vehicles which was the purpose of the trial. Mr Dagg advised that the troughs were temporary and would be reviewed at the end of the trial, the speed tubes were in place and reading the speed. Feedback would be sought from the public at the end of August.

The Board would be updated at the next meeting regarding the length of the trial.

RESOLUTION

(Ms Dwyer/Ms Lance)

33/21 PA THAT the Pātea Community Board receives the Community Development Activity Report.

CARRIED

4.2 District LibraryPlus Report – May and June 2021

The report covered a range of library activities and statistics across the District for May and June 2021.

It was noted that there was a Security Guard in place at the Pātea LibraryPlus, and this has been confirmed via email.

RESOLUTION

(Ms Dwyer/Ms Lance)

34/21 PA THAT the Pātea Community Board receives the District LibraryPlus Report – May and June 2021.

CARRIED

4.3 Environmental Services Activity Report – May 2021

The report updated the Board on activities relating to the Environmental Services Group for the month of May 2021.

Mr Dagg commented that building consents remained high at 70 per month. The statutory compliance remained an area of focus and resources had been put in place to address this. There were two new staff/contractors appointed, with a new permanent Building Compliance Officer also appointed. Building consents had increased in Pātea and Waverley.

Resource consents continued to grow with Hāwera having the most and Ōpunakē increasing. Waverley had an increased in subdivision and LIM reports.

Regulatory services continued to deal with roaming dogs which had consistently high numbers, roosters and wandering stock. Conversations had been held with staff and after hours staff around addressing this. Roaming dogs was a focus for Hāwera.

The Environment and Sustainability Strategy as part of the Long Term Plan (LTP) had been adopted and a lot was happening in this area with waste minimisation and the reforestation project.

RESOLUTION

(Ms Dwyer/Ms Lance)

35/21 PA THAT the Pātea Community Board receives the Environmental Services Activity Report – May 2021.

CARRIED

4.4 Pātea Facilities Usage Report – 2020/21

The facilities usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

RESOLUTION

(Ms Dwyer/Ms Ferris)

36/21 PA THAT the Pātea Community Board receives the Facilities Usage Report.

CARRIED

The meeting concluded at 4.42 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Iwi Liaison Committee – 21 July 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Iwi Liaison Committee met on the 21 July 2021. The Council is being asked to receive the Iwi Liaison Committee minutes from the 21 July 2021 for their information.
2. There was one recommendation within the minutes for the Council to consider.
3. The Iwi Liaison Committee moved a recommendation 31/21IL that Option B be recommended to the Council as the preferred option for Māori ward(s) for formal consultation as part of the 2021 Representation Review, subject to confirmation of boundaries from Ngāti Ruanui and Ngāruahine.

Taunakitanga / Recommendation

THAT the Council;

1. Receives the minutes of the Iwi Liaison Committee held on 21 July 2021.
2. Receives the recommendation 31/21 IL from the Iwi Liaison Committee;

THAT the Iwi Liaison Committee recommends to Council, Option B as the preferred option for Māori ward(s) for formal consultation as part of the 2021 Representation Review, subject to confirmation of boundaries from Ngāti Ruanui and Ngāruahine.



Menīti Minutes

Ngā mēniti Take o te Komiti Takawaenga-ā-Iwi Iwi Liaison Committee Meeting

Council Chamber, Albion Street, Hāwera on Wednesday 21 July 2021 at 10.00 am

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard, Aaron Langton, Ngapari Nui, Sandy Parata, Graham Young (Te Rūnanga o Ngāti Ruanui), John Hooker, Ferinica Hawe-Foreman (Te Korowai o Ngāruahine), Marty Davis - *online* (Te Kāhui o Rauru).

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure Services), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Reg Korau (Iwi Liaison Advisor), Becky Wolland (Policy and Governance Manager), Darleena Christie (Governance and Support Team Leader), five members of the public (*three online*).

Matakore / Apologies: Leanne Horo and John Niwa

MŌTINI / RESOLUTION

(Cr Langton/Mr Hooker)

28/21 IL **THAT** the apologies from Leanne Horo and John Niwa of Te Kāhui o Taranaki be received.

TAUTOKO / CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Kathy Katene – Central Landfill

Ms Katene started with a mihi, she then commented that she was standing in front of them today as a mother, grandmother, ratepayer, a member of the Eltham business, trustee and beneficiary of Mangawhero A and B, proactive advocate of recycle/reuse/repurpose and more importantly as kaitiaki of mana whenua. She noted her concerns about the reopening of the Central Landfill, given that Council had past dealings with dump sites.

Mayor Nixon advised that the Council had no agenda to reopen the landfill. The recent media release was incorrect. The Central Landfill Joint Committee that was set up between the three councils expired at the last term of Council and there was now a requirement to reinstate the Joint Committee to undertake ongoing monitoring.

Ms Katene commented that she had concerns for the Iwi Liaison Committee (the Committee) the first was that Iwi were to have input into the governance for the three District Councils. It was her understanding that in the past there had only been mayoral input and no other Iwi or tangata whenua were involved. Secondly, was the monitoring of the 15 water bores neighbouring the landfill site as well as the 10 water bores on site that feed into their awa. The other concern she noted was in the past there was a proposal that the leachate treatment was to go to the Eltham Waste Treatment Plant to then be directed to South Taranaki Waste Treatment and then onto the outfall of the kaimoana. She would like to see the Committee to consider and participate in the conversations with the District Councils.

Ms Katene advised that she also wanted to bring to the Committee's attention that there was whānau that collect kai from those streams off the dump site. She also noted that as a Trustee on behalf of the beneficiaries of Mangawhero A and B, they were not initially consulted over the instigation of the central landfill discussions.

Mayor Nixon apologised for any confusion that the media release caused. Any monitoring issues that come from the landfill were undertaken by Taranaki Regional Council who were responsible for looking after our awa.

Te Aorangi Dillon arrived at 10.11am

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Iwi Liaison Committee minutes held on 9 June 2021

In response to further clarification being sought on Tū Raukawa Poroa as the older brother in relation to the Tūpuna for Te Korowai o Ngāruahine, Ms Aitken advised that there was a meeting scheduled where Iwi were invited to discuss the Tūpuna and names.

MŌTINI / RESOLUTION

(Mr Hooker/Deputy Mayor Northcott)

29/21 IL THAT the minutes of the Iwi Liaison Committee meeting held on 9 June 2021 be confirmed as a true and correct record.

TAUTOKO / CARRIED

3. Pūrongo / Reports

3.1 Iwi-Council Partnership Strategy – Relationship Agreements

The report seeks further direction from the Iwi Liaison Committee on the development of an Iwi-Council Partnership Strategy (the Strategy) document.

Additional feedback from Ngāruahine had been provided at the end of the report. The report included options for consideration and a reasonably broad recommendation to seek further direction and next steps for the Strategy and other Iwi-Council partnership documents. It was noted that feedback had been received around agreements that had been drafted.

Mr Crockett commented that point 7 of the agreement stated, “that a relationship agreement with Ngāruahine would be developed as part of the settlement”. He noted that there was an opportunity to step back and make sure the Strategy document outcomes were going to achieve the level of context to be worked on in the partnership arrangement.

Ngāti Ruanui provided feedback that the Strategy was structured with a lot of context and was trying to do several things. Mr Young commented that some of the context could be separated out to provide more clarity, purpose and direction. He noted that more time was then able to be spent on strengthening the Strategy document and agreeing on a clear purpose.

To keep progressing the Strategy, Mr Crockett advised that the Council might engage a facilitator to develop a process that aligned with what everyone was trying to achieve.

Mr Davis noted that the goals and the use of terms in the Strategy document were interpreted by various people at different times. He suggested that the definitions be listed at the back of the Strategy and more clarity be provided. He commented that some wording throughout the Strategy document could be simplified to make intentions clearer. It was noted that under the heading Whaingā Goals, the goal “We develop Mana Whakahoā-Rohe Agreements with local Iwi” was based on the Resource Management Act (RMA), Mr Davis sought clarification on whether the Council intended to link across to environmental matters and why was Mana Whakahoā required. Mayor Nixon advised that the Council did not know what the outcome of the RMA reform would be.

Ms Gardiner agreed that the document was trying to do too many things, she felt there needed to be a robust Strategy going forward and supported extra resource by the Council to facilitate a workshop. She commented that most of the information should be available to craft a Strategy for example, there was already a Terms of Reference document in place.

MŌTINI / RESOLUTION

(Mr Hooker/Mr Young)

30/21 IL

THAT the Iwi Liaison Committee receives the development of Iwi-Council partnership documents.

TAUTOKO / CARRIED

3.2 Representation Review – Māori Ward Options

Ms Bigham declared a conflict of interest and took no part in the discussion.

The report provided a summary of the feedback received through pre-consultation and sought that the Iwi Liaison Committee recommends to the South Taranaki District Council a preferred Māori ward(s) option for formal consultation.

Mrs Wolland noted that a late submission was received from Ngāruahine, whom were in support of the two wards. The Council would be making a decision on Monday 26 July 2021 and was seeking direction from Iwi on whether there be one or two Māori wards. It was also noted that the Council were required to formally consult on only one option.

Ngāti Ruanui made a submission as part of the pre consultation and Mr Young reiterated that they supported Option B the two Wards proposal as it was a better option in terms of community of interest for Iwi and Māori with the proposed boundaries. He commented that Iwi would be interested to know how many submissions were received overall.

It was noted that Ngā Rauru had not yet discussed the options, Mr Davis advised that the documents would be sent to the Executive of Ngā Rauru for their discussion and feedback.

The Council had a legislative timeframe to meet and on Monday 26 July, the initial proposal to be consulted on was required to be approved. There was still another opportunity to make a submission during the formal consultation process. The Committee would be sent a copy of the boundaries that were informally consulted on following the meeting.

It was agreed that further discussion would take place between Ngāruahine and Ngāti Ruanui to determine the appropriate boundaries between the proposed east and west Māori wards. Ngā Rauru agreed that this decision should be agreed between Ngāruahine and Ngāti Ruanui.

MŌTINI / RESOLUTION

(Mr Nui/Mr Hooker)

31/21 IL **THAT the Iwi Liaison Committee recommends to Council, Option B, as the preferred option for Māori ward(s) for formal consultation as part of the 2021 Representation Review, subject to confirmation of boundaries from Ngāti Ruanui and Ngāruahine.**

TAUTOKO / CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Renaming of Iwi Liaison Committee

It was noted that the renaming of the Iwi Liaison Committee would be discussed at the Iwi meeting being held on 22 July 2021.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report updated the Iwi Liaison Committee on progress with community development projects and activities across the District and other items of interest.

The new Community Initiatives Fund had been omitted from the funding dates and Ms Aitken advised that the Fund was currently open for applications from 1 July and closed on 31 July.

MŌTINI / RESOLUTION

(Mr Nui/Cr Beccard)

32/21 IL **THAT the Iwi Liaison Committee receives the Community Development Activity Report.**

TAUTOKO / CARRIED

4.2 Environmental Services Activity Report – May 2021

The report updated the Iwi Liaison Committee on activities relating to the Environmental Services Group for the month of May 2021.

Mr Dagg commented that building consents being received were approximately seven per month, housing numbers for new builds remained at 10% per month which normally tracked at 20%. Statutory compliance was still up and down, however there would be more resource in this area with the appointment of a new Compliance Officer. There had been an increase in consents for the Hāwera and Ōpunakē townships with subdivisions occurring across the District. In the regulatory area wandering dogs and roaming stock numbers continued to increase on a month to month basis and the Regulatory team were investigating this trend. There was a lot happening in the environment and sustainability area with a focus on waste minimisation and next steps.

In response to whether there was a backlog in building consents at the moment, Mr Dagg advised yes and there were currently 15 consents over day 20. Resourcing had been increased to ensure consents were being processed within the appropriate timeframes.

Mr Hooker thanked the Environmental Services team, as the request made for the break down in consent numbers for Ōpunakē data had been completed.

MŌTINI / RESOLUTION

(Cr Beccard/Cr Langton)

33/21 IL THAT the Iwi Liaison Committee receives the Environmental Services Activity Report – May 2021.

TAUTOKO / CARRIED

4.3 Community Services Activity Report

The report updated the Iwi Liaison Committee on recent and current activities by the Community Services Group across the District and other items of interest.

It was noted that demolition work had started at the Te Ramanui building site with diggers on site and buildings being removed. Ms Aitken commented that she attended the start of the work at Aotea Utanganui on Richmond Street, the house had been removed and they were now building a large facility for some of their bigger items. While this was not a Council project they were working in partnership.

MŌTINI / RESOLUTION

(Mr Nui/Deputy Mayor Northcott)

34/21 IL THAT the Iwi Liaison Committee receives the Community Services Activity Report.

TAUTOKO / CARRIED

4.4 Te Maruata Update

The report updated the Iwi Liaison Committee on the main points of work being undertaken on the Committee's behalf within Te Maruata.

Mayor Nixon commented that Deputy Mayor Northcott, Mr Crockett and himself attended the Local Government New Zealand (LGNZ) conference last week. Te Maruata met on Wednesday 14 July prior to the conference. Mayor Nixon noted that he was very proud of Bonita Bigham who took part in the conference and spoke in front of the Prime Minister.

Ms Bigham thanked the Mayor for his kind words, she said it was an honour and a privilege to attend, sit next to the Prime Minister and speak. Points to highlight as part of the Te Maruata update were:

- *Te Maruata Hui* – thanks to the Council for supporting John Hooker to attend the hui this year which was the biggest yet. It was hosted at the Ūkaipo Cultural Centre with approximately 120 people in attendance and the manaakitanga was on full display. During the day there were presentations by the Future for Local Government Panel, Taumata Arowai the new water regulator, Department of Internal Affairs on phase 2 of the Māori wards legislation. It was recommended that the Iwi Liaison Committee make a submission on the Māori wards legislation, submissions closed at 5.00pm on 27 August 2021.
- *Local Government New Zealand Conference* – Ms Bigham wanted to share her perspective on the three waters review, which this Council would also be grappling with. She was distressed that people tended to focus purely on the numbers rather than remembering that people had died from turning on their taps in Havelock North. Her focus was that no one else should die in Aotearoa by drinking water. Many hours of mahi had gone into the three waters work from a local government perspective and some of our national council members had been actively involved in this mahi for years.
- *Creative Communities* – A session was held at the LGNZ Conference with guest speakers Rangi Keepa and Chair of the Wellington Arts Festival, Karen Rangi. The korero by Mr Keepa was heart hitting for many observers, he spoke about the invisibility of their own people within their own whenua. He noted what the impact was and how that affected their people and how he wished for better things in the future for them.
- *Morning Tea with the Minister of Local Government* – Hon Nanaia Mahuta was very supportive of the sector, it was great to have her ability to influence areas where support was needed in particular for Te Maruata. This enabled them to do the mahi and continue to have relationships with agencies within their work streams.

Mr Hooker commented that he attended the pre hui and noted it was a high energy kaupapa. At least half of the attendees were from central government and in talking with some other members from councils, he found the workshops to be worthwhile. He had one suggestion from the hui and that was to have a pre information hui on Māori wards in Taranaki and to get involved with all the councils prior to Christmas.

MŌTINI / RESOLUTION

(Mr Hooker/Deputy Mayor Northcott)

35/21 IL **THAT the Iwi Liaison Committee receives the Te Maruata Report for their information.**

TAUTOKO / CARRIED

6. Take Whānui / General Issues

6.1 Scattering of Ashes - Marty Davis

Mr Davis sought clarification on the Council's current bylaws or rules regarding the scattering of ashes on land or sea. There were several examples provided where ashes had been scattered on the beach south of Waiinu and a cross erected of who the ashes belonged to. He noted that the beach was a place of food gathering for whanau and wanted to bring this to the Council's attention. Mr Crockett advised that this would be followed up and reported back.

6.2 Nukumarū Station Road – Marty Davis

Mr Davis commented that it was great that work had started on Nukumarū Station Road. He noted that there was a clog at the SH3 end and that monitors were now in place. He noted that there were weekly meetings with the team but was advised that he just needed to finalise the remuneration of the monitors which was in the hands of the Chief Executive.

Mr Crockett noted that it was great that work was underway and there were still negotiations on the northern part. He would consider the matters brought up and report back.

6.3 Taiporohēnui Marae – Turangapito Parata

Mr Parata advised that Taiporohēnui Marae was temporarily closed due to a minor fire that started under the switch board. There was a hui being held at the marae and everyone was thankful that it was found in time.

Mr Korau commented that he met with some of the Taiporohēnui representatives yesterday to discuss the process they need to go through in terms of the Building Warrant of Fitness (BWOF) process. He advised that he would be assisting them through the BWOF process.

**Ko te wā whakamutunga 11.18 ō te ata.
Meeting closed at 11.18 am.**

(Ko te rangi / dated this)

(te rā ō / day of)

2021.

.....
TIAMANA / CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Environment and Hearings Committee –21 July 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Environment and Hearings Committee met on 21 July 2021. The Council is being asked to receive the Environment and Hearings Committee minutes from 21 July 2021 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 21 July 2021.



Menīti Minutes

Ngā Menīti take o te Komiti Taiao me ngā Whakawā Environment and Hearings Committee

Council Chamber, Albion Street, Hāwera on Wednesday 21 July 2021 at 4.00 pm

Kanohi Kitea / Present: Deputy Mayor Robert Northcott, Councillors Andy Beccard (Chairperson), Steffy Mackay, Diana Reid, Aaron Langton and Bonita Bigham via MS Teams (Iwi Representative).

Ngā Taenga-Ā-Tinana / In Attendance: Liam Dagg (Group Manager Environmental Services) and Sara Dymond (Senior Governance Officer).

Matakore / Apologies: Nil.

1. Whakaae i Ngā Mēniti / Confirmation of Minutes

1.1 Environment and Hearings Committee on 9 June 2021

Mr Dagg commented that at the Council meeting there was discussion around BTW presenting in open forum and that it may not be the appropriate mechanism for this. Senior staff would work with the Committee around the best use of open forum and to find the appropriate mechanism to achieve the desired outcome.

RESOLUTION

(Cr Reid/Cr Langton)

53/21 EH **THAT** the Environment and Hearings Committee confirms the minutes from the meeting held on 9 June 2021 as a true and correct record.

CARRIED

2. Pūrongo / Report

2.1 Resource Consent Application – RML21001

The Environment and Hearings Committee deferred making a decision on the application until the applicants had provided further information to allow for proper consideration of the proposal. The further information requested was a detailed and scaled site plan that properly depicted the proposed location of the garage. The applicants provided a more detailed and scaled plan of the proposed garage to enable the Committee to make a final decision on resource consent RML21001. The Committee would deliberate in public excluded.

3. Pūrongo-Whakamārama / Information Report

3.1 Significant Natural Areas Fund End of Year Report

The report provided the Environment and Hearings Committee an end of year activity summary for the Significant Natural Areas Fund for the period from 1 July 2020 to 30 June 2021.

It was noted that the current Fund guidelines and the Council's delegations provided for the Chairman of the Committee and the Group Manager Environmental Services was to consider applications for \$10,000 or less. Applications over that amount would be considered by the Committee. The Taranaki Kiwi Trust was presented and signed off by the Committee as one of the larger requests.

Mr Dagg noted that as part of the review of the Council's Community Funding Policy the Significant Natural Areas Fund would be renamed to the Natural Environments Fund as of 1 July 2021. Although separate to the Community Initiatives Fund the same model had been applied to alleviate the issues around conflict of interests and ensuring people were aware of the Fund.

Ms Bigham was concerned that applications might be impacted by the recent press around Significant Natural Areas. She queried whether the Council's Communications Team could make a press release highlighting the good news that the Fund was entirely used by the community and the significant impacts it had on our local environment despite what was happening in other areas of the country.

There was a discussion around the Natural Environments Fund and the timeframes in which the Fund would be open. This would be communicated to the Committee.

RESOLUTION

(Cr Mackay/Deputy Mayor Northcott)

54/21 EH THAT the Environment and Hearings Committee receives the Significant Natural Areas Fund end of year activity report for 2021/21.

CARRIED

3.2 Environmental Services Activity Report – May 2021

The report updated the Environment and Hearings Committee on activities relating to the Environmental Services Group for the month of May 2021.

Mr Dagg highlighted that the building consent numbers remained high and statutory compliance was still a work in progress. The Council had engaged two external contractors and a new fixed term contract who would focus on processing. He was concerned with the consistently high numbers being experienced with roaming dogs. Conversations continued around what additional resources were required and how this would be deployed. Prosecution and additional compliances formed part of this. He noted that now the Environment and Sustainability Strategy had been adopted the Environment and Sustainability Team would move forward in the direction of implementing Waste Minimisation, commercial composting business cases and emission audits. In response to the request for an update on the sentencing for the indigenous vegetation removal near Stoney Creek, Mr Dagg explained that this took place on 16 July 2021.

The judge had reserved her decision and the Council were expecting confirmation towards the end of this week.

It was noted that the Pātea Cool Stores needed to be added to the notice to fix table. There was a discussion around the Pātea Hospital, Mr Dagg explained that from his understanding there was a dangerous building notice in place on the former Pātea Hospital and the current hoardings put around the structure was deemed sufficient.

In terms of the process for properties that had been issued a notice to fix, Mr Dagg explained that the Council were systematically working through the schedule and enforcing these.

In relation to the Pātea Cool Stores Councillor Reid queried if the rubbish had been removed as she was concerned that it was hazardous and toxic. Mr Dagg explained that the difficulty was making the site inaccessible. With the recent conversations at a Community Board level for a memorial for the meat works down Portland Quay, the activity on the opposite side with Waka Ama and the potential lookout for the windmills there was becoming a coherent joint approach to these proposed projects.

In relation to the one billion trees Councillor Langton had retired three hectares of wetlands to enable 2,000 trees to be planted however the trees were still waiting to be planted. He wondered how many trees would die before they were planted. Mr Dagg would raise this with the Environment and Sustainability Manager.

RESOLUTION

(Cr Reid/Cr Langford)

55/21 EH THAT the Environment and Hearings Committee receives the Environmental Services Activity Report – May 2021.

CARRIED

4. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Langton/Cr Mackay)

56/21 EH THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Minutes – Environment and Hearings Committee 9 June 2021.	To Enable the Committee to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)

CARRIED

5. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Deputy Mayor Northcott/Cr Mackay)

58/21 EH **THAT** the Environment and Hearings Committee resumes in open meeting and agrees that the decisions be released to the public once the applicants have been notified of the decision.

CARRIED

The meeting concluded at 4.46 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

To	Ordinary Council
Date	9 August 2021
Subject	Policy and Strategy Committee – 26 July 2021

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 26 July 2021. The Council is being asked to receive the Policy and Strategy Committee minutes from 26 July 2021 for their information.
2. There were two recommendations within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation 34/21 PS that the Council agree entering into a new grazing licence for this land is appropriate. Approves the Chief Executive to undertake the public notification process. Authorises the Chief Executive to grant the licence following the close of the consultation, provided no submissions/objections to the granting of the licence area received.
4. The Policy and Strategy Committee moved a recommendation 35/21 PS that the Council receives the Property Acquisition and Disposal Policy report. Agrees the Property Acquisitions and Disposal Policy is referred to the Iwi Liaison Committee and the Community Boards, then brought back to the next Policy and Strategy Committee.

Taunakitanga / Recommendation

THAT the Council

1. Receives the minutes of the Policy and Strategy Committee meeting held on 26 July 2021.
2. Adopt recommendation 34/21 PS from the Policy and Strategy Committee;

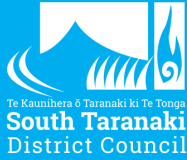
THAT the Council;

- a) Agrees entering into a new grazing licence for this land is appropriate.
- b) Approves the Chief Executive to undertake the public notification process.
- c) Authorises the Chief Executive to grant the licence following the close of the consultation, provided no submissions/objections to the granting of the licence area received.

3. Adopt recommendation 35/21 PS from the Policy and Strategy Committee;

THAT the Council;

- a) Receives the Property Acquisition and Disposal Policy report.
- b) Agrees the Property Acquisitions and Disposal Policy is referred to the Iwi Liaison Committee and the Community Boards, then brought back to the next Policy and Strategy Committee.



Menīti Minutes

Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Council Chamber, Albion Street, Hāwera on Monday 26 July 2021 at 12.30 pm

Kanohi Kitea / Present: Mayor Phil Nixon, Deputy Mayor Robert Northcott, Councillors Andy Beccard, Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Steffy Mackay, Diana Reid, Brian Rook, Bryan Roach and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance: Bonita Bigham (Taranaki Coastal Community Board Representative), Wayne Bigham (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative), Waid Crockett (Chief Executive), Fiona Aitken (Group Manager Community and Infrastructure), Marianne Archibald (Group Manager Corporate Services), Liam Dagg (Group Manager Environmental Services), Darleena Christie (Governance and Support Team Leader), Karen Mekalick (Property Manager), Scott Willson (Business Development Manager), Lucy Graydon, Jenn Patterson and Michelle Jordan (Venture Taranaki) and one media.

Matakore / Apologies: Jack Rangiwahia

RESOLUTION

(Cr Mackay/Cr Roach)

31/21 PS **THAT** the apology from Councillor Jack Rangiwahia be received.

CARRIED

1. Whakatakoto Kaupapa Whanui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Venture Taranaki Trust (VTT) – Lucy Graydon, Jenn Patterson, Michelle Jordan

Ms Jordan noted that the high level of interactions had continued throughout the quarter and overall for the year. There were several factors that attributed to the interactions; COVID-19 continued to impact businesses and VTT had seen a resurgence in issues around talent, material supply and cashflow management which delayed the arrival of supplies and jobs, and this has been noticeable in some industries. People had discovered that there was a range of support available and they were seeking that to strengthen their businesses. There had been a climb in start-up support being sought and the Rebel Business School event highlighted that there was demand for support in different ways. The Taranaki Story was launched and there was also a co-Business After 5 with Bizlink. The Taranaki Story continued to develop both photographs/stories and content to keep the Taranaki story current to be utilised by various businesses and organisations.

2. Pūrongo-Whakamārama / Information Report

2.1 Quarterly Economic Development and Tourism Report to 30 June 2021

The purpose of this report was to provide a combined update of activities of the Economic Development and Tourism units and presents the quarterly report from Venture Taranaki Trust.

In response to why there was over a 50% increase in client interactions, yet there was a decrease on the previous year of referrals and connections, Ms Jordan noted that it depended on the customer. Sometimes a customer accesses what they need from the interaction and an action plan falls out of that from research and development, the numbers did not necessarily mean connections, sometimes it was the number of referrals.

It was important to have an Enterprise Start Up Centre in South Taranaki as it would provide a home for people to access resources easily for new businesses and innovation.

The neatplaces.co.nz website did not list Taranaki on the map or refer to Taranaki as a place of interest. However, searching Neatplaces brought up a guide "48hrs in Taranaki" and "9 Taranaki Walks and Where to Treat Yourself", it was noted that the links were not easy to find.

In regard to the Taranaki Story website, the assets were available online however it was rather difficult to register and navigate making it difficult to find information. It was noted that both the Lake Rotokare and Barrett Domain pages had the same banner and they were both of a picture of Lake Rotokare.

Councillors were encouraged to send through any issues with both the Taranaki Story and Neatplaces websites to VTT.

In response to clarification sought on what was a referral or engagement, Ms Patterson commented that an interaction was an email, phone call or a meeting and excluded campaign emails or bulk emails. An interaction was a two way communication with the client. An engagement was between a VTT staff member and a client and engagements were mainly by email. The system for recording interactions and engagements was manual and it was likely that more was happening than recorded.

A report was recently completed by Stafford Strategy on food tourism possibilities in Taranaki and this would be presented back to those that took part in the research. A plan would be developed on the next steps and be socialised more broadly. In response to the report having a focus on the Eltham and Cheese Tourism, Ms Graydon advised that she was uncertain whether that focus was going to be released publicly or not and would follow this up.

With regards to the Callaghan Innovation grants and funding, the results of who received those grants would not be released until research and development funding was confirmed and contracted

In response to whether there was evidence that the poor condition of the state highways was having an impact on businesses in Taranaki, Ms Jordan commented that it was not impacting negatively on businesses, however it was very frustrating for them. The question should be "how does the business rate the infrastructure" as roading was an important issue along with digital technology.

Ms Bigham congratulated the Council's Business Development Manager who brought the business course to South Taranaki. She noted that there had been a lot of positive outcomes from the event and it helped the community understand what was required to start up a business. It was suggested that the Council regularly hold the event, at least annually.

RESOLUTION

(Deputy Mayor Northcott/Cr Filbee)

32/21 PS **THAT the Policy and Strategy Committee receives the Quarterly Economic Development and Tourism Report to 30 June 2021.**

CARRIED

3. Whakaae i Ngā Mēniti / Confirmation of Minutes

3.1 Policy and Strategy Committee held on 14 June 2021.

RESOLUTION

(Cr Brown/Cr Young)

33/21 PS **THAT the Policy and Strategy Committee adopts the minutes including public excluded minutes from the meeting held on 14 June 2021 as a true and correct record.**

CARRIED

4 Pūrongo / Reports

4.1 Intention to renew Kaūpokonui Grazing Licence

The purpose of the report was to consider whether it was appropriate to continue to graze the Kaūpokonui Reserve (the Reserve) and to authorise the Chief Executive to undertake the public notification process.

Mayor Nixon commented that the wording within the document was confusing and he suggested the recommendation allow for the Chief Executive to grant the licence if the Council did not receive any submissions/objections. With regard to the public notification process this would still occur.

In response to whether the properties had a current valuation for a cost to charge for grazing, Mrs Mekalick commented for a property leased at that level of income it was considered by reviewing similar leases held by the Council.

Councillor Brown sought clarification on whether there was expected growth for the land for example, were more baches be required. Mr Crockett advised no, this was a sensitive area and of interest with local Iwi. It was noted that the only reason baches were allowed was due to a condition of gifting, once those baches were no longer required they would not be replaced.

On the aerial map of the Kaūpokonui Reserve, the edge was appeared to be riparian planted. In response to whether it was the Council or the lessee's responsibility to undertake the planting, Mrs Mekalick commented that the edge was currently not planted however it should be. This was being reviewed by using the lease income to replant, although there was substantial damage from a recent weather event.

In response to whether the income from the 3.5 hectares was insignificant and would planting be looked at as part of the Environment and Sustainability Strategy, Mrs Mekalick commented that the Reserve had been flagged as a possibility. However, it would be more appropriate to look at it as part of the Reserve Management Plan process. It was noted that standard grazing leases were for five years and there was always a clause that if there were any changes in the use of the Reserve that the lease could be cancelled.

Ms Bigham commented that the Policy referred to Iwi being advised of the proposal and asked whether those discussions were being held. If not, the process was that a decision be made today, then there would be public notification and Iwi would be engaged. She suggested that it would be worthwhile to have those discussions now to find out what Iwi aspirations were for the land before it came to a point where an opportunity was lost. She also suggested that the Council change the Policy so that Iwi were engaged with a year out from a lease expiring so when the report came to the Council all information was collected.

Mr Crockett advised that there was another report on the agenda that was not too dissimilar with regard to consultation for example, the Nukumar Domain where the Council continued to work with Iwi around land being managed and maintained in the future. The lease terms of five or seven years were shorter than they used to be and provided an opportunity to continue to earn income from the property and allow the Council time to locate the properties and to decide on what to do with the land in the future. He noted that if any submissions/objections were received a report would be presented back to the Council, if no submissions/objections were received the lease would be prepared for him to sign and he would include those matters raised today.

All lease agreements had a clause to allow for change in land use should one be required. If the land use was changed on a recreation reserve there would be restrictions on the use, however if the land was grazed this could be stopped at any time. As the lessee spent their own money, they would need a reasonable term to commit to a grazing lease.

It was noted that the Environment and Sustainability Strategy states that the Council put an environmental lens on property decisions like this. Mayor Nixon commented that under the new freshwater regulations the Taranaki Regional Council were looking at all riparian planting as it had to be up to date and audited.

RECOMMENDATION

(Mayor Nixon/Cr Beccard)

34/21 PS THAT the Policy and Strategy Committee recommends the Council;

- a) Agrees entering into a new grazing licence for this land is appropriate.**
- b) Approves the Chief Executive to undertake the public notification process.**
- c) Authorises the Chief Executive to grant the licence following the close of the consultation, provided no submissions/objections to the granting of the licence are received.**

CARRIED

Councillor Bellringer requested his vote against the recommendation be recorded.

4.2 Draft Property Acquisition and Disposal Policy

The purpose of the report was to present the draft Property Acquisition and Disposal Policy to set out the Council's approach to the acquisition and disposal of property and to ensure property transactions contribute to its strategic objectives and the needs and aspirations of our communities.

Mayor Nixon commented that he questioned how widely the draft Policy had been distributed as it had not been reviewed by Iwi or the Community Boards. He suggested that the Policy needed to be provided to Iwi and the Community Boards for review.

Councillor Filbee noted that the Policy touched on the assessment of cultural significance of a site, especially prior to purchase. In the flowcharts there was no real mention of Iwi or hapū influence which she felt should be there. She referred to "stopped roads" in the Policy and questioned why the word "should" be disposed of was there.

In response to what was a stopped road, Ms Aitken gave an example of when the Council might not want to dispose of a stopped road. At the top end of High Street, Dixon Avenue and Vogel Street intersection, the RSA wanted the Council to stop Dixon Avenue to create a safe corner to put two statues and a garden. The RSA did not want to dispose of it so it remained Council-owned land, which was the reason that "should" be in the Policy instead of "must".

In response to whether there were any other significant policies missing that needed to come to the Council for a decision, Mr Crockett advised there were no gaps at this time, however there had been a lot of bylaw development over the last couple of years and this was managed by the Corporate Services teams. He commented that he would check with the team on what was coming up as most policies were for review rather than creation of new ones. Ms Aitken commented that roading had come back inhouse recently and there were roading policies being developed.

In response to how much property was bequeathed or gifted to the Council, Mrs Mekalick advised that the Policy was developed to deal with bequests and gifting of property. It was important to have a Policy to make decisions, especially with earthquake prone buildings which could be gifted to the Council and end up costing a lot of money.

In regard to earthquake prone buildings, Mr Bigham sought clarification on how the Eltham Municipal building would have been dealt with in terms of the draft acquisitions and property disposal policy. Mrs Mekalick advised if the Policy had been adopted sooner the same process would have been followed. To start the process informal meetings were held with the Community Board to review the site, then a report went to the Board who declared the building surplus, then after the Board's opinion was received it was presented to the Council for a decision.

The Council were asked to give consideration at the beginning of the Policy that mentions the fraught history of Taranaki. The history was with regards to the ownership of land, the confiscations and recognition of the settlements of the land.

In response to what would trigger the process for properties that needed to be considered for future use, Mayor Nixon advised that the Council received requests from people and there were a number of things that would trigger the process. Within Council a building might be identified as surplus to requirements and therefore could be sold. The Council did not want to accumulate buildings to maintain, however needed to seriously review these buildings and rationalise the building stock.

It was noted that rather than having a full review every five to ten years that there would be regular reporting to the Council on a six monthly or annual basis. This would allow tracking on an ongoing basis of the number of properties and their status.

RECOMMENDATION

(Cr Filbee/Cr Mackay)

35/21 PS **THAT the Policy and Strategy Committee recommends the Council;**

- a) **Receives the Property Acquisition and Disposal Policy report.**
- b) **Agrees the Property Acquisition and Disposal Policy is referred to the Iwi Liaison Committee and the Community Boards, then brought back to the next Policy and Strategy Committee Meeting.**

CARRIED

5. Pūrongo-Whakamārama / Information Reports

5.1 Three Waters Reform Programme Update

The purpose of this report was to provide the Mayor and Councillors with an update on Central Government's progress with their three waters reform programme.

Ms Aitken advised that this was the first of what would be a regular update report to the Committee. Three weekly workshops had been set up through to September 2021 which was the next steps in the process where the Government was expected to have feedback before the next round of proposal decisions. She noted that the Mayor, Chief Executive and herself were attending a hui in Taupō of the Entity B councils to have some initial conversations on next steps with the Department of Internal Affairs (DIA). At this stage the Three Waters Reform Programme was still an opt out decision that the Council would need to make in the next six months.

Recently Waimakariri District Council wrote a letter to present to Government of the questions they had regarding the Three Waters Reform, it was suggested that the Council start collating questions to be presented to the Government. There was considerable input required with 22 entities involved as part of Entity B.

In response to whether the questions from the Waimakariri Mayor to the Government could be answered by this Council, Ms Aitken commented not all of them. She advised that the first workshop was scheduled for 9 August, more detail and background would have been received from the Entity B councils, further discussions would have taken place with DIA and more up to date information would be provided at the August workshop. Ms Bigham suggested that Iwi representatives be invited to the hui as they had questions and there was also an opportunity for a wider conversation.

With regard to the short timeframe and whether the Council would have an opportunity to consult with the ratepayers, Ms Aitken advised that if consultation was required the Government would allow the appropriate time to do that.

Whether the Council had fair representation or not going forward, the regulator Taumata Arowai would still make sure that the Council's water and wastewater was up to the new standards. Deputy Mayor Northcott asked how the Council would envisage pushing back, if we opt out then we would not be able to deliver the current services provided.

Councillor Beccard commented that the Council were in a difficult situation. The Council had done their due diligence water and therefore we were in a good place, if the Reform went ahead the ratepayers would be disadvantaged, however if the Council did not join with Entity B the ratepayers would still be disadvantaged and there would be less qualified workers to carry on the water systems.

Councillor Filbee commented that she felt the Council needed to front foot this. The current waters infrastructure had been incorporated into the Long Term Plan, however did the Council have the capacity to meet the new standards. She asked why Three Waters could not be funded like Waka Kotahi, where the Council could have their share of funding that was going to set up an entity. This was a huge decision for the Council to make and a Plan B was needed.

In response to whether serious discussions had taken place with neighbouring councils about an amalgamated stand against the Three Waters Reform, Mayor Nixon advised that this had not been discussed regionally.

Mr Crockett commented that the current waters were shown in the LTP and the Council were still able to deliver a programme into the future. Even though assumptions had been made at year 51, there was the Long Term Investment Fund (LTIF) to leverage from. He advised that a report on a multi-regional entity was still on the table and would require willing partners before assuming anything regional.

Ms Bigham commented that from a personal perspective the sector had underinvested in waters infrastructure over the years and the sector was now getting what had been requested however, it might not be in the form councils had wanted. She noted that no one should die in Aotearoa anywhere from turning on the tap. She congratulated the Council who had done a fantastic job with water and to the past Council for their foresight.

RESOLUTION

(Cr Beccard/Cr Young)

36/21 PS THAT the Policy and Strategy Committee receives the Three Waters Reform Programme Update Report.

CARRIED

The meeting concluded at 1.59 pm.

Dated this day of 2021.

.....
CHAIRPERSON



Pūrongo Report

To	Ordinary Council
From	Kaitātari Whakamahere Tōpūranga / Corporate Planner, Gordon Campbell
Date	9 August 2021
Subject	Department of Internal Affairs Consultation on Māori Wards Processes

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report seeks the Council's approval to provide feedback on the proposal by the Department of Internal Affairs (DIA) to change the processes in the Local Electoral Act 2001 regarding Māori wards, to better align them with the processes for general wards. The discussion document provided by the DIA is attached to this report ([Attachment 1](#)).

Taunakitanga / Recommendation

THAT the Council **approves** the [attached](#) draft responses to the Department of Internal Affairs consultation on changes to Māori ward and constituency processes.

Kupu Whakamārama / Background

2. The DIA has noted that councils are required to make decisions about Māori and general wards in different ways. A change to the Local Electoral Act 2001 earlier this year abolished the ability for five percent of residents to demand a poll on Māori wards, which brought that process into line with general wards. The DIA has identified six other differences between the processes for making decisions about the two types of wards and is seeking feedback on possible changes to the legislation to better align the processes.
3. The DIA is inviting feedback via email or a downloadable form that asks a series of questions.

Local Government Purpose

4. This proposal would contribute to the local government purpose of enabling democratic local decision-making and action by, and on behalf of, communities.

Ngā Kōwhiringa / Options – Identification and analysis

5. A draft set of answers to the questions has been prepared and is attached ([Attachment 2](#)). All of the questions in the feedback form have been answered except two, where other comments about a particular topic can be made but no additional points have been identified.

Risks

6. There is no risk associated with the requested decision.

Options available

7. Option One: To approve the draft feedback as attached.
8. Option Two: To approve the draft feedback with amendments.
9. Option Three: To decline to provide feedback on the proposed changes.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

10. The Council’s general approach to determining the level of ‘significance’ is to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Providing feedback would have no effect on residents and ratepayers and the proposed changes to the legislation would have little impact.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	The proposal would have no effect on the Council’s levels of service.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	The Council’s decision to introduce Māori wards generated considerable interest but the provision of feedback on the proposed changes is unlikely to create interest.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	There would be no impact on the Council’s budgets.

Criteria	Measure	Assessment
Reversible	The degree to which the decision or proposal is reversible.	Once feedback has been submitted, there would be a limited time during which it could be withdrawn.
Environment	The degree of impact the decision will have on the environment.	The decision to submit feedback would have no environmental impact.

11. In terms of the Council’s Significance and Engagement Policy this matter is of low significance.

Legislative Considerations

12. Submitting feedback on the proposed changes to the Local Electoral Act 2001 would have no legal implications, although it is noted that the Council’s feedback may add weight to a decision to change the legislation.

Financial/Budget Considerations

13. There are no costs associated with this report’s recommendation.

Environmental Sustainability

14. Providing feedback on the proposed changes to Māori ward processes will not contribute to improving environmental outcomes, but neither will it have a negative environmental effect.

Consistency with Plans/Policies/Community Outcomes

15. This proposal is not inconsistent with any Council policies or plans. It would contribute to the Vibrant South Taranaki – *Cultural well-being* and Together South Taranaki – *Social well-being* outcomes and well-beings.

Impact on Māori/Iwi

16. While the proposed changes to the legislation would have a positive impact on Māori/Iwi, that is beyond the Council’s control and providing feedback on the proposal would have no impact.

Affected Parties Consultation

17. There are no other affected parties that should be consulted prior to making a decision on whether to provide feedback on the proposed changes.

Whakakapia / Conclusion

18. The legislation relating to Māori wards was amended earlier this year to better align with the requirements for general wards. However, there is an opportunity to further improve the alignment and Option One is preferred as it will allow the Council to show its support for the proposed changes.



Gordon Campbell

**Kaitātari Whakamahere Tōpūranga /
Corporate Planner**



[Seen by]

Becky Wolland

**Kaihautū Kaupapa Here me te Whaitikanga /
Policy and Governance Manager**

Attachments:

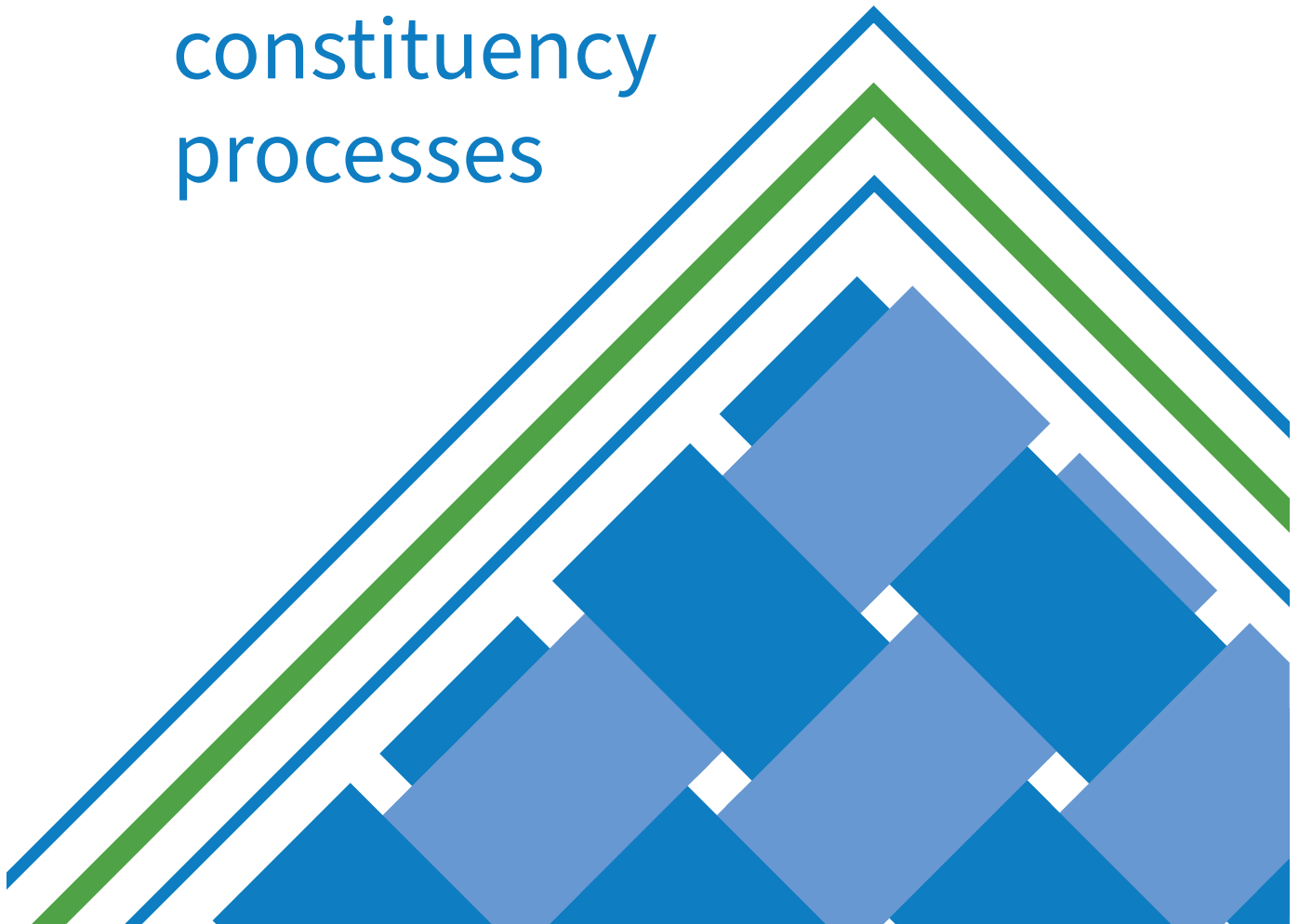
1. [DIA Changes to Māori Wards Processes Consultation – Discussion Document](#)
2. [DIA Changes to Māori Wards Processes Consultation – Draft Responses](#)



Te Tari Taiwhenua
Internal Affairs

Te Kāwanatanga o Aotearoa
New Zealand Government

Discussion document
**Changes to
Māori ward and
constituency
processes**



Foreword from the Minister of Local Government



Our system of local democracy is unique.

Like many other countries, we are a representative democracy. Every three years, everyone gets to vote on who they want to be their advocate and make decisions on behalf of their local community.

The part that is special to Aotearoa New Zealand comes from our founding document, Te Tiriti o Waitangi/the Treaty of Waitangi, which forges a partnership at the heart of our nation. Through Te Tiriti, Māori have the right to be represented in democratic governance as Māori.

We are all used to Māori electorates at Parliament and local government can have Māori seats, too. Māori wards and Māori constituencies are an opt-in provision in the Local Electoral Act 2001 that ensure a guaranteed voice for Māori at the council table. But the rules for how councils consider Māori wards are not the same as the rules for how councils consider general wards.

The Government made a first step to better align the law earlier this year, by removing the poll provisions that unfairly prevented many councils from introducing Māori wards.

Now we are looking to improve the alignment of the Māori wards process and the general wards process. Bringing these processes closer together, and sequencing them where necessary, is important to create more opportunities for Māori to stand for election to local government and raise issues on behalf of Māori communities.

I hope that streamlined processes will also support public understanding and confidence in the local electoral system.

This discussion document asks you about six differences between the two current processes. We want to know whether you think anything needs to be done about them – and if so, what.

Please take the time to understand this kaupapa and share your views. Your feedback will be considered when the Government prepares another Māori wards amendment Bill for Parliament's consideration in 2022.

A handwritten signature in black ink, appearing to read 'N. C. Mahuta'.

Hon Nanaia Mahuta
Minister of Local Government



Introduction

Māori wards and general wards ensure fair and effective representation of communities

It's important that local government elected members reflect the communities that live in their cities, districts and regions. Many councils use ward structures at their elections to ensure that representatives from different communities can be elected.

The Local Electoral Act 2001 provides councils with two different types of wards. These are commonly known as “Māori wards” and “general wards”.

Councils consider Māori wards and general wards under separate processes

Councils are required to make decisions about Māori wards and general wards in two different ways, depending on what type of ward they are considering. Having two different processes has caused confusion and has been identified as a barrier for improving Māori representation in local government.

This document outlines the 6 key differences between the two processes under the following headings:

1. Any requirement for councils to consider ward systems,
2. Timing of decisions,
3. Opportunities for public input,
4. Decision-making rights and role for Local Government Commission,
5. Discontinuance process and period in force, and
6. Types of polls.

The Government is bringing the two processes closer together

In 2020 the Government began a two-stage process to align these processes more closely together.

The first stage of the changes was completed on 1 March 2021 with the enactment of the Local Electoral (Māori Wards and Māori Constituencies) Amendment Act 2021. These changes were to:

- Remove all mechanisms from the Local Electoral Act 2001 for binding polls to be held on the establishment of Māori wards, and
- Provide councils with a fresh opportunity to make decisions on Māori wards in time for the 2022 local elections.

The second stage of changes is intended to provide an enduring process for councils to consider setting up Māori wards, by bringing even closer together the Māori wards process and general wards process.



Purpose of this consultation

This document outlines the different issues the Government needs to consider when deciding how to bring together the Māori wards process and general wards process.

We want to know whether you think these issues should be addressed, and if so how. Your feedback will help to determine how the law is improved.

This consultation is not about whether councils should have Māori wards, whether there should be binding polls on Māori wards, or whether there are other ways to improve Māori participation in local government. The Government has already agreed that establishing a Māori ward is a decision for councils to make. The Government now wants to improve how these decisions are made.

More information

Legislation

The Local Electoral Act 2001 is the primary legislation which sets the rules for councils to consider ward systems. You can read the Act in detail at www.legislation.govt.nz/act/public/2001/0035/latest/DLM93301.html.

- Section 19Z provides that a council may resolve to “divide the district into 1 or more Māori wards.” This is commonly interpreted as establishing Māori wards. Decisions made under section 19Z are often described as the “initial decision” on Māori wards.
- Sections 19A–19Y set out the process councils must follow when creating general wards and for implementing Māori wards (if agreed under section 19Z). This process is called a representation review.
- Schedule 1A requires a council that has made an initial decision to establish Māori wards to then undertake a representation review.

Regulatory impact assessment

The Department of Internal Affairs has produced a regulatory impact assessment, which provides a more detailed analysis of the possible options the Government could consider. You can download a copy from the Department’s website at www.dia.govt.nz/maori-wards.

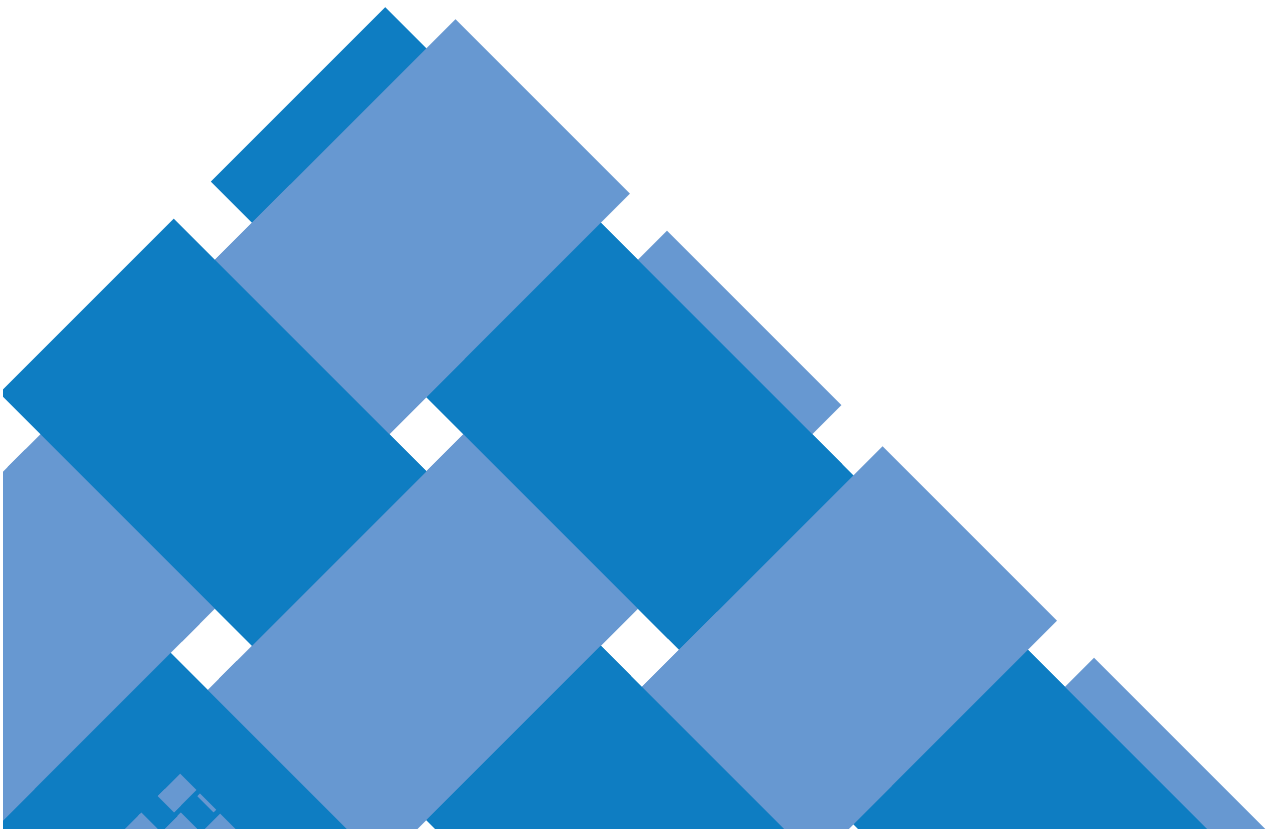


Key terms

Term	Definition
Councils	This term encompasses all local government authorities including district and city councils (also known as territorial authorities) and regional councils.
Wards and constituencies	<p>These terms are the names for local government electoral divisions. The equivalent at Parliament is an “electorate”.</p> <p>District and city councils have “wards”. Regional councils have “constituencies”.</p> <p>In common usage (and in this paper), the term “wards” can refer both to wards and constituencies.</p>
Māori ward or Māori constituency	A Māori ward is a local government electoral division that provides representation for people on the Māori electoral roll.
General ward or general constituency	<p>A general ward is a local government electoral division that provides representation for people on the general electoral roll. If a council has no Māori wards, then general wards also represent people on the Māori electoral roll.</p> <p>In legislation, general wards are only called “general” if it is necessary to contrast them to Māori wards.</p>
Representation review	<p>This term is the process for councils to decide how their communities are represented. Each council must complete a representation review at least every 6 years.</p> <p>Decisions made in a representation review include:</p> <ul style="list-style-type: none"> • The total number of councillors • The names and boundaries of any general wards • If Māori wards were previously agreed, the names and boundaries of any Māori wards • Whether there will be any community boards, and if so the number of members, name and boundaries of each board <p>Councils must consult with the public on their initial representation proposal and, after hearing feedback, decide their final representation proposal.</p>



Term	Definition
Māori Electoral Population (MEP)	<p>The MEP is a number that reflects how many people are on the Māori electoral roll and how many people of Māori descent who are not enrolled to vote yet but are likely to be on the Māori electoral roll in future (for example, those aged under 18).</p> <p>Each council has its own MEP calculated by Statistics New Zealand.</p> <p>The MEP is used to calculate the number of Māori ward councillor positions available.</p> <p>In contrast, the General Electoral Population (GEP) reflects all other electors. Each council also has its own GEP.</p>
Polls and referendums	<p>These terms describe when a council asks all members of its community to vote on a proposal. Polls and referendums can be binding (the community makes the final decision) or non-binding (the council makes the final decision, guided by community views).</p>
Local Government Commission	<p>This is an independent panel of members appointed by the Minister of Local Government. One member must have a knowledge of tikanga Māori. The role of the Local Government Commission is to hear and decide appeals and objections to councils' representation reviews. It must ensure that representation is fair and effective.</p>



The current law – Separate processes for Māori and general wards

General wards process

General wards provide local government representation for electors on the general electoral roll. They might represent specific urban or rural communities within the district, city or region. If a council doesn't have Māori wards, then general wards represent everyone no matter which role they are on.

Councils consider general wards in a "representation review." They must conduct a representation review at least every 6 years between 1 March and 20 November in the year before the local government elections.

Representation reviews are when councils decide:

- how many councillors will be elected,
- whether any councillors will be elected "at-large" (by everyone),
- whether any councillors will be elected in (general) wards,
- where the boundaries of these wards will be, and
- the names of these wards.

The representation review process is also when councils make decisions about whether there will be any community boards, and if so what the boundaries and names of any community boards will be.

Councils must consult with the public on their initial representation proposal and may amend this following consultation with their community. The initial representation proposal needs to be published by 31 August and the consultation period lasts for at least 1 month.

Councils must consider feedback, then release a final representation proposal within 6 weeks of the consultation period closing, or by 20 November.

Appeals or objections on the final representation proposal can be made by:

- People who submitted on the initial representation proposal, if they feel that matters from their submission were not considered in the final representation proposal, and
- Anyone, if the final representation proposal is different to the initial representation proposal.

The Local Government Commission (an independent panel) determines the outcome of any appeals or objections to the final representation proposal. In addition, the final representation proposal must be referred to the Local Government Commission if the per-councillor population of any ward varies by more than 10% from the average per-councillor population of the whole district, city or region.

The Local Government Commission's decision must be made before 11 April of the following year.



Māori wards process

Māori wards provide local government representation for electors on the Māori electoral roll. They are similar to the Māori parliamentary electorates. Local government has a responsibility to consider the role of Māori in decision-making. Providing for dedicated representation for Māori through Māori wards is one way to do this.

Councils consider Māori wards in two stages.

First, an initial decision is made by 23 November two years before the local government elections. (As a one-off change for the 2022 local elections, this was extended to 21 May 2021.) There is no requirement to consult with the public on this decision. The council's decision is final and it cannot be appealed to the Local Government Commission.

If a council agrees to have Māori wards at the next election, it must have at least one Māori ward and at least one general ward. The council must conduct a representation review to determine detailed representation arrangements, including:

- how many councillors will be elected,
- whether any councillors will be elected “at-large” (by everyone),
- how many general wards there will be, and the names and boundaries of these,
- how many Māori wards there will be, and the names and boundaries of these, and
- decisions about community boards

The number of councillor positions for Māori wards and general wards is calculated proportionally to the council's Māori electoral population (MEP) and general electoral population (GEP), and also depends on how many councillors will be elected.

A representation review with Māori wards follows the same process as a representation review with only general wards, including:

- Public consultation on the council's initial representation proposal,
- Appeals and objections on the council's final representation proposal, and
- Final decisions made by the Local Government Commission, where necessary.

The decision to have (or not have) Māori wards cannot be changed by the Local Government Commission.

The image on the next page shows the timeline for councils to make decisions about representation.



	General wards	Māori wards
Year after last election		
By 23 November		Initial decision on Māori wards Will there be Māori wards?
Year before next election		
Between 1 March and 31 August	Initial representation proposal released, start of public consultation All general representation decisions	Initial representation proposal released, start of public consultation How will Māori wards be implemented?
6 weeks after consultation closes / by 20 November	Final representation proposal released, taking into account public feedback	Final representation proposal released, taking into account public feedback
4 weeks after final proposal / by 20 December	Last day for appeals or objections on the final representation proposal.	Last day for appeals or objections on the final representation proposal. No appeals possible on initial decision on Māori wards.
Election year		
By 11 April	Local Government Commission considers any appeals/objections and makes a determination. Can override any council decisions on basis of appeals/objections.	Local Government Commission considers any appeals/objections and makes a determination. Can amend boundaries but not override initial decision on Māori wards.



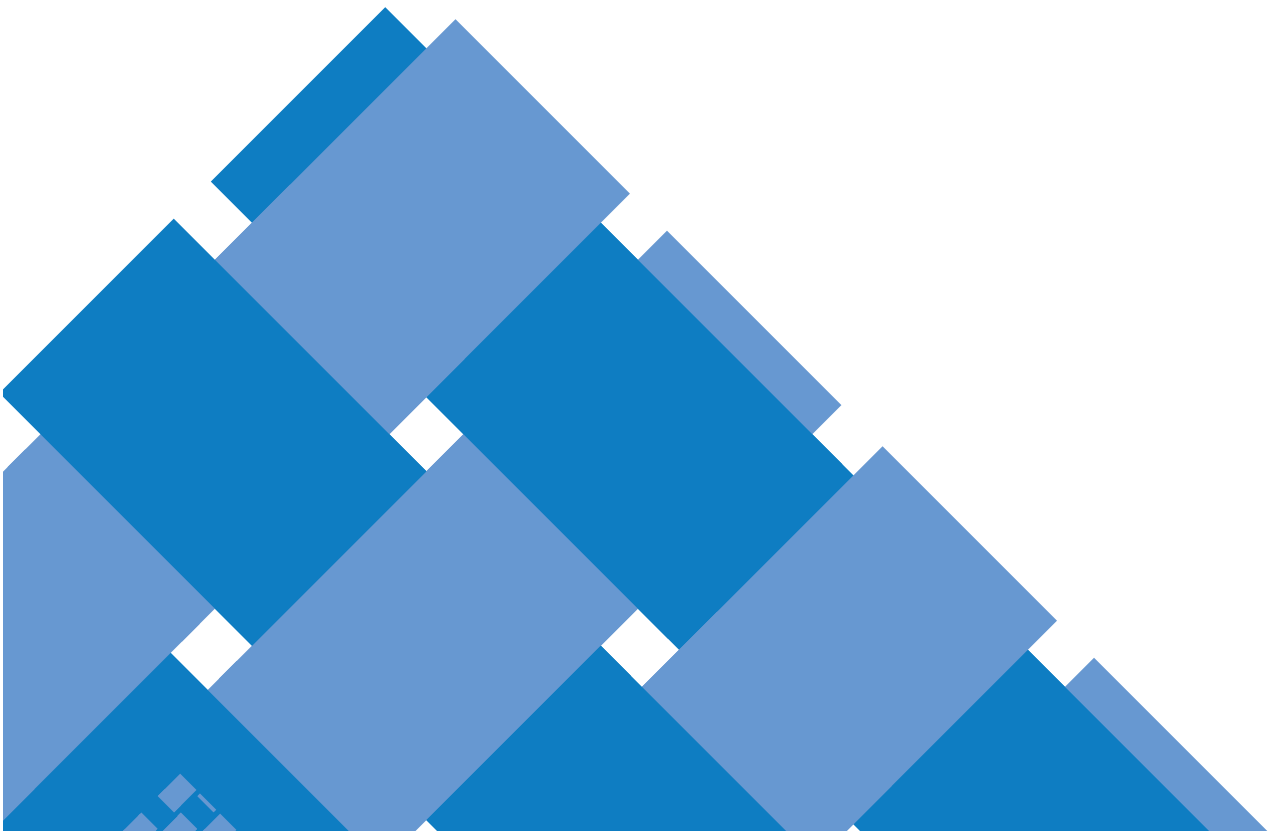
Opportunity for change – Bringing the processes closer together

We're seeking your views on how the processes for Māori wards and general wards can be brought closer together.

Bringing the two processes more closely together would most likely make the establishment of Māori wards easier to understand and easier for councils to consider and implement. There would likely be improved community consultation on decisions but less flexibility for councils.

Alternatively, maintaining separate processes would most likely require new decisions to be made about how these processes are sequenced. Councils would have a high degree of flexibility about how they consult and make decisions, but having two separate systems could be confusing and some people could feel like they've been left out of consultation procedures.

There are 6 key differences between the two processes. Read more about these differences below and let us know what you think using the feedback form provided or by visiting the Department of Internal Affairs website www.dia.govt.nz/maori-wards.



Issue 1 – Requirement to consider

Regular reviews of representation help to ensure that representation arrangements reflect current and future communities.

Councils are required to consider general representation arrangements at least every six years as part of their representation reviews. The six-year review period is designed to balance letting people get used to any changes and ensuring that representation arrangements are regularly updated to reflect changes in the city, district or region.

Councils can optionally consider Māori representation at any time. However, some councils are not able to consider Māori wards easily because the number of Māori ward councillor positions available for them might be 0 unless they increase the number of total councillor positions (this would reflect a low Māori Electoral Population or a low total number of councillors in that city, district or region).

Opportunity: Councils could be required to regularly consider Māori wards. The appropriate timeframe would need to be determined. A regular review period would ensure that no communities miss out on Māori wards being considered by their council. However, it might add additional bureaucracy for councils that are happy with their current arrangements or not able to easily create Māori wards.

Questions for discussion

A) Should councils be required to consider Māori wards?

- Yes, every council (the same as general wards)
- Yes, but only councils that already have Māori wards
- Yes, but only councils that don't already have Māori wards
- No (the same as the current law)

B) If yes, how often?

- Every six years (the same as general wards)
- Another frequency (please state)

C) Do you have any other comments about this issue?



Issue 2 – Timing of decisions

Māori wards decisions are made in two stages, while general wards decisions are made in one stage. The second stage of decisions about Māori wards is aligned to the general wards process already.

Before 2021, councils needed to make an initial decision about Māori wards before decisions about general wards. This was to allow time for citizens-initiated binding polls on Māori wards to be completed. Now that there are no more binding polls, there is a three-month gap between the last day for an initial decision on Māori wards (23 November) and the first day for an initial representation proposal (1 March).

Deciding whether there will be Māori representation before considering how any wards would be implemented gives certainty to the council and its communities of what will be considered in the representation review. This sequencing also means that councils can consider Māori wards in years when they would not be required to otherwise complete a representation review.

However, because the total number of councillors is not decided until after 1 March, the number of Māori ward councillor positions is usually not known when the council's initial decision on Māori representation is made by 23 November. This can cause uncertainty for the council and its communities.

Opportunity: The way that councils make decisions about Māori wards could change. Retaining a two-stage process would ensure that the initial Māori ward decision stays separate, may raise the profile of this decision, and may give clarity about the options available in the representation review. Alternatively, making all decisions about Māori wards and general wards at the same time in a single-stage process might be simpler for council administration and clearer for communities to understand.

Questions for discussion

A) Should Māori ward decision-making continue to take place in two stages?

- Yes (the same as the current law)
- No – one stage (the same as general wards)

B) How should the time between 23 November and 1 March be filled?

- More time for councils to decide about Māori wards
- More time for councils to decide about general wards
- No changes (the same as the current law)

C) Do you have any other comments about this issue?



Issue 3 – Opportunities for public input

Understanding community views can help to inform council decisions. Sometimes councils have the flexibility to decide how to engage with their community. At other times, councils are required to engage in a certain way and incorporate this feedback into final decisions.

For general wards, councils must publicise their initial representation proposal. Members of the public can submit their views on the proposal for at least 1 month. The council must consider these views when it decides its final representation proposal. The final representation proposal must be decided within 6 weeks of public consultation closing.

For Māori wards, the law doesn't require councils to engage with their communities in any particular way. Councils are required to have a Significance and Engagement Policy that sets out what types of decisions require public engagement and how they will engage. This gives them the flexibility to choose the best engagement method on a case-by-case basis. Councils have used a variety of methods to engage with their communities on Māori wards, including:

- Iwi dialogue,
- Targeted consultation with people of Māori descent or on the Māori electoral roll, and
- Wider public consultation with the whole community.

Opportunity: Councils could be required to engage with their communities when considering Māori wards, the same as for general wards. There are different options for how councils could engage. Councils could be required to use a specific process, or devise their own. Requiring a specific process would make it clear what councils need to do and how the community can participate. However, some processes might not suit some councils and specific requirements may limit local innovation.

Questions for discussion

A) Should councils be required to engage with their community when considering Māori wards?

- Yes (the same as general wards)
- No, but they must have regard for iwi/hapū/whanau perspectives
- No (the same as the current law)

B) If yes, what type of engagement is best?

- Iwi/hapū dialogue
- Targeted consultation with people of Māori decent or on the Māori electoral roll
- Wider public consultation with the whole community
- Council to decide on a case-by-case basis

C) If your council considered Māori wards in 2020 or 2021, what type of engagement approach was used and how effective do you think this was?

D) Do you have any other comments about this issue?



Issue 4 – Decision-making rights and role for Local Government Commission

Councils generally hold all decision-making rights for both Māori wards and general wards. This is because councils are elected to make decisions on behalf of their communities.

At the moment, if a council decides to create (or not create) Māori wards, this decision is final and cannot be appealed.

Members of the public may appeal or object to a council's final representation proposal on limited grounds (for example, if they don't think their submission during public consultation was fairly considered, or they don't like the changes made after public consultation). Members of the public cannot appeal or object to a council's final representation proposal on the grounds that they do not want the council to have Māori wards.

If there are appeals or objections to the final representation proposal, the Local Government Commission must decide what happens. The Local Government Commission has limited powers that can change how Māori wards are implemented, in the same way that it can change how general wards are implemented:

- The Local Government Commission can amend the total number of councillors to make representation more effective. This may change how many Māori ward councillor positions are available.
- The Local Government Commission can amend the names and boundaries of Māori wards where 2 or more Māori ward councillor positions are available.
- The Local Government Commission can require 2 or more Māori ward councillor positions to be elected from a single ward.

The Local Government Commission's decisions can be appealed to the High Court only if there are concerns the process was not followed correctly.

Opportunity: People could be allowed to appeal or object to a council's decision to create Māori wards. This could be the Local Government Commission or some other entity. If appeals or objections are allowed, this could provide for a "check and balance" on council decision-making. However, the power for making the final decision would shift away from the council and local community.

Questions for discussion

A) What role should the Local Government Commission have in relation to Māori wards?

- People can appeal a council's decision to create / not to create Māori wards, and the Local Government Commission must decide
- No role and people cannot appeal a council's decision to create / not to create Māori wards (the same as the current law)
- No role but people can appeal a council's decision to create / not to create Māori wards to some other entity

B) If some other entity, then who should this be?

C) Do you have any other comments about this issue?



Issue 5 – Discontinuance process and period in force

When representation arrangements change, it can be helpful for these to remain in place for more than one electoral cycle, so the community can get used to the changes over time. However, this means that there is limited ability to make further changes to representation arrangements in the short term even if these would be widely supported.

Representation arrangements might suit a community today, but in the future, the community's needs might change. Clear processes need to be place for representation arrangements to change so that they can reflect how communities evolve over time. Clear processes improve certainty for councils and communities by ensuring that everyone can understand how representation arrangements are decided.

Currently, if a council establishes Māori wards for the first time, the Māori wards will stay in place until the council decides otherwise. The first opportunity for the council to reconsider is two elections after the creation of Māori wards. However, councils have advised that the process to discontinue Māori wards, and return to combined general and Māori representation, is not sufficiently clear.

Councils' general ward representation arrangements stay in place for 2 elections, but councils may optionally change their general ward representation arrangements after every election. There is a clear process for changing between ward-based and at-large representation systems.

Opportunity: The Government could make it clearer about how councils change Māori representation arrangements. This would give everyone certainty about how future decisions can be made and enable representation arrangements to reflect future communities. The requirement that Māori wards stay in place for 2 elections could be relaxed so that councils can change their minds after each election. This would enable communities who disagree with the council's decision to advocate for change sooner, but changing the governance structure too often might cause confusion.

Questions for discussion

A) What should a council be required to do if it wishes to no longer have any Māori wards?

- The council should be able to decide this on its own (the same as the current law)
- The council must consult with its community (the same as general wards)

B) How long should council decisions to create Māori wards stay in place?

- Until the council decides otherwise, but at least 2 elections (the same as the current law)
- Until the council decides otherwise, but at least 1 election and must be reviewed after 2 elections (the same as general wards)
- 1 election only
- 2 elections only

C) Do you have any other comments about this issue?



Issue 6 – Types of polls

Polls can help to measure community support for a proposal and inform council decisions. However, simple “Yes” / “No” polls can prevent minority voices from being heard. Community engagement can provide for more detailed feedback.

Binding polls on Māori wards have previously been described as an “almost insurmountable barrier” to improving Māori representation at local government. The Government has already decided that there will be no more binding polls on Māori wards. Councils may initiate non-binding polls on Māori wards, just like they can on any other topic relevant to local government.

Binding and non-binding polls can be held on general wards. This means that there is an inconsistency in which types of polls can be held for each type of ward. However, no council has ever held a binding poll on general wards and this ability could be removed to create consistency.

Opportunity: The inconsistency about which types of polls can be held for each type of ward could be fixed by removing the ability of councils to hold binding polls on general wards.

Questions for discussion

A) Should councils retain the ability to initiate binding polls on general wards?

- Yes (the same as the current law)
- No (the same as Māori wards)

B) Do you have any other comments about this issue?

Next steps

Your feedback on each issue will determine how the law is improved.

You can download a feedback form from the Department of Internal Affairs website at www.dia.govt.nz/maori-wards. You can also email your feedback to localelections@dia.govt.nz.

If you share your email address with us, we can send you updates about the outcome of the consultation including about any future law changes.

If any law changes are to be progressed, it is expected that these will need to be in place by the end of 2022 (in time for the new term of local government).





**Te Tari Taiwhenua
Internal Affairs**



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**Te Kāwanatanga o Aotearoa
New Zealand Government**

Internal Affairs Discussion Document

Changes to Māori ward and constituency processes

Responses to questions in the discussion document

Issue 1 – Requirement to consider

Questions for discussion

A) Should councils be required to consider Māori wards?

- Yes, every council (the same as general wards)
- Yes, but only councils that already have Māori wards
- Yes, but only councils that don't already have Māori wards
- No (the same as the current law)

B) If yes, how often?

- Every six years (the same as general wards)
- Another frequency (please state)

C) Do you have any other comments about this issue?

- A) Yes, like general wards, every council should be required to consider Māori wards.
- B) Councils should be required to consider Māori wards at least every six years, the same as general wards.
- C) Councils can consider general wards more frequently and a lesser frequency is not desirable, at least for those areas that are experiencing significant growth. The same reasoning applies to Māori wards.

Issue 2 – Timing of decisions

Questions for discussion

A) Should Māori ward decision-making continue to take place in two stages?

- Yes (the same as the current law)
- No – one stage (the same as general wards)

B) How should the time between 23 November and 1 March be filled?

- More time for councils to decide about Māori wards
- More time for councils to decide about general wards
- No changes (the same as the current law)

C) Do you have any other comments about this issue?

- A) No, Māori ward decision-making should take place in one stage, the same as general wards.
- B) None of these options.
- C) With the part of the timetable applicable to polls on Māori wards removed, the whole process could be started later – instead of starting a review before 12 September it could

start in November. Alternatively, this time could be used for more (pre-) consultation with the community on both Māori and general wards, if required.

The need to make a decision on having Māori wards well before deciding how many councillors there will be in total, and therefore the number of Māori councillors, creates an anomalous situation and we would like to see the current formula for calculating the number of Māori representatives reviewed and simplified, although we are unable to suggest an alternative. This may also overcome the issue of some councils not being able to introduce Māori wards because they have a small Māori Electoral Population.

We understand the note in the Regulatory Impact Assessment that the Māori wards decision being made in one stage with the general wards decision might mean councils change their minds about Māori wards at the last moment, but we see this as unlikely and we assume there would still be the right of appeal to the Local Government Commission or the court as a safeguard against this possibility. We don't see this as adding significantly to council workloads when undertaking representation reviews.

Issue 3 – Opportunities for public input

Questions for discussion

A) Should councils be required to engage with their community when considering Māori wards?

- Yes (the same as general wards)
- No, but they must have regard for iwi/hapū/whanau perspectives
- No (the same as the current law)

B) If yes, what type of engagement is best?

- Iwi/hapū dialogue
- Targeted consultation with people of Māori descent or on the Māori electoral roll
- Wider public consultation with the whole community
- Council to decide on a case-by-case basis

C) If your council considered Māori wards in 2020 or 2021, what type of engagement approach was used and how effective do you think this was?

D) Do you have any other comments about this issue?

- A) Yes, councils should be required to engage with their community when considering Māori wards, the same as general wards, and perhaps a minimum level of consultation should be stipulated. However, we would like to think that most councils would do more than the minimum, for example, engage in at least some degree of informal pre-consultation and they should engage particularly with iwi/hapū/whanau to ascertain their perspectives.
- B) Engagement should consist of:
- Iwi/hapū dialogue;
 - Targeted consultation with people of Māori descent or on the Māori electoral roll; and
 - Wider public consultation with the whole community.

- C) This Council considered Māori wards in 2020 and resolved to establish one or two wards. It engaged with the four Iwi in the District through its Iwi Liaison Committee and received a clear message that Iwi favoured proceeding with the establishment of one or two Māori wards.
- D) As well as a council creating opportunities for informal consultation/feedback on Māori and general wards, there is a formal consultation phase and people can object or appeal to the Local Government Commission, so there are multiple opportunities for public input and these opportunities should be retained.

Issue 4 – Decision-making rights and role for Local Government Commission

Questions for discussion

A) What role should the Local Government Commission have in relation to Māori wards?

- People can appeal a council's decision to create / not to create Māori wards, and the Local Government Commission must decide
- No role and people cannot appeal a council's decision to create / not to create Māori wards (the same as the current law)
- No role but people can appeal a council's decision to create / not to create Māori wards to some other entity

B) If some other entity, then who should this be?

C) Do you have any other comments about this issue?

- A) The Local Government Commission has almost no role in relation to Māori wards specifically now and this Council believes that should continue.
- B) It is not appropriate for the Commission or any other entity to have a role in deciding whether or not a council will have Māori wards. This should be a local authority decision, made in tandem with a decision on general wards as part of the representation review process. The discussion document states that "The Government has already agreed that establishing a Māori ward is a decision for councils to make."

Issue 5 – Discontinuance process and period in force

Questions for discussion

A) What should a council be required to do if it wishes to no longer have any Māori wards?

- The council should be able to decide this on its own (the same as the current law)
- The council must consult with its community (the same as general wards)

B) How long should council decisions to create Māori wards stay in place?

- Until the council decides otherwise, but at least 2 elections (the same as the current law)
- Until the council decides otherwise, but at least 1 election and must be reviewed after 2 elections (the same as general wards)
- 1 election only
- 2 elections only

C) Do you have any other comments about this issue?

- A) If a council no longer wishes to have Māori wards, the process should be the same as for general wards – the council must consult with its community.
- B) A decision to create Māori wards should be treated in the same way as general wards – the decision should stay in place for at least one election and be reviewed after two elections (reviewed at least every six years).

Issue 6 – Types of polls

Questions for discussion

A) Should councils retain the ability to initiate binding polls on general wards?

- Yes (the same as the current law)
- No (the same as Māori wards)

B) Do you have any other comments about this issue?

- A) The ability to initiate polls on general wards should not be retained and the ability to hold binding polls should be removed.
- B) General wards should be treated in the same way as Māori wards and decisions relating to Māori and general wards should be handled through the process set out in Part 1A of the Local Electoral Act 2001. As noted in paragraph 44 of the Cabinet paper, this is a robust public consultation process and a better way than polls for a council to establish its community's preferences. A council can (and should) add informal consultation to that process.

The Council notes the intention stated in paragraph 16 of the Cabinet paper of 9 July 2021 to “align the process for establishing Māori wards and constituencies as closely as possible with the process for establishing general wards” and fully supports that intention. We agree that having two separate systems adds unnecessary complexity.

Further comments

Do you have any further comments you would like to share about how the Māori wards process and general wards process can be brought closer together?

We appreciate the opportunity to provide feedback on the proposed changes to the Local Electoral Act 2001 to better align the decision-making processes for Māori and general wards and we support the changes. However, the Department of Internal Affairs website states that the scope of the Future of Local Government review will include roles, functions and partnerships, **representation and governance** (our emphasis), and funding and financing. Therefore, we would expect to see Māori representation included as part of the review.



Pūrongo-Whakamārama Information Report

To	Ordinary Council
From	Kaihautū Toitū te Taiao / Environment and Sustainability Manager, Rebecca Martin
Date	9 August 2021
Subject	Summary of Councillor recommendations from workshop on the future focus areas for waste minimisation in South Taranaki

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. On 14 June 2021 the Policy and Strategy Committee participated in a workshop about the future focus and direction for waste minimisation work programmes in South Taranaki and regionally.
2. At this workshop, staff and Councillors reviewed and discussed upcoming national level changes to waste minimisation requirements and progress to date on reaching the Council's Waste Management and Minimisation Plan (WMMP) 2018-2023 targets.
3. Councillors then provided recommendations regarding the future focus of the Council's waste minimisation work.
4. This report presents the core Councillor recommendations that were agreed upon in the workshop; this is where staff will continue to work focus their work on.

Taunakitanga / Recommendation

THAT the Council receives the Summary of Councillor recommendations from the "Workshop on the future focus areas for waste minimisation in South Taranaki" Report.

Kupu Whakamārama / Background

5. The Waste Minimisation Act 2008 requires councils to formally adopt a WMMP, which must be reviewed at least every six years.
6. The WMMP sets out Council's framework and strategy to deliver an effective, efficient residential waste management service and waste minimisation activities for the five year period from 2018-2023.
7. The Council's WMMP has been active since July 2018, so we are now approximately mid-way through the term of the current WMMP. The Environment and Sustainability team recently carried out a mid-term review to assess progress (to 31 December 2020) against the actions and targets in the WMMP, and to assess any areas requiring improvement in the next WMMP.

8. Since the WMMP was adopted in 2018, there has been a raft of legislative changes and programme reform at a national level in the waste management and minimisation space. These changes have had significant impacts on STDC's operational work programmes (eg. changes to the plastics accepted for recycling in 2020).
9. Additional large scale transformational changes to waste management in New Zealand are anticipated in the next two years, including the national standardisation of Council run kerbside collections, mandatory inclusion of green and food waste in Council run kerbside collections, and initiation of container return deposit schemes, among other initiatives planned for roll out.
10. In addition, MFE have confirmed that the Waste Disposal Levy will increase by an additional \$10 per tonne from July 2021 and will continue to increase each year until 2026 (eventually reaching \$60 per tonne). The classes of landfill subject to the Waste Disposal Levy are also being expanded. The Waste Disposal Levy provides funding for councils to mobilise waste minimisation efforts. Due to these changes, the Council can expect to receive an additional approximately \$60,000-\$80,000 of Waste Disposal Levy funding in 2021/22 (from a baseline of \$100,835 in 2019/20).
11. The WMMP mid-term review shows that, overall, mixed progress has been made towards reaching the WMMP objectives.
12. Of the 16 targets, six relate directly to measurable waste reduction (T1, T2, T3, T4, T5, and T6) and none of these have been achieved. Unfortunately, South Taranaki is now producing more waste overall and per capita than during the WMMP baseline year of 2015/16.
13. However, progress has been made in other areas. Specifically, WMMP targets related to community education, regional collaboration, customer satisfaction, baseline service provision, and resource consent compliance have all been successfully reached. This shows that there is a strong and successful provision of baseline waste management services in South Taranaki and that customers are generally satisfied with the quality of this service provision.

Legislative Considerations

14. The mid-term review of the WMMP has no legislative consequences, but is consistent with the Local Government Act 2002 and Waste Minimisation Act 2008, and aligns with the expectations and advice from Central Government, the Office of the Auditor General, Department of Internal Affairs and Local Government New Zealand around Council's waste management and minimisation work programmes and service delivery.

Whakawhiti Kōrero/Aromātai / Discussion/Evaluation

The following recommendations were discussed by Councillors during the 14 June 2021 workshop:

15. The Council approves funding a feasibility study into how the Council, New Plymouth District Council (NPDC), and Stratford District Council (SDC) might collectively build, operate and/or manage a commercial composting facility located in South Taranaki. The feasibility study will take a scenario-based approach, covering a range of ownership and operating options, compost processing technology, and scale factors.

It will also cover expected sales opportunities and key price points for the compost produced. We will also continue to work alongside commercial organic waste producers and commercial waste management operators who are also looking at commercial composting facility options.

16. Staff will investigate shifting kerbside collection from a weekly service to a fortnightly service when the Council's current kerbside collection contract with EnviroWaste is up for re-tender (in 2024).
17. Staff will work towards adding a weekly food/organic waste collection to our kerbside collection service when the contract is re-tendered.
18. Councillors agreed there was no need/it was not practicable for the Council to investigate developing our own re-use or resource recovery facilities locally in each town. Instead, staff will develop a campaign to promote our local Op Shops and other waste diversion opportunities, such as the Junction in New Plymouth, so that customers know about as many options as possible for diverting waste from their red-lidded bins.
19. Staff will investigate options for subsidizing home compost systems. An analysis and options paper for subsidising home compost systems will be prepared for the Policy and Strategy Committee.
20. Staff will investigate using Waste Disposal Levy funds to obtain increased staff resources to specifically focus on commercial and industrial waste minimisation.
21. Illegal dumping of whiteware and other waste is a significant issue in South Taranaki. Staff will re-visit our regional illegal dumping campaign and promote the services of existing local whiteware recycling companies to help alleviate this issue.
22. Councillors noted that many of South Taranaki's local waste minimisation challenges are heavily impacted by central government policy and that continued advocacy is needed to influence and promote central government waste minimisation policy reform. The Environment and Sustainability team will continue to advocate on behalf of the Council for central government waste minimisation action, both at a regional and national level.

Whakakapia / Conclusion

23. This report summarises the recommendations received from Councillors at the 14 June 2021 workshop covering the future of waste minimisation in South Taranaki.
24. Key recommendations received include: moving forward with a feasibility study that covers options for working with NPDC and SDC to collectively build/own/operate a commercial composting facility, exploring a shift to fortnightly kerbside collection, including food waste collection in the Council's kerbside collection service when the contract is re-tendered, promoting existing reuse and recovery facilities (Op Shops, the Junction etc), incentivising home composting, promotion of regional illegal dumping campaign and existing whiteware collection services, consider increased staff time focused on commercial/industrial waste minimisation, and continued advocacy for national government waste minimisation reform.

25. This report is not seeking approval for a specific budget for any of these recommendations. Rather, the report is a summary of the preferred direction of travel expressed by Councillors at the 14 June 2021 workshop.



Rebecca Martin

**Kaihautū Toitū te Taiao /
Environmental and Sustainability Manager**



[Seen by]

Liam Dagg

**Kaiarataki Taiao /
Group Manager Environmental**

8. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 28 June 2021.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Receipt of minutes – Extraordinary Environment and Hearings Committee 21 June 2021.		
3. Receipt of minutes – Audit and Risk Committee 23 June 2021.		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p>4. Confirmation of minutes – Environment and Hearings Committee 21 July 2021.</p>	<p>To enable the Council to.</p>	<p>That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where:</p> <ul style="list-style-type: none"> ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)