

Rārangitake take Kaunihera

Council Agenda

Monday 4 April 2022, 7pm

This meeting will be held via video conferencing and the recording will be made available on the South Taranaki District Council's website following the conclusion of the meeting.



Ngā Mema o te Komiti / Committee Members



Phil Nixon
Mayor



Robert Northcott
Deputy Mayor



Andy Beccard
Councillor



Mark Bellringer
Councillor



Gary Brown
Councillor



Celine Filbee
Councillor



Aaron Langton
Councillor



Steffy Mackay
Councillor



Jack Rangiwahia
Councillor



Diana Reid
Councillor



Bryan Roach
Councillor



Brian Rook
Councillor



Chris Young
Councillor

Apatono / Delegations

The Full Council's role is to carry out responsibilities under the Local Government Act 2002. It is the final decision-making authority within the Council and generally ratifies recommendations made by other committees. It is made up of all Councillors and the Mayor.

Powers that cannot be delegated

The powers that cannot be delegated by the Council are:

- (a) the power to make a rate
- (b) the power to make a bylaw
- (c) the power to borrow money, or purchase or dispose

He Karere Haumaruru / Health and Safety Message

In the event of an emergency, please follow the instructions of Council staff.

If there is an earthquake – drop, cover and hold where possible. Please remain where you are until further instruction is given.

of assets, other than in accordance with the long-term plan

(d) the power to adopt a long-term plan, annual plan or annual report

(e) the power to appoint a chief executive

(f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the Local Governance Statement.

(g) the power to adopt a remuneration and employment policy

He Pānga Whakararu / Conflicts of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they might have.



Rārangi Agenda

Ordinary Council Monday 4 April 2022 at 7pm

- 1. Matakore / Apologies**
- 2. Timatanga Kōrero / Opening Remark**
 - 2.1 Councillor Aarun Langton
- 3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations**
- 4. Whakaaetia ngā Menīti / Confirmation of Minutes**
 - 4.1 [Ordinary Council 21 February 2022](#) Page 7
- 5. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes**
 - 5.1 [Novus Contracting Limited held on 21 February 2022](#) Page 16
 - 5.2 [Eltham-Kaponga Community Board held on 28 February 2022](#)..... Page 20
 - 5.3 [Te Hāwera Community Board held on 28 February 2022](#) Page 27
 - 5.4 [Taranaki Coastal Community Board held on 1 March 2022](#)..... Page 33
 - 5.5 [Pātea Community Board held on 2 March 2022](#) Page 39
 - 5.6 [Policy and Strategy Committee held on 7 March 2022](#)..... Page 45
 - 5.7 [Te Kāhui Matauraura held on 9 March 2022](#)..... Page 52
 - 5.8 [Audit and Risk Committee held on 16 March 2022](#)..... Page 58
- 6. Pūrongo / Reports**
 - 6.1 [Delegations Register Update](#)..... Page 63
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- 7. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public**
 - 7.1 [Ordinary Council held on 21 February 2022](#) Page 88
 - 7.2 [Policy and Strategy Committee held on 7 March 2022](#) Page 91
 - 7.3 [Audit and Risk Committee held on 16 March 2022](#)..... Page 93

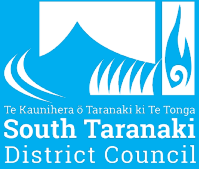
Next Meeting Date: Monday 16 May 2022 – TBC
Elected Members’ Deadline: Monday 2 May 2022



Matakore Apologies

1. Matakore / Apologies

Leave of Absence: *The Board may grant a member leave of absence following an application from that member. Leave of absences will be held in the Public Excluded section of the meeting.*



Tīmatanga Kōrero

Opening Remark

2. Opening Remark – Councillor Aaron Langton

The opening remark is an opportunity to comment on something positive or constructive that has happened in relation to the Council or the Community.

Next Opening Remark: Monday 16 May 2022 – Deputy Mayor Northcott



Whakatakoto Kaupapa Whānui, Whakaaturanga hoki Open Forum and Presentations

3

3. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

The Council has set aside time for members of the public to speak in the public forum at the commencement of each Council, Committee and Community Board meeting (up to 10 minutes per person/organisation) when these meetings are open to the public. Permission of the Mayor or Chairperson is required for any person wishing to speak at the public forum.



Ngā Menīti Kaunihera Council Minutes

To	Ordinary Council
Date	4 April 2022
Subject	Ordinary Council 21 February 2022

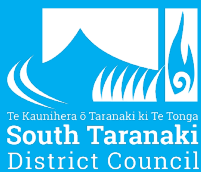
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Council is being asked to adopt the minutes of the Ordinary Council meeting held on 21 February 2022.

Taunakitanga / Recommendation

THAT the Council adopts the minutes of the Ordinary Council meeting held on 21 February 2022 as a true and correct record.



Menīti Minutes

Ngā Menīti take Kaunihera Ordinary Council Meeting

Council Chamber, Albion Street, Hāwera on Monday 21 February 2022 at 7.00 pm

Kanohi Kitea / Present:

In person: Mayor Phil Nixon, Councillors Andy Beccard, Steffy Mackay, Diana Reid, Bryan Roach and Brian Rook.

Online: Deputy Mayor Robert Northcott, Councillors Mark Bellringer, Gary Brown, Celine Filbee, Aaron Langton, Jack Rangiwahia and Chris Young.

Ngā Taenga-Ā-Tinana / In Attendance:

In person: Waid Crockett (Chief Executive) and Sara Dymond (Senior Governance Officer).

Online: Fiona Aitken (Group Manager Community and Infrastructure Services), Liam Dagg (Group Manager Environmental Services), Gerard Langford (Communications Manager) and Becky Wolland (Policy and Governance Manager).

Matakore / Apologies: Nil.

1. Tīmatanga Kōrero / Opening Remark

1.1 Councillor Steffy Mackay

With 2022 being election year Councillor Mackay reflected on what had been achieved. She was proud of three important decisions made, when the Council unanimously supported the introduction of Māori wards, challenged the Government's Three Water reform model proposal and entered into an unconditional sale and purchase agreement with the trustees of Te Korowai Ngāruahine Trust for Te Ngutu o te Manu Site B and Kaipī Street, Manaia. This showed that the Council was able to come together as one on the most important decisions that steered the District's future direction.

There had been huge progress with some of the larger ongoing projects. The South Taranaki Business Park was booming and had helped boost the District's economy, the exit from Waiinu Beach settlement had been completed which meant local residents had an emergency exit should the need arise and the starting of the build of Te Ramanui was getting closer. There had been huge progress on projects, goals and aspirations the Council had for the District's future.

Councillor Mackay praised Council staff for their hard mahi and expressed her appreciation for all that was undertaken to make it happen. She wished the Council all the best for the upcoming election.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Ordinary Council held on 13 December 2021

RESOLUTION (Cr Roach/Cr Langton)

01/22 **THAT the Council adopts the minutes of the Ordinary Council meeting held on 13 December 2021 as a true and correct record.**

CARRIED

3. Ngā Menīti Komiti me ngā Poari / Committee and Board Minutes

3.1 Eltham-Kaponga Community Board held on 24 January 2022.

RESOLUTION (Cr Mackay/Cr Bellringer)

02/22 **THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 24 January 2022.**

CARRIED

3.2 Te Hāwera Community Board held on 24 January 2022.

In discussing the Pōhutukawa trees around Hāwera, Councillor Rook queried whether the two notable trees outside the South Taranaki RSA in Hāwera would also be addressed as part of this. Mr Crockett commented that further discussions had been held around the notable trees this week. Mr Dagg provided clarification that the Hāwera Presbyterian Parish had applied for funding to assist them with the maintenance and upkeep of the Pōhutukawa tree outside the church. This was not linked with the discussion around the notable trees.

Councillor Rangiwahia noted that the trees donated on Nelson Street, Hāwera required attention.

RESOLUTION (Cr Reid/Cr Filbee)

03/22 **THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 24 January 2022.**

CARRIED

3.3 Taranaki Coastal Community Board held on 25 January 2022.

RESOLUTION (Cr Langton/Cr Young)

04/22 **THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 25 January 2022.**

CARRIED

3.4 Pātea Community Board held on 26 January 2022.

Deputy Mayor Northcott was pleased that some of the issues he raised had been progressed. He was aware that the Parks Team had been understaffed, however noted that Gully Park in Waverley was grossly overgrown with weeds and in desperate need of attention. Ms Aitken explained that recruitment interviews were occurring and both vacancies were hoped to be filled shortly. She would check that Gully Park was on the maintenance list.

An update was requested on the effluent discharge at York Street, Pātea. Ms Aitken explained that the key issue in Pātea was infiltration into the system. This was for a number of reasons, however it appeared that a key issue was the school. Conversations with neighbours and the school were ongoing and the Mayor would lobby to the Ministry of Education. The Council would be looking at alternatives to assist the school to undertake the work that needed to be done.

RESOLUTION

(Deputy Mayor Northcott/Cr Rook)

05/22 **THAT the Council receives the minutes of the Pātea Community Board meeting held on 26 January 2022.**

CARRIED

3.5 Policy and Strategy Committee held on 31 January 2022.

RESOLUTION

(Cr Bellringer/Cr Mackay)

06/22 **THAT the Council;**

- 1) Receives the minutes of the Policy and Strategy Committee meeting held on 31 January 2022.**
- 2) Adopt recommendation 07/22 PS from the Policy and Strategy Committee;**

THAT the Council;

- 1) Agrees to loan fund the replacement cost of the Ōpunakē Events Centre roof up to the value of \$400,000;**
- 2) Agrees to increase the annual grant paid to the Ōpunakē Sport and Recreation Trust to repay the loan for the term of the loan; and**
- 3) Agrees that the funding will not be released until the Partnership Agreement has been finalised and signed by both parties.**

CARRIED

3.6 Te Kāhui Matauraura held on 2 February 2022.

RESOLUTION

(Deputy Mayor Northcott/Cr Beccard)

07/22 **THAT the Council receives the minutes of Te Kāhui Matauraura meeting held on 2 February 2022.**

CARRIED

3.7 Environment and Hearings Committee held on 2 February 2022.

RESOLUTION

(Cr Beccard/Cr Reid)

08/22 **THAT the Council receives the minutes of the Environment and Hearings Committee meeting held on 2 February 2022.**

CARRIED

3.8 Audit and Risk Committee held on 9 February 2022.

In response to the request for a further update around projects, Ms Aitken explained that the report presented to the Audit and Risk Committee highlighted a number of major capital works due to be undertaken this year. She added that the Roothing Capital Works programme was on track, a large portion of that was Nukumaru Station Road. A major project in the water area was the Waimate West Reservoir which whilst ordered and parts on their way, due to delays the project would flow into the next financial year. Progress of the site for Te Ramanui was progressing well, the demolition contractors were expected to be on site until early April to level the site before the construction company could come in. The work to strengthen the wall to the neighbour was currently underway. There were several renewals and some projects underway, delayed and brought forward. Overall, it was an improvement from the previous year.

In response to the query around whether the tender for Te Ramanui had been awarded yet, Ms Aitken explained that negotiations were being carried out with the preferred contractor. An alternative product was proposed which the architects were carrying out their due diligence on to ensure it was fit for purpose before awarding that tender.

Deputy Mayor Northcott queried whether the neighbours would be contributing to the cost of strengthening the wall. Ms Aitken explained that the strengthening was identified as an issue prior to the removal of the Council wall and would be undertaken by the Council. The Council were currently working through the process of weather proofing the front end.

RESOLUTION

(Cr Beccard/Cr Brown)

09/22 **THAT the Council;**

- 1) Receives the minutes of the Audit and Risk Committee meeting held on 9 February 2022.**
- 2) Adopts recommendation 3/22 AR from the Audit and Risk Committee;**

THAT the Council approves the Second Quarter Financial and Non-Financial Performance Report for the period ending 31 December 2021.

CARRIED

4. Ngā Menīti o nga Komiti Herenga o Taranaki / Joint Committee Minutes

4.1 Taranaki Regional Council Joint Committee Meetings November/December 2021

In terms of contaminated recycling being an ongoing issue, Councillor Reid queried what more could be done to mitigate this. Councillor Roach noted that this was discussed at the meeting and requested that wet wipes and nappies be targeted along with additional promotions and advertising.

Additional information and context around the Solid Waste was requested. Councillor Roach explained that the Taranaki District Health Board spoke about the accumulation of hazardous and biohazardous materials. They asked if there were any suitable places for storage. Mr Dagg would follow this up with the Environment and Sustainability Team.

RESOLUTION

(Cr Roach/Cr Bellringer)

10/22 THAT the Council receives the minutes of the Taranaki Solid Waste Management Committee held on 4 November 2021, the Taranaki Emergency Management Group Joint Committee held on 11 November 2021 and the Taranaki Regional Transport Committee held on 1 December 2021.

CARRIED

5. Pūrongo / Reports

5.1 Nukumarū Station Road Extension – Road Name

The new piece of road needs a name and as part of the development of the project it was agreed that Ngā Rauru would be invited to recommend an appropriate name for the new road for the Council to approve. Ngā Rauru has recommended the name Te Ranganuku Road.

Ms Aitken explained that Ngā Rauru had been involved in the process with the road since 2015 which included an overnight workshop to be held at the marae with contractors and key staff. At the overnight stay Ngā Rauru discussed the name and the importance of it. There was a long standing agreement that Ngā Rauru would be provided the opportunity to offer a name. She noted that because some of the road was in the Whanganui District that it was subject to confirmation from the Whanganui District Council.

In response to the query around whether the Whanganui District Council had made a contribution towards the new road, Mr Crockett confirmed that conversations were taking place, however noted that it was a Council project and it was our community that was being protected.

There was discussion around there being two names for one road and Ms Aitken explained that there was a paper road also called Nukumarū Station Road. This meant that there were two arms that came off one road with the same name. Some of the community wanted to see Nukumarū as a name for that area. The road was the only thing identifiable as Nukumarū. She noted that there were no landowners directly affected by the naming of the new piece of road.

Councillor Rook understood that although the Whanganui District Council was not contributing to the road that they would contribute to maintenance thereafter. Mr Crockett explained that because the current boundary was down the centre of the road there were arrangements in place for that maintenance to be shared. Ms Aitken noted that a significant amount of the capital budget had been funded by external sources.

RESOLUTION

(Cr Filbee/Cr Beccard)

- 11/22** **THAT the Council approves the new section of road from the railway line on Nukumarū Station Road to the intersection with Waiinu Beach Road be named Te Ranganuku Road, subject to approval from the Whanganui District Council.**

CARRIED

5.2 2022 Local Body Elections – Candidate Order

This report asked the Council to consider and adopt an order arrangement for the 2022 Local Body Election voting documents. There were three order arrangements for the Council to consider, alphabetical order of surname, pseudo-random order, or random order.

RESOLUTION

(Deputy Mayor Northcott/Cr Langton)

- 12/22** **THAT the Council adopts the pseudo-random order of candidate names in the 2022 local body elections.**

CARRIED

5.3 Quarterly Financial and Non-Financial Performance Report for period ending 31 December 2021

The report updated the Audit and Risk Committee (the Committee) on the Financial Variance and Performance Measures for the second quarter of the financial year to 31 December 2021.

Regarding the reasons for the discrepancies with Democracy and Leadership, Mr Crockett explained that this was the result of the rate remissions being received earlier than cash flow. This would balance out across the next quarter.

Councillor Beccard commented on the weighted average interest rate on external debt for the quarter of 4.09% as he felt it should be lower. He noted that in the past the Audit and Risk Committee were provided details about the debt, he considered it to be useful and suggested it be reintroduced.

Councillor Filbee queried the reasons for the prolonged data loss for Waiinu and Waverley Beach. Ms Aitken noted that there were connectivity issues in that area and often this was internet reliant however she would check that this was the case and report back.

RESOLUTION

(Cr Beccard/Cr Young)

13/22 **THAT the Council adopts the Second Quarter Financial and Non-Financial Performance Report for the period ending 31 December 2021.**

CARRIED

6. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Deputy Mayor Northcott/Cr Mackay)

14/22 **THAT the public be excluded from the following parts of the proceedings of this meeting namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 13 December 2021. 3. Receipt of minutes – Policy and Strategy Committee 31 January 2022. 5. Receipt of minutes – Audit and Risk Committee 9 February 2022 2. Receipt of minutes – Personnel Committee 12 January 2022.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a).

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2, 3 and 5	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4. Receipt of minutes – Environment and Hearings Committee 2 February 2022.	To enable the Council to.	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council/Committee to deliberate in private on its decision or recommendation in any proceedings where: ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings. Use (i) for the RMA hearings and (ii) for hearings under LGA such as objections to Development contributions or hearings under the Dog Control Act. s.48(1)(d)

CARRIED

7. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Rook/Cr Mackay)

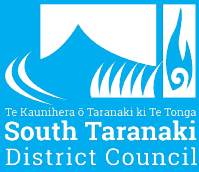
20/22 THAT the South Taranaki District Council resumes in open meeting.

CARRIED

The meeting concluded at 8.15 pm.

Dated this day of 2022.

.....
CHAIRPERSON



Ngā Menīti Komiti Committee Minutes

5

To	Ordinary Council
Date	4 April 2022
Subject	Novus Contracting Limited – 21 February 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Novus Contracting Limited met on 21 February 2022. The Council is being asked to receive the Novus Contracting Limited minutes from 21 February 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Novus Contracting Limited held on 21 February 2022.



Menīti Minutes

5

Rārangi take Komiti Kaikirimana o Novus Novus Contracting Annual General Meeting

Committee Room, Albion Street, Hāwera on Monday 21 February 2022 at 2.00 pm

Kanohi Kītea / Present: Vipul Mehta (proxy for Simon Shera, Director), Neil Taylor (Director) and Councillor Chris Young (South Taranaki District Council) *online*.

Ngā Taenga-Ā-Tinana / In Attendance: Darleena Christie (Governance and Support Team Leader).

Matakore / Apologies: Simon Shera.

RESOLUTION

(Mr Taylor/Cr Young)

THAT the apology from Simon Shera be received.

CARRIED

1. Whakaaetia ngā Menīti / Confirmation of Minutes

1.1 Novus Contracting Annual General held on 9 December 2020

RESOLUTION

(Mr Taylor/Cr Young)

THAT Novus Contracting Limited adopts the minutes from their meeting held on 9 December 2020 as a true and correct record.

CARRIED

2. Pūrongo / Report

2.1 2020/21 Annual Report

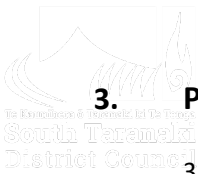
The Annual Report was approved and signed by the Board of Directors on 21 February 2022.

RESOLUTION

(Mr Taylor/Cr Young)

THAT Novus Contracting Limited adopts the audited Annual Report for the South Taranaki District Council for the year ended 30 June 2021.

CARRIED



3. Pūrongo-Whakamārama / Information Report

3.1 Audit Opinion for Year Ending 30 June 2021

The Independent Auditor's Report provided audit opinion on the financial statements of Novus Contracting Limited for the year ended 30 June 2021. Audit NZ had issued an unmodified opinion on the financial statements.

RESOLUTION

(Cr Young/Mr Taylor)

THAT Novus Contracting Limited receives the Independent Audit Report.

CARRIED

4. Moni Hua / Dividend

4.1 Dividend

RESOLUTION

(Mr Taylor/Cr Young)

THAT Novus Contracting Limited approves that no dividend would be paid.

CARRIED

5. Utu Kaiwhakahaere / Directors' Fees

5.1 Directors' Fees

RESOLUTION

(Cr Young/Mr Mehta)

THAT Novus Contracting Limited approves that the Directors' Fees remain at \$250 per annum.

CARRIED

6. Whakatūranga Kaiarotake / Appointment of Auditor

6.1 Appointment of Auditor

RESOLUTION

(Cr Young/Mr Taylor)

THAT Novus Contracting Limited approves that Audit New Zealand be appointed as the company's auditors.

CARRIED



The meeting concluded at 2.06 pm.

Dated this day of 2022.

5

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CHAIRPERSON





Ngā Menīti Poari

Board Minutes

5

To	Ordinary Council
Date	4 April 2022
Subject	Eltham-Kaponga Community Board – 28 February 2022

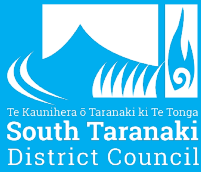
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Eltham-Kaponga Community Board met on 28 February 2022. The Council is being asked to receive the Eltham-Kaponga Community Board minutes from 28 February 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Eltham-Kaponga Community Board meeting held on 28 February 2022.



Menīti Minutes

5

Ngā Menīti take Poari Hapori o Arakamu ki Kaponga Eltham-Kaponga Community Board Meeting

Taumata Recreation Centre, Preston Street, Eltham on Monday 28 February 2022 at 10.30 am

Kanohi Kitea / Present: Karen Cave (Chairperson), Sonya Douds, Alan Hawkes, Lindsay Maindonald and Councillor Steffy Mackay.

Ngā Taenga-Ā-Tinana / In Attendance: Waid Crockett (Chief Executive), Sara Dymond (Senior Governance Officer), Hayley Old (Community Development Advisor) and three members of the public.

Online: Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services) and Becky Wolland (Policy and Governance Manager).

Matakore / Apologies: Nil.

1. Open Forum

1.1 Maree Liddington - Eltham and Districts Historical Society 50 Years Celebrations

This month the Eltham and Districts Historical Society were celebrating 50 years with an exhibition gallery running for a month from 14 March 2022. This would consist of displays, photographs and memorabilia. Members plus other historical and genealogy groups in Taranaki were invited to join a celebration barbeque and a tour of the Eltham Town Hall on 26 March 2022. The funding requested would assist with the hiring of the hall.

1.2 Maree Liddington – Heritage Plaques Update

The Board previously approved funding for the reprint of the Heritage Plaques, which had now been completed and plaques installed. There were four new signs still to be printed. Ms Liddington sought permission to use the remaining \$498 to design and print a map/guide and photographs for the community notice board located at the Eltham LibraryPlus.

It was noted that additional plaques were desirable in the town and the Board would report back to Mrs Liddington with what had been identified. The Board agreed that the purpose for the use of the remainder funds, was in line with the original funding request.

Mr Crockett explained that the Council had received initial feedback about the town centre revitalisation and wayfinding formed part of that. There was a Town Centre Revitalisation budget set aside which could be used for these purposes.

1.3 Alan Hawkes - Roothing

During the first weather event for 2022, the Old Lake Road was impassable which Mr Hawkes believed was due to a lack of maintenance. The current contractor arrangements were proving unsuccessful, and he considered local contractors were more motivated to complete the work. He did not believe roads should reach that point and was concerned with how many other roads around the District were in the same condition, not being addressed until a complaint was lodged.

Mr Crockett explained that the Council's contractors worked towards a maintenance schedule; however, he would investigate where Old Lake Road was on the schedule. The larger contractors were equipped to look after certain areas. The contractors were split into a southern and northern section and used sub-contractors where required. Unfortunately, with the recent severe weather events, there was no drainage or stormwater system that would cope with the volume of rain experienced.

1.4 Karen Cave – ANZAC Service

Mrs Cave spoke on behalf of the president of the Eltham RSA. Ms Cave advised that after holding discussions with the Board about the complications posed by COVID, the RSA reluctantly agreed to cancelling the event. It was acknowledged this would be disappointing for the Eltham community. It was hoped that in 2023 the Board would continue to support the running of this event.

1.5 Waid Crockett – Annual Plan Presentation

Mr Crockett presented on the 2022/23 Annual Plan and provided an overview of the Council's vision, community outcomes and key priority areas which had not changed from the Long Term Plan (LTP). The Residents' Satisfaction Survey continued to show that improving the roading network and footpaths was of number one concern to residents. The Council needed to focus on maintaining, hence was the reason for the significant budgets set aside for roading.

The total average rate increase in Year 2 of the 2021-31 Long Term Plan was 4.68%, however the proposed average increase in 2022/23 Annual Plan would be 3.79%.

The key projects under the community outcomes were outlined. The capital works programme was \$30 million for the current financial year, however this would increase with the carry forwards. Given the most recent rain events, Council staff were looking at ways to improve the wastewater network and stop the infiltration of stormwater into the wastewater network. This might mean rediverting some projects.

The District's revaluations undertaken this year would see an increase of between 82% and 86% for the residential sector and would have a significant impact on rates. The rural sector had increased by 2.2% which would see the residential/urban dweller paying significantly more for their rates than rural. This would impact the rates and where they were collected from. The Council were looking at ways to reduce the impact on residential ratepayers. There were other districts also experiencing high increases in values too.

In response to the query around what the residential sector split was from the entire rates pool, Mrs Wolland explained that the split was 25% urban, 54% rural, 9% lifestyle block and the remainder was made up of commercial/businesses. Urban had increased from 16% up to 25% and rural decreased from 67% to 54%.

Inflation was based on BERL not CPI and this would result in budget impacts, however it was being looked at to absorb them through the current budgets.

The Long Term Investment Fund was performing well and was higher than anticipated through the LTP. There were some fees and charges that were being charged through actuals and the Council took the opportunity to articulate those in a better way for this year. It provided more certainty for the customer. There was one new fee which was for an urgent LIM report, which would be completed in a shorter timeframe than other LIMs.

As there were no significant changes in the Annual Plan from the LTP formal consultation was not required, however there would be an opportunity for the community to provide feedback.

There was discussion around the District's revaluations and Mr Crockett explained that rural land had not increased in value in the same manner as residential. It was about the yield of where the Council collected the rates from. This happened in reverse some years ago when rural had significant increases and residential did not. Council staff would investigate reducing the targeted rates for water, wastewater and solid waste to reduce the impact on residential ratepayers.

Ms Douds noted that how the increase was communicated would be important.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Eltham-Kaponga Community Board Meeting held on 24 January 2022.

Regarding the mowing of the grass at Bridger Park, Mr Maindonald clarified that he had asked the contractors who were already mowing the top piece to mow the lower area prior to the group arriving. The group arrived just minutes prior to the mowing finishing. He asked that this be corrected in the minutes.

RESOLUTION

(Mr Hawkes/Ms Douds)

08/22 EL **THAT the Eltham-Kaponga Community Board adopts the minutes from the meeting held on 24 January 2022 as a true and correct record.**

CARRIED

3. Pūrongo / Reports

3.1 Local Discretionary Fund Applications

The report updated the Board on a summary of the applications received to the February 2022 Local Discretionary Fund, including the current status of the Board's Fund.

RESOLUTION

(Ms Douds/Mr Maindonald)

09/22 EL **THAT the Eltham-Kaponga Community Board receives the Local Discretionary Funding Application Report.**

CARRIED

Rāwhitiroa Women’s Institute

An application was received from the Rāwhitiroa Women’s Institute for funding to reinstate an ANZAC day memorial service at the Rāwhitiroa Pool.

Mr Hawkes provided a brief overview of the ANZAC Resurgence Project which he explained was a staged project. This year the focus was on refreshing the Rāwhitiroa Pool gates and replicating the plaque by the Pool and erecting on the wall at the bottom. It was about designing a permanent memorial for not just the soldiers but everyone that supported them for the District. This was for the crosses and the flagpole and in today’s environment it would enable people to lay wreaths in their own time.

Mr Maindonald would like to see the plaque acknowledging the men who fought replicated and erected by the gates. Mr Hawkes noted that this was the next stage in the project.

RESOLUTION

(Cr Mackay/Mrs Cave)

10/22 EL THAT Eltham-Kaponga Community Board allocates \$4,320.10 from their Discretionary Fund to the Rāwhitiroa Women’s Institute to reinstate an ANZAC day memorial service at the Rāwhitiroa Pool.

CARRIED

Eltham and Districts Historical Society

An application was received from the Eltham and Districts Historical Society to assist with the celebration event to mark 50 years of serving the Eltham and District Community.

Mrs Cave declared a conflict of interest.

RESOLUTION

(Mr Maindonald/Mr Hawkes)

11/22 EL THAT the Eltham-Kaponga Community Board allocates \$92.00 from their Discretionary Fund to the Eltham and Districts Historical Society to assist with the celebration event to mark 50 years of serving the Eltham and Districts Community.

CARRIED

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Councillor Mackay commended the work that was being undertaken with regards to the road safety campaign as it was a reminder for people to take care on the roads.

The Board were pleased to see that funding had been approved for Wi-Fi to be boosted from the Kaponga LibraryPlus to the pocket park. There was support for a sign to be erected promoting the free Wi-Fi and how to connect.

The Board would like to investigate the potential to reopen and tidy up the old loop track over the bridge at Bridger Park.

RESOLUTION

(Mr Hawkes/Cr Mackay)

12/22 EL THAT the Eltham-Kaponga Community Board receives the Community Development Activity Report.

CARRIED

4.2 District LibraryPlus Report – January 2022

The report covered a range of library activities and statistics across the District for January 2022.

Library staff were commended for their innovativeness in supporting the District’s more isolated communities and it was pleasing to see that 300 children signed up to participate in the Summer Blast programme.

RESOLUTION

(Ms Douds/Cr Mackay)

13/22 EL THAT the Eltham-Kaponga Community Board receives the District LibraryPlus Report – January 2022.

CARRIED

4.3 Environmental Services Activity Report – January 2022

The report updated Eltham-Kaponga Community Board on activities relating to the Environmental Services Group for the month of January 2022.

Mr Dagg noted there had been improvements on statutory timeframes for building consents and although consent numbers had dropped the number of new housing consents remained high. Hāwera was the focus of building activity in January however subdivisions remained high across the District. There had been significant work done on reducing the number of properties on the Dangerous Building and Notice to Fix schedules, with some moving into an enforcement phase. A new feature in the report was the reporting of wandering stock, abandoned vehicles and abatement notices for noise. There had been a reduction in the number of roaming dogs reported however, rushing and threatening reports had increased. The Environment and Sustainability team continued to work hard on organic waste reduction strategies and were aiming to present back in the following months after reporting had finished.

Ms Douds saw value in receiving information on not just the number of consents being applied for, but the number of titles each subdivision created.

RESOLUTION

(Mr Hawkes/Ms Douds)

14/22 EL THAT the Eltham-Kaponga Community Board receives the Environmental Services Activity Report – January 2022.

CARRIED

4.4 Eltham-Kaponga Facilities Usage Report – 2021/22

The facilities usage report summarised the total usage of a range of Council owned assets and services within the Eltham-Kaponga ward.

Ms Douds thanked Mr Crockett for the communication on the impacts COVID-19 was having for example, on the pools. This was well received. Mr Crockett noted that the team were working hard not to close the pools earlier, however as the number of positive cases increased staff were struggling to man the pools.

In terms of the lifeguard shortage every year, Councillor Mackay noted that she had been advised on interested community members, however due to a short timeframe they were unable to be trained prior to the season starting. She suggested taking a proactive approach to advertising this opportunity.

RESOLUTION

(Cr Mackay/Ms Douds)

15/22 EL THAT the Eltham-Kaponga Community Board receives the Eltham-Kaponga Facilities Usage Report.

CARRIED

The meeting concluded at 11.55 am.

Dated this day of 2022.

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CHAIRPERSON



Ngā Menīti Poari

Board Minutes

5

To	Ordinary Council
Date	4 April 2022
Subject	Te Hāwera Community Board – 28 February 2022

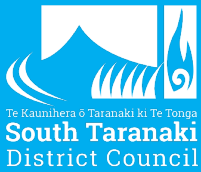
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Hāwera Community Board met on 28 February 2022. The Council is being asked to receive Te Hāwera Community Board minutes from 28 February 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Hāwera Community Board meeting held on 28 February 2022.



Menīti Minutes

5

Ngā Menīti take Poari Hapori o Te Hāwera Te Hāwera Community Board Meeting

Council Chamber, Albion Street, Hāwera on Monday 28 February 2022 at 1.30 pm

Kanohi Kitea / Present:

In Person: Wayne Bigham (Chairperson), Nikki Watson, Raymond Buckland and Councillor Diana Reid.

Online: Russell Hockley.

Ngā Taenga-Ā-Tinana /

In Attendance:

In Person: Waid Crockett (Chief Executive) and Sara Dymond (Senior Governance Officer).

Online: Mayor Phil Nixon, Liam Dagg (Group Manager Environmental Services), Ella Borrows (Community Development Manager) and Becky Wolland (Policy and Governance Manager).

Matakore / Apologies: Nil

1. Open Forum

1.1 Chief Executive, Waid Crockett - 2022/23 Annual Plan Presentation

Mr Crockett presented on the 2022/23 Annual Plan and provided an overview of the Council's vision, community outcomes and key priority areas which had not changed from the Long Term Plan (LTP). The Residents' Satisfaction Survey continued to show that improving the roading network and footpaths was of number one concern to residents. The Council needed to focus on maintaining, hence was the reason for the significant budgets set aside for roading.

The total average rate increase in Year 2 of the 2021-31 Long Term Plan was 4.68%, however the proposed average increase in 2022/23 Annual Plan would be 3.79%.

The key projects under the community outcomes were outlined. The capital works programme was \$30 million for the current financial year, however this would increase with the carry forwards. Given the most recent rain events, Council staff were looking at ways to improve the wastewater network and stop the infiltration of stormwater into the wastewater network. This might mean diverting some projects.

The District's revaluations undertaken this year would see an increase of between 82% and 86% for the residential sector and would have a significant impact on rates. The rural sector had increased by 2.2% which would see the residential/urban dweller paying significantly more for their rates than rural. This would impact the rates and where they were collected from. The Council were looking at ways to reduce the impact on residential ratepayers. There were other districts also experiencing high increases in values too.

The Long Term Investment Fund was performing well and was higher than anticipated through the LTP. There were some fees and charges that were being charged through actuals and the Council took the opportunity to articulate those in a better way for this year. It provided more certainty for the customer. There was one new fee which was for an urgent LIM report, which would be completed in a shorter timeframe than other LIMs.

As there were no significant changes in the Annual Plan from the LTP formal consultation was not required, however there would be an opportunity for the community to provide feedback.

Mr Crockett noted that inflation was based on BERL not CPI and this would result in budget impacts, however it was being looked at to absorb them through the current budgets.

In response to the query around the town centre revitalisation and what was planned for Hāwera other than Te Ramanui. Mr Crockett explained the master planning was for the specific five towns, however there was a budget set aside in the LTP and Annual Plan for Hāwera under the Hāwera Town Centre Strategy.

In terms of reengaging the community, Mr Crockett explained that Council staff were already investigating ways on how to run events safely. It was about the health and wellbeing of the community and it was about how to continue to run events and programmes in a safe manner that still engaged with the community. He welcomed holding conversations with the Board around ideas.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Hāwera Community Board Meeting held on 24 January 2022.

In regard to the development of Te Ramanui, Mayor Nixon noted that given the current climate with COVID-19 there would be some budget increases. However, staff were working through this at present and that information would become available to the Council and public as the investigations were completed. Mr Crockett added that once the tenderer had been confirmed further details could then be provided.

RESOLUTION

(Cr Reid/Ms Watson)

09/22 HA **THAT Te Hāwera Community Board adopts the minutes from the meeting held on 24 January 2022 as a true and correct record.**

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Fund Applications

The report updated the Board on a summary of the applications received to the February 2022 Local Discretionary Fund, including the current status of the Board's Fund.

RESOLUTION

(Mr Bigham/Mr Hockley)

10/22 HA THAT Te Hāwera Community Board receives the Local Discretionary Fund report.

CARRIED

4. Pūrongo-Whakamārama / Information Reports

4.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

Mr Bigham acknowledged Mr Dan Mills for his work repainting the Chorus box located on the corner of Glover and Turuturu Roads.

Councillor Reid attended the concert with Frankie Stevens and Co, as well as Mitch and his guitar. Although attendance was low she commended them for their efforts to entertain the audience. She thanked the Council for organising this event.

RESOLUTION

(Ms Watson/Mr Buckland)

11/22 HA THAT Te Hāwera Community Board receives the Community Development Activity Report.

CARRIED

4.2 District LibraryPlus Report – January 2022

The report covered a range of library activities and statistics across the District for January 2022.

Library staff were commended for their innovativeness in supporting the District's more isolated communities and it was pleasing to see that 300 children signed up to participate in the Summer Blast programme.

RESOLUTION

(Mr Bigham/Mr Buckland)

12/22 HA THAT Te Hāwera Community Board receives the District LibraryPlus Report for January 2022.

CARRIED

4.3 Environmental Services Activity Report – January 2022

The report updated Te Hāwera Community Board on activities relating to the Environmental Services Group for the month of January.

Mr Dagg noted there had been improvements on statutory timeframes for building consents and although consent numbers had dropped the number of new housing consents remained high. Hāwera was the focus of building activity in January however subdivisions remained high across the District. There had been significant work done on reducing the number of properties on the Dangerous Building and Notice to Fix schedules, with some moving into an enforcement phase. A new feature in the report was the reporting of wandering stock, abandoned vehicles and abatement notices for noise. There had been a reduction in the number of roaming dogs reported however, rushing and threatening reports had increased. The Environment and Sustainability team continued to work hard on organic waste reduction strategies and were aiming to present back in the following months after reporting had finished.

In response to a question around what action was taken when illegal dumping was found, Mr Dagg explained that if there was evidence in the fly tipping that provided an address then those avenues were followed up, with infringements or fines imposed.

In terms of roaming and rushing dogs, Mr Bigham asked if there had been progress on how to improve the service. Mr Dagg explained that he was working through an internal review about processes and the philosophy of approach. It was anticipated that further conversations with Elected Members would take place in April/May.

In response to the request for an update on 11 Nelson Street, Hāwera and Glover Road Dairy Factory, Mr Dagg explained that regarding 11 Nelson Street, Hāwera an engineer was engaged to look at the structural integrity of the building. With this new information the Dangerous Building Notice would be reissued. Regarding Glover Road an officer undertook a site visit to gather more robust evidence to support the unsatisfactory state. A professional opinion on the risk of contamination would be sought and provided as additional evidence for the abatement notice to be imposed on the property. It was up to the Council to prove the environmental effects and ensuring that if there was an objection then the evidence was robust.

RESOLUTION

(Ms Watson/Mr Hockley)

13/22 HA THAT Te Hāwera Community Board receives the Environmental Services Activity Report – January 2022.

CARRIED

4.4 Te Hāwera Facility Usage Report

The Facility Usage Report summarised the total usage of a range of Council owned assets and services within Te Hāwera ward.

It was noted that the community were appreciative of the free greenwaste to landfill to assist with cleaning up after the storm.

RESOLUTION

(Mr Bigham/Mr Buckland)

14/22 HA **THAT** Te Hāwera Community Board receives the Te Hāwera Facility Usage Report.

CARRIED

The meeting concluded at 2.18 pm.

Dated this day of 2022.

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CHAIRPERSON

5





Ngā Menīti Poari

Board Minutes

5

To	Ordinary Council
Date	4 April 2022
Subject	Taranaki Coastal Community Board – 1 March 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Taranaki Coastal Community Board met on 1 March 2022. The Council is being asked to receive the Taranaki Coastal Community Board minutes from 1 March 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Taranaki Coastal Community Board meeting held on 1 March 2022.



Menīti Minutes

5

Ngā Menīti take Poari Hapori o Taranaki ki Tai Taranaki Coastal Community Board Meeting

Held at the Ōkaiawa Public Hall, Ahipaipa Road, Ōkaiawa on Tuesday 1 March 2022 at 2.30 pm

- Kanohi Kitea / Present:** Andy Whitehead (Chairperson) and Councillor Aaron Langton.
- Online:** Deputy Mayor Robert Northcott, Bonita Bigham, Sharlee Mareikura and Liz Sinclair.
- Ngā Taenga-Ā-Tinana / In Attendance:** Waid Crockett (Chief Executive Officer), Samantha Greenhill (Governance and Support Officer), Fran Levings (Community Development Advisor), one member of the public and one media.
- Online:** Liam Dagg (Group Manager Environmental Services) and Becky Wolland (Policy and Governance Manager).
- Matakore / Apologies:** Nil

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Phyllis Malcolm – Seating

A seat had been installed at the Normanby Dam for public use. The Women's Institute had also donated a large sum of money to have a seat installed at King Edward Park in Hāwera, with a plaque to commemorate 100 years of the Institute.

1.2 Andy Whitehead – Storm Issues

Concern was raised regarding the mobile service outages caused by Cyclone Dovi and the Waitangi weekend storm. It was requested that the issue be approached from an emergency management perspective with the support of the Council, Mr Dagg to follow up with the Taranaki Emergency Management Office.

Concern was raised regarding the Ōpunakē Lake levels which had risen after major flood damage had occurred. It was noted that the Council were working to fix issues, however the Taranaki Regional Council might need to be involved. Another concern raised was regarding fallen trees and slips that were likely to take out the dam if another big storm was to occur.

1.3 2022/23 Annual Plan – Waid Crockett

Mr Crockett provided an update on the 2022/23 Annual Plan to the Community Board.

The Long Term Plan (LTP) had a proposed rate increase of 4.68%, however the Annual Plan had a proposed rate increase of 3.79%. As there were no significant changes in the Annual Plan from the LTP formal consultation was not required, however there would be an opportunity for the community to provide feedback.

In response to a query regarding the Manaia facilities, it was noted that the community was to be consulted before the end of the financial year. There was positive feedback regarding the footpaths around Manaia, however due to the demographic change of the community these now needed repairing and a request was made for footpaths on both sides of the roads. It was suggested that this be raised during the next LTP process as there were significant costs involved.

With regard to environmental sustainability, it was suggested that Manuka could be planted when replanting the forestry block as this was a type of planting that could lead to income and be an investment opportunity. In response to a query regarding planting native trees instead of pine trees, it was noted pine trees were not overly beneficial beyond high carbon credits and other options were being explored.

The capital works programme was sitting at \$30 million for the current financial year, however it was unlikely the entire programme would be completed. A proposed carryover of \$18 million was included for the next financial year.

Revaluations had been completed across the District, with the residential sector experiencing a significant increase in the value of houses. The rural sector would not experience the same increases. It was noted that the average rate increase for the District was 3.79%, however the yield would vary in different areas across the District. Although New Plymouth and Stratford District Councils had no revaluations undertaken this year, there were other Districts that had been experiencing high increases in values too. In response to a query regarding rate increase frequency, it was noted that the rates were adjusted yearly, however revaluations were completed every three years.

The Long Term Investment Fund was performing well and debt was lower than initially anticipated. It appeared that there were new fees included in the fees and charges, however it was noted that these had previously been listed as miscellaneous charges. There was one new fee which was for an urgent LIM report, which would be completed in a shorter timeframe than other LIMs.

A breakdown of the projects for each ward was requested.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Taranaki Coastal Community Board Meeting held on 25 January 2022.

An amendment to the minutes was requested to reflect the correct name of the kura which was Te Kura Kaupapa Māori O Ngāti Ruanui.

RESOLUTION

(Ms Bigham/Ms Mareikura)

10/22 TC **THAT the Taranaki Coastal Community Board adopts the minutes from the meeting held on 25 January 2022 as a true and correct record.**

CARRIED

3. Pūrongo / Reports

3.1 Local Discretionary Funding Applications

It was suggested that a reminder be sent out to local groups as well as an advert in the local newspaper to encourage groups to apply for funding in the current financial year. It was noted that there might be an application received as the mural of the surf lifesaving boat was under threat of being painted over.

RESOLUTION

(Mr Whitehead/Cr Langton)

11/22 TC **THAT the Taranaki Coastal Community Board receives the Local Discretionary Funding Report.**

CARRIED

4. Ngā Take Kawea / Items for Action

There were no items for action to discuss.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report updated the Board on progress with community development projects and activities across the District and other items of interest.

There had been a significant amount of damage to the Ōpunakē loop tracks following two major storms. It was noted that the old signage might need to be replaced or repaired. There had been a lot of work completed by the Loop Trail Trust, however there were some slips that had caused concern following the two major storms. Before work was completed consultation with local marae and Taranaki Iwi was to be conducted.

The Bowen Crescent playground had been removed and work was to begin in the upcoming week. This would take between four and six weeks for completion.

In response to a query regarding the possibility of a disability swing being installed in Manaia, it was noted that the community had been getting feedback via Facebook to ensure it was fit for purpose. It was noted that there might be an opportunity for the Board to help fund the project if it was ready for completion before the end of the financial year.

RESOLUTION**(Mr Whitehead/Cr Langton)**

12/22 TC **THAT the Taranaki Coastal Community Board receives the Community Development Activity Report.**

CARRIED

5.2 District LibraryPlus Report – January 2022

The report covered a range of library activities and statistics across the District for January 2022.

The Board commended the LibraryPlus on their initiative to deliver library packs to those families isolating due to COVID-19. It was noted that there were good opportunities for libraries to work with local school libraries to avoid schools having to double up on books already available at libraries in the District.

RESOLUTION**(Mr Whitehead/Cr Langton)**

13/22 TC **THAT the Taranaki Coastal Community Board receives the District LibraryPlus Report – January 2022.**

CARRIED

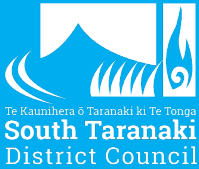
5.3 Environmental Services Activity Report – January 2022

The report updated the Taranaki Coastal Community Board on activities relating to the Environmental Services Group for the months of January 2022.

It was noted that statutory timeframes for building consents had improved. Although consent numbers had been down the number of new houses being built was still high. Resource consent numbers had remained relatively consistent with subdivisions remaining high across the District. There had been improvement in the number of roaming dogs reported, however rushing and threatening was up slightly. Due to delays caused by COVID-19, the Community Boards were to be involved in the Dog Bylaw review in either late April or early May. Distribution of wandering stock across the District was now included in the report along with illegal dumping and abandoned vehicles. Noise abatement notices were also included in the report. The Environment and Sustainability team was working on organic waste and bio-gas, with a report to be provided to the Boards in due course.

In response to a query regarding a financial reward for households producing less landfill, it was noted that there was not an answer for this yet, however solid waste was high on the agenda. Conversations regarding organic waste were being had and it was noted that there was a distinction between organic waste and green waste with organic waste being household food scraps.

Concerns were raised regarding the continual flooding on the main street of Manaia, mainly the culvert outside the vet clinic. It was noted that although there had been extreme weather events in prior weeks, flooding occurred even in slightly heavier than normal rain. The Strategic Assets team were finalising a report that would hopefully identify solutions for this area. City Care had also been checking manholes and clearing blockages, however it was hoped that broader issues would be identified, and solutions could be provided.



Ngā Menīti Poari

Board Minutes

5

To	Ordinary Council
Date	4 April 2022
Subject	Pātea Community Board – 2 March 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Pātea Community Board met on 2 March 2022. The Council is being asked to receive the Pātea Community Board minutes from 2 March 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Pātea Community Board meeting held on 2 March 2022.



Menīti Minutes

5

Ngā Menīti take Poari Hapori o Pātea Pātea Community Board Meeting

Held at the Hunter Shaw Building, Egmont Street, Pātea on Wednesday 2 March 2022 at 4.00 pm

- Kanohi Kītea / Present:** Jacq Dwyer (Chairperson), Maria Ferris, Dianne Lance and Deputy Mayor Robert Northcott.
- Online:** Joanne Peacock.
- Ngā Taenga-Ā-Tinana / In Attendance:** Liam Dagg (Group Manager Environmental Services), Samantha Greenhill (Governance and Support Officer), Janine Maruera (Community Development Advisor) and six members of the public.
- Online:** Mayor Phil Nixon, Waid Crockett (Chief Executive Officer), Becky Wolland (Policy and Governance Manager) and one member of the public.
- Matakore / Apologies:** Nil.

The meeting opened with a Karakia

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 John Muncaster – Dog Attack

Mr Muncaster was attacked by a dog and wanted to raise awareness around dog safety. He noted that some dogs could easily jump their fences and dogs had been seen roaming Pātea without leashes or their owners. It was suggested that owners needed to be reminded that dogs could forget what they were meant to do and should be leashed to avoid roaming dogs. Although Mr Muncaster had a negative experience with dogs, he wanted to educate children to not fight back and instead protect their head and neck from the attack.

In response to a question following Mr Muncaster's presentation, Mr Dagg noted that fencing was not something considered with every dog registration and only considered when an owner applied to be a select owner. A select owner was someone who demonstrated they were a good owner and received a reduction in the dog registration fees. When applying to be a select owner you needed to have had the dog registered for a certain period without infringement, the dog must be neutered, and a fencing inspection was to be done following the application being submitted.

The Dog Control Bylaw did not include any fencing requirements and stated dogs must be under control when walked however only certain areas required them to be leashed. In response to a query regarding the difficulty to change the Bylaw it was noted that there was a timetable for major reviews but could be changed at any time if required. It was also noted that an owner needed a special license to own more than two dogs.

1.2 Paula Komo – Community Wellbeing

Ms Komo was wanting to see if there was any interest in a wellbeing class starting out with the physical aspect of health and wellness and eventually leading into alternative health options. Initially this would be run for two days a week to gauge interest however was something that would continue long-term. The idea behind the classes would be to allow people to drive their own wellness.

Ms Komo had formed a walking group which had positive uptake however due to Christmas participation had decreased. It was suggested that Te Manua could be a good option for funding.

1.3 Keri Baxter - Footpaths

Mr Baxter raised concerns about the width of footpaths around Pātea and why they were wider than other areas. He suggested that the concrete used to make the footpaths wider could have been used to make it easier for some residents to enter their driveways.

It was noted that guidelines and standards for footpaths had changed to be wider. This was in recognition of different vehicle types such as mobility scooters that also use the footpaths. As footpaths around the District became due for upgrade these would be brought in line with the new guidelines.

1.4 Tere Diamond – Pātea Rugby League Club

Mr Diamond and his wife started up the Pātea Rugby League Club (the Club) in 2019 and membership was now sitting at 97 members. 2022 saw Pātea enter a premier team in the Taranaki Rugby League competition for the first time since 1997. Mr Diamond and his wife helped pay for new training gear for the Club as they did not have sufficient funds and MATIS Sportswear provided new playing strips with no upfront payment. The Club were set to host their first home game in 25 years however due to COVID-19 the season was postponed to the end of July.

The Board commended Mr Diamond and his wife for their dedication to the Club and highlighted that getting youth involved in sport helped the community by burning their energy in a good space.

In response to a concern regarding broken glass in the grandstand and park area it was noted that when a home game was to be played the hosts would do a scout of the area to ensure it was tidy for players and spectators. It was also noted that if a member of the public were to see broken glass in these areas that they should call the Council and report this.

1.5 Keri Baxter – Youth Support

Mr Baxter raised the idea of holding a conversation with a few members of the Pātea community to discuss options for activities for the youth of Pātea. It was noted that there were multiple people working with the youth on activities and that health and safety needed to be considered. It was suggested that Mr Baxter go down to the old courthouse as they were wanting people to suggest ideas for things to do with the youth.

1.6 2022/23 Annual Plan – Liam Dagg and Waid Crockett

Mr Dagg and Mr Crockett provided an update on the 2022/23 Annual Plan to the Community Board.

It was noted that the community would be consulted for the town centre revitalisation projects as funding had been allocated to allow each community to decide where they wanted the money spent.

Debt was under what was predicted in the LTP and the Long Term Investment Fund had been performing better than predicted.

It was noted that although there appeared to be several new fees and charges most had previously been charged under miscellaneous and were listed to make it clear for customers. There was however a new charge for an urgent LIM report.

In response to a query regarding consultation with the public it was noted that this was not required however there would be an opportunity for the community to provide their feedback for the Council to consider.

It was suggested that Movies in the Park be held in different towns around the District.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Pātea Community Board Meeting held on 26 January 2022.

RESOLUTION

(Deputy Mayor Northcott/Ms Ferris)

09/22 PA

THAT the Pātea Community Board adopts the minutes from the meeting held on 26 January 2022 as a true and correct record.

CARRIED

3. Pūrongo / Report

3.1 Local Discretionary Fund Application

The report provided a summary of the applications received to the January 2022 Local Discretionary Fund including current status of the Board's Fund. The end of year financial reconciliation had been completed and incorporated into the report.

RESOLUTION

(Ms Dwyer/Ms Lance)

10/22 PA

THAT the Pātea Community Board receives the Local Discretionary Fund Application Report.

CARRIED

Pātea Rugby League Club for sports equipment and playing strips

Although the rugby league season had been delayed to the end of July due to COVID-19 the Board wanted to provide the funding as most of the season remained and was to be completed in upcoming months. The Board noted that Tere Diamond and his wife had done wonders to get the Club up and running with high registration numbers.

RESOLUTION

(Deputy Mayor Northcott/Ms Lance)

11/22 PA

THAT the Pātea Community Board allocates \$1,929 from their Discretionary Fund to the Pātea Rugby League Club for sports equipment and playing strips.

CARRIED

4. Ngā Take Kawea / Items for Action

4.1 Freezing Works Memorial

Once a quote was received for the repair of the letters on the gate at the freezing works a memo would be considered by the Senior Leadership Team for funding through the Pātea Property Reserves.

4.2 Waverley Shelters

Work was set to begin on the installation of a shelter in Waverley. The concrete pad for it was to be level with the playground and the shelter would have four posts with no sides to reduce the ability to graffiti the structure and would not allow for people to hide in the shelter. The structure was small enough that a consent was not required for it to be built. It was noted that the funding for the project had already been allocated through the discretionary fund.

4.3 Log at York Street

An old log at York Street had been removed providing direct access for boats to enter the water. Previously boats had to enter by crossing over a large ditch.

5. Pūrongo-Whakamārama / Information Reports

5.1 Community Development Activity Report

The report updated the Pātea Community Board on progress with community development projects and activities across the District and other items of interest.

It was noted that Ms Peacock’s name was spelt incorrectly in the report.

RESOLUTION

(Ms Dwyer/Deputy Mayor Northcott)

12/22 PA THAT the Pātea Community Board receives the Community Development Activity Report.

CARRIED

5.2 District LibraryPlus Report – January 2022

The report updated the Board on a range of library activities and statistics across the District for January 2022.

The Board commended the library staff on their innovation of delivery library packs to families who were isolating.

RESOLUTION

(Ms Dwyer/Ms Lance)

13/22 PA THAT the Pātea Community Board receives the District LibraryPlus Report for January 2022.

CARRIED

5.3 Environmental Services Activity Report – January 2022

The report updated the Board on activities relating to the Environmental Services Group for January 2022.

There had been an improvement in the Building Consent statutory timeframes. Although consent numbers had dropped there were still new houses being built and subdivisions happening across the District. There had been a reduction in the number of roaming dogs however there had been an increase in rushing and threatening dogs. Wandering stock, abandoned vehicles and illegal dumping numbers were now included within the report. There had been no wandering stock in Waverley including the Waitōtara Valley Road. The Environment and Sustainability team were bringing an organic waste feasibility study to a conclusion. The organic waste study looked at multiple waste types and the report was to include issues and possible solutions.

RESOLUTION

(Ms Dwyer/Ms Ferris)

14/22 PA

THAT the Pātea Community Board receives the Environmental Services Activity Report for January 2022.

CARRIED

5.4 Pātea Facilities Usage Report

The Facilities Usage report summarised the total usage of a range of Council owned assets and services, within the South Taranaki District.

It was noted that there had been a few incidents at the Pātea pool and the possibility of a security guard was being considered.

RESOLUTION

(Ms Dwyer/Ms Peacock)

15/22 PA

THAT the Pātea Community Board receives the Facilities Usage Report.

CARRIED

The meeting concluded at 5.40 pm.

Dated this day of 2022.

.....
CHAIRPERSON



Ngā Menīti Komiti

Committee Minutes

5

To	Ordinary Council
Date	4 April 2022
Subject	Policy and Strategy Committee – 7 March 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Policy and Strategy Committee met on 7 March 2022. The Council is being asked to receive the Policy and Strategy Committee minutes from 7 March 2022 for their information.
2. There were two recommendations within the minutes for the Council to consider.
3. The Policy and Strategy Committee moved a recommendation 18/22 PS that the Council adopts the amendments to the Kerbside Collection Policy and notes that the amendments made to the Policy do not require public consultation.
4. The Policy and Strategy Committee moved a recommendation 19/22 PS that the Council adopts the Water Supply Agreement Policy.

Taunakitanga / Recommendation

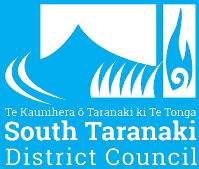
THAT the Council;

1. Receives the minutes of the Policy and Strategy Committee meeting held on 7 March 2022.
2. Adopt recommendation 18/22 PS from the Policy and Strategy Committee;

THAT the Council;

- a) Adopts the amendments to the Kerbside Collection Policy, thereby renewing the Policy.
 - b) Notes that the amendments made to the Policy do not require public consultation.
3. Adopt recommendation 19/22 PS from the Policy and Strategy Committee;

THAT the Council adopts the Water Supply Agreement Policy



Menīti Minutes

5

Ngā Menīti take o te Komiti Kaupapa Here me te Rautaki Policy and Strategy Committee

Council Chamber, Albion Street, Hāwera on Monday 7 March 2022 at 1.02 pm

Kanohi Kitea / Present:

In Person: Mayor Phil Nixon, Councillors Andy Beccard, Diana Reid, Bryan Roach and Brian Rook.

Online: Deputy Mayor Robert Northcott, Councillors Mark Bellringer, Gary Brown and Aaron Langton.

Ngā Taenga-Ā-Tinana / In Attendance / Present:

In Person Waid Crockett (Chief Executive), Marianne Archibald (Group Manager Corporate Services), Darleena Christie (Governance and Support Team Leader), one member of the public and one media.

Online: Wayne Bigham (Te Hāwera Community Board Representative), Karen Cave (Eltham-Kaponga Community Board Representative), Jacq Dwyer (Pātea Community Board Representative), Fiona Aitken (Group Manager Community and Infrastructure), Liam Dagg (Group Manager Environmental Services), Steve Broome (Strategic Assets Manager), Herbert Denton (Works Delivery Manager), Becky Wolland (Policy and Governance Manager) and two members of the public.

Matakore / Apologies: Councillors Steffy Mackay, Celine Filbee, Chris Young due to technical issues and Andy Whitehead.

RESOLUTION

(Cr Rangiwhahia/Cr Rook)

16/22 PS **THAT** the apologies from Councillors Steffy Mackay, Celine Filbee, Chris Young and Taranaki Coastal Community Board Chair Andy Whitehead be received.

CARRIED

1. Whakatakoto Kaupapa Whanui, Whakaaturanga hoki / Open Forum and Presentations

1.1 Grant Stables – Turuturu Road Walking Track

Mr Stables commented that he was Hāwera born and bred, his wife was a teacher and that their family was well established in the community.

They built a house six years ago and would like the Council, as part of their community future planning, to include a walkway along Turuturu Road. Some 215 signatures had been collected from residents, which comprised of 58 different households, where positive support was received.

There had been a huge build-up of housing on Turuturu Road, therefore an increase in population over the last 15 years. The area used to be farmland and then a development occurred on the far right hand side, followed by multiple small subdivisions along the left of the road and soon there would be 215 new sections at the Longview Subdivision.

Even though there had been a decrease in speed limit for Turuturu Road from 100km to 80km, there was now a large volume of traffic using the road and no verge for pedestrians to walk and run safely. It was noted that the Council recently installed a walkway down Denby, Glover and Ketemarae Roads and since the town was expanding, it seemed natural that Turuturu Road would be next on the list.

Two options to create a walkway were presented to the Council for consideration:

- a) Option 1 (Turuturu Road only) – A walkway the full length of Turuturu Road from where the footpath currently ends (just before the railway line) to the end of the road (where it turns left onto Austin Road).
- b) Option 2 (Loop Walkway) – A walkway the full length of Turuturu Road, plus part of Ōhangai Road and Tawhiti Road into town. This would form a loop track for runners, walkers and cyclists.

Mayor Nixon thanked Mr Stables for his time and appreciated him presenting the two options for a walkway. The need for a walkway along Turuturu Road had previously been brought to the Council's attention in the Long Term Plan process. The options provided today complimented those already given and it was noted that loop walkways tended to be more popular. The timing of the presentation was good as the Council intended holding a workshop on pathways and walkways, of which the two options would be included in the discussion.

In response to clarification on whether it was a footpath or a walkway being requested, Mr Stables noted a walkway which could potentially be a 7km loop.

The surface material preference would be for something that people could walk, run and cycle on. Councillor Beccard commented that most walkways had been done with a chip seal surface and a lot of people liked to have lime fine, however the product was not for everyone.

In response to what the Council's priorities were for walkways, it was noted that the priorities would be reviewed at a workshop. However, there was a list, and these were reprioritised each time a workshop was held. It was important to note that Hāwera was one small part of the District and footpaths, pathways and cycleways were looked at for the whole District. Ms Aitken commented that a date was being set for a workshop in April.

1.2 Andrew Brock and Marcia Millard - Bishop's Action Foundation

Mr Brock commented that the vision for the Wheelhouse was to have "empowered community organisations" with the purpose to develop strong sustainable community organisations through improved governance and leadership.

The Wheelhouse had four key themes for their strategic objectives, to inform, educate, support and collaborate. These objectives were supported by their operating values; Manaakitanga, innovation, accessibility and future focus.

It was highlighted that the Wheelhouse had partnerships with Bishops Action Foundation, the three local authorities, Sport Taranaki, Department of Internal Affairs, Te Puni Kōkiri and Tui Ora. Since the last presentation there had been a shift with TSB which was now TOI Foundation and had moved from being a partner to a funder. The TOI Foundation had a change in strategic direction and there was a reduction in the amount of funding.

The Wheelhouse website was bolstered by New Plymouth District Council (NPDC) and any changes were undertaken by NPDC. Once the structure of the website was configured, the size of the site would be worked on and transformed in the next four to six weeks to provide a more friendly interface. The website would provide information about funding which was a key component and provide access to have face-to-face chat. The website had an average of 1,200 hits a month and highlighted key times where there was an increase in hits, in particular during lockdown.

Other highlights across Taranaki for the 2021 year included 31 workshops held, 310 attendances, 248 people and 133 organisations (seven workshops were delivered in South Taranaki with 75 attendees).

2. Whakaae i Ngā Mēniti / Confirmation of Minutes

2.1 Policy and Strategy Committee held on 31 January 2022.

An amendment to the date of the New Zealand Settlements Act from 1963 to 1863 was requested, as confiscations of land had begun by 1865.

RESOLUTION

(Cr Beccard/Cr Roach)

17/22 PS THAT the Policy and Strategy Committee adopts the minutes from the meeting held on 31 January 2022 as a true and correct record.

CARRIED

3. Pūrongo / Reports

3.1 Kerbside Collection Policy Review

The report proposed minor amendments to the Kerbside Collection Policy, and provided further clarification on the repair and replacement obligations of the containers (collection bins) and further clarified the responsibilities of the customers for green waste.

Mr Denton advised that minor changes were made and the Solid Waste Tender documents were being processed. However, depending on the options that were being decided on, the Policy would then change to reflect those decisions.

In response to clarification sought on the new changes in clause 5.2 and 5.3 of the Policy and whether this referred to people who had greenwaste bins, if the bin was lost, did they then replace the bin themselves. It was noted that with regard to clause 5.3 the greenwaste bins were not given out as part of the contract, the bins were actually purchased by the customer, therefore they would be required to replace the bins if they were over five years.

To change a 240 litre bin to a greenwaste bin all that was required was the purchase of a greenwaste sticker to put on the bin. Customers new to the service, or their bin was damaged or broken, were to pay for the replacement. Most people replaced their bin, the cost was \$75 and the bin would normally last five years depending on the usage.

If damage to the greenwaste bin occurred as a result of the collection, the bin would be repaired by the Council.

The greenwaste bin options would be reviewed as part of the contract as the Council did not repair the bins that had to be sourced. The other receptacles/bins were owned by the contractor.

It was noted that paragraphs 5.3 and 6.2 of the Policy contradicted each other and a request was made to provide more clarification in paragraph 6.2 with the following amendment; "...to use an approved greenwaste container purchased from the Council".

In response to whether the replacement bins would be the same size at 240 litres, it was noted yes. The Council recycled the bins once they were no longer used.

In terms of the Council's responsibility, where it must have regard to the Waste Minimisation Act (the Act), and must have regard to "... promote effective and efficient waste management and minimisation within its District". Clarification was sought on where the Council was at with trying to minimise the waste streams and was it time to look at the collection frequency. Mr Herbert noted that this would be looked at when the tender document was reviewed, for example, with waste minimisation there might be a fortnightly general waste collection and the Council might increase the recycle bin size and undertake fortnightly collections as well that could all be included in the tender document.

In response to whether there would be a major education programme in place should the recycle bins be increased and the collection frequency changed, Mr Herbert noted yes there would be communication and education undertaken with users.

A request was made to change the wording in paragraph 3.1 of the Policy to read "... provided with one set of approved containers" and paragraph 3.2.1 to read "... supplied with one set of approved containers".

RECOMMENDATION

(Cr Brown/Cr Rangiwhahia)

18/22 PS

THAT the Policy and Strategy Committee recommends that the Council;

- a) Adopts the amendments to the Kerbside Collection Policy, thereby renewing the Policy.**
- b) Notes that the amendments made to the Policy do not require public consultation.**

CARRIED

3.2 Water Supply Agreements Policy

The report sought approval from the Council to adopt the proposed Water Supply Agreements Policy (the Policy).

Mr Broome provided background on the Water Supply Agreements Policy which aligned with the Water Supply Bylaw (the Bylaw) to enable the Council to have more control to stop untoward use of water. In particular, use that would damage the Council pipe networks and enable the Council to enforce the Bylaw better. The Policy also contained a sustainability element, whereby if there were water restrictions the Council could carry this over to other users.

It was highlighted that Taumata Arowai had not been referenced through the Policy, this would now be included in the Policy and the Bylaw to align it to the regulations and give effect to Taumata Arowai.

In response to clarification sought on large water suppliers and whether the 50 cubic metres consumed per calendar day was averaged per day or averaged over the whole year, Mr Broome commented yes. It was averaged per year to define a large customer. It was noted that the paragraph would be looked at to see if it could be worded better rather than waiting a whole year to define a large customer.

Council officers were commended with regards to the Policy containing spiking of the watermains and restriction mode to customers when the abstraction of water supply required limitations as part of the consent.

In response to whether it was compulsory for commercial businesses to have a meter, it was advised that it was included as part of the Water Supply Bylaw. However, a request was made to have it referenced in the Policy as well.

Feedback had been received that there were a number of farmers that would like to access their water meter digitally online and there were a lot of companies that currently provided that service. In response to whether the Council was investigating an online water meter service for use in the future, Mr Broome noted that an enquiry had been received from a large representative of the digital meter technology and discussions were currently taking place with them.

RECOMMENDATION

(Cr Roach/Cr Langton)

19/22 PS **THAT the Policy and Strategy Committee recommends that the Council adopts the Water Supply Agreements Policy.**

CARRIED

4. Nga Tōkeketanga kia noho tūmatanui kore / Resolution to Exclude the Public

RESOLUTION

(Cr Roach/Cr Reid)

20/22 PS **THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes 31 January 2022.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1	Enable any local authority holding the information to carry on, without prejudice of disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

CARRIED

5. Tuwhera anō te Hui / Resume to Open Meeting

RESOLUTION

(Cr Rangiwhahia/Cr Bellringer)

22/22 PS THAT the Policy and Strategy Committee resumes in open meeting.

CARRIED

The meeting concluded at 1.59 pm.

Dated this day of 2022.

.....
CHAIRPERSON



Ngā Menīti Komiti Committee Minutes

5

To	Ordinary Council
Date	4 April 2022
Subject	Te Kāhui Matauraura – 9 March 2022

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. Te Kāhui Matauraura met on 9 March 2022. The Council is being asked to receive Te Kāhui Matauraura minutes from 9 March 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of Te Kāhui Matauraura meeting held on 9 March 2022.



Menīti Minutes

5

Ngā Take Mēniti o te Kāhui Matauraura Te Kāhui Matauraura

Council Chamber, Albion Street, Hāwera on Wednesday 9 March 2022 at 10 am

Kanohi Kitea / Present:

In Person: Deputy Mayor Robert Northcott (Chair), Councillor Aarun Langton and John Hooker (Te Korowai o Ngāruahine).

Online: Councillor Andy Beccard, Ngapari Nui and Graham Young (Te Rūnanga o Ngāti Ruanui), Ferinica Hawe-Foreman, Paul Sullivan and Marty Davis (Te Kāhui o Rauru), John Niwa and Leanne Horo (Te Kāhui o Taranaki).

Ngā Taenga-Ā-Tinana /

In Attendance:

In Person Fiona Aitken (Group Manager Community and Infrastructure Services), Liam Dagg (Group Manager Environmental Services) and Becky Wolland (Policy and Governance Manager).

Online: Dion Luke (Te Korowai o Ngāruahine), Waid Crockett (Chief Executive), Marianne Archibald (Group Manager Corporate Services), Samantha Greenhill (Governance and Support Officer) and Reg Korau (Iwi Liaison Advisor).

Matakore / Apologies: Mayor Phil Nixon and Marty Davis (Te Kāhui o Rauru) for lateness.

MŌTINI / RESOLUTION

(Cr Langton/Mr Hooker)

8/22 TKM **THAT** the apologies from Mayor Phil Nixon and Marty Davis (Te Kāhui o Rauru) for lateness be received.

TAUTOKO / CARRIED

1. Whakatakoto Kaupapa Whānui, Whakaaturanga hoki / Open Forum and Presentations

1.1 2022/23 Annual Plan

Mr Crockett provided an update on the Council's proposed 2022/23 Annual Plan (the Plan). Overall the Plan aligned with Year 2 of the 2021-2031 Long Term Plan (the LTP). Key messages for the Plan included a proposed average rate increase of 3.79%, compared to a proposed average increase from the LTP of 4.68%. Rating valuations had been undertaken and the draft figures indicated an increase in capital value of up to 85% for urban properties and an increase in capital value of 2.2% for rural properties.

This would have a significant impact on urban residents. Mr Crockett pointed out that officers were investigating ways to reduce the water, wastewater and solid waste targeted rates to limit the impact on urban residents.

Mr Young said he understood that the increase in revaluations were outside of the Council's control however pointed out that this would not help affordability overall.

Deputy Mayor Northcott noted that if residents did not receive the revaluations until early April there would be limited time for residents to object. Mr Crockett agreed that the timeframe was not ideal however the Council would provide refunds to those that potentially would not have an outcome on their objection before 1 July. Mr Crockett added that officers were investigating ways to support ratepayers' where affordability was an issue.

Mr Crockett noted that officers had reviewed the capital works programme and were investigating ways of addressing wastewater and stormwater issues at the York Street Pātea pump station. The two storm events in February had put significant pressure on the York Street pump station and caused overflows. Mr Young commented that this was actively raised as an issue by Ngāti Ruanui and requested the Council urgently resolve the issue.

Mr Hooker referred to the Long Term Investment Fund (LTIF) and asked the Council if they would consider investing any of these funds back into the community during these uncertain times. Mr Crockett advised that a portion of the LTIF was used to reduce rates while ensuring there was enough equity to achieve appropriate returns. Councillor Beccard suggested that the Council investigate investing in property that would provide similar returns.

Mr Young queried the cost of an urgent LIM and asked if additional information was being provided or if additional work was required. Mr Dagg advised that this was a service provided by a number of other councils and was in response to the increase and speed of the property market. Mrs Wolland confirmed there was no additional resources required to produce an urgent LIM.

Mr Young queried the fees for installing a fire and asked if any thought had been given to lowering these fees, particularly from a social perspective where people were trying to improve their home for health and wellbeing.

Ms Horo asked if te reo translations could be used throughout the plans, documents and presentations. Mr Crockett noted that Council plans and documents included te reo translations however agreed that this should be included in presentations.

2. Whakaaetia ngā Menīti / Confirmation of Minutes

2.1 Te Kāhui Matauraura Committee held on 2 February 2022

Mr Hooker advised that Te Korowai o Ngāruahine had implemented their own processes to manage the Rāhui on the reefs within their rohe. Local hapū were working with the Ministry for Primary Industries to monitor the reefs.

MŌTINI / RESOLUTION

(Mr Hooker/Cr Langton)

9/22 TKM **THAT** the minutes of Te Kāhui Matauraura Committee meeting held on 2 February 2022 be confirmed as a true and correct record.

TAUTOKO / CARRIED

5

3. Ngā Take Kawea / Items for Action

3.1 Road Naming Policy

There were no questions or further actions required.

3.2 Iwi-Council Partnership Strategy

Officers were investigating potential facilitators to support Iwi and the Council to develop the Strategy. Once the proposals had been received from facilitators these would be presented to Te Kāhui Matauraura for consideration and approval.

3.3 2022 Local Body Elections

There were no questions or further actions required.

4. Pūrongo-Whakamārama / Information Reports

4.1 Pouherenga-ā-Iwi Activity Report

The report updated Te Kāhui Matauraura on the activities undertaken by te Pouherenga-ā-Iwi for the period between November 2021 to February 2022.

Mr Korau advised that he was working with Ngāti Tūpaia to support the remediation and restoration of the Turuturu Mokai Pā site. He provided an update on the support provided to the Parihaka Papākainga Trust in relation to the storm damage incurred at the beginning of February. There was still a concern about the impact on the bridge particularly if there was another storm.

Ms Horo acknowledged Primo Wireless for their support during the storms and the free sand and sandbags provided to Ōpunakē and Rāhotu.

Mr Hooker raised a concern regarding the engagement of the Ōkahu/Inuawai hapū in relation to the Taranaki Organic Waste site and requested that Ōkahu/Inuawai be a part of the entire process.

Mr Hooker asked if there was any update or progress with the Mana-Whakahono-ā-Rohe agreements. Mr Korau advised that due to the RMA reform this had not progressed, however would update the Committee if there were any developments.

MŌTINI / RESOLUTION

(Ms Horo/Mr Hooker)

10/22 TKM THAT Te Kāhui Matauraura receives the Pouherenga-ā-Iwi Activity Report.

TAUTOKO / CARRIED

4.2 Environmental Services Activity Report – January 2022

The report updated Te Kāhui Matauraura on activities relating to the Environmental Services Group for the month of January 2022.

Mr Dagg advised the building consent statutory compliance was improving however there was a slight decrease in the number of consents being received. He noted that there was still a number of subdivision requests being submitted across the entire District. The Compliance Team were beginning to address and enforce the notice to fix on dangerous buildings. Roaming dog numbers had decreased however rushing and threatening reports remained steady. A review of the Dog Control Bylaw was scheduled to be undertaken along with input from Iwi and Community Boards.

MŌTINI / RESOLUTION

(Cr Langton/Cr Beccard)

11/22 TKM THAT Te Kāhui Matauraura receives the Environmental Services Activity Report – January 2022.

TAUTOKO / CARRIED

4.3 Community Development Activity Report

The report updated Te Kāhui Matauraura on activities across the District relating to Community Development and other items of interest.

Ms Aitken advised that the Council had partnered with the District Health Board and Ngāti Ruanui to provide a RAT test collection point at TSB Hub. It was likely that this service would continue throughout March.

The LibraryPlus teams were now providing a delivery service to those isolating and included delivery of books and children’s activity packs.

MŌTINI / RESOLUTION

(Mr Hooker/Mr Davis)

12/22 TKM THAT Te Kāhui Matauraura receives the Community Development Activity Report.

TAUTOKO / CARRIED

4.4 Infrastructure Services Activity Report

The report updated Te Kāhui Matauraura on activities relating to Infrastructure Services and other items of interest.

Ms Aitken advised that there had been significant road damage across the District following the two weather events at the beginning of February. It was also noted that water restrictions would be introduced across the District as water levels were critically low in the southern and coastal areas of the District.

Mr Luke referred to the renewal consent for the Kapuni Water Treatment Plant and asked how high users would be managed. Ms Aitken would report back.

Mr Hooker queried the timeframe for the replacement of the staircase at Waihi Beach. Ms Aitken advised that the consent process was being worked through now and construction of the steps would likely take place next summer.

MŌTINI / RESOLUTION

(Cr Beccard/Cr Langton)

13/22 TKM THAT Te Kāhui Matauraura receives the Infrastructure Services Activity Report.

TAUTOKO / CARRIED

4.5 Te Maruata Report

The report updated Te Kāhui Matauraura on activities relating to Te Maruata and in particular the wānanga hosted online on 7 March 2022.

MŌTINI / RESOLUTION

(Mr Hooker/Mr Davis)

14/22 TKM THAT Te Kāhui Matauraura receives the Te Maruata Report.

TAUTOKO / CARRIED

5. Take Whānui / General Issues

5.1 Induction of Te Aorangi Dillion as Tumu Whakarae of Te Korowai o Ngāruahine

Mr Hooker acknowledged the support of the South Taranaki District Council at Te Aorangi's induction. Councillor Beccard noted that he was in attendance at the induction of Te Aorangi Dillion.

5.2 Kina Road

Councillor Langton reported that the Council was aware of anti-vaxxers camping at the end of Kina Road. However the Council was restricted with addressing any concerns raised as the camping was occurring on private land. The property owners had been advised and it was a matter for the Police to address.

5.3 i-Site – AA Agency

Mr Hooker asked if bilingual signage and information could be provided in regards to the AA. Ms Aitken would pass this request onto the AA.

Ko te wā whakamutunga 11.23 o te ata.

Meeting closed at 11.23 am.

(Ko te rangi / dated this)

(te rā o / day of)

2022.

.....
TIAMANA / CHAIRPERSON



Ngā Menīti Komiti Committee Minutes

5

To	Ordinary Council
Date	4 April 2022
Subject	Audit and Risk Committee – 16 March 2022

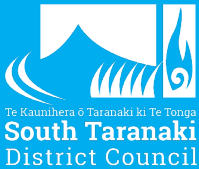
(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Audit and Risk Committee met on 16 March 2022. The Council is being asked to receive the Audit and Risk Committee minutes from 16 March 2022 for their information.
2. There were no recommendations within the minutes for the Council to consider.

Taunakitanga / Recommendation

THAT the Council receives the minutes of the Audit and Risk Committee meeting held on 16 March 2022.



Menīti Minutes

5

Ngā Menīti take o te Komiti Arotake me te Haumaru Audit and Risk Committee Meeting

Held via Video Conferencing on Wednesday 16 March 2022 at 12.31 pm

Kanohi Kitea / Present: Philip Jones (Chairperson), Mayor Phil Nixon and Councillors Andy Beccard, Gary Brown, Jack Rangiwhia, Te Aroha Hohaia (Iwi Representative) *arrived at 1.04pm.*

**Ngā Taenga-Ā-Tinana
/ In Attendance:**

Robert Northcott (Deputy Mayor), Waid Crockett (Chief Executive), Marianne Archibald (Group Manager Corporate Services), Claire Bourke (Acting Management Accountant), Sara Dymond (Senior Governance Officer), Samantha Greenhill (Governance and Support Officer), Adil John (IT Service Delivery Lead), Jill Manaia (Health and Safety Advisor), Vipul Mehta (Chief Financial Officer), Garry Morris (Acting Finance Manager), Ahmed Mohamed (Risk and Internal Audit Manager), Simon Walkinshaw (People and Capability Manager), Chris Webby (Audit New Zealand), Alex Wondergem (PWC).

Matakore / Apologies: Te Aroha Hohaia for lateness.

RESOLUTION

(Cr Beccard/Mayor Nixon)

15/22 AR THAT the apology from Te Aroha Hohaia for lateness be received.

CARRIED

1. Whakaaetia nga Menīti / Confirmation of Minutes

1.1 Audit and Risk Committee minutes held on 9 February 2022.

RESOLUTION

(Mayor Nixon/Cr Brown)

16/22 AR THAT the Audit and Risk Committee adopt the minutes of their meeting held on 9 February 2022 as a true and correct record.

CARRIED

2. Ngā Take Kawea / Items for Action

2.1 Actions from Audit Findings of the South Taranaki District Council

The Legal and Procurement Manager was due to start in early April, and would be implementing the outcomes of the procurement internal audit report.

3. Pūrongo-Whakamārama / Information Reports

3.1 Report to Council on the Audit of South Taranaki District Council for the year ended 30 June 2021.

The audit report included a modified opinion regarding completeness of complaints and an unmodified opinion on the financials. There was an emphasis of matter for the three waters. The Long Term Investment Fund was a key area of focus due to the amounts, however there were no issues. Overall, it was a clean report with one new recommendation.

The committee commended staff for doing a great job and continuing to do such work even when there were challenges in reporting. In response to a query regarding after hours reporting, it was noted that Palmerston North had been asked to collect individual complaints as direction had not been received from the Department of Internal Affairs (DIA). Audit New Zealand were required to give their opinion based on the guidelines put in place by DIA. Contract retentions were being investigated and it was hoped that these would be resolved by the end of June.

Meetings were being held with Management and the Mayor to plan for the next audit, which would result in an audit plan being formed and areas of focus being identified. One area of focus was likely to be around the uncertainty being caused by the implications of COVID-19 and the war overseas. It was noted that supply was at its lowest while demand was at its highest. It was suggested that a discussion regarding supply issues be included in the May meeting as this could have implications for the Council.

RESOLUTION

(Mayor Nixon/Cr Young)

17/22 AR THAT the Audit and Risk Committee receives the report to the Council on the Audit of the South Taranaki District Council for the year end 30 June 2021.

CARRIED

3.2 Audit and Risk Committee Workplan 2021/22

The Workplan was provided for the Audit and Risk Committee to review any items of work for the 2021/22 year.

Two meetings before the elections were missing due to the workplan being based on the financial year, it was requested that these be included. Revaluation was set for 31 March to save time during the annual report, the tender for this was to be put out.

RESOLUTION

(Mr Jones/Cr Beccard)

18/21 AR THAT the Audit and Risk Committee receive the workplan for the period 2021/22.

CARRIED

4. Nga Tōkeketanga kia noho tūmatanui kore/Resolution to Exclude the Public

RESOLUTION

(Cr Young/Cr Beccard)

19/22 AR THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Presentation – Cybersecurity – Adil John	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2. Presentation – Treasury Management Update – Alex Wondergem		
3. Confirmation of Minutes 9 February 2022		
4. Quarterly Internal Audit Status Report		
5. Quarterly Risk Management Status Report		
6. Health and Safety Quarterly Report 31 August 2021 to 28 February 2022		
7. Privacy Breach Update (November 2021 – February 2022)		

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).

Item No	Interest
1, 2, 4, 5, 6, 7	Maintain the effective conduct of public affairs through the protection of members or officers or employees of the Council, and persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies in the course of their duty, from improper pressure or harassment (Schedule 7(2)(f)(ii)).

CARRIED

5. Tuwhera anō te Hui / Resume Open Meeting

RESOLUTION

(Mayor Nixon/Cr Brown)

25/22 AR THAT the Audit and Risk Committee resumes in open meeting.

CARRIED

The meeting concluded at 2.24 pm

Dated this day of 2022

.....
CHAIRPERSON



Pūrongo Report

6

To	Ordinary Council
From	Kaitātari Matatapu me te Kaupapa Here / Privacy and Policy Advisor, Adrienne Cook
Date	4 April 2022
Subject	Delegations Register Update

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. The Delegations Register (the Register) is a living document which requires regular updates to ensure that it is current and correct. The Register provides a clear transfer of delegation of authority from the Council to the Chief Executive (CE), and from the CE on to the appropriate officers (specific to their position).
2. This report proposes an update of the register, by including delegations under the following legislation and policies:
 - Privacy Act 2020;
 - Animal Welfare Act 1999;
 - Racing Industry Act 2020;
 - Kerbside Collection Policy;
 - Water Supply Agreements Policy;
 - Community Funding Policy;
 - Health Act 1956;
 - Land Transfer Act 2017; and
 - Local Government Act 1974.
3. The report also proposes that the delegations under [Appendix II](#) of this report are revoked – the entire Racing Act 2003 delegations (as the Act was repealed and replaced by the Racing Industry Act 2020), and parts of the Health Act (replaced by water reform legislation) and one section of the Local Government Act 1974.

Taunakitanga / Recommendation

- 1) THAT the Council approves the delegations, transferring powers contained in [Appendix I](#) of this report, to the Chief Executive.

Kupu Whakamārama / Background

4. A Delegations Register is a formal document which effects the daily operation of the Council and as such, it is important in providing a legal foundation to decision making and exercising of authority provided for by legislation, regulations, bylaws, and policies. It provides evidence showing how particular functions are authorised.
5. The Register is considered a living document which requires regular updates to ensure that:
 - a) The document reflects changes to legislation, regulations, Council bylaws and policies;
 - b) Changes to the operation of the Council are incorporated into the document; and
 - c) Officers are provided with the correct delegation to undertake specific tasks.
6. To ensure that the Council operates at an efficient and effective manner, the powers provided to the Council under legislation can be divided into the following:

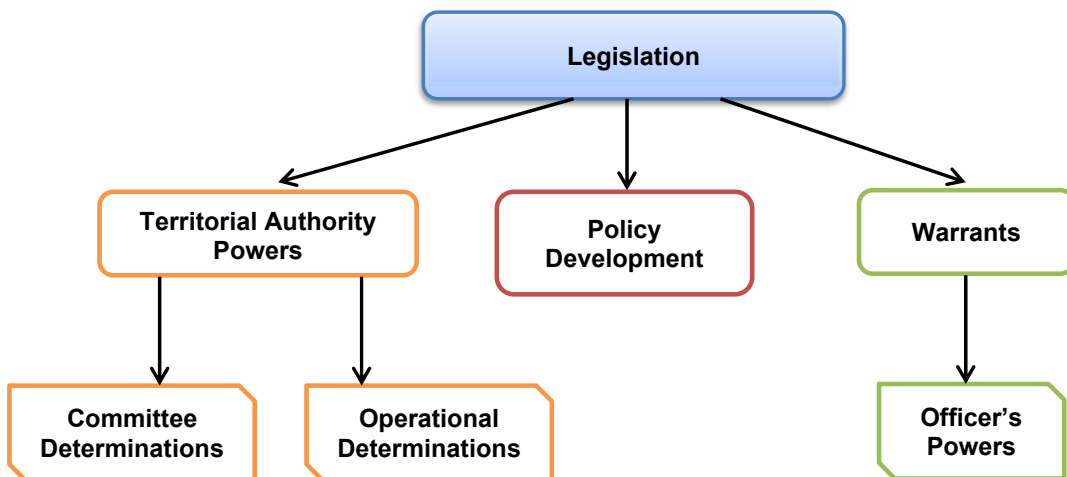


Figure 1: powers provided under legislation.

Local Government Purpose

7. Under the LGA 2002, the Council’s purpose is to “*promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.*” It is important to be able to balance the regulatory aspect of enforcing legislation to promote the well-being of communities, with the rights of individuals within the community. Therefore, it is important that officers are authorised to undertake their delegated functions.

Ngā Kōwhiringa / Options – Identification and analysis

8. Reviews of the existing Register are undertaken on a regular basis to ensure that the Council has delegated powers to enable council officers to make operational decisions and act on behalf of the Council.

9. This report proposes that the Council delegate powers under the following Acts and Policies ([under Appendix I of this report](#)), to the Chief Executive, to allow the operational aspect of these powers to be undertaken by officers of the Council:

- Privacy Act 2020;
- Animal Welfare Act 1999;
- Racing Industry Act 2020;
- Kerbside Collection Policy (updates);
- Water Supply Agreements Policy (new);
- Community Funding Policy (new);
- Health Act 1956;
- Land Transfer Act 2017; and
- Local Government Act 1974.

10. This report also seeks to revoke the delegations under Appendix II of this report. This includes the Racing Act 2003, as the Act has been repealed and replaced with the Racing Industry Act 2020. Sections of the Health Act 1956, which have been replaced with water reform legislation, and a section of the Local Government Act 1974.

Risks

11. The following points provide a risk analysis associated with this decision:
- a) **Political** - A Register provides transparency to the public on how the Council operates and who is delegated with the power to make decisions under specific legislation, policies, and bylaws. This provides certainty that the Council is undertaking its obligations with the required legal authority.
 - b) **Legal** - This is the most important risk that the Council needs to consider when analysing the impact of this decision. The Register provides assurance that the authority to act under the Act, Regulation, Bylaw or Policy has been correctly transferred from the Council to the CE; and then on delegated from the CE to officers. This reduces the risk of legal challenge.

Options available

Adopt the Proposed Recommendation

12. Adopting the recommendation would ensure that the CE has been provided with powers under the Acts and policies in Appendix I, and would allow the CE to on-delegate to staff to undertake the operational roles, in alignment with the structure of the current delegations register. Adopting the second recommendation will ensure that delegations under legislation which have been revoked, and are removed from the Council's delegations register.

Amend the Proposed Delegations

13. The Council may wish to amend the proposed delegations.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

14. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Low: Residents and rate payers would not be affected by this decision.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	Low: No effect on the Long Term Plan.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	Low: This is an internal function.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	Low: The incorporation of delegations within the Delegations Register has been absorbed into existing budgets and will ensure officers are delegated to undertake operational matters.
Reversible	The degree to which the decision or proposal is reversible.	Medium: The Council may revoke delegated authority by resolution.
Environment	The degree of impact the decision will have on the environment.	Low: This decision does not have an impact on the environment.

15. In terms of the Council’s Significance and Engagement Policy, this matter is of Low Significance. Consultation is not required for delegations, as it is an internal legislative requirement.

Legislative Considerations

16. Under Schedule 7 of the LGA 2002, section 32 states that:

“for the purposes of efficiency and effectiveness in the conduct of a local authority’s business, a local authority may delegate to[an] officer of the local authority, any of its responsibilities, duties, or powers except

- (a) The power to make a rate; or*
- (b) The power to make a bylaw; or*
- (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long term plan; or*
- (d) the power to adopt a long term plan, annual plan, or annual report; or*
- (e) the power to appoint a chief executive; or*
- (f) the power to adopt policies required to be adopted and consulted on under this Act in association with the long term plan or developed for the purpose of the local governance statement; or*
- (g) the power to adopt a remuneration and employment policy.”*

17. Under section 34A of the RMA 1991 the delegation of powers is limited as follows:

“34A Delegation of powers and functions to employees and other persons

(1) A local authority may delegate to an employee, or hearings commissioner appointed by the local authority (who may or may not be a member of the local authority), any functions, powers, or duties under this Act except the following:

- (a) the approval of a proposed policy statement or plan under clause 17 of Schedule 1:
- (b) this power of delegation.”

Financial/Budget Considerations

18. The costs relating to the review and amendment of the Register have been, and will continue to be, derived from existing budgets.

Consistency with Plans/Policies/Community Outcomes

19. Delegating the daily operational powers and functions within the Acts and polices contained in Appendix I, to the CE, would provide a consistent approach for all other delegations contained within the register.

20. This matter contributes to the following community outcomes as detailed below:

- Vibrant South Taranaki – *Cultural well-being*
- Together South Taranaki – *Social well-being*
- Prosperous South Taranaki – *Economic well-being*
- Sustainable South Taranaki – *Environmental well-being*

Impact on Māori/Iwi

21. Māori will benefit from the Council undertaking its operational functions, as will all the South Taranaki community. This is a statutory process.

Affected Parties Consultation

22. External consultation is not required for additions or amendments to the Register. This is a statutory process.

Whakakapia / Conclusion

23. The report proposes that the Council approves the transfer of powers, of the delegations attached in [Appendix I](#). The report also proposes that the delegations under [Appendix II](#) are revoked.

Adrienne Cook

**Kaitātari Matatapu me te Kaupapa Here /
Privacy and Policy Advisor**



[Seen by]
Becky Wolland

**Kaihautū Kaupapa Here me te Whaitikanga /
Policy and Governance Manager**

Attachments:

[Appendix I – Delegations to be approved](#)

[Appendix II – Delegations to be revoked](#)



Pūrongo Report

Appendix I – Delegations to be approved

LGOIMA (check that there are no more delegations under this Act),

Privacy Act 2020	Description	Delegated to
PA 1	<p>Section 54 - Agency may impose conditions instead of refusing access to personal information</p> <p>(2) Instead of refusing access to the personal information requested, the agency may grant access to the information, but may impose conditions relating to either or both of the following:</p> <ul style="list-style-type: none"> (a) the requestor’s use of the information (b) the requestor’s disclosure of the information to any other person. 	1) Chief Executive
PA 2	<p>Section 114 - Agency to notify Commissioner of notifiable privacy breach</p> <p>An agency must notify the Commissioner as soon as practicable after becoming aware that a notifiable privacy breach has occurred.</p>	1) Chief Executive
PA 3	<p>Section 115 - Agency to notify affected individual or give public notice of notifiable privacy breach</p> <p>An agency must notify an affected individual as soon as practicable after becoming aware that a notifiable privacy breach has occurred.</p>	1) Chief Executive
PA 4	<p>Section 201 - Privacy officers</p> <p>(1) An agency must appoint as privacy officers for the agency 1 or more individuals (within or outside the agency) whose responsibilities include—</p> <ul style="list-style-type: none"> (a) encouraging the agency to comply with the IPPs: (b) dealing with requests made to the agency under this Act: (c) working with the Commissioner in relation to investigations conducted under Part 5 in relation to the agency: (d) ensuring that the agency complies with the provisions of this Act. 	1) Chief Executive

<p>PA 5</p>	<p>Section 202 - Commissioner may require agency to supply information For the purpose of enabling the Commissioner to respond to inquiries from the public about personal information held by an agency, the Commissioner may require an agency to supply— (a) the name and contact details of the agency’s privacy officer appointed under section 201; and (b) any other information that the Commissioner reasonably requires in relation to the personal information held by the agency.</p>	<p>1) Chief Executive</p>
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<p>Animal Welfare Act 1999</p>	<p>Description</p>	<p>Delegated to</p>
<p>AWA 1</p>	<p>Section 139 – Destruction of impounded animals that are diseased, injured, or sick b) the territorial authority having jurisdiction over the pound is unable to find the owner of that animal within a reasonable time after the inspector, auxiliary officer, or veterinarian has given such a certificate, the territorial authority must, without delay, destroy that animal or cause it to be destroyed.</p>	<p>1) Chief Executive</p>

<p>Racing Industry Act 2020</p>	<p>Description</p>	<p>Delegated to</p>
<p>RIA 1</p>	<p>Section 94 – Application for territorial authority consent TA may require information to accompany application, to enable it to consider the application properly.</p>	<p>1) Chief Executive</p>
<p>RIA 2</p>	<p>Section 95 – Considering and determining application for Territorial Authority consent 1) TA must a) consider an application in accordance with its TAB venue policy; and b) either grant or refuse consent. 2) TA must notify TAB NZ and chief executive of its determination.</p>	<p>1) Chief Executive</p>

Kerbside Collection Policy	Description	Delegated to
KCP 5	Section 5.3 – Repairs and replacement obligations Council may repair damage incurred as a result of collection (including replacement of containers).	1) Chief Executive

Water Supply Agreements policy	Description	Delegated to
WSA 1	Section 1.1 The Council may require another party to enter into a Water Supply Agreement. <i>The Council shall sign or otherwise authorise the agreement, and determine the details contained in 1.2 – 1.14, and 3.1 – 3.2.</i>	1) Chief Executive

Community Funding Policy	Description	Delegated to
CFP 1	Section 4.0 – Application process 4.1 Council will acknowledge application has been received.	1) Chief Executive
CFP 2	Section 4.0 – Application process 4.2 If application is incomplete, the Council will advise the applicant. The Council may decline or defer the application if information is not provided within the required time frame.	1) Chief Executive
CFP 3	Section 4.0 – Application process 4.5 Council will liaise with and formalise funding agreements with the applicant.	1) Chief Executive
CFP 4	Section 6.0 – Accountability 6.2.2 Council may forward information provided by the applicant, to another organisation, which the council is administering a fund on behalf of.	1) Chief Executive

CFP 5	<p>Section 7.0 – Grant misuse 7.1 Council may require an audit of the organisation’s accounts, and the funded activity.</p>	1) Chief Executive
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Health Act 1956	Description	Delegated to
HA 11	<p>Section 81 – Power of local authority to disinfect premises Where the local authority is of opinion that the cleansing or disinfection of any premises or of any article is necessary for preventing the spread or limiting or eradicating the infection of any infectious disease, the local authority may authorise any environmental health officer, with or without assistants, to enter on the premises and to carry out such cleansing and disinfection.</p>	1) Chief Executive
HA 12	<p>Section 82 – Medical officer of health may order premises to be disinfected A local authority must cleanse and disinfect the premises or article to limit or eradicate the infection of any communicable disease, within a time specified in the notice.</p>	1) Chief Executive
HA 13	<p>Section 83 – Infected articles may be destroyed Where any article dealt with by a local authority or any environmental health officer under section 81 or section 82 is of such a nature that it cannot be effectively disinfected, the local authority or environmental health officer may cause the article to be destroyed.</p>	1) Chief Executive
HA 14	<p>Section 84 – Establishment of mortuaries and disinfecting stations Any local authority may either separately or jointly with any other local authority or local authorities provide mortuaries, disinfecting stations, vehicles, etc, as specified. No building shall be erected or maintained under the foregoing provisions of this section as a mortuary or as a disinfecting or cleansing station unless the plans and specifications and the site thereof have been approved by the Director-General.</p>	1) Chief Executive
HA 15	<p>Section 86 – Duties of local authorities as to burials Where the body of any person who has died is in such a state as to be dangerous to health, the medical officer of health may order the body to be buried forthwith,</p>	1) Chief Executive

	or within a time limited in the order, and may, if he thinks fit, order that the body, pending burial, be removed to the nearest mortuary. If the order is not complied with, it shall be the duty of the local authority to cause the body to be buried forthwith or to be removed to a mortuary for the purpose of being thence buried.	
HA 16	Section 87 – Compensation for persons injuriously affected Subject to the provisions of this section, in every case where any building, animal, or thing is destroyed by or by order of the medical officer of health, or a health protection officer, or any local authority, pursuant to the powers conferred by this Part, every person injuriously affected thereby shall be entitled to compensation.	1) Chief Executive
HA 17	Section 128 – Power of entry and inspection For the purposes of this Act any medical officer of health, or any health protection officer, or any other person authorised in writing in that behalf by the medical officer of health or by any local authority, may at all reasonable times enter any dwellinghouse, building, land, ship, or other premises and inspect the same, and may execute thereon any works authorised under or pursuant to this Act.	1) Chief Executive

Land Transfer Act 2017	Description	Delegated to
LTA 1	Section 16A - Temporary restriction of heavy traffic on roads (1) This section applies if a road controlling authority decides on reasonable grounds that there is an urgent risk of either or both of the following: (a) damage to a road: (b) danger to the safety of road users. (2) The road controlling authority may, for a specified period of no more than 6 months, by a road closure sign, direct that any heavy traffic, or any specified kind of heavy traffic, may not proceed between any 2 places by way of any specified road or roads.	1) Chief Executive

Local Government Act 1974	Description	Delegated to
LGA 5	346G Limited access road not a road for purpose of subdivision or sale	1) Chief Executive

	<p>(1) Where any provision of this Act or any other Act makes any person's right to erect or use a building of any kind on any land, or to subdivide or sell any land, conditional upon the land having a frontage or vehicle access to a road, or in any other way conditional upon the existence of a road, then, for the purposes of that provision, a limited access road shall be deemed not to be a road, except for such purpose, to such extent, and on such conditions, as may be notified from time to time by the council to the Registrar-General of Land.</p> <p>(2) Any person aggrieved at—</p> <p>(a) the refusal of the council to issue a notice to the Registrar-General of Land under subsection (1); or</p> <p>(b) any condition subject to which any such notice is issued— may object in writing to the Environment Court within 1 month after being notified of that refusal or condition, or within such further time as the Environment Court may allow, and the objection shall be made and determined by the Environment Court in the manner prescribed by the Resource Management Act 1991 and the regulations under that Act.</p> <p>(3) Subject to section 299 of the Resource Management Act 1991, the decision of the Environment Court on any such objection shall be final.</p>	
<p>LGA6</p>	<p>447 Betterment contributions where watercourse covered in</p> <p>1) Where the council incurs any expenditure in enclosing and covering in any watercourse under the powers conferred by section 446, each owner of land benefited or likely to be benefited from the enclosing and covering in of the watercourse shall, if the council so requires, pay to the council on account of betterment the amount of the increased value thereby given, or likely to be given, to his land, or any smaller amount.</p>	<p>1) Chief Executive</p>

Appendix II – Delegations to be revoked

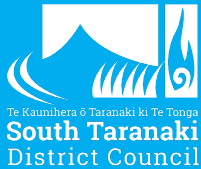
Racing Act 2003	Description	Delegated to
RCA 1	<p>Section 65 C – Considering and determining application for territorial authority consent</p> <p>1) TA must consider application in accordance with its Board venues policy; and either grant or refuse consent.</p> <p>2) TA must notify the Board and Secretary of its determination.</p>	<p>1) Environmental Health Officer</p> <p>1) Environmental Health Technician</p> <p>2) Regulatory Services Manager</p>

Health Act 1956	Description	Delegated to
HA 11	<p>Section 69K – Applications for registration</p> <p>Person (the Council) who supplies or intends to supply drinking water from a drinking water supply, must apply to the Director General for registration on the drinking water register.</p>	<p>1) Water & Wastewater Treatment Team Leader</p> <p>1) Works Delivery Manager</p> <p>2) Group Manager Community & Infrastructure Services</p>
HA 12	<p>Section 69M – Duty to update details on register</p> <p>A drinking water supplier or specified self-supplier, who intends to change particulars on drinking water register or cease operation, must inform Director General.</p>	<p>1) Water & Wastewater Treatment Team Leader</p> <p>1) Works Delivery Manager</p> <p>2) Group Manager Community & Infrastructure Services</p>
HA 13 a	<p>Section 69S – Duty of suppliers in relation to provision of drinking water</p> <p>In event of planned works the supplier (the Council) must take reasonable steps to warn the affected person before restriction/interruption to water occurs.</p>	<p>1) Service Officer Drainage</p> <p>1) Service Officer Utilities</p> <p>2) Works Delivery Manager</p>
HA 13 b	<p>Section 69S – Duty of suppliers in relation to provision of drinking water</p> <p>In the event of an emergency, the supplier (the Council) notifies the MOH, and taken reasonable steps to notify persons affected of the restriction/interruption of water.</p>	<p>1) Water & Wastewater Treatment Team Leader</p> <p>1) Works Delivery Manager</p> <p>2) Group Manager Community & Infrastructure Services</p>
HA 13 c	<p>Section 69S – Duty of suppliers in relation to provision of drinking water</p> <p>Networked supplier (the Council) may restrict point of supply if relevant customer has unpaid accounts or has failed to remedy water leaks that customer is obliged to remedy, but must continue to provide adequate supply of drinking water.</p>	<p>1) Works Delivery Manager</p> <p>2) Group Manager Community & Infrastructure Services</p>
HA 14	<p>Section 69T – Duties where risk to water is actual or foreseeable</p>	<p>1) Water & Wastewater Treatment Team Leader</p>

	If drinking water supplier (the Council) considers its ability to maintain adequate supply of drinking water is at risk, it must notify the MOH, NZ fire service and TA/regional councils in area. Can request that 1 or more TA or regional councils exercise its power to assist that supplier to continue to provide adequate supply.	1) Network Team Leader 2) Works Delivery Manager 3) Group Manager Community & Infrastructure Services
HA 15 a	Section 69U – Duty to take reasonable steps to contribute to protection of source of drinking water Take steps to protect from pollution all aspects of the drinking water system of that drinking water supplier.	1) Water Treatment Supervisor 1) Water & Wastewater Treatment Team Leader 2) Works Delivery Manager 3) Group Manager Community & Infrastructure Services
HA 15 b	Section 69U – Duty to take reasonable steps to contribute to protection of source of drinking water Make submissions on RMA, notified resource consents, submissions on community outcomes, improved catchment management.	1) Water & Wastewater Treatment Team Leader 1) Works Delivery Manager 2) Group Manager Community & Infrastructure Services
HA 16	Section 69Z – Duty to prepare and implement water safety plan Drinking water supplier (the Council) must prepare in writing a water safety plan. The Council shall start to implement a water safety plan within 1 month after date on which the risk management plan is approved.	1) Water & Wastewater Treatment Team Leader 1) Works Delivery Manager 2) Group Manager Community & Infrastructure Services
HA 17	Section 69ZC – Review and renewal of plans Drinking water supplier (the Council) to review water safety plan and submit to drinking water assessor.	1) Water & Wastewater Treatment Team Leader 1) Works Delivery Manager 2) Group Manager Community & Infrastructure Services 3) Chief Executive
HA 18	Section 69ZD – Duty to keep records and make them available Drinking water supplier (the Council) to keep records complying with requirements i) – iii).	1) Water Treatment Supervisor 1) Assets Data & GIS Analyst 1) Assets Engineer 2) Water & Wastewater Treatment Team Leader 2) Strategic Assets Manager 3) Works Delivery Manager
HA 19	Section 69ZE – Duty to investigate complaints Drinking water supplier (the Council) to investigate complaints and improve wholesomeness of water or take appropriate remedial action as per section 69ZF.	1) Service Officer - Drainage 1) Service Officer - Utilities 1) Assets Engineer 2) Network Team Leader

		<ul style="list-style-type: none"> 2) Water Treatment Supervisor 2) Water & Wastewater Treatment Team Leader 2) Strategic Assets Manager 2) Works Delivery Manager 3) Group Manager Community & Infrastructure Services
HA 20	<p>Section 69ZF – Duty to take remedial action if drinking water standards breached The Council to take remedial action. If no remedial action set in drinking water standards, all practicable steps to correct the problem.</p>	<ul style="list-style-type: none"> 1) Water Treatment Supervisor 1) Service Officer – Drainage 1) Service Officer - Utilities 1) Assets Engineer 2) Water & Wastewater Treatment Team Leader 2) Network Team Leader 2) Strategic Assets Manager 2) Works Delivery Manager 3) Group Manager Community & Infrastructure Services
HA 21	<p>Section 69ZG – Duty to provide reasonable assistance to drinking-water assessor, designated officers, and medical officer of health Drinking water supplier (the Council) to provide reasonable assistance to medical officer of health to enable that officer to exercise any power set out in section 69ZJ.</p>	<ul style="list-style-type: none"> 1) Water Treatment Supervisor 2) Water & Wastewater Treatment Team Leader 2) Strategic Assets Manager 2) Works Delivery Manager 3) Group Manager Community & Infrastructure Services
HA 22	<p>Section 69ZW – Review of decisions of drinking-water assessors Drinking water supplier (the Council) may request a review by the Director-General of a) –b).</p>	<ul style="list-style-type: none"> 1) Water & Wastewater Treatment Team Leader 2) Strategic Assets Manager 2) Works Delivery Manager 3) Group Manager Community & Infrastructure Services
HA 23	<p>Section 69ZZD – Special powers of designated officers during drinking-water emergency Drinking water supplier (the Council) may appeal to the District Court against designated officers decision to recover costs under subsection (2d).</p>	<ul style="list-style-type: none"> 1) Group Manager Community & Infrastructure Services 2) Chief Executive
HA 24	<p>Section 69ZZK – Appeals Drinking water supplier (the Council) may appeal to the District Court against the whole or part of the order.</p>	<ul style="list-style-type: none"> 1) Group Manager Community & Infrastructure Services 2) Chief Executive
HA 25	<p>Section 69ZZL – Stay of compliance order pending appeal</p>	<ul style="list-style-type: none"> 1) Group Manager Community & Infrastructure Services

	<p>Drinking water supplier (the Council) who appeals under section 69ZZK may also apply to a District Court Judge for a stay of the compliance order pending a decision on the appeal.</p> <p>Drinking water supplier (the Council) to whom a stay is granted must serve copy of it on the MOH who issued the order.</p>	<p>2) Chief Executive</p>
HA 26	<p>Section 69ZZP – Local authority may be required to warn uses of self-supplied building water supplies about contamination</p> <p>Council that receives a notice under subsection (1) must:</p> <p>a) ensure that an assessment is made as to whether drinking water that is not potable has been or is being supplied to a self-supplied building water supply from the source specified in the notice; and</p> <p>b) if that assessment so requires, take all practicable steps—</p> <p>i) to warn users of that supply—</p> <p>a) that drinking water must not be used for domestic use and food preparation; or</p> <p>b) that drinking water may only be used for domestic use and food preparation if certain steps are first taken (for example, boiling the water); and</p> <p>ii) to exercise any other power or take any action to remedy the situation.</p>	<p>1) Water & Wastewater Treatment Team Leader</p> <p>1) Works Delivery Manager</p>
HA 27	<p>Section 69ZZZ – Protecting water supplies from risk of back-flow</p> <p>Networked supplier (the Council) may:</p> <p>a) if the supplier considers it desirable or necessary (i) or (ii).</p> <p>b) require owner of property in of which the back-flow prevention system operates or the person who is required to pay for drinking water supplied to that property (i) and (ii).</p>	<p>1) Service Officer – Drainage</p> <p>1) Service Officer – Utilities</p> <p>1) Network Team Leader</p> <p>1) Assets Engineer</p> <p>2) Works Delivery Manager</p> <p>2) Strategic Assets Manager</p>
Local Government Act 1974	Description	Delegated to
LG 1	<p>Section 318 – Control and maintenance of boundary roads</p> <p>Council may request of the Commission to determine a) – c).</p>	<p>1) Roading Team Leader</p> <p>1) Works Delivery Manager</p> <p>2) Group Manager Community & Infrastructure Services</p> <p>3) Chief Executive</p>



Pūrongo Report

6

To	Ordinary Council
From	Kaitātari Matatapu me te Kaupapa Here / Privacy and Policy Advisor, Adrienne Cook
Date	4 April 2022
Subject	Request for new road name

(This report shall not be construed as policy until adopted by full Council)

Whakarāpopoto Kāhui Kahika / Executive Summary

1. This report seeks a decision from the Council on the name of a new cul-de-sac to service a new subdivision at 130 Manawapou Road, Hāwera.
2. The report highlights two proposed names by Iwi and supported by the developer and provides information on the Standards New Zealand (NZS) 4819 – Rural and Urban Addressing, which is used by councils throughout New Zealand to ensure consistency in the naming of roads and the allocation of property numbers.

Taunakitanga / Recommendations

THAT the Council

- a) Approves the name Atea Place for the new cul-de-sac, located at 130 Manawapou Road, Hāwera ([Appendix 1 - map](#)).
- b) Notes that the costs of new road signage (including regulatory signage) are met by the applicant. The Council will cover the costs of the ongoing maintenance of the road signage.

Kupu Whakamārama / Background

5. The subdivision was granted to KoDesign Building Services Ltd on 22 April 2020 and had a second consent (change of conditions) in January/February 2021. The subdivision consists of 15 lots ([as per site plan attached in Appendix I of this report](#)). Lots 5 - 15 will be accessed via the new cul-de-sac, which includes the two existing properties. The remaining lots (1 - 4) will be accessed directly off Manawapou Road, Hāwera.

Local Government Purpose

3. Addresses are an important aspect of a community, as they provide a sense of belonging (listed on birth, marriage and death certificates), location (address for utilities and services) and safety (enables emergency services to locate people during an emergency).

4. Deciding on a road name that is appropriate for the location ensures that the Council is contributing to the social, economic, environmental and cultural well-beings. Road names are given with the intent that they continue for perpetuity, so due consideration during the naming stage is required, to ensure that the best and most appropriate name is chosen.

Ngā Kōwhiringa / Options – Identification and analysis

Interim measures to adopt a road name or right of way

5. The Council is in the process of developing a Road Naming Policy, for the naming and renaming of roads within the District. It is proposed that the process for naming the cul-de-sac follows the same proposed process as the draft Policy. The Policy also aligns the name development with NZS4819 – Rural and Urban Addressing. This standard has been developed as a method to be applied to the naming and renaming of roads now and into the future. The draft Policy proposes that the Council name roads following the NZ Standard.

District Plan

6. The current operative District Plan is silent on the naming of roads.

Developer/applicant

7. The draft Policy proposes that a developer provides three possible names for a new road. This means that if a proposed name is deemed not appropriate by the Council, that the entire process is not having to start from the beginning.
8. The developer has consulted with manawhenua and two names were provided as options:
 - “Atea” Place – a nice place to be.
 - “Rama” Place or Close – which means light and good spirit and has a connection to ramanui (big light) which is significant for Manawapou.
9. The developer notes that the name Rama is already in use in the South Taranaki District (and the LINZ guidelines and policy prohibit the repetition of names already in use within a district – *See information to consider under section 12 of this report*). The developer has put forward Atea Place as the preferred road name.

Risks

10. The following points highlight the risks involved in this decision:
 - **Adverse effect on community** – Delays in assigning a name for the new cul-de-sac will make it more difficult for those building on the lots to have the assigning of utility based services (power, phone, internet and water) and delivery of mail.
 - **Publicity/public perception** – The Council must make a decision on a road name that is appropriate for the location and an appropriate name for a road in perpetuity. This should be a name that reflects the community, should not be offensive and aligns with the rules in the standard.

- **Timeframes** – The naming of a new road should be undertaken early in the process, so that delays to the development of the lots will not occur.
- **Legal** – The Council is required, under section 319A of the LGA 1974 to name roads.

Information to consider under the NZS

11. The NZS4819 states that:

“Road names are needed to uniquely and clearly identify roads as well as the related addresses. The road names themselves need to be clear and unambiguous.”

12. The following sections of the NZS4819 are important points to consider when making a decision on the name of a road, to ensure that the Council is following the requirements of the standard:

1.3.1 *The application of this Standard is not intended to be retrospective....it looks forward and is intended primarily to ensure that the problems of the past are not repeated with new addresses.*

4.4.2 *Single length of road shall only have one name.*

4.4.5 *A road name shall be easily pronounced and spelt and easily understood when written or in conversation; however, in the case of indigenous languages it is accepted that a traditional name which may appear at first to be complex will, over time, become familiar and easy to use within the community.*

4.4.7 *A name element of a road name, regardless of any differences of road type, shall not be:*

- a) *the same as an existing road name;*
- b) *similar in spelling to an existing road name; or*
- c) *similar in sound to an existing road name,*

where the existing road is

- i) *In the same locality; or*
- ii) *In an adjoining locality; or*
- iii) *In the same local government area.*

4.4.10 *the length of a road name should be shorter, rather than longer, especially where the road itself is short.*

Road types

13. Road types under the NZS4819, which are appropriate in relation to this application are:

- Close – Short enclosed roadway;
- Mews – Roadway having houses grouped around the end; and
- Place – Short, sometimes narrow, enclosed roadway.

Options available

Option One – Adopt the recommended name

- 14. The Council may wish to adopt the name “Atea Place” proposed by Iwi and supported by the developer/applicant, whilst also taking into consideration the requirements of the NZS4819.

Option Two – Request further possible names

- 15. The Council may wish to request further names from the developer or Iwi before it makes a decision on the road name. This option is not recommended.

Option Three – Decline the proposed names

- 16. The Council may wish to decline the proposed name “Atea Place”. This would require further consultation with both the developer/applicant and Iwi, to determine more name options. This option is not recommended.

Whaiwhakaaro me ngā aromatawai / Considerations and Assessments

Assessment of Significance and Engagement

- 17. South Taranaki District Council’s general approach to determining the level of “significance” will be to consider:

Criteria	Measure	Assessment
Degree	The number of residents and ratepayers affected and the degree to which they are affected by the decision or proposal.	Low: this decision would only affect those for which this road services.
LOS	The achievement of, or ability to achieve, the Council’s stated levels of service as set out in the Long Term Plan.	Low: this decision will not impact the Council’s LOS in the LTP.
Decision	Whether this type of decision, proposal or issue has a history of generating wide public interest within South Taranaki.	Low: the allocation of road names for new developments have not generated wide public interest.
Financial	The impact of the decision or proposal on the Council’s overall budget or included in an approved Long Term Plan and its ability to carry out its existing or proposed functions and activities now and in the future.	Low: this decision will not impact the Council’s overall budgets.
Reversible	The degree to which the decision or proposal is reversible.	Low: once a road is named, there is a process that the Council must follow to amend a road name.
Environment	The degree of impact the decision will have on the environment.	Low: this decision has no impact on the environment.

18. In terms of the Council’s Significance and Engagement Policy this matter is of low significance.
19. It is proposed that, under the significance and engagement policy, that the Council informs the public of the decision that is made through this decision report. It is proposed that this would be via a notice in the next edition of Southlink.

Legislative Considerations

Local Government Act 1974

20. The Council is provided powers under section 319 (1) of the Local Government Act 1974, in relation to roads:

“... (j) to name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road:”

21. There is no other requirement in relation to the naming of roads under legislation, except for section 319A of the LGA 1974:

“If the council names any road for the first time, or alters the name of a road, the council must as soon as practicable send a copy of the relevant resolution to the Registrar-General of Land and the Surveyor-General.”

NZS4819

22. When deciding on a road name, the Council must ensure that it is following the requirements under NZS4819 – Rural and Urban Addressing. The standard provides information on how roads should be named, and properties numbered, along with a list of considerations in relation to the selection of a road name and type.

Financial/Budget Considerations

23. There are no financial or budget considerations in relation to this decision. The Policy being developed by the Road Naming Working Group proposes that the costs of road signage (conforming to the NZS and approved by the Council), is at the cost of the developer. Ongoing maintenance of the signage would be at the cost of the Council.

Consistency with Plans/Policies/Community Outcomes

Draft Road Naming Policy

24. Currently, the Council does not have a policy in relation to the development and adoption of new road names for the District. The Road Naming Working Group has been drafting a proposed policy, which takes into consideration the naming and renaming of roads, whilst also including clauses which reflect the requirements of NZS4819.
25. The drafted Policy proposes that new road names align with the four well-beings and are named using one of the following categories:

a) Cultural	Recognition of manawhenua values and principles and/or other cultural significance.
b) Social	Recognition of historical events that have a significant impact on the community and or honouring a local resident who has made a significant contribution to the South Taranaki District.
c) Economic	Honouring a significant economic contribution to the South Taranaki District.
d) Environmental	Reflection of the landscape, topographical features, or flora and fauna.

Impact on Māori/Iwi

- 26. Under the NZS4819, section 4.4.8, which states that *“a road name derived from indigenous sources should be local to the area and endorsed by the recognised local indigenous community. Where a road name is derived from an indigenous language it shall comply with the written form, should one exist.”*
- 27. The developer contacted Ngāti Ruanui early, requesting for input into options for road names. Ngāti Ruanui have proposed two names – “Atea Place” or “Rama Place or Close”. Under the NZS4819, road names which are already in use are prohibited from being used again. In this instance the name “Rama” is already in use within the District, so must be removed as an option. Therefore “Atea Place” is the proposed name.

Affected Parties Consultation

- 28. It is proposed that the greater public are not directly affected in relation to this decision. The names that have been gifted by Iwi and the developer has supported the name which can be used in the District – “Atea Place” - (avoiding duplication, with the use of Rama).

Whakakapia / Conclusion

- 29. This report seeks a decision from the Council on the naming of a new cul-de-sac for the subdivision at 130 Manawapou Road, Hāwera, which will allow current residents to have addresses allocated to their properties. This report highlights the requirements of the NZS4819 in deciding on the name of a road. Road names are given with the intent that they continue for perpetuity, so due consideration during the naming stage is required, to ensure that the best and most appropriate name is chosen.

Adrienne Cook

**Kaitātari Matatapu me te Kaupapa Here /
Privacy and Policy Advisor**



[Seen by]

Liam Dagg

**Kaiarataki Taiao /
Group Manager Environmental Services**

Appendix 1

Map showing 13 lot subdivision at the site at 130 Manawapou Road, Hāwera



7. Whakataunga kia noho tūmatanui kore / Resolution to Exclude the Public

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of minutes – Ordinary Council 21 February 2022. 2. Receipt of minutes – Policy and Strategy Committee 7 March 2022. 3. Receipt of minutes – Audit and Risk Committee 16 March 2022.	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No	Interest
1, 2 and 3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).