



# Whārangī Tono o te Komiti Takawaenga-ā-Iwi Tangata Whenua Liaison Fund Application Form

## Fund Criteria

The purpose of the fund is to support projects and initiatives that develop positive relationships between Tangata Whenua, Council and the people of South Taranaki, under the principles of partnership set out in the Treaty of Waitangi.

This includes projects, services, activities or facilities which:

- Are provided by Tangata Whenua and are accessible to or benefit the wider community (for example on a marae or through cultural events).
- Enable the Council to communicate more effectively with Tangata Whenua (for example, cost of holding hui or researching and identifying wāhi tapu sites for protection by Council under the Resource Management Act).
- Enable Council-related services to be carried out that respect Māori cultural traditions (for example maintenance of ūrupa and practices).

**The Following are ineligible for funding:**

- Travel
- Individuals
- Gifts
- Conference attendance; and
- Food or catering costs

## Attachment Details

You **MUST** attach the following information:

- A full set of accounts/financial statements and a copy of your most recent bank statement
- Quotes for your project costs if applicable
- A bank deposit slip or bank statement with your group's printed bank account details
- Copy of meeting minutes confirming your group's approval to apply to this fund

Please make sure you have attached the following information:

- Evidence you have applied to other funding sources and the results.
- Letters of support.

**If you are unable to provide any of the above, please give an explanation below (use a separate sheet if needed).**

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

**Please ensure that all sections of the application form are filled out and all five pages sent through as part of your application with any supporting documentation attached.**

# Section 1 – Applicant Details

Name of group/organisation: .....

Email: .....

(Note: all correspondence relating to your application will be sent to this email address in the first instance)

Postal Address (incl. Post code) .....

.....

Phone (day): .....

Project: .....

Amount requested: \$ .....

What is the legal status of your group?  Charitable Trust  Marae Committee  
 Incorporated Society  
 Other (please state) .....

Are you GST registered?  Yes, GST Number .....  No

How many members does your group currently have? .....

Contact details (please provide two contacts for your group)

	Contact One	Contact Two
Name	.....	.....
Position	.....	.....
Email	.....	.....
Address	..... .....	..... .....
Phone	.....	.....

What is the purpose of your group? .....

.....

How is your group normally funded? .....

## Section 2 – Support

Would you like to speak in support of your application at the Committee's assessment meeting?

Yes  No

If yes, will you require the use of any electronic equipment or programmes? Please list equipment/programmes below i.e., PowerPoint.

Yes  No

.....  
.....

Please attach any letters of support or provide contact details below for referees for your project. (This is not compulsory)

Name: .....

Phone: .....

Letter of support attached?

Yes  No

Name: .....

Phone: .....

Letter of support attached?

Yes  No

## Section 3 – Financial Details

### Project cost details

Applicants who are GST-registered need to provide budget figures that exclude GST. If you are not GST-registered your budget figures need to include GST.

Item	Cost
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total Project Cost:</b>	<b>\$</b>

### Project Income Details

Project income and other sources of income e.g. Other grants (including applications to other Council funding schemes), donations, discounts on services, own contribution, existing funds, expected fundraising.

Income Source	Confirmed <small>(Yes/No/Awaiting Outcome)</small>	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>Total Funds Available</b>		<b>\$</b>

### Funding Summary

Total Project Cost:	\$
Less/Minus Total Funds Available	\$
Difference/shortfall	\$
<b>Amount requested from the Tangata Whenua Liaison Fund</b>	<b>\$</b>

Use a separate sheet and attach to this application if required, but please fill out the highlighted total project cost, total funds available and Funding Summary sections.

## Section 4 – Project Details

Provide a brief project description:

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

**Project start date:** ..... **Project end date:** .....

Do you have copies of concept proposals and/or working plans that you can attach?

Yes       No

**Who will benefit from the project and how?**

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

## Section 5 – Privacy Statement

The South Taranaki District Council (the Council) wishes to collect personal information from you, which includes your name and contact details. The Council is collecting your personal information to contact you and follow up with you regarding your application for funding.

Providing contact information is optional. If you choose not to provide your contact details, we are unable to follow up with you (if required), and this application form will be deemed incomplete.

The information will be archived until the fund ceases and following that, will be disposed of securely.

You have the right, under the Privacy Act 2020, to ask for a copy of any personal information we hold about you and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at [privacyofficer@stdc.govt.nz](mailto:privacyofficer@stdc.govt.nz), or 0800 111 323.

**To view the Councils Privacy Policy, please visit the website: [www.southtaranaki.com](http://www.southtaranaki.com).**

## Section 6 - Declaration

- I/we declare that we are a not-for-profit group. *(A not-for-profit does not earn profits for its members. All of the money raised or donated is used in pursuing the group's objectives)*
- I/we declare that the information supplied in this application is true and correct.
- I/we undertake that that I/we have obtained the consent of all people involved to provide these details.
- I/we understand that my/our organisation name and brief details about the project may be released to the media or appear in publicity material.
- I/we understand that the South Taranaki District Council is bound by the Local Government Official Information and Meetings Act 1987.

### If this application is successful, I/we agree to:

- Use funding received through the Tangata Whenua Liaison Fund solely for the project or purposes disclosed in our application.
- Provide a report for each year of funding no later than 30 June. Provide any receipts or invoices which may be requested by the funding administrators.
- Promote or acknowledge the support of the Tangata Whenua Liaison Fund at every opportunity.
- Return funds to the Tangata Whenua Liaison Fund for future allocations, should funding no longer be required, or is surplus or unspent from the agreed funded project.

### Please provide two members' signatures

Name:	.....	.....
Signature:	.....	.....
Position in group:	.....	.....
Date:	.....	.....

## Annual application round open between 31 Jan – 31 Mar.

LATE APPLICATIONS WILL NOT BE CONSIDERED

**Post:** Executive Assistant Community & Infrastructure  
South Taranaki District Council  
Private Bag 902  
Hāwera, 4640

**Email:** [funding@stdc.govt.nz](mailto:funding@stdc.govt.nz)

**INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT FOR COMPLETION** *(please be aware this could delay the consideration/outcome of your application)*