



## WAIMATE PLAINS DEVELOPMENT LEVY Grant Application Form

**Application for financial assistance may be made to the Waimate Plains Development Levy for the following purposes:**

The development of community or recreational facilities associated with the use of Council owned land or reserves and which are available for use by the general public.

The maintenance of buildings situated on Council reserves or land provided they are available for public use.

Please note that the sum allocated is entirely at the discretion of Taranaki Coastal Community Board, and the Board reserves the right to use funds for other purposes as allowed by the Local Government Act 2002.

**Closing date for this funding round is 9 May 2022.**

### APPLICATION FORM

#### Section 1 - Check your eligibility

- | <b>1. To be completed by all applicants</b>                           | <b>YES</b>               |
|---|--------------------------|
| 1.1 Is your group or organisation non-profit?                         | <input type="checkbox"/> |
| 1.2 Is your project to be completed on Council owned land or reserve? | <input type="checkbox"/> |
| 1.3 Will your project benefit the local community?                    | <input type="checkbox"/> |
| 1.4 Will the facility be available for the use of the general public? | <input type="checkbox"/> |
| 1.5 Is your project to create an asset or maintain a building?        | <input type="checkbox"/> |

## Section 2 - Tell us about yourself

2.1. Full name and contact details for your group or organisation:

\_\_\_\_\_

Physical Address: \_\_\_\_\_

Email: \_\_\_\_\_

*(Note: all correspondence relating to your application will be sent to this email address in the first instance)*

Postal Address: \_\_\_\_\_

Phone: \_\_\_\_\_

2.2. Please name two people from your group or organisation who we can contact if we need further information.

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Position: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

2.3. What is the purpose of your group or organisation? \_\_\_\_\_

\_\_\_\_\_

2.4. How many members does your group or organisation have? \_\_\_\_\_

2.5. Is your organisation a legally constituted Trust or Incorporated Society? Yes / No

2.6. Are you registered for GST? Yes / No

If yes, please provide your GST number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

2.7. How is your group or organisation typically funded? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Section 3 - The Project**

3.1. Please tell us about your project – *you may attach additional sheets, drawings or photographs if you wish:*

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3.2. Where will your project be located? Note that to be eligible for Development Levy funding any facility created must be located on a Council owned reserve.

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3.3. When will your project commence? \_\_\_\_\_

3.4. When do you expect to complete your project? \_\_\_\_\_

**Section 4 – Who will benefit from your Project**

4.1. Please provide details of the level of public access which will be available to the facility. Any restrictions due to use by your club or organisation or other access issues should be specified.

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4.2. Please provide details of any charges which will be made to public users of the facility, and the basis on which these charges have been calculated.

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**Section 5 - Financial Details**

5.1. Please provide details of the full cost of your project

- Applicants who are GST-registered need to provide budget figures that exclude GST.
- If you are not GST-registered your budget figures need to include GST.

Item	Cost
.....	\$ .....
.....	\$ .....
.....	\$ .....
.....	\$ .....
.....	\$ .....
Total Cost	\$ .....

5.2. Please outline how you intend to fund the project excluding your Development Levy Grant Application.

Cash in hand towards the project	\$ .....
Donated Material	\$ .....
Members contributions/subs etc	\$ .....
Other Sponsorship/Grant (specify below)	\$ .....
Intended Fundraising (provide an estimate)	\$ .....
Charge to participants	\$ .....
Expenditure on project to date	\$ .....
Other	\$ .....

5.3. Funding Summary

Total cost of project	\$ .....
Less total funds available	\$ .....
Difference	\$ .....
Amount requested from the Development Levy	\$ .....

5.4. Please provide details of Sponsorship or Grants that you have applied for from other sources and indicate whether grants have been approved, declined or are awaiting approval.

Project:

\_\_\_\_\_

Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Approved

Declined

Awaiting Approval

Project:

\_\_\_\_\_

Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Approved

Declined

Awaiting Approval

5.5. Please identify any other organisations you have approached for funding or assistance for this project who have declined your application or request:

Organisation

Assistance Requested

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Section 6 - Payment to Successful Applications**

The grant will normally be paid by direct credit to the bank account details provided on the supplied bank deposit slip.

Exceptions may be made to this procedure for example the Board may request:

- That invoices be provided before payment is made; or
- If further funding is required to successfully complete the project, the Board may require evidence that the applicant has been successful in raising the full sum required before making payment.

### **Section 7 – Attachments**

Please include the following with your application:

- a) A copy of your latest audited accounts
- b) Verification of any unsuccessful attempts to obtain funding from other sources such as letters declining your application.

## Section 8 - Application Checklist

Have you?

- Supplied contact details for 2 members of your organisation
- Answered **all** the relevant questions
- Been specific about the level of funding you require
- Provided verification of attempts to obtain funding from other sources
- Attached copies of at least **two** (2) quotes
- Attached a verified bank deposit slip (for successful applicants)
- Completed the attached Declaration Form on page 7 of this application

### Applications can be posted to:

Executive Assistant Community & Infrastructure Services  
South Taranaki District Council  
Private Bag 902  
Hāwera 4640

Or emailed to: [funding@STDC.govt.nz](mailto:funding@STDC.govt.nz)

## Declaration

I/we declare that the information supplied in this application is correct.

I/we certify that any funding received through the Development Levy will be used solely for the project or purposes disclosed in our application.

If this application is successful I/we agree to provide any report, receipts or invoices which may be requested, to the South Taranaki District Council by the date requested.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Position in Organisation: \_\_\_\_\_

Date: \_\_\_\_\_